

ORDINARY COUNCIL MEETING

WEDNESDAY, 24 JULY 2019

ATTACHMENT BOOKLET 3

Attachment No. 4 Capital Expenditure for Period June 2019

Attachment No. 5 Resolution Register – July 2019

**Capital Expenditure
For Period June 2019**

	18/19 YTD Actuals June	18/19 YTD Variance June	18/19 Full Year Review 3	18/19 Percentage Spent	Comments to be entered
Asset Management & Resourcing					
1000504. Project Management	0	10,571	10,571	0.00%	
6205500. Survey Instrumentation - GPS Equip, Cable Detector, Bridge Assyst	18,360	31,640	50,000	36.72%	
6205502. Works Depot - Contribution to Washbay	0	14,900	14,900	0.00%	
6205507. Asset Management System	0	150,650	150,650	0.00%	
	18,360	207,761	226,121		
Buildings & Amenities					
4200501. Admin Building -- Refurbishment	11,147	75,430	86,577	12.88%	Underway with unspend balance to rollover to 19/20
4200506. Admin Building - Air Conditioning	19,600	0	19,600	100.00%	Completed
4200507. Council Chambers Refurbishment	0	34,400	34,400	0.00%	
4205500. Housing - Repaint Exteriors	0	24,731	24,731	0.00%	Rollover to 19/20
4205501. Council Houses Renewal	27,355	1,614	28,969	94.43%	Completed
4210501. Replace Existing Shed 2-Ten-FM	32,148	0	32,148	100.00%	Completed
4230508. Property Asset Database Project	22,580	7,420	30,000	75.27%	
4232000. Legume Hall Reclad	58,341	-3,341	55,000	106.07%	Completed
	171,282	140,143	311,425		
Community Development					
5405500. Computer Equipment	4,101	0	4,101	100.00%	Completed
	4,101	0	4,101		
Corporate and Governance					
1810500. Office Furniture & Equipment	2,659	2,725	5,384	49.39%	
2220503. Mobile Application	7,850	4,150	12,000	65.42%	This project is underway
2220505. Corporate Planning & Performance	12,100	22,900	35,000	34.57%	This is essentially the same project as 2200500 In Finance & Technology and in total combined they are currently running under budget.
	22,609	29,775	52,384		
Economic Growth and Tourism					
5400504. Community Wi-Fi	540	1,577	2,117	25.51%	Completed
5400506. Web Design	17,185	-1,132	16,053	107.05%	Completed
	17,725	445	18,170		
Finance & Technology					
1810501. Computer Equipment	171,389	-26,211	145,178	118.05%	To be split across appropriate areas
1810502. IT Infrastructure - Depot	0	200,000	200,000	0.00%	
1810503. Intranet	10,800	8,123	18,923	57.07%	Savings from this project to go to internet if needed
1810505. Financial Reporting Software	19,708	3,892	23,600	83.51%	
1810506. Power Budget SQL	16,600	-16,600	0	0.00%	For Risk Management Software work
2200500. Monthly Operational Plan Digitisation	33,318	-13,318	20,000	166.59%	This is essentially the same project as 2200505 in Corporate & Governance and in total combined they are currently running under budget.
	251,815	155,886	407,701		
Library Services					
5000500. Library Resources	14,559	35,375	49,934	29.16%	
5000501. Local Priority Grant 2017/18	0	5,756	5,756	0.00%	
5000502. Local Priority Grant 2016/17	0	1,200	1,200	0.00%	
5000509. Library Repaint Interior	0	34,400	34,400	0.00%	Not yet commenced
5000510. Local Priority Grant 2015/16	1,726	-1,137	589	293.04%	Allocated to tech updates
5000511. Local Priority Grant 2018/19	1,066	6,514	7,580	14.06%	Allocated to tech updates
5005514. Local Priority Grant	0	7,000	7,000	0.00%	Allocated to refurbishment of Urbenville branch library
	17,351	89,108	106,459		

	18/19 YTD Actuals June	18/19 YTD Variance June	18/19 Full Year Review 3	18/19 Percentage Spent	Comments to be entered
Livestock Saleyards					
4220501. Renewal Timber Rails With Metal	25,751	5,274	31,025	83.00%	
4220503. Renew Agents Offices & Showers & Toilets	87,653	-8,747	78,906	111.09%	
4220504. Improvements to Loading Ramps & Traffic Facilities (Saleyards Truck Wash)	0	1,391,697	1,391,697	0.00%	
4220506. Saleyard Truckwash Design	51,529	140,657	192,186	26.81%	
4220508. Installation of Fibre at Saleyards	0	5,000	5,000	0.00%	
	164,933	1,533,881	1,698,814		
Organisation Leadership					
1000502. Strategic Projects	5,000	6,142	11,142	44.88%	OK
1000510. Risk Management Software Project	12,800	17,200	30,000	42.67%	\$15,000 to be spent
	17,800	23,342	41,142		
Parks, Gardens and Open Space					
4215500. Niche Wall / Rose Garden at Cemetery	14,933	-5,332	9,601	155.54%	Adjustment to be made in June Quarterly Budget Review
4215502. Cemeteries - Eathworks Preparation for Stage 1 Expansion	0	28,710	28,710	0.00%	
4600550. Tenterfield Archers Grant SCCF -	1,775	16,045	17,820	0.00%	
4605502. Renewal of Jubilee Park Playground	98,745	-1,128	97,617	101.16%	
4605505. Renewal of Urbenville Playground	27,699	967	28,666	96.63%	
4605508. Tenterfield Main Street Lighting	16,611	0	16,611	100.00%	Completed
4610501. Renewal of Shirley Park Amenities	0	111,000	111,000	0.00%	
4610505. Shirley Park & Amenity Block Fencing (SCCF)	62,778	-20,508	42,270	148.52%	Due to the timing of phasing of the grant income - expenditure has been incurred in advance of the receipt of funds. Total income for this project will be \$128K
4610509. Tenterfield Town Centre Revitalisation SCCF	136,461	-70,461	66,000	0.00%	Budget based on grant but includes all expenditure (including Council Contribution) funded from unspent LIRS loan funding. Project is not yet finalised and will be treated as WIP as at 30 June. Signage and garden beds still to be undertaken.
4610503. Renewal of Driveway & Carpark - Federation Park	8,569	25,933	34,502	24.84%	
6240504. Villages Streetscape & Signage	0	48,461	48,461	0.00%	
	367,571	133,687	501,258		
Planning & Regulation					
3009000. Tenterfield Shire - Vibrant & Connected Legume SCCF Round 1	3,073	11,947	15,020	20.46%	
3001000. Tenterfield Shire - Vibrant & Connected Mingoola - SCCF - Round 1	0	15,020	15,020	0.00%	
3001100. Tenterfield Shire - Vibrant & Connected Torrington - SCCF - Round 1	0	12,937	12,937	0.00%	
3005000. Tenterfield - Vibrant & Connected Urbenville	0	29,463	29,463	0.00%	
3006000. Tenterfield - Vibrant & Connected Drake Town Entry Signs - SCCF - Round 1	0	25,693	25,693	0.00%	
3007000. Tenterfield Shire Vibrant & Connected - Jennings (Wallangara) SCCF-Round 1	0	52,599	52,599	0.00%	
3008000. Tenterfield Shire - Vibrant & Connected Liston SCCF - Round 1	0	44,925	44,925	0.00%	
3010200. Local Heritage Strategic Project	144	49,706	49,850	0.29%	
	3,217	242,290	245,507		
Plant, Fleet & Equipment					
6210500. Public Works Plant - Purchases	3,341,829	526,171	3,868,000	86.40%	
6210502. Minor Plant Purchases	29,522	2,478	32,000	92.26%	
	3,371,351	528,649	3,900,000		

