



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **BUSINESS PAPER ORDINARY COUNCIL MEETING WEDNESDAY, 26 AUGUST 2020**

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 2.3 of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held at the RSL Pavilion, rear of Memorial Hall, Molesworth Street Tenterfield, and via Zoom, **Wednesday, 26 August 2020** commencing at **9.30am**.

**Please note COVID-19 Regulations apply:**

**Due to the size of the venue and current Office of Local Government regulations, there is no capacity for members of the public to attend in person. Due to social distancing requirements some Councillors and staff members will attend the meeting via audio/visual (Zoom Meeting).**

**A recording of the meeting will be placed on Council's website as soon as practicable at the conclusion of the meeting.**

Terry Dodds  
**Chief Executive**

**Community Consultation (Public Access) relating to items on this Agenda can be made between 9.30 am and 10.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.**

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
  - Prejudice the commercial position of the person who supplied it, or
  - Confer a commercial advantage on a competitor of the Council; or
  - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** - A conflict of interests can be of two types:

**Pecuniary** - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-pecuniary** - a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings Despite Pecuniary Interest (S 452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-pecuniary Interests** - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosures to be Recorded (s 453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## ORDER OF BUSINESS

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Confirmation of Previous Minutes
6. Tabling of Documents
7. Urgent, Late & Supplementary Items of Business
8. Community Consultation (Public Access)
9. Mayoral Minute
10. Recommendations for Items to be Considered in Confidential Section
11. Open Council Reports
  - Our Community
  - Our Economy
  - Our Environment
  - Our Governance
12. Reports of Delegates & Committees
13. Notices of Motion
14. Resolution Register
15. Confidential Business
16. Meeting Close



# AGENDA

## WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

## 1. OPENING & WELCOME

### 2. (A) OPENING PRAYER

*"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."*

### (B) ACKNOWLEDGEMENT OF COUNTRY

*"I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung nations and extend that respect to other Aboriginal people present."*

## 3. APOLOGIES

## 4. DISCLOSURES & DECLARATIONS OF INTEREST

## 5. CONFIRMATION OF PREVIOUS MINUTES

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## **15. CONFIDENTIAL BUSINESS**

(ITEM ENV18/20)    OVERGROWN/UNSIGHTLY PREMISES WITHIN THE  
TENTERFIELD REGION

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (e) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND information that would, if disclosed, prejudice the maintenance of law.

## **16. MEETING CLOSED**

## **CLOSED COUNCIL**

### **Confidential Reports**

#### **(Section 10A(2) of The Local Government Act 1993)**

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representations to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public.

The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A(2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals others than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act provides that Council, or a Committee of the Council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10B(3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3) of the Act,) the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A(2) of the Act).

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matters referred to in section 10A(2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) The discussion of the matter may:
  - (i) cause embarrassment to the Council or committee concerned, or to councillors or to employees of the council, or
  - (ii) cause a loss of confidence in the Council or committee.

#### **Resolutions passed in Closed Council**

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.

**(ITEM MIN11/20) CONFIRMATION OF PREVIOUS MINUTES**

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**REPORT BY:** Noelene Hyde, Executive Assistant & Media

**RECOMMENDATION**

**That the Minutes of the following Meeting of Tenterfield Shire Council:**

- **Ordinary Council Meeting – 22 July 2020**

**as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.**

**ATTACHMENTS**

- 1** Minutes - Ordinary Council Meeting - 22 July 2020 15 Pages

# MINUTES



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

## MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 22 JULY 2020

MINUTES OF THE **Ordinary Council** OF TENTERFIELD SHIRE held at the RSL Pavilion and via Zoom on Wednesday, 22 July 2020 commencing at 9.30 am.

### ATTENDANCE

Councillor Peter Petty (Mayor)  
Councillor Greg Sauer (Deputy Mayor)  
Councillor Don Forbes  
Councillor John Macnish  
Councillor Brian Murray  
Councillor Tom Peters  
Councillor Bronwyn Petrie  
Councillor Michael Petrie  
Councillor Bob Rogan  
Councillor Gary Verri

### ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)  
Executive Assistant & Media (Noelene Hyde)  
Actg Chief Corporate Officer (Tamai Davidson)  
Director Infrastructure (Fiona Keneally)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

#### OPENING AND WELCOME

*In opening the Meeting, Mayor Peter Petty requested Councillors and staff observe a Minutes Silence in remembrance of Mr Neil Rossington, Council's former Weeds Officer who served Council and the community for 35 years.*

#### WEBCASTING OF MEETING

*I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

#### CIVIC PRAYER

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

#### ACKNOWLEDGEMENT OF COUNTRY

*I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.*

#### APOLOGIES

Nil.

#### DISCLOSURE & DECLARATIONS OF INTEREST

**128/20** Resolved that Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item
Councillor Michael Petrie	Less than Significant Non Pecuniary – Landowner inside the Tenterfield RU5 Village Zone – will remain in meeting and vote.	ECO11/20 – Tenterfield Shire Council Economic Development Activation & Stimulus Package

(Greg Sauer/Gary Verri)

Motion Carried



**(ITEM MIN10/20) CONFIRMATION OF PREVIOUS MINUTES**

**129/20** Resolved that the Minutes of the following Meetings of Tenterfield Shire Council:

- Ordinary Council Meeting – 24 June 2020
- Extraordinary Council Meeting – 2 July 2020
- Extraordinary Council Meeting – 13 July 2020

as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Greg Sauer/Bob Rogan)

**Motion Carried**

**TABLING OF DOCUMENTS**

Nil.

**URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS**

**130/20** Resolved that the Addendum Agenda be accepted and the following item be considered by Council:

- Item GOV46/20 – Local Government NSW Water Management Conference 2020 – 6 to 8 October 2020.

(Donald Forbes/Bronwyn Petrie)

**Motion Carried**

**COMMUNITY CONSULTATION (PUBLIC ACCESS)**

*Due to the current COVID-19 regulations, there is no capacity for members of the public to attend due to social distancing requirements.*

**MAYORAL MINUTE**

Nil.

**OPEN COUNCIL REPORTS**

**OUR COMMUNITY**

*Manager Property & Buildings, Heidi Ford attended the meeting via Zoom, the time being 9.37 am.*

**(ITEM COM17/20) TENTERFIELD COMMON EASEMENT AND LOT COMPULSORY ACQUISITION**

**SUMMARY**

The purpose of this report is for Council to seek an easement for water supply and right of carriage way within Lot 7023 DP 1126222 and within Lot 7022 DP 1126834. The purpose of this is to provide access to water supply through right of carriage way over these identified Lots for future service and maintenance of Council's water infrastructure.

Additionally, Council is to pursue with the subdivision of Lot 7022 in DP 1126834 for the purpose of compulsory acquiring the subdivided Lot known here as 'Proposed Lot 1'. The newly-formed Lot will enable Council to establish security infrastructure and other minor development where required.

**RECOMMENDATION**

The item was opened for discussion.

(Brian Murray/Michael Petrie)

**SUSPENSION OF STANDING ORDERS**

**131/20** Resolved that Standing Orders be suspended.

(Donald Forbes/Bob Rogan)

**Motion Carried**

*Standing Orders were suspended due to a problem with the recording of the meeting, the time being 9.40 am.*

**RESUMPTION OF STANDING ORDERS**

**132/20** Resolved that Standing Orders be resumed.

(Bronwyn Petrie/Gary Verri)

**Motion Carried**

*The meeting resumed with the recording device again in operation and Manager Property & Buildings, Heidi Ford in attendance via Zoom, the time being 9.52 am.*

**(ITEM COM17/20) TENTERFIELD COMMON EASEMENT AND LOT  
COMPULSORY ACQUISITION**

**133/20** Resolved that Council:

- (1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
- (2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
- (3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;

- (4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;
- (5) Classifies the land as operational land;
- (6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;
- (7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
- (8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

(Brian Murray/Michael Petrie)

**Motion Carried**

Manager Property & Buildings, Heidi Ford left the meeting, the time being 9.53 am.

**PROCEDURAL MOTION**

- 134/20** **Resolved** that Item ENV14/20 Development Servicing Plans Water & Sewer Development Contribution Plans 7.11 and 7.12 be brought forward in the Agenda and considered at this time.

(Gary Verri/Michael Petrie)

**Motion Carried**

Cardno Consultant Geoff Kleu (via Zoom) entered the meeting, the time being 9.55 am.

**OUR ENVIRONMENT**

**(ITEM ENV14/20) DEVELOPMENT SERVICING PLANS WATER & SEWER DEVELOPMENT CONTRIBUTION PLANS 7.11 & 7.12**

**SUMMARY**

The purpose of this report is to present to Council for adoption the following Plans;

- Section 7.11 Development Contributions Plan (Subdivisions)
- Section 7.12 Development Contributions Plan (General Development)
- Development Servicing Plan – Sewerage Services
- Development Servicing Plan – Water Supply

The Plans have been developed in accordance with the relevant legislative requirements of the *Environmental Planning & Assessment Act, 1979* and the *2016 Developer Charges Guidelines for Water Supply, Sewerage and Stormwater*

issued by the Minister for Lands and Water, pursuant to Section 306(3) of the *Water Management Act, 2000*.

- All Plans repeal the existing Plans previously adopted by Council. This report is to be considered in conjunction with the Tenterfield Shire Council Economic Development Activation and Stimulus Package.

**RECOMMENDATION**

That Council:

- (1) Adopt the Section 7.11 Development Contributions Plan (subdivisions) as per Attachment 1; and
- (2) Adopt the Section 7.12 Development Contributions Plan (general development) as per Attachment 2; and
- (3) Adopt the Development Servicing Plan – Water Supply as per Attachment 3; and
- (4) Adopt the Development Servicing Plan – Sewerage Services as per Attachment 4; and
- (5) Implement the provisions of the “Tenterfield Shire Council Economic Development Activation & Stimulus Package”; and
- (6) Adjust the 2020/21 fees and charges to reflect the adopted provisions contained within the “Tenterfield Shire Council Economic Development Activation & Stimulus Package”.

(Bob Rogan/Brian Murray)

Chief Executive Terry Dodds advised that Items (5) and (6) of the recommendation to be removed as report (Item ECO11/20 Tenterfield Shire Council Economic Development Activation and Stimulus Package covers these issues.

**135/20** **Resolved** that Council:

- (1) Adopt the Section 7.11 Development Contributions Plan (subdivisions) as per Attachment 1; and
- (2) Adopt the Section 7.12 Development Contributions Plan (general development) as per Attachment 2; and
- (3) Adopt the Development Servicing Plan – Water Supply as per Attachment 3; and
- (4) Adopt the Development Servicing Plan – Sewerage Services as per Attachment 4.

(Bob Rogan/Brian Murray)

**Motion Carried Unanimously**

*Manager Economic Development & Community Engagement, Harry Bolton and Manager Finance & Technology, Paul Della, entered the meeting, the time being 10.17 am.*

**OUR ECONOMY**

**(ITEM ECO11/20) TENTERFIELD SHIRE COUNCIL ECONOMIC DEVELOPMENT ACTIVATION AND STIMULUS PACKAGE**

**SUMMARY**

The purpose of this report is to propose that:

- A 100% discount on Section 64 Water & Sewer Contributions be applied in relation to all new developments on an existing parcel of land in the RU5 Village zone within the Tenterfield Shire Council if, within two (2) years of the issuing of consent for the new development/s, construction is completed and an Occupation Certificate has been issued. Examples of such developments may include dual occupancies or multiple residential units. To be clear, no Section 64 Water & Sewer Contributions will be required up front on such developments but if within two (2) years an Occupation Certificate has not been issued, the full amount of these contributions will become due and payable based on the Section 64 Water and Sewer Contribution amounts adopted in the Operational Plan at the expiry of the two year period; and
- A contributions discount of 50% (rounded where applicable) on Section 64 Water and Sewer Contributions be applied to all new subdivisions in the RU5 Village zone within Tenterfield Shire Council area; and
- A reduction of 50% be applied to the existing purchase price on remaining lots of industrial estate land to encourage future development.

**RECOMMENDATION**

That Council:

- (1) Implements, effective immediately but not retrospectively, a 100% discount on Section 64 Water & Sewer Contributions in relation to all new developments on an existing parcel of land in the RU5 Village zone within the Tenterfield Shire. The discount will apply for a period of two (2) years from the issuing of development consent, where construction is completed and an Occupation Certificate has been issued within the two (2) year period.

To be clear, no Section 64 Water & Sewer Contributions will be required up front on such developments but if within two (2) years an Occupation Certificate has not been issued, the full amount of these contributions will become due and payable based on the Section 64 Water and Sewer Contribution amounts adopted in the Operational Plan at the expiry of the two year period; and

- (2) Introduces a contributions discount of 50% (rounded where applicable) effective immediately but not retrospectively on Section 64 Water and Sewer contributions on all new subdivisions in the RU5 Village Zone within Tenterfield Shire Council; and



- (3) Amends Council's 2020/2021 Fees & Charges document to reflect the discounts so resolved from the date so resolved; and
- (4) Reviews the contributions discounts after two (2) years; and
- (5) Reduces the purchase price of the remaining lots on the Tenterfield Industrial Estate by 50% to encourage further development.

(Gary Verri/Bob Rogan)

**AMENDMENT**

Recommendations (1) and (2) be amended as follows:

- (1) Implements, effective immediately but not retrospectively, a 75% discount on Section 64 Water & Sewer Contributions in relation to all new developments on an existing parcel of land in the RU5 Village Zone within the Tenterfield Shire with 50% of the Section 64 Water & Sewer Contributions paid up front. A refund of the remaining discounted amount will be paid if the Occupation Certificate has been issued within the two (2) year period.

To be clear, 50% of the full Section 64 Water & Sewer Contributions will be required up front on such developments but if within two (2) years an Occupation Certificate has not been issued, the full amount of these Contributions will become due and payable based on the Section 64 Water and Sewer Contribution amounts adopted in the Operational Plan at the expiry of the two (2) year period; and

- (2) Introduces a Contributions discount of 75% (rounded where applicable) effective immediately but not retrospectively on the full Section 64 Water and Sewer Contributions on all new subdivisions in the RU5 Village Zone within Tenterfield Shire Council; and

(Greg Sauer/Bob Rogan)

**SUSPENSION OF STANDING ORDERS**

**136/20** Resolved that Standing Orders be suspended.

(Donald Forbes/Brian Murray)

**Motion Carried**

*Standing Orders were suspended and the Meeting adjourned for morning tea and to allow Councillors to inspect the recently purchased Walker mower, the time being 11.02 am.*

**RESUMPTION OF STANDING ORDERS**

**137/20** Resolved that Standing Orders be resumed.

(Brian Murray/Bob Rogan)

**Motion Carried**

*The meeting resumed with the same members present, the time being 11.21 am.*

**(ITEM ECO11/20) TENTERFIELD SHIRE COUNCIL ECONOMIC  
DEVELOPMENT ACTIVATION AND STIMULUS PACKAGE**

**AMENDMENT**

A further paragraph to Item (1) was added as follows:

For example, the total Water and Sewer Contributions in Tenterfield on one (1) additional dwelling is \$23,009.00. The developer would be required to pay up front an amount of \$11,504.50 being 50% of the total Developer Contribution for water and sewer. If within two (2) years an Occupation Certificate has been issued, a refund of \$5,752.25 will be provided. But if an Occupation Certificate has not been issued, an additional amount of \$11,504.50 (plus indexation) will be charged to the developer.

(Greg Sauer/Bob Rogan)

**Amendment Carried**

**AMENDMENT**

Add the following at the end of the first paragraph of Item (1).

.. with an extension of the two (2) year period of reduced Section 64 Water and Sewer Contributions for a further year, for houses that are either colonial or federation style.

(Gary Verri/Tom Peters)

**Amendment Carried**

**AMENDMENT**

Delete Item (5) from the recommendation. This issue of sale of the Tenterfield Industrial Land to be dealt with in a separate report at the next Ordinary Council Meeting.

(Michael Petrie/Gary Verri)

**Amendment Carried**

**138/20    Resolved that Council:**

- (1) Implements, effective immediately but not retrospectively, a 75% discount on Section 64 Water & Sewer Contributions in relation to all new developments on an existing parcel of land in the RU5 Village Zone within the Tenterfield Shire with 50% of the Section 64 Water & Sewer Contributions paid up front. A refund of the remaining discounted amount will be paid if the Occupation Certificate has been issued within the two (2) year period with an extension of the two (2) year period of reduced Section 64 Water and Sewer Contributions for a further year, for houses that are either colonial or federation style.

To be clear, 50% of the full Section 64 Water & Sewer Contributions will be required up front on such developments but if within two (2) years an Occupation Certificate has not been issued, the full amount of these Contributions will become due and payable based on the Section 64 Water and Sewer Contribution amounts adopted in the Operational Plan at the expiry of the two (2) year period.

For example, the total Water and Sewer Contributions in Tenterfield on one (1) additional dwelling is \$23,009.00. The developer would be

required to pay up front an amount of \$11,504.50 being 50% of the total Developer Contribution for water and sewer. If within two (2) years an Occupation Certificate has been issued, a refund of \$5,752.25 will be provided. But if an Occupation Certificate has not been issued, an additional amount of \$11,504.50 (plus indexation) will be charged to the developer.

- (2) Introduces a Contributions discount of 75% (rounded where applicable) effective immediately but not retrospectively on the full Section 64 Water and Sewer Contributions on all new subdivisions in the RU5 Village Zone within Tenterfield Shire Council; and
- (3) Amends Council's 2020/2021 Fees & Charges document to reflect the discounts so resolved from the date so resolved; and
- (4) Reviews the contributions discounts after two (2) years.

(Gary Verri/Bob Rogan)

**Motion Carried**

*Manager Economic Development & Community Engagement, Harry Bolton, Manager Finance & Technology, Paul Della and Cardno Consultant Geoff Kleu (via Zoom) left the meeting, the time being 11.54 am.*

**OUR GOVERNANCE**

**(ITEM GOV39/20) MONTHLY OPERATIONAL REPORT - JUNE 2020**

**SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2019/2020 Operational Plan. This is the final report for the 2019/2020 period.

- 139/20** **Resolved** that Council receives and notes the status of the Monthly Operational Report for June 2020.

(Greg Sauer/Michael Petrie)

**Motion Carried**

**(ITEM GOV40/20) LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - 22 TO 24 NOVEMBER 2020**

**SUMMARY**

The purpose of this report is for Council to consider Council representation and Council's voting delegate at the Local Government NSW Annual Conference to be held at Cessnock from Sunday, 22 to Tuesday, 24 November 2020 at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale.



**140/20** **Resolved** that Council:

- (1) Approve the attendance of the Mayor, Deputy Mayor and Chief Executive to represent Council at the Local Government NSW Annual Conference at Lovedale, 22 to 24 November 2020.
- (2) Endorse the Mayor as the voting delegate of Tenterfield Shire Council for the Annual Conference.
- (3) Consider motions for submission to the 2020 Local Government NSW Annual Conference.

(Michael Petrie/John Macnish)

**Motion Carried**

Manager Customer Service, Governance & Records, Erika Bursford entered the meeting, the time being 12.08 pm.

**(ITEM GOV41/20) TENTERFIELD SHIRE COUNCIL CUSTOMER SATISFACTION SURVEY 2020**

**SUMMARY**

The purpose of this report is to present the Tenterfield Shire Council Customer Satisfaction Survey 2020 Final Report.

**141/20** **Resolved** that Council receive and note the Tenterfield Shire Council Customer Satisfaction Survey 2020 Final Report.

(Michael Petrie/Greg Sauer)

**Motion Carried**

Manager Customer Service, Governance & Records, Erika Bursford left the meeting, and Actg Manager Finance & Technology, Jessica Wild entered the meeting, the time being 12.20 pm.

**(ITEM GOV42/20) COUNCILLOR SUPERANNUATION DISCUSSION PAPER**

**SUMMARY**

The purpose of this report is to inform Council and the Community of the outcome of public consultation into a discussion paper issued by the Office of Local Government on Councillor Superannuation and for Council to advise which of the four options listed, should be submitted to the Office of Local Government by the Friday, 7 August 2020 deadline.

**RECOMMENDATION**

That Council:

- (1) Note that there was no feedback arising from Community Consultation on this matter;
- (2) Selects the option of: *(options not selected to be deleted from the recommendation/resolution)*

- a) Maintaining the status quo; or
- b) Amending the NSW Local Government Act 1993 to require councils to pay a portion of the Mayor and Councillor fees equivalent to the superannuation guarantee amount into a complying superannuation fund nominated by the Mayor and Councillors; or
- c) Amending the NSW Local Government Act 1993 to require Councils to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the Mayor and Councilors in addition to the payment of Mayor and Councillor fees; or
- d) Amending the NSW Local Government Act 1993 to give Councils the option to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the Mayor and Councillors in addition to the Mayor and Councillor fees.

As a response to the Office of Local Government's Councillor Superannuation Discussion Paper;

- (3) That Council staff notify the Office of Local Government of the option Council has selected by Friday, 7 August 2020.

(Gary Verri/Bronwyn Petrie)

**AMENDMENT**

That Council supports option (2) a).

(Bronwyn Petrie/Gary Verri)

**Amendment Withdrawn**

**AMENDMENT**

That Council supports option (2) d).

(Greg Sauer/Bob Rogan)

**Amendment Carried**

*Councillor Gary Verri recorded a vote against the Amendment.*

**142/20 Resolved** that Council:

- (1) Note that there was no feedback arising from Community Consultation on this matter;
- (2) Selects the option to:  
  
Amend the NSW Local Government Act 1993 to give Councils the option to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the Mayor and Councillors in addition to the Mayor and Councillor fees.  
  
As a response to the Office of Local Government's Councillor Superannuation Discussion Paper;
- (3) That Council staff notify the Office of Local Government of the option Council has selected by Friday, 7 August 2020.

(Greg Sauer/Bob Rogan)

**Motion Carried**

*Councillor Gary Verri recorded a vote against the Motion.*

**(ITEM GOV43/20) FINANCE & ACCOUNTS - PERIOD ENDED 30 JUNE 2020**

**SUMMARY**

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

**143/20 Resolved** that Council:

- (1) Receive and note the Finance and Accounts Report for the period ended 30 June 2020;
- (2) Receive and note the abridged and summarized update to the Long Term Financial Plan (noting that a further full update will be provided to a subsequent meeting);
- (3) Reduce the Water Standpipe Fee from \$25 per kilolitre to \$6.50 per kiloliter.

(Greg Sauer/Tom Peters)

**Motion Carried**

**(ITEM GOV44/20) CAPITAL EXPENDITURE REPORT AS AT 30 JUNE 2020**

**SUMMARY**

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

**144/20 Resolved** that Council receive and note the Capital Expenditure Report for the period ended 30 June 2020.

(Gary Verri/Bob Rogan)

**Motion Carried**

**(ITEM GOV45/20) REPORT ON LOAN BALANCES**

**SUMMARY**

The purpose of this report is to inform Council of its loan balances as at 30 June 2020.

