

ORDINARY COUNCIL MEETING

WEDNESDAY, 22 APRIL 2020

ATTACHMENT BOOKLET 6

Attachment No. 10

Resolution Register – April 2020

RESOLUTION REGISTER – COUNCIL MEETINGS – APRIL 2020
Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to formalise the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	29/09/16 20/04 01/05 & 03/05 28/08/17 16/10/2017 19/02	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for</p>	B	

15/10/2018	15/11/2018	10/12/2018	21/02/19	18/03/19	12/04/19	10/5/19	14/6/19	15/07/19	19/8/19	17/09	21/10/19		
with Surveying of TSR. Still no response from Crown Lands.	No change to above No change to above, Will follow up with Crown Lands	No change to status. Followed up with Crown Lands – awaiting response	Deed of Agreements forwarded to property owners to sign	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date.	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.	Followed up & requested LALC to confirm site survey requirements.	Awaiting cost from LALC for site survey requirements.	Site Survey undertaken by LALC	Amended quotation sought from Surveyor for acquisition of TSR				

28/6/17	94/17 ECO11/17	<p>Lease of Council Controlled Land – Road Reserve Resolved that Council:</p> <p>(1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and</p> <p>(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.</p>	(Engineering Officer)				<p>portion of road reserve required.</p> <p>Surveyor engaged.</p> <p>No change to above</p> <p>Awaiting survey plan</p>	B	
						17/2	<p>Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.</p> <p>Still awaiting details from Applicant prior to Council proceeding</p>		
						12/07/17			
						13/12			
						20/03			
						14/05/2018	<p>Ongoing as per previous comment</p>		
						15/06/2018	<p>Met with Client Representative and discussed draft lease agreement. Ongoing.</p>		
						16.07.18	<p>Ongoing as per previous comment.</p>		
						15/11/2018	<p>No change to status.</p>		
						19/3/19	<p>No change to status</p>		
						12/04/19	<p>Contact made with applicant. Awaiting further advice.</p>		
						10/5/19	<p>Still awaiting advice.</p>		
						21/10/19	<p>Awaiting advice if applicant wants to pursue.</p>		
						17/02/20			

23/5/18	91/18 ENV9/18	<p>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017).</p> <p>(2) Endorse continued dialogue with Southern Downs Council.</p> <p>(3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>	Manager Water & Waste				16/03/20	Advice received applicant is going to pursue agreement.	
							11/6 & 11/7	Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing.	B
							13/9/18 (COO comment)	On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.	
							8/11	Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation.	
							4/12	COO to discuss with SDRC counterpart.	
							21/2/19 (COO comment)	This will not be looked at for 6 months with current issues to be dealt with	
							15/03/2019	Continuing investigations.	
							13/9		

26/9/18	208/18 ENV20/18	Proposed Mingoola Rural Fire Service Station Resolved that Council resolve to delegate authority to the Chief Executive to obtain the required land within the Travelling Stock Route (TSR32548) at Mingoola (as per site diagram) for the purpose of constructing a Rural Fire Service Station and become the Crown Land Manager of that land.	CCO PS					Lower priority at present due to (emergency) water issues at Tenterfield		
18/10	18/11	14/4/2020						Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield		
12/10/18	19/11/18	7/12/18						Funding for x-boarder still under investigation.	Seeking letters of support from RFS and Local Land Services for Crown Land requirements.	C
14/3/19	13/5/19	12/6/19						Awaiting letters of support.	Letter sent to the Minister requesting to be Crown Land Manager and to enable the RFS Shed.	
15/8/19	9/7/19							Followed up status with Crown Land, they are processing our request.	Ongoing	
								Crown Lands have requested exact site locations and details for entry in the Gazette. Details will be forwarded to Crown Lands ASAP.		

25/10/18	241/18 GOV82/18	<p>Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T							
13/9/19										Awaiting exact site location map.
17/10/19										Awaiting response from Crown Lands
18/11/19										Still awaiting response from Crown Land and Minister.
9/12/19										Chased up but still awaiting response from Crown Land and Minister.
11/12/19										Still awaiting Crown Land and Minister approval and Gazette.
3/2020										Received notice that the Gazette has been published and Council are now the Crown Land Manager of the RFS site.
13/11/19										Commenced process, waiting until yearly Statements published.
19/3										Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG. Council has contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.
12/04/19										Council has received a letter from the OLG requesting an updated submission

