



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

BUSINESS PAPER

ORDINARY COUNCIL MEETING

WEDNESDAY, 25 MARCH 2020

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 2.3 of Council's Code of Meeting Practice that an **Ordinary Council** will be held at the RSL Pavilion, Tenterfield Memorial Hall, on **Wednesday, 25 March 2020** commencing at **9.30 am**.

Terry Dodds
Chief Executive

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.30 am and 10.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - Prejudice the commercial position of the person who supplied it, or
 - Confer a commercial advantage on a competitor of the Council; or
 - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

CONFLICT OF INTERESTS

What is a "Conflict of Interests" - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## ORDER OF BUSINESS

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Confirmation of Previous Minutes
6. Tabling of Documents
7. Urgent, Late & Supplementary Items of Business
8. Community Consultation (Public Access)
9. Mayoral Minute
10. Recommendations for Items to be Considered in Confidential Section
11. Open Council Reports
  - Our Community
  - Our Economy
  - Our Environment
  - Our Governance
12. Reports of Delegates & Committees
13. Notices of Motion
14. Resolution Register
15. Confidential Business
16. Meeting Close



# AGENDA

## 1. OPENING & WELCOME

### 2. (A) OPENING PRAYER

*"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."*

### (B) ACKNOWLEDGEMENT OF COUNTRY

*"I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung nations and extend that respect to other Aboriginal people present."*

## 3. APOLOGIES

## 4. DISCLOSURES & DECLARATIONS OF INTEREST

## 5. CONFIRMATION OF PREVIOUS MINUTES

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## 9. MAYORAL MINUTE

## 10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

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Nil.

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CONDITIONAL FUNDING

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d(i)) of the Local Government Act, 1993, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

**16. MEETING CLOSED**

## **CLOSED COUNCIL**

### **Confidential Reports**

#### **(Section 10A(2) of The Local Government Act 1993)**

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representations to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public.

The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A(2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals others than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act provides that Council, or a Committee of the Council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10B(3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3) of the Act,) the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A(2) of the Act).

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matters referred to in section 10A(2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) The discussion of the matter may:
  - (i) cause embarrassment to the Council or committee concerned, or to councillors or to employees of the council, or
  - (ii) cause a loss of confidence in the Council or committee.

#### **Resolutions passed in Closed Council**

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.

**(ITEM MIN2/20) CONFIRMATION OF PREVIOUS MINUTES**

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**REPORT BY:** Noelene Hyde, Executive Assistant & Media

**RECOMMENDATION**

**That the Minutes of the following Meeting of Tenterfield Shire Council:**

- **Ordinary Council Meeting – 26 February 2020**

**as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.**

**ATTACHMENTS**

- 1 Minutes - Ordinary Council Meeting - 26 February 2020 24 Pages

# MINUTES



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 26 FEBRUARY 2020**

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Legume Community Hall on Wednesday, 26 February 2020 commencing at 9.38 am.

**ATTENDANCE**

Councillor Peter Petty (Mayor)  
Councillor Greg Sauer (Deputy Mayor)  
Councillor Don Forbes  
Councillor John Macnish  
Councillor Brian Murray  
Councillor Tom Peters  
Councillor Bronwyn Petrie  
Councillor Michael Petrie  
Councillor Bob Rogan  
Councillor Gary Verri

**ALSO IN ATTENDANCE**

Chief Executive (Terry Dodds)  
Executive Assistant & Media (Noelene Hyde)  
Chief Corporate Officer (Kylie Smith)  
Director Infrastructure (Fiona Keneally)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

**WEBCASTING OF MEETING**

*I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

**OPENING AND WELCOME**

*In opening the meeting, Mayor Peter Petty described a brief history of the refurbished Legume Community Hall, and thanked the Legume Progress Association for hosting the meeting.*

*Mayor Petty also welcomed Councillor Don Forbes back to Council following his recent health issues.*

**CIVIC PRAYER**

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

**ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders, past, present and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.*

**APOLOGIES**

Nil

**DISCLOSURE & DECLARATIONS OF INTEREST**

**1/20**

**Resolved** that Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

| <b>Name</b>   | <b>Type</b>                                                                      | <b>Item</b>                                        |
|---------------|----------------------------------------------------------------------------------|----------------------------------------------------|
| Cr Tom Peters | Less than Significant<br>Non Pecuniary –<br>Member of Tenterfield<br>Pistol Club | Item COM2/20 – Bushfire<br>Drought Recovery Grants |
| Cr Bob Rogan  | Non Pecuniary<br>Significant –                                                   | Item COM2/20 – Bushfire<br>Drought Recovery Grants |

|               |                                                                                     |                                                                                          |
|---------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
|               | President of the Tenterfield Archery Club                                           | Will leave the meeting during voting.                                                    |
| Cr Greg Sauer | Non Pecuniary Significant – Chairman of Tenterfield’s National Monument Association | Item COM2/20 – Bushfire Drought Recovery Grants<br>Will leave the meeting during voting. |

(Bronwyn Petrie/Gary Verri)

**Motion Carried**

**(ITEM MIN1/20) CONFIRMATION OF PREVIOUS MINUTES**

**2/20**

**Resolved** that the Minutes of the following Meeting of Tenterfield Shire Council:

- Ordinary Council Meeting – 18 December 2019

as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Bob Rogan/Brian Murray)

**Motion Carried**

**TABLING OF DOCUMENTS**

- Councillor Bob Rogan – Tenterfield Monument Project
- Mr Stuart Bell – Submission for Grant Proposal for the Border Mountains – The Border Mountains Tourism Association (Paddys Flat Tank Traps – A Tourist Attraction)

**URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS**

Nil.

**COMMUNITY CONSULTATION (PUBLIC ACCESS)**

- **Item GOV1/20 – Monthly Operational Report – December 2019 / January 2020 – Office of the Chief Corporate Officer – Corporate & Governance**  
Erika Bursford, Manager Customer Service, Governance & Records – Addressed Council with respect to the new format of the Monthly Operational Report, Council’s new telephone system and the Mobile App.
- **Item COM2/20 – Bushfire Drought Recovery Grants**  
Stuart Bell – On behalf of the Border Mountains Tourism Association – Addressed Council to advocate amendments to the Funding Action Plan as per Item COM2/20 to include additional tourism allocation.



**MAYORAL MINUTE**

Nil.

**OPEN COUNCIL REPORTS**

**OUR COMMUNITY**

**(ITEM COM1/20) UPDATE - POLICY 1.016 - AUSTRALIA DAY AWARDS & CITIZENSHIP CEREMONIES**

**SUMMARY**

The purpose of the report is to update Policy 1.016 regarding Australia Day Awards and include the requirements for Citizenship Ceremonies as per the new Australian Government (Department of Home Affairs) Australian Citizenship Ceremonies Code.

**3/20**

**Resolved** that Council:

- (1) Adopts the updated Australia Day Awards & Citizenship Ceremonies Policy 1.016; and
- (2) Advises the Department of Home Affairs of Council's Citizenship Ceremonies dress code as required under the Australian Citizenship Ceremonies Code.

(Bob Rogan/Brian Murray)

**Motion Carried**

*Manager Economic Development & Community Engagement, Harry Bolton, entered the meeting, the time being 10.15 am*

**(ITEM COM2/20) BUSHFIRE DROUGHT RECOVERY GRANTS**

**SUMMARY**

The purpose of this report is to seek Council endorsement of plans in regard to allocation of proposed grant funds under a range of programs.

For the purposes of this report grant Programs and funds include:

- Bushfire Immediate Relief,
- Resilience Fund,
- National Bushfire Tourism Grant and;
- Drought Communities Extension Programme.

This report will capture planned projects, events and relief and include a number of items from the aspirations list. This will assist Council in making their final decision on funding allocations. Shading has been included to demonstrate proposed allocation of funds which have been discussed in previous Council Workshops.

**RECOMMENDATION**

That Council endorse the Proposed Funding Action Plan as at Attachment 1 (Attachment Booklet 1)).

(Tom Peters/Michael Petrie)

**AMENDMENT**

(1) That Council as a whole adopt all recommendations inclusive of any changes listed here, with the exception of:

- Economic & Resilience Strategy (Monument Project) – Drought Community Program;
- Tenterfield Archery Club – Bushfire Community Resilience;
- Tenterfield Pistol Club – Bushfire Community Resilience; and

(2) That Council vote on each item excluded from consideration, allowing those with a declaration of interest to determine an individual action as appropriate; and

(3) That the following items be included in the list after individual consideration by those participating:

- Economic & Resilience Strategy (Monument Project) – Drought Community Program;
- Tenterfield Archery Club – Bushfire Community Resilience;
- Tenterfield Pistol Club – Bushfire Community Resilience.

(Greg Sauer/John Macnish)

**Amendment Carried**

**SUSPENSION OF STANDING ORDERS**

**4/20** **Resolved** that Standing Orders be suspended.

(Greg Sauer/Bob Rogan)

**Motion Carried**

The meeting adjourned for Morning Tea, the time being 10.20 am

The meeting reconvened with the same members present, the time being 10.38 am.

**RESUMPTION OF STANDING ORDERS**

**5/20** **Resolved** that Standing Orders be resumed.

(Brian Murray/Greg Sauer)

**Motion Carried**

**Economic and Resilience Strategy (Monument Project) – Drought  
Community Program**

*Having declared an interest, Councillor Greg Sauer left the meeting, the time being 10.39 am.*

**AMENDMENT**

That Council defer any decision regarding the Monument Project funding until a special Council workshop can be organised to further discuss this matter and that the Working Group or Committee that is chaired by the Deputy Mayor be requested to attend the workshop and provide an explanation on the Group's progress and their intentions pertaining to the expenditure of these funds.

(Bob Rogan/Gary Verri)

**Amendment Carried**

*Councillor Bronwyn Petrie recorded a vote against the amendment.*

*Councillor Greg Sauer returned to the meeting, the time being 10.57 am.*

**Tenterfield Archery Club –Bushfire Community Resilience**

*Having declared an interest, Councillor Bob Rogan left the meeting, the time being 10.58 am.*

**PROCEDURAL MOTION**

- 6/20** **Resolved** that items relating to the Tenterfield Archery Club – Bushfire Community Resilience and Tenterfield Pistol Club - Bushfire Community Resilience be dealt with together.

(Gary Verri/Bronwyn Petrie)

**Motion Carried**

*Having declared an interest, Councillor Tom Peters left the meeting, the time being 10.59 am.*

**Tenterfield Archery Club – Bushfire Community Resilience & Tenterfield  
Pistol Club – Bushfire Community Resilience**

**AMENDMENT**

That the proposed grant amount of \$5,000 each for the Tenterfield Archery Club and the Tenterfield Pistol Club be approved.

(Greg Sauer/John Macnish)

**Amendment Carried**

*Councillors Bob Rogan and Tom Peters returned to the meeting, the time being 11.00 am.*

**AMENDMENT**

That the updated/amended grant fund allocation presented by Cr Bronwyn Petrie be adopted.

(Bronwyn Petrie/Gary Verri)

**Amendment Lost**

*Voting in favour of the Amendment: Councillors Gary Verri, Bronwyn Petrie, Bob Rogan, Brian Murray, John Macnish.*

*Voting against the Amendment: Councillors Tom Peters, Don Forbes, Michael Petrie, Greg Sauer, Peter Petty.*

*The Mayor exercised his casting vote, voting against the Amendment.*

**\*\* Please see Resolution 40/20 – page 21 of these Minutes**

*Manager Economic Development & Community Engagement, Harry Bolton, left the meeting, the time being 11.32 am.*

*Manager Customer Service, Governance & Records, Erika Bursford, entered the meeting, the time being 11.32 am.*

**(ITEM COM3/20) REQUEST FROM TENTERFIELD FAMILY HISTORY GROUP - RETENTION OF ORIGINAL MAPS FOLLOWING DIGITISATION BY TENTERFIELD SHIRE COUNCIL**

**SUMMARY**

The Tenterfield Family History Group has written to Council, requesting that they be gifted original parish and portion maps of Tenterfield Shire, once these originals have been digitised as part of Council's Records Digitisation Program.

**7/20**

**Resolved** that Council approve the request from the Tenterfield Family History Group to receive original parish and portion maps of Tenterfield Shire, and associated map cabinets, following the completion of digitisation of said maps.

(Michael Petrie/John Macnish)

**Motion Carried**

*Manager Customer Service, Governance & Records, Erika Bursford, left the meeting, the time being 11.34 am.*

**(ITEM COM4/20) LICENCE TO NSW TELECOMMUNICATIONS AUTHORITY AT MT MACKENZIE**

**SUMMARY**

The New South Wales Government Telecommunications Authority require a Licence from Council to install a new Government Radio Network.

**8/20**

**Resolved** that Council:

- (1) Delegate authority to the Chief Executive to enter a Licence Agreement with the NSW Government Telecommunications Authority for the installation and operation of the Government Radio Network on the Council Radio Site at Mt MacKenzie (Lot 7003 DP 92653).
- (2) Authorise the Licence Agreement to be signed under the Seal of Council by the Mayor and the Chief Executive in accordance with Council Policy.

(Bob Rogan/Greg Sauer)

**Motion Carried**

**(ITEM COM5/20) REVIEW OF THE IMPOUNDING ACT 1993**

**SUMMARY**

Tenterfield Shire Council has read and reviewed the discussion paper. With a population of just over 6,000 in the Tenterfield region Council does not experience Key Issues raised by larger City Councils. Council is satisfied with the current impounding Act and will support changes as recommended.

Impounding in the region is generally only undertaken for livestock and motor vehicles and to date no issues have been raised with legislation inadequacies or inconsistencies. Cats and dogs are impounded through the Companion Animal Act 1998.

**9/20**

**Resolved** that Council is satisfied with the current Impounding Act and will support the changes recommended by the Office of Local Government.

(Bronwyn Petrie/Donald Forbes)

**Motion Carried**

*Engineering Officer, Technical Support, Jessica Gibbins, entered the meeting, the time being 11.40 am.*

**(ITEM COM6/20) NAMING OF AN UN-NAMED "TRACK IN USE" - BRUXNER HIGHWAY, DRAKE**

**SUMMARY**

There is a "track in use" that comes off Bruxner Highway, Drake located approximately 6.7 km from Drake Village that services several properties and has not been named. In accordance with Geographical Names Board (GNB) Guidelines, this private track is identified as a "Lane" or "View". There are also discrepancies with mapping sources for the road named Kims Way that need to be rectified to eliminate any confusion.

**10/20**

**Resolved** that Council:

- (1) Proposes the name "Storm View" as the name of this un-named track; and
- (2) Advertises the proposed name and proceeds with the process of officially naming this "track in use" by way of gazettal and signposting;
- (3) Erects "No Through Road" and "Council Does Not Maintain This Road" signage as well as seeking concurrence from Transport for NSW (TfNSW) on road sign design prior to erecting; and
- (4) Ensures that all mapping data including Google and Spatial Services reflects "Kims Way" as highlighted green on the attachment to this report; and

- (5) Ensures that any reference to "Kims Way" such as that held by Google as highlighted red on the attachment to this report, be deleted to eliminate ongoing confusion.

(Greg Sauer/Brian Murray)

**Motion Carried**

**(ITEM COM7/20) UPDATE - ELECTRIC VEHICLE RECHARGING STATION**

**SUMMARY**

The purpose of this report is to seek endorsement from Council to amend previous report ITEM COM22/18 to lease a dedicated car space in Tenterfield Visitor Information Centre carpark for the purpose of NRMA installing an Electric Vehicle Fast Charging Station.

**11/20**

**Resolved** that Council authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing a dedicated car space in the Visitor Information Centre to be allocated for a five (5) year peppercorn lease of \$1 per annum to NRMA for the purpose of electric vehicle recharging.

(Michael Petrie/Bob Rogan)

**Motion Carried**

*Engineering Officer, Technical Support, Jessica Gibbins, left the meeting, the time being 11.44 am.*

*Manager Economic Development & Community Engagement, Harry Bolton, entered the meeting, the time being 11.44 am.*

**OUR ECONOMY**

**(ITEM ECO1/20) PETER ALLEN FESTIVAL**

**SUMMARY**

The purpose of this report is to bring this matter back before Council following the request that it be deferred until such time as Peter Allen Festival organisers produce full audited financials, including balance sheets, for the past two (2) Festivals – refer Motion 274/19.

**RECOMMENDATION**

That Council allocate the remainder of the Empowering Our Communities Grant, a sum of approximately \$10,000, to the Peter Allen Festival Committee in recognition of their community support and loss as a result of the 2019 drought and fire impacted event and the vital support this event provided for the mental health of the community.

(Donald Forbes/Michael Petrie)

**AMENDMENT**

That the motion be withdrawn and remaining monies in the Communities Grant be advertised to any other group to use as they wish.

(Bronwyn Petrie)

**Amendment Withdrawn**



12/20

**Resolved** that Council allocate the remainder of the Empowering Our Communities Grant, a sum of approximately \$10,000, to the Peter Allen Festival Committee in recognition of their community support and loss as a result of the 2019 drought and fire impacted event and the vital support this event provided for the mental health of the community.

(Donald Forbes/Michael Petrie)

**Motion Carried**

Manager Economic Development & Community Engagement, Harry Bolton, left the meeting, the time being 12.02 pm.

Engineering Officer, Technical Support, Jessica Gibbins, entered the meeting, the time being 12.02 pm.

**(ITEM ECO2/20) REID STREET, TENTERFIELD - REQUEST FOR COUNCIL TO TAKE OVER ONGOING MAINTENANCE**

**SUMMARY**

The purpose of this report is to provide information to Council pertaining to the construction of Reid Street, Tenterfield as part of a requirement of a two (2) lot subdivision and the transfer of ongoing maintenance of the road reserve.

13/20

**Resolved** that Council:

- (1) Accepts the addition of Reid Street, Tenterfield to Council's Road Asset Register; and
- (2) Accepts the ongoing maintenance of Reid Street, Tenterfield.

(Brian Murray/Michael Petrie)

**Motion Carried**

Engineering Officer, Technical Support, Jessica Gibbins, left the meeting, the time being 12.03 pm.

Manager Assets & Program Planning, David Counsel, entered the meeting, the time being 12.03 pm.

**(ITEM ECO3/20) HOOTONS ROAD - LAND ACQUISITION AT EMU CREEK**

**SUMMARY**

This report seeks Council approval to acquire land for the purpose of dedication as public road along Hootons Road at Emu Creek.

14/20

**Resolved** that Council:

- (1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and

- (2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and
- (3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and
- (4) Approve the gazettal of the new road opening.

(Bronwyn Petrie/Greg Sauer)

**Motion Carried**

**(ITEM ECO4/20) TRUCK WASH & LOADING RAMP PROJECT - ALTERNATIVE CONCEPTS**

**SUMMARY**

This report provides Council with revised detailed concept design for the Tenterfield Livestock Selling Centre Truck Wash and Loading Ramp.