	18/19 YTD Actuals June	18/19 YTD Variance June	18/19 Full Year Review 3	18/19 Percentage Spent	Comments to be entered Review 3
Sewerage Service					
7872502. Tenterfield Mains Relining (1km Year)	298,227	0	298,227	100.00%	Work completed
7872503. Tenterfield Mains Augmentation	12,602	50,398	63,000	20.00%	Wish to carry forward the remainder
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration) Renewal	75,125	71,975	147,100	51.07%	Remainder can be used for Bore if needed
7872515. Tenterfield Upgrade Road to Tertiary	2,221	19,545	21,766	10.20%	Wish to carry forward the remainder
7872517. Tenterfield Scada System Upgrade	0	57,736	57,736	0.00%	Wish to carry forward the remainder
7872518. Tenterfield Renewal Capacity of Sewerage	16,300	-16,300	0	0.00%	Budget to balance from underspends
7872519. Tenterfield Network Renewal	0	363,320	363,320	0.00%	300,000 can be used towards Bore, rest to rollover
7872522. STP - Dehydrator Replacement	32,540	40,972	73,512	44.26%	Wish to carry forward the remainder
7872800. Urbenville Sludge Removal	0	12,251	12,251	0.00%	Wish to carry forward the remainder
7872801. Remove Sludge from Tertiary Ponds. Renewal of Capacity	0	4,695	4,695	0.00%	Wish to carry forward the remainder
	437,015	604,592	1,041,607		
Stormwater & Drainage					
8252508. Rouse & Miles Street - Design & Reconstruction	48,521	161,479	210,000	23.11%	
8252524. Pelham Street - Manners to Miles - Child Proofing Culvert	0	5,000	5,000	0.00%	
	48,521	166,479	215,000		
Swimming Complex					
4600504. Masterplan for the Memorial Pool	0	0	0	0.00%	Moved to 2019/20
	0	0	0		
Theatre & Museum Complex					
5000506. School of Arts Complex - Restoration Works	134,159	119,415	253,574	52.91%	Work underway (expected completion by end of 2019)
5005509. School of Arts - Update Theatre Lighting	0	34,400	34,400	0.00%	Not yet commenced (restoration works & air conditioning have taken priority)
	134,159	153,815	287,974		
Transport Network					
5400410. Drought Communities Program 2018/19 - Timber Bridges	708,959	141,041	850,000	83.41%	
6215503. Plains Stration Road NSW Government	303,865	-303,865	0	0.00%	NSW Government - \$300,000 Funding received from RMS Drought Relief Heavy Vehicle Access Program
6215510. Regional Roads Block Grant - Reseal Program	353,286	-3,286	350,000	100.94%	
6215514. Roads to Recovery 2014-19	1,826,359	-133,089	1,693,270	107.86%	
6215518. MR 290 Repair Program	14,069	33,400	47,469	29.64%	
6215528. Stormwater Works - Investigate Rouse Street	0	50,000	50,000	0.00%	moving to 19/20
6215530. MR622 Repair 2017/18	280,049	-5,127	274,922	101.86%	
6215531. Special Grant Mt Lindesay Road	3,779,664	-61,130	3,718,534	101.64%	
6215532. NDRRA 2017 - 12 June - Local	1,190,337	3,030,243	4,220,580	28.20%	12 June - Local 0 18/19 budget \$1,174,357 (some journals TBA)
6215533. NDRRA 2017 - 12 June - Reg.	27,214	-26,246	968	2811.36%	12 June - Reg 18/19 budget \$54,859
6215534. MR622 - Ch 28 to Ch 29 (Safer Local Roads)	16,374	37,930	54,304	30.15%	
6215535. Jubullum - Public Internal Road Upgrade (Aboriginal Communities)	5,519	4,228	9,747	56.62%	
6215537. Jubullum - Upgrade T intersection at Plains Station Road	17,755	-17,755	0	0.00%	Cost allocation to be reviewed
6215538. NDRRA 2017 - 28 June - Local	1,406,485	-1,144,118	262,367	536.08%	28 June - Local 18/19
6215539. NDRRA 2017 - 28 June - Regional	657,680	-643,522	14,158	4645.29%	28 June - Regional - 18/19 budget 996,577 (Extension of time approved to carryover work expenditure to 18/20)
6215541. MR290 Repair Program 2018/19	511,943	51,195	563,138	0.00%	
6215545. DRFA 2019 Declaration Expenditure	33,308	-33,308	0	0.00%	
6215548. Restart NSW Beaury Ck Replacement	2,321	-2,321	0	0.00%	funding received in Q4
6220270. Boonoo Boonoo Bridges Mt Lindesay Road - Restarrt NSW Funding	5,447	-5,447	0	0.00%	funding received in Q4
6220275. Emu Creek Bridge Replacement - Hootens road - Restart NSW Funding	24,694	-24,694	0	0.00%	funding received in Q4
6220280. Restart NSW Funding - Bridge Interim Solution Program	38,801	-38,801	0	0.00%	funding received in Q4
6220295. Restart NSW Funding - Bridge Load	101,862	-101,862	0	0.00%	funding received in Q4
6220501. Road Renewal - Gravel Roads	489,355	54,618	543,973	89.96%	
6220503. Gravel Resheets	520,377	-9,212	511,165	101.80%	

