

ORDINARY COUNCIL MEETING

WEDNESDAY, 27 FEBRUARY 2019

ATTACHMENT BOOKLET 2

Attachment No. 2 Capital Expenditure Report as at 31 January 2019

Attachment No. 3 Resolution Register – February 2019

Program	Description	Revised Budget	YTD Actual	YTD Revised	YTD	YTD	Status/Comment
		QBR1		Budget	Variance	Variance %	
		\$	\$	\$	\$	%	
Organisational Leadership	Risk Management Software	30,000.00	12,800.00	12,800.00	-	0%	
Organisational Leadership	Strategic Projects	11,142.00	-	-	-	0%	Amount to be journalled from Operating Expenditure
Finance & Technology	Intranet	18,923.00	800.00	800.00	-	0%	
Finance & Technology	Financial Reporting Software	23,600.00	19,707.80	19,707.80	-	0%	
Finance & Technology	Powerbudget SQL	-	13,299.50	-	(13,299.50)	-100%	Journal needed to transfer to Risk management Software line.
Finance & Technology	Computer Equipment	145,178.00	134,632.95	134,632.95	-	0%	
Finance & Technology	Monthly Operational Plan Digitisation	20,000.00	-	-	-	0%	
Planning & Regulation	Tenterfield Shire -Vibrant & Connected Legume SCCF Round 1	-	1,104.55	-	(1,104.55)	-	About to commence this work.
Buildings & Amenities	Admin Building - Replace Window Frames (SRV)	24,526.00	2,903.94	2,903.94	-	0%	
Buildings & Amenities	Admin Building -Admin Building Refurbishment	80,000.00	81.53	81.53	-	0%	
Buildings & Amenities	Housing - Repaint Exteriors	24,731.00	-	-	-	0%	Not yet commenced
Buildings & Amenities	Development of Infrastructure Renewal Program - Building - renewal or new	30,000.00	-	-	-	0%	Not yet commenced
Buildings & Amenities	Council Houses Renewal	28,869.00	11,915.22	11,915.22	-	0%	
Buildings & Amenities	Council Chambers Refurbishment	34,400.00	-	-	-	0%	Not yet commenced
Buildings & Amenities	Replace Existing Shed 10FM	38,000.18	32,148.18	32,148.18	-	0%	
Buildings & Amenities	Admin Building Airconditioning System	20,325.00	19,600.00	19,600.00	-	0%	
Buildings & Amenities	New Public Toilets Urbenville Captain Cook Park	-	141.28	-	(141.28)	0%	Cost allocation to be reviewed and journal prepared if necessary
Community Development	Computer Equipment	4,101.00	4,101.15	4,101.15	-	0%	
Economic Growth and Tourism	Web Design	16,053.00	-	-	-	0%	Not yet commenced
Economic Growth and Tourism	Community Wi-Fi	2,117.00	540.00	540.00	-	0%	Work underway
Theatre & Museum Complex	School of Arts Restoration Works	249,308.00	16,784.48	16,784.48	-	0%	
Theatre & Museum Complex	School of Arts - Update Theatre Lighting	28,666.00	-	-	-	0%	Not yet commenced
Library Services	Library Resources	40,934.00	9,047.75	9,047.75	-	0%	
Library Services	Local Priority Grant 2015/16	589.27	589.27	589.27	-	0%	
Library Services	Local Priority Grant 2016/17	1,200.28	1,136.81	1,136.81	-	0%	
Library Services	Local Priority Grant 2017/18	5,755.64	268.34	268.34	-	0%	
Library Services	Local Priority Grant 2018/19	7,580.00	-	-	-	0%	
Library Services	Library - Repaint Interior	34,400.00	-	-	-	0%	Not yet commenced
Workforce Development	Workforce Planning & Evaluation Software	10,000.00	-	-	-	0%	Not yet commenced
Corporate & Governance	Office Furniture & Equipment	4,131.00	-	-	-	0%	Not yet commenced
Corporate & Governance	Mobile Application	12,000.00	1,700.00	1,700.00	-	0%	Not yet commenced
Corporate & Governance	IP&R Reconstruction	-	1,200.00	-	(1,200.00)	-100%	Needs to be journalled to the operating account.
Corporate & Governance	Corporate Planning & Performance (OS)	35,000.00	-	-	-	0%	Not yet commenced
Livestock Saleyards	Renewal of Timber Rails with Metal	31,025.00	13,716.32	13,716.32	-	0%	
Livestock Saleyards	Renew Agent Offices & Showers & Toilets	68,906.00	-	-	-	0%	Not yet commenced
Livestock Saleyards	Improvements to Loading Ramps & Traffic Facilities (Saleyards Truck Wash)	1,391,697.00	305.70	305.70	-	0%	
Livestock Saleyards	Install fibre optic cabling to Saleyards	15,000.00	-	-	-	0%	Not yet commenced
Livestock Saleyards	Saleyards Truck Wash - Design	-	39,320.01	-	(39,320.01)	0%	
Livestock Saleyards	Saleyards Truck Wash - Construction	-	-	-	-	0%	
Parks, Gardens and Open Space	Niche Wall/Rose Garden at Cemetery	9,601.00	13,599.15	9,601.00	(3,998.15)	-29%	Adjustment to be made in December Quarterly Budget Review
Parks, Gardens and Open Space	Cemeteries - Construction of Road Access and Carpark - Masterplan	28,710.00	-	-	-	0%	Not yet commenced
Parks, Gardens and Open Space	Renewal of Jubilee Park Playground Equipment	97,617.00	-	-	-	0%	Not yet commenced
Parks, Gardens and Open Space	Renewal of Driveway & Carpark - Federation Park	34,502.00	-	-	-	0%	Not yet commenced
Parks, Gardens and Open Space	Villages, Streetscapes & Signage Revitalisation	48,461.00	-	-	-	0%	Not yet commenced
Parks, Gardens and Open Space	Renewal of Urbenville Playground Equipment	28,688.00	25,760.00	25,760.00	-	0%	
Parks, Gardens and Open Space	Tenterfield Main Street Lights	16,611.00	16,611.06	16,611.06	-	0%	
Parks, Gardens and Open Space	Renewal of Shirley Park Amenities Building	111,000.00	-	-	-	0%	Not yet commenced
Parks, Gardens and Open Space	Combined Administration Charge tenterfield Town Revitalisation Phase 2 - SCCF1094	-	259.84	-	(259.84)		Adjustment to be made in March Quarterly Budget Review
Swimming Complex	Consultation Fees for development of Masterplan for the Memorial Pool	56,000.00	-	-	-	0%	Not yet commenced
Asset Management & Resourcing	Survey Instrumentation - GPS Equip, Cable Detector, Bridge Assyst	50,000.00	-	-	-	0%	Not yet commenced
Asset Management & Resourcing	Project Management (OS)	10,571.00	-	-	-	0%	Not yet commenced
Asset Management & Resourcing	Asset Management System	150,850.00	1,200.00	-	(1,200.00)	0%	Journal needed
Asset Management & Resourcing	Contribution to Washbay	14,900.00	-	-	-	0%	Not yet commenced
Stormwater & Drainage	Stormwater Network - Rouse & Miles Street Reconstruction	210,000.00	-	-	-	0%	Not yet commenced
Stormwater & Drainage	Stormwater Network - Pelham Street - Manners to Miles - Child Proofing Culvert	5,000.00	-	-	-	0%	Not yet commenced
Transport Network	MR622 Repair 2018/19 (Part of this is Block Grant funded)	563,138.00	49,275.63	49,275.63	-	0%	
Transport Network	MR622 Repair 2016/17	-	1,636.20	-	(1,636.20)		Journal required
Transport Network	MR622 Repair 2017/18	274,922.00	274,913.34	274,913.34	-	0%	
Transport Network	MR622 Repair 2015/16	47,469.00	-	-	-	0%	Not yet commenced
Transport Network	Main Street Upgrade	60,000.00	-	-	-	0%	Not yet commenced
Transport Network	Special Grant Mt Lindesay Road (RMS/Fed)	954,717.00	2,549,404.92	954,717.00	(1,594,687.92)	0%	Offset by income from RMS to be adjusted in the December Quarterly Budget Review
Transport Network	MR622 - Ch 28 to Ch 29 (Safer Roads - Safer Local Government Roads - P.0022394) (Carolls Creek)	54,303.87	213.86	213.86	-	0%	
Transport Network	Jubullum - Public Internal Road Upgrade (Aboriginal Communities - P.0022282)	9,746.62	519.01	519.01	-	0%	
Transport Network	Jubullum - Upgrade T Intersection at Plains Station Rd and Jubullum Access Road (Aboriginal Communities)	-	12,644.80	9,227.61	(3,417.19)	0%	Cost allocation to be reviewed
Transport Network	Jubullum - Upgrade of Access Road and gateway Treatment (Aboriginal Communities - P.0022280)	-	-	-	-	0%	Not yet commenced
Transport Network	NDRRA 2017 - 28 March - Local Roads (Restoration)	262,367.00	571,880.74	262,367.00	(309,513.74)	0%	Offset by income from RMS to be adjusted in the December Quarterly Budget Review
Transport Network	NDRRA 2017 - 28 March - Regional Roads (Restoration)	14,158.00	79,090.23	14,158.00	(64,932.23)	0%	Offset by income from RMS to be adjusted in the December Quarterly Budget Review
Transport Network	Reseal Program - Regional Roads (Block Grant Funded)	350,000.00	41.50	41.50	-	0%	Cost allocation to be reviewed and journal prepared if necessary
Transport Network	Roads to Recovery 2014-2019	1,693,270.00	440,548.57	440,548.57	-	0%	