**15/20**

**Resolved** that Council:

- (1) Note the option for the Council Depot site is not viable at this stage;
- (2) Resolve that the Livestock Selling Centre is the preferred location for the project;
- (3) Resolve that the existing loading ramps facing Boundary Road be upgraded;
- (4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.
- (5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.

(Michael Petrie/Bob Rogan)

**Motion Carried**

*Manager Assets & Program Planning, David Counsel, left the meeting, the time being 12.13 pm.*

*Manager Planning & Development Services, Tamai Davidson, entered the meeting, the time being 12.13 pm.*



**OUR ENVIRONMENT**

**(ITEM ENV1/20) TENTERFIELD LOCAL ENVIRONMENTAL PLAN 2013  
PLANNING PROPOSAL**

**SUMMARY**

The purpose of this report is to advise Council of the outcome of the advertisement of the Planning Proposal PP\_2019\_TENTE\_001\_00 (changing "crematorium" from Permitted with Consent to Prohibited within the RU5 Village zone and making housekeeping amendments to Schedule 5 of the LEP) and to seek resolution to submit the Planning Proposal to the Minister of Planning and Environment for it to be made.

**16/20**

**Resolved** that Council:

- (1) Support the finalisation and making of the Planning Proposal as exhibited;
- (2) Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion;
- (3) Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning, Industry and Environment; and
- (4) Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2)(a) under the Environmental Planning and Assessment Act 1979.

(Bronwyn Petrie/Greg Sauer)

**Motion Carried**

*Manager Planning & Development Services, Tamai Davidson, left the meeting, the time being 12.17 pm.*

**(ITEM ENV2/20) REVIEW OF DROUGHT MANAGEMENT PLAN -  
TIMEFRAMES**

**SUMMARY**

The purpose of this report is to outline the timeframe for review of the Drought Management Plan.

**RECOMMENDATION**

That Council note the timeframes for the review of the Drought Management Plan.

(Bob Rogan/Brian Murray)

**AMENDMENT**

That Council reinstate Level 1 Water Restrictions because of sediment incursion in the Dam and the drought is not over.

(Bronwyn Petrie/Bob Rogan)

**Amendment Carried**

17/20

**Resolved** that Council:

- (1) Note the timeframes for the review of the Drought Management Plan; and
- (2) Reinstate Level 1 Water Restrictions because of sediment incursion in the Dam and the drought is not over.

(Bob Rogan/Brian Murray)

**Motion Carried**

#### **(ITEM ENV3/20) PURCHASE OF EXCAVATORS FOR WATER SERVICES**

##### **SUMMARY**

The purpose of this report is to obtain Council approval to purchase two (2) 1.8T mini excavators for use by Engineering's Water Services Departments at Tenterfield and Urbenville.

18/20

**Resolved** that Council:

- (1) Endorses purchase of a 1.8T mini excavator as per the adopted Plant Renewal Program; and
- (2) Resolves to purchase a second 1.8T mini Excavator to be stationed at Urbenville.

(Michael Petrie/Greg Sauer)

**Motion Carried**

#### **OUR GOVERNANCE**

#### **(ITEM GOV1/20) MONTHLY OPERATIONAL REPORT - DECEMBER 2019/JANUARY 2020**

##### **SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2019/2020 Operational Plan.

19/20

**Resolved** that Council receives and notes the status of the Monthly Operational Report for December 2019/January 2020.

(Michael Petrie/Greg Sauer)

**Motion Carried**

*Councillor Bronwyn Petrie to submit a Notice of Motion regarding the Tenterfield Industrial Estate to the March 2020 meeting.*

#### **SUSPENSION OF STANDING ORDERS**

20/20

**Resolved** that Standing Orders be suspended.

(Brian Murray/Greg Sauer)

**Motion Carried**

The Meeting adjourned for lunch followed by the Community Forum, the time being 12.57 pm.

The Meeting reconvened with the same members present, the time being 2.29 pm.

**RESUMPTION OF STANDING ORDERS**

**21/20** **Resolved** that Standing Orders be resumed.

(Brian Murray/Bob Rogan)

**Motion Carried**

**(ITEM GOV2/20) DELEGATED AUTHORITY - COUNCIL RECESS PERIOD**

**SUMMARY**

The purpose of this report is to provide a full list of matters considered under the delegated authority to the Mayor and/or Deputy Mayor and the Acting Chief Executive during the Council Recess Period as per Item (3) of Council Resolution 276/19.

**22/20** **Resolved** that Council receive and note the Report and approve the delegated authority item listed below:

- a) Support for the Murray Darling Association (MDA) Name Change to Murray Darling Local Government Association;
- b) Signing of amended General Manager Certificate for amended amount of \$23,985.03 relating to Assessment 9191;
- c) Authorisation of Overseas Travel for Mayor Peter Petty in accordance with Councillors Expenses and Facilities Policy.

(Donald Forbes/Tom Peters)

**Motion Carried**

**(ITEM GOV3/20) RELOCATION OF COUNCIL MEETINGS - MARCH 2020, APRIL 2020 & MAY 2020**

**SUMMARY**

The purpose of this report is to amend Council Resolution 181/19, Item (3) in order to change the location of Ordinary Council Meetings in March, April & May 2020 due to upgrade works being undertaken in Council's Administration Building, and particularly in the Council Chamber.

**RECOMMENDATION**

That Council amend Council Resolution 181/19, Item (3) to read as follows:

Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Band Hall), April 2020 (Drake) and May 2020 (RSL Pavilion).

(Gary Verri/Michael Petrie)

**AMENDMENT**

That the March 2020 Ordinary Council Meeting be held at Torrington.  
(Bronwyn Petrie/Gary Verri)

**Amendment Carried**

**AMENDMENT**

That the May 2020 Ordinary Council Meeting be held at Mingoola.  
(Bronwyn Petrie/Gary Verri)

**Amendment Lost**

**23/20**

**Resolved** that Council amend Council Resolution 181/19, Item (3) to read as follows:

Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Torrington), April 2020 (Drake) and May 2020 (RSL Pavilion).

(Gary Verri/Michael Petrie)

**Motion Carried**

**(ITEM GOV4/20) MURRAY DARLING ASSOCIATION INC -STRATEGIC PLANNING WORKSHOP - MOAMA - 12 AND 13 MARCH 2020**

**SUMMARY**

The purpose of this report is for Council to endorse and approve the attendance of Council delegates on the Murray Darling Association Inc to attend a Strategic Planning Workshop at Moama on 12 and 13 March 2020.

**24/20**

**Resolved** that Council approve the attendance of Council's Murray Darling Association Inc delegates, Deputy Mayor Greg Sauer and Councillor Don Forbes at the Strategic Planning Workshop at Moama, 12 and 13 March 2020.

(Bronwyn Petrie/Bob Rogan)

**Motion Carried**

*Manager Finance & Technology, Paul Della, entered the meeting, the time being 2.40 pm.*

**(ITEM GOV5/20) REVIEW OF BUY LOCAL POLICY**

**SUMMARY**

The purpose of this report is to update Council on the status of a review of the existing Buy Local Policy.

**25/20**

**Resolved** that Council receive a report to the April 2020 Ordinary Council Meeting to further consider this matter, once legal advice and the report from the Internal Auditors in relation to Procurement have been received, so as to align any changes to the existing Buy Local Policy with the adoption of the draft 2020/21 Operational Plan and Budget.

(Bronwyn Petrie/Greg Sauer)

**Motion Carried**

**(ITEM GOV6/20) QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2019**

**SUMMARY**

The purpose of this report is to provide Council with a Quarterly Budget Review Statement (Attachment 1) in accordance with Regulation 203 of the Local Government (General) Regulation 2005 (the Regulation).

**26/20**

**Resolved** that Council adopts the December 2019 Quarterly Budget Review Statement.

(Greg Sauer/Brian Murray)

**Motion Carried**

**PROCEDURAL MOTION**

**27/20**

**Resolved** that Items GOV7/20 – Finance & Accounts – Period Ended 31 December 2019 & GOV8/20 – Finance & Accounts – Period Ended 31 January 2020 be considered together.

(Greg Sauer/Bob Rogan)

**Motion Carried**

**(ITEM GOV7/20) FINANCE & ACCOUNTS - PERIOD ENDED 31 DECEMBER 2019 & ITEM GOV8/20 FINANCE & ACCOUNTS – PERIOD ENDED 31 JANUARY 2020**

**SUMMARY**

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

**28/20**

**Resolved** that Council:

- (1) Receive and note the Finance and Accounts Report for the period ended 31 December 2019; and
- (2) Receive and note the Finance and Accounts Report for the period ended 31 January 2020.

(Greg Sauer/Bob Rogan)

**Motion Carried**

**(ITEM GOV9/20) CAPITAL EXPENDITURE REPORT AS AT 31 JANUARY 2020**

**SUMMARY**

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

**29/20** **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 31 January 2020.

(Gary Verri/Brian Murray)

**Motion Carried**

**(ITEM GOV10/20) REPORT ON LOAN BALANCES**

**SUMMARY**

The purpose of this report is to inform Council of its loan balances as at 31 December 2019.

**30/20** **Resolved** that Council notes the loan balance as at 31 December 2019 was \$9,686,310.92 (\$9,957,867.09 as at 30 September 2019).

(Bronwyn Petrie/Michael Petrie)

**Motion Carried**

**REPORTS OF DELEGATES & COMMITTEES**

**(ITEM RC1/20) REPORTS OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - MEETING OF 8 NOVEMBER 2019**

**SUMMARY**

A meeting of the Border Regional Organisation of Councils (BROC) was held at Moree Plains Shire Council on Friday, 8 November 2019.

**31/20** **Resolved** that:

- (1) The report of the Border Regional Organisation of Councils (BROC) meeting of 8 November 2019 be received and noted; and
- (2) Council support the request of BROC to promote the appointment of a Queensland Cross Border Commissioner.

(Peter Petty/Bronwyn Petrie)

**Motion Carried**

**(ITEM RC2/20) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD LIQUOR ACCORD - 19 NOVEMBER 2019**

**SUMMARY**

A meeting of the Tenterfield Liquor Accord was held at the Tenterfield Bowling Club on Tuesday, 19 November 2019.

**32/20** **Resolved** that the report from the Tenterfield Liquor Accord meeting of 19 November 2019 be received and noted.

(Donald Forbes/Bob Rogan)

**Motion Carried**



**(ITEM RC3/20) REPORTS OF COMMITTEES & DELEGATES - AUDIT & RISK COMMITTEE MEETING - 4 DECEMBER 2019**

**SUMMARY**

A meeting of the Tenterfield Shire Council Audit & Risk Committee was held on Wednesday, 4 December 2019.

**33/20**

**Resolved** that the report of the Audit & Risk Committee meeting of 4 December 2019 be received and noted.

(Donald Forbes/Michael Petrie)

**Motion Carried**

**(ITEM RC4/20) REPORTS OF COMMITTEES & DELEGATES - TOURISM ADVISORY COMMITTEE - MEETINGS OF 11 DECEMBER 2019 & 5 FEBRUARY 2020**

**SUMMARY**

Meetings of the Tourism Advisory Committee were held on Wednesday, 11 December 2019 and Wednesday, 5 February 2020 in the Tenterfield Shire Council Chamber.

**34/20**

**Resolved** that Council:

- (1) Receive and note this; the combined reports of the Tenterfield Tourism Advisory Committee meetings of 11 December 2019 and 5 January 2020; and
- (2) Pursue membership of the Caravan and Camping Industry Association of Australia and that Council identify a suitable site/sites with a view to establishing additional RV parking spaces within the town. That Council then erect the signage that will be made available through the Association membership.

(Bob Rogan/Greg Sauer)

**Motion Carried**

**NOTICES OF MOTION**

**(ITEM NM1/20) NOTICE OF MOTION - NATIONAL PARKS IN TENTERFIELD SHIRE LOCAL GOVERNMENT AREA**

**SUMMARY**

The purpose of this motion is to highlight the National Parks in the Tenterfield Shire Local Government Area in a positive way so it will make it easier for tourism.

**RECOMMENDATION**

That Council contact our Local State Member, Ms Janelle Saffin MP, asking her to advocate on Council's behalf:

- (a) That all the National Parks in the Tenterfield Shire Local Government Area be managed from Tenterfield; and

- (b) That a local management committee be formed so as to manage these National Parks.

(Gary Verri/Brian Murray)

**AMENDMENT**

That this item be deferred to the next Ordinary Council Meeting to refer to the National Parks & Wildlife Service as to how they work in Tenterfield Local Government Area and what would be involved, etc.

(Bronwyn Petrie/Bob Rogan)

**Amendment Carried**

**35/20**

**Resolved** that this item be deferred to the next Ordinary Council Meeting to refer to the National Parks & Wildlife Service as to how they work in Tenterfield Local Government Area and what would be involved, etc.

(Gary Verri/Brian Murray)

**Motion Carried**

**(ITEM NM2/20) NOTICE OF MOTION - PROMOTING TENTERFIELD'S HISTORIC PAST**

**SUMMARY**

The purpose of this report is to promote Tenterfield's important historic past that led to Federation.

**36/20**

**Resolved** that:

- (1) Council write to Ms Janelle Saffin MP, Member for Lismore and The Hon Barnaby Joyce MP, Member for New England, requesting them to advocate to the Australian Mint on Council's behalf to have images of some of the Shire's historic, Federation sites (but not limited to), put on notes, coins and stamps.
- (2) In addition, the Chief Executive also write to the Australian Mint giving details of all the Shire's historic sites, symbols and very important individuals who were nationally significant.

(Gary Verri/Bob Rogan)

**Motion Carried**

**RESOLUTION REGISTER**

**(ITEM RES1/20) COUNCIL RESOLUTION REGISTER - FEBRUARY 2020**

**SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

**37/20**

**Resolved** that Council notes the status of the Council Resolution Register to February 2020.

(John Macnish/Bob Rogan)

**Motion Carried**



**CONFIDENTIAL BUSINESS**

Nil.

**BUSINESS WITHOUT NOTICE**

**Media Release from Federal Member, The Hon Barnaby Joyce MP**

Councillor Brian Murray referred to this media release dated 24 February 2020 and expressed concern that receipt of media releases from our Federal Member may be construed as politicising the Tenterfield Shire Council.

**Point of Order – Item COM2/20 – Bushfire Drought Recovery Grants**

Councillor Bronwyn Petrie raised a point of order, outlining that the motion for this Item was not adopted by Council.

**ITEM COM2/20 – BUSHFIRE DROUGHT RECOVERY GRANTS**

**RECOMMENDATION**

That the existing Officer's recommendation, being:

- (1) That Council endorse the Proposed Funding Action Plan as at Attachment 1 (Attachment Booklet 1)); and
- (2) That Council as a whole adopt all recommendations inclusive of any changes listed here, with the exception of:
  - Economic & Resilience Strategy (Monument Project) – Drought Community Program;
  - Tenterfield Archery Club – Bushfire Community Resilience;
  - Tenterfield Pistol Club – Bushfire Community Resilience; and
- (3) That Council vote on each item excluded from consideration, allowing those with a declaration of interest to determine an individual action as appropriate; and
- (4) That the following items be included in the list after individual consideration by those participating:
  - Economic & Resilience Strategy (Monument Project) – Drought Community Program;
  - Tenterfield Archery Club – Bushfire Community Resilience;
  - Tenterfield Pistol Club – Bushfire Community Resilience; and
- (5) That Council defer any decision regarding the Monument Project funding until a special Council workshop can be organised to further discuss this matter and that the Working Group or Committee that is chaired by the Deputy Mayor be requested to attend the workshop and provide an explanation on the Group's progress and their intentions pertaining to the expenditure of these funds.
- (6) That the proposed grant amount of \$5,000 each for the Tenterfield Archery Club and the Tenterfield Pistol Club be approved.

be accepted with the following amendment:

Tenterfield Homestead \$200,000 and \$30,000 of the Memorial Hall be interchanged with the first 13 items in the Bushfire Resilience & Community Fund, the Cultural Burn being reduced to \$15,000 and the inclusion of the Post Office Clock for \$20,000.

(Greg Sauer/Michael Petrie)

**Amendment Lost**

**SUSPENSION OF STANDING ORDERS**

**38/20** **Resolved** that Standing Orders be suspended.

(Gary Verri/Tom Peters)

**Motion Carried**

*The Meeting adjourned for a comfort break, the time being 3.58 pm.*

*The Meeting reconvened with the same members present, the time being 4.09 pm.*

**RESUMPTION OF STANDING ORDERS**

**39/20** **Resolved** that Standing Orders be resumed.

(Brian Murray/Michael Petrie)

**Motion Carried**

**ITEM COM2/20 – BUSHFIRE DROUGHT RECOVERY GRANTS**

**AMENDMENT**

That amendment of the grant allocation be as per new tabled document Grant Allocation Version 2.