	18/19 YTD Actuals June	18/19 YTD Variance June	18/19 Full Year Review 3	18/19 Percentage Spent	Comments to be entered
6220505. Kerbing & Guttering	0	10,000	10,000	0.00%	
6220506. Bridges / Causeways	342,381	950,214	1,292,595	26.49%	
6220507. Rural Roads - Reseal Program	40	-40	0	0.00%	
6220511. Miscellaneous Replacement of Collapsed Pipes	278,072	-278,072	0	0.00%	
6220512. Culverts & Pipes	221,719	-87,719	134,000	165.46%	
6240500. Main Street Program	5,640	-5,640	0	0.00%	
6240503. Developer Contributions Expenditure (inc Gravel Pits)	0	100,000	100,000	0.00%	
	13,163,575	1,537,615	14,701,190		
Waste Management					
7080500. 240L Wheelie Bins	2,822	1,112	3,934	71.73%	On-going
7080503. Industrial Bins	17,250	30,344	47,594	36.24%	On-going
7080550. Boonoo Boonoo -Water Tank	0	1,500	1,500	0.00%	
7080551. Boonoo Boonoo - Capping Remediation	0	31,659	31,659	0.00%	Wish to rollover
7080553. Boonoo Boonoo - New Cell Reconstruction	25,232	124,768	150,000	16.82%	Wish to rollover
7080554. Boonoo Boonoo -develop/operate	0	10,000	10,000	0.00%	Wish to rollover
7080555. Boonoo Boonoo - New Cell Remediation Asset (Non Cash)	0	0	0	0.00%	EOFY Transfer
7080556. Boonoo Boonoo - Landfill Site Design	13,234	-8,234	5,000	264.68%	
7080692. Legume - Awning with Pad	0	7,900	7,900	0.00%	Work Completed Think these may have been charged to operation
7080712. Liston - Awning with Pad	620	7,343	7,963	7.79%	Work Completed Think these may have been charged to operation
7080557. Toilet Facilites Boonoo Boonoo Landfill	280	16,720	17,000	1.65%	Wish to rollover
7080558. Tip Shop Drake, Liston & Tenterfield	0	17,000	17,000	0.00%	Wish to rollover
7080559. Green Waste Hungry Bin - School Trial	7,053	-7,053	0	0.00%	Prototype completed
7080720. Mingoola - Open Transfer Station	567	-567	0	0.00%	
7080821. Tenterfield WTS Bailer Bay Structure	52,987	-2,987	50,000	0.00%	Completed and Working
	120,045	229,505	349,550		
Water Supply					
7484531. Additional Bore Water Supply	2,000	-2,000	0	0.00%	
7484535. Water Treatment Plant - Business Plan	16,795	-16,795	0	0.00%	
7484500. Tenterfield Sludge Removal	205,417	-125,068	80,349	255.66%	Works Complete More work done as dam was so low
7484502. Tenterfield Valve Renewal	40	7,997	8,037	0.50%	Wish to rollover
7484503. Tenterfield WTP - In Line Telemetry	1,080	-1,080	0	0.00%	Wish to rollover
7484505. Tenterfield Mains Replacement	1,635	408,025	409,660	0.40%	Can be used for new Bore 400,000
7484506. Tenterfield Meter Replacement	-273	31,067	30,794	-0.89%	Wish to rollover
7484513. Tenterfield Dam Wall Construction	1,784,637	189,338	1,973,975	90.41%	Move 125,000 budget to cover sludge overspend
7484515. Tenterfield Flood Warning System	0	107,883	107,883	0.00%	Wish to rollover/or use to cover other overspends
7484516. Tenterfield Shirley Park Bore Flood	32,493	-20,358	12,135	267.76%	Shirely/Apex Park Bore might be more expense
7484520. Tenterfield WTP - Options & Concept Design	854	11,281	12,135	7.04%	
7484521. Tenterfield Water Treatment Plant Design	13,387	-13,387	0	#DIV/0!	
7484524. Tenterfield WTP - Sign	4,840	-3,840	1,000	484.00%	Works completed
7484525. Tenterfield Dam Wall Project Management costs	121,422	-37,631	83,791	144.91%	Works completed
7484527. Tenterfield Treatment Plant Pump Upgrade	0	75,518	75,518	0.00%	Wish to rollover
7484529. Tenterfield Dam Wall Supervision	89,512	0	89,512	100.00%	Works completed
7484530. Water Dispensing Unit	5,249	-5,249	0	0.00%	Security CCTV camera installation
7484811. Urbenville Water Treatment Plant	287	-287	0	0.00%	To be journalled to correct account
7484812. Scada Renewal	0	3,237	3,237	0.00%	Wish to rollover
7484901. Jennings Mains Replacement	0	12,057	12,057	0.00%	Wish to rollover
	2,279,375	620,708	2,900,083		

Workforce Development
1000506. Workforce Planning & Evaluation

	18/19 YTD Actuals June	18/19 YTD Variance June	18/19 Full Year Review 3	18/19 Percentage Spent	Comments to be entered
	0	10,000	10,000	0.00%	Not yet commenced
	0	10,000	10,000		

Capital Expenditure Total

20,610,805	6,407,681	27,018,486	76.28%
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Capital Loan Repayments

- 4220506. Saleyards Truck Wash - Design
- 6215980. Loan Repayments (Bridges)
- 7872980. Loan Repayments
- 6240980. Loan Repayments (Main Street)
- 7080981. Principal On Loans - Remediation
- 7484981. Loan Repayments (Dam Wall)
- 7484980. Loan Repayments (Urb Water)
- 3815980. Loan Repayments Urbenville

51,529	140,657	192,186	26.81%
128,425	-128,425	0	0.00%
114,571	-35,015	79,556	144.01%
113,051	0	113,051	100.00%
130,394	-0	130,394	100.00%
116,084	-5,826	110,258	105.28%
10,732	0	10,732	100.00%
20,027	-0	20,027	100.00%
684,814	-28,610	656,204	

Capital Loan Total

684,814	-28,610	656,204	
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Report Total

21,295,619	6,379,071	27,674,690	76.95%
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RESOLUTION REGISTER – COUNCIL MEETINGS – JULY 2019

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	244/16 ECO1/16	<p>Patersons Road – Road Reserve Resolved that Council:</p> <p>(1) Advise affected landowners in writing that the land required to formalise the road reserve of Patersons Road be transferred to Council at fee simple (\$1) in accordance with past agreements and Council resolutions; and</p> <p>(2) Consider the allocation of funds in the 2017/18 annual budget to complete the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing road known as Patersons Road east and south of Acacia Creek for a distance of approximately 4.6 km to the common property boundary of Lot 31 DP751076 and Lot 42 DP 751076; and</p> <p>(3) Develop a Policy and supporting Protocol to outline the process for managing the formalisation of road reserves into the future.</p>	(Engineering Officer)		NR	<p>29/09/16</p> <p>12/04/17</p> <p>28/06/17</p> <p>02/06</p> <p>22/12/2017</p> <p>16/02/2018</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Road Reserve Management Policy yet to be developed.</p> <p>Quotations forwarded to registered surveyors to undertake the proposed road survey.</p> <p>Report to June 2017 Ordinary Council Meeting.</p> <p>See Resolution 95/17</p> <p>Surveyor engaged and part surveying works completed.</p> <p>Agreement to be signed sent to Property Owner.</p> <p>Made contact with property owner, awaiting signed agreement. Surveyor recommencing works.</p>	B	

						20/03	Ongoing as per previous comment		
						09/04/2018	Signed Agreement received from Property Owner, surveying ongoing.		
						14/5	No change to status		
						15/06/18	Surveying completed, met with Surveyor & property owner. Awaiting plan to be registered.		
						17/09/18	No change to status		
						15/10/18	Follow up letter arranged for Property owner		
						15/11/18	Solicitor liaising with property owner to sign plan & produce title deeds etc		
						10/12/2018			
						15/02/2019	Solicitor sent correspondence to property owner however wrong address & had to resend. Awaiting signed plan & title deeds as above.		
						18/03/19	Phone call from Property owner confirmed received documentation from solicitor. Awaiting signed plan & title deeds as above.		
						10/5/19	Plan signed by property owner awaiting registration.		
						14/06/19	Plan currently with Surveyor for registration.		
						15/07/19	Plan lodged by Surveyor awaiting registration.		