Program	Description	Revised Budget	YTD Actual	YTD Revised Budget	YTD Variance	YTD Variance %	Status/Comment
		QBR1					
Transport Network	NDRAA 2017 Mid March - Local Roads	410,580.00	777,820.60	410,580.00	(367,240.60)	0%	Offset by Income from RMS to be adjusted in the December Quarterly Budget Review
Transport Network	NDRAA 2017 Mid March - Regional Roads	968.00	968.38	968.38	-	0%	
Transport Network	Road Renewal - Gravel Roads	543,973.00	297,301.06	297,301.06	-	0%	Offset by Income from RMS
Transport Network	Gravel Resheets	511,165.00	521,486.63	511,165.00	(10,321.63)	0%	To be adjusted in the December Quarterly Budget Review
Transport Network	Bridges/Causeways	1,292,585.00	166,242.97	166,242.97	-	0%	
Transport Network	Culverts & Pipes (Miscellaneous Replacement of Collapsed Pipes - SRV)	134,000.00	177,863.40	134,000.00	(43,863.40)	0%	To be adjusted in the December Quarterly Budget Review
Transport Network	Kerbing & Guttering	10,000.00	-	-	-	0%	
Transport Network	Stormwater Works - Investigate Rouse Street	50,000.00	-	-	-	0%	Not yet commenced
Transport Network	Developer Contributions Expenditure (Inc Gravel Pits)	100,000.00	-	-	-	0%	Not yet commenced
Plant, Fleet & Equipment	Plant Purchases	3,868,000.00	1,970,767.66	1,970,767.66	-	0%	Not yet commenced
Waste	240 Wheelie Bins	3,934.00	782.50	782.50	-	0%	
Waste	Industrial Bins	47,594.00	4,656.53	4,656.53	-	0%	
Waste	Legume Awning with Pad	7,900.00	-	-	-	0%	
Waste	Liston Awning with Pad	7,963.00	619.96	619.96	-	0%	Not yet commenced
Waste	Mingoola - Open Transfer Station	70,000.00	100.00	100.00	-	0%	Not yet commenced
Waste	Torrington Landfill - Convert to Transfer	70,000.00	-	-	-	0%	Not yet commenced
Waste	Torrington Transfer Station/Landfill Closure	75,000.00	-	-	-	0%	Not yet commenced
Waste	Develop/operate borrow area BB	10,000.00	-	-	-	0%	Not yet commenced
Waste	Tenterfield WTS - Leachate Collection - ref No 18	31,659.00	-	-	-	0%	Not yet commenced
Waste	Boonoo Boonoo Landfill Site Design	5,000.00	6,113.64	5,000.00	(1,113.64)	0%	Not yet commenced
Waste	Boonoo Boonoo Landfill - New Cell Reconstruction	150,000.00	-	-	-	0%	QBR adjustment in March required
Waste	Boonoo Boonoo Landfill - New Cell Remediation Asset (Non Cash)	50,000.00	-	-	-	0%	Not yet commenced
Waste	Water Tank - Boonoo Boonoo	1,500.00	-	-	-	0%	EOFY transfer
Waste	Tip Shop - Drake, Liston & Tenterfield	17,000.00	-	-	-	0%	Not yet commenced
Waste	Toilet Facilities - Boonoo Boonoo Landfill	17,000.00	-	-	-	0%	Not yet commenced
Waste	Green Waste Hungry Bin - School Trial	5,000.00	431.36	431.36	-	0%	Not yet commenced
Waste	Tenterfield - Met EPA Req. to Open	250,000.00	-	-	-	0%	
Water	Tenterfield Mains Replacement	409,860.47	1,635.00	1,635.00	-	0%	Not yet commenced
Water	Tenterfield Dam Wall Construction	1,973,975.04	1,784,637.45	1,784,637.45	-	0%	
Water	Tenterfield Dam Wall Project Management Costs	83,791.00	121,421.77	83,791.00	(37,630.77)	0%	To be adjusted in the December Quarterly Budget Review
Water	Tenterfield Dam Wall Supervision	89,512.00	89,511.50	89,511.50	-	0%	
Water	Meter Replacement	30,794.28	(272.73)	-	272.73	0%	
Water	Tenterfield Sludge Removal	80,349.00	98,646.32	80,349.00	(18,297.32)	0%	Not yet commenced
Water	Tenterfield Valve Renewal	8,037.33	39.50	39.50	-	0%	To be adjusted in the December Quarterly Budget Review
Water	Shirley Park Bore Flood Damage restoration	12,135.00	598.30	598.30	-	0%	Cost allocation to be reviewed and journal prepared if necessary
Water	Jennings Mains Replacement	12,057.07	-	-	-	0%	
Water	Urbenville (Water Treatment Plant)	5,000.00	287.00	287.00	-	0%	Not yet commenced
Water	Tenterfield WTP - In Line Telemetry	360.00	720.00	360.00	(360.00)	0%	
Water	Water Treatment Plant Signage	1,000.00	-	-	-	0%	Allocation to be reviewed
Water	Flood Warning System Renewal	107,883.00	-	-	-	0%	Not yet commenced
Water	Tenterfield treatment Plant Pump Upgrade	75,518.00	-	-	-	0%	Not yet commenced
Water	SCADA Renewal	3,237.00	-	-	-	0%	Not yet commenced
Sewer	Mains Relining (1Km Year - Renewal)	298,227.00	298,226.70	298,226.70	-	0%	Not yet commenced
Sewer	Tenterfield SCADA System Upgrade	57,736.00	-	-	-	0%	
Sewer	Mains Augmentation	63,000.00	12,602.40	12,602.40	-	0%	Not yet commenced
Sewer	Man Hole Level Alterations (Water Infiltration) - Renewal	147,100.00	21,144.26	21,144.26	-	0%	
Sewer	Upgrade Road to Tertiary Ponds	21,785.85	2,221.31	2,221.31	-	0%	
Sewer	Remove Sludge from Tertiary Ponds/Renewal of Capacity	4,698.00	-	-	-	0%	
Sewer	STP Dehydrator Replacement	73,512.00	-	-	-	0%	Not yet commenced
Sewer	Urbenville Sludge Removal	12,251.00	-	-	-	0%	Not yet commenced
Sewer	STP - Network Extension	363,320.21	-	-	-	0%	Not yet commenced
TOTAL Capital Expenditure		19,329,375.11	10,732,017.10	8,218,751.86	(2,513,265.24)		
Capital Loan Repayments							
Saleyards Truck Wash		\$192,186	-	-	-	0%	
Bridges		\$0	62,801	-	-	0%	
Urbenville Medical Centre		\$20,027	9,775	9,775.00	-	0%	
Sewerage Plant		\$79,556	37,031	37,031.00	-	0%	
Main Street Upgrade		\$113,051	56,009	56,008.88	-	0%	
Waste Remediation		\$130,394	04,200	04,200.10	-	0%	
Water Fund - Dam Wall & Urbenville		\$120,890	62,840	62,840.14	-	0%	
Total Capital Loan Repayments		\$656,205	292,723	229,921.12			
Total Capital Budget 2018/19		\$19,985,580	11,024,740	8,448,672.98	(2,513,265.24)		

