

ORDINARY COUNCIL MEETING

WEDNESDAY, 27 MAY 2020

ATTACHMENT BOOKLET 5

Attachment No. 7

Resolution Register – May 2020

RESOLUTION REGISTER – COUNCIL MEETINGS –MAY 2020

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 & 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for</p>	B	

						<p>20/03 09/04/ 2018</p> <p>14/04/ 2018</p> <p>15.6.18</p> <p>16.07</p> <p>13/08/ 2018</p> <p>13/9/1 8 (COO comme nt)</p> <p>17/09/</p>	<p>road opening over TSR land.</p> <p>Ongoing as per previous comment</p> <p>Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.</p> <p>Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.</p> <p>Instructed Solicitors to draft agreements for affected property owners 25.05.2018.</p> <p>Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18</p> <p>Advised due to review of process for issuing consent & current high volume means longer response time.</p> <p>Currently reviewing draft agreements received from Solicitor.</p> <p>No response received from Crown Lands yet due to back log of licences.</p> <p>Correspondence received by Local Land Services ok to proceed</p>		
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					15/10/2018	with Surveying of TSR. Still no response from Crown Lands.		
					15/11/2018	No change to above		
						No change to above, Will follow up with Crown Lands		
					10/12/2018	No change to status.		
						Followed up with Crown Lands - awaiting response		
					21/02/19	Deed of Agreements forwarded to property owners to sign		
					18/03/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date.		
					12/04/19	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.		
					10/5/19	Followed up & requested LALC to confirm site survey requirements.		
					14/6/19	Awaiting cost from LALC for site survey requirements.		
					15/07/19	Site Survey undertaken by LALC		
					19/8/19	Amended quotation sought from Surveyor for acquisition of TSR		
					17/09			
					21/10/19			

						17/2 15/05	<p>portion of road reserve required.</p> <p>Surveyor engaged.</p> <p>No change to above</p> <p>Awaiting survey plan</p> <p>As above, advised by Surveyor having issues with survey points.</p>		
28/6/17	94/17 ECO11/17	<p>Lease of Council Controlled Land – Road Reserve Resolved that Council:</p> <p>(1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and</p> <p>(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.</p>	(Engineering Officer)			<p>12/07/17</p> <p>13/12</p> <p>20/03</p> <p>14/05/2018</p> <p>15/06/2018</p> <p>16.07.18</p> <p>15/11/2018</p> <p>19/3/19</p> <p>12/04/19</p> <p>10/5/19</p> <p>21/10/19</p> <p>17/02/20</p>	<p>Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.</p> <p>Still awaiting details from Applicant prior to Council proceeding</p> <p>Ongoing as per previous comment</p> <p>Met with Client Representative and discussed draft lease agreement. Ongoing.</p> <p>Ongoing as per previous comment.</p> <p>No change to status.</p> <p>No change to status</p> <p>Contact made with applicant. Awaiting further advice.</p> <p>Still awaiting advice.</p>	B	

						16/03/20	Awaiting advice if applicant wants to pursue. Advice received applicant is going to pursue agreement.		
23/5/18	91/18 ENV9/18	<p>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017).</p> <p>(2) Endorse continued dialogue with Southern Downs Council.</p> <p>(3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>	Manager Water & Waste			<p>11/6 & 11/7</p> <p>13/9/18 (COO comment)</p> <p>8/11</p> <p>4/12</p> <p>21/2/19 (COO comment)</p> <p>15/03/2019</p>	<p>Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing.</p> <p>On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.</p> <p>Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation.</p> <p>COO to discuss with SDRC counterpart.</p> <p>This will not be looked at for 6 months with current issues to be dealt with</p>	B	

						13/9	Continuing investigations.		
						18/10	Lower priority at present due to (emergency) water issues at Tenterfield		
						18/11	Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield		
						14/4/2020	Funding for x-boarder still under investigation.		
						14/5	Note identified in SSW as Risk 1- applying		
25/10/18	241/18 GOV82/18	<p>Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T			13/11	Commenced process, waiting until yearly Statements published.	B	
						19/3	Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG. Council has contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.		
						12/04/19	Council has received a letter from the OLG requesting an updated submission demonstrating financial sustainability in line with the defunct FFF Ratios. Work has		

						18/11/19	<p>commenced on preparing the submission however will be impacted by Budget and Audit process.</p> <p>Council has once again proved it is sustainable by posting a positive operating result for 2018/19. Council will update the LTFP as part of the budget process for 2020/21 and proceed from there with this request.</p>		
						18/05/2020	Ongoing		
25/10/18	244/18 COM20/18	<p>Leasing of Council Owned Properties</p> <p>Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> • 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p>	CCO PS			19/11/18	Anticipate advertising early December 2018 or earlier.	B	
						03/12/18	2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.		
						7/12/18	134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.		
						14/2/19	Investigations ongoing for Lot 1 DP 390204. Lease being prepared for 8933 New England Highway.		

