



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 28 FEBRUARY 2018

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Urbenville Community Hall on Wednesday, 28 February 2018 commencing at 9.30 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Don Forbes (Deputy Mayor)
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Greg Sauer
Councillor Gary Verri

ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)
Executive Assistant & Media (Noelene Hyde)
Chief Corporate Officer (Kylie Smith)
Chief Operating Officer (Andre Kompler)
Acting Finance Manager (John McHugh)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

A handwritten signature in black ink, appearing to be 'Peter Petty', is written over a dark red background at the bottom right of the page.

OPENING AND WELCOME

In opening the meeting, Mayor Peter Petty thanked the President, Mr Stephen Goldthorpe, and members of the Urbenville Progress Association for hosting the Ordinary Council Meeting.

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders both past and present of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

1/18 Resolved that the apology of Cr John Macnish be received and accepted.

(Bronwyn Petrie/Donald Forbes)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

Nil.

CONFIRMATION OF PREVIOUS MINUTES

2/18 Resolved that the minutes of the Council meeting held on Wednesday, 20 December 2017, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

(Bob Rogan/Brian Murray)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

3/18 Resolved that the Addendum Agenda with the following reports:

- Item ENV3/18 – New Water Dispensing Station
- Item GOV15/18 – Replacement Report – Budget Review as at 31 December 2017 – Version 2



be accepted by Council.

(Gary Verri/Tom Peters)

Motion Carried

URGENT UPDATE – JOINT ORGANISATIONS

Chief Executive Terry Dodds briefed the meeting on the current situation regarding membership of Joint Organisations (JO's) which it was believed, were being developed to assist Councils with economies of scale, etc.

He indicated that concern was raised at the recent New England Group of Councils (NEGOC) meeting that Legislation has been introduced regarding JO's with Councils being given only three (3) weeks to object to the draft Legislation.

Council will write to LGNSW prior to Friday this week expressing concern that JO's are being set up to become a 4th tier of government.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Item GOV5/18 – Amalgamation of Special Purpose Committees – Heritage Advisory Committee, Parks, Gardens & Open Space Advisory Committee and Arts & Culture Advisory Committee

- Mr Stephen Goldthorpe – Urbenville Progress Association
- Mr Glen Lamb – Legume Progress Association

Item NM2/18 – Notice of Motion – Amendment to LEP – Subdivisions

- Mrs Christine Reid – Woodenbong Progress Association

Presentation to Mr Barry Kay

A presentation was made to Urbenville resident and retiring Council staff member Mr Barry Kay, in recognition of twenty six (26) years of service to Council and the community.

MAYORAL MINUTE

(ITEM MM1/18) CONTAINER DEPOSIT SCHEME

SUMMARY

The recently introduced NSW Container Deposit Scheme (CDS) will assist reduce the amount of recyclable material going into landfills in NSW. This will be a great outcome and should be both supported and commended.

4/18

Resolved that Council make formal representation to the Cross Border Commissioner, Mr James McTavish, seeking his assistance to expeditiously address the newly introduced pricing disparity between NSW and Queensland in relation to beverage products that are subject to the NSW Container Deposit Scheme.

(Peter Petty/Gary Verri)

Motion Carried



RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

Missing report Item listed in Agenda will be brought back to Council at the March 2018 meeting.

5/18 **Resolved** that the following items be considered in the Confidential Section of the meeting:

- Item GOV14/18 – Determination of Organisation Structure & Staffing
- Item ECO3/18 – Offer Purchase Lot 8 – Tenterfield Industrial Park

(Donald Forbes/Bronwyn Petrie)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM1/18) NAMING OF NEW NICHE MEMORIAL WALL AT TENTERFIELD CEMETERY

SUMMARY

The purpose of this report is to uniquely identify/name the newly constructed niche memorial wall at the Tenterfield Cemetery.

AMENDMENT

Moved that the matter be returned to the community and names requested but Councillors to suggest a number of names.

(Brian Murray/Bob Rogan)

Amendment Lost

6/18 **Resolved** that Council approve the new niche memorial wall to be named: "Fred Pavel Memorial Wall".

