



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

BUSINESS PAPER ORDINARY COUNCIL MEETING WEDNESDAY, 23 JUNE 2021

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 3.3 of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held in the RSL Pavilion, rear Memorial Hall, Molesworth Street, Tenterfield, on **Wednesday, 23 June 2021** commencing at **9.30 am**.

Kylie Smith
Acting Chief Executive

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.30 am and 10.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - Prejudice the commercial position of the person who supplied it, or
 - Confer a commercial advantage on a competitor of the Council; or
 - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

CONFLICT OF INTERESTS

What is a "Conflict of Interests" - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary - a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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ORDER OF BUSINESS

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Confirmation of Previous Minutes
6. Tabling of Documents
7. Urgent, Late & Supplementary Items of Business
8. Community Consultation (Public Access)
9. Mayoral Minute
10. Recommendations for Items to be Considered in Confidential Section
11. Open Council Reports
 - Our Community
 - Our Economy
 - Our Environment
 - Our Governance
12. Reports of Delegates & Committees
13. Notices of Motion
14. Resolution Register
15. Confidential Business
16. Meeting Close

AGENDA

WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

1. OPENING & WELCOME

2. (A) OPENING PRAYER

"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."

(B) ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung nations and extend that respect to other Aboriginal people present."

3. APOLOGIES

4. DISCLOSURES & DECLARATIONS OF INTEREST

5. CONFIRMATION OF PREVIOUS MINUTES

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6. TABLING OF DOCUMENTS

7. URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

8. COMMUNITY CONSULTATION (PUBLIC ACCESS)

9. MAYORAL MINUTE

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

11. OPEN COUNCIL REPORTS

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OUR ENVIRONMENT

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15. CONFIDENTIAL BUSINESS

(ITEM ECO11/21)	HIRE OF CIVIL SERVICES, PLANT AND EQUIPMENT TENDER RFT 05-20/21
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That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) (d(i)) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

16. MEETING CLOSED

CLOSED COUNCIL

Confidential Reports

(Section 10A(2) of The Local Government Act 1993)

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representations to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public.

The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A(2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals others than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act provides that Council, or a Committee of the Council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10B(3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3) of the Act,) the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A(2) of the Act).

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matters referred to in section 10A(2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) The discussion of the matter may:
 - (i) cause embarrassment to the Council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the Council or committee.

Resolutions passed in Closed Council

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.

(ITEM MIN11/21) CONFIRMATION OF PREVIOUS MINUTES

REPORT BY: Elizabeth Melling

RECOMMENDATION

That the minutes of the following meetings of Tenterfield Shire Council, as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings inclusive of the following amendments:

- Ordinary Council Meeting held on 19 May 2021 to include an amendment on page 5, Resolution 105/21, Point 2 to read as: "Northern Border Walk - \$90,000, including toilet block \$42,000."**
- Extraordinary Council Meeting – 31 May 2021**
- Extraordinary Council Meeting – 8 June 2021**

ATTACHMENTS

- | | | |
|----------|---|----------|
| 1 | Unconfirmed Minutes - Ordinary Council Meeting - 19 May 2021 | 11 Pages |
| 2 | Unconfirmed Minutes - Extraordinary Council Meeting - 31 May 2021 | 15 Pages |
| 3 | Unconfirmed Minutes - Extraordinary Council Meeting - 8 June 2021 | 4 Pages |

MINUTES



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY, 19 MAY 2021

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Torrington Community Hall, Torrington on Wednesday, 19 May 2021 commencing at 9.30 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Don Forbes
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Gary Verri

ALSO IN ATTENDANCE

Acting Chief Executive (Kylie Smith)
Acting Executive Assistant & Media (Elizabeth Melling)
Acting Chief Corporate Officer (Paul Della)
Director of Infrastructure (Fiona Keneally)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Website: www.tenterfield.nsw.gov.au

Email: council@tenterfield.nsw.gov.au

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

100/21 Resolved that the apology of Deputy Mayor Greg Sauer be received and accepted.

(Brian Murray/John Macnish)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

Nil

(ITEM MIN4/21) CONFIRMATION OF PREVIOUS MINUTES

101/21 Resolved that the Minutes of the following Meetings of Tenterfield Shire Council, as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings:

- Ordinary Council Meeting held on 28 April 2021 to include an amendment on page 9, Resolution 93/21 to include division of votes as follows:

Voting for the motion: Mayor Peter Petty, Councillor Gary Verri, Councillor Tom Peters, Councillor Bronwyn Petrie, Councillor Greg Sauer, Councillor John Macnish

Voting Against the motion: Councillor Don Forbes, Councillor Bob Rogan,
Councillor Michael Petrie, Councillor Brian Murray
(Bronwyn Petrie/John Macnish)

Motion Carried

TABLING OF DOCUMENTS

102/21 **Resolved** that the tabled document be received:

- Cr Brian Murray – Statement of personal stress pertaining to Resolution 93/21.

(Brian Murray/John Macnish)

Motion Carried

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

103/21 **Resolved** that the Addendum Agenda relating to Item COM13/21 – Stronger Country Communities Fund – Round 4 be received and accepted.

(Bob Rogan/Brian Murray)

Motion Carried

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Nil

MAYOR MINUTE

Nil

RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

Nil

OPEN COUNCIL REPORTS

OUR COMMUNITY

Property Specialist, Neville Coonan entered the meeting, the time being 9.47 am.

(ITEM COM12/21) APPLICATION FOR COUNCIL TO BE APPOINTED AS CROWN LAND MANAGER OF THREE (3) RESERVES IN TENTERFIELD

SUMMARY

The purpose of the report is to advise Council of three (3) Crown Land Reserves that are currently devolved to Council however Council is not the Crown Land Manager. There are several proposals that are supported/approved by Council to be located on these devolved land reserves however Council does not have the authority to approve them.

104/21 Resolved that Council:

- (1) Resolve to delegate authority to the Chief Executive to apply to Crown Lands to be appointed as Crown Land Manager of Public Recreation Reserve R22044 (Old Power House Reserve) Lot 12 Section 22 DP 758959, Lot 701 DP 1059521 and Lot 7029 DP 1112788;
- (2) Resolve to delegate authority to the Chief Executive to apply to Crown Lands to be appointed as Crown Land Manager of Public Recreation Reserve R42597 Lots 7026, 7027 & 7028 DP 1126960; and
- (3) Resolve to delegate authority to the Chief Executive to apply to Crown Lands to be appointed as Crown Land Manager of Public Recreation Reserve R22042 Lot 7306 DP 1138684.

(Bronwyn Petrie/Michael Petrie)

Motion Carried

Property Specialist, Neville Coonan left the meeting, the time being 9.55 am.

(ITEM COM13/21) STRONGER COUNTRY COMMUNITIES FUND - ROUND 4

SUMMARY

The purpose of this report is to advise that Applications for Stronger Country Communities Funding – Round Four (4) are now open and for Council to determine which eligible projects will be applied for based on the funding guidelines and the aspirations of the community as made known to Council.

RECOMMENDATION

That Council:

1. Nominate and apply for the following projects for submission to the Stronger Country Communities Funding - Round Four (4)

(Councilor's to re-order based on agreed priority)

1. Drake Hall Infrastructure Application - \$113,000
(Upgrades including air-conditioning, floor covering and gutters)
2. Urbenville Footpath Extension Infrastructure Application - \$160,000
3. Memorial Hall Female Participation Application - \$126,116.50
(Floor refurbishment and line marking of basketball courts)
4. Steinbrook Hall Infrastructure Application - \$95,000
(Renew kitchen and repair guttering)
5. Sunnyside Hall Infrastructure Application- \$85,116.50
(Upgrade sub-floor, bathroom fit-out and baby change facilities, external wall replacement)
6. Sunnyside Hall Female Participation Application - \$53,000

(Upgrade sub-floor, bathroom fit-out and baby change facilities, external wall replacement and outdoor covered areas)

7. Federation Park Female Participation Application- \$160,000
(Upgrade of netball courts)

AMENDMENT

That Council:

1. Nominate and apply for the following projects for submission to the Stronger Country Communities Funding - Round Four (4)
 1. Drake Hall Infrastructure Application - \$113,000
(Upgrades including air-conditioning, floor covering and gutters)
 2. Northern Border Walk - \$90,000, and toilet block \$42,000
 3. Urbenville Footpath Extension Infrastructure Application - \$160,000
 4. Steinbrook Hall Infrastructure Application - \$95,000
(Renew kitchen and repair guttering)
 5. Sunnyside Hall Infrastructure Application- \$138,116
(Upgrade sub-floor, bathroom fit-out and baby change facilities, external wall replacement, out-door covered area)
 6. Federation Park Female Participation Application- \$160,000
(Upgrade of netball courts)
 7. Memorial Hall Female Participation Application - \$126,116.50
(Floor refurbishment and line marking of basketball courts)

(Gary Verri/Bob Rogan)

Amendment Carried

105/21 **Resolved** that Council:

1. Nominate and apply for the following projects for submission to the Stronger Country Communities Funding - Round Four (4)
 1. Drake Hall Infrastructure Application - \$113,000
(Upgrades including air-conditioning, floor covering and gutters)
 2. Northern Border Walk - \$90,000, and toilet block \$42,000
 3. Urbenville Footpath Extension Infrastructure Application - \$160,000
 4. Steinbrook Hall Infrastructure Application - \$95,000
(Renew kitchen and repair guttering)
 5. Sunnyside Hall Infrastructure Application- \$138,116

(Upgrade sub-floor, bathroom fit-out and baby change facilities, external wall replacement, out-door covered area)

6. Federation Park Female Participation Application- \$160,000
(Upgrade of netball courts)

7. Memorial Hall Female Participation Application - \$126,116.50
(Floor refurbishment and line marking of basketball courts)

(Donald Forbes/Bob Rogan)

Motion Carried

OUR ECONOMY

NIL

OUR ENVIRONMENT

(ITEM ENV8/21) VARIATION OF SEWAGE DISCHARGE FACTOR POLICY

SUMMARY

The purpose of this report is to outline Council's policy requirements for non-residential customers to apply for a variation of the Sewage Discharge Factor in relation to their water account.

106/21 **Resolved** that Council:

- 1) That the variation of sewage discharge factor policy be placed on public consultation for 28 days; and
- 2) If no submissions are received from the public on this policy that it be adopted at the end of the public consultation period; or
- 3) If submission are received from the public on this policy that submissions be presented at a council meeting for discussion prior to adopting the policy.

(Gary Verri/Brian Murray)

Motion Carried

OUR GOVERNANCE

(ITEM GOV36/21) MONTHLY OPERATIONAL REPORT - APRIL 2021

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2020/2021 Operational Plan.

107/21 **Resolved** that Council receives and notes the status of the Monthly Operational Report for April 2021.

(Gary Verri/Bob Rogan)

Motion Carried

SUSPENSION OF STANDING ORDERS

108/21 **Resolved** that Standing Orders be suspended.

(Brian Murray/Bob Rogan)

Motion Carried

The meeting adjourned for morning tea and to allow the Councillors attend the opening of the Torrington Waste Transfer Station, the time being 10.36 am.

The meeting reconvened with the same members present, the time being 11.49 am.

RESUMPTION OF STANDING ORDERS

109/21 **Resolved** that Standing Orders be resumed.

(Tom Peters/Michael Petrie)

Motion Carried

(ITEM GOV37/21) ANNUAL REMUNERATION FOR COUNCILLORS AND THE MAYOR - 2021-2022

SUMMARY

The purpose of this report is to address the recent determination of the NSW Local Government Remuneration Tribunal which handed down an increase in the fees payable to Councillors and the Mayor of 2.0% for the 2021/2022 financial year.

The increase applies to both the minimum and maximum allowable rates for both Councillors and the Mayor. Council is required to determine at which rate it sets fees for both Councillors and the Mayor within the minimum and maximum allowable amounts for the upcoming financial year.

RECOMMENDATION

That Council:

- (1) Notes the Report and Determination of the NSW Remuneration Tribunal 23 April 2021; and
- (2) Sets the level of fees payable to all Councillors at \$12,400 per annum effective from 1 July 2021 to 30 June 2022; and
- (3) Sets the additional fee payable to the Mayor at \$27,060 per annum effective from 1 July 2021 to 30 June 2022; and
- (4) Sets the reimbursement amount for approved travel using own vehicle at \$0.68 per km (under 2.5 litres) or \$0.78 per km (2.5 litres and above) where a Council vehicle is unavailable.

AMENDMENT

- (5) Receive a report at the next Ordinary Council Meeting detailing the number of kilometres travelled by the Mayor annually in order for Council to investigate the option of a mayoral vehicle.

Amendment Carried

(Gary Verri/Bob Rogan)

110/21 Resolved that Council:

- (1) Notes the Report and Determination of the NSW Remuneration Tribunal 23 April 2021; and
- (2) Sets the level of fees payable to all Councillors at \$12,400 per annum effective from 1 July 2021 to 30 June 2022; and
- (3) Sets the additional fee payable to the Mayor at \$27,060 per annum effective from 1 July 2021 to 30 June 2022; and
- (4) Sets the reimbursement amount for approved travel using own vehicle at \$0.68 per km (under 2.5 litres) or \$0.78 per km (2.5 litres and above) where a Council vehicle is unavailable.
- (5) Receive a report at the next Ordinary Council Meeting detailing the number of kilometres travelled by the Mayor annually in order for Council to investigate the option of a mayoral vehicle.

(Tom Peters/Michael Petrie)

Motion Carried

Acting Manager Finance & Technology, Jessica Wild entered the meeting the time being 11.54 am.

(ITEM GOV38/21) QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2021

SUMMARY

The purpose of this report is to provide Council with a Quarterly Budget Review Statement in accordance with Regulation 203 of the Local Government (General) Regulation 2005 (the Regulation).

- 111/21 Resolved** that Council adopts the March 2021 Quarterly Budget Review Statement, noting that the previous recommendations from the September Quarterly Budget Review still stand (notwithstanding that there was an increase to the projected deficit in the December Quarterly Budget Review that was outside of Council's control).

(Donald Forbes/Tom Peters)

Motion Carried

(ITEM GOV39/21) FINANCE & ACCOUNTS - PERIOD ENDED 30 APRIL 2021

SUMMARY

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

- 112/21** **Resolved** that Council receive and note the Finance and Accounts Report for the period ended 30 April 2021.

(Gary Verri/Michael Petrie)

Motion Carried

(ITEM GOV40/21) CAPITAL EXPENDITURE REPORT AS AT 30 APRIL 2021

SUMMARY

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

- 113/21** **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 30 April 2021.

(Bronwyn Petrie/Bob Rogan)

Motion Carried

(ITEM GOV41/21) REPORT ON LOAN BALANCES

SUMMARY

The purpose of this report is to inform Council of its loan balances as at 31 March 2021.

