

ORDINARY COUNCIL MEETING

WEDNESDAY, 24 JUNE 2020

ATTACHMENT BOOKLET 5

Attachment No. 6 Capital Expenditure Report – 31 May 2020

Attachment No. 7 Resolution Register – June 020

Tenterfield Shire Council
Capital Expenditure Report

Service and Description	19/20 Full Year Review 3 Budget	19/20 YTD Actuals	19/20 YTD Variance	19/20 Percentage Spent %	Variance Comments
Office of the Chief Executive	681,791	348,924	332,867	51.18%	
Economic Growth and Tourism					
5400505. VIC Refurbishment	34,000	0	34,000	0.00%	Unable to complete due to other priorities. To be carried over to next financial year
5400508. Tourism Signage - Northern Region	10,000	0	10,000	0.00%	To be completed following Shire signage project
Total Economic Growth and Tourism	44,000	0	44,000	0.00%	
Emergency Services					
6600400. Emergency Management Centre Expenditure	200,000	42,056	157,944	21.03%	
Total Emergency Services	200,000	42,056	157,944	21.03%	
Library Services					
5000500. Library Resources	27,033	13,380	13,653	49.50%	
5000509. Library Repaint Interior	34,400	0	34,400	0.00%	
5000511. Local Priority Grant 2017/18	2,805	2,550	255	90.91%	
5000514. Local Priority Grant 2018/19	1,061	1,061	0	99.99%	
5000515. Local Priority Grant 2019/20	19,329	7,673	11,657	39.69%	
5000516. Library - Furniture & Fittings	789	605	184	76.68%	
5000517. Library - Office Equipment	3,601	683	2,918	18.96%	
5000518. Library - Intangible Assets	4,180	0	4,180	0.00%	
Total Library Services	93,198	25,951	67,247	27.85%	
Organisation Leadership					
1000502. Strategic Projects	26,142	9,099	17,043	34.81%	
Total Organisation Leadership	26,142	9,099	17,043	34.81%	
Theatre & Museum Complex					
5000506. School of Arts Complex - Upgrade Exterior & Windows (SRV)	203,912	207,358	-3,446	101.69%	Project complete
5000507. School of Arts Complex - Repaint Interior (SRV) (Not in use)	34,400	0	34,400	0.00%	
5000502. School of Arts Repair & Paint Interior Southern Wall of Cinema	7,503	0	7,503	0.00%	
5000506. School of Arts Complex - Repaint Exterior & Repair Windows (SRV)	0	5,460	-5,460		This is to be journalled
5000509. School of Arts - Update Theatre Lighting	5,000	0	5,000	0.00%	
5000512. Memorial School of Arts Air-Conditioning Project - Dept Planning & Envir	57,636	57,636	-0	100.00%	Completed
5000513. School of Arts - Computer Equipment	0	1,363	-1,363		
Total Theatre & Museum Complex	308,451	271,817	36,634	88.12%	
Workforce Development					
1000506. Workforce Planning & Evaluation - Capital	10,000	0	10,000	0.00%	
Total Workforce Development	10,000	0	10,000	0.00%	
Office of the Chief Corporate Officer	6,428,422	1,612,581	4,815,841	25.09%	
Buildings & Amenities					
4200501. Admin Building -- Refurbishment	1,628,589	368,562	1,260,027	22.63%	Ongoing - unspent funds to be carried forward to next year
4205500. Housing - Repaint Exteriors (SRV)	24,731	0	24,731	0.00%	
4205501. Council Houses Renewal	24,612	239	24,373	0.97%	Bathroom Scope to be put to the market for pricing
4232000. Legume Hall Reclad	14,500	12,114	2,386	83.54%	Building works complete
4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023	996,908	28,657	968,251	2.87%	Ongoing - unspent funds to be carried forward to next year
4610507. Liston Community Hall - SCCF - 1091	126,405	116,418	9,987	92.10%	Finalising building works
4610508. Toilet Block Enhancements at Urbenville and Legume - SCCF-1105	170,144	42,637	127,507	25.06%	In construction
Total Buildings & Amenities	2,985,889	568,626	2,417,263	19.04%	
Corporate and Governance					
1810500. Office Furniture & Equipment	3,000	232	2,768	7.73%	
2220505. Corporate Planning & Performance (OS)/ Monthly Operational Plan	50,000	111,942	-61,942	223.88%	
Total Corporate and Governance	53,000	112,174	-59,174	211.65%	
Finance & Technology					
1810501. Computer Equipment - Finance	55,000	45,753	9,247	83.19%	No Significant Variance
1810502. IT Improvements - WiFi Site Connectivity	200,000	167,393	32,607	83.70%	
1810503. Internet Webpage	8,123	1,050	7,073	12.93%	
1810507. Fibre Optic Cabling of Sites	50,000	292	49,708	0.58%	No Significant Variance
1810508. Capitalised Software	345,000	253,912	91,088	73.60%	
Total Finance & Technology	658,123	468,400	189,723	71.17%	
Livestock Saleyards					
4220501. Renewal Timber Rails With Metal (SRV)	33,274	22,126	11,148	66.50%	Aiming for completion June 2020
4220504. Improvements to Loading Ramps & Traffic Facilities	158,000	0	158,000	0.00%	Contacting original tenderer
4220506. Saleyards Truck Wash - Design	140,657	0	140,657	0.00%	Deferred pending revised design and pricing
4220508. Installation of Fibre at Saleyards	5,000	5,345	-345	106.91%	Completed
4220510. Truck Wash - Construction	1,083,097	0	1,083,097	0.00%	Deferred pending revised design and pricing
Total Livestock Saleyards	1,420,028	27,472	1,392,556	1.93%	
Parks, Gardens and Open Space					
4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion	42,510	5,955	36,555	14.01%	
4605504. Renewal of Legume Playground Equipment (SRV)	32,202	0	32,202	0.00%	Obtaining Quotes
4605508. Tenterfield Main Street Lighting	16,000	11,322	4,678	70.76%	
4605509. Rouse Street Irrigation & Replanting	45,000	56,668	-11,668	125.93%	
4605510. Shade Structure over Rotary Park Playground	40,000	0	40,000	0.00%	Grant funding approved

