

TENTERFIELD SHIRE COUNCIL

POLICY STATEMENT

HEADING:

Buy Local Policy

MEETING ADOPTED AND RESOLUTION NO.:

**23 August 2017
168/17**

HISTORY OF DOCUMENT PREVIOUSLY ADOPTED:

23 October 2013 383/13



Policy:

For Tenterfield Shire Council quotations and tenders for the supply of goods, materials and/or services, a price advantage **may** be given to local suppliers. In the process of determining the successful supplier, a maximum amount of 5% will be nominally deducted from the local supplier price for the purpose of *price comparison only*.

Where the "Buy Local" preference is used in the evaluation of quotations or tenders and where a specification is provided, the specifications for the calling of quotations for services, goods or materials will:

- indicate that Council has a preferential "Buy Local" Policy for local suppliers;
- advise the percentage discount to be applied (5% maximum).

For other smaller purchases (<\$10,000), Council can, at its discretion, apply a buy local procurement discount for Local Suppliers. Where this is applied, it must be documented in the procurement assessment.

A "Local Supplier" will be defined as:

- a. An organisation that operates from permanently staffed premises within the boundaries of Tenterfield Shire's LGA and has operated from those premises for a minimum period of six (6) months before submitting the quotation or tender; or
- b. An organisation that is more than 49.9% owned by an individual (or individuals) that live/s within the boundaries of Tenterfield Shire's LGA and has done so for a minimum period of six (6) months before the organisation submits the quotation or tender. It is assumed that the individual/s reside/s at their address on the electoral role.

Policy Statement No. 1.020
Date of Effect: 23 August 2017
Name of Policy: Buy Local Policy

Review Date:
August 2020

Responsible Officer:
Chief Operating Officer