RESOLUTION REGISTER – COUNCIL MEETINGS – FEBRUARY 2019

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/6/17	99/17 ENV9/17	Mt Lindesay Road Waste Collection Service Update Resolved that: (4) That this waste collection service be introduced on a "no-precedence" basis and that no later than two (2) months before the completion of this two (2) year temporary service, a properly worded survey be sent to all residents, both those using the service and those not using it, to fully canvas the interest and support in making it a permanent service thereafter.	COO Manager Water & Waste			14/5 21/2/19 (COO Comment)	Note that survey needs to be prepared and sent as per resolution. Survey to be sent no later than 1 May 2019. Noted - survey expected to be prepared in January 2019 Draft Survey prepared. Such reviewed by COO. Implementation to be followed up by Manager Water and Waste.	B	
28/09/16	244/16 ECO1/16	Patersons Road - Road Reserve Resolved that Council: (1) Advise affected landowners in writing that the land required to formalise the road reserve of Patersons Road be transferred to Council at fee simple (\$1) in accordance with past agreements and Council resolutions; and (2) Consider the allocation of funds in the 2017/18 annual budget to complete the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing road known as Patersons Road east and south of Acacia Creek for a distance of approximately 4.6 km to the common property boundary of	COO (Engineering Officer)		NR	29/09/16 12/04/17	Respondent advised of the Council decision. Negotiations with affected property owners has commenced. Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget. Road Reserve Management Policy yet to be developed. Quotations forwarded to registered surveyors to undertake the proposed road survey.	B	

		<p>Lot 31 DP751076 and Lot 42 DP 751076; and (3) Develop a Policy and supporting Protocol to outline the process for managing the formalisation of road reserves into the future.</p>				<p>28/06/17</p> <p>02/06</p> <p>22/12/2017</p> <p>16/02/2018</p> <p>20/03</p> <p>09/04/2018</p> <p>14/5</p> <p>15/06/18</p> <p>17/09/18</p> <p>15/10/18</p> <p>15/11/18</p> <p>10/12/2018</p> <p>15/02/2019</p>	<p>Report to June 2017 Ordinary Council Meeting.</p> <p>See Resolution 95/17</p> <p>Surveyor engaged and part surveying works completed.</p> <p>Agreement to be signed sent to Property Owner.</p> <p>Made contact with property owner, awaiting signed agreement. Surveyor recommencing works.</p> <p>Ongoing as per previous comment</p> <p>Signed Agreement received from Property Owner, surveying ongoing.</p> <p>No change to status</p> <p>Surveying completed, met with Surveyor & property owner. Awaiting plan to be registered.</p> <p>No change to status</p> <p>Follow up letter arranged for Property owner</p> <p>Solicitor liaising with property owner to sign plan & produce title deeds etc</p> <p>Solicitor sent correspondence to property owner however wrong address & had to resend. Awaiting signed plan & title deeds as above.</p>		
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28/09/16	245/16 ECO2/16	<p>Snake Creek Road - Road Reserve Resolved that Council: (1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and (2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and (3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	COO (Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 & 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p> <p>20/03</p> <p>09/04/2018</p> <p>14/04/2018</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for road opening over TSR land.</p> <p>Ongoing as per previous comment</p> <p>Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.</p>	B	
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						<p>Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.</p> <p>15.6.18 Instructed Solicitors to draft agreements for affected property owners 25.05.2018.</p> <p>Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent & current high volume means longer response time.</p> <p>16.07</p> <p>13/08/2018 Currently reviewing draft agreements received from Solicitor. No response received from Crown Lands yet due to back log of licences.</p> <p>Correspondence received by Local Land Services ok to proceed with Surveying of TSR. Still no response from Crown Lands.</p> <p>13/9/18 (COO comment)</p> <p>17/09/2018</p> <p>15/10/2018</p>		
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						15/11/2018	Followed up with Crown Lands - awaiting response		
						10/12/2018	Deed of Agreements forwarded to property owners to sign		
						21/02/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date.		
28/6/17	94/17 ECO11/17	Lease of Council Controlled Land – Road Reserve Resolved that Council: (1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and (2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.	COO (Engineering Officer)			12/07/17	Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.	B	
						13/12 20/03	Still awaiting details from Applicant prior to Council proceeding		
						14/05/2018	Ongoing as per previous comment		
						15/06/2018	Met with Client Representative and discussed draft lease agreement. Ongoing.		
						16.07.18	Ongoing as per previous comment.		
						15/11/2018	No change to status.		
						10/12/2018	No change to status		
28/2/18	24/18 NM1/18	Notice of Motion – Amenity of Main Streetscape, Tenterfield Resolved that Council:	CE MD&CE				A grant funding opportunity has evolved. Investigation/s commenced.	B	