Service and Description	19/20 Full Year Review 3 Budget	19/20 YTD Actuals	19/20 YTD Variance	19/20 Percentage Spent %	Variance Comments
4605511. Exercise Stations x 2 on Bike Track	20,000	0	20,000	0.00%	Further Grant funding received
4610501. Renewal of Shirley Park Amenities Building (SRV)	111,000	2,080	108,920	1.87%	Quotes received speaking with the Builder
4610505. Shirley Park Amenity Block & Fencing - SCCF - 1107	65,314	94,792	-29,478	145.13%	
4610506. Urbenville & Drake Playground Enhancements SCCF - 1063	104,500	104,500	0	100.00%	complete
4610509. Tenterfield Town Centre Revitalisation - Phase 2 SCCF - 1094	62,337	41,762	20,575	66.99%	Starting to construct list of materials for purchase
4610650. Tenterfield Archery Grant - SCCF - 0769	52,225	52,225	0	100.00%	complete
Total Parks, Gardens and Open Space	591,088	369,304	221,784	62.48%	
Planning & Regulation					
3001000. Tenterfield Shire - Vibrant & Connected Mingoala - SCCF - Round 1	47,104	2,077	45,027	4.41%	ongoing
3001100. Tenterfield Shire - Vibrant & Connected Torrington - SCCF - Round 1	39,160	1,104	38,056	2.82%	ongoing
3005000. Tenterfield - Vibrant & Connected Urbenville	92,400	1,092	91,308	1.18%	ongoing
3006000. Tenterfield - Vibrant & Connected Drake - SCCF - Round 1	61,958	24,041	37,917	38.80%	ongoing
3007000. Tenterfield Shire Vibrant & Connected - Jennings (Wallangara) SCCF-Rour	141,466	2,320	139,146	1.64%	ongoing
3008000. Tenterfield Shire - Vibrant & Connected Liston SCCF - Round 1	140,889	2,360	138,529	1.68%	ongoing
3009000. Tenterfield Shire - Vibrant & Connected Legume SCCF - Round 1	44,031	942	43,089	2.14%	ongoing
Total Planning & Regulation	567,008	33,936	533,072	5.99%	
Swimming Complex					
4600501. Engineering Assessment of Pool Condition (SRV)	15,000	0	15,000	0.00%	Delayed, requires pool to be empty of water
4600504. Masterplan for the Memorial Pool	56,000	26,368	29,632	47.09%	Commenced April 2020
4600506. Shade Structure Over BBQ at Pool	20,000	0	20,000	0.00%	Awaiting grant funding announcement
4600507. Repaint Pools	50,000	0	50,000	0.00%	Delayed, requires pool to be empty of water
4600508. Swimming Pool - Compressor	5,786	6,301	-515	108.90%	Purchased due to malfunction
4600509. Swimming Pool - Pump	6,500	0	6,500	0.00%	Investigations ongoing
Total Swimming Complex	153,286	32,669	120,617	21.31%	
Office of the Chief Operating Officer Asset Management & Resourcing					
6205500. Survey Instrumentation - GPS Equip, Cable Detector, Bridge Assyst	30,000	15,100	14,900	50.33%	
6205501. Workshop Upgrade (Additional Storage Shed)	0	1,730	-1,730		To be journalled to Depot refurbishment
6205502. Works Depot - Contribution to Washbay	14,900	0	14,900	0.00%	
6205507. Asset Management System	0	8,721	-8,721		To be journalled to Finance - Capitalised Software
6205508. Assets - Software Licences	15,000	8,075	6,925	53.83%	
6205509. Tenterfield Store - New Air Conditioner	5,000	3,091	1,909	61.82%	
6250501. Tenterfield Depot - Refurbishment Stage 1	397,250	234,748	162,502	59.09%	
6250507. Urbenville Depot - Refurbishment	100,000	2,700	97,300	2.70%	
Total Asset Management & Resourcing	562,150	274,164	287,986	48.77%	
Plant, Fleet & Equipment					
6210500. Public Works Plant - Purchases	4,572,205	3,056,048	1,516,157	66.84%	ongoing
6210502. Minor Plant Purchases	24,000	24,000	0	100.00%	complete
6210503. Workshop - Office Refurbishment	17,250	18,220	-970	105.62%	complete
6210501. Public Works Plant - WDV of Asset Disposals	-2,349,171	-2,160,659	-188,512	91.98%	ongoing
Total Plant, Fleet & Equipment	4,613,455	3,098,268	1,515,187	67.16%	
Sewerage Service					
7872501. Tenterfield Mains Extension (\$67)	0	701	-701		Deferred until 2021 (emergency works)
7872502. Tenterfield Mains Relining (1km Year)	161,500	3,582	157,918	2.22%	Works completed pending invoicing.
7872503. Tenterfield Mains Augmentation	114,998	7,137	107,861	6.21%	Underbore failed - some redesign required
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)	222,775	18,375	204,400	8.25%	Planning underway some quotations received
7872517. Tenterfield Scada System Upgrade	57,736	510	57,226	0.88%	Planning underway
7872519. Tenterfield Network Renewal	184,500	112,210	72,290	60.82%	Some works completed, reviewing
7872522. STP - Dehydrator Replacement	40,972	48,810	-7,838	119.13%	Dehydrator installation preliminary works underway
7872523. Tenterfield STP - Entrance Road & Drainage Repair	8,000	0	8,000	0.00%	Ongoing works
7872800. Urbenville Geotube for Sludge Removal	12,251	0	12,251	0.00%	Assessment and planning continuing
7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity	14,995	0	14,995	0.00%	Assessment and planning continuing
7872809. STP - Pad and Building including access to STP - Urbenville	8,000	0	8,000	0.00%	Assessment and planning continuing
7872810. Surface Aerator/Mixer sized for Urbenville	14,000	0	14,000	0.00%	Aerator acquired awaiting dehydrator
7872941. Moving Dehydrator to Urbenville STP	2,000	0	2,000		Pending installation Tenterfield
Total Sewerage Service	839,727	191,326	650,401	22.78%	
Stormwater & Drainage					
8252502. Drainage Pits - Upgrade	20,000	0	20,000	0.00%	
8252509. Rouse Street - Design & Investigation	100,000	0	100,000	0.00%	
8252510. Rouse Street Construction	110,000	0	110,000	0.00%	
8252524. Child Proofing Culverts	5,000	0	5,000	0.00%	
8252525. Stormwater Works Investigation	50,000	0	50,000	0.00%	
Total Stormwater & Drainage	285,000	0	285,000	0.00%	
Transport Network					
5400410. Drought Communities Program 2018/19 - Timber Bridges	134,922	136,875	-1,953	101.45%	complete
6205513. RMS Lighting Review - Tenterfield CBD	10,000	5,000	5,000	50.00%	
6215110. Regional & Local Roads Traffic Facilities	66,028	66,000	28	99.96%	complete
6215510. Regional Roads Block Grant - Reseals Program.	250,000	1,091	248,910	0.44%	
6215531. Special Grant Mt Lindesay Road (RMS/Fed)	10,000,000	1,345,694	8,654,306	13.46%	
6215538. NDRRA 2017 - 28 March - Local Roads (Restoration)	394,619	172,167	222,452	43.63%	
6215539. NDRRA 2017 - 28 March - Regional Roads (Restoration)	336,408	239,452	96,956	71.18%	
6215541. MR290 Repair Program 2018/19	0	15,695	-15,695		
6215548. Restart NSW Funding - Beaury Creek Bridge Replacement - Tooloom Roa	795,000	80,523	714,477	10.13%	
6215549. TSC Funding (Industry Funding) - Beaury Creek Bridge Replacement - Tooloom Roa	0	167	-167		
6215550. Footpaths	11,479	1,544	9,935	13.45%	
6215551. Repair Program 2019/20	895,890	225,622	670,268	25.18%	
6215552. Roads to Recovery 2019-24	1,566,502	240,314	1,326,188	15.34%	

