

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2020

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Tenterfield Shire Council for the quarter ended 30 September 2020 indicates that Council's projected financial position at 30 June 2021 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Under Regulation 203 (2) of the Local Government Act, I am required to suggest recommendations for remedial action.

To that end, I recommend that:

- 1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless it is offset by other savings (eg with roads for example, resheeting with a plan to reduce maintenance costs) or grant funded and even then only where there will be no additional operating costs as a result of the expenditure ie if capital related expenditure, it should be for the replacement of existing assets only not new assets.*
- 2) As part of Council's New Asset Management System implementation and asset revaluation processes for 2020/21, a thorough review of depreciation be undertaken to ascertain if depreciation expenditure can be reduced and that further discussions be held with the State Government re them taking back some roads from Council.*
- 3) That correspondence be sent to the Australian Accounting Standards Board re the issue of having to recognise some grant income in a different accounting period to when the expenditure will be incurred.*
- 4) That the issue of rate pegging and cost shifting be raised again in appropriate forums.*
- 5) That a plan be developed to increase operational income and further reduce operational expenditure recognising that as per previous discussions and comments in the Monthly Operational Report, such a plan may include a Special Rates Variation request with a view to returning Council's operating position to surplus.*

Signed: Paul Della

Date: 13/11/2020

Responsible Accounting Officer

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2020

Income and Expenditure Review by Function

	Original Budget	Recommended Changes		PROJECTED	ACTUAL
	2020/21	September	REVISIED	year end	YTD
		Review	Budget	Result	as at 30/09/20
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
- Civic Office	-	-	-	-	-
- Organisational Leadership	-	-	-	-	-
- Community Development	7	(1)	6	6	1
- Economic Growth and Tourism	38	957	995	995	82
- Theatre and Museum Complex	184	-	184	184	(14)
- Library Services	88	-	88	88	1
- Workforce Development	69	(14)	55	55	30
- Emergency Services	136	143	279	279	143
- Finance and Technology	8,534	-	8,534	8,534	4,985
- Corporate and Governance	2	-	2	2	-
- Environmental Management	43	387	430	430	388
- Livestock Saleyards	130	-	130	130	33
- Parks, Gardens and Open Spaces	261	52	313	313	(46)
- Planning and Regulation	298	673	971	971	247
- Buildings and Amenities	205	1,580	1,785	1,785	707
- Swimming Complex	200	20	220	220	20
- Asset Management and Resourcing	160	-	160	160	1
- Commercial Works	145	-	145	145	25
- Plant, Fleet and Equipment	185	-	185	185	21
- Transportation Network	21,409	8,485	29,894	29,894	1,958
- Waste Management	2,707	53	2,760	2,760	2,534
- Water Supply	2,764	10,504	13,268	13,268	1,479
- Sewerage Service	2,618	-	2,618	2,618	2,408
- Stormwater & Drainage	73	-	73	73	71
Total Income including Capital Grants & Contributions	40,256	22,839	63,095	63,095	15,074
Expenses					
- Civic Office	366	-	366	366	105
- Organisational Leadership	1,004	-	1,004	1,004	214
- Community Development	98	103	201	201	98
- Economic Growth and Tourism	533	1,424	1,957	1,957	255
- Theatre and Museum Complex	311	(17)	294	294	46
- Library Services	484	-	484	484	96
- Workforce Development	872	-	872	872	129
- Emergency Services	532	136	668	668	159
- Finance and Technology	416	500	916	916	788
- Corporate and Governance	706	-	706	706	148
- Environmental Management	292	428	720	720	67
- Livestock Saleyards	185	-	185	185	17
- Parks, Gardens and Open Spaces	922	162	1,084	1,084	260
- Planning and Regulation	531	82	613	613	107
- Buildings and Amenities	1,052	176	1,228	1,228	285
- Swimming Complex	221	-	221	221	41
- Asset Management and Resourcing	866	-	866	866	148
- Commercial Works	112	-	112	112	22
- Plant, Fleet and Equipment	(482)	(43)	(525)	(525)	(355)
- Transportation Network	7,278	226	7,504	7,504	720
- Waste Management	2,078	5	2,083	2,083	411
- Water Supply	2,455	118	2,573	2,573	401
- Sewerage Service	1,807	-	1,807	1,807	248
- Stormwater & Drainage	100	-	100	100	-
Total Expenses	22,739	3,300	26,039	26,039	4,410
Total Surplus/ (Deficit)	17,517	19,539	37,056	37,056	10,664
Capital Grants and Contributions	17,242	21,189	38,431	38,431	4,088
Net Operating Result (excluding Capital Grants)	275	(1,650)	(1,375)	(1,375)	6,576
Operating Ratio (including Capital Income)	43.51%		58.73%	58.73%	70.74%
Operating Ratio (excluding Capital Income)	1.19%		-5.57%	-5.57%	59.86%