							<p>demonstrating financial sustainability in line with the defunct FFF Ratios. Work has commenced on preparing the submission however will be impacted by Budget and Audit process.</p> <p>Council has once again proved it is sustainable by posting a positive operating result for 2018/19. Council will update the LTFP as part of the budget process for 2020/21 and proceed from there with this request.</p>		
25/10/18	244/18 COM20/18	<p>Leasing of Council Owned Properties Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> • 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council</p>	CCO PS				<p>18/11/19</p>	<p>Anticipate advertising early December 2018 or earlier.</p> <p>2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.</p> <p>134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p>	B
							<p>19/11/18</p> <p>03/12/18</p> <p>7/12/18</p> <p>14/2/19</p>		

<p>purposes for the agricultural properties (b) Signage income remains the property of TSC (access and advertising) (3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>				<p>14/3/19 9</p> <p>9/4/19</p> <p>13/5/19 9</p> <p>12/6/19 9</p> <p>9/7/19</p> <p>15/8/19 9</p> <p>13/9/19 9</p> <p>18/11/19</p>	<p>No suitable EOI received for 134 Manners St. Investigations ongoing for Lot 1 DP 390204. Lease for 8933 New England Hwy to be signed by Lessee. 134 Manners St currently being used for Council Administration purposes. Investigations ongoing for Lot 1 DP 390204 Lease for 8933 New England Hwy finalised Investigations ongoing for Lot 1 DP 390204 Investigations ongoing for Lot 1 DP 390204 Lot 1 DP 390204 investigations almost complete. Expect to be able to advertise Expression of Interest shortly. Expression of Interest advertised, closes 24/7/19. Both parties agree on terms. Lease being drawn up by lawyers. Awaiting Lessee to sign. Awaiting Lease to be signed.</p>	
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28/11/18	264/18 COM22/18	<p>Electric Vehicle Recharging Station Resolved that Council: (1) Authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing one (1) car space in the northern carpark to be allocated for a five (5) year peppercorn lease to NRMA for the purposes of electric car recharging; and (2) Ask NRMA to print a promotional article in <i>The Road Ahead</i> extolling the virtues of Tenterfield Shire Council tourist attractions.</p>	Director Infrastructure EA&M				9/12/19 6/2/20 16/3/2020 10/12/18 22/1 21/2 12/8 13/9 10/2	Awaiting Lease to be signed. Awaiting Lease to be signed Awaiting Lease to be signed Correspondence being drafted to NRMA to advise of the resolution and commence negotiations. Negotiations with NRMA ongoing. Still awaiting a response from NRMA. Emailed NRMA for update. Nil response to date. Negotiations have recommenced and report going to Feb 20 OCM. See Resolution 11/20 – 26 February 2020	C	
28/11/18	285/18 ENV25/18	<p>Tenterfield Dam Upgrade – End of Project Status and Future Followup Resolved that Council: (1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work</p>	Director Infrastructure EA&M	Yes			11/12 20/2	Planning for event to commence early Jan 19. Due to dry conditions an "Official Opening" event will be rescheduled at a future date, however a date to be determined for a	B	

		<p>scope design and additional project work; and further (2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further (3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>				<p>visit for Councillors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p> <p>Dam safety Committee inspection in late September</p> <p>Emergency water issues taking priority at the current time.</p> <p>Awaiting firm completion of works time for bore installations. Will reschedule Official Opening.</p>	
3/5	17/6	18/10/2019					
18/3	12/04	10/5/19		Engineering Officer / MAPP	<p>Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume</p> <p>Resolved that Council: (1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition Terms (Just</p>	<p>Awaiting Final plans to be sent with application to Minister.</p> <p>No change to status.</p> <p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p>	B

		<p>Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>				<p>19/8/19</p> <p>15/11/19</p> <p>10/2/20</p>	<p>No change to status.</p> <p>Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.</p> <p>Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.</p> <p>Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction.</p> <p>Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.</p>		
26/6/19	107/19 ECO8/19	<p>Truck Wash Options Report Resolved that Council request that a detailed concept design for a truck wash, using current design information where practical, for a site at the northern area of Council's Tenterfield Depot including input from relative government agencies such as Roads & Maritime Services and additionally a design for a truck wash at the southern side at the Tenterfield Saleyards be prepared and resubmitted to Council for consideration.</p>	MAPP		<p>12/7/19</p> <p>15/11/19</p> <p>10/2/20</p>	<p>Revised concept designs being compiled for Depot site and Saleyards southern area site.</p> <p>Revised concept designs being prepared</p> <p>Concepts prepared for split delivery of truck wash and ramp components and report</p>	C		

