

RESOLUTION REGISTER – COUNCIL MEETINGS – DECEMBER 2020

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve</p> <p>Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 & 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p>	B	

						20/03	Discussions held with Crown Lands regarding application process for road opening over TSR land.		
						09/04/2018			
						14/04/2018	Ongoing as per previous comment		
							Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.		
						15.6.18	Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.		
						16.07	Instructed Solicitors to draft agreements for affected property owners 25.05.2018.		
						13/08/2018	Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent & current high volume means longer response time.		
						13/9/18 (COO comment)			
						17/09/	Currently reviewing draft agreements received from Solicitor. No response		

					15/10/2018	received from Crown Lands yet due to back log of licences.		
					15/11/2018	Correspondence received by Local Land Services ok to proceed with Surveying of TSR.		
					10/12/2018	Still no response from Crown Lands.		
						No change to above		
					21/02/19	No change to above, Will follow up with Crown Lands		
						No change to status.		
					18/03/19	Followed up with Crown Lands - awaiting response		
						Deed of Agreements forwarded to property owners to sign		
					12/04/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land.		
					10/5/19	No response received from Crown Lands to date.		
					14/6/19			
					15/07/19	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.		
					19/8/19			
					17/09			
					21/10/19	Followed up & requested LALC to confirm site survey requirements.		

						17/2 15/05 06/08/20 04/12	Awaiting cost from LALC for site survey requirements. Site Survey undertaken by LALC Amended quotation sought from Surveyor for acquisition of TSR portion of road reserve required. Surveyor engaged. No change to above Awaiting survey plan As above, advised by Surveyor having issues with survey points. Advice received from Surveyor, major survey anomalies. Road is pegged & plans being prepared. Survey plans now received		
23/5/18	91/18 ENV9/18	Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council: (1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH2O (2017). (2) Endorse continued dialogue with Southern Downs Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system.	Manager Water & Waste			18/10 18/11 14/4/2020	Note ongoing: reduced actions undertaken Lower priority at present due to (emergency) water issues at Tenterfield Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield Funding for x-boarder still under investigation.	B	

						14/5 15/6 to 9/7 10/8	Note identified in SSW as Risk 1- applying Applied for the risk re-assessment awaiting response Response provided as Risk 1		
27/2/19	30/19 COM3/19	<p>Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume</p> <p>Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period</p>	Engineering Officer MAPP			18/3 12/04 10/5/19 12/7/19 12/7/19 19/8/19 15/11/19 10/2/20	<p>Awaiting Final plans to be sent with application to Minister.</p> <p>No change to status.</p> <p>No change.</p> <p>Final plans being reviewed.</p> <p>Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.</p> <p>No change to status.</p> <p>Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.</p> <p>Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.</p>	B	

		from 90 days to the minimum 60 days.				11/5/20	Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.		
						1/7/20	Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.		
						7/8/20	The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.		
28/8/19	176/19 ENV16/19	Confidential Report - NEWGrid – Water Security Resolved that Council: (1) Advocate to participate in the development	CE		Yes 16/10/19	19/9 13/10	Discussions ongoing. Announcement of \$24m for feasibility study for the Border	B	

		<p>and delivery of the National Water Grid project within the Tenterfield environs; and</p> <p>(2) Seek funding to complete all the assessments that will support a P90 cost estimate; and</p> <p>(3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p>				<p>Rivers Project on the Mole River.</p> <p>Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.</p> <p>5/12 Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.</p> <p>Meeting SDRC Mayor and CEO to discuss on 11/12/19</p> <p>5/2 Meeting with Water NSW, Member for Lismore & Councillors scheduled.</p> <p>11/3 Meeting held. Feasibility study to go ahead. Ongoing engagement.</p> <p>15/5 Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.</p> <p>18/5 Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has</p>		
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						14/7	been changed and by whom. Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.		
						18/8	Update for Councillors scheduled 25/8/20		
						1/9	Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.		
						1/10	Further Workshop with Councillors and proposed community meetings scheduled mid November 2020		
						17/11	WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected landowners that evening at Mingoola attended by Mayor, Cr Peters and CE.		
						26/11	WaterNSW advert in Tenterfield Star 19/11: Community webinars - 1/12 Webinars with directly impacted landowners - 24/11 Mingoola Progress Assoc members - 8-10/12		