Notes:

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget

REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

Budget Variations - Explanations

Recommended Income Variations this Quarter	(000's)	Explanation:
- Community Development	(1)	Mental Health month grant -\$500
- Economic Growth and Tourism	957	Small Business Month grant \$2,000; RTBR Art Installations Tenterfield Creek grant \$75,000; RTBR Peter Allen Festival \$20,000; Drought Extension Main Street Heritage \$700,000; Post Office Painting \$100,000; Drake Resource Centre \$60,000
- Workforce Development	(14)	Removed Workers Comp rebates -\$13,260 & -\$5,000. Addition Training Reimbursement \$2,500; Covid Reimbursement \$1,310.
- Emergency Services	143	Emergency Services Levy OLG Grant \$143,443
- Environmental Management	387	C/F: Communities Combating Weeds grant \$386,556
- Parks, Gardens and Open Space	52	Creek Corridors grant \$18,250; SCCF Tenterfield Town Centre \$20,306; Shirley Park Cricket Nets \$13,684
- Planning and Regulation	673	SCCF Vibrant & Connected Villages \$533,072. New: Wilsons Downfall Cemetery \$40,000; Shire Entry Signs \$100,000
- Buildings & Amenities	1,580	C/F: Drought Stimulus Package Bolivia Hall \$100,000 & Memorial Hall \$440,000 & Pioneer Cottage \$180,000; SCCF Memorial Hall \$811,230 & Toilet Blocks Urbenville/Legume \$71,075. Removed income from Wellburn Lane house -\$21,840
- Swimming Complex	20	Shade Structure grant \$20,000
- Transportation Network	8,485	Bridge Load grant \$16,367; Boonoo Boonoo bridge \$1,214,272; Urbenville Main St \$160,000; Drake Footpath \$20,000; LRCI \$1,044,335; Toooloom Rd \$3,996,201; Stimulus Safety Mt Lindesay \$788,000; Emu Cr Bridge \$793,906; Deepwater bridge -\$143,677; Kangaroo Ck bridge -\$145,044; Bridge Interim \$30,529; Beaury Ck bridge \$710,504;
- Waste Management	53	Boonoo Boonoo Environmental Improvements grant \$11,500; Torrington WTS Conversion grant \$41,381
- Water Supply	10,504	Urbenville Flood Study grant \$101,143; WTP state grant \$7,000,000; WTP federal grant \$2,645,000; Drought Augmentation grant \$793,476; reduce Tenterfield Flood Warning System grant - \$35,319
Total Recommended Income Variations this Quarter	22,839	
Recommended Expenditure Variations this Quarter	(000's)	Explanation:
- Community Development	103	C/F: Clinton Duroux Memorial grant \$3,788; Bushfire Resilience grant to village groups \$100,000. Reduced Mental Health Month - \$500.
- Economic Growth and Tourism	1,424	C/F: National Bushfire Grant \$369,027; national Bushfire Grant (Signs Tanks) \$6,000; Bushfire Resilience grant \$150,000. New: Small Business month grant \$2,000; RTBR Peter Allen Festival \$20,000; Drought Extension Main Street Heritage \$700,000; Post Office Painting \$100,000; Drake Resource Centre \$60,000. Transferred wages budget from Theatre \$17,500
- Theatre and Museum Complex	(17)	Transferred wages budget to Tourism -\$17,500
- Emergency Services	136	Increase to ESL \$135,799 (offset by grant received above)
- Finance and Technology	500	C/F: Bushfire grant rates credit \$500,000
- Environmental Management	428	C/F: Communities weed grant \$386,556; Knapweed grant \$41,677
- Parks, Gardens and Open Spaces	162	C/F: Creek Corridors grant \$47,815; Bushfire grant tree removal \$114,336
- Planning and Regulation	82	C/F: Heritage Fund \$14,127; Heritage Coordinator \$3,930; Local Heritage grant \$23,474. New: Wilson's Downfall Cemetery \$40,000
- Buildings and Amenities	176	C/F: Crown Lands grant \$37,185; Drought Stimulus Package Bolivia Hall \$100,000. Move \$11,000 budget to SCCF Urbenville toilets (pump station); Relocate Band Hall \$50K
- Plant, Fleet and Equipment	(43)	Loss on Disposal of Plant Assets -\$43,297 (Caterpillar grader - Gain on sale)
- Transportation Network	226	Bridge Load grant \$86,367; Formalise Road Reserves \$140,000 (per Council resolutions Drake Streets & McLeod's Creek Rd)
- Waste Management	5	Recycling Education \$5,000
- Water Supply	118	Urbenville Flood Study grant \$118,000;
Total Recommended Expenditure Variations this Quarter	3,300	

