

RESOLUTION REGISTER – COUNCIL MEETINGS – JANUARY/FEBRUARY 2020

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve</p> <p>Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	29/09/16 20/04 01/05 & 03/05 28/08/17 16/10/2017 19/02	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for</p>	B	

										road opening over TSR land.
										Ongoing as per previous comment
										Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.
										Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.
									15.6.18	Instructed Solicitors to draft agreements for affected property owners 25.05.2018.
										Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18
									16.07	Advised due to review of process for issuing consent & current high volume means longer response time.
									13/08/2018	Currently reviewing draft agreements received from Solicitor.
									13/09/18 (COO comment)	No response received from Crown Lands yet due to back log of licences.
									17/09/	Correspondence received by Local Land Services ok to proceed

15/10/2018	15/11/2018	10/12/2018	21/02/19	18/03/19						
with Surveying of TSR. Still no response from Crown Lands.	No change to above No change to above, Will follow up with Crown Lands	No change to status. Followed up with Crown Lands – awaiting response	Deed of Agreements forwarded to property owners to sign	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land.	No response received from Crown Lands to date.	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.	Followed up & requested LALC to confirm site survey requirements.	Awaiting cost from LALC for site survey requirements.	Site Survey undertaken by LALC	Amended quotation sought from Surveyor for acquisition of TSR

28/6/17	94/17 ECO11/17	Lease of Council Controlled Land – Road Reserve Resolved that Council: (1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and (2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.	(Engineering Officer)				portion of road reserve required. Surveyor engaged. No change to above Awaiting survey plan	B	
						17/2	Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding. Still awaiting details from Applicant prior to Council proceeding		
						13/12 20/03	Ongoing as per previous comment Met with Client Representative and discussed draft lease agreement. Ongoing. Ongoing as per previous comment. No change to status.		
						14/05/2018 15/06/2018 16.07.18 15/11/2018 19/3/19 12/04/19 10/5/19 21/10/19 17/02/20	No change to status Contact made with applicant. Awaiting further advice. Still awaiting advice. Awaiting advice if applicant wants to pursue.		
23/5/18	91/18	Jennings Sewerage Scheme: Preliminary Assessment Report	Manager Water & Waste			11/6 & 11/7	Contact has been made with the SDRC Water	B	

ENV9/18	<p>Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017).</p> <p>(2) Endorse continued dialogue with Southern Downs Council.</p> <p>(3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>		<p>13/9/18 (COO comment)</p> <p>8/11</p> <p>4/12</p> <p>21/2/19 (COO comment)</p> <p>15/03/2019</p> <p>13/9</p> <p>18/10</p> <p>18/11</p>	<p>and Wastewater Engineer Coordinator. Discussions are ongoing.</p> <p>On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.</p> <p>Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation.</p> <p>COO to discuss with SDRC counterpart.</p> <p>This will not be looked at for 6 months with current issues to be dealt with</p> <p>Continuing investigations.</p> <p>Lower priority at present due to (emergency) water issues at Tenterfield</p> <p>Internal review as gap analysis to progress &</p>		
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26/9/18	208/18 ENV20/18	<p>Proposed Mingoola Rural Fire Service Station</p> <p>Resolved that Council resolve to delegate authority to the Chief Executive to obtain the required land within the Travelling Stock Route (TSR32548) at Mingoola (as per site diagram) for the purpose of constructing a Rural Fire Service Station and become the Crown Land Manager of that land.</p>	CCO PS				<p>Lower priority at present due to (emergency) water issues at Tenterfield</p> <p>Seeking letters of support from RFS and Local Land Services for Crown Land requirements.</p> <p>Awaiting letters of support.</p> <p>Letter sent to the Minister requesting to be Crown Land Manager and to enable the RFS Shed.</p> <p>Followed up status with Crown Land, they are processing our request.</p> <p>Ongoing</p> <p>Crown Lands have requested exact site locations and details for entry in the Gazette. Details will be forwarded to Crown Lands ASAP.</p> <p>Awaiting exact site location map.</p> <p>Awaiting response from Crown Lands</p> <p>Still awaiting response from Crown Land and Minister.</p> <p>Chased up but still awaiting response from</p>	B	
							12/10/18		
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							18/11/19		

