



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **MINUTES OF EXTRAORDINARY COUNCIL MEETING WEDNESDAY 28 SEPTEMBER 2016**

MINUTES OF THE **Extraordinary Council Meeting** OF TENTERFIELD SHIRE held at the Tenterfield Shire Council Chambers on Wednesday 28 September 2016 commencing at 9.35 am.

### **ATTENDANCE**

Councillor Peter Petty (Mayor)  
Councillor Don Forbes  
Councillor John Macnish  
Councillor John Martin  
Councillor Brian Murray  
Councillor Tom Peters  
Councillor Bronwyn Petrie  
Councillor Michael Petrie  
Councillor Gary Verri

### **ALSO IN ATTENDANCE**

General Manager (Damien Connor)  
Executive Assistant & Media (Noelene Hyde)  
Director of Corporate Services (Allan Shorter)  
Director of Strategic Planning & Environmental Services (James Ruprai)  
Director of Engineering Services (Stephen Bell)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

A handwritten signature in blue ink, appearing to be 'Peter Petty', is written over a red background at the bottom right of the page.

## **WEBCASTING OF MEETING**

*I advise all present that this meeting is being webcast for the purposes of providing live coverage to broaden knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

## **OPENING AND WELCOME**

The General Manager opened the meeting, welcoming all Councillors to this, the first meeting of the 2016-2020 Council term. In particular he welcomed new Councillors John Martin, Bronwyn Petrie and returning Councillor John Macnish.

## **CIVIC PRAYER**

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

## **ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders both past and present of the Jukemba, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.*

## **APOLOGIES**

**228/16** **Resolved** that Cr Greg Sauer be granted leave of absence for the 28 September 2016 Council meetings.

(Tom Peters/Gary Verri)

## **Motion Carried**

## **(ITEM GOV1/16) OATH AND AFFIRMATION FOR COUNCILLORS**

### **SUMMARY**

The purpose of this report is to inform Councillors of the new requirements under section 233A of the NSW *Local Government Act 1993* (as amended), being that all Councillors must take an Oath of Office or make an Affirmation of Office at or before the first meeting of the Council after the Councillor is elected.

The following Councillors took the Oath of Office or made the Affirmation of Office.

- Cr Don Forbes
- Cr John Macnish
- Cr John Martin



- Cr Brian Murray
- Cr Tom Peters
- Cr Bronwyn Petrie
- Cr Michael Petrie
- Cr Peter Petty
- Cr Gary Verri

## **(ITEM GOV2/16) ELECTION OF THE MAYOR**

### **SUMMARY**

The purpose of this report is for Council to elect the Mayor for the proceeding term, being from September 2016 to September 2018.

**229/16** **Resolved** that the Mayor be elected by secret, ordinary ballot.

### **Motion Carried**

(Gary Verri/Peter Petty)

The General Manager, as Returning Officer advised that nominations for Mayor have been received from Cr Don Forbes and Cr Peter Petty.

Following the ballot and count, the Returning Officer advised that each candidate had received four (4) votes each and one (1) incomplete ballot paper. In addition one (1) paper had both sections marked. The General Manager advised he would seek advice from the Office of Local Government.

### **ADJOURNMENT OF MEETING**

**230/16** **Resolved** that the meeting be adjourned to allow the General Manager to seek advice from the Office of Local Government on the Mayoral ballot.

### **Motion Carried**

(Gary Verri/Donald Forbes)

*The Meeting adjourned for morning tea, the time being 10.05 am.*

*The Meeting reconvened with the same members present, the time being 10.25 am.*

The General Manager, as Returning Officer reported that advice from the Office of Local Government indicated that the ballot had resulted in eight (8) complete papers and one (1) blank ballot paper. Consequently, the position of Mayor would be selected by lot.

### **DECLARATION OF MAYORAL VOTE**

**231/16** **Resolved** that Cr Peter Petty be declared elected for the upcoming, two (2) year term.

### **Motion Carried**

(Gary Verri/Tom Peters)

whilst the Committee review is undertaken; and

- (e) That the Town Centre Streetscape Master Plan Committee be incorporated into the Parks & Gardens Committee and
- (f) The Town Centre Streetscape Master Plan Committee be dissolved.