28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 & 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p> <p>20/03</p> <p>09/04/2018</p> <p>14/04/2018</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for road opening over TSR land.</p> <p>Ongoing as per previous comment</p> <p>Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.</p>	B	
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						<p>Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.</p> <p>15.6.18 Instructed Solicitors to draft agreements for affected property owners 25.05.2018.</p> <p>Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent & current high volume means longer response time.</p> <p>16.07 Currently reviewing draft agreements received from Solicitor. No response received from Crown Lands yet due to back log of licences.</p> <p>13/08/2018 Correspondence received by Local Land Services ok to proceed with Surveying of TSR. Still no response from Crown Lands.</p> <p>13/9/18 (COO comment)</p> <p>17/09/ No change to above</p> <p>15/10/2018 No change to above, Will follow up with Crown Lands</p> <p>15/11/2018 No change to status.</p> <p>Followed up with Crown Lands - awaiting response</p>		
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						10/12/2018	Deed of Agreements forwarded to property owners to sign		
						21/02/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date.		
						18/03/19	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.		
						12/04/19	Followed up & requested LALC to confirm site survey requirements.		
						10/5/19	Awaiting cost from LALC for site survey requirements.		
						14/6/19	Site Survey undertaken by LALC		
						15/07/19	Amended quotation sought from Surveyor for acquisition of TSR portion of road reserve required.		
28/6/17	94/17 ECO11/17	Lease of Council Controlled Land – Road Reserve Resolved that Council: (1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and	(Engineering Officer)			12/07/17	Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.	B	
						13/12/20/03	Still awaiting details from Applicant prior to Council proceeding		
						14/05/2018	Ongoing as per previous comment		

		(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.				15/06/2018 16.07.18 15/11/2018 19/3/19 12/04/19 10/5/19	Met with Client Representative and discussed draft lease agreement. Ongoing. Ongoing as per previous comment. No change to status. No change to status Contact made with applicant. Awaiting further advice. Awaiting advice.		
23/5/18	91/18 ENV9/18	Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council: (1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH ₂ O (2017). (2) Endorse continued dialogue with Southern Downs Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system.	Manager Water & Waste			11/6 & 11/7 13/9/18 (COO comment) 8/11 4/12	Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing. On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up. Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation. COO to discuss with SDRC counterpart.	B	

						21/2/19 (COO comment) 15/03/2019 17/6	This will not be looked at for 6 months with current issues to be dealt with Continuing investigations. Lower priority at present due to (emergency) water issues at Tenterfield		
27/6/18	125/18 ENV14/18	<p>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Land Management Act 1997 Resolved that Council:</p> <p>(1) In conjunction with NSW Department of Industry – Crown Lands and Water, assists in the staged approach as outlined in the Voluntary Management Proposal; and</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following sections of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:</p> <p><input type="checkbox"/> Portion of Gladstone Street road reserve adjacent to Lot 4, Lot 5, Lot 6, Lot 7</p>	Engineering Officer			16.07.2018 13.08.18 13/9/18	<p>Letter to be forwarded to NSW Department of Industry – Crown Lands notifying of resolution.</p> <p>Road Closing process to commence as per Council Information Pack which has been developed to support Councils transition into new legislation (Amendments to Roads Act 1993) around council road closures that commenced 1 July 2018.</p> <p>Advertising completed for community engagement sessions to be held 27.08.2018 in Jennings. Letterbox drop to be completed this week.</p> <p>Community meetings held on 27.08 at Jennings. Road closures advertised. Authorities & adjoining landholders referenced 12.09.18.</p> <p>Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities & adjoining landholders referenced.</p>	B	

		<p>DP 758540 between the sealed section of Gladstone Street and King Street;</p> <p>□ Track in use between King Street and the sealed section of Gladstone Street;</p> <p>□ Portion of Robinson Street road reserve between King Street and the maintained section of Robinson Street (approximately 60m south of Manor Street).</p>				<p>15/10/18</p> <p>19/11/18</p> <p>10/12/2018</p> <p>21/02/2019</p> <p>18/3/19</p> <p>12/04/19</p> <p>10/5/19</p> <p>14/6/19</p>	<p>Submission period of 28 days required.</p> <p>Granted Crown Lands & extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of the project area but will confirm once surveyed.</p> <p>Further Report going to November Council Meeting.</p> <p>See Resolution 266/18.</p> <p>Objections satisfied, proceeding with road closure process</p> <p>Referenced Authorities & adjoining landholders on Council resolution.</p> <p>EO Liaising with DPI & Crown Land re Essential Energy easement & survey plans.</p> <p>Plans being arranged. Storage of Perimeter fencing being arranged for works to be completed soon.</p> <p>Fencing stored at Council Depot, will be erected in coming weeks. Teleconference held with stakeholders 10/5/19.</p> <p>Letters forwarded to residents re fencing works occurring. Advertised in Your Local News.</p>		
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						15/07/19	Soil sampling off-site to be undertaken by EPA expected end June. Perimeter fencing of site commenced by Crown Lands.		
22/8/18	181/18 ENV16/18	<p>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Management Act 1997</p> <p>Resolved that Council, in addition to Council Resolution No. 125/18:</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following section of Council road reserve to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:</p> <ul style="list-style-type: none"> Portion of unnamed road reserve between King Street ending at the north eastern boundaries of Lots 4 and 10 DP 758540. 	Engineering Officer			13/9/18	Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities & adjoining landholders referenced. Submission period of 28 days required.	B	
						15/10/18	Granted Crown Lands & extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of the project area but will confirm.		
						19/11/18	Further Report going to November Council Meeting		
						10/12/2018	See Resolution 266/18 Objections satisfied, proceeding with road closure process		

		<i>Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown.</i>							
26/9/18	208/18 ENV20/18	Proposed Mingoola Rural Fire Service Station Resolved that Council resolve to delegate authority to the Chief Executive to obtain the required land within the Travelling Stock Route (TSR32548) at Mingoola (as per site diagram) for the purpose of constructing a Rural Fire Service Station and become the Crown Land Manager of that land.	CCO PS			12/10/18 19/11/18 7/12/18 14/3/19 13/5/19 12/6/19 9/7/19	Seeking letters of support from RFS and Local Land Services for Crown Land requirements. Awaiting letters of support. Letter sent to the Minister requesting to be Crown Land Manager and to enable the RFS Shed. Followed up status with Crown Land, they are processing our request. Ongoing Crown Lands have requested exact site locations and details for entry in the Gazette. Details will be forwarded to Crown Lands ASAP. Awaiting exact site location map.	B	
25/10/18	241/18 GOV82/18	Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines) Resolved that Council approved the Mayor and Chief Executive	CCO MF&T			13/11 19/3	Commenced process, waiting until yearly Statements published. Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG. Council has	B	

		to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.				12/04/19	<p>contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.</p> <p>Council has received letter from OLG requesting an updated submission demonstrating financial sustainability in line with the defunct FFF Ratios. Work has commenced on preparing the submission however will be impacted by Budget and Audit process.</p>		
25/10/18	244/18 COM20/18	<p>Leasing of Council Owned Properties Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> • 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p>	CCO PS			<p>19/11/18</p> <p>03/12/18</p> <p>7/12/18</p> <p>14/2/19</p>	<p>Anticipate advertising early December 2018 or earlier.</p> <p>2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.</p> <p>134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p> <p>No suitable EOI received for 134 Manners St.</p>	B	