(Bronwyn Petrie/Bob Rogan)

**Amendment Carried**

**40/20** **Resolved** that:

- (1) Amendment of the grant allocation be as per new tabled document Grant Allocation Version 2 below;

**Grant Allocation Version 2**

| <b>NATIONAL BUSHFIRE RECOVERY GRANT (Received)</b>                                                           |              |
|--------------------------------------------------------------------------------------------------------------|--------------|
| Progress Associations @ \$10,000.00 each                                                                     | \$100,000.00 |
| Bushfire Credit @ \$100.00/Rates notice                                                                      | \$500,000.00 |
| Tourism Stimulus – video and photo footage across the Shire (excluding Tenterfield as footage has been done) | \$20,000.00  |

|                                                                                                                                                                                                                                                                                                               |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Tourism Stimulus – photographic footage of Tenterfield and across Tenterfield Shire                                                                                                                                                                                                                           | \$5,000.00            |
| Tourism Stimulus – immediate wider spread advertising campaign plus follow up advertising using Shire footage as well as Tenterfield footage, and production of brochures                                                                                                                                     | \$155,000.00          |
| Beat of The Bush – 7 day Music Event July                                                                                                                                                                                                                                                                     | \$15,000.00           |
| Show & Shine 22 March                                                                                                                                                                                                                                                                                         | \$10,000.00           |
| Oracles of the Bush 2-5 April                                                                                                                                                                                                                                                                                 | \$10,000.00           |
| Liston Coach Opening                                                                                                                                                                                                                                                                                          | \$5,000.00            |
| Ten FM Training Studio                                                                                                                                                                                                                                                                                        | \$27,190.00           |
| Tenterfield Pistol Club                                                                                                                                                                                                                                                                                       | \$5,000.00            |
| Tenterfield Archery Club                                                                                                                                                                                                                                                                                      | \$5,000.00            |
| Tenterfield Physical Culture                                                                                                                                                                                                                                                                                  | \$5,000.00            |
| Friends of the School of Arts – National Trust 75yr Anniversary ( <i>1st building acquired</i> )                                                                                                                                                                                                              | \$15,000.00           |
| School of Arts Wild Wonders Photographic Competition (photos/videos must be taken in Tenterfield Shire) <i>March</i>                                                                                                                                                                                          | \$15,000.00           |
| Tenterfield Railway Station repaint                                                                                                                                                                                                                                                                           | \$85,000.00           |
| Tenterfield Railway Station celebration of 100 year anniversary of Australia’s First Airmail Delivery Lismore/Casino/Tenterfield 26 June                                                                                                                                                                      | \$15,000.00           |
| Tenterfield Station works including replacement and repairs to homestead roof, gutters and verandah, installation of upgraded restrooms and bracing of historic water tank stand/dwelling. ( <i>This will lead to significant tourism growth once the Station can be regularly opened for functions etc</i> ) | \$184,477.00          |
| Tenterfield Post Office Clock chime repair and brochure production                                                                                                                                                                                                                                            | \$20,000.00           |
| Tenterfield Post Office repaint                                                                                                                                                                                                                                                                               | \$45,000.00           |
| Dead tree removal Tenterfield (mostly large pines presenting a danger from fire/falling)                                                                                                                                                                                                                      | \$85,000.00           |
| Dead tree removal and village approach improvements Liston \$10000, Legume \$8000, Lower Acacia \$2000, Drake \$10000, Urbenville \$8000, Old Koreelah \$2000                                                                                                                                                 | \$40,000.00           |
| Warriors partnership incidental expenses                                                                                                                                                                                                                                                                      | \$10,000.00           |
| Tank traps Paddys Flat                                                                                                                                                                                                                                                                                        | \$20,000.00           |
| Tank traps Cement wall WW2 art installation Mt Lindesay Road                                                                                                                                                                                                                                                  | \$20,000.00           |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                  | <b>\$1,416,667.00</b> |
| <b>BUSHFIRE COMMUNITY RESILIENCE (Money guaranteed but by application to meet criteria)</b>                                                                                                                                                                                                                   |                       |
| Torrington Hall evacuation centre                                                                                                                                                                                                                                                                             | \$50,000.00           |
| Cultural Burning Workshops in partnership with Victor Steffensen and Moombahlene & Tamworth ALCs Firesticks                                                                                                                                                                                                   | \$20,000.00           |
| Drought/Bushfire Concert                                                                                                                                                                                                                                                                                      | \$10,000.00           |

|                                                                                                                                                                                                  |                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Business Chamber Economic Recovery Initiatives                                                                                                                                                   | \$45,000.00           |
| Community events/workshops/training Drake                                                                                                                                                        | \$10,000.00           |
| Community events/workshops/training Legume                                                                                                                                                       | \$10,000.00           |
| Community events/workshops/training Jennings                                                                                                                                                     | \$10,000.00           |
| Community events/workshops/training Liston                                                                                                                                                       | \$10,000.00           |
| Community events/workshops/training Mingoola                                                                                                                                                     | \$10,000.00           |
| Community events/workshops/training Steinbrook                                                                                                                                                   | \$10,000.00           |
| Community events/workshops/training Sunnyside                                                                                                                                                    | \$10,000.00           |
| Community events/workshops/training Torrington                                                                                                                                                   | \$10,000.00           |
| Community events/workshops/training Urbenville                                                                                                                                                   | \$10,000.00           |
| Community events/workshops/training Bolivia                                                                                                                                                      | \$10,000.00           |
| Community events/workshops/training Tenterfield                                                                                                                                                  | \$25,000.00           |
| <b>TOTAL</b>                                                                                                                                                                                     | <b>\$250,000.00</b>   |
| <b>REGIONAL TOURISM BUSHFIRE RECOVERY (Total money for Shire not guaranteed, by application)</b>                                                                                                 |                       |
| <b>Stream 1</b>                                                                                                                                                                                  |                       |
| Peter Allen Festival 2020 10-13 September                                                                                                                                                        | \$30,000.00           |
| Art events                                                                                                                                                                                       | \$30,000.00           |
| <b>TOTAL</b>                                                                                                                                                                                     | <b>\$60,000.00</b>    |
| <b>Stream 2</b>                                                                                                                                                                                  |                       |
| Art Installations Tenterfield Creek                                                                                                                                                              | \$150,000.00          |
| Art Installations Drake                                                                                                                                                                          | \$25,000.00           |
| Art Installations Legume                                                                                                                                                                         | \$25,000.00           |
| Art Installations Jennings                                                                                                                                                                       | \$25,000.00           |
| Art Installations Liston                                                                                                                                                                         | \$25,000.00           |
| Art Installations Torrington                                                                                                                                                                     | \$25,000.00           |
| Art Installations Urbenville                                                                                                                                                                     | \$25,000.00           |
| Angry Bull Mountain Bike Trails establishment                                                                                                                                                    | \$100,000.00          |
| Cultural and Heritage Initiatives across the Shire                                                                                                                                               | \$240,000.00          |
| Pump track/skate board park                                                                                                                                                                      | \$100,000.00          |
| <b>TOTAL</b>                                                                                                                                                                                     | <b>\$740,000.00</b>   |
| <b>DROUGHT COMMUNITIES PROGRAMME EXTENSION (Money guaranteed, by application to meet criteria)</b>                                                                                               |                       |
| Water cartage for human consumption                                                                                                                                                              | \$50,000.00           |
| Economic and Social Resilience through Cultural Tourism recovery – Stage 1 Tenterfield Rouse and High Streets reinstatement of heritage verandah posts, parapet repair and heritage paint scheme | \$700,000.00          |
| Cultural and Heritage Initiatives across the Shire (by application)                                                                                                                              | \$100,000.00          |
| Border Walk/Mountain Bike Track construction, toilets etc                                                                                                                                        | \$100,000.00          |
| Shire Signs                                                                                                                                                                                      | \$100,000.00          |
| <b>TOTAL</b>                                                                                                                                                                                     | <b>\$1,050,000.00</b> |

- (2) That Council as a whole adopt all recommendations inclusive of any changes listed here, with the exception of:

- Economic & Resilience Strategy (Monument Project) – Drought Community Program;
  - Tenterfield Archery Club – Bushfire Community Resilience;
  - Tenterfield Pistol Club – Bushfire Community Resilience; and
- (3) That Council vote on each item excluded from consideration, allowing those with a declaration of interest to determine an individual action as appropriate; and
- (4) That the following items be included in the list after individual consideration by those participating:
- Economic & Resilience Strategy (Monument Project) – Drought Community Program;
  - Tenterfield Archery Club – Bushfire Community Resilience;
  - Tenterfield Pistol Club – Bushfire Community Resilience; and
- (5) That Council defer any decision regarding the Monument Project funding until a special Council workshop can be organised to further discuss this matter and that the Working Group or Committee that is chaired by the Deputy Mayor be requested to attend the workshop and provide an explanation on the Group's progress and their intentions pertaining to the expenditure of these funds.
- (6) That the proposed grant amount of \$5,000 each for the Tenterfield Archery Club and the Tenterfield Pistol Club be approved.

(Bronwyn Petrie/Bob Rogan)

**Motion Carried**

**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 4.18 pm.

.....  
Councillor Peter Petty  
Mayor/Chairperson

|                      |                                                                   |
|----------------------|-------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>                              |
| <b>Submitted by:</b> | Executive Assistant & Media                                       |
| <b>Reference:</b>    | <b>ITEM COM8/20</b>                                               |
| <b>Subject:</b>      | <b>CANCELLATION OF ANZAC DAY EVENTS - SATURDAY, 25 APRIL 2020</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                                 |                                                                                                                                                    |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>                | <b>Community</b> - COMM 4 - The community is welcoming, friendly, and inclusive where diverse backgrounds are respected and celebrated.            |
| <b>CSP Strategy:</b>            | The individual unique qualities and strong sense of local identity of Tenterfield Shires towns and villages is respected, recognised and promoted. |
| <b>Delivery Plan Action:</b>    | Promote the liveability of Tenterfield Shire as a place to live, work and invest.                                                                  |
| <b>Operational Plan Action:</b> | Support marketing activities and events to promote Tenterfield as a place to, play, live and invest.                                               |

#### **SUMMARY**

The purpose of this report is to provide information for Council regarding the decision to cancel Anzac Day events across Australia, Saturday, 25 April 2020.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Notes the cancellation of 2020 Anzac Day Events across Australia arising from the coronavirus COVID-19 pandemic; and**
- (2) Requests the Mayor to lay a wreath at the Tenterfield War Memorial to honour the fallen on Anzac Day, Saturday, 25 April 2020.**

#### **BACKGROUND**

Notification received at 4.45 pm on Monday, 16 March 2020.

*Anzac Day services will be cancelled across NSW as the coronavirus continues to spread.*

#### **REPORT:**

RSL NSW Acting State President Ray James said the decision was made on Monday to cancel all public Anzac Day commemoration services across the state.

"The risk to vulnerable people during the current health situation is simply too high for these events to continue in their traditional format," he said.

"Given the significant concerns around the spread of COVID-19, it would be irresponsible to allow such large gatherings as we see each year on Anzac Day to go ahead."

Mr James said this decision was not taken lightly.

"The RSL has a responsibility to act in the best interests of veterans and the general public," he said.

Our Community No. 8 Cont...

**COUNCIL IMPLICATIONS:**

- 1. Community Engagement / Communication (per engagement strategy)**  
Media to be provided.
- 2. Policy and Regulation**  
Nil.
- 3. Financial (Annual Budget & LTFP)**  
Expenditure is contained within existing budget allocations.
- 4. Asset Management (AMS)**  
Nil.
- 5. Workforce (WMS)**  
Nil.
- 6. Legal and Risk Management**  
Nil.
- 7. Performance Measures**  
Nil.
- 8. Project Management**  
Nil.

**Terry Dodds**  
**Chief Executive**

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Prepared by staff member:     | Noelene Hyde, Executive Assistant & Media |
| Approved/Reviewed by Manager: | Terry Dodds, Chief Executive              |
| Department:                   | Office of the Chief Executive             |
| Attachments:                  | There are no attachments for this report. |



|                      |                                                                                                                    |
|----------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>                                                                       |
| <b>Submitted by:</b> | Manager Planning & Development Services                                                                            |
| <b>Reference:</b>    | <b>ITEM ENV4/20</b>                                                                                                |
| <b>Subject:</b>      | <b>DRAFT DEVELOPMENT SERVICING PLANS SEWER &amp; WATER &amp; S7.11 &amp; S7.12 DEVELOPMENT CONTRIBUTIONS PLANS</b> |

|                                                               |                                                                                                                                   |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b> |                                                                                                                                   |
| <b>CSP Goal:</b>                                              | <b>Environment</b> - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.            |
| <b>CSP Strategy:</b>                                          | Land use planning provisions support and promote sustainable land use and management in the Shire.                                |
| <b>CSP Delivery Program</b>                                   | Provision of advice and guidance on legislative compliance for the construction of dwellings and commercial/industrial buildings. |

## SUMMARY

The purpose of this report is to present to Council;

- Draft Development Servicing Plan (DSP) - Water
- Draft Development Servicing Plan (DSP) - Sewer
- S7.11 Developer Contributions Plan
- S7.12 Developer Contributions Plan

and recommend that the documents be placed on public exhibition. The DSPs covers water and sewer supply developer charges in regard to the Tenterfield, Urbenville and Jennings development areas serviced by Council. The S7.11 and 7.12 Plans allow Council to impose a condition of development consent requiring contributions for certain development. The Plans can be found at Attachments 1 & 2 (Attachment Booklet 1) and Attachments 3 & 4 (Attachment Booklet 2).

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Place the draft Development Servicing Plans for Water and Sewer on community consultation for a period of thirty (30) working days; and**
- (2) Place the draft S7.11 and S7.12 Developer Contribution Plans on public exhibition for a period of thirty (30) working days; and**
- (3) Note that final workshops with the community, relating to the plans will be held during this exhibition period to allow for any further feedback prior to adoption.**

## BACKGROUND

In December 2018, Council sought expressions of interest for the undertaking of a review of Development Servicing Plans under Section 64 of the *NSW Local Government Act 1993* and Development Contributions Plans under Section 7.11 and 7.12 (formerly Sections 94 and 94A) under the *NSW Environmental Planning & Assessment Act, 1979*.



Our Environment No. 4 Cont...

Cardno were engaged to undertake the work and conduct the necessary investigations, meet legal requirements, undertake workshops and present to Council the draft documents and community consultation.

The Draft documents are presented to Council seeking a resolution to place them on public exhibition and conduct community and developer workshops to explain the content and intent of the plans.

**REPORT:**

Section 64 of the *Local Government Act, 1993* enables council to levy developer charges for water supply, sewerage and stormwater. The DSP details the charges to be levied on development which utilizes this infrastructure.

The DSP documents have been prepared in accordance with the 2016 Developer Charges Guidelines for Water Supply, Sewerage and Stormwater issued by the Minister for Lands and Water, pursuant to Section 306(3) of the *Water Management Act, 2000*.

Developer charges serve three related functions:

1. They provide a source of funding for infrastructure required for new urban development
2. They provide signals regarding the cost of urban development and thus encourage less costly forms and areas of development
3. They are an integral part of the fair pricing of water related services

The developer charge is expressed per equivalent tenement (ET), which is defined as the impact on the network from a single detached residential dwelling. They are calculated as the present value (PV) of the capital expenditures over time required to service the development area (the "capital charge") less the PV of the expected net income over time from providing services to the development area (the "reduction amount").

$$\text{Developer Charge} = \text{Capital Charge} - \text{Reduction Amount}$$

where:

- Capital Charge = cost of asset provision (both historical up to 30 years old\* and forecast spend)
- Reduction amount = net income received from annual bills (total income less OMA expenses).

In order to calculate the present value of the capital charge and reduction amount, a growth forecast for the ET's is required. This is based on the population projection for the LGA and forms part of the nexus linking demand to the need for improvements to the water and sewer service networks.

\*Note: Under regulation capital items are excluded at 30 years of age even though these assets have a longer life. Eg. Water or sewer treatment plants. Existing water and sewer developer charges (referred to as Section 64 charges) are as follows from Council's adopted Fees and Charges 2019/20;

Our Environment No. 4 Cont...

### DEVELOPER CONTRIBUTIONS – SECTION 64

|                                                |                |   |            |
|------------------------------------------------|----------------|---|------------|
| Sewerage per Equivalent Tenement – Tenterfield | per connection | N | \$8,800.00 |
| Water per Equivalent Tenement – Tenterfield    | per connection | N | \$5,400.00 |
| Sewerage per Equivalent Tenement – Urbenville  | per connection | N | \$2,200.00 |
| Water per Equivalent Tenement – Urbenville     | per connection | N | \$5,500.00 |
| Water per Equivalent Tenement – Jennings       | per connection | N | \$450.00   |

### Development Servicing Plan - Water

The developer charges for the area covered by the Draft DSP for water supply are as follows;

Table 7-1 Summary of proposed water supply developer charges

| DSP Area                                    | Capital Charge (\$ per ET) | Reduction Amount (\$ per ET) | Calculated Maximum Developer Charge (\$ per ET) | Adopted Developer Charge (\$ per ET) |
|---------------------------------------------|----------------------------|------------------------------|-------------------------------------------------|--------------------------------------|
| DSP Area A<br>▪ Tenterfield<br>▪ Urbenville | \$7,920                    | -\$2,826                     | \$10,746                                        | \$10,746                             |
| DSP Area B<br>▪ Jennings                    | \$1,282                    | -\$2,826                     | \$4,108                                         | \$4,108                              |

Source: Draft Development Servicing Plan - Water Supply

### Development Servicing Plan - Sewer

The developer charges for the area covered by the Draft DSP for sewer are as follows;

Table 7-1 Summary of proposed sewerage developer charges

| DSP Area    | Capital Charge (\$ per ET) | Reduction Amount (\$ per ET) | Calculated Maximum Developer Charge (\$ per ET) | Adopted Developer Charge (\$ per ET) |
|-------------|----------------------------|------------------------------|-------------------------------------------------|--------------------------------------|
| Tenterfield | \$16,335                   | \$4,072                      | \$12,263                                        | \$12,263                             |
| Urbenville  | \$2,279                    | \$4,072                      | <\$0                                            | \$0                                  |

Source: Draft Development Servicing Plan - Sewerage Services

### Section 7 Development Contribution Plans (S7.11 & S7.12)

The purpose of the Plans is to enable the consent authority (Council) to impose a condition of development consent requiring contributions for certain development that generates an increased demand for public facilities.

All contributions received in accordance with the Plans will be used for the provision, extension and/or augmentation/refurbishment of public facilities. In some instances the contributions will be used to recoup the costs of public facilities provided in anticipation of future development and increased needs.

#### Our Environment No. 4 Cont...

The Plans are based on the anticipated population growth for the period to 2036 and the development capacity facilitated by the Tenterfield Local Environmental Plan 2013 (TLEP 2013). The Plans will be reviewed regularly to ensure it remains relevant and fit for purpose.

The plans, once adopted will repeal all pre-existing Contributions Plans being:

- Tenterfield Shire Council Section 94 Contributions Plan; and
- Tenterfield Shire Council Section 94A Contributions Plan.

The combined strategic directions guiding delivery and maintenance of public facilities are:

- facilitate infill growth and diversity in housing stock in established towns and villages
- improve accessibility and connectivity to public facilities

The majority of population growth is anticipated within established towns and villages. Population growth will generate a demand for new, enhanced or augmented public facilities. A commitment to improved accessibility will also require public facilities that enhance the opportunities for people to use public facilities such as transport and movement options, operational management and capacity of facilities to match demand.

The Plans respond to demands for public facilities by enabling contributions to be levied and managed in the following categories:

- Plan preparation and administration
- Roads
- Emergency services
- Community and Civic Facilities
- Open Space, Sporting and Recreation facilities
- Waste Management
- Drainage
- Community Enhancement

The Plans identify:

- Demands for public facilities anticipated by future development
- The specific public facility to be delivered to meet demands for which contributions can be levied
- The reasonable contribution to be levied on development to meet the anticipated demand.

Our Environment No. 4 Cont...

