

UNCONFIRMED



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 26 AUGUST 2020

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the RSL Pavilion, rear of Memorial Hall, Molesworth Street Tenterfield, and via Zoom, on **Wednesday, 26 August 2020** commencing at 9.30 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor Don Forbes – via Zoom
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie – via Zoom
Councillor Michael Petrie
Councillor Bob Rogan – via Zoom
Councillor Gary Verri

ALSO IN ATTENDANCE

Chief Executive (Terry Dodds)
Admin & Web Assistant (Christie Fitzpatrick)
Executive Assistant & Media (Noelene Hyde)
Chief Corporate Officer (Kylie Smith)
Director Infrastructure (Fiona Keneally)
Manager Customer Service, Governance & Records
(Erika Bursford) - via Zoom

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

Nil.

DISCLOSURE & DECLARATIONS OF INTEREST

Nil.

(ITEM MIN11/20) CONFIRMATION OF PREVIOUS MINUTE

150/20 **Resolved** that the Minutes of the following Meeting of Tenterfield Shire Council:

- Ordinary Council Meeting – 22 July 2020

as typed and circulated, be confirmed and signed as a true record of the proceedings of this meetings.

(Michael Petrie/Brian Murray)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Due to the current COVID-19 regulations, there is no capacity for members of the public to attend due to social distancing requirements.

MAYORAL MINUTE

(ITEM MM3/20) REQUEST FOR LOCAL GOVERNMENT REPRESENTATION - NEW NATIONAL CABINET

SUMMARY

President Linda Scott, Local Government NSW is seeking the support of NSW Council's to advocate for the Australian Local Government Association (ALGA) to have representation on the newly created National Cabinet.

The drought, bushfires, floods and COVID-19 pandemic of recent months have all proved conclusively that local government – the closest level of government to the community – is critical in delivering local services and infrastructure at a grassroots level.

The ALGA Board is advocating strongly for the inclusion of a local government representative on the National Cabinet: a representative whose first and foremost consideration is the impact of decisions on councils and the communities they represent.

LGNSW is calling on the NSW Premier to ensure local government is represented on National Cabinet and that all 3 tiers of government can best work together to drive locally led recovery right across Australia.

151/20 Resolved

I, Mayor Peter Petty hereby move the following Mayoral Minute at the Ordinary Meeting held on Wednesday, 26 August 2020.

That Council:

- (1) Resolve to write to both our State and Federal MP's, and the NSW Premier, highlighting the importance of a dedicated local government representative on National Cabinet; and
- (2) Request the Mayor and Deputy Mayor to meet with our State and Federal MP's to discuss the importance of local government involvement in National Cabinet, and to highlight any local instances where national policy and programs failed to deliver because account of local circumstances was not taken into account, or the involvement of a partnership with local government.
- (3) Undertake media coverage in support of the Council resolution; and
- (4) Share the outcomes of advocacy with ALGA and LGNSW.

(Peter Petty/Greg Sauer)

Mayoral Minute – no vote taken

RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

152/20 **Resolved** that Item ENV18/20 Overgrown/Unsightly Premises Within the Tenterfield Region be considered in the Confidential Section.

(Greg Sauer/John Macnish)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM18/20) COMMUNITY CONTRIBUTIONS/DONATIONS - 2020/2021 FINANCIAL YEAR

SUMMARY

The purpose of this report is to advise Council of the applications received requesting financial support through Council's Community Donations/Contributions Policy and for Council to adopt the donations for the 2020/2021 financial year.