25/10/18	241/18 GOV82/18	<p>Treasury Corporation Borrowings – Approach for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T					<p>9/12/19</p> <p>11/12/19</p>	<p>Crown Land and Minister.</p> <p>Still awaiting Crown Land and Minister approval and Gazette.</p> <p>Received notice that the Gazette has been published and Council are now the Crown Land Manager of the RFS site.</p>			
								13/11	<p>Commenced process, waiting until yearly Statements published.</p> <p>Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG.</p> <p>Council has contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.</p> <p>Council has received a letter from the OLG requesting an updated submission demonstrating financial sustainability in line with the defunct FFF Ratios. Work has commenced on preparing the submission however will be impacted by Budget and Audit process.</p>	B		
								12/04/19				

					<p>Leasing of Council Owned Properties Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> • 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p> <p>(b) Signage income remains the property of TSC (access and advertising)</p> <p>(3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>	<p>25/10/18</p> <p>244/18 COM20/18</p>	<p>CCO PS</p>					<p>18/11/19</p>	<p>Council has once again proved it is sustainable by posting a positive operating result for 2018/19. Council will update the LTFP as part of the budget process for 2020/21 and proceed from there with this request.</p>	<p>B</p>					<p>19/11/18</p> <p>03/12/18</p> <p>7/12/18</p> <p>14/2/19</p> <p>14/3/19</p>	<p>Anticipate advertising early December 2018 or earlier.</p> <p>2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.</p> <p>134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p> <p>No suitable EOI received for 134 Manners St.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease for 8933 New England Hwy to be signed by Lessee.</p>
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						<p>134 Manners St currently being used for Council Administration purposes.</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Lease for 8933 New England Hwy finalised</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Lot 1 DP 390204 investigations almost complete. Expect to be able to advertise Expression of Interest shortly.</p> <p>Expression of Interest advertised, closes 24/7/19.</p> <p>Both parties agree on terms. Lease being drawn up by lawyers.</p> <p>Awaiting Lessee to sign.</p> <p>Awaiting Lease to be signed.</p> <p>Awaiting Lease to be signed.</p> <p>Awaiting Lease to be signed</p>		
28/11/18	264/18 COM22/18	Electric Vehicle Recharging Station Resolved that Council:	Director Infrastructure EA&M		10/12/18	Correspondence being drafted to NRMA to advise of the resolution	B	

		<p>(1) Authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing one (1) car space in the northern carpark to be allocated for a five (5) year peppercorn lease to NRMA for the purposes of electric car recharging; and</p> <p>(2) Ask NRMA to print a promotional article in <i>The Road Ahead</i> extolling the virtues of Tenterfield Shire Council tourist attractions.</p>		<p>22/1</p> <p>21/2</p> <p>12/8</p> <p>13/9</p> <p>10/2</p>	<p>and commence negotiations. Negotiations with NRMA ongoing. Still awaiting a response from NRMA.</p> <p>Emailed NRMA for update.</p> <p>Nil response to date.</p> <p>Negotiations have recommenced and report going to Feb 20 OCM.</p>	
<p>28/11/18</p> <p>285/18 ENV25/18</p>	<p>Tenterfield Dam Upgrade - End of Project Status and Future Followup</p> <p>Resolved that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover</p>	<p>Director Infrastructure EA&M</p>	<p>Yes</p>	<p>11/12</p> <p>20/2</p> <p>3/5</p> <p>17/6</p> <p>18/10/ 2019</p>	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councilors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p> <p>Dam safety Committee inspection in late September</p>	<p>B</p>

		<p>shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>			<p>15/11/19</p> <p>17/2</p>	<p>Emergency water issues taking priority at the current time.</p> <p>Awaiting firm completion of works for bore installations. Will reschedule Official Opening.</p>		
<p>27/2/19</p>	<p>30/19 COM3/19</p>	<p>Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume</p> <p>Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p>	<p>Engineering Officer / MAPP</p>		<p>18/3</p> <p>12/04</p> <p>10/5/19</p> <p>12/7/19</p> <p>12/7/19</p> <p>19/8/19</p> <p>15/11/19</p>	<p>Awaiting Final plans to be sent with application to Minister.</p> <p>No change to status.</p> <p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p> <p>No change to status.</p> <p>Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.</p> <p>Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.</p>	<p>B</p>	

