RESOLUTION REGISTER - COUNCIL MEETINGS - FEBRUARY 2021

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	Reserve Resolved that Council: (1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and (2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and (3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.	(Engineering Officer)	Affected landowners to be advised	NR	29/09/1 6 20/04 01/05 & 03/05 28/08/1 7 16/10/2 017 19/02	Respondent advised of the Council decision. Negotiations with affected property owners has commenced. Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget. Quotations for surveying works to be forwarded next week. Correspondence sent to adjoining land owners including Crown Lands requesting feedback. Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land. Phone discussion held with LLS. Council awaiting formal response prior to proceeding.	В	

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			20/03 09/04/2 018	Discussions held with Crown Lands regarding application process for road opening over TSR land.	
			14/04/2 018	Ongoing as per previous comment	
			018	Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.	
			15.6.18	Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.	
				Instructed Solicitors to draft agreements for affected property owners 25.05.2018.	
			16.07	Consent to Acquire Crown Land	
			13/08/2 018	Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent &	
			13/9/18 (COO commen	current high volume means longer response time.	
			t)	Currently reviewing draft agreements	
			17/09/	received from Solicitor. No response	

		15/10/2 018	received from Crown Lands yet due to back log of licences.	
		15/11/2 018 10/12/2 018	Correspondence received by Local Land Services ok to proceed with Surveying of TSR. Still no response from Crown Lands.	
			No change to above	
		21/02/1 9	No change to above, Will follow up with Crown Lands	
		9	No change to status.	
		18/03/1	Followed up with Crown Lands – awaiting response	
		9	Deed of Agreements forwarded to property owners to sign	
		12/04/1 9 10/5/19 14/6/19 15/07/1 9 19/8/19 17/09 21/10/1	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land. No response received from Crown Lands to date. Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements. Followed up & requested LALC to confirm site survey requirements.	

					17/2 15/05 06/08/2 0	Awaiting cost from LALC for site survey requirements. Site Survey undertaken by LALC Amended quotation sought from Surveyor for acquisition of TSR portion of road reserve required. Surveyor engaged. No change to above Awaiting survey plan As above, advised by Surveyor having issues with survey points. Advice received from Surveyor, major survey anomalies. Road is pegged & plans being prepared.		
23/5/18	91/18 ENV9/18	Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council: (1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH ₂ O (2017). (2) Endorse continued dialogue with Southern Downs Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system.	Manager Water & Waste		18/10 18/11 14/4/20 20	Note ongoing: reduced actions undertaken Lower priority at present due to (emergency) water issues at Tenterfield Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield Funding for x-boarder still under investigation.	В	

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				14/5	Note identified in SSW as Risk 1- applying		
				15/6 to 9/7	Applied for the risk re-		
					assessment awaiting		
				10/0	response		
				10/8	Response provided as Risk 1		
27/2/19	30/19	Compulsory Acquisition of Crown Land for the Mt	Engineering	18/3	Awaiting Final plans	В	
, ,	COM3/19	Lindesay Road Upgrade –	Officer		to be sent with		
	COM3/19	0-6km Section East of	MAPP		application to		
		Legume	I I I I	12/04	Minister.		
		Resolved that Council:			No change to status.		
		(1) Proceed with the					
		compulsory acquisition of the land described as		10/5/19			
		part of Lot 7016 DP			No change.		
		1073681, Lot 7017 DP		12/7/19			
		1106730 and Lot 7020					
		DP 1106731 for the		12/7/19	Final plans being reviewed.		
		purpose of operational			reviewed.		
		land being for road widening in accordance		10/0/10	Pricing being sought		
		with the requirements		19/8/19	from registered		
		of the Land Acquisition		15/11/1	surveyors for the initial set out of		
		(Just Terms		9	proposed acquisition		
		Compensation) Act			areas.		
		1991 and subject to the			No change to status		
		Undetermined Aboriginal Land Claim			No change to status.		
		being withdrawn; and			Section of existing boundary between		
		(2) Make an application to			0.1 to 1 km has been		
		the Minister and the			pegged in		
		Governor for approval			consultation with RMS		
		to acquire part of Lot			design review.		
		7016 DP 1073681, Lot 7017 DP 1106730 and			Advice of		
		Lot 7020 DP 1106731			determination of Land Claim received for		
		by compulsory process			Lots 7016, 7017 &		
		under section 177(1)		10/2/20	7020 received at start		
		and 177(2)(b) of the		-, -,	of November. Likely		
		Roads Act 1993; and			impacts to the project		
		(3) Requests the Minister for Local Government			to be discussed with		
		approve a reduction in			RMS.		
		the notification period					

	from 90 days to the minimum 60 days.			11/5/20 1/7/20 7/8/20	Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required. Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties. The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in		
					surveyors for use in defining the land acquisition boundaries.		
.76/19 ENV16/19	Confidential Report - NEWGrid - Water Security Resolved that Council: (1) Advocate to participate in the development	A/CE	Yes 16/10/19	19/9 13/10	Discussions ongoing. Announcement of \$24m for feasibility study for the Border	В	