		<p>(b) Signage income remains the property of TSC (access and advertising)</p> <p>(3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>				<p>14/3/19</p> <p>9/4/19</p> <p>13/5/19</p> <p>12/6/19</p> <p>9/7/19</p> <p>15/8/19</p> <p>13/9/19</p> <p>18/11/19</p>	<p>No suitable EOI received for 134 Manners St.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease for 8933 New England Hwy to be signed by Lessee.</p> <p>134 Manners St currently being used for Council Administration purposes.</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Lease for 8933 New England Hwy finalised</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Investigations ongoing for Lot 1 DP 390204</p> <p>Lot 1 DP 390204 investigations almost complete. Expect to be able to advertise Expression of Interest shortly.</p> <p>Expression of Interest advertised, closes 24/7/19.</p> <p>Both parties agree on terms. Lease being drawn up by lawyers.</p> <p>Awaiting Lessee to sign.</p> <p>Awaiting Lease to be signed.</p>		
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						16/5/2020	Still awaiting Lease to be signed, concern over easement for the treatment works responsible for delay.		
28/11/18	285/18 ENV25/18	<p>Tenterfield Dam Upgrade – End of Project Status and Future Followup</p> <p>Resolved that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>	Director Infrastructure EA&M		Yes	11/12 20/2 3/5 17/6 18/10/ 2019 15/11/ 19 17/2	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councillors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p> <p>Dam safety Committee inspection in late September</p> <p>Emergency water issues taking priority at the current time.</p> <p>Awaiting firm completion of works time for bore installations. Will reschedule Official Opening.</p>	B	

27/2/19	30/19 COM3/19	<p>Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>	Engineering Officer MAPP	18/3	Awaiting Final plans to be sent with application to Minister.	B
				12/04	No change to status.	
				10/5/19	No change.	
				12/7/19	Final plans being reviewed.	
				12/7/19	Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.	
				19/8/19	No change to status.	
				15/11/19	Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review. Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.	
				10/2/20	Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any	

						11/5/20	compulsory acquisition required. Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.		
24/7/19	132/19 MM6/19	Funding of Helicopter Landing Pads Resolved that Council: (1) Seek Government funding for helicopter landing pads not only in Tenterfield but also in our outlying villages to support safety for the new and heavier helicopters that are being used; and (2) Meet with the Westpac Helicopter Organisation to find out where these pads would need to be placed.	LEMO Wes Hoffman Director Infrastructure			19/8 17/2	Investigations into possible grant funding have commenced. No change to status.	B	
24/7/19	134/19 COM6/19	Mingoola Waste Transfer Station Resolved that Council: (1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and (2) Authorise the Chief Executive to sign the Licence; and	Director Infrastructure MAPP CCO MPB			15/8/19 16/9/19 16/10/19 18/11/19	Licence application to be lodged. Licence sent. Further information to be supplied to Crown Land. Awaiting response from Crown Land.	B	

		(3) Resolve to conduct investigations and processes to compulsorily acquire the Licenced area by way of subdivision.				9/12/19 11/2/2020 16/3/2020 14/5	Further information being sought & supplied Awaiting response from Crown Land. Further information being sought Licence granted progressing to DA DA being developed with EIS already completed along with AIMS & Biological searches done. Surveyor to be organised for the lot.		
24/7/19	136/19 ECO13/19	Funding for Bridge Over the Clarence River on Hootons Road (Asset ID 13345, Bridge No 61112) Resolved that Council: (1) Approve a payment of up to \$550,000 to Kyogle Council for the purpose of replacing the bridge over the Clarence River on Hootons Road (Asset ID 13345, Bridge Number 61112) subject to the design being satisfactory to the Tenterfield Shire Council's Director of Engineering / Infrastructure and on the condition that any cost overruns are borne by Kyogle Council. (2) That a request be made to Kyogle Council for Tenterfield Shire Council's Engineering Department to have a representative/s involved in the project. (3) That Council's contribution to this project be funded by:	Director Infrastructure			1/8 16/8 4/12/19 13/03/20	Letter outlining Council's resolution send to Kyogle Council. Response received from Kyogle thanking Council for agreeing to partner. "Staff from out 2 councils will be in contact moving forward to discuss the technical details of the project." Kyogle Shire Council currently undertaking geo-technical investigation and design Kyogle Shire Council currently redesigning structure. Works expected to commence April 2020 Road Closure Advertised by Kyogle -	B	