- 145/20** **Resolved** that Council notes the loan balance as at 30 June 2020 was \$10,309,615.28 (\$9,586,841.37 as at 31 March 2020).

(Michael Petrie/Brian Murray)

**Motion Carried**

Actg Manager Finance & Technology, Jessica Wild left the meeting, the time being 12.33 pm.

**(ITEM GOV46/20) LOCAL GOVERNMENT NSW WATER MANAGEMENT CONFERENCE 2020 - 6 TO 8 OCTOBER 2020**

**SUMMARY**

The purpose of this report is for Council to consider Council representation at the Local Government NSW Water Management Conference to be held at Narrabri from Tuesday, 6 to Thursday, 8 October 2020 at The Crossing Theatre, Narrabri.

- 146/20** **Resolved** that Council approve the attendance of the Mayor and Chief Executive to represent Council at the Local Government NSW Water Management Conference at Narrabri, 6 to 8 October 2020.

(Gary Verri/Donald Forbes)

**Motion Carried**

**REPORTS OF DELEGATES & COMMITTEES**

**(ITEM RC16/20) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION INC**

**SUMMARY**

The Annual General Meeting of the Murray Darling Association Inc was held via Zoom on Thursday, 11 June 2020. Minutes of the Meeting are provided for the information of Council together with the Delegate's report for June 2020.

- 147/20** **Resolved** that Council receive and note the report for the Murray Darling Association Inc, and note the election of Cr Greg Sauer to the Region 11 Executive for the coming 12 month period.

(Greg Sauer/Bob Rogan)

**Motion Carried**

**(ITEM RC17/20) REPORTS OF COMMITTEES & DELEGATES - AUDIT & RISK COMMITTEE - 17 JUNE 2020**

**SUMMARY**

A meeting of the Audit & Risk Committee was held on Wednesday, 17 June 2020.

- 148/20** **Resolved** that the report of the Audit & Risk Committee of 17 June 2020 be received and noted.

(Donald Forbes/Bronwyn Petrie)

**Motion Carried**

**NOTICES OF MOTION**

Nil.

**RESOLUTION REGISTER**

**(ITEM RES6/20) COUNCIL RESOLUTION REGISTER - JULY 2020**

**SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

**149/20** Resolved that Council notes the status of the Council Resolution Register to July 2020.

(Brian Murray/Gary Verri)

**Motion Carried**

**CONFIDENTIAL BUSINESS**

Nil.

**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 12.47 pm.

.....  
Councillor Peter Petty  
Mayor/Chairperson

**MAYORAL MINUTE****(ITEM MM3/20) REQUEST FOR LOCAL GOVERNMENT REPRESENTATION - NEW NATIONAL CABINET**

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**SUMMARY**

President Linda Scott, Local Government NSW is seeking the support of NSW Council's to advocate for the Australian Local Government Association (ALGA) to have representation on the newly created National Cabinet.

The drought, bushfires, floods and COVID-19 pandemic of recent months have all proved conclusively that local government – the closest level of government to the community – is critical in delivering local services and infrastructure at a grassroots level.

The ALGA Board is advocating strongly for the inclusion of a local government representative on the National Cabinet: a representative whose first and foremost consideration is the impact of decisions on councils and the communities they represent.

LGNSW is calling on the NSW Premier to ensure local government is represented on National Cabinet and that all 3 tiers of government can best work together to drive locally led recovery right across Australia.

**RECOMMENDATION**

I, Mayor Peter Petty hereby move the following Mayoral Minute at the Ordinary Meeting held on Wednesday, 26 August 2020.

**That Council:**

- (1) Resolve to write to both our State and Federal MP's, and the NSW Premier, highlighting the importance of a dedicated local government representative on National Cabinet; and**
- (2) Request the Mayor and Deputy Mayor to meet with our State and Federal MP's to discuss the importance of local government involvement in National Cabinet, and to highlight any local instances where national policy and programs failed to deliver because account of local circumstances was not taken into account, or the involvement of a partnership with local government.**
- (3) Undertake media coverage in support of the Council resolution; and**
- (4) Share the outcomes of advocacy with ALGA and LGNSW.**

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM COM18/20</b>
<b>Subject:</b>	<b>COMMUNITY CONTRIBUTIONS/DONATIONS - 2020/2021 FINANCIAL YEAR</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Community</b> - COMM 2 - Health and quality of life are supported by a wide range of recreation and leisure opportunities.
<b>CSP Strategy:</b>	Enrich the cultural life of the community by supporting a variety of cultural events and activities for the community and visitors.
<b>CSP Delivery Program</b>	Enrich the cultural life of the community by supporting a variety of cultural events and activities for residents and visitors.

## SUMMARY

The purpose of this report is to advise Council of the applications received requesting financial support through Council's Community Donations/Contributions Policy and for Council to adopt the donations for the 2020/2021 financial year.

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Reallocate the amount of \$150 from Mingoola Public School to Westpac Helicopter Rescue Service for the 2020/2021 financial year due to the current closure of Mingoola Public School; and**
- (2) Adopt the individual allocation of community contributions / donations as outlined to a total of \$45,000.**

## BACKGROUND

In February 2018 Council adopted the Community Donations/Contributions Policy which states as follows:

*The Council, in preparing the Operational Plan Budget for the ensuing Financial Period, shall allocate an amount to be available to meet requests from community bodies for donations or contributions.*

*After adoption of the Operational Plan Budget, Council will call for applications from Local Voluntary/Community Organisations for contributions/donations. No requests for donations/contributions will be considered throughout the year. Unless special circumstances exist as determined by the Mayor and Chief Executive, Council's policy is not to contribute to charitable appeals. Clause 211 (3) of the Local Government (General) Regulation 2005 states that "all such approvals and votes lapse at the end of a Council's financial year".*

An amount of \$45,000 was allocated in the 2020/2021 Operational Plan Budget and applications/submissions were invited through Council's fortnightly newsletter "Your Local News", via advertisements in local media, and on Council's website. Closing date for applications was 5:00 pm on Friday, 7 August 2020.



Our Community No. 18 Cont...

# **REPORT:**

Council has previously determined to consider a contribution/donation to the following groups/organisations without the need for an application to be submitted each year.

<b>No.</b>	<b>Organisation</b>	<b>Project</b>	<b>Amount \$</b>
1	Drake Primary School	Presentation Night	150.00
2	Jennings Public School	Presentation Night	150.00
3	Mingoola Public School	Presentation Night	150.00
4	St Joseph's Convent Schools	Presentation Night	150.00
5	Sir Henry Parkes Memorial Primary School	Presentation Night	150.00
6	Tenterfield High School	Presentation Night	150.00
7	Urbenville Public School	Presentation Night	150.00
8	Woodenbong Public School	Presentation Night	150.00
9	TAFE	Presentation Night	150.00
10	Drake Primary School	Learn to Swim - contribution to transport	550.00
11	Urbenville Public School	Learn to Swim - contribution to transport	550.00
12	Westpac Helicopter Rescue Service	Helicopter Rescue Service - Annual Contribution	2,000.00
13	Tabulam SES	Upper Clarence Art Exhibition	500.00
14	Liston Hall Committee	Annual contribution to assist with operating costs	500.00
15	Bolivia Hall Committee	Annual contribution to assist with operating costs	500.00
16	Legume Hall Committee	Annual contribution to assist with operating costs	500.00
17	Drake Hall Committee	Annual contribution to assist with operating costs	500.00
18	Urbenville Hall Committee	Annual contribution to assist with operating costs	500.00
19	Steinbrook Hall Committee	Annual contribution to assist with operating costs	500.00
20	Sunnyside Hall Committee	Annual contribution to assist with operating costs	500.00
21	Mingoola Hall Committee	Annual contribution to assist with operating costs	500.00
22	Torrington Hall Committee	Annual contribution to assist with operating costs	500.00
23	Tenterfield Highlander Pipe Band	Annual contribution to assist with operating costs	600.00
		<b>Sub-Total</b>	<b>\$10,050.00</b>

An Assessment Committee comprising Mayor Peter Petty, Deputy Mayor Greg Sauer, Councillor John Macnish, and Councillor Gary Verri, supported by Chief Executive Terry Dodds, Chief Corporate Officer Kylie Smith, and Community Development Officer Rebekah Kelly met on Wednesday, 12 August 2020 to assess the applications.

In addressing the thirty five (35) applications received, the Assessment Committee used the Selection Criteria as well as the direction of Council's Community Strategic Plan to address the various target groups - (eg Aboriginal, aged, youth) a physically and mentally healthy community, and support for events and public spaces.



## Our Community No. 18 Cont...

The organisation, amount sought and recommended allocation, together with relevant comments are outlined in the table below:

No.	Organisation	Project	Amount Sought \$	Recommended Amount \$	Comment
24	Tenterfield Show Society	Contribution toward providing children's entertainment and activities at the 2021 Tenterfield Show.	\$ 2,000.00	\$ 1,500.00	Support for events
25	Tenterfield District Cricket Association	Contribution toward the purchase of equipment for Tenterfield Junior Cricketers.	\$ 618.00	\$ 618.00	Target Group - Youth
26	Oracles of the Bush Inc	Contribution toward providing prize money for the annual amateur performance and written poetry competitions	\$ 3,000.00	\$ 2,500.00	Target - Tourism
27	Liston Hall Committee	Contribution toward purchase of a barbeque and range hood.	\$ 1,300.00	\$ 1,000.00	Target - Community
28	SSAA(NSW) Urbenville-Woodenbong Branch Inc.	Contribution toward gravel for the road into the Gun Club.	\$ 6,980.40	\$ 3,000.00	Target Group - Youth
29	Seniors Week Committee	Contribution to the cost of funding Seniors Week activities	\$ 2,500.00	\$ 2,500.00	Target group - Aged
30	Tenterfield Show Society	Contribution toward the preservation of historical records	\$ 2,500.00	\$ 1,000.00	Target Group - Community
31	Bolivia Progress Association Inc.	Contribution toward purchase of a Zero Turn Precision Ride-on Lawn Mower	\$ 5,999.09	\$ 1,000.00	Target Group - Community
32	Border Country Trail Riders	Contribution toward two one-day training days with Damien Hall Horsemanship	\$ 1,100.00	\$ 500.00	Target Group - Community
33	Tenterfield Men's Shed	Contribution towards registration of two water trailers, and an air conditioning unit for kitchen meeting room	\$ 4,100.00	\$ 2,500.00	Target Group - Community & Aged
34	Liston & Area Progress Association	Contribution toward installation of pre-purchased bollards on top park in Liston	\$ 1,000.00	\$ 780.00	Installation of bollards
35	Tenterfield Social Development Committee Inc.	Contribution towards updating outdoor play area	\$ 10,000.00	\$ 0	No Quote, no financials provided - Target Grants
36	Shotgun, Rifle and Pistol Club of Tenterfield	Contribution toward the purchase of a defibrillator to install and mount in the Club shed	\$ 2,400.00	\$ 1,500.00	Target Group - Community & Aged

## Our Community No. 18 Cont...

No.	Organisation	Project	Amount Sought \$	Recommended Amount \$	Comment
37	Tenterfield Players Inc.	Contribution toward installation of a drainage system to stop water ingress into the storage shed	\$ 3,000.00	\$ 1,000.00	Target Group – Arts & Culture
38	Rotary Club of Tenterfield	Contribution towards the costs of running the annual Christmas Carnival	\$ 800.00	\$ 800.00	Support for events
39	Tenterfield Showground Land Managers	Contribution toward replacement trees and tree guards	\$ 2,000.00	\$ 1,000.00	Support for Venues
40	Mingoola Hall Management Committee Inc.	Contribution towards the purchase of a picnic table and bench seats	\$ 1,500.00	\$ 1,000.00	Target Group – Community
41	Steinbrook Progress Association	Contribution toward upgrade to the hot water system and associated building works	\$ 6,300.00	\$ 3,000.00	Target Group – Community
42	Tenterfield Petanque Club	Contribution towards top dressing of the Petanque Court with crusher dust	\$ 1,650.00	\$ 750.00	Target Group – Community
43	Federation Toastmasters	Contribution towards audio visual equipment to facilitate Toastmasters meetings	\$ 1272.00	\$ 500.00	Target Group – Community
44	Legume Progress Association	Contribution towards replacement of existing fluorescent lights in the Legume Hall	\$ 1,000.00	\$ 0	Property Maintenance Issue
45	Urbenville Progress Association Inc.	Contribution towards running costs of the Seniors Daycare Bus	\$ 5,000.00	\$ 2,500.00	Target Group - Aged
46	Tenterfield Community College Inc	Contribution towards the purchase of 2 rolls of wadding to make quilts	\$ 1,000.00	\$ 500.00	Target Group – Community
47	Tenterfield & District Community FM Radio Association Inc.	Contribution towards replacement of a Central Mixing Console	\$ 5,000.00	\$ 0	Fund oversubscription
48	Tenterfield High School	Contribution towards the Year 12 formal celebrations	\$ 1,000.00	\$ 500.00	Target group - Youth
49	Beat of the Bush Incorporated	Contribution to the next Beat of the Bush Winter School Music Program by waiving the fees for hire of the School of Arts Cinema Complex and the Memorial Hall for the Final concert. Contribution by Council by providing disposal of 1 skip bin of rubbish from the School at the completion of workshops next year.	\$ 769.00	\$ 0	Cancellation of Event due to COVID-19
50	The Sir Henry Parkes	Contribution towards painting 8 Aboriginal Totem Poles in the	\$ 8,500.00	\$ 0	Govt funding available

## Our Community No. 18 Cont...

No.	Organisation	Project	Amount Sought \$	Recommended Amount \$	Comment
	Memorial Public School	School's Native Garden Bush Tucker Trail			
51	Drake School of Arts & Progress Association	Contribution towards extending drainage from existing retaining wall	\$ 4,500.00	\$ 0	Grant exploration
52	Torrington Memorial Hall Fund	Contribution towards fencing around the hall and a new gate	\$ 10,000.00	\$ 0	No Quote, no financials provided – Target Grants
53	Tenterfield Pony Club	Contribution towards upgrading storage area	\$ 4,000.00	\$ 1,000.00	Target group - Youth
54	Liston Progress Association	Contribution towards a shelter at Willsons Downfall to hold historical notes/photographs of the area	\$ 4,200.00	\$ 0	Targeted other project
55	Tenterfield Physical Culture Club	Contribution towards installation of wood style vinyl over the existing floorboards at the Scouts Hall	\$ 2,760.00	\$ 2,000.00	Target group - Youth
56	Liston Hall Committee	Contribution towards billboards and signage to advertise the Cobb & Co coach display in the Liston Village	\$ 4,000.00	\$ 0	Targeted other project
57	Liston Hall Committee	Contribution towards installation of security lighting on the Coach Shed in Liston Park	\$ 4,000.00	\$ 0	Targeted other project
58	Drake School of Arts & Progress Association	Contribution towards replacement of wooden steps, dirt to fill back of retaining wall, reimbursement of excess hall electricity bills, replacement of childproof door to kitchen and installation of baby change table in disabled toilet	\$ 3,500.00	\$ 2,000.00	Target Group – Community
		<b>Sub Total</b>	<b>\$119,248.49</b>	<b>\$34,948.00</b>	
		<b>Sub Total</b>	<b>\$10,050.00</b>	<b>\$10,050.00</b>	
		<b>TOTAL</b>	<b>\$129,298.49</b>	<b>\$44,998.00</b>	

**COUNCIL IMPLICATIONS:****1. Community Engagement / Communication (per engagement strategy)**

The applications for 2020/2021 are varied with a strong focus on community.

Our Community No. 18 Cont...

**2. Policy and Regulation**

- Council Policy 1.031 – Community Donations/Contributions
- Local Government (General) Regulations 2005

**3. Financial (Annual Budget & LTFP)**

An amount of \$45,000 was allocated in the 2020/2021 Operational Plan Budget.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Recommendation supports the measures outlined in Council's Integrated Planning and Reporting documents.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member: Noelene Hyde, Executive Assistant & Media

Approved/Reviewed by Manager: Terry Dodds, Chief Executive

Department: Office of the Chief Executive

Attachments:

<b>Department:</b>	<b>Engineering Department</b>
<b>Submitted by:</b>	Manager Asset & Program Planning
<b>Reference:</b>	<b>ITEM COM19/20</b>
<b>Subject:</b>	<b>TENTERFIELD BIKE PLAN REVIEW</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Transport</b> - TRSP 15 - We have an effective interconnected transport system that is safe, efficient and affordable for us as a community.
<b>CSP Strategy:</b>	Tenterfield township and villages have pedestrian and cycle ways we can safely and conveniently walk or ride on, that connect us to our community facilities and homes.
<b>CSP Delivery Program</b>	Review and implement planning for footpaths and cycleway infrastructure that is safe for users and supports connectivity and active recreation in urban environments.

#### **SUMMARY**

The purpose of this report is to present Council with a review of the Tenterfield Bike Plan.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Receive and note the revised Tenterfield Bike Plan 2020 and place the document on public display for 28 days to allow for public submissions; and**
- (2) Adopt the Tenterfield Bike Plan 2020 should no submissions be received in that period; and**
- (3) Reconsider the Tenterfield Bike Plan 2020, together with the submissions, at the next Council meeting following closure of the submission period.**

#### **BACKGROUND**

The current Bike Plan was adopted by Council in April 2014 and a number of the proposed actions from that Plan have been undertaken. The Plan proposed a review on a five-year basis and this report presents a revised Tenterfield Bike Plan.

#### **REPORT:**

The Bike Plan (April 2014) has been reviewed and a number of minor amendments made to reflect current standards and references to Transport for NSW (formerly Roads & Maritime Services). Some census data and accident information has also been updated.

The Action Plan has been updated to identify works that have been completed to date. The remaining actions relate to widening of road shoulders and line marking to complement road bicycle lanes.

Our Community No. 19 Cont...

While there are many sections of the community who would welcome additional off road shared pathways for recreational bicycle use, there needs to be a source of funding secured for any capital works and a respective acceptance from the community of the increased financial cost for depreciation and ongoing maintenance. Therefore the planning scheme for the town plan is relatively unchanged.

### **COUNCIL IMPLICATIONS:**

#### **1. Community Engagement / Communication (per engagement strategy)**

Community consultation was originally undertaken with community and cycling focused groups.

#### **2. Policy and Regulation**

- The revised document aligns with other related Council Plans.

#### **3. Financial (Annual Budget & LTFFP)**

There are no specific funds set aside for completion of the works within this Plan, however grant funding may be sought for some works.

#### **4. Asset Management (AMS)**

While there are no funds for major works available, any upgrades to the network through new work would increase the depreciation expense to Council finances.

#### **5. Workforce (WMS)**

No implications.

#### **6. Legal and Risk Management**

No implications.

#### **7. Performance Measures**

No implications.

#### **8. Project Management**

Many of the actions within the Plan, should funding become available, would require project management to apply for grants and complete funding reports. These costs are not included in the works schedule and would need to be included with any grant application.

**Fiona Keneally**  
**Director Infrastructure**

Prepared by staff member:

David Counsell

Approved/Reviewed by Manager:

Fiona Keneally, Director Infrastructure

Department:

Engineering Department

Attachments:

- 1 Attachment 1 (Attachment Booklet 18  
1) - Revised Tenterfield Bike Plan - Pages  
August 2020

<b>Department:</b>	<b>Engineering Department</b>
<b>Submitted by:</b>	Manager Asset & Program Planning
<b>Reference:</b>	<b>ITEM COM20/20</b>
<b>Subject:</b>	<b>TENTERFIELD PEDESTRIAN ACCESS AND MOBILITY PLAN REVIEW</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Transport</b> - TRSP 15 - We have an effective interconnected transport system that is safe, efficient and affordable for us as a community.
<b>CSP Strategy:</b>	Tenterfield township and villages have pedestrian and cycle ways we can safely and conveniently walk or ride on, that connect us to our community facilities and homes.
<b>CSP Delivery Program</b>	Review and implement planning for footpaths and cycleway infrastructure that is safe for users and supports connectivity and active recreation in urban environments.

## SUMMARY

The purpose of this report is to present a review of the Tenterfield Pedestrian Access and Mobility Plan (PAMP).

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Receive and note the revised Tenterfield Pedestrian Access & Mobility Plan and place the document on public display for 28 days to allow for public submissions; and**
- (2) Adopt the Tenterfield Pedestrian Access & Mobility Plan should no submissions be received in that period; and**
- (3) Reconsider the Tenterfield Pedestrian Access & Mobility Plan, together with the submissions, at the next Council meeting following closure of the submission period.**

## BACKGROUND

The current Pedestrian Access and Mobility Plan (PAMP) was adopted by Council in June 2014 and a number of the proposed actions from that Plan have been undertaken. The Plan proposed a review on a five-year basis and this report presents a revised PAMP.

## REPORT:

The current PAMP has had some works actions completed and a revision of the Plan has been carried out. In reviewing the current Pedestrian Access and Mobility Plan (June 2014), a number of amendments were made to reflect current standards and references to agencies such as the former Roads & Maritime Services which has now become Transport for NSW. Some census data and accident information has also been updated.

The Action Plan has been updated to identify works that have been completed to date.

Our Community No. 20 Cont...

There are a number of further works which would improve access for school children, aged members of the community and those with mobility difficulties. It is important that all members of the community, including visitors to the region, are able to use the Shire facilities with suitable access and any future opportunities to fund these works should be pursued to deliver this works schedule.

### **COUNCIL IMPLICATIONS:**

#### **1. Community Engagement / Communication (per engagement strategy)**

Community consultation was originally undertaken with community groups to assess issues with access and mobility. A number of these issues remain on the Action Plan.

#### **2. Policy and Regulation**

- The current document aligns other related Council plans.

#### **3. Financial (Annual Budget & LTFP)**

There are no specific funds set aside for completion of the works within this Plan and further construction works are subject to grant funding being received. Additionally, where any development is proposed to occur adjacent to, or near an identified item, the task could be conditioned to the Development Consent.

#### **4. Asset Management (AMS)**

While there are no funds for major works available, any upgrades to the network through new work would increase the depreciation expense to Council finances.

The funding of any major works, while improving access and mobility, should also aim to reduce Council's ongoing maintenance burden through the use of long life materials such as concrete paving and ramps.

#### **5. Workforce (WMS)**

No implications.

#### **6. Legal and Risk Management**

No implications.

#### **7. Performance Measures**

No implications.

#### **8. Project Management**

Should funding become available, project management of the works and any external grant reporting costs would need to be included in the total project cost dependent upon how the works are able to be delivered.