Capital Budget Review

	Original Budget	RECOMMENDED	REVISED	ACTUAL
	2020/21	Changes	Budget	YTD
		September		September
	\$'000	Review		
	\$'000	\$'000	\$'000	\$'000
Capital Funding				
Rates and other untied funding	1,155	3,239	4,394	-
Capital Grants & Contributions	17,242	21,189	38,431	4,088
External Restrictions				
- Specific Purpose Unexpended Grants (included in liabilities)	-	509	509	509
- Unspent LIRS Loan Funds (included in liabilities)	-	19	19	19
- Developer Contributions	39	-	39	36
- Specific Purpose Unexpended Grants	-	1,075	1,075	1,075
- Water Supplies	422	243	665	665
- Sewerage Services	1,078	164	1,242	1,242
- Domestic Waste Management	-	377	377	377
- Stormwater Management	130	100	230	230
- Bruxner Way Rewidening (RMS)	-	57	57	57
Internal restrictions				
- Plant & Vehicle Replacement	3,282	1,732	5,014	5,014
Other Capital Funding Sources e.g.				
- Loans	3,664	-	3,664	-
Income from sale of assets	2,421	82	2,503	153
Total Capital Funding	29,433	28,786	58,219	13,465
Capital Expenditure				
New Assets				
CHIEF EXECUTIVE OFFICE				
- Civic Office	-	-	-	-
- Organisational Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	145	145	-
- Theatre and Museum Complex	2	-	2	-
- Library Services	-	-	-	-
- Workforce Development	-	10	10	-
- Emergency Services	-	-	-	-
CHIEF CORPORATE OFFICE				
- Finance and Technology	-	-	-	-
- Corporate and Governance	-	-	-	-
- Environmental Management	-	-	-	-
- Livestock Saleyards	-	-	-	-
- Parks, Gardens and Open Spaces	35	200	235	5
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	-	-	-	-
- Swimming Complex	-	40	40	-
CHIEF OPERATING OFFICE				
- Asset Management and Resourcing	-	-	-	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	-	-	-	-
- Transportation Network	-	-	-	-
- Waste Management	763	284	1,047	53
- Water Supply	-	918	918	340
- Sewerage Service	50	-	50	-
- Stormwater & Drainage	-	-	-	-
Renewals (Replacement)				
CHIEF EXECUTIVE OFFICE				
- Civic Office	-	1	1	1
- Organisational Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	44	44	-
- Theatre and Museum Complex	13	13	26	8
- Library Services	41	18	59	4
- Workforce Development	-	-	-	-
- Emergency Services	-	158	158	-
CHIEF CORPORATE OFFICE				
- Finance and Technology	380	-	380	69
- Corporate and Governance	-	-	-	-
- Environmental Management	-	4	4	-
- Livestock Saleyards	-	158	158	-
- Parks, Gardens and Open Spaces	125	141	266	80
- Planning and Regulation	-	633	633	68
- Buildings and Amenities	330	2,872	3,202	775
- Swimming Complex	200	18	218	18
CHIEF OPERATING OFFICE				
- Asset Management and Resourcing	150	103	253	25
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	3,282	1,732	5,014	182
- Transportation Network	20,885	11,223	32,108	2,996
- Waste Management	747	198	945	3
- Water Supply	502	9,609	10,111	105
- Sewerage Service	1,028	164	1,192	21
- Stormwater & Drainage	130	100	230	2
Loan Repayments (principal)	770	-	770	114
Total Capital Expenditure	29,433	28,786	58,219	4,869