				10/2/20	Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.							
27/2/19	31/19 ECO1/19	<p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p> <p>Acquisition of Part of Lot A DP 15674, 69 High Street, Tenterfield for Constructed Cycleway</p> <p>Resolved that Council:</p> <p>(1) Accept the proposal dated 7 December 2018 from Property Law & More Pty Ltd in amount \$30K for Council to acquire the land containing the cycle way and encompassing the Tenterfield Creek to the existing hedge line located on the residential property of 69 High Street, Tenterfield (approximately 2,235m2) in full compensation of the land; and</p> <p>(2) Fund associated survey and reasonable legal costs to finalise this matter.</p>	Engineering Officer / MAPP	18/3 12/04/19 10/5/19 14/06/19 26/6/19 19/8/19 15/11/19	EO verbally advised Solicitor of council resolution. Will follow up with correspondence. Correspondence sent to Property Law & More Pty Ltd advising of resolution. Further correspondence sent to Property Law & More Pty Ltd. In Principle Agreement received from Property owner. Awaiting survey quotations. Purchase Order issued to Tenterfield Surveys to undertake the required survey works. Development Application submitted to Council by Surveyor. Awaiting Survey. No change to above. Survey plans being prepared by surveyor,	C						

26/6/19	107/19 ECO8/19	Truck Wash Options Report Resolved that Council request that a detailed concept design for a truck wash, using current design information where practical, for a site at the northern area of Council's Tenterfield Depot including input from relative government agencies such as Roads & Maritime Services and additionally a design for a truck wash at the southern side at the Tenterfield Saleyards be prepared and resubmitted to Council for consideration.	MAPP				10/2/20 17/02/20	anticipated to be completed towards end of November Survey plans and submitted and registered. New titles have been assigned for the subdivided allotments and with Solicitors to arrange transfers. Settlement occurred 30.01.2020		
26/6/19	108/19 ECO9/19	Tenterfield Saleyards - Loading Ramp Upgrade Resolved that Council: (1) Request that staff prepare an amended design for a double height loading ramp at the Tenterfield Saleyards that upgrades the existing ramp number 5; (2) Amends the current development application for a truck wash and double	MAPP				12/7/19 15/11/19 10/2/20	Revised concept designs being compiled for Depot site and Saleyards southern area site. Revised concept designs being prepared Concepts prepared for split delivery of truck wash and ramp components and report being prepared for Council. Amended design details being prepared to amend loading ramp 5. Revised design detail being prepared. Concepts prepared for split delivery of truck wash and ramp components and report being prepared for Council	B	
26/6/19	108/19 ECO9/19	Tenterfield Saleyards - Loading Ramp Upgrade Resolved that Council: (1) Request that staff prepare an amended design for a double height loading ramp at the Tenterfield Saleyards that upgrades the existing ramp number 5; (2) Amends the current development application for a truck wash and double	MAPP				12/7/19 15/11/19 10/2/20	Amended design details being prepared to amend loading ramp 5. Revised design detail being prepared. Concepts prepared for split delivery of truck wash and ramp components and report being prepared for Council	B	

26/6/19	111/19 ENV8/19	height loading ramp to relate only to the amended upgrade of loading ramp number 5; and (3) Includes any necessary alteration to loading ramp number 4 and immediate turnaround area.	CCO MP&DS			01/07/19 1/08/2019 30/8 30/9 30/10 30/11	Progressing. Awaiting Gateway Determination from Department of Planning Gateway determination received - PP to be placed on public exhibition during September/October Exhibition from 21/10/19 Exhibition completed - 2 submissions of support received - proceeding to mapping and legal drafting of instrument LEP mapping being prepared by Department	B	
24/7/19	132/19 MM6/19	Funding of Helicopter Landing Pads Resolved that Council: (1) Seek Government funding for helicopter landing pads not only in Tenterfield but also in our outlying villages to support safety for the new and heavier helicopters that are being used; and	LEMO Barry Frew Director Infrastructure			19/8 17/2	Investigations into possible grant funding have commenced. No change to status.	B	