153/20 **Resolved** that Council:

- (1) Reallocate the amount of \$150 from Mingoola Public School to Westpac Helicopter Rescue Service for the 2020/2021 financial year due to the current closure of Mingoola Public School; and
- (2) Adopt the individual allocation of community contributions / donations as outlined to a total of \$45,000.

| No. | Organisation | Project | Amount \$ |
|------------|--|---|----------------------|
| 1 | Drake Primary School | Presentation Night | 150.00 |
| 2 | Jennings Public School | Presentation Night | 150.00 |
| 3 | Mingoola Public School | Presentation Night | 150.00 |
| 4 | St Joseph's Convent Schools | Presentation Night | 150.00 |
| 5 | Sir Henry Parkes Memorial Primary School | Presentation Night | 150.00 |
| 6 | Tenterfield High School | Presentation Night | 150.00 |
| 7 | Urbenville Public School | Presentation Night | 150.00 |
| 8 | Woodenbong Public School | Presentation Night | 150.00 |
| 9 | TAFE | Presentation Night | 150.00 |
| 10 | Drake Primary School | Learn to Swim - contribution to transport | 550.00 |
| 11 | Urbenville Public School | Learn to Swim - contribution to transport | 550.00 |
| 12 | Westpac Helicopter Rescue Service | Helicopter Rescue Service - Annual Contribution | 2,150.00 |
| 13 | Tabulam SES | Upper Clarence Art Exhibition | 500.00 |

| | | | |
|------------|---|--|---------------------------|
| 14 | Liston Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 15 | Bolivia Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 16 | Legume Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 17 | Drake Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 18 | Urbenville Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 19 | Steinbrook Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 20 | Sunnyside Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 21 | Mingoola Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 22 | Torrington Hall Committee | Annual contribution to assist with operating costs | 500.00 |
| 23 | Tenterfield Highlander Pipe Band | Annual contribution to assist with operating costs | 600.00 |
| | | Sub-Total | \$10,050.00 |
| | | | |
| No. | Organisation | Project | Approved Amount \$ |
| 24 | Tenterfield Show Society | Contribution toward providing children's entertainment and activities at the 2021 Tenterfield Show. | \$ 1,500.00 |
| 25 | Tenterfield District Cricket Association | Contribution toward the purchase of equipment for Tenterfield Junior Cricketers. | \$ 618.00 |
| 26 | Oracles of the Bush Inc | Contribution toward providing prize money for the annual amateur performance and written poetry competitions | \$ 2,500.00 |
| 27 | Liston Hall Committee | Contribution toward purchase of a barbeque and range hood. | \$ 1,000.00 |
| 28 | SSAA(NSW) Urbenville-Woodenbong Branch Inc. | Contribution toward gravel for the road into the Gun Club. | \$ 3,000.00 |
| 29 | Seniors Week Committee | Contribution to the cost of funding Seniors Week activities | \$ 2,500.00 |
| 30 | Tenterfield Show Society | Contribution toward the preservation of historical records | \$ 1,000.00 |
| 31 | Bolivia Progress Association Inc. | Contribution toward purchase of a Zero Turn Precision Ride-on Lawn Mower | \$ 1,000.00 |
| 32 | Border Country Trail Riders | Contribution toward two one-day training days with Damien Hall Horsemanship | \$ 500.00 |
| 33 | Tenterfield Men's Shed | Contribution towards registration of two water trailers, and an air conditioning unit for kitchen meeting room | \$ 2,500.00 |
| 34 | Liston & Area Progress Association | Contribution toward installation of pre-purchased bollards on top park in Liston | \$ 780.00 |
| 35 | Tenterfield Social Development Committee Inc. | Contribution towards updating outdoor play area | \$ 0 |

