

## RESOLUTION REGISTER – COUNCIL MEETINGS –AUGUST 2020

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p><b>Snake Creek Road – Road Reserve</b></p> <p>Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 &amp; 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p> <p>Discussions held with Crown Lands regarding application process for</p>	B	

						<p>road opening over TSR land.</p> <p>20/03</p> <p>Ongoing as per previous comment</p> <p>09/04/2018</p> <p>Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.</p> <p>14/04/2018</p> <p>Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.</p> <p>15.6.18</p> <p>Instructed Solicitors to draft agreements for affected property owners 25.05.2018.</p> <p>Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18</p> <p>16.07</p> <p>Advised due to review of process for issuing consent &amp; current high volume means longer response time.</p> <p>13/08/2018</p> <p>Currently reviewing draft agreements received from Solicitor.</p> <p>13/9/18 (COO comment)</p> <p>No response received from Crown Lands yet due to back log of licences.</p> <p>17/09/</p> <p>Correspondence received by Local Land Services ok to proceed</p>		
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						15/10/2018	with Surveying of TSR. Still no response from Crown Lands.		
						15/11/2018	No change to above		
							No change to above, Will follow up with Crown Lands		
						10/12/2018	No change to status.		
							Followed up with Crown Lands - awaiting response		
						21/02/19	Deed of Agreements forwarded to property owners to sign		
						18/03/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date.		
						12/04/19	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.		
						10/5/19	Followed up & requested LALC to confirm site survey requirements.		
						14/6/19	Followed up & requested LALC to confirm site survey requirements.		
						15/07/19	Awaiting cost from LALC for site survey requirements.		
						19/8/19	Site Survey undertaken by LALC		
						17/09	Amended quotation sought from Surveyor for acquisition of TSR		
						21/10/19			

						17/2 15/05  06/08/ 20	<p>portion of road reserve required.</p> <p>Surveyor engaged.</p> <p>No change to above</p> <p>Awaiting survey plan</p> <p>As above, advised by Surveyor having issues with survey points.</p> <p>Advice received from Surveyor, major survey anomalies. Road is pegged &amp; plans being prepared.</p>		
28/6/17	94/17 ECO11/17	<p><b>Lease of Council Controlled Land – Road Reserve Resolved</b> that Council:</p> <p>(1) Approve the lease of the land as identified in the report to the property owner of Lot 1 Sec 79 DP 758959 for a minimum period of ten (10) years with an option to extend for a further ten (10) years as negotiated with Council with all legal costs and survey to be borne by the property owner; and</p> <p>(2) Approve the signing of the Lease Agreement by the Chief Executive and Mayor under the Seal of Council once the Lease Agreement is determined by Council.</p>	(Engineering Officer)			12/07/17  13/12 20/03  14/05/2018  15/06/2018 16.07.18 15/11/2018 19/3/19 12/04/19	<p>Advised Applicant by way of phone call 12.07.2017. Awaiting further details from Applicant to be provided to Council prior to proceeding.</p> <p>Still awaiting details from Applicant prior to Council proceeding</p> <p>Ongoing as per previous comment</p> <p>Met with Client Representative and discussed draft lease agreement. Ongoing.</p> <p>Ongoing as per previous comment.</p> <p>No change to status.</p> <p>No change to status</p> <p>Contact made with applicant. Awaiting further advice.</p>	B	

						10/5/19 21/10/19 17/02/20 16/03/20 03/07/20 13/08/20	Still awaiting advice. Awaiting advice if applicant wants to pursue. Advice received applicant is going to pursue agreement.  Draft Agreement received 02/07/20 under review.  Requested amendment to Agreement to reflect 10 years. Awaiting response.		
23/5/18	91/18 ENV9/18	<b>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved</b> that Council: (1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH <sub>2</sub> O (2017). (2) Endorse continued dialogue with Southern Downs Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system.	Manager Water & Waste			18/10 18/11 14/4/2020 14/5 15/6 to 9/7 10/8	Note ongoing reduced actions undertaken  Lower priority at present due to (emergency) water issues at Tenterfield  Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield  Funding for x-boarder still under investigation.  Note identified in SSW as Risk 1- applying  Applied for the risk re-assessment awaiting response  Response provided as Risk 1	B	