* Some restricted cash is finalised as part of the end of year Financial Statement Process.

Recommended changes to revised budget

Include:
 - an explanation for recommended changes and any impact on Council's original management / operational plan, delivery program or LTFF,
 - any impacts of YTD expenditure on recommended changes to the budget

NOTE: Explanations are to be in plain English and in a style easily understood by readers of non-financial information. This narrative is important in understanding why budget changes are necessary.

Proposed Expenditure Variations	(000's)	Explanation
New Assets		
- Economic Growth and Tourism	145	RTBR Art Installations Tenterfield Creek \$145,000
- Workforce Development	10	Workforce IT program \$10,000
- Parks, Gardens and Open Spaces	200	C/F: Cemetery expansion prep \$36,555; Rotary park shade cover \$99,420; Hockey park exercise area \$63,789
- Swimming Complex	40	Shade Structure over BBQ \$40,000 (50% grant funded)
- Waste Management	284	Torrington WTS conversion grant \$119,872. C/F: Tip Shops \$14,986; Green Waste Hungry Bin \$9,598. Revote: Mingoola Open Transfer Station \$70,000; Torrington Convert to Transfer Station \$70,000
- Water Supply	918	C/F: Drought augmentation bores \$917,809
Total New Asset Budget Adjustments	1,597	
Renewal Assets		
- Civic Office	1	iPad replacement for Mayor \$755
- Economic Growth and Tourism	44	VIC refurbishment masterplan \$34,000, Tourism signage northern region \$10,000
- Theatre and Museum Complex	13	Update Theatre lighting \$5,000; SOA Exterior & Windows \$7,795
- Library Services	18	C/F: Library Priority grants 17/18 - 19/20 \$17,851
- Emergency Services	158	C/F: Emergency Centre grant \$157,944
- Environmental Management	4	Covid19 Pound grant \$4,000
- Livestock Saleyards	158	Revote: Improvements to Loading Ramps & Traffic Facilities \$158,000
- Parks, Gardens and Open Spaces	141	C/F: Shirley Park amenities SRV \$52,403; Town Centre SCCF \$20,306. Shirley Park cricket nets \$68,418
- Planning and Regulation	633	C/F: Vibrant & Connected villages SCCF \$533,072. New: Shire Entry Signs \$100,000
- Buildings and Amenities	2,872	C/F: Admin refurb \$1,225,136; Memorial Hall SCCF \$811,678 plus \$77,000 Council funds; Memorial Hall drought grant \$440,000; Pioneer Cottage drought grant \$180,000; Toilets Urbenville & Liston SCCF \$138,239
- Swimming Complex	18	C/F: Masterplan \$14,300; Pump \$3,966
- Asset Management and Resourcing	103	C/F: Tenterfield depot \$20,172; Urbenville depot \$82,492. \$10,000 budget reallocated from Tenterfield Depot WHS Initiatives to Urbenville Depot WHS Initiatives.
- Plant, Fleet and Equipment	1,732	Plant & fleet renewals
- Transportation Network	11,223	Roads, bridges & causeways renewals - grant funded projects
- Waste Management	198	Boonoo Boonoo Environmental improvements grant \$31,700. C/F: WTS Groundwater Bores \$76,401. Revote: Torrington Access Road \$75,000; New Pump Combination \$15,000.
- Water Supply	9,609	Water treatment plant \$9,490,153. New: Mapping Improvements \$20,000. Revote: Urbenville Mains \$5,000; Urbenville WTP upgrade \$20,000; Scada renewal \$23,237; Urbenville Inlake Pipe \$28,000; Jennings Mains \$22,657
- Sewerage Service	164	C/F: Scada System upgrade \$57,226. Revote: Dehydrator replacement \$30,000; STP road & drainage \$8,000; Urbenville geotube \$12,251; Renewal Pond Capacity \$14,995; Urbenville STP pad \$8,000; Urbenville surface aerator \$14,000. New: Mapping Improvements \$20,000
- Stormwater & Drainage	100	Revote: Rouse St Design & Investigation \$100,000
Total Renewal Asset Budget Adjustments	27,189	
Total Proposed Expenditure Variations	28,786	