Service and Description	19/20 Full Year Review 3 Budget	19/20 YTD Actuals	19/20 YTD Variance	19/20 Percentage Spent %	Variance Comments
6215553. MR 462 Bruxner Way Curve Improvements (Segments 7010, 7020 & 7030	694,000	285,355	408,645	41.12%	
6215555. Storm Damage Works - November 2019	0	11,853	-11,853		
6215556. Regional Roads Block Grant - Rehabilitation	100,000	101,768	-1,768	101.77%	
6215558. National Bushfire Recovery Grant - Paddys Flat Tank Traps Vehicle Layby	20,000	0	20,000	0.00%	
6220270. Boonoo Boonoo Bridge, Mt Lindesay Road - Restart NSW Funding	1,459,500	172,657	1,286,843	11.83%	
6220271. Bridges Renewal Program - Deepwater River Bridge Renewal - Torrington	240,020	22,045	217,975	9.18%	
6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement - Paddys	243,480	21,682	221,798	8.91%	
6220275. Emu Creek Bridge Replacement - Hootons Road - Restart NSW Funding	910,000	85,794	824,206	9.43%	
6220280. Restart NSW Funding - Bridge Interim Solutions Project - Expenditure	1,313,000	911,394	401,606	69.41%	
6220500. Urban Streets - Reseal Program	105,000	0	105,000	0.00%	
6220501. Road Renewal - Gravel Roads	605,000	397,069	207,931	65.63%	
6220503. Gravel Resheets	617,000	138,439	478,561	22.44%	
6220505. Kerbing & Guttering	40,000	0	40,000	0.00%	
6220506. Bridges / Causeways (SRV to 2023/24)	510,000	355,877	154,123	69.78%	
6220507. Rural Roads - Reseal Program	232,828	0	232,828	0.00%	
6220512. Culverts & Pipes	134,000	45,859	88,983	34.22%	
6240101. Gravel Pit Rehabilitation	10,250	22,235	-11,985	216.93%	
6240502. Main Street - Complete Final Stage	92,088	73,513	18,575	79.83%	
6240503. Road Rehabilitation	95,000	0	95,000	0.00%	
Total Transport Network	21,902,014	5,175,683	16,727,173	23.63%	
Waste Management					
7080500. 240L Wheelie Bins	3,113	7,270	-4,157	233.52%	On-going program
7080503. Industrial Bins	16,000	11,912	4,088	74.45%	On-going program
7080550. Boonoo Boonoo - Groundwater Bores	1,500	0	1,500	0.00%	On-going program
7080551. Boonoo Boonoo - Capping Cell/Remediation #5	31,659	0	31,659	0.00%	Pending EPA approvals and after use of cell
7080552. Boonoo Boonoo - EPA Remediation (works to be defined) (Remediation)	0	5,837	-5,837		Pending EPA approvals and after use of cell
7080553. Boonoo Boonoo - New Cell Construction	323,228	0	323,228	0.00%	Pending EPA approvals
7080555. Boonoo Boonoo - New Cell Remediation Asset (Non Cash)	50,000	0	50,000	0.00%	Pending EPA approvals and after use of cell
7080558. Tip shop - Drake, Liston & Tenterfield	17,000	2,014	14,986	11.84%	Pad under construction for tenterfield, designs pending
7080559. Green Waste Hungry Bin - School Trial	10,000	402	9,598	4.02%	On-going program
7080561. Boonoo Boonoo Landfill - Environmental Improvements	31,700	0	31,700	0.00%	Grant received RFQ completed
7080563. Torrington - Landfill Closure & Transfer Station Construction	119,872	0	119,872	0.00%	EPA approvals received delay from fire works, site transference delayed end of June
7080720. Mingoola - Open Transfer Station	70,000	0	70,000	0.00%	Compulsory acquisition underway, DA application completed and submitted.
7080731. Torrington Landfill - Capping Cell (Remediation)	75,000	0	75,000	0.00%	EPA approvals obtained capping delayed
7080732. Torrington Landfill - Convert to Transfer	70,000	0	70,000	0.00%	EPA approvals obtained, conversion delayed
7080733. New Pump Combination	15,000	0	15,000	0.00%	Assessment and planning continuing
7080811. Tenterfield WTS Groundwater Bores	100,000	23,599	76,401	23.60%	On-going program
Total Waste Management	934,072	51,033	883,039	5.46%	
Water Supply					
7484500. Tenterfield Sludge Removal	0	8,354	-8,354		Assessment and planning continuing
7484502. Tenterfield Valve Renewal	7,998	0	7,998	0.00%	Assessment, planning and renewal continuing
7484505. Tenterfield Mains Replacement	262,700	0	262,700	0.00%	Program continues
7484506. Tenterfield Meter Replacement	21,000	1,673	19,327	7.97%	Program continues
7484513. Tenterfield Dam Wall Construction	0	245	-245		Journal
7484515. Tenterfield Flood Warning System - Capex	16,800	2,076	14,724	12.36%	Tender awarded awaiting commencement
7484516. Tenterfield Shirley Park Bore Flood Damage Restoration	2,000	3,199	-1,199	159.95%	Completed
7484521. Tenterfield Water Treatment Plant Design	0	50,680	-50,680		Finalising for tender
7484522. Tenterfield Water Treatment Plant Construct	9,350,000	69,794	9,280,206	0.75%	Finalising for tender
7484523. Tenterfield Water Booster Pump Shed (Molesworth St)	0	425	-425		Reviewing capability
7484532. Tenterfield Water Supply - Drought Augmentation	973,000	3,441,389	-2,468,389	353.69%	Construction continuing
7484536. Tenterfield Catchment Areas - Land Improvements	0	301,772	-301,772		Desedimentation completed replanting planning underway
7484801. Urbenville Mains Extension	5,000	0	5,000	0.00%	Planning continuing
7484810. Urbenville Off Stream Storage Install, Pipework, Commission	0	17,165	-17,165		Pending grant-requirement to apply for safe and secure grant
7484811. Urbenville Water Treatment Plant Upgrade	5,000	0	5,000	0.00%	completed
7484812. Scada Renewal	23,237	0	23,237	0.00%	Assessment and planning continuing
7484813. Urbenville Intake Pump Station	25,000	33,251	-8,251	133.00%	Quotation awarded
7484814. Urbenville Intake Pipe Replacement	28,000	0	28,000	0.00%	Installation completed
7484901. Jennings Mains Replacement	22,657	0	22,657	0.00%	Planning continuing developing schedule
Total Water Supply	10,742,392	3,930,023	6,812,369	36.58%	
GRAND TOTAL	46,989,023	14,682,001	32,309,864	31.25%	