28/11/18	285/18 ENV25/18	<p><b>Tenterfield Dam Upgrade – End of Project Status and Future Followup</b>  <b>Resolved</b> that Council:</p> <p>(1) Note the completion of the project which otherwise would have achieved time and budget targets except for necessary changes to work scope design and additional project work; and further</p> <p>(2) That Council write to the NSW Water Minister seeking additional grant funding for increased works costs necessary to fully complete the project and deliver a durable quality asset for the State and Tenterfield; and further</p> <p>(3) That Council subject to whatever level of extra funding provided by the NSW Government, endorse staff engaging in due process needed to increase dam project loan funding from the current \$5.45M approved level up to a maximum of \$1.03M to cover shortfall on initial loan funding undertaken and extra project works.</p> <p><i>Noted: Public Tour of Dam Wall and Official Opening to be held early February 2019.</i></p>	Director Infrastructure  EA&M		Yes	11/12  20/2  3/5  17/6  18/10/ 2019  15/11/ 19  17/2  9/7  24/7	<p>Planning for event to commence early Jan 19.</p> <p>Due to dry conditions an 'Official Opening' event will be rescheduled at a future date, however a date to be determined for a visit for Councillors to inspect the dam wall upgrade.</p> <p>Considering "Open Day" with guided tours following adoption of the Budget for education purposes re new charge.</p> <p>Emergency water issues taking priority at the current time.</p> <p>Dam safety Committee inspection in late September</p> <p>Emergency water issues taking priority at the current time.</p> <p>Awaiting firm completion of works time for bore installations. Will reschedule Official Opening.</p> <p>Note Delayed COVID</p> <p>Will include with official opening of new Water Treatment Plant</p>	C	
27/2/19	30/19 COM3/19	<p><b>Compulsory Acquisition of Crown Land for the Mt Lindsay Road Upgrade – 0-6km Section East of Legume</b></p>	Engineering Officer  MAPP			18/3  12/04	<p>Awaiting Final plans to be sent with application to Minister.</p> <p>No change to status.</p>	B	

		<p><b>Resolved</b> that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>				<p>10/5/19</p> <p>12/7/19</p> <p>12/7/19</p> <p>19/8/19</p> <p>15/11/19</p> <p>10/2/20</p>	<p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p> <p>No change to status.</p> <p>Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.</p> <p>Advice of determination of Land Claim received for Lots 7016, 7017 &amp; 7020 received at start of November. Likely impacts to the project to be discussed with RMS.</p> <p>Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction.</p> <p>Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.</p> <p>Survey of design centreline has been initially done on</p>		
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						11/5/20	Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.		
						1/7/20	The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required.		
						7/8/20	Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.		
24/7/19	132/19 MM6/19	<b>Funding of Helicopter Landing Pads</b> <b>Resolved</b> that Council: (1) Seek Government funding for helicopter landing pads not only in Tenterfield but also in our outlying villages to support safety for the new and heavier helicopters that are being used; and (2) Meet with the Westpac Helicopter Organisation to find out where these pads would need to be placed.	LEMO Wes Hoffman Director Infrastructure			19/8  14/7/20  24/7	Investigations into possible grant funding have commenced.  Grant funding unsuccessful. Other options to be investigated.  Added to outstanding projects in the MOR	C	
24/7/19	134/19 COM6/19	<b>Mingoola Waste Transfer Station</b> <b>Resolved</b> that Council: (1) Resolve to seek a Licence from the Minister for approximately 10 hectares at the	Director Infrastructure  MAPP CCO MPB			16/3/2020	Note ongoing reduced actions undertaken  Licence granted progressing to DA  DA being developed with EIS already	B	