		<p>(1) Investigate the availability and suitability of artists experienced in mural art with an emphasis on country/heritage style works and obtains quotes/estimates of same; and</p> <p>(2) Engage with relevant stake holders and if concurrence can be reached, investigate the option of engaging a suitably credentialed artist to carry out mural art work as agreed to by Council.</p> <p>(3) Undertake an initial project feasibility investigation which would include funding sources to reinstate verandahs and iron lace on Rouse Street CBD buildings with owners' concurrence.</p>				<p>4/5</p> <p>4/6</p> <p>27/6</p> <p>31/6</p> <p>13/9</p> <p>24/9</p>	<p>Grant submitted 4 May. No further action in relation to actual grant process.</p> <p>(1) & (2) Mural art was discussed and the idea dismissed by Council. Appeals at Council level, concurrence is not able to be reached.</p> <p>(3) Council has been informed by the Chamber that Mr Robert Perry (architect) has a strong interest in the Rouse Street amenity. CE to arrange discussions with Mr Perry to gain a better understanding of work completed to date (week commencing of 11th June).</p> <p>Arranged Councillor Workshop for Tuesday, 31 July 2018 – 3pm to 5pm</p> <p>Workshop completed. Draft project outcomes presented to Council. Council to receive a Report (CE to discuss timeframes with MED&CE)</p> <p>Grant Funding application commenced (due 24 September 2018)</p> <p>Concept study draft completed in preparation for community consultation. Grant submitted. Awaiting results.</p>		
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						3/12	Workshop with Sandwalk arranged for Monday 3 December and Tuesday, 4 December 2018 with relevant community members and Councillors		
23/5/18	91/18 ENV9/18	<p>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017).</p> <p>(2) Endorse continued dialogue with Southern Downs Council.</p> <p>(3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>	COO Manager Water & Waste			11/6 & 11/7	Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing.	B	
						13/9/18 (COO comment)	On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.		
						8/11	Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation.		
						4/12	COO to discuss with SDRC counterpart.		
						21/2/19 (COO comment)	This will not be looked at for 6 months with current issues to be dealt with		
23/5/18	111/18 ECO11/18	<p>Tenterfield Truck Wash Update Resolved that Council receive and note the progress report authorising progression to detailed design; which includes:</p>	COO			13/8	Design in final stages. Tender documents being prepared for Civil Works. Have had to terminate the existing consultants contract, seek an	B	

		<ul style="list-style-type: none"> The under/over loading facility from a round forcing yard; The provision of a safety management systems for working from heights; One truck wash bay but establish infrastructure which provides provision for second bay if required in the future; Revise rigid pavement to be replaced with unsealed flexible pavement, where from an engineering point of view this proves satisfactory; Limit Council's financial exposure to previously determined position of \$1.29m inclusive of the grant. (Understanding that if possible and the design remains fit for purpose that it is desirable to reduce this figure). 				<p>13/9/18 (COO comment)</p> <p>21/11/18</p> <p>21/2/19</p>	<p>alternative consultant and seek an extension of time on the project with iNSW. The project is now not likely to be complete until July/ August 2019.</p> <p>New consultant engaged and work proceeding to finalise design.</p> <p>Approval received from iNSW for change to scope and completion Aug 2019.</p> <p>Final design submitted for approval and tender documentation for construction works being prepared. Development application has been lodged and is being assessed.</p>		
23/5/18	112/18 ENV11/18	<p>EPA Litigation Status & Resolution Update</p> <p>Resolved that Council:</p> <p>(1) Receive and note Council's environmental risk review relating to sources of effluent overflow and the most appropriate way forward.</p> <p>(2) Note and endorse the capital requirements needed over the next five years to manage major overflow risks.</p>	COO Manager Water & Waste			<p>15/6</p> <p>9/7</p> <p>10/8</p>	<p>Matter before the court. Should be resolved in June 2018.</p> <p>Licence conditions amended, 1st condition for spatial review reported 29/6/2018</p> <p>Second EPA STP license condition report on overflow warning systems went to EPA by the required time of 30/7/18. The matter</p>	C	

		(3) Endorse the proposed EPA changes to Council's STP operating licence.				10/10/2018	should be resolved before the Armidale Court in October 2018. Third condition EPA STP licence implementation of warning systems and report is due at the end of this month. Contract has been awarded with works expected to be completed by the 22/10/2018		
						14/11	Works were delayed due to equipment not arriving in time for supplier. Work completion date TBC, but will occur in November. EPA have been notified of the delay, Part 1 of report submitted		
						10/12	Initial works completed report underway for Part 2 implementation to be finalised this month.		
						21/2/19 (COO Comment)	The Manager Water and Waste Services needs to check and clearly confirm completion of all installation and current operation of the manhole overflow early warning sensors and the locking down of manhole covers on the 375 diameter trunkline. Then the matter is completed.		
27/6/18	125/18 ENV14/18	Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Land Management Act 1997 Resolved that Council: (1) In conjunction with NSW Department of	COO Engineering Officer			16.07.2018	Letter to be forwarded to NSW Department of Industry – Crown Lands notifying of resolution. Road Closing process to commence as per Council Information Pack which has been	B	