RESOLUTION REGISTER – COUNCIL MEETINGS –JUNE 2020

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	29/09/16	Respondent advised of the Council decision. Negotiations with affected property owners has commenced. Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget. Quotations for surveying works to be forwarded next week. Correspondence sent to adjoining land owners including Crown Lands requesting feedback. Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land. Phone discussion held with LLS. Council awaiting formal response prior to proceeding. Discussions held with Crown Lands regarding application process for	B	

					road opening over TSR land. Ongoing as per previous comment Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond. Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow. Instructed Solicitors to draft agreements for affected property owners 25.05.2018. Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent & current high volume means longer response time. Currently reviewing draft agreements received from Solicitor. No response received from Crown Lands yet due to back log of licences. Correspondence received by Local Land Services ok to proceed
	20/03 09/04/ 2018				
	14/04/ 2018				
	15.6.18				
	16.07				
	13/08/ 2018				
	13/9/18 (COO comment)				
	17/09/18				

28/6/17	94/17 ECO11/17	<p>Lease of Council Controlled Land – Road Reserve Resolved that Council:</p> <p>(1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and</p> <p>(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.</p>	(Engineering Officer)			17/2 15/05	<p>portion of road reserve required.</p> <p>Surveyor engaged.</p> <p>No change to above</p> <p>Awaiting survey plan</p> <p>As above, advised by Surveyor having issues with survey points.</p>		
						12/07/17 13/12 20/03 14/05/2018 15/06/2018 16.07.18 15/11/2018 19/3/19 12/04/19 10/5/19 21/10/19 17/02/20	<p>Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.</p> <p>Still awaiting details from Applicant prior to Council proceeding</p> <p>Ongoing as per previous comment</p> <p>Met with Client Representative and discussed draft lease agreement. Ongoing.</p> <p>Ongoing as per previous comment.</p> <p>No change to status.</p> <p>No change to status</p> <p>Contact made with applicant. Awaiting further advice.</p> <p>Still awaiting advice.</p> <p>Awaiting advice if applicant wants to pursue.</p>	B	

23/5/18	91/18 ENV9/18	<p>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by Hunter-H₂O (2017). (2) Endorse continued dialogue with Downs Southern Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system.</p>	Manager Water & Waste			16/03/20	Advice received applicant is going to pursue agreement.	
						11/6 & 11/7 13/9/18 (COO comment)	Contact has been made with the SDRC Water and Wastewater Engineer Coordinator. Discussions are ongoing. On hold in view of insufficient TSC resources to progress this matter and other more pressing operational demands / 2018/2019 Ops plan follow up.	B
						8/11 4/12 21/2/19 (COO comment) 15/03/2019 13/9	Brought up at the SDRC/TSC Cross Border meeting. TSC to engage with SDRC to test appetite for community acceptance (increases in operational charges) and subsequently (if deemed necessary) a joint application to Cross Border Commissioner for funding the upgrade and augmentation. COO to discuss with SDRC counterpart. This will not be looked at for 6 months with current issues to be dealt with Continuing investigations.	

25/10/18	24/1/18 GOV82/18	<p>Treasury Corporation Borrowings – Approval for Council to Approach Relevant Parties with a View to Gaining Access to this Source of Loan Funds (Subject to Meeting TCorp Guidelines)</p> <p>Resolved that Council approved the Mayor and Chief Executive to write to the Minister for Local Government to request permission for Council to be given access to Treasury Corporation (TCorp) borrowings (subject to meeting TCorp Guidelines) and that should a favourable response not be forthcoming by the end of November 2018, other avenues to raise the profile of this issue be explored by Council.</p>	CCO MF&T			<p>18/10</p> <p>18/11</p> <p>14/4/2020</p> <p>14/5</p> <p>15/6</p>	<p>Lower priority at present due to (emergency) water issues at Tenterfield</p> <p>Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield</p> <p>Funding for x-boarder still under investigation.</p> <p>Note identified in SSW as Risk 1- applying</p> <p>Applied for the risk re-assessment awaiting response</p>	
						<p>13/11</p> <p>19/3</p> <p>12/04/19</p>	<p>Commenced process, waiting until yearly Statements published.</p> <p>Council wrote to the Minister for Local Govt in Dec 2018. Response received in Jan 2019 advising Council to liaise with OLG. Council has contacted OLG to ascertain the process that needs to be followed in order to prove that we are financially sustainable and Council is awaiting a response.</p> <p>Council has received a letter from the OLG requesting an updated submission demonstrating financial sustainability in line with the defunct FFF Ratios. Work has</p>	C

25/10/18	244/18 COM20/18	<p>Leasing of Council Owned Properties Resolved that Council:</p> <p>(1) Resolve to delegate authority to the Chief Executive to enter into three (3) year leases for the following properties, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot 1 DP 390204 <input type="checkbox"/> 134 Manners Street, Tenterfield; and <p>(2) Resolve to delegate authority to the Chief Executive to enter into a two (2) year lease for the following property, in line with expected income projections contained in the report for the following:</p> <ul style="list-style-type: none"> • 8933 New England Highway, Tenterfield; and <p>(a) Reasonable access to be provided to Council staff for Council purposes for the agricultural properties</p>	CCO PS					<p>on the submission will be impacted by Budget and Audit process.</p> <p>Council has once again proved it is sustainable by posting a positive operating result for 2018/19. Council will update the LTFP as part of the budget process for 2020/21 and proceed from there with this request.</p> <p>Ongoing</p>		
						18/11/19	<p>commenced preparing the submission however will be impacted by Budget and Audit process.</p> <p>Council has once again proved it is sustainable by posting a positive operating result for 2018/19. Council will update the LTFP as part of the budget process for 2020/21 and proceed from there with this request.</p> <p>Ongoing</p>			
						18/05/20				
						19/11/18	<p>Anticipate advertising early December 2018 or earlier.</p> <p>2 Properties have been advertised. One property held back to verify further conditions to be added to lease if required. Anticipated to be advertised in January 2019.</p> <p>134 Manners St and 8933 New England Highway advertised as an EOI 5/12/18.</p> <p>Investigations ongoing for Lot 1 DP 390204.</p> <p>Lease being prepared for 8933 New England Highway.</p>	B		
						03/12/18				
						7/12/18				
						14/2/19				