### Section 7.11 Development Contributions Plan for Subdivisions

Existing and proposed rates.

| Facility Type                       | Method       | Original Calculated Rate 2013 | Adopted Rate 2013 | Indexed Rate 2019/20 (current charges) | New Calculated Rate Mar20 (Based on populated growth 2020-2030) In the RU1 Zone identified on the LEP Rural Residential Subdivision Maps pursuant to Clause 4.2c | New Calculated Rate Mar20 (Based on populated growth 2020-2030 in the RU1 Zone) |
|-------------------------------------|--------------|-------------------------------|-------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Plan Preparation and Administration | Per approval | \$205                         | \$205             | \$228                                  | \$248                                                                                                                                                            | \$248                                                                           |
| Roads                               | Per lot      | \$10,340                      | \$4,000           | \$4,438                                | \$6,953                                                                                                                                                          | \$4,438                                                                         |
| Emergency Services                  | Per lot      | \$824                         | \$400             | \$444                                  | \$468                                                                                                                                                            | \$444                                                                           |
| Community and Civic Facilities      | Per lot      | \$240                         | \$240             | \$267                                  | \$238                                                                                                                                                            | \$267                                                                           |
| Open Space, Sporting and Recreation | Per lot      | \$144                         | \$100             | \$111                                  | \$82                                                                                                                                                             | \$111                                                                           |
| Waste Management                    | Per lot      | \$1,496                       | \$750             | \$832                                  | \$849                                                                                                                                                            | \$832                                                                           |
| Drainage                            | Per lot      | \$564                         | \$560             |                                        | \$355                                                                                                                                                            |                                                                                 |

### Section 7.12 Development Contributions Plan

The S7.12 Development Contributions Plan applies to all applications for development consent and complying development certificates with the exception of applications captured in the S7.11 plan (subdivisions).

In determining a development application Council is required to issue a development consent or complying development certificate in respect of development. As a condition of the development consent, a certifying authority (the Council or an accredited certifier) may for the different types of development impose a condition under the plan requiring the applicant to pay to the Council a levy subject to the provisions of the plan.

The levy or contribution shall be calculated from the following table;

| Project Value for New Development       | Levy Rate (%) |
|-----------------------------------------|---------------|
| Up to and including \$100,000           | Nil           |
| More than \$100,000 and up to \$200,000 | 0.5           |
| More than \$200,000                     | 1.0           |

### **COUNCIL IMPLICATIONS:**

#### **1. Community Engagement / Communication (per engagement strategy)**

Prior to finalisation of the draft DSPs a workshop was conducted by Cardno which sought to engage interested stakeholders, including developers, builders and real estate agents to discuss options for proposed contributions. At this workshop discussions around Council opportunities to discount or waive payment of contributions were highlighted.

## Our Environment No. 4 Cont...

Any amounts discounted or waived by Council would need to be met by Council from elsewhere in the fund budget based on the infrastructure proposed under the plans. Effectively the discount or waiver of contributions would be met by all rate payers, providing a discount to the applicant for the development.

There were divided views in the workshop in relation to the value of the discount or waiver across the rate base, whereby all ratepayers would effectively subsidise development.

The plans are required to be publicly exhibited as follows;

- o DSP - thirty five (35) working days
- o S7.11 & S7.12 - twenty eight (28) days

In addition Cardno will be undertaking community engagement workshops during April 2020.

### **2. Policy and Regulation**

- Existing plans are required to be reviewed and updated. The draft plans achieve this outcome.
- At the completion of the consultation period the plans will be represented for adoption by Council, including final comments from the consultation.
- It is important to note these plans have been prepared under the 2016 Legislative framework, and as such may not represent a good comparison to plans adopted prior, by other Councils in NSW.

### **3. Financial (Annual Budget & LTFP)**

The funds collected and the provision of public facilities and services in accordance with the Plans will be directed to the implementation of the Works Schedule which forms part of the Plans. The Works Schedule lists specific projects that will provide public facilities and services to meet the needs generated by new development. Implementation of the Plans will ensure the existing community does not unreasonably bear the costs generated by new development.

### **4. Asset Management (AMS)**

The management, including operation, maintenance and renewal of Council's assets is increasing in cost, even on a base line level due to increasing expenses and demands from the community. It is important to offset any further increases from additional assets created from new development being a burden to the existing community. New assets passed on to Council's responsibility should not only be in good as new condition, they should also be durable into the long term with negligible maintenance cost.

### **5. Workforce (WMS)**

No implications.

### **6. Legal and Risk Management**

The review of Development Servicing Plans under Section 64 of the *NSW Local Government Act 1993* and Development Contributions Plans under Section 7.11 and 7.12 (formerly Sections 94 and 94A) under the *NSW Environmental Planning and Assessment Act 1979*.

Our Environment No. 4 Cont...

**7. Performance Measures**

No implications.

**8. Project Management**

No implications.

**Kylie Smith**  
**Chief Corporate Officer**

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------|----------|----------|--------------------------------------------------------------------------------------|----------|----------|--------------------------------------------------------------------------------------------------|----------|----------|---------------------------------------------------------------------------------------------------------|----------|
| Prepared by staff member:     | Tamai Davidson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| Approved/Reviewed by Manager: | Kylie Smith, Chief Corporate Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| Department:                   | Office of the Chief Corporate Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| Attachments:                  | <table><tr><td><b>1</b></td><td>Attachment 1 (Attachment Booklet 1) - Development Servicing Plan - Water Supply</td><td>32 Pages</td></tr><tr><td><b>2</b></td><td>Attachment 2 (Attachment Booklet 1) - Development Servicing Plan - Sewerage Services</td><td>30 Pages</td></tr><tr><td><b>3</b></td><td>Attachment 3 (Attachment Booklet 2) - Section 7.11 Development Contributions Plan (Subdivisions)</td><td>35 Pages</td></tr><tr><td><b>4</b></td><td>Attachment 4 (Attachment Booklet 2) - Section 7.12 Development Contributions Plan (General Development)</td><td>31 Pages</td></tr></table> | <b>1</b> | Attachment 1 (Attachment Booklet 1) - Development Servicing Plan - Water Supply | 32 Pages | <b>2</b> | Attachment 2 (Attachment Booklet 1) - Development Servicing Plan - Sewerage Services | 30 Pages | <b>3</b> | Attachment 3 (Attachment Booklet 2) - Section 7.11 Development Contributions Plan (Subdivisions) | 35 Pages | <b>4</b> | Attachment 4 (Attachment Booklet 2) - Section 7.12 Development Contributions Plan (General Development) | 31 Pages |
| <b>1</b>                      | Attachment 1 (Attachment Booklet 1) - Development Servicing Plan - Water Supply                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 32 Pages |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| <b>2</b>                      | Attachment 2 (Attachment Booklet 1) - Development Servicing Plan - Sewerage Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 30 Pages |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| <b>3</b>                      | Attachment 3 (Attachment Booklet 2) - Section 7.11 Development Contributions Plan (Subdivisions)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 35 Pages |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |
| <b>4</b>                      | Attachment 4 (Attachment Booklet 2) - Section 7.12 Development Contributions Plan (General Development)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 31 Pages |                                                                                 |          |          |                                                                                      |          |          |                                                                                                  |          |          |                                                                                                         |          |

|                      |                                     |
|----------------------|-------------------------------------|
| <b>Department:</b>   | <b>Engineering Department</b>       |
| <b>Submitted by:</b> | Engineering Admin Assistant         |
| <b>Reference:</b>    | <b>ITEM ENV5/20</b>                 |
| <b>Subject:</b>      | <b>PURCHASE OF NEW WALKER MOWER</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                           |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Community</b> - COMM 3 - Our range of services and facilities support accessibility for all in our community.          |
| <b>CSP Strategy:</b>        | Ensure that public places and spaces are clean and well maintained.                                                       |
| <b>CSP Delivery Program</b> | Deliver public spaces that are clean, well maintained and encourage usage by visitors and residents of Tenterfield Shire. |

#### **SUMMARY**

The purpose of the report is to request approval for purchase of a Walker Catcher Mower to replace Council's current Toro 42" zero turn mower (unit 341) which will increase productivity, provide greater capacity and diversity with optional attachments. This transition represents an increase in asset value.

#### **OFFICER'S RECOMMENDATION:**

**That Council resolves to purchase a Walker Diesel Catcher Mower and blower attachment at a cost of \$50,000 and notes a future adjustment in the Quarterly Budget Review.**

#### **BACKGROUND**

Currently Parks and Gardens utilise a Toro 42" side discharge zero turn mower with catcher for Cemetery operations and areas within the urban precinct requiring clippings to be collected. The reduced width of the mower is to allow access between monuments in the Cemetery, however the catcher attachment extends to the side of the deck and when fitted prevents access to many areas.

The catcher attachment requires significant mechanical action to transition the mower from one state to the other, and requires several hours labour. Currently most of the Cemetery areas with restricted access are maintained using push mowers due to this side mount catcher deficiency.

It is proposed to replace the current Toro unit with a Walker brand machine which boasts a rear discharge and catcher design. The transition to a Walker catcher mower will increase productivity, reduce push mowing, reduce WHS manual handling tasks and allow higher utilisation of staff for undertaking other activities.

#### **REPORT:**

Adoption of a Walker mower will offer greater flexibility and more extensive use than with the current Toro Mower. The primary advantage being the rear discharge design allowing the total width of the mower, including catcher, to be within the 42" footprint, thus significantly reducing hand mowing by up to 70%.



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Our Environment No. 5 Cont...

Currently the Tenterfield Cemetery, on average, takes 2 full days to push mow all the small sections. With a 42" rear discharge mowing deck, the Walker will decrease push mowing extensively, with the lighter body reducing wheel marks and indents in the Cemetery lawn section.

The Walker mower will also completely remove push mowing of Bruxner Park, Jubilee Park playground, Millbrook centre garden area and the Information Centre. The design of the mower minimises the turning radius to the mower width rather than its length, affording operation in far tighter spaces than the Toro. It also can be changed to a rear discharge within minutes for areas that do not require lawn clippings to be picked up.

Another significant design feature is the blower forced clipping chute and high lift catcher that will reduce the time, and risks, staff currently experience with the Toro which requires emptying the grass clippings onto or on a sheet and then lifting it into the back of a vehicle. The high velocity blower forced catcher system allows the mower to cut and pick up wet grass over 20cm high and has an oscillating delivery system that layers the clippings in such a way as to maximises the catcher capacity. The high lift catcher reduces the double handling of grass clippings, which in turn reduces the manual handling risk of lifting grass clippings into a vehicle. Capacity of the catcher is far greater than the current Toro mower.

With the present Toro, Zero-turn mower the chute gets blocked when the grass is wet, and the catcher is not able to be filled, requiring the operator to stop, inspect and clear the obstruction regularly.

The Walker mower comes with a variety of optional attachments that can be added, one of these being a blower. The blower is much more powerful than the standard blower used by Parks and Gardens at the current time.

With autumn here and leaves to drop soon. To remove the leaves, currently Council wet hire a street sweeper and Parks and Gardens staff drag along a large suction pipe to collect the leaves. Though this method has improved tremendously from the old ways, using the blower will help reduce risk to staff dragging a large suction pipe for 6 hours twice a week. The blower can blow the leaves out of the grass and onto the street for the sweeper to collect. Overall, this will make the process faster and reduce the long hour's staff use the suction hose, which cannot be entirely removed but decreased dramatically.

## Our Environment No. 5 Cont...



The other benefits to the blower are when the staff edge and brush cut along paths or build-up of leaves, the blower can easily blow the paths clean more efficiently.

The Walker mower has other optional attachments, which may be advantageous to Council in the future, these other accessories include:

**Sweeper-** This would help Parks and Gardens staff with sweeping paths down after floods and sweeping the main street during autumn in addition to the street sweeper.

**Fertiliser Spreader-** Spreading of fertiliser on Shirley Park Oval and Federation Park. Can also be used pre and post-emergent to control weeds.

**Boom Spray-** To spray ovals and parks without drift.

**Loader bucket-** For Parks and Gardens staff when they are undertaking small landscape works or spreading mulch in gardens.



Our Environment No. 5 Cont...



The current Toro 42" Zero Turn mower is not meeting catcher mowing requirements. The purchase of the Walker mower will dramatically adjust the way parks undertake their tasks and afford many efficiency gains.

#### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**  
Nil

**2. Policy and Regulation**

All guards, and safety features are included to facilitate compliance with current WHS standards. This machine is fit for purpose and in line with the Council's operational requirements.

**3. Financial (Annual Budget & LTFP)**

Sufficient budget resides in the Plant reserve to service this purchase, however this purchase will require increasing the funding and bringing the replacement of Unit 341 forward by 2 years in Council's adopted Plant Replacement Program.

Purchase of the Walker mower and the blower attachment requires capital funding of approximately \$50,000. Replacement funding for unit 341 is programed at \$17,000.

An increase in mowing operational budget of approximately \$4,000 per annum will be required to fund this assets ongoing replacement.

**4. Asset Management (AMS)**

This asset's additional cost will be adjusted in the Fleet Management Plan, and further, would be adjusted in Council's Plant Replacement Program to a life cycle of 8 years (from 5), to reduce the impacts to the mowing expenses budgets.

Funding for the ongoing replacement and operational costs are recovered through internal hire.

Our Environment No. 5 Cont...

**5. Workforce (WMS)**

A projected reduction of push mowing activates is estimated from 40 hours to 14 hours per fortnight in peak season.

This will afford an increase in man-hours to service gardens, spraying, parks tree maintenance and more.

**6. Legal and Risk Management**

The projected high utilisation of this asset possesses little financial risk and the reduction in manual handling will serve to mitigate the risks associated with the handling of refuse clippings and leaf suction equipment.

**7. Performance Measures**

This asset requires utilisation of not less than 375 hours per annum.

**8. Project Management**

Nil.

**Fiona Keneally**  
**Director Infrastructure**

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Prepared by staff member:     | Elizabeth Melling                         |
| Approved/Reviewed by Manager: | Fiona Keneally, Director Infrastructure   |
| Department:                   | Engineering Department                    |
| Attachments:                  | There are no attachments for this report. |

|                      |                                                                                                    |
|----------------------|----------------------------------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>                                                               |
| <b>Submitted by:</b> | Chief Executive                                                                                    |
| <b>Reference:</b>    | <b>ITEM GOV11/20</b>                                                                               |
| <b>Subject:</b>      | <b>ENDORSEMENT OF MOTIONS FOR SUBMISSION TO 2020 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                           |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.          |
| <b>CSP Strategy:</b>        | We partner with the community, business and Federal and State Government in the achievement of our goals.                                                                 |
| <b>CSP Delivery Program</b> | Maintain strong relationships with all levels of Government and proactively seek involvement in decision making impacting our Shire and the New England Northwest Region. |

#### **SUMMARY**

The purpose of this report is to bring forward motions for submission to the 2020 National General Assembly of Local Government for endorsement by Council.

#### **OFFICER'S RECOMMENDATION:**

**That Council endorse the submission of the following motions for debate to the 2020 National General Assembly of Local Government.**

- (a) That ALGA support cultural burning on Crown Lands, National Parks and Forestry Corporation held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.**
- (b) That ALGA advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.**
- (c) That ALGA support Regional Development Australia to explore the macro business case for lobbying the NSW State Government and others to actively support regional migration and leverage the latent infrastructure capacity in Regional Australia.**

**PLEASE NOTE: COUNCIL ADVISED AT 4.02 PM, THURSDAY, 19 MARCH 2020 THAT THE 2020 NATIONAL GENERAL ASSEMBLY HAS BEEN CANCELLED.**

#### **BACKGROUND**

Motions for debate at the 2020 National General Assembly have been invited for submission, with a closing date of midday, Friday, 27 March 2020.

The 2020 National General Assembly will be held in Canberra, 14 to 17 June 2020

#### **REPORT:**

Submission online of the endorsed motions requires a "Rationale" and "Action and Outcome".

Our Governance No. 11 Cont...

**Motion 1:**

*That ALGA support cultural burning on Crown Lands, National Parks and Forestry Corporation held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.*

**Motion 2:**

*That ALGA advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.*

**Motion 3:**

*That ALGA support Regional Development Australia to explore the macro business case for lobbying the NSW State Government and others to actively support regional migration and leverage the latent infrastructure capacity in Regional Australia.*

**COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

N/A

**2. Policy and Regulation**

N/A

**3. Financial (Annual Budget & LTFFP)**

N/A

**4. Asset Management (AMS)**

N/A

**5. Workforce (WMS)**

N/A

**6. Legal and Risk Management**

N/A

**7. Performance Measures**

N/A

**8. Project Management**

N/A

**Terry Dodds  
Chief Executive**

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Prepared by staff member:     | Terry Dodds, Chief Executive              |
| Approved/Reviewed by Manager: | Terry Dodds, Chief Executive              |
| Department:                   | Office of the Chief Executive             |
| Attachments:                  | There are no attachments for this report. |

|                      |                                                               |
|----------------------|---------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>                  |
| <b>Submitted by:</b> | Manager Finance & Technology                                  |
| <b>Reference:</b>    | <b>ITEM GOV12/20</b>                                          |
| <b>Subject:</b>      | <b>FINANCE &amp; ACCOUNTS - PERIOD ENDED 29 FEBRUARY 2020</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan. |
| <b>CSP Strategy:</b>        | Council is a financially sustainable organisation, delivering value services to the Community.                                                                     |
| <b>CSP Delivery Program</b> | Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.                                                  |

#### **SUMMARY**

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Finance and Accounts Report for the period ended 29 February 2020.**

#### **BACKGROUND**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

#### **REPORT:**

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

##### (a) Reconciliation of Accounts

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 29 February 2020.

Cash Book Balances on this date were as follows: -

|                        |                |        |
|------------------------|----------------|--------|
| General (Consolidated) | \$2,356,551.31 | Credit |
| General Trust          | \$ 313,266.50  | Credit |

##### (b) Summary of Investments

Our Governance No. 12 Cont...

The attachment to this report is a certified schedule of all Council's investments as at 29 February 2020 showing the various invested amounts and applicable interest rates.

### **Concealed Water Leakage Concession Policy Update**

For the month of February 2020 no concessions were granted under Council's Concealed Water Leakage Concession Policy.

### **COUNCIL IMPLICATIONS:**

#### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

#### **2. Policy and Regulation**

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

#### **3. Financial (Annual Budget & LTFP)**

Nil.

#### **4. Asset Management (AMS)**

Nil.

#### **5. Workforce (WMS)**

Nil.

#### **6. Legal and Risk Management**

Nil.

#### **7. Performance Measures**

Nil.

#### **8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

|                               |                                            |
|-------------------------------|--------------------------------------------|
| Prepared by staff member:     | Paul Della; Jessica Wild                   |
| Approved/Reviewed by Manager: | Kylie Smith, Chief Corporate Officer       |
| Department:                   | Office of the Chief Corporate Officer      |
| Attachments:                  | 1 Investment Report as at 29 February 2020 |

1  
Page



TENTERFIELD SHIRE COUNCIL - SUMMARY OF INVESTMENTS 29 FEBRUARY 2020

| Financial Institution             | Issuer Rating | Investment Term | Maturity Date | Interest Rate | Amount               | Percentage Exposure |
|-----------------------------------|---------------|-----------------|---------------|---------------|----------------------|---------------------|
| NAB                               | AA-           | 60 Days         | 27/Apr/20     | 1.60%         | 5,000,000.00         | 37.41%              |
| <b>TOTAL NAB INVESTMENTS</b>      |               |                 |               |               | <b>5,000,000.00</b>  | <b>37.41%</b>       |
| Commonwealth Bank                 | AA-           | At Call         |               | 0.75%         | 1,366,250.13         | 10.22%              |
| Commonwealth Bank                 | AA-           | 1 Month         | 30/Mar/20     | 1.18%         | 3,000,000.00         | 22.44%              |
| <b>TOTAL CBA INVESTMENTS</b>      |               |                 |               |               | <b>4,366,250.13</b>  | <b>32.67%</b>       |
| Bankwest                          | AA-           | 70 Days         | 31/Mar/20     | 1.27%         | 4,000,000.00         | 29.93%              |
| <b>TOTAL BANKWEST INVESTMENTS</b> |               |                 |               |               | <b>4,000,000.00</b>  | <b>29.93%</b>       |
| <b>INVESTMENTS TOTAL</b>          |               |                 |               |               | <b>13,366,250.13</b> | <b>100.00%</b>      |

Summary

I hereby certify that the investments as shown herein, have been invested in accordance with Section 625 of the Local Government Act 1993, and associated Regulations, and in accordance with Council policy and procedures.

