



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 27 JUNE 2018

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Tenterfield Shire Council Chamber on Wednesday, 27 June 2018 commencing at 9.34 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Greg Sauer
Councillor Gary Verri

ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)
Executive Assistant & Media (Noelene Hyde)
Chief Corporate Officer (Kylie Smith)
Chief Operating Officer (Andre Kompler)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

A handwritten signature in black ink, appearing to be 'Peter Petty', is written over a dark red background at the bottom right of the page.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council’s website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council’s commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders both past and present of the Jukemba, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

115/18 **Resolved** that the apologies of Deputy Mayor Don Forbes and Councillor Bob Rogan be received and accepted.

(Greg Sauer/Michael Petrie)

Motion Carried

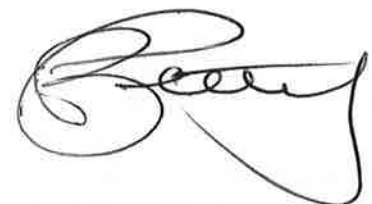
DISCLOSURE & DECLARATIONS OF INTEREST

116/18 **Resolved** that Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item	Action
Councillor Greg Sauer	Less than Significant Non Pecuniary – Chairman of Tenterfield Care Centre	COM7/18 – Donation - Tenterfield Care Centre	No financial benefit obtained now or in the future – will remain in the Chamber and vote.

(Bronwyn Petrie/Gary Verri)

Motion Carried



CONFIRMATION OF PREVIOUS MINUTES

117/18 **Resolved** that the Minutes of the Council meeting held on Wednesday, 23 May 2018, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

(Brian Murray/Bronwyn Petrie)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Item GOV47/18 – Monthly Operational Report – June 2018

- Barry Frew, Acting HR & Workforce Development addressed the following sections of the Monthly Operational Report:
 - Workforce Development
- Brad Foan, Acting Fleet Co-ordinator addressed the following sections of the Monthly Operational Report:
 - Plant, Fleet & Equipment

Item RC16/18 – Reports of Committees & Delegates – Parks, Gardens & Open Space

- Mr Peter Murphy, Executive Director of Birdwatching Institute, Tenterfield – addressing the issue of plantings of native trees along Tenterfield Creek.

SUSPENSION OF STANDING ORDERS

118/18 **Resolved** that Standing Orders be suspended.

(Greg Sauer/Gary Verri)

Motion Carried

A Citizenship Ceremony for Mr and Mrs Jones was held at 10.20 am, following which the Meeting adjourned for morning tea, the time being 10.30 am.

The Meeting reconvened with the same members present and the addition of Senior Planner, Ms Tamai Davidson, the time being 10.59 am.

RESUMPTION OF STANDING ORDERS

119/18 **Resolved** that Standing Orders be resumed.



(Tom Peters/Gary Verri)

Motion Carried

MAYORAL MINUTE

(ITEM MM4/18) TEMPORARY APPOINTMENT OF ACTING CHIEF EXECUTIVE

SUMMARY

Chief Executive Mr Terry Dodds will be proceeding on Annual Leave for the period Thursday, 5 July 2018 to Sunday, 22 July 2018 inclusive, returning to work on Monday, 23 July 2018.

During this period, Chief Corporate Officer Ms Kylie Smith will be Acting Chief Executive during Mr Dodds' absence. The delegations of Council to the General Manager need to be conferred on the Acting Chief Executive, under Section 377 of the Local Government Act 1993.

- 120/18** **Resolved** that Council approve the temporary appointment of Chief Corporate Officer, Kylie Smith to the position of Acting Chief Executive for the period Thursday, 5 July 2018 to Sunday, 22 July 2018 inclusive.

(Peter Petty/Greg Sauer)

Motion Carried

RECOMMENDATION FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

Nil.

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM6/18) DROUGHT MANAGEMENT PLAN REVISED 2018

SUMMARY

The purpose of this report is to provide a revised Drought Management Plan for the Tenterfield Shire. The changes provided in this report are of a technical nature and as such the revised Drought Management Plan 2018 doesn't require the community consultation period. A table of changes or update is provided as an aid to ensure technical change is highlighted, noting that formatting and editing are not included.