		<p>(b) Signage income remains the property of TSC (access and advertising) (3) Authorises the Leases be signed under the Seal of Council by the Mayor and the Chief Executive.</p>			<p>14/3/19 9/4/19 13/5/19 12/6/19 9/7/19 15/8/19 13/9/19 18/11/19 16/5/2020</p>	<p>No suitable EOI received for 134 Manners St. Investigations ongoing for Lot 1 DP 390204. Lease for 8933 New England Hwy to be signed by Lessee. 134 Manners St currently being used for Council Administration purposes. Investigations ongoing for Lot 1 DP 390204 Lease for 8933 New England Hwy finalised Investigations ongoing for Lot 1 DP 390204 Investigations ongoing for Lot 1 DP 390204 Lot 1 DP 390204 investigations almost complete. Expect to be able to advertise Expression of Interest shortly. Expression of Interest advertised, closes 24/7/19. Both parties agree on terms. Lease being drawn up by lawyers. Awaiting Lessee to sign. Awaiting Lease to be signed.</p>		
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28/11/18	285/18 ENV25/18	<p>Tenterfield Dam Upgrade - End of Project Status and Future Followup Resolved that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>	Director Infrastructure EA&M		Yes		15/6/2020	Still awaiting Lease to be signed, concern over easement for the treatment works responsible for delay. No further development		
					Yes		11/12 20/2 3/5 17/6 18/10/ 2019 15/11/ 19 17/2	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councillors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p> <p>Dam safety Committee inspection in late September</p> <p>Emergency water issues taking priority at the current time.</p> <p>Awaiting firm completion of works time for bore installations. Will reschedule Official Opening.</p>	B	

27/2/19	30/19 COM3/19	<p>Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume</p> <p>Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>	Engineering Officer MAPP			<p>18/3</p> <p>12/04</p> <p>10/5/19</p> <p>12/7/19</p> <p>12/7/19</p> <p>19/8/19</p> <p>15/11/19</p> <p>10/2/20</p>	<p>Awaiting Final plans to be sent with application to Minister.</p> <p>No change to status.</p> <p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p> <p>No change to status.</p> <p>Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.</p> <p>Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.</p> <p>Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction.</p> <p>Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any</p>	B
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24/7/19	132/19 MM6/19	<p>Funding of Helicopter Landing Pads Resolved that Council: (1) Seek Government funding for helicopter landing pads not only in Tenterfield but also in our outlying villages to support safety for the new and heavier helicopters that are being used; and (2) Meet with the Westpac Helicopter Organisation to find out where these pads would need to be placed.</p>	LEMO Wes Hoffman Director Infrastructure				11/5/20 15/6/20	<p>compulsory acquisition required. Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties. Ongoing</p>		
24/7/19	134/19 COM6/19	<p>Mingoola Waste Transfer Station Resolved that Council: (1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and</p>	Director Infrastructure MAPP CCO MPB				19/8 17/2	<p>Investigations into possible grant funding have commenced. No change to status.</p>	B	
24/7/19		<p>Mingoola Waste Transfer Station Resolved that Council: (1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and</p>	Director Infrastructure MAPP CCO MPB				15/8/19 16/9/19 16/10/19	<p>Licence application to be lodged. Licence sent. Further information to be supplied to Crown Land. Awaiting response from Crown Land.</p>	B	

24/7/19	136/19 ECO13/19	<p>(2) Authorise the Chief Executive to sign the Licence; and</p> <p>(3) Resolve to conduct investigations and processes to compulsorily acquire the Licenced area by way of subdivision.</p>				<p>18/11/19</p> <p>9/12/19</p> <p>11/2/20</p> <p>16/3/20</p> <p>14/5</p> <p>15/6/20</p>	<p>Further information sought & supplied</p> <p>Awaiting response from Crown Land.</p> <p>Further information being sought</p> <p>Licence granted progressing to DA</p> <p>DA being developed with EIS already completed along with ATMS & Biological searches done. Surveyor to be organised for the lot.</p> <p>No further development</p>	
		<p>Funding for Bridge Over the Clarence River on Hootons Road (Asset ID 13345, Bridge No 61112)</p> <p>Resolved that Council:</p> <p>(1) Approve a payment of up to \$550,000 to Kyogle Council for the purpose of replacing the bridge over the Clarence River on Hootons Road (Asset ID 13345, Bridge Number 61112) subject to the design being satisfactory to the Tenterfield Shire Council's Director of Engineering / Infrastructure and on the condition that any cost overruns are borne by Kyogle Council.</p> <p>(2) That a request be made to Kyogle Council for Tenterfield Shire Council's Engineering Department to</p>	Director Infrastructure			<p>1/8</p> <p>16/8</p> <p>4/12/19</p> <p>13/03/20</p>	<p>Letter outlining Council's resolution send to Kyogle Council.</p> <p>Response received from Kyogle thanking Council for agreeing to partner. "Staff from out 2 councils will be in contact moving forward to discuss the technical details of the project.</p> <p>Kyogle Shire Council currently undertaking geo-technical investigation and design</p> <p>Kyogle Shire Council currently redesigning structure. Works</p>	B

28/8/19	173/19 NM6/19	<p>have a representative/s involved in the project. (3) That Council's contribution to this project be funded by:</p> <p>a) A fixed or variable interest rate loan; or b) Grant funding; or c) Use of unrestricted cash; or d) a combination of the above</p> <p>at the determination of the Chief Executive on advice from the Manager Finance & Technology when the payment falls due to Kyogle Council (in recognition of the fact that some payments may not fall due immediately). (4) That Council be kept up to date on the progress of this matter via Monthly Capital Expenditure Report.</p>					6/5/20 15/6/20	<p>expected to commence April 2020</p> <p>Road Closure Advertised by Kyogle - work to commence 20/5/20.</p> <p>Works commenced</p>	
28/8/19	176/19 ENV16/19	<p>Notice of Motion - Community Contributions & Donations Resolved that Council specify criteria around the community contributions and donations.</p>	EA&M				13/9 21/1 15/4 15/6	<p>Scheduled to workshop with Councilors, update Policy and present to Council in March 2020.</p> <p>Scheduled for March 2020 Workshop</p> <p>Report deferred to May 2020 Council Meeting</p> <p>Scheduled for July 2020 Workshop</p>	B
28/8/19	176/19 ENV16/19	<p>Confidential Report - NEWGrid - Water Security Resolved that Council: (1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and</p>	CE			Yes 16/10/19	19/9 13/10	<p>Discussions ongoing.</p> <p>Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.</p>	B

		<p>(2) Seek funding to complete all the assessments that will support a P90 cost estimate; and (3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p>				<p>5/12</p>	<p>Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case. Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period. Meeting SDRC Mayor and CEO to discuss on 11/12/19 Meeting with Water NSW, Member for Lismore & Councillors scheduled. Meeting held. Feasibility study to go ahead. Ongoing engagement. Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project. Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.</p>		
						<p>5/2</p>			
						<p>11/3</p>			
						<p>15/5</p>			
						<p>18/5</p>			