**Fiona Keneally**  
**Director Infrastructure**



## Our Community No. 20 Cont...

Prepared by staff member:	David Counsell	
Approved/Reviewed by Manager:	Fiona Keneally, Director Infrastructure	
Department:	Engineering Department	
Attachments:	<b>1</b> Attachmernt 2 (Attachment Booklet 1) - Review - Pedestrian Access & Mobility Plan (PAMP	34 Pages

<b>Department:</b>	<b>Engineering Department</b>
<b>Submitted by:</b>	Manager Asset & Program Planning
<b>Reference:</b>	<b>ITEM ECO12/20</b>
<b>Subject:</b>	<b>REVIEW ROAD NETWORK MANAGEMENT PLAN (RETITLED ROAD ASSET MANAGEMENT PLAN)</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Transport</b> - TRSP 15 - We have an effective interconnected transport system that is safe, efficient and affordable for us as a community.
<b>CSP Strategy:</b>	We have a well-designed and functioning road network suitable for all users now and take into consideration future network consumption and demand.
<b>CSP Delivery Program</b>	Asset Planning, Policy and Management provide strategic direction and information to Council enabling the sustainable management of its asset portfolio as a whole.

## SUMMARY

This report presents a revision of Council's Road Network Management Plan, retitled Road Asset Management Plan.

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Receive and note the revised Road Network Management Plan and place the document on public display for 28 days to allow for public submissions; and**
- (2) Adopt the retitled Road Asset Management Plan should no submissions be received in that period; and**
- (3) Reconsider the retitled Road Asset Management Plan, together with the submissions, at the next Council meeting following closure of the submission period.**

## BACKGROUND

Council's previous Road Network Management Plan was prepared May 2013 and this report presents an updated document to provide for management of Council's road infrastructure.

## REPORT:

The Road Network Management Plan is a guide to public road management for urban and rural roads throughout the Shire.

The review of the Road Network Management Plan is presented to Council and the community for consultation to ensure that strategies are current with the expectations of the network management.

There are a number of amendments to the Plan to update authority name changes and improve the structure of some sections of the document.

## Our Economy No. 12 Cont...

Other inclusions are proposed with sections added relating to some existing Council Engineering Policies such as:

2.041 Dust Abatement	(RAMP Section 3.3.1.3)
2.070 Gutter Crossings	(RAMP Section 4.5.2.3)
2.110 K & G Corner Lot Contributions	(RAMP Section 4.5.2.3)
2.111 K & G Granite Gutters	(RAMP Section 4.5.2.3)
2.131 Maintenance of Nature Strips & Road Verges	(RAMP Section 4.4.3.3)
2.193 Standard Drawings	(RAMP Section 3.3.1.1)
3.192 Road Naming	(RAMP Section 2.3)

It is intended that if the revised Road Asset Management Plan is adopted with these sections included, the old policies will be withdrawn.

The revised Plan also proposes amended rural road classifications to include a Category E for lower order roads and amendments to the description for categories has been made to allow for the new category. Adjustments to standards and intervention responses have been included.

This review of the Road Network Management Plan addresses Council's Delivery Program Action DP20.04 to review and implement the Road Network Management Plan and the Road Network Asset Management Plan.

It is recommended that the revised Road Asset Management Plan be placed on public display to allow submissions to be made relating to the Plan and a further report be prepared to consider any submissions received.

**COUNCIL IMPLICATIONS:****1. Community Engagement / Communication (per engagement strategy)**

The revised Road Network Management Plan will be placed on public exhibition for a period of 28 days allowing any submissions from stakeholders in the community to comment.

**2. Policy and Regulation**

- The current document is due for review as it intended to be reviewed biennially, but at least once per Council term.

**3. Financial (Annual Budget & LTFP)**

The Plan does not directly include fees or charges, however many aspects of the Plan influence estimates and expenditure that would be taken into consideration for future annual budget planning.

**4. Asset Management (AMS)**

The review of Council's Road Network Management Plan assists in the management of transport assets including guidance towards future renewal programs.

**5. Workforce (WMS)**

No implications.

Our Economy No. 12 Cont...

**6. Legal and Risk Management**

The revision of Council's Road Network Management Plan ensures the document relates to current policies, legislation and guidelines that have implications when providing services to stakeholders.

**7. Performance Measures**

No implications.

**8. Project Management**

No implications.

**Fiona Keneally**  
**Director Infrastructure**

Prepared by staff member:	David Counsell	
Approved/Reviewed by Manager:	Fiona Keneally, Director Infrastructure	
Department:	Engineering Department	
Attachments:	<b>1</b> Attachment 3 (Attachment Booklet 2) - Road Network Management Plan retitled as Road Asset Management Plan	54 Pages

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Customer Service, Governance & Records
<b>Reference:</b>	<b>ITEM ECO13/20</b>
<b>Subject:</b>	<b>SUBMISSION OF PETITION - REQUEST FOR UPGRADE TO SEGMENT OF SUGARBAG ROAD, DRAKE</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
<b>CSP Strategy:</b>	Maintain strong relationships with all levels of Government and proactively seek involvement in decision making impacting our Shire and the New England Northwest Region.
<b>CSP Delivery Program</b>	Provide sound and inclusive decisions using the Community Engagement Strategy to guide our interactions.

#### **SUMMARY**

The purpose of this report is to advise Council of a petition signed by 85 residents requesting that Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Notes the tabling of a petition requesting that Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard, and**
- (2) Consider the petition's request, as part of Council's deliberation and decision process, when considering the revised Tenterfield Shire Council Road Network Management Plan (retitled Road Asset Management Plan).**

#### **BACKGROUND**

Council received a petition on 18 June 2020 from 90 residents who live either on or near, or access, Sugarbag Road, Drake. 85 of the petitioners have requested that a defined segment of Sugarbag Road be upgraded following the bushfire events that impacted the area during 2019. 5 of the petitioners indicate that they do not support the petition request.

#### **REPORT:**

The Petition Summary and Action petitions:

*"The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route.*

Our Economy No. 13 Cont...

*We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard- (sic)".*

Council is in the process of reviewing the Road Network Management Plan, and Sugarbag Road is an asset defined within the Plan. Council may wish to address the condition of the road in future works as part of the Plan, contingent on sufficient financial resources being secured through appropriate Federal and/or State roads grants programs.

#### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- Council's Road Asset Management Plan.

**3. Financial (Annual Budget & LTFP)**

Council will need to consider any future financial commitment to upgrading Sugarbag Road in Council's Long Term Financial Plan (LTFP), noting that financial resources to undertake such a significant project would need to be sourced from appropriate Federal and/or State grants programs. Council would also need to identify a source of financial resources for the subsequent maintenance budget for the upgraded road, as part of the LTFP.

**4. Asset Management (AMS)**

Council will need to include any future improvements and ongoing maintenance to Sugarbag Road as part of Council's Road Asset Management Plan.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

## Our Economy No. 13 Cont...

Prepared by staff member:	Erika Bursford, Manager Customer Service, Governance & Records						
Approved/Reviewed by Manager:	Kylie Smith, Chief Corporate Officer						
Department:	Office of the Chief Corporate Officer						
Attachments:	<table><tbody><tr><td><b>1</b></td><td>Petition - Upgrade to Sugarbag Road - August 2020</td><td>2 Pages</td></tr><tr><td><b>2</b></td><td>Original Petition Submission - Upgrade to Sugarbag Road</td><td>9 Pages</td></tr></tbody></table>	<b>1</b>	Petition - Upgrade to Sugarbag Road - August 2020	2 Pages	<b>2</b>	Original Petition Submission - Upgrade to Sugarbag Road	9 Pages
<b>1</b>	Petition - Upgrade to Sugarbag Road - August 2020	2 Pages					
<b>2</b>	Original Petition Submission - Upgrade to Sugarbag Road	9 Pages					

**Ordinary Council - 26 August 2020**  
**SUBMISSION OF PETITION - REQUEST FOR**  
**UPGRADE TO SEGMENT OF SUGARBAG ROAD,**  
**DRAKE**

**Attachment 1**  
**Petition - Upgrade to**  
**Sugarbag Road - August**  
**2020**

The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route.

Petition - We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard-

Name	Address	Phone or Email	Comments
Felicity Cahill	736 Sugarbag Road, Drake	<a href="mailto:felicityc23@hotmail.com">felicityc23@hotmail.com</a>	
Ken Fabian	7231 Bruxner Hwy, Drake	<a href="mailto:mr.ken.fabian@gmail.com">mr.ken.fabian@gmail.com</a>	
Geoff Killip	231 Sugarbag Road	<a href="mailto:geoff.wildrivers@gmail.com">geoff.wildrivers@gmail.com</a>	Has to happen!
Peter Davis	362 Carrington Street	6737 6768	Needed
Ken Turner	7142 Bruxner Hwy	0459 496 729	Needed
Kath Cosgrove	7643 Bruxner Hwy	6737 3734	Sounds Safe
Deborah Keep	7573 Bruxner Hwy, Drake	0459 497 119	30 years in the waiting
Roger Turner	1303 Long Gully Road	6737 6897	
Su Shea	1303 Long Gully Road	0458 210 002	
Janelle Navin	4 Patemans Road	02 6737 6744	About time
Dirk Knur	4 Sugarbag Road	02 6737 6749	Needed
Pam Rhodes	Emu Creek Retreat	0433 783 245	Cuts travel to Drake in 1/2
Christine Spedding	Lot 2 Long Gully	0419 235 347	Help in Fire Evac
Peter Smith	7011 Bruxner Hwy	0429 401 129	
Scott Corby	7608B Bruxner Hwy, Drake	0427 717 022	Needed
Amanda Hartley	7710 Bruxner Hwy	0432 248 910	Needed
Jodi Carter	65 Bellbird Road, Drake	047 419 255	Must Do
P Alford	Fairfield Road		Bought Time
T Keft	Leslie Creek Road, Drake (RFS)		RFS
A Weber	Lot 14 Mud Flat Road, Drake	0467 582 831	
Harry Julitz	Lot 14 Mud Flat Road, Drake	0467 582 831	Fly Road
Barb Lawrence	16 Sugarbag Road, Drake	0428 396 133	Hurry Up
Kristina Love	7687 Bruxner Hwy Drake	0432 090 812	Makes us safer
Helen Post	212 Patemans Road	<a href="mailto:helenleslie28@gmail.com">helenleslie28@gmail.com</a>	
Sara Ducat	3492 Rocky River Road	0443 876 509	
Philomena	Sugarbag Road, Drake	6737 6716	Please
M M Namara	1181 Long Gully Road	6737 6701	!
R M Namara	1181 Long Gully Road	6737 6701	!
P Hutton	Long Gully Road	6767 6871	
R Parpalardo	Lot 5 Long Gully Road	0424 138 070	
C Douglass	131 Sugarbag Road		Essential
C Cartwright	Drake		hurry up
K Turner	Drake		hurry up
J Macdonald	Leslie Creek Road, Drake (RFS)	6737 6875	Ours too
L Smith	Drake		Fix Road
P Osborn	Drake	6737 6732	Send backhoe and tipper at least
J Laurie	Drake	0487 787 544	
R Jarvis	Drake	0408 139 920	
O Hoiland	Drake		
A Schaap	Patemans Road Drake	<a href="mailto:origin_legend@hotmail.com">origin_legend@hotmail.com</a>	
R Rangel	Lot 5 Long Gully Road	6622 4725	
J Leonard	18 Kyms Drive		Signed under NAY
R Woodward	474 Long Gully Road Drake		Signed under NAY
P Boern	Crooked Creek Rest Area		Signed under NAY
D Robinson	250 Long Gully Road		Signed under NAY
J Adam	Tabulam	0427 061 522	Overdue
E Michelson	Drake	0427 600 161	Much Overdue
Hillery Clarke	Tabulam	0424 633 162	Much needed
Phil R	Bonalbo		
Carol H	Sugarbag Road, Drake		
Allan H	Sugarbag Road, Drake		
Adam H	Sugarbag Road, Drake		



Linsy H	Sugarbag Road, Drake		
J Grissell	Sugarbag Road, Drake		
Resident	Sugarbag Road East		No Way
Christine Smedley	7231 Bruxner Hwy, Drake	6737 6727	
Trudy Carmichael	737 Bruxner Road Tabulam	6666 1360	
Daphne Emu	2575 Paddys Flat Road Tabulam	6619 1239	
Judy Spargo	8011 Bruxner Hwy Tabulam	6666 1259	
Fred Ellis	7652 Bruxner Hwy, Drake	6737 6641	
K Carter	141 Bruxner Rd Drake	0457 646 430	
C Bingham	22 Clarence St Tabulam	0499 590 212	
Peter Smith	7011 Bruxner Hwy Drake	0429 401 129	
Byron Martin	690 Tabulam Road	0402 308 947	
J Cousins	Rodgers Tabulam	6666 1252	
J Wright	Paddys Flat Road	0419 682 469	
L Roux	Paddy's Flat Road	0401 941 189	
Wendy Blutenshaw	Bruxner Hwy Drake	0437 870 055	
T Gilroy	Tabulam Road Tabulam	0429 225 533	
S Symonds	1600 Tabulam Road Tabulam	6666 1535	
G Dollin	26 Carence Street Tabulam	6666 1364	Soon please
J Moore	Wallaby Road	02 6666 1356	
M Farmer	Drake NSW	6748 8291	
D Moore	Wallaby Road	02 6666 1356	
M Smith	Chauvel Road Tabulam	0408 871 697	ASAP
T Walton	60 Sandilands Street Mallanganee	6664 5266	
Des Reay	280 Bruxner Road Drake	6737 5158	
I Waldon	Paddys Flat Road Tabulam		ASAP
K Denman	Paddys Flat Road Tabulam		ASAP
M Torrens	8140 Bruxner Hwy Tabulam		ASAP
M Sutton	Paddys Flat Road Tabulam		ASAP
J Firkin	Paddys Flat Road Tabulam		ASAP
George Riedel	Sugarbag Road Drake	0499 182 610	Gazetted Road
J Paine	Lot 151 Sugarbag Road	6666 1516	ASAP
T Marks			
K Reddell	10426 Clarence Way Louisa Creek	6661 3561	ASAP
M Murrell	1221B Paddys Flat Road	0499 079 769	ASAP
D Galati	1221B Paddys Flat Road		ASAP
J Dillon	1486 Plain Station Road		
L Croen	2861 Paddys Flat Road		ASAP

ENTFARM  
BRUXNER HWY.  
DRAKE, 2469

10<sup>th</sup> June 2020

CAS-17781-BLGB

RE: SUGARBAG RD. - DRAKE

ENTERFIELD SHIRE COUNCIL	18 JUN 2020	Info				
		Action				
		CL				
		EX30				
		OL30				
		NH				

Dear John Macrish,

Hope this finds you well amidst all the pandemic!

I spoke to you on the phone a few months ago now about SUGARBAG RD. UPGRADE for Drake - before lockdown!

We have collected about 90 signatures - which include the CAPTAIN of the R.F.S. and several members, plus residents along Sugarbag Rd.

The mood has changed since the fires and we all seem to think that this would make the community a lot safer, PLUS give extra access to fire trucks and tankers, which had to go the long way round to get to fires on Sugarbag Rd.!

Thank you for your help and involvement in this petition

Kind regards

Ken Fabian & Christine Smalley

**Ordinary Council - 26 August 2020**  
**SUBMISSION OF PETITION - REQUEST FOR**  
**UPGRADE TO SEGMENT OF SUGARBAG ROAD,**  
**DRAKE**

**Attachment 2**  
**Original Petition**  
**Submission - Upgrade to**  
**Sugarbag Road**

The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route.

Petition - We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard -

NAME	ADDRESS	PHONE or EMAIL	Comments
Felicity Cahill	736 Sugarbag Rd Drake	felicityc23@hotmail.com	
Ken FABIAN	7231 BRUXNER Hwy Drake	mrken.fabian@gmail.com	
Geoff Killip	231 Sugarbag Rd.	geoff.williams@gmail.com	Hasto happen!
PETER DAVIS	362 CARRINGTON ST	67376768	NEEDED
KEY TURNER	7142 BRUXNER HWY	0459496729	NEEDED
KATH GAGG	7643 BRUXNER HWY	026376730	SOUNDS SAFE
Deborah Keck	7573 BRUXNER HWY DRAKE	0459497119	30 years in the waiting
[REDACTED]			
Key Turner	1303 Long Cully Rd.	67376847	
Su Shea	303 Long Cully Rd	0458210002	
Jarale Navin	4 Paternais Rd.	0267376744	About time
DIRK KWOOL	4 SUGARBAG RD	0267376744	NEEDED
PAM RHODES	EMU CREEK RETREAT	0433783245	CUT TRAVEL TO DRAKE IN 2
CHRISTINE SHEDDEN	LOT 2 LONG CULLY	0419235347	HELP IN FIRE EVAC
PETER SMITH	611 BRUXNER HWY	0429401129	
SUE COBBY	76033 BRUXNER HWY DRAKE	0417717022	NEEDED
Amanda Hartley	7710 BRUXNER Hwy	0432240940	Needed
JOY CARTER	65 D-11 L-121 DRAKE	047419255	MUST DO
P. ALFORD	FAIRFIELD RO.		ROUT TIME
T KEET	LESLIE CR RD DRAKE (RES)		Let's go RFS
[REDACTED]			
A. Weber	Lot 14 Mud Flat Rd Drake	0467582831	

The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route.

Petition - We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard -

NAME	ADDRESS	PHONE or EMAIL	Comments
HARRY JULIUS	LOT 14 MUD FLAT RD	0467582831	FIX ROAD
Barb Lawrence	16 Sugarbag Rd. Drake	0428-396133	Hurry Up!
KRISTINA LOVE	2697 BRUXNER Hwy DRAKE	0432090512	MAKE US SAFER,
Patricia Ford	212 Pateman Rd	0428-396133	
Sara Ducal	3492 Rocky river rd	0443876509	
Philomena	Sugarbag Rd Drake	6737-6716	Please!
M. M. JAMES	1181 Long Gully Rd Drake	6737 6701	!
A. M. M. JAMES	" "	" "	!
R. HUTTON	LONG GULLY RD	6737 6871	-
R. PAPPALARD	lot 5 Long Gully Rd	0424138070	-
C. DEGLASS	131 Sugarbag Rd		ESSENTIAL.
C. CARTWRIGHT	DRAKE	67376684	hurry up
IL TURNER	DRAKE		"
J. MACDONALD	hastie Cr Rd Drake	6737 6878	BURS TOO!
L. Smith	Drake		Fix Rd
P. Osborn	Drake	67376732	Send Buckhoe
J. LAURIE	DRAKE	0487787544	and Tipper
A. JARVIS	DRAKE	0408139920	at least
O. Holland	Drake		
A. Schamp	Pateman Rd Drake	origina Telend netmail.com	
R. Kangel	Lot 5 Long gully rd	66224725	R. Kangel



**Petition - We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard -**

[illegible]

sections of Sugarbag Road would provide an additional access route. **PLUS UPGRADE 7KMS OF STEEP, WINDING RD INCL WIDENING BY 2MTRS + INSTALL A GUARD-RAILS ON BLIND HAIRPINS +**  
 Petition - **We the undersigned, request Tenterfield Shire Council upgrade the section of Sugarbag Road**  
**that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard - OTHER**

[illegible]

[illegible]

The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route. *PUS UPGRADE 2KMS OF SLEEP, WINDING RD INCL WIDENING BY 2MT + INSTALL GUARDRAILS ON*  
 Petition - We the undersigned, request Tenterfield Shire Council *BLIND* upgrade the section of Sugarbag Road that links Paddy's Flat *HAIKINS + OTHER DANGEROUS BENDS* Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard -

NAME	ADDRESS	PHONE or EMAIL	Comments
Christine Smedley	7231 Bruxner Hwy, DRAKE NSW	67376727	
Trudy Carmichael	137 Bruxner Rd Tabulam	66661360	
Daphne Emu	2515 Paddy's Flat Rd Tab	66191239	
JUDY SPARGO	8811 BRUXNER HWY TABULAM	66661259	
AED ELLIS	7652 BRUXNER H/W DRAKE	67376641	
K CARTER	141 BRUXNER RD DRAKE	0457666430	
C. BINGHAM	22 CLARENCE ST TABULAM	0499590212	
PEER SMITH	1011 BRUXNER HWY DRAKE	0429401129	
Byron Martin	690 Tabulam Rd.	0402308947	
J. Cousins	Rodgers Tabulam	66661252	
J. Wright	Paddy's Flat Rd	0496824609	
L. RAY	Paddy's Flat Rd	0401947189	
Wendell Burtonshaw	Bruxner Hwy DRAKE	0437870055	
T Gilroy	Tabulam RD TABULAM	0429225533	
S. SYMONDS	1600 TABULAM RD TABULAM	66661575	
G. DOLLIN	26 Carew St Tabulam	66661364	Soon Please.
J. MOORE	Wallaby Rd	0266661356	
M. Farmer	Drake NSW	67488291	
D. Milne	Wallaby Rd	0266661356	
M. Smith	Choulet Rd Tabulam	0408271697	ASAP.



The recent bushfires have made clear the importance of alternative routes for residents, visitors and emergency services during extreme emergencies. Completing the joining section between the two sections of Sugarbag Road would provide an additional access route. - PLUS UPGRADE 7KM OF STEEP, WINDING RD incl WIDENING BY 2m + install GUARDRAILS AT BLIND

Petition - We the undersigned, request Tenterfield Shire Council <sup>MAIRAU.</sup> upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard -

AND HOLES  
 DRINK  
 DRIVERS

OTHER  
 DANGEROUS  
 BENDS

NAME	ADDRESS	PHONE or EMAIL	Comments
T. Wotton	60 Sandilands St Mullengence	66645266	
De Rea	280 Brunner Rd Drake	67376158	
I Walden	Paddys Flat Rd Tabulam		ASAP
K Denman	Paddys Flat Rd Tabulam		ASAP
M. Torrens	8180 Brunner Hgts Tabulam		ASAP
M. GUTTON	Paddys Flat Rd Tabulam		ASAP
J. FERRIN	Paddys Flat Rd Tabulam		ASAP
George Riedel	Sugarbag Road Drake	0499182616	HAZARDOUS ROAD
J. Cairne	60151 Sugarbag Rd	666661516	ASAP
T. MARKS	/		
K. Reddell	10426 Clarence way houses	66613561	ASAP
M. Moreau	1221B PADDY'S FLAT RD	0499079769	ASAP
D. Calcutt	1221B PADDY'S FLAT RD		ASAP
J. Dixon	1486 FRANK STATION RD		
L. Croon	2961 PADDY'S CUP TAIL		ASAP

AND HOWS  
TO DRINK-PROVDS

would provide an additional access route. PLUS UPGRADE 7Kms OF STEEP,  
WINDING RD INC WIDENING BY 2m + INSTAL GUARD-RAIL ON BLIND  
Petition - **We the undersigned, request Tenterfield Shire Council** HAIRPINS

ncil HAIRPINS  
+  
OTHER  
DANGEROUS  
BENDS

+  
OTHER  
DANGEROUS  
BENDS

DANGEROUS  
BENDS

BENDS

[illegible]

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Planning & Development Services
<b>Reference:</b>	<b>ITEM ENV15/20</b>
<b>Subject:</b>	<b>TENTERFIELD LOCAL STRATEGIC PLANNING STATEMENT 2040</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Environment</b> - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.
<b>CSP Strategy:</b>	Town and Village planning supports and enhances local place making principles and practice celebrating the diversity of our natural environment.
<b>CSP Delivery Program</b>	Identify, plan and enhance local environments in partnership with the community and stakeholders.