		<p>(b) Signage income remains the property of TSC (access and advertising)</p> <p>(3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>				<p>14/3/19</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease for 8933 New England Hwy to be signed by Lessee.</p> <p>134 Manners St currently being used for Council Administration purposes.</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>9/4/19</p> <p>Lease for 8933 New England Hwy finalised</p> <p>13/5/19</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>12/6/19</p> <p>Lot 1 DP 390204 investigations almost complete. Expect to be able to advertise Expression of Interest shortly.</p> <p>9/7/19</p> <p>Expression of Interest advertised, closes 24/7/19.</p>		
28/11/18	254/18 ENV22/18	<p>Tenterfield Local Environmental Plan 2013 – Planning Proposal RU3 Zoned Land Provisions Resolved that Council:</p> <p>(1) Requests a draft instrument be prepared under Section 3.36(1) of the Environmental Planning & Assessment Act 1979 of the publicly exhibited document;</p> <p>(2) Amend the Planning Proposal Part 6 - Project Timeline to reflect updated</p>	Manager Planning & Development Services			<p>03/12/18</p> <p>Preparation underway for submission.</p> <p>15/3</p> <p>Amendments to LEP maps underway - DoP have agreed to assist</p> <p>12/4</p> <p>Mapping completed and checked - awaiting Parliamentary Counsel drafting of instrument</p> <p>01/06/19</p> <p>Still in Draft.</p>	C	

		<p>anticipated timeframes</p> <p>(3) Submit the revised Planning Proposal to the Minister for Planning and Environment for consideration.</p>				15/7/19	See Resolution 111/19		
28/11/18	264/18 COM22/18	<p>Electric Vehicle Recharging Station Resolved that Council:</p> <p>(1) Authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing one (1) car space in the northern carpark to be allocated for a five (5) year peppercorn lease to NRMA for the purposes of electric car recharging; and</p> <p>(2) Ask NRMA to print a promotional article in <i>The Road Ahead</i> extolling the virtues of Tenterfield Shire Council tourist attractions.</p>	COO CE EA&M			10/12/18 22/1 21/2	<p>Correspondence being drafted to NRMA to advise of the resolution and commence negotiations.</p> <p>Negotiations with NRMA ongoing.</p> <p>Still awaiting a response from NRMA.</p>	B	
28/11/18	266/18 ENV24/18	<p>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Land Management Act 1997 Resolved that Council, in addition to Council Resolution Nos. 125/18 and 181/18: Continues the Road Closure Process in accordance with the Roads Act 1993 to incorporate the additional portions of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimise access to the public,</p>	EO			11/12	Ongoing – See Resolutions 125/18 and 181/18.	B	

		<p>livestock and wildlife and subject to objections being resolved:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Portion of King Street road reserve and Gladstone Street road reserve as identified and fenced (highlighted yellow) as per attachment (Survey Plan Dwg No. TE180470-SV1). <input type="checkbox"/> Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown. <input type="checkbox"/> Upon completion of bitumen sealing of King Street to be undertaken by Crown Lands, Council will be required to update Council's Road Register accordingly for ongoing maintenance of King Street, Jennings between Ballandean Street and Robinson Street. 							
28/11/18	285/18 ENV25/18	<p>Tenterfield Dam Upgrade – End of Project Status and Future Followup Resolved that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW</p>	COO EA&M		Yes	11/12 20/2 3/5 17/6	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councillors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p>	B	

		Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works. <i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i>								
19/12/18	299/18 ENV28/18	Waste Baler Infrastructure Resolved that Council: (1) Proceeds with the construction of an extended roof and hardstand to enable protection and operation of Council's baler asset; and (2) Notes a future adjustment of \$60,000 in the December Quarterly Budget review for this expenditure with savings to fund it to be identified from additional revenue and savings in other areas of Council's waste operations; and (3) Extends the community advertising campaign for recycling changes; and (4) Reviews baler operation after six (6) months for Tenterfield's Waste Transfer Station recycling operation for extension to other transfer stations and kerbside recycling operations including additional staffing requirements.	MW&W				15/3 14/5 14/6 11/7	Quotes finalised and awarded for the construction. Investigation into markets to sell recyclables is continuing before being our advertising campaign. Construction of new shed roof estimated to commence end March 2019 Works are underway. Bay progressing roof constructed awaiting concrete pour. Baler Bay completed and Baler Repaired and operational	C	
19/12/18	300/18 ENV29/18	Waste Services Review Resolved that Council: (1) Notes the draft status of the current waste review consultant report; and	MW&W					(8)The brief for the hydrological study has been issued, with closing date on the 15 th February 2019.	B	

		<p>(2) Notes 'Business as Usual' means maintaining current levels of service along with ongoing use of Boonoo Boonoo landfill per the GHD Masterplan for the next 50 years using the best available operational cost minimisation technology, retention of the current domestic waste management charge and the s501 charge with the same being indexed annually; and</p> <p>(3) Notes the current business model in the Consultant Review achieves a sustainable balanced budget over 10 years but operates in deficit for 4 years from 2022, albeit the same does not factor in current recycling cost increases being flagged by recycling facilities like Lismore Council which may dictate higher than predicted annual rate charges; and</p> <p>(4) Continue with the 'Business as Usual' (BAU) financial model whilst more detailed updated costing is obtained on waste review options and option assumptions are tested against factors that may cause a major change of operational direction; and</p> <p>(5) Note that the BAU strategy does not allow, over the next 10 years, for a reduction of the s501 and/or domestic waste charge (indexed annually); and</p> <p>(6) Effect a review of the waste charges in 2024 to confirm the adequacy of fees and charges to deal with Boonoo Boonoo Stage 2 landfill cell requirements; and</p>				<p>15/3</p> <p>08/04</p> <p>14/6</p> <p>11/7</p>	<p>The brief for the REF and quotations have been sent with closing for quotations 22/3/2019.</p> <p>Works on the hydrological study commence on Wednesday 10 April 2019.</p> <p>REF has been awarded and works are due to commence in April 2019.</p> <p>Hydrology report finalised awaiting REF</p> <p>Reports to July 2019 Council Meeting.</p>		
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		<p>(7) Do a survey update of Boonoo Boonoo land fill in April 2019 to provide clarity on rate of landfill use, and thereafter seek adjustment to Council's EPA License; and</p> <p>(8) Confirm Boonoo Boonoo landfill site water table ambiguity with a hydrogeological survey by July 2019 and commence the design, statutory approval process, and construction contract documentation process for Stage 1 cell development to ensure landfill cell completion by December 2021 (3 years time); and</p> <p>(9) By 2021 negotiate a contingency landfill arrangement in the event of issues with the development of Boonoo Boonoo Stage 1; and</p> <p>(10) By July 2019 determine minimum landfill closure and remediation requirements with EPA and a revised timeframe for the same to inform subsequent years capex and BAU modelling; and</p> <p>(11) By 2021, update Council's Waste Strategy.</p>							
27/2/19	7/19 MM2/19	<p>Tenterfield Shire Bushfires – February 2019</p> <p>Resolved that the extraordinary efforts made by staff, the Rural Fire Service, Police, other Agencies and the Community groups, particularly the Salvation Army and volunteers, be noted and appreciation be extended, in an appropriate manner in due course.</p>	CE EA&M			11/3 29/5 9/7	<p>Referred to Councillor Workshop – 13 February 2019 – date to be confirmed following the current fire season.</p> <p>Event held to thank Blazeaid Volunteers for their work.</p> <p>Due to other drought priorities the appropriate time frame for an appreciation event has passed. Letters of appreciation were sent to</p>	C	