26/6/19	108/19 ECO9/19	<p>Tenterfield Saleyards Loading Ramp Upgrade Resolved that Council:</p> <p>(1) Request that staff prepare an amended design for a double height loading ramp at the Tenterfield Saleyards that upgrades the existing ramp number 5;</p> <p>(2) Amends the current development application for a truck wash and double height loading ramp to relate only to the amended upgrade of loading ramp number 5; and</p> <p>(3) Includes any necessary alteration to loading ramp number 4 and immediate turnaround area.</p>	MAPP				12/7/19 15/11/19 10/2/20	<p>Amended design details being prepared to amend loading ramp 5.</p> <p>Revised design detail being prepared.</p> <p>Concepts prepared for split delivery of truck wash and ramp components and report being prepared for Council</p> <p>See Resolution 15/20 – 26 February 2020</p>	C	being prepared for Council. See Resolution 15/20 – 26 February 2020
26/6/19	111/19 ENV8/19	<p>Tenterfield Local Environmental Plan 2013 – Planning Proposal – Minor Amendments Resolved that Council endorses the Planning Proposal contained in the Attachment and forwards it to the Department of Planning & Environment requesting a Gateway Determination under the provisions of Section 3.33 of Division 3.4 the <i>Environmental Planning & Assessment Act, 1979</i>.</p>	CCO MP&DS				01/07/19 1/08/2019 30/8 30/9	<p>Progressing.</p> <p>Awaiting Gateway Determination from Department of Planning</p> <p>Gateway determination received - PP to be placed on public exhibition during September/October</p> <p>Exhibition from 21/10/19</p>	C	

24/7/19	132/19 MM6/19	Funding of Helicopter Landing Pads Resolved that Council: (1) Seek Government funding for helicopter landing pads not only in Tenterfield but also in our outlying villages to support safety for the new and heavier helicopters that are being used; and (2) Meet with the Westpac Helicopter Organisation to find out where these pads would need to be placed.	LEMO Hoffman Director Infrastructure	Wes				30/10	Exhibition completed - 2 submissions of support received - proceeding to mapping and legal drafting of instrument LEP mapping being prepared by Department Plan currently with Parliamentary Counsel for drafting ready to be placed in Gazette. Council staff reviewed and ok.		
								19/8	Investigations into possible grant funding have commenced.	B	
								17/2	No change to status.		
								30/11	LEP mapping being prepared by Department		
								31/3	Plan currently with Parliamentary Counsel for drafting ready to be placed in Gazette. Council staff reviewed and ok.		
24/7/19	134/19 COM6/19	Mingoola Waste Transfer Station Resolved that Council: (1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and	Director Infrastructure M P&B PS					15/8/19	Licence application to be lodged.	B	
								16/9/19	Licence sent.		
								16/10/19	Further information to be supplied to Crown Land. Awaiting response from Crown Land.		

		<p>(2) Authorise the Chief Executive to sign the Licence; and</p> <p>(3) Resolve to conduct investigations and processes to compulsorily acquire the Licenced area by way of subdivision.</p>				<p>18/11/19</p> <p>9/12/19</p> <p>11/2/20</p> <p>16/3/20</p>	<p>Further information being sought & supplied</p> <p>Awaiting response from Crown Land.</p> <p>Further information being sought</p>		
<p>24/7/19</p>	<p>136/19 ECO13/19</p>	<p>Funding for Bridge Over the Clarence River on Hootons Road (Asset ID 13345, Bridge No 61112) Resolved that Council:</p> <p>(1) Approve a payment of up to \$550,000 to Kyogle Council for the purpose of replacing the bridge over the Clarence River on Hootons Road (Asset ID 13345, Bridge Number 61112) subject to the design being satisfactory to the Tenterfield Shire Council's Director of Engineering / Infrastructure and on the condition that any cost overruns are borne by Kyogle Council.</p> <p>(2) That a request be made to Kyogle Council for Tenterfield Shire Council's Engineering Department to have a representative/s involved in the project.</p> <p>(3) That Council's contribution to this project be funded by:</p> <p>a) A fixed or variable interest rate loan; or</p> <p>b) Grant funding; or</p> <p>c) Use of unrestricted cash; or</p> <p>d) a combination of the above</p>	<p>Director Infrastructure</p>			<p>1/8</p> <p>16/8</p> <p>4/12/19</p> <p>13/03/20</p>	<p>Letter outlining Council's resolution send to Kyogle Council.</p> <p>Response received from Kyogle thanking Council for agreeing to partner. "Staff from out 2 councils will be in contact moving forward to discuss the technical details of the project.</p> <p>Kyogle Shire Council currently undertaking geo-technical investigation and design</p> <p>Kyogle Shire Council currently redesigning structure. Works expected to commence April 2020</p>	<p>B</p>	