		<p>a) A fixed or variable interest rate loan; or b) Grant funding; or c) Use of unrestricted cash; or d) a combination of the above</p> <p>at the determination of the Chief Executive on advice from the Manager Finance & Technology when the payment falls due to Kyogle Council (in recognition of the fact that some payments may not fall due immediately). (4) That Council be kept up to date on the progress of this matter via Monthly Capital Expenditure Report.</p>				6/5/20	work to commence 20/5/20.		
28/8/19	173/19 NM6/19	<p>Notice of Motion - Community Contributions & Donations Resolved that Council specify criteria around the community contributions and donations.</p>	EA&M			13/9	Scheduled to workshop with Councillors, update Policy and present to Council in March 2020.	B	
						21/1	Scheduled for March 2020 Workshop		
						15/4	Report deferred to May 2020 Council Meeting		
						15/5	Scheduled for June 2020 Workshop		
28/8/19	176/19 ENV16/19	<p>Confidential Report - NEWGrid - Water Security Resolved that Council: (1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and (2) Seek funding to complete all the assessments that will support a P90 cost estimate; and (3) Subject to a positive result, as determined by the</p>	CE		Yes 16/10/19	19/9 13/10	<p>Discussions ongoing.</p> <p>Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.</p> <p>Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies</p>	B	

		Detailed Business Case, seek a further allocation to bring the project to shovel ready status.				5/12	and Detailed Business Case. Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.		
						5/2	Meeting SDRC Mayor and CEO to discuss on 11/12/19 Meeting with Water NSW, Member for Lismore & Councillors scheduled.		
						11/3	Meeting held. Feasibility study to go ahead. Ongoing engagement.		
						15/5	Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.		
						18/5	Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.		
25/9/19	180/19 GOV55/19	Council Delegates on Committees, External Boards & Associations Resolved that: (1) Council adopt the inclusion of a new Specific Purpose Committee, being the Youth Advisory Committee and	EA&M			14/11	Youth Advisory Committee – Council Delegates are Mayor & Deputy Mayor & Cr Bronwyn Petrie – initial meeting to be arranged.	B	

		<p>determine the representation thereon;</p> <p>(2) Council endorse the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) months;</p> <p>(3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues): Our Society – Tenterfield 5/12/19 – 7pm Our Economy – Torrington 6/12/19 – 1pm Our Environment – Drake 3/12/19 – 7pm Our Society – Mingoola 2/6/20 – 7pm Our Environment – Tenterfield 3/6/19 – 7pm Our Economy – Liston 2/6/19 – 7pm</p>					<p>2019-2020 Committee Register to be updated and presented to Council for adoption in April 2020. Delegates to other Committees, etc remain as is.</p> <p>Arrangements for Committee meetings being finalised.</p> <p>Suggested that December Community Engagement Forums be postponed or cancelled due to meetings which have been held in Tenterfield and Drake (fires) and currently at Torrington.</p> <p>Dates for Youth Advisory Committee:</p> <ul style="list-style-type: none"> • 18 March 2020 • 10 June 2020 • 16 Sept 2020 • 9 Dec 2020 		
25/9/19	191/19 ENV18/19	<p>Amendment to 2019/2020 Fees & Charges – Water Network – Bulk Water Sales from Council’s Standpipe</p> <p>Resolved that Council:</p> <p>(1) Temporarily suspend the implementation of the adopted \$25 per kilolitre fee for Bulk Water Sales from Council’s Standpipes (as per the 2019/20 Operational Plan) and reduces the fee to \$6.20 per kilolitre as per the 2018/19 fee until weather conditions</p>	<p>CCO</p> <p>MF&T</p> <p>CE</p>			21/10/19	<p>Increase has been suspended until a further determination is made by the Chief Executive as per part 3 of the Council Resolution.</p>	B	