(Greg Sauer/Bob Rogan)

Motion Carried

OUR ECONOMY

(ITEM ECO1/18) "EASY TO DO BUSINESS" PROGRAM

SUMMARY

The 'Easy to do Business' Program will benefit Council and its residents through a more streamlined process for opening a Café, small bar and restaurant. This initiative will also support Council's continued focus on business improvement to make processes and systems easier for local residents, and those wishing to do business in the Tenterfield Shire.



7/18 **Resolved** that Council:

- (1) Receive and note the report "Easy to do Business" Program;
- (2) Approve Tenterfield Shire Council joining 'Easy to do Business' Program in partnership with Service NSW;
- (3) Delegate the relevant customer service function related to the administration of 'Easy to do Business' initiative to the Chief Executive Officer, Service NSW, in accordance with the Service Partnership Agreement as required under the *Service NSW (One-stop Access to Government Services) Act 2013*.
- (4) Delegate the Tenterfield Shire Council, Chief Executive (CE) to execute any partnership documents and to undertake all actions necessary to give effect to this resolution.

(Michael Petrie/Bronwyn Petrie)

Motion Carried

OUR ENVIRONMENT

(ITEM ENV1/18) PLANNING/DEVELOPMENT UPDATE

SUMMARY

The purpose of this report is to provide up to date statistics on development activities, this information is also provided to the Australian Bureau of Statistics (ABS).

8/18 **Resolved** that Council receive and note the Planning/Development Update.

(Brian Murray/Greg Sauer)

Motion Carried

**(ITEM ENV2/18) DECEMBER 2017 AND JANUARY 2018
INFRASTRUCTURE, ENGINEERING, PLANNING AND ENVIRONMENTAL
SERVICES UPDATE**

SUMMARY

This Infrastructure, Environment and Regulation activities report provides a summary of Council's operations covering; Engineering Services, Transport, Asset Management and Major Project Planning, Fleet Services, Waste Services, Water and Waste Water Services, Environmental Services inclusive of operational statistics, achievements and work challenges ahead.

A separate Planning/Development update is provided within the 'Our Environment' suite of reports.

9/18 **Resolved** that Council receive and note the December 2017 and January 2018 Operations progress update.

(Gary Verri/Bob Rogan)

Motion Carried



(ITEM ENV3/18) NEW WATER DISPENSING STATION

SUMMARY

The purpose of this report is to improve the efficiency and effectiveness of maintaining Council infrastructure.

10/18 **Resolved** that Council:

- (1) Approves the purchase of a custom water dispensing station; and
- (2) Authorise \$35,000 reallocation from current Capex budget item Tenterfield Mains Replacement (#7484 506) to fund this capital purchase.

(Bronwyn Petrie/Bob Rogan)

Motion Carried

The meeting adjourned for Morning Tea, the time being 10.55 am

The meeting reconvened with the same members present, the time being 11.20 am.

OUR GOVERNANCE

(ITEM GOV4/18) DELEGATED AUTHORITY - COUNCIL RECESS PERIOD

SUMMARY

The purpose of this report is to provide a full list of matters considered under the delegated authority to the Mayor and/or Deputy Mayor and the Chief Executive during the Council Recess Period as per Item (3) of Council Resolution 274/17.

11/18 **Resolved** that Council receive and note the Report and approve the delegated authority item listed below:

- **Use of Council Seal and signature by Mayor and Chief Executive** – Schedule 2 to the Conditions for Council Managed Water Supply and Sewerage Works – Tenterfield Creek Dam Safety Upgrade, Grant Payments against Project Milestones.

(Brian Murray/Tom Peters)

Motion Carried

(ITEM GOV5/18) AMALGAMATION OF SPECIAL PURPOSE COMMITTEES - HERITAGE ADVISORY COMMITTEE, PARKS, GARDENS & OPEN SPACE ADVISORY COMMITTEE AND ARTS & CULTURE ADVISORY COMMITTEE

SUMMARY

The purpose of this report is to propose an amalgamation of three (3) of Council's Special Purpose Committees – Heritage Advisory Committee, Parks, Gardens & Open Space Advisory Committee and the Arts & Culture Advisory Committee.