28/8/19	173/19 NM6/19	at the determination of the Chief Executive on advice from the Manager Finance & Technology when the payment falls due to Kyogle Council (in recognition of the fact that some payments may not fall due immediately). (4) That Council be kept up to date on the progress of this matter via Monthly Capital Expenditure Report.	EA&M				13/9 21/1 15/4	Scheduled to workshop with Councillors, update Policy and present to Council in March 2020. Scheduled for March 2020 Workshop Report deferred to May 2020 Council Meeting	B	
28/8/19	176/19 ENV16/19	Confidential Report - NEWGrid - Water Security Resolved that Council: (1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and (2) Seek funding to complete all the assessments that will support a P90 cost estimate; and (3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.	CE			Yes 16/10/19	19/9 13/10 5/12	Discussions ongoing. Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River. Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case. Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal	B	

25/9/19	180/19 GOV55/19	<p>Council Delegates on Committees, External Boards & Associations Resolved that:</p> <p>(1) Council adopt the inclusion of a new Specific Purpose Committee, being the Youth Advisory Committee and determine the representation thereon;</p> <p>(2) Council endorse the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) months;</p> <p>(3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):</p> <p>Our Society – Tenterfield 5/12/19 – 7pm Our Economy – Torrington 6/12/19 – 1pm Our Environment – Drake 3/12/19 – 7pm Our Society – Mingoola 2/6/20 – 7pm Our Environment – Tenterfield 3/6/19 – 7pm</p>	EA&M					<p>Government election cycle caretaker period.</p> <p>Meeting SDRC Mayor and CEO to discuss on 11/12/19</p> <p>Meeting with Water NSW, Member for Lismore & Councillors scheduled.</p> <p>Meeting held . Feasibility study to go ahead. Ongoing engagement.</p>			
								<p>5/2</p> <p>11/3</p>	<p>Youth Advisory Committee – Council Delegates are Mayor & Deputy Mayor & Cr Bronwyn Petrie – initial meeting to be arranged.</p> <p>2019-2020 Committee Register to be updated and presented to Council for adoption in April 2020. Delegates to other Committees, etc remain as is.</p> <p>Arrangements for Committee meetings being finalised.</p> <p>Suggested that December Community Engagement Forums be postponed or cancelled due to meetings which have been held in Tenterfield and Drake (fires) and currently at Torrington.</p> <p>Dates for Youth Advisory Committee:</p> <ul style="list-style-type: none"> 18 March 2020 	B	

25/9/19	191/19 ENV18/19	Our Economy – Liston 2/6/19 – 7pm	CCO MF&T				21/10/ 19	<ul style="list-style-type: none"> 10 June 2020 16 Sept 2020 9 Dec 2020 <p>Increase has been suspended until a further determination is made by the Chief Executive as per part 3 of the Council Resolution.</p>	B	
25/9/19	192/19 ENV19/19	Relief for Not for Profit Organisations Impacted by September 2019 Fire Event – Waste Charges Resolved that Council provide a donation in the form of waiving waste transfer disposal fees, up to a maximum of \$1,000 each, to the Tenterfield Pistol Club and Tenterfield Traditional Archers, who were directly impacted by the recent fires to allow them to dispose of fire damaged materials.	MW&W MF&T				18/10/ 2019 09/12 14/4/2 020	<p>Council staff have created a tally for fees to support the donation of Council</p> <p>Continuing tally Completed</p>	C	