- 121/18** **Resolved** that Council adopt the revised Drought Management Plan 2018 and provide the updated Plan on the Tenterfield Shire Website to ensure the community is provided with the necessary information contained within the Drought Management Plan.

(Brian Murray/Michael Petrie)

Motion Carried



(ITEM COM7/18) DONATION - TENTERFIELD CARE CENTRE

SUMMARY

The purpose of this report is to seek Council approval to provide a donation to Tenterfield Care Centre to conduct a fund raising and tribute event to retiring Chairman, Mr Col Mann at the Sir Henry Parkes Cinema/Theatre.

122/18 **Resolved** that Council:

- (1) Donate hire fees to an amount of \$2,500 of the Sir Henry Parkes Cinema/Theatre for a fund raising and tribute event to be held on 24 November 2018 by Tenterfield Care Centre;
- (2) Approve this donation as a "once off" event.

(Bronwyn Petrie/Brian Murray)

Motion Carried

OUR ECONOMY

(ITEM ECO12/18) INLAND RAIL CONFERENCE - 18-19 JULY 2018 - PARKES NSW

SUMMARY

The purpose of this report is for Council to endorse the attendance of Mayor Peter Petty and at the Australasian Railway Association (ARA) and the Australian Logistics Council (ALC) joint industry Inland Rail Conference at Parkes, 18-19 July 2018. Mayor Petty will be accompanied by Manager Economic Development & Community Engagement, Mr Harry Bolton.

123/18 **Resolved** that Council endorse the attendance of Mayor Peter Petty at the Australasian Railway Association (ARA) and the Australian Logistics Council (ALC) joint industry Inland Rail Conference at Parkes, 18-19 July 2018.

(Gary Verri/Greg Sauer)

Motion Carried

OUR ENVIRONMENT

(ITEM ENV13/18) AMENDMENT TO TENTERFIELD DEVELOPMENT CONTROL PLAN 2014 - SIGNAGE AND OUTDOOR ADVERTISING

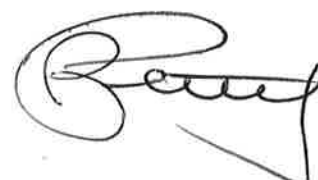
SUMMARY

The purpose of this report is to seek Council's resolution to place proposed amendments to Tenterfield Development Control Plan in relation to advertising signage on public exhibition in accordance with Clause 18 of the *Environmental Planning & Assessment Regulation 2000*.

124/18 **Resolved** that Council place the Tenterfield Development Control Plan - Amendments to Signage Provisions, on public exhibition for twenty eight (28) days in accordance with Clause 18 of the *Environmental Planning & Assessment Regulation 2000*.

(Bronwyn Petrie/Michael Petrie)

Motion Carried



(ITEM ENV14/18) FORMER ARSENIC PROCESSING PLANT, JENNINGS NSW - VOLUNTARY MANAGEMENT PROPOSAL UNDER THE CONTAMINATED LAND MANAGEMENT ACT 1997

SUMMARY

The purpose of this report is to advise Council of the Voluntary Management Proposal under the Contaminated Land Management Act 1997 submitted by NSW Department of Industry-Crown Lands following the outcome of the NSW Environment Protection Authority's (EPA's) assessment of contamination of the NSW Crown Land, known as the Former Arsenic Poison Factory, Jennings NSW.

125/18 **Resolved** that Council:

- (1) In conjunction with NSW Department of Industry – Crown Lands and Water, assists in the staged approach as outlined in the Voluntary Management Proposal; and
- (2) Commences the Road Closure Process in accordance with the Roads Act 1993 for the following sections of Council road reserves to enable NSW Department of Industry – Crown Lands and Water to secure perimeter fencing around the entire proposed Project Site Boundary to minimize access to the public, livestock and wildlife:
 - Portion of Gladstone Street road reserve adjacent to Lot 4, Lot 5, Lot 6, Lot 7 DP 758540 between the sealed section of Gladstone Street and King Street;
 - Track in use between King Street and the sealed section of Gladstone Street;
 - Portion of Robinson Street road reserve between King Street and the maintained section of Robinson Street (approximately 60m south of Manor Street).