RECOMMENDATION

That:

- (1) Council amalgamate the Heritage Advisory Committee, Parks, Gardens & Open Space Advisory Committee and Arts & Culture Advisory Committee to form the Tenterfield Shire Heritage, Arts & Public Space Advisory Committee; and
- (2) Draft Terms of Reference be provided to the inaugural meeting of the Tenterfield Shire Heritage, Arts & Public Space Advisory Committee for the Committee's adoption and reference back to Council; and
- (3) Members of each of the Advisory Committees be advised in writing of the amalgamation and invited to remain as part of the Tenterfield Shire Heritage, Arts & Public Space Advisory Committee; and
- (4) Following adoption of the Terms of Reference, Council's Committees Register be updated and returned to Council for adoption.

(Michael Petrie/Brian Murray)

AMENDMENT

This matter be deferred to a Councillor Workshop as soon as possible to discuss governance and logistics.

(Gary Verri/Brian Murray)

Amendment Carried

12/18 **Resolved** that this matter be deferred to a Councillor Workshop as soon as possible to discuss governance and logistics.

(Gary Verri/Brian Murray)

Motion Carried

(ITEM GOV6/18) JANUARY 2018 - CORPORATE OFFICER SERVICE REPORT

SUMMARY

The purpose of this report is to provide a summary of Council's Community and Corporate service operations for December 2017 and January 2018.

13/18 **Resolved** that Council receive and note the Chief Corporate Officer's January 2018 Service Update Report.

(Brian Murray/Greg Sauer)

Motion Carried

(ITEM GOV7/18) OPERATIONAL PLAN 2017/2018 - REPORT TO 31 DECEMBER 2017

SUMMARY

The purpose of this report is to update Council on delivery of actions in the Operational Plan 2017/2018 to 31 December 2017.



14/18 **Resolved** that Council note the delivery of actions in the Tenterfield Shire Council Delivery Program 2017-2021 and Operational Plan 2017/2018.

(Gary Verri/Michael Petrie)

Motion Carried

(ITEM GOV8/18) NEW EXPENDITURE ALLOCATION - RISK MANAGEMENT SOFTWARE

SUMMARY

The purpose of this report is to advise Council of the requirement for a professional Risk management software platform to achieve sustained continual improvement and best practice in the area of Enterprise Risk Management (ERM) that will address Council's ERM needs as well as allow systems integration with existing databases.

A new expenditure allocation will be required, of \$30,000 in financial year 2017/2018, and \$8,000 per year for four (4) subsequent financial years, for the purchase, implementation and ongoing operation of Risk Management software.

15/18 **Resolved** that Council approve a new expenditure allocation in financial year 2017/2018 and four subsequent financial years in the Long Term Financial Plan for the purchase, implementation and ongoing operation of Risk Management software, as follows:

1. 2017/2018 - \$30,000.00
2. 2018/2019 - \$8,000.00
3. 2019/2020 - \$8,000.00
4. 2020/2021 - \$8,000.00
5. 2021/2022 - \$8,000.00

(Bronwyn Petrie/Bob Rogan)

Motion Carried

(ITEM GOV9/18) LEGAL ACTIONS - 1 OCTOBER 2017 TO 31 DECEMBER 2017

SUMMARY

Advise Council of any legal actions occurring or commencing against Council during October, November and December 2017.

16/18 **Resolved** that Council note the legal actions report for the period 1 October 2017 to 31 December 2017.

(Donald Forbes/Michael Petrie)

Motion Carried



**(ITEM GOV10/18) AMENDED AUSTRALIA DAY POLICY
AMENDED COMMUNITY DONATIONS/CONTRIBUTIONS POLICY
AMENDED ABORIGINAL RECOGNITION AND PROTOCOL POLICY
AMENDED LIBRARY SERVICES POLICY**

SUMMARY

The purpose of this report is to seek Council's adoption of the amended Australia Day Awards policy, the amended Community Donations/Contributions policy, the amended Aboriginal Recognition and Protocol Policy and the amended Library Services Policy. In amending the Library Services Policy, which is a consolidation of four existing Library policies, Council's revocation of the Library – Collection Development Policy, the Library – Family History Group Policy, the Library – Borrowings Policy and the Library – Internet Users Policy is also sought.