#### **SUMMARY**

The purpose of this report is to present to Council the Tenterfield Local Strategic Planning Statement (LSPS) for adoption in accordance with the *Environmental Planning & Assessment Act, 1979*.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Adopt the Local Strategic Planning Statement as attached; and**
- (2) Upload the Local Strategic Planning Statement to the NSW Planning Portal.**

#### **BACKGROUND**

The Local Strategic Planning Statement 2040 at Attachment 4 (Attachment Booklet 3) will be the key resource to understand how strategic and statutory plans will be implemented at the local level. A plan should reference how the LSPS interacts with the Regional Plan and Community Strategic Plan, and the implications for the adoption of the LSPS (i.e. how will it shape land use planning in the future).

In March 2018, amendments to the Environmental Planning and Assessment Act 1979 (EP & A Act) introduced new requirements for councils to prepare and make LSPS. Subsequently, every Council in NSW is required to prepare a LSPS which sets out the 20-year vision for land use in the local area, the special character and values that are to be preserved and how change will be managed into the future.

The Draft LSPS was exhibited from 1 May to 5 June 2020 and referred to government departments by the Department of Planning Industry and Environment. At the close of the consultation period a total of seven submission were received (extract at Attachment 5 (Attachment Booklet 3)).

#### **REPORT:**

The LSPS addresses the planning and development issues of strategic importance to the Local Government Area and include such issues as ageing population, agriculture, future housing options, and also promote renewable energy opportunities.

Our Environment No. 15 Cont...

The LSPS sets out:

- The 20-year vision for land use in the local area;
- The special characteristics which contribute to local identity;
- Shared community values to be maintained and enhanced; and
- How growth and change will be managed into the future.

In practice, the Statement will shape how the Local Environmental Plan (LEP) and Development Control Plans (DCP) evolve over time. The LSPS can be reviewed and amended at any time by Council.

## **COUNCIL IMPLICATIONS:**

### **1. Community Engagement / Communication (per engagement strategy)**

The LSPS was required to be placed on public exhibition for twenty eight (28) days. The LSPS was placed on Council's website in accordance with amendments to allow for electronic exhibition under the Covid-19 Legislation Amendment (Emergency Measures Bill) 2020.

Extracts from submissions received can be found at Attachment 5 (Attachment Booklet 3). Comments and recommendations were considered and minor amendments made to the LSPS. Amendments did not alter the original intent of the LSPS.

### **2. Policy and Regulation**

- The LSPS gives effect to the New England North West Regional Plan, implementing the directions and actions at a local level. It is also informed by other state-wide and regional policies.
- The LSPS works with Council's Community Strategic Plan (CSP), which has a similar but broader purpose on how Council will work to meet the community's needs.
- The LSPS's planning priorities, strategic directions and actions provide the rationale for decisions about how Council will use its land to achieve the community's broader goals. The LSPS aligns to the CSP's priorities, which will be reflected in the implementation table.

### **3. Financial (Annual Budget & LTFP)**

No implications.

### **4. Asset Management (AMS)**

No impact.

### **5. Workforce (WMS)**

No impact.

### **6. Legal and Risk Management**

No impact.

### **7. Performance Measures**

No issues.

Our Environment No. 15 Cont...

**8. Project Management**

No impact.

**Kylie Smith**  
**Chief Corporate Officer**

Prepared by staff member:	Tamai Davidson						
Approved/Reviewed by Manager:	Kylie Smith, Chief Corporate Officer						
Department:	Office of the Chief Corporate Officer						
Attachments:	<table><tbody><tr><td><b>1</b></td><td>Attachment 4 (Attachment Booklet 3) - Tenterfield Local Strategic Planning Statement 2020</td><td>35 Pages</td></tr><tr><td><b>2</b></td><td>Attachment 5 ( Attachment Booklet 3) - Extracts of Submissions - Local Strategic Planning Statement</td><td>9 Pages</td></tr></tbody></table>	<b>1</b>	Attachment 4 (Attachment Booklet 3) - Tenterfield Local Strategic Planning Statement 2020	35 Pages	<b>2</b>	Attachment 5 ( Attachment Booklet 3) - Extracts of Submissions - Local Strategic Planning Statement	9 Pages
<b>1</b>	Attachment 4 (Attachment Booklet 3) - Tenterfield Local Strategic Planning Statement 2020	35 Pages					
<b>2</b>	Attachment 5 ( Attachment Booklet 3) - Extracts of Submissions - Local Strategic Planning Statement	9 Pages					

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Planning & Development Services
<b>Reference:</b>	<b>ITEM ENV16/20</b>
<b>Subject:</b>	<b>THE NSW PUBLIC SPACES LEGACY PROGRAM</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Environment</b> - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.
<b>CSP Strategy:</b>	Land use planning provisions support and promote sustainable land use and management in the Shire.
<b>CSP Delivery Program</b>	Provision of advice and guidance on legislative compliance for the construction of dwellings and commercial/industrial buildings.

#### **SUMMARY**

The purpose of this report is to advise Council of the NSW Public Spaces Legacy Program and the opportunity for Council to make application for performance based funding up to the value of \$2million for public spaces. The program is available to 68 councils across NSW that either are currently using, or are mandated to use, the ePlanning System and can demonstrate a significant acceleration of their planning decisions between 1 September 2020 and 30 June 2021. The funding is not guaranteed and is subject to an initial application to be lodged by 28 August 2020. A full copy of the Program Guidelines can be found at Attachment 6 (Booklet 3).

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Supports an application for funding under the NSW Public Spaces Legacy Program in accordance with the NSW Public Spaces Legacy Program Guidelines, August 2020; and**
- (2) Identifies the following projects in the initial application:**
  - (a) Tenterfield Skate Park Upgrade**
  - (b) Jennings Playground**
  - (c) Bruxner Park access and amenities**
  - (d) Exercise equipment – along Tenterfield Creek Bicycle Path**
  - (e) Lighting along Tenterfield Bicycle Path**

#### **BACKGROUND**

The NSW Public Spaces Legacy Program is a \$250 million program that will deliver a lasting legacy of new and improved public spaces across NSW, while accelerating the assessment of local development applications.

The NSW Government is focused on keeping people in jobs and the economy moving during the COVID-19 pandemic and ensuring quality public space supports the social recovery of the State.

The COVID-19 pandemic has also seen people value their public spaces, with half of people surveyed recently spending more time outdoors during the COVID-19 pandemic. The Public Spaces Legacy Program is about seizing the opportunity to build on that momentum and to create a positive public space legacy for our future.

## Our Environment No. 16 Cont...

The Public Spaces Legacy Program offers funding for new and upgraded public spaces to Councils that achieve significant improvement in timeframes for their assessment of development applications (DAs) and rezoning proposals during the pandemic.

The Program also ties to the broader Planning Reform Action Plan, where the NSW Government is committed to create a more timely, certain and transparent planning system. One of the key components of the Planning Reform Action Plan includes measures to reduce assessment times for planning proposals, regionally significant development applications and major projects.

### **REPORT:**

The objectives of the NSW Public Spaces Legacy Program are to;

- Improve development assessment speeds and planning proposals (rezonings);
- Bring forward the construction and opportunity for jobs and economic activity in the short to medium term;
- Support investment in the creation of high-quality public and open spaces to create a lasting community benefit; and
- Address critical open space shortfalls and improve the quality of existing public and open spaces.

Funding is available to councils that can demonstrate a significant acceleration of their planning decision process between 1 September 2020 and 30 June 2021.

To be eligible Council must;

1. Identify benchmark performance opportunities to improve that performance; and
2. Commit to a local assessment acceleration program, including measurable targets, that achieve significant performance improvement; and
3. Be operating on the ePlanning platform – or mandated to adopt the ePlanning platform – at the commencement of the program.

Council will need to demonstrate how we will meet three (3) key requirements:

1. Substantially accelerate planning assessments between 1 September 2020 and 30 June 2021; and
2. Commit to completing regionally significant development applications that have been under assessment for more than 180 days by 31 December 2020; and
3. Further commit to delivering on housing and jobs growth, by;
  - a. Finalising Local Strategic Planning Statement by 30 June 2021.

In terms of Tenterfield Shire Council's ability to meet the above key requirements;

1. Achieve a 10% improvement in median assessment performance benchmarked against the last 2-3 years of activity.

Council's median determination days for determining DA's is currently;

## Our Environment No. 16 Cont...

Financial Year 2016/17	23 days
Financial Year 2017/18	23 days
Financial Year 2018/19	25 days

In order to meet the improvement target, DA's assessed between 1 September 2020 and 30 June 2021 will need to achieve a median assessment time of 21 days.

2. Council currently has two (2) regionally significant development applications that have been under assessment for more than 180 days, being the Tenterfield Solar Farm and Extractive Industry (Dowe's Quarry). Both applications have required the applicants to provide additional information in support of their proposals, hence the extended timeframe. However, the remaining information has been received for both applications and it is anticipated that they will both be determined by the Regional Planning Panel by 31 December 2020.
3. Tenterfield Local Strategic Planning Statement is recommended to be adopted in this Business Paper under separate report, hence meeting this target if Council resolves to endorse the LSPS.

Applications need to include a brief description of a public or open space project or projects that can be delivered by 31 December 2022 and meet the assessment criteria. It is proposed to nominate open space projects which have been previously discussed and identified by Council and include;

- Tenterfield Skate Park redevelopment
- Jennings Playground (budget identified for grant funding)
- Bruxner Park access and new amenities
- Exercise equipment –along Tenterfield bicycle path
- Lighting of Tenterfield Bicycle path

If successful in the initial application, more details of the proposals will be prepared in accordance with the timeframes identified below. It is important to note that the successful project will be determined on the priority of the funding provider and Council's ability to meet the targets, as such, care should be taken not to raise community expectations if we are unable to meet the objectives.

Funding is only available for projects that deliver new or upgraded public and open spaces and supports the design and delivery of:

- Open spaces and parklands including regional and district open spaces and linear parklands; or
- Trails and strategic open space linkages including recreational improvements of riparian corridors and easements that contribute to the delivery of important corridors identified in Regional Plans or endorsed Local Strategic Planning Statements (for example, in Greater Sydney, the Green Grid); or
- Foreshore and riverfront precincts, including improvements for water-based recreation such as launching small watercraft, access to waterways for swimming, trails and picnic areas; or



## Our Environment No. 16 Cont...

- Civic plazas, town squares and main street precincts that improve connections between public space, promote walkability and greater accessibility; or
- Heritage works associated with any of the above

Projects must be undertaken on land that is freely and openly accessible to the public, and is Community Land and/or Crown Lands that are under the care, control and management of the council.

The following projects will not be eligible for funding under the NSW Public Spaces Legacy Program;

- Projects outside of NSW
- Purchase of land for purposes other than open space creation
- Funding of personnel or staff positions
- Events, marketing, branding, advertising or product promotion
- Projects requiring ongoing funding from the NSW Government
- Retrospective funding to cover any project component that is already complete/underway
- Maintenance works
- Projects which are considered to be part of council's usual ongoing maintenance and management of a site (including ongoing reserve management, asset maintenance or replacement of existing infrastructure).
- Construction and planning of organised sporting facilities, including club houses and synthetic sports fields.
- Commercial operations and buildings, including club rooms.
- Road works including routine upgrading of footpaths, kerbs and car parks, with the exception of carparks that support the use and access to open space areas.
- Public art pieces as a singular project. Note public art that is integrated in to a wider public and open space project will be considered.
- Projects that require the public to pay a fee to access the site.

## Timeframes - Nomination & Selection Process

**Table 3 - Program Schedule**

Action	Date
Applications open	5 August 2020
Applications due	28 August 2020
Assessment acceleration monitoring period commences	1 September 2020
Participation agreements offered to shortlisted councils	14 September 2020
Participation agreements returned to DPIE	25 September 2020
Successful councils invited to submit detailed public and open space project proposals	1 February 2021
Funding agreements issued to participating councils. Detailed planning & design period for open space project(s) commences	1 March 2021
Construction commences (after)	1 August 2021
Construction complete	31 December 2022

### COUNCIL IMPLICATIONS:

**1. Community Engagement / Communication (per engagement strategy)**

No requirement at this stage.

**2. Policy and Regulation**

- No impact

**3. Financial (Annual Budget & LTFFP)**

If successful in the application process and achieving the targets, the projects are fully funded, with the projects managed in house by Council staff.

Our Environment No. 16 Cont...

### Funding and monitoring milestones

Stage	% of allocation	Milestone
Planning & design	10%	After end of monitoring period 1 (1 September 2020 to 31 December 2020)
Construction & acquisition	50%	After end of monitoring period 2 (1 January 2021 to 30 June 2021)
Completion	40%	End of construction (prior to 31 December 2022)

#### 4. Asset Management (AMS)

All projects will become an asset of Council, requiring ongoing budget allocations for maintenance and management in to the future.

#### 5. Workforce (WMS)

If successful staff will be required to manage the projects.

#### 6. Legal and Risk Management

No implications.

#### 7. Performance Measures

Council's Planning & Development Services team will be principally responsible for achieving the targets, with input from the Engineering team during DA assessment processes. As detailed above, it is possible for the targets to be achieved with current staffing levels.

#### 8. Project Management

If successful in the application and subsequent performance targets, Council staff will be required to manage each project.

**Kylie Smith**  
Chief Corporate Officer

Prepared by staff member: Tamai Davidson  
 Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer  
 Department: Office of the Chief Corporate Officer  
 Attachments: **1** Attachment 6 (Attachment Booklet 3) - The NSW Public Spaces Legacy Program - Guidelines - August 2020

17  
Pages

<b>Department:</b>	<b>Engineering Department</b>
<b>Submitted by:</b>	Technical Projects Engineer
<b>Reference:</b>	<b>ITEM ENV17/20</b>
<b>Subject:</b>	<b>UPDATED DROUGHT MANAGEMENT PLAN</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Environment</b> - ENVO 11 - Secure, sustainable and environmentally sound infrastructure and services underpin Council service delivery.
<b>CSP Strategy:</b>	Water is used carefully in Council's buildings, parks, sporting grounds and daily operations.
<b>CSP Delivery Program</b>	Ensure effective and efficient delivery of water services in accordance with existing service levels.

#### **SUMMARY**

The purpose of this report is for Council to consider and endorse the updated Drought Management Plan for public exhibition.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Endorse the updated Drought Management Plan for exhibition for community comment for 28 days; and**
- (2) Receive a further report detailing any community feedback at the conclusion of the exhibition period; and**
- (3) Adopt the updated Drought Management Plan as exhibited should no submissions be received.**

#### **BACKGROUND**

The Drought Management Plan (DMP) was originally adopted by Council in 2010. Since that time, the Plan has been reviewed and revised in response to the 2018 drought. As a result of the changes to the system (additional bores) with comments and criticism received during the drought, the decision was made to revise and update the DMP.

The revision of the DMP commenced in April 2020. Reviewing the Plan included community and business survey, reviewed forms, drought debrief and inclusion of key stakeholder comments.

#### **REPORT:**

In 2013, the Water Directorate released a new recommended format for DMP's, which considered drought more holistically, considering preparation, response and recovery. The decision was made to update the Plan to take into consideration the updated format.

During this process there was community consultation and discussions with key stakeholders, including surrounding Councils. An effort was made to align our water restriction levels with the Councils around us, to avoid confusion.

Our Environment No. 17 Cont...

## COUNCIL IMPLICATIONS:

### 1. Community Engagement / Communication (per engagement strategy)

Community engagement has taken place through the Engagement Hub portal on Council's website, which included information and surveys to be completed. This portal was advertised through posters, Your Local News, Tenterfield in Touch, local radio stations and the business newsletter.

### 2. Policy and Regulation

- *Clause 137 of the Local Government (General) Regulation 2005* provides the Local Water Utility (Council) with the mechanism to impose restrictions on:
  - (a) The purposes for which the water can be used, or
  - (b) The times when the water can be used, or
  - (c) The methods by which the water can be used, or
  - (d) The quantities of the water that can be used.
- *Water Management Amendment Act 2014,*
- *Integrated Water Cycle Management (IWCM), 2018, and*
- *Best Management Practice, 2016*

### 3. Financial (Annual Budget & LTFP)

Nil

### 4. Asset Management (AMS)

Nil

### 5. Workforce (WMS)

Nil

### 6. Legal and Risk Management

Nil

### 7. Performance Measures

Nil

### 8. Project Management

Nil

**Fiona Keneally**  
Director Infrastructure

Prepared by staff member:	Melissa Blum; Gillian Marchant				
Approved/Reviewed by Manager:	Fiona Keneally, Director Infrastructure				
Department:	Engineering Department				
Attachments:	<table border="0"> <tr> <td><b>1</b> Attachment 7 (Attachment Booklet 4) - Drought Management Plan</td> <td>96 Pages</td> </tr> <tr> <td><b>2</b> Attachment 8 (Attachment Booklet 4) - Water Restrictions &amp; Forms</td> <td>16 Pages</td> </tr> </table>	<b>1</b> Attachment 7 (Attachment Booklet 4) - Drought Management Plan	96 Pages	<b>2</b> Attachment 8 (Attachment Booklet 4) - Water Restrictions & Forms	16 Pages
<b>1</b> Attachment 7 (Attachment Booklet 4) - Drought Management Plan	96 Pages				
<b>2</b> Attachment 8 (Attachment Booklet 4) - Water Restrictions & Forms	16 Pages				

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV47/20</b>
<b>Subject:</b>	<b>MONTHLY OPERATIONAL REPORT - JULY 2020</b>

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**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
<b>CSP Strategy:</b>	Council's decision making processes are open, accountable and based on sound integrated planning.
<b>CSP Delivery Program</b>	Promote and support community involvement in Council decision making process.

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**SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2019/2020 Operational Plan. This is the final report for the 2019/2020 period.

**OFFICER'S RECOMMENDATION:**

**That Council receives and notes the status of the Monthly Operational Report for July 2020.**

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	<b>1</b> Attachment 9 (Attachment Booklet 83 5) - Monthly Operational Report - Pages July 2020

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV48/20</b>
<b>Subject:</b>	<b>DISCLOSURE OF INTEREST RETURNS 2019/2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council fosters a strong organisational culture which strives for best practice in all operations with a supportive corporate governance framework.
<b>Delivery Plan Action:</b>	Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate management.

#### **SUMMARY**

The purpose of this report is to document the tabling of the Disclosure of Interest Returns for the period 2019/2020.

#### **OFFICER'S RECOMMENDATION:**

**That Council note the tabling of the Disclosure of Interest Returns for the period 2019/2020.**

#### **BACKGROUND**

Sections 440 and 440AA of the Local Government Act, 1993 determine the making of the Model Code of Conduct which prescribes the pecuniary interest and other matters to be disclosed in the Disclosures by Councillors and Designated Persons Return.

#### **REPORT:**

A Councillor or Designated Person must make and lodge with the Chief Executive, a Disclosure by Councillors & Designated Persons Return within three (3) months after:

- Becoming a Councillor or designated person;
- 30 June of each year, and
- The Councillor or designated person becoming aware of an interest they are required to disclose which has not been previously disclosed.

In accordance with this requirement and to ensure compliance, the Disclosure of Interest Returns will be tabled at the August 2020 Ordinary Council Meeting.

#### **Summary of Disclosure of Interest Returns**

##### **Councillors**

No. of Returns	10
No. Outstanding	Nil

##### **Staff**

No. of Returns	32
No. Outstanding	6 Barry Frew (ceased employment), Jennifer Donadel (ceased employment), James Murphy, James Paynter (on leave), Darron Ward (casual employee), Sam Thompson (on leave)

Our Governance No. 48 Cont...

## **COUNCIL IMPLICATIONS:**

### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

### **2. Policy and Regulation**

- Local Government Act 1993
- Tenterfield Shire Council Code of Conduct 2018
- Government Information (Public Access) Act 2009
- Related Party Disclosure Policy
- Designated Persons Policy

### **3. Financial (Annual Budget & LTFP)**

Nil.

### **4. Asset Management (AMS)**

Nil.

### **5. Workforce (WMS)**

Nil.

### **6. Legal and Risk Management**

Returns for Councillors are posted on Council's website in line with requirements of the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act) in order to provide government information to the public to maintain and advance a system of responsible and representative democratic government.

The GIPA Act directs agencies to make publicly available, 'open access information', including by requiring agencies to publish certain information on their website. Section 6 of the GIPA Act refers to this as 'mandatory proactive release of certain information', unless there is an overriding public interest consideration against disclosure of the information.

### **7. Performance Measures**

Returns are received within the timeframe and posted on Council's website.

### **8. Project Management**

Nil.

**Terry Dodds**  
Chief Executive

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.



<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV49/20</b>
<b>Subject:</b>	<b>MOTIONS FOR SUBMISSION TO LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - NOVEMBER 2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
<b>CSP Strategy:</b>	We partner with the community, business and Federal and State Government in the achievement of our goals.
<b>CSP Delivery Program</b>	Maintain strong relationships with all levels of Government and proactively seek involvement in decision making impacting our Shire and the New England Northwest Region.

#### **SUMMARY**

The purpose of this report is to provide background and motions for submission which will in all likelihood, be considered by the Local Government NSW Board as the Annual Conference scheduled to be held in Lovedale NSW, Sunday 22 to Tuesday, 24 November 2020 has been cancelled due to COVID-19 restrictions.

#### **OFFICER'S RECOMMENDATION:**

**That Council endorse the following motions for submission to the Local Government NSW Board following cancellation of the Annual Conference in November 2020.**

- (a) That the LGNSW support cultural burning on Crown Lands, National Parks and Forestry Corporation held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.**
- (b) That LGNSW advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.**
- (c) That LGNSW support Regional Development Australia Committees (RDAs) in lobbying the NSW State Government and others to develop a funded business case for measures to increase migration from metropolitan and overseas locations to regional communities, where latent infrastructure capacities, employment opportunities, quality of life and reduced costs of living remain undervalued in target markets.**
- (d) That LGNSW investigate instruments to support the delivery Group Training Schemes to allow councils without scale to participate in developing not only their next workforce, but the wider local government workforce as an industry.**
- (e) That LGNSW advocate to the NSW and Federal Governments for grant funding to assist Councils deal with the costs incurred in correcting**

Our Governance No. 49 Cont...

**historical errors in mapping of actual roads so that ratepayers do not have to meet these costs.**

## **BACKGROUND**

Five (5) motions have been suggested to be put forward for submission to the Local Government NSW Board following cancellation of the 2020 Annual Conference in November. Previous closing date for submission of motions was midday, Monday, 28 September 2020 although in line with the LGNSW rules, the latest date motions will be accepted for inclusion in the Conference Business Paper is midnight, Sunday, 25 October 2020. This will need to be reaffirmed.