24/7/19	134/19 COM6/19	<p>(2) Meet with the Westpac Helicopter Organisation to find out where these pads would need to be placed.</p> <p>Mingoola Waste Transfer Station Resolved that Council:</p> <p>(1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and</p> <p>(2) Authorise the Chief Executive to sign the Licence; and</p> <p>(3) Resolve to conduct investigations and processes to compulsorily acquire the Licenced area by way of subdivision.</p>	Director Infrastructure M P&B PS				<p>15/8/19 Licence application to be lodged.</p> <p>16/9/19 Licence sent.</p> <p>16/10/19 Further information to be supplied to Crown Land.</p> <p>18/11/19 Awaiting response from Crown Land.</p> <p>9/12/19 Further information being sought & supplied</p> <p>11/2/20 Awaiting response from Crown Land.</p>	B	
24/7/19	136/19 ECO13/19	<p>Funding for Bridge Over the Clarence River on Hootons Road (Asset ID 13345, Bridge No 61112) Resolved that Council:</p> <p>(1) Approve a payment of up to \$550,000 to Kyogle Council for the purpose of replacing the bridge over the Clarence River on Hootons Road (Asset ID 13345, Bridge Number 61112) subject to the design being satisfactory to the Tenterfield Shire Council's Director of Engineering / Infrastructure and on the condition that any cost overruns are borne by Kyogle Council.</p>	Director Infrastructure			<p>1/8 Letter outlining Council's resolution send to Kyogle Council.</p> <p>16/8 Response received from Kyogle thanking Council for agreeing to partner. "Staff from out 2 councils will be in contact moving forward to discuss the technical details of the project.</p> <p>4/12/19 Kyogle Shire Council currently undertaking geo-technical</p>	B		

		<p>(2) That a request be made to Kyogle Council for Tenterfield Shire Council's Engineering Department to have a representative/s involved in the project.</p> <p>(3) That Council's contribution to this project be funded by:</p> <p>a) A fixed or variable interest rate loan; or</p> <p>b) Grant funding; or</p> <p>c) Use of unrestricted cash; or</p> <p>d) a combination of the above</p> <p>at the determination of the Chief Executive on advice from the Manager Finance & Technology when the payment falls due to Kyogle Council (in recognition of the fact that some payments may not fall due immediately).</p> <p>(4) That Council be kept up to date on the progress of this matter via Monthly Capital Expenditure Report.</p>					investigation and design		
28/8/19	173/19 NM6/19	<p>Notice of Motion - Community Contributions & Donations</p> <p>Resolved that Council specify criteria around the community contributions and donations.</p>	EA&M			13/9 21/1	Scheduled to workshop with Councillors, update Policy and present to Council in March 2020. Scheduled for March 2020 Workshop	B	
28/8/19	176/19 ENV16/19	<p>Confidential Report - NEWGrid - Water Security Resolved that Council:</p> <p>(1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and</p> <p>(2) Seek funding to complete all the assessments</p>	CE		Yes 16/10/19	19/9 13/10	Discussions ongoing. Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River. Discussions with Govt Letter ongoing.	B	

		<p>that will support a P90 cost estimate; and (3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p>			5/12	<p>forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case. Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period. Meeting SDRRC Mayor and CEO to discuss on 11/12/19 Meeting with Water NSW, Member for Lismore & Councillors scheduled.</p>		
25/9/19	180/19 GOV55/19	<p>Council Delegates on Committees, External Boards & Associations Resolved that: (1) Council adopt the inclusion of a new Specific Purpose Committee, being the Youth Advisory Committee and determine the representation thereon; (2) Council endorse the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) months; (3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues): Our Society – Tenterfield 5/12/19 – 7pm</p>	EA&M		14/11	<p>Youth Advisory Committee – Council Delegates are Mayor & Cr Deputy Mayor & Cr Bronwyn Petrie – initial meeting to be arranged. 2019-2020 Committee Register to be updated and presented to Council for adoption in March 2020. Delegates to other Committees, etc remain as is. Arrangements for Committee meetings being finalised. Suggested that December Community Engagement Forums be postponed or cancelled due to</p>	B	