Water	delivery of the National er Grid project within the			Rivers Project on the Mole River.	
(2) comp that estim (3) result	erfield environs; and Seek funding to plete all the assessments will support a P90 cost mate; and Subject to a positive lt, as determined by the			Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed	
furthe	iled Business Case, seek a per allocation to bring the ect to shovel ready status.		5/12	Business Case. Ongoing discussions with Minister Pavey's	
				Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.	
				Meeting SDRC Mayor and CEO to discuss on 11/12/19	
			5/2	Meeting with Water NSW, Member for Lismore & Councillors scheduled.	
			11/3	Meeting held. Feasibility study to go ahead. Ongoing engagement.	
			15/5	Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.	
			18/5	Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has	

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				14/7	been changed and by whom.	
					Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.	
				18/8	Update for Councillors scheduled 25/8/20	
				1/9	Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.	
				1/10	Further Workshop with Councillors and proposed community meetings scheduled mid November 2020	
				17/11	WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected loandowners that evening at Mingoola attended by Mayor, Cr Peters and CE.	
				26/11	WaterNSW advert in Tenterfield Star 19/11: Community webinars – 1/12 Webinars with directly impacted landowners – 24/11 Mingoola Progress Assoc members – 8-10/12	

20/10/10	210/10	Tree Management Plan	660		1 🗆 /1 1	Amaiting	6	
30/10/19	218/19	Resolved that Council receive and note the Tree Management	CCO		15/11	Awaiting amended document to upload	С	
	COM15/19	Plan as per Attachment 1	MOS,R&U			to website.		
		(Attachment Booklet 1), however the document be			17/2	To Parks, Gardens &		
		referred back to the Parks,				Open Space Advisory Committee Meeting –		
		Gardens & Open Spaces Advisory Committee to amend				19/3/20		
		spelling errors, arborist				Meeting not held due		
		requirements, etc and consideration of heritage trees				to COVID-19 restrictions.		
		(ie Cork Tree) be included.				To Parks, Gardens &		
						Open Space Advisory		
						Committee Meeting – 18/6/20. Members to		
						review and bring back to next meeting in		
						September 2020.		
						Plan to include a list of		
						heritage trees, removal and		
						replacement.		
					8/9/20	Parks and Gardens		
						meeting scheduled for 17 September 2020.		
						Tree management		
						Plan recommended for adoption, one		
						minor change.		
					17/11	To be presented to		
						December 2020 Ordinary Meeting for		
						adoption.		
						See Resolution		
						278/20		
		Request for Boundary						
27/11/19	261/19	Realignment Between	cco			Glen Innes Shire Council at their	В	
	GOV79/19	Tenterfield Shire Council and Glen Innes Severn	MF&T			November Ordinary		
		Shire Council	RO			Council meeting adopted a similar		
		Resolved that Council:				resolution enabling		

		(1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re- aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant.			13/8	this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government. Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending. Letter to OLG about to be sent out. Further update to be provided when we receive a response.		
18/12/19	286/19 NM10/19	Notice of Motion - Road Naming Resolved that Council start the process of renaming of: Seven Mile Lane / Herding Yard Creek Road; Old Maryland Lane/ Catarins Road, Maryland; Cullendore Road; and Red Ridge Road.	Director Infrastructure EO		17/02/2 0 1/7/20	Initial road status investigations being carried out. Still awaiting road status report from search agents, recent follow up requested has been made to them.	В	
26/2/20	14/20 ECO3/20	Hootons Road – Land Acquisition at Emu Creek Resolved that Council: (1) Agree to the acquisition of land for the opening of a road reserve nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and (2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation	Dir Inf MAPP		12/3 11/5/20 15/05 1/7/20	Letter has been forwarded to the landowners & a signed agreement for access obtained. Quotations are being sought from consultant valuers to undertake a valuation of the land involved. Quotations received, engaged Valuer.	В	

		for the area of land to be acquired, that being nominally in the order of four (4) hectares; and (3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and (4) Approve the gazettal of the new road opening.		7/8/20 11/09/2 0	Valuation has been undertaken and final report being considered prior to commencing negotiations. Advice has been sent to the landowners relating to property valuation to continue negotiations. Compensation has been agreed upon, currently arranging legal documentation associated with the land acquisition.		
26/2/20	15/20 ECO4/20	Truck Wash & Loading Ramp Project - Alternative Concepts Resolved that Council: (1) Note the option for the Council Depot site is not viable at this stage; (2) Resolve that the Livestock Selling Centre is the preferred location for the project; (3) Resolve that the existing loading ramps facing Boundary Road be upgraded; (4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings. (5) Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.	Dir Inf MAPP	12/3 11/5 6/7/20	Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared. Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program. Access to equipment being reconnected, update discussion held with planners in June, and details to be forward to consultant planner.	В	

		March 2		stponed due to COVID-19 red to April 2020 Meeting				
22/4/20	48/20 ECO5/20	Buy Local Advice & Policy Change Resolved that Council note this update on matters associated with Council's Buy	CCO MF&T		18/5	Report to be presented at the June Ordinary Council Meeting.	В	
		Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.			8/7	Due to workload – Report deferred to August Ordinary Council Meeting.		
						Due to staff leave, to be presented to the September Ordinary Council Meeting		
					10/9	Will be presented with in conjunction with updated Procurement and Corporate Credit Card Policies to the October Ordinary Council meeting.		
					13/10	Due to the audit this has been deferred and will be presented at the November Ordinary Council Meeting.		
					12/11	To be presented early in the New Year in line with Procurement Policy.		
24/06/20	100/20 ECO09/20	Aerodrome Grass Area Lease Resolved that Council resolve to advertise for the four (4) year lease of the grassed area	DI MA&PP		1/7/20	Plan of area to be prepared for lease documents. Not yet advertised.	В	
		within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions			7/8/20	Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.		