## **REPORT:**

The following motions are put forward for endorsement by Council:

### **MOTION 1**

*That LGNSW support cultural burning on Crown Lands, National Parks and Forestry Corporation held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.*

#### **Rationale**

As we look back at the horrific bushfire season in 2019-2020, it is painfully obvious that we need to manage our country better.

#### **Background**

We use the language of war when we speak about fire: We are “attacked” by fire; we have fire “fighters”; we use big trucks and “bomb” fire from the sky with airplanes.

But if you are cool burning, you should be able to stand next to the flame, it should be low enough to enable you to step over it. That’s not being a firefighter, that’s working with fire.

The reoccurring theme here is the necessity, and strong partnership between Aboriginal communities and agencies grounded in trust, to navigate the sensitivities of cultural burning.

We are talking about fire here, but it is really about social justice; getting Aboriginal people in employment; employment on country; researching and skilling up people to do prescribed and cultural burning in line with family aspirations; and to have a conversation “about country, on country” to help shift the thinking towards new ways of approaching fire management.

### **MOTION 2**

*That LGNSW advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.*

#### **Rationale**

Given the huge economic and social impacts of the current long running drought, and its effects on huge areas of Australia, funding for research into the use of Australian native species for use as pasture plants.

Our Governance No. 49 Cont...

### **Background**

Mr Mack Rees BAg, MAgSc, PhD worked with CSIRO's Division of Tropical Crops & Pastures from 1965 to 1990. During this time, as a pasture agronomist, he found that some Australian native plant species have great potential as pasture species. When he left CSIRO in 1990 it was his recommendation that full scale research be conducted in Australian native species for drought tolerate, productive plants. These plants have evolved for thousands of years in difficult climate conditions and Australia should be looking to benefit from this.

The ephemeral species of the Australian desert showed incredible resilience against drought, heat and cold, great range of temperature, and the ability to establish quickly after rain – a key requirement of a desert plant. With climate change, these characteristics are becoming more important.

### **MOTION 3**

*That LGNSW support Regional Development Australia Committees (RDAs) in lobbying the NSW State Government and others to develop a funded business case for measures to increase migration from metropolitan and overseas locations to regional communities, where latent infrastructure capacities, employment opportunities, quality of life and reduced costs of living remain undervalued in target markets.*

### **Rationale**

RDA Committees are strong advocates for their region and drivers of change and, as such, have a pivotal role in fostering regional economic development. RDAs in regional NSW are also authorised Regional Certifying Bodies (RCBs), appointed by the Minister for Immigration and Border Protection for the purposes of the Migration Act. As such, RDAs are instrumental in driving population growth in regional areas through skilled migration programs.

### **Background**

RDA Committees are uniquely placed to investigate opportunities and incentives to increase internal migration and decentralisation from metropolitan to regional NSW. A business case may include but is not limited to:

- How the NSW and Australian Governments can better support internal and overseas migration to regional areas;
- Which policies and incentives can be developed and used by governments and communities to drive demand for internal migration from city to country areas;
- Investigating an increasing of the quota available for skilled migration in regional areas to mitigate population pressures in capital cities and major urban centres;
- Quantifying the number of employment opportunities by sector in regional areas that drive demand for internal migration;
- Investigating the current stringent visa conditions on skilled migrants and employers that discourage uptake of regional skilled migration programs;
- Quantifying the latent housing and community infrastructure, as well as essential services available for population growth in regional areas, to cater for increased internal migration;
- Quantifying the economic benefits that increased population growth brings to regional communities;
- How regional communities can better attract and retain new arrivals from metropolitan centres and overseas;
- Quantifying the benefit to governments in driving population decentralisation;

Our Governance No. 49 Cont...

- Investigating measures to change the perception of regions as 'second rate,' and reducing the ongoing trend of people moving to the state capital.
- How internal migration and decentralisation can mitigate stagnating populations that pose a threat to many rural and regional economies; and
- Other related matters.

#### **MOTION 4**

*That LGNSW investigate instruments to support the delivery of Group Training Schemes to allow councils without scale to participate in developing not only their future workforce, but the wider local government workforce as an industry.*

#### **Rationale**

Smaller councils, particularly rural, have difficulty in supplying the variety of work experience to apprentices and trainees that would entice someone to take up a career in the industry. Moreover, whilst a smaller council may be able to afford to employ a trainee or apprentice for some of their training period, not all councils can afford to employ for the whole duration.

#### **Background**

Group Training Schemes, such as Riverina Group Training and Employment Ltd, overcome the difficulty of scale, cost, variety of employment, and capacity for an individual council to procure trainees and apprentices. Although larger regional centres have far less of a challenge to attract those starting in the workforce this will at present remain a challenge to other smaller councils, but also, much more importantly, their communities. As the wider community too have difficulty attracting and retaining trainees and apprentices.

#### **MOTION 5**

*That LGNSW advocate to the NSW and Federal Governments for grant funding to assist Councils deal with the costs incurred in correcting historical errors in mapping of actual roads so that ratepayers do not have to meet these costs.*

#### **Rationale**

The capacity of some rural based councils to correct historic errors of legal tenure of public roads remains

#### **Background**

When Australian cadastral surveying first commenced most portions of land in a Parish had legal access provided usually in the form of what has become known as a 'paper road'. A great many of public roads were originally constructed to provide practical versus legal access. As land tenure slowly became more complex, with Native Title as one example, the need for correct alignment became more significant, and is continuing to do so. The sheer quantity of roads in many shires requiring legal adjustment is cost prohibitive.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

##### **2. Policy and Regulation**

Nil.

Our Governance No. 49 Cont...

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV50/20</b>
<b>Subject:</b>	<b>MURRAY DARLING ASSOCIATION - 76TH NATIONAL CONFERENCE &amp; ANNUAL GENERAL MEETING - VIRTUAL EVENT - 14 TO 16 SEPTEMBER 2020</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Environment</b> - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.
<b>CSP Strategy:</b>	Land use planning provisions support and promote sustainable land use and management in the Shire.
<b>CSP Delivery Program</b>	Provision of advice and guidance on legislative compliance for the construction of dwellings and commercial/industrial buildings.

## SUMMARY

The purpose of this report is to approve Councillor attendance at the Murray Darling Association's 76<sup>th</sup> National Conference and Annual General Meeting to be held as a virtual event – 14 to 16 September 2020.

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Approve and endorse the attendance of Deputy Mayor Cr Greg Sauer to the Murray Darling Association 76<sup>th</sup> National Conference and Annual General Meeting to be held as a virtual event – 14 to 16 September 2020; and**
- (2) Invite attendance from other interested Councillors with registration and other costs being allocated to the Councillor Training budget 2020/2021.**

## BACKGROUND

Council's delegate positions for the Murray Darling Association are the Mayor and/or Deputy Mayor, or any alternative Councillor if the Mayor or Deputy Mayor are unavailable. In addition, Council resolved that one Councillor only hold a position on the Murray Darling Association. Deputy Mayor Cr Greg Sauer currently serves on the Executive of Region 11.

## REPORT:

Due to COVID-19 restrictions, the Murray Darling Association's 76<sup>th</sup> National Conference and Annual General Meeting is to be held as a virtual event.

Preliminary arrangements are already in place for attendance of Deputy Mayor Cr Greg Sauer, however an invitation is extended to other interested Councillors to attend with costs attributed to the Councillor Training budget.

The theme for the 76<sup>th</sup> National Conference is "Local Leadership: A National Priority" and will explore the relationship between Basin Councils and our National Plans and priorities.

Our Governance No. 50 Cont...

**COUNCIL IMPLICATIONS:****1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- Policy 1.160 – Councillor Expenses & Facilities

**3. Financial (Annual Budget & LTFP)**

Cost per attendee would be:

- Registration - \$192.50 - Members Fee + \$17.50 Online Charge
- Accommodation – Nil.
- Travel – Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

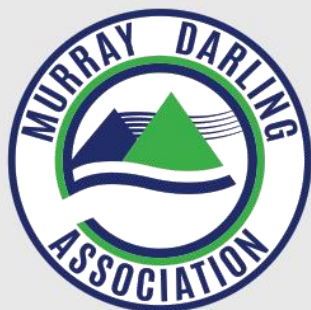
**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	<b>1</b> Conference Program 16 Pages





## 76th National Conference and Annual General Meeting

14-16 September 2020

# LOCAL LEADERSHIP: A NATIONAL PRIORITY



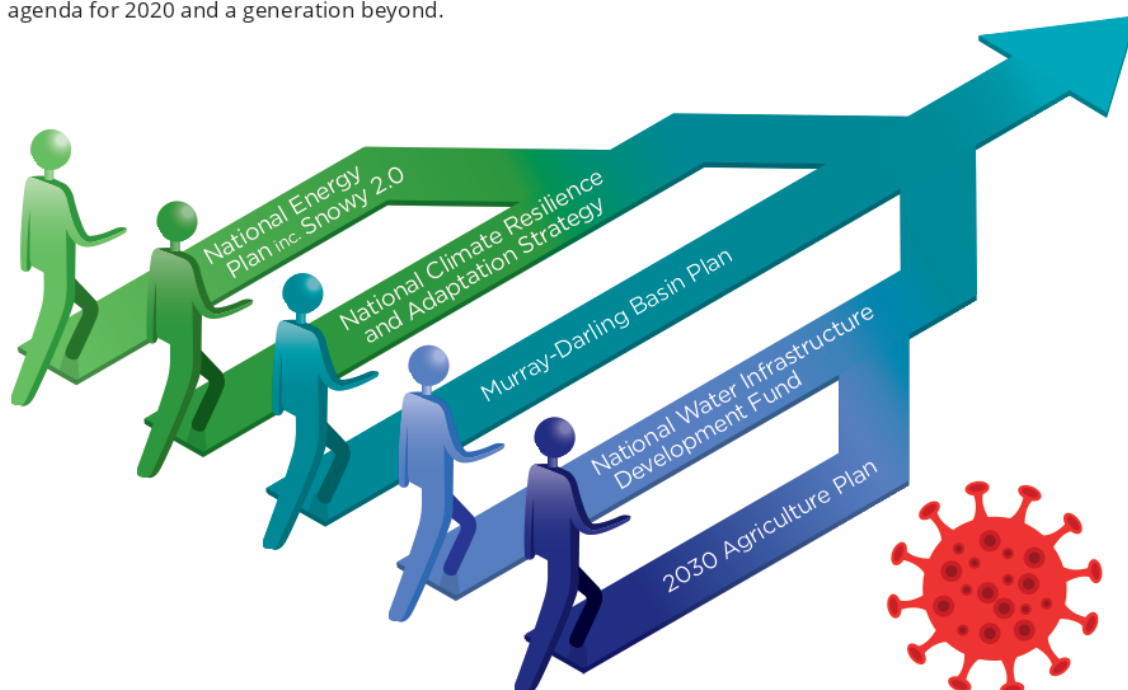
A fully virtual event proudly  
presented in partnership with





## TRANSFORMING THE GREAT CHALLENGES OF OUR TIME!

Some of the extraordinary plans on the national agenda for 2020 and a generation beyond.



### CONFERENCE PASSES

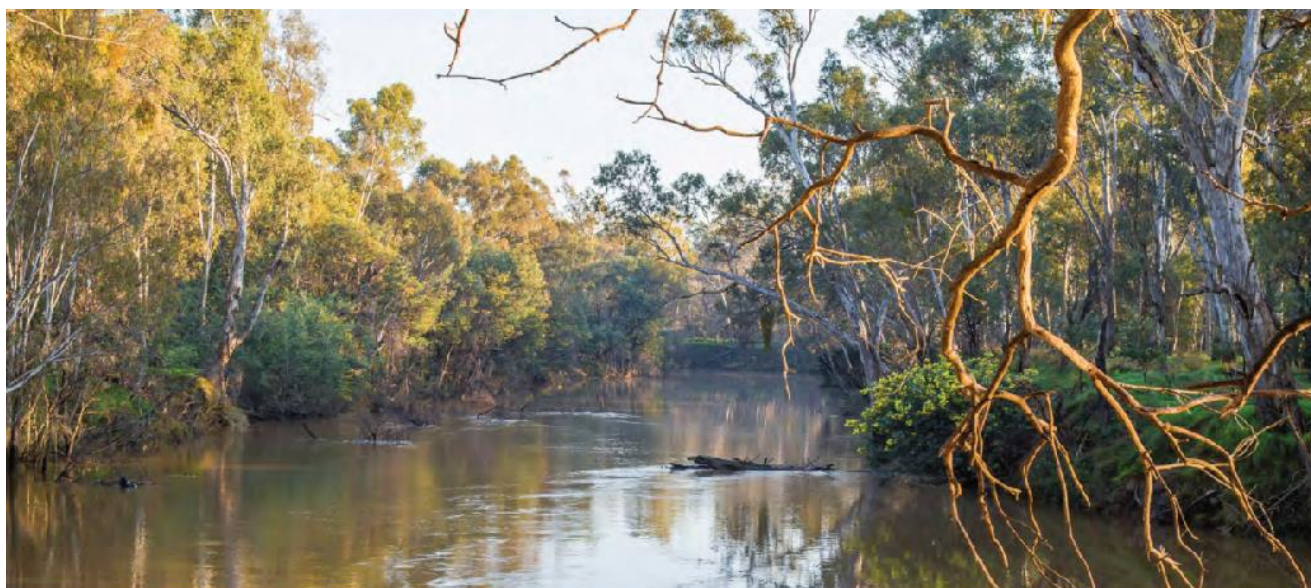
Whether it's one full day of exceptional speakers or the full conference experience, we've got the perfect solution for you.

Our first ever virtual conference has tiered passes, including some sensational value group booking discounts.

	FULL CONFERENCE PASS	SINGLE DAY PASS
Members Fee	\$175.00	\$95.00
Members Group Fee* 5 or more logins	\$150.00	\$80.00
Non-Members Fee	\$195.00	\$105.00
Non-Members Group Fee* 5 or more logins	\$175.00	\$95.00

**To register go to <https://cvent.me/aQzwae>**

\*To receive a group booking discount please contact the MDA's office on (03) 5480 3805



## LOCAL LEADERSHIP: A NATIONAL PRIORITY

The MDA's 76th National Conference will be delivered as a fully virtual program. The conference is themed Local Leadership: A National Priority and will explore the relationship between Basin councils and our national plans and priorities.

Presented in partnership with the City of Greater Shepparton 14-16 September 2020, the program will also provide a virtual tour of the Barmah Choke and consider the impacts on the environment, irrigators and regional communities of reduced capacity and increased demand on the delivery system

Now more than ever, Australia is looking to the communities of the Murray-Darling Basin to lead the way in water management, agriculture, energy efficiency and innovation.

As you know, the MDA is tireless in seeking the right balance between valuing, sharing and protecting our incredible natural assets, our infrastructure and our local economies.

Severe drought and bushfires, evolving water markets, climate change, innovations in energy, agriculture, water infrastructure and now COVID-19 all form the backdrop to these extraordinary times.

Local government has a critical role to play in the management of Basin resources if we are to ensure the sustainability, vibrancy and prosperity of our local communities for future generations.

With bold thinking and ambitious planning, we can transform the great challenges of our time into the opportunities of tomorrow. Basin governments already have some extraordinary plans on the national agenda for 2020 and for a generation beyond.

The **Murray-Darling Basin Plan** seeks to utilise, honour and protect one of the biggest and most diverse river systems in the world.

The **National Water Infrastructure Development Fund** will identify and build the water infrastructure of the 21st century.

The **2030 Agriculture Plan** will grow farm gate output to more than \$100 billion in the next decade.

The **National Energy Plan**, including **Snowy 2.0** will deliver a 40 percent boost in the production of cleaner, more reliable energy to power Australia.

And our **National Climate Resilience and Adaptation Strategy** will enable our people, environment, and economy to survive and thrive through climate extremes.

The success of these initiatives, and the nation that relies on them depends on these plans working together, operating in harmony and without conflict, with each other and with our Basin communities.

And that will require that we, too, work hard and work together. It's about local councils and communities working together, working with first nations, with governments and agencies across the Basin, showing leadership and localism which will benefit the entire Basin.

The first step is a **national conversation**, a conversation that will start at the Murray Darling Association's 76th National Conference.

There is only one way to secure the Murray-Darling Basin's place as a world leader in sustainability and prosperity – and that is to make **local leadership a national priority**.



## PROGRAM OF EVENTS

### DAY ONE – MONDAY 14 SEPTEMBER

TIME	PERSPECTIVE	PRESENTER
<b>MORNING SESSION</b>		
9.30	Log in and mingle in the Green Room	
10.00	Introduction Welcome to country	David Thurley OAM <i>National President, Murray Darling Association</i> Councillor, Albury City Council Local Elder <i>Yorta Yorta Nations</i>
10.30	Virtual study tour of the Goulburn River and Barmah Choke	
10.40	Interests of the environment and regional communities	Ian Davidson <i>Director, Regeneration Solutions</i> Cr Dennis Patterson <i>MDA Region 2, Goulburn Murray</i>
11.00	Opening address	The Hon Michael McCormack <i>Deputy Prime Minister &amp; Minister for Infrastructure, Transport &amp; Regional Development</i>
11.30	Water policy, water markets and changing demand patterns	Chris Olszak <i>Founding Director, AITHER</i>
12.00	Water and sustainability: Australia, the big picture	Professor Tim Flannery <i>Wentworth Group of Concerned Scientists</i>

### BREAK

<b>AFTERNOON SESSION</b>		
1.30	The future of our regions	Liz Richie <i>Chief Executive Officer, Regional Australia Institute</i>
2.00	2030 Roadmap: Australian agriculture's plan for a \$100 billion industry	Fiona Simson <i>National President, National Farmers Federation</i>
2.30	Shaping Australia's water infrastructure future	Brendan McRandle <i>Chief Executive Officer, National Water Grid Authority</i>
3.00	The Murray-Darling Basin Plan in context	Phillip Glyde <i>Chief Executive Officer, Murray Darling Basin Authority</i>
3.30	Water and our National priorities	The Hon Keith Pitt MP <i>Minister for Resources, Water and Northern Australia</i>
4.30	CLOSE	



## DAY TWO – TUESDAY 15TH SEPTEMBER

TIME	PERSPECTIVE	PRESENTER
<b>MORNING SESSION</b>		
10.00	Water security in Australia	Ms Terri Butler MP <i>Member for Griffith Shadow Minister for the Environment and Water</i>
10.30	Climate change risk to Australia's built environment: considerations for local government	Rohan Hamden <i>Chief Executive Officer and Co-Author, Cross Dependency Initiative XDI</i>
11.00	Back on country to build an industry for native foods, grains and grasses	Bruce Pascoe <i>Black Duck Foods, Author Dark Emu: Black Seeds: Agriculture or accident?</i>
11.30	Students showcase our natural environment and projects to improve river and wetland health	Student Presentation <i>RiverConnect</i>
12.00	The Business of Water: Every Drop is Precious (2020) Australian Institute of Company Directors	Adam Courtenay <i>Journalist/Author</i>

## BREAK

<b>AFTERNOON SESSION</b>		
1.30	Murray-Darling Basin water markets inquiry Interim Report (2020)	Mick Keogh <i>Deputy Chair, Australian Competition and Consumer Commission</i>
2.00	RAMJO Water security sub-committee: Regional Water Position Paper (2020)	Bridgett Leopold <i>Executive Officer, Riverina and Murray Joint Organisation RAMJO</i>
2.30	Snowy 2.0 a nation-building renewable energy project	Andrew Nolan <i>General Manager, Water and Environment, Snow Hydro</i>
3.00	Healthy rivers, healthy communities	Jody Swirepik <i>Commonwealth Environmental Water Holder, Commonwealth Environmental Water Office</i>
3.30	Water literacy, collaboration and a single source	Mick Keelty <i>Interim Inspector-General Murray-Darling Basin Water Resources</i>

## DAY THREE – WEDNESDAY 16TH SEPTEMBER

10.00	Harnessing the opportunities – our global expertise in water, agriculture and food science	Dr Carmel Pollino <i>CSIRO</i>
10.30	Vision 2025: The way forward for Basin communities	Emma Bradbury <i>CEO Murray Darling Association</i>
11.00	<b>Murray Darling Association 76th Annual General Meeting</b>	



## PRESENTERS

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### CR DAVID THURLEY OAM

National president Murray Darling Association

David has been national president MDA since 2014 and is a councillor with Albury City Council. He is also an accomplished scientist, astronomer, and futurist.

David's expertise in the treatment of waste water has taken him to Malaysia, Brazil, England, France, Sweden and Greece.

Your notes: 

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### LOCAL ELDER

Yorta Yorta Nations

Your notes: 

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### IAN DAVIDSON

Chair Murray Darling Wetlands Working Group

Ian is a professional wildlife biologist from Wangaratta who has worked extensively in and around the Murray Valley with land and water managers for over 35 years.

Ian has a thorough working knowledge of Barmah-Millewa forest including monitoring of the endangered Australasian Bittern and a major River Red Gum ecological thinning trial centred in the NSW Murray Valley National Parks.

He has a deep understanding of natural processes associated with riparian, wetland and floodplain ecology in the southern basin.

Your notes: 

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**CR DENNIS PATTERSON**

Region 2 Chair

Dennis will be hosting the virtual study tour to the Barmah Choke at the national conference.

He is now in his seventh year as a councillor for the City of Greater Shepparton and still passionate about the place he calls home. Dennis sees developments like Museum of Vehicle Evolution MOVE, SAM and the new fish hatchery as putting Shepparton front and centre on the tourist map.

Dennis is particularly interested in the Murray Darling Basin Plan and represents Shepparton council on the Murray Darling Association, chairing region 2 which takes in most of northern Victoria and southern NSW.

Your notes: 

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**THE HON MICHAEL MCCORMACK MP**

Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development

Michael was elected the Nationals' member for Riverina in 2010. He secured a better deal for irrigators, farming families and communities in the Murray Darling Basin Plan.

Michael became leader of the Nationals and Deputy Prime Minister in February 2018. He delivered federal funding for dams, and record funding for infrastructure and regional development in the first budget under his leadership.

Michael is focused on building a strong and vibrant future for rural and regional Australia and the 8.8 million Australians who call it home.

Your notes: 

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## PRESENTERS CONTINUED

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### CHRIS OLSZAK

Founder and director Aither

Aither is an advisory firm established to help governments and businesses make better decisions about water, infrastructure and the environment.

Chris has led major water management inquiries and reviews for government, and regularly presents to irrigator groups on market trends and drivers.

He oversees Aither's water markets advisory services including production of their publicly available annual water markets report.

Your notes: 

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### TIM FLANNERY

Distinguished visiting fellow in climate change Australian Museum, Sydney

2007 Australian of the Year, in 2013 Tim founded and is chief councillor Australian Climate Council.

Flannery has taught at Harvard University, and has advised governments both in Australia and Canada. In 2011 was appointed Australia's first climate commissioner.