		<p>southern most end of Lot 7018 in DP1075723 at Mingoola for the purpose of constructing a Waste Transfer Station; and</p> <p>(2) Authorise the Chief Executive to sign the Licence; and</p> <p>(3) Resolve to conduct investigations and processes to compulsorily acquire the Licenced area by way of subdivision.</p>				<p>14/5</p> <p>15/6/2020</p> <p>8/7/20</p> <p>13/08/2020</p>	<p>completed along with AIMS &amp; Biological searches done. Surveyor to be organised for the lot.</p> <p>No further development</p> <p>Organised a temporary licence for the purposes of site investigation. Quote to carry out site survey requested.</p> <p>Forms submitted to compulsory acquire land. Awaiting response from Crown Lands.</p>		
28/8/19	173/19 NM6/19	<p><b>Notice of Motion – Community Contributions &amp; Donations</b></p> <p><b>Resolved</b> that Council specify criteria around the community contributions and donations.</p>	EA&M			<p>13/9</p> <p>21/1</p> <p>15/4</p> <p>14/7</p> <p>11/8</p>	<p>Scheduled to workshop with Councillors, update Policy and present to Council in March 2020.</p> <p>Scheduled for March 2020 Workshop</p> <p>Report deferred to May 2020 Council Meeting</p> <p>Scheduled for August Workshop prior to approval of 2020/21 community donations by Council.</p> <p>Report to August 2020 Council Meeting.</p>	C	
28/8/19	176/19 ENV16/19	<p><b>Confidential Report – NEWGrid – Water Security</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and</p>	CE		Yes 16/10/19	<p>19/9</p> <p>13/10</p>	<p>Discussions ongoing.</p> <p>Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.</p>	B	

		<p>(2) Seek funding to complete all the assessments that will support a P90 cost estimate; and</p> <p>(3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p>				<p>5/12</p> <p>Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.</p> <p>Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.</p> <p>Meeting SDRC Mayor and CEO to discuss on 11/12/19</p>		
					5/2	Meeting with Water NSW, Member for Lismore & Councillors scheduled.		
					11/3	Meeting held. Feasibility study to go ahead. Ongoing engagement.		
					15/5	Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.		
					18/5	Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.		
					14/7	Mayor has been in contact with Deputy		

							Prime Minister to discuss ongoing progress.		
						18/8	Update for Councillors scheduled 25/8/20		
30/10/19	216/19 COM13/19	<b>Crown Land Categorisation Resolved</b> that Council endorse the proposed categorisation of the Crown Land Reserves as set out in the following table of Community Land and to apply to the Minister for approval of the proposed categorisation.	CCO MPB			18/11/19	Notice of Categorisation sent to Minister. Awaiting confirmation.	C	
						9/12/19	Further information being sought and supplied.		
						6/2/2020	Awaiting confirmation or otherwise from Minister of categorisation.		
						16/5/2020	No change in status.		
						15/06/2020	Minister has requested changes to categorisation to two land reserves. Plans continue to be developed.		
						8/7	Categorisation has been amended. Draft Plans nearing completion.		
						13/08/2020	Continued development of the Plans of Management in preparation for presentation to Council sometime in the future.		

30/10/19	218/19 COM15/19	<b>Tree Management Plan Resolved</b> that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment Booklet 1), however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.	CCO MOS,R&U			15/11  17/2	Awaiting amended document to upload to website.  To Parks, Gardens & Open Space Advisory Committee Meeting – 19/3/20  Meeting not held due to COVID-19 restrictions.  To Parks, Gardens & Open Space Advisory Committee Meeting – 18/6/20. Members to review and bring back to next meeting in September 2020.  <b>Plan to include a list of heritage trees, removal and replacement</b>	B	
27/11/19	261/19 GOV79/19	<b>Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved</b> that Council: (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant.	CCO MF&T RO			13/8	Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.  <b>Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending.</b>	B	
18/12/19	269/19 ECO14/10	<b>Sale of Land For Unpaid Rates &amp; Charges Resolved</b> that Council:	CCO RO			14/2	Land Agent has been determined. Date of sale to be confirmed.	B	