\_\_\_\_\_  
 Responsible Accounting Officer

By:

\_\_\_\_\_  
 P. Della

\* Except as highlighted in the associated Council Report.

|                      |                                                          |
|----------------------|----------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>             |
| <b>Submitted by:</b> | Manager Finance & Technology                             |
| <b>Reference:</b>    | <b>ITEM GOV13/20</b>                                     |
| <b>Subject:</b>      | <b>CAPITAL EXPENDITURE REPORT AS AT 29 FEBRUARY 2020</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan. |
| <b>CSP Strategy:</b>        | Council is a financially sustainable organisation, delivering value services to the Community.                                                                     |
| <b>CSP Delivery Program</b> | Collaborate and deliver resources with other organisations to ensure a variety of cost effective services across the service area.                                 |

#### **SUMMARY**

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Capital Expenditure Report for the period ended 29 February 2020.**

#### **BACKGROUND**

The Capital Expenditure report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

#### **REPORT:**

Some of Council's capital works projects have been delayed as a result of the need to focus resources on unplanned works as a result of emergency activities in relation to natural disasters and water supply issues.

All being well, expenditure on Council's planned capital works should now begin to ramp up.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

##### **2. Policy and Regulation**

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

##### **3. Financial (Annual Budget & LTFP)**

Nil.

Our Governance No. 13 Cont...

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

|                               |                                                                                                                 |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Prepared by staff member:     | Paul Della; Jessica Wild                                                                                        |
| Approved/Reviewed by Manager: | Kylie Smith, Chief Corporate Officer                                                                            |
| Department:                   | Office of the Chief Corporate Officer                                                                           |
| Attachments:                  | <b>1</b> Attachment 5 (Attachment Booklet 3) - Capital Expenditure Report as at 29 February 2020 <b>6</b> Pages |

**(ITEM RC5/20) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION - 20 FEBRUARY 2020**

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**REPORT BY:** Greg Sauer

A meeting of the Murray Darling Association was held on Thursday, 20 February 2020. Minutes of the Meeting are attached.

**RECOMMENDATION**

**That the report and recommendations from the Murray Darling Association meeting of 20 February 2020 be received and noted.**

**ATTACHMENTS**

1 Minutes of Meeting 8 Pages



## Murray Darling Association Inc.

admin@mda.asn.au  
www.mda.asn.au  
T (03) 5480 3805  
ABN: 64 636 490 493

463 High Street  
P.O. Box 1268

**Region 11 Meeting**  
**12.00pm, Thursday 20 February 2020**  
**Warialda Shire Council**

### MINUTES – February 2020

#### 1. ATTENDANCE

##### 1.1 Present

|                          |                                                |
|--------------------------|------------------------------------------------|
| Cr John Campbell – Chair | Gunnedah Shire Council                         |
| Annabelle Guest*         | REO, MDBA (Via Zoom)                           |
| Andrew Johns             | Gunnedah Shire Council                         |
| Cr David Coulton         | Gwydir Shire Council                           |
| Cr John Coulton          | Gwydir Shire Council                           |
| Emma Bradbury            | CEO MDA (Via Zoom)                             |
| #Cr Greg Sauer           | Tenterfield Shire Council (Via teleconference) |

\* Non-member – attendance by invitation

# Attendance by teleconference/Zoom

##### 1.2 Apologies

|                  |                      |
|------------------|----------------------|
| Cr Frances Young | Gwydir Shire Council |
| Cr Max Eastcott  | Gwydir Shire Council |

**Action: That the apologies be accepted**

**Move J Campbell/Greg Sauer Carried**

#### 2. WELCOME – Meeting commenced at 12:00pm

- 2.1 Acknowledgment of Country – Cr John Coulton, Mayor Gwydir Shire Council
- 2.2 Cr John Coulton welcomed delegates and thanked them for their attendance.

#### 3. DECLARATIONS OF INTEREST

Nil received

#### 4. MINUTES

**Motion:** The minutes of the meeting held at Gunnedah on 7 November 2019 as circulated were accepted as a true and correct record of that meeting.

**Action:** Move J Coulton/J Campbell Carried

**5. REPORTS**

**5.1 Chief Executive Officer**

**Grants and Policy Officer**

In line with MDA's Strategic Plan, MDA have now employed a dedicated Grants and Policy Officer. Gemma Wilson commenced with the MDA in December 2019.

After success in obtaining funding through the MDBEDP (Round 1) for the Basin Communities Leadership Program in 2019, the following grant applications have been submitted for Round 2:

- **Basin Communities Leadership Program 2.0**  
Delivery of a high-level leadership program delivered across 15 of the 31 eligible and identified MDBED (Round 2) communities.
- **Regional Economic Diversification Program**  
Establishment of a network of 6 place-based Regional Development Officers who will draw on local knowledge and experience to develop Regional Economic Diversification Plans across the identified MDBED (Round 2) communities.
- **Next Generation Mental Health First Aid Program**  
Delivery of a Mental Health First Aid Course to Basin youth, via a nationally accredited provider, across 10 specified MDBEDP (Round 2) communities.

The MDA is pleased to have received written support for the above projects from the following organisations, councils and individuals:

|                                |                                   |
|--------------------------------|-----------------------------------|
| CSIRO                          | Moree Plains Shire Council (NSW)  |
| NRM Regions Queensland         | Narromine Shire Council           |
| Balonne Shire Council (QLD)    | Rural City of Murray Bridge (SA)  |
| Berri Barmera Council          | Wentworth Shire Council (NSW)     |
| Brewarrina Shire Council (NSW) | Senator Senator Perin Davey (NSW) |
| Coorong Council (SA)           | Tony Pasi MP (SA)                 |
| Mid Murray Council (SA)        |                                   |

**MDA Letter to Minister Pavey regarding first flush**

In response to concerns raised by councils in the far west NSW the MDA has written to Minister Pavey to encourage her continuing protection of first flush flows by maintaining the embargo on pumping for sufficient time to ensure the effective recharge of the Barwon Darling system, and to urge for completion of the WRPs to inter alia provide certainty and regulation of provisions for floodplain harvesting.

**MDA Letter to Ministerial Council**

MDA has written to the Ministerial Council and to BOC to encourage their immediate attention to ensuring sound strategic leadership of the Murray-Darling Basin Authority by filling the vacancies on the board, particularly the Chair at their earliest opportunity.

**National President and CEO to travel to Canberra**

National President David Thurley and CEO Emma Bradbury will be in Canberra next week for a range of meetings. Report to follow.

**NOTE: For full information, please see Attachment**



## 6. PRESENTATIONS

### 6.1 Annabelle Guest - MDBA

- Rainfall in January and February has eased drought conditions over parts of the Northern Basin, none of the irrigation storages in NSW Border Rivers, Gwydir and Namoi have reached 10% capacity yet. Angst from irrigators over floodplain harvesting compliance and reaction from those downstream that the embargo was lifted for a short period. All want to achieve best value from flows.
- WRP's – none of the NSW water resource plans have been submitted to the MDBA for accreditation as yet, more consultation may be needed on some issues. Due 31 Dec 19. Flood Plain Harvesting and Metering Projects have also been extended and NSW government has a lot of work to do to get these projects to fit in the timelines. Appointment of The Hon Keith Pitt to water portfolio sees a change in the federal water minister.
- Basin Community Committee (BCC) has appointed a new chair Phil Duncan who is from Moree. He is the first Aboriginal BCC chair. Northern Basin tour will occur in July and may be a chance to meet BCC members
- Independent Socio Economic Panel (ISEP) draft report in socio-economic conditions across the basin to be in the next week followed by a period of public exhibition. An opportunity to provide feedback will then be provided and the final report submitted by the end of April to Minister Pitt.
- MDA Rural leadership program – I have sent information about this project onto the communities in my region (Collarenebri)
- The Local Government NSW Water Management Conference is on in Narrabri from 15-17 July <https://www.lgnsw.org.au/events-training/lgnsw-water-management-conference>
- The Country Mayor's Association is hosting a water management workshop Q and A on the 6<sup>th</sup> March in Sydney after the meeting with the MDBA, NSW water and CEWO (Commonwealth Environmental Water Office).
- More Information from Katrina Humphries, Mayor of Moree Plains SC.

## 7. GENERAL BUSINESS

### 7.1 Murray Darling Association Name Change

- Will be further discussed at the SPW in Moama

### 7.2 Workshop – "Climate Change Position Statement and Action Plan"

- Due to the limited number of attendees we could not do much. Gunnedah Shire and Gwydir Shire had input and Tenterfield Shire will be sending feed back on the three items through to John so a region "draft" can be done. Will be sent out in due course.

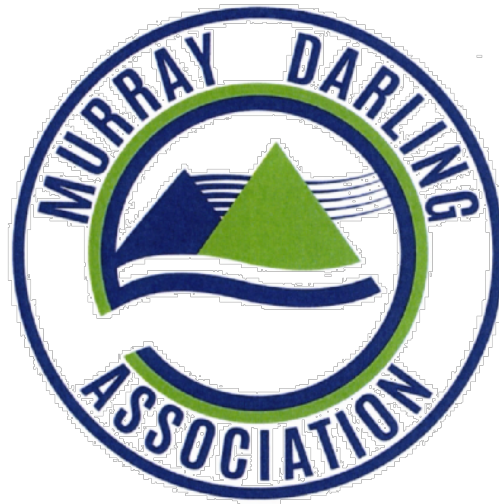
## 8. NEXT MEETING

Aligned with BROCC Meeting in May.

**9. CLOSE**

The meeting closed at 1:05pm





Chief Executive Officer's Report

February 2020

Emma Bradbury  
ceo@mda.asn.au

**1. Appointments**

| Date       | Event/meeting                                                 | Location   |
|------------|---------------------------------------------------------------|------------|
| 20/01/2020 | Board Meeting 394                                             |            |
| 20/01/2020 | Meeting with Chris Bilkey – Mayor Murray Rivers Council       | Echuca     |
| 21/01/2020 | Malcolm Thompson – Discussions MDBA Chair                     | Telephone  |
| 23/01/2020 | Town Hall Session with the Inspector General                  | Deniliquin |
| 24/01/2020 | Regional Diversification discussions – Brewarrina             | Via Zoom   |
| 28/01/2020 | Strategic Advisory Committee Meeting                          | Via Zoom   |
| 29/01/2020 | National Indigenous Australian Agency                         | Echuca     |
| 29/01/2020 | Region 4 Ordinary Meeting                                     | Via Zoom   |
| 30/01/2020 | Regional Diversification discussions – Wentworth              | Via Zoom   |
| 30/01/2020 | Regional Diversification discussions – Shepparton             | Via Zoom   |
| 04/02/2020 | Celine Steinfield - Wentworth Group – MDBA Roundtable         | Via Zoom   |
| 05/02/2020 | BCLP Discussions: Paul Childs, Jarrod Eaton and Iain Ellis    | Via Zoom   |
| 06/02/2020 | Mike Stewardson – One Basin CRC discussions                   | Telephone  |
| 07/02/2020 | Angus Mackie – Minister Pavey’s Office                        | Via Zoom   |
| 10/02/2020 | Adam O’Bied Advisor to Water Minister Anthony Lynham QLD      | Telephone  |
| 10/02/2020 | MDB roundtable discussions                                    | Via Zoom   |
| 11/02/2020 | Regional diversification discussions – Moree Regional Council | Via Zoom   |
| 13/02/2020 | 76 <sup>th</sup> National Conference Committee Meeting        | Via Zoom   |
| 14/02/2020 | Region 6 – AGM and Ordinary Meeting                           | Via Zoom   |

**2. Basin Communities Leadership Project – BCLP**

**Project Stages / Current status:**

- Stage 1) Program Design and Development *[Underway – Progressing]*
- Stage 1a) Participant / Candidate Recruitment *[Underway – Progressing]*
- Stage 2) Leadership Program Delivery *[Awaiting completion of stage 1 / 1a]*
- Stage 3) Community Project Delivery Support *[Awaiting completion of stage 2]*
- Stage 4) Consolidation / Refurbishment / OILLS *[Awaiting completion of stage 3]*

**Progress Comments:**

- A mature advertising and recruitment campaign has commenced with applications being made.
- Coordination of the venue bookings and support arrangements are underway.
- Some Councils have responded with their support – following up with those who have not yet responded.
- Training / Business Support Officer recruitment due FEB / MAR.

**Risks / Opportunities:**

- Risks – successfully aligning all the guest presenters and support networks to synchronise / support dates across the 15 x locations.
- Risks – external support arrangements and requested materials / services meeting project timelines.

**3. Discussions with Angus Mackie – Minister Pavey’s Office**

- Invitation extended to Minister Pavey to attend the next Region 10 Meeting in late February.
- The MDA invited the Minister to support the funding application for the Regional Economic Diversification program
- The MDA notified the Department that the Board considered Minister Pavey’s request that we facilitate or host community level meetings with key councils and community leaders across South Australia. Board recommended that the Minister establish a joint approach with Minister Spiers, and that the MDA would be pleased to identify key personnel and community leaders.
- The MDA also enquired as to what the NSW Department is asking of Queensland in relation to the “First Flush Flows”.

**4. Discussions with Adam O’Bied – Advisor – Minister Anthony Lynham Water Minister for QLD**

- Adam O’Bied will be emailing a zoom calendar invite to discuss preparations of the written response to the letter sent to the Minister in relation to National Water Infrastructure – feasibility investment
- The MDA also discussed NSW section 324 orders and whether QLD have the same.

**5. Memberships**

The MDA have reached out to the [Covra Council](#) to investigate the Council’s position in their consideration of joining the MDA as members.

A presentation to Council was conducted by Cr Phyllis Miller (R10) Chair and CEO.

Paul Devery has advised that a report to the Council will be completed by the end of the month

**6. 2020 76<sup>th</sup> National Conference – Shepparton – Victoria**

Venues have been secured for the [Conference](#) and [Gala Dinner Event](#).

Logistics for the Study Tour to Barmah are currently underway with the committee meeting monthly to further discuss such topics as Theme, Presenters, sponsors and exhibitors.

**7. ONE Basin Cooperative Research Centre (CRC) Roadshow**

The ONE Basin CRC is a focused collaboration bid to develop policy, technical and financial solutions that support Basin communities, business and governments to understand and reduce their exposure to climate, water and environmental threats. The Australian Government’s Cooperative Research Centre (CRC) program supports industry-led collaborations between industry, researchers and the community.

**8. Wentworth Group of Concerned Scientists**

The MDB Roundtable presents an opportunity for communities, businesses and scientists to come together to address the serious water problems. Options for addressing many of the immediate and long-term water security and river health challenges, with fundamental actions could be readily implemented with widespread benefits.

**9. First Nation Peoples**

The MDA reached out to the newly formed National Indigenous Australian Agency based in Shepparton to establish and re-connect with the local Indigenous groups in the region. NIAA, previously known as the Department of Prime Minister & Cabinet, Indigenous Affairs group, welcomed the MDA executive and have subsequently provided contact details for the Yorta Yorta Nations, as well as names to assist with the logistical preparations for the 2020 76<sup>th</sup> National Conference.

NIAA, have indicated their support of the BCLP program and will disseminate details and correspondences throughout their networks.

**10. Employee Entitlements**

The future cost to the MDA of employee entitlements is increasing steadily. A separate bank account has been initiated to hold all accrued entitlements. The account "Employee Entitlements" will be managed in accordance with standard practices.



Emma Bradbury

Chief Executive Officer

**(ITEM RC6/20) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE  
LOCAL TRAFFIC COMMITTEE - 5 MARCH 2020**

---

**REPORT BY:** Peter Petty

A meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday, 5 March 2020. Minutes of the Meeting are attached.

**RECOMMENDATION**

**That the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 March 2020 be received and noted.**

**ATTACHMENTS**

1 Minutes of Meeting 6 Pages



**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**



**MINUTES OF  
TENTERFIELD SHIRE LOCAL TRAFFIC  
COMMITTEE MEETING  
THURSDAY, 5 MARCH 2020**

MINUTES OF THE **Tenterfield Shire Local Traffic Committee Meeting** OF TENTERFIELD SHIRE held at the RSL Pavillion on Thursday, 5 March 2020 commencing at 10.10 am.

**ATTENDANCE**

Councillor Gary Verri (TSC)  
Dan Willis (NSW Police)  
Stefan Wielebinski (TfNSW)  
Greg Aitken (TfNSW)  
Glen Lamb (Representative for The Hon. Janelle Saffin)

**ALSO IN ATTENDANCE**

David Counsell (TSC)  
James Paynter (TSC)  
Mark Cooper (TSC)  
Craig Milton (TSC)  
Lib Melling (TSC)

**DISCLOSURE OF INTERESTS**

Nil.

**APOLOGIES:**

Councillor Tom Peters (TSC)  
Jess Gibbins (TSC Engineering Officer)  
Paul Caldwell (NSW Police)  
Fiona Keneally (TSC)  
The Hon. Janelle Saffin, MP  
Councillor Peter Petty (Mayor - TSC)

This is page 1 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 5 March 2020

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**

**CONFIRMATION OF MINUTES**

Recommendation that the Minutes of the Tenterfield Shire Local Traffic Committee held 14 November 2019, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

**BUSINESS ARISING FROM PREVIOUS MINUTES**

**1. DISABLED PARKING. ROUSE STREET TENTERFIELD**

Council's Disability, Inclusion & Access Advisory Committee undertook a walk in March 2019 to raise any issues with access in Rouse Street. David Counsell advised the Committee that in conjunction with the review of the Pedestrian Access Management Plan, Council has been reviewing the whole CBD parking. The PAMP review is currently in draft form. Council staff have also been investigating the specifications for disabled parking and the disabled space in High Street for options to relocate it closer to Rouse Street.

**ACTION:**

*That Council staff prepare a concept drawing for the disabled parking in High Street to be relocated closer to Rouse Street.*

**2. LINEMARKING NEW ENGLAND HIGHWAY/BRUXNER WAY INTERSECTION**

TfNSW will continue to monitor the intersection for safety, no reported accidents have occurred since the upgrade of signage.

