



# Application for Modification of Approval

Section 96 & Sections 87 & 148

## OFFICE USE ONLY

App No: .....

Receipt No: .....

Date: .....

Fee Paid: .....

### INFORMATION FOR APPLICANT

<i>Note: Please complete all sections applicable to your application as outlined hereafter</i>	Part 1 – Development Consent	Part 2 – Complying Development or Construction Certificate	Part 3 – Application Details	Part 4	Part 5 – Lodgement Information
Development Consent	✓		✓		✓
Complying Development		✓	✓		✓
Construction Certificate		✓	✓		✓

*Note: If the modification requires public exhibition, additional plans/details are required to be submitted to Council.*

### PART 1 – DEVELOPMENT CONSENT

Made under the Environmental Planning and Assessment Act 1979, Section 96(1), (1A), (2) or 96(AA)

#### NOTES

Prior to lodging a Section 96 Application, please contact to Council's Strategic Planning & Environmental Services Department (6736 6002) for information required to be submitted with a Section 96 Application. Failure to submit all necessary information may result in a delay to the processing of your application. Fees must be paid at the time of lodgement.

#### TYPE OF MODIFICATION *Please indicate by 'X'*

Section 96 (1)	– Modification to correct minor error, mis-description or miscalculation
Section 96 (1A)	– Modification of minor environmental impact
Section 96 (AA)	– Modification of a consent granted by the NSW Land and Environment Court
Section 96 (2)	– Other modification

### PART 2 – COMPLYING DEVELOPMENT or CONSTRUCTION CERTIFICATE

Made under the Environmental Planning and Assessment Act 1979, Section 87 and Regulations 2000, Section 148

#### TYPE OF MODIFICATION *Please indicate by 'X'*

Section 87	– Modification to Complying Development Certificate
Section 148	– Modification to Construction Certificate

### PART 3 – APPLICATION DETAILS

#### DETAILS OF CURRENT DEVELOPMENT APPROVAL

Development Consent No.		Date Determined	__ / __ / __
Complying Development Certificate No.		Date Issued	__ / __ / __
Construction Certificate No.		Date Issued	__ / __ / __

Details of Approval

#### PROPERTY DETAILS

Unit No	House No	Street
Suburb		
Lot(s)	Section	Deposited Plan (DP)
Other	Strata Plan (SP)	

#### APPLICANT DETAILS

Name	Company		
Postal Address	PO Box	Telephone	
Town	State	Postcode	Mobile
Email	Customer Reference		

DETAILS OF MODIFICATION				
Please describe details of modification proposed				
Details				
DETAILS OF ESTIMATED COST OF DEVELOPMENT <span style="float: right;">Please indicate by 'X'</span>				
Do the proposed modifications result in an increase to the estimated cost of development?			Yes	No
If yes, please specify the new estimated cost of development			\$	
PART 4 – DECLARATION				
OWNER(S) DETAILS AND CONSENT				
Name(s)		Company		
		Position Title		
Postal Address		PO Box	Telephone	
Suburb	State	Postcode	Mobile	
I/We the undersigned are the owner(s) of the property described in this application and consent to its lodgement. I/We hereby permit a duly authorised officer of Tenterfield Shire Council to enter the land or premises to carry out inspections and undertake work as required for the administration of the Act(s), Regulations or Planning Instrument.				
Signature(s)				
Name of Person(s) signing (Please print)				
Please indicate by 'X'	Private Land Owner	Sole Director	Director, Secretary & Company Seal	
<p><b>Note: All owner(s) of the subject land relating to this application, must sign this form.</b> If you are not the owner of the land, you must have all the owners sign the application.</p> <p><b>Note:</b> If signing on the owner's behalf, please state your legal authority and provide documentary evidence (e.g., copy of power of attorney, trust deed etc.). <b>Note:</b> In the case of land that is the subject of a strata scheme under the <a href="#">Strata Schemes (Freehold Development) Act 1973</a> or the <a href="#">Strata Schemes (Leasehold Development) Act 1986</a>, the owners corporation for that scheme must be constituted under the <a href="#">Strata Schemes Management Act 1996</a>. A development application for a lot in a strata plan does not require the consent of the Body Corporate when that work does not affect any common property.</p> <p><b>Note:</b> If signing on behalf of a corporate body or company, the application should be signed by an authorised person under common seal and the position of that person in the corporate body or company must be stated on the form. Alternatively, the Common Seal is not required if two Directors or authorised persons sign the application form, or if you are a sole Director.</p>				
APPLICANT DECLARATION				
I/We apply for approval to carry out the development or works described in this application. I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, true and correct.				
I/We also understand, pursuant to Clause 51 of the Environmental Planning and Assessment Regulations 2000, that if the information is incomplete, the application may be delayed, rejected, or refused without notice.				
I/We give consent to Tenterfield Shire Council to use the application, plans and documents, including designs, provided in support of this application for advertising and notification purposes.				
Applicant(s) Name			Date	
Applicant(s) Signature				
PRIVACY NOTIFICATION				
<p>Personal and private information supplied to Council is managed in compliance with the Privacy and Personal Information Protection Act 1998. The supply of this information is not voluntary, as it is required by law in order to process your application/request. The intended recipients of the personal information are Officers within the Council, agents/contractor of the Council, and other statutory authorities. You may apply for access or amendment to your personal information held by Council. You may also request that Council suppresses your personal information from a public register. If you have any further enquiries concerning this matter, contact Council on (02) 6736 6000, or the Information and Privacy Commission 1800 472679 or email <a href="mailto:ipcinfo@ipc.nsw.gov.au">mailto:ipcinfo@ipc.nsw.gov.au</a> or the website <a href="http://www.ipc.nsw.gov.au">www.ipc.nsw.gov.au</a>.</p>				

## PART 5 – LODGEMENT INFORMATION

### HOW TO LODGE YOUR APPLICATION

#### Address the application to

General Manager  
Tenterfield Shire Council  
PO Box 214  
TENTERFIELD NSW 2372

#### Payment Method

**By mail** - Cheque, Money Order  
or Credit Card (complete the  
section below)

#### Lodge in person (between 9am – 4.30pm) at Council's Administration Building

Tenterfield Shire Council  
247 Rouse Street  
TENTERFIELD NSW 2372

*You will need to spend some time with  
a Council Officer when lodging your  
application. Typically you will require  
30 minutes, however this may vary  
depending on the complexity of your  
application*

#### Payment Method

**In person** - Cash, Cheque, Money  
Order, MasterCard, Visa, and/or  
EFTPOS.

#### How to Contact Us

Phone: (02) 6736 6000  
Fax: (02) 6736 6005  
[Email: council@tenterfield.nsw.gov.au](mailto:council@tenterfield.nsw.gov.au)  
[www.tenterfield.nsw.gov.au](http://www.tenterfield.nsw.gov.au)

#### Office Hours

8.30am to 5pm Monday to Friday  
*\*Payments are accepted until 4.30pm*

#### Fees

Fees are calculated in accordance  
with Council's adopted fees and  
charges.

If you require further information regarding this request, please contact Council on (02) 6736 6000.

### CREDIT CARD PAYMENT AUTHORITY

#### CREDIT CARD PAYMENT DETAILS

MASTERCARD	Card Holder Phone Number	
VISA	EXPIRY DATE	CCV:
Card No. _____ / _____ / _____ / _____		
NAME ON CARD		
SIGNATURE		

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