- 114/21** **Resolved** that Council notes the loan balance as at 31 March 2021 was \$13,932,571.71 (\$9,987,515.76 as at 31 December 2020).

(Brian Murray/Gary Verri)

Motion Carried

Acting Manager Finance & Technology, Jessica Wild left the meeting the time being 12.07 am.

REPORTS OF DELEGATES & COMMITTEES

(ITEM RC13/21) REPORTS OF COMMITTEES & DELEGATES - TOURISM ADVISORY COMMITTEE - MEETING WEDNESDAY, 7 FEBRUARY 2021

- 115/21** **Resolved** that the report of the Tourism Advisory Committee meeting of 7 February 2021 be received and noted.

(Bob Rogan/Tom Peters)

Motion Carried

NOTICES OF MOTION

Nil

RESOLUTION REGISTER

(ITEM RES4/21) COUNCIL RESOLUTION REGISTER - MAY 2021

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

- 116/21** **Resolved** that Council notes the status of the Council Resolution Register to May 2021.

(Bronwyn Petrie/Brian Murray)

Motion Carried

PUBLIC FORUM – 12.29 pm

As per Council Policy regarding Council Meetings outside of Tenterfield town, the Mayor invited members of the public to raise issues with Councillors and Council staff.

- Residents require further assistance with burnt debris disposal.
- Access to Stannum Torrington Rural Fire Service Shed driveway to be sealed September 2021.
- Speeding Traffic is an issue on Silent Grove Road. Advised that it is against current Legislation to place speed signs on unsealed roads. Council to investigate appropriate warning signs.
- Residents are able to remove trees from the Road Reserve – Council requires a Sect 138 – Works Within A Road Reserve Approval to be issued prior to removal – No fee.
- Permission sought to paint pictures onto the telegraph poles – advised Essential Energy would need to approve.
- Tom Toy & Sherrat Lane issues with pipes installed since rainfall event – washing gullies. Council will be back for maintenance after emergency access works undertaken.
- Tenterfield Shire Council trucks working on the Waste Transfer Station have been great on the road, could the drivers please be congratulated and acknowledged.
- Torrington Road at Stannum has some dangerous, large trees leaning over the road which need removal.
- Tenterfield Shire Council budget does not include respray weeds on road verges as in previous years. Landowners are able to spray their own verge as long as they are close to their own property. A Section 138 needs to be lodged with Council prior to works, again with no fee.

SUSPENSION OF STANDING ORDERS

117/21 **Resolved** that Standing Orders be suspended.

(Donald Forbes/Gary Verri)

Motion Carried

The Meeting adjourned for lunch, the time being 12.37 pm.

The Meeting reconvened with the same members present, the time being 1.27 pm.

RESUMPTION OF STANDING ORDERS

118/21 **Resolved** that Standing Orders be resumed.

(Bronwyn Petrie/Gary Verri)

Motion Carried

- Illegal dwellings in the Torrington area, what are Council doing about them.
- Catarrh Creek Road replace "No Through Road" sign.
- Council can look into curve warning signs and other suitable warning signs for unsealed roads.
- Is there any product that can be sprayed onto unsealed roads to reduce dust.
- Tree inspection along Road Reserve on Catarrh Creek Rd not completed.
- Residents appreciate the works done to clear the trees after the fires.
- Could Council install a Stop sign on the intersection of Torrington Rd and Catarrh Creek Road. Require this request in writing to go before the Local Traffic Committee.

The Mayor thanked the Public Gallery for their attendance at the meeting.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 1.45 pm.

.....
Councillor Peter Petty
Mayor/Chairperson

MINUTES



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF EXTRAORDINARY COUNCIL MEETING MONDAY, 31 MAY 2021

MINUTES OF THE **Extraordinary Council Meeting** OF TENTERFIELD SHIRE held at the RSL Pavilion, rear of Memorial Hall, Tenterfield on Monday, 31 May 2021 commencing at 9.30 am

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Gary Verri

ALSO IN ATTENDANCE

Acting Chief Executive (Kylie Smith)
Acting Executive Assistant & Media (Elizabeth Melling)
Acting Chief Corporate Officer (Paul Della)
Erika Bursford (Manager Customer Service, Governance & Records)
Jessica Wild (Acting Manager Finance & Technology)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

119/21 Resolved that the apology of Councillor Don Forbes be received and accepted.

(Michael Petrie/Greg Sauer)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

Nil		
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OUR GOVERNANCE

(ITEM GOV42/21) OPERATIONAL PLAN 2021/2022

SUMMARY

The purpose of this report is for Council to adopt the Tenterfield Shire Council Operational Plan 2021/2022, following the completion of the public exhibition period which took place from 28 April 2021 to 25 May 2021 and for the Operational Plan 2021/22 to be included within the current Tenterfield Shire Council Delivery Program 2017/2021.

RECOMMENDATION:

That Council:

- (1) Adopts the Tenterfield Shire Council Operational Plan 2021/2022 as attached.
- (2) Adopts the following documents as part of the Tenterfield Shire Council Operational Plan 2021/2022:
 - a) Tenterfield Shire Council Budget for 2021/2022
 - b) Tenterfield Shire Council Revenue Policy Statement for 2021/2022, and
 - c) Tenterfield Shire Council Fees and Charges for 2021/2022.
- (3) In accordance with the provisions of Section 355 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2022 for the following rating categories:

Farmland:

A Farmland rate of 0.00250152 cents in the dollar on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$426.00 per annum (the total revenue collected from this base amount represents 26.13% of the total revenue collected from this category of land);

Residential – Tenterfield:

A Residential – Tenterfield rate of 0.00599567 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 49.60% of the total revenue collected from this category of land);

Residential – Tenterfield (Urban):

A Residential – Tenterfield rate of 0.00494210 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 23.81% of the total revenue collected from this category of land);

Residential – Urbenville:

A Residential – Urbenville rate of 0.00781099 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.10% of the total revenue collected from this category of land);

Residential – Jennings:

A Residential – Jennings rate of 0.0082782 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);

Residential – Drake:

A Residential – Drake rate of 0.01005764 cents in the dollar of the current land values of all rateable land within this category, with a base rate of

\$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);

Residential – Other:

A Residential – Other rate of 0.0045959 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$158.00 per annum (the total revenue collected from this base amount represents 26.03% of the total revenue collected from this category of land);

Business – Tenterfield:

A Business – Tenterfield rate of 0.0174909 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$572.00 per annum (the total revenue collected from this base amount represents 36.73% of the total revenue collected from this category of land);

Business – Urbenville:

A Business – Urbenville rate of 0.0073199 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 48.01% of the total revenue collected from this category of land);

Business – Jennings:

A Business – Jennings rate of 0.00499804 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 46.71% of the total revenue collected from this category of land);

Business – Drake:

A Business – Drake rate of 0.00839398 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 47.96% of the total revenue collected from this category of land);

Business – Other:

A Business – Other rate of 0.00500474 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$290.00 per annum (the total revenue collected from this base amount represents 42.04% of the total revenue collected from this category of land);

Mining:

A Mining rate of 0.01999621 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$460.00 per annum (the total revenue collected from this base amount represents 45.13% of the total revenue collected from this category of land).

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2022, as follows:
- a) Residential - \$537.00 per property and/or connection per annum;

- b) Residential Strata - \$403.00 per property and/or connection per annum;
 - c) Mt Lindesay Private Line – \$669 per property and/or connection per annum;
 - d) Rural Other - \$537 per property and/or connection per annum;
 - e) Non Residential - Meter connection: 20mm - \$537 per property and/or connection per annum;
 - f) Non Residential - Meter connection: 25mm - \$537 per property and/or connection per annum;
 - g) Non Residential - Meter connection: 32mm - \$537 per property and/or connection per annum;
 - h) Non Residential - Meter connection: 40mm - \$806 per property and/or connection per annum;
 - i) Non Residential - Meter connection: 50mm - \$1,255 per property and/or connection per annum;
 - j) Non Residential - Meter connection: 80mm - \$3,230 per property and/or connection per annum;
 - k) Non Residential - Meter connection: 100mm - \$5,045 per property and/or connection per annum;
 - l) Non Residential - Meter connection: 150mm - \$11,355 per property and/or connection per annum;
 - m) Voluntary & Charitable Organisations - \$103 per property and/or connection per annum;
 - n) Services installed solely for the purpose of firefighting – No Charge.
- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.

- (9) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a Water Infrastructure Charge per assessment connected to the Tenterfield and Urbenville Water Treatment Plants of \$77 to part fund infrastructure associated with Council's Water Network.
- (10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,255 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
- a) connected to the Council's sewer main, or
 - b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
 - c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2022.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection

- (11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2022, as follows:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:

- a) Non Residential - Meter connection: 20mm - \$1,255 per occupancy per property per annum;
- b) Non Residential - Meter connection: 25mm - \$1,255 per occupancy per property per annum;
- c) Non Residential - Meter connection: 32mm - \$1,625 per occupancy per property per annum;
- d) Non Residential - Meter connection: 40mm - \$2,540 per occupancy per property per annum;
- e) Non Residential - Meter connection: 50mm - \$3,960 per occupancy per property per annum;
- f) Non Residential - Meter connection: 80mm - \$10,135 per occupancy per property per annum;
- g) Non Residential - Meter connection: 100mm - \$15,835 per occupancy per property per annum;
- h) Non Residential - Meter connection: 150mm - \$35,640 per occupancy per property per annum;
- i) Voluntary & Charitable Organisations - \$243.00 per occupancy per property per annum;
- j) Services installed solely for the purpose of firefighting - No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

$$AC + SDF \times (C + UC)$$

Where:

AC = Access Charge

SDF = Sewerage Discharge Factor (determined by type/use)

C = Customers Annual Water Consumption in kilolitres

UC = Sewerage Usage Charge

- (12) Makes, fixes and levies a Sewerage Usage Charge of \$3.05 per kilolitre in 2021/2022.
- (13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Fee: Category 1 - \$176 per property per annum
 - b) Non-Residential Trade Waste Fee: Category 2 - \$176 per property per annum
 - c) Non-Residential Trade Waste Fee: Category 3 - \$840 per property per annum
- (14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Usage Charge: Compliant - \$1.95 per kilolitre
 - b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$20.00 per kilolitre
- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$267 per property per annum for the year ending June 2022.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2022, as follows:
 - a) Residential Waste Collection: 120L Bin - \$413 per service per annum
 - b) Residential Waste Collection: 240L Bin - \$532 per service per annum
 - c) Non-Residential Waste Collection: 120L Bin - \$413 per service per annum
 - d) Non-Residential Waste Collection: 240L Bin - \$532 per service per annum
- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2022, as follows.

- a) Residential Recycling Collection - \$80 per service per annum
 - b) Non-Residential Recycling Collection - \$80 per service per annum
- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2022, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
- a) Residential – \$25.00 per annum
 - b) Residential Strata Title Per Unit - \$12.50 per annum
 - c) Non-Residential: <350m square - \$25.00 per annum
 - d) Non-Residential: 350m square-1200m square - \$50.00 per annum
 - e) Non-Residential: 1200m square-5000m square - \$221.00 per annum
 - f) Non-Residential: >5000m square - \$357.00 per annum
- (19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer - that is, \$28.00 each.
- (20) That Council borrows \$5,904,612 in 2021/2022 for Infrastructure projects. Of this amount, \$3,300,000 is for Waste Management (Boonoo Boonoo – Develop Stage 5), and \$2,604,612 is for Transport Network capital works.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2021/2022 on its website within 28 days.

AMENDMENT

That Item 19 be deleted and replaced with staff to investigate costing of “Hard Collection” in Tenterfield.

(Gary Verri/Not Seconded)

Amendment lapses

AMENDMENT

To add Item (23) Add investigation of “Hard Rubbish” collection Day in Tenterfield and Villages.

(Bob Rogan/Greg Sauer)

Amendment carried

120/21 Resolved that Council:

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 - l) Non Residential - Meter connection: 150mm - \$11,355 per property and/or connection per annum;
 - m) Voluntary & Charitable Organisations - \$103 per property and/or connection per annum;
 - n) Services installed solely for the purpose of firefighting - No Charge.
- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.
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- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods.

Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.

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- (10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,255 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
- a) connected to the Council's sewer main, or
 - b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
 - c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2022.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection

- (11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2022, as follows:

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- c) Non Residential - Meter connection: 32mm - \$1,625 per occupancy per property per annum;
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- e) Non Residential - Meter connection: 50mm - \$3,960 per occupancy per property per annum;
- f) Non Residential - Meter connection: 80mm - \$10,135 per occupancy per property per annum;
- g) Non Residential - Meter connection: 100mm - \$15,835 per occupancy per property per annum;
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- i) Voluntary & Charitable Organisations - \$243.00 per occupancy per property per annum;
- j) Services installed solely for the purpose of firefighting – No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

$$AC + SDF \times (C + UC)$$

Where:

AC = Access Charge

SDF = Sewerage Discharge Factor (determined by type/use)

C = Customers Annual Water Consumption in kilolitres

UC = Sewerage Usage Charge

- (12) Makes, fixes and levies a Sewerage Usage Charge of \$3.05 per kilolitre in 2021/2022.
- (13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Fee: Category 1 - \$176 per property per annum
 - b) Non-Residential Trade Waste Fee: Category 2 - \$176 per property per annum
 - c) Non-Residential Trade Waste Fee: Category 3 - \$840 per property per annum
- (14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Usage Charge: Compliant - \$1.95 per kilolitre
 - b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$20.00 per kilolitre
- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$267 per property per annum for the year ending June 2022.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2022, as follows:
 - a) Residential Waste Collection: 120L Bin - \$413 per service per annum
 - b) Residential Waste Collection: 240L Bin - \$532 per service per annum
 - c) Non-Residential Waste Collection: 120L Bin - \$413 per service per annum
 - d) Non-Residential Waste Collection: 240L Bin - \$532 per service per annum

- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2022, as follows.
- a) Residential Recycling Collection - \$80 per service per annum
 - b) Non-Residential Recycling Collection - \$80 per service per annum
- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2022, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
- a) Residential – \$25.00 per annum
 - b) Residential Strata Title Per Unit - \$12.50 per annum
 - c) Non-Residential: <350m square - \$25.00 per annum
 - d) Non-Residential: 350m square-1200m square - \$50.00 per annum
 - e) Non-Residential: 1200m square-5000m square - \$221.00 per annum
 - f) Non-Residential: >5000m square - \$357.00 per annum
- (19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer - that is, \$28.00 each.
- (20) That Council borrows \$5,904,612 in 2021/2022 for Infrastructure projects. Of this amount, \$3,300,000 is for Waste Management (Boonoo Boonoo – Develop Stage 5), and \$2,604,612 is for Transport Network capital works.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2021/2022 on its website within 28 days.
- (23) Investigate holding a “Hard Rubbish” collection Day in Tenterfield and Villages.