*No further action.*

**3. ROUSE STREET – NORTHERN END**

TfNSW have considered traffic data and inspected the location, and suggested that there is no warrant to alter the existing speed zone to the "T" intersection. It was noted that the intersection signage at Rouse Street and Old Ballendean Road was not a standard hazard marker.

**ACTION:**

*Council to upgrade the intersection hazard marker sight board to replace the curve alignment markers in use at the intersection.*

**4. PADDYS FLAT ROAD/BRUXNER HIGHWAY INTERSECTION**

TfNSW advised that signage installation has been arranged. TfNSW asked if TSC staff could advise if intersection hazard sight board signage has been installed. TfNSW would then follow up with further action if not already complete.

**ACTION:**

*Council to inspect Paddys Flat Road intersection and advise TfNSW of sign status.  
TfNSW to follow up to arrange signage upgrade if not already complete.*

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This is page 2 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 5 March 2020

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**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**

**5. SANDY FLAT ROAD/NEW ENGLAND HIGHWAY INTERSECTION**

Committee has been advised that sight board signage was being installed at this intersection.

**ACTION:**

*TfNSW to follow up to complete signage upgrade.*

**6. SPEED LIMIT/ZONE IN AMOSFIELD**

TfNSW reported that after inspecting the area, coupled with the low volume of traffic, that this area did not meet the guidelines for reducing the speed zone. TSC advised that Council was planning to design widening of Herding Yard Creek bridge to two lanes pending Grant funding. Glen Lamb suggested that the small trees and bull-rushes could be cleared back from the road to allow better vision.

**ACTION:**

*Council to inspect vegetation near Herding Yard Creek at assess any need for maintenance.*

**7. LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)**

TfNSW have secured funding for the Lighting Assessment and Design at pedestrian crossings and TSC has engaged a Consultant to arrange assessment and design.

*Ongoing.*

**8. ROUSE STREET, ZIG ZAG LINEMARKING REQUEST**

TfNSW have installed zig zag pavement marking on the approach to a pedestrian crossing. TfNSW are satisfied that the zig zag line markings are appropriate for the respective hazard approaching the crossing.

*No further action.*

**9. "NO PARKING" PAINT REQUEST – ROUSE STREET, TENTERFIELD (SEXTON & GREEN)**

Council has written to the business to provide Council with statistics of how many vehicles are parking in front of the three roller doors. TSC is awaiting on response from the business in relation to the number of vehicles parking in front of the doors.

*Ongoing.*

**10. LOADING ZONE REQUEST, ROUSE STREET/MANNERS STREETS, TENTERFIELD**

Loading zones have previously been reviewed with CBD parking and agreed that the need for additional loading zones in the CBD main street are warranted over the priority for car parking spaces.

*Ongoing.*

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This is page 3 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 5 March 2020



**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**

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**11. CLASSIFICATION OF BRUXNER WAY, TENTERFIELD**

The NSW Government has formed a panel to review reclassification of some Regional Roads and Bruxner Way is on the list to be considered. David Counsell advised that the process for the panel review has commenced and will report towards the middle of 2021.

*No further action.*

**GENERAL BUSINESS**

**1. PROPOSED VILLAGE ENTRY SIGNS**

As part of the Stronger Country Community funding that Council has received, each of our villages (excluding Tenterfield) have received funding for village entrance signs. Council has erected funding body signs at each of the Villages acknowledging the funding. Suggested sign concepts have been distributed for comment and Council is currently trialling "on-line" community consultation via its website. A number of considerations including safety, reflectivity, location and the community response will all be considered by Council's Town Planner.

*Ongoing.*

**2. ROUSE STREET (NEW ENGLAND HIGHWAY) TREE INSTALLATION**

David Counsell gave a background to this issue, explaining that Council had proposed to install a tree in a garden bed on both sides of Rouse Street near the intersection of Molesworth Street as part of its street beautification scheme. Due to the number of utilities in the area, the Parks team had proposed relocating the installation further away from the intersection in a parking space as discussed at a previous Committee meeting. Consultation with nearby businesses identified a number of concerns with the loss of parking spaces. The Parks Supervisor tabled an alternative concept drawing for discussion. Concerns were raised with regards to sight distance, however the proposal is for trees and low shrubs and will be in line with similar planting in front of the Commonwealth Bank.

The Committee moved to the intersection for a site inspection and discussed the issues associated with the proposal. It was noted that a current R.O.L. is held from TfNSW for the works.

**ACTION:**

*The Committee raised no objection to moving the planting garden bed to the original location near the corner of Molesworth Street and that if the tree cannot be planted due to utilities, low planting only will occur.*

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This is page 4 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 5 March 2020

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**

**3. KILLARNEY P-10 STATE HIGH SCHOOL BORDER RANGES TRAIL RIDE**

Council has previously circulated the application from Killarney State School P & C regarding the Border Ranges Trail Ride to be held on 28, 29 March 2020. The Committee noted that insurance documents had been received.

**RECOMMENDATION**

*That Council raised no objection to the holding of the Killarney P-10 State School P & C Border Ranges Trail Ride subject to Police approval, and traffic management plans being in place to control the event.*

**4. PARKING COMPLAINT – ROUSE STREET, TENTERFIELD**

Discussion was held with regards to a complaint that Council has received from a shop owner that a van loading stock into a shop is parked for long periods of time with boot up which makes it difficult to park at the rear of the parked van. This unloading action also blocks pedestrian access on the footpath. The action doesn't seem to have been an issue lately.

*No further action.*

**5. SHOW & SHINE EVENT**

Council has received an application from Tenterfield Transport Museum regarding the Show & Shine Event to be held on Sunday 22 March 2020. This application is similar to previous years and Council has been liaising with the event organisers to ensure the "Special Events Transport Management Plan -Template" application checklist is completed including public liability, proposed route, notification to emergency services.

**RECOMMENDATION**

*That Council offers no objections to the temporary closure of Francis Street associated with the Show & Shine Event subject to Police approval and traffic management plans being in place to control the event.*

***Carried Unanimously***

**6. EVENT REQUEST – ANZAC DAY MARCH, URBENVILLE – 25 APRIL 2020**

Council has received an application from Urbenville RSL Sub-Branch regarding Anzac Day activities on 25 April 2020. This application is similar to previous years. Council has been liaising with the event organisers to ensure the "Special Events Transport Management Plan -Template" application checklist is completed including public liability, proposed route, notification to emergency services. The applicant has also been advised to contact Kyogle Council for assistance with the necessary Traffic Control Plan needed for this event.

**RECOMMENDATION**

*That Council offers no objections to the temporary closure of roads such as Beaury Street, Tooloom Street and part of Clarence Way in Urbenville associated with the ANZAC Day ceremony 25 April 2020 subject to Police approval and traffic management plans being in place to control the event.*

***Carried Unanimously***

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This is page 5 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 5 March 2020

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**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 MARCH 2020**

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**7. EVENT REQUEST – ANZAC DAY MARCH, TENTERFIELD– 25 APRIL 2020**

Letter received from Tenterfield RSL Sub-Branch regarding Anzac Day activities on 25 April 2020 (will be forwarded by email separately). This application is similar to previous years. Council is currently liaising with the event organiser to ensure the "Special Events Transport Management Plan -Template" application checklist is completed including public liability, proposed route, notification to emergency services. A Road Occupancy Licence is required for Rouse Street prior to the event occurring.

**RECOMMENDATION**

*That Council offers no objections to the temporary closure of roads such as Manners Street, Rouse Street and Molesworth Street in the Tenterfield CBD associated with the ANZAC Day ceremony 25 April 2020 subject to Police, TfNSW approval and traffic management plans being in place to control the event.*

***Carried Unanimously***

**8. DISABLED PARKING AT DOCTORS SURGERY MOLESWORTH STREET**

The Committee has previously considered a matter of disabled car parking at the Tenterfield Medical Centre, corner Rouse & Molesworth Streets. A site inspection of the footpath area in both Molesworth and Rouse Streets identified a number of issues due to the unusually high kerb and the suitability for a ramp across the footpath that would meet standards and not compromise use of the footpath by other pedestrians.

**ACTION:**

*That Council staff prepare a concept drawing for disabled parking near the corner Rouse & Molesworth Streets.*

**NEXT MEETING**

Next meeting to be held on Thursday 7 May 2020 at 10am.

There being no further business the Chairperson declared the meeting closed at 11:30am.

.....  
Councillor Gary Verri  
Counsellor/Chairperson

**(ITEM RC7/20) REPORTS OF COMMITTEES & DELEGATES - COUNTRY MAYORS' ASSOCIATION OF NSW - 6 MARCH 2020**

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**REPORT BY:**

A General Meeting of the Country Mayors' Association of NSW was held on Friday, 6 March 2020 at Parliament House, Sydney.

The following speakers addressed the Meeting.

***Hon Melinda Pavey MP – Minister for Water, Property & Housing***

- Spoke on the Murray Darling river system, recent rainfall and flow to further down stream. Embargo imposed to allow the water go as far as possible.
- State Government will not take over control of urban water. As an example, there are 92 Water Authorities in NSW, 19 in Victoria.

***Ms Teresa Corbin – Chief Executive Officer, Australian Communications Consumer Action Network***

- There have been 6 different bushfire inquiries over time.
- Spoke of concerns with mobile towers, 4G and 5G. 5G is much fairer.
- There is work happening with a lot to do with Inland Rail improving the service along the route.
- Mobile blackspot towers. Round 5 – successful applicants will be announced soon and funding for Round 6 to be announced.

***Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service***

- August 2019 – 21 Local Government Areas commence bush fire danger period with first Section 44 declared.
- Section 44's – September, October, November, December 2019. January and February 2020.
- February 2020 – rain brings end to bushfires.
- Over 45,000 invoices received from suppliers of which 38,000 have been paid.
- \$350 million over budget from 2019-2020 fires.
- Spoke of big increase in people wanting to join the Rural Fire Service and access training.
- Presentation by the Deputy Commissioner attached to this report.

***Note: Made sure the Deputy Commissioner was aware of the February 2019 fires and the fact that grant funding is not available due to August 2019 cut off date with a question from the floor.***

***Ms Jennifer Gardiner – Chairperson – Local Government Grants Commission***

- Spoke of the many grant funding streams which are available.

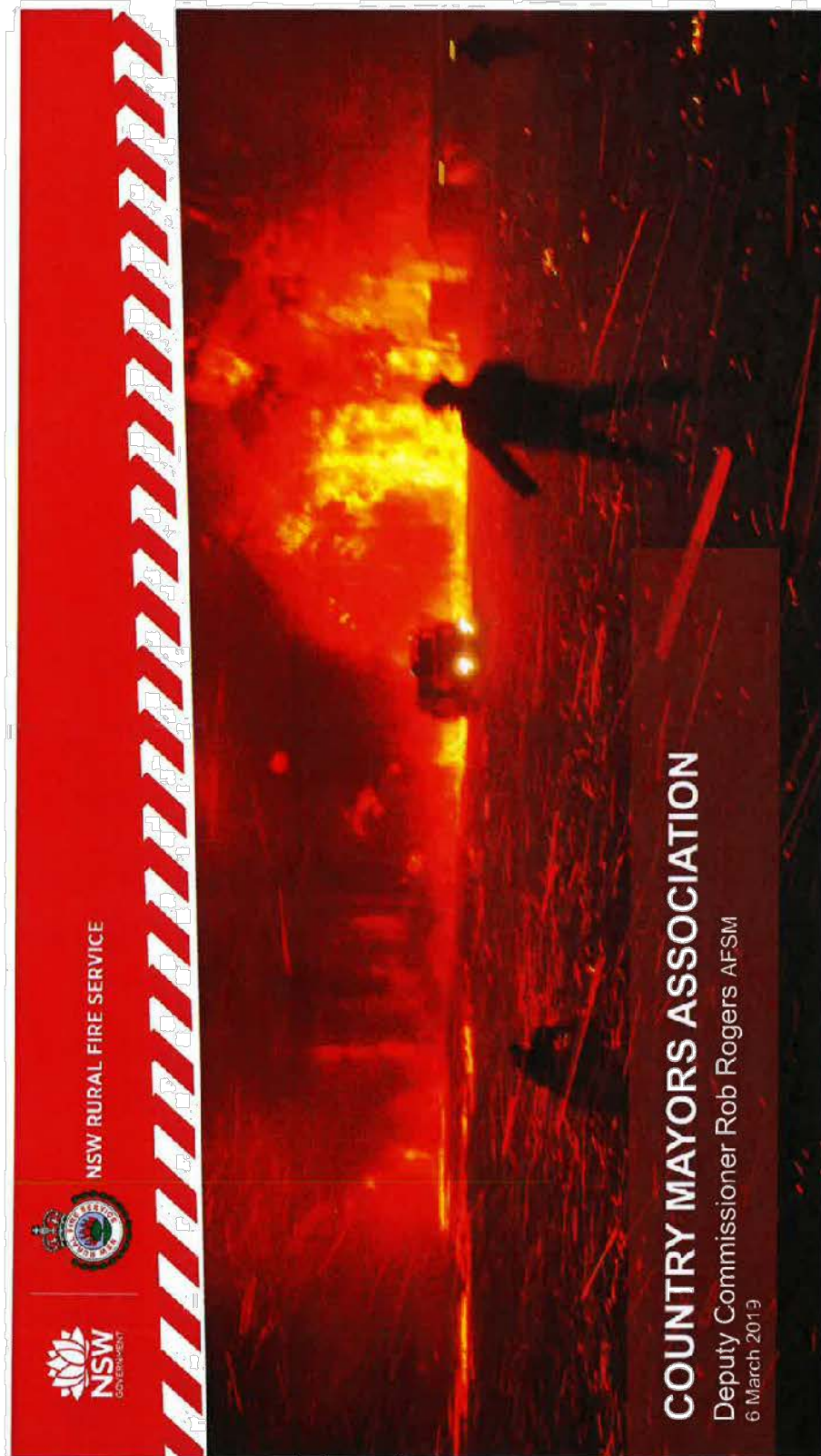
**RECOMMENDATION**

**That the report of the Country Mayors' Association of NSW meeting of 6 March 2020 be received and noted.**

**ATTACHMENTS**

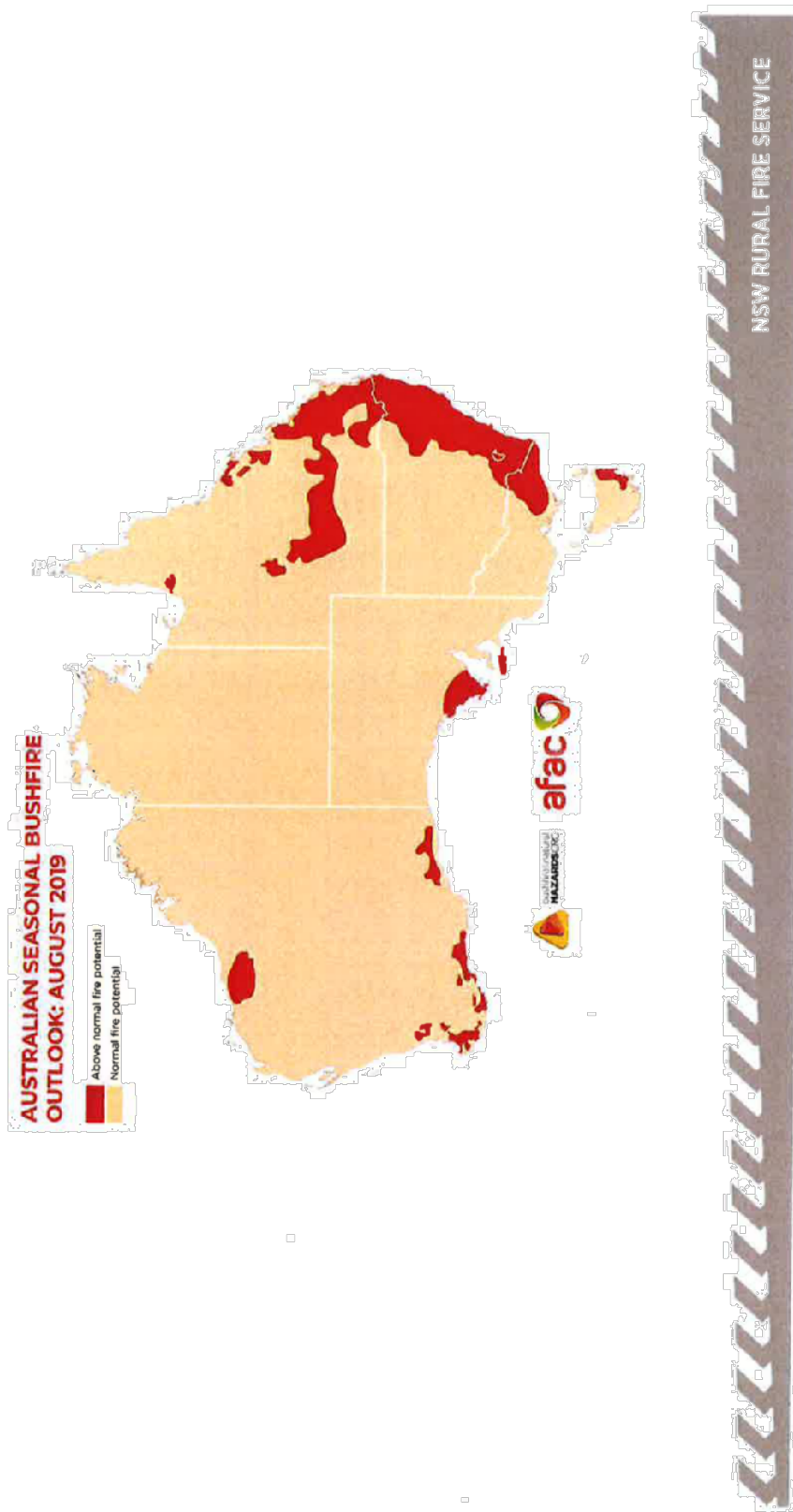
- |   |                                                                       |             |
|---|-----------------------------------------------------------------------|-------------|
| 1 | Presentation to Country Mayors' Association - Deputy Commissioner RFS | 21<br>Pages |
|---|-----------------------------------------------------------------------|-------------|