(Brian Murray/Michael Petrie)

Motion Carried

Senior Planner Ms Tamai Davidson left the meeting, the time being 11.54 am.

OUR GOVERNANCE

(ITEM GOV47/18) MONTHLY OPERATIONAL REPORT - JUNE 2018

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2017/2018 Operational Plan.

126/18 **Resolved** that Council receives and notes the status of the Monthly Operational Report to June 2018.

(Greg Sauer/Brian Murray)

Motion Carried



Manager Customer Service, Governance and Records, Ms Erika Bursford entered the meeting, the time being 12.16 pm.

(ITEM GOV48/18) NORTHERN RIVERS REGIONAL ORGANISATION OF COUNCILS (NOROC)

SUMMARY

The Northern Rivers Regional Organisation of Councils (NOROC) is transitioning to the Northern Rivers Joint Organisation (NRJO). The NRJO has the capacity to include Associate Membership for other organisations. Tenterfield Shire Council has been identified as a potential Associate Member of the NRJO and as such has been issued with an invitation to participate in the Northern Rivers Joint Organisation as a non-voting member.

127/18 **Resolved** that Council accept and thank the Northern Rivers Regional Organisation of Councils (NOROC) for the invitation to participate in the Northern Rivers Joint Organisation as a non-voting member.

(Brian Murray/Gary Verri)

Motion Carried

(ITEM GOV49/18) COUNCILLOR EXPENSES AND FACILITIES POLICY

SUMMARY

The purpose of this report is to present the amended Councillor Expenses and Facilities Policy to Council for adoption.

128/18 **Resolved** that Council:

- (1) Adopt the amended Councillor Expenses and Facilities Policy, pending a 28 day public exhibition period; and
- (2) Rescind the Payment of Expenses and Provision of Facilities to Councillors Policy, pending the conclusion of a 28 day public exhibition of the Councillor Expenses and Facilities Policy.

(Brian Murray/Michael Petrie)

Motion Carried

Manager Customer Service, Governance and Records, Ms Erika Bursford left the meeting, the time being 12.33 pm.

(ITEM GOV50/18) ANNUAL REMUNERATION FOR COUNCILLORS AND THE MAYOR - 2018-2019

SUMMARY

The purpose of this report is to address the recent determination of the NSW Local Government Remuneration Tribunal which handed down an increase in the fees payable to Councillors and the Mayor of 2.5% for the 2018/2019 financial year.



The increase applies to both the minimum and maximum allowable rates for both Councillors and the Mayor. Council is required to determine at which rate it sets fees for both Councillors and the Mayor within the minimum and maximum allowable amounts for the upcoming financial year.

129/18 **Resolved** that Council:

- (1) Notes the Report and Determination of the NSW Remuneration Tribunal 2018; and
- (2) Sets the level of fees payable to Councillors at \$11,860 per annum effective from 1 July 2018 to 30 June 2019; and
- (3) Sets the fee payable to the Mayor at \$25,880 per annum effective from 1 July 2018 to 30 June 2019; and
- (4) Increases the 2018/2019 Operational Plan budget (Councillor and Mayoral Fees) by an amount of \$980 to cover the 2.5% increase.
- (5) Sets the reimbursement amount for approved travel using own vehicle at \$0.68 per km where a Council vehicle is unavailable.

(Tom Peters/Gary Verri)

Motion Carried

SUSPENSION OF STANDING ORDERS

130/18 **Resolved** that Standing Orders be suspended.

(Greg Sauer/Brian Murray)

Motion Carried

The Meeting adjourned for lunch, the time being 12.35 pm.

The Meeting reconvened with the same members present and with the addition of the Manager Finance & Technology Mr Paul Della, the time being 1.31 pm.

RESUMPTION OF STANDING ORDERS

131/18 **Resolved** that Standing Orders be resumed.

(Gary Verri/Tom Peters)

Motion Carried

(ITEM GOV51/18) LOCAL GOVERNMENT NSW ELECTION & ANNUAL CONFERENCE - 21 TO 23 OCTOBER 2018

SUMMARY

The purpose of this report is for Council to consider Council representation and Council's voting delegate at the Local Government NSW Annual Conference to be held in Albury from Sunday, 21 to Tuesday, 23 October 2018 and election.