(Tom Peters/Brian Murray)

Motion carried

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 10.01am.

.....
Councillor Peter Petty
Mayor/Chairperson

MINUTES



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF EXTRAORDINARY COUNCIL MEETING TUESDAY, 8 JUNE 2021

MINUTES OF THE **Extraordinary Council Meeting** OF TENTERFIELD SHIRE held at the Tenterfield Shire Council Training Room on Tuesday, 8 June 2021 commencing at 9.00 am.

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor Don Forbes
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Gary Verri

ALSO IN ATTENDANCE

Recruitment Specialist (Stephen Blackadder)
Acting Executive Assistant & Media (Elizabeth Melling)
Manager HR, Workforce Development & Safety (Wes Hoffman)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Website: www.tenterfield.nsw.gov.au

Email: council@tenterfield.nsw.gov.au

OPENING AND WELCOME

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

APOLOGIES

that there were no apologies.

DISCLOSURE & DECLARATIONS OF INTEREST

Nil.

BUSINESS OF THE MEETING

**RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN
CONFIDENTIAL SECTION**

121/21 Resolved that:

- a) the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship,

personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Donald Forbes/Bob Rogan)

Motion Carried

The recording device was turned off and the meeting moved into closed committee, the time being 9.05 am.

CONFIDENTIAL BUSINESS

(ITEM GOV44/21) SELECTION & APPOINTMENT OF NEW CHIEF EXECUTIVE

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals.

SUMMARY

The purpose of this report is to appoint and select a new Chief Executive for Tenterfield Shire Council.

122/21 Resolved that:

(1) the Report by the Recruitment Consultant, Stephen Blackadder, on the recruitment and selection of a new Chief Executive Officer for the Tenterfield Shire Council be received and noted.

(2) That the preferred candidate selected at the further and final interviews conducted on 8 June 2021 be offered the position of Chief Executive Officer (General Manager) of Tenterfield Shire Council and the Mayor and Deputy Mayor, in consultation with Recruitment Consultant, be authorised to negotiate and finalise the appointment based on the following terms and conditions:

(a) A five (5) year performance based contract in accordance with the standard contract of employment for General Managers in NSW;

(b) A total remuneration package as detailed in the recruitment consultant's report, being the total value of all components of remuneration offered, including salary, superannuation, the private use value of the Council provided motor vehicle under a novated lease or leaseback arrangement and any other benefits negotiated with the successful candidate;

(c) A relocation allowance be offered if required up to a limit of \$10,000 to cover the cost of relocating household and other items, subject to 50% of the reimbursement be paid on relocation and the remaining 50% after 12 months satisfactory service as assessed by the Performance Review Panel;

(d) The policies of the Council which grant an entitlement to the employee relating to the private use of the Council motor vehicle, the incidental

private use of the Council provided mobile phone and laptop computer, and the relocation allowance be included in Schedule A of the Contract.

(e) The Council house at 53 Welburn Lane, Tenterfield be offered to the successful candidate at nil rental up to and including twelve months from commencing in the role. After the twelve month period a rental rate will be negotiated with the Mayor and Deputy Mayor and to be included in the Total Remuneration Package as a salary sacrifice.

(3) That no public announcement of the name of the successful candidate be made until such time as the Mayor has obtained a written acceptance of the offer from the preferred candidate.

(a) That should the preferred candidate for whatever reason decline the offer the second preferred candidate be offered the position on the same terms and conditions.

(b) That Council maintain the confidentiality of the documents and considerations in respect of the Chief Executive Officer recruitment process.

(c) That the Council seal be affixed to the contract.

(Gary Verri/Bob Rogan)

Motion Carried

RESUMPTION OF STANDING ORDERS

123/21 **Resolved** that the meeting move out of Closed Committee and Standing Orders be resumed.

(Gary Verri/Tom Peters)

Motion Carried

The meeting moved out of Closed Committee and the recording device turned on, the time being 2.40 pm.

The Mayor read the resolution as resolved by Council whilst in Closed Committee.

The Mayor thanked Stephen Blackadder for his work and dedication in the recruitment process.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 2.48pm.

.....
Councillor Peter Petty
Mayor/Chairperson

Department:	Engineering Department
Submitted by:	Manager Asset & Program Planning
Reference:	ITEM COM14/21
Subject:	TRAFFIC COMMITTEE RECOMMENDATIONS

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Community - COMM 1 - Tenterfield Shire is a vibrant, welcoming and safe community.
CSP Strategy:	Continue to strengthen community safety and crime prevention partnerships with Police, licensees, businesses, regulatory and other agencies.
CSP Delivery Program	Support community organisations that develop and maintain a range of facilities that meet the diversity of community needs, interests and aspirations.

SUMMARY

The purpose of this report is to present recommendations made by the Local Traffic Committee at the meeting held 10 June 2021.

OFFICER'S RECOMMENDATION:

That with reference to the Local Traffic Committee recommendations of 10 June 2021, that Council adopt the following:

- (1) RILEY STREET LOAD LIMIT - remove the "tadpole" island blisters road calming device from Riley Street.**
- (2) TIMBER BRIDGES LOAD LIMITS REVIEW**
 - **the removal of all remaining load limits on timber bridges currently funded for replacement once they have been completed;**
 - **the removal of any remaining speed humps on bridge approaches;**
 - **the removal of permanent speed restrictions on timber bridges with the exception of the installation of temporary speed restrictions for bridges under bridgeworks;**
 - **the installation of Advisory Speeds in conjunction with Bridge warning signs only local Council Roads where necessary at the discretion of the Council Director of Infrastructure.**
- (3) 2 WILD SOULS MEADERY SIGNAGE REQUEST – TORRINGTON**
 - **1 x sign in Torrington village underneath existing sign for 'Gilligan's Lane' indicating distance to turnoff (i.e. 200m).**
 - **1 x sign at Stannum indicating their location via Torrington Road.**

Our Community No. 14 Cont...

BACKGROUND

These items were tabled and discussed at the recent Local Traffic Committee meeting and are recommended to Council to adopt.

REPORT:

The following matters were considered at the recent Local Traffic Committee meeting;

- (1) RILEY STREET LOAD LIMIT
The consideration of traffic matters in Riley Street has been ongoing for some time and request has been made to remove the existing tadpole" island blisters road calming device.
- (2) TIMBER BRIDGES LOAD LIMITS REVIEW
A review of regulatory speed restrictions on bridges for replacement with appropriate advisory speeds on selected remaining timber bridges has been undertaken through the Committee.
- (3) 2 WILD SOULS MEADERY SIGNAGE REQUEST
Consideration was made based upon a request by a business owner requesting signage at Torrington.

COUNCIL IMPLICATIONS:**1. Community Engagement / Communication (per engagement strategy)**

Nil

2. Policy and Regulation

- NSW Road Act 1993

3. Financial (Annual Budget & LTFP)

- (1) Riley Street removal is estimated that the cost will be approximately \$10,000.
- (2) 2 Bridge signage works will be costed through available funds when other works are undertaken on individual bridges such as maintenance budgets or external grant funding opportunities.
- (3) Meadery signage would incur only minimal expense to Council through consideration of a policy and installation of a guidance sign to Torrington.

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Projects will be managed by Council staff where necessary.

Our Community No. 14 Cont...

Fiona Keneally
Director Infrastructure

Prepared by staff member:	David Counsell
Approved/Reviewed by Manager:	Fiona Keneally, Director Infrastructure
Department:	Engineering Department
Attachments:	There are no attachments for this report.

Department:	Office of the Chief Corporate Officer
Submitted by:	Manager Planning & Development Services
Reference:	ITEM ENV9/21
Subject:	SHORT TERM RENTAL ACCOMMODATION (STRA)

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Environment - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.
CSP Strategy:	Land use planning provisions support and promote sustainable land use and management in the Shire.
CSP Delivery Program	Provision of advice and guidance on legislative compliance for the construction of dwellings and commercial/industrial buildings.

SUMMARY

The NSW Government has introduced a new statewide regulatory framework for short term rental accommodation (STRA) which includes a new planning framework, fire safety standards and a new Government run register. The framework will allow for tourist accommodation in private homes to occur without the need for development consent from Council under certain circumstances. Council will not undertake inspections or issue approvals for STRA that meet the criteria.

The new policy takes effect on 1 November 2021. Until this time Council is the regulator of STRA in line with the STRA Code of Conduct.

OFFICER'S RECOMMENDATION:

That Council:

- (1) Receive and note the information; and**
- (2) Publicise the new planning framework on Council's website and in Your Local News.**

BACKGROUND

At its meeting of 27 September 2017, Council considered a Report on the Options Paper for "Short Term Holiday Letting in NSW" and resolved to lodge a submission as follows;

- (1) *Planning Regulation – with broader exemptions in regional areas and incorporated into the State Environmental Planning Policy (Exempt and Complying Development Codes);*
- (2) *Registration – registration through NSW Fair Trading;*
- (3) *Industry self-regulation;*
- (4) *Strata regulation.*

A further Report was considered by Council on 25 October 2018 where it was resolved to support proposed changes to the NSW Planning System to enact the planning framework announced in the NSW Government Policy on Short Term Rental Accommodation.

REPORT:

Amendments to the existing *Statement Environmental Planning Policy (Affordable Rental Housing) 2009* and the *Environmental Planning & Assessment Regulation* have

Our Environment No. 9 Cont...

been made to introduce a new policy framework for STRA that will allow homeowners to access the benefits of the sharing economy while providing certainty and safety for communities and visitors. A copy of the EP & A Amendment (STRA) Regulation 2021 can be found attached.

The new planning rules will commence on 1 November 2021 to allow for STRA hosts, Councils and industry participants to become familiar with the new rules.

The new STRA planning policy framework comprises new standard provisions and introduces:

- a new definition for STRA, **hosted STRA and non-hosted STRA**;
- an exempt development pathway for:
 - hosted STRA in a dwelling, 365 days per year;
 - non-hosted STRA in a dwelling, 180 days per year in Greater Sydney and nominated regional NSW LGAs and 365 days per year in all other locations; and
- an exemption of bookings of 21 consecutive days or more from day limits for non-hosted STRA.

Definitions

- **hosted** short-term rental accommodation means short-term rental accommodation provided where the host resides on the premises during the provision of the accommodation.
- **non-hosted** short-term rental accommodation means short-term rental accommodation provided where the host does not reside on the premises during the provision of the accommodation.

Short-term rental accommodation fire safety standards

The STRA planning policy framework includes the new Short-term Rental Accommodation fire safety standards (fire safety standards). Dwellings proposed to be used for STRA are required to comply with the new fire safety standards.

The fire safety standards are enacted by the EP&A Regulation which:

- introduce minimum fire safety standards for STRA dwellings and associated penalty notice offences for non-compliance;
- require all STRA dwellings to comply with the relevant fire safety standards, including the requirement for all STRA dwellings to an evacuation plan and interconnected smoke alarms; and
- require all STRA dwellings to be registered on the Government-run STRA register to confirm compliance with the new fire safety standards.

STRA hosts and guests are also encouraged to download an appropriate emergency applications to their mobile phones, such as the "[emergency+](#)" app developed by the Federal Government, for sufficient information on potential environmental hazards for the location the STRA activity is being carried out.

STRA hosts will also be required to ensure each STRA dwelling provides an information sheet on general emergency advice that provides advice to STRA guests regarding:

- what does a total fire ban mean and what you can and can't do on these days?
- what do different fire warning levels mean?
- information on emergency service broadcasts and contacts.

Our Environment No. 9 Cont...

STRA Register

The department has developed a Government-run STRA Register that will be integrated with booking platform providers. Registration on the STRA Register is a mandatory requirement before you can undertake STRA in NSW and requires the registrant to confirm the STRA dwelling complies with the relevant fire safety standards.

Registration on the STRA Register was made available from 10 April 2021 to allow hosts to register their dwellings before the new planning rules commence on the 1 November 2021.

Registration of a STRA dwelling will incur a one off \$65 registration fee and an ongoing \$25 annual fee.

The STRA Register will track the number of days a dwelling is used for STRA, which will be assisted through registration data collected from booking platform integration. This includes non-hosted STRA activities to assist with monitoring and compliance with non-hosted STRA day limits.

Access to the department's STRA Register will be provided to all NSW councils and the Department of Customer Service to assist with monitoring and compliance.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

It is intended to publish information in relation to the new STRA planning provisions on Council's website and in Your Local News.

2. Policy and Regulation

No implications for Council – Policy is regulated externally.

3. Financial (Annual Budget & LTFP)

No implications.

4. Asset Management (AMS)

No implications.

5. Workforce (WMS)

No implications.

6. Legal and Risk Management

No implications.

7. Performance Measures

No implications.

8. Project Management

No implications.

Paul Della
Acting Chief Corporate Officer

Our Environment No. 9 Cont...

Prepared by staff member:	Tamai Davidson	
Approved/Reviewed by Manager:	Paul Della, Acting Chief Corporate Officer	
Department:	Office of the Chief Corporate Officer	
Attachments:	1 Environmental Protection & Assessment Amendment (Short Term Rental Accommodation)	5 Pages



New South Wales

Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021

under the

Environmental Planning and Assessment Act 1979

Her Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Environmental Planning and Assessment Act 1979*.

ROB STOKES, MP
Minister for Planning and Public Spaces

Explanatory note

The object of this Regulation is prohibit a dwelling from being used for the purpose of short-term rental accommodation, even if that use is otherwise permissible, unless—

- (a) the dwelling complies with certain fire safety and evacuation controls, and
- (b) the dwelling is registered on the register established by the Planning Secretary on the NSW planning portal.

This Regulation also revises the location of certain references to offences under the *Environmental Planning and Assessment Regulation 2000* so that the maximum penalties for the offences are attributed to the correct enabling provision.

This Regulation is made under the *Environmental Planning and Assessment Act 1979*, including sections 6.34, 9.58 and 10.13 (the general regulation-making power) and Schedule 3, clause 3.

Published LW 9 April 2021 (2021 No 171)

Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021
[NSW]

**Environmental Planning and Assessment Amendment
(Short-term Rental Accommodation) Regulation 2021**

under the

Environmental Planning and Assessment Act 1979

1 Name of Regulation

This Regulation is the *Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021*.

2 Commencement

This Regulation commences on 30 July 2021 and is required to be published on the NSW legislation website.

Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021
[NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

**Schedule 1 Amendment of Environmental Planning and
Assessment Regulation 2000**

[1] Clause 167 Application of Part

Insert after clause 167(1)(c)—

- (d) Division 7D applies only to—
 - (i) class 1a and class 2 buildings, and
 - (ii) a class 4 part of a building.

[2] Part 9, Division 7D

Insert after clause 186U—

Division 7D Fire safety for short-term rental accommodation

186V Definitions

- (1) In this Division—
fire safety standard means the *Short-term Rental Accommodation Fire Safety Standard* approved by the Planning Secretary and published on the Department's website, as in force from time to time.
- (2) Terms used in this Division have the same meanings as they have in Part 3A of *State Environmental Planning Policy (Affordable Rental Housing) 2009*.