| | | | |
|----|--|--|-------------|
| 36 | Shotgun, Rifle and Pistol Club of Tenterfield | Contribution toward the purchase of a defibrillator to install and mount in the Club shed | \$ 1,500.00 |
| 37 | Tenterfield Players Inc. | Contribution toward installation of a drainage system to stop water ingress into the storage shed | \$ 1,000.00 |
| 38 | Rotary Club of Tenterfield | Contribution towards the costs of running the annual Christmas Carnival | \$ 800.00 |
| 39 | Tenterfield Showground Land Managers | Contribution toward replacement trees and tree guards | \$ 1,000.00 |
| 40 | Mingoola Hall Management Committee Inc. | Contribution towards the purchase of a picnic table and bench seats | \$ 1,000.00 |
| 41 | Steinbrook Progress Association | Contribution toward upgrade to the hot water system and associated building works | \$ 3,000.00 |
| 42 | Tenterfield Petanque Club | Contribution towards top dressing of the Petanque Court with crusher dust | \$ 750.00 |
| 43 | Federation Toastmasters | Contribution towards audio visual equipment to facilitate Toastmasters meetings | \$ 500.00 |
| 44 | Legume Progress Association | Contribution towards replacement of existing fluorescent lights in the Legume Hall | \$ 0 |
| 45 | Urbenville Progress Association Inc. | Contribution towards running costs of the Seniors Daycare Bus | \$ 2,500.00 |
| 46 | Tenterfield Community College Inc | Contribution towards the purchase of 2 rolls of wadding to make quilts | \$ 500.00 |
| 47 | Tenterfield & District Community FM Radio Association Inc. | Contribution towards replacement of a Central Mixing Console | \$ 0 |
| 48 | Tenterfield High School | Contribution towards the Year 12 formal celebrations | \$ 500.00 |
| 49 | Beat of the Bush Incorporated | Contribution to the next Beat of the Bush Winter School Music Program by waiving the fees for hire of the School of Arts Cinema Complex and the Memorial Hall for the Final concert. Contribution by Council by providing disposal of 1 skip bin of rubbish from the School at the completion of workshops next year. | \$ 0 |
| 50 | The Sir Henry Parkes Memorial Public School | Contribution towards painting 8 Aboriginal Totem Poles in the School's Native Garden Bush Tucker Trail | \$ 0 |
| 51 | Drake School of Arts & Progress Association | Contribution towards extending drainage from existing retaining wall | \$ 0 |
| 52 | Torrington Memorial Hall Fund | Contribution towards fencing around the hall and a new gate | \$ 0 |
| 53 | Tenterfield Pony Club | Contribution towards upgrading storage area | \$ 1,000.00 |
| 54 | Liston Progress Association | Contribution towards a shelter at Willsons Downfall to hold historical notes/photographs of the area | \$ 0 |

| | | | |
|----|---|---|--------------------|
| 55 | Tenterfield Physical Culture Club | Contribution towards installation of wood style vinyl over the existing floorboards at the Scouts Hall | \$ 2,000.00 |
| 56 | Liston Hall Committee | Contribution towards billboards and signage to advertise the Cobb & Co coach display in the Liston Village | \$ 0 |
| 57 | Liston Hall Committee | Contribution towards installation of security lighting on the Coach Shed in Liston Park | \$ 0 |
| 58 | Drake School of Arts & Progress Association | Contribution towards replacement of wooden steps, dirt to fill back of retaining wall, reimbursement of excess hall electricity bills, replacement of childproof door to kitchen and installation of baby change table in disabled toilet | \$ 2,000.00 |
| | | Sub Total | \$34,948.00 |
| | | TOTAL | \$44,998.00 |

(Greg Sauer/Gary Verri)

Motion Carried

Manager Asset & Program Planning, David Counsell entered the meeting, the time being 9.41 am.

(ITEM COM19/20) TENTERFIELD BIKE PLAN REVIEW

SUMMARY

The purpose of this report is to present Council with a review of the Tenterfield Bike Plan.

154/20 **Resolved** that Council:

- (1) Receive and note the revised Tenterfield Bike Plan 2020 and place the document on public display for 28 days to allow for public submissions; and
- (2) Adopt the Tenterfield Bike Plan 2020 should no submissions be received in that period; and
- (3) Reconsider the Tenterfield Bike Plan 2020, together with the submissions, at the next Council meeting following closure of the submission period.

(Brian Murray/Michael Petrie)

Motion Carried

(ITEM COM20/20) TENTERFIELD PEDESTRIAN ACCESS AND MOBILITY PLAN REVIEW

SUMMARY

The purpose of this report is to present a review of the Tenterfield Pedestrian Access and Mobility Plan (PAMP).

155/20 **Resolved** that Council:

- (1) Receive and note the revised Tenterfield Pedestrian Access & Mobility Plan and place the document on public display for 28 days to allow for public submissions; and
- (2) Adopt the Tenterfield Pedestrian Access & Mobility Plan should no submissions be received in that period; and
- (3) Reconsider the Tenterfield Pedestrian Access & Mobility Plan, together with the submissions, at the next Council meeting following closure of the submission period.