		and subsequent demand have diminished; and (2) That the suspension of implementing the fee in Recommendation (1) be effective from 1 July 2019; and (3) The date for implementing the 2019/20 fee be determined by the Chief Executive having regard to the weather conditions and demand as per Recommendation (1).							
30/10/19	216/19 COM13/19	Crown Land Categorisation Resolved that Council endorse the proposed categorisation of the Crown Land Reserves as set out in the following table of Community Land and to apply to the Minister for approval of the proposed categorisation.	CCO MPB			18/11/19 9/12/19 6/2/20 20 16/5/20 20	Notice of Categorisation sent to Minister. Awaiting confirmation. Further information being sought and supplied. Awaiting confirmation or otherwise from Minister of categorisation. No change in status.	B	
30/10/19	218/19 COM15/19	Tree Management Plan Resolved that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment Booklet 1), however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.	CCO MOS,R&U			15/11 17/2	Awaiting amended document to upload to website. To Parks, Gardens & Open Space Advisory Committee Meeting – 19/3/20 Meeting not held due to COVID-19 restrictions.	B	

30/10/19	229/19 RC20/19	<p>Reports of Committees & Delegates – Tourism Advisory Committee – 18 September 2019</p> <p>Resolved that:</p> <p>(1) The report of the Tourism Advisory Committee meeting of 18 September 2019 be received and noted; and</p> <p>(2) Council commence community liaison and investigations to provide tourism signage for six (6) Northern Region entry points in the Shire and consider a budget allocation in the December Quarterly Budget Review process.</p>	CE CCO MED&CE MF&T			13/11/19	<p>Funds for signage were included in the September QBR.</p> <p>Further discussions with Town planner and Tourism Committee re: design to reflect the village signage program.</p> <p>All village Progress Associations have been provided draft designs for comment.</p>	B	
27/11/19	261/19 GOV79/19	<p>Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council</p> <p>Resolved that Council:</p> <p>(1) Receive and note this report;</p> <p>(2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report;</p> <p>(3) Submit the boundary adjustment application to the Office of Local Government; and</p> <p>(4) That if any costs are incurred that they be passed onto the applicant.</p>	CCO MF&T RO				<p>Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.</p>	B	
18/12/19	269/19 ECO14/10	<p>Sale of Land For Unpaid Rates & Charges</p> <p>Resolved that Council:</p> <p>(1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings</p>	CCO RO			14/2 15/4	<p>Land Agent has been determined. Date of sale to be confirmed.</p> <p>Deferred due to COVID-19 restrictions.</p>	B	

		<p>to sell the properties listed in this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction, has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p> <p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal.</p>							
18/12/19	279/19 GOV84/19	Joint Organisation Membership for the 2020/21 Financial Year	CE EA&M			13/1	Letter forwarded to NEJO	C	

		<p>Resolved that Council approve that:</p> <p>(1) The Mayor advise NEJO that Council is prepared to pay \$5,130 as a membership fee to the NEJO for the 2020/21 Financial Year;</p> <p>(2) The Mayor request that the NEJO approach the State Government to fully fund the operations of Joint Organisations; and</p> <p>(3) The Mayor advise NEJO that should the amount that Tenterfield Shire Council is prepared to pay in membership fees to NEJO for 2020/21 not be accepted, Council will further consider its membership of the NEJO for 2020/21 and beyond.</p>				15/4	Report to April 2020 Council Meeting.		
18/12/19	286/19 NM10/19	<p>Notice of Motion – Road Naming</p> <p>Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. 	Director Infrastructure EO			17/02/ 20	Initial road status investigations being carried out.	B	
26/2/20	9/20 COM5/20	<p>Review of the Impounding Act 1993</p> <p>Resolved that Council is satisfied with the current Impounding Act and will support the changes recommended by the Office of Local Government.</p>	CCO MOSR&U				Responses submitted,	C	
26/2/20	10/20 COM6/20	<p>Naming of an Un-named "Track in Use" – Bruxner Highway, Drake</p> <p>Resolved that Council:</p>	Dir Inf EO			16/03/ 20	Advertised proposal. Submission period 28 days.	B	