186W Additional fire safety and evacuation controls for short-term rental accommodation

- (1) A dwelling must not be used for the purpose of short-term rental accommodation unless it complies with the requirements of the fire safety standard.
- (2) The requirements referred to in subclause (1) are in addition to any other requirements that may apply to the dwelling under this Part.
- (3) Nothing in this Division authorises development for the purpose of short-term rental accommodation.

186X Register to be established and maintained for fire safety

- (1) The Planning Secretary is to establish and maintain a register on the NSW planning portal of dwellings used for the purpose of short-term rental accommodation.
- (2) The register is to include the following information (the *registration information*) for each dwelling used for the purposes of short-term rental accommodation—
 - (a) the address of the dwelling,
 - (b) the type of residential accommodation of the dwelling,
Example. A dwelling house or a residential flat building.
 - (c) whether the dwelling will be used as hosted short-term rental accommodation or non-hosted short-term rental accommodation,
 - (d) the name and address of the person who is providing the dwelling for the purposes of short-term rental accommodation,
 - (e) a description of how the dwelling complies with the fire safety standard.

Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021
[NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

- (3) A person must not provide a dwelling for the purposes of short-term rental accommodation unless the dwelling is included on the register and the registration is in force.
Maximum penalty—20 penalty units.
- (4) The Planning Secretary is to register a dwelling on the register if the person who is proposing to provide the dwelling for the purposes of short-term rental accommodation—
 - (a) provides the registration information to the Planning Secretary in a form approved by the Planning Secretary, and
 - (b) pays to the Planning Secretary the registration fee of \$65.
- (5) The Planning Secretary is to notify the person of the date of registration.
- (6) Registration, including a renewal of registration, remains in force for a period of 1 year.
- (7) A person may apply to renew registration of a dwelling by—
 - (a) providing notice of any changes to the registration information to the Planning Secretary in a form approved by the Planning Secretary, and
 - (b) paying to the Planning Secretary the renewal fee of \$25.
- (8) A renewal application may be made—
 - (a) up to 45 days before the registration ceases to be in force, or
 - (b) up to 3 months after the registration ceased to be in force.
- (9) If an application for renewal is made before the registration ceases to be in force, the registration continues in force even if the new period of registration commences after the registration would otherwise have ceased to be in force.
- (10) If an application for renewal is made within 3 months after the registration ceased to be in force, the new period of registration commences on the date notified to the person by the Planning Secretary.
- (11) The Planning Secretary is to make the contents of the register available to the following persons—
 - (a) a member of staff of the Department of Customer Service authorised by the Secretary of that Department,
 - (b) a member of staff of a local council authorised by the local council,
 - (c) any other person, if the Planning Secretary considers it necessary to make the contents available to ensure the safety of persons occupying the dwelling as short-term rental accommodation.

[3] Clause 284 Penalty notice offences

Omit clause 284(5)(b) and (c). Insert instead—

- (b) an offence under clause 283A in relation to a contravention of clause 183(1), 184(a), (b) or (c), 185(b), 186(a), (b) or (c), 186A(2), (3), (4), (5) or (6), 186AA(2), 186C(1) or (1A), 186S or 186T.

[4] Schedule 5 Penalty notice offences

Omit the heading relating to section 6.34 of the Act and appropriately reorder the matter under that heading, under the heading relating to clause 283A.

[5] Schedule 5

Insert in appropriate order under the heading relating to clause 283A—

Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Regulation 2021
[NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

clause 186W(1)

1,500

3,000

Department:	Office of the Chief Corporate Officer
Submitted by:	Manager Planning & Development Services
Reference:	ITEM ENV10/21
Subject:	DEVELOPMENT APPLICATION 2021.064 SUBDIVISION(BOUNDARY ADJUSTMENT) RILEY STREET/BANKSIA DRIVE TENTERFIELD

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK	
CSP Goal:	Environment - ENVO 9 - Our natural environment will be protected, enhanced and promoted for future generations.
CSP Strategy:	Land use planning provisions support and promote sustainable land use and management in the Shire.
CSP Delivery Program	Provision of advice and guidance on legislative compliance for the construction of dwellings and commercial/industrial buildings.

SUMMARY

The purpose of this report is to present to Council Development Application 2021.064 for a 2 Lot Subdivision (Boundary Adjustment) with a Recommendation for approval subject to conditions. The Report is presented to Council under the provisions of Council's Policy '*Limit of Delegated Authority in dealing with Development Applications and Complying Development Certificates.*' In accordance with the Policy an Assessment Report and Recommendation has been prepared by a town planner external to Council, the Report can be found at Attachment 1.

OFFICER'S RECOMMENDATION:

That Council:

- (1) Approve Development Application 2021.064 for a 2 Lot Subdivision (boundary adjustment) of Lots 1, 10 and 14 DP 1155323 subject to the conditions contained in the Draft Consent (Attachment 2).**

BACKGROUND

The subject lots were created under Development Consent 2007/109 and the final plan registered on 28 September 2010. The lots form part of the land known as the Tenterfield Industrial Estate, developed by Council since that time. Sale of the subject lots is subject to the approval of this Development Application as outlined in the attached assessment report.

REPORT:

Refer Attachment 1.

COUNCIL IMPLICATIONS:

- 1. Community Engagement / Communication (per engagement strategy)**
No community engagement required under Tenterfield Development Control Plan 2014.

Our Environment No. 10 Cont...

2. Policy and Regulation

- 'Limit of Delegated Authority in dealing with Development Applications and Complying Development Certificates.'

Clause 3.1 of the policy identifies action to be taken when Council is the owner of the land and the developer requires consent to proceed as follows;

3.1 *Applications where Council may have a perceived conflict of interest*

Where Council is the owner of land and the developer requires a consent for a sale to proceed:

Assessment of application to be conducted by suitably qualified Town Planner independent of Council and report considered by full Council.

In accordance with the policy, the application was referred to a qualified town planner external to Council and the application is presented to Council for determination.

3. Financial (Annual Budget & LTFFP)

The sale of the land is subject to development consent being issued for the proposed boundary adjustment.

4. Asset Management (AMS)

Nil.

5. Workforce (WMS)

Nil.

6. Legal and Risk Management

Nil.

7. Performance Measures

Nil.

8. Project Management

Nil.

Paul Della
Acting Chief Corporate Officer

Prepared by staff member:	Tamai Davidson	
Approved/Reviewed by Manager:	Paul Della, Acting Chief Corporate Officer	
Department:	Office of the Chief Corporate Officer	
Attachments:	1 Attachment 1 (Attachment Booklet 1) - Record of Assessment for Development Application - DA 2021.064 2 Attachment 2 (Attachment Booklet 1) - Draft Notice of Determination	21 Pages 6 Pages

Our Environment No. 10 Cont...

of a Development Application - DA
2021.064

Department:	Office of the Chief Corporate Officer
Submitted by:	Corporate Administration Officer
Reference:	ITEM ENV11/21
Subject:	TENTERFIELD SHIRE - SALEYARDS MANAGEMENT PLAN

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Economy - ECON 8 - Our existing businesses and industry are supported to reach their full potential and provide quality goods and services both locally and to a wider market.
CSP Strategy:	Recognise agriculture as a significant industry in the Shire and encourage initiatives that enhance the economic sustainability of agriculture.
CSP Delivery Program	Provide a financially sustainable saleyard operations, attractive to local producers.

SUMMARY

The purpose of this report is to adopt the Tenterfield Shire Council Draft Saleyards Management Plan. This Plan is to provide management of Council's Saleyards including establishment of a framework to guide planning, construction, operation, maintenance, renewal and replacement of infrastructure essential for the Tenterfield Shire Council to provide services to the community.

OFFICER'S RECOMMENDATION:

That Council:

(1) Adopts the Tenterfield Shire Council Draft Saleyards Management Plan.

BACKGROUND

On 4 May 2021, the Tenterfield Saleyards Advisory Committee Meeting discussed and approved the Tenterfield Saleyard Management Plan.

The Draft Saleyards Management Plan purpose is to describe the actions and responsibilities at the Tenterfield Saleyards in the relation to the management of the facility

REPORT:

The prime objective of Council in the management of the Saleyards is to provide and plan for infrastructure that allows safe, convenient and viable transactions of livestock in the local area. The achievement of this objective is constrained by the available funding received through revenue generated from the sale of stock and revenues supplemented by grants where available. This plan seeks to responsibly allocate these limited funds across a number of programs in an equitable and responsible manner to ensure protection of the asset base already constructed and maintain the Saleyards to defined standards.

Whilst the plan recognises the importance of continuing expansion, it also confirms the importance of performing maintenance activities on the existing infrastructure.

The Saleyards are fully secured with perimeter stock fencing, except for a gate at the main entry to the facility. All movement of incoming and outgoing vehicles, machinery and equipment is controlled by marked roadways and signage

Our Environment No. 11 Cont...

Councils Objectives;

- To provide a safe and efficient working environment;
- To ensure the wellbeing of all livestock;
- To provide a facility for local graziers and farming communities to meet;
- To provide a venue to facilitate the transaction and exchange of livestock;
- To maintain a viable business unit into the future;
- To upgrade and expand to meet future trends and technologies in the industry; and
- To provide a facility that is attractive to the public and livestock venders to assist in increasing tourism.

COUNCIL IMPLICATIONS:**1. Community Engagement / Communication (per engagement strategy)**

This plan was discussed at the previous Tenterfield Saleyards Advisory Committee Meeting and approved at the 4 May 2021 meeting by the committee.

2. Policy and Regulation

Nil

3. Financial (Annual Budget & LTFP)

Nil

4. Asset Management (AMS)

This plan will assist in the future management and maintenance of the facility.

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Will assist in the reduction of any risks associated with the Tenterfield Saleyards.

7. Performance Measures

Nil

8. Project Management

Nil.

Paul Della

Acting Chief Corporate Officer

Prepared by staff member:

Jodie Condrick; Mark Cooper

Approved/Reviewed by Manager:

Paul Della, Acting Chief Corporate Officer

Department:

Office of the Chief Corporate Officer

Attachments:

1 Attachment 3 (Attachment Booklet 17
1) - Draft Saleyards Management Pages
Plan

Department:	Engineering Department
Submitted by:	Manager Water & Waste
Reference:	ITEM ENV12/21
Subject:	WATER & WASTE- UPDATE OF POLICIES

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Environment - ENVO 11 - Secure, sustainable and environmentally sound infrastructure and services underpin Council service delivery.
CSP Strategy:	Water is used carefully in Council's buildings, parks, sporting grounds and daily operations.
CSP Delivery Program	Ensure effective and efficient delivery of water services in accordance with existing service levels.

SUMMARY

The purpose of this report is for Council to review and adopt the listed policies aligned with Water & Waste.

OFFICER'S RECOMMENDATION:

That Council:

- (1) Adopt the updated Construction Over & Adjacent Stormwater, Sewer and Water Mains Policy.**

BACKGROUND

The Construction over Stormwater, Water and Sewer Mains Policy was first adopted in 26 March 2014 (77/14), amended in 23 August 2017 (1687/17). This Policy is now scheduled for review.

REPORT:

The policy has been amended with minor updates to ensure standardisation of Council documents including legislative changes, and allowing ongoing review requirements to be scheduled on a 3 yearly basis. Due to there being only minor updates to the policy there is no requirement for it to be placed on public exhibition.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

The revised policies require no consultation periods as there are no Community Engagement implications as a result of this report.

2. Policy and Regulation

- Local Government Act 1993
- *Local Government (General) Regulation 2005*
- *Environmental Planning & Assessment Act 1979*
- *Environmental Planning & Assessment Regulation 2000*
- *Protection of the Environment Operations Act 1997*
- AS3500 National Plumbing and Drainage Code

Our Environment No. 12 Cont...

3. Financial (Annual Budget & LTFP)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Fiona Keneally
Director Infrastructure

Prepared by staff member:

Gillian Marchant

Approved/Reviewed by Manager:

Fiona Keneally, Director Infrastructure

Department:

Engineering Department

Attachments:

- 1** Construction over and adjacent stormwater, water and sewer mains policy

4
Pages



CONSTRUCTION OVER & ADJACENT STORMWATER, SEWER & WATER MAINS

Summary:

The purpose of this policy is to provide clear direction for construction/building techniques required to protect Council's assets

Policy	Construction Over and Adjacent Stormwater, Water and Sewer Mains
File Number	
Document version	Version 3.0
Adoption Date	23 June 2021
Approved By	Council
Endorsed By	Executive Management Team
Minute Number	168/17; 77/14
Consultation Period	N/A
Review Due Date	November 2023 – 3 years
Department	Director of Infrastructure
Policy Custodian	Manager Water & Waste
Superseded Documents	23 August 2017; 26 March 2014
Related Legislation	Work Health and Safety Act 2011, amended 2013
Delegations of Authority	Chief Executive, Directors, Managers

1. Overview

The policy is to protect assets and provide safe access to (Storm, Sewer and Water) pipes/mains in a corridor of 3m

2. Policy Principles

(Insert Information)

3. Policy Objectives

Protection of Staff and Assets.

4. Policy Statement

No construction is permitted within 1.5m either side of an underground Council service main for Stormwater, Sewer or Water, or within a zone extending from 45 degrees either side of the pipe from the pipe invert to the ground surface (refer figure 1), whichever is the greater.

The reason for the specified exclusion zone is to necessitate safe access. The 45 degree zone of influence is to allow Council to bench excavations 1:1 as required by Workplace Health and Safety legislation.

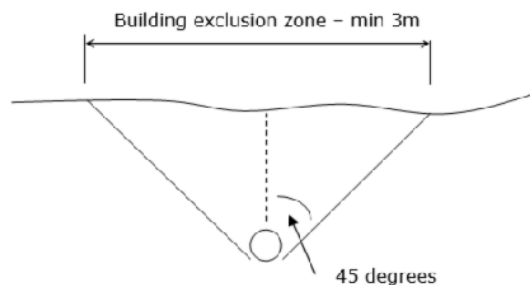


Figure 1 – Schematic of Exclusion Zone

There is potential that excavations adjacent to an existing sewer main could present a risk of land slip or erosion of soil providing cover and/or side support to the sewer main.

Any proposed excavation adjacent to an existing sewer main should not disturb the assets zone of stability.

The zone of stability shall be determined by extending a line at an angle of 3 (horizontal) to 1 (vertical) to the surface, starting from a point 1 metre from the pipes centreline and the minimum cover over the pipe, as shown in Figure 2.