		<p>(1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction, has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p> <p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and</p>				<p>15/4</p> <p>13/8</p>	<p>Deferred due to COVID-19 restrictions.</p> <p>Sale of land for unpaid rates will now take place on 20 November 2020 at The Sir Henry Parkes Memorial School of Arts at 11am.</p>		
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		property transfer documents, under Council's Common Seal.							
18/12/19	286/19 NM10/19	<p><b>Notice of Motion – Road Naming Resolved</b> that Council start the process of renaming of:</p> <ul style="list-style-type: none"> <li>• Seven Mile Lane / Herding Yard Creek Road;</li> <li>• Old Maryland Lane/ Catarins Road, Maryland;</li> <li>• Cullendore Road; and</li> <li>• Red Ridge Road.</li> </ul>	Director Infrastructure EO			17/02/20  1/7/20	Initial road status investigations being carried out.  Still awaiting road status report from search agents, recent follow up requested has been made to them.	B	
26/2/20	11/20 COM7/20	<p><b>Update – Electric Vehicle Recharging Station Resolved</b> that Council authorises that the License to Occupy for Charging Stations for Electric Vehicles be signed under the Seal of Council by the Mayor and the Chief Executive, thus committing a dedicated car space in the Visitor Information Centre to be allocated for a five (5) year peppercorn lease of \$1 per annum to NRMA for the purpose of electric vehicle recharging.</p>	Dir Inf EAO			16/3/20  18/6/20  1/7/20  13/8/20	Letter of intent forwarded  Some delays due to COVID-19, NRMA on site 17/6/20 to finalise design.  Meeting held with NRMA on site in June.  Item referred to Traffic Committee to amend VIC carpark layout for more efficient siting of charging bay.  License to Occupy received currently being reviewed and awaiting acceptance of LTC minutes at OCM to accept.	B	
26/2/20	14/20 ECO3/20	<p><b>Hootons Road – Land Acquisition at Emu Creek Resolved</b> that Council:</p> <p>(1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as</p>	Dir Inf MAPP			12/3  11/5/20	Letter has been forwarded to the landowners & a signed agreement for access obtained.  Quotations are being sought from consultant valuers to undertake a	B	

		<p>part of the Emu Creek bridge replacement project; and</p> <p>(2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and</p> <p>(3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and</p> <p>(4) Approve the gazettal of the new road opening.</p>				<p>15/05</p> <p>1/7/20</p> <p>7/8/20</p>	<p>valuation of the land involved.</p> <p>Quotations received, engaged Valuer.</p> <p>Valuation has been undertaken and final report being considered prior to commencing negotiations.</p> <p>Advice has been sent to the landowners relating to property valuation to continue negotiations.</p>		
26/2/20	15/20 ECO4/20	<p><b>Truck Wash &amp; Loading Ramp Project – Alternative Concepts</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Note the option for the Council Depot site is not viable at this stage;</p> <p>(2) Resolve that the Livestock Selling Centre is the preferred location for the project;</p> <p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.</p>	Dir Inf MAPP			<p>12/3</p> <p>11/5</p> <p>6/7/20</p>	<p>Resolution has been discussed with Council’s independent consultant planner, and details for the amendment to current DA will be prepared.</p> <p>Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.</p> <p>Access to equipment being reconnected, update discussion held with planners in June, and details to be forward to consultant planner.</p>	B	

