

**ORDINARY COUNCIL MEETING**

**WEDNESDAY, 22 MAY 2019**

**ATTACHMENT BOOKLET 4**

Attachment No. 4            Capital Expenditure for Period April 2019

Attachment No. 5            Resolution Register – May 2019

**Capital Expenditure  
For Period April 2019**

	<b>18/19 YTD Actuals April</b>	<b>18/19 YTD Budgets April</b>	<b>18/19 Full Year Review 2</b>	<b>18/19 Percentage Spent</b>	<b>Comments</b>
<b>Asset Management &amp; Resourcing</b>					
1000504. Project Management	-	8,809	10,571	0.00%	Not yet commenced
6205500. Survey Instrumentation - GPS Equip, Cable Detector, Bridge Assyst	-	41,667	50,000	0.00%	Not yet commenced
6205502. Works Depot - Contribution to Washbay	-	12,417	14,900	0.00%	Not yet commenced
6205507. Asset Management System	1,200	125,542	150,650	0.80%	
	<b>1,200</b>	<b>188,434</b>	<b>226,121</b>	<b>0.53%</b>	
<b>Buildings &amp; Amenities</b>					
4200501. Admin Building -- Refurbishment	4,984	66,667	80,000	6.23%	
4200503. Admin Building - Replace Carpet	-	-	-	0.00%	
4200506. Admin Building - Air Conditioning	19,600	16,938	20,325	96.43%	Completed
4200507. Council Chambers Refurbishment	-	28,667	34,400	0.00%	Not yet commenced
4205500. Housing - Repaint Exteriors	-	20,609	24,731	0.00%	Not yet commenced
4205501. Council Houses Renewal	11,915	24,141	28,969	41.13%	Kitchens in two houses commenced
4210501. Replace Existing Shed 2-Ten-FM	32,148	31,667	38,000	84.60%	Completed
4230508. Property Asset Database Project	-	25,000	30,000	0.00%	Payment under negotiation
	<b>68,647</b>	<b>213,688</b>	<b>256,425</b>	<b>26.77%</b>	
<b>Community Development</b>					
5405500. Computer Equipment	4,101	-	4,101	100.00%	
	<b>4,101</b>	<b>-</b>	<b>4,101</b>	<b>100.00%</b>	
<b>Corporate and Governance</b>					
1810500. Office Furniture & Equipment	-	4,487	5,384	0.00%	Not yet commenced
2220503. Mobile Application	1,700	10,000	12,000	14.17%	Not yet commenced
2220505. Corporate Planning & Performance	-	29,167	35,000	0.00%	Not yet commenced
	<b>1,700</b>	<b>43,653</b>	<b>52,384</b>	<b>3.25%</b>	
<b>Economic Growth and Tourism</b>					
5400220. Drought Relief Event - Tenterfield	50,000	-	-	0.00%	Funds have been issued
5400230. Drought Relief Event - Tenterfield Rodeo	25,000	-	-	0.00%	Funds have been issued
5400240. Drought Relief - Family Fun Day	51,546	-	-	0.00%	Event completed
5400504. Community Wi-Fi	540	1,764	2,117	25.51%	Work underway
5400506. Web Design	-	13,378	16,053	0.00%	Not yet commenced
	<b>127,086</b>	<b>15,142</b>	<b>18,170</b>	<b>25.51%</b>	
<b>Finance &amp; Technology</b>					
1810501. Computer Equipment	149,769	120,982	145,178	103.16%	
1810503. Intranet	5,800	15,769	18,923	30.65%	
1810505. Financial Reporting Software	19,708	19,667	23,600	83.51%	
1810506. Power Budget SQL	16,600	-	-	0.00%	
2200500. Monthly Operational Plan Digitisation	24,982	16,667	20,000	124.91%	Work has commenced
	<b>216,859</b>	<b>52,103</b>	<b>207,701</b>	<b>342.23%</b>	
<b>Library Services</b>					
5000500. Library Resources	12,240	41,612	49,934	24.51%	
5000501. Local Priority Grant 2017/18	-	4,797	5,756	0.00%	
5000502. Local Priority Grant 2016/17	-	1,000	1,200	0.00%	
5000509. Library Repaint Interior	-	28,667	34,400	0.00%	Not yet commenced
5000510. Local Priority Grant 2015/16	1,726	491	589	293.04%	
5000511. Local Priority Grant 2018/19	268	6,317	7,580	3.54%	
	<b>14,234</b>	<b>82,883</b>	<b>99,459</b>	<b>14.31%</b>	

	<b>18/19 YTD Actuals April</b>	<b>18/19 YTD Budgets April</b>	<b>18/19 Full Year Review 2</b>	<b>18/19 Percentage Spent</b>	<b>Comments</b>
<b>Livestock Saleyards</b>					
4220501. Renewal Timber Rails With Metal	14,083	25,854	31,025	45.39%	
4220503. Renew Agents Offices & Showers & Toilets	-	57,422	68,906	0.00%	Not yet commenced
4220504. Improvements to Loading Ramps & Traffic Facilities (Saleyards Truck Wash)	-	1,159,748	1,391,697	0.00%	
4220508. Installation of Fibre at Saleyards	-	12,500	15,000	0.00%	Not yet commenced
	<b>14,083</b>	<b>1,255,523</b>	<b>1,506,628</b>	<b>0.93%</b>	
<b>Organisation Leadership</b>					
1000502. Strategic Projects	-	9,285	11,142	0.00%	
1000510. Risk Management Software Project	12,800	25,000	30,000	42.67%	
	<b>12,800</b>	<b>7,424</b>	<b>41,142</b>	<b>31.11%</b>	
<b>Parks, Gardens and Open Space</b>					
4215500. Niche Wall / Rose Garden at Cemetery	14,502	8,001	9,601	151.05%	Adjustment to be made in April Quarterly Budget Review
4215502. Cemeteries - Eathworks Preparation for Stage 1 Expansion	28,710	23,925	28,710	-100.00%	
4215503. Cemeteries - Construction of Road Access and Carpark - Masterplan	28,710	-	-	0.00%	Not yet commenced
4600550. Tenterfield Archers Grant SCCF -	1,775	-	-	0.00%	
4605502. Renewal of Jubilee Park Playground	-	81,348	97,617	0.00%	Not yet commenced
4605505. Renewal of Urbenville Playground	25,760	23,888	28,666	89.86%	
4605508. Tenterfield Main Street Lighting	16,611	13,843	16,611	100.00%	
4610501. Renewal of Shirley Park Amenities	-	92,500	111,000	0.00%	Not yet commenced
4610509. Tenterfield Town Centre Revitalisation SCCF	95,810	-	-	0.00%	
4610503. Renewal of Driveway & Carpark - Federation Park	-	28,752	34,502	0.00%	Not yet commenced
6240504. Villages Streetscape & Signage	-	40,384	48,461	0.00%	Not yet commenced
	<b>154,458</b>	<b>121,376</b>	<b>375,168</b>	<b>41.17%</b>	
<b>Planning &amp; Regulation</b>					
3009000. Tenterfield Shire - Vibrant & Connected Legume SCCF Round 1	3,073	-	-	0.00%	
	<b>3,073</b>			<b>0.00%</b>	
<b>Plant, Fleet &amp; Equipment</b>					
6210500. Public Works Plant - Purchases	2,894,951	3,223,333	3,868,000	74.84%	
	<b>2,894,951</b>	<b>3,223,333</b>	<b>3,868,000</b>	<b>74.84%</b>	
<b>Sewerage Service</b>					
7872502. Tenterfield Mains Relining (1km Year)	298,227	248,523	298,227	100.00%	Work completed
7872503. Tenterfield Mains Augmentation	12,602	52,500	63,000	20.00%	Planning
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration) Renewal	75,125	122,583	147,100	51.07%	Tender awarded
7872515. Tenterfield Upgrade Road to Tertiary	2,221	18,138	21,766	10.20%	Waiting on seal
7872517. Tenterfield Scada System Upgrade	-	48,113	57,736	0.00%	Not yet commenced
7872518. Tenterfield Renewal Capacity of Sewerage	16,300	-	-	0.00%	
7872519. Tenterfield Network Renewal	-	302,767	363,320	0.00%	Tender awarded
7872522. STP - Dehydrator Replacement	-	61,260	73,512	0.00%	Out to tender
7872800. Urbenville Sludge Removal	-	10,209	12,251	0.00%	Not yet commenced
7872801. Remove Sludge from Tertiary Ponds. Renewal of Capacity	-	3,913	4,695	0.00%	Not yet commenced
	<b>404,475</b>	<b>868,006</b>	<b>1,041,607</b>	<b>38.83%</b>	
<b>Stormwater &amp; Drainage</b>					
8252508. Rouse & Miles Street - Design & Reconstruction	34,010	175,000	210,000	16.20%	Commenced
8252524. Pelham Street - Manners to Miles - Child Proofing Culvert	-	4,167	5,000	0.00%	Not yet commenced
	<b>34,010</b>	<b>179,167</b>	<b>215,000</b>	<b>15.82%</b>	
<b>Swimming Complex</b>					
4600504. Masterplan for the Memorial Pool	-	-	-	0.00%	Moved to 2019/20
	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Theatre &amp; Museum Complex</b>					
5000506. School of Arts Complex - Restoration Works	16,784	216,090	259,308	6.47%	
5005509. School of Arts - Update Theatre Lighting	-	23,888	28,666	0.00%	Not yet commenced
	<b>16,784</b>	<b>239,978</b>	<b>287,974</b>	<b>5.83%</b>	