Tim has published over 140 peer-reviewed scientific papers. His 32 books include The Future Eaters and The Weather Makers, which has been translated into over 20 languages. He has made numerous documentaries and regularly writes for the New York Review of Books.

Your notes: 

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### LIZ RITCHIE

CEO Regional Australia Institute

Liz joined RAI in 2018 as General Manager Strategy and Partnerships.

For over 20 years, Liz has worked across the corporate, government and the not for profit sector, specialising in leading organisational transformation to build a sustainable future.

Liz is an extremely passionate advocate for regional Australia, heralding from Deniliquin NSW.

In October 2018, Liz was appointed by The Hon David Littleproud MP, Minister for Agriculture and Water Resources to be a non-government independent member of the Indonesian – Australia partnership on Food Security in the Red Meat and Cattle Sector.

Your notes: 

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**FIONA SIMSON**

President National Farmers' Federation

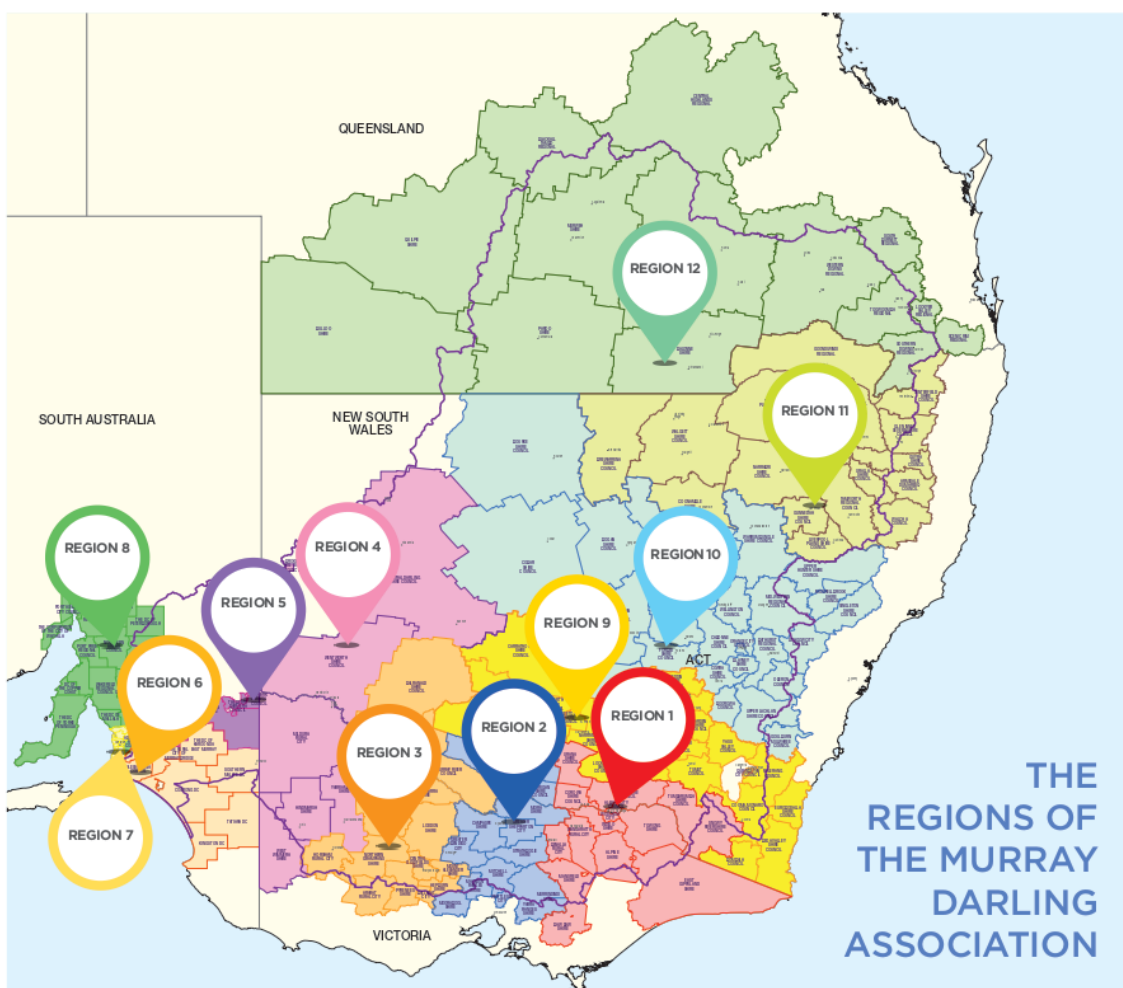
Fiona farms with her family in a mixed farming enterprise including broadacre farming and a commercial cattle enterprise.

After a career in local government and leadership of the NSW Farmers' Federation, Fiona was elected president NFF November 2016.

Passionate about the power of a unified voice for agriculture, Fiona believes in its role in a strong and vibrant future for regional Australia.

Fiona also sits on a number of federal government advisory committees.

Your notes: 





**MURRAY DARLING ASSOCIATION**

# MEMBERSHIP BENEFITS

LOCAL PRIORITIES - NATIONAL INFLUENCE

**FACT:**  
 we helped kick-start the Snowy scheme over 70 years ago!

The benefits of MDA membership are now flowing freely to all our regions.

The MDA is your peak body for local government in the management of Basin water resources, working harmoniously to **inform and influence** state and federal government.

Water plays a unique role in so many important local issues:

- AGRICULTURE
- INDUSTRY
- ENVIRONMENTAL HEALTH
- ECONOMIC DEVELOPMENT
- COMMUNITY SERVICES
- RESOURCE MANAGEMENT AND SUSTAINABILITY
- IRRIGATION
- TOURISM
- URBAN SUPPLY
- BUSINESS
- ABORIGINAL
- SNOWY

**FACT:**  
 today's Basin Plan is world-leading watersharing legislation. Council influence is more important than ever!

**FACT:**  
 working with river operators to optimise flow during peak holiday periods to avoid economic losses

Here's why your council has so much influence, as an MDA member:

- regions meet quarterly** to establish your priorities
- chairs meet monthly** to understand and support your priorities at a Basin scale
- annual** national conference
- multi-level** information sharing.

**FACT:**  
 partnering the National Carp Control Plan to engage councils about a better approach to feral fish management. Results so far are exciting!

**Local government united - to inform and influence.**  
**Ensure your council's membership!**  
[www.mda.asn.au](http://www.mda.asn.au) / [admin@mda.asn.au](mailto:admin@mda.asn.au)

sponsorship presentation TBC

## PRESENTERS CONTINUED



### **BRENDAN MCRANDLE PSM**

CEO National Water Grid Authority

On 30 January 2020, Brendan was appointed as the inaugural Chief Executive Officer of National Water Grid Authority NWGA and Deputy Secretary Water Infrastructure within the Department of Infrastructure, Transport, Regional and Communications.

The National Water Grid Authority was established 1 October 2019. The NWGA provides advice to the Australian government on water infrastructure policy and investment decisions to support the growth of Australia's agriculture sector and create more resilient regional economies.

Your notes: 

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### **PHILLIP GLYDE**

CEO Murray-Darling Basin Authority

Before his appointment in January 2016, Phillip was deputy secretary Department of Agriculture and Water Resources. In that role he was responsible for agriculture, fisheries and forestry policy, international trade and market access, export certification services and the department's research division, the Australian Bureau of Agriculture and Resource Economics.

Prior to this Phillip worked on a number of natural resource management, industry and environment policies and programs.

Phillip has an honours degree in Natural Resource Management and a Bachelor of Economics.

Your notes: 

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### **THE HON. KEITH PITT MP**

Minister for Resources, Water and Northern Australia

Since he was elected Federal member for Hinkler in 2013, Keith has continued to work hard, delivering for the residents in Bundaberg, Hervey Bay and all the small townships in between.

Keith entered politics to be a strong local voice for regional Australia.

His focus is on attracting more investment to the region and helping to build a stronger regional economy, bringing more job opportunities now and into the future.

Your notes: 

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## PRESENTERS CONTINUED

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### **TERRI BUTLER**

Shadow Minister for the Environment and Water.

Terri has been in parliament since the 2014 by-election, succeeding Kevin Rudd as the Member for Griffith.

During this time, she has worked on issues as diverse as innovation, supporting the AFLW, marriage equality, and employment services.

Terri holds a BA/LLB(Hons) from QUT and a Grad Dip Econ from UNE.

Prior to entering parliament she became a partner at a Queensland law firm, and then founded Maurice Blackburn's Queensland employment and industrial law practice.

Your notes: 

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### **ROHAN HAMDEN** *B.Sc Biotechnology, Microbial Biotechnology and Genetic Engineering, B.Sc. Cons & Park Mgmt, MBA Advanced* **CEO XDI**

In 2017 Rohan co-founded The Cross Dependency Initiative which provides infrastructure risk assurance services based on climate change science, infrastructure engineering and advanced statistical methods.

After nearly 15 years in government, Rohan's last role was as Director of the Climate Adaptation Program for South Australia. This program has seen a transformation in how communities and industries work together to adapt to climate change. Rohan has advised various state and national governments on their climate adaptation programs in Australia, Canada, USA and the UK.

Your notes: 

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### **BRUCE PASCOE**

Author, farmer and agricultural researcher

Of Tasmanian, Bunurong and Yuin descent, Bruce has worked as a teacher, farmer, fisherman, barman, fencing contractor, lecturer, Aboriginal language researcher, archaeological site worker and editor.

Bruce is an award-winning author who has written over thirty books spanning fiction, non-fiction and children's titles. His recent book *Dark Emu: Black Seeds: agriculture or accident* won the NSW Premier's Book of the Year Award in 2016.

In 2018, Bruce was the recipient of the Australia Council for the Arts prestigious Lifetime Achievement Award for Literature.

Your notes: 

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### **RIVERCONNECT**

Partnership program

Celebrating 15 years in 2020, RiverConnect is a partnership program of agencies, environment groups and community members in Greater Shepparton.

Working with schools, their vision is to connect people, rivers and wetlands.

Students learn about our natural environment and participate in projects to improve river and wetland health.

Your notes:

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### **ADAM COURTENAY**

Writer and journalist

Adam has had a long career in the UK and Australia, writing for papers such as the Financial Times, the Sunday Times, the Sydney Morning Herald, The Age and The Australian Financial Review.

The son of the best-selling Australian novelist, Bryce Courtenay, author of the worldwide bestseller, The Power of One, Adam has written five books.

In 2018 he published The Ship that Never Was with Harper Collins and his latest is entitled The Ghost & the Bounty Hunter, the story of William Buckley, who lived for 32 years with the Wadawurrung people of Geelong, becoming the first white-man Aborigine.

Your notes:

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### **MICK KEOGH OAM**

Deputy Chair ACCC

Mick was appointed to the ACCC in February 2016, and then as Deputy Chair in 2018 with responsibility for small business and agriculture.

Mick has a long and diverse history with the small business and agriculture sector, including periods as a business consultant, in advocacy and advisory roles to policymakers and governments.

He is also currently a member of a number of government and private sector boards.

Mick holds bachelor's and master's degrees in science and a Doctor of Applied Science honoris causa.

Your notes:

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## PRESENTERS CONTINUED

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### BRIDGETT LEOPOLD

Executive officer Riverina and Murray Joint Organisation

Bridgett now works with regional leaders to drive collaboration and advocacy outcomes.

Before this, during her role as a commercial manager at global FMCG Mars, Bridgett developed a passion for achieving win/win outcomes and the practical application of organisational ethics.

She has also worked in both the ACT and South Australia state governments in policy, management and advisory roles across areas including energy, climate change and cabinet office.

Your notes: 

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### ANDREW NOLAN

General Manager, Water and Environment, Snowy Hydro

With more than 17 years with Snowy Hydro, Andrew heads up general management of Water and Environment function.

Andrew has led the environmental planning and approval process for Snowy 2.0.

Your notes: 

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### JODY SWIREPIK

Commonwealth Environmental Water Holder

Jody was appointed to this position in February 2018, following the retirement of David Papps.

Prior, Jody spent 3 years with the Clean Energy Regulator working on carbon farming and emissions reduction reverse auctions, national emissions reporting, and liability acquittal for Australia's renewable energy target.

Jody has over 25 years experience in the water sector, responsible for driving a range of initiatives at the state and federal levels, including state water reforms, The Living Murray and parts of the Basin Plan.

Your notes: 

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**MICK KEELTY AO APM**

Interim Inspector-General Murray-Darling Basin Water Resources

Mick previously served as the Northern Basin Commissioner overseeing the implementation of the Northern Basin Review recommendations. He also monitored, audited and reported on a range of activities in the northern Basin.

Mick was an officer with the Australian Federal Police for 35 years, with 8 and half years as Commissioner of Police.

He is an Adjunct Professor at both the Australian National University and Charles Sturt University and is a Fellow of the Australian Institute of Management.

Your notes: 

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**CARMEL POLLINO**


Research Director for Water Security at Land and Water CSIRO

As a principal research scientist, Dr Carmel Pollino has 20 years experience working on water issues in Australia and throughout Asia.

She has worked extensively in the Murray-Darling Basin.

Carmel has degrees in science and environmental law and works across the science and policy interface.

She has an established portfolio of research spanning environmental flows, hydrology, ecology and integrated river basin planning.

Your notes: 

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Murray Darling Association  
Level 1, 250 Anstruther St  
Echuca Vic 3564  
Ph 03 5480 3805  
Email [admin@mda.asn.au](mailto:admin@mda.asn.au)  
[www.mda.asn.au](http://www.mda.asn.au)

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV51/20</b>
<b>Subject:</b>	<b>SPECIAL RECOVERY CONFERENCE, WAGGA WAGGA - 16 TO 18 NOVEMBER 2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Transport</b> - TRSP 15 - We have an effective interconnected transport system that is safe, efficient and affordable for us as a community.
<b>CSP Strategy:</b>	We have a well-designed and functioning road network suitable for all users now and take into consideration future network consumption and demand.
<b>CSP Delivery Program</b>	Asset Planning, Policy and Management provide strategic direction and information to Council enabling the sustainable management of its asset portfolio as a whole.

#### **SUMMARY**

The purpose of this report is for Council to approve the attendance of the Mayor at the Special Recovery Conference – *The Road Ahead for Local Government 2020* to be held at Wagga Wagga, NSW from Monday, 16 November to Wednesday, 18 November 2020.

#### **OFFICER'S RECOMMENDATION:**

**That Council approve the attendance of the Mayor at the Special Recovery Conference – *The Road Ahead for Local Government 2020* to be held at Wagga Wagga, NSW from Monday, 16 November to Wednesday, 18 November 2020.**

#### **BACKGROUND**

Over the past 12 months, Australia has been impacted by widespread drought, devastating bushfires, and the deadly Covid-19 pandemic.

In the midst of these catastrophes, Australian Local Government Association (ALGA) was forced to cancel the annual National General Assembly for Local Government – the premier forum for the tier of Government that is closest to the Australian community.

With few opportunities left in 2020 for the Local Government sector to connect on a National level, ALGA has expanded its National Local Roads & Transport Congress to encompass the issues everyone's talking about: natural disaster impacts, recovery and resilience, and the coronavirus pandemic.

Given the continuing border closures which will impact the attendance of Council's from across Australia, it is anticipated there is a strong likelihood that the Conference may not go ahead.

#### **REPORT:**

The National Local Roads and Transport Congress, which is usually attended by up to 300 Mayors, Councillors and senior Council staff from across Australian is convened annually by the Australian Local Government Association (ALGA).



Our Governance No. 51 Cont...

This year the event will be replaced by the Special Recovery Conference, *The Road Ahead for Local Government*, which will cover natural disaster impacts, recovery and resilience, and Covid-19.

Program highlights include:

- Natural Disaster Impact on Infrastructure, Transport & Roads
- Councils Showcasing infrastructure and Roads Recovery Projects
- Learning from National Disaster and Pandemic Responses
- The Hidden Costs of Disaster
- Building & Leading a Resilient Community Through times of crisis
- New Ways of doing things
- Community Engagement in Times of Crisis
- The future of Mobility in Local Government
- Building Back Better
- Trends in Disaster Risk

### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- Council Policy – Councillor Expenses & Facilities Policy

**3. Financial (Annual Budget & LTFP)**

- Registration - \$989
- Accommodation - \$200 per person per night
- Transport – Armidale/Wagga Wagga Return – Approx. \$695 per person

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

## Our Governance No. 51 Cont...

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	<b>1</b> Conference Program 2 Pages

<b>SPECIAL RECOVERY CONFERENCE</b> THE ROAD AHEAD FOR LOCAL GOVERNMENT WAGGA WAGGA • NOVEMBER 16 - 18 2020		
PRELIMINARY PROGRAM		
Monday, November 16, 2020	Tuesday, November 17, 2020	Wednesday, November 18, 2020
	<b>OPENING CEREMONY</b>	
9:30 AM - 9:40 AM	Welcome to Country	
9:40 AM - 9:50 AM	Welcome to Wagga Wagga	
9:50 AM - 10:10 AM	<b>ALGA President Address</b>	
10:10 AM - 10:40 AM	Deputy Prime Minister Address (invited) The Hon Michael McCormack MP	
10:40 AM - 11:00 AM	<b>MONDAY MORNING TEA</b>	
11:00 AM - 11:45 AM	Natural Disaster Impact on Infrastructure, Transport and Roads	
11:45 AM - 12:30 PM	Councils Showcasing Infrastructure and Roads Recovery Projects	
12:30 PM - 1:30 PM	<b>MONDAY LUNCH</b>	
1:30 PM - 2:15 PM	Learning from Natural Disaster and Pandemic Responses	
2:15 PM - 3:00 PM	<b>PANEL:</b> Deep Dive into Council Responses to Natural Disasters and Pandemics	
3:00 PM - 3:30 PM	<b>MONDAY AFTERNOON TEA</b>	
3:30 PM - 4:15 PM	The Hidden Costs of Disaster	
4:15 PM - 5:00 PM	Change the Story of Violence Against Women in your Community: Launch of the Prevention Toolkit for Local Government Patty Kinnersly, Chief Executive Officer, Our Watch	
	Close of Day One	
5:00 PM - 6:30 PM	<b>Welcome Reception and Exhibition Opening</b>	

## PRELIMINARY PROGRAM

Monday, November 16, 2020

Tuesday, November 17, 2020

Wednesday, November 18, 2020

9:00 AM - 9:45 AM	<b>Keynote Address: Building and Leading a Resilient Community Through Times of Crisis</b> Dr Neryl East, Media, Communications, Reputation and Credibility Expert	
9:45 AM - 11:00 AM	<b>Panel: Responding Under Fire: Shared Reflections on Leading your Community During a Crisis</b> Facilitated by Neryl East	
11:00 AM - 11:30 AM	<b>TUESDAY MORNING TEA</b>	
11:30 AM - 12:15 PM	<b>New Ways of Doing Things</b>	
12:15 PM - 1:00 PM	<b>Community Engagement in Times of Crisis</b>	
1:00 PM - 2:00 PM	<b>TUESDAY LUNCH</b>	
	<b>Concurrent Sessions</b>	
2:00 PM - 3:30 PM	<b>Regional Experiences</b>	<b>Road Reform</b>
3:30 PM - 4:00 PM	<b>TUESDAY AFTERNOON TEA</b>	
4:00 PM - 4:30 PM	<b>Leader of Opposition Address (invited)</b> The Hon Anthony Albanese MP	
4:30 PM - 5:00 PM	<b>State of Australian Aviation</b>	
	<b>Close of Day Two</b>	
7:00 PM - 11:00 PM	<b>Conference Dinner</b>	

Monday, November 16, 2020

Tuesday, November 17, 2020

Wednesday, November 18, 2020

9:00 AM - 9:45 AM	<b>The Future of Mobility in Local Government: Minimising the Risks and Capitalising on the Opportunities</b> Daniel Hilson, CEO of Evenergi and Chair of Charge Together Program	
9:45 AM - 10:30 AM	<b>Building Back Better</b>	
10:30 AM - 11:00 AM	<b>WEDNESDAY MORNING TEA</b>	
11:00 AM - 12:00 PM	<b>Keynote Address (Invited)</b> Shane Fitzsimmons, NSW Resilience Commissioner	
12:00 PM - 12:30 PM	<b>Trends in Disaster Risk</b>	
12:30 PM - 1:30 PM	<b>WEDNESDAY LUNCH</b>	
1:30 PM - 2:30 PM	<b>Keynote Session</b> Craig Foster, Media Presenter, Diversity Advocate and International Soccer Player	
2:30 PM - 3:00 PM	<b>ALGA President Conference Close</b>	

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV52/20</b>
<b>Subject:</b>	<b>COMMUNITY DONATIONS/CONTRIBUTIONS - UPDATE OF POLICY 1.031</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Services to our community are provided in a professional, friendly and timely manner consistent with our corporate values.
<b>CSP Delivery Program</b>	Deliver Customer Service and Business Services in the support of corporate outcomes.

#### **SUMMARY**

The purpose of this report is to update Council's Community Donations/Contributions Policy 1.031.

#### **OFFICER'S RECOMMENDATION:**

**That Council adopt the draft Community Donations/Contributions Policy 1.031.**

#### **BACKGROUND**

The Community Donations/Contributions Policy No. 1.031 was previously adopted by Council in February 2018.

While reviewing the submissions for community donations/contributions at the August 2019 Ordinary Council Meeting, Councillors requested that criteria around the community donations and contributions be specified (Council Resolution 173/19).

#### **REPORT:**

The updated, draft Policy was workshopped by Councillors on 5 August 2020 with the Policy now reflecting previous practice by Council's Assessment Panel when considering the submissions.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

If updates are adopted, the Guidelines will also be updated to reflect more specifically the requirements when submissions/applications are sought following adoption of the 2021/2022 Operation Plan budget.

##### **2. Policy and Regulation**

- Section 356 of the *Local Government Act 1993*

##### **3. Financial (Annual Budget & LTFP)**

Budget for the community donations/contributions is allocated each financial year in the Operation Plan budget.

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**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

- Number of applications received
- Amount and variance of funds allocated
- Completion of projects and expenditure of allocated funds

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:

Noelene Hyde

Approved/Reviewed by Manager:

Terry Dodds, Chief Executive

Department:

Office of the Chief Executive

Attachments:

- |          |                                     |       |
|----------|-------------------------------------|-------|
| <b>1</b> | Attachment 10 (Attachment Booklet 5 |       |
|          | 6) - Draft Community                | Pages |
|          | Donations/Contributions Policy No.  |       |
|          | 1.031                               |       |

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV53/20</b>
<b>Subject:</b>	<b>CIVIC OFFICE - UPDATE OF POLICIES</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
<b>CSP Strategy:</b>	Council's decision making processes are open, accountable and based on sound integrated planning.
<b>CSP Delivery Program</b>	Promote and support community involvement in Council decision making process.