		<p>Industry – Crown Lands and Water, assists in the staged approach as outlined in the Voluntary Management Proposal; and</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following sections of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Portion of Gladstone Street road reserve adjacent to Lot 4, Lot 5, Lot 6, Lot 7 DP 758540 between the sealed section of Gladstone Street and King Street; <input type="checkbox"/> Track in use between King Street and the sealed section of Gladstone Street; <input type="checkbox"/> Portion of Robinson Street road reserve between King Street and the maintained section of Robinson Street (approximately 60m south of Manor Street). 				<p>developed to support Councils transition into new legislation (Amendments to Roads Act 1993) around council road closures that commenced 1 July 2018.</p> <p>Advertising completed for community engagement sessions to be held 27.08.2018 in Jennings. Letterbox drop to be completed this week.</p> <p>Community meetings held on 27.08 at Jennings. Road closures advertised. Authorities & adjoining landholders referenced 12.09.18.</p> <p>Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities & adjoining landholders referenced. Submission period of 28 days required.</p> <p>Granted Crown Lands & extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of the project area but will confirm once surveyed.</p> <p>Further Report going to November Council Meeting.</p> <p>See Resolution 266/18.</p>		
					13.08.18			
					13/9/18			
					15/10/18			
					19/11/18			

						10/12/2018 21/02/2018	Objections satisfied, proceeding with road closure process Referenced Authorities & adjoining landholders on Council resolution.		
22/8/18	171/18 MM5/18	<p>Drought Relief – Potable Water Access Resolved that:</p> <p>(1) Council grant the Chief Executive delegated authority to negotiate and subsidise the provision of potable water for human consumption via Council's water carting contractor to those farmers within the Tenterfield Shire that are eligible for drought relief assistance.</p> <p>(2) A further report be brought back to Council in three months, pending a review of the drought relief assistance program, including take-up rates, budgetary implications, and social/humanitarian impacts.</p>	CE MW&W		Media Release 28/8/18	28/8 13/11 Nov	<p>Information advised on Council's web site</p> <p>Completed initial application as per Councillors suggestions. However, the Federal Government has had a change of heart regarding the Drought Communities Program criteria.</p> <p>The \$200,000 previously sought for vouchers has been removed, as the Government will be allocating a special \$30 million amount just for vouchers.</p> <p>Seeking Councillor comments prior to resubmitting amended application.</p> <p>Initial Application submitted 29 October 2018. Council contacts almost every day keeps being informed "tomorrow".</p>	C	
						21/2/19 (COO Comment)	A report is part of the Feb 2019 Business Paper		

22/8/18	177/18 ECO17/18	<p>Tenterfield LGA Timber Bridges Load Limits Resolved that Council:</p> <p>(1) Endorse the application of load limits and speed restrictions on fourteen (14) timber bridge structures in the Tenterfield LGA as follows:</p> <p>Mt Lindesay Road – 10t Black Swamp Road – 10t Hootons Road – 9t Paddys Flat Road (Nth) – 10t Torrington Road – 12t White Swamp Road – 9t Beaury Creek Road – 30t Beaury Creek Road – 11t Billirimba Road – 7t Castlerag Road – 13t Paddys Flat Road (Sth) – 14t Sunnyside Loop Road – 8 axle Torrington Road – 12t Leeches Gully Road – 16t</p> <p>(2) Note Council's road network and topography are such that the placement of side tracks around load limited bridges is in most cases not a realistic way for Council to try and help its already drought affected rural communities mitigate the increased disconnection and business cost increase implications of load limited bridges.</p> <p>(3) Note Council are in the process of evaluating the condition and load limit requirements on the balance of Council's timber bridge inventory, along with</p>	COO EA&M		Media Release 27/7 Media Release 17/12 Media Release 18/1/19	Prior to 22/8 6/9 6/9 13/9/18 (COO comment)	<p>Letters sent to individual land owners, transport and school bus companies</p> <p>Webpage setup on Council's website.</p> <p>Ongoing lobbying of State & Federal politicians.</p> <p>Grant Applications for <i>Growing Local Economies</i> submitted for Emu Creek Bridge, Boonoo Boonoo River Bridge & Beaury Creek Bridge (Tooloom Road).</p> <p>Progressive role out of load limits is occurring.</p> <p>Also happening is a weekly meeting of the timber bridges task force to co-ordinate and update on progress.</p> <p>The TSC website is being updated.</p> <p>There is work occurring on temporary solutions to minimise impact of load limits in keeping with the Council resolution.</p> <p>Three grant applications to NSW Govt's Growing Local Economies fund were submitted 7/9/18. The three bridges are Emu Ck on Hootens Rd, Beaury Ck bridges and Boonoo Boonoo bridge on Mt Lindesay Rd. The value of the works on the 3 bridges is \$6.6Million.</p>	C	
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		<p>temporary interim bridging solutions.</p> <p>(4) Authorise the diversion of funds from the current \$412,000 timber bridge major component repair 2018/2019 Operations Plan budget towards detour signage and some interim temporary solutions that mitigate economic impact of bridge load limit imposition.</p> <p>(5) Continue to strongly advocate to the State and Federal Government for an immediate injection to the Tenterfield LGA of at least \$3 Million of funding (over and above funding commitments to date) to cover the putting in place of interim bridge solutions as soon as possible after load limit placement.</p> <p>(6) Note that in the next 3 years without increased major ongoing injections of State and Federal funding aimed at specifically replacing infrastructure like timber bridges which are long past their useful life and are failing now, the Tenterfield LGA will be faced with future special rate variations (SRV) or the community will have to accept increased costs of business and a less</p>				<p>The Chief Operating Officer met with Thomas George and RMS's Roy Wakelin-King (executive director answerable to RMS CEO) re \$3M of funding assistance to facilitate interim solutions to minimise community impact. No promises but the message was heard.</p> <p>Ongoing dealing with enquiry from landowners despite the Council resolutions, ongoing media and updating.</p> <p>The TSC CE and Mayor have very actively advocating for additional funding. (See 'Civic' Section in Monthly Operational Report as contained in each Business Paper.)</p> <p>5/11 Community meetings scheduled: Tenterfield 7pm 4/12/18 Torrington 6.30pm 7/12/18 Urbenville 7pm 10/12/18 Liston 7pm 12/12/18</p> <p>17/1 \$2.77m <i>Fixing Country Roads</i> funding announced with \$177,000 identified for testing of remaining 40 bridges. In addition \$850,000 allocated to upgrading of load limited timber bridges from the <i>Drought Communities Program Funding</i>.</p>	
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		<p>accessible road/ bridge network.</p> <p>(7) Advocate for State and Federal government to recognise the dire need of small rural LGA's like Tenterfield, with a very limited "capacity to pay" for back logs of unfunded failing bridge infrastructure at the end of their useful life, and that the State and Federal Government commit to funding the infrastructure needs of rural LGA's pertaining to timber bridges.</p>				18/2/19	Further media release by Hon Thomas George MP for the \$6.3m being Emu Creek (Hootons Road) \$1.82m, Boonoo Boonoo River \$2.919m, Beaury Creek \$1.6m.		
22/8/18	181/18 ENV16/18	<p>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Management Act 1997</p> <p>Resolved that Council, in addition to Council Resolution No. 125/18:</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following section of Council road reserve to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the</p>	COO Engineering Officer			13/9/18	Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities & adjoining landholders referenced. Submission period of 28 days required.	B	
						15/10/18	Granted Crown Lands & extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of the project area but will confirm.		
						19/11/18	Further Report going to November Council Meeting		
						10/12/2018	See Resolution 266/18		