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		received to be reported back to					
		Council for consideration.					
22/07/20	133/20	Tenterfield Common	CCO	13/08/	Jennings & Kneipp	В	
22/07/20	133/20	Easement and Lot	CCO	13/00/	instructed to develop		
	COM17/20	Compulsory Acquisition	MPB				
	, .	Resolved that Council:			the 88B instrument		
		(1) Proceed with the			for the easement.		
		compulsory acquisition of the			CA application		
		interest in the land described			drafted.		
		as right of carriageway and			didited.		
		easement for water supply			No response from the		
		within Lot 7023 DP1126222			Common Trust		
		and within Lot 7022 DP			regarding their		
		1126834 for the purpose of			concurrence within		
		creating and obtaining an			the allotted		
		easement for water supply and			timeframe.		
		right of carriage way to the					
		water source and pump		09/09	Jennings & Kneipp		
		infrastructure in accordance		09/09	are to develop the		
		with the requirements of the			88B instrument for		
		Land Acquisition (Just Terms			the easement. No		
		Compensation) Act 1991;			response from		
		(2) Proceed with the			Common Trust		
		compulsory acquisition of the			regarding their		
		land described as subdivided			concurrence within		
		Lot 7022 DP 1126834 for the			the allotted		
					timeframe. CA		
		purpose of subdivision and			application drafted		
		acquisition of the newly-			and signed by CE.		
		formed Lot for the purposes of					
		developing water			Compulsory Land		
		infrastructure on the site and		15/10	Acquisition submitted		
		security infrastructure around			to Crown Lands for		
		the site in accordance with the			processing.		
		requirements of the Land			Sent to OLG as		
	1	Acquisition (Just Terms		2/42	advised by Crown to		
	1	Compensation) Act 1991;		3/12	begin next steps.		
		(3) Make an application to			begin next steps.		
	1	the Minister and the Governor			Register Acquisition		
		for approval to acquire interest		9/2/21	Plan being finalised		
	1	in the land described as right			between surveyor		
		of carriageway and easement			and OLG.		
	1	for water supply within Lot					
	1	7023 DP1126222 by					
		compulsory process under					
	1	section 186(1) of the Local					
		Government Act;					
	1	(4) Make an application to					
		the Minister and the Governor					

	for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act; (5) Classifies the land as operational land; (6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days; (7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newlyformed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; (8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.						
26/8/20 154/20 COM19/20	Tenterfield Bike Plan Review Resolved that Council: (1) Receive and note the revised Tenterfield Bike Plan 2020 and place the document on public display for 28 days to allow for public submissions; and (2) Adopt the Tenterfield Bike Plan 2020 should no submissions be	Dir Inf MAPP EA&M		28/8	Bike Plan on Public Exhibition on website and advertised in YLN 7/9 – closing 28/9 To be referred to Councillor Workshop early Nov 2020. Report to Council Meeting in the New Year 2021.	В	

	1		1	1	1	1	1	
		received in that period; and (3) Reconsider the Tenterfield Bike Plan 2020, together with the submissions, at the next Council meeting following closure of the submission period.						
26/8/20	155/20 COM20/20	Tenterfield Access & Mobility Plan Review Resolved that Council: (1) Receive and note the revised Tenterfield Pedestrian Access & Mobility Plan and place the document on public display for 28 days to allow for public submissions; and (2) Adopt the Tenterfield Pedestrian Access & Mobility Plan should no submissions be received in that period; and (3) Reconsider the Tenterfield Pedestrian Access & Mobility Plan, together with the submissions, at the next Council meeting following closure of the submission period.	Dir Inf MAPP EA&M		28/8 8/12	Pedestrian Access & Mobility Plan (PAMP) on Public Exhibition on website and advertised in YLN 7/9 – closing 28/9 To be referred to Councillor Workshop early Nov 2020. Report to Council Meeting in the New Year 2021.	В	
26/8/20	156/20 ECO12/20	Review Road Network Management Plan (Retitled Road Asset Management Plan) Resolved that Council: (1) Receive and note the revised Road Network Management Plan and place the document on public display for 42 days to allow for public submissions; and	Dir Inf MAPP EA&M	Yes 9/9/20	28/8	Retitled Road Asset Management Plan on Public Exhibition on website and advertised in YLN 7/9 – closing 12/10/20. To be referred to Councillor Workshop early Nov 2020.	В	