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<b>Transport Network</b>					
5400410. Drought Communities Program 2018/19	596	-	-		
6215500. MR622 Repair 2015/16	-	39,558	47,469	0.00%	Not yet commenced
6215510. Regional Roads Block Grant - Reseal Program	1,189	291,667	350,000	0.34%	
6215514. Roads to Recovery 2014-19	635,877	1,411,058	1,693,270	37.55%	
6215528. Stormwater Works - Investigate Rouse Street	-	41,667	50,000	0.00%	Not yet commenced
6215530. MR622 Repair 2017/18	280,049	229,102	274,922	101.86%	
6215531. Special Grant Mt Lindesay Road	3,527,014	2,124,504	2,549,405	138.35%	
6215532. NDRRA 2017 - 12 April - Local	1,035,427	1,297,617	1,557,140	66.50%	
6215533. NDRRA 2017 - 12 April - Reg.	2,312	45,716	54,859	4.21%	Offset by Income from RMS
6215534. MR622 - Ch 28 to Ch 29 (Safer Local Roads)	16,374	45,253	54,304	30.15%	
6215535. Jubullum - Public Internal Road Upgrade (Aboriginal Communities)	519	8,123	9,747	5.32%	
6215536. Jubullum - Upgrade T intersection at Plains Station Road	12,645	-	-	0.00%	Cost allocation to be reviewed
6215538. NDRRA 2017 - 28 April - Local	835,658	1,764,693	2,117,631	39.46%	
6215539. NDRRA 2017 - 28 April - Regional	585,299	640,367	768,440	76.17%	
6215541. MR290 Repair Program 2018/19	71,985	-	-	0.00%	
6215545. DRFA 2019 Declaration Expenditure	14,945	-	-	0.00%	
6220270. Boonoo Boonoo Bridges Mt Lindesay Road - Restarrt NSW Funding	906	-	-	0.00%	
6220275. Emu Creek Bridge Replacement - Hootens road - Restart NSW Funding	221,287	-	-	0.00%	
6220295. Restart NSW Funding - Bridge Load	76,937	-	-	0.00%	
6220501. Road Renewal - Gravel Roads	375,809	453,311	543,973	69.09%	
6220503. Gravel Resheets	608,486	425,971	511,165	119.04%	
6220505. Kerbing & Guttering	-	8,333	10,000	0.00%	Not yet commenced
6220506. Bridges / Causeways	240,033	1,077,163	1,292,595	18.57%	
6220507. Rural Roads - Reseal Program	40	-	-	0.00%	
6220511. Miscellaneous Replacement of Collapsed Pipes	275,668	-	-	0.00%	
6220512. Culverts & Pipes	171,417	111,667	134,000	127.92%	To be adjusted in the April Quarterly Budget Review
6240500. Main Street Program	-	50,000	60,000	0.00%	Not yet commenced
6240503. Developer Contributions Expenditure (inc Gravel Pits)	-	83,333	100,000	0.00%	Not yet commenced
	<b>8,990,472</b>	<b>10,149,100</b>	<b>12,178,920</b>	<b>73.82%</b>	
<b>Waste Management</b>					
7080500. 240L Wheelie Bins	2,822	3,278	3,934	71.73%	On-going
7080503. Industrial Bins	4,657	39,662	47,594	9.78%	On-going
7080550. Boonoo Boonoo -Water Tank	-	1,250	1,500	0.00%	Not yet commenced
7080551. Tenterfield WTS - Leachate collection	-	26,383	31,659	0.00%	On-going
7080553. Boonoo Boonoo - New Cell Reconstruction	2,138	125,000	150,000	1.43%	Not yet commenced
7080554. Boonoo Boonoo -develop/operate	-	8,333	10,000	0.00%	Not yet commenced
7080555. Boonoo Boonoo - New Cell Remediation Asset (Non Cash)	-	41,667	50,000	0.00%	EOFY transfer
7080556. Boonoo Boonoo - Landfill Site Design	13,234	4,167	5,000	264.68%	
7080692. Legume - Awning with Pad	-	6,583	7,900	0.00%	Works completed
7080712. Liston - Awning with Pad	620	6,636	7,963	7.79%	Works completed
7080557. Toilet Facilites Boonoo Boonoo Landfill	-	14,167	17,000	0.00%	Planning
7080558. Tip Shop Drake, Liston & Tenterfield	-	14,167	17,000	0.00%	Planning - materials sourced
7080559. Green Waste Hungry Bin - School Trial	2,400	4,167	5,000	48.00%	Prototype completed
7080720. Mingoola - Open Transfer Station	567	58,333	70,000	0.81%	Planning
7080731. Torrington Landfill - Capping Cell	-	62,500	75,000	0.00%	Grant underway
7080732. Torrington Landfill - Convert to Transfer	-	58,333	70,000	0.00%	Grant underway
7080819. Tenterfield Meet EPA Requirements	-	208,333	250,000	0.00%	
	<b>26,438</b>	<b>682,958</b>	<b>819,550</b>	<b>3.23%</b>	