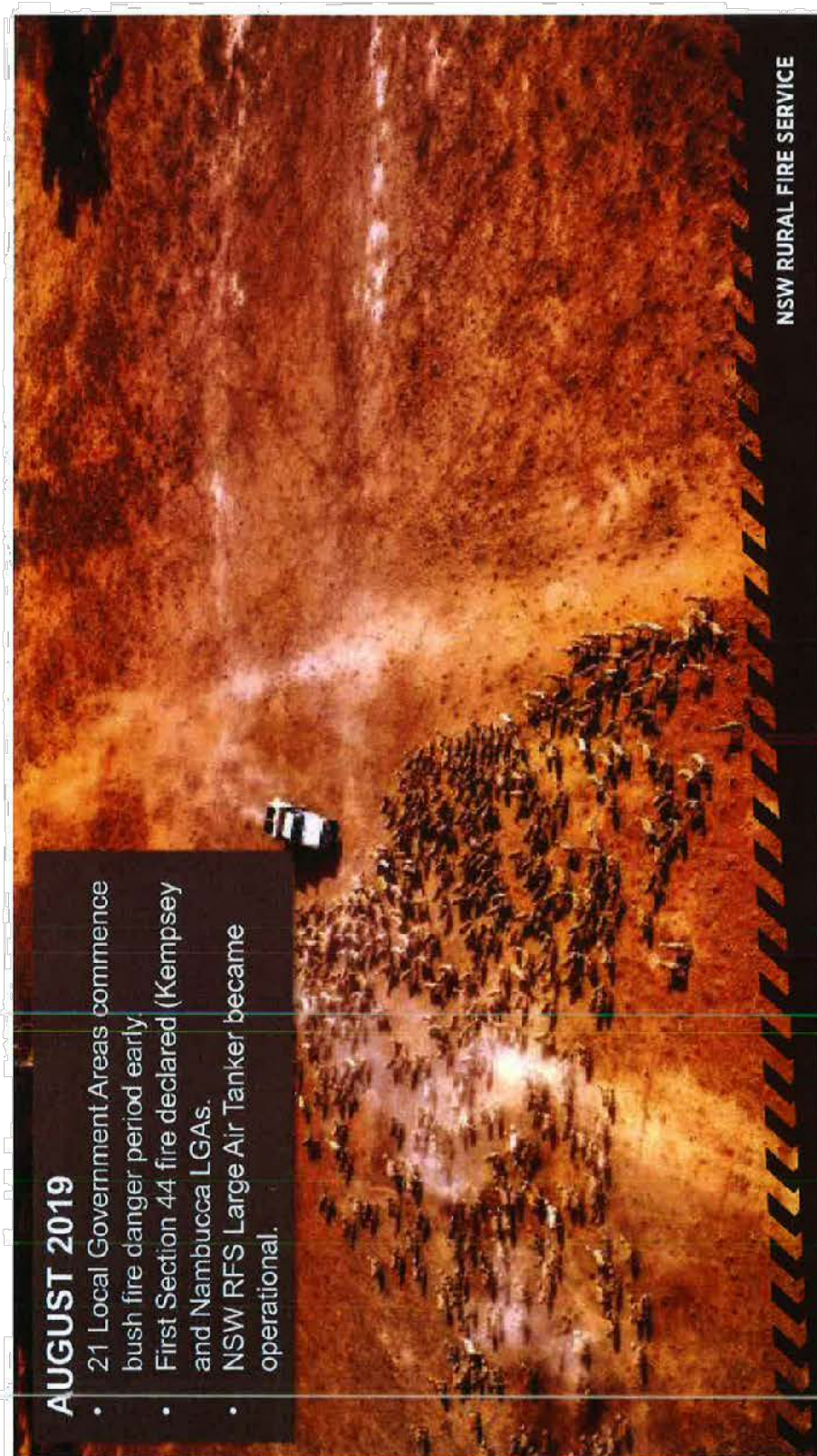


**2019/20 FIRE SEASON**



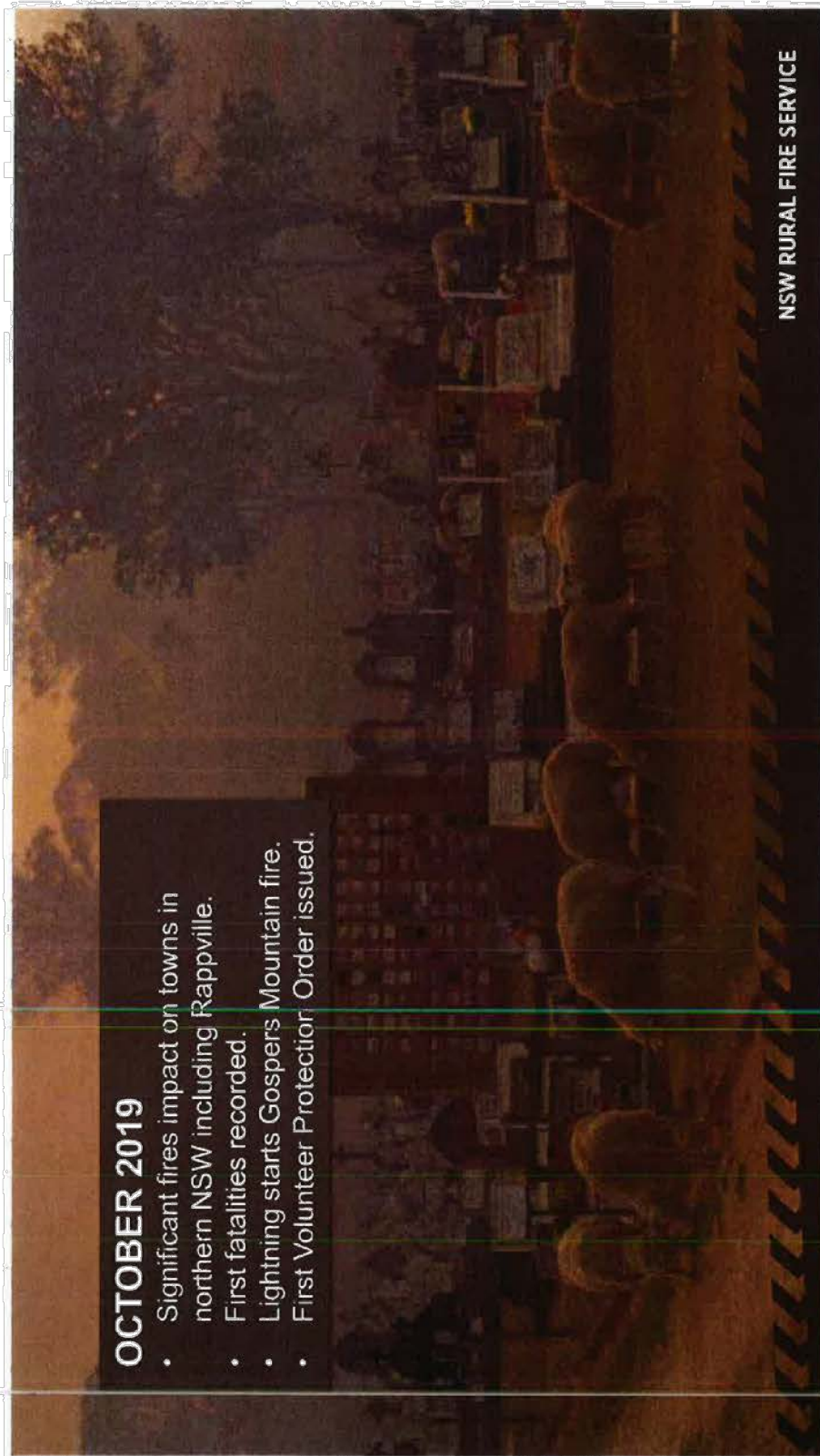






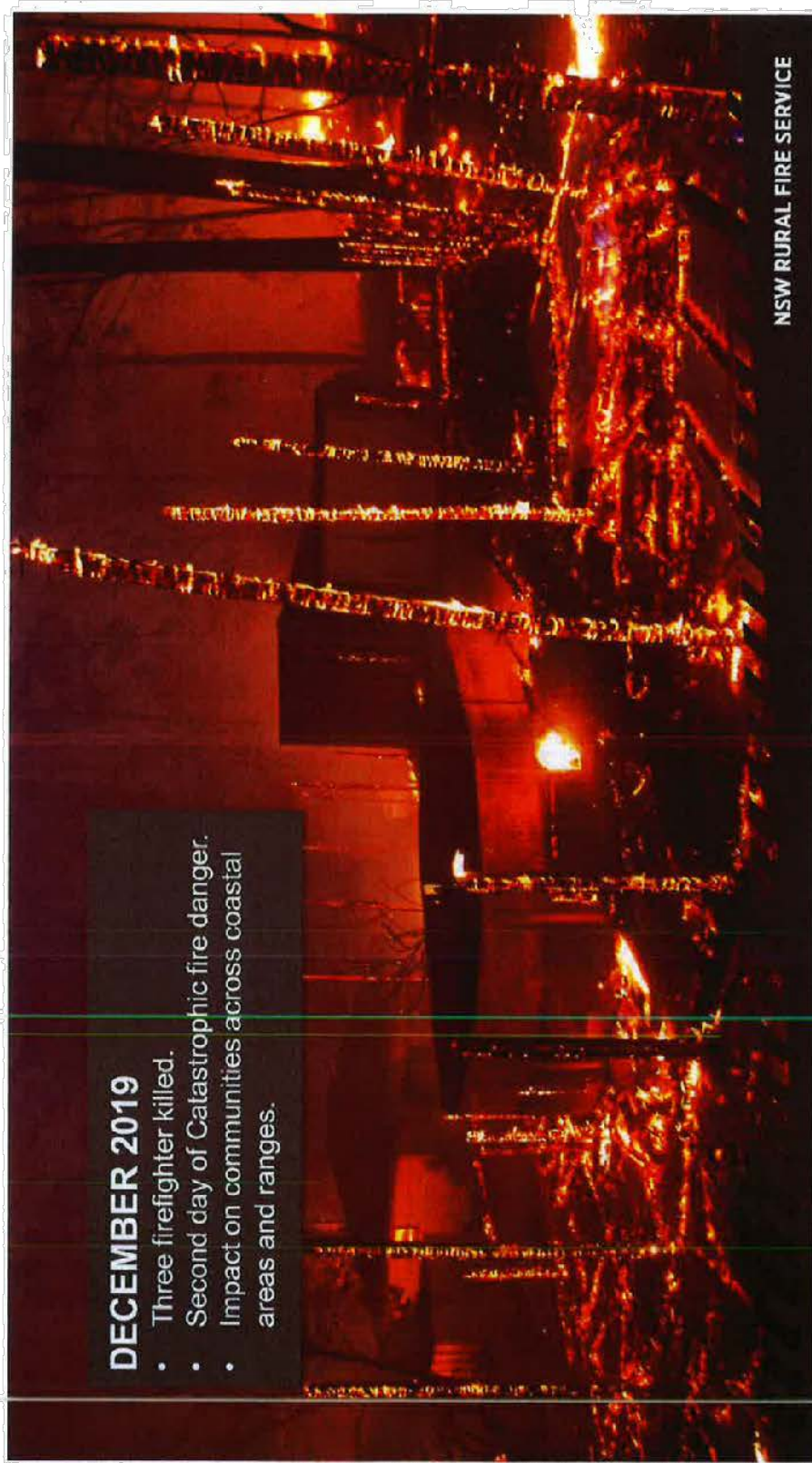








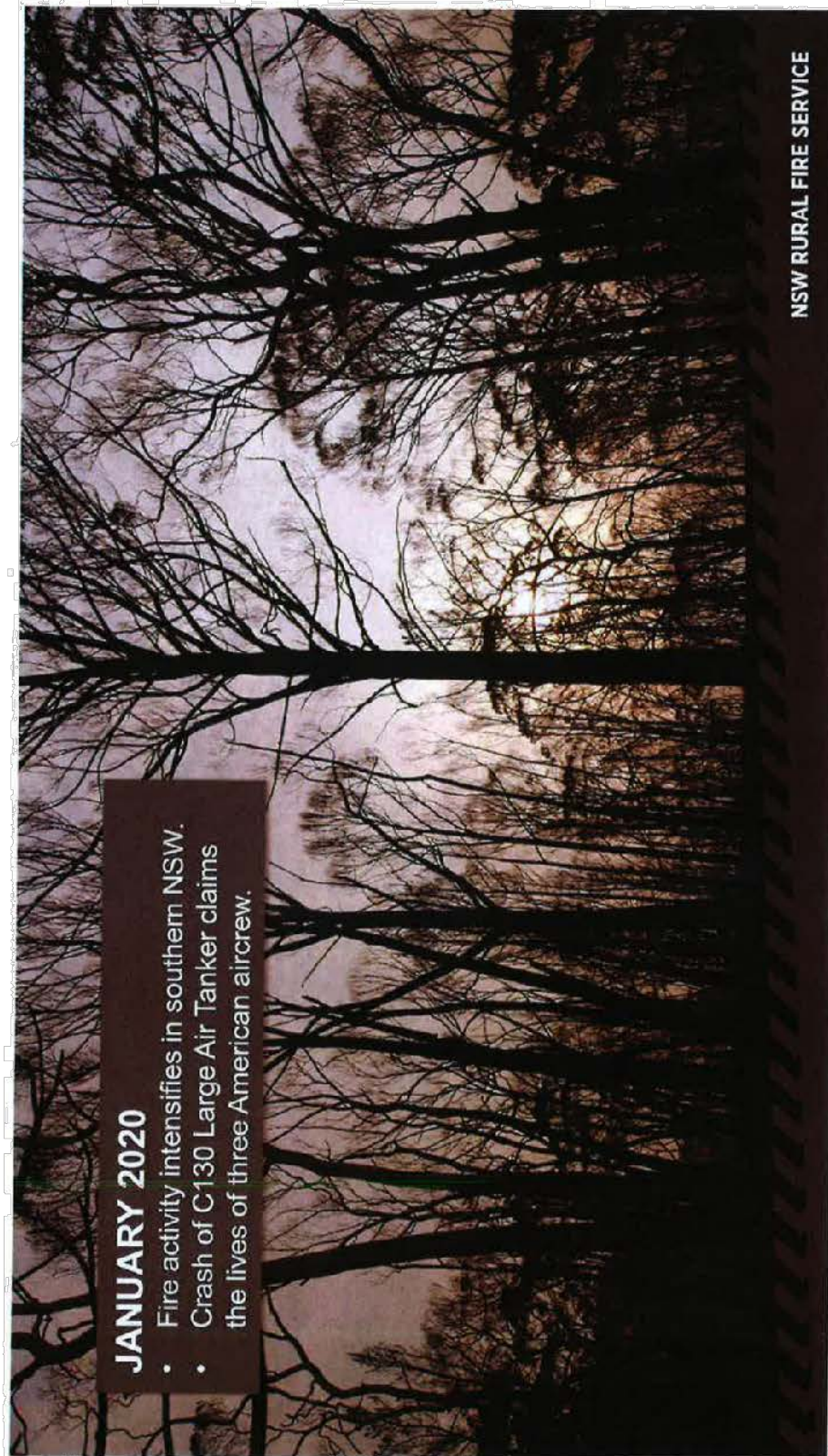




**DECEMBER 2019**

- Three firefighter killed.
- Second day of Catastrophic fire danger.
- Impact on communities across coastal areas and ranges.

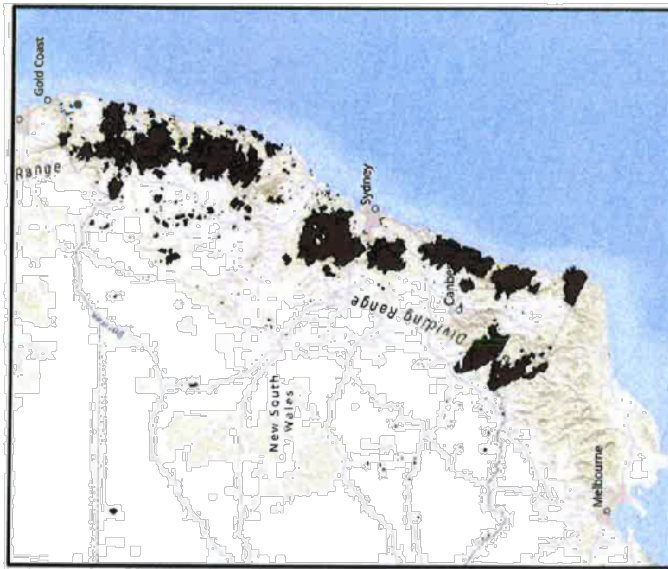
NSW RURAL FIRE SERVICE







**2019/20 Bush Fire Season Summary**



- > More than 200 days of continuous major operations
- > Over 11,500 bush and grass fires
- > 5.5 million hectares burnt – approximately 7% of NSW
- > Three State of Emergency declarations
- > More than 40 Section 44 declarations
- > 430 Emergency Alert campaigns
- > 60 days of total fire ban
- > 11 days of statewide total fire ban
- > More than 2,400 homes destroyed
- > Nearly 15,000 homes saved in the direct area of fire impact
- > 25 fatalities





# CHALLENGES



NSW RURAL FIRE SERVICE

### Payment of Invoices

- To support major fire operations, the NSW RFS purchases goods and services from across NSW and elsewhere.
- The length and severity of major fire operations has led to an unprecedented number of invoices from suppliers across NSW.
- The NSW RFS accounts payable and emergency logistics teams have been supplemented with additional resources to process these invoices.
- Over 45,700 invoices received from suppliers, of which 38,000 have been paid.
- The NSW RFS continues to work with suppliers to facilitate payment as quickly as possible.