30/10/19	216/19 COM13/19	Crown Land Categorisation Resolved that Council endorse the proposed categorisation of the Crown Land Reserves as set out in the following table of Community Land and to apply to the Minister for approval of the proposed categorisation.	CCO PS			18/11/19 9/12/19 6/2/20 16/3/2020	Notice of Categorisation sent to Minister. Awaiting confirmation. Further information being sought and supplied. Awaiting confirmation or otherwise from Minister of categorisation. No change in status	B	
30/10/19	218/19 COM15/19	Tree Management Plan Resolved that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment Booklet 1), however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.	CCO MOS,R&U			15/11 17/2	Awaiting amended document to upload to website. To Parks, Gardens & Open Space Advisory Committee Meeting - 19/3/20 Meeting not held.	B	
30/10/19	229/19 RC20/19	Reports of Committees & Delegates - Tourism Advisory Committee - 18 September 2019 Resolved that: (1) The report of the Tourism Advisory Committee meeting of 18 September 2019 be received and noted; and (2) Council commence community liaison and investigations to provide tourism signage for six (6) Northern Region entry points in the Shire and consider a	CE MED&CE MF&T			13/11/19	Funds for signage were included in the September QBR. Further discussions with Town planner and Tourism Committee re: design to reflect the village signage program.	B	

27/11/19	245/19 NM7/19	budget allocation in the December Quarterly Budget Review process. Notice of Motion – Review of Council’s Buy Local Policy No 1.020 Resolved that Council review the existing Buy Local Policy with a view to increasing the current local price advantage from 5% in order to support local businesses, local employment and our local community, with a report to be presented to Council at the February 2020 Ordinary Council Meeting.	CCO						Report being drafted for February 2020 meeting. See Resolution 25/20 – 26 February 2020	C	
27/11/19	261/19 GOV79/19	Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved that Council: (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant.	CCO MF&T RO						Glen Innes Shire Council at their November Ordinary meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.	B	
18/12/19	269/19 ECO14/10	Sale of Land For Unpaid Rates & Charges Resolved that Council: (1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings to sell the properties listed in	CCO RO					14/2 15/4	Land Agent has been determined. Date of sale to be confirmed. Deferred due to COVID-19 restrictions.	B	

18/12/19	274/19 ECO15/19	<p>this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction, has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p> <p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal.</p> <p>Peter Allen Festival Resolved that Council defer consideration of this recommendation until such time as Peter Allen Festival</p>	CE MED&CE EA			7/1	Invitation sent to Tenterfield Chamber of Tourism, Industry & Business to attend Councillor Workshop	C
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18/12/19	279/19 GOV84/19	<p>organisers produce full audited financials, including Balance Sheets, for the past two (2) Festivals.</p> <p>Once received, this matter will be reconsidered by Council.</p>							1.00 pm on Wednesday, 29 January 2020 Workshop completed. Report to February OCM. See Resolution 12/20 – 26 February 2020	
18/12/19	279/19 GOV84/19	<p>Joint Organisation Membership for the 2020/21 Financial Year Resolved that Council approve that:</p> <p>(1) The Mayor advise NEJO that Council is prepared to pay \$5,130 as a membership fee to the NEJO for the 2020/21 Financial Year;</p> <p>(2) The Mayor request that the NEJO approach the State Government to fully fund the operations of Joint Organisations; and</p> <p>(3) The Mayor advise NEJO that should the amount that Tenterfield Shire Council is prepared to pay in membership fees to NEJO for 2020/21 not be accepted, Council will further consider its membership of the NEJO for 2020/21 and beyond.</p>	CE EA&M	13/1 15/4	Letter forwarded to NEJO Report to April 2020 Council Meeting.	B				
18/12/19	286/19 NM10/19	<p>Notice of Motion – Road Naming Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarains Road, Maryland; • Cullendore Road; and 	Director Infrastructure EO	17/02/ 20	Initial road status investigations being carried out.	B				

18/12/19	289/19 COM21/19	<ul style="list-style-type: none"> Red Ridge Road. <p>Emergency Operations & Administration Building Refurbishment Resolved that Council: (1) Accept the tender evaluation report for the Emergency Operations Centre (EOC) & Administration Building Refurbishment Project; (2) Not accept any of the submitted tenders; (3) Proceed with negotiations with the lowest tenderer to align the scope with the budget.</p>	CCO MP&B					17/2/20 12/3/20	Negotiations continuing with lowest bidder. Anticipated to have resolved February 2020 Building works have commenced following the signed contract and budget allocation confirmed.	C	
26/2/20	2/20 MIN1/20	<p>Confirmation of Previous Minutes Resolved that the Minutes of the following Meeting of Tenterfield Shire Council: <input type="checkbox"/> Ordinary Council Meeting – 18 December 2019 as typed and circulated, be confirmed and signed as a true record of the proceedings of this meeting.</p>	EA&M					28/2	Minutes signed and updated on website.	C	
26/2/20	3/20 COM1/20	<p>Update – Policy 1.016 – Australia Day Awards & Citizenship Ceremonies Resolved that Council: (1) Adopts the updated Australia Day Awards & Citizenship Ceremonies Policy 1.016; and (2) Advises the Department of Home Affairs of Council's Citizenship Ceremonies dress code as required under the Australian Citizenship Ceremonies Code.</p>	EA&M					11/3	Updated website and Policy Register updated. Dept of Home Affairs advised.	C	
26/2/20	7/20 COM3/20	<p>Request from Tenterfield Family History Group – Retention of Original Maps</p>	CCO MCS,G&R						Actioned.	C	