Budget Statement for the year ended - 30 September 2020

Cash and Investment Review

	Opening Balance 30/06/2020 from Audited Financial Statements \$'000	RECOMMENDED changes (September) for Council Resolution \$'000	REVISED Balance \$'000	PROJECTED year end Result 2020/21 \$'000	Closing Balance 30/09/2020 \$'000
Externally restricted					
<i>Specific Purpose Unexpended Grants (included in liabilities)</i>	921	(921)	-	-	654
<i>Unspent LIRS Loan Funds (included in liabilities)</i>	19	(19)	-	-	19
<i>Developer Contributions - General Fund</i>	-	-	-	28	28
<i>Developer Contributions - Water Fund</i>	-	-	-	3	3
<i>Developer Contributions - Sewer Fund</i>	-	-	-	3	3
<i>Developer Contributions - Waste Fund</i>	-	-	-	2	2
<i>Developer Contributions - Stormwater Fund</i>	-	-	-	-	-
<i>Specific Purpose Unexpended Grants</i>	2,575	(2,444)	131	131	1,204
<i>Water Supplies</i>	1,030	(260)	770	1,647	(602)
<i>Sewerage Services</i>	3,528	(164)	3,363	3,509	4,260
<i>Domestic Waste Management</i>	2,949	(382)	2,568	2,363	3,595
<i>Stormwater Management</i>	990	(100)	890	832	1,019
<i>Bruxner Way Rewidening (RMS)</i>	57	(57)	-	-	48
<i>RMS Contributions</i>	-	-	-	-	-
Total Externally restricted	12,069	(4,347)	7,722	8,518	10,233
Internally restricted					
<i>Plant & Vehicle Replacement</i>	2,333	(1,650)	683	683	1,036
<i>Employees Leave Entitlements</i>	461	-	461	461	461
<i>International Town Partnerships</i>	10	-	10	10	10
<i>Special Projects</i>	120	-	120	120	120
Total Internally restricted	2,924	(1,650)	1,274	1,274	1,627
Total Restricted	14,993	(5,997)	8,996	9,792	11,860
Available Cash (Unrestricted Funds)	73	(73)	-	-	-
Total Cash and Investments	15,066	(6,070)	8,996	9,792	11,860

Notes:

The available cash position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose. Internal and external restrictions are not determined fully until after year end.

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget
 REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

Comment on Cash and Investments Position

Some restricted cash is finalised as part of the end of year Financial Statement Process.

Council's Cash and Investments are performing within anticipated parameters.

Recommended Changes to Revised Budget

Include:

- an explanation for recommended changes and any impact on Council's original management plan / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

All changes required are in respect of the variations detailed in both the Capital budget and the Income and Expenditure Review

Certification regarding Investments and Bank Reconciliations

Investments

It is hereby certified that all investments listed below have made in accordance with the requirements of the Local Government Act 1993, (Section 625), the companion Regulations and Council's Investment Policy.