	<b>18/19 YTD Actuals April</b>	<b>18/19 YTD Budgets April</b>	<b>18/19 Full Year Review 2</b>	<b>18/19 Percentage Spent</b>	<b>Comments</b>
<b>Water Supply</b>					
5400400. Drought Relief - Water Carting	22,727	-			
7484535. Water Treatment Plant - Business Plan	16,645	-			
7484500. Tenterfield Sludge Removal	157,547	66,958	80,349	196.08%	Works completed
7484503. Tenterfield WTP - In Line Telemetry	1,080	-	-	0.00%	
7484505. Tenterfield Mains Replacement	1,635	341,383	409,660	0.40%	Planning has commenced
7484506. Tenterfield Meter Replacement	273	25,662	30,794	-0.89%	Some meters replaced
7484513. Tenterfield Dam Wall Construction	1,784,637	1,644,979	1,973,975	90.41%	Works completed
7484515. Tenterfield Flood Warning System	-	89,903	107,883	0.00%	Planning is underway
7484516. Tenterfield Shirley Park Bore Flood	27,802	10,113	12,135	229.11%	Bore installed
7484521. Tenterfield Water Treatment Plant Design	150	-			
7484524. Tenterfield WTP - Sign	4,819	833	1,000	481.90%	Works completed
7484525. Tenterfield Dam Wall Project Management costs	121,422	69,826	83,791	144.91%	Works completed
7484527. Tenterfield Treatment Plant Pump Upgrade	-	62,932	75,518	0.00%	Quotations sourced
7484529. Tenterfield Dam Wall Supervision	89,512	74,593	89,512	100.00%	Works completed
7484811. Urbenville Water Treatment Plant	287	4,167	5,000	5.74%	
7484812. Scada Renewal	-	2,698	3,237	0.00%	Not yet commenced
7484901. Jennings Mains Replacement	-	10,048	12,057	0.00%	Planning has commenced
	<b>2,227,990</b>	<b>2,404,093</b>	<b>2,884,911</b>	<b>77.23%</b>	
<b>Workforce Development</b>					
1000506. Workforce Planning & Evaluation	-	8,333	10,000	0.00%	Not yet commenced
	<b>-</b>	<b>8,333</b>	<b>10,000</b>	<b>0.00%</b>	
<b>Captial Expenditure Total</b>	<b>15,213,361</b>	<b>19,733,524</b>	<b>24,093,261</b>	<b>63.14%</b>	
<b>Captial Loan Repayments</b>					
4220506. Saleyards Truck Wash - Design	49,903	160,155	192,186	25.97%	
6215980. Loan Repayments (Bridges)	62,801	-	-	0.00%	
7872980. Loan Repayments	37,031	66,297	79,556	46.55%	
6240980. Loan Repayments (Main Street)	113,051	94,209	113,051	100.00%	
7080981. Principal On Loans - Remediation	97,191	108,662	130,394	74.54%	
7484981. Loan Repayments (Dam Wall)	57,474	91,882	110,258	52.13%	
7484980. Loan Repayments (Urb Water)	10,732	8,943	10,732	100.00%	
3815980. Loan Repayments Urbenville	9,775	16,689	20,027	48.81%	
	<b>437,958</b>	<b>546,837</b>	<b>656,204</b>	<b>66.74%</b>	
<b>Capital Loan Total</b>	<b>437,958</b>	<b>546,837</b>	<b>656,204</b>	<b>66.74%</b>	
<b>Report Total</b>	<b>15,651,319</b>	<b>20,280,361</b>	<b>24,749,465</b>	<b>63.24%</b>	

**RESOLUTION REGISTER – COUNCIL MEETINGS – MAY 2019**  
**Key A: Action Required B: Being Processed C: Completed**

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	244/16 ECO1/16	<p><b>Patersons Road – Road Reserve</b>                      Resolved that Council:                      (1) Advise affected landowners in writing that the land required to formalise the road reserve of Patersons Road be transferred to Council at fee simple (\$1) in accordance with past agreements and Council resolutions; and                      (2) Consider the allocation of funds in the 2017/18 annual budget to complete the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing road known as Patersons Road east and south of Acacia Creek for a distance of approximately 4.6 km to the common property boundary of Lot 31 DP751076 and Lot 42 DP 751076; and                      (3) Develop a Policy and supporting Protocol to outline the process for managing the formalisation of road reserves into the future.</p>	COO (Engineering Officer)		NR	29/09/16	Respondent advised of the Council decision. Negotiations with affected property owners has commenced. Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget. Road Reserve Management Policy yet to be developed. Quotations forwarded to registered surveyors to undertake the proposed road survey. Report to June 2017 Ordinary Council Meeting. <b>See Resolution 95/17</b> Surveyor engaged and part surveying works completed. Agreement to be signed sent to Property Owner. Made contact with property owner, awaiting signed agreement. Surveyor recommencing works.	B	
						12/04/17			
						28/06/17			
						02/06			
						22/12/2017			
						16/02/2018			

28/09/16	245/16 ECO2/16	<b>Snake Creek Road - Road Reserve</b> Resolved that Council: (1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake	COO (Engineering Officer)	Affected landowners to be advised	NR	29/09/16	Respondent advised of the Council decision. Negotiations with affected property owners has commenced.	B	
						20/03	Ongoing as per previous comment		
						09/04/2018	Signed Agreement received from Property Owner, surveying ongoing.		
						14/5	No change to status		
						15/06/18	Surveying completed, met with Surveyor & property owner. Awaiting plan to be registered.		
						17/09/18	No change to status		
						15/10/18	Follow up letter arranged for Property owner		
						15/11/18	Solicitor liaising with property owner to sign plan & produce title deeds etc		
						10/12/2018	Solicitor sent correspondence to property owner however wrong address & had to resend. Awaiting signed plan & title deeds as above.		
						15/02/2019	Phone call from Property owner confirmed received documentation form solicitor. Awaiting signed plan & title deeds as above.		
						18/03/19	Plan signed by property owner awaiting registration.		
						10/5/19			

		<p>Creek Road to Council at fee simple (\$1); and  (2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and  (3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>			<p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for road opening over TSR land.</p> <p>Ongoing as per previous comment</p> <p>Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.</p> <p>Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9</p>		
20/04	01/05 & 03/05			28/08/17			
16/10/2017	19/02			20/03	09/04/2018	14/04/2018	