RECOMMENDATION

That Council:

- (1) Revoke the following policies under Section 165 (3) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Library – Borrowings
 - b. Library – Collection Development
 - c. Library – Family History Group
 - d. Library – Internet Users
- (2) Adopt the following amended policy under Section 165(2) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Library Services Policy.
- (3) Adopt the following amended policies under Section 165 (1) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Australia Day Awards Policy;
 - b. Community Donations/Contributions Policy, and
 - c. Aboriginal Recognition and Protocol Policy.

(Gary Verri/Brian Murray)

AMENDMENT

That the Community Donations/Contributions Policy be amended to include:

"Accountability, Roles & Responsibility

Elected Council

Council will nominate a Selection Panel comprising:

- The Mayor;
- Three (3) Councillors, and
- One (1) Councillor as reserve in the event that a member of the Panel is unavailable on the date selected for allocation of funds."

Replacing:

"General Manager, Executive and Management Teams

- Review and assessment of funding applications, and
- Presentation of recommendations for funding to Council"



Amendment Carried

17/18 **Resolved** that Council:

- (1) Revoke the following policies under Section 165 (3) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Library – Borrowings
 - b. Library – Collection Development
 - c. Library – Family History Group
 - d. Library – Internet Users

- (2) Adopt the following amended policy under Section 165(2) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Library Services Policy.

- (3) Adopt the following amended policies under Section 165 (1) of the Local Government Act 1993 – Amendment and revocation of local policy:
 - a. Australia Day Awards Policy;
 - b. Community Donations/Contributions Policy, and
 - c. Aboriginal Recognition and Protocol Policy.

With the following amendment to the Community Donations/Contributions Policy:

Include under **Accountability, Roles & Responsibility**

Elected Council

Council will nominate a Selection Panel comprising:

- *The Mayor;*
- *Three (3) Councillors, and*
- *One (1) Councillor as reserve in the event that a member of the Panel is unavailable on the date selected for allocation of funds.*

Replacing

General Manager, Executive and Management Teams

- *Review and assessment of funding applications, and*
- *Presentation of recommendations for funding to Council*

(Gary Verri/Brian Murray)

Motion Carried

(ITEM GOV11/18) FINANCE AND ACCOUNTS

SUMMARY

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.



RECOMMENDATION

That Council receive and note the Finance and Accounts Report for the period ended 31 January 2018.

(Michael Petrie/Greg Sauer)

AMENDMENT

Add Item (2) – That Council make contact with the NAB to seek a deputation with the Bank representatives to discuss the changes of operation in Tenterfield as soon as possible.

(Gary Verri/Donald Forbes)

Amendment Carried

18/18 **Resolved** that Council:

- (1) Receive and note the Finance and Accounts Report for the period ended 31 January 2018; and
- (2) Make contact with the NAB to seek a deputation with the Bank representatives to discuss the changes of operation in Tenterfield as soon as possible.

(Michael Petrie/Greg Sauer)

Motion Carried

(ITEM GOV12/18) CAPITAL EXPENDITURE REPORT AS AT 31 JANUARY 2018

SUMMARY

This report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

19/18 **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 31 January 2018.

(Brian Murray/Bob Rogan)

Motion Carried

(ITEM GOV15/18) BUDGET REVIEW AS AT 31 DECEMBER 2017 - VERSION 2

SUMMARY

The purpose of this report is to submit to Council the Quarterly Budget Review for the period 1 October 2017 to 31 December 2017.

RECOMMENDATION

That Council adopt the Quarterly Budget Review for the period 1 October 2017 to 31 December 2017 (QBR Dec-2).