(Gary Verri/Brian Murray)

Motion Carried

OUR ECONOMY

(ITEM ECO12/20) REVIEW ROAD NETWORK MANAGEMENT PLAN (RETITLED ROAD ASSET MANAGEMENT PLAN)

SUMMARY

This report presents a revision of Council's Road Network Management Plan, retitled Road Asset Management Plan.

RECOMMENDATION:

That Council:

- (1) Receive and note the revised Road Network Management Plan and place the document on public display for 28 days to allow for public submissions; and
- (2) Adopt the retitled Road Asset Management Plan should no submissions be received in that period; and
- (3) Reconsider the retitled Road Asset Management Plan, together with the submissions, at the next Council meeting following closure of the submission period.

(Bronwyn Petrie/John Macnish)

AMENDMENT

Item (1) be amended as follows:

- (1) Receive and note the revised Road Network Management Plan and place the document on public display for 42 days to allow for public submissions; and

(Bronwyn Petrie/John Macnish)

Amendment Carried

156/20 **Resolved** that Council:

- (1) Receive and note the revised Road Network Management Plan and place the document on public display for 42 days to allow for public submissions; and
- (2) Adopt the retitled Road Asset Management Plan should no submissions be received in that period; and
- (3) Reconsider the retitled Road Asset Management Plan, together with the submissions, at the next Council meeting following closure of the submission period.

(Bronwyn Petrie/John Macnish)

Motion Carried

Manager Asset & Program Planning, David Counsell left the meeting, the time being 10.16 am.

Manager Customer Service, Governance & Records, Erika Bursford (via Zoom) introduced the following matter, the time being 10.16 am.

(ITEM ECO13/20) SUBMISSION OF PETITION - REQUEST FOR UPGRADE TO SEGMENT OF SUGARBAG ROAD, DRAKE

SUMMARY

The purpose of this report is to advise Council of a petition signed by 85 residents requesting that Tenterfield Shire Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard.

157/20 **Resolved** that Council:

- (1) Notes the tabling of a petition requesting that Council upgrade the section of Sugarbag Road that links Paddy's Flat Road (Tabulam) with Cheviot Hills Road (Drake) to all weather/2WD standard, and
- (2) Consider the petition's request, as part of Council's deliberation and decision process, when considering the revised Tenterfield Shire Council Road Network Management Plan (retitled Road Asset Management Plan).

(John Macnish/Michael Petrie)

Motion Carried

OUR ENVIRONMENT

(ITEM ENV15/20) TENTERFIELD LOCAL STRATEGIC PLANNING STATEMENT 2040

SUMMARY

The purpose of this report is to present to Council the Tenterfield Local Strategic Planning Statement (LSPS) for adoption in accordance with the *Environmental Planning & Assessment Act, 1979*.

RECOMMENDATION:

That Council:

- (1) Adopt the Local Strategic Planning Statement as attached; and
- (2) Upload the Local Strategic Planning Statement to the NSW Planning Portal.

(Greg Sauer/Brian Murray)

SUSPENSION OF STANDING ORDERS

158/20 **Resolved** that Standing Orders be suspended.

(Brian Murray/Gary Verri)

Motion Carried

Standing Orders were suspended and the Meeting adjourned for morning tea, the time being 10.44 am.

RESUMPTION OF STANDING ORDERS

159/20 **Resolved** that Standing Orders be resumed.

(Greg Sauer/Tom Peters)

Motion Carried

The meeting resumed with the same members present, the time being 11.16 am.