(Gary Verri/Tom Peters)

**Motion Lost**

**FORESHADOWED MOTION**

**Moved** that:

- (a) Council determine the representation on external bodies, specific purpose committees and other associations as listed in the table below for the proceeding twelve (12) months;
- (b) A review of all of Council's s355 Advisory Committees be undertaken in-line with recent Office of Local Government Circular 16-24;
- (c) A subsequent report be presented to Council on the proposed structure of Council's Committees following the review; and
- (d) Council determine the interim representation on the current s355 Advisory Committee as listed in the table below for a period of two (2) months whilst the Committee review is undertaken.

	<b>Representation</b>	<b>Delegate/s 2016-17</b>
<b>Specific Purpose Committees</b>		
• Audit & Risk Committee	Mayor + 1 Councillor	Mayor, Cr Forbes
• Donations Assessment Panel	3 Councillors	Cr's M Petrie, J Macnish, Mayor P Petty
• Australia Day Awards Committee	Mayor + 3 Councillors	Mayor, Cr's G Sauer, J Macnish, D Forbes
<b>External Boards, Committees &amp; Organisations</b>		
• Country Mayors Association	Mayor	Mayor
• Arts North West	Nil	Cr Verri – Board Member
• Border Region Organisation of Councils (BROC)	Mayor + 1 Councillor	Mayor, Cr Murray
• Northern Inland Regional Waste	Mayor + 1 Councillor	Cr J Martin
• North East Weight of Loads	1 Councillor	Cr G Verri
• Local Health Advisory Committee	Mayor	Mayor
• Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr's G Verri, T Peters
• Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr's M Petrie, J Martin
• Bushfire Management Committee	1 Councillor	Cr T Peters
• NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor, Cr T Peters
• Australian Rural Roads Group	Nil	Mayor P Petty – Board Member
• Tenterfield Liquor Accord	1 Councillor	Cr D Forbes
• Country Public Libraries Assoc of NSW	1 Councillor	Cr J Macnish



• Granite Borders Landcare Committee	1 Councillor	Cr's J Martin, B Petrie
• Northern Inland Weeds Committee	1 Councillor	Cr T Peters
• Border Rivers Environmental Water Network	Mayor + 1 Councillor	Mayor, Cr's J Martin, T Peters
• Tenterfield FM Radio Association	1 Councillor	Cr T Peters
• Community Safety Precinct Committee	Mayor	Mayor
<b>S355 Advisory Committees</b>		
• Parks & Gardens Committee	2 Councillors	Cr's B Murray, J Macnish
• Legume to Woodenbong Road Alliance	Mayor + 1 Councillor	Mayor, Cr G Verri
• International Town Partnership Cultural Committee	Mayor + 2 Councillors	Mayor, Cr's B Murray, J Macnish
• Sir Henry Parkes Memorial Management Committee	Mayor + 1 Councillor	Mayor, Cr G Sauer
• TSC Saleyards Committee	Mayor + 2 Councillors	Mayor, Cr's M Petrie, D Forbes
• TSC Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr's B Murray, B Petrie
• Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr B Petrie
• Tenterfield Sport & Recreation Advisory Committee	2 Councillors	Mayor, Cr's D Forbes, G Sauer
• Public Art Committee	Mayor + 1 Councillor	Mayor, Cr G Verri
• Tenterfield Shire ANZAC Centenary Steering Committee	Mayor + 1 Councillor	Mayor, Cr D Forbes
• Town Centre Streetscape Master Plan Steering Committee	2 Councillors	Cr's G Sauer, B Murray
• Disability Advisory Committee	1 + 1 Alt Councillor	Cr's D Forbes, G Verri (alt)

(Bronwyn Petrie/)

## COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS AND ASSOCIATIONS

**237/16** **Resolved** that:

- (a) Council determine the representation on external bodies, specific purpose committees and other associations as listed in the table below for the proceeding twelve (12) months;
- (b) A review of all of Council's s355 Advisory Committees be undertaken in-line with recent Office of Local Government Circular 16-24;
- (c) A subsequent report be presented to Council on the proposed structure of Council's Committees following the review; and
- (d) Council determine the interim representation on the current s355 Advisory Committee as listed in the table below for a period of two (2) months whilst the Committee review is undertaken.