		<p>public, livestock and wildlife:</p> <ul style="list-style-type: none"> • <i>Portion of unnamed road reserve between King Street ending at the north eastern boundaries of Lots 4 and 10 DP 758540.</i> <p><i>Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown.</i></p>					Objections satisfied, proceeding with road closure process		
26/9/18	208/18 ENV20/18	<p>Proposed Mingoola Rural Fire Service Station</p> <p>Resolved that Council resolve to delegate authority to the Chief Executive to obtain the required land within the Travelling Stock Route (TSR32548) at Mingoola (as per site diagram) for the purpose of constructing a Rural Fire Service Station and become the Crown Land Manager of that land.</p>	CCO PS			<p>12/10/18</p> <p>19/11/18</p> <p>7/12/18</p> <p>14/2/19</p>	<p>Seeking letters of support from RFS and Local Land Services for Crown Land requirements.</p> <p>Awaiting letters of support.</p> <p>Letter sent to the Minister requesting to be Crown Land Manager and to enable the RFS Shed.</p> <p>Followed up status with Crown Land, they are processing our request.</p>	B	
26/9/18	217/18 RC23/18	<p>Reports of Committees & Delegates – Tenterfield Shire Local Traffic Committee – 30 August 2018</p> <p>Resolved that the report and actions from the Tenterfield Shire Local Traffic Committee meeting of 30 August 2018 be received and noted.</p>	COO MW EO			19/11/18	<p>EO working on actions to complete LTC items.</p> <p>Items not completed are forwarded on to the next meeting agenda and action list. Some items may take a number of years to resolve. All actions that are short term from the August</p>	C	

							2018 meeting are resolved. As above. Ongoing.			
25/10/18	241/18 GOV82/18	<p>Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T			21/02/19	13/11	Commenced process, waiting until yearly Statements published.	B	
25/10/18	244/18 COM20/18	<p>Leasing of Council Owned Properties</p> <p>Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected</p>	CCO PS			19/11/18 03/12/18 7/12/18		Anticipate advertising early December 2018 or earlier. 2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019. 134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.	B	

		<p>income projections contained in the report for the following:</p> <ul style="list-style-type: none"> 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p> <p>(b) Signage income remains the property of TSC (access and advertising)</p> <p>(3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>				14/2/19	<p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p> <p>No suitable EOI received for 134 Manners St.</p> <p>Investigations ongoing for Lot 1 DP 390204</p>		
28/11/18	254/18 ENV22/18	<p>Tenterfield Local Environmental Plan 2013 – Planning Proposal RU3 Zoned Land Provisions Resolved that Council:</p> <p>(1) Requests a draft instrument be prepared under Section 3.36(1) of the Environmental Planning & Assessment Act 1979 of the publicly exhibited document;</p> <p>(2) Amend the Planning Proposal Part 6 - Project Timeline to reflect updated anticipated timeframes</p> <p>(3) Submit the revised Planning Proposal to the Minister for Planning and Environment for consideration.</p>	Snr Planner			03/12/18	Preparation underway for submission.	B	
28/11/18	259/18 MM6/18	<p>Mayoral Minute – Priority for Funding – Drought Communities Programme Resolved that in the event the \$50,000 allocation for the Tenterfield Show is excluded,</p>	CE EA&M MED&CE		YLN 14/1/19	11/12 2/1/19	<p>Still awaiting Government announcement.</p> <p>Funding of \$50,000 for Tenterfield Show</p>	C	

		<p>this amount also be allocated to Council's timber bridge infrastructure giving a total for that project of \$900,000.</p>					included. Amount for bridges \$850,000.		
28/11/18	260/18 MM7/18	<p>Mayoral Minute – Waste Recycling Contract – Container Deposit Scheme & National China Sword Impacts</p> <p>Resolved that Council:</p> <p>(1) Sign final revised draft Agreements between Lismore City Council and Tenterfield Shire Council, relating to the disposal of recyclables at the Lismore Materials Recycling Facility (MRF) for a period not exceeding twelve (12) months pertaining to the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Glass Crushing Temporary Additional Fee Agreement <input type="checkbox"/> Container Deposit Scheme Refund Sharing Agreement <input type="checkbox"/> Northern Rivers Waste Feedstock Supply Agreement <p>(2) Management staff, over the next six (6) months, investigate and confirm alternative means for minimising the costs/tonne for recycling and present to Council an alternatives/options report specifically talking to relative operational costs/tonne of doing business associated with each alternative option, the whole of life capital costs/tonne</p>	COO MW&W			5/12	<p>Noted CDS temporary agreement in-place (COO).</p> <p>Will undertake feed stock and glass agreements for 12 months as directed.</p> <p>Investigations underway to support reduction in recycling costs.</p>	B	

		associated with each alternative, and the recommended way forward identifying the expected impact on subsequent years' annual waste budgets.							
28/11/18	263/18 COM21/18	Leases for Aerodrome Hangers Resolved that Council: (1) Delegate authority to the Chief Executive to enter into Five (5) year leases with the two existing owners of sheds located on Hangar Site 1 and Hangar Site 2. (2) Authorise the Leases to be signed under the Seal of Council by the Mayor and the Chief Executive.	CCO PS			7/12/18 31/1 31/1/19	Leases being prepared. Signed & Sealed by CE & Mayor Leases returned to Jennings & Kneipp for signing by Lessees.	C	
28/11/18	264/18 COM22/18	Electric Vehicle Recharging Station Resolved that Council: (1) Authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing one (1) car space in the northern carpark to be allocated for a five (5) year peppercorn lease to NRMA for the purposes of electric car recharging; and (2) Ask NRMA to print a promotional article in <i>The Road Ahead</i> extolling the virtues of Tenterfield Shire Council tourist attractions.	COO CE EA&M			10/12/18 22/1 21/2/19	Correspondence being drafted to NRMA to advise of the resolution and commence negotiations. Negotiations with NRMA ongoing. Awaiting a response from NRMA.	B	
28/11/18	266/18 ENV24/18	Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Land Management Act 1997	COO EO			11/12	Ongoing – See Resolutions 125/18 and 181/18.	B	