RESUMED - (ITEM ENV15/20) TENTERFIELD LOCAL STRATEGIC PLANNING STATEMENT 2040

AMENDMENT

That the following amendments be made to the Tenterfield Local Strategic Planning Statement document:

- Page 6 - change the word 'includes' in paragraph 5 to read 'included'
- Page 7 - to include 'Wolfram Mining' under paragraph 2
- Page 7 - remove the word 'heavily' in paragraph 4
- Page 13 - paragraph 1 to include 'Jennings, Maryland, Willsons Downfall'
- Page 17 - paragraph 4 to delete 'name of the famous singer Peter Allen, as well as being' to promote the Birthplace of the Nation as the most important factor
- Page 18 - to include the words 'small scale hydro power' under paragraph 5
- Page 25 - action to read 'encourage cross border tourism collaboration plans and land use planning to enable consistency in land use planning controls and joint tourist route planning including public lands'
- Page 13 - paragraph 3 to include the words 'the right to farm will remain a priority' at the end of the paragraph

(Gary Verri/Michael Petrie)

Amendment Carried

160/20 Resolved that Council:

- (1) Adopt the Local Strategic Planning Statement with the following amendments:
 - Page 6 - change the word 'includes' in paragraph 5 to read 'included'
 - Page 7 - to include 'Wolfram Mining' under paragraph 2
 - Page 7 - remove the word 'heavily' in paragraph 4
 - Page 13 - paragraph 1 to include 'Jennings, Maryland, Willsons Downfall'
 - Page 17 - paragraph 4 to delete 'name of the famous singer Peter Allen, as well as being' to promote the Birthplace of the Nation as the most important factor
 - Page 18 - to include the words 'small scale hydro power' under paragraph 5
 - Page 25 - action to read 'encourage cross border tourism collaboration plans and land use planning to enable consistency in land use planning controls and joint tourist route planning including public lands'
 - Page 13 - paragraph 3 to include the words 'the right to farm will remain a priority' at the end of the paragraph; and
- (2) Upload the amended Local Strategic Planning Statement to the NSW Planning Portal.

(Greg Sauer/Brian Murray)

Motion Carried

(ITEM ENV16/20) THE NSW PUBLIC SPACES LEGACY PROGRAM

SUMMARY

The purpose of this report is to advise Council of the NSW Public Spaces Legacy Program and the opportunity for Council to make application for performance based funding up to the value of \$2million for public spaces. The program is available to 68 councils across NSW that either are currently using, or are mandated to use, the ePlanning System and can demonstrate a significant acceleration of their planning decisions between 1 September 2020 and 30 June 2021. The funding is not guaranteed and is subject to an initial application to be lodged by 28 August 2020. A full copy of the Program Guidelines can be found at Attachment 6 (Booklet 3).

RECOMMENDATION:

That Council:

- (1) Supports an application for funding under the NSW Public Spaces Legacy Program in accordance with the NSW Public Spaces Legacy Program Guidelines, August 2020; and
- (2) Identifies the following projects in the initial application:
 - (a) Tenterfield Skate Park Upgrade
 - (b) Jennings Playground
 - (c) Bruxner Park access and amenities

- (d) Exercise equipment – along Tenterfield Creek Bicycle Path
 - (e) Lighting along Tenterfield Bicycle Path
- (Gary Verri/Greg Sauer)

AMENDMENT

Add additional item (f) Tenterfield Pump Track to be located adjacent to Tenterfield Dam.

(Bronwyn Petrie/Bob Rogan)

Amendment Carried

161/20 **Resolved** that Council:

- (1) Supports an application for funding under the NSW Public Spaces Legacy Program in accordance with the NSW Public Spaces Legacy Program Guidelines, August 2020; and
- (2) Identifies the following projects in the initial application:
 - (a) Tenterfield Skate Park Upgrade
 - (b) Jennings Playground
 - (c) Bruxner Park access and amenities
 - (d) Exercise equipment – along Tenterfield Creek Bicycle Path
 - (e) Lighting along Tenterfield Bicycle Path
 - (f) Tenterfield Pump Track - located adjacent to Tenterfield Dam

(Gary Verri/Greg Sauer)

Motion Carried

Technical Projects Engineer, Melissa Blum entered the meeting, the time being 11.30 am.

(ITEM ENV17/20) UPDATED DROUGHT MANAGEMENT PLAN

SUMMARY

The purpose of this report is for Council to consider and endorse the updated Drought Management Plan for public exhibition.

