



*Birthplace of Our Nation*

## Tenterfield Local Heritage Places Fund 2021-22

### Project Application Form

This form should be completed by all applicants who wish to obtain funding for their project from Council's Local Heritage Places Fund

#### PECUNIARY INTEREST (Must be completed)

*(Please tick box appropriate boxes)*

- To the best of my knowledge I have no pecuniary interest or non-pecuniary conflict of interest.
- I am an Employee (or spouse of employee) of Tenterfield Shire Council
- I am a Member (or spouse of member) of a public representative on the Heritage Specific Purpose Committee
- I am a Councillor or spouse of Councillor
- I have a legal involvement in the item, the subject of this application
- Other (please state)
- .....

#### 1. Project name and address

Project name

Address of project

#### 2. Project details



Office of  
Environment  
& Heritage

Heritage Council  
of New South Wales



Provide a short summary of what your project will achieve (under 100 words)

What will you do with the local heritage fund funding?	
Project scope and itemised costing	<i>Attach your project scope and itemised costing, and any supporting information. Please provide two (2) quotes for the works, however Council will accept one (1) quote if difficulties are incurred in obtaining two (2).</i>
Please attach before photos of your project (and also email to <a href="mailto:t.davidson@tenterfield.nsw.gov.au">t.davidson@tenterfield.nsw.gov.au</a> )	Photos attached: Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>3. Project funding</b>	
Total project cost	\$
What is your contribution to the project?	\$
How much funding are you requesting?	\$
<b>4. Funding eligibility</b>	
To be eligible for funding, you must answer 'yes' to <b>at least one</b> of the following:  My project is:  <ul style="list-style-type: none"> <li>• for a heritage item or an item included in a conservation area listed in Council's Local Environmental Plan</li> <li>• supported by the Council's Heritage Advisor or other heritage specialist as being of heritage significance</li> <li>• an item listed on the State Heritage Register</li> <li>• other (please specify below)</li> </ul>	<i>Please click either 'Yes' or 'No box in each set below:</i>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>
To be eligible for funding, you must answer 'yes' to <b>all</b> of the following:  I will complete my project and claim my project funding by 8 April 2022.  I acknowledge that I may need to arrange Council or Heritage Office approvals for these works, apart from this funding application.  I agree to erect a Council sign at the front of my heritage item(s) acknowledging funding assistance received.	<i>Please click either 'Yes' or 'No box in each set below:</i>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>

<p><b>5. Common selection criteria</b></p> <p>Answer <b>all</b> the following questions – 5a, 5b, 5c and 5d</p>	
<p><b>5a. Sustainable long-term heritage benefits</b></p> <p>Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan.</p> <p><i>Also attach a copy of your plan(s) as a separate file if relevant</i></p>	
<p><b>5b. Public benefit and enjoyment: community leadership</b></p> <p>Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	
<p><b>5c. Innovation</b></p> <p>Describe ways in which your project involves a high degree of innovation and creativity, if any</p>	
<p><b>5d. Capacity and commitment to undertake the project</b></p> <p>Do you have the necessary time, and project and financial management skills, to successfully undertake this project?</p> <p>Will your project be completed within the funding timeframe and be fully claimed by 8 April 2022?</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p><b>6. Local Council contact</b></p>	
<p>I have discussed my project with the Council Staff or Heritage Advisor before lodging this application</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Name of Council contact</p>	
<p><b>7. Applicant details</b></p>	
<p><i>The council will correspond with this person</i></p>	
<p>Name</p>	
<p>Mailing address (remember to include postcode)</p>	
<p>Phone number (business or day)</p>	

Mobile phone number	
Fax number (business or day)	
Email address	
ABN registered name	
ABN number	
Are you registered for GST	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>8. Ownership</b>	
<i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	
Owner's name	
Contact name (if the contact is not the owner)	
<b>9. Applicant's declaration</b>	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions in this project application form	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have attached all requested other information as separate electronic files	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Signature	
Date	

### **Do you need assistance in completing this form or more information?**

Please contact Council's Manager Planning & Development Services, Tamai Davidson on 02 6736 6002 or [t.davidson@tenterfield.nsw.gov.au](mailto:t.davidson@tenterfield.nsw.gov.au) if you require any further information.

### **Submitting your application – Applications close 13 August 2021.**

**Email** your completed application form, and attached images and other information, to [council@tenterfield.nsw.gov.au](mailto:council@tenterfield.nsw.gov.au)

**Or**

**Post** your completed application form, and attached images and other information, to  
Tenterfield Shire Council  
PO Box 214  
TENTERFIELD NSW 2372

Please do not post **and** email your application.