



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

**BUSINESS PAPER
EXTRAORDINARY COUNCIL
MEETING
MONDAY, 31 MAY 2021**

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 3.3 of Council's Code of Meeting Practice that a **Extraordinary Council Meeting** will be held in the RSL Pavilion, rear of Memorial Hall, Tenterfield, on **Monday, 31 May 2021** commencing at **9.30 am**.

Kylie Smith
Acting Chief Executive

COMMUNITY CONSULTATION – PUBLIC ACCESS

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.30 am and 10.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - Prejudice the commercial position of the person who supplied it, or
 - Confer a commercial advantage on a competitor of the Council; or
 - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

CONFLICT OF INTERESTS

What is a "Conflict of Interests" - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary - a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## ORDER OF BUSINESS

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Business of the Meeting
6. Meeting Close

# AGENDA

## WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

### 1. OPENING & WELCOME

#### 2. (A) OPENING PRAYER

*"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."*

#### (B) ACKNOWLEDGEMENT OF COUNTRY

*"I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung nations and extend that respect to other Aboriginal people present."*

### 3. APOLOGIES

### 4. DISCLOSURES & DECLARATIONS OF INTEREST

### 5. BUSINESS OF THE MEETING

(ITEM GOV42/21) OPERATIONAL PLAN 2021/2022 .....5

### 6. MEETING CLOSED

|                      |                                                |
|----------------------|------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>   |
| <b>Submitted by:</b> | Manager Customer Service, Governance & Records |
| <b>Reference:</b>    | <b>ITEM GOV42/21</b>                           |
| <b>Subject:</b>      | <b>Operational Plan 2021/2022</b>              |

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                           |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.          |
| <b>CSP Strategy:</b>        | Maintain strong relationships with all levels of Government and proactively seek involvement in decision making impacting our Shire and the New England Northwest Region. |
| <b>CSP Delivery Program</b> | Provide sound and inclusive decisions using the Community Engagement Strategy to guide our interactions.                                                                  |

**SUMMARY**

The purpose of this report is for Council to adopt the Tenterfield Shire Council Operational Plan 2021/2022, following the completion of the public exhibition period which took place from 28 April 2021 to 25 May 2021 and for the Operational Plan 2020/21 to be included within the current Tenterfield Shire Council Delivery Program 2017/2021.

**OFFICER'S RECOMMENDATION:****That Council:**

- (1) Adopts the Tenterfield Shire Council Operational Plan 2021/2022 as attached.**
- (2) Adopts the following documents as part of the Tenterfield Shire Council Operational Plan 2021/2022:**
  - (a) Tenterfield Shire Council Budget for 2021/2022**
  - (b) Tenterfield Shire Council Revenue Policy Statement for 2021/2022, and**
  - (c) Tenterfield Shire Council Fees and Charges for 2021/2022.**
- (3) In accordance with the provisions of Section 355 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2022 for the following rating categories:**

**Farmland:**

**A Farmland rate of 0.00250152 cents in the dollar on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$426.00 per annum (the total revenue collected from this base amount represents 26.13% of the total revenue collected from this category of land);**

Our Governance No. 42 Cont...

**Residential – Tenterfield:**

**A Residential – Tenterfield rate of 0.00599567 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 49.60% of the total revenue collected from this category of land);**

**Residential – Tenterfield (Urban):**

**A Residential – Tenterfield rate of 0.00494210 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 23.81% of the total revenue collected from this category of land);**

**Residential – Urbenville:**

**A Residential – Urbenville rate of 0.00781099 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.10% of the total revenue collected from this category of land);**

**Residential – Jennings:**

**A Residential – Jennings rate of 0.0082782 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);**

**Residential – Drake:**

**A Residential – Drake rate of 0.01005764 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);**

**Residential – Other:**

**A Residential – Other rate of 0.0045959 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$158.00 per annum (the total revenue collected from this base amount represents 26.03% of the total revenue collected from this category of land);**

**Business – Tenterfield:**

**A Business – Tenterfield rate of 0.0174909 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$572.00 per annum (the total revenue collected from this base amount represents 36.73% of the total revenue collected from this category of land);**

Our Governance No. 42 Cont...