Noted: *Contact details will not be contained in exhibited document.*

162/20 **Resolved** that Council:

- (1) Endorse the updated Drought Management Plan for exhibition for community comment for 28 days; and
- (2) Receive a further report detailing any community feedback at the conclusion of the exhibition period; and
- (3) Adopt the updated Drought Management Plan as exhibited should no submissions be received.

(Michael Petrie/Gary Verri)

Motion Carried

Technical Projects Engineer, Melissa Blum left the meeting, the time being 11.32 am.

OUR GOVERNANCE

(ITEM GOV47/20) MONTHLY OPERATIONAL REPORT - JULY 2020

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2019/2020 Operational Plan. This is the final report for the 2019/2020 period.

163/20 **Resolved** that Council receives and notes the status of the Monthly Operational Report for July 2020.

(Brian Murray/Greg Sauer)

Motion Carried

(ITEM GOV48/20) DISCLOSURE OF INTEREST RETURNS 2019/2020

SUMMARY

The purpose of this report is to document the tabling of the Disclosure of Interest Returns for the period 2019/2020.

164/20 **Resolved** that Council note the tabling of the Disclosure of Interest Returns for the period 2019/2020.

(Michael Petrie/Gary Verri)

Motion Carried

(ITEM GOV49/20) MOTIONS FOR SUBMISSION TO LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - NOVEMBER 2020

SUMMARY

The purpose of this report is to provide background and motions for submission which will in all likelihood, be considered by the Local Government NSW Board as the Annual Conference scheduled to be held in Lovedale NSW, Sunday 22 to Tuesday, 24 November 2020 has been cancelled due to COVID-19 restrictions.

165/20 **Resolved** that Council endorse the following motions for submission to the Local Government NSW Board following cancellation of the Annual Conference in November 2020.

- (a) That the LGNSW support cultural burning on Crown Lands, National Parks and State Forest held lands in every State of Australia, and the training and employment of indigenous people to carry out this important task.
- (b) That LGNSW advocate for the State and Federal Governments to increase funding for pasture research to assist in drought proofing Australia.
- (c) That LGNSW support Regional Development Australia Committees (RDAs) in lobbying the NSW State Government and others to develop a funded business case for measures to increase migration from metropolitan and

overseas locations to regional communities, where latent infrastructure capacities, employment opportunities, quality of life and reduced costs of living remain undervalued in target markets.

- (d) That LGNSW investigate instruments to support the delivery Group Training Schemes to allow councils without scale to participate in developing not only their next workforce, but the wider local government workforce as an industry.
- (e) That LGNSW advocate to the NSW and Federal Governments for grant funding to assist Councils deal with the costs incurred in correcting historical errors in mapping of actual roads so that ratepayers do not have to meet these costs.

(Greg Sauer/Michael Petrie)

Motion Carried

(ITEM GOV50/20) MURRAY DARLING ASSOCIATION - 76TH NATIONAL CONFERENCE & ANNUAL GENERAL MEETING - VIRTUAL EVENT - 14 TO 16 SEPTEMBER 2020

SUMMARY

The purpose of this report is to approve Councillor attendance at the Murray Darling Association's 76th National Conference and Annual General Meeting to be held as a virtual event – 14 to 16 September 2020.

166/20 **Resolved** that Council:

- (1) Approve and endorse the attendance of Deputy Mayor Cr Greg Sauer to the Murray Darling Association 76th National Conference and Annual General Meeting to be held as a virtual event – 14 to 16 September 2020; and
- (2) Invite attendance from other interested Councillors with registration and other costs being allocated to the Councillor Training budget 2020/2021.

(Michael Petrie/Tom Peters)

Motion Carried

Cr Bronwyn Petrie registered interest in attending.

(ITEM GOV51/20) SPECIAL RECOVERY CONFERENCE, WAGGA WAGGA - 16 TO 18 NOVEMBER 2020

SUMMARY

The purpose of this report is for Council to approve the attendance of the Mayor at the Special Recovery Conference – *The Road Ahead for Local Government 2020* to be held at Wagga Wagga, NSW from Monday, 16 November to Wednesday, 18 November 2020.