		(2) Adopt the retitled Road Asset Management Plan should no submissions be received in that period; and (3) Reconsider the retitled Road Asset Management Plan, together with the submissions, at the next Council meeting following closure of the submission period.			8/12	Report to Council Meeting in the New Year 2021.		
26/8/20	176/20 NM6/20	Notice of Motion – Maryland Cullendore Road Through Maryland National Park Resolved that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.	Dir Inf EO MAPP		11/09/2 0 12/2/21	Letter forwarded to NPWS dated 3 September 2020, awaiting response. Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE	В	
23/09/20	187/20 COM22/20	Mingoola Waste Transfer Station Site - Compulsory Acquisition Resolved that Council: (1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and (2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola	МРВ		15/10 6/11 4/12 9/2/21	TSC working with Crown Lands in relation to the compulsory acquisition. Ongoing Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process. Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.	В	

	Waste Transfer Station
	in accordance with the
	requirements of the
	Land Acquisition (Just
	Terms Compensation)
	Act 1991; and
(3)	Make an application to
	the Minister and the
	Governor for approval to
	acquire Lot 7013 in DP
	1075621 by compulsory
	process under section
	186(1) of the Local
	Government Act; and
(4)	Make an application to
	the Minister and the
	Governor for approval to
	acquire the western
	portion of the subdivided
	Lot 7018 in DP 1075621
	by compulsory process
	under section 186(1) of
	the Local Government
	Act; and
(5)	
(5)	Classify the land as
	operational land; and
(6)	Proceed with the
	subdivision of the land
	described as Lot 7018 in
	DP 1075621 for the
	purpose of compulsory
	acquisition of the newly-
	formed Lot in
	accordance with the
	requirements of the
	Land Acquisition (Just
	Terms Compensation)
	Act 1991; and
(7)	
(7)	Arrange the survey of
	the formed road, known
	as Springfield Road, that
	traverses through Lot
	7013 in DP 1075621 and
	dedicate this as a Public
	Road; and
(0)	
(8)	Make an application to
	the Minister and the
	Governor for approval to

	1	1						
		acquire the newly-						
		formed Road Lot that						
		traverses through Lot						
		7013 in DP 1075621 by						
		compulsory process						
		under section 177(1) or						
		177(2)(a) or 177(2)(b)						
		of the Roads Act.						
		Mingoola Rural Fire Service						
23/09/20	188/20	- Reclassification Of Part	CCO		15/10/2	Application to Crown	В	
	601422/20	Lot 7015 DP 1075623 On	MDD		020	Lands for		
	COM23/20	Reserve 32548	MPB			reclassification		
		Resolved that Council:				submitted.		
					6/11 &	_		
		(1) Delegate authority to			0,11 0	Ongoing		
		the Chief Executive to			4/12			
		apply for the re-						
		classification of the				No further		
		land managed by			9/2/21	development, still		
		Council within the			3/2/21	with Crown Lands for		
		Travelling Stock				their action.		
		Route (TSR32548) at						
		Mingoola, known as						
		Part Lot 7015 in DP						
		1075623, from						
		Community to						
		Operational Land, in						
		order to fit the						
		purpose of						
		constructing a Rural						
		Fire Service Station;						
		and						
		(2) Acknowledge the road						
		known as Mingoola						
		School Road is not						
		contained within a						
		dedicated road						
		reserve and should be						
		considered by Council						
		to rectify this -						
		whether now or in the						
		future.						
		Torrington Greenwaste						
23/09/20	191/20	Resolved that Council:	Dir Inf		6/10/20	Works underway for	В	
	ENIV/10/20	(1) Offer the mega muncher	NAVA/VA/			construction of		
	ENV19/20	to the 59 properties for	MWW			required Mega		
		residents of the village				Munchers		
		of Torrington in lieu of				Mode continue		
		green waste acceptance			8/12/20	Works continue.		
		green waste acceptance	l					

			1	,			1	
		at Torrington transfer station; and (2) Does not offer alternative for greenwaste.			28/1/21	Tentative discussions for opening on 24 March 2021 when Council meeting held at Torrington.		
23/09/20	195/20 GOV66/20	Crown Lands Plans Of Management Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period: Plan of Management - General Community Use; Plan of Management - Sportsgrounds; Plan of Management - Parks; Plan of Management - Natural Areas.	CCO MPB		15/10/2 020 6/11 4/12 9/2/21	Amendment being made to draft and prepared for sending to Minister Ongoing Plans sent to Minister Awaiting response from Minister	В	
23/09/20	202/20 NM7/20	Notice Of Motion - Tenterfield Town Dam For Recreational Activities Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.	CE MWW EA		1/10	Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10. Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.	В	
23/09/20	203/20 NM8/20	Notice Of Motion - Event For The Tenterfield Mountain Bike Club Resolved that Council make an approach to the newly formed Tenterfield Mountain Bike Club (Saddlers Mountain Bike Club) with a suggested format and initial route	CE EA		2/10	Correspondence sent to Tenterfield Mountain Bike Club. Meeting scheduled with TSC, Police & Club 19 th Nov.	С	