#### **SUMMARY**

The purpose of this report is to update and make obsolete the listed policies aligned with Civic Office.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Adopt the updated Affixing of Council's Seal to Documents Policy 1.017; and**
- (2) Make obsolete the Oversight & Liaison with General Manager Policy 1.150; and**
- (3) Make obsolete the National Framework for Women in Local Government Policy 1.140.**

#### **BACKGROUND**

Many of Council's policies are due for review and update onto the new policy template. Policies which are covered by Legislation or Division of Local Government Guidelines and Circular documents should be made obsolete.

#### **REPORT:**

The following Civic Office policies are presented for consideration of Council:

- Update - Affixing of Council's Seal to Documents – Policy 1.017
- Make Obsolete – Oversight and Liaison with General Manager – Policy 1.150
- Make Obsolete – National Framework for Women in Local Government – Policy 1.140

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

Policy documents provide guidance to staff and clear guidelines on Council business to the community.

Our Governance No. 53 Cont...

## **2. Policy and Regulation**

- Local Government Act 1993
- Local Government (Regulations) 2005

## **3. Financial (Annual Budget & LTFFP)**

Nil.

## **4. Asset Management (AMS)**

Nil.

## **5. Workforce (WMS)**

Nil.

## **6. Legal and Risk Management**

Up to date and clear policies assists in mitigating the risk of staff not abiding by the Local Government Act 1993, Local Government (General) Regulations and other legislative requirements.

## **7. Performance Measures**

Council's policies are current, up to date and readily available to the community and Council staff.

## **8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde	
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive	
Department:	Office of the Chief Executive	
Attachments:	<b>1</b> Attachment 11 (Attachment Booklet 6) - Affixing Council's Seal to Documents - Policy 1.017	4 Pages
	<b>2</b> Attachment 12 (Attachment 6) - Oversight & Liaison with General Manager - Policy 1.150	2 Pages
	<b>3</b> Attachment 13 (Attachment 6) - National Framework for Women in Local Government - Policy 1.140	2 Pages



<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Manager HR Workforce Development & Safety
<b>Reference:</b>	<b>ITEM GOV54/20</b>
<b>Subject:</b>	<b>HUMAN RESOURCES, WORKFORCE DEVELOPMENT &amp; SAFETY - UPDATE OF POLICIES</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council continually reviews its service provision to ensure best possible outcomes for the community.
<b>Delivery Plan Action:</b>	Deliver continuous improvements in Council's business, processes and systems.

## SUMMARY

The purpose of this report is to update the listed policies aligned with Human Resources, Workforce Development & Safety.

## OFFICER'S RECOMMENDATION:

### That Council:

- (1) Adopt the updated Workplace Rehabilitation & Return to Work Policy 4.183; and**
- (2) Adopt the updated Asbestos Policy 4.011; and**
- (3) Adopt the updated Work, Health & Safety Policy 4.157; and**
- (4) Adopt the updated Conference / Seminar / Training Expenses Policy 4.031.**

## BACKGROUND

Policies are a statement of the Council's intent, commitment or position to achieve an objective, which provides a decision-making framework for day-to-day applications. In essence, describes what Council considers to be appropriate on a particular issue.

The responsible Officer conducts periodic reviews of compliance with policy/procedure and evaluation of implementation and conducts a formal review of policy/procedure every three years as part of the policy review for submission to Council.

### REPORT:

Council's policies are developed to assist with the workings and governance of the many matters of Council. Council currently has four (4) policies under the custodianship of Human Resources, Workforce Development & Safety that require review and adoption. These policies are as follows;

- Workplace Rehabilitation & Return To Work – Policy 4.183
- Asbestos – Policy 4.011

Our Governance No. 54 Cont...

- Work Health & Safety – Policy 4.157
- Conference/Seminar/Training Expenses – Policy 4.031

These policies have had minor changes made to bring them into line with Council's required policy document format and updated organisational position descriptions and/or responsibilities. In order for these policies to remain in force, the attached policies are required to be reviewed and adopted by Council.

**COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil

**2. Policy and Regulation**

Council must comply with the WHS Act WHS Regulation, Model Asbestos Policy for NSW Councils, Workers Compensation Act, Workers Compensation Regulation, Local Government State Award, Public Interest Disclosures Act, Government Information Act, Local Government Act and Tenterfield Shire Council Code of Conduct.

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

## Our Governance No. 54 Cont...

Prepared by staff member: Wes Hoffman

Approved/Reviewed by Manager: Terry Dodds, Chief Executive

Department: Office of the Chief Executive

Attachments:

<b>1</b>	Attachment 14 (Attachment Booklet 6) - Workplace Rehabilitation and Return to Work Policy - Policy 4.183	9 Pages
<b>2</b>	Attachment 15 (Attachment Booklet 6) - Asbestos - Policy 4.011	5 Pages
<b>3</b>	Attachment 16 (Attachment Booklet 6) - Work, Health & Safety - Policy 4.157	5 Pages
<b>4</b>	Attachment 17 (Attachment Booklet 6) - Conference Seminar Training Expenses - Policy 4.031	3 Pages

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Manager Library Services
<b>Reference:</b>	<b>ITEM GOV55/20</b>
<b>Subject:</b>	<b>LIBRARY SERVICES - UPDATE OF POLICIES</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council continually reviews its service provision to ensure best possible outcomes for the community.
<b>CSP Delivery Program</b>	Deliver continuous improvements in Council's business, processes and systems.

#### **SUMMARY**

The purpose of this report is for Council to review and adopt the policies aligned with Library Services.

#### **OFFICER'S RECOMMENDATION:**

**That Council adopt the updated Art Collection Policy 1.192 (previously Special Exhibitions Collection Policy).**

#### **BACKGROUND**

Council is required to review its Special Exhibitions Collection Policy every three (3) years. The Special Exhibitions Collection Policy was last reviewed by Council at the August 2017 Ordinary Meeting and is due for review.

#### **REPORT:**

Since the last review of the Special Exhibitions Collection Policy in August 2017, the task of identifying and recording items of significant cultural and/or monetary value that are in possession of Council is a project that is being undertaken by staff. These artefacts include works of art, such as paintings, furniture and miscellaneous other items whether print or non-print.

This Collection now includes items that are housed across numerous areas of Council, not just the School of Arts Building. It is proposed to change the name of the policy to the Art Collection Policy as it better reflects the nature of the Collection. Council's Art Collection will have a separate identity to the Sir Henry Parkes Memorial School of Arts Collection.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

There are no Community Engagement implications as a result of this report.

##### **2. Policy and Regulation**

- This Special Exhibitions Collection Policy replaces previous versions of the said Policy.

Our Governance No. 55 Cont...

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

There are no legal implications as a result of this report.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member: Jennifer Stoker

Approved/Reviewed by Manager: Terry Dodds, Chief Executive

Department: Office of the Chief Executive

Attachments: **1** Attachment 18 (Attachment Booklet 6) - Art Collection - Policy 1.192 **3** Pages

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Customer Service, Governance & Records
<b>Reference:</b>	<b>ITEM GOV56/20</b>
<b>Subject:</b>	<b>GOVERNANCE - UPDATE OF POLICIES</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council fosters a strong organisational culture which strives for best practice in all operations with a supportive corporate governance framework.
<b>Delivery Plan Action:</b>	Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.

#### **SUMMARY**

The purpose of this report is to update the listed policies aligned with Governance.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Adopt the updated Disclosures by Councillors & Designated Persons Policy 1.040; and**
- (2) Adopt the updated Internal Reporting Public Interest Disclosures Policy 4.161.**

#### **BACKGROUND**

Council policies are instruments that communicate decisions and directions for pursuing Council's specific goals. Regular reviews of Council policies are required, to maintain currency of these decisions and directions, and to ensure policies are delivering the outcomes desired from such policies.

#### **REPORT:**

Two (2) Council Policies have been reviewed and amended for currency, and adapted for insertion into Council's current policy template, being:

##### **Disclosures by Councillors & Designated Persons**

This policy was previously amended and adopted by Council on 23 August 2017. The purpose of this policy is to provide clear direction to Councillors and Council staff on the requirements for lodgement of Disclosure of Pecuniary Interests and Other Matters (Disclosure by Councillors and Designated Persons Return). Sections 440 and 440AA of the *NSW Local Government Act, 1993* determine the making of the Tenterfield Shire Council Code of Conduct, which prescribes the pecuniary interests and other matters to be disclosed in the Disclosures by Councillors and Designated Persons Return.

##### **Internal Reporting Public Interest Disclosures**

This policy was previously amended and adopted by Council on 23 August 2017. The purpose of this policy is to provide clear direction under Section 6D of the *NSW Public*

Our Governance No. 56 Cont...

*Interest Disclosures Act 1994*, where public authorities are required to have a policy and procedures for receiving, assessing and dealing with public interest disclosures from Tenterfield Shire Council employees and contractors.

Amendments to the policies are in red text, for ease of identification. The text will be converted to black tone following adoption of the policies.

## **COUNCIL IMPLICATIONS:**

### **1. Community Engagement / Communication (per engagement strategy)**

The framework of both policies is determined by existing NSW legislation. Public exhibition of amendments to reflect organisational updates is not required.

### **2. Policy and Regulation**

- NSW Local Government Act 1993
- NSW Public Interest Disclosures Act 1994
- NSW Government Information (Public Access) Act 2009
- Tenterfield Shire Council Code of Conduct 2018

### **3. Financial (Annual Budget & LTFP)**

Nil.

### **4. Asset Management (AMS)**

Nil.

### **5. Workforce (WMS)**

Nil.

### **6. Legal and Risk Management**

Nil.

### **7. Performance Measures**

Nil.

### **8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

## Our Governance No. 56 Cont...

Prepared by staff member:	Erika Bursford	
Approved/Reviewed by Manager:	Kylie Smith, Chief Corporate Officer	
Department:	Office of the Chief Corporate Officer	
Attachments:	<b>1</b> Attachment 19 (Attachment Booklet 7) - Disclosures by Councillors & Designated Persons - Policy 1.040	4 Pages
	<b>2</b> Attachment 20 (Attachment Booklet 7) - Internal Reporting Public Interest Disclosures - Policy 4.161	16 Pages



<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM GOV57/20</b>
<b>Subject:</b>	<b>CHRISTMAS/NEW YEAR CLOSEDOWN - 2020/2021</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council is an employer of choice in the region, providing sound leadership and supported by a committed workforce.
<b>Delivery Plan</b>	Developing attraction and retention practices across Council.
<b>Action:</b>	

#### **SUMMARY**

The purpose of this report is to advise Council of proposed Christmas/New Year close down arrangements for Council staff.

#### **OFFICER'S RECOMMENDATION:**

**That Council endorse the closedown periods for the Christmas/New Year 2020/2021 period as follows:**

- **Indoor staff – close of business Friday, 18 December 2020, reopening Monday, 4 January 2021;**
- **Outdoor staff – close of business Thursday, 17 December 2020, reopening Monday, 4 January 2021.**

#### **BACKGROUND**

Traditionally, Council has closed the Administration Office and Library for the period between Christmas and New Year to enable staff to spend this important time with family.

Outdoor staff are required to take approximately (10 days) annual leave (excluding public holidays and RDO's) at this time to ensure that the majority of staff are available throughout the year to undertake planned works.

#### **REPORT:**

The closedown for the Administration Office and Library for 2020/2021 is from close of business Friday, 18 December 2020, reopening Monday, 4 January 2021.

Gazetted public holidays during this period are Friday, 25 December 2020 (Christmas Day), Monday, 28 December 2020 (Boxing Day Holiday) and Friday, 1 January 2021 (New Year's Day) with staff taking annual leave and RDO's to make up the additional seven (7) days.

Due to the fall of both Christmas Day and New Year's Day on Friday for this period, closedown for outdoor staff is from close of business Thursday, 17 December 2020 (Friday 18 December being an RDO) to Monday, 4 January 2021.

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Councillors are requested to be mindful of the particularly difficult year 2019 and 2020 have been for all staff firstly with bushfires and drought and processing the huge number of grant projects as a follow on from this. The COVID-19 situation has only served to exacerbate the work and stress levels of staff by adding an additional level of complexity. It is suggested that a full two (2) break for all staff will assist with a renewed enthusiasm to carry on with the many projects planned for the new year.

Details in relation to arrangements for waste services and emergency contacts during the Christmas closedown period will be provided to Councillors and will be advertised in local media and available on Council's website.

### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Closedown arrangements and emergency contacts (including waste services) for the period will be advertised through "Your Local News", local media and available on Council's website and phone message.

**2. Policy and Regulation**

Nil.

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

It will be necessary for some staff to work through the closedown period to provide for emergencies, waste services, etc.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Finance & Technology
<b>Reference:</b>	<b>ITEM GOV58/20</b>
<b>Subject:</b>	<b>FINANCE &amp; ACCOUNTS - PERIOD ENDED 31 JULY 2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council is a financially sustainable organisation, delivering value services to the Community.
<b>CSP Delivery Program</b>	Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.

#### **SUMMARY**

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Finance and Accounts Report for the period ended 31 July 2020.**

#### **BACKGROUND**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

#### **REPORT:**

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

##### **(a) Reconciliation of Accounts**

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 31 July 2020.

Cash Book Balances on this date were as follows:-

General (Consolidated)	\$2,866,293.68	Credit
General Trust	\$ 313,266.50	Credit

Our Governance No. 58 Cont...

(b) Summary of Investments

The attachment to this report is a certified schedule of all Council's investments as at 31 July 2020 showing the various invested amounts and applicable interest rates.

**Concealed Water Leakage Concession Policy Update**

For the month of July 2020 three concessions were granted to the value of \$2,340.80 under Council's Concealed Water Leakage Concession Policy.

**COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

Prepared by staff member:

Paul Della; Jessica Wild

Approved/Reviewed by Manager:

Kylie Smith, Chief Corporate Officer

Department:

Office of the Chief Corporate Officer

Attachments:

**1** Investment Report as at 31 July  
2020

1  
Page

**TENTERFIELD SHIRE COUNCIL - SUMMARY OF INVESTMENTS 31 JULY 2020**

Financial Institution	Issuer Rating	Investment Term	Maturity Date	Interest Rate	Amount	Percentage Exposure
NAB	AA-	30 Days	26/Aug/20	0.45%	3,000,000.00	40.69%
<b><u>TOTAL NAB INVESTMENTS</u></b>					<b><u>3,000,000.00</u></b>	<b><u>40.69%</u></b>
Commonwealth Bank	AA-	At Call		0.75%	1,372,822.15	18.62%
Commonwealth Bank	AA-	3 Months	29/Sep/20	0.62%	3,000,000.00	40.69%
<b><u>TOTAL CBA INVESTMENTS</u></b>					<b><u>4,372,822.15</u></b>	<b><u>59.31%</u></b>
<b>INVESTMENTS TOTAL</b>					<b>7,372,822.15</b>	<b>100.00%</b>

**Summary**

I hereby certify that the investments as shown herein, have been invested in accordance with Section 625 of the Local Government Act 1993, and associated Regulations, and in accordance with Council policy and procedures.

\_\_\_\_\_  
**Responsible Accounting Officer**

**By:**

\_\_\_\_\_  
P. Della

\* Except as highlighted in the associated Council Report.

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Manager Finance & Technology
<b>Reference:</b>	<b>ITEM GOV59/20</b>
<b>Subject:</b>	<b>CAPITAL EXPENDITURE REPORT AS AT 31 JULY 2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council is a financially sustainable organisation, delivering value services to the Community.
<b>CSP Delivery Program</b>	Collaborate and deliver resources with other organisations to ensure a variety of cost effective services across the service area.

#### **SUMMARY**

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Capital Expenditure Report for the period ended 31 July 2020.**

#### **BACKGROUND**

The Capital Expenditure report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

#### **REPORT:**

There are no significant variances at this stage of the Financial Year which is to be expected, as this report only reflects one month of expenditure. Staff have been reminded however to proceed with their capital projects as early as possible in the year, so that the funds can be spent within the financial year as per the operational plan and budget. This will avoid excessive carry forward projects across financial years.

#### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**  
Nil.

**2. Policy and Regulation**

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

**3. Financial (Annual Budget & LTFP)**  
Nil.

Our Governance No. 59 Cont...

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

Prepared by staff member:

Paul Della; Jessica Wild

Approved/Reviewed by Manager:

Kylie Smith, Chief Corporate Officer

Department:

Office of the Chief Corporate Officer

Attachments:

**1** Attachment 21 (Attachment  
Booklet 8) - Capital Expenditure  
Report - July 2020

2  
Pages

**(ITEM RC18/20) REPORTS OF COMMITTEES & DELEGATES - PARKS, GARDENS & OPEN SPACE ADVISORY COMMITTEE - THURSDAY, 18 JUNE 2020**

---

**REPORT BY:** Greg Sauer

A meeting of the Parks, Gardens & Open Space Advisory Committee was held on Thursday, 18 June 2020. Minutes of the meeting are attached.

**RECOMMENDATION**

**That the report from the Parks, Gardens & Open Space Advisory Committee meeting of 18 June 2020 be received and noted.**

**ATTACHMENTS**

**1** Minutes of Meeting 3 Pages





**MINUTES OF  
PARKS, GARDENS & OPEN SPACE  
ADVISORY COMMITTEE  
THURSDAY, 18 JUNE 2020**

MINUTES OF THE **Parks, Gardens & Open Space Advisory Committee** OF TENTERFIELD SHIRE held at the Council Chambers on Thursday 18 June 2020 commencing at 10.04 am.

**ATTENDANCE**

Deputy Mayor, Greg Sauer (Chairperson)  
Chief Corporate Officer (Kylie Smith)  
Jeff McKillop, (Liston)  
Tom Short (Tenterfield)  
Colleen Knight, (Tenterfield)  
Chief Executive (Terry Dodds).

**ALSO IN ATTENDANCE**

Open Space, Regulatory & Utilities Manager (Mark Cooper)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

**MINUTES OF PARKS AND GARDENS COMMITTEE**

**13 June 2020**

**DISCLOSURE OF INTERESTS**

Nil.

**APOLOGIES**

Apologies received from Councillor, Brian Murray, Parks Horticulture & Landscape Coordinator (Craig Milton), Jan Evans, (Tenterfield), Mayor Peter Petty (Chairperson), Steve Goldthorpe (Urbenville), Kerrie Andrew (Tenterfield) and Glen Lamb (Legume).

Tom/Jeff

**CONFIRMATION OF MINUTES**

**Resolved** that the Minutes of the Parks, Gardens & Open Space Advisory Committee meeting held on Thursday, 19 September 2019, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

Jeff/Greg

**4. BUSINESS ARISING FROM THE MINUTES**

**a. Investigation - War Helmet**

- Look at relocating the toilets and installing the Helmet in the original location of the toilets in a memorial garden
- Possible location is behind the RSL Pavilion
- Look at getting cup made then once done look at the permanent location after that – Mark to get costing for next meeting

**b. Granite Country Platypus Trail**

- Stickers to be installed

**5. GENERAL BUSINESS**

**a. Interpretative Signs for Bruxner Park**

- Heritage Committee will be signing off and the sign will be installed soon after
- A copy of the sign will be emailed to committee Grant funding

**b. Grant Funding – Stronger Community Grants Round 2 & 3**

**ROUND 3 – Projects Been Granted**

- i. Exercise Equipment and covered area at Hockey Field
- ii. Shade Cover over Rotary Playground
- iii. New Cricket nets to be installed at Shirley Park

**ROUND 2**

**Toilets**

- Urbenville & Legume – being built will be completed by October 2020

---

This is page 2 of the Minutes of the Parks and Gardens Committee held on Thursday, 18 June 2020

**MINUTES OF PARKS AND GARDENS COMMITTEE**

**13 June 2020**

- Liston has also been started and Jennings to be started soon to be completed October 2020

Urban design plans

- Forecast to happen in the next few weeks

Town Entry Signs

- Village signs have been finalized and will be installed by October 2020

**c. Tree Management Plan - Draft**

- Copy been developed handout given out
- An outline how all trees are going to be managed throughout the shire
- Draft copy will be going to Council meeting to advise councilors for comment
- Fine tune, format and put up to Council meeting for the next meeting

**d. Rouse Street Future Planting**

Plants to be installed

**e. Legume**

Legume Park

- Plants are being installed
- Playground to be installed in July

Legume Playground

- Playground will be installed towards the end of the year and look at removing a few trees, no plants will be done until we receive rain.

**f. Liston Park**

- To receive a new BBQ to install new Electric BBQ under SCCF2
- Top soil to be spread through the garden
- Would like some advise what to plant under mature trees in Liston Park
  - Craig to advise

**NEXT MEETING**

Thursday, 17 September 2020 at 10.00 am in the Tenterfield RSL Pavilion.

There being no further business the Chairperson declared the meeting closed at 11.27 am.

.....  
Councillor Greg Sauer  
Chairperson

**(ITEM RC19/20) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE  
LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY, 9 JULY 2020**

---

**REPORT BY:** Peter Petty, Chairperson

A meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday, 9 July 2020. Minutes of the Meeting are attached.

**RECOMMENDATION**

**That the report of the Tenterfield Shire Local Traffic Committee meeting of Thursday, 9 July 2020 be received and noted.**

**ATTACHMENTS**

**1** Minutes of Meeting 8 Pages

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

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**MINUTES OF  
TENTERFIELD SHIRE LOCAL TRAFFIC  
COMMITTEE MEETING  
THURSDAY, 9 JULY 2020**

MINUTES OF THE **Tenterfield Shire Local Traffic Committee Meeting** OF TENTERFIELD SHIRE held at the RSL Pavilion on Thursday, 9 July 2020 commencing at 10.07 am.

**ATTENDANCE**

Councillor Peter Petty (Mayor - TSC)  
Greg Aitken (TfNSW)  
Glen Lamb (Representative for The Hon. Janelle Saffin)  
Councillor Tom Peters (TSC)

**ALSO IN ATTENDANCE**

Fiona Keneally (TSC)  
David Counsell (TSC)  
James Paynter (TSC)  
Lib Melling (TSC)

**DISCLOSURE OF INTERESTS**

Nil.

**APOLOGIES:**

Jess Gibbins (TSC Engineering Officer)  
Councillor Gary Verri (TSC)  
Paul Caldwell (NSW Police)  
The Hon. Janelle Saffin, MP  
Dan Willis (NSW Police)

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This is page 1 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on  
Thursday, 9 July 2020

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

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**CONFIRMATION OF MINUTES**

Recommendation that the Minutes of the Tenterfield Shire Local Traffic Committee held 5 March 2020, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

*Moved - Glen Lamb. Second - Greg Aitkin. Carried.*

**BUSINESS ARISING FROM PREVIOUS MINUTES**

**1. DISABLED PARKING. HIGH/ROUSE STREET TENTERFIELD**

Further discussion on location of current disabled parking in both High and Rouse Streets. Disabled parking spaces need to have width of 3.2m. Suggestion of using repositioned "edge line" at Rouse / High St corner; other options could include "rubberized delineation" or "line marking" to outline spaces and assist with safety for people using spaces in High St.

