



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 25 OCTOBER 2017

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Council Chambers on Wednesday, 25 October 2017 commencing at 9.30am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Greg Sauer
Councillor Gary Verri

ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)
Executive Assistant & Media (Noelene Hyde)
Chief Corporate Officer (Kylie Smith)
Chief Operating Officer (Andre Kompler)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

A handwritten signature in black ink, appearing to be 'Peter Petty', is written over the bottom right portion of the page.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

In opening the meeting, the Mayor extended a welcome to recently appointed Chief Executive Terry Dodds.

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders both past and present of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

219/17 **Resolved** that the apology of Deputy Mayor Don Forbes be received and noted.

(Brian Murray/Michael Petrie)

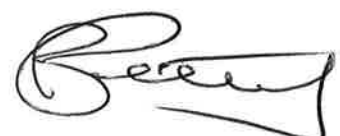
Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

Nil.

CONFIRMATION OF PREVIOUS MINUTES

220/17 **Resolved** that the Minutes of the following meetings of the Tenterfield Shire Council be confirmed and signed as a true record of the proceedings of those meetings:



- Extraordinary Council Meeting held on Wednesday, 27 September 2017;
- Ordinary Council Meeting held on Wednesday, 27 September 2017;
- Extraordinary Council Meeting held on Wednesday, 18 October 2017.

(Bob Rogan/Greg Sauer)

Motion Carried

TABLING OF DOCUMENTS

221/17 **Resolved** that Council accept the tabling of the following documents:

- Response from Office of The Hon Barnaby Joyce MP re economic feasibility of the Boonoo Boonoo Hydro Scheme and Maryland Dam diversion; and
- Memo – Parks, Gardens & Open Spaces Advisory Committee Nominations.

(Tom Peters/Gary Verri)

Motion Carried

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

9.36 am – Mr Stuart Bell addressed Council in support of Notice of Motion (Item NM14/17) Canopy Walk stressing the need for an increase in tourism for the northern areas of the Shire. An attraction such as the proposed canopy walk is essential to provide the impetus to bring people to the area which will in turn, boost other tourism business such as accommodation, etc.

MAYORAL MINUTE

Nil.

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM10/17) SEPTEMBER 2017 - CORPORATE OFFICER SERVICE UPDATE

SUMMARY

The purpose of this report is to provide a summary of Council's Community and Corporate operations.

222/17 **Resolved** that Council receive and note the Chief Corporate Officer's September 2017 Service Update report.

(Greg Sauer/Michael Petrie)

Motion Carried



(ITEM COM11/17) 2017 AUSTRALIA DAY AWARDS

SUMMARY

The purpose of this report is for Council to endorse arrangements for judging of Australia Day Awards as per Council's Australia Day Awards Protocol Policy.

223/17 **Resolved** that Council endorses:

- (1) The calling of nominations for 2018 Australia Day Awards in the following categories:
 - Citizen of the Year;
 - Young Citizen of the Year;
 - Emergency Services Volunteer of the Year;
 - Sportsperson of the Year;
 - Young Sportsperson of the Year;
 - Community Event of the Year.
- (2) That nominations for the 2018 Australia Day Awards open Monday, 30 October 2017 and close at COB on Friday, 15 December 2017.
- (3) That judging by the Australia Day Selection Panel to be undertaken in the Council Chamber at 10.00 am on Thursday, 4 January 2018.

(Bob Rogan/Bronwyn Petrie)

Motion Carried

(ITEM COM12/17) NOMINATIONS FOR THE ARTS & CULTURE ADVISORY COMMITTEE AND THE PARKS, GARDENS & OPEN SPACES ADVISORY COMMITTEE

SUMMARY

This report is provided to seek endorsement of the two nominations received for community membership of the *Arts and Culture Advisory Committee* and the two nominations received for community membership of the *Parks, Gardens and Open Spaces Advisory Committee* (Attachment 1) and to re-advertise for Expressions of Interest to fill the remaining community vacancies on both committees.