25/9/19	189/19 COM10/19	<p>Our Economy – Torrington 6/12/19 – 1pm Our Environment – Drake 3/12/19 – 7pm Our Society – Mingoola 2/6/20 – 7pm Our Environment – Tenterfield 3/6/19 – 7pm Our Economy – Liston 2/6/19 – 7pm</p> <p>Lease to Tenterfield & District Community FM Radio Association Inc – 142 Manners Street, Tenterfield</p> <p>Resolved that Council: (1) Determines Option B and removes Clause (f) from the Financial Contribution Agreement between Tenterfield Shire Council and Tenterfield & District Community FM Radio Association Inc. – Table as per resolution unable to be reproduced here (2) Delegate authority to the Chief Executive to sign the Financial Contribution Agreement for a period of 3 years with Tenterfield and District Community Radio Association Inc. (3) Delegate authority to the Chief Executive to enter into a lease with the existing tenant, Tenterfield & District Community Radio Association Inc at 142 Manners Street, Tenterfield, commencing on 1 October 2019 based on the financial contribution agreement. (4) Authorise the lease be signed and executed under the Seal of Council by the Mayor</p>	CCO PS				meetings which have been held in Tenterfield and Drake (fires) and currently at Torrington. Dates for Youth Advisory Committee: • 18 March 2020 • 10 June 2020 • 16 Sept 2020 • 9 Dec 2020			
							8/10 18/11/19 9/12/19 15/1	Lease is being drafted by Council's solicitor and will be submitted to the lessees shortly. Awaiting return of signed Lease from Lessee. Awaiting return of signed Lease from Lessee. Lease signed.	C	

25/9/19	191/19 ENV18/19	and the Chief Executive, in accordance with Council Policy. Amendment to 2019/2020 Fees & Charges – Water Network – Bulk Water Sales from Council’s Standpipe Resolved that Council: (1) Temporarily suspend the implementation of the adopted \$25 per kilolitre fee for Bulk Water Sales from Council’s Standpipes (as per the 2019/20 Operational Plan) and reduces the fee to \$6.20 per kilolitre as per the 2018/19 fee until weather conditions and subsequent demand have diminished; and (2) That the suspension of implementing the fee in Recommendation (1) be effective from 1 July 2019; and (3) The date for implementing the 2019/20 fee be determined by the Chief Executive having regard to the weather conditions and demand as per Recommendation (1).	CCO MF&T				21/10/ 19	Increase has been suspended until a further determination is made by the Chief Executive as per part 3 of the Council Resolution.	B	
25/9/19	192/19 ENV19/19	Relief for Not for Profit Organisations Impacted by September 2019 Fire Event – Waste Charges Resolved that Council provide a donation in the form of waiving waste transfer disposal fees, up to a maximum of \$1,000 each, to the Tenterfield Pistol Club and Tenterfield Traditional Archers, who were directly impacted by the recent fires to allow them to dispose of fire damaged materials.	MW&W MF&T				18/10/ 2019 09/12	Council staff have created a tally for fees to support the donation of Council Continuing tally	B	
30/10/19	216/19 COM13/19	Crown Land Categorisation Resolved that Council endorse the proposed categorisation of the Crown Land Reserves as	CCO PS				18/11/ 19	Notice of Categorisation sent to	B	

		set out in the following table of Community Land and to apply to the Minister for approval of the proposed categorisation.				9/12/19	Minister. Awaiting confirmation. Further information being sought and supplied. Awaiting confirmation or otherwise from Minister of categorisation.		
30/10/19	218/19 COM15/19	Tree Management Plan Resolved that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment 1), however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.	CCO MOS,R&U		15/11 17/2	Awaiting amended document to upload to website. To Parks, Gardens & Open Space Advisory Committee Meeting – 19/3/20	B		
30/10/19	220/19 ENV21/19	Community Participation Plan – Draft for Exhibition Resolved that Council: (1) Exhibit the Draft Community Participation Plan be exhibited for community comment for 28 days in accordance with the requirements of the Environmental Planning & Assessment Act 1979; and (2) Receive a further report detailing any community feedback at the conclusion of the exhibition period. Should Council receive no submissions at the close of the public exhibition period, the Community Participation Plan be adopted as exhibited.	CCO MPDS		15/11 6/12 18/12	Advertised for public submission. Closing date 11 December 2019. Report to be presented to December Council meeting. Adopted as exhibited and put on Council's website (Res 271/19)	C		