		planning for an event suitable for the Club to hold locally. The event being a tour designed for mountain bikes that would bring riders and others to Tenterfield.			8/12	Grant funding being sought by the Club to conduct the event in 2021. Refer Report to December 2020 Ordinary Council Meeting. Refer Resolution 277/20		
23/09/20	206/20 COM24/20	Lease Of Council Controlled Land - Road Reserve Resolved that Council approve and endorse the Recommended Action as outlined in the report.	Dir Inf EO		15/10	Further consultation undertaken with Client's Solicitor. Received instructions that new property owner does not want to proceed with Lease. NFA	С	
23/09/20	207/20 COM25/20	Mcleods Creek Road, Sandy Hill Resolved that Council approve the action required as detailed in this report.	Dir Inf EO		15/10	Engaged Solicitor to assist in process.	В	
01/10/20	212/20 COM26/20	Memorial Hall – Drought Stimulus Package Internal Acoustic, Ventilation And Insulation Treatments – Tender Recommendation And Project Update Resolved that Council: (1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project; (2) Not accept the submitted tender; (3) Proceed with negotiations with the lowest tenderer to align the scope and budget;	МРВ		15/10/2 020 11/6 4/12 9/2/21	Negotiations commenced Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed. Works progressing with roofing, electrical, fire and data. Works progressing with internal works due to commence once retractable seating has been complete.	В	

		(4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of acoustics are met as part of these negotiations; (5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.						
28/10/20	COM28/20 223/20	8 Australia Day Awards 8 Australia Day Event Resolved that Council approves: (1) The calling of nominations for 2021 Australia Day Awards in the following categories: Citizen of the Year; Young Citizen of the Year; Sportsperson of the Year; Emergency Services Volunteer of the Year or Group; Community Event of the Year. (2) That nominations for the 2021 Australia Day Awards open Thursday, 5 November 2020 and close at COB on Friday, 11 December 2020. (3) That judging by the Australia Day Selection Panel be undertaken in the Council Chamber at 10.00 am on Wednesday, 6 January 2021.	EA&M	Done	09/11 10/11 8/12 8/02	Grant funding applied for to a total of \$16,000. Letters sent to community groups requesting nominations. Advertised in Tenterfield Star and YLN. Branding grant funding of \$1,000 confirmed. Successful event held in the undercdover forecourt of the Tenterfield High School. Unfortunately suggested local identities were unable to attend. Grant funding to be aquited by 28/2/21.	C	

28/10/20	ENV22/20 229/20	(4) Arrangements for the 2021 Australia Day event as outlined in this report in consideration of the current COVID restrictions continuing into 2021. (5) Apply for grant funding through both the \$7.5 million Australia Day 2021 COVIDsafe Events Grants and the \$500,000 Australia Day 2021 Event Branding Grants. Closing date for both grants is Monday, 9 November 2020. (6) Local identities be approached to assist with the event. Apex Park Bore Resolved that Council: (1) Turn the Apex Park Bore on and implement a payment (dispenser) system, signed for Stock Use Only and with a sign saying camera surveillance. (2) Update Council's 2020/2021 Fees & Charges to include a water charge for Apex Park Bore at \$3.25/KL.	MW&W		9/11 1/12 7/1	Amendment to Fees & Charges advertised to close 8/12/20 Procurement underway for new dispenser Submissions received. Report to February 2021 Meeting.	C	
25/11/20	247/20 COM32/20	Regional Road Transfer & Road Classification Review Resolved that Council: (1) Support the Joint Priority Submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Bruxner Way accountabilities to the NSW State Government, in	Dir Inf		8/12	Priority Submissions close 9/12. Submissions being prepared. No further update. BROC advised at meeting of 12 Feb 2021.	В	

25/11/20	248/20	Angry Bull Mountain Bike Business Case 2020	A/CE		8/12	Queries have been raised regarding	В	
		regional roads to the current level of service as a minimum and funding is not reduced; and (B) Future maintenance of the State controlled regional road network within Tenterfield Shire Council be undertaken under a suitable contractual arrangement (similar to an RMCC) and that Council delivers these works for the NSW Government; and (C) Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced.						
		conjunction with Inverell Shire Council, Moree Plains Shire Council and Gwydir Shire Council; and (2) Support Kyogle Council as an affected council partner in the priority submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Mount Lindesay Road and the Clarence Way accountabilities to the NSW State Government; provided that the following conditions are met: (A) The State Government commit to maintaining and upgrading these						

ECO/16/20 Resolved (1) Allocate \$30,000 for Angry Bull Mountain Bike Trail design as per Council Resolution 116/20 Item (b); and (2) Commits to supporting the development of mountain biking within the Tenterfield Shire within operational constraints.	governance and transparency issues which require resolution prior to payment of the funding. 16/2 Correspondence received from Angry Bull. Currently being processed.
Regulatory & Open Space – Update of Local Law Policies Resolved that Council: (1) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30, the updated Local Orders for the Keeping of Animals in Urban Areas of Tenterfield Shire Policy – 3.120. If no submissions are received, adopt the updated Policy; and (2) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30. the updated Enforcement Policy for Unlawful Activities – 1.051. If no submissions are received, adopt the updated Policy; and (3) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30. the updated Policy; and (3) Endorse and place on public exhibition in accordance of Part 3, Section 160 of the Local Government Act 1993 No 30. the updated Local Orders Policy – 3.123. If no submissions are received, adopt the updated Policy.	30/11 On public exhibition for 42 days – closing 10 January 2021 No submissions received. Adopted Policy to be placed on website 18/2/21
25/11/20 254/20 Regulatory & Open Space – Update of Policies – Exception – Fund Raising Stalls Policy 1.060 Resolved that:	30/11 Updated Policy placed on website and open for public submissions