	<b>Representation</b>	<b>Delegate/s 2016-17</b>
<b>Specific Purpose Committees</b>		
• Audit & Risk Committee	Mayor + 1 Councillor	Mayor, Cr Forbes
• Donations Assessment Panel	3 Councillors	Cr's M Petrie, J Macnish, Mayor P Petty

• Australia Day Awards Committee	Mayor + 3 Councillors	Mayor, Cr's G Sauer, J Macnish, D Forbes
<b>External Boards, Committees &amp; Organisations</b>		
• Country Mayors Association	Mayor	Mayor
• Arts North West	Nil	Cr Verri – Board Member
• Border Region Organisation of Councils (BROC)	Mayor + 1 Councillor	Mayor, Cr Murray
• Northern Inland Regional Waste	Mayor + 1 Councillor	Cr J Martin
• North East Weight of Loads	1 Councillor	Cr G Verri
• Local Health Advisory Committee	Mayor	Mayor
• Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr's G Verri, T Peters
• Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr's M Petrie, J Martin
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• NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor, Cr T Peters
• Australian Rural Roads Group	Nil	Mayor P Petty – Board Member
• Tenterfield Liquor Accord	1 Councillor	Cr D Forbes
• Country Public Libraries Assoc of NSW	1 Councillor	Cr J Macnish
• Granite Borders Landcare Committee	1 Councillor	Cr's J Martin, B Petrie
• Northern Inland Weeds Committee	1 Councillor	Cr T Peters
• Border Rivers Environmental Water Network	Mayor + 1 Councillor	Mayor, Cr's J Martin, T Peters
• Tenterfield FM Radio Association	1 Councillor	Cr T Peters
• Community Safety Precinct Committee	Mayor	Mayor
<b>S355 Advisory Committees</b>		
• Parks & Gardens Committee	2 Councillors	Cr's B Murray, J Macnish
• Legume to Woodenbong Road Alliance	Mayor + 1 Councillor	Mayor, Cr G Verri
• International Town Partnership Cultural Committee	Mayor + 2 Councillors	Mayor, Cr's B Murray, J Macnish
• Sir Henry Parkes Memorial Management Committee	Mayor + 1 Councillor	Mayor, Cr G Sauer
• TSC Saleyards Committee	Mayor + 2 Councillors	Mayor, Cr's M Petrie, D Forbes
• TSC Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr's B Murray, B Petrie
• Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr B Petrie
• Tenterfield Sport & Recreation Advisory Committee	2 Councillors	Mayor, Cr's D Forbes, G Sauer
• Public Art Committee	Mayor + 1 Councillor	Mayor, Cr G Verri
• Tenterfield Shire ANZAC Centenary Steering Committee	Mayor + 1 Councillor	Mayor, Cr D Forbes
• Town Centre Streetscape Master Plan Steering Committee	2 Councillors	Cr's G Sauer, B Murray
• Disability Advisory Committee	1 + 1 Alt Councillor	Cr's D Forbes, G Verri (alt)

(Bronwyn Petrie/Michael Petrie)

**Motion Carried**

## **(ITEM GOV4/16) COUNCIL MEETING SCHEDULE - 2016/2017**

### **SUMMARY**

The purpose of this report is for Council to determine the dates and locations for Council Meetings for the next 12 months, being from September 2016 to September 2017.

### **PROPOSED MOTION**

That:

- (a) Ordinary Council Meetings be held in each month of the calendar year with the exception of January;
- (b) Council Meetings be held on the fourth Wednesday of the meeting month commencing at 9.30 am, with the exception of December 2016 which will be held on the third Wednesday of the month; and
- (c) Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February (Torrington) and August (Urbenville).

(John Macnish/Brian Murray)

### **AMENDMENT**

That:

- (a) Ordinary Council Meetings be held in each month of the calendar year with the exception of January;
- (b) Council Meetings be held on the fourth Wednesday of the meeting month commencing at 9.30 am, with the exception of December 2016 which will be held on the third Wednesday of the month; and
- (c) Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February (Torrington) and August (Urbenville); and
- (d) That Council meetings at Torrington and Urbenville commence at 10.00 am.

(John Martin/Gary Verri)

### **Amendment Lost**

### **238/16 Resolved that:**

- (a) Ordinary Council Meetings be held in each month of the calendar year with the exception of January;
- (b) Council Meetings be held on the fourth Wednesday of the meeting month commencing at 9.30 am, with the exception of December 2016 which will be held on the third Wednesday of the month; and
- (c) Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February (Torrington) and August (Urbenville).

(John Macnish/Brian Murray)

### **Motion Carried**



**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 11.55 am.



.....  
Councilor Peter Petty  
Mayor/Chairperson