30/10/19	229/19 RC20/19	<p>Reports of Committees & Delegates – Tourism Advisory Committee – 18 September 2019</p> <p>Resolved that:</p> <p>(1) The report of the Tourism Advisory Committee meeting of 18 September 2019 be received and noted; and</p> <p>(2) Council commence community liaison and investigations to provide tourism signage for six (6) Northern Region entry points in the Shire and consider a budget allocation in the December Quarterly Budget Review process.</p>	CE MED&CE MF&T			13/11/19	Funds for signage were included in the September QBR. Further discussions with Town planner and tourism committee re: design to reflect the village signage program.	B	
27/11/19	245/19 NM7/19	<p>Notice of Motion – Review of Council’s Buy Local Policy No 1.020</p> <p>Resolved that Council review the existing Buy Local Policy with a view to increasing the current local price advantage from 5% in order to support local businesses, local employment and our local community, with a report to be presented to Council at the February 2020 Ordinary Council Meeting.</p>	CCO				Report being drafted for February 2020 meeting.	B	
27/11/19	247/19 COM19/19	<p>National Parks & Wildlife Land Acquisition</p> <p>Resolved that Council:</p> <p>(1) Resolve to advise the Minister for Energy & Environment that Council has not identified any suitable Council owned land for acquisition by the National Parks and Wildlife Service; and</p> <p>(2) The Mayor reply to The Honorable Matt Kean MP expressing Council’s concerns with the</p>	CCO PS EA&M			5/12 16/12	Mayor to write to Hon Matt Kean MP, Minister for Energy & Environment Letter sent	C	

27/11/19	248/19 COM20/19	<p>current management and staffing levels of the National Parks and Wildlife Service across the State and in the Tenterfield Local Government Area in particular.</p> <p>Crown Land Proposal to Close Crown Road Within the Tooloom Falls Reserve Resolved that Council: (1) Oppose the closing of the Crown Road reserve, which passes through Reserve R51297 (Lot 73 DP 751057) on the basis that Council require access to Tooloom Creek for operational purposes; and (2) That Council have no objection to the relocation of the Crown Road within the boundary of Reserve R51297 to allow access to Tooloom Creek and request that the remaining portion of the Crown Road from the north western boundary of Reserve R51297 to Tooloom Falls Road be dedicated to Council as public road ensuring access to Reserve R51297 is retained.</p>	CCO PS				9/12/19	Response prepared to Crown Land in accordance with resolution.	C	
27/11/19	250/19 ENV26/19	<p>Bryans Gap Waste Collection Survey Resolved that Council offer an opt-in waste and recycling service along the proposed Bryan's Gap Road route.</p>	MW&W				9/12 17/2	Letters underway, for release in the new year. Commenced January 2020	C	
27/11/19	257/19	<p>Notice of Motion - Reduction of Forest Fuel Loads</p>	EA&M				16/12	Letter sent	C	

27/11/19	NM8/19	Resolved that Council request the NSW Government to investigate the reintroduction of Grazing Permits in National Parks and State Forest areas in order to reduce the fuel load (undergrowth).										
26/1/19 GOV79/19	261/19	Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved that Council: (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant.	CCO MF&T RO							Glen Innes Shire Council at their November Ordinary meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.	B	
18/12/19	265/19 MIN11/19	Confirmation of Previous Minutes Resolved that the Minutes of the Ordinary Council Meeting of 27 November 2019 as typed and circulated, be confirmed and signed as a true record of the proceedings of those meetings.	EA							Signed and updated on website.	C	
18/12/19	268/19 COM22/19	Drought Stimulus Package – Regional Youth School Holiday Activity Resolved that Council: (1) Apply for the funding on offer and reduce the Adult and Child admission fees for entry by 50% to \$2 per person (under 3 still free) for the month of January 2020; and	CCO MPB EA							Media Release issued to advertise. 51 Refunds made.	C	