(Michael Petrie/Brian Murray)



AMENDMENT

Add Item (2) – That Council review the Plant & Vehicle Policies and Plant Replacement Management Strategy.

(Greg Sauer/Bob Rogan)

Amendment Carried

20/18 Resolved that Council:

- (1) Adopt the Quarterly Budget Review, for the period 1 October 2017 to 31 December 2017 (QBR Dec-2).
- (2) Review the Plant & Vehicle Policies and Plant Replacement Management Strategy.

(Michael Petrie/Brian Murray)

Motion Carried

The Meeting adjourned for Lunch and for the Official Opening of the Public Toilet Facilities in Captain Cook Park by the Member for Lismore, The Hon Thomas George MP, the time being 1.00 pm.

PUBLIC FORUM – 1.50 pm

As per Council Policy regarding Council Meetings outside of Tenterfield town, the Mayor invited members of the public to raise issues with Councillors and Council staff.

The Hon Thomas George MP addressed the gathering referring to the following items which he is addressing for the community:

- Funding for Urbenville beautification;
- Working with Council's Chief Executive re spending of funds for the Legume/Woodenbong Road – progress payments etc and RMS is on board;
- Legume to Tenterfield section – Mt Lindesay Road;
- Bridge funding – still working on Beaury Creek Bridge & Needham Creek Bridge.

Cr Lindsay Passfield – Kyogle Shire Council

- Mt Lindesay Road – need to send a delegation to Southern Downs Regional Council to restate the importance of the Summerland Way/Mt Lindesay Road link to the Darling Downs - *Mayor Petty to action*;
- Referred to the Kyogle Shire Council bridge building enterprise – has been instrumental in the upgrade of their timber bridges;
- Referred to the development of the nineteen (19) rural residential blocks and the positive impact this development has had on the towns of Urbenville and Woodenbong) – Kyogle and Tenterfield Shires should work together on boundary areas to promote small lot developments in non prime agricultural land.

Andrew Peterson – Old Koreelah

- Question on behalf of Glen Lamb (Legume Progress Association) re the \$24m upgrade to Mt Lindesay Road. When planning is complete will the Legume to Woodenbong Stakeholders Group meet to view the proposals? *Mayor Petty to action.*



- White Swamp Road – This is the shortest route Brisbane to Tenterfield. Could some work be undertaken on the bitumen?

Mr Doug Allan – Real Estate Kyogle

- Old CWA building in Urbenville – vehicle access was removed when road was realigned. Problem is that there is no vehicle access. Guidance required. Understands paperwork to action has been lodged. *Chief Executive and Chief Operations Officer to investigate.*

Cr Bronwyn Petrie

- Problems with untreated stock coming into the area and the huge impact this can have on local cattle producers. *Suggested that a Welcome Pack be provided to new land owners which contains biosecurity information. Also an article in Council's Newsletter stressing that stock entering from tick areas must be treated. Hon Thomas George MP indicated he would look at the biosecurity issues and advised that documentation would be available from Local Land Services to put in a pack.*

Mr Noel Vinall thanked Council for bringing the Ordinary Council Meeting to Urbenville community.

Mr Peter Donovan referred to a number of issues:

- Cut back on services – Hospital, Police and Licensing, Tick Control
- Increased areas of National Parks and the affect this had on the community through loss of jobs in the timber industry;
- Poor mobile phone service;
- Plantation timber drying up water courses and increasing pests and weeds;
- Small number of children at the Urbenville School;
- Tourists commenting on the poor state of local roads eg Tooloom Lookout Road;
- No funds or grants to upgrade fire roads; Tooloom Lookout Road. Kangaroo Flat Road – vehicles regularly sustain damage.