25/9/19	180/19 GOV55/19	<p>Council Delegates on Committees, External Boards & Associations Resolved that:</p> <p>(1) Council adopt the inclusion of a new Specific Purpose Committee, being the Youth Advisory Committee and determine the representation thereon;</p> <p>(2) Council endorse the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) months;</p> <p>(3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):</p> <p>Our Society – Tenterfield 5/12/19 – 7pm Our Economy – Torrington 6/12/19 – 1pm Our Environment – Drake 3/12/19 – 7pm Our Society – Mingoola 2/6/20 – 7pm Our Environment – Tenterfield 3/6/19 – 7pm Our Economy – Liston 2/6/19 – 7pm</p>	EA&M			14/11	<p>Youth Advisory Committee – Council Delegates are Mayor & Deputy Mayor & Cr Bronwyn Petrie – initial meeting to be arranged.</p> <p>2019-2020 Committee Register to be updated and presented to Council for adoption in April 2020. Delegates to other Committees, etc remain as is.</p> <p>Arrangements for Committee meetings being finalised.</p> <p>Suggested that December Community Engagement Forums be postponed or cancelled due to meetings which have been held in Tenterfield and Drake (fires) and currently at Torrington.</p> <p>Dates for Youth Advisory Committee:</p> <ul style="list-style-type: none"> • 18 March 2020 • 10 June 2020 • 16 Sept 2020 • 9 Dec 2020 <p>Report prepared for adoption of updated Committee Register to June 20 Meeting</p>	C	
25/9/19	191/19 ENV18/19	<p>Amendment to 2019/2020 Fees & Charges – Water Network – Bulk Water Sales from Council’s Standpipe Resolved that Council:</p> <p>(1) Temporarily suspend the implementation of the adopted \$25 per kilolitre fee</p>	CCO MF&T CE			21/10/19	<p>Increase has been suspended until a further determination is made by the Chief Executive as per part 3 of the Council Resolution.</p>	B	

30/10/19	216/19 COM13/19	for Bulk Water Sales from Council's Standpipes (as per the 2019/20 Operational Plan) and reduces the fee to \$6.20 per kilolitre as per the 2018/19 fee until weather conditions and subsequent demand have diminished; and (2) That the suspension of implementing the fee in Recommendation (1) be effective from 1 July 2019; and (3) The date for implementing the 2019/20 fee be determined by the Chief Executive having regard to the weather conditions and demand as per Recommendation (1).	CCO MPB					18/11/19 9/12/19 6/2/20 16/5/2020 15/06/2020	Notice of Categorisation sent to Minister. Awaiting confirmation. Further information being sought and supplied. Awaiting confirmation or otherwise from Minister of categorisation. No change in status. Minister has requested changes to categorisation to two land reserves. Plans continue to be developed.	B	
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30/10/19	218/19 COM15/19	Tree Management Plan Resolved that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment Booklet 1); however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.	CCO MOS,R&U			15/11 17/2	Awaiting amended document to upload to website. To Parks, Gardens & Open Space Advisory Committee Meeting – 19/3/20 Meeting not held due to COVID-19 restrictions. To Parks, Gardens & Open Space Advisory Committee Meeting – 18/6/20	B	
30/10/19	229/19 RC20/19	Reports of Committees & Delegates – Tourism Advisory Committee – 18 September 2019 Resolved that: (1) The report of the Tourism Advisory Committee meeting of 18 September 2019 be received and noted; and (2) Council commence community liaison and investigations to provide tourism signage for six (6) Northern Region entry points in the Shire and consider a budget allocation in the December Quarterly Budget Review process.	CE CCO MED&CE MF&T			13/11/ 19	Funds for signage were included in the September QBR. Further discussions with Town planner and Tourism Committee re: design to reflect the village signage program. All village Progress Associations have been provided draft designs for comment. See Resolution 82/20	C	
27/11/19	261/19 GOV79/19	Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved that Council: (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report;	CCO MF&T RO				Glen Innes Shire Council at their November Ordinary meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.	B	

18/12/19	269/19 ECO14/10	<p>(3) Submit the boundary adjustment application to the Office of Local Government; and</p> <p>(4) That if any costs are incurred that they be passed onto the applicant.</p> <p>Sale of Land For Unpaid Rates & Charges Resolved that Council:</p> <p>(1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction, has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p>	CCO RO					14/2 15/4	Land Agent has been determined. Date of sale to be confirmed. Deferred due to COVID-19 restrictions.	B	
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18/12/19	286/19 NM10/19	<p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal.</p> <p>Notice of Motion – Road Naming Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. 	Director Infrastructure EO			17/02/20	Initial road status investigations being carried out.	B	
26/2/20	11/20 COM7/20	<p>Update – Electric Vehicle Recharging Station Resolved that Council authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing a dedicated car space in the Visitor Information Centre to be allocated for a five (5) year peppercorn lease of \$1 per annum to NRMA for the purpose of electric vehicle recharging.</p>	Dir Inf EAO			16/3/20	Letter of intent forwarded	B	
26/2/20	13/20 ECO2/20	<p>Reid Street, Tenterfield – Request for Council to take over Ongoing Maintenance Resolved that Council:</p>	Dir Inf EO			12/3	Assessment of the road component values is being made for addition of Reid Street,	B	

26/2/20	14/20 ECO3/20	<p>(1) Accepts the addition of Reid Street, Tenterfield to Council's Road Asset Register; and</p> <p>(2) Accepts the ongoing maintenance of Reid Street, Tenterfield.</p> <p>Hootons Road – Land Acquisition at Emu Creek Resolved that Council:</p> <p>(1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and</p> <p>(2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and</p> <p>(3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and</p> <p>(4) Approve the gazettal of the new road opening.</p>	Dir Inf MAPP					Letter has been forwarded to the landowners & a signed agreement for access obtained. Quotations are being sought from consultant valuers to undertake a valuation of the land involved. Quotations received, engaged Valuer.	B	
26/2/20	15/20 ECO4/20	<p>Truck Wash & Loading Ramp Project – Alternative Concepts Resolved that Council:</p> <p>(1) Note the option for the Council Depot site is not viable at this stage;</p> <p>(2) Resolve that the Livestock Selling Centre is the preferred location for the project;</p>	Dir Inf MAPP					Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared. Amended drawings as suggested by consultant planner are to be prepared once budgeting and	B	

26/2/20	16/20 ENV1/20	<p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.</p> <p>Tenterfield Local Environmental Plan 2013 Planning Proposal Resolved that Council:</p> <p>(1) Support the finalisation and making of the Planning Proposal as exhibited;</p> <p>(2) Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion;</p> <p>(3) Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning, Industry and Environment; and</p> <p>(4) Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2)(a) under the Environmental Planning and Assessment Act 1979.</p>	CCO MP&D					restriction priorities allow access to office based drawing program.	B		
								12/3 15/6	<p>Planning Proposal has been forwarded to Parliamentary Counsel as per the resolution</p> <p>Council process completed – awaiting gazettal – likely within 2 weeks.</p>		