30/10/19	218/19 COM15/19	<p>Tree Management Plan Resolved that Council receive and note the Tree Management Plan as per Attachment 1 (Attachment Booklet 1), however the document be referred back to the Parks, Gardens & Open Spaces Advisory Committee to amend spelling errors, arborist requirements, etc and consideration of heritage trees (ie Cork Tree) be included.</p>	CCO MOS,R&U			15/11 17/2 8/9/20 17/11	<p>Awaiting amended document to upload to website.</p> <p>To Parks, Gardens & Open Space Advisory Committee Meeting – 19/3/20</p> <p>Meeting not held due to COVID-19 restrictions.</p> <p>To Parks, Gardens & Open Space Advisory Committee Meeting – 18/6/20. Members to review and bring back to next meeting in September 2020.</p> <p>Plan to include a list of heritage trees, removal and replacement.</p> <p>Parks and Gardens meeting scheduled for 17 September 2020.</p> <p>Tree management Plan recommended for adoption, one minor change.</p> <p>To be presented to December 2020 Ordinary Meeting for adoption.</p>	C	
27/11/19	261/19 GOV79/19	<p>Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved that Council:</p> <p>(1) Receive and note this report;</p> <p>(2) Accept the proposal to have the Local Government Boundary</p>	CCO MF&T RO				<p>Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be</p>	B	

		<p>re-aligned in accordance with this report;</p> <p>(3) Submit the boundary adjustment application to the Office of Local Government; and</p> <p>(4) That if any costs are incurred that they be passed onto the applicant.</p>				<p>13/8</p> <p>10/9/20</p>	<p>submitted to the Office of Local Government.</p> <p>Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending.</p> <p>Letter to OLG about to be sent out. Further update to be provided when we receive a response.</p>		
18/12/19	269/19 ECO14/10	<p>Sale of Land For Unpaid Rates & Charges Resolved that Council:</p> <p>(1) Pursuant to Section 713 and other relevant sections of the Local Government Act 1993, implements sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined;</p> <p>(2) Appoints Outstanding Collections (Aust) Pty Ltd (OSC) to administer the sale on Council's behalf.</p> <p>(3) Authorises Council staff and OSC to proceed with the necessary arrangements pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.</p> <p>(4) Delegates authority to the General Manager (Chief Executive) to take the following actions pertaining to the properties specified in the report:</p> <p>a. To withdraw from sale any property that, prior to the commencement of the auction,</p>	CCO RO			<p>14/2</p> <p>15/4</p> <p>13/8</p> <p>10/9/20</p>	<p>Land Agent has been determined. Date of sale to be confirmed.</p> <p>Deferred due to COVID-19 restrictions.</p> <p>Sale of land for unpaid rates will now take place on 20 November 2020 at The Sir Henry Parkes Memorial School of Arts at 11am.</p> <p>Of the 18 properties originally planned to be sold for unpaid rates, 3 are now off the market due to payment of outstanding rates totalling \$73,478.83 and there is one pending payment of \$17,278.80. The total amount owing was \$246,891.54 and this has reduced with the amounts paid so far, to \$173,412.71. Assuming the other pending payment is</p>	C	

		<p>has had all Rates and charges payable (including overdue Rates and charges) paid in full.</p> <p>b. To withdraw any property from sale for technical or legal reasons.</p> <p>c. To set reserve prices for sale of the properties at auction.</p> <p>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal.</p>				8/12	<p>received, the balance owing from the remaining properties will be reduced to \$156,133.91.</p> <p>Sale took place on 20/11 with 11 blocks for sale of which 1 was passed in. This is still under negotiation. Total collected from sale \$220,137. Currently being executed under seal.</p>		
18/12/19	286/19 NM10/19	<p>Notice of Motion – Road Naming Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. 	Director Infrastructure EO			17/02/20 1/7/20	<p>Initial road status investigations being carried out.</p> <p>Still awaiting road status report from search agents, recent follow up requested has been made to them.</p>	B	
26/2/20	14/20 ECO3/20	<p>Hootons Road – Land Acquisition at Emu Creek Resolved that Council:</p> <p>(1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and</p> <p>(2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the</p>	Dir Inf MAPP			12/3 11/5/20 15/05 1/7/20	<p>Letter has been forwarded to the landowners & a signed agreement for access obtained.</p> <p>Quotations are being sought from consultant valuers to undertake a valuation of the land involved.</p> <p>Quotations received, engaged Valuer.</p>	B	