Cash

Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the September quarter occurred on 1 October 2020.

Cash Book Reconciliation

\$

Operating Cash balance as at 30 September 2020	4,173,529.84
Trust Account Cash balance as at 30 September 2020	313,266.50
Total Cash (Not invested) as at 30 September 2020	4,486,796.34

Reconciliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank:

Financial Institution		Interest	
National Australia Bank	3,000,000.00	AA-	0.40%
Commonwealth Bank	3,000,000.00	AA-	1.54%
Commonwealth Bank (At Call)	1,373,687.40	AA-	1.00%
TOTAL INVESTMENTS	7,373,687.40		
TOTAL CASH ON HAND	4,486,796.34		
TOTAL CASH AND INVESTMENTS	11,860,483.74		

This document forms part of Tenetfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2020 and should be read in conjunction with other documents in the QBRS

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2020

Contracts

Contractor	Contract detail & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
BJS Constructions	Emergency Operations Centre & Admin Building Refurbishment	1,251,675	7/04/2020	30/12/2020	Y
BJS Constructions	SCCF2-1023 Tenterfield Memorial Hall Sporting Complex	592,669	13/08/2020	30/10/2020	Y
BJS Constructions	Memorial Hall Internal Acoustic, Ventilation & Insulation Treatment	440,000	13/08/2020	Ongoing	Y
BJS Constructions	Tenterfield Depot Administration Building Refurbishment	306,266	5/03/2020	1/08/2020	Y
Starena Aust. Pty Ltd	Memorial Hall - Retractable Platform & Apollo Seating	237,060	3/06/2020	30/10/2020	Y
A Cut Above Tenterfield Armsign Pty Ltd	Bushfire Recovery Grant - Dead Tree Removal	80,000	25/06/2020	Ongoing	Y
Peter Sullivan	SCCF Village Entry Signs	173,254	19/05/2020	30/10/2020	Y
Incorporate Space	Shirley Park Amenities Building - Interior Tenterfield Depot Administration Building - Office Fitout	123,973	7/04/2020	30/08/2020	Y
Dash Integrated Systems Pty Ltd	Emergency Operations Centre & Admin Building Refurbishment - Security Access Integrated System	59,767	16/03/2020	1/08/2020	Y
RPS Australia East Pty Ltd	Strategic Heritage Inventory Review	53,565	3/04/2020	30/12/2020	Y
RMP & Associates Pty Ltd	TSC War Memorial Baths Master Plan & Feasibility Study	54,017	7/08/2019	27/04/2020	Y
Mr N W Grogan	Communities Combating Pests & Weed Impacts During Drought Program - Biosecurity Management	52,000	6/02/2020	20/08/2020	Y
Mr W N Johnson	Communities Combating Pests & Weed Impacts During Drought Program - Biosecurity Management	200,000	1/12/2019	Ongoing	Y
Invasive Plant & Animal Services	Communities Combating Pests & Weed Impacts During Drought Program - Biosecurity Management	133,040	1/12/2019	Ongoing	Y
R & B Christie	Communities Combating Pests & Weed Impacts During Drought Program - Biosecurity Management	57,326	1/12/2019	Ongoing	Y
		88,403	1/12/2019	Ongoing	Y

Notes

- Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
- Contracts to be listed are those entered into during the quarter and have yet to be fully performed (excluding contractors that are on Council's preferred supplier list).
- Contracts for employment are not required to be included.
- Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2020 and should be read in conjunction with other documents in the QBRS.

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2020

Consultancy and Legal Fees

Expense	Expenditure YTD \$'000	Budgeted (Y/N)
Consultancies	<u>7,711</u>	<u>Y</u>
Legal Fees	<u>3,281</u>	<u>Y</u>

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

NOTES:

* Both Legal Fees and Consultancy fees are in line with expectations. A large proportion of the legal fees are recoverable.