26/2/20	17/20 ENV2/20	<p><b>Review of Drought Management Plan – Timeframes</b>  <b>Resolved</b> that Council:</p> <p>(1) Note the timeframes for the review of the Drought Management Plan; and</p> <p>(2) Reinstate Level 1 Water Restrictions because of sediment incursion in the Dam and the drought is not over.</p>	Dir Inf MW&W EA&M		28/2 Media Release	2/3  14/4  16/6-9/7  11/8	<p>Level 1 Water Restrictions reinstated Monday, 2 March 2020.</p> <p>Information on website, etc.</p> <p>Community consultation web based completed.</p> <p>Unforeseen delays in obtaining information and receipt of submissions for the update to the Drought Management Plan. Plan to be submitted to August 2020 Ordinary Council Meeting.</p> <p><b>Drought MP completed and referred to Council review – August 2020 Council Meeting.</b></p>	C	
26/2/20	23/20 GOV3/20	<p><b>Relocation of Council Meetings – March 2020, April 2020 &amp; May 2020</b>  <b>Resolved</b> that Council amend Council Resolution 181/19, Item (3) to read as follows: Ordinary Council Meetings be held each month at the Council Chambers in Tenterfield with the exception of February 2020 (Legume), March 2020 (Torrington), April 2020 (Drake) and May 2020 (RSL Pavilion).</p>	EA&M			2/3/20  15/4  11/5	<p>Torrington venue confirmed.</p> <p>March meeting postponed due to COVID-19 restrictions.</p> <p>April meeting to be held via Zoom due to COVID-19 restrictions.</p> <p>Determined Extraordinary Meeting (22) and Ordinary Meeting (27) be held at RSL under COVID-19 restrictions. Risk Assessments carried out.</p> <p><b>Torrington &amp; Drake to be rescheduled once restrictions cleared.</b></p>	B	



**March 2020 Meeting Postponed due to COVID-19 regulations  
Items referred to April 2020 Meeting**

22/4/20	48/20 ECO5/20	<b>Buy Local Advice &amp; Policy Change</b> <b>Resolved</b> that Council note this update on matters associated with Council's Buy Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.	CCO MF&T			18/5  8/7  13/8	Report to be presented at the June Ordinary Council Meeting.  Due to workload - Report deferred to August Ordinary Council Meeting.  Due to staff leave, to be presented to the September Ordinary Council Meeting	B	
22/4/20	51/20 ENV8/20	<b>Local Strategic Planning Statement</b> <b>Resolved</b> that Council: (1) Place the Tenterfield Draft Local Strategic Planning Statement on public exhibition for a period of twenty eight (28) days; and (2) Adopt the Local Strategic Planning Statement at the conclusion of the exhibition period, if no submissions are received; or (3) Consider any submissions received and amend the plan as necessary prior to adoption.	CCO MPD			27/4   15/6	On exhibition to 22/5/20 - Advertised on website and in YLN. To Cr Workshop 13/5.  Report to August 2020 meeting to adopt.	C	
27/5/20	75/20 COM13/20	<b>Site Sharing Licence Agreement With NSW Telco Authority For Haystack Mountain</b> <b>Resolved</b> that Council: (1) Delegate authority to the Chief Executive to enter a Licence Agreement with the NSW Government Telecommunications Authority for Council's communications equipment located at Haystack Mountain Radio Communications Facility, Pocupar Road, Yabbra National Park, Yabbra NSW 2469.	CCO MPB			15/06/ 2020  12/8	Documents being prepared  Documents signed and returned for signature by NSW Telco Auth.	C	

		(2) Authorise the Licence Agreement to be signed under the Seal of Council by the Mayor and the Chief Executive in accordance with Council Policy.							
24/06/20	100/20 ECO09/20	<b>Aerodrome Grass Area Lease Resolved</b> that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions received to be reported back to Council for consideration.	DI MA&PP			1/7/20  7/8/20	Plan of area to be prepared for lease documents.  Not yet advertised.  Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.	B	
24/06/20	104/20 ENV13/20	<b>Removal Of Dead Trees Program - Within The Tenterfield Ru5 Area Resolved</b> that Council: (1) Adopt the Priority List of Trees attached and seek quotations for their removal; and (2) Implement the list in the same priority order should quotations received be in excess of the budget allocation; and (3) Advise successful and unsuccessful recipients in writing once quotations are finalised.	CCO MOS,R&U		29/6	29/6	Currently seeking quotes for removal of selected trees. Applicants who have registered an interest will receive correspondence from Council by the end of August 2020.  Contractor will be awarded and work will commence in August 2020.  Contractor appointed. 106 trees to be removed with the available funding Letters ready to send to all expressions received	B	