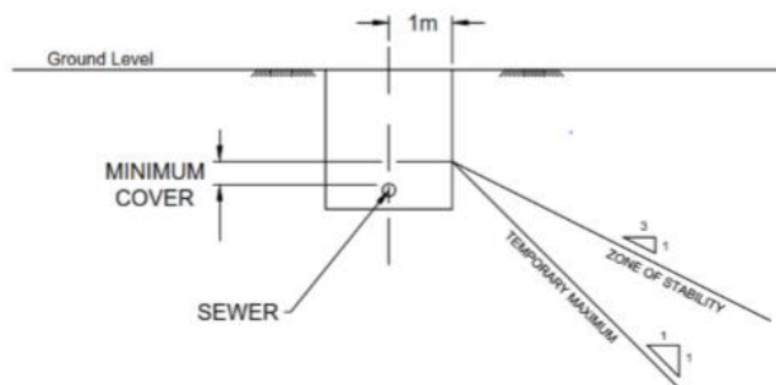


Figure 2 – Schematic Zone of Stability

5. Scope

(Insert Information)

6. Accountability, Roles & Responsibility

Elected Council

Adoption of policy

General Manager, Executive and Management Teams

Adoption and support of policy

Management Oversight Group

Continue to support and implement policy

Manager Asset and Program Planning

Responsible for ensuring compliance with Policy, Regulation and guidelines.

7. Definitions

Nil

8. Related Documents, Standards & Guidelines

Work Health and Safety Act 2011, amended 2013

9. Version Control & Change History

Version	Date	Modified by	Details
V1.0	26/03/14	Council	Adoption of Original Policy (Res No. 77/14)
V2.0	23/08/17	Council	Review/Amended (Res No. 168/17)

Department:	Office of the Chief Executive
Submitted by:	Acting Executive Assistant & Media
Reference:	ITEM ENV13/21
Subject:	SUPPORT FOR A MORATORIUM ON MINING IN AREAS AFFECTING THE CLARENCE RIVER CATCHMENT

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
CSP Strategy:	We partner with the community, business and Federal and State Government in the achievement of our goals.
CSP Delivery Program	Maintain strong relationships with all levels of Government and proactively seek involvement in decision making impacting our Shire and the New England Northwest Region.

SUMMARY

The Report presents correspondence received from the Mayor of Clarence Valley Council, Jim Simmons, requesting support for their stand opposing future mining in the Clarence River Catchment following a petition signed by 10,000 local residents. The Mayor further asks that Council pass resolutions to oppose mining in areas affecting the Clarence River Catchment.

OFFICER'S RECOMMENDATION:

That Council "supports / does not support" the Clarence Valley Council in its following motion:

- (1) Note that at the Council meeting on November 24 Council resolved inter alia to "oppose mining in the Clarence River Catchment and to seek the support of both state and federal governments to impose a moratorium on further mining exploration licences and to cancel existing licences."**
- (2) Acknowledge that this motion does not affect existing mines or quarry operations;**
- (3) Thank the Hon. John Barilaro for his response on behalf of the Minister for Energy and Environment, Hon. Matt Kean MP and advising that Council was not seeking an explanation of the process of developing mining in the Clarence River Catchment but was advising the state government of its strong opposition to mining in the Clarence River Catchment;**
- (4) Advise Hon. John Barilaro that the council, representing the community's strong opposition to such mining, is asking for the Clarence River Catchment to be scheduled in the relevant environmental, planning and mining legislation as a no-go zone for minerals mining due to the Catchment's almost unique natural and cultural values, many of which depend on the Clarence River and its tributaries, and which support essential and valuable industries which contribute to the local economy as well providing drinking**

Our Environment No. 13 Cont...

water for the Clarence Valley (51,000 + residents) and Coffs Harbour City Council (76,000 + residents) and water for local agricultural industries;

(5) Write to the Premier of New South Wales, the Hon. Gladys Berejiklian advising her of Council's resolution and seeking her support for a moratorium on mining in the Clarence River Catchment; and

(6) Write to Clarence Valley Council to advise of Council's resolution.

BACKGROUND

Clarence Valley Council at its 26 November 2020 meeting and 27 April 2021 adopted a position to oppose future mining in the Clarence River Catchment. Clarence Valley Council is seeking a moratorium on mining and mining exploration in the Clarence River Catchment on behalf of the community who are concerned that mining will not only have detrimental environmental affects but also puts at risk the drinking water for the Clarence and Coffs Harbour Council areas and significant industries like the fishing industry. It asks for other Councils to support its position.

REPORT:

The Mayor of the Clarence Valley Council has written to the Mayors from the following, adjoining Councils asking for their support in Clarence Valley Council's moratorium on further mining exploration licences in the Clarence Valley Catchment.

- (1) Coffs Harbour City Council
- (2) Tenterfield Shire Council
- (3) Kyogle Shire Council
- (4) Glen Innes Severn Shire Council
- (5) Bellingen Shire Council
- (6) Armidale Regional Council

Correspondence has been received from the Clarence Valley Council dated 12 May 2021, advising of its resolution to oppose future mining in the Clarence River Catchment following a petition signed by 10,000 Clarence Valley residents opposing mining will be tabled in the NSW Parliament.

The correspondence notes that members of the Clarence Valley community are concerned that mining will not only have detrimental environmental effects, but also puts at risk the drinking water for the Clarence and Coffs Harbours areas and significant industries like the fishing industry.

Clarence Valley Council is seeking support of adjoining councils for a moratorium on future mining.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

Nil

Our Environment No. 13 Cont...

2. Policy and Regulation

Nil

3. Financial (Annual Budget & LTFP)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Kylie Smith
Acting Chief Executive

Prepared by staff member:

Elizabeth Melling

Approved/Reviewed by Manager:

Kylie Smith, Acting Chief Executive

Department:

Office of the Chief Executive

Attachments:

- | | | |
|----------|-----------------------------------|-------|
| 1 | Attachment 4 (Attachment Booklet | 15 |
| | 1) - Correspondence from Clarence | Pages |
| | Valley Council Mayor - 12 May | |
| | 2021 | |

Department:	Office of the Chief Executive
Submitted by:	Acting Executive Assistant & Media
Reference:	ITEM GOV45/21
Subject:	CHIEF EXECUTIVE APPOINTMENT AND DELEGATION OF AUTHORITIES

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
CSP Strategy:	Council is an employer of choice in the region, providing sound leadership and supported by a committed workforce.
CSP Delivery Program	Developing attraction and retention practices across Council.

SUMMARY

The purpose of this report is to accept the recommendation of the Council as a whole as to the appointment of Mr Daryl Buckingham, as Chief Executive Officer of Tenterfield Shire Council. Also to ratify his Five (5) year performance-based Contract delegating his Authorities.

OFFICER'S RECOMMENDATION:

That Council:

- (1) Formally revoke the delegations applied to the position of Chief Executive assigned to the Chief Corporate Officer, Kylie Smith currently acting in the position of Acting Chief Executive Officer, from close of business 18 July 2021; and**
- (2) Formally appoint Mr. Daryl Buckingham to the position of Chief Executive Officer (General Manager) of Tenterfield Shire Council from 19 July 2021 onwards in accordance with the signed Senior Staff Contract; and**
- (3) Formally ratify the five year performance-based contract in accordance with the standard contract of employment as required by the Office of Local Government for General Managers in NSW; and**
- (4) Delegates to the Chief Executive Officer (General Manager) the appropriate authorities and functions under the NSW Local Government Act 1993 Section 377 also in accordance with the Instrument of Delegation to the Chief Executive Officer (General Manager) attached to this report.**

Our Governance No. 45 Cont...

BACKGROUND

Resolution 2/21

Resolved that Council:

- Seek quotations from qualified persons to act as the Recruitment Consultant to assist with the recruitment of the Chief Executive position.

Resolution 16/21

Resolved that Council:

- Blackadder & Associates are to facilitate recruitment of a Chief Executive for Tenterfield Shire Council from the proposals received.

Resolution 122/21

Resolved that Council:

- The Report by the Recruitment Consultant, Stephen Blackadder, on the recruitment and selection of a new Chief Executive Officer for the Tenterfield Shire Council be received and noted.
- That the preferred candidate selected at the further and final interviews conducted on 8 June 2021 be offered the position of Chief Executive Officer (General Manager) of Tenterfield Shire Council and the Mayor and Deputy Mayor, in consultation with Recruitment Consultant, be authorised to negotiate and finalise the appointment.

Out of an impressive field of twenty four (24) applications, there was a very good mix of representation from government, local government and the private sector - one (1) candidate from Western Australia, nine (9) from Queensland, three (3) from Victoria, one from Fiji, and ten (10) from NSW.

Following a very competitive recruitment process involving rigorous assessments and interviews, the Councillors of Tenterfield Shire Council have reached a unanimous decision to appoint a new Chief Executive Officer.

REPORT:

Council in partnership with Stephen Blackadder, of Blackadder Associates Pty Ltd undertook the recruitment process in order to ensure a quality applicant was able to commence as soon as reasonably practical.

Out of a total of twenty-four (24) applicants, a total of eight (8) were interviewed by Councillors via zoom in late May, then then on Tuesday 8 June 2021 the Council met in an Extraordinary Council meeting to personally interview four (4) candidates at Tenterfield.

Arising from that interview Mr. Daryl Buckingham, current Chief Executive Officer of the Flinders Shire Council in Queensland was selected and after negotiations on Contract terms and conditions, Mr. Buckingham accepted the role and he and wife Amanda will move to our Shire to take up the role in July.

Our Governance No. 45 Cont...

COUNCIL IMPLICATIONS:**1. Community Engagement / Communication (per engagement strategy)**

Nil

2. Policy and Regulation

- NSW Local Government Act 1993

3. Financial (Annual Budget & LTFFP)

Budget allocation for the provision of the Chief Executive Officer total remuneration package has already been allowed for in 2021/2022 Budget.

4. Asset Management (AMS)

Provision of residence at 53 Welburn Lane, Tenterfield together with own vehicle for work and private use, together with associated items of technology etc. required in the performance of the Chief Executive.

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Five year performance based contract negotiated and signed in accordance with the standard contract of employment as required by the Office of Local Government for General Managers NSW.

8. Project Management

Kylie Smith
Acting Chief Executive

Prepared by staff member:	Elizabeth Melling
Approved/Reviewed by Manager:	Kylie Smith, Acting Chief Executive
Department:	Office of the Chief Executive
Attachments:	There are no attachments for this report.

Department:	Office of the Chief Executive
Submitted by:	Acting Executive Assistant & Media
Reference:	ITEM GOV46/21
Subject:	MONTHLY OPERATIONAL REPORT - MAY 2021

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 12 - We are a well engaged community that is actively involved in decision making processes and informed about services and activities.
CSP Strategy:	Council's decision making processes are open, accountable and based on sound integrated planning.
CSP Delivery Program	Promote and support community involvement in Council decision making process.

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2020/2021 Operational Plan.

OFFICER'S RECOMMENDATION:

That Council receives and notes the status of the Monthly Operational Report for May 2021.

Kylie Smith
Acting Chief Executive

Prepared by staff member:	Elizabeth Melling
Approved/Reviewed by Manager:	Kylie Smith, Acting Chief Executive
Department:	Office of the Chief Executive
Attachments:	1 Attachment 5 (Attachment Booklet 111 2) - Monthly Operational Report - Pages May 2021

Department:	Office of the Chief Corporate Officer
Submitted by:	Acting Manager Finance & Technology
Reference:	ITEM GOV47/21
Subject:	FINANCE & ACCOUNTS - PERIOD ENDED 31 MAY 2021

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
CSP Strategy:	Council is a financially sustainable organisation, delivering value services to the Community.
CSP Delivery Program	Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.

SUMMARY

The purpose of this report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

OFFICER'S RECOMMENDATION:

That Council receive and note the Finance and Accounts Report for the period ended 31 May 2021.

BACKGROUND

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

REPORT:

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

(a) Reconciliation of Accounts

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 31 May 2021.

Cash Book Balances on this date were as follows:-

General (Consolidated)	\$8,185,414.82	Credit
General Trust	\$ 466,818.12	Credit

(b) Summary of Investments

Our Governance No. 47 Cont...

The attachment to this report is a certified schedule of all Council's investments as at 31 May 2021 showing the various invested amounts and applicable interest rates.

Concealed Water Leakage Concession Policy Update

For the month of May 2021 no concessions were granted under Council's Concealed Water Leakage Concession Policy.

603 Certificates

Number of applications for 603 Certificates as to Rates and Charges. During the sale of a property a 603 Certificate is usually requested to identify if there are any outstanding or payable fees to Council by way of rates, charges or otherwise in respect of a parcel of land. There were 54 applications for 603 Certificates in May 2021. In the calendar year to date, there have been 206 applications compared to 60 applications for the same period last year.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

Nil.

2. Policy and Regulation

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

3. Financial (Annual Budget & LTFP)

Nil.

4. Asset Management (AMS)

Nil.

5. Workforce (WMS)

Nil.

6. Legal and Risk Management

Nil.

7. Performance Measures

Nil.

8. Project Management

Nil.

Paul Della

Acting Chief Corporate Officer

Prepared by staff member: Jessica Wild

Approved/Reviewed by Manager: Paul Della, Acting Chief Corporate Officer

Our Governance No. 47 Cont...

Department:

Office of the Chief Corporate Officer

Attachments:

1 Investment Report as at 31 May
2021

1
Page

TENTERFIELD SHIRE COUNCIL - SUMMARY OF INVESTMENTS 31 MAY 2021

Financial Institution	Issuer Rating	Investment Term	Maturity Date	Interest Rate	Amount	Percentage Exposure
NAB	AA-	30 Days	30/Jun/21	0.05%	1,000,000.00	22.88%
<u>TOTAL NAB INVESTMENTS</u>					<u>1,000,000.00</u>	<u>22.88%</u>
Commonwealth Bank	AA-	1 Month	28/Jun/21	0.23%	1,870,000.00	42.79%
<u>TOTAL CBA INVESTMENTS</u>					<u>1,870,000.00</u>	<u>42.79%</u>
Westpac	AA-	3 Months	28/Jul/21	0.19%	1,500,000.00	34.32%
<u>TOTAL WESTPAC INVESTMENTS</u>					<u>1,500,000.00</u>	<u>34.32%</u>
INVESTMENTS TOTAL					4,370,000.00	100.00%

Summary

I hereby certify that the investments as shown herein, have been invested in accordance with Section 625 of the Local Government Act 1993, and associated Regulations, and in accordance with Council policy and procedures.

Responsible Accounting Officer

By:

P. Della

* Except as highlighted in the associated Council Report.

Department:	Office of the Chief Corporate Officer
Submitted by:	Acting Manager Finance & Technology
Reference:	ITEM GOV48/21
Subject:	CAPITAL EXPENDITURE REPORT AS AT 31 MAY 2021

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
CSP Strategy:	Council is a financially sustainable organisation, delivering value services to the Community.
CSP Delivery Program	Collaborate and deliver resources with other organisations to ensure a variety of cost effective services across the service area.

