



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF EXTRAORDINARY COUNCIL MEETING WEDNESDAY, 25 SEPTEMBER 2019

MINUTES OF THE **Extraordinary Council Meeting** OF TENTERFIELD SHIRE held at the Tenterfield Shire Council Chamber on Wednesday, 25 September 2019 commencing at 9.30 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor Don Forbes
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Gary Verri

ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)
Executive Assistant & Media (Noelene Hyde)
Chief Corporate Officer (Kylie Smith)
Actg Director Engineering/Infrastructure (Fiona Keneally)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

Nil.

DISCLOSURE & DECLARATIONS OF INTEREST

Nil.

OPEN COUNCIL REPORTS

OUR GOVERNANCE

(ITEM GOV54/19) ELECTION OF DEPUTY MAYOR - 2019 TO 2020

SUMMARY

The purpose of this report is for Council to elect the Deputy Mayor for the proceeding term, being from September 2019 to September 2020.

RECOMMENDATION

- (1) That Ms Kerri Swain, as Returning Officer, call for nominations for the election of Deputy Mayor and Council determine the form of ballot to be

used if so required.

- (2) Following the election, the Returning Officer declared elected as Deputy Mayor for the period September 2019 to September 2020.

(Gary Verri/Tom Peters)

Returning Officer Ms Kerri Swain entered the meeting, the time being 9.32 am.

The Returning Officer advised that one (1) nomination only was received, therefore Cr Greg Sauer was declared elected as Deputy Mayor for the period September 2019 to September 2020.

179/19 **Resolved** that:

- (1) Ms Kerri Swain, as Returning Officer, call for nominations for the election of Deputy Mayor and Council determine the form of ballot to be used if so required.
- (2) Following the election, the Returning Officer declared Cr Greg Sauer elected as Deputy Mayor for the period September 2019 to September 2020.

(Gary Verri/Tom Peters)

Motion Carried

Returning Officer Ms Kerri Swain left the meeting, the time being 9.35 am.

Mayor Peter Petty expressed his congratulations to Cr Sauer on his re-election, thanking him for his support in the previous 12 months and advising that he was looking forward to working closely with him again in the forthcoming year.

(ITEM GOV55/19) COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS

SUMMARY

The purpose of this report is for Council to endorse the Councillor representation on specific purpose committees, external boards and organisations on which Councillors currently serve, and to resolve to implement a new specific purpose committee being the Youth Advisory Committee and determine representation thereon.

180/19 **Resolved** that:

- (1) Council adopt the inclusion of a new Specific Purpose Committee, being the Youth Advisory Committee and determine the representation thereon;
- (2) Council endorse the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) months;

	Representation	Delegate/s 2018-2019
Specific Purpose Committees		
Audit & Risk Committee	Mayor + 1 Councillor	Mayor, Cr Don Forbes
Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr Michael Petrie, Cr John Macnish, Cr Bob Rogan, Cr Gary Verri (Reserve)

Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr Don Forbes, Cr John Macnish, Cr Greg Sauer, Cr Gary Verri (Reserve)
Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor, Cr Greg Sauer
Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Don Forbes, Cr Michael Petrie
Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr Bronwyn Petrie
Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Brian Murray, Cr Bronwyn Petrie
Anzac Centenary Steering Committee	No longer active. Delete from 2019/2020 Committees Register	
Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alt Councillor	Cr Don Forbes, Cr Bob Rogan (Alternative)
Parks, Gardens & Open Space Advisory Committee	2 Councillors	Cr Greg Sauer, Cr Brian Murray
Arts & Culture Advisory Committee	2 Councillors	Cr Gary Verri, Cr Bronwyn Petrie
Tourism Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Bob Rogan, Cr Gary Verri
Youth Advisory Committee	Mayor + 2 Councillors	Mayor, Cr B Petrie, Deputy Mayor
Legume to Woodenbong Road – Key Stakeholders Group	Mayor + 1 Councillor	Mayor, Cr Gary Verri
External Boards, Committees & Organisations		
Country Mayors Association	Mayor	Mayor
Arts North West	Nil	Cr Verri – Board Member
Border Region Organisation of Councils (BROC)	Mayor + 1 Councillor	Mayor, Cr Brian Murray
Northern Inland Regional Waste	Mayor + 1 Councillor	Mayor, Cr Bob Rogan
North East Weight of Loads Group	1 Councillor	Cr Gary Verri
Local Health Advisory Committee	Mayor	Mayor
Tenterfield Shire Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr Gary Verri, Cr Tom Peters
Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr Michael Petrie
Bushfire Management Committee	1 Councillor	Cr Tom Peters
NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters
Australian Rural Roads Group	Nil	Mayor P Petty – Board Member
Tenterfield Liquor Accord	1 Councillor	Cr Don Forbes
NSW Public Libraries Association	1 Councillor	Cr John Macnish
Granite Borders Landcare Committee Inc	1 Councillor	Cr Bronwyn Petrie
Northern Tablelands Regional Weeds Committee	1 Councillor	Cr Tom Peters
Murray Darling Association	Mayor/and or Deputy Mayor + 1 Councillor	Mayor, Cr Greg Sauer (Board Member), Cr Don Forbes (Board Member)
Tenterfield FM Radio Association	1 Councillor	Cr Tom Peters
Community Safety Precinct Committee	Mayor	Mayor
Southern Downs Regional Council Highway Taskforce Alliance	Mayor + 1 Councillor	Mayor, Cr Gary Verri
Bruxner Way Joint Committee	Mayor + 1 Councillor	Mayor, Cr Brian Murray
Joint Regional Planning Panels	Mayor, Deputy Mayor + 1 Councillor as alternative	Mayor, Deputy Mayor (Cr Greg Sauer), Cr Bob Rogan (Alternative)
National Timber Councils'	2 Councillors + 1 Councillor as alternative	Cr Bronwyn Petrie, Cr Michael Petrie + Cr Gary Verri (Alt)
Community Engagement Forums		
Our Society	Mayor + 3 Councillors	Mayor, Cr Greg Sauer, Cr Brian Murray, Cr John Macnish
Our Economy	Mayor + 3 Councillors	Mayor, Cr Bob Rogan, Cr Michael Petrie, Cr Greg Sauer
Our Environment	Mayor + 3 Councillors	Mayor, Cr Gary Verri, Cr Bronwyn

- (3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):

Forum	Location	Date	Time
Our Society	Tenterfield	5 December 2019	7.00 pm
Our Economy	Torrington	6 December 2019	1:00 pm
Our Environment	Drake	3 December 2019	7.00 pm
Our Society	Mingoola	2 June 2020	7.00 pm
Our Environment	Tenterfield	3 June 2020	7:00 pm
Our Economy	Liston	2 June 2020	7.00 pm

(Greg Sauer/Brian Murray)

Motion Carried

(ITEM GOV56/19) COUNCIL MEETING ORDER OF BUSINESS & SCHEDULE OF MEETINGS FOR 2019/2020

SUMMARY

The purpose of this report is for Council to adopt the amendment to the Council Meeting "Order of Business" as per the Model Code of Meeting Practice adopted by Council in June 2019 (Resolution 118/19). In addition Council will determine the dates and locations for Council Meetings for the next 12 months, being from October 2019 to September 2020.

RECOMMENDATION

That:

- (1) Ordinary Council Meetings be held in each month of the calendar year with the exception of January 2020;
- (2) Council Meetings be held on the fourth Wednesday of the meeting month commencing at 9.30 am, with the exception of December 2019 which will be held on the third Wednesday of the month; and
- (3) Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume) and August 2020 (Drake).
- (4) A Pre-Meeting Briefing Session commencing at 8.30 am of 30 minutes duration be held prior to Ordinary and Extraordinary Council Meetings.
- (5) Council no longer hold an Extraordinary Meeting in September for election of Mayor/Deputy Mayor, election of Council representation on Committees and determination of the schedule for Council meetings for the proceeding year.

(Michael Petrie/Bronwyn Petrie)

AMENDMENT

That Item (4) be deleted and Council's Code of Meeting Practice be amended to reflect this change.

(Gary Verri/Greg Sauer)

Amendment Carried

181/19 **Resolved** that:

- (1) Ordinary Council Meetings be held in each month of the calendar year with the exception of January 2020;
- (2) Council Meetings be held on the fourth Wednesday of the meeting month commencing at 9.30 am, with the exception of December 2019 which will be held on the third Wednesday of the month; and
- (3) Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume) and August 2020 (Drake).
- (4) Council no longer hold an Extraordinary Meeting in September for election of Mayor/Deputy Mayor, election of Council representation on Committees and determination of the schedule for Council meetings for the proceeding year; and
- (5) Council's Code of Meeting Practice be amended to reflect the removal of the requirement to hold pre-meeting briefing sessions.

(Michael Petrie/Bronwyn Petrie)

Motion Carried

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 9.51 am.

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Councillor Peter Petty
Mayor/Chairperson