13/07/20	126/20 COM16/20	<b>Memorial Hall Amenities Wing – Tender Recommendation Resolved</b> that Council: (1) Accept the tender evaluation report for the Memorial Hall Amenities Wing project; or (2) Proceed with negotiations with the lowest tenderer to align the scope and budget. (3) The Chief Executive be provided delegation to sign off after negotiations are completed.	CCO MPB			14/7  13/08/2020	Negotiations commenced.  BJS appointed, Part A earthworks complete.  Part B includes insulation to roofing still to be resolved, as proposed solution not suitable.	B	
22/07/20	129/20 MIN10/20	<b>Confirmation of Previous Minutes Resolved</b> that the Minutes of the following Meetings of Tenterfield Shire Council: <input type="checkbox"/> Ordinary Council Meeting – 24 June 2020 <input type="checkbox"/> Extraordinary Council Meeting – 2 July 2020 <input type="checkbox"/> Extraordinary Council Meeting – 13 July 2020 as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.	EA&M			27/7	Signed and updated to website.	C	
22/07/20	133/20 COM17/20	<b>Tenterfield Common Easement and Lot Compulsory Acquisition Resolved</b> that Council: (1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the	CCO MPB			13/08/2020	Jennings & Kneipp instructed to develop the 88B instrument for the easement.  CA application drafted.  No response from the Common Trust regarding their concurrence within the allotted timeframe.	B	

		<p>water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the</p>							
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		purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; (8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.							
22/07/20	135/20 ENV14/20	<b>Development Servicing Plans Water &amp; Sewer Development Contribution Plans 7.11 &amp; 7.12 Resolved</b> that Council: (1) Adopt the Section 7.11 Development Contributions Plan (subdivisions) as per Attachment 1; and (2) Adopt the Section 7.12 Development Contributions Plan (general development) as per Attachment 2; and (3) Adopt the Development Servicing Plan – Water Supply as per Attachment 3; and (4) Adopt the Development Servicing Plan – Sewerage Services as per Attachment 4.	CCO MPDS				Actioned – Advertised and on website.	C	
22/07/20	138/20 ECO11/20	<b>Tenterfield Shire Council Economic Development Activation &amp; Stimulus Package Resolved</b> that Council: (1) Implements, effective immediately but not	MED&CS MPDS MF&T				Actioned – Advertised and on website.	C	

	<p>retrospectively, a 75% discount on Section 64 Water &amp; Sewer Contributions in relation to all new developments on an existing parcel of land in the RU5 Village Zone within the Tenterfield Shire with 50% of the Section 64 Water &amp; Sewer Contributions paid up front. A refund of the remaining discounted amount will be paid if the Occupation Certificate has been issued within the two (2) year period with an extension of the two (2) year period of reduced Section 64 Water and Sewer Contributions for a further year, for houses that are either colonial or federation style.</p> <p>To be clear, 50% of the full Section 64 Water &amp; Sewer Contributions will be required up front on such developments but if within two (2) years an Occupation Certificate has not been issued, the full amount of these Contributions will become due and payable based on the Section 64 Water and Sewer Contribution amounts adopted in the Operational Plan at the expiry of the two (2) year period.</p> <p>For example, the total Water and Sewer Contributions in Tenterfield on one (1) additional dwelling is \$23,009.00. The developer would be required to pay up front an amount of \$11,504.50 being 50% of the total Developer Contribution for water and sewer. If within two (2) years an Occupation</p>							
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		<p>Certificate has been issued, a refund of \$5,752.25 will be provided. But if an Occupation Certificate has not been issued, an additional amount of \$11,504.50 (plus indexation) will be charged to the developer.</p> <p>(2) Introduces a Contributions discount of 75% (rounded where applicable) effective immediately but not retrospectively on the full Section 64 Water and Sewer Contributions on all new subdivisions in the RU5 Village Zone within Tenterfield Shire Council; and</p> <p>(3) Amends Council's 2020/2021 Fees &amp; Charges document to reflect the discounts so resolved from the date so resolved; and</p> <p>(4) Reviews the contributions discounts after two (2) years.</p>							
22/07/20	139/20 GOV39/20	<p><b>Monthly Operational Report – June 2020</b>  <b>Resolved</b> that Council receives and notes the status of the Monthly Operational Report for June 2020.</p>	CE EA&M			27/7	Placed on Council's website.	C	
22/07/20	140/20 GOV40/20	<p><b>Local Govt NSW Annual Conference – 22 to 24 November 2020</b>  <b>Resolved</b> that Council:</p> <p>(1) Approve the attendance of the Mayor, Deputy Mayor and Chief Executive to represent Council at the Local Government NSW Annual Conference at Lovedale, 22 to 24 November 2020.</p> <p>(2) Endorse the Mayor as the voting delegate of</p>	CE EA&M			11/8  18/8	<p>Bookings made.</p> <p>Report to August 2020 meeting with motions for submission.</p> <p>Advised by LGNSW that Annual Conference cancelled due to COVID however motions to be submitted to Board.</p>	B	