167/20 **Resolved** that Council approve the attendance of the Mayor at the Special Recovery Conference – *The Road Ahead for Local Government 2020* to be held at Wagga Wagga, NSW from Monday, 16 November to Wednesday, 18 November 2020.

(Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV52/20) COMMUNITY DONATIONS/CONTRIBUTIONS - UPDATE OF POLICY 1.031

SUMMARY

The purpose of this report is to update Council's Community Donations/Contributions Policy 1.031.

168/20 **Resolved** that Council adopt the draft Community Donations/Contributions Policy 1.031.

(Brian Murray/Tom Peters)

Motion Carried

PROCEDURAL MOTION

169/20 **Resolved** that Item GOV53/20 - Civic Office - Update Of Policies, Item GOV54/20 - Human Resources, Workforce Development & Safety - Update Of Policies, Item GOV55/20 - Library Services - Update Of Policies and Item GOV56/20 - Governance - Update Of Policies be adopted together.

(Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV53/20) CIVIC OFFICE - UPDATE OF POLICIES

SUMMARY

The purpose of this report is to update and make obsolete the listed policies aligned with Civic Office.

169/20 **Resolved** that Council:

- (1) Adopt the updated Affixing of Council's Seal to Documents Policy 1.017; and
- (2) Make obsolete the Oversight & Liaison with General Manager Policy 1.150; and
- (3) Make obsolete the National Framework for Women in Local Government Policy 1.140.

(Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV54/20) HUMAN RESOURCES, WORKFORCE DEVELOPMENT & SAFETY - UPDATE OF POLICIES

SUMMARY

The purpose of this report is to update the listed policies aligned with Human Resources, Workforce Development & Safety.

169/20 **Resolved** that Council:

- (1) Adopt the updated Workplace Rehabilitation & Return to Work Policy 4.183; and

- (2) Adopt the updated Asbestos Policy 4.011; and
 - (3) Adopt the updated Work, Health & Safety Policy 4.157; and
 - (4) Adopt the updated Conference / Seminary / Training Expenses Policy 4.031.
- (Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV55/20) LIBRARY SERVICES - UPDATE OF POLICIES

SUMMARY

The purpose of this report is for Council to review and adopt the policies aligned with Library Services.

- 169/20** **Resolved** that Council adopt the updated Art Collection Policy 1.192 (previously Special Exhibitions Collection Policy).
- (Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV56/20) GOVERNANCE - UPDATE OF POLICIES

SUMMARY

The purpose of this report is to update the listed policies aligned with Governance.

- 169/20** **Resolved** that Council:
- (1) Adopt the updated Disclosures by Councillors & Designated Persons Policy 1.040; and
 - (2) Adopt the updated Internal Reporting Public Interest Disclosures Policy 4.161.
- (Greg Sauer/Gary Verri)

Motion Carried

(ITEM GOV57/20) CHRISTMAS/NEW YEAR CLOSEDOWN - 2020/2021

SUMMARY

The purpose of this report is to advise Council of proposed Christmas/New Year close down arrangements for Council staff.

- 170/20** **Resolved** that Council endorse the closedown periods for the Christmas/New Year 2020/2021 period as follows:
- Indoor staff – close of business Friday, 18 December 2020, reopening Monday, 4 January 2021;
 - Outdoor staff – close of business Thursday, 17 December 2020, reopening Monday, 4 January 2021.
- (Michael Petrie/Brian Murray)

Motion Carried

Manager Finance & Technology, Mr Paul Della, entered the meeting, the time being 11.58 am.

PROCEDURAL MOTION

171/20 **Resolved** that Item GOV58/20 – Finance & Accounts, Period Ended 31 July 2020 and Item GOV59/20 – Capital Expenditure Report as at 31 July 2020 be adopted together.

(Gary Verri/Greg Sauer)

Motion Carried

(ITEM GOV58/20) FINANCE & ACCOUNTS - PERIOD ENDED 31 JULY 2020

SUMMARY

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

171/20 **Resolved** that Council receive and note the Finance and Accounts Report for the period ended 31 July 2020.