					<p>May with property owners with written agreement to follow.</p> <p>Instructed Solicitors to draft agreements for affected property owners 25.05.2018.</p> <p>Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18</p> <p>Advised due to review of process for issuing consent &amp; current high volume means longer response time.</p> <p>Currently reviewing draft agreements received from Solicitor. No response received from Crown Lands yet due to back log of licences.</p> <p>Correspondence received by Local Land Services ok to proceed with Surveying of TSR. Still no response from Crown Lands.</p> <p>No change to above</p> <p>No change to above, Will follow up with Crown Lands</p> <p>No change to status.</p> <p>Followed up with Crown Lands – awaiting response</p> <p>Deed of Agreements forwarded to property owners to sign</p> <p>Received one signed Deed of Agreement back, contacted LALC to</p>	
		15.6.18				
					16.07	
					13/08/2018	
					13/9/18 (COO comment)	
					17/09/18	
					15/10/2018	
					15/11/2018	
					10/12/2018	
					21/02/19	

28/6/17	94/17 ECO11/17	<p><b>Lease of Council Controlled Land – Road Reserve Resolved</b> that Council:</p> <p>(1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and</p> <p>(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.</p>	COO (Engineering Officer)				<p>18/03/19</p> <p>12/04/19</p> <p>10/5/19</p> <p>12/07/17</p> <p>13/12</p> <p>20/03</p> <p>14/05/2018</p> <p>15/06/2018</p> <p>16.07.18</p> <p>15/11/2018</p> <p>19/3/19</p> <p>12/04/19</p>	<p>undertake site survey of Crown Land. No response received from Crown Lands to date.</p> <p>Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.</p> <p>Followed up &amp; requested LALC to confirm site survey requirements.</p> <p>Awaiting cost from LALC for site survey requirements.</p> <p>Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.</p> <p>Still awaiting details from Applicant prior to Council proceeding</p> <p>Ongoing as per previous comment</p> <p>Met with Client Representative and discussed draft lease agreement. Ongoing.</p> <p>Ongoing as per previous comment.</p> <p>No change to status.</p> <p>No change to status</p> <p>Contact made with applicant. Awaiting further advice.</p>	B	
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23/5/18	91/18 ENV9/18	<p><b>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved</b> that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH<sub>2</sub>O (2017).</p> <p>(2) Endorse dialogue with Southern Downs Council.</p> <p>(3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>	COO Manager Water & Waste			10/5/19	Awaiting advice.	B	
						11/6 & 11/7	Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing.		
						13/9/18 (COO comment)	On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.		
						8/11	Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation.		
						4/12	COO to discuss with SDRC counterpart.		
						21/2/19 (COO comment)	This will not be looked at for 6 months with current issues to be dealt with		
						15/03/2019	Continuing investigations		
23/5/18	111/18 ECO11/18	<p><b>Tenterfield Truck Wash Update Resolved</b> that Council receive and note the progress report authorising progression to detailed design; which includes:</p>	COO Technical Projects Engineer			13/8	Design in final stages. Tender documents being prepared for Civil Works. Have had to terminate the existing consultants	C	

27/6/18	125/18 ENV14/18	<ul style="list-style-type: none"> <li>The under/over loading facility from a round forcing yard;</li> <li>The provision of a safety management systems for working from heights;</li> <li>One truck wash bay but establish infrastructure which provides provision for second bay if required in the future;</li> <li>Revise rigid pavement to be replaced with unsealed flexible pavement, where from an engineering point of view this proves satisfactory;</li> <li>Limit Council's financial exposure to previously determined position of \$1.29m inclusive of the grant. (Understanding that if possible and the design remains fit for purpose that it is desirable to reduce this figure).</li> </ul>	COO Engineering Officer		13/9/18 (COO comment)	<p>contract, seek an alternative consultant and seek an extension of time on the project with INSW. The project is now not likely to be complete until July/ August 2019.</p> <p>New consultant engaged and work proceeding to finalise design.</p> <p>Approval received from INSW for change to scope and completion Aug 2019.</p> <p>Final design submitted for approval and tender documentation for construction works being prepared. Development application has been lodged and is being assessed.</p> <p>Development application being independently assessed.</p> <p>Tenders for construction advertised on Tenderlink closing 3/4/19.</p> <p>Tenders have closed and are being assessed with a report to be prepared to Council relating to RFT 12-18/19</p> <p><b>See Resolution 79/19</b></p>	B	
21/11/18					21/2/19			
13/3/19					12/4/19			
24/4					16.07.2018	Letter to be forwarded to NSW Department of Industry – Crown Lands notifying of resolution.		

		<p><b>Resolved</b> that Council:</p> <p>(1) In conjunction with NSW Department of Industry – Crown Lands and Water, assists in the staged approach as outlined in the Voluntary Management Proposal; and</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following sections of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:</p> <p><input type="checkbox"/> Portion of Gladstone Street road reserve adjacent to Lot 4, Lot 5, Lot 6, Lot 7 DP 758540 between the sealed section of Gladstone Street and King Street;</p> <p><input type="checkbox"/> Track in use between King Street and the sealed section of Gladstone Street;</p> <p><input type="checkbox"/> Portion of Robinson Street road reserve between King Street and the maintained section of Robinson Street</p>				<p>Road Closing process to commence as per Council Information Pack which has been developed to support Councils transition into new legislation (Amendments to Roads Act 1993) around council road closures that commenced 1 July 2018.</p> <p>Advertising completed for community engagement sessions to be held 27.08.2018 in Jennings. Letterbox drop to be completed this week.</p> <p>Community meetings held on 27.08 at Jennings. Road closures advertised. Authorities &amp; adjoining landholders referenced 12.09.18.</p> <p>Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities &amp; adjoining landholders referenced. Submission period of 28 days required.</p> <p>Granted Crown Lands &amp; extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of the project area but will confirm once surveyed.</p>		
					<p>13.08.18</p> <p>13/9/18</p> <p>15/10/18</p>			

		(approximately 60m south of Manor Street).			<p>19/11/18</p> <p>10/12/2018</p> <p>21/02/2019</p> <p>18/3/19</p> <p>12/04/19</p> <p>10/5/19</p>	<p>Further Report going to November Council Meeting.</p> <p>See Resolution 266/18.</p> <p>Objections satisfied, proceeding with road closure process</p> <p>Referenced Authorities &amp; adjoining landholders on Council resolution.</p> <p>EO Liaising with DPI &amp; Crown Land re Essential Energy easement &amp; survey plans.</p> <p>Plans being arranged. Storage of Perimeter fencing being arranged for works to be completed soon.</p> <p>Fencing stored at Council Depot, will be erected in coming weeks.</p> <p>Teleconference held with stakeholders 10/5/19.</p>	
22/8/18	181/18 ENV16/18	<p><b>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Management Act 1997</b></p> <p><b>Resolved</b> that Council, in addition to Council Resolution No. 125/18:</p> <p>(2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following section of Council road reserve to enable NSW Department of Industry – Crown</p>	COO Engineering Officer	<p>13/9/18</p> <p>15/10/18</p>	<p>Engineering Officer working with EPA/ Crown Lands. Advertised road closures 12.09.18. Authorities &amp; adjoining landholders referenced. Submission period of 28 days required.</p> <p>Granted Crown Lands &amp; extension of time as requested of 28 days to respond to road closure applications. Crown Lands are currently surveying area as it appears they may require a portion of King Street road reserve as part of</p>	B	