SUMMARY

The purpose of this report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This report outlines Council's financial progress against each project.

OFFICER'S RECOMMENDATION:

That Council receive and note the Capital Expenditure Report for the period ended 31 May 2021.

BACKGROUND

The Capital Expenditure report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

REPORT:

The carry-forward budgets for capital projects not completed in 2019/20 were presented in the first Quarterly Budget Review. These projects account for the most significant capital expenditure variances at this stage of the financial year, which is to be expected. Council has also been successful in securing a number of new grants this year, and budgets for these have been added in the Quarterly Budget Reviews.

Staff have been reminded to proceed with their capital projects as early as possible in the year, so that the funds can be spent within the financial year as per the operational plan and budget. This will avoid excessive carry forward projects across future financial years.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)
Nil.

2. Policy and Regulation

- Local Government Act 1993
- Local Government (General) Regulation 2005

Our Governance No. 48 Cont...

- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

3. Financial (Annual Budget & LTFP)

Nil.

4. Asset Management (AMS)

Nil.

5. Workforce (WMS)

Nil.

6. Legal and Risk Management

Nil.

7. Performance Measures

Nil.

8. Project Management

Nil.

Paul Della

Acting Chief Corporate Officer

Prepared by staff member:

Jessica Wild

Approved/Reviewed by Manager:

Paul Della, Acting Chief Corporate Officer

Department:

Office of the Chief Corporate Officer

Attachments:

1 Attachment 6 (Attachment Booklet 3
3) - Capital Expenditure Report as Pages
at 31 May 2021

**(ITEM RC15/21) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE
LOCAL TRAFFIC COMMITTEE MEETING - 10 JUNE 2021**

REPORT BY: Peter Petty, Chairperson

A meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday, 10 June 2021. Minutes of the Meeting are attached.

RECOMMENDATION

That the report of the Tenterfield Shire Local Traffic Committee meeting of Thursday, 10 June 2021 be received and noted.

ATTACHMENTS

- 1** Tenterfield Shire Local Traffic Committee Meeting - 10 June 2021 5 Pages

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 10 JUNE 2021



MINUTES OF
TENTERFIELD SHIRE LOCAL TRAFFIC
COMMITTEE MEETING
THURSDAY, 10 JUNE 2021

MINUTES OF THE **Tenterfield Shire Local Traffic Committee Meeting** OF
TENTERFIELD SHIRE held at the RSL Pavilion on Thursday, 10 June 2021 commencing
at 10.00 am.

ATTENDANCE

Councillor Peter Petty (Mayor - TSC)
Councillor Tom Peters (TSC)
Greg Aitken (TfNSW)
Luke Kearney (NSW Police)

ALSO IN ATTENDANCE

David Counsell (TSC)
James Paynter (TSC)
Elizabeth Melling (TSC)

DISCLOSURE OF INTERESTS

Nil.

APOLOGIES:

Glen Lamb (Representative for The Hon. Janelle Saffin)
Gary Verri (TSC)
Fiona Keneally (TSC)
Paul Caldwell (NSW Police)
Kylie Smith (TSC Acting Chief Executive)
Jess Gibbins (TSC Engineering Officer)

CONFIRMATION OF MINUTES

Recommendation that the Minutes of the Tenterfield Shire Local Traffic Committee held 8
April 2021, as circulated, be confirmed and signed as a true record of the proceedings of the
meeting.

Moved – Greg Aitken. Seconded – Tom Peters. Carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

This is page 1 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on
Thursday, 10 June 2021

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 10 JUNE 2021**

1. DISABLED PARKING. HIGH/ROUSE STREET, TENTERFIELD

That Council staff finalise detail drawings for the disabled parking as discussed in High Street to be relocated closer to Rouse Street.

ACTION: *DC advised the Committee that Council is engaging consultants to draw up plans for the whole CBD and treat as holistic approach to identify parking requirements.*

2. REQUEST FOR STREET SIGNS & ROAD MARKINGS IN LISTON

TSC staff are preparing a concept plan including drainage, road shoulder improvement and footpaths. Funding streams will be sought in conjunction with TfNSW to progress the project in future years. Garden beds have been installed around village entry signs to enhance the presentation of the entry to villages.

ACTION:

DC advised that Concept Plans similar to Drake are being compiled by staff, which will include key features.

3. LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)

Approval of the lighting design remains unresolved which appears to lie between the consultant and energy authority.

ACTION:

Still awaiting approval. Under TfNSW new structure – Community Partnering Position exists for issues like this. PP explained that he met with CEO of Essential Energy and that they are aware of the situation. TSC to continue to liaise with TfNSW to progress.

**4. MOUNT LINDESAY ROAD/BOUNDARY ROAD/OLD BALLANDEAN ROAD
INTERSECTION**

Review of signage has been undertaken and final amendments to existing signage will be completed in the next month. Grant application has been made through Safer Roads Program for installation of a Heavy Vehicle Roundabout with Traffic Calming and is awaiting determination. Council is commencing interim survey and concept designs to prepare for possible property and service implications if the grant is successful.

ACTION:

Signage to be completed. TfNSW inspection to be arranged on completion.

5. DRAKE PEDESTRIAN REFUGE, BRUXNER HIGHWAY

TSC conducted Community meeting to discuss the Drake Village Concept Plan. TSC staff working on "concept & design" to include in grant Application. Completed design required by TfNSW as it involves a State Road.

ACTION:

TSC to provide basic concept plan to TfNSW to initiate funding application.

6. NEW ENGLAND HIGHWAY/MARTIN STREET INTERSECTION

DC met with residents and discussed solutions.

ACTION:

TSC to install raised pavement markers to delineate edge of road and undertake line marking review of any misleading markings.

7. CYCLING CLUB FORMATION

Still awaiting additional route information to provide to consultant to compile "Safety" Report.

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 10 JUNE 2021

ACTION:

Ongoing.

8. LEGUME – REVIEW SPEED ZONE

TSC staff have reviewed the signs and confirm that a 50km ahead on the approaches and repeater signs are in place. These will be reviewed in respect of any changes to the TfNSW speed zoning guidelines.

ACTION:

Completed - pending any future release of updated guidelines by Transport for NSW.

9. MOUNT LINDESAY ROAD QUARRY

TSC developing works program for 2021/2022 to include combination of maintenance, rehabilitation, intersection and passing area improvements and some reconstruction works.

ACTION:

Ongoing.

10. EVENT REQUEST – ANZAC DAY MARCH, TENTERFIELD– 25 APRIL 2021

Event was successful. Road closures undertaken by TSC for both Dawn Service & ANZAC March. Necessary approvals were issued prior to the event.

ACTION

Completed

11. EVENT REQUEST – TRUE GRIT TENTERFIELD GRAVEL RIDE– 21 AUGUST 2021

NSW Police reviewed Event Request and have no issue. TSC staff inspected marshalling sites and have no issue. Still awaiting TfNSW concurrence as two route are on State Roads.

ACTION

Follow up TfNSW for approval.

12. MOTORBIKE & CYCLING EVENTS

TSC Planning Department to review and monitor events of timed and recurring events.

ACTION:

Ongoing

13. HERDING YARD CREEK BRIDGE

Visibility has been improved by trimming limbs.

ACTION

Trimming limbs and vegetation has been completed. Council will continue to seek funding to widen the structure to two lane traffic in future budgets.

14. INTERSECTION OF MOUNT LINDESAY ROAD AND LISTON ROAD

TSC are developing a concept intersection design upgrade for future consideration.

ACTION:

Ongoing.

This is page 3 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 10 June 2021

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 10 JUNE 2021

15. CULLENDORE ROAD (Maryland River Bridge approaches)

Council to upgrade the existing warning signage to current Australian Standards for the bridge approaches. The existing "One Lane Bridge" signs on both approaches will be replaced with W4 -1B and W8 - 16B signs.

ACTION:

Ongoing.

16. RILEY STREET LOAD LIMIT

Council signage indicating the 3T load limit is programmed to be relocated closer to Pelham Street to be more visible prior to entering Riley Street. Police to monitor vehicles oversize using Riley Street without a Permit. Council staff are investigating traffic strategies in the Pelham Street area between Riley Street and the Hospital. TSC received a request for Council to consider removing the traffic calming device in Riley Street near the Melaleuca Ct intersection.

ACTION:

TSC to move 3T signage closer to Pelham St intersection and update signs to current regulatory pictorial signage.

RECOMMENDATION:

That Council remove the "tadpole" island blisters road calming device from Riley Street.

17. SCHIFFMANS HILL APPEARANCE – NEW ENGLAND HIGHWAY

Council to approach the Parks & Gardens Committee regarding providing a design for beautifying the southern approach to Tenterfield for the LTC to consider.

ACTION:

Ongoing – this matter has been referred to the Parks & Gardens Committee staff liaison officer to raise at the next meeting of that Committee.

GENERAL BUSINESS:

1. TIMBER BRIDGES LOAD LIMITS REVIEW

The Committee considered a report on the status of timber bridge load limits and actions TSC has taken to upgrade the timber bridge network.

RECOMENDATION:

That the Local Traffic Committee endorse the following actions for Council:-

- the removal of all remaining load limits on timber bridges currently funded for replacement once they have been completed;
- the removal of any remaining speed humps on bridge approaches;
- the removal of permanent speed restrictions on timber bridges with the exception of the installation of temporary speed restrictions for bridges under bridgeworks;
- the installation of Advisory Speeds in conjunction with Bridge warning signs only local Council Roads where necessary at the discretion of the Council Director of Infrastructure.

Moved – Greg Aitken. Seconded – Tom Peters. Carried.

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 10 JUNE 2021**

2. 2 WILD SOULS MEADERY SIGNAGE REQUEST – TORRINGTON

A request has been received from a business owner requesting signage at Torrington in the following locations:

1 x sign in Torrington village underneath existing sign for 'Gilligan's Lane' indicating distance to turnoff (i.e. 200m).

1 x sign at Stannum indicating their location via Torrington Road.

RECOMENDATION:

TSC to investigate introducing a "Signposting Policy" for the Shire.

TSC to provide "Torrington" town directional guide signs and suggest the business owner investigate options for signage, as managed by the DA process on private lands for advertising signs on their or another property.

GENERAL BUSINESS ARISING:

MT LINDESAY ROAD - ROTARY TOURISM SIGNS

Newly installed signs and Rotary donated signs for "Tank Traps" and "Thunderbolts Hideout" are suggested to be too close to the edge of the Mount Lindesay Road. These signs are encouraging visitors to stop and walk near the traffic area which is an open rural posted speed of 100km/h.

ACTION:

TSC to inspect the road approaching the location and provide photographs to TfNSW for comment and design suggestions for advance warning signage.

IMPROVEMENTS TO ROAD SAFETY THROUGH GRANTS

An update on road safety improvements was discussed relating to improving sealed road surfaces and guardrail installations. Similar information is provided to Council through the Monthly Operation Report information.

ACTION:

TSC include a general update on road safety improvements in the shire for LTC based on the Council Monthly Operation Report information.

TENTERFIELD SHIRE BORDERING SIGNAGE

Suggested that "Shire Boundary signage" signs near state border entry on local roads be reviewed where no current Tenterfield Shire Council signage exists.

ACTION:

TSC to review Shire Boundary signage on local roads.

NEXT MEETING

Next meeting to be held at 10am (NSW time) Thursday 12th August 2021.

There being no further business the Chairperson declared the meeting closed at 11.37 am.

.....
Mayor Peter Petty
Councillor/Chairperson

This is page 5 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 10 June 2021

(ITEM RC16/21) REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS' ASSOCIATION - MEETING OF 28 MAY 2021

REPORT BY: Elizabeth Melling

Mayor Peter Petty attended the following meeting of the Country Mayors' Association in Sydney on Friday, 28 May 2021.

- General Meeting

Minutes of the meeting are attached to this report.

RECOMMENDATION

That Council receive and note the report from the Country Mayor's Association meeting of 28 May 2021.

ATTACHMENTS

- 1 Country Mayors Association Minutes - 28 May 2021 9 Pages



Country Mayors Association

of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 28 MAY 2021 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.35 a.m.

1. ATTENDANCE:

Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr Bruce Hutcheon, Deputy Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Mr Dean Frost, CEO
Dungog Shire Council, Cr John Connors, Mayor
Dungog Shire Council, Mr Gareth Curtis, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hay Shire Council, Cr Jenny Dwyer, Mayor
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor

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Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Mike Dowd, Acting General Manager
Kyogle Council, Cr Danielle Mulholland, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Paul Maytom, Mayor
Leeton Shire Council, Cr George Weston, Deputy Mayor
Lithgow City Council, Cr Ray Thompson, Mayor
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, CEO
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Cr Cameron Staines, Deputy Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Parkes Shire Council, Mr Kent Boyd, General Manager
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Tamworth Regional Council, Cr Col Murray, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Ms Elizabeth Smith, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Chris Weber, Acting General Manager
Warren Shire Council, Cr Milton Quigley, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
LGNSW, Cr Linda Scott, President
LGNSW, Mr Scott Phillips, CEO
Canberra Regional Joint Organisation, Kalina Koloff, CEO
Central NSW Joint Organisation, Jenny Bennett, Executive Officer

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon Melinda Pavey MP, Minister for Water, Property and Housing
Mr Shane Fitzsimmons, Commissioner, Resilience NSW

Page 3

The Chairman Cr Ken Keith thanked members of the Executive for their input into the agenda and thanked member councils for their feedback to the issues of importance

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 5 March 2021 be accepted as a true and accurate record (Tenterfield Shire Council / Leeton Shire Council).