		Tenterfield Shire Council for the Annual Conference. (3) Consider motions for submission to the 2020 Local Government NSW Annual Conference.							
22/07/20	141/20 GOV41/20	<b>Tenterfield Shire Council Customer Satisfaction Survey 2020</b> <b>Resolved</b> that Council receive and note the Tenterfield Shire Council Customer Satisfaction Survey 2020 Final Report.	CCO MCS,G&R				Noted	C	
22/07/20	142/20 GOV42/20	<b>Councillor Superannuation Discussion Paper</b> <b>Resolved</b> that Council: (1) Note that there was no feedback arising from Community Consultation on this matter; (2) Selects the option to: Amend the NSW Local Government Act 1993 to give Councils the option to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the Mayor and Councillors in addition to the Mayor and Councillor fees.  As a response to the Office of Local Government's Councillor Superannuation Discussion Paper; (3) That Council staff notify the Office of Local Government of the option Council has selected by Friday, 7 August 2020.	EA&M MF&T			28/7	Response forwarded to OLG.	C	
22/07/20	143/20 GOV43/20	<b>Finance &amp; Accounts - Period Ended 30 June 2020</b> <b>Resolved</b> that Council: (1) Receive and note the Finance and Accounts Report for the period ended 30 June 2020;	CCO MF&T			28/7	Fees & Charges updated as per Item (3).	C	



		(2) Receive and note the abridged and summarized update to the Long Term Financial Plan (noting that a further full update will be provided to a subsequent meeting); (3) Reduce the Water Standpipe Fee from \$25 per kilolitre to \$6.50 per kiloliter.							
22/07/20	144/20 GOV44/20	<b>Capital Expenditure Report as at 30 June 2020</b> <b>Resolved</b> that Council receive and note the Capital Expenditure Report for the period ended 30 June 2020.	MF&T			24/7	Noted	C	
22/07/20	145/20 GOV45/20	<b>Report on Loan Balances</b> <b>Resolved</b> that Council notes the loan balance as at 30 June 2020 was \$10,309,615.28 (\$9,586,841.37 as at 31 March 2020).	MF&T			24/7	Noted	C	
22/07/20	146/20 GOV46/20	<b>Local Govt NSW Water Management Conference 2020 – 6 to 8 October 2020</b> <b>Resolved</b> that Council approve the attendance of the Mayor and Chief Executive to represent Council at the Local Government NSW Water Management Conference at Narrabri, 6 to 8 October 2020.	EA&M			11/8	Bookings made and arrangements confirmed.	C	
22/07/20	147/20 RC16/20	<b>Reports of Committees &amp; Delegates – Murray Darling Association Inc</b> <b>Resolved</b> that Council receive and note the report for the Murray Darling Association Inc, and note the election of Cr Greg Sauer to the Region 11 Executive for the coming 12 month period.	EA&M			24/7	Noted	C	
22/07/20	148/20 RC17/20	<b>Reports of Committees &amp; Delegates – Audit &amp; Risk Committee – 17 June 2020</b> <b>Resolved</b> that the report of the Audit & Risk Committee of	MCS,G&R				Noted	C	

		17 June 2020 be received and noted.							
22/07/20	149/20 RES6/20	<b>Council Resolution Register – July 2020 Resolved</b> that Council notes the status of the Council Resolution Register to July 2020.	EA&M			24/7	Noted	C	