		<p>(1) Proposes the name "Storm View" as the name of this un-named track; and</p> <p>(2) Advertises the proposed name and proceeds with the process of officially naming this "track in use" by way of gazettal and signposting;</p> <p>(3) Erects "No Through Road" and "Council Does Not Maintain This Road" signage as well as seeking concurrence from Transport for NSW (TfNSW) on road sign design prior to erecting; and</p> <p>(4) Ensures that all mapping data including Google and Spatial Services reflects "Kims Way" as highlighted green on the attachment to this report; and</p> <p>(5) Ensures that any reference to "Kims Way" such as that held by Google as highlighted red on the attachment to this report, be deleted to eliminate ongoing confusion.</p>				15/05	<p>Advertised new name, residents notified, signage erected, LPI & Google updated.</p> <p>Process complete.</p>	C	
26/2/20	11/20 COM7/20	<p>Update – Electric Vehicle Recharging Station Resolved that Council authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing a dedicated car space in the Visitor Information Centre to be allocated for a five (5) year peppercorn lease of \$1 per annum to NRMA for the purpose of electric vehicle recharging.</p>	Dir Inf EAO			16/3/20	Letter of intent forwarded	B	

26/2/20	13/20 ECO2/20	Reid Street, Tenterfield – Request for Council to take over Ongoing Maintenance Resolved that Council: (1) Accepts the addition of Reid Street, Tenterfield to Council's Road Asset Register; and (2) Accepts the ongoing maintenance of Reid Street, Tenterfield.	Dir Inf EO			12/3	Assessment of the road component values is being made for addition of Reid Street, to Council's Road Asset Register.	B	
26/2/20	14/20 ECO3/20	Hootons Road – Land Acquisition at Emu Creek Resolved that Council: (1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and (2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and (3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and (4) Approve the gazettal of the new road opening.	Dir Inf MAPP			12/3 11/5/20 15/05	Letter has been forwarded to the landowners & a signed agreement for access obtained. Quotations are being sought from consultant valuers to undertake a valuation of the land involved. Quotations received, engaged Valuer.	B	
26/2/20	15/20 ECO4/20	Truck Wash & Loading Ramp Project – Alternative Concepts Resolved that Council: (1) Note the option for the Council Depot site is not viable at this stage; (2) Resolve that the Livestock Selling Centre is the	Dir Inf MAPP			12/3	Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.	B	

		<p>preferred location for the project;</p> <p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.</p>				11/5	Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.		
26/2/20	16/20 ENV1/20	<p>Tenterfield Local Environmental Plan 2013 Planning Proposal Resolved that Council:</p> <p>(1) Support the finalisation and making of the Planning Proposal as exhibited;</p> <p>(2) Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion;</p> <p>(3) Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning, Industry and Environment; and</p> <p>(4) Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2)(a) under the Environmental Planning and Assessment Act 1979.</p>	CCO MP&D			12/3	Planning Proposal has been forwarded to Parliamentary Counsel as per the resolution	B	

26/2/20	23/20 GOV3/20	Relocation of Council Meetings – March 2020, April 2020 & May 2020 Resolved that Council amend Council Resolution 181/19, Item (3) to read as follows: Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Torrington), April 2020 (Drake) and May 2020 (RSL Pavilion).	EA&M			2/3/20 15/4 11/5	Torrington venue confirmed. March meeting postponed due to COVID-19 restrictions. April meeting to be held via Zoom due to COVID-19 restrictions. Determined Extraordinary Meeting (22) and Ordinary Meeting (27) be held at RSL under COVID-19 restrictions. Risk Assessments carried out. Torrington & Drake to be rescheduled once restrictions cleared.	B	
26/2/20	25/20 GOV5/20	Review of Buy Local Policy Resolved that Council receive a report to the April 2020 Ordinary Council Meeting to further consider this matter, once legal advice and the report from the Internal Auditors in relation to Procurement have been received, so as to align any changes to the existing Buy Local Policy with the adoption of the draft 2020/21 Operational Plan and Budget.	CCO MF&T			15/4	Report to April 2020 Council Meeting. See Resolution 48/20	B	
26/2/20	34/20 RC4/20	Reports of Committees & Delegates – Tourism Advisory Committee – Meetings of 11 December 2019 & 5 February 2020 Resolved that Council: (1) Receive and note this; the combined reports of the Tenterfield Tourism Advisory Committee meetings of 11	CE MED&CE				Report submitted 2) MED&CE has contacted the Caravan and Camping Industry Association of Aust. And requested further information and	C	