		<p>valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and</p> <p>(3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and</p> <p>(4) Approve the gazettal of the new road opening.</p>				<p>7/8/20</p> <p>11/09/20</p>	<p>Valuation has been undertaken and final report being considered prior to commencing negotiations.</p> <p>Advice has been sent to the landowners relating to property valuation to continue negotiations.</p> <p>Compensation has been agreed upon, currently arranging legal documentation associated with the land acquisition.</p>		
26/2/20	15/20 ECO4/20	<p>Truck Wash & Loading Ramp Project – Alternative Concepts Resolved that Council:</p> <p>(1) Note the option for the Council Depot site is not viable at this stage;</p> <p>(2) Resolve that the Livestock Selling Centre is the preferred location for the project;</p> <p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.</p>	Dir Inf MAPP			<p>12/3</p> <p>11/5</p> <p>6/7/20</p>	<p>Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.</p> <p>Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.</p> <p>Access to equipment being reconnected, update discussion held with planners in June, and details to be forward to consultant planner.</p>	B	

**March 2020 Meeting Postponed due to COVID-19 regulations
Items referred to April 2020 Meeting**

22/4/20	48/20 ECO5/20	Buy Local Advice & Policy Change Resolved that Council note this update on matters associated with Council's Buy Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.	CCO MF&T			18/5 8/7 13/8 10/9 13/10 12/11	Report to be presented at the June Ordinary Council Meeting. Due to workload – Report deferred to August Ordinary Council Meeting. Due to staff leave, to be presented to the September Ordinary Council Meeting Will be presented with in conjunction with updated Procurement and Corporate Credit Card Policies to the October Ordinary Council meeting. Due to the audit this has been deferred and will be presented at the November Ordinary Council Meeting. To be presented early in the New Year in line with Procurement Policy.	B	
24/06/20	100/20 ECO09/20	Aerodrome Grass Area Lease Resolved that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions	DI MA&PP			1/7/20 7/8/20	Plan of area to be prepared for lease documents. Not yet advertised. Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.	B	

		received to be reported back to Council for consideration.							
24/06/20	104/20 ENV13/20	<p>Removal Of Dead Trees Program - Within The Tenterfield Ru5 Area Resolved that Council:</p> <p>(1) Adopt the Priority List of Trees attached and seek quotations for their removal; and</p> <p>(2) Implement the list in the same priority order should quotations received be in excess of the budget allocation; and</p> <p>(3) Advise successful and unsuccessful recipients in writing once quotations are finalised.</p>	CCO MOS,R&U		29/6	29/6	<p>Currently seeking quotes for removal of selected trees. Applicants who have registered an interest will receive correspondence from Council by the end of August 2020.</p> <p>Contractor will be awarded and work will commence in August 2020.</p> <p>Contractor appointed. 106 trees to be removed with the available funding Letters ready to send to all expressions received.</p> <p>Trees are being removed, with over 25 properties having trees removed to date.</p> <p>Contractor working towards the completion of the project.</p> <p>The program has been completed with the last of the trees removed in November and final invoice paid on 3 December 2020. Final stages of grant acquittal being completed as part of the larger project that is part of the National Bushfire Recovery Grant.</p>	C	