		(1) The location of fund raising stalls as determined by the updated Fund Raising Stalls Policy No. 1.060 be amended to 242 Rouse Street, Tenterfield; and (2) The updated Policy be placed on public exhibition for a period of 28 days inviting submissions and then returned to Council for consideration.		17/2	- closing 27 December 2020 No submissions received. Adopted Policy to be placed on website 18/2/21		
25/11/20	266/20 ECO19/20	Confidential Item – Tender for Bridge Replacement – Kangaroo Creek Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge on Paddys Flat Road North over Kangaroo Creek for an amount of \$830,150.00 (excluding GST) including provisions 1 and 2 as outlined in this report.	Dir Inf MAPP	8/12 18/2	Contract documentation being prepared Contract documents signed	С	
25/11/20	267/20 ECO20/20	Confidential Item – Tender for Replacement of Deepwater River Bridge Resolved that Council accept the tender of Ozwide Bridge Civil and Rail Pty Ltd for the design and construction of the bridge on Torrington Road over Deepwater River for an amount of \$749,000.00 (excluding GST) as outlined in this report.	Dir Inf MAPP	8/12	Contract documents signed	С	
16/12/20	271/20 MIN15/20	Confirmation of Previous Minutes Resolved that the Minutes of the following Meeting of Tenterfield Shire Council: Ordinary Council Meeting - 25 November 2020 as typed and circulated, be confirmed and signed as a true	EA&M	18/12	Minutes signed and placed on website.	С	

		record of the proceedings of				1	1	
		this meeting.						
		Resignation – Chief						
16/12/20	273/20	Executive Officer Terry	EA&M	15/12	7/1	Noted.	С	
	MM4/20	Dodds	A /CE					
	MM4/20	Resolved:	A/CE					
		Although it has come as a						
		shock to all of us that our Chief						
		Executive, Mr Terry Dodds, has						
		resigned from his position with						
		Tenterfield Shire Council, I						
		wish to speak on his						
		achievements of the past 3						
		years.						
		On Terry's arrival, his first						
		priority was to implement a						
		new organisational structure						
		and link the accountabilities of						
		all staff to the 4 Year Delivery						
		Program. His work in achieving						
		this, was recognised in						
		Tenterfield Shire Council						
		winning the Macquarie						
		University's 2019 Voice Project						
		- Change Challenge.						
		The timber bridge replacement						
		program was the next big challenge and I was proud to						
		work together with Terry to						
		lobby both State and Federal						
		Governments for funding to						
		achieve the replacement of 24						
		timber bridges during the past						
		12 months, a massive						
		achievement for our						
		infrastructure staff.						
		The drought and bushfires						
		created severe water issues in						
		Tenterfield and Terry was						
		instrumental in sourcing bore						
		water to help secure water to						
		supplement the water supply,						
		and working to gain the						
		funding through State						
		Government to finance this						
		project. This work resulted in						
		Tenterfield receiving the RH						
		Dougherty Award – Reporting			l .			

to your Community – Drought Management. Sealing of the most roads Council has ever achieved and continued lobbying to gain funding to seal all of the Mt Lindesay Road, together with the completion of the upgrade of the Legume to Woodenbong Section of the Mt Lindesay Road. Council's biggest project to date. Terry was able to build great rapport and respect with both our State and Federal members for the betterment of our community. I was always confident while attending these meetings as I did the political stuff and Terry the technical part. We worked together as a good team should. Although disappointed at Terry's departure, he leaves this organisation in good stead and his footprint is firmly embedded in the many	
projects we have completed and are currently on-going. I wish him well into the future and know he will always be interested in the progress of Tenterfield Shire Council.	
and know he will always be interested in the progress of Tenterfield Shire Council.	
Cr Peter Petty Mayor	
16/12/20 275/20 Tenterfield Chamber of Tourism, Industry & MED&CE 18/2 Finance investigating B	
COM33/20 Business - Request for Further Contribution to MF&T this matter to make this contribution.	
Support the Peter Allen Festival Resolved contribute the sum of \$8,590.31 toward the balance owing of the 2019 Peter Allen Festival for Road Closure, Hall Hire, Skip Bin Service and Park	
Hire.	

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16/12/20	278/20 ENV23/20	Tenterfield Shire – Draft Tree Management Plan Resolved that Council endorse the Draft Tree Management Plan and place on public exhibition with: • Further information to be provided on tree species on Logan Street; and • Additional Item (4.3) noting Liston community input in planting and providing trees; and	CCO MOSR&U		01/02	Tree Management Plan has been put on Public Exhibition for 28 Days finishing on 28 February 2021	В	
		Further information regarding Tenterfield Park.						
16/12/20	279/20 GOV95/20	Monthly Operational Report - November 2020 Resolved that Council receives and notes the status of the Monthly Operational Report for November 2020.	EA&M		18/12	On Council website.	С	
16/12/20	282/20 GOV96/20	Council Recess Period – 2020/2021 Resolved that Council: (1) Be in recess from 19 December 2020 to 24 February 2021. (2) Pursuant to Section 377 of the Local Government Act 1993, delegate authority to the Mayor and/or Deputy Mayor, and the Chief Executive jointly to exercise any function of Council during the recess period with the exception of: Determination of applications for all dwelling types and ancillary structures where significant objections have been received; Rezoning matters; Subdivision applications; and	A/CE EA&M		17/2	No actions to be advised to Council.	C	

		☐ Entering into Leases and Licences. (3) That a full list of any matters considered under such delegated authority be submitted for Council's information to the first 2021 Ordinary Council Meeting of Council to be held on 24 February 2021.						
16/12/20	283/20 GOV97/20	Review – Community Engagement Policy & Community Engagement Strategy Resolved that Council receive and adopt amendments to the Community Engagement Policy and Community Engagement Strategy.	EA&M		18/12	Policy & Strategy updated and placed on Council's website.	С	
16/12/20	284/20 GOV98/20	Finance & Accounts – Period Ended 30 November 2020 Resolved that Council receive and note the Finance and Accounts Report for the period ended 30 November 2020.	MF&T		7/1	Noted	С	
16/12/20	285/20 GOV99/20	Capital Expenditure Report as at 30 November 2020 Resolved that Council receive and note the Capital Expenditure Report for the period ended 30 November 2020.	MF&T		7/1	Noted	С	
16/12/20	286/20 GOV100/2 0	Water Consumption Fee Decrease 2020/2021 Financial Year Resolved that Council approves the following reductions in residential water charges for the 2020/21 Financial Year effective from the first billing period for 2020/21: (1) A reduction in the fee for Residential Tier 1 Water Consumption from \$5.90 per kl to \$4.75 per kl;	CCO MF&T EA&M		18/12	Completed.	C	

	ı	(2) A dti i 11 - C		ı		I		
		(2) A reduction in the fee						
		for Residential Tier 2 Water						
		Consumption from \$8.85 per kl						
		to \$7.50 per kl;						
		(3) A reduction in the fee						
		for Rural/Mount Lindesay Tier 1						
		Water Consumption from						
		\$5.90 per kl to \$4.75 per kl;						
		(4) A reduction in the fee						
		for Rural/Mount Lindesay Tier						
		2 Water Consumption from						
		\$8.85 per kl to \$7.50 per kl;						
		(5) A reduction in the fee						
		for Non-Residential Tier 1						
		Water Consumption from						
		\$4.35 per kl to \$3.90 per kl;						
		and						
		(6) A reduction in the fee						
		for Non-Residential Tier 2						
		Water Consumption from						
		\$6.60 per kl to \$6.15 per kl.						
16/12/20	287/20	Delegation for Chief	cco		18/12	Advice provided to all	С	
, ,	,	Executive Leave Period			-,	staff.		
	GOV101/2	Resolved that Council approve the temporary appointment of	MF&T					
	0	the Director Engineering, Fiona	DI					
		Keneally, from 19 December				Delegations prepared.		
		2020 to 3 January 2021,	MCSG&R		05/02	Delegations prepared.		
		Manager Finance and	EA&M					
		Technology, Paul Della, from	LACIM					
		the period 4 to 10 January						
		2021, then the Chief Corporate						
		Officer, Kylie Smith,						
		commencing from 11 January						
		2021 onwards, to the position						
		of Acting Chief Executive.						
		Reports of Committees &						
16/12/20	288/20	Delegates – Murray Darling	EA&M		7/1	Noted	С	
	RC/29/20	Association Inc						
	10,23,20	Resolved that Council receive						
		and note the Delegates Report						
		for the Murray Darling						
		Association Inc for November						
		2020.						<u> </u>
16/15/55	200/55	Report of Committees &	54044		7.4		_	
16/12/20	289/20	Delegates – Border	EA&M		7/1	Noted	С	
	RC30/20	Regional Organisation of						
		Councils (BROC) -						
				 		-		

		Meetings of 13 November						
		2020						
		Resolved that the report of						
		the Border Regional						
		Organisation of Councils						
		(BROC) meetings of 13 May 2016 be received and noted.						
		Report of Committees &						
16/12/20	290/20	Delegates – Tourism	EA&M		7/1	Noted	С	
	RC31/20	Advisory Committee						
	, , , , ,	Meeting – 26 November						
		2020						
		Resolved that the report of						
		the Tourism Advisory Committee meeting of 26						
		November 2020 be received						
		and noted.						
16/12/20	201/20	Notice of Motion -	A /CE		10/2	Comments		
16/12/20	291/20	Submission to NSW	A/CE		18/2	Currently investigating	В	
	NM9/20	National Parks & Wildlife	CCO			Aboriginal Land Claim		
		Service Regarding Mt Mackenzie Lookout Area	MED&CE			and potential grant		
		Resolved that Council:				application		
		(1) Receive a report on	DIR INF			preparation for		
		possible upgrades to the Mt	MAPP					
		Mackenzie Lookout, including				upgrade		
		and						
1								
1		allow coaches to access the						
		area.						
16/12/20	292/20		FA&M		7/1	Noted	C	
10,12,20			270011		· / -	110000	Č	
1	RES11/20							
1								
1		December 2020.						
16/12/20	292/20 RES11/20	possible upgrades to the Mt Mackenzie Lookout, including the upgrade of toilet facilities (and where possible partnership) with NSW National Parks & Wildlife Service, with a view to enhance visitor experience; and (2) Include in the upcoming review of the Road Network Management Plan, the provision for upgrading the current access to Mt Mackenzie Lookout to a standard that will allow coaches to access the area. Council Resolution Register – December 2020 Resolved that Council notes the status of the Council Resolution Register to	MAPP EA&M		7/1	facilities and road upgrade Noted	С	