3. Matters Arising from the Minutes

State Governments commitment to roads

4. CORRESPONDENCE

Outward

(a) The Hon Scott Morrison MP, Prime Minister, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(b) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(c) Cr Linda Scott, President, Local Government NSW, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(d) The Chief Executive, Australian Local Government Association, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(e) the Chairperson, NSW Local Government Grants Commission, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(f) Hon Brad Hazard MP, Minister for Health and Medical Research, opposing the establishment of COVID quarantine accommodation in rural areas

(g) Cr John Medcalf OAM, Mayor, Lachlan Shire Council, advising that Lachlan Shire Council had been admitted as a member of the Country Mayors Association

(h) The Hon Brad Hazzard MP, Minister for Health and Medical Research, thanking him for his presentation to the 6 March meeting

(i) Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking him for his presentation to the 6 March meeting

(j) The Hon David Elliott, Minister for Police and Emergency Services, regarding significant increases in contributions for emergency services payable by councils

(k) The Hon Shelley Hancock MP, Minister for Local Government, regarding significant increases in contributions for emergency services payable by councils

(l) Mr Scott Phillips, Chief Executive, Local Government NSW, regarding lead organisations for the identified rural council issues

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(m) letter Councillor Ben Shield, Dubbo City Council, sending sincere best wishes

Inward

- (a) Cr Linda Scott, President, LGNSW, regarding Financial Assistance Grants
- (b) Cr Linda Scott, President, LGNSW, regarding council costs to support health professionals and services in regional, rural and remote areas

NOTED

5. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Shoalhaven City Council / Moree Plains Shire Council)

6. Cr Linda Scott, President, LGNSW

Cr Scott outlined the current situation regarding the Emergency Services Levy that was passed by both Houses of Parliament allowing the levy to be shown as a separate item on the rate notice and not be part of the allowable rate increase and the notice forwarded to councils by the Office of Local Government telling councils not to act on the legislation

RESOLVED (1) That the Country Mayors Association make representations to the State Government to reconsider their decision not to pay to the Environmental Services Levy or have it separated on the rate notice as councils are conflicted as Parliament has legislated the changes but the Office of Local Government are advising councils not to act on the legislative change

(2) That until the matter is resolved member councils are asked to consider not paying the increased levy (Tenterfield Shire Council / Moree Plains Shire Council)

A report has been submitted by Cr Scott addressing advocacy wins, opportunities for collaboration, upcoming events and submissions (Copy Attached)

7. Priority Issues Health and Water Responses

NOTED

8. Report from Gunnedah Shire Council on Health Services

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Formally acknowledge that Rural and Remote NSW Local Government areas are being seriously disadvantaged due to the critical lack of General Practitioners.

Page 5

- 2 Increase the Medicare payments to General Practitioners who choose to practice in the Rural and Remote regions of NSW.
- 3 Reduce the Medicare payments to General Practitioners practicing in Metropolitan areas to offset the increased expenditure in Rural and Remote NSW. (Kyogle Council / Forbes Shire Council)

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to establish a new Ministry called the Ministry of Regional and Rural Health with responsibility for driving urgent improvements to Health services in Regional, Rural and Remote NSW. (Forbes Shire Council / Kyogle Council)

9. Report from Eurobodalla Shire Council on Water Security
Report withdrawn by Eurobodalla Shire Council

10. Executive Report Re Tele Health

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to

- 1 Enhance technological capabilities, enabling tele-health approaches for general and specialist service provision
- 2 Commit to funding "Tele-Health" in Rural and Remote communities throughout NSW as an additional service and commit that "Tele-Health" services will not be used to replace doctors in rural communities. (Temora Shire Council / Kyogle Council)

11. Executive Report Re Mental Health

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Increase funding to Regional, Rural and Remote communities that have a evidence-based need for provision of suitable detoxification and rehabilitation facilities.
- 2 Increase funding to support Mental Health facilities and Allied Health clinicians in Regional, Rural and Remote communities. (Uralla Shire Council / Forbes Shire Council)

12. Report from Oberon Council Re Patient Transport

RESOLVED

- 1 That NSWCMMA support improved Patient Transport options in Rural and Remote NSW and make representation to both NSW Health and the Federal Health Minister to simplify and improve the processes around Patient Transport to deliver more equitable outcomes.

- 2 That NSW CMA support and make representation that Patient Transport Services in Rural and Remote areas needs to be adequately funded.
(Oberon Shire Council / Forbes Shire Council)

13 Executive Report Re Incentive Scheme for Training, Support and Mentoring of Health Care Professionals in Rural NSW

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Reverse the 2019 decision to reduce the "Skilled Migration Program's", number of overseas trained doctors entering Australia until Regional, Rural and Remote NSW are serviced by adequate levels of medical professionals.
- 2 Appoint an independent suitable qualified third party to conduct a comprehensive review of the Commonwealth's "Workforce Incentive Program".
- 3 Once endorsed, call on the NSW Government to implement all recommendations from the upper house enquiry into "Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW. (Kempsey Shire Council / Kyogle Council)

14. Executive Report Support for Local Water Utilities

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to:

- 1 Engage with Local Government including the network of thirteen (13) Joint Organisations across NSW to support Local Water Utilities and provide a strategic, evidence-based approach to address water security and the investment in infrastructure required to underpin economic development in regional NSW Including;
 - (a) Regional pipe network systems
 - (b) Regional Water Storages
 - (c) Clear and affordable funding pathways to ensure equity
 - (d) Investment in contemporary surface and groundwater real-time monitoring and modelling and make that modelling accessible to Local Government.
 - (e) Streamline regulations in relation to recycled water reuse.
 - (f) Advocate to the NSW Government to waive NSW Government costs associated with essential water infrastructure (such as access to crown land, state forests, and biodiversity offsets).
 - (g) Develop a Memorandum of Understanding between local government water/wastewater utilities and government agencies outlining responsibilities and service level agreements.
- 2 Establish a multi-agency committee including local government with sufficient delegation to both optimise and monitor the delivery of the

Page 7

Regional Water Strategies and enable a more effective response to emergencies and drought

- 3 Develop accredited training programs for skill development and quality assurance of municipal water and wastewater treatment personnel.(Tenterfield Shire Council / Uralla Shire Council)

15. National Resources Access Regulator

RESOLVED That the Country Mayors Association work on relationships between Councils and the National Resources Access Regulator and invite both a senior Executive and a Board member to attend the next meeting of the Country Mayors Association (Moree Plains Shire Council / Leeton Shire Council)

16. Executive Report Re Australian Government Investment for Water Supplies

RESOLVED That the NSW Country Mayors Association:

- 1 Advocate to the Australian Government for a whole of government approach (three tiers) to major regional bulk water security initiatives.
- 2 Advocate to the Australian Government to increase their funding and involvement in the provision of secure bulk water supply projects for towns and cities across regional Australia.(Tenterfield Shire Council / Forbes Shire Council)

17. Hon Melinda Pavey MP, Minister for Water, Property and Housing

Keeping Crown Land cemetery costs down is a priority as currently NSW costs are double that of Victoria. The Government is trying to get tenants to purchase aboriginal housing as it would be far cheaper for them than paying rent. The Housing 2041 Strategy has been released which deals with supply and mixture of supply. If Councils have crown land that can be developed as housing please let the Minister know. There is a Safe and Secure Water Program and a Risk Development Program. There needs to be more information on flood mitigation as there is going to be stronger growth in rural NSW

18. Mr Shane Fitzsimmons, Commissioner, Resilience NSW

There has been damage to over 50 Local Government areas in the past 18 months. On the 1 May 2020 Resilience NSW was established with a mandate to transform whole of government action to emergency situations which is married to inquiries that government needs to do better. Resilience is very much about coordinating resources. Resilience NSW has established six locations around the State and senior staff positions are in the process of being filled. Urgent attention is being given to compounding disasters such as fire, drought and flood. The March floods affected 63 Local Government areas and natural disasters were declared in 61 of those. Progress better funding is being introduced so that infrastructure is not just replaced but the replacement addresses the future

requirements. Resilience NSW wants to partner closely with Local Government to develop a Resilience Strategy making sure there is no duplication

19. Day Light Saving

RESOLVED That the Country Mayors Association write to the Minister for Justice requesting that day light saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2021.(Lachlan Shire Council / Temora Shire Council)

20. Animal Welfare Cats and Dogs

RESOLVED That the NSW Country Mayors Association call on the NSW Government to act as a matter of urgency to:

- 1 Update the regulations in relation to the NSW Animal Welfare Code of Practice for breeding dogs and cats that applies to establishing and operating the Dog Breeding Facilities in NSW
- 2 Apply best practice standards to the New Code of Practice that aligns with the Victorian regulations acknowledging that the lack of proactive cross-border collaboration on legislative reforms in NSW/VIC is now legally forcing Riverine NSW local governments to approve large scale dog breeding facilities in accordance with the NSW planning system.(Murray River Council / Hilltops Council)

21. Short Term Accommodation Shortages and Homelessness

RESOLVED That the Country Mayors Association

- 1 declares that our respective councils are experiencing a housing crisis in respect of housing availability, social housing availability and general affordability across our communities
- 2 requests that the LGNSW conference take the issue up as one of importance for action
- 3 calls on the Federal Government to create a National Housing Plan that can support the work of local councils

22 National Water Quality Management Strategy

RESOLVED That the NSW Country Mayors Association calls on the Australian, State and Territory Governments to mandate their nationally agreed policy framework within the Australian Government's National Water Quality Management Strategy, so that all Australian governments and other industries, organisations and institutions effectively manage the quality and supply of water that is fit for purpose.(Hay Shire Council /Tenterfield Shire Council)

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23 Murray Darling Basin

RESOLVED That the NSW Country Mayors Association calls on the NSW Government:

- 1 To engage an independent authority to prepare a public report detailing:
 - (a) The current river monitoring performed in the Murray-Darling Basin, its distribution and data accuracy and timeliness.
 - (b) The benefits of a basin-wide consistent approach to enhanced and comprehensive river monitoring data, and its opportunities and challenges.
- 2 Following the outcomes of the report to initiate and install competent river monitoring infrastructure and programs to provide enhanced river data and analysis to support water managers improve water policy, planning, management and operations to improve and maintain water quality and supply in the Murray-Darling Basin.(Hay Shire Council / Leeton Shire Council)

There being no further business the meeting closed at 12.31pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

(ITEM RC17/21) REPORTS OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - 14 MAY 2021

REPORT BY: Peter Petty, Chairperson

A meeting of the Border Regional Organisation of Councils (BROC) was held at Stanthorpe (hosted by Southern Down Regional Council) on Friday, 14 May 2021.

Minutes of the Meeting are attached.

RECOMMENDATION

That the report of the Border Regional Organisation of Councils (BROC) meeting Friday, 14 May 2021 be received and noted.

ATTACHMENTS

- 1** BROC Meeting Minutes - 14 May 2021 8 Pages

Correspondence to: PO Box 214, Tenterfield NSW 2372
Email: broc@tenterfield.nsw.gov.au

BROC

Border Regional Organisation of Councils



MINUTES

14 May 2021 – Stanthorpe (Southern Downs Regional Council)

Venue:	22 Caves Road, Stanthorpe	Date:	Friday, 14 May 2021
Chair:	Mayor Peter Petty - Tenterfield	Time:	9.40 am
Attendees:	Richard Lomman Elizabeth Jones	Balonne Shire Council	
	Cr Rob Mackenzie	Goondiwindi Regional Council	
	Cr Kate Dight Ms Sharon Stafford	Inverell Shire Council	
	Mayor Vic Pennisi Cr Andrew Gale	Southern Downs Regional Council	
	Chair – Mayor Peter Petty Cr Brian Murray ACE Kylie Smith Noelene Hyde Sec/Treasurer Christie Fitzpatrick Cr Gary Verri	Tenterfield Shire Council	
	Donna Hobbs	Bulloo Shire Council	
	Mayor Paul Antonio Mr Paul Currie	Toowoomba Regional Council	
	James Lister	Parliament of Queensland	
	Ms Katie Williams	Qld Dept Premier & Cabinet	
	Ms Angela Doering	Dept Infrastructure, Transport, Regional Development & Communications	
	Mr Russell Stewart	RDA Northern Inland	
	Ms Kym Murphy	Dept Transport & Main Roads Qld	
	Ms Trudi Bartlett	RDA Darling Downs & South West (via Zoom)	
	Ms Bernadette Plummer	Dept Local Govt Racing & Multicultural Affairs	
	Jo Tait	Australian Rail Track Corporation	
File Ref:	G/21		

- Meeting Open:**
 Southern Downs Mayor Vic Pennisi opened the meeting welcoming all in attendance to Stanthorpe.

 He spoke of cross border issues, the regions major producers and difficulties faced due to only having access to manmade water.

<p>Mayor Pennisi concluded by thanking all for their attendance.</p> <p>Chair Peter Petty introduced Toowoomba Regional Council Mayor Paul Antonio to speak early as he had another later engagement.</p> <p>Mayor Antonio spoke of the real value of Council's grouping together and the importance of working now to secure water for the future.</p>																													
2.	Apologies																												
	<table> <tr> <td>Ms Ann Leahy MP</td><td>Member for Warrego</td></tr> <tr> <td>Ms Janelle Saffin MP</td><td>Member for Lismore</td></tr> <tr> <td>Mr James McTavish</td><td>Cross Border Commissioner</td></tr> <tr> <td>Mr Angus Witherby</td><td>Moree Plains Shire Council</td></tr> <tr> <td>Cr Stephen Ritchie</td><td></td></tr> <tr> <td>Mayor Samantha O'toole</td><td>Balonne Shire Council</td></tr> <tr> <td>CEO Matthew Magin</td><td></td></tr> <tr> <td>Mayor Woodcock OAM</td><td>Walgett Shire Council</td></tr> <tr> <td>GM Michael Urquhart</td><td></td></tr> <tr> <td>Cr Martinez</td><td></td></tr> <tr> <td>CEO Cassandra White</td><td>Paroo Shire Council</td></tr> <tr> <td>Mayor Beresford</td><td></td></tr> <tr> <td>Frances Young</td><td>Gwydir Shire Council</td></tr> <tr> <td>Hon David Littleproud MP</td><td>Member for Maranoa</td></tr> </table> <p>Moved: Goondiwindi that the apologies be accepted.</p> <p>Seconded: Southern Downs</p> <p style="text-align: right;">CARRIED</p>	Ms Ann Leahy MP	Member for Warrego	Ms Janelle Saffin MP	Member for Lismore	Mr James McTavish	Cross Border Commissioner	Mr Angus Witherby	Moree Plains Shire Council	Cr Stephen Ritchie		Mayor Samantha O'toole	Balonne Shire Council	CEO Matthew Magin		Mayor Woodcock OAM	Walgett Shire Council	GM Michael Urquhart		Cr Martinez		CEO Cassandra White	Paroo Shire Council	Mayor Beresford		Frances Young	Gwydir Shire Council	Hon David Littleproud MP	Member for Maranoa
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CEO Cassandra White	Paroo Shire Council																												
Mayor Beresford																													
Frances Young	Gwydir Shire Council																												
Hon David Littleproud MP	Member for Maranoa																												
3.	Minutes of Meeting – 12 February 2021																												
3.1	<p>Matters Arising from the Minutes</p> <p>1. Waste to Energy – Angus Witherby from Moree Plains to now lead this project.</p> <p>Angus Witherby from Moree Plains was not present at this meeting. To report at a later date.</p> <p>2. China Trade Issue – Cr Kate Dight to report back to meeting.</p> <p>Cr Dight advised she has been speaking with UNE Derrick Baker looking for someone relevant from UNE to speak on this issue.</p> <p>Russell Stewart from RDANI offered to contact Rob Harrison.</p> <p>3. Exclusion Fencing – Cr Peter Petty to pursue with the Minister for Local Government</p> <p>Good to see the Queensland State Government has added another \$5 million for exclusion fencing in Local Government areas whereas NSW is not doing much at all.</p> <p>4. Water Mapping Project – Letter of support sent to RDA Darling Downs & South West</p>																												