22/07/20	133/20 COM17/20	<p>Tenterfield Common Easement and Lot Compulsory Acquisition Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP</p>	CCO MPB		13/08/ 09/09 15/10 3/12	<p>Jennings & Kneipp instructed to develop the 88B instrument for the easement.</p> <p>CA application drafted.</p> <p>No response from the Common Trust regarding their concurrence within the allotted timeframe.</p> <p>Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.</p> <p>Compulsory Land Acquisition submitted to Crown Lands for processing.</p> <p>Sent to OLG as advised by Crown to begin next steps.</p>	B	
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		<p>1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>							
26/8/20	154/20 COM19/20	<p>Tenterfield Bike Plan Review</p> <p>Resolved that Council:</p> <p>(1) Receive and note the revised Tenterfield Bike Plan 2020 and place the document on public display for 28 days to allow for public submissions; and</p> <p>(2) Adopt the Tenterfield Bike Plan 2020 should no submissions be received in that period; and</p>	Dir Inf MAPP EA&M			28/8	<p>Bike Plan on Public Exhibition on website and advertised in YLN 7/9 – closing 28/9</p> <p>To be referred to Councillor Workshop early Nov 2020.</p> <p>17/11 Report to Council Meeting in the New Year 2021.</p>	B	

		(3) Reconsider the Tenterfield Bike Plan 2020, together with the submissions, at the next Council meeting following closure of the submission period.							
26/8/20	155/20 COM20/20	<p>Tenterfield Pedestrian Access & Mobility Plan Review</p> <p>Resolved that Council:</p> <p>(1) Receive and note the revised Tenterfield Pedestrian Access & Mobility Plan and place the document on public display for 28 days to allow for public submissions; and</p> <p>(2) Adopt the Tenterfield Pedestrian Access & Mobility Plan should no submissions be received in that period; and</p> <p>(3) Reconsider the Tenterfield Pedestrian Access & Mobility Plan, together with the submissions, at the next Council meeting following closure of the submission period.</p>	Dir Inf MAPP EA&M			28/8 8/12	<p>Pedestrian Access & Mobility Plan (PAMP) on Public Exhibition on website and advertised in YLN 7/9 – closing 28/9</p> <p>To be referred to Councillor Workshop early Nov 2020.</p> <p>Report to Council Meeting in the New Year 2021.</p>	B	
26/8/20	156/20 ECO12/20	<p>Review Road Network Management Plan (Retitled Road Asset Management Plan)</p> <p>Resolved that Council:</p> <p>(1) Receive and note the revised Road Network Management Plan and place the document on public display for 42 days to allow for public submissions; and</p> <p>(2) Adopt the retitled Road Asset Management Plan should no submissions</p>	Dir Inf MAPP EA&M		Yes 9/9/20	28/8 8/12	<p>Retitled Road Asset Management Plan on Public Exhibition on website and advertised in YLN 7/9 – closing 12/10/20.</p> <p>To be referred to Councillor Workshop early Nov 2020.</p> <p>Report to Council Meeting in the New Year 2021.</p>	B	

		<p>be received in that period; and</p> <p>(3) Reconsider the retitled Road Asset Management Plan, together with the submissions, at the next Council meeting following closure of the submission period.</p>							
26/8/20	170/20 GOV57/20	<p>Christmas/New Year Closedown – 2020/2021</p> <p>Resolved that Council endorse the closedown periods for the Christmas / New Year 2020/2021 period as follows:</p> <p><input type="checkbox"/> Indoor staff – close of business Friday, 18 December 2020, reopening Monday, 4 January 2021;</p> <p><input type="checkbox"/> Outdoor staff – close of business Thursday, 17 December 2020, reopening Monday, 4 January 2021.</p>	EA&M Dir Inf CCO MHR,WD&S			2/9	<p>All staff advised via email, Post Council Briefings and announcement with pay details.</p> <p>Still to action – Nov/Dec</p> <ul style="list-style-type: none"> • Advice to Councillors • Advert in YLN & Tenterfield Star. <p>All items actioned.</p>	C	
26/8/20	176/20 NM6/20	<p>Notice of Motion – Maryland Cullendore Road Through Maryland National Park</p> <p>Resolved that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.</p>	Dir Inf EO MAPP			11/09/20	<p>Letter forwarded to NPWS dated 3 September 2020, awaiting response.</p>	B	
23/09/20	187/20 COM22/20	<p>Mingoola Waste Transfer Station Site - Compulsory Acquisition</p> <p>Resolved that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola</p>	CCO MPB			15/10 6/11 4/12	<p>TSC working with Crown Lands in relation to the compulsory acquisition.</p> <p>Ongoing</p> <p>Scoping the exact area required to</p>	B	