		December 2019 and 5 January 2020; and (2) Pursue membership of the Caravan and Camping Industry Association of Australia and that Council identify a suitable site/sites with a view to establishing additional RV parking spaces within the town. That Council then erect the signage that will be made available through the Association membership.					submitted application for membership.		
26/2/20	35/20 NM1/20	Notice of Motion – National Parks in Tenterfield Shire Local Government Area Resolved that this item be deferred to the next Ordinary Council Meeting to refer to the National Parks & Wildlife Service as to how they work in Tenterfield Local Government Area and what would be involved, etc.	CE EA&M			6/4 15/4 11/5	Letter sent to Tenterfield National Parks & Wildlife seeking information to enable Notice of Motion to progress. No information received to date. Response received - Report to May 2020 Ordinary Meeting.	B	
26/2/20	36/20 NM2/20	Notice of Motion – Promoting Tenterfield’s Historic Past Resolved that: (1) Council write to Ms Janelle Saffin MP, Member for Lismore and The Hon Barnaby Joyce MP, Member for New England, requesting them to advocate to the Australian Mint on Council’s behalf to have images of some of the Shire’s historic, Federation sites (but not limited to), put on notes, coins and stamps. (2) In addition, the Chief Executive also write to the Australian Mint giving details of all the Shire’s historic sites, symbols and very important individuals who were nationally significant.	CE EA&M			15/4 15/5	Letters yet to be sent. Actioned – all letters sent.	C	

26/2/20	40/20 COM2/20	<p>Bushfire Drought Recovery Grants Resolved that:</p> <p>(1) Amendment of the grant allocation be as per new tabled document Grant Allocation Version 2 below;</p> <p>Grant Allocation Version 2</p> <p>(2) That Council as a whole adopt all recommendations inclusive of any changes listed here, with the exception of:</p> <ul style="list-style-type: none"> • Economic & Resilience Strategy (Monument Project) – Drought Community Program; • Tenterfield Archery Club – Bushfire Community Resilience; • Tenterfield Pistol Club – Bushfire Community Resilience; and <p>(3) That Council vote on each item excluded from consideration, allowing those with a declaration of interest to determine an individual action as appropriate; and</p> <p>(4) That the following items be included in the list after individual consideration by those participating:</p> <ul style="list-style-type: none"> • Economic & Resilience Strategy (Monument Project) – Drought Community Program; • Tenterfield Archery Club – Bushfire Community Resilience; • Tenterfield Pistol Club – Bushfire Community Resilience; and <p>(5) That Council defer any decision regarding the Monument Project funding until a special Council workshop can be organised to</p>	CE CCO MED&CE			11/3	<p>Item (5) – Monument Project considered at Councillor Workshop of 11 March 2020 as per resolution.</p> <p>Amendments have been implemented.</p> <p>Tenterfield Pistol Club, Tenterfield Archery Club have received their funding.</p> <p>Workshop was conducted.</p> <p>The total of \$700,000 has been allocated towards the Monument Project</p>	C	
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		<p>further discuss this matter and that the Working Group or Committee that is chaired by the Deputy Mayor be requested to attend the workshop and provide an explanation on the Group's progress and their intentions pertaining to the expenditure of these funds.</p> <p>(6) That the proposed grant amount of \$5,000 each for the Tenterfield Archery Club and the Tenterfield Pistol Club be approved.</p>							
March 2020 Meeting Postponed due to COVID-19 regulations Items referred to April 2020 Meeting									
22/4/20	41/20 MIN3/20	<p>Confirmation of Previous Minutes Resolved that the Minutes of the Ordinary Council Meeting held 26 February 2020, as typed and circulated, be confirmed and signed as a true record of the proceedings of the meeting.</p>	EA&M			27/4	Signed and updated on website	C	
22/4/20	42/20 MM1/20	<p>Mayoral Minute – COVID-19 Financial Assistance Resolved that I, Councillor Peter Petty hereby move the following Mayoral Minute at the Ordinary Council Meeting held on Wednesday, 22 April 2020. That Tenterfield Shire Council support the advocacy work of Local Government NSW by writing to our State and Federal Members to request:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Increased Financial Assistance Grants to 1 per cent; <input type="checkbox"/> Immediate financial assistance to support Council employees, especially in early education and care; 	CE EA&M			28/4	Letters sent to State & Federal Members. Noted that a request for 4% increase in FAGS was made.	C	