RECOMMENDATION

That Council:

- (1) Approve the attendance of the Mayor and Chief Executive to represent Council at the Local Government NSW Annual Conference in Albury, 21 to 23 October 2018.
- (2) Endorse the Mayor as the voting delegate of Tenterfield Shire Council for the upcoming election and Annual Conference.
- (3) Consider motions for submission to the 2018 Local Government NSW Annual Conference.

Brian Murray/Greg Sauer

AMENDMENT

Add to item (1) "and Deputy Mayor or one (1) additional Councillor".

Bronwyn Petrie/Greg Sauer

Amendment Carried

132/18 Resolved that Council:

- (1) Approve the attendance of the Mayor and Chief Executive and Deputy Mayor or one (1) additional Councillor, to represent Council at the Local Government NSW Annual Conference in Albury, 21 to 23 October 2018.
- (2) Endorse the Mayor as the voting delegate of Tenterfield Shire Council for the upcoming election and Annual Conference.
- (3) Consider motions for submission to the 2018 Local Government NSW Annual Conference.

(Brian Murray/Greg Sauer)

Motion Carried

(ITEM GOV52/18) FINANCE AND ACCOUNTS

SUMMARY

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

133/18 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 May 2018.

(Gary Verri/John Macnish)

Motion Carried



(ITEM GOV53/18) CAPITAL EXPENDITURE REPORT AS AT 31 MAY 2018

SUMMARY

This report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

- 134/18** **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 31 May 2018.

(Brian Murray/Michael Petrie)

Motion Carried

Manager Finance & Technology Mr Paul Della left the meeting, the time being 1.52 pm.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC13/18) REPORTS OF COMMITTEES & DELEGATES - NSW PUBLIC LIBRARIES ASSOCIATION - 17 MAY 2018

SUMMARY

A meeting of the NSW Public Libraries Association was held at Armidale on Monday, 17 May 2018.

- 135/18** **Resolved** that the report of Cr John Macnish, Council's delegate for the NSW Public Libraries Association be received and noted.

(John Macnish/Michael Petrie)

Motion Carried

(ITEM RC14/18) REPORTS OF COMMITTEES & DELEGATES - NEW ENGLAND GROUP OF COUNCILS MEETING - 28 MAY 2018

SUMMARY

The final meeting of the New England Group of Councils was held at Uralla on Monday, 28 May 2018. Mayor Peter Petty and Chief Executive Terry Dodds attended the meeting.

- 136/18** **Resolved** that the Minutes of the New England Group of Councils Meeting held on Monday, 28 May 2018 be received and noted.

(Peter Petty/Brian Murray)

Motion Carried

(ITEM RC15/18) REPORTS OF COMMITTEES & DELEGATES - NSW COUNTRY MAYORS' ASSOCIATION - 1 JUNE 2018

SUMMARY

A meeting of the NSW Country Mayors' Association was held in Sydney on Friday, 1 June 2018.



137/18 **Resolved** that the report of Mayor Peter Petty on the NSW Country Mayors' Association meeting held on Friday, 1 June 2018 be received and noted.

(Peter Petty/Gary Verri)

Motion Carried

(ITEM RC16/18) REPORTS OF COMMITTEES & DELEGATES - PARKS, GARDENS & OPEN SPACE COMMITTEE - 14 JUNE 2018

SUMMARY

A meeting of the Parks, Gardens & Open Space Committee was held on Thursday, 14 June 2018.

138/18 **Resolved** that the report and actions outlined in the Minutes of the Parks, Gardens & Open Space Committee meeting of 14 June 2018 be received and noted.

(Greg Sauer/Michael Petrie)

Motion Carried

NOTICES OF MOTION

Nil.

RESOLUTION REGISTER

(ITEM RES5/18) COUNCIL RESOLUTION REGISTER - JUNE 2018

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

139/18 **Resolved** that Council notes the status of the Council Resolution Register to June 2018.

(Gary Verri/Michael Petrie)

Motion Carried

CONFIDENTIAL BUSINESS

Nil.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 2.27 pm.


Councillor Peter Petty
Mayor/Chairperson