26/2/20	17/20 ENV2/20	Review of Drought Management Plan – Timeframes Resolved that Council: (1) Note the timeframes for the review of the Drought Management Plan; and (2) Reinstate Level 1 Water Restrictions because of sediment incursion in the Dam and the drought is not over.	Dir Inf MW&W EA&M		28/2 Media Release	2/3 14/4 16/6	Level 1 Water Restrictions reinstated Monday, 2 March 2020. Information on website, etc. Community consultation web based completed. Unforeseen delays in obtaining information and receipt of submissions for the update to the Drought Management Plan. Plan to be submitted to August 2020 Ordinary Council Meeting.	B	
26/2/20	23/20 GOV3/20	Relocation of Council Meetings – March 2020, April 2020 & May 2020 Resolved that Council amend Council Resolution 181/19, Item (3) to read as follows: Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Torrington), April 2020 (Drake) and May 2020 (RSL Pavilion).	EA&M			2/3/20 15/4 11/5	Torrington venue confirmed. March meeting postponed due to COVID-19 restrictions. April meeting to be held via Zoom due to COVID-19 restrictions. Determined Extraordinary Meeting (22) and Ordinary Meeting (27) be held at RSL under COVID-19 restrictions. Risk Assessments carried out. Torrington & Drake to be rescheduled once restrictions cleared.	B	
26/2/20	25/20 GOV5/20	Review of Buy Local Policy Resolved that Council receive a report to the April 2020 Ordinary Council Meeting to	CCO MF&T			15/4	Report to April 2020 Council Meeting.	C	

26/2/20	35/20 NM1/20	<p>further consider this matter, once legal advice and the report from the Internal Auditors in relation to Procurement have been received, so as to align any changes to the existing Buy Local Policy with the adoption of the draft 2020/21 Operational Plan and Budget.</p> <p>Notice of Motion – National Parks in Tenterfield Shire Local Government Area Resolved that this item be deferred to the next Ordinary Council Meeting to refer to the National Parks & Wildlife Service as to how they work in Tenterfield Local Government Area and what would be involved, etc.</p>	CE EA&M						Letter sent to Tenterfield National Parks & Wildlife seeking information to enable Notice of Motion to progress. No information received to date. Response received - Report to May 2020 Ordinary Meeting. See Resolution 83/20	C	
March 2020 Meeting Postponed due to COVID-19 regulations Items referred to April 2020 Meeting											
22/4/20	48/20 ECO5/20	<p>Buy Local Advice & Policy Change Resolved that Council note this update on matters associated with Council's Buy Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.</p>	CCO MF&T					18/5 15/6	Report to be presented at the June Ordinary Council Meeting. Due to workload - Report deferred to July Ordinary Council Meeting.	B	
22/4/20	49/20 ENV6/20	<p>Draft Development Servicing Plans Sewer & Water & S7.11 & S7.12 Development Contribution Plans Resolved that Council: (1) Place the draft Development Servicing Plans for Water and Sewer on community consultation for a</p>	CCO MPDS					28/4 13/5 15/6	Advertised on exhibition to 5/6/20 on website & YLN. Workshopped by Councillors. Exhibition completed - report to July Council meeting.	B	

22/4/20	51/20 ENV8/20	<p>period of thirty (30) working days; and</p> <p>(2) Place the draft S7.11 and S7.12 Developer Contribution Plans on public exhibition for a period of thirty (30) working days; and</p> <p>(3) Note that final workshops with the community, relating to the plans will be held during this exhibition period to allow for any further feedback prior to adoption.</p> <p>Local Strategic Planning Resolved that Council:</p> <p>(1) Place the Tenterfield Draft Local Strategic Planning Statement on public exhibition for a period of twenty eight (28) days; and</p> <p>(2) Adopt the Local Strategic Planning Statement at the conclusion of the exhibition period, if no submissions are received; or</p> <p>(3) Consider any submissions received and amend the plan as necessary prior to adoption.</p>	CCO MPD						27/4 15/6	On exhibition to 22/5/20 - Advertised on website and in YLN. To Cr Workshop 13/5. Exhibition completed - report to July Council	B	
22/5/20	68/20 GOV22/20	<p>Operational Plan 2020/2021 Resolved that Council:</p> <p>(1) Remove the \$100,000 grant income line and \$100,000 grant expenditure line within the Economic Growth and Tourism Service area in the Draft Operational Plan 2020/2021 (incorporating the draft 2020/2021 budget) and replace these amounts with \$25,000 as a Council funded contribution to support the Angry Bull Mountain Bike Project business case; and</p>	COO MF&T						23/5	Draft Operational Plan advertised and placed on Public Exhibition to close 19/6/2020. Referred to June 2020 Ordinary Council Meeting.	B	

22/5/20	69/20 GOV23/20	<p>(2) Place the draft Tenterfield Shire Council Operational Plan 2020/2021 on public exhibition on Council's website for 28 days for community review and comment; and</p> <p>(3) That a further report be brought back to Council for adoption of the Tenterfield Shire Operational Plan 2020/2021; and</p> <p>(4) That Council allocate an amount of \$25,000 in the Draft Operational Budget 2020/2021 to support the Angry Bull Mountain Bike Project business case.</p> <p>Drought Communities Programme Extension – Cultural & Heritage Initiatives Across the Shire (By Application) Resolved that Council:</p> <p>(1) Amend Resolution 40/20 – by removing 'Cultural and Heritage Initiatives across the Shire (by application)' project from the Drought Communities Programme – Extension funding spreadsheet;</p> <p>(2) Council endorse and adopt the two (2) recommended projects for funding for the Drought Communities Programme Extension Grant. These being:</p> <ul style="list-style-type: none"> o Drake Village Resource Centre Upgrade - \$60,000 GST excl; and o Cemetery Restoration Work to historical Willson's Downfall Cemetery - \$40,000 GST excl. 	COO MED&CE EA&M	16/6	Amendment noted on Resolution 40/20.	B	
27/5/20	70/20 MIN4/20	Confirmation of Previous Minutes	EA&M	2/6	Signed and updated on website.	C	

27/5/20	72/20 MIN5/20	<p>Resolved that the Minutes of the following Meeting of Tenterfield Shire Council:</p> <p><input type="checkbox"/> Ordinary Council Meeting - 22 April 2020</p> <p>as typed and circulated, be confirmed and signed as a true record of the proceedings of this meeting.</p> <p>Confirmation of Previous Minutes</p> <p>Resolved that the Minutes of the following Meeting of Tenterfield Shire Council:</p> <p><input type="checkbox"/> Extraordinary Council Meeting held on Friday, 22 May 2020</p> <p>as typed and circulated, be confirmed and signed as a true record of the proceedings of that meeting.</p>	EA&M					Signed and updated on website.	C	
27/5/20	74/20 COM12/20	<p>Communication Tower Licence to Network Investments Pty Ltd (WIN)</p> <p>Resolved that Council:</p> <p>(1) Delegate Authority to the Chief Executive to enter a Facility Sharing Licence Agreement with Network Investments Pty Ltd in relation to Council's communication tower at Mt Mackenzie (Lot 5 DP 1007389).</p> <p>(2) Authorise the Licence to be signed and executed under the Seal of Council by the Mayor and Chief Executive in accordance with Council Policy.</p>	CCO MP&B					Documents being prepared.	B	
27/5/20	75/20 COM13/20	<p>Site Sharing Licence Agreement With NSW Telco Authority For Haystack Mountain</p> <p>Resolved that Council:</p> <p>(1) Delegate authority to the Chief Executive to enter a</p>	CCO MP&B					Documents prepared	B	