		<ul style="list-style-type: none"> □ Stimulus funding for projects that will boost local economies, including by increasing existing programs such as Roads to Recovery; and □ Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed. 						
22/4/20	45/20 COM11/20	<p>Local Drought Stimulus Package, Confidential Conditional Funding Resolved that Council:</p> <p>(1) Receive and note the Report, including the items not eligible for the Regional Tourism Bushfire Recovery Grant application; and</p> <p>(2) Endorse the proposed items be negotiated with the State Government under the Local Drought Stimulus Package, Confidential Conditional Funding.</p>	CCO MED&CE				Application has been submitted	C
22/4/20	47/20 COM10/20	<p>Cancellation of Anzac Day Events – Saturday, 25 April 2020 Resolved that Council:</p> <p>(1) Notes the cancellation of 2020 Anzac Day Events across Australia arising from the coronavirus COVID-19 pandemic; and</p> <p>(2) Requests the Mayor to lay a wreath at the Tenterfield War Memorial to honour the</p>	EA&M		25/4	Wreaths laid as delegates. Books forwarded to Drake, Jennings and Urbenville Schools	C	

		<p>fallen on Anzac Day, Saturday, 25 April 2020.</p> <p>(3) Posts the books to the Schools and lays additional wreaths on Anzac Day as follows:</p> <ul style="list-style-type: none"> • Drake – Councillor Bronwyn Petrie • Torrington – Councillor Tom Peters • Jennings – Mayor Peter Petty • Liston – Councillor Gary Verri • Legume – Mayor Peter Petty • Urbenville – Mayor Peter Petty • Mingoola – Councillor Tom Peters 							
22/4/20	48/20 ECO5/20	<p>Buy Local Advice & Policy Change</p> <p>Resolved that Council note this update on matters associated with Council's Buy Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.</p>	CCO MF&T			18/5	Report to be presented at the June Ordinary Council Meeting.	B	
22/4/20	49/20 ENV6/20	<p>Draft Development Servicing Plans Sewer & Water & S7.11 & S7.12 Development Contribution Plans</p> <p>Resolved that Council:</p> <p>(1) Place the draft Development Servicing Plans for Water and Sewer on community consultation for a period of thirty (30) working days; and</p> <p>(2) Place the draft S7.11 and S7.12 Developer</p>	CCO MPDS			28/4 13/5	Advertised on exhibition to 5/6/20 on website & YLN. Workshopped by Councillors.	B	

		Contribution Plans on public exhibition for a period of thirty (30) working days; and (3) Note that final workshops with the community, relating to the plans will be held during this exhibition period to allow for any further feedback prior to adoption.							
22/4/20	50/20 ENV7/20	Development Application 2020.030 Memorial Hall Extensions – 96 Molesworth Street, Tenterfield Resolved that Council issue Development Consent 2020.030 for Extensions and Refurbishment of Tenterfield Memorial Hall subject to the draft consent contained in the attachments.	CCO MPB			15/5/2020	Submitted	C	
22/4/20	51/20 ENV8/20	Local Strategic Planning Statement Resolved that Council: (1) Place the Tenterfield Draft Local Strategic Planning Statement on public exhibition for a period of twenty eight (28) days; and (2) Adopt the Local Strategic Planning Statement at the conclusion of the exhibition period, if no submissions are received; or (3) Consider any submissions received and amend the plan as necessary prior to adoption.	CCO MPD			27/4	On exhibition to 22/5/20 - Advertised on website and in YLN. To Cr Workshop 13/5.	B	
22/4/20	52/20 ENV9/20	Purchase of New Walker Mower Resolved that Council purchase a Walker Diesel Catcher Mower and blower attachment at a cost of \$50,000 and notes a future adjustment in the Quarterly Budget Review.	Dir Inf Mng Fleet MF&T			5/5	Three quotes obtained, response evaluations conducted. Cheapest supplier selected and order placed. Awaiting delivery	C	