26/9/18	208/18 ENV20/18	<p>Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:</p> <ul style="list-style-type: none"> <li>• <i>Portion of unnamed road reserve between King Street ending at the north eastern boundaries of Lots 4 and 10 Dp 758540.</i></li> </ul> <p><i>Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown.</i></p> <p><b>Proposed Mingoola Rural Fire Service Station</b> Resolved that Council resolve to delegate authority to the Chief Executive to obtain the required land within the Travelling Stock Route (TSR32548) at Mingoola (as per site diagram) for the purpose of constructing a Rural Fire Service Station and become the Crown Land Manager of that land.</p>	CCO PS					<p>the project area but will confirm.</p> <p>Further Report going to November Council Meeting</p> <p><b>See Resolution 266/18</b></p> <p>Objections satisfied, proceeding with road closure process</p>	B		
						19/11/18		<p>Seeking letters of support from RFS and Local Land Services for Crown Land requirements.</p> <p>Awaiting letters of support.</p> <p>Letter sent to the Minister requesting to be Crown Land Manager and to enable the RFS Shed.</p> <p>Followed up status with Crown Land, they are processing our request.</p> <p>Ongoing</p>			
						10/12/2018					
						12/10/18					
						19/11/18					
						7/12/18					
						14/3/19					
						13/5/19					

25/10/18	241/18 GOV82/18	<p><b>Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</b></p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T			13/11  19/3   12/04/ 19	<p>Commenced process, waiting until yearly Statements published.</p> <p>Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG. Council has contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.</p> <p>Council has received letter from OLG requesting an updated submission demonstrating financial sustainability in line with the defunct FFF Ratios. Work has commenced on preparing the submission however will be impacted by Budget and Audit process.</p>	B	
25/10/18	244/18 COM20/18	<p><b>Leasing of Council Owned Properties</b></p> <p>Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <p><input type="checkbox"/> Lot 1 DP 390204</p> <p><input type="checkbox"/> 134 Manners Street, Tenterfield; and</p> <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following</p>	CCO PS			19/11/ 18  03/12/ 18  7/12/1 8	<p>Anticipate advertising early December 2018 or earlier.</p> <p>2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.</p> <p>134 Manners St and 8933 New England Highway</p>	B	

		<p>property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <li>8933 New England Highway, Tenterfield; and</li> </ul> <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p> <p>(b) Signage income remains the property of TSC (access and advertising)</p> <p>(3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>			<p>14/2/19</p> <p>14/3/19</p> <p>9/4/19</p> <p>13/5/19</p>	<p>advertised as an EOI 5/12/18.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p> <p>No suitable EOI received for 134 Manners St.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease for 8933 New England Hwy to be signed by Lessee.</p> <p>134 Manners St currently being used for Council Administration purposes.</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Lease for 8933 New England Hwy finalised</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Investigations ongoing for Lot 1 DP 390204</p>		
28/11/18	254/18 ENV22/18	<p><b>Tenterfield Local Environmental Plan 2013 – Planning Proposal RU3 Zoned Land Provisions</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Requests a draft instrument be prepared under Section 3.36(1) of the Environmental Planning &amp; Assessment Act 1979 of the publicly exhibited document;</p>	Snr Planner		<p>03/12/18</p> <p>15/3</p> <p>12/4</p>	<p>Preparation underway for submission.</p> <p>Amendments to LEP maps underway - DoP have agreed to assist</p> <p>Mapping completed and checked - awaiting Parliamentary Counsel drafting of instrument</p>	B	

28/11/18	264/18 COM22/18	<p>(2) Amend the Planning Proposal Part 6 - Project Timeline to reflect updated anticipated timeframes</p> <p>(3) Submit the revised Planning Proposal to the Minister for Planning and Environment for consideration.</p> <p><b>Electric Vehicle Recharging Station</b>  <b>Resolved</b> that Council:         <ol style="list-style-type: none"> <li>(1) Authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing one (1) car space in the northern carpark to be allocated for a five (5) year peppercorn lease to NRMA for the purposes of electric car recharging; and</li> <li>(2) Ask NRMA to print a promotional article in <i>The Road Ahead</i> extolling the virtues of Tenterfield Shire Council tourist attractions.</li> </ol> </p>	COO CE EA&M				10/12/18  22/1  21/2	Correspondence being drafted to NRMA to advise of the resolution and commence negotiations.  Negotiations with NRMA ongoing.  Still awaiting a response from NRMA.	B	
28/11/18	266/18 ENV24/18	<p><b>Former Arsenic Processing Plant, Jennings NSW – Voluntary Management Proposal Under the Contaminated Land Management Act 1997</b>  <b>Resolved</b> that Council, in addition to Council Resolution Nos. 125/18 and 181/18:         <ol style="list-style-type: none"> <li>Continues the Road Closure Process in accordance with the Roads Act 1993 to incorporate the additional portions of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to</li> </ol> </p>	COO EO				11/12	Ongoing – See Resolutions 125/18 and 181/18.	B	

		<p>secure perimeter fencing around the entire proposed Project Site Boundary to minimise access to the public, livestock and wildlife and subject to objections being resolved:</p> <p><input type="checkbox"/> Portion of King Street road reserve and Gladstone Street road reserve as identified and fenced (highlighted yellow) as per attachment (Survey Plan Dwg No. TE180470-SV1).</p> <p><input type="checkbox"/> Upon closure, it is understood that all of the mentioned road reserves will vest in the Crown.</p> <p><input type="checkbox"/> Upon completion of bitumen sealing of King Street to be undertaken by Crown Lands, Council will be required to update Council's Road Register accordingly for ongoing maintenance of King Street, Jennings between Ballandean Street and Robinson Street.</p>	COO EA&M	Yes	11/12  20/2  3/5	B	
28/11/18	285/18 ENV25/18	<p><b>Tenterfield Dam Upgrade - End of Project Status and Future Followup</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset</p>			<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councilors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p>		

<p>for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>						<p>COO MW&amp;W</p>								
<p>19/12/18</p>	<p>299/18 ENV28/18</p>					<p><b>Waste Baler Infrastructure Resolved</b> that Council:</p> <p>(1) Proceeds with the construction of an extended roof and hardstand to enable protection and operation of Council's baler asset; and</p> <p>(2) Notes a future adjustment of \$60,000 in the December Quarterly Budget review for this expenditure with savings to fund it to be identified from additional revenue and savings in other areas of Council's waste operations; and</p> <p>(3) Extends the community advertising campaign for recycling changes; and</p> <p>(4) Reviews baler operation after six (6) months for Tenterfield's Waste Transfer Station recycling operation for extension to other transfer stations and kerbside recycling operations including additional staffing requirements.</p>		<p>15/3</p> <p>14/5</p>					<p>Quotes finalised and awarded for the construction.</p> <p>Investigation into markets to sell recyclables is continuing before being our advertising campaign.</p> <p>Construction of new shed roof estimated to commence end March 2019</p> <p>Works are underway.</p>	<p>B</p>