27/5/20	76/20 ECO6/20	<p>Licence Agreement with the NSW Government Telecommunications Authority for Council's communications equipment located at Haystack Mountain Communications Facility, Pocupar Road, Yabbra National Park, Yabbra NSW 2469.</p> <p>(2) Authorise the Licence Agreement to be signed under the Seal of Council by the Mayor and the Chief Executive in accordance with Council Policy.</p> <p>Road Closure Application - Road Off Kildare Road Resolved that Council:</p> <p>(1) Objects to the permanent road closure of the section of road adjacent to Lots 201 & 171 DP 751517 off Kildare Road due to causing of landlocking of multiple parcels of land to the east of the proposed road closure.</p> <p>(2) Advises the applicant that Council cannot accede to the request of closing the section of road adjacent to Lots 201 & 171 DP 751517 due to causing land-locking of multiple parcels of land to the east. For the road closure to be considered on merit, a legal means of access (ie. right of carriageway or similar from the gazetted public road will need to be provided by the Applicant and agreed upon by the property owners of all the lots that will become landlocked as a result of the closure.) If such a legal means of access cannot be provided by the applicant, Council is unable to support an application for closure of a road</p>	Dir Inf EO				15/6	Response being prepared to applicant to advise of resolution.	B	
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27/5/20	77/20 ECO7/20	where a lot(s) is to be landlocked. Taimoi Road - Road Maintenance Extension Request Resolved that Council: (1) Continues to undertake maintenance activities in accordance with the adopted Road Network Management Plan which includes the 6.64km section of Taimoi Road from Mount Lindesay Road. Any additional road maintenance may be considered as part of Council's review of the current Road Network Management Plan. (2) Advises the applicant that Council cannot currently accede to the request of additional road maintenance due to limited resources, however the requested section of road may be considered as part of Council's review of the Road Network Management Plan.	Dir Inf EO			15/6	RNMP currently being reviewed Response prepared to applicant to advise of resolution being prepared to applicant to advise of resolution	B	
27/5/20	78/20 ECO08/20	Wellington Lookout Road - Road Maintenance Extension Request Resolved that Council: (1) Continues to undertake maintenance activities in accordance with the adopted Road Network Management Plan which includes the 2.321km section of Wellington Lookout Road from Black Swamp Road. Any additional road maintenance will be considered as part of Council's review of the current Road Network Management Plan. (2) Advises the applicant that Council cannot currently accede to the request of	Dir Inf EO			15/6	RNMP currently being reviewed Letter being prepared to applicant to advise of resolution.	B	

27/5/20	79/20 ENV10/20	additional road maintenance due to limited resources, however the requested section of road will be considered as part of Council's review of the Road Network Management Plan. Development Application 2020.018 - 2 Lot Subdivision - Boundary Adjustment, Timbarra Road, Tenterfield - Appeal Of Condition Resolved that Council: (1) Advise the applicant that a review of the conditions, particularly Condition 6, has been carried out as requested; and (2) Advise the applicant that Condition 6 of Development Consent 2020.018 be removed subject to the lodgement of the Modification of Consent Application.	CCO MP&D				15/6	Modification application received and DA amended to remove condition 6.	C	
27/5/20	82/20 ENV11/20	Stronger Country Community Fund - Village Signs Resolved that Council: (1) Proceed with the adoption of Concept B for the Village Entrance signs; and (2) Incorporate changes as per the second round of consultation for the final designs as detailed in the report. (3) Utilise the principles of Concept B for basis of the new Shire entry signs in a future project.	CCO MP&D				15/6	Final designs forwarded to village groups - commenced manufacture - installation in October.	B	
27/5/20	83/20 ENV12/20	Deferred Notice Of Motion - National Parks In Tenterfield Shire Local Government Area Resolved that Council:	CE EA&M						A	

27/5/20	84/20 GOV24/20	(1) Invite Mr Darren Pitt, Manager, Northern Tablelands Area, National Parks & Wildlife Service to address Council at the first opportunity once COVID-19 restrictions are relaxed. (2) Reconsider the Notice of Motion following Mr Pitt's address. Monthly Operational Report – March/April 2020 Resolved that Council receives and notes the status of the Monthly Operational Report for March/April 2020.	EA&M				2/6	Uploaded to website.	C	
27/5/20	85/20 GOV25/20	Draft Amended Equal Employment Opportunity Management Plan – 2020-2024 Resolved that Council adopts the draft amended Equal Employment Opportunity Management Plan for 2020 to 2024.	HR EA&M				16/6	Updated to website.	C	
27/5/20	87/20 GOV26/20 GOV27/20 GOV28/20 GOV29/20	Quarterly Budget Review Statement – March 2020 Finance & Accounts – Period Ended 30 April 2020 Capital Expenditure Report as at 30 April 2020 Resolved that Items GOV26/20 – Quarterly Budget Review Statement – March 2020, GOV27/20 – Finance & Accounts – Period Ended 30 April 2020, GOV28/20 – Capital Expenditure Report as at 30 April 2020 and GOV29/20 – Report on Loan Balances be adopted together.	MF&T EA&M				2/6	Quarterly Budget Review Statement uploaded to website. Other reports noted.	C	
27/5/20	88/20 GOV30/20	Transfer of Weight of Loads Enforcement Group from North East Weight of Loads Group to North West Weight of Loads Group	Dir Inf EAO EA&M				16/6	Committee Register updated for adoption at June 2020 meeting.	B	

27/5/20	89/20 RC14/20	Resolved that Council move to join the North West Weight of Loads Group, ceasing financial contributions to the North East Weight of Loads Group from 2020/2021 financial year.	EA&M				16/6	Noted	C	
27/5/20	90/20 RES4/20	Reports of Committees & Delegates – Murray Darling Association – April 2020 Delegate's Report Resolved that the Murray Darling Association Delegate's Report be received and noted. Council Resolution Register – May 2020 Resolved that Council notes the status of the Council Resolution Register to May 2020.	EA&M				16/6	Noted	C	
27/5/20	92/20 COM14/20	Telstra Blackspot Program – Torrington Resolved that Council: (1) Delegate authority to the Chief Executive to enter a Lease Agreement with Telstra Corporation Limited for the installation and operation of a Telstra telecommunications facility behind the Rural Fire Service shed in Torrington (Lot 317 DP 751488, 2708 Torrington Road, Torrington). (2) Authorise the Lease Agreement to be signed under the Seal of Council by the Mayor and the Chief Executive in accordance with Council Policy.	CCO MP&B				16/06/ 2020	Documents to be signed, hard copies now received.	B	