18/12/19	269/19 ECO14/10	<p>(2) Refund Season passes for the month of January on request of user through Council Administration.</p> <p>Sale of Land For Unpaid Rates & Charges Resolved that Council:</p> <p>(1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction, has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p>	CCO RO			14/2	Land Agent has been determined. Date of sale to be confirmed.	B	
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18/12/19	271/19 ENV27/19	<p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal.</p> <p>Community Participation Plan Resolved that Council adopts the draft Community Participation Plan as exhibited and uploaded to the NSW Planning Portal.</p>	MP&DS					2/1	Linked to Council Website	C	
18/12/19	274/19 ECO15/19	<p>Peter Allen Festival Resolved that Council defer consideration of this recommendation until such time as Peter Allen Festival organisers produce full audited financials, including Balance Sheets, for the past two (2) Festivals.</p> <p>Once received, this matter will be reconsidered by Council.</p>	CE MED&CE EA					7/1 17/2	Invitation sent to Tenterfield Chamber of Tourism, Industry & Business to attend Councillor Workshop 1.00 pm on Wednesday, 29 January 2020 Workshop completed. Report to February OCM.	B	
18/12/19	275/19 GOV80/19	<p>Monthly Operational Report – November 2019 Resolved that Council receives and notes the status of the Monthly Operational Report for November 2019.</p>	EA					2/1	Posted on Council website.	C	
18/12/19	276/19 GOV81/19	<p>Council Recess Period – 2019/2020 & Delegation for Chief Executive Leave Period Resolved that Council: (1) Be in recess from 21 December 2019 to 26 February 2020; (2) Pursuant to Section 377 of the <i>Local Government Act 1993</i>, delegate authority to</p>	CCO MCS, G&R EA					2/1	Delegations arranged for A/Chief Executive. Report for February 2020 meeting.	C	

		<p>the Mayor and/or Deputy Mayor, and the Chief Executive jointly to exercise any function of Council during the recess period with the exception of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Determination of applications for all dwelling types and ancillary structures where significant objections have been received; <input type="checkbox"/> Rezoning matters; <input type="checkbox"/> Subdivision applications; and <input type="checkbox"/> Entering into Leases and Licences; <p>(3) That a full list of any matters considered under such delegated authority be submitted for Council's information to the first 2020 Ordinary Council Meeting of Council to be held on 26 February 2020.</p> <p>(4) That Council approve the temporary appointment of the Chief Corporate Officer, Kylie Smith to the position of Acting Chief Executive for the period Monday, 6 January 2020 to Sunday, 26 January 2020 inclusive, and Monday 17 February to Friday 21 February 2020 inclusive.</p>						
18/12/19	277/19 GOV82/19	<p>Finance & Accounts – Period Ended 30 November 2019 <u>Resolved</u> that Council receive and note the Finance and Accounts Report for the period ended 30 November 2019.</p>	MF&T EA&M		22/1	Noted	C	
18/12/19	278/19 GOV83/19	<p>Capital Expenditure Report as at 30 November 2019 <u>Resolved</u> that Council receive and note the Capital Expenditure Report for the period ended 30 November 2019.</p>	MF&T EA&M		22/1	Noted	C	

18/12/19	279/19 GOV84/19	<p>Joint Organisation Membership for the 2020/21 Financial Year Resolved that Council approve that:</p> <p>(1) The Mayor advise NEJO that Council is prepared to pay \$5,130 as a membership fee to the NEJO for the 2020/21 Financial Year;</p> <p>(2) The Mayor request that the NEJO approach the State Government to fully fund the operations of Joint Organisations; and</p> <p>(3) The Mayor advise NEJO that should the amount that Tenterfield Shire Council is prepared to pay in membership fees to NEJO for 2020/21 not be accepted, Council will further consider its membership of the NEJO for 2020/21 and beyond.</p>	A/CE EA&M			13/1	Letter forwarded to NEJO	B	
18/12/19	280/19 GOV85/19	<p>A New Risk Management & Internal Audit Framework for Local Government in NSW Resolved that Council provide the attached response to the Office of Local Government NSW as feedback to the "Risk Management and Internal Audit Framework for Local Government in NSW" Review.</p>	CCO MCS,G&R			23/12	Response forwarded to LGNSW.	C	
18/12/19	281/19 RC22/19	<p>Reports of Committees & Delegates – Meeting of New England Joint Organisation of Councils (NEJO) – 25 November 2019 Resolved that the Minutes of the New England Joint Organisation of Councils (NEJO) be received and noted.</p>	CE EA&M			22/1	Noted	C	
18/12/19	282/19	<p>Reports of Committees & Delegates – Meeting of</p>	EO			22/1	Noted	C	