		<p>Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(5) Classify the land as operational land; and</p> <p>(6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in</p>					<p>negotiate with ALC. NSWALC providing advice on process.</p>		
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		<p>accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and</p> <p>(8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.</p>							
23/09/20	188/20 COM23/20	<p>Mingoola Rural Fire Service - Reclassification Of Part Lot 7015 DP 1075623 On Reserve 32548</p> <p>Resolved that Council:</p> <p>(1) Delegate authority to the Chief Executive to apply for the re-classification of the land managed by Council within the Travelling Stock Route (TSR32548) at Mingoola, known as Part Lot 7015 in DP 1075623, from Community to Operational Land, in order to fit the purpose of constructing a Rural Fire Service Station; and</p> <p>(2) Acknowledge the road known as Mingoola</p>	CCO MPB			15/10/2020 6/11 & 4/12	Application to Crown Lands for reclassification submitted. Ongoing	B	

		School Road is not contained within a dedicated road reserve and should be considered by Council to rectify this - whether now or in the future.							
23/09/20	191/20 ENV19/20	Torrington Greenwaste Resolved that Council: (1) Offer the mega muncher to the 59 properties for residents of the village of Torrington in lieu of green waste acceptance at Torrington transfer station; and (2) Does not offer alternative for greenwaste.	Dir Inf MWW			6/10/20 8/12/20	Works underway for construction of required Mega Munchers Works continue.	B	
23/09/20	195/20 GOV66/20	Crown Lands Plans Of Management Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period: <ul style="list-style-type: none"> Plan of Management - General Community Use; Plan of Management - Sportsgrounds; Plan of Management - Parks; Plan of Management - Natural Areas. 	CCO MPB			15/10/2020 6/11 4/12	Amendment being made to draft and prepared for sending to Minister Ongoing Plans sent to Minister	B	
23/09/20	202/20 NM7/20	Notice Of Motion - Tenterfield Town Dam For Recreational Activities Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the	CE MWW EA			1/10 1/12	Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10. Meetings held, results consolidated and	B	

		Council and subsequently the community.					provided for comment. Survey of parks underway. Focus group established.		
23/09/20	203/20 NM8/20	Notice Of Motion - Event For The Tenterfield Mountain Bike Club Resolved that Council make an approach to the newly formed Tenterfield Mountain Bike Club (Saddlers Mountain Bike Club) with a suggested format and initial route planning for an event suitable for the Club to hold locally. The event being a tour designed for mountain bikes that would bring riders and others to Tenterfield.	CE EA			2/10 12/11 8/12	Correspondence sent to Tenterfield Mountain Bike Club. Meeting scheduled with TSC, Police & Club 19 th Nov. Grant funding being sought by the Club to conduct the event in 2021. Refer Report to December 2020 Ordinary Council Meeting.	B	
23/09/20	206/20 COM24/20	Lease Of Council Controlled Land - Road Reserve Resolved that Council approve and endorse the Recommended Action as outlined in the report.	Dir Inf EO			15/10	Further consultation undertaken with Client's Solicitor.	B	
23/09/20	207/20 COM25/20	Mcleods Creek Road, Sandy Hill Resolved that Council approve the action required as detailed in this report.	Dir Inf EO			15/10	Engaged Solicitor to assist in process.	B	
01/10/20	212/20 COM26/20	Memorial Hall - Drought Stimulus Package Internal Acoustic, Ventilation And Insulation Treatments - Tender Recommendation And Project Update Resolved that Council: (1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project;	MPB			15/10/2020 11/6 4/12	Negotiations commenced Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed. Works progressing with roofing,	B	

		<p>(2) Not accept the submitted tender;</p> <p>(3) Proceed with negotiations with the lowest tenderer to align the scope and budget;</p> <p>(4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of acoustics are met as part of these negotiations;</p> <p>(5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.</p>					electrical, fire and data.		
28/10/20	COM28/20 223/20	<p>2021 Australia Day Awards & Australia Day Event Resolved that Council approves:</p> <p>(1) The calling of nominations for 2021 Australia Day Awards in the following categories:</p> <ul style="list-style-type: none"> • Citizen of the Year; • Young Citizen of the Year; • Sportsperson of the Year; • Emergency Services Volunteer of the Year or Group; • Community Event of the Year. <p>(2) That nominations for the 2021 Australia Day Awards open Thursday, 5 November 2020 and close at COB on Friday, 11 December 2020.</p>	EA&M			09/11 10/11 8/12	<p>Grant funding applied for to a total of \$16,000.</p> <p>Letters sent to community groups requesting nominations. Advertised in Tenterfield Star and YLN.</p> <p>Branding grant funding of \$1,000 confirmed.</p>	B	