26/2/20	8/20 COM4/20	<p>Following Digitisation by Tenterfield Shire Council Resolved that Council approve the request from the Tenterfield Family History Group to receive original parish and portion maps of Tenterfield Shire, and associated map cabinets, following the completion of digitisation of said maps.</p> <p>Licence to NSW Telecommunications Authority at Mt MacKenzie Resolved that Council: (1) Delegate authority to the Chief Executive to enter a Licence Agreement with the NSW Government Telecommunications Authority for the installation and operation of the Government Radio Network on the Council Radio Site at Mt MacKenzie (Lot 7003 DP 92653). (2) Authorise the Licence Agreement to be signed under the Seal of Council by the Mayor and the Chief Executive in accordance with Council Policy.</p>	CCO PS					3/3/20	Licence Agreement signed.	C		
26/2/20	9/20 COM5/20	<p>Review of the Impounding Act 1993 Resolved that Council is satisfied with the current Impounding Act and will support the changes recommended by the Office of Local Government.</p>	CCO MOSR&U								A	
26/2/20	10/20 COM6/20	<p>Naming of an Un-named "Track in Use" – Bruxner Highway, Drake Resolved that Council: (1) Proposes the name "Storm View" as the name of this un-named track; and (2) Advertises the proposed name and proceeds</p>	Dir Inf EO					16/03/20	Advertised proposal. Submission period 28 days.	B		

26/2/20	11/20 COM7/20	with the process of officially naming this "track in use" by way of gazettal and signposting; (3) Erects "No Through Road" and "Council Does Not Maintain This Road" signage as well as seeking concurrence from Transport for NSW (TFNSW) on road sign design prior to erecting; and (4) Ensures that all mapping data including Google and Spatial Services reflects "Kims Way" as highlighted green on the attachment to this report; and (5) Ensures that any reference to "Kims Way" such as that held by Google as highlighted red on the attachment to this report, be deleted to eliminate ongoing confusion.	Dir Inf EAO					Letter of intent forwarded	B	
26/2/20	12/20 ECO1/20	Peter Allen Festival Resolved that Council allocate the remainder of the Empowering Our Communities Grant, a sum of approximately \$10,000, to the Peter Allen Festival Committee in	CCO MF&T MED&CE			10/2	Account for \$10,000 received from Peter Allen Festival		C	

26/2/20	13/20 ECO2/20	recognition of their community support and loss as a result of the 2019 drought and fire impacted event and the vital support this event provided for the mental health of the community.	Dir Inf EO									
		Reid Street, Tenterfield – Request for Council to take over Ongoing Maintenance Resolved that Council: (1) Accepts the addition of Reid Street, Tenterfield to Council’s Road Asset Register; and (2) Accepts the ongoing maintenance of Reid Street, Tenterfield.					12/3	Assessment of the road component values is being made for addition of Reid Street, to Council’s Road Asset Register.	B			
26/2/20	14/20 ECO3/20	Hootons Road – Land Acquisition at Emu Creek Resolved that Council: (1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and (2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and (3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and (4) Approve the gazettal of the new road opening.	Dir Inf MAPP				12/3	Letter has been forwarded to the landowners & a signed agreement for access obtained.	B			

26/2/20	15/20 ECO4/20	<p>Truck Wash & Loading Ramp Project – Alternative Concepts</p> <p>Resolved that Council:</p> <p>(1) Note the option for the Council Depot site is not viable at this stage;</p> <p>(2) Resolve that the Livestock Selling Centre is the preferred location for the project;</p> <p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.</p>	Dir Inf MAPP			12/3	Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.	B	
26/2/20	16/20 ENV1/20	<p>Tenterfield Local Environmental Plan 2013 Planning Proposal</p> <p>Resolved that Council:</p> <p>(1) Support the finalisation and making of the Planning Proposal as exhibited;</p> <p>(2) Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion;</p> <p>(3) Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning,</p>	CCO MP&D			12/3	Planning Proposal has been forwarded to Parliamentary Counsel as per the resolution	B	