		<p>Resolved that Council, in addition to Council Resolution Nos. 125/18 and 181/18: Continues the Road Closure Process in accordance with the Roads Act 1993 to incorporate the additional portions of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimise access to the public, livestock and wildlife and subject to objections being resolved:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Portion of King Street road reserve and Gladstone Street road reserve as identified and fenced (highlighted yellow) as per attachment (Survey Plan Dwg No. TE180470-SV1). <input type="checkbox"/> Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown. <input type="checkbox"/> Upon completion of bitumen sealing of King Street to be undertaken by Crown Lands, Council will be required to update Council’s Road Register accordingly for ongoing maintenance of King Street, Jennings between Ballandean Street and Robinson Street. 							
28/11/18	271/18 GOV87/18	<p>New Draft Policy – Concealed Water Leakage Concession – Policy No 1.037</p> <p>Resolved that Council adopt the attached new draft policy - Concealed Water Leakage Concession Policy No 1.037.</p>	MF&T EA&M			30/11 19/12	Not yet on website awaiting clarification of details. Refer Resolution 304/18 – Policy updated & placed on website.	C	

28/11/18	272/18 GOV88/18	<p>Revised Policy – Writing Off of Debts – Policy No 1.230</p> <p>Resolved that Council adopt the revised Writing Off of Debts Policy No 1.230 and note that the threshold for which the write off of debts be referred to Council be increased from \$1,000 to \$5,000.</p>	CCO MF&T MCS,G&R			30/11	Not yet on website awaiting clarification of details.	B	
28/11/18	284/18 COM24/18	<p>Tenterfield Shire Council Rural & Regional Roads Reseal Program 2018/2019</p> <p>Resolved that Council accept the tender from Fulton Hogan Industries Pty Ltd for \$521,109 to complete Council's Resealing program for the 2018/2019 financial year.</p>	COO MW			11/12/18	Tenderers advised of resolution. Works are expected to be completed between mid Jan to Feb 2019.	B	
28/11/18	285/18 ENV25/18	<p>Tenterfield Dam Upgrade – End of Project Status and Future Followup</p> <p>Resolved that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover</p>	COO EA&M		Yes	11/12 20/2	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councillors to inspect the dam wall upgrade.</p>	B	

		<p>shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>							
19/12/18	291/18 COM26/18	<p>Submission of Petition – Development Application No 2018.07 “Funeral Home & Mortuary” 60 Polworth Street, Tenterfield</p> <p>Resolved that Council:</p> <p>(1) Notes the tabling of a petition requesting that Council refuses approval for Development Application No. 2018.087 “Funeral Home and Mortuary” at 60 Polworth Street, Tenterfield; and</p> <p>(2) Considers the petition’s request, as part of Council’s deliberation and decision process, when considering all other public submissions for Development Application No. 2018.087 “Funeral Home and Mortuary” 60 Polworth Street, Tenterfield.</p>	CCO MCS,G&R					A	
19/12/18	292/18 ENV26/18	<p>Development Application No 2018.07 “Funeral Home & Mortuary” 60 Polworth Street, Tenterfield</p> <p>Resolved that Council:</p> <p>(1) Approve Development Application 2018.087 for a Funeral Home and Mortuary at 60 Polworth Street, Tenterfield subject to the conditions contained in Attachment 2 (Booklet 1).</p> <p>(2) Notify those persons who made submissions of Council’s determination.</p>	CCO Snr Planner			19/12	Rescission Motion foreshadowed by Cr Murray.	B	
						24/12	Extraordinary Meeting scheduled for 19/1/19.		
						19/1	Rescission Motion failed.		
19/12/18	295/18	<p>Parking Fine Concessions</p> <p>Resolved that Council reply to the Minister that Tenterfield</p>	CCO			15/01	Correspondence sent on 15 January 2019	C	OCR 2019 346

	COM25/18	Shire Council will NOT be seeking to participate in the scheme and will continue to apply the non-concessional fee to deter motorists from not complying with limits on parking.	OS,R&US						
19/12/18	296/18 COM27/18	<p>Adoption of the Tenterfield War Memorial Baths – Pool Management Plan</p> <p>Resolved that Council adopt the Tenterfield War Memorial Baths Pool Management Plan Version 2.1 as amended:</p> <ul style="list-style-type: none"> • 9.4 Diving – first paragraph be amended to read “Bomb diving and flipping pool activities are not permitted”. • 9.4 Diving – add new paragraph “Recreational standing start diving is permitted in water deeper than 1.8 metres at the discretion of the Pool Contractor based on a risk assessment at the time”. • 9.4 Diving – Competition Diving – second paragraph – remove the word “block”. 	CCO PB&LC			15/01	Pool Management Plan updated to reflect amendments, issued and available on the Council Website	C	
19/12/18	297/18 ECO27/18	<p>Mt Lindesay Road \$24m Project – Tenterfield Shire Council/RMS – Project Delivery Memorandum of Understanding</p> <p>Resolved that Council endorse the Chief Executive signing the Memorandum of Understanding as between Tenterfield Shire Council and the NSW Roads & Maritime Services for the delivery of the</p>	COO				MOU signed by Acting CE in February 2019	C	

		\$24M Mt Lindesay Road Upgrade Project.							
19/12/18	298/18 ENV27/18	Rubbish & Recycling – Refers to Notice of Motion – Resolution 48/18 Resolved that Council receives and notes the report in relation to the Notice of Motion.	COO MW&W				No action required. Report was presented to Council which was received and noted	C	
19/12/18	299/18 ENV28/18	Waste Baler Infrastructure Resolved that Council: (1) Proceeds with the construction of an extended roof and hardstand to enable protection and operation of Council's baler asset; and (2) Notes a future adjustment of \$60,000 in the December Quarterly Budget review for this expenditure with savings to fund it to be identified from additional revenue and savings in other areas of Council's waste operations; and (3) Extends the community advertising campaign for recycling changes; and (4) Reviews baler operation after six (6) months for Tenterfield's Waste Transfer Station recycling operation for extension to other transfer stations and kerbside recycling operations including additional staffing requirements.	COO MW&W				Quotes finalised and awarded for the construction. Investigation into markets to sell recyclables is continuing before being our advertising campaign.	B	
19/12/18	300/18 ENV29/18	Waste Services Review Resolved that Council: (1) Notes the draft status of the current waste review consultant report; and (2) Notes 'Business as Usual' means maintaining current levels of service along with ongoing use of Boonoo Boonoo landfill per the GHD	COO MW&W				(8)The brief for the hydrological study has been issued, with closing date on the 15 th February 2019.	B	