							the relevant groups at the time.		
27/2/19	10/19 ENV1/19	Water Dispensing Station at Urbenville Resolved that Council: (1) Approves the purchase of a custom water dispensing station for installation in Urbenville; and (2) Authorise \$40,000 reallocation from current Capex budget item Tenterfield Mains Replacement (#7484.506) to fund this capital purchase; and (3) Liaise with Kyogle Council regarding contribution to the installation of the Urbenville water dispensing station.	MW&W			15/3 08/04 14/5 14/6 11/7	Water dispenser purchased and at Urbenville, Ground prepared estimated completion end March 2019. Solar arrays have arrived. Dispenser will be installed Tuesday 9/4. Due to staff shortages dispenser has not yet been installed however rainfall in the area has alleviated the urgency – anticipated completion in June 2019. Dispenser awaiting installation expected June 2019 Delay due to staffing	B	
27/2/19	24/19 NM3/19	Notice of Motion – Local Environment Plan – Crematorium Resolved that Council commence the process pursuant to Division 3.4 of the Environmental Planning and Assessment Act 1979, to amend Tenterfield Local Environmental Plan 2013, by including the development of a 'crematorium' in the RU5 Village zoning table as a Prohibited use.	CCO Snr Planner			12/3 12/4 01/06/19	Planning Proposal being prepared for Council consideration PP under preparation See June 2019 Council Report. See Resolution 111/19	C	
27/2/19	30/19 COM3/19	Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume Resolved that Council:	EO			18/3 12/04	Awaiting Final plans to be sent with application to Minister. No change to status.	B	

		<p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>				<p>10/5/19</p> <p>12/7/19</p> <p>12/7/19</p>	<p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p>		
27/2/19	31/19 ECO1/19	<p>Acquisition of Part of Lot A DP 15674, 69 High Street, Tenterfield for Constructed Cycleway Resolved that Council:</p> <p>(1) Accept the proposal dated 7 December 2018 from Property Law & More Pty Ltd in amount \$30K for Council to acquire the land containing the cycle way and</p>	EO			<p>18/3</p> <p>12/04/19</p> <p>10/5/19</p>	<p>EO verbally advised Solicitor of council resolution. Will follow up with correspondence.</p> <p>Correspondence sent to Property Law & More Pty Ltd advising of resolution.</p> <p>Further correspondence sent to Property Law & More Pty Ltd. In Principle</p>	B	

		<p>encompassing the Tenterfield Creek to the existing hedge line located on the residential property of 69 High Street, Tenterfield (approximately 2,235m2) in full compensation of the land; and</p> <p>(2) Fund associated survey and reasonable legal costs to finalise this matter.</p>				<p>14/06/19</p> <p>26/6/19</p>	<p>Agreement received from Property owner.</p> <p>Awaiting survey quotations.</p> <p>Purchase Order issued to Tenterfield Surveys to undertake the required survey works. Development Application submitted to Council by Surveyor.</p>		
27/3/19	39/19 ECO4/19	<p>2019 Business & Tourism Excellence Awards Resolved that Council:</p> <p>(1) Approve the 2019 Tenterfield Business & Tourism Excellence Awards being moved from August 2019 to November 2019; and</p> <p>(2) Review this situation in July 2019 to determine the best way forward; and</p> <p>(3) Review process to promote and widen participant level.</p>	MEDCE TO		Yes – Media Release will be provided upon confirmation of November dates and format.		<p>Business tourism excellence awards has been deferred to November 2019.</p>	B	
27/3/19	47/19 GOV12/19	<p>Draft Tenterfield Shire Council Code Of Conduct And Procedures For The Administration Of The Code Of Conduct 2018 Resolved that Council:</p> <p>(1) Place the 2018 Model Code of Conduct for Local Councils in NSW, as the Draft Tenterfield Shire Council Code of Conduct 2018, on public exhibition for 28 days for community comment;</p>	MCSG&R			1/4	<p>Advertised for public exhibition (including on Council's website) and in Your Local News 8/4 & 22/4.</p> <p>Exhibition period closes 10 May 2019.</p> <p>Report to June 2019 Meeting to adopt.</p> <p>See Resolution 118/19</p>	C	

		<p>(2) Place the 2018 Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW, as the Draft Tenterfield Shire Council Procedures for the Administration of the Code of Conduct 2018, on public exhibition for 28 days for community comment, and</p> <p>(3) At the end of the public exhibition and community comment period, have the Tenterfield Shire Council Code of Conduct 2018 and Tenterfield Shire Council Procedures for the Administration for the Code of Conduct 2018 and any community comments presented back to Council for consideration and adoption.</p>							
27/3/19	48/19 GOV13/19	<p>Draft Tenterfield Shire Council Code of Meeting Practice 2018 Resolved that Council:</p> <p>(1) Place the 2018 Model Code of Meeting Practice for Local Councils in NSW, as the Draft Tenterfield Shire Council Code of Meeting Practice 2018, on public exhibition for 28 days, and</p> <p>(2) At the end of the public exhibition and community comment period, have the Tenterfield Shire Council Code of Meeting Practice 2018 and any community comments presented back to Council for consideration.</p>	MCSG&R			1/4	<p>Advertised for public exhibition (including on Council's website) and in Your Local News 8/4 & 22/4.</p> <p>Exhibition period closes 10 May 2019.</p> <p>Report to June 2019 Meeting to adopt.</p> <p>See Resolution 118/19</p>	C	

27/3/19	53/19 GOV18/19	<p>Upgrade To Council's Wireless Infrastructure Resolved that Council:</p> <p>(1) Enters into a contract with Northern Communications for the quoted amount of \$166,000 (rounded) to urgently upgrade Council's Wireless Infrastructure Network; and</p> <p>(2) Provides a total overall budget of up to \$200,000 be allocated for the purpose of completing this upgrade to Council's Wireless Infrastructure Network (which also includes some additional electrical work that is required, and contingency funds); and</p> <p>(3) Invokes the provisions of sections 55(3) (i) and (k) of the Local Government Act 1993, which allows exemptions in certain circumstances to Councils from having to follow normal tender requirements. In this case the reasons Council seeks to claim an exemption from the requirement to tender to engage Northern Communications for this contract are twofold:</p> <p>(a) It is being made as a result of extenuating circumstances and where a satisfactory quick result would not be achieved by inviting tenders; and</p> <p>(b) It is being made due to an emergency - staff productivity is being impacted by having wireless technology that no</p>	CCO MFT			13/5	Northern Communications have been engaged to undertake this work and preliminary work is underway. Delay is with finding an electrician to provide an appropriate power solution and ensuring appropriate line of site between the sites. Both of these issues should be resolved in July/August 2019.	B	
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		longer meets Council's operational requirements.							
24/4/19	67/19 ECO5/19	<p>Timber Bridges Update Resolved that Council:</p> <p>(1) Notes out the balance of Council's timber bridge inventory that had no prior level 3 structural inspection, engineers independent of Council suggested the implementation of load limits on 20 bridges across the TSC road network over and above what already is load limited. These recommendations related to current conditions and no long term maintenance; and</p> <p>(2) Endorse the non-application of load limits for up to 24 months based on risk management of the impaired bridges via;</p> <p>a. Load testing of structures where load limits of less than 10T have been recommended, to confirm deflections and allowable load.</p> <p>b. Application of 10km/hr speed signage and speed bumps ahead of bridges for which a load limit was recommended in engineering reports as determined safe by Engineering Department.</p> <p>c. Increased frequency of level 2 bridge condition inspections to once every 4 months for all structures for which a load limit was recommended in engineering reports.</p> <p>d. Per the engineering reports, carry out required maintenance over a 2 year period and or equivalent cost effective interim solutions that</p>	A/D E/I WM MAPP		Yes 6/7/19	3/5/19	Schedules have been drawn up for implementation.	B	