19/12/18	300/18 ENV29/18	<p><b>Waste Services Review Resolved</b> that Council:</p> <p>(1) Notes the draft status of the current waste review consultant report; and</p> <p>(2) Notes 'Business as Usual' means maintaining current levels of service along with ongoing use of Boonoo Boonoo landfill per the GHD Masterplan for the next 50 years using the best available operational cost minimisation technology, retention of the current domestic waste management charge and the s501 charge with the same being indexed annually; and</p> <p>(3) Notes the current business model in the Consultant Review achieves a sustainable balanced budget over 10 years but operates in deficit for 4 years from 2022, albeit the same does not factor in current recycling cost increases being flagged by recycling facilities like Lismore Council which may dictate higher than predicted annual rate charges; and</p> <p>(4) Continue with the 'Business as Usual' (BAU) financial model whilst more detailed updated costing is obtained on waste review options and option assumptions are tested against factors that may cause a major change of operational direction; and</p> <p>(5) Note that the BAU strategy does not allow, over the next 10 years, for a reduction of the s501 and/or domestic waste charge (indexed annually); and</p>	COO MW&W			<p>15/3</p> <p>08/04</p>	<p>(8)The brief for the hydrological study has been issued, with closing date on the 15<sup>th</sup> February 2019.</p> <p>The brief for the REF and quotations have been sent with closing for quotations 22/3/2019.</p> <p>Works on the hydrological study commence on Wednesday 10 April 2019.</p> <p>REF has been awarded and works are due to commence in April 2019.</p>	B	
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		<p>(6) Effect a review of the waste charges in 2024 to confirm the adequacy of fees and charges to deal with Boonoo Boonoo Stage 2 landfill cell requirements; and</p> <p>(7) Do a survey update of Boonoo Boonoo land fill in April 2019 to provide clarity on rate of landfill use, and thereafter seek adjustment to Council's EPA License; and</p> <p>(8) Confirm Boonoo Boonoo landfill site water table ambiguity with a hydrogeological survey by July 2019 and commence the design, statutory approval process, and construction contract documentation process for Stage 1 cell development to ensure landfill cell completion by December 2021 (3 years time); and</p> <p>(9) By 2021 negotiate a contingency landfill arrangement in the event of issues with the development of Boonoo Boonoo Stage 1; and</p> <p>(10) By July 2019 determine minimum landfill closure and remediation requirements with EPA and a revised timeframe for the same to inform subsequent years capex and BAU modelling; and</p> <p>(11) By 2021, update Council's Waste Strategy.</p>	CE EA&M					
27/2/19	7/19 MM2/19	<p><b>Tenterfield Shire Bushfires - February 2019 Resolved</b> that the extraordinary efforts made by staff, the Rural Fire Service, Police, other Agencies and the Community groups, particularly the Salvation Army and volunteers, be noted and appreciation be extended, in an</p>			11/3	Referred to Councillor Workshop - 13 February 2019 - date to be confirmed following the current fire season.	B	

27/2/19	9/19 COM1/19	appropriate manner in due course. <b>Submission of Petition – Improvements &amp; Upgrades to the Local Skate Park</b> <b>Resolved</b> that Council: (1) Notes the tabling of a petition requesting improvements and upgrades to the local skate park, and (2) Consider the petition's request, as part of Council's four year Delivery Program and annual Operational Plan; and (3) Notes that Items (1) and (2) of the recommendation be subject to grant funding becoming available so that there is no detrimental impact on the Council's four year Financial Plan; and (4) Seek grant funding for building of skate parks in Drake and Urbenville villages.	CCO MG,CS&R PB&LC & PS				13/3  9/4/19  13/5/19	Crown Lands Grant being applied for the Skate Park.  Requested Letters of Support from community groups  Crown Land Grant application submitted 22 March 2019. Expect to hear result of application in August 2019.  Ongoing	B	
27/2/19	10/19 ENV1/19	<b>Water Dispensing Station at Urbenville</b> <b>Resolved</b> that Council: (1) Approves the purchase of a custom water dispensing station for installation in Urbenville; and (2) Authorise \$40,000 reallocation from current Capex budget item Tenterfield Mains Replacement (#7484.506) to fund this capital purchase; and (3) Liaise with Kyogle Council regarding	COO MW&W				15/3  08/04  14/5	Water dispenser purchased and at Urbenville, Ground prepared estimated completion end March 2019.  Solar arrays have arrived. Dispenser will be installed Tuesday 9/4.  Due to staff shortages dispenser has not yet been installed however rainfall in the area has alleviated the urgency – anticipated completion in June 2019.	B	

27/2/19	22/19 RC2/19	contribution to the installation of the Urbenville water dispensing station.	COO EO MW					18/3  12/04/ 19  3/5 10/5/1 9  NFA	EO continuing to liaise with event organisers to obtain all necessary approvals.  ROL received from RMS for road closures. Meeting held with Council & RSL. Road closures in place.  Successful event held.	C	
27/2/19	24/19 NM3/19	<b>Report of Committees &amp; Delegates – Tenterfield Shire Local Traffic Committee Meeting – 7 February 2019</b> <b>Resolved</b> that: (1) The report from the Tenterfield Shire Local Traffic Committee meeting of 7 February 2019 be received and noted; and (2) With respect to the Event Request – Anzac Day March, Tenterfield – 25 April 2019 - Council vehicles (trucks) allocated to the road closures and traffic control be provided by Council at Council's cost.	COO Snr Planner					12/3  12/4	Planning Proposal being prepared for Council consideration  PP under preparation	B	
27/2/19	30/19 COM3/19	<b>Notice of Motion – Local Environment Plan – Crematorium</b> <b>Resolved</b> that Council commence the process pursuant to Division 3.4 of the Environmental Planning and Assessment Act 1979, to amend Tenterfield Local Environmental Plan 2013, by including the development of a 'crematorium' in the RU5 Village zoning table as a prohibited use.	COO EO					18/3  12/04  10/5/1 9	Awaiting Final plans to be sent with application to Minister.  No change to status.  No change.	B	

		<p>1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>			<p>COO EO</p>			
27/2/19	31/19 ECO1/19	<p><b>Acquisition of Part of Lot A DP 15674, 69 High Street, Tenterfield for Constructed Cycleway</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Accept the proposal dated 7 December 2018 from Property Law &amp; More Pty Ltd in amount \$30K for Council to acquire the land containing the cycle way and encompassing the Tenterfield Creek to the existing hedge line located on the residential property of</p>		<p>18/3</p> <p>12/04/19</p> <p>10/5/19</p>		<p>EO verbally advised Solicitor of council resolution. Will follow up with correspondence.</p> <p>Correspondence sent to Property Law &amp; More Pty Ltd advising of resolution.</p> <p>Further correspondence sent to Property Law &amp; More Pty Ltd. In Principle Agreement received from Property owner.</p>	B	