Mr Stephen Goldthorpe – President Urbenville Progress Association raised the following issues:

- Beaury Creek Road requires some small maintenance and slashing of edges;
- Mt Lindesay Road – edges require the addition of some gravel to stop potential tyre damage;
- Upgrade to sewerage pipes in Urbenville – *Chief Operations Officer is looking at assets Shire wide.*

Ms Sally Quinn:

- Indicated that for the Urbenville community to move forward, services such as internet, mobile phones and the NBN need to be vastly improved. With regards to the NBN, she brought to notice that once a landline is disconnected (as required by the NBN) if there is no power you have no phone. Power outages are numerous at Urbenville and this particularly impacts emergency services personnel. *Urbenville Progress Association to forward a letter on these issues to The Hon Thomas George MP and Council.*
- Disabled toilets – no access on footpath for disabled persons and access for persons from the Hospital to the town centre is difficult.

SES issues – *Community advised to let Hon Thomas George MP know of any issues.*



Mayor Peter Petty – congratulated the Urbenville Progress Association on the works to date of the Hall facility and he looks forward to its completion. President **Stephen Goldthorpe** invited all Councillors to attend a dinner dance for the opening of the Hall.

The Meeting reconvened with the same members present, the time being 2.40 pm.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC1/18) REPORTS OF COMMITTEES & DELEGATES - ARTSTATE LISMORE - 30 NOVEMBER 2017

SUMMARY

Artstate Lismore was held in Lismore from the evening of Thursday, 30 November 2017 to Sunday, 3 December 2017. As per Council Resolution 225/17, Cr Gary Verri attended in his capacity as Arts Northwest Board Member.

21/18 **Resolved** that Cr Verri's report "Artstate Lismore" be received and noted.

(Gary Verri/Tom Peters)

Motion Carried

(ITEM RC2/18) REPORT OF COMMITTEE & DELEGATES - TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE - 21 DECEMBER 2017

SUMMARY

A meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday, 1 December 2017.

22/18 **Resolved:**

- (1) That the report from the Tenterfield Shire Local Traffic Committee meeting of 21 December 2017 be received and noted; and further
- (2) That Council investigate further and consider future funding in the kerb and guttering budget including works to be carried out on the kerb on both Molesworth and Rouse Streets. Also consider changing to "No Parking" zone if warranted at this location; and
- (3) That Council investigate whether this section of Mount Lindesay Road at the F111 Site meets the warrants for line marking in accordance with Line marking guidelines and install if meets warrants; and
- (4) That Council offers no objections to the temporary use of roads such as Naas Street, George Street, Duncan Street and crossing of Molesworth Streets associated with the Tenterfield High School Cross Country Event on 2 May 2018 subject to Police approval and standard conditions; and



- (5) That Council send RMS a proposal for the relocation of the disabled carpark to the south side of the pedestrian crossing in Rouse Street, Tenterfield; and
- (6) That Council offers no objections to the holding of the Killarney P-10 State School P & C Border Ranges Trail Ride subject to Development Approval, Police approval and standard conditions.

(Peter Petty/Bob Rogan)

Motion Carried

(ITEM RC3/18) REPORTS OF COMMITTEES & DELEGATES - NORTHERN TABLELANDS REGIONAL WEEDS COMMITTEE - 6 FEBRUARY 2018

SUMMARY

A meeting of the Northern Tablelands Regional Weeds Committee was held on Tuesday, 6 February 2018 in Inverell and was attended by Cr Tom Peters (Council delegate) and Council's Weeds Officer, Chris Battersby.

- 23/18** **Resolved** that the report of Cr Peters of the Northern Tablelands Regional Weeds Committee meeting held on 6 February 2018 be received and noted.

(Tom Peters/Greg Sauer)

Motion Carried

(ITEM NM1/18) NOTICE OF MOTION - AMENITY OF MAIN STREETSCAPE, TENTERFIELD

SUMMARY

The purpose of this motion is to propose an investigation be undertaken into heritage art work to further enhance the amenity of Tenterfield's main street.

RECOMMENDATION

That Council:

- (1) Investigate the availability and suitability of artists experienced in mural art with an emphasis on country/heritage style works and obtains quotes/estimates of same; and
- (2) Engage with relevant stake holders and if concurrence can be reached, investigate the option of engaging a suitably credentialed artist to carry out mural art work as agreed to by Council.