		<p>(3) That judging by the Australia Day Selection Panel be undertaken in the Council Chamber at 10.00 am on Wednesday, 6 January 2021.</p> <p>(4) Arrangements for the 2021 Australia Day event as outlined in this report in consideration of the current COVID restrictions continuing into 2021.</p> <p>(5) Apply for grant funding through both the \$7.5 million Australia Day 2021 COVIDsafe Events Grants and the \$500,000 Australia Day 2021 Event Branding Grants. Closing date for both grants is Monday, 9 November 2020.</p> <p>(6) Local identities be approached to assist with the event.</p>							
28/10/20	COM29/20 224/20	<p>Expression of Interest to Remove the Band Hall Resolved that Council:</p> <p>(1) Acknowledge the receipt of two (2) Expressions of Interest;</p> <p>(2) Not accept either Expressions of Interest;</p> <p>(3) Approach the Showground Trust to see if they are interested in having the building relocated to the Showground with a further report to Council after negotiations.</p>	MBP			6/11	Meeting with Showground Trust to occur Thursday 12/11	C	
						30/11	Advice received from Showground Trust and verbally advised to Council.		
						8/12	No further action		
28/10/20	ENV22/20 229/20	<p>Apex Park Bore Resolved that Council:</p> <p>(1) Turn the Apex Park Bore on and</p>	MW&W			9/11	Amendment to Fees & Charges advertised to close 8/12/20	B	

		<p>implement a payment (dispenser) system, signed for Stock Use Only and with a sign saying camera surveillance.</p> <p>(2) Update Council's 2020/2021 Fees & Charges to include a water charge for Apex Park Bore at \$3.25/KL.</p>				1/12	Procurement underway for new dispenser		
28/10/20	COM31/20 240/20	<p>Confidential Item - Purchase of Land for Operational Purposes Resolved that Council:</p> <p>(1) Authorise the Director Infrastructure or their delegate to bid for Lot 15 Section 44 DP758359 Allison Street, Drake, up to an amount in the report, at the auction being held on 20 November 2020 for the Sale of Land for Unpaid Rates;</p> <p>(2) Authorise the Director Infrastructure or their delegate to bid for Lot 4 Section 40 DP758359 Bruxner Highway, Drake, up to an amount in the report, at the auction being held on 20 November 2020 for the Sale of Land for Unpaid Rates;</p> <p>(3) Authorise the Chief Executive Officer to negotiate any outstanding or minor conditions in relation to the above purchases, and to be authorised to execute any documents in relation to these matters.</p>	CCO RO			30/11	Auction held 20 November 2020 with both lots purchased as per this resolutions. The contracts have been signed and are in the process of being registered.	C	
25/11/20	244/20 MIN14/20	Confirmation of Previous Minutes	EA&M			27/11	Signed by Mayor and updated on Council website.	C	

		<p>Resolved that the Minutes of the following Meeting of Tenterfield Shire Council:</p> <p style="padding-left: 40px;">□ Ordinary Council Meeting – 28 October 2020</p> <p>as typed and circulated, be confirmed and signed as a true record of the proceedings of this meeting.</p>							
25/11/20	247/20 COM32/20	<p>Regional Road Transfer & Road Classification Review</p> <p>Resolved that Council:</p> <p>(1) Support the Joint Priority Submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Bruxner Way accountabilities to the NSW State Government, in conjunction with Inverell Shire Council, Moree Plains Shire Council and Gwydir Shire Council; and</p> <p>(2) Support Kyogle Council as an affected council partner in the priority submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Mount Lindesay Road and the Clarence Way accountabilities to the NSW State Government; provided that the following conditions are met:</p> <p>(A) The State Government commit to maintaining and upgrading these regional roads to the current level of service as a minimum and funding is not reduced; and</p> <p>(B) Future maintenance of the State controlled</p>	Dir Inf			8/12	Priority Submissions close 9/12. Submissions being prepared.	B	