RECOMMENDATION

That Council:

- (1) Endorse the nominations received from Ms Margaret Dowe and Ms Sue Jurd as community members of the *Arts and Culture Advisory Committee* and that these nominees be advised accordingly.
- (2) Endorse the nominations received from Mr Jeff McKillop and Mr Stephen Goldthorpe as community members of the *Parks, Gardens and Open Spaces Advisory Committee* and that these nominees be advised accordingly.
- (3) Re-advertise for Expressions of Interest to fill the remaining community member vacancies on *Parks, Gardens and Open Spaces Advisory*



Committee and the Arts and Culture Advisory Committee and that delegated authority be granted to the Chief Executive to endorse those subsequent nominations.

(Greg Sauer/Gary Verri)

AMENDMENT

That (2) be amended to read:

That Council endorse the nominations received from Mr Jeff McKillop, Mr Stephen Goldthorpe, Mr Glen Lamb, Ms Jan Evans, Ms Lexie Kemp and Ms Kerrie Andrew as community members of the *Parks, Gardens and Open Spaces Advisory Committee* and that these nominees be advised accordingly.

(Bronwyn Petrie/Greg Sauer)

Amendment Carried

MOTION TO DEFER

That the formation of the Parks, Gardens and Open Spaces Advisory Committee be deferred until such time as the Chief Executive can report back to Council on the structure of Council Committees.

(Brian Murray/John Macnish)

Motion Lost

AMENDMENT

That (3) be amended to show Parks, Gardens and Open Spaces Advisory Committee only.

(Gary Verri/Greg Sauer)

Amendment accepted by mover and seconder of the Recommendation

224/17 **Resolved** that Council:

- (1) Endorse the nominations received from Ms Margaret Dowe and Ms Sue Jurd as community members of the *Arts and Culture Advisory Committee* and that these nominees be advised accordingly.
- (2) Endorse the nominations received from Mr Jeff McKillop, Mr Stephen Goldthorpe, Mr Glen Lamb, Ms Jan Evans, Ms Lexie Kemp and Ms Kerrie Andrew as community members of the *Parks, Gardens and Open Spaces Advisory Committee* and that these nominees be advised accordingly.
- (3) Re-advertise for Expressions of Interest to fill the remaining community member vacancies on the *Parks, Gardens and Open Spaces Advisory Committee* and that delegated authority be granted to the Chief Executive to endorse those subsequent nominations.

(Greg Sauer/Gary Verri)

Motion Carried

Council's Committee Structure be listed as an item for a Councillor Workshop.



(ITEM COM13/17) ARTSTATE LISMORE - 1 DECEMBER TO 3 DECEMBER 2017

SUMMARY

The purpose of this report is for Council to endorse the attendance of Cr Gary Verri at Artstate Lismore from Friday, 1 December 2017 to Sunday, 3 December 2017.

- 225/17** **Resolved** that Council endorse the attendance of Arts Northwest Board Member, Cr Gary Verri at Artstate Lismore from Friday, 1 December 2017 to Sunday, 3 December 2017.

(Michael Petrie/Gary Verri)

Motion Carried

OUR ECONOMY

(ITEM ECO29/17) SEPTEMBER 2017 INFRASTRUCTURE, ENGINEERING, PLANNING AND ENVIRONMENTAL SERVICES UPDATE

SUMMARY

This Infrastructure, Environment and Regulation activities report provides a summary of Council's operations covering; Engineering Services, Transport, Asset Management and Major Project Planning, Fleet Services, Waste Services, Water and Waste Water Services, Environmental Services inclusive of operational statistics, achievements and work challenges ahead.

A separate Planning/Development update is provided within the 'Our Environment' suite of reports.

- 226/17** **Resolved** that Council receive and note the September 2017 Operations progress update.

(Greg Sauer/Bob Rogan)

Motion Carried

(ITEM ECO30/17) PLANNING/DEVELOPMENT UPDATE

SUMMARY

The purpose of the report is to provide up to date statistics for Councillors on development activities, the information is also forwarded to the Australian Bureau of Statistics (ABS).

- 227/17** **Resolved** that Council receive and note the Report "Planning/Development Update".

(Greg Sauer/Brian Murray)

Motion Carried

OUR ENVIRONMENT

Nil.



OUR GOVERNANCE

(ITEM GOV72/17) DISCLOSURE OF INTEREST RETURNS

SUMMARY

The purpose of this report is to document the tabling of the Disclosure of Interest Returns lodged by 30 September 2017.

228/17 **Resolved** that Council note the tabling of the Disclosure of Interest Returns lodged by 30 September 2017.