27/3/19	39/19 ECO4/19	69 High Street, Tenterfield (approximately 2,235m2) in full compensation of the land; and (2) Fund associated survey and reasonable legal costs to finalise this matter.	MEDCE TO				Yes Media Release will be provided upon confirmation of November dates and format.		Business excellence awards have been deferred to November 2019.	B	
27/3/19	41/19 ENV5/19	<b>2019 Business &amp; Tourism Excellence Awards Resolved</b> that Council: (1) Approve the 2019 Tenterfield Business & Tourism Excellence Awards being moved from August 2019 to November 2019; and (2) Review this situation in July 2019 to determine the best way forward; and (3) Review process to promote and widen participant level.  <b>Tenterfield Water Security And Change Of Water Restrictions Resolved</b> that Council: (1) Introduce a new interim water classification of 4.5 to its Drought Management Plan which aims to pre-emptively reduce demand on the potable water supply through; a. Tenterfield bulk water dispenser being available only for domestic supply in the Tenterfield Local Government Area. b. Banning of Tenterfield bulk potable water cartage from Council's	COO MWW EA&M			Yes	4/4/19  6/5/19	Media Release complete. A4 mailout on water saving/information to be distributed 15/4/19. Information to be updated in Drought Management Plan. Information updated in the Drought Management Plan. Tenterfield dispenser is going to have locking taps put on the outlets and keys given to the registered water carter. Works are underway to make this happen.	B		



		<p>dispenser except for potable water carriers registered with Council who have tanks greater than 6 kilolitres. Council enter into purchase agreements to only dispense water to tanks connected to residences.</p> <p>c. Fixed hoses banned (per existing Level 4).</p> <p>d. Micro sprays/ garden watering systems- ½ hour/ day (5:30 to 6pm)</p> <p>e. Hand held hoses- one per residence - ½ hour/ day (5:30 to 6pm)</p> <p>f. Filling and topping up of pools and spas- banned (per existing Level 4)</p> <p>g. Public gardens – potable water banned, but Council can use non potable treated STP water and appropriately signed water carts to help retain public green space trees and garden beds, but not ovals or public playing areas.</p> <p>h. Sports grounds and show ground watering with potable water- banned</p> <p>i. Market gardens- limited to sprinklers 1 hour/ day (5- 6pm)</p> <p>j. Nurseries- limited to hand held hoses for 1 hour/ day (5-6pm) or as per item 1(d)</p> <p>Microsprays- ½ hour/ day (5 to 5:30pm)</p> <p>k. All washing of motor vehicles, fountains and auto flush systems banned per existing Level 4 restrictions.</p>			<p>Advertisement will be undertaken when installation date is confirmed.</p> <p>Apex Bore infrastructure installed – awaiting confirmation from NRAR that we can take water from the bore.</p>		
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		<p>i. Ready mixed concrete-potable water use banned, but allowance will be made for possible access to non potable STP treated water for concrete production.</p> <p>m. Stock troughs- automatic filling only until Apex Park bore is available after which autofilling of troughs is banned.</p> <p>n. All water cartage from Council water sources is subject to Council approval</p> <p>o. Other uses- subject to Council approval.</p> <p>(2) Note the 37% status of the Tenterfield Dam and the measures being taken by Council to lengthen the duration of Tenterfield's available water and mitigate prolonged drought impacts on town supply.</p>							
27/3/19	47/19 GOV12/19	<p><b>Draft Tenterfield Shire Council Code Of Conduct And Procedures For The Administration Of The Code Of Conduct 2018</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Place the 2018 Model Code of Conduct for Local Councils in NSW, as the Draft Tenterfield Shire Council Code of Conduct 2018, on public exhibition for 28 days for community comment;</p> <p>(2) Place the 2018 Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW, as the Draft Tenterfield Shire Council Procedures</p>	MCSG&R		1/4		<p>Advertised for public exhibition (including on Council's website) and in Your Local News 8/4 &amp; 22/4.</p> <p>Exhibition period closes 10 May 2019.</p> <p>Report to June 2019 Meeting to adopt.</p>	B	

27/3/19	48/19 GOV13/19	<p>for the Administration of the Code of Conduct 2018, on public exhibition for 28 days for community comment, and</p> <p>(3) At the end of the public exhibition and community comment period, have the Tenterfield Shire Council Code of Conduct 2018 and Tenterfield Shire Council Procedures for the Administration for the Code of Conduct 2018 and any community comments presented back to Council for consideration and adoption.</p>	MCSG&R				1/4	<p>Advertised for public exhibition (including on Council's website) and in Your Local News 8/4 &amp; 22/4.</p> <p>Exhibition period closes 10 May 2019.</p> <p>Report to June 2019 Meeting to adopt.</p>	B	
27/3/19	52/19 GOV17/19	<p><b>Roads To Recovery Funding 2019/20 - 2023/24</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Note the lower level of Roads to Recovery funding for the next five (5) year funding period from 1 July 2019 to 30 June 2024, ie</p>	COO MFT				1.3/5	<p>Matter referred to NEJOM LGNSW and ALGA as is a matter which affects most country LGAs</p>	B	

			<p>\$2.007M short on the current Long Term Financial Plan;</p> <p>(2) Raise the issue of future additional and ongoing infrastructure funding for Councils with the New England Joint Organisation (NEJO), Local Government NSW (LGNSW) and the Australian Local Government Association (ALGA) with a view to obtaining greater certainty for Councils in this space and not have them dictated by ad hoc funding;</p> <p>(3) Individually, and together with NEJO, LGNSW, Cross Border Commissioner and ALGA, also raise this matter with relevant Federal and State Ministers/Members of Parliament to lobby for additional ongoing infrastructure funding for Councils;</p> <p>(4) Note level of service programs will have to take an adjustment if advocacy is to no avail.</p>												
27/3/19	53/19 GOV18/19		<p><b>Upgrade To Council's Wireless Infrastructure Resolved</b> that Council:</p> <p>(1) Enters into a contract with Northern Communications for the quoted amount of \$166,000 (rounded) to urgently upgrade Council's Wireless Infrastructure Network; and</p> <p>(2) Provides a total overall budget of up to \$200,000 be allocated for the purpose of completing this upgrade to Council's</p>		MFT			13/5			<p>Northern Communications have been engaged to undertake this work and preliminary work is underway. Delay is with finding an electrician to provide an appropriate power solution and ensuring appropriate line of site between the sites. Both of these issues should be resolved in May.</p>	B			

		<p>Wireless Infrastructure Network (which also includes some additional electrical work that is required, and contingency funds); and</p> <p>(3) Invokes the provisions of sections 55(3) (i) and (k) of the Local Government Act 1993, which allows exemptions in certain circumstances to Councils from having to follow normal tender requirements. In this case the reasons Council seeks to claim an exemption from the requirement to tender to engage Northern Communications for this contract are twofold:</p> <p>(a) It is being made as a result of extenuating circumstances and where a satisfactory quick result would not be achieved by inviting tenders; and</p> <p>(b) It is being made due to an emergency – staff productivity is being impacted by having wireless technology that no longer meets Council's operational requirements.</p>	<p>CE MED&amp;CE CDO</p>				<p>Report has been submitted. Issues raised have been referred to the appropriate departments – Traffic Committee and responsible departments for action.</p>	<p>C</p>	
<p>27/3/19</p>	<p>57/19 RC4/19</p>	<p><b>Reports Of Committees &amp; Delegates - Disability, Inclusion &amp; Access Advisory Committee - Accessibility Walk In Tenterfield CBD - 12 February &amp; 11 March 2019</b></p> <p><b>Resolved</b></p> <p>(1) That the report from the Disability, Inclusion &amp; Access Advisory Committee be received and noted; and further</p>							