(Bob Rogan/Greg Sauer)

AMENDMENT

- (3) Undertake an initial project feasibility investigation which would include funding sources to reinstate verandahs and iron lace on Rouse Street CBD buildings with owners' concurrence.

(Bronwyn Petrie/Mover/Seconder)

Amendment Accepted



24/18 **Resolved** that Council:

- (1) Investigate the availability and suitability of artists experienced in mural art with an emphasis on country/heritage style works and obtains quotes/estimates of same; and
- (2) Engage with relevant stake holders and if concurrence can be reached, investigate the option of engaging a suitably credentialed artist to carry out mural art work as agreed to by Council.
- (3) Undertake an initial project feasibility investigation which would include funding sources to reinstate verandahs and iron lace on Rouse Street CBD buildings with owners' concurrence.

(Bob Rogan/Greg Sauer)

Motion Carried

(ITEM NM2/18) NOTICE OF MOTION - AMENDMENT TO LEP - SUBDIVISIONS

SUMMARY

The purpose of this motion is to investigate the possibility of allowing smaller size subdivisions in the less productive areas of the Shire, where there is little or no possibility of increasing agricultural production, also allow smaller subdivisions in the specialist horticultural areas where there is a history of horticultural activity.

25/18 **Resolved** that Council receives a report on the impact of allowing subdivision in the less productive parts of the Shire. The report should contain all relevant information such as regulatory/operational constraints, rewards, benefits and risks that would be associated with more life style blocks and what areas are suitable for small horticultural holdings.

(Gary Verri/Greg Sauer)

Motion Carried

(ITEM NM3/18) NOTICE OF MOTION - AUTOMATIC DOORS AT VISITOR INFORMATION CENTRE

SUMMARY

The purpose of this report is to propose the removal of a capital works item, being automatic doors at the Visitor Information Centre, from the Capital Program budget for 2017/2018 year and from the 4 year Capital Program.

26/18 **Resolved** that Council rescind approval to expend \$16,053.00 from the Capital Program budget on the installation of automatic doors at the Tenterfield Visitor Information Centre, as approved in Council Resolution 102/17 dated 28 June 2017.

(Bronwyn Petrie/Brian Murray)

Motion Carried



(ITEM RES1/18) COUNCIL RESOLUTION REGISTER - FEBRUARY 2018

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

- 27/18** **Resolved** that Council notes the status of the Council Resolution Register to February 2018.

(Bronwyn Petrie/Gary Verri)

Motion Carried

CONFIDENTIAL BUSINESS

- 28/18** **Resolved** that:

- a) the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Gary Verri/Tom Peters)

Motion Carried

The doors were closed to the public and the Meeting moved into Closed Committee, the time being 3.25 pm.

(ITEM GOV14/18) DETERMINATION OF ORGANISATION STRUCTURE & STAFFING

SUMMARY

The purpose of this report is for Council to determine and adopt an organisation structure in line with the requirements of Section 332 and 333 of the Local Government Act 1993 and to provide sufficient budget to effectively maintain statutory and approved operational plan activities and accountabilities.

- 29/18** **Resolved**

That Council adopt recommendations (1), (2) and (3) as contained in this Report.

(Brian Murray/Bob Rogan)

Motion Carried Unanimously



(ITEM ECO3/18) OFFER TO PURCHASE LOT 8 - TENTERFIELD INDUSTRIAL PARK

SUMMARY

The purpose of this report is to inform Council of an offer to purchase Lot 8 of the Tenterfield Industrial Estate.

30/18 Resolved that Council defer a decision until the conditions of purchase of Lot 7 are clarified and a diagram of the proposed works on Lots 7 and 8 received.

(Bronwyn Petrie/Greg Sauer)

Motion Carried

RESUMPTION OF STANDING ORDERS

31/18 Resolved that Standing Orders be resumed.

(Donald Forbes/Brian Murray)

Motion Carried

The Meeting moved out of Closed Committee and the doors were opened to the public, the time being 4.55 pm.

The Mayor read the resolutions as resolved by Council whilst in Closed Committee.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 4.58 pm.


Councillor Peter Petty
Mayor/Chairperson