(Gary Verri/Greg Sauer)

Motion Carried

(ITEM GOV59/20) CAPITAL EXPENDITURE REPORT AS AT 31 JULY 2020

SUMMARY

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

171/20 **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 31 July 2020.

(Gary Verri/Greg Sauer)

Motion Carried

Manager Finance & Technology, Mr Paul Della, left the meeting, the time being 12.01 pm.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC18/20) REPORTS OF COMMITTEES & DELEGATES - PARKS, GARDENS & OPEN SPACE ADVISORY COMMITTEE - THURSDAY, 18 JUNE 2020

SUMMARY

A meeting of the Parks , Gardens & Open Space Advisory Committee was held on Thursday, 18 June 2020.

172/20 **Resolved** that the report from the Parks, Gardens & Open Space Advisory Committee meeting of 18 June 2020 be received and noted.

(Greg Sauer/Michael Petrie)

Motion Carried

(ITEM RC19/20) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY, 9 JULY 2020

SUMMARY

A meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday, 9 July 2020.

173/20 **Resolved** that the report of the Tenterfield Shire Local Traffic Committee meeting of Thursday, 9 July 2020 be received and noted.

(Peter Petty/Greg Sauer)

Motion Carried

(ITEM RC20/20) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION INC

SUMMARY

Delegate's report for July 2020 provided by Murray Darling Association Inc.

174/20 **Resolved** that Council receive and note the Delegate's report for the Murray Darling Association Inc. for July 2020.

(Greg Sauer/Gary Verri)

Motion Carried

NOTICES OF MOTION

(ITEM NM5/20) NOTICE OF MOTION - EXPRESSION OF INTEREST TO PURCHASE AND REMOVE THE BAND HALL

SUMMARY

The purpose of this Notice of Motion is to see if there is any interest in the community to purchase the Band Hall.

175/20 **Resolved** that Council seek expressions of interest to purchase and remove the Band Hall.

(Gary Verri/Greg Sauer)

Motion Carried

Councillor Michael Petrie, Councillor Bob Rogan, Councillor John Macnish and Councillor Brian Murray recorded a vote against the Motion.

(ITEM NM6/20) NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK

SUMMARY

The purpose of this motion is to keep the Maryland Cullendore Road open through the Maryland National Park.

- 176/20** **Resolved** that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.

(Gary Verri/Bronwyn Petrie)

Motion Carried

RESOLUTION REGISTER

(ITEM RES7/20) COUNCIL RESOLUTION REGISTER - AUGUST 2020

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

- 177/20** **Resolved** that Council notes the status of the Council Resolution Register to August 2020.

(Brian Murray/Greg Sauer)

Motion Carried

Manager Open Space, Regulatory & Utilities, Mark Cooper, entered the meeting, the time being 12.27 pm.

CONFIDENTIAL BUSINESS - SUSPENSION OF STANDING ORDERS

- 178/20** **Resolved** that:

- a) Standing Orders be suspended and the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Greg Sauer/Gary Verri)

Motion Carried

The recording device was turned off and the meeting moved into Closed Committee, the time being 12.28 pm.

(ITEM ENV18/20) OVERGROWN/UNSIGHTLY PREMISES WITHIN THE TENTERFIELD REGION

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (e) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND information that would, if disclosed, prejudice the maintenance of law.

SUMMARY

The purpose of this report is to outline investigations into overgrown/unsightly premises within the Tenterfield region. Currently Council's Rangers/Compliance Officer have investigated a number of properties, some of which are now compliant and some instances where the required work is ongoing.

179/20 **Resolved** that Council receive and note the report and extend oversight of similar problems to the CBD.

(Greg Sauer/Gary Verri)

Motion Carried

RESUMPTION OF STANDING ORDERS

180/20 **Resolved** that Standing Orders be resumed.

(Brian Murray/Greg Sauer)

Motion Carried

The meeting moved out of Closed Committee and the recording device was turned on, the time being 12.49 pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolution as resolved by Council while in Closed Committee.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 12.50 pm.

.....
Councillor Peter Petty
Mayor/Chairperson