



Application for Monumental Work Permit

I/We the applicant/s listed below apply to conduct work at the following cemetery and have read, understood and will comply with the responsibilities outlined in the Tenterfield Shire Council Funerary and Monument/Masonry Services Policy:

<input type="checkbox"/> Tenterfield	<input type="checkbox"/> Torrington	<input type="checkbox"/> Legume	<input type="checkbox"/> Urbenville
<input type="checkbox"/> Drake	<input type="checkbox"/> Stannum	<input type="checkbox"/> Willsons Downfall	<input type="checkbox"/> Other
<input type="checkbox"/> Lawn Section	<input type="checkbox"/> Old Section	<input type="checkbox"/> Fred Pavel Memorial Wall	<input type="checkbox"/> Old Niche Wall
<input type="checkbox"/> Erect/Install/Construct a Monument <i>(Major Work)</i>		<input type="checkbox"/> Restore/Repair a Monument <i>(Minor Work)</i>	

The Applicant

Name:

Address:

Email:

Phone:

Signature/s: Date:

Authorised Person/s Consent

NB: If the approval for 'Right to Burial' for interment lot listed below is to **more than one person, all persons must sign**, including any person who has a legal interest in the interment lot.

I/we *(please print name or names)*

of *(please print address)*

Ph:

Email:

being the person(s) whom have approval for 'Right of Burial' and/or have a legal interest of the internment lot identified below, consent to the this application and the attached supporting documentation.

Signature/s: Date:

NB: Where a new monument is to be installed supporting documentation must be supplied detailing that the monument meets the specifications of Council (copy attached) and AS4204 - Australian Standard "Headstones and Cemetery Monuments. Where a monument is to be repaired the extent of repair/s to be undertaken, whom is to undertake the work and any changes to inscriptions are to be clearly shown in the supporting documentation. All supporting documentation is to be signed by the applicant and/or the Authorised Person/s.

Once the application is processed, Council will provide a notice of approval by way of a letter to the applicant. **Please note that no monumental work is to be conducted until a letter of approval is received from Council.**

Where a monumental mason is required, consultation with the monumental mason will be required to ascertain costing for the proposed works, at full cost to the applicant.

Interment Lot

Full Name of Deceased:

Section: Row No.: Lot No.:

OFFICE USE ONLY

Receipt. No.: Date Received:

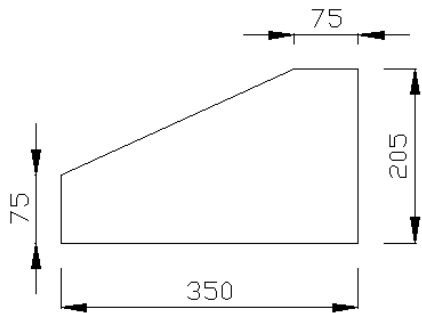
Note: Major Work \$210.00 Minor Work \$70.00 (FY 2020/2021)

Amount: Officer Initial:

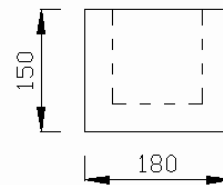
HEADSTONE SPECIFICATIONS FOR LAWN SECTION

The standard and specification detailed below is to ensure a consistent layout and format to the Tenterfield Cemetery and does not seek to restrict the personalising of memorials in Lawn Section of the Tenterfield Cemetery. Desk dimensions are the same for concrete or granite. Plaques fixed to concrete desks are to be inscribed marble or granite, bronze plaques are allowable, for example Veteran Affairs plaques for Returned Servicemen and Women.

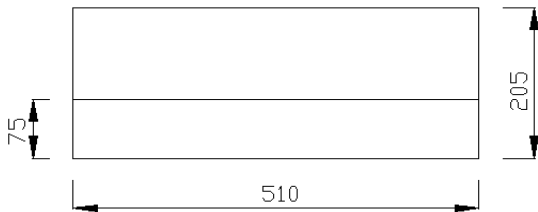
DESK - SIDE ELEVATION



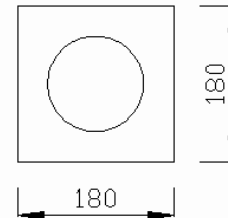
VASE - SIDE ELEVATION



DESK - FRONT ELEVATION



VASE - PLAN



Granite Desk



Granite Plaque



Marble Plaque



Veteran Affairs



**SPECIFICATIONS
COLUMBARIUM (NEW NICHE MEMORIAL WALL)
ROSE GARDEN**

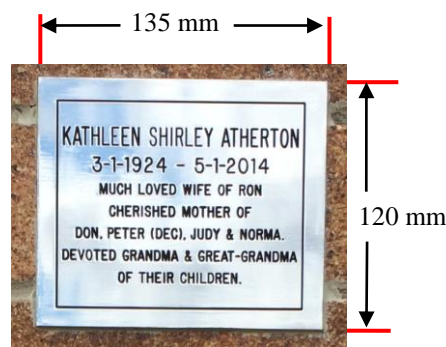
The standard and specification detailed below is to ensure a consistent layout and format to the Cemeteries within the Tenterfield Shire and does not seek to restrict the personalising of memorials.

Reception and installation of ashes in the Niche Memorial Wall and affixing of the plaque and/or flower vase is to be conducted by a Monumental Mason who has gained approval from Council.

Plaque Specifications

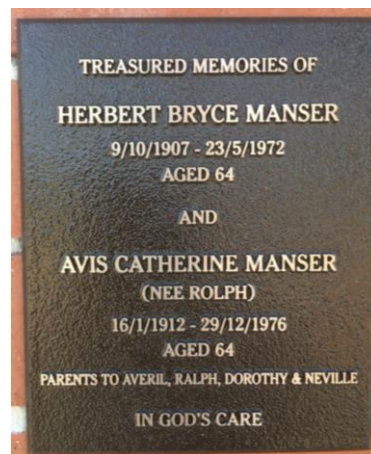
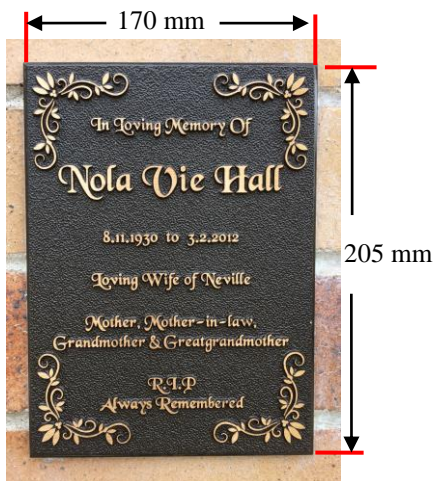
Tenterfield Cemetery – **Old** Niche Memorial Wall

Plaques are to be stainless steel as per the example below. Dimensions of the plaque are set out on the example below.



Tenterfield Cemetery – Fred Pavel Memorial Wall (Portrait) & Memorial Rose Garden (Landscape)

Plaques are to be flat backed, cast bronze with brown background and beveled edges as per the example below. Photograph/s affixed to the plaque are permissible see example below. Dimensions of the plaque are set out on the example below. A single (one per niche plaque) flower vase as per the example below is permissible in cast bronze as per the example and are to be affixed on the left hand side (looking at the niche wall) of the plaque.



Flower Vase



Photo