		<p>regional road network within Tenterfield Shire Council be undertaken under a suitable contractual arrangement (similar to an RMCC) and that Council delivers these works for the NSW Government; and</p> <p>(C) Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced.</p>							
25/11/20	248/20 ECO/16/20	<p>Angry Bull Mountain Bike Business Case 2020 Resolved that Council:</p> <p>(1) Allocate \$30,000 for Angry Bull Mountain Bike Trail design as per Council Resolution 116/20 Item (b); and</p> <p>(2) Commits to supporting the development of mountain biking within the Tenterfield Shire within operational constraints.</p>	CE MED&CE			8/12	Queries have been raised regarding governance and transparency issues which require resolution prior to payment of the funding.	B	
25/11/20	251/20 GOV82/20	<p>Monthly Operational Report – October 2020 Resolved that Council receives and notes the status of the Monthly Operational Report for October 2020.</p>	EA&M			27/11	Placed on Council website.	C	
25/11/20	252/20 GOV83/20	<p>Tenterfield Shire Council Annual Report 2019/2020 Resolved that Council receive and adopt the Annual Report for 2019/2020.</p>	CCO MCS,G&R			27/11	Placed on Council website. Link forwarded to OLG on 30 Nov 2020.	C	
25/11/20	253/20 GOV84/20	<p>Civic Office – Update of Policies Resolved that Council make obsolete the Expenditure</p>	EA&M			27/11	Removed from website and Policy register updated.	C	

		Authority for the Mayor and Chief Executive Policy 1.050.							
25/11/20	253/20 GOV85/20	Planning & Development – Update of Policies Resolved that Council make obsolete the Building Control – Building Lines Policy No. 3.020.	EA&M			27/11	Removed from website and Policy register updated	C	
25/11/20	253/20 GOV86/20	Regulatory & Open Space – Update of Local Law Policies Resolved that Council: (1) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30, the updated Local Orders for the Keeping of Animals in Urban Areas of Tenterfield Shire Policy – 3.120. If no submissions are received, adopt the updated Policy; and (2) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30. the updated Enforcement Policy for Unlawful Activities – 1.051. If no submissions are received, adopt the updated Policy; and (3) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30. the updated Local Orders Policy - 3.123. If no submissions are received, adopt the updated Policy.	CCO EA&M			30/11	On public exhibition for 42 days – closing 10 January 2021	B	
25/11/20	253/20 GOV87/20	Regulatory & Open Space – Update of Policies Resolved that Council adopt the updated Busking Policy - 3.022.	EA&M			27/11	Updated policy placed on website and registers updated.	C	
25/11/20	253/20 GOV88/20	Regulatory & Open Space – Rescission of Policies Resolved that Council make obsolete:	EA&M			27/11	Removed from website and Policy register updated	C	

		(1) The Impounding – Abandoned Motor Vehicles Policy 3.090; and (2) The Class 4 Noxious Weeds Program Policy 3.031; and (3) The Noxious Weeds Policy 3.140.							
25/11/20	253/20 GOV89/20	Asset & Project Planning – Update of Asset Management Policy Resolved that Council receive and adopt the revised Asset Management Policy No. 1.014.	MAPP EA&M			27/11	Updated policy placed on website and registers updated.	C	
25/11/20	254/20 GOV87/20	Regulatory & Open Space – Update of Policies – Exception – Fund Raising Stalls Policy 1.060 Resolved that: (1) The location of fund raising stalls as determined by the updated Fund Raising Stalls Policy No. 1.060 be amended to 242 Rouse Street, Tenterfield; and (2) The updated Policy be placed on public exhibition for a period of 28 days inviting submissions and then returned to Council for consideration.	CCO EA&M			30/11	Updated Policy placed on website and open for public submissions – closing 27 December 2020	B	
25/11/20	255/20 GOV90/20	Presentation of the Financial Statements for the Year Ended 30 June 2020 Resolved that Council notes the audited Annual Financial Statements for the year ended 30 June 2020.	MF&T EA&M			27/11	Audited Financial Statements placed on Council website. Link forwarded to OLG on 30 Nov 2020.	C	
25/11/20	256/20 GOV91/20	Quarterly Budget Review Statement – September 2020 Resolved that Council adopts the September 2020 Quarterly	MF&T EA&M			27/11	Budget Review placed on Council website.	C	