**ACTION:**

*That Council staff finalise detail drawings for the disabled parking as discussed in High Street to be relocated closer to Rouse Street.*

**2. ROUSE STREET – NORTHERN END**

**ACTION:**

*Completed*

**3. PADDY'S FLAT ROAD/BRUXNER HIGHWAY INTERSECTION**

**ACTION:**

*TfNSW to follow up to arrange signage upgrade.*

**4. SANDY FLAT ROAD/NEW ENGLAND HIGHWAY INTERSECTION**

**ACTION:**

*TfNSW to follow up to complete signage upgrade.*

**5. SPEED LIMIT / ZONE IN AMOSFIELD**

**ACTION:**

*No further action.*

**6. LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)**

The design has been completed. To date, the Contractor has submitted a design to Essential Energy and is awaiting approval of design.

**ACTION:**

*Ongoing.*

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This is page 2 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 9 July 2020

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

**7. "NO PARKING" PAINT REQUEST – ROUSE STREET, TENTERFIELD (SEXTON & GREEN)**

Council has written to the business to provide Council with statistics of how many vehicles are parking in front of the three roller doors. TSC is awaiting response from the business in relation to the number of vehicles parking in front of the doors.

**ACTION:**

*Ongoing.*

**8. LOADING ZONE REQUEST, ROUSE STREET/MANNERS STREET, TENTERFIELD**

Loading Zones have previously been reviewed with CBD parking and agreed that the need for additional loading zones in the CBD Main Street are warranted over the priority for car parking spaces.

**ACTION:**

*Ongoing.*

**9. PROPOSED VILLAGE ENTRY SIGNS**

**ACTION:**

*Manufacture has commenced.*

**10. SHOW & SHINE EVENT**

**ACTION:**

*Event Cancelled.*

**11. EVENT REQUEST – ANZAC DAY MARCH, URBENVILLE – 25 APRIL 2020**

**ACTION:**

*Event Cancelled.*

**12. EVENT REQUEST – ANZAC DAY MARCH, TENTERFIELD – 25 APRIL 2020**

**ACTION:**

*Event Cancelled.*

**GENERAL BUSINESS**

**1. REQUEST FOR STREET SIGNS & ROAD MARKINGS IN LISTON**

Discussion around an "entry statement" to slow the traffic i.e. a physical object like a village sign. TfNSW can undertake a "Speed Zone Review" and they may be able to assist with funding for the speed signs required. A new shop, stage coach display and park/toilet facilities will encourage additional traffic to the area.

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This is page 3 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 9 July 2020



**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

TfNSW can supply 50km/h ahead signage – covering all costs, including painting the pavement. At the northern end of Liston the speed zones changes from 50km/h to 80km/h and continues past Aloomba Lavender Farm, the question raised is whether the length of 80km/h zone is warranted. TSC may looking for funding for shoulder sealing in Liston and improvement of the grassed verge.

Committee recommendation - formal request be made to TfNSW to undertake a full review of the speed zones into and out of Liston.

**ACTION:**

*TSC to reply back to the Liston Community with a letter and copy of minutes*

*TSC to formal request be made to TfNSW to undertake a full review of the speed zones into and out of Liston.*

**2. DISABLED PARKING – FURTHER REQUEST DR MONDALS, AMCAL CHEMIST  
& MITRE 10 NEAR DR PILGRIMS**

Parking issues in the whole town, disabled parking; loading zones; doctors surgeries were discussed as it is a busy area in the town and on the New England Highway.

**ACTION:**

*TSC to continue with some improvements where approved and are working towards completing a "Parking Plan" for the town CBD.*

*Ongoing*

**3. EVENT REQUEST – WALK FOR CHARITY**

Discussion surrounding insurances that will be required and need for traffic management plan for the event. Specific concerns raised regarding the narrow shoulder or verge on sections of the Mount Lindesay Road closer to Sommerlads Road and pedestrians using the road during any event need to be addressed.

**ACTION:**

*Usual TSC "Holding an Event" process to proceed including TSC to write to Applicant with all requirements and addressing concerns regarding use of Mt Lindesay Rd.*

**4. SIGNAGE REQUEST – WIRES**

TfNSW receive these requests more commonly now, they have a range of Australian Standard Signage for Kangaroos, Emus, Wombats & Echidnas. These signs need to be used in areas that frequent sightings, road maintenance crews and where animals are hit. TSC supports the concept of providing the contact information perhaps located in an appropriate layby area e.g. Apex Park, Thunderbolts Look Out.

**ACTION:**

*That TSC not support the installation of signs on Mt Lindesay Rd near Boundary Rd intersection.*

*Request from WIRES be referred to TfNSW as the State Road Agency for Bruxner and New England Highways.*



**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING**  
**THURSDAY 9 JULY 2020**

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**5. LOGAN STREET/MANNERS STREET CORNER – FIRE STATION**

Discussion regarding delineating near Fire Stations on Logan Street approaches – warning signs to Australian Standards can be used on approaches with words “Fire Station”.  
Other alternatives include “flashing amber lights” mounted on the buildings like at Dorriggo. Some discussion on other areas of poor line of sight when turning onto the New England Highway from the Logan St Fire Station.

**ACTION:**

*Recommended that TSC install one Fire Station warning sign in Logan Street.  
TSC to write the Fire Service and suggest they consider other warning lights in conjunction with the building.*

**6. TENTERFIELD VISITORS CENTRE DISABLED PARKING**

TSC has approved a NRMA Electric Recharging Station at the Northern end of the Visitors Centre car park. NRMA prefers the space to be at the Southern end. This would enable less disturbance to the carpark surface, garden beds/trees and operation. TSC would need to re-configure the first two bays, which are Disabled spaces (Southern end) to enable the recharging bay, and allow the two disabled spaces to be laterally shifted.  
TfNSW suggested using “Regulatory Signs R5-41-5” at the front of the recharge bay to ensure the space is available for appropriate vehicle use.

**MOTION**

*That the existing disabled spaces be moved to allow for the southern end bay to be used for the charging station and that regulatory signs R5-41-5 be installed at the front of the newly established NRMA Electric Vehicle Recharge bay.  
Moved – Glen Lamb; Second – Tom Peters. – Carried.*

**7. URBENVILLE TOURIST ROUTE**

The township of Urbenville is not on Mt Lindesay Rd and cannot be included on route signage under guidelines, hence that is why it is not included on the directional current signage in Tenterfield. Future reviews of “Tourist Routes” are being conducted by TfNSW. As the Mount Lindesay Road is a “Tourist Route” within the TSC and the Council still supports that, then TfNSW could look at future “Tourist Route” signage for Urbenville, Legume and Liston. There is no time frame for this to occur, but as Tenterfield and Urbenville do not have a direct connecting sealed route, it would be worth including in any review of tourist signage.

**ACTION:**

*That TSC write to TfNSW asking for consideration of Urbenville to be included with any tourist route signage.*

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

---

**ITEMS FOR INFORMATION:**

**1. CHANGES TO DELEGATION IN THE TRANSPORT ADMINISTRATION ACT**

Information relating to a change in delegation in section 3I of the Transport Administration Act.

*Noted*

**2. MOUNT LINDESAY ROAD/BOUNDARY ROAD INTERSECTION**

Discussion regarding 50m barrier line on southern approach. TfNSW acknowledged TSC's recommendation as per agenda, photos and notes.

*Recommended that 50m of barrier centreline marking be included on the southern approach to the intersection and line marking aligned on a straight line.*

**3. MOUNT LINDESAY/OLD BALLANDEAN ROAD INTERSECTION**

TSC can apply for "Fatal Crash Response Funding" (Max. \$100,000) through TfNSW. Application to be made and works undertaken within 12 months of any fatality. Advised to apply in a staged "action" manner, with an inter-agency commitment and program "staged" nomination.

*Recommended that TSC prepare a concept plan for enhanced warning signs on approaches to the intersection and apply to TfNSW for funding assistance.*

**4. SOLAR FARM – DEVELOPMENT APPLICATION**

Expecting 300 - 400 vehicles over a 7mth period, TSC Planning requested, "scheduling" of the development.

*Noted.*

**5. DOWES QUARRY – DEVELOPMENT**

These larger developments influence other road areas and need to be kept in the forefront of planning. Information available on TSC website.

*Noted.*

**6. GRANT APPLICATION - PARKING IN CROWN STREET AND WHEREAT LANE.**

Applications have been made through the Covid19 Stimulus Package for these improvements, which will tidy up path linkages and seal already used parking areas – Street Scaping improvements.

*Noted.*

**BUSINESS WITHOUT NOTICE**

- 1 Letter from Grant Johnston tabled. Advising of Tenterfield Creek movements over the years, and now under-mining the New England Highway south of the Crusher. TfNSW need to be made aware of this issue.

**ACTION:**

*Forward copy of letter onto GA (TfNSW) via email. TSC write back to Grant Johnston acknowledging the letter and explaining the Committees action.*

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING**  
**THURSDAY 9 JULY 2020**

---

- 2** Barlow's Gate Road Bridge – TSC advice received by Specialist Contractors that a Load Limit of 5 Tonne needs to be implemented immediately.

**ACTION:**

*TSC to apply a 5 tonne load limit to Barlows Gate Road bridge and install 5 tonne load limit signs ASAP.*

- 3** School Bus Signage – Discussion held relating to Queensland border closure signage on Sugarloaf Road and considered that currently signage should be reviewed.

- 4** Drake Pedestrian Refuge, Bruxner Highway.

TfNSW advised that they have reviewed TSC and the Drake community proposal for a pedestrian refuge on the Bruxner Highway in Drake adjacent to the hotel and Post Office. TfNSW has reviewed survey data and undertaken a site inspection which revealed that this site may not be suitable for this facility. This location has a wide eastbound shoulder adjacent to the hotel which provides parking for large vehicles such as car and caravan combinations and trucks. Existing drainage will also need to be considered in the design. TfNSW understands that TSC have identified a future beautification plan for Drake Village, but unfortunately this design concept has not been finalised or funded at this stage. TfNSW also understands that the Drake community have raised concerns including speeding through the village, and have requested a safer crossing point. TSC and the Drake community are concerned that once the new Tabulam Bridge will open soon and then heavy vehicle traffic will again flow through the village. TfNSW has suggested that TSC consider applying for funding through TfNSW to construct footpaths/cycleways as part of the beautification plan.

TfNSW recommends that when council has funding for Drake beautification work a working group is established with representatives of TfNSW, TSC, Local MP rep and a spokesperson from the Drake community. The workshop can formalise a process that ensures compliance to the proposed Drake beautification plan with a concept design that includes the safety concerns of the community such as speed zoning and pedestrian facilities.

TfNSW suggests that TSC respond back to the Drake community and advise them that the issue has been discussed and is being investigated

**ACTION:**

TfNSW would like to arrange a future on-site meeting with TSC to discuss the location of the pedestrian refuge and any other items such as town entry statements, speed zoning, and how these items relate to the proposed beautification plan. Once a suitable pedestrian crossing point has been determined a detailed pedestrian refuge design can be provided to Council and the community for their comment.

- 5** Disabled Parking fronting Rouse St, Tenterfield at Post Office suggested to be moved closer to the PO. TSC staff indicated that if space is moved forward there would not be enough width (3.2m for Disabled Bays) at that single bay due to intersection transitions.
- 6** DC spoke regarding the amount of works occurring within the Shire. The intersection on the Bruxner Hwy of Paddy's Flat Rd and Plains Station Rd needs consideration for

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This is page 7 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 9 July 2020

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 9 JULY 2020**

---

safety upgrading. There is a lot of traffic due to horticulture and development in these areas.

**ACTION:**

*TSC to write to Kaylene Evans (TfNSW - Manager) requesting consideration be included with any "Route Corridor Review"; stating current issues, concerns and suggesting future upgrade to the intersection.*

**NEXT MEETING**

Next meeting to be held in accordance with the annual meeting dates program.

There being no further business the Chairperson declared the meeting closed at 12.32 pm.

.....  
Mayor Peter Petty  
Councillor/Chairperson

**(ITEM RC20/20)** REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION INC

---

**REPORT BY:** Greg Sauer

The following item is attached for information:

- Murray Darling Association Delegate's Report – July 2020

**RECOMMENDATION**

**That Council receive and note the Delegate's report for the Murray Darling Association Inc. for July 2020.**

**ATTACHMENTS**

- 1 MDA Delegate's Report for Tabling at Council - July 2020 3 Pages

## MDA Delegate's Report for tabling at council July 2020



The Murray Darling Association (MDA) is Australia's peak body representing local government across the Murray-Darling Basin. The following delegate's report provides a detailed report for tabling at council, including a summary of MDA Board Meeting 399, MDA reports, CEO's report, region meetings and the latest edition of the Basin Bulletin.

### 1. MDA Board Meeting 399

The Murray Darling Association held its Ordinary Meeting of the Board Meeting 399 on Monday 15<sup>th</sup> of June 2020. The minutes are now available [here](#).

#### Key motions include:

**Motion 6.5:** That the MDA write to the Basin Official Committee requesting that the Ministerial Council

- a) Ratify the office of the Inspector General
- b) Urge the NSW Government to complete its floodplain harvesting policy and submission of water resource plans immediately
- c) Invite the Basin Ministers to attend and present as a group at the MDA 76TH MDA National Conference

D Thurley / J Campbell

Carried

**Outcome:** The NSW submitted its nine final Water Resource Plans at the end of June 2020. Read the MDA's statement welcoming the submission of final NSW Water Resource Plans [here](#).

**Motion 7.1:** That the Board

- a) write to DPIE and support Region 11's call to extend the closing date of the Regional Water Strategy
- c) Seek clarification on relationship and purpose with NSW Water Resource Plans
- c) Seek better consultation overall between DPIE and local government

J Campbell / M Rebbeck

Carried

**Outcome:** Following this motion, the MDA met with DPIE and urged the department to revise its Water Stakeholder and Community Engagement Policy to more actively involve and collaborate with communities, as described in the IAP2 Spectrum.



## **2. CEO's Report**

During the past few months, the MDA's Chief Executive Officer Emma Bradbury has actively engaged with MDA members, stakeholders and key partner organisations to work on the following projects:

- **Murray-Darling Basin Roundtable**

As previously reported the Murray Darling Association will host the first in a series of Murray Darling Basin Roundtable events, initiated by the Wentworth Group of Concerned Scientists.

Hosted by the Murray-Darling Association, this iterative event is by invitation-only and will bring together key stakeholders to address immediate and long term challenges of water security and river health in the Basin. The preliminary webinar was held on Wednesday 10th of June.

The Wentworth Group of Concerned Scientists describes the event as an opportunity for communities, businesses, and scientists to come together to address these challenges and opportunities.

*There are many actions which we believe we might all support that could have widespread benefits. The Roundtable will lay the foundation for a constructive path forward on water reform in the Murray-Darling Basin.*

*The aim of this roundtable to bring together representatives from across the Basin to work through opportunities for moving forward with water reform which will ensure long term river system health and enhance water security across the Murray-Darling Basin. We seek to:*

- 1. Reaffirm commitments for a healthy river system with resilient communities, including first nations, and, a prosperous economy in the long term.*
- 2. Agree on constructive actions to progress water reform which may also be supported by regional communities, businesses, and governments; and*
- 3. Identify important issues that need to be addressed in the future.*

The webinar was lively and constructive with key themes of collaboration, cooperation and opportunity, and an appetite to continue the conversation emerging from the group.

- **Meetings**

E Bradbury and D Thurley met with Federal Water Minister the Hon Keith Pitt. The meeting provided a detailed introduction of the MDA. Emma commended the findings and recommendations of the Inquiry into the management of Murray-Darling Basin water resources by The Interim Inspector-General to the Minister, and invited the Minister to work closely with the MDA and our councils and communities to look beyond the current Basin Plan and ensure robust preparations for the next iteration.

For more information, a comprehensive CEO's report is available [here](#).



### **3. Region Meetings**

Region meetings are an important platform for Basin communities to collaborate and work together within and across their regions. The following region meetings were held throughout the May – June 2020 period:

<b>Region</b>	<b>Meeting Type</b>	<b>Date</b>	<b>Minutes</b>
Region 6	Ordinary meeting	15 May 2020	<a href="#">Available here</a>
Region 2	Ordinary Meeting	27 May 2020	<a href="#">Available here</a>
Region 5	Ordinary Meeting	1 June 2020	<a href="#">Available here</a>
Region 4	Ordinary Meeting	9 June 2020	<a href="#">Available here</a>
Region 11	AGM & Ordinary Meeting	11 June 2020	<a href="#">Available here</a>
Region 8	Ordinary Meeting	26 June 2020	<a href="#">Available here</a>
Region 9	AGM	26 June 2020	<b>Available soon</b>

### **4. Basin Bulletin Issue 35 – June Newsletter**

The MDA publishes the Basin Bulletin newsletter monthly. This month's newsletter (Issue 35) included the following stories:

- Congratulates the MDA's National President on being awarded the prestigious Order of Australia Medal
- Welcomes the latest Ministerial Council communique
- Provides updates on Basin Communities Leadership Program in the Sunraysia region
- Latest Basin news

Basin Bulletin Issue 35 can be accessed [here](#).

To receive the next edition of the Basin Bulletin, please register on the MDA website ([www.mda.asn.au](http://www.mda.asn.au)) or [email](#) MDA Comms and Engagement Officer Jess to request to be added to the distribution list.

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Councillor Gary Verri
<b>Reference:</b>	<b>ITEM NM5/20</b>
<b>Subject:</b>	<b>NOTICE OF MOTION - EXPRESSION OF INTEREST TO PURCHASE AND REMOVE THE BAND HALL</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Community</b> - COMM 4 - The community is welcoming, friendly, and inclusive where diverse backgrounds are respected and celebrated.
<b>CSP Strategy:</b>	Buildings are well designed, safe and accessible and the new is balanced with the old.
<b>CSP Delivery Program</b>	Ensure that Council buildings and facilities meet the needs of users.

## SUMMARY

The purpose of this Notice of Motion is to see if there is any interest in the community to purchase the Band Hall.

## RECOMMENDATION:

**That Council seek expressions of interest to purchase and remove the Band Hall.**

## BACKGROUND

The Band Hall was built by volunteer workers in the early 1950's. The volunteers were mostly meat workers. The Hall was given to Tenterfield Municipal Council. When the Shire Council and the Municipal Council were amalgamated the Hall became the property of the new Shire Council. At the time of, or soon after amalgamation, the Band ceased to exist. In recent years the Band Hall has fallen into disrepair and is only used occasionally.

## REPORT:

The Hall is in need of repair and requires a substantial amount of money spent to bring it up to a serviceable level. This is estimated at around \$200,000.

Given the amount of use of the Hall, Council would be better off to sell it. There are several other venues around Tenterfield that can be used by groups that at present may use the Hall. The ground on which the Band Hall is located could be used for car parking.

## COUNCIL IMPLICATIONS:

- 1. Community Engagement / Communication (per engagement strategy)**  
Nil
- 2. Policy and Regulation**  
Nil
- 3. Financial (Annual Budget & LTFP)**  
Nil

Notice of Motion No. 5 Cont...

**4. Asset Management (AMS)**

Nil

**5. Workforce (WMS)**

Nil

**6. Legal and Risk Management**

Nil

**7. Performance Measures**

Nil

**8. Project Management**

Nil

**Gary Verri**  
**Councillor**

Prepared by staff member:	Councillor Gary Verri
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Councillor Gary Verri & Councillor Bronwyn Petrie
<b>Reference:</b>	<b>ITEM NM6/20</b>
<b>Subject:</b>	<b>NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Economy</b> - ECON 7 - Tourism is valued, promoted and tourists are welcomed for the positive contribution they make to the community and economy.
<b>CSP Strategy:</b>	Partner with neighbouring Councils, industry stakeholders, state and federal government departments to effectively market the diverse tourism opportunities available within the New England region and south east Queensland.
<b>CSP Delivery Program</b>	Partner with our neighbours and stakeholders to deliver a diverse destination proposition for visitors.

#### **SUMMARY**

The purpose of this motion is to keep the Maryland Cullendore Road open through the Maryland National Park.

#### **RECOMMENDATION:**

**That Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.**

#### **BACKGROUND**

Council was asked to close the road several years ago by National Parks. At the time Council voted to close the section of road as asked but no action was taken by National Parks. Subsequently it was resubmitted to Council and Council voted to close the section in question.

#### **REPORT:**

New information has come to hand over the past nine (9) months.

Queensland Rural Fire Service (QRFS) have requested that the road be kept open as a road. Most of the extreme fires in the Cullendore area start in Queensland and travel from west to east, making this road a valuable fire fighting asset. The QRFS are usually the first respondents to most of the fires in the area.

Local residents have reported that there is regular use of the road and closure would impact on ease of movement.

The proposal by the Northern Tourism group to establish a border bike and walking track has brought to light that the 2002 Maryland National Park Management Plan was gazetted prior to additional land acquisition which now takes the Maryland National Park boundary up to the Border. That Management Plan does not allow for any public facilities.

## Notice of Motion No. 6 Cont...

The process to prepare a new Management Plan can be lengthy and there is no guarantee that the current access would be maintained, let alone that any improvements could be made in the future.

Therefore, by maintaining the road in question as public, this allows continuation of existing use, provides for the potential to make improvements, and removes the burden from National Parks or the need to wait potentially years for amendments to the Maryland National Park Management Plan.

**COUNCIL IMPLICATIONS:****1. Community Engagement / Communication (per engagement strategy)**

Nil

**2. Policy and Regulation**

Nil

**3. Financial (Annual Budget & LTFP)**

Nil

**4. Asset Management (AMS)**

Nil

**5. Workforce (WMS)**

Nil

**6. Legal and Risk Management**

Nil

**7. Performance Measures**

Nil

**8. Project Management**

Nil

Gary Verri  
Councilor

Bronwyn Petrie  
Councilor

Prepared by staff member:	Councillors Gary Verri & Bronwyn Petrie
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.

<b>Department:</b>	<b>Office of the Chief Executive</b>
<b>Submitted by:</b>	Executive Assistant & Media
<b>Reference:</b>	<b>ITEM RES7/20</b>
<b>Subject:</b>	<b>COUNCIL RESOLUTION REGISTER - AUGUST 2020</b>

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

<b>CSP Goal:</b>	<b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
<b>CSP Strategy:</b>	Council fosters a strong organisational culture which strives for best practice in all operations with a supportive corporate governance framework.
<b>CSP Delivery Program</b>	Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.

#### **SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

#### **OFFICER'S RECOMMENDATION:**

**That Council notes the status of the Council Resolution Register to August 2020.**

**Terry Dodds**  
**Chief Executive**

Prepared by staff member:	Noelene Hyde, Executive Assistant & Media
Approved/Reviewed by Manager:	Terry Dodds, Chief Executive
Department:	Office of the Chief Executive
Attachments:	<b>1</b> Attachment 22 (Attachment Booklet 8) - Resolution Register - August 2020
	26 pages