**Business – Urbenville:**

**A Business – Urbenville rate of 0.0073199 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 48.01% of the total revenue collected from this category of land);**

**Business – Jennings:**

**A Business – Jennings rate of 0.00499804 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 46.71% of the total revenue collected from this category of land);**

**Business – Drake:**

**A Business – Drake rate of 0.00839398 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 47.96% of the total revenue collected from this category of land);**

**Business – Other:**

**A Business – Other rate of 0.00500474 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$290.00 per annum (the total revenue collected from this base amount represents 42.04% of the total revenue collected from this category of land);**

**Mining:**

**A Mining rate of 0.01999621 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$460.00 per annum (the total revenue collected from this base amount represents 45.13% of the total revenue collected from this category of land).**

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2022, as follows:**
- (a) Residential - \$537.00 per property and/or connection per annum;**
  - (b) Residential Strata - \$403.00 per property and/or connection per annum;**
  - (c) Mt Lindesay Private Line - \$669 per property and/or connection per annum;**
  - (d) Rural Other - \$537 per property and/or connection per annum;**
  - (e) Non Residential - Meter connection: 20mm - \$537 per property and/or connection per annum;**
  - (f) Non Residential - Meter connection: 25mm - \$537 per property and/or connection per annum;**



Our Governance No. 42 Cont...

- (g) Non Residential - Meter connection: 32mm - \$537 per property and/or connection per annum;**
  - (h) Non Residential - Meter connection: 40mm - \$806 per property and/or connection per annum;**
  - (i) Non Residential - Meter connection: 50mm - \$1,255 per property and/or connection per annum;**
  - (j) Non Residential - Meter connection: 80mm - \$3,230 per property and/or connection per annum;**
  - (k) Non Residential - Meter connection: 100mm - \$5,045 per property and/or connection per annum;**
  - (l) Non Residential - Meter connection: 150mm - \$11,355 per property and/or connection per annum;**
  - (m) Voluntary & Charitable Organisations - \$103 per property and/or connection per annum;**
  - (n) Services installed solely for the purpose of firefighting – No Charge.**
- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.**
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.**
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 1,000 kilolitres per annum.**
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.**
- (9) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a Water Infrastructure Charge per assessment connected to the Tenterfield and Urbenville Water Treatment Plants of \$77 to part fund infrastructure associated with Council's Water Network.**

**(10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,255 on all Residential land in the Tenterfield and Urbenville Town Areas and is:**

- (a) connected to the Council's sewer main, or**
- (b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and**
- (c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2022.**

**Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection**

**(11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2022, as follows:**

**A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:**

- (a) Non Residential - Meter connection: 20mm - \$1,255 per occupancy per property per annum;**
- (b) Non Residential - Meter connection: 25mm - \$1,255 per occupancy per property per annum;**
- (c) Non Residential - Meter connection: 32mm - \$1,625 per occupancy per property per annum;**
- (d) Non Residential - Meter connection: 40mm - \$2,540 per occupancy per property per annum;**
- (e) Non Residential - Meter connection: 50mm - \$3,960 per occupancy per property per annum;**
- (f) Non Residential - Meter connection: 80mm - \$10,135 per occupancy per property per annum;**
- (g) Non Residential - Meter connection: 100mm - \$15,835 per occupancy per property per annum;**
- (h) Non Residential - Meter connection: 150mm - \$35,640 per occupancy per property per annum;**
- (i) Voluntary & Charitable Organisations - \$243.00 per occupancy per property per annum;**
- (j) Services installed solely for the purpose of firefighting – No Charge.**

**The formula to calculate Non-Residential Sewerage Charges is:**

**AC +SDF x (C+UC)**

Our Governance No. 42 Cont...

**Where:**

**AC = Access Charge**

**SDF = Sewerage Discharge Factor (determined by type/use)**

**C = Customers Annual Water Consumption in kilolitres**

**UC = Sewerage Usage Charge**

**(12) Makes, fixes and levies a Sewerage Usage Charge of \$3.05 per kilolitre in 2021/2022.**

**(13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2022, as follows:**

- (a) Non-Residential Trade Waste Fee: Category 1 - \$176 per property per annum**
- (b) Non-Residential Trade Waste Fee: Category 2 - \$176 per property per annum**
- (c) Non-Residential Trade Waste Fee: Category 3 - \$840 per property per annum**

**(14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2022, as follows:**

- (a) Non-Residential Trade Waste Usage Charge: Compliant - \$1.95 per kilolitre**
- (b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$20.00 per kilolitre**

**(15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$267 per property per annum for the year ending June 2022.**

**(16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2022, as follows:**

- (a) Residential Waste Collection: 120L Bin - \$413 per service per annum**
- (b) Residential Waste Collection: 240L Bin - \$532 per service per annum**
- (c) Non-Residential Waste Collection: 120L Bin - \$413 per service per annum**
- (d) Non-Residential Waste Collection: 240L Bin - \$532 per service per annum**

**(17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2022, as follows.**

- (a) Residential Recycling Collection - \$80 per service per annum**
- (b) Non-Residential Recycling Collection - \$80 per service per annum**

Our Governance No. 42 Cont...