26/2/20	17/20 ENV2/20	Industry and Environment; and (4) Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2)(a) under the Environmental Planning and Assessment Act 1979.	Dir Inf MW&W EA&M	28/2 Media Release	2/3 14/4	Level 1 Water Restrictions reinstated Monday, 2 March 2020. Information on website, etc. Community Consultation web based completed.	C	
26/2/20	18/20 ENV3/20	Purchase of Excavators for Water Services Resolved that Council: (1) Endorses purchase of a 1.8T mini excavator as per the adopted Plant Renewal Program; and (2) Resolves to purchase a second 1.8T mini Excavator to be stationed at Urbenville.	Dir Inf Manager Fleet		11/03 25/03	Order placed with Westrac Grafton – Delivery pending Delivery of Urbenville based unit. Second unit and trailers pending	C	
26/2/20	19/20 GOV1/20	Monthly Operational Report – December 2019/January 2020 Resolved that Council receives and notes the status of the Monthly Operational Report for December 2019/January 2020.	EA&M		12/3	Uploaded to website.	C	
26/2/20	22/20 GOV2/20	Delegated Authority – Council Recess Period Resolved that Council receive and note the Report and approve the delegated authority item listed below: a) Support for the Murray Darling Association (MDA) Name Change to Murray	CCO MCS,G&R EA&M			Noted	C	

							Darling Local Government Association; b) Signing of amended General Manager Certificate for amended amount of \$23,985.03 relating to Assessment 9191; c) Authorisation of Overseas Travel for Mayor Peter Petty in accordance with Councillors Expenses and Facilities Policy.											
26/2/20	23/20 GOV3/20			EA&M			Relocation of Council Meetings – March 2020, April 2020 & May 2020 Resolved that Council amend Council Resolution 181/19, Item (3) to read as follows: Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Torrington), April 2020 (Drake) and May 2020 (RSL Pavilion).	EA&M			2/3/20 15/4	Torrington venue confirmed. March meeting postponed due to COVID-19 restrictions. April meeting to be held via Zoom due to COVID-19 restrictions.	B					
26/2/20	24/20 GOV4/20			EA&M			Murray Darling Association Inc – Strategic Planning Workshop – Moama – 12 & 13 March 2020 Resolved that Council approve the attendance of Council's Murray Darling Association Inc delegates, Deputy Mayor Greg Sauer and Councillor Don Forbes at the Strategic Planning Workshop at Moama, 12 and 13 March 2020.	EA&M			3/3/20 15/4	Arrangements and bookings confirmed. Cr Forbes only to attend. Cr Sauer apology. Report to April 2020 Council Meeting.	C					
26/2/20	25/20 GOV5/20			CCO MF&T			Review of Buy Local Policy Resolved that Council receive a report to the April 2020 Ordinary Council Meeting to further consider this matter, once legal advice and the report from the Internal Auditors in relation to Procurement have been received, so as to align any	CCO MF&T			15/4	Report to April 2020 Council Meeting.	B					

26/2/20	26/20 GOV6/20	changes to the existing Buy Local Policy with the adoption of the draft 2020/21 Operational Plan and Budget. Quarterly Budget Review Statement – December 2019 Resolved that Council adopts the December 2019 Quarterly Budget Review Statement.	MF&T EA&M					12/3	Posted on Council's website.	C	
26/2/20	28/20 GOV7/20 GOV8/20	Finance & Accounts – Period Ended 31 December 2019 & Finance & Accounts – Period Ended 31 January 2020 Resolved that Council: (1) Receive and note the Finance and Accounts Report for the period ended 31 December 2019; and (2) Receive and note the Finance and Accounts Report for the period ended 31 January 2020.	MF&T					11/3	Noted	C	
26/2/20	29/20 GOV9/20	Capital Expenditure Report as at 31 January 2020 Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 January 2020.	MF&T					11/3	Noted	C	
26/2/20	30/20 GOV10/20	Report on Loan Balances Resolved that Council notes the loan balance as at 31 December 2019 was \$9,686,310.92 (\$9,957,867.09 as at 30 September 2019).	MF&T					11/3	Noted	C	
26/2/20	31/20 RC1/20	Reports of Committees & Delegates – Border Regional Organisation of Councils (BROC) – Meeting of 8 November 2019 Resolved that: (1) The report of the Border Regional Organisation of Councils (BROC) meeting of 8 November 2019 be received and noted; and	EA&M					6/4	Council's letter of support sent.	C	