(Gary Verri/Michael Petrie)

Motion Carried

The meeting adjourned for morning tea, the time being 10.32 am.

The meeting reconvened with the same members present and the addition of Acting Finance Manager Mr Andrew Wright, the time being 10.55 am.

(ITEM GOV73/17) CHRISTMAS/NEW YEAR CLOSEDOWN - 2017/2018

SUMMARY

The purpose of this report is to advise Council of proposed Christmas/New Year close down arrangements for indoor staff.

229/17 **Resolved** that Council endorse the closedown periods for the Christmas/New Year 2017/2018 period as follows:

- Indoor staff – close of business Friday, 22 December 2017, reopening Tuesday, 2 January 2018;
- Outdoor staff – close of business Thursday, 21 December 2017, reopening Monday, 15 January 2018.

(Bob Rogan/Brian Murray)

Motion Carried

(ITEM GOV74/17) FINANCE AND ACCOUNTS

SUMMARY

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

230/17 **Resolved** that Council receive and note the Finance and Accounts Report for the period ended 30 September 2017.

(Michael Petrie/Bronwyn Petrie)

Motion Carried



(ITEM GOV75/17) POSTED EXPENDITURE REPORT

SUMMARY

The purpose of this report is to monitor progress on expenditure items and flag when the expenditure reaches 60% of the allocated budget to alert Council to over expenditure. At this time 4 items have been flagged on the report due to a nil budget allocation. The adoption of proposed carryforward amounts will enable the projects to be completed within the original budget allocations.

231/17 **Resolved** that Council receive and note the Posted Expenditure Report for the period ended 30 September 2017.

(John Macnish/Brian Murray)

Motion Carried

(ITEM GOV76/17) REPORT ON LOAN BALANCES

SUMMARY

The purpose of this report is to inform Council of its loan balances.

232/17 **Resolved** that Council notes the loan balance as at 30 September 2017 was \$4,568,026.68.

(Gary Verri/Michael Petrie)

Motion Carried

Acting Finance Manager Andrew Wright left the meeting, the time being 11.05 am.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC17/17) REPORTS OF COMMITTEES & DELEGATES - AUDIT & RISK COMMITTEE - 4 OCTOBER 2017

SUMMARY

A meeting of Council's Audit & Risk Committee was held on Wednesday, 4 October 2017.

233/17 **Resolved** that the report of the Audit & Risk Committee Meeting held on Wednesday, 4 October 2017 be received and noted.

(Peter Petty/Brian Murray)

Motion Carried

(ITEM RC18/17) REPORTS OF COMMITTEES & DELEGATES - NORTHERN TABLELANDS REGIONAL WEEDS COMMITTEE MEETING - 10 OCTOBER 2017

SUMMARY

A meeting of the Northern Tablelands Regional Weeds Committee was held in Glen Innes on Tuesday, 10 October 2017.



234/17 **Resolved** that the report of Councillor Tom Peters, delegate to the Northern Tablelands Regional Weeds Committee, be received and noted.

(Tom Peters/Bob Rogan)

Motion Carried

NOTICES OF MOTION

(ITEM NM14/17) CANOPY WALK

SUMMARY

The purpose of this report is to provide a pathway for an opportunity to enhance tourism in the north of the Shire, provide jobs, educate the public on the value of rainforests whilst highlighting our world heritage rainforest.

235/17 **Resolved** that Council commence a dialogue with NSW National Parks with a view to building a canopy walk and Rainforest Education Centre in our World Heritage listed Tooloom National Park and enlist the support of our Local Member, The Hon Thomas George MP to assist with representations to the State Government.

(Gary Verri/Greg Sauer)

Motion Carried

RESOLUTION REGISTER

(ITEM RES9/17) COUNCIL RESOLUTION REGISTER - OCTOBER 2017

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

236/17 **Resolved** that Council notes the status of the Council Resolution Register to October 2017.

(Gary Verri/Michael Petrie)

Motion Carried

CONFIDENTIAL BUSINESS

Nil.

QUESTION WITHOUT NOTICE

Cr Rogan asked if now is an appropriate time to carry out a review of Tenterfield tourism operations.

Chief Executive Terry Dodds advised that this matter would be covered in a forthcoming Councillor Workshop.



MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 11.32 pm.


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Councillor Peter Petty
Mayor/Chairperson