RC23/19	Tenterfield Shire Council Local Traffic Committee – 14 November 2019 Resolved that the report and recommendations of the Tenterfield Shire Local Traffic Committee meeting of 14 November 2019 be received and noted.												
18/12/19	285/19 NM9/19	Notice of Motion – Royal Commission Resolved that Council: (1) Call on the State Member for Lismore Janelle Saffin MP and the Federal Member for New England The Hon Barnaby Joyce MP to advocate on our behalf for a Royal Commission, in both jurisdictions, into the management of National Parks, State Forests, Stock Routes and other Crown lands and management of Section 44 fires; and restrictions to land holders to conduct preventative hazard reduction; and (2) Take a similar motion to the JO of Councils, BROOC and NSW Country Mayors.	A/CE EA&M	13/1 14/2	Letters forwarded for Royal Commission in both State & Federal jurisdictions. Minutes to be prepared for submission to NEJO, BROOC and NSW Country Mayors. Minutes no longer required as Royal Commission has been called.	C							
18/12/19	286/19 NM10/19	Notice of Motion – Road Naming Resolved that Council start the process of renaming of: • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road.	Director Infrastructure EO	17/02/ 20	Initial road status investigations being carried out.	B							
18/12/19	287/19 RES11/19	Council Resolution Register – December 2019	EA&M	22/1	Noted	C							

18/12/19	289/19 COM21/19	<p>Resolved that Council notes the status of the Council Resolution Register to December 2019.</p> <p>Emergency Operations & Administration Building Refurbishment</p> <p>Resolved that Council:</p> <p>(1) Accept the tender evaluation report for the Emergency Operations Centre (EOC) & Administration Building Refurbishment Project;</p> <p>(2) Not accept any of the submitted tenders;</p> <p>(3) Proceed with negotiations with the lowest tenderer to align the scope with the budget.</p>	CCO MP&B					17/2/20	Negotiations continuing with lowest bidder. Anticipated to have resolved February 2020	B	
18/12/19	290/19 ECO16/19	<p>Design & Construction of the Bridge on Tooloom Road at Beauty Creek</p> <p>Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge Tooloom Road at Beauty Creek in the amount of \$937,007.50 (including GST). This amount includes the cost to replace the existing bridge and the provisional item for a higher standard of safety rail.</p>	Director Infrastructure MAPP					10/2/20	Successful tenderer has been advised and contract documents are being prepared for execution.	C	
18/12/19	291/19 ECO17/19	<p>Design & Construction of the Bridge on Hootons Road at Emu Creek</p> <p>Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge Hootons Road at Emu Creek in the amount of \$983,004.00 (including GST).</p>	Director Infrastructure MAPP					10/2/20	Successful tenderer has been advised and contract documents are being prepared for execution.	C	
18/12/19	292/19 ECO18/19	<p>Design & Construction of the Bridge on Mt Lindesay Road at Boonoo Boonoo River</p>	Director Infrastructure MAPP					10/2/20	Successful tenderer has been advised and contract documents	C	

		<p>Resolved that Council accept the tender of Murray Valley Piling Pty Ltd for the design and construction of the bridge Mt Lindesay Road at Boonoo Boonoo River in the amount of \$1,136,300.00 (including GST). This amount includes the cost to replace the existing bridge and provisional items including a higher standard of safety rail, provision of a shared pathway, and improved flood immunity.</p>					<p>are being prepared for execution.</p>		