		<p>Budget Review Statement and recommendations therein that:</p> <p>a) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (eg with roads for example, resheeting, with a plan to reduce maintenance costs) or grant funded and even then only where there will be no additional operating costs as a result of the expenditure ie if capital related expenditure, it should be for the replacement of existing assets only, not new assets.</p> <p>b) As part of Council's new Asset Management System implementation and asset revaluation processes for 2020/21, a thorough review of depreciation be undertaken to ascertain if depreciation expenditure can be reduced and that further discussions be held with the State Government re them taking back some roads from Council;</p> <p>c) That correspondence be sent to the Australian Accounting Standards Board re the issue of having to recognise some grant income in a different accounting period to when the expenditure will be incurred;</p>							
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		<p>d) That the issue of rate pegging and cost shifting be raised again in appropriate forums; and</p> <p>e) That a plan be developed to increase operational income and further reduce operational expenditure that as per previous discussions and comments in the Monthly Operational Report, such a plan may include a special rates variation request with a view to returning Council's operating position to surplus.</p>							
25/11/20	257/20 GOV92/20	<p>Finance & Accounts – Period Ended 31 October 2020 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 October 2020.</p>	MF&T			27/11	Noted	C	
25/11/20	258/20 GOV93/20	<p>Capital Expenditure Report as at 31 October 2020 Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 October 2020.</p>	MF&T			27/11	Noted	C	
25/11/20	259/20 RC28/20	<p>Report of Committees & Delegates – Country Mayors' Association – Meetings of 6 November 2020 Resolved that Council receive and note the reports from the Country Mayor's Association meetings of 6 November 2020.</p>	EA&M			27/11	Noted	C	
25/11/20	260/20 RES10/20	<p>Council Resolution Register – November 2020 Resolved that Council notes the status of the Council Resolution Register to November 2020.</p>	EA&M			27/11	Noted	C	

25/11/20	262/20 GOV94/20	Confidential Item – Chief Corporate Officer Renewal of Appointment Resolved that Council receives and notes the report – Chief Corporate Officer – Renewal of Appointment.	CE MHR,WD&S			27/11	Noted and Actioned	C	
25/11/20	265/20 ECO17/20	Confidential Item – Offer to Purchase Lot 12 – Tenterfield Industrial Estate Resolved that Council agree to proceed with the sale of Lot 12 of the Tenterfield Industrial Estate as stated in the report.	MED&CE			8/12	Sale proceeding. Documents provided to Council solicitor	C	
25/11/20	266/20 ECO19/20	Confidential Item – Tender for Bridge Replacement – Kangaroo Creek Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge on Paddys Flat Road North over Kangaroo Creek for an amount of \$830,150.00 (excluding GST) including provisions 1 and 2 as outlined in this report.	Dir Inf MAPP			8/12	Contract documentation being prepared	B	
25/11/20	267/20 ECO20/20	Confidential Item – Tender for Replacement of Deepwater River Bridge Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge on Torrington Road over Deepwater River for an amount of \$749,000.00 (excluding GST) as outlined in this report.	Dir Inf MAPP			8/12	Contract documentation being prepared	B	
25/11/20	268/20 ECO21/20	Confidential Item – Offer to Purchase Lots 5 & 6 – Tenterfield Industrial Estate Resolved that Council agree to proceed with the sale of Lots 5 & 6 of the Tenterfield Industrial Estate as stated in the report.	MED&CE			8/12	Sale proceeding. Documents provided to Council solicitor	C	

25/11/20	269/20 ECO22/20	Confidential Item – Offer to Purchase Lot 8 – Tenterfield Industrial Estate Resolved that Council agree to proceed with the sale of Lot 8 of the Tenterfield Industrial Estate as stated in the report.	MED&CE			8/12	Sale proceeding. Documents provided to Council solicitor	C	