		effectively will strengthen structures to carry envisaged T44 loading for the next 10-15 years until timber bridges can be replaced. e. Redo level 3 inspections after 2 years on any structure having a prior load limit recommendation that has not already been upgraded.							
22/5/19	93/19 GOV26/19	Revenue NSW Invoices with Significant Increase to the 2019/20 Emergency Services Levy Resolved that Council: (1) Pay the 2018/2019 Emergency Services Levy of \$290,499 plus 2.7% (\$7,844) with a total maximum payment of \$298,343 for the 2019/20 year, equivalent to the State Government imposed Rates Cap on local government, via quarterly installment unless the NSW Government Fund the shortfall as a result of advocacy efforts by the sector; (2) Supports Local Government NSW's calls for: a. The NSW Government to cover the initial additional \$19m increase to local governments for the first year, and b. The NSW Government to work with NSW local councils to redesign the funding mechanism for the scheme to ensure fairness into the future. (3) Requests that the Chief Executive liaise with Local Government NSW to provide information on: a. The impact on council budgets especially in	CE MF&T			01/06/19 26/6	Advocacy commenced at Country Mayor level with resolution to support Councils in further advocacy on the issue at the last meeting. Letter sent to NSW Government cc'd to Opposition Ministers and NSW Country Mayors etc as per Resolution. Note: Gwydir and Moree Plains Shire Councils resolved to adopt the same stance. Received receipt of letter from Revenue NSW.	C	

		<p>light of the current drought , and</p> <p>b. Council advocacy actions undertaken.</p> <p>(4) Writes to the NSW Premier and NSW Interim Opposition Leader, NSW Minister for Customer Services, NSW Minister for Emergency Services, Minister for Local Government and Shadow Minister for Local Government, and local State Member/s to:</p> <p>a. Call upon the NSW Government to fund the 12 months of this extra cost rather than requiring councils to find the funds at short notice when budgets have already been allocated;</p> <p>b. Explain how this sudden increase will impact council services / the local community;</p> <p>c. Highlight that councils were not warned of the increased cost until May 2019, despite the new laws being passed in November 2018;</p> <p>d. Explain that the poor planning and implementation of the increase is inconsistent with the State Government's commitment to work in partnership with the local government sector;</p> <p>e. Ask the State Government to work with local governments to redesign the implementation of the scheme to ensure it is fairer for councils and communities into the future, and</p> <p>f. Copy the above letter to Local Government NSW.</p>							
26/6/19	103/19 MIN5/19	Confirmation of Previous Minutes	EA&M			27/6	Signed by Mayor and updated on website.	C	

		<p>Resolved that the Minutes of the following Meetings of Tenterfield Shire Council:</p> <ul style="list-style-type: none"> □ Ordinary Council Meeting held on Wednesday, 22 May 2019; and □ Extraordinary Council Meeting held on Wednesday, 29 May 2019 <p>as typed and circulated, be confirmed and signed as a true record of the proceedings of those meetings.</p>							
26/6/19	104/19	<p>Tabling of Documents Resolved that Council accept the tabled correspondence:</p> <ul style="list-style-type: none"> • Minister for Regional Transport & Roads, The Hon Paul Toole MP in relation to the classification of the Bruxner Way; • Federal Member, The Hon Barnaby Joyce MP regarding possible funding for the intersection of Bruxner Way and the New England Highway, Tenterfield. 	EA&M			27/6	Noted	C	
26/6/19	107/19 ECO8/19	<p>Truck Wash Options Report Resolved that Council request that a detailed concept design for a truck wash, using current design information where practical, for a site at the northern area of Council's Tenterfield Depot including input from relative government agencies such as Roads & Maritime Services and additionally a design for a truck wash at the southern side at the Tenterfield Saleyards be prepared and resubmitted to Council for consideration.</p>	MAPP			12/7/19	Revised concept designs being compiled for Depot site and Saleyards southern area site.	B	

26/6/19	108/19 ECO9/19	<p>Tenterfield Saleyards – Loading Ramp Upgrade Resolved that Council:</p> <p>(1) Request that staff prepare an amended design for a double height loading ramp at the Tenterfield Saleyards that upgrades the existing ramp number 5;</p> <p>(2) Amends the current development application for a truck wash and double height loading ramp to relate only to the amended upgrade of loading ramp number 5; and</p> <p>(3) Includes any necessary alteration to loading ramp number 4 and immediate turnaround area.</p>	MAPP			12/7/19	Amended design details being prepared to amend loading ramp 5.	B	
26/6/19	109/19 ECO10/19	<p>Tenterfield Saleyards – Emergency Animal Disease Plan & Bio Security Plan Resolved that Council:</p> <p>(1) Adopt the Tenterfield Shire Council Saleyards Emergency Animal Disease Plan (as per Attachment 1, Attachment Booklet 1); and;</p> <p>(2) Adopt the Tenterfield Shire Council Saleyards Biosecurity Plan (as per Attachment 2, Attachment Booklet 1).</p>	CCO MOSRU			2/7/19	Amendments to Emergency Animal Disease Plan made as suggested. Plans placed on Council website.	C	
26/6/19	110/19 ENV7/19	<p>DA 2019.026 Dwelling Resolved that Council:</p> <p>(1) Refuse Development Application 2019.026 for the construction of a dwelling on Lot 3 DP 802874, 508 Rouse</p>	CCO MP&DS			1/7/19	Applicant and others advised.	C	