**Communicating Risk**



| NSW RFS Public Website                              |                |
|-----------------------------------------------------|----------------|
| <b>Sessions</b><br>1 July 2019 to 24 February 2020  | 65.32 million  |
| <b>Users</b><br>1 July 2019 to 24 February 2020     | 42.98 million  |
| <b>Pageviews</b><br>1 July 2019 to 24 February 2020 | 109.65 million |
| <b>Peak Day</b>                                     |                |
| <b>Peak Day Sessions</b><br>12 November 2019        | 4.11 million   |
| <b>Peak Day Users</b><br>12 November 2019           | 2.33 million   |
| <b>Peak Day Pageviews</b><br>12 November 2019       | 7.91 million   |



**Fires Near Me NSW**

Fires Near Me NSW Smartphone Application

New downloads: 2.74 million

1 July 2019 to 23 February 2020

Fires Near Me was the most searched term on Google in 2019

NSW RURAL FIRE SERVICE

NSW RURAL FIRE SERVICE

NSW GOVERNMENT

NSW RURAL FIRE SERVICE

PLAN AND PREPARE

FIRE INFORMATION

Map will refresh in: 5 minutes 52 seconds

NEW SOUTH WALES

VICTORIA

Melbourne

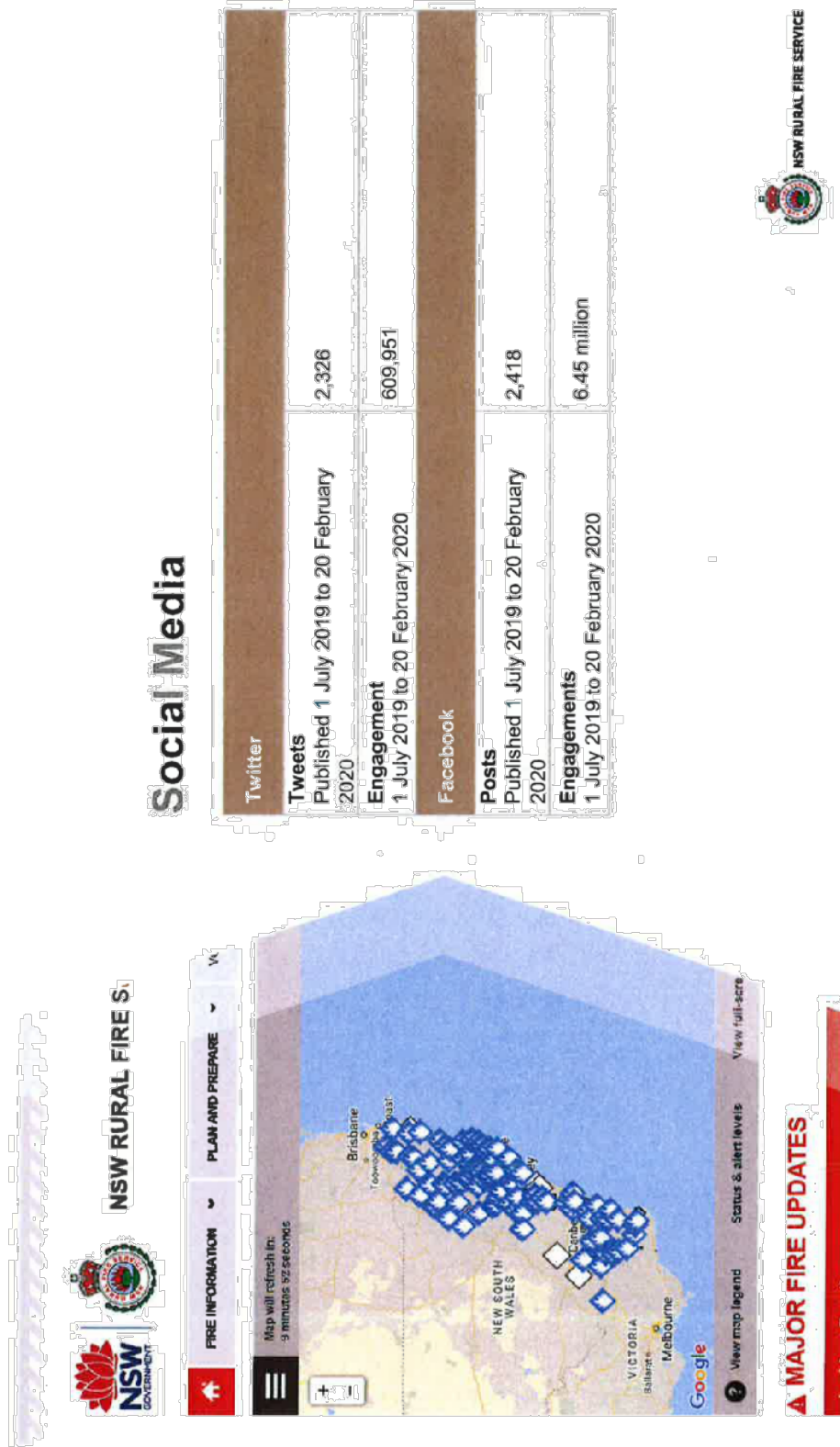
Google

View map legend

Status & alert levels

View full-screen

**MAJOR FIRE UPDATES**



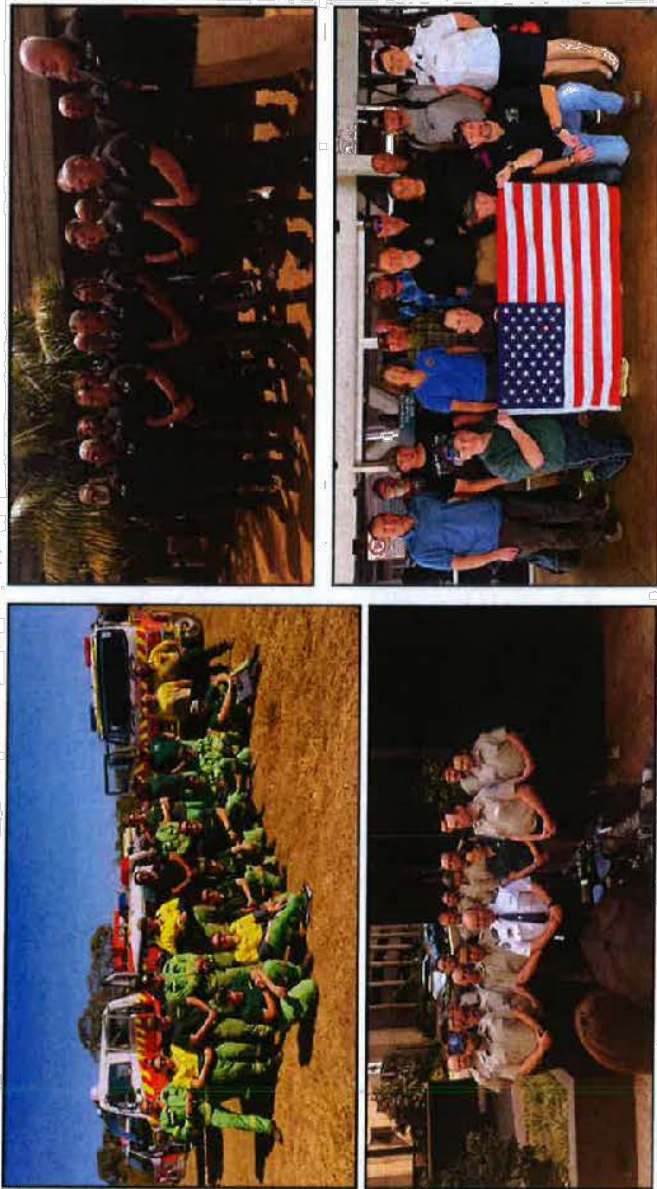
**Interagency Effort**



NSW RURAL FIRE SERVICE

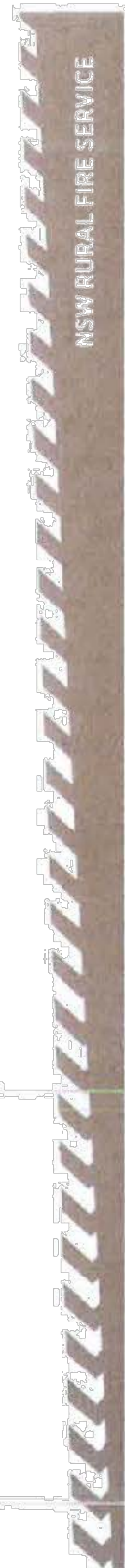
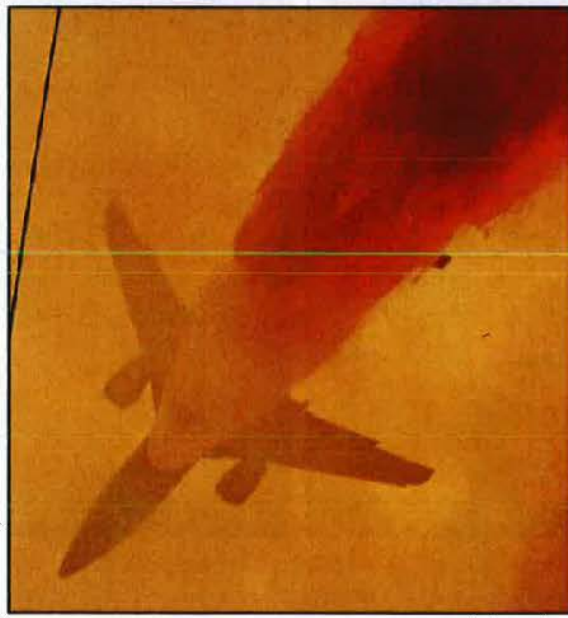


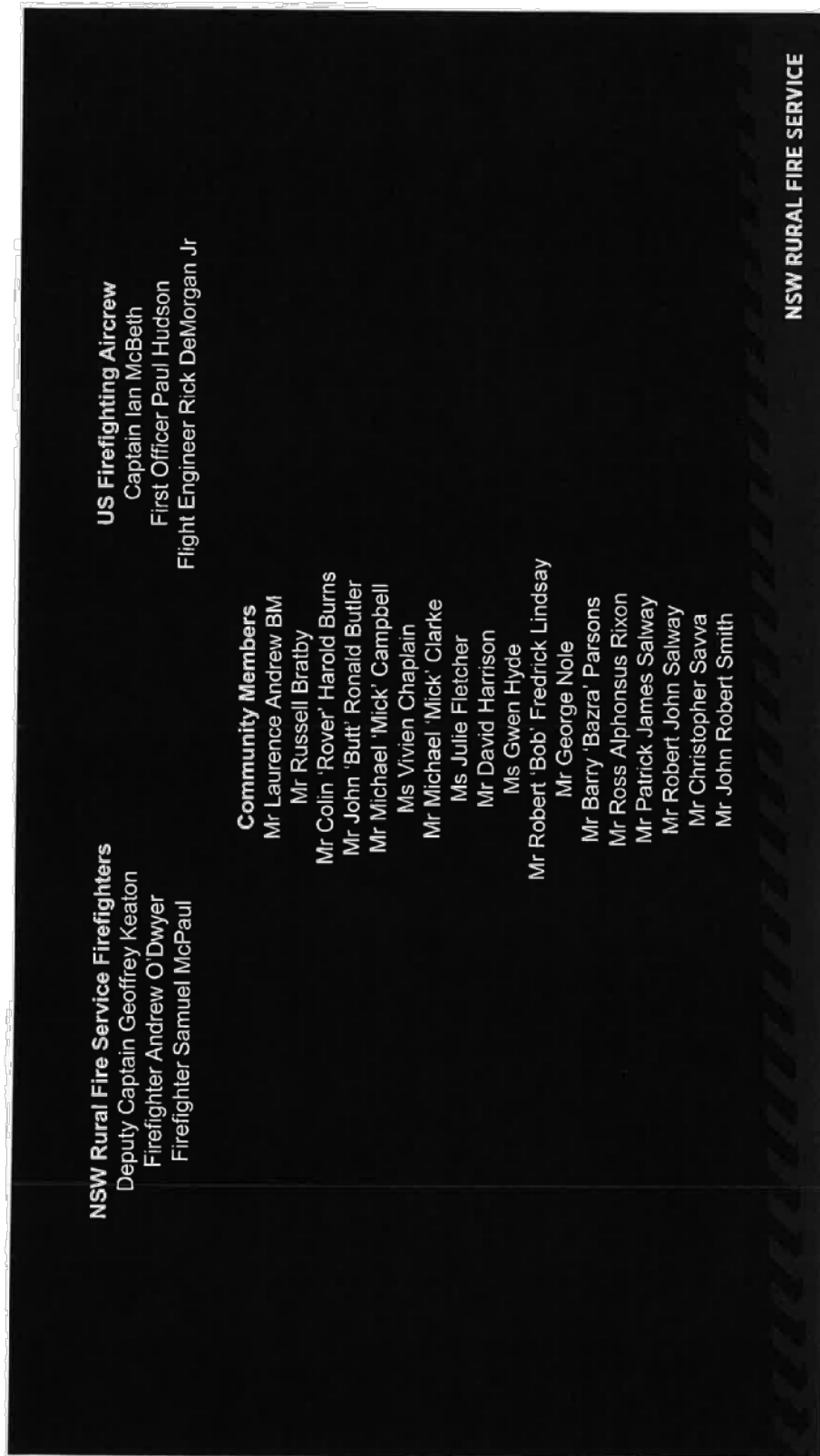
**Interstate and International Assistance**



NSW RURAL FIRE SERVICE

Aviation Support





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**(ITEM RC8/20) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION STRATEGIC PLANNING WORKSHOP - 12 & 13 MARCH 2020**

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**REPORT BY:**

The Murray Darling Association held a Strategic Planning Workshop at Moama on Thursday, 12 and Friday, 13 March 2020.

The Workshop was attended by Councillor Don Forbes with an apology submitted by Deputy Mayor Greg Sauer.

The Delegate's Report is attached.

**RECOMMENDATION**

**That the report of the Murray Darling Association Strategic Planning Workshop held 12 & 13 March 2020 be received and noted.**

**ATTACHMENTS**

- |   |                                                                            |            |
|---|----------------------------------------------------------------------------|------------|
| 1 | Murray Darling Association Strategic Planning Workshop - Delegate's Report | 3<br>Pages |
|---|----------------------------------------------------------------------------|------------|



**FOR MEMBER COUNCIL DISTRIBUTION**  
**MURRAY DARLING ASSOCIATION**

**COMMUNICATION REPORT**

|                                  |                                                                                                                                                                                                 |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TOPIC:</b>                    | <b>MDA STRATEGIC PLANNING WORKSHOP – MARCH 2020</b>                                                                                                                                             |
| <b>DATE:</b>                     | 16 MARCH 2020                                                                                                                                                                                   |
| <b>INTERNAL DISTRIBUTION:</b>    | <input checked="" type="checkbox"/> MDA Board<br><input checked="" type="checkbox"/> MDA Staff                                                                                                  |
| <b>EXTERNAL DISTRIBUTION:</b>    | <input checked="" type="checkbox"/> For Member Councils and public                                                                                                                              |
| <b>ENCLOSURES / ATTACHMENTS:</b> | <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes:                                                                                                                            |
| <b>REPORT OBJECTIVES:</b>        | <input checked="" type="checkbox"/> For Information / Awareness<br><input checked="" type="checkbox"/> To enable participants to present at council or incorporate in their own council reports |

**Purpose**

To report on the event and outcomes of the **2020 MDA Strategic Planning Workshop** held in Moama on 12-13 March 2020.

**Executive Summary**

The MDA held a **Strategic Planning Workshop** (SPW) in Moama NSW over the period **12-13 March 2020**.

The event was well attended and incorporated the perspectives, experience and input from key stakeholders and critical representatives from all States and regions right throughout the Murray-Darling Basin.

The SPW reviewed the **Vision 2024 Strategic Plan**; current and emerging **projects, programs and initiatives**; along with presentations from **strategic partnerships** achieved with key stakeholders such as CSIRO and the MDBA.

The top three priorities for the MDA for the plan period are identified as:

- Development and production of **Membership Tools and Services**.
- Implementation of **Strategic Projects, Initiatives and Programs** within the wider MDB Footprint.
- Establishment of the **Murray-Darling Basin Local Government Centre of Excellence**.

The MDA executive will now incorporate the strategic input received and complete the final draft of the MDA Strategic Plan 2020-2024: **Vision 2024** for consultation and approval.

**Background**

The MDA's Strategic Plan 2016-19 has now concluded with the achievement of a broad suite of strategic outcomes. The operations and objectives of the MDA have evolved significantly, requiring a step-change in



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the organisation's future plan. Vision 2024 will position the organisation strongly to respond to the emerging needs of the Murray-Darling Basin.

The prospects for the MDA membership and the 12 MDA regions continue to gain support from strategic partners and stakeholders; with many projects emerging which will see the MDA's vision of a healthy, vibrant and thriving Murray-Darling Basin more achievable.

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**2020 Strategic Planning Workshop**

The two-day event saw a gathering of mayors, councillors and senior executives of councils from Albury to Adelaide, Menindee to the Murray Mouth, as far afield as Balonne, Federation, Barunga West and more – reinforcing the perspectives, power and impact which the MDA collectively exercises within the Basin and more broadly within Australia.

Councils discussed a range of issues, including the importance of place-based change and adaptation for local government, the role of science in dealing with big Basin issues, and how the MDA can work with local government to identify and achieve the future they want – not for the future they want back.

The SPW gave opportunity for the MDA Board and Strategic Representatives to:

- Affirm the **Vision, Mission and Values** of the Organisation.
  - Review the exciting and promising **projects and initiatives** which the MDA is implementing throughout the Murray-Darling Basin and the broader membership's footprint.
  - Experience first-hand the **collaboration and partnerships** which have been achieved by the MDA with strategic partners such as the CSIRO and the MDBA.
  - Reinforce the **priorities for the MDA Executives** under the Vision 2024 Plan over the next five years:
    - Membership Services – streamlined, effective and prized products and resources;
    - Projects, Initiatives and Programs with Basin-Wide impact;
    - Establishment of the **Murray-Darling Basin Local Government Centre for Excellence**.
- 

**Capacity Building**

**Projects**

The SPW was presented with a list of the current and emerging project, initiatives and programs which included:

- Basin Communities Leadership Program (BCLP 1.0) – 15 Locations, 225 Emerging Leaders;
- BCLP 2.0 – Continuing on from BCLP 1.0 with additional pathways being explored;
- Regional Economic Diversification Program – Supporting local Councils with regional MDA officers;
- Regional Mental Health Program – Supporting membership Councils with additional support.

Each of these projects have received a large amount of planning to see these transition from a concept to a viable program / product; with several having already been submitted for funding under the Murray Darling Economic Development federal funding programs.

**Staff**

Over the last couple of years, the executive team has grown to a comprehensive team of 7 staff. Workshop participants saw presentations from staff on the newly implemented Customer Relationship Management software, project initiatives, and the emerging corporate plan.



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**Membership**

The workshop developed a clear set of priorities regarding the development and production of membership tools and services.

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**Distribution**

Participants at the workshop are encouraged to use the information contained in this report to build awareness and update their councils. If further information is required, please don't hesitate to contact the Murray Darling Association team on (03) 5480 3805 or [comms@mda.asn.au](mailto:comms@mda.asn.au)

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**REPORT RELEASED BY: E. Bradbury CEO MDA**

|                      |                                                 |
|----------------------|-------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>            |
| <b>Submitted by:</b> | Executive Assistant & Media                     |
| <b>Reference:</b>    | <b>ITEM RES2/20</b>                             |
| <b>Subject:</b>      | <b>COUNCIL RESOLUTION REGISTER - MARCH 2020</b> |

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**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan. |
| <b>CSP Strategy:</b>        | Council fosters a strong organisational culture which strives for best practice in all operations with a supportive corporate governance framework.                |
| <b>CSP Delivery Program</b> | Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.        |

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**SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

**OFFICER'S RECOMMENDATION:**

**That Council notes the status of the Council Resolution Register to March 2020.**

**Terry Dodds**  
**Chief Executive**

|                               |                                                                                                |
|-------------------------------|------------------------------------------------------------------------------------------------|
| Prepared by staff member:     | Noelene Hyde, Executive Assistant & Media                                                      |
| Approved/Reviewed by Manager: | Terry Dodds, Chief Executive                                                                   |
| Department:                   | Office of the Chief Executive                                                                  |
| Attachments:                  | <b>1</b> Attachment 6 (Attachment Booklet 30<br>3) - Resolution Register - March Pages<br>2020 |