24/4/19	63/19 MM3/19	<p>(2) That the Questions as listed in the report be investigated by Council staff and reported back to the Committee.</p> <p><b>Mayoral Minute – National Parks &amp; State Forests – Request for Increased Hazard Reduction &amp; Water Infrastructure</b>  <b>Resolved</b> that Council:  (1) Write to the Federal Member for New England, the State Member for Lismore and relevant Federal and State Department Ministers, requesting that NSW National Parks and Wildlife Service and Forestry Corporation and Local Land Services, as a duty of care, undertake an increased level of park and forest fire management activities, including increased hazard reduction burns and increased numbers of dams and water infrastructure points for firefighting purposes into the future, and  (2) That Council submit this same request to the NSW Country Mayors' Association as a Motion of Importance.</p>	CE EA&M					9/5/19	Letter sent 9/5/19 and referred to Country Mayor's Association Meeting of 31 May 2019.	C	
24/4/19	64/19 MM4/19	<p><b>Mayoral Minute – Request Upgrade – Intersection of Old Ballandean Road / Bruxner Way &amp; New England Highway</b>  <b>Resolved</b> that Council write to the Federal Member for New England, The Honorable Barnaby Joyce MP, to make him aware of the unsafe road intersection of Ballandean Road/Bruxner Way and the New England Highway and request that this section of the</p>	CE EA&M					6/5	Letter sent to Hon Barnaby Joyce MP	C	

24/4/19	65/19 MM5/19	<p>New England Highway be included as a priority in the announcement of funding of \$140m allocated to upgrades to the New England Highway from Tamworth to the Queensland Border.</p> <p><b>Mayoral Minute – Join ALGA’s Campaign for Fairer Funding Resolved</b> that Council:</p> <p>(1) Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;</p> <p>(2) Expresses its concern about the decline in the value of Financial Assistance Grants funding at the national level from an amount equal to around 1% of Commonwealth Taxation Revenue in 1996 to a current figure of around 0.55%; and</p> <p>(3) Calls on all political parties contesting the 2019 Federal Election and their local candidates to support the Australian Local Government Association’s call to restore the national value of Financial Assistance Grants funding to an amount equal to at least 1% of Commonwealth Taxation revenue and therefore to provide a Fairer Share of Federal funding for our local communities.</p>	CE EA&M				26/4	Letters sent to Prime Minister, Leader of the Opposition and Federal Member	C	
24/4/19	67/19 EC05/19	<p><b>Timber Bridges Update Resolved</b> that Council:</p> <p>(1) Notes out the balance of Council’s timber bridge inventory that had no prior level 3 structural inspection, engineers independent of</p>	COO WM				3/5/19	Schedules have been drawn up for implementation.	B	

		<p>Council suggested the implementation of load limits on 20 bridges across the TSC road network over and above what already is load limited. These recommendations related to current conditions and no long term maintenance; and (2) Endorse the non-application of load limits for up to 24 months based on risk management of the impaired bridges via;</p> <ol style="list-style-type: none"> <li>a. Load testing of structures where load limits of less than 10T have been recommended, to confirm deflections and allowable load.</li> <li>b. Application of 10km/hr speed signage and speed bumps ahead of bridges for which a load limit was recommended in engineering reports as determined safe by Engineering Department.</li> <li>c. Increased frequency of level 2 bridge condition inspections to once every 4 months for all structures for which a load limit was recommended in engineering reports.</li> <li>d. Per the engineering reports, carry out required maintenance over a 2 year period and or equivalent cost effective interim solutions that effectively will strengthen structures to carry envisaged T44 loading for the next 10-15 years until timber bridges can be replaced.</li> <li>e. Redo level 3 inspections after 2 years on any structure having a prior load limit recommendation that</li> </ol>							
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24/4/19	68/19 GOV19/19	has not already been upgraded. <b>Monthly Operational Plan – March 2019</b> <b>Resolved</b> that Council receives and notes the status of the Monthly Operational Report for March 2019.	EA&M				1/5	Posted on Council's website.	C	
24/4/19	71/19 GOV20/19	<b>Operational Plan 2019/2020</b> <b>Resolved</b> that Council: (1) Place the draft Tenterfield Shire Council Operational Plan 2019/2020 on public exhibition for 28 days for community review and comment, and (2) That a further report be brought back to Council for adoption of the Tenterfield Shire Operational Plan 2019/2020.	MCS,G&R EA&M				26/4	On website and open for submissions to 22/5/19. Extraordinary Meeting to adopt scheduled 9.30 am, 29 May 2019	C	
24/4/19	72/19 GOV21/19	<b>Finance &amp; Accounts – March 2019</b> <b>Resolved</b> that Council receive and note the Finance and Accounts Report for the period ended 31 March 2019.	MF&T				3/5	Noted	C	
24/4/19	73/19 GOV22/19	<b>Capital Expenditure Report as at 31 March 2019</b> <b>Resolved</b> that Council receive and note the Capital Expenditure Report for the period ended 31 March 2019.	MF&T				3/5	Noted	C	
24/4/19	74/19 RC6/19	<b>Reports of Committees &amp; Delegates – New England of Councils (NEJO) – Monday, 25 February 2019</b> <b>Resolved</b> that the report of the New England Joint Organisation of Councils (NEJO) meeting of 25 February 2019 be received and noted.	CE EA&M				3/5	Noted	C	
24/4/19	75/19 RC7/19	<b>Reports of Committees &amp; Delegates – Audit &amp; Risk Committee Meeting – Wednesday, 6 March 2019</b>	MCS,G&R EA&M				3/5	Noted. Actions as per the Committee Minutes undertaken.	C	

24/4/19	76/19 RC8/19	<b>Resolved</b> that the report of the Audit & Risk Committee meeting of 6 March 2019 be received and noted. <b>Reports of Committees &amp; Delegates – Parks, Gardens &amp; Open Space Advisory Committee – Thursday, 21 March 2019</b> <b>Resolved</b> that the report of the Parks, Gardens & Open Space Advisory Committee held on 21 March 2019 be received and noted.	CCO MOS,R&U				6/5	As per minutes of Committee meeting	C	
24/4/19	77/19 RES3/19	<b>Council Resolution Register – April 2019</b> <b>Resolved</b> that Council notes the status of the Council Resolution Register to April 2019.	EA&M				3/5	Noted	C	
24/4/19	79/19 ECO6/19	<b>Livestock Selling Centre Truckwash &amp; Loading Ramp 12-18/19</b> <b>Resolved</b> that Council resolve not to accept the tender submission received and explore and report on other ways to deliver the project/s.	MAPP				7-5-19	Letter has been sent to unsuccessful tenderer. Options being investigated for consideration by Council at future workshop.	B	
24/4/19	80/19 ECO7/19	<b>Purchase of Fabricated Bridge Framework</b> <b>Resolved</b> that Council resolve to purchase three fabricated bridge framework structures from InQuik for use in replacing existing timber bridges to the value of \$277,500 plus GST.	COO MAPP MW				3-5-19	Order is placed.	C	