		<p>Masterplan for the next 50 years using the best available operational cost minimisation technology, retention of the current domestic waste management charge and the s501 charge with the same being indexed annually; and</p> <p>(3) Notes the current business model in the Consultant Review achieves a sustainable balanced budget over 10 years but operates in deficit for 4 years from 2022, albeit the same does not factor in current recycling cost increases being flagged by recycling facilities like Lismore Council which may dictate higher than predicted annual rate charges; and</p> <p>(4) Continue with the 'Business as Usual' (BAU) financial model whilst more detailed updated costing is obtained on waste review options and option assumptions are tested against factors that may cause a major change of operational direction; and</p> <p>(5) Note that the BAU strategy does not allow, over the next 10 years, for a reduction of the s501 and/or domestic waste charge (indexed annually); and</p> <p>(6) Effect a review of the waste charges in 2024 to confirm the adequacy of fees and charges to deal with Boonoo Boonoo Stage 2 landfill cell requirements; and</p> <p>(7) Do a survey update of Boonoo Boonoo land fill in April 2019 to provide clarity on rate of landfill use, and thereafter</p>							
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		<p>seek adjustment to Council's EPA License; and</p> <p>(8) Confirm Boonoo Boonoo landfill site water table ambiguity with a hydrogeological survey by July 2019 and commence the design, statutory approval process, and construction contract documentation process for Stage 1 cell development to ensure landfill cell completion by December 2021 (3 years time); and</p> <p>(9) By 2021 negotiate a contingency landfill arrangement in the event of issues with the development of Boonoo Boonoo Stage 1; and</p> <p>(10) By July 2019 determine minimum landfill closure and remediation requirements with EPA and a revised timeframe for the same to inform subsequent years capex and BAU modelling; and</p> <p>(11) By 2021, update Council's Waste Strategy.</p>								
19/12/18	301/18 GOV94/18	<p>Monthly Operational Report – November 2018</p> <p>Resolved that Council receives and notes the status of the Monthly Operational Report for November 2018.</p>	CE					Noted and placed on website.	C	
19/12/18	302/18 GOV95/18	<p>Council Recess Period – 2018/2019 & Delegation for Chief Executive Leave Period</p> <p>Resolved that Council:</p> <p>(1) Be in recess from 22 December 2018 to 26 February 2019.</p> <p>(2) Pursuant to Section 377 of the <i>Local Government Act 1993</i>, delegate authority to the Mayor and/or Deputy Mayor, and the Chief Executive jointly to exercise any function</p>	CE CCO MCS,G&R					Noted. MCSGR.	C	

		<p>of Council during the recess period with the exception of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Determination of applications for all dwelling types and ancillary structures where significant objections have been received; <input type="checkbox"/> Rezoning matters; <input type="checkbox"/> Subdivision applications; and <input type="checkbox"/> Entering into Leases and Licences. <p>(3) That a full list of any matters considered under such delegated authority be submitted for Council's information to the first 2019 Ordinary Council Meeting of Council to be held on 27 February 2019.</p> <p>(4) That Council approve the temporary appointment of Chief Operating Officer, Andre Kompler to the position of Acting Chief Executive for the period Monday, 18 February 2019 to Friday, 1 March 2019 inclusive; and</p> <p>(5) That subject to Section 377 of the Local Government Act 1993, the delegations of Council to the Chief Executive be conferred on the Acting Chief Executive, Andre Kompler for the period Monday, 18 February 2019 to Friday, 1 March 2019 inclusive.</p> <p>(6) That Council approve the temporary appointment of Manager Corporate Services, Governance & Records, Erika Bursford, to the position of Acting Chief Executive for the period Wednesday, 2 January 2019 to Monday, 7 January 2019; and</p> <p>(7) That subject to Section 377 of the Local</p>							
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		Government Act 1993, the delegations of Council to the Chief Executive be conferred on the Acting Chief Executive, Erika Bursford for the period Wednesday, 2 January 2019 to Monday, 7 January 2019.							
19/12/18	303/18 GOV96/18	Administration of 2020 Council Election Resolved that Council: (1) Pursuant to s.296(2) and (3) of the <i>Local Government Act 1993</i> (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council; and (2) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all councils polls of the Council; and (3) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.	CE EA&M			18/1	NSW Electoral Commission requested to administer 2020 Council Election.	C	
19/12/18	304/18 GOV97/18	Finance & Accounts – Period Ended 30 November 2018 Resolved that Council: (1) Receive and note the Finance and Accounts Report for the period ended 30 November 2018; and (2) Approves and notes the minor administrative changes made to the Concealed Water Leakage Concession Policy (Policy Number 1.037).	MF&T EA&M			22/1	Policy Updated & placed on website.	C	

19/12/18	307/18 GOV98/18	Capital Expenditure Report as at 30 November 2018 Resolved that Council receive and note the Capital Expenditure Report for the period ended 30 November 2018.	MF&T				Noted	C	
19/12/18	309/18 RC27/18	Report of Committees & Delegates – Sir Henry Parkes Memorial School of Arts Joint Management Committee – 16 August 2018 Resolved that the report of the Sir Henry Parkes Memorial School of Arts Joint Management Committee meeting of 16 August 2018 be received and noted.	MED&CS				Noted	C	
19/12/18	310/18 RC28/18	Report of Committees & Delegates – NSW Public Libraries Association Switch Conference – 27 to 30 November 2018 Resolved that the report from Council's Delegate to the NSW Public Libraries Association SWITCH Conference be received and noted.	EA&M				Noted	C	
19/12/18	311/18 RC29/18	Report of Committees & Delegates – Parks, Gardens & Open Space Advisory Committee – 29 November 2018 Resolved that the report from the Parks, Gardens & Open Space Advisory Committee meeting of 29 November 2018 be received and noted.	CCO MOS,R&US				Noted.	C	
19/12/18	312/18 RC30/18	Report of Committees & Delegates – 2018 National Roads Congress – 20 to 22 November 2018 Resolved that the report of the Mayor of the 2018 National Roads Congress at Alice Springs be received and noted.	EA&M				Noted	C	

19/12/18	313/18 RES11/18	Council Resolution Register – December 2018 Resolved that Council notes the status of the Council Resolution Register to December 2018.	EA&M				Noted	C	
19/12/18	315/18 ECO28/18	Tender 02-18/19 – Provision of Street Sweeping for Tenterfield Streets Resolved that Council: (1) Awards the Tender 02-18/19 to Southern Downs Regional Council to provide sweeping services to Tenterfield CBD streets and public carparks for a two (2) year period of supply, commencing from the date of contract award, at a total cost of \$135,800 (including GST); and (2) Authorises extension of the contract for a further two (2) years at Council's discretion subject to the terms and conditions contained in the contract documents.	COO					A	
16/1/19	NM1/19	Motion to Rescind Council Resolution 292/18 1) That resolution 292/18 of the Ordinary Council Meeting held on 19 December 2018 in relation to Item ENV26/18 'Development Application Number 2018.087 - Funeral Home and Mortuary 60 Polworth Street Tenterfield', namely: "That Council: (1) Approve Development Application 2018.087 for a Funeral Home and Mortuary at 60 Polworth Street, Tenterfield subject to the conditions contained in Attachment 2 (Booklet 1).	CCO Snr Planner				<u>Motion Lost</u> Noted for information only.	C	

		(2) <i>Notify those persons who made submissions of Council's determination.</i> be and is hereby rescinded.							