22/4/20	53/20 GOV15/20	<p>Endorsement –Motions for Consideration By Australian Local Government Association (ALGA) Board Resolved that Council endorse the following motions for consideration by the Australian Local Government Association (ALGA) Board following cancellation of the 2020 National General Assembly of Local Government.</p> <p>(a) That ALGA support cultural burning on Crown Lands, National Parks and Forestry held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.</p> <p>(b) That ALGA advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.</p> <p>(c) That ALGA support Regional Development Australia Committees (RDAs) in lobbying the State Governments and others to develop a funded business case for measures to increase migration from metropolitan and overseas locations to regional communities, where latent infrastructure capacities, employment opportunities, quality of life and reduced costs of living remain undervalued in target markets.</p>	EA&M			30/4	Original motions submitted on-line as required 27/3. Amended motions forwarded.	C	
22/4/20	54/20 GOV16/20	<p>Operational Plan 2019/2020 – 6 Month Delivery Program Report to 31 December 2019 Resolved that Council notes the delivery of actions in the Tenterfield Shire Council</p>	MCS,G&R EA&M			28/4	Posted on website.	C	

		Delivery Program 2017-2021 and Operational Plan 2019/2020.							
22/4/20	55/20 GOV17/20	Joint Organisation Membership for the 2020/21 Financial Year Resolved that Council: (1) Considers its membership of the NEJO for 2020/21 given that NEJO have voted unanimously for Tenterfield Shire Council's membership fee to be \$13,180 for 2020/21; (2) Accepts the membership fee for 2020/21 as advised by the NEJO and that \$13,180 be incorporated into the 2020/21 Annual Budget; and (3) That membership of the NEJO be reviewed annually based on an analysis of the benefits membership brings versus any additional membership costs in the future.	CE EA&M			6/5	Letter sent to NEJO	C	
22/4/20	56/20 GOV18/20	Finance & Accounts – Period Ended 29 February 2020 Resolved that Council receive and note the Finance and Accounts Report for the period ended 29 February 2020.	MF&T				Noted	C	
22/4/20	57/20 GOV19/20	Finance & Accounts – Period Ended 31 March 2020 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 March 2020.	MF&T				Noted	C	
22/4/20	57/20 GOV20/20	Capital Expenditure Report as at 29 February 2020 Resolved that Council receive and note the Capital Expenditure Report for the period ended 29 February 2020.	MF&T				Noted	C	

22/4/20	57/20 GOV21/20	Capital Expenditure Report as at 31 March 2020 Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 March 2020.	MF&T				Noted	C	
22/4/20	58/20 RC9/20	Reports of Committees & Delegates – Audit & Risk Committee Meeting – 4 March 2020 Resolved that the report of the Audit & Risk Committee Meeting of 4 March 2020 be received and noted.	CCO MCS,G&R				Noted	C	
22/4/20	59/20 RC10/20	Reports of Committees & Delegates – Tenterfield Shire Local Traffic Committee – 5 March 2020 Resolved that the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 March 2020 be received and noted.	Dir Inf EO				Noted	C	
22/4/20	60/20 RC11/20	Reports of Committees & Delegates – Country Mayors’ Association of NSW – 6 March 2020 Resolved that the report of the Country Mayors’ Association of NSW meeting of 6 March 2020 be received and noted.	EA&M				Noted	C	
22/4/20	61/20 RC12/20	Reports of Committees & Delegates – Murray Darling Association Strategic Planning Workshop – 12& 13 March 2020 Resolved that: (1) The report of the Murray Darling Association Strategic Planning Workshop held 12 & 13 March 2020 be received and noted. (2) From Council’s three (3) delegates on the Murray Darling Association Inc, Council only endorse one (1) to be on the Committee; and	EA&M			28/4	Endorsement of Cr Sauer as member of MDA Exec advised.	C	

		(3) Tenterfield Shire Council endorses the nomination of Cr Greg Sauer as a member of the Murray Darling Association Inc Executive.							
22/4/20	62/20 RC13/20	Reports of Committees & Delegates – Murray Darling Association – 20 February 2020 Resolved that the report and recommendations from the Murray Darling Association meeting of 20 February 2020 be received and noted.	EA&M				Noted	C	
22/4/20	63/20 RES3/20	Council Resolution Register – April 2020 Resolved that Council notes the status of the Council Resolution Register to April 2020.	EA&M				Noted	C	