	<p>Noted</p> <p>5. Signatories for BROC Accounts to be changed to Cr Peter Petty, Cr Kate Dight and Christie Fitzpatrick</p> <p>Paperwork signed by all parties, ready to return to banking institutions.</p>																				
	<p>Moved: Tenterfield that the Minutes be accepted. Seconded: Inverell</p> <p style="text-align: right;">CARRIED</p>																				
4.	Correspondence																				
4.1	<p>Inwards:</p> <ul style="list-style-type: none"> • Bank Statements Warwick Credit Union & National Australia Bank • Fixed Term Certificate – Warwick Credit Union • Australian Business Register - ABN Registration • Australian Tax Office – Tax File Number Registration 																				
4.2	<p>Outwards:</p> <ul style="list-style-type: none"> • Letter of Support – Water Mapping Project - Regional Development Australia Darling Downs and South West Inc • Confirmation of BROC Membership – Paroo Shire Council • Letter of Support – Nilwaste Energy- Modern Manufacturing Initiative Grant Program 																				
	<p>Moved: Goondiwindi that the inwards correspondence be received and noted.</p> <p>Seconded: Southern Downs</p> <p style="text-align: right;">CARRIED</p>																				
4.3	<p>Matters arising from Correspondence</p> <p>Correspondence noted – no action required.</p>																				
5.	Financial Report as at 23 April 2021																				
5.1	<p>Transactions since last meeting:</p> <p><u>National Australia Bank – 69-022-2187</u></p> <table border="1"> <tr> <td>Opening Balance as at 11 January 2021</td><td>\$14,233.67</td></tr> <tr> <td>Membership – Moree Plains Council</td><td>\$ 500.00</td></tr> <tr> <td>Membership – Balonne Shire Council</td><td>\$ 500.00</td></tr> <tr> <td>Membership – Bulloo Shire Council</td><td>\$ 500.00</td></tr> <tr> <td>Interest</td><td>0.37</td></tr> <tr> <td>Balance as at 31 March 2021</td><td>\$15,734.04</td></tr> </table> <p><u>National Australia Bank – Term Deposit 42-388-8697</u></p> <table border="1"> <tr> <td>Lodged 27 December 2020 for 12 months @ 0.50%</td><td>\$10,484.16</td></tr> <tr> <td>Maturity Date – 27 December 2021</td><td></td></tr> </table> <p><u>Warwick Credit Union – 400379187</u></p> <table border="1"> <tr> <td>Closing Balance 31 March 2021</td><td>\$ - 0.07</td></tr> </table> <p><u>Warwick Credit Union – Fixed Term Deposit 100005924</u></p> <table border="1"> <tr> <td>Opening Balance as at 28 February 2021</td><td>\$ 11,350.15</td></tr> </table>	Opening Balance as at 11 January 2021	\$14,233.67	Membership – Moree Plains Council	\$ 500.00	Membership – Balonne Shire Council	\$ 500.00	Membership – Bulloo Shire Council	\$ 500.00	Interest	0.37	Balance as at 31 March 2021	\$15,734.04	Lodged 27 December 2020 for 12 months @ 0.50%	\$10,484.16	Maturity Date – 27 December 2021		Closing Balance 31 March 2021	\$ - 0.07	Opening Balance as at 28 February 2021	\$ 11,350.15
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	Interest Paid 0.7%	\$ 19.59
	Reinvested 22 April 2021 @ 0.6%	\$ 11,369.74
	Maturity Date – 22 July 2021	
	Moved: Inverell that the Financial Report be accepted. Seconded: Goondiwindi	
	CARRIED	
5.2	Matters arising from Financial Report	
6.	Guest Speakers 10.40 am – Lloyd Taylor, Chief Executive, Granite Belt Water Ltd Brent Finlay, Strategic Advisor, Granite Belt Water Ltd Lloyd Taylor and Brett Finlay gave a presentation on the work being done by Granite Belt Water Ltd. See attached.	
7.	General Business	
7.1	RDANI – Mr Russell Stewart Extended an invitation to attend the Regional infrastructure Gaps survey online. RDA chairs meeting next week – First priority will be water, second priority housing, then medical & education. Currently problems with banking sector not loaning money to certain industries. RDANI has been asked by the State Government for a 5 year workforce development strategy to line up with \$2.5 million in construction funding. Dept Transport & Main Roads Qld - Kym Murphy Kym Murphy provided a Transport and Main Roads update – Kym’s notes are attached. Tenterfield Shire Council - Peter Petty A recent truck fire in the main street of Tenterfield has prompted bypass back on agenda. Australian Rail Track Corporation - Jo Tait More freight on rail – big heavy things to go a long way once the line is built. Happy to continue the conversation. Qld Dept Premier & Cabinet - Katie Williams Regional community forum in Stanthorpe – didn’t go to plan due to Brisbane lockdown. Great dinner, great speakers. Tourism – management committees are mostly volunteers. How do we support the supporters? Housing issues – focussing on how to bring people to regional areas when there is little housing available. These groups very important to hear issues affecting regional areas. Drought Resilience Adoption Innovation hubs – Toowoomba, Stanthorpe, Lismore, Armidale. Suggested BROC contact a USQ speaker? Brent – Chair Hubs Committee – Regional Planning Program	

	<p>RDA Darling Downs & South West - Trudi Bartlett Digital connectivity – prioritised plan Water – still trying to fund mapping Cross border water forum Jobs fair currently running. Migration program – try to get migrants to move to the region Housing/ childcare – stops people moving to regional areas Skills covered by visa programs Upcoming events – Commodities Forum in July in Dalby – get more on rail ID profile training out to regions 7-10 June Future of Jobs event – July Youth Summit – June Connectivity webinars Host 2022 AUSFAC</p> <p>Dept Local Govt Racing & Multicultural Affairs - Bernadette Plummer Department is offering financial management training to councils.</p> <p>Suggested Speakers for next meeting in Walgett Rob Harrison Drought Resilience Adoption Innovation Hub Ben Lyons – USQ – Director of Rural Economies Centre - Economic opportunities Exclusion Fencing – Mark O'Brien</p> <p>Balonne Shire Council Resolving Cross Border Anomalies and Challenges for Queensland. To be tabled at to next meeting</p>
9.	<p>Meeting Closed The Meeting closed at 12.08 pm.</p>

Transport and Main Roads update

Regional Director (Southern Queensland), Kym Murphy

Border Regional Organisation of Councils (BROC)

14 May 2021

Stanthorpe

Projects

In construction:

- **New England Highway (Stanthorpe to Wallangarra) - \$19.5m**
 - High Risk Roads funded by Safer Roads Sooner and delivered by SEE Civil.
 - The purpose of the project is to provide safety treatments to reduce the risk of fatal and serious injury crashes occurring.
 - 7 sections identified, and this project will deliver 4 sections between Stanthorpe and Glen Aplin.
 - Section 1: Mackenzie Street to the roundabout
 - Section 4: south of Back Creek Road to north of Glen Aplin Drive
 - Section 5: north of Calvert Road to Townsend Road
 - Section 7: north of Booth lane to Ballandean.
 - Construction started in September 2020 and is expected to be completed in June 2021. The project has been delayed due to rain events earlier this year.
 - The project involves safety widening, resurfacing works, targeted provision of channelised right turn treatments, hazard clearing.
 - There has been some feedback from the public that they're unhappy with the waiting times during construction, unfortunately this can't be avoided.
- **Eight Mile intersection - \$24.98m**
 - Intersection of Cunningham and New England highways, north of Warwick.
 - Construction started in February 2020 and is expected to be completed by February 2022.
 - Jointly funded by the Australian Government and the Queensland Government on an 80:20 funding split basis.
 - The project involves construction of an overpass for traffic coming from Toowoomba on the New England Hwy turning right onto the Cunningham Hwy, travelling to Warwick.

- **Rest area upgrades Southern Downs and Goondiwindi regions**
 - We will be upgrading 5 rest areas in Southern Downs and 6 in Goondiwindi region between April and June 2021.
- **Barwon Highway (Talwood – Nindigully) - \$6.25m**
 - Funded by stimulus package, delivered by GRC.
 - First stage started construction in November 2020 and is expected to be completed in August 2021.
 - The works will widen the pavement, replace culverts, resealing and linemarking between Talwood and Weengallon.
 - Second stage is still being processes for financial approval.
- **Barwon Highway (Talwood – Nindigully) - \$6.25m**
 - Funded by stimulus package, delivered by GRC.
 - First stage started construction in November 2020 and is expected to be completed in August 2021.
 - The works will widen the pavement, replace culverts, resealing and linemarking
- **Roads of Strategic Importance (ROSI) Program – works in Balonne Shire include:**
 - Jointly funded by the Australian Government and the Queensland Government on an 80:20 funding split basis.
 - \$4.8 million – Carnarvon Highway (St George – Surat) and Salmon Road intersection upgrade
 - \$3.4 million – Carnarvon Highway (Mungindi – St George) and Castlereagh Highway intersection upgrade
 - \$1.6 million – Heavy vehicle breakdown pad on the Balonne Highway
- **Roads Infrastructure Stimulus Package – works in Balonne Shire include:**
 - Jointly funded by the Australian Government and the Queensland Government on an 80:20 funding split basis.
 - \$4.5 million Carnarvon Highway (Mungindi - St George), widen and seal
 - \$1.8 million Balonne Highway (Bollon - Cunnamulla), Bollon West flood levee, improve drainage.

Planning projects:

- **Accommodation Creek upgrade design**
 - The final design has been finalised and communicated with the directly impacted residents, will be wrapped up June 2021.
 - There is no funding allocated for construction of this project.

▪ **Principal Cycle Network (PCN) Planning - Warwick**

- Planning to investigate the PCN at various locations in Warwick to improve cycling infrastructure.
- Project is due for completion in August 2021.

Thank you for the opportunity to provide this verbal update 😊

(ITEM RC18/21) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION INC

REPORT BY: Greg Sauer

2021 Murray Darling Association 77th National Conference & AGM

I attended this Conference hosted by Wentworth Shire Council.

Wentworth Shire has many similarities to Tenterfield.

Wentworth itself is a pretty town with many old heritage buildings which are tourist attractions in their own right.

Wentworth also has similar medical/GP issues to Tenterfield.

WSC has ventured into commercial activities such as residential block development, an expanded aerodrome development and a caravan park,

Wentworth Shire Council put in a magnificent effort to host a great Conference and have set the bar very high for future hosts, with Albury being the first next year.

Like all Conferences there was a great list of Speakers and Forums covering a great variety of themes all connected to the Basin Plan and how best to move forward with even better outcomes for water usage, storage and regulation.

I have often wondered exactly how the "storage" process worked for the water allocations given and how these allocations can be delivered.

The Study Tour visit to the Menindee Lakes on Day 1 of the Conference provided the missing link for me.

Fortuitously, the Lakes began filling in the weeks before the Conference started and we all got to see firsthand how the flood waters were stored at the top of the Lake system in a manmade lake with the waters then diverted into a series of natural lakes with weirs holding the water as required for subsequent release from other lakes in the channel as and when required.

While we were there 22 gigalitres were released from storage into the largest lake, it was very spectacular and no verbal description does it justice.

When pulses are required to be released for license allocations or community water they can be released in a controlled manner

The Conference itself probably provoked as many questions as we got answers.

It was a unique event that for the first time ever, all the Government Departments involved with the Murray Darling Plan were represented at the Conference and hopefully that new face to face collaboration resolves some issues moving forward.

Topics covered were Water Reform, Review of the Murray Darling Plan, Case for Change, the role B.O.M plays in the Basin, Water Recovery Targets, Sustainable Diversion Limits, Flood Plain harvesting, Water Access Compliance, Modelling Solutions for connections between Catchments & Communities, Outlook for the season ahead and many more.

Report of Committee No. 18 Cont...

Obviously, there was far too much detail for me to put into this Report.

Transcripts of all Speakers presentations are going to be put up on the Murray Darling Associations website.

My thanks to TSC for allowing me to attend.

RECOMMENDATION

That the report from Councillor Greg Sauer for attending the Murray Darling Association Meeting held in Wentworth – 16 to 19 May 2021 be received and noted.

ATTACHMENTS

There are no attachments for this report.

(ITEM RC19/21) REPORTS OF COMMITTEES & DELEGATES - MURRAY DARLING ASSOCIATION INC

REPORT BY: Greg Sauer

A meeting of the Murray Darling Association (Region 11) was held on Thursday, 27 May 2021. Minutes of the meeting are attached.

RECOMMENDATION

That Council receive and note the minutes for May 2021 for the Murray Darling Association Inc (Region 11).

ATTACHMENTS

- 1** Murray Darling Association Region 11 Minutes - 27 May 2021 2 Pages



Murray Darling Association Inc.

Region 11 Ordinary Meeting MINUTES

admin@mda.asn.au
www.mda.asn.au
ABN: 64 636 490 493

L1 250 Anstruther Street
P.O. Box 1268
Echuca, Vic 3564
T (03) 5480 3805

Meeting held via ZOOM

4:33pm, Thursday 27 May 2021

1. WELCOME

1.1 Attendance

Mike Urquhart – Walgett Shire Council
Cr John Campbell – Chair, Gunnedah Shire Council
Greg Sauer – Tenterfield Shire Council
Sharolyn Taylor – MDA (Minute taker)

1.2 Apologies

Cr John Coulton – Gwydir Shire Council
Mayor Phillip O'Connor - Brewarrina Shire Council
Joanne Sangster – Liverpool Plains Shire Council
Mayor Jamie Chaffey – Gunnedah Shire Council
Andrew Johns – Gunnedah Shire Council

1.3 Declaration of Interests

Nil

2. MINUTES

MOTION

(Cr Sauer / Cr Campbell)

That the minutes of the previous meeting held on 12 February 2021 be accepted as a true and accurate record **CARRIED**

3. REPORTS

3.1 CEO's reports

MOTION

(Cr Urquhart / Cr Sauer)

That the CEO's reports be noted **CARRIED**

3.2 MDA Board Meeting (406, 407, 408)

MOTION

(Cr Sauer / Cr Campbell)

That the MDA Board minutes be noted **CARRIED**

4. GENERAL BUSINESS

4.1 Deferment of Region 11 AGM until after September Council elections

Cr Campbell proposed that the AGM be held after the September 2021 Council elections.

MOTION

(Cr Sauer / Cr Urquhart)

That the Region 11 AGM be postponed until late October 2021 **CARRIED**

5. NATIONAL CONFERENCE

5.1 Update on 2021 Conference

The conference was well attended.

ACTION: MDA to issue an email that there will be no conference delegates report at this stage due to the MDA office being short staffed as the CEO is on leave. Delegates are requested to prepare their own report this month.

5.2 National Conference 2022 – Albury City Council, dates to be confirmed

Noted.

6. PRESENTATION

Nil

7. NOTICES OF MOTION/QUESTIONS ON NOTICE

Nil

8. CLