

RESOLUTION REGISTER – COUNCIL MEETINGS – MARCH 2021

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Action Date	Comments	Status	File No.
28/09/16	245/16 ECO2/16	<p>Snake Creek Road – Road Reserve</p> <p>Resolved that Council:</p> <p>(1) Negotiate with the affected landowner to transfer the land required to formalise the road reserve of Snake Creek Road to Council at fee simple (\$1); and</p> <p>(2) Investigate the costs involved with undertaking the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve encompassing the existing formed section of road known as Snake Creek Road, south east of the Bruxner Highway traversing Lot 177 DP 751541 for a distance of approximately 400m to the property boundary of Lot 4 DP 751541; and</p> <p>(3) Consider the allocation of funds in the 2017/18 annual budget to finalise the cadastral survey, legal, gazettal and transfer of land to form a dedicated public road reserve at Snake Creek Road.</p>	(Engineering Officer)	Affected landowners to be advised	NR	<p>29/09/16</p> <p>20/04</p> <p>01/05 & 03/05</p> <p>28/08/17</p> <p>16/10/2017</p> <p>19/02</p>	<p>Respondent advised of the Council decision.</p> <p>Negotiations with affected property owners has commenced.</p> <p>Costs to be obtained to allow for the survey and legal costs to be considered for inclusion in 17/18 budget.</p> <p>Quotations for surveying works to be forwarded next week.</p> <p>Correspondence sent to adjoining land owners including Crown Lands requesting feedback.</p> <p>Met on-site with property owner to discuss proposed road width, further report to council once advice received from Crown Lands as TSR land.</p> <p>Phone discussion held with LLS. Council awaiting formal response prior to proceeding.</p>	B	

						20/03	Discussions held with Crown Lands regarding application process for road opening over TSR land.		
						09/04/2018			
						14/04/2018	Ongoing as per previous comment		
							Further discussion held with LLS, letter now to be sent requesting TSR not to be included in road opening process. LLS to respond.		
						15.6.18	Quotations received - Surveyor to be engaged. Compulsory acquisition required for TSR process has been confirmed to deal with Native Title. Phone discussion held 9 May with property owners with written agreement to follow.		
						16.07	Instructed Solicitors to draft agreements for affected property owners 25.05.2018.		
						13/08/2018	Consent to Acquire Crown Land Application emailed to Crown Lands 31.05.18 Advised due to review of process for issuing consent & current high volume means longer response time.		
						13/9/18 (COO comment)			
						17/09/	Currently reviewing draft agreements received from Solicitor. No response		

						15/10/2018	received from Crown Lands yet due to back log of licences.		
						15/11/2018	Correspondence received by Local Land Services ok to proceed with Surveying of TSR.		
						10/12/2018	Still no response from Crown Lands.		
							No change to above		
						21/02/19	No change to above, Will follow up with Crown Lands		
							No change to status.		
						18/03/19	Followed up with Crown Lands - awaiting response		
							Deed of Agreements forwarded to property owners to sign		
						12/04/19	Received one signed Deed of Agreement back, contacted LALC to undertake site survey of Crown Land.		
						10/5/19	No response received from Crown Lands to date.		
						14/6/19			
						15/07/19	Received the other signed Deed of Agreement, awaiting on LALC to confirm site survey requirements.		
						19/8/19			
						17/09			
						21/10/19	Followed up & requested LALC to confirm site survey requirements.		

						17/2 15/05 06/08/20 04/12 12/03	<p>Awaiting cost from LALC for site survey requirements.</p> <p>Site Survey undertaken by LALC</p> <p>Amended quotation sought from Surveyor for acquisition of TSR portion of road reserve required.</p> <p>Surveyor engaged.</p> <p>No change to above</p> <p>Awaiting survey plan</p> <p>As above, advised by Surveyor having issues with survey points.</p> <p>Advice received from Surveyor, major survey anomalies. Road is pegged & plans being prepared.</p> <p>Survey plans now received</p> <p>Report to March 2021 Council meeting to provide update on matter.</p>		
23/5/18	91/18 ENV9/18	<p>Jennings Sewerage Scheme: Preliminary Assessment Report Resolved that Council:</p> <p>(1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017).</p> <p>(2) Endorse continued dialogue with Southern Downs Council.</p>	Manager Water & Waste			18/10 18/11	<p>Note ongoing: reduced actions undertaken</p> <p>Lower priority at present due to (emergency) water issues at Tenterfield</p> <p>Internal review as gap analysis to progress & Lower priority at present due to</p>	B	

		(3) Investigate funding opportunities to enable connection to the common effluent drainage system.				14/4/20 20	(emergency) water issues at Tenterfield		
						14/5 15/6 to 9/7	Funding for x-boarder still under investigation. Note identified in SSW as Risk 1- applying		
						10/8	Applied for the risk re-assessment awaiting response Response provided as Risk 1		
27/2/19	30/19 COM3/19	Compulsory Acquisition of Crown Land for the Mt Lindesay Road Upgrade – 0-6km Section East of Legume Resolved that Council: (1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and (2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1)	Engineering Officer MAPP			18/3 12/04 10/5/19 12/7/19 12/7/19 19/8/19 15/11/19	Awaiting Final plans to be sent with application to Minister. No change to status. No change. Final plans being reviewed. Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas. No change to status. Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review. Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start	B	
						10/2/20			

		<p>and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p>				<p>of November. Likely impacts to the project to be discussed with RMS.</p> <p>Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.</p> <p>Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.</p> <p>The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required.</p> <p>Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.</p>		
					11/5/20			
					1/7/20			
					7/8/20			

28/8/19	176/19 ENV16/19	<p>Confidential Report - NEWGrid – Water Security Resolved that Council:</p> <p>(1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and</p> <p>(2) Seek funding to complete all the assessments that will support a P90 cost estimate; and</p> <p>(3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p>	A/CE		Yes 16/10/19	19/9 13/10 5/12 5/2 11/3 15/5 18/5	<p>Discussions ongoing.</p> <p>Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.</p> <p>Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.</p> <p>Ongoing discussions with Minister Pavey’s Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.</p> <p>Meeting SDRC Mayor and CEO to discuss on 11/12/19</p> <p>Meeting with Water NSW, Member for Lismore & Councillors scheduled.</p> <p>Meeting held. Feasibility study to go ahead. Ongoing engagement.</p> <p>Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.</p> <p>Federal Minister for Agriculture, Drought and Emergency</p>	B	
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						14/7	<p>Management forwarded email 15/5. Investigating why the scope has been changed and by whom.</p> <p>Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.</p>		
						18/8	<p>Update for Councillors scheduled 25/8/20</p>		
						1/9	<p>Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.</p>		
						1/10	<p>Further Workshop with Councillors and proposed community meetings scheduled mid November 2020</p>		
						17/11	<p>WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected loandowners that evening at Mingoola attended by Mayor, Cr Peters and CE.</p>		
						26/11	<p>WaterNSW advert in Tenterfield Star 19/11: Community webinars - 1/12 Webinars with directly impacted landowners - 24/11</p>		

							Mingoola Progress Assoc members – 8-10/12			
27/11/19	261/19 GOV79/19	Request for Boundary Realignment Between Tenterfield Shire Council and Glen Innes Severn Shire Council Resolved that Council: (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant.	CCO MF&T RO				13/8 10/9/20	Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government. Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending. Letter to OLG about to be sent out. Further update to be provided when we receive a response.	B	
18/12/19	286/19 NM10/19	Notice of Motion – Road Naming Resolved that Council start the process of renaming of: <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. 	Director Infrastructure EO				17/02/20 1/7/20	Initial road status investigations being carried out. Still awaiting road status report from search agents, recent follow up requested has been made to them.	B	
26/2/20	14/20 ECO3/20	Hootons Road – Land Acquisition at Emu Creek Resolved that Council: (1) Agree to the acquisition of land for the opening of a road reserve	Dir Inf MAPP				12/3	Letter has been forwarded to the landowners & a signed agreement for access obtained.	B	

		<p>nominally 20 metres wide, along the first two (2) kilometres of Hootons Road as part of the Emu Creek bridge replacement project; and</p> <p>(2) Delegate authority to the Director Infrastructure to negotiate and agree with the adjacent landowners for the valuation of any compensation for the area of land to be acquired, that being nominally in the order of four (4) hectares; and</p> <p>(3) Approve the assigning of the official Council seal to any transfers, title deeds and documents associated with the land acquisition and road opening in this matter; and</p> <p>(4) Approve the gazettal of the new road opening.</p>				<p>11/5/20</p> <p>15/05</p> <p>1/7/20</p> <p>7/8/20</p> <p>11/09/20</p>	<p>Quotations are being sought from consultant valuers to undertake a valuation of the land involved.</p> <p>Quotations received, engaged Valuer.</p> <p>Valuation has been undertaken and final report being considered prior to commencing negotiations.</p> <p>Advice has been sent to the landowners relating to property valuation to continue negotiations.</p> <p>Compensation has been agreed upon, currently arranging legal documentation associated with the land acquisition.</p>		
26/2/20	15/20 ECO4/20	<p>Truck Wash & Loading Ramp Project – Alternative Concepts Resolved that Council:</p> <p>(1) Note the option for the Council Depot site is not viable at this stage;</p> <p>(2) Resolve that the Livestock Selling Centre is the preferred location for the project;</p> <p>(3) Resolve that the existing loading ramps facing Boundary Road be upgraded;</p> <p>(4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.</p> <p>(5) Note that any conditions on this project stemming from</p>	Dir Inf MAPP			<p>12/3</p> <p>11/5</p> <p>6/7/20</p>	<p>Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.</p> <p>Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.</p> <p>Access to equipment being reconnected,</p>	B	

		the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.					update discussion held with planners in June, and details to be forward to consultant planner.		
March 2020 Meeting Postponed due to COVID-19 regulations Items referred to April 2020 Meeting									
22/4/20	48/20 ECO5/20	Buy Local Advice & Policy Change Resolved that Council note this update on matters associated with Council's Buy Local Policy and the next steps for the development of a new "Optimising Opportunities for Local Suppliers" Policy.	CCO MF&T			18/5	Report to be presented at the June Ordinary Council Meeting.	B	
						8/7	Due to workload – Report deferred to August Ordinary Council Meeting.		
						13/8	Due to staff leave, to be presented to the September Ordinary Council Meeting		
						10/9	Will be presented with in conjunction with updated Procurement and Corporate Credit Card Policies to the October Ordinary Council meeting.		
						13/10	Due to the audit this has been deferred and will be presented at the November Ordinary Council Meeting.		
						12/11	To be presented early in the New Year in line with Procurement Policy.		
						12/3/21	To be presented at the March 2021 Council meeting.		

24/06/20	100/20 ECO09/20	Aerodrome Grass Area Lease Resolved that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions received to be reported back to Council for consideration.	DI MA&PP			1/7/20 7/8/20	Plan of area to be prepared for lease documents. Not yet advertised. Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.	B	
22/07/20	133/20 COM17/20	Tenterfield Common Easement and Lot Compulsory Acquisition Resolved that Council: (1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; (2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land	CCO MPB			13/08/ 09/09 15/10	Jennings & Kneipp instructed to develop the 88B instrument for the easement. CA application drafted. No response from the Common Trust regarding their concurrence within the allotted timeframe. Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE. Compulsory Land Acquisition submitted to Crown Lands for processing.	B	

		<p>Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>				<p>3/12</p> <p>9/2/21</p> <p>10/3/21</p>	<p>Sent to OLG as advised by Crown to begin next steps.</p> <p>Register Acquisition Plan being finalised between surveyor and OLG.</p> <p>Registered Acquisition Plan with NSW Land Registry Services for advice.</p>		
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		<p>Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(5) Classify the land as operational land; and</p> <p>(6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the</p>				<p>4/12</p> <p>9/2/21</p> <p>10/3/21</p>	<p>Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process.</p> <p>Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.</p> <p>This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to.</p>		
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		<p>purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and</p> <p>(8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.</p>							
23/09/20	188/20 COM23/20	<p>Mingoola Rural Fire Service - Reclassification Of Part Lot 7015 DP 1075623 On Reserve 32548</p> <p>Resolved that Council:</p> <p>(1) Delegate authority to the Chief Executive to apply for the re-classification of the land managed by Council within the Travelling Stock Route (TSR32548) at Mingoola, known as Part Lot 7015 in DP 1075623, from Community to Operational Land, in order to fit the purpose of constructing a Rural</p>	CCO MPB			15/10/2020	Application to Crown Lands for reclassification submitted.	B	
						6/11 & 4/12	Ongoing		
						9/2/21	No further development, still with Crown Lands for their action.		
						10/3/21	Ongoing awaiting response, have followed up again with Crown Lands.		

		<p>Fire Service Station; and</p> <p>(2) Acknowledge the road known as Mingoola School Road is not contained within a dedicated road reserve and should be considered by Council to rectify this - whether now or in the future.</p>							
23/09/20	191/20 ENV19/20	<p>Torrington Greenwaste Resolved that Council:</p> <p>(1) Offer the mega muncher to the 59 properties for residents of the village of Torrington in lieu of green waste acceptance at Torrington transfer station; and</p> <p>(2) Does not offer alternative for greenwaste.</p>	Dir Inf MWW			6/10/20 8/12/20 28/1/21 9/3	<p>Works underway for construction of required Mega Munchers</p> <p>Works continue.</p> <p>Tentative discussions for opening on 24 March 2021 when Council meeting held at Torrington.</p> <p>Arranging convenient date for attendance of EPA reps as required for grant actual. Date to be advised.</p>	B	
23/09/20	195/20 GOV66/20	<p>Crown Lands Plans Of Management Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period:</p> <ul style="list-style-type: none"> • Plan of Management - General Community Use; • Plan of Management - Sportsgrounds; • Plan of Management - Parks; • Plan of Management - Natural Areas. 	CCO MPB			15/10/2020 6/11 4/12 9/2/21 8/3	<p>Amendment being made to draft and prepared for sending to Minister</p> <p>Ongoing</p> <p>Plans sent to Minister</p> <p>Awaiting response from Minister</p> <p>Awaiting response from Minister</p>	B	

23/09/20	202/20 NM7/20	Notice Of Motion - Tenterfield Town Dam For Recreational Activities Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.	A/CE MWW EA			1/10 1/12	Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10. Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.	B	
23/09/20	207/20 COM25/20	Mcleods Creek Road, Sandy Hill Resolved that Council approve the action required as detailed in this report.	Dir Inf EO			15/10	Engaged Solicitor to assist in process.	B	
01/10/20	212/20 COM26/20	Memorial Hall - Drought Stimulus Package Internal Acoustic, Ventilation And Insulation Treatments - Tender Recommendation And Project Update Resolved that Council: (1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project; (2) Not accept the submitted tender; (3) Proceed with negotiations with the lowest tenderer to align the scope and budget; (4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of	CCO MPB			15/10/2020 11/6 4/12 9/2/21 8/3	Negotiations commenced Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed. Works progressing with roofing, electrical, fire and data. Works progressing with internal works due to commence once retractable seating has been complete. Ongoing	B	

		acoustics are met as part of these negotiations; (5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.							
25/11/20	247/20 COM32/20	<p>Regional Road Transfer & Road Classification Review Resolved that Council:</p> <p>(1) Support the Joint Priority Submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Bruxner Way accountabilities to the NSW State Government, in conjunction with Inverell Shire Council, Moree Plains Shire Council and Gwydir Shire Council; and</p> <p>(2) Support Kyogle Council as an affected council partner in the priority submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Mount Lindesay Road and the Clarence Way accountabilities to the NSW State Government; provided that the following conditions are met:</p> <p>(A) The State Government commit to maintaining and upgrading these regional roads to the current level of service as a minimum and funding is not reduced; and</p> <p>(B) Future maintenance of the State controlled</p>	Dir Inf			8/12 12/2	<p>Priority Submissions close 9/12.</p> <p>Submissions being prepared.</p> <p>No further update. BROC advised at meeting of 12 Feb 2021.</p>	B	

		<p>regional road network within Tenterfield Shire Council be undertaken under a suitable contractual arrangement (similar to an RMCC) and that Council delivers these works for the NSW Government; and</p> <p>(C) Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced.</p>							
25/11/20	248/20 ECO/16/20	<p>Angry Bull Mountain Bike Business Case 2020 Resolved that Council:</p> <p>(1) Allocate \$30,000 for Angry Bull Mountain Bike Trail design as per Council Resolution 116/20 Item (b); and</p> <p>(2) Commits to supporting the development of mountain biking within the Tenterfield Shire within operational constraints.</p>	A/CE MED&CE			8/12 16/2 22/2	<p>Queries have been raised regarding governance and transparency issues which require resolution prior to payment of the funding.</p> <p>Correspondence received from Angry Bull. Currently being processed.</p> <p>Governance issues have been resolved and grant agreement signed.</p> <p>Payment has been made.</p>	C	
16/12/20	275/20 COM33/20	<p>Tenterfield Chamber of Tourism, Industry & Business - Request for Further Contribution to Support the Peter Allen Festival Resolved that Council contribute the sum of \$8,590.31 toward the balance</p>	MED&CE MF&T			18/2 5/3	<p>Finance investigating this matter to make this contribution.</p> <p>Investigations ongoing.</p>	B	

		owing of the 2019 Peter Allen Festival for Road Closure, Hall Hire, Skip Bin Service and Park Hire.							
16/12/20	276/20 COM34/20	<p>Tenterfield War Memorial Bath – Master Plan Resolved that Council:</p> <p>(1) Endorse and place on public exhibition, Option two (2) in the draft Master Plan and Feasibility Study to assist with future development and maintenance on the Tenterfield War Memorial Bath.</p> <p>(2) Note that Option two (2) in the plan is a guide for future works and that any option contained in the plans are outside the Capacity of Council to fund the initial works, or ongoing costs associated with such a large community asset.</p> <p>(3) If at the conclusion of the exhibition period no submissions are received, adopt the option identified and advertised as the preferred option and tailor future asset maintenance and works at the Tenterfield War Memorial Bath around this option.</p>	CCO MPB			/5/2 22 8/3	On exhibition - to close 18/2/21. Responses received report to Council to be prepared.	B	
16/12/20	277/20 COM35/20	<p>Update on Funding Regional Tourism Bushfire Recovery Grant – Stream 1 – Peter Allen, Oracles of the Bush & Saddler Mountain Bike Club Tenterfield Resolved that Council:</p> <p>(1) Accept the updated information from Peter Allen Festival; and</p> <p>(2) Endorse the application to apply for the maximum total of \$30,000 from the Regional Tourism</p>	MED&EC CCO			17/2 14/3	Still awaiting results from the funding body to see if successful. Still awaiting results from the funding body to see if successful.	B	

		Bushfire Recovery Funding – Stream 1 to be shared evenly between Oracles of the Bush & Saddler Mountain Bike Club Tenterfield.							
16/12/20	278/20 ENV23/20	<p>Tenterfield Shire – Draft Tree Management Plan</p> <p>Resolved that Council endorse the Draft Tree Management Plan and place on public exhibition with:</p> <ul style="list-style-type: none"> • Further information to be provided on tree species on Logan Street; and • Additional Item (4.3) noting Liston community input in planting and providing trees; and • Further information regarding Tenterfield Park. 	CCO MOSR&U			01/02 9/3	Tree Management Plan has been put on Public Exhibition for 28 Days finishing on 28 February 2021 Submissions now closed. Several received. Preparing to present to Council workshop in April.	B	
16/12/20	291/20 NM9/20	<p>Notice of Motion – Submission to NSW National Parks & Wildlife Service Regarding Mt Mackenzie Lookout Area</p> <p>Resolved that Council:</p> <p>(1) Receive a report on possible upgrades to the Mt Mackenzie Lookout, including the upgrade of toilet facilities (and where possible partnership) with NSW National Parks & Wildlife Service, with a view to enhance visitor experience; and</p> <p>(2) Include in the upcoming review of the Road Network Management Plan, the provision for upgrading the current access to Mt Mackenzie Lookout to a standard that will allow coaches to access the area.</p>	A/CE CCO MED&CE DIR INF MAPP			18/2	Currently investigating Aboriginal Land Claim and potential grant application preparation for facilities and road upgrade	B	

		<p>position of Chief Executive of Tenterfield Shire Council.</p> <p>(2) Ensure that the quotations expressly state that the recruitment be facilitated by the preferred Recruitment Consultant in conjunction with a Council selection panel comprising of all Councillors.</p> <p>(3) Hold an Extra Ordinary Council Meeting to select the successful quotation upon the close of the quotation period.</p>							
24/2/21	7/21 MIN1/21	<p>Confirmation Of Previous Minutes Resolved that the Minutes of the following Meetings of Tenterfield Shire Council:</p> <ul style="list-style-type: none"> • Ordinary Council Meeting – 16 December 2020 • Extraordinary Council Meeting – 29 January 2021 (9.30 am) • Extraordinary Council Meeting – 29 January 2021 (10.30 am) <p>as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.</p>	EA&M			26/2	Signed and updated on website.	C	
24/2/21	11/21 ENV1/21	<p>Development Application 2020.114 Truck Depot And Office - 162a Sandy Flat Road, Sandy Flat Resolved that Council:</p> <p>(1) Approve Development Application 2020.114 for a truck depot and office at 162a Sandy Flat Road, Sandy Flat subject to conditions as contained in Attachment 2 (Attachment Booklet 1) and amendment as per Item (3) of this Resolution.</p> <p>(2) Notify those persons who made submissions in</p>	MPDS			15/3	Consent issued as per resolution	C	

		<p>relation to the determination of the Development Application.</p> <p>(3) 1. That Condition 29 (Internal Access Road) be amended to read as follows:</p> <p>Private Access Road</p> <p>The proposed internal access road from Primrose Hill Road to the workshop site is to be constructed with a minimum gravel formation width of 6 metres with a 2 coat bitumen seal of 5 metres.</p> <p>The works are to be completed within six (6) months of the date of this consent. The internal road is to be maintained to the standard of the original construction to ensure that there is no offsite dust impact. Prior to construction of the internal access road, the applicant is to obtain any necessary approvals under the <i>Water Management Act 2000</i> for any watercourse crossings.</p> <p>2. Remove Condition 12 as amendment alters this condition;</p> <p>3. Amend Condition 27 and 28 to reflect a 6 month period of works in accordance with the changes proposed in Condition 29.</p> <p>4. Remove dot point one from Condition 32.</p>							
24/2/21	14/21 ENV2/21	<p>Development Application 2020.069 Primitive Campground - 57 Holleys Road, Tenterfield Resolved that Council:</p>	MPDS			15/3	Consent issued as per resolution.	C	

		<p>(1) Approve Development Application 2020.069 for a primitive campground at 57 Holleys Road, Tenterfield subject to the conditions contained in Attachment 5 (Attachment Booklet 2); and</p> <p>(2) Notify those persons who made submissions, of Council's determination.</p>							
24/2/21	16/21 COM2/21	<p>Request To Relocate The Band Hall To Leechs Gully Road (Former Leechs Gully Hall Site)</p> <p>Resolved that Council:</p> <p>(1) Supports the gifting of the Band Hall to the Leechs Gully Progress Association subject to the association being responsible for:</p> <p>(a) Ensuring the Band Hall can fit on the property by conducting an identification survey;</p> <p>(b) Ensuring the Band Hall transfer meets heritage requirements;</p> <p>(c) Paying for all costs associated with the relocation of the Band Hall;</p> <p>(d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association.</p> <p>(2) Allocates up to \$50,000 to the Leechs Gully Progress Association towards the costs</p>	MPB			24/2	Mr Rod Dowe was informed of Council's decision.	B	
						25/2	Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process.		
						1/3	Mr Dowe provided with the names of some Heritage Consultants.		
						12/3	The above is evidence of part 3 of the recommendation being enacted.		

		<p>associated with the items in (1) above.</p> <p>(3) Negotiates with the Leechs Gully Progress Association on the proposed relocation of the Band Hall.</p>							
24/2/21	17/21 COM3/21	<p>Request For In Principle Support For A Lease Of Land At Federation Park Resolved that Council:</p> <p>(1) Provide 'In Principle' support to Tenterfield Bumblebees Rugby Union Club to apply for a grant to construct a new clubhouse at Federation Park; and</p> <p>(2) Provide 'In Principle' approval to issue a long term lease (in the order of 20 years) over a site on the western side of the oval and south of the existing building. The 'In Principle' approval is provided subject to the satisfactory resolution of community consultation process, satisfactory site analysis, lease negotiation, management agreement negotiation and development approval process.</p>	MPB			12/3/21	Completed. Grant application was submitted by Bumblebees Rugby Union Club on time.	C	
24/2/21	18/21 COM6/21	<p>Regulatory & Open Space - Update Fund Raising Stalls Policy - No. 1.060 Resolved that Council adopts the updated Fund Raising Stall Policy - No. 1.060 as attached.</p>	OP&RS			26/2	Completed. Updated Policy on Council website.	C	

24/2/21	19/21 ENV3/21	<p>Planning Proposal - LEP Amendment Schedule 5 - Heritage - Housekeeping Amendment</p> <p>Resolved that Council endorses the Planning Proposal contained in Attachment 10 (Attachment Booklet 3) and forwards it to the Department of Planning & Environment, requesting a Gateway Determination under the provisions of Section 3.33 of Division 3.4 of the <i>Environmental Planning & Assessment Act, 1979</i>.</p>	MPDS			15/3	Planning proposal forwarded to Department of Planning	C	
24/2/21	20/21 ENV4/21	<p>Draft Village Concept Plans</p> <p>Resolved that Council:</p> <p>(1) Place the draft Village Concept Plans on public exhibition for a period of twenty eight (28) days; and</p> <p>(2) Adopt the Village Concept Plans if no submissions are received at the close of the exhibition period.</p>	MPDS			9/3	Draft Plans on public display to 1/4/21	B	
24/2/21	21/21 ENV5/21	<p>150 Years Of The Municipality Of Tenterfield - 22 November 2021</p> <p>Resolved that Council:</p> <p>(1) Establish a Steering Committee to make arrangements for celebration of the Sesquicentenary of the Municipality of Tenterfield;</p> <p>(2) (a) The Steering Committee Council delegates to be Mayor Peter Petty, Deputy Mayor Greg Sauer, Councillor Bronwyn Petrie, Councillor</p>	MPDS			15/3	Steering Committee to meet 22 March	C	

		<p>Michael Petrie and Councillor Bob Rogan.</p> <p>(b) The Steering Committee to also comprise members from Council's Heritage Advisory Committee, Centennial Cottage and Progress and Hall Committees be invited to participate.</p> <p>(c) The Steering Committee to meet one (1) hour prior to the scheduled Councillor Workshops with the initial meeting being two (2) hours prior, subject to any changes.</p> <p>(3) Dissolve the Committee two (2) weeks after all celebrations have concluded.</p>							
24/2/21	22/21 ENV6/21	<p>Apex Park Bore Resolved that Council:</p> <p>(1) Adopt the new Water Charge of \$3.25 per KI for the Apex Park Bore for inclusion in Council's Fees & Charges for the 20/21 financial year, upon commissioning of the new water dispenser at Apex Park Bore.</p> <p>(2) Provide access to free non-potable water at Apex Park Bore in drought conditions for livestock purposes only.</p> <p>(3) Provide educational information and install a surveillance</p>	MWW A/CCO A/MF&T			12/3/21	Awaiting installation of new water dispenser.	B	

		camera at Apex Park Bore.							
24/2/21	25/21 GOV3/21	Monthly Operational Report - December 2020/January 2021 Resolved that Council receives and notes the status of the Monthly Operational Report for December 2020/January 2021.	EA&M			26/2	On Council's website.	C	
24/2/21	26/21 GOV4/21	Murray Darling Association Inc - 77th National Conference & Annual General Meeting - Wentworth NSW - 16 To 19 May 2021 Resolved that Council approve the attendance of one (1) of Council's Murray Darling Association Inc delegates, either Mayor Peter Petty or Region 11 Executive Member, Deputy Mayor Greg Sauer at the 77 th National Conference & Annual General Meeting at Wentworth, 16 to 19 May 2021.	EA&M				Registration, Accommodation & Travel arrangements in hand for Deputy Mayor.	C	
24/2/21	27/21 GOV5/21	National General Assembly Of Local Government 2021 Resolved that Council: (1) Approve the attendance of the incumbent Chief Executive and Mayor Peter Petty at the National General Assembly of Local Government 2021 and Regional Forum 2021 to be held in Canberra, 20 to 23 June 2021; and (2) Prepare and consider motions for debate – submission date being 11.59 pm,	EA&M				Arrangements to be made. Motions to be endorsed at March 2021 Council Meeting.	B	

		Friday 26 March 2021.							
24/2/21	28/21 GOV6/21	New Policy - Workplace Surveillance Resolved that Council adopts the Draft Workplace Surveillance Policy.	MFT EA&M			26/2	New Policy No. 3.2.31 Uploaded to Council's website. All staff have been provided with a copy.	C	
24/2/21	29/21 GOV7/21	Customer Service, Governance & Records - Update Of Policies Resolved that Council adopt the following policies: <ul style="list-style-type: none"> • Citizen and Customer Service Policy 1.035 • Complaints and Unreasonable Conduct Policy 1.033 • Exclusion for Disruptive or Abusive Citizens and Customers Policy 1.052 • Competitive Neutrality Complaints Policy 1.032 	MCSGR EA&M			26/2	Updated policies uploaded to Council's website	C	
24/2/21	30/21 GOV8/21	Regulatory & Open Space - Funerary And Monument/Masonry Services Policy - Draft New Policy Resolved that Council: (1) Place the Draft Funerary and Monument/Masonry Services Policy -3.060 and Council's Corporate Induction Handbook for Funerary and Monument Mason Providers on public exhibition for 14 days; and (2) Adopt the Draft Funerary and Monument/Masonry Services Policy -3.060 and Council's Corporate Induction	A/CCO CAO			9/3	On display to 18/3/21	B	

		Handbook for Funerary and Monument Providers if no comments are received through the public exhibition period.							
24/2/21	31/21 GOV9/21	Local Orders For The Keeping Of Animals In Urban Areas Of Tenterfield Shire Policy - 3.120 - Review Of Submissions Resolved that the Local Orders for Keeping of Animals in Urban Areas of Tenterfield Shire Policy 3.120 lay on the table to the March 2021 Meeting and be resubmitted including suggested amendments.	A/CCO CAO			9/3	Presenting to Council work shop March for referral back to March 2021 Ordinary Council Meeting.	B	
24/2/21	32/21 GOV10/21	Quarterly Budget Review Statement - December 2020 Resolved that Council adopts the December 2020 Quarterly Budget Review Statement noting that the previous recommendations from the September Quarterly Budget Review still stand notwithstanding that there has been an increase to the projected deficit that is outside of Council's control.	MFT			5/3	Uploaded to Council's website	C	
24/2/21	33/21 GOV11/21	Finance & Accounts - Period Ended 31 December 2020 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 December 2020.	MFT			9/3	Noted	C	

24/2/21	34/21 GOV12/21	Finance & Accounts - Period Ended 31 January 2021 Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 January 2021.	MFT			9/3	Noted	C	
24/2/21	35/21 GOV13/21	Capital Expenditure Report As At 31 January 2021 Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 January 2021.	MFT			9/3	Noted	C	
24/2/21	36/21 GOV14/21	Report On Loan Balances Resolved that Council notes the loan balance as at 31 December 2020 was \$9,987,515.76 (\$10,207,684.52 as at 30 September 2020).	MFT			9/3	Noted	C	
24/2/21	37/21 RC1/21	Reports Of Committees & Delegates - Sir Henry Parkes Memorial School Of Arts Joint Management Committee - Thursday, 15 October 2020 Resolved that the report of the Sir Henry Parkes Memorial School of Arts Joint Management Committee of 15 October 2020 be received and noted.	MED&CS			9/3	Noted	C	
24/2/21	38/21 RC2/21	Reports Of Committees & Delegates - Audit & Risk Committee Meeting - 9 December 2020 Resolved that the report of the Audit & Risk Committee of Wednesday, 9 December 2020 be received and noted.	MCSGR			9/3	Noted	C	
24/2/21	39/21	Reports Of Committees & Delegates - Meeting Of	OSRO			9/3	Noted	C	

	RC3/21	Parks, Gardens & Open Spaces Advisory Committee - 17 December 2020 Resolved that the report of the Parks and Gardens Committee meeting of 17 December 2020 be received and noted.							
24/2/21	40/21 RC4/21	Reports Of Committees & Delegates - Murray Darling Association Inc Resolved that Council receive and note the MDA's Basin Communities Leadership Program information.	EA&M			9/3	Noted	C	
24/2/21	41/21 RC5/21	Reports Of Committees & Delegates - Arts North West - Annual Contribution 2021/2022 Resolved that Council: (1) Receive and note the report from Arts North West; and (2) Note payment of \$4,991.32 contribution to Arts North West for the 2021/2022 financial year.	A/MF&T A/CCO			12/3	Noted	C	
24/2/21	42/21 RES1/21	Council Resolution Register - February 2021 Resolved that Council notes the status of the Council Resolution Register to February 2021.	EA&M			9/3	Noted	C	
24/2/21	44/21 COM4/21	Rebel Radio Network Outstanding Rent Payments Resolved that Council: (1) Does not support the sharing with Rebel of the Council owned array used by Tenterfield & District Community FM Radio Association Inc (Ten	MBP			10/3/21	Issuing an invoice for the current year and reminder for prior years rent. An accompanying letter will be sent to Rebel in line with the resolution.	B	

		<p>(2) FM) under the existing lease and funding agreement. Take reasonable (legally and financially responsible) action to seek to recover the rental debt in arrears for the 4 year period 16 March 2016 to 15 March 2020 and issue an invoice for the current year 16 March 2020 to 15 March 2021, as Council has continued to provide services under the expired contract. Council staff negotiate a new agreement with Rebel on commercially sound terms subsequent to the payment of all invoiced rent, subject to future Council approval.</p>							
24/2/21	45/21 COM5/21	<p>Leasing Of Council Owned Property Resolved that Council:</p> <p>(1) Advertise 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) for rent via an 'Expression of Interest' process;</p> <p>(2) Delegate authority to the Chief Executive to enter into a 5 year lease over 8933 New England Highway, Tenterfield subject to the summarised terms and conditions</p>	MPB			10/3/21	Advertising in the Tenterfield Star on 11 & 18 March 2021. Also advertised on Council's Website. Submissions close 2/4/2021. Garry Holley (current tenant) has agreed to monthly tenancy while new lease is organised.	B	

		included in the report; and (3) Authorise the lease to be signed under the Seal of Council by the Mayor and the Chief Executive.							
24/2/21	46/21 ECO1/21	Tenterfield Council Industrial Estate - Proposed Sale Of Lot 11 Resolved that Council agree to proceed with the sale of Lot 11 of the Tenterfield Industrial Park as stated in the report.	MED&CS			15/3	Purchase proceeding.	C	
24/2/21	47/21 ECO2/21	Sale Of Industrial Land/Tenterfield Industrial Park - Lots 14 & 15 Resolved that Council re-open negotiations with all interested parties and request they submit final offers to purchase Lots 14 and 15 of the Tenterfield Industrial Estate with the highest unrestricted offer to be deemed successful.	MED&CS			15/3	Report to March 2021 Council Meeting	B	
24/2/21	48/21 ECO3/21	Purchase Of Land For Future Operational Purposes Resolved that Council agree to delegate the Acting Chief Executive authority to negotiate for the acquisition of Lot 2 DP 1167482.	A/CE			15/3	Offer has been provided to Agent.	B	
24/2/21	49/21 ECO4/21	Variation To Contract Number RFT 17-19/20 Resolved that Council delegate the Chief Executive Authority to negotiate with the Contractor, a Contract Variation to RFT 17-19/20 to the value outlined in this report.	Dir Infrastructure				Quotes negotiated. Variations to be approved by 20 March 2021 by Actg Chief Executive.	C	

24/2/21	50/21 ECO5/21	Variation To Contract Number RFT 18-19/20 Resolved that Council delegate the Chief Executive Authority to negotiate with the contractor a contract variation to RFT 18-19/20 to the value outlined in this report	Dir Infrastructure				Quotes negotiated. Variations to be approved by 20 March 2021 by Actg Chief Executive.	C	
24/2/21	51/21 GOV15/21	Water Pricing Issues - Request From Local Business Operator Resolved that Council: (1) Notes the concerns expressed by the business owner as outlined in the report. (2) Does not provide financial relief to business identified in the report by way of only charging them at Tier 1 pricing for the second billing period of 2020/2021 as per their request. (3) Does not change the Sewage Discharge Factor for this financial year for the business identified in the report but that consideration be given to changing the Sewage Discharge Factor for the 2021/22 financial year subject to a separate policy on this matter being prepared prior to adopting the 2021/2022 Operational Plan and Budget on receipt of an application from the business after the release of that policy.	A/CCO A/MFT			12/3	The Sewerage Discharge Factor and water consumption pricing models will be considered as part of the development of the 2021/2022 Operational Plan and Budget.	B	

		(4) Considers the pricing model for both residential and business water consumption fees from 2021/2022 as part of the development of the 2021/2022 Operational Plan and Budget.							
24/2/21	52/21 GOV16/21	Recruitment Agency Procurement For CE Recruitment Resolved that Council appoint Recruitment Agency Blackadder Associates Pty Ltd to facilitate recruitment of a Chief Executive for Tenterfield Shire Council from the proposals received.	MHR			9/3	Councillor Workshop arranged with Stephen Blackadder for Monday, 15 March 2021	C	