26/2/20	32/20 RC2/20	(2) Council support the request of BROOC to promote the appointment of a Queensland Cross Border Commissioner. Reports of Committees & Delegates – Tenterfield Liquor Accord – 19 November 2019 Resolved that the report from the Tenterfield Liquor Accord meeting of 19 November 2019 be received and noted.	EA&M				11/3	Noted	C	
26/2/20	33/20 RC3/20	Reports of Committees & Delegates – Audit & Risk Committee Meeting – 4 December 2019 Resolved that the report of the Audit & Risk Committee meeting of 4 December 2019 be received and noted.	EA&M				11/3	Noted	C	
26/2/20	34/20 RC4/20	Reports of Committees & Delegates – Tourism Advisory Committee – Meetings of 11 December 2019 & 5 February 2020 Resolved that Council: (1) Receive and note this; the combined reports of the Tenterfield Tourism Advisory Committee meetings of 11 December 2019 and 5 January 2020; and (2) Pursue membership of the Caravan and Camping Industry Association of Australia and that Council identify a suitable site/sites with a view to establishing additional RV parking spaces within the town. That Council then erect the signage that will be made available through the Association membership.	CE MED&CE						A	
26/2/20	35/20 NM1/20	Notice of Motion – National Parks in Tenterfield Shire Local Government Area	CE EA&M				6/4	Letter sent to Tenterfield Parks & Wildlife seeking information to	B	

26/2/20	36/20 NM2/20	<p>Resolved that this item be deferred to the next Ordinary Council Meeting to refer to the National Parks & Wildlife Service as to how they work in Tenterfield Local Government Area and what would be involved, etc.</p> <p>Notice of Motion – Promoting Tenterfield’s Historic Past Resolved that: (1) Council write to Ms Janelle Saffin MP, Member for Lismore and The Hon Barnaby Joyce MP, Member for New England, requesting them to advocate to the Australian Mint on Council’s behalf to have images of some of the Shire’s historic, Federation sites (but not limited to), put on notes, coins and stamps. (2) In addition, the Chief Executive also write to the Australian Mint giving details of all the Shire’s historic sites, symbols and very important individuals who were nationally significant.</p>	CE EA&M				15/4	enable Notice of Motion to progress. No information received to date.	B	
26/2/20	37/20 RES1/20	<p>Council Resolution Register – February 2020 Resolved that Council notes the status of the Council Resolution Register to February 2020.</p>	EA&M				11/3	Noted	C	
26/2/20	40/20 COM2/20	<p>Bushfire Drought Recovery Grants Resolved that: (1) Amendment of the grant allocation be as per new tabled document Grant Allocation Version 2 below; Grant Allocation Version 2 (2) That Council as a whole adopt all recommendations inclusive of</p>	CE CCO MED&CE				11/3	Item (5) – Monument Project considered at Councillor Workshop of 11 March 2020 as per resolution.	B	

								any changes listed here, with the exception of:		
								<ul style="list-style-type: none"> • Economic & Resilience Strategy (Monument Project) – Drought Community Program; • Tenterfield Archery Club – Bushfire Community Resilience; • Tenterfield Pistol Club – Bushfire Community Resilience; and 		
								(3) That Council vote on each item excluded from consideration, allowing those with a declaration of interest to determine an individual action as appropriate; and		
								(4) That the following items be included in the list after individual consideration by those participating:		
								<ul style="list-style-type: none"> • Economic & Resilience Strategy (Monument Project) – Drought Community Program; • Tenterfield Archery Club – Bushfire Community Resilience; • Tenterfield Pistol Club – Bushfire Community Resilience; and 		
								(5) That Council defer any decision regarding the Monument Project funding until a special Council workshop can be organised to further discuss this matter and that the Working Group or Committee that is chaired by the Deputy Mayor be requested to attend the workshop and provide an explanation on the Group's progress and their intentions pertaining to the expenditure of these funds.		

		<p>(6) That the proposed grant amount of \$5,000 each for the Tenterfield Archery Club and the Tenterfield Pistol Club be approved.</p>							