		Cala aft at 4 Tautaufield				1		
16/12/20	294/20	Sale of Lot 4 – Tenterfield Industrial Estate	MED&CE		17/12	Documents signed	С	
, ,	-				,	and returned to		
	ECO23/20	Resolved that Council agree to proceed with the sale of Lot 4	EA&M			Solicitor.		
		of the Tenterfield Industrial						
						Website updated.		
		Park as stated in the report.						
16/12/20	295/20	Proposal to Lease Lots 2, 3	cco		9/2/21	Advertised January	В	
, ,	•	& 4 Section 37 DP758959 -			-, ,	2021 with no		
	COM36/20	Cnr Francis Street &	MPB			objections received.		
		Douglas Street, Tenterfield				Draft lease being		
		Resolved that Council:				prepared.		
		(1) Advertise Councils'				l · · ·		
		intention enter into a new				Finalisation of		
		lease over Lots 2, 3 and 4				easements for bore		
		Section 37 DP758959, for a				pumps still to be		
		period of 14 days and seek any				finalised by Waste &		
		objections to the proposal;				Water.		
		(2) Delegate authority to						
		the Chief Executive to enter						
		into a new lease over Lots 2, 3						
		and 4 Section 37 DP758959 for						
		a 3 year period with a 10 year						
		optional extension to the						
		lease, subject to the						
		summarised terms and						
		conditions included in the						
		report;						
		(3) Authorises the lease						
		be signed under seal of Council						
		by the Mayor and the Chief						
		Executive subject to no						
		objections being received to						
		the proposal.						
16/12/20	296/20	Acquisition of Part of	DIR INF		12/2/21	In progress, liaising	В	
		Private Land in Molesworth			,_,_	with Solicitor.		
	ECO24/20	Street, Tenterfield for	EO					
		Constructed Cycleway –						
		Update						
		Resolved that Council proceed						
		with the recommendations as						
		contained within this report to						
		finalise this matter regarding						
		the land in question that						
		encompasses the Council						
		constructed cycleway.			1			
16/12/20	297/20	Tenterfield Water	DIR INF		10/2	Tender awarded with	С	
10, 12, 20		Treatment Plant – Tender			,_	letters and contract)	
	ENV24/20	Assessment	MW&W					
		i .	L	I		1		

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		Resolved that Council accept the tender of Laurie Curran					documentation prepared and sent.		
		Water Pty Ltd for the new							
		Tenterfield Water Treatment							
		Plant for a contract price of							
		\$8,368,506 excluding GST, in							
		accordance with the DPIE Safe							
		and Secure Water Program -							
		Funding approval, assurance							
		and reporting requirements,							
		October 2019.							
20/4/24	2/24	Chief Executive –	M. UB			17/0	B E.I		
29/1/21	2/21	Recruitment & Selection	Manager HR,		Yes	17/2	Report to February	В	
	GOV2/21	Process	WD & S		2/2/21		2020 Council Meeting		
	3312,22	Resolved that Council:			_/ _/		to determine		
		(1) Seek quotes to select					Recruitment		
		and engage a Recruitment					Consultant.		
		Consultant to conduct the							
		recruitment process for the							
		position of Chief Executive of							
		Tenterfield Shire Council.							
		(2) Ensure that the							
		quotations expressly state that							
		the recruitment be facilitated							
		by the preferred Recruitment							
		Consultant in conjunction with							
		a Council selection panel							
		comprising of all Councillors.							
		(3) Hold an Extra							
		Ordinary Council Meeting to							
		select the successful quotation							
		upon the close of the quotation							
		period.			<u> </u>				
29/1/21	5/21	Bushfire Community,	ссо		Yes		Invoices from the	С	
-, , -		Resilience Fund – Council Led Community Grant					applicants have been		
	COM1/21	Applications			2/2/21		received and		
		Resolved that Council:					processed Thursday,		
		(1) Adopts the allocation					11 February 2021.		
		of funding as recommended by				1			
		the Council's Assessment					All unsuccessful		
		Panel as follows:					applicants have been		
		☐ Tenterfield Show				1	notified through		
		Society - Lift the Country					correspondence.		
		Spirits Music Concert -					Acquittal to be		
		Autumn Festival - \$15,000				1	completed 2022 after		
		☐ Tenterfield Autumn					events have taken		
		Leaves Festival Inc –					place.		
L					l	I	1	l	

Tenterfield Autumn Leaves Festival - \$25,000 ☐ Tenterfield Physical Culture Club - Workshop/Interclub Competition - \$7,500 ☐ The Saddlers Mountain Bike Club Tenterfield - Gravel Ride Cycling Event - \$15,000. (2) Notifies the successful and unsuccessful applicants.				