**(18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2022, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.**

- (a) Residential – \$25.00 per annum**
- (b) Residential Strata Title Per Unit - \$12.50 per annum**
- (c) Non-Residential: <350m square - \$25.00 per annum**
- (d) Non-Residential: 350m square-1200m square - \$50.00 per annum**
- (e) Non-Residential: 1200m square-5000m square - \$221.00 per annum**
- (f) Non-Residential: >5000m square - \$357.00 per annum**

**(19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer - that is, \$28.00 each.**

**(20) That Council borrows \$5,904,612 in 2021/2022 for infrastructure projects. Of this amount, \$3,300,000 is for Waste Management (Boonoo Boonoo – Develop Stage 5), and \$2,604,612 is for Transport Network capital works.**

**(21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022.**

**(22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2021/2022 on its website within 28 days.**

## **BACKGROUND**

In accordance with the Local Government Act 1993, Council must prepare a number of plans that detail how Council intends to deliver services and infrastructure in the short and long term. These plans are to be based on priorities that have been identified through community engagement in the planning process, and established in a Community Strategic Plan.

Council must have a Delivery Program, detailing the principal activities it will undertake to achieve the objectives of the Community Strategic Plan. The Operational Plan identifies the individual actions and activities that will be undertaken in a specific year to achieve the commitments made in the Delivery Program.

## **REPORT:**

Section 8C of the Local Government Act 1993 provides the following principles for Integrated Planning and Reporting that apply to Councils:

Our Governance No. 42 Cont...

- a) *Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.*
- b) *Councils should identify strategic goals to meet those needs and aspirations.*
- c) *Councils should develop activities, and prioritise actions, to work towards the strategic goals.*
- d) *Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.*
- e) *Councils should regularly review and evaluate progress towards achieving strategic goals.*
- f) *Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.*
- g) *Councils should collaborate with others to maximize achievement of strategic goals.*
- h) *Councils should manage risks to the local community or area or to the council effectively and proactively.*
- i) *Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.*

Council's current Delivery Program 2017/2021 incorporates the Community Strategic Plan and an annual Operational Plan that communicates to the residents of Tenterfield Shire the priorities for that year. The draft Operational Plan 2021/2022 details the actions and programs to be undertaken to support the Delivery Program and the Community Strategic Plan.

Council placed the draft Operational Plan including the budget, Revenue Policy Statement and Fees and Charges for 2021/2022 on public exhibition from 28 April 2021 to 25 May 2021. 1 community comment was received in total and this submission and Council's response is listed below.

| <b>Submitter</b> | <b>Submission</b>                                                                                                                                                              | <b>Amend</b> | <b>Recommendation</b>                                                  |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------------------------------------------------|
| <b>Resident</b>  | Liston Reserve Trust organising to replace shade sails in Liston Park. Operational Plan allocation of \$17,000 for these in 2022/2023 should be reallocated to something else. | No           | Proposed expenditure will be reviewed in 2022/2023 budget preparation. |

Our Governance No. 42 Cont...

## COUNCIL IMPLICATIONS:

### 1. Community Engagement / Communication (per engagement strategy)

The draft Operational Plan 2021/2022 has been on public exhibition for a period of 28 days, from 28 April 2021 to 25 May 2021 for community review and comment. Council received 1 submission in total, with regard to the replacement of shade sails in Liston Park.

### 2. Policy and Regulation

- Local Government Act 1993 – Sections 8A 1(c), 8C, 405.

### 3. Financial (Annual Budget & LTFP)

The draft Operational Plan 2021/2022 includes Council's detailed annual budget, along with the Council's Statement of Revenue Policy, which includes the proposed rates, fees and charges for the financial year 2021/2022.

### 4. Asset Management (AMS)

Asset management implications in the delivery of the Operational Plan activities will need to be provided for in the budget for 2021/2022 and subsequent years, where identified.

### 5. Workforce (WMS)

Nil.

### 6. Legal and Risk Management

In accordance with Sections 405(3) and 405(5) of the Local Government Act 1993, Council is required to provide the draft Operational Plan 2021/2022 for public exhibition for a period of at least 28 days, for public review and comments. Following Council's Ordinary Meeting of 28 April 2021, the draft Operational Plan was exhibited from 28 April 2021 to 25 May 2021, to meet this requirement.

### 7. Performance Measures

Nil.

### 8. Project Management

Nil.

**Paul Della**

**Acting Chief Corporate Officer**

|                               |                                                                           |           |
|-------------------------------|---------------------------------------------------------------------------|-----------|
| Prepared by staff member:     | Erika Bursford; Jessica Wild                                              |           |
| Approved/Reviewed by Manager: | Paul Della, Acting Chief Corporate Officer                                |           |
| Department:                   | Office of the Chief Corporate Officer                                     |           |
| Attachments:                  | <b>1</b> Attachment 1 (Attachment Booklet 1) - Operational Plan 2021/2022 | 115 Pages |
|                               | <b>2</b> Attachment 2 (Attachment Booklet 2) - Fees & Charges 2021/2022   | 65 Pages  |