		<p>Street, Tenterfield for the following reasons:</p> <p>(a) The proposal not meeting the second objective of the Development Control Plan as stated on page 45 of the June 2019 Business Paper which provides continuity of character between the local building forms and new development by using a selection and/or combination of characteristic elements; and</p> <p>(b) The proposal is inconsistent with Council's Operational Plan in relation to Community Strategic Plan goals and our Economic Plan goals.</p> <p>(2) Notify all those persons who made submissions of Council's determination.</p>							
26/6/19	111/19 ENV8/19	<p>Tenterfield Local Environmental Plan 2013 – Planning Proposal – Minor Amendments</p> <p>Resolved that Council endorses the Planning Proposal contained in the Attachment and forwards it to the Department of Planning & Environment requesting a Gateway Determination under the provisions of Section 3.33 of Division 3.4 the <i>Environmental Planning & Assessment Act, 1979</i>.</p>	CCO MP&DS			01/07/19	Progressing.	B	
26/6/19	112/19 ENV9/19	<p>Emergency Water Security Augmentation Project – Tenterfield</p> <p>Resolved that Council approves the use of Section 55 of the <i>Local Government Act, 1993, Part (3) (c) and (3) (k)</i> for the express purpose of reducing the risk of Tenterfield</p>	CE CCO			17/7	The project is progressing but not without daily challenges. Using Section 55 where necessary.	B	

		running out of water, prior to the delivery of multiple mitigation methods contained in the body of this report as defined by the Emergency Water Security Augmentation Project.							
26/6/19	115/19 GOV32/19	Monthly Operational Report – May 2019 Resolved that Council receives and notes the status of the Monthly Operational Report for May 2019.	EA&M			2/7/19	Placed on Council's website	C	
26/6/19	116/19 GOV33/19	Annual Remuneration for Councillors and the Mayor – 2019-2020 Resolved that Council: (1) Notes the Report and Determination of the NSW Remuneration Tribunal 15 April 2019; and (2) Sets the level of fees payable to Councillors at \$12,160 per annum effective from 1 July 2019 to 30 June 2020; and (3) Sets the fee payable to the Mayor at \$26,530 per annum effective from 1 July 2019 to 30 June 2020; and (4) Sets the reimbursement amount for approved travel using own vehicle at \$0.68 per km (under 2.5 litres) or \$0.78 per km (2.5 litres and above) where a Council vehicle is unavailable.	EA&M			9/7/19	Advised Finance of change (is within budget). New forms prepared and distributed to Councillors July 2019 to September 2020.	C	
26/6/19	117/19 GOV34/19	Local Government NSW Annual Conference – 14 to 16 October 2019 Resolved that Council: (1) Approve the attendance of the Mayor, Deputy Mayor and Chief	EA&M			15/7 12/7	Registration, Accommodation and Travel booked. Motions for submission to July 2019 Council Meeting for adoption.	B	

		<p>Executive to represent Council at the Local Government NSW Annual Conference at Warwick Farm, 14 to 16 October 2019 and future Local Government NSW Annual Conferences, and Council Policy be amended to reflect this change.</p> <p>(2) Endorse the Mayor as the voting delegate of Tenterfield Shire Council for the Annual Conference.</p> <p>(3) Consider motions for submission to the 2019 Local Government NSW Annual Conference.</p>					Councillor Expenses and Facilities Policy No 1.160 to be submitted for update at the August 2019 Council Meeting.		
26/6/19	118/19 GOV35/19	<p>Tenterfield Shire Council Code of Conduct 2018, Procedures for the Administration of the Code of Conduct 2018 and Code of Meeting Practice 2018 Resolved that Council:</p> <p>(1) Adopt the 2018 Model Code of Conduct for Local Councils in NSW as the Tenterfield Shire Council Code of Conduct 2018 (Attachment 4, Attachment Booklet 3);</p> <p>(2) Adopt the 2018 Administration of the Model Code of Conduct for Local Councils in NSW as the Tenterfield Shire Council Procedures for the Administration of the Code of Conduct 2018 (Attachment 5,</p>	MCS,G&R EA&M			2/7/19	<p>Updated documents placed on Council website.</p> <p>Code of Conduct Training for Councillors & Staff to be arranged.</p>	B	

		(3) Attachment Booklet 3), and Adopt the 2018 Model Code of Meeting Practice for Local Councils in NSW as the Tenterfield Shire Council Code of Meeting Practice 2018 (Attachment 6, Attachment Booklet 3).							
26/6/19	119/19 GOV36/19	Finance & Accounts – May 2019 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 May 2019.	MF&T			9/7/19	Noted	C	
26/6/19	120/19 GOV37/19	Capital Expenditure Report as at 31 May 2019 Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 May 2019.	MF&T			9/7/19	Noted	C	
26/6/19	121/19 GOV38/19	Review of Investment Policy 1.091 Resolved that Council adopts the Investment Policy as attached.	MF&T EA&M			2/7/19	Updated and placed on Council's website	C	
26/6/19	122/19 RC10/19	Reports of Committees & Delegates – Border Region Organisation of Councils – 10 May 2019 Resolved that the report and recommendations from the meeting of the Border Regional Organisation of Councils held 10 May 2019 be received and noted.	EA&M			9/7/19	Noted	C	
26/6/19	123/19 RC11/19	Reports of Committees & Delegates – New England Joint Organisation – 27 May 2019 Resolved that the report and recommendations from the New England Joint Organisation meeting of 27	EA&M			9/7/19	Noted	C	

		May 2019 be received and noted.							
26/6/19	124/19 RC12/19	Reports of Committees & Delegates – Country Mayors’ Association of NSW – 31 May 2019 Resolved that the report and recommendations from the meeting of the Country Mayors’ Association on 31 May 2019 be received and noted.	EA&M			9/7/19	Noted	C	
26/6/19	125/19 RC13/19	Reports of Committees & Delegates – Tenterfield Shire Local Traffic Committee - 13 June 2019 Resolved that the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 13 June 2019 be received and noted.	EO MW			9/7	Items being actioned.	C	
26/6/19	126/19 NM4/19	Notice of Motion – Petition – Residents Bordering Currys Gap State Conservation Area – Request for Buffer Zone Resolved that Council: (1) Provide a letter of support for the petition “Resident’s Bordering Currys Gap State Conservation Area” to be sent by Council to the NSW National Parks and Wildlife Service, (with a copy to Moombahlene Local Aboriginal Land Council) with the following text: <i>“Tenterfield Shire Council has been advised of a petition submitted to the NSW National Parks and Wildlife Service, by residents of Tenterfield Shire whose properties have shared boundaries</i>	MCS,G&R			3/7/19	Letter sent to NP&WS with copy to Moombahlene LALC	C	

		<p>with the Currys Gap State Conservation Area.</p> <p>Council fully supports the request of the petitioners that the NSW National Parks and Wildlife Service implement and maintain a 10 metre buffer zone around the perimeter of the Currys Gap State Conservation Area. The buffer zone is essential to prevent fire escaping from the conservation area onto the residents' lands, damaging their properties and potentially putting residents' lives at risk."</p> <p>(2) Add comment to the letter that the buffer zone should be increased to at least 30 metres.</p>							
26/6/19	127/19 RES5/19	<p>Council Resolution Register – June 2019</p> <p>Resolved that Council notes the status of the Council Resolution Register to June 2019.</p>	EA&M			9/7/19	Noted	C	
26/6/19	129/19 ECO11/19	<p>Sale of Lot 7 Melaleuca Court – Tenterfield Industrial Park</p> <p>Resolved that Council proceed with the sale of Lot 7 Melaleuca Court to Mr Grant Townes of Grant Townes Haulage as outlined in this report.</p>	CE A/ED&CE			9/7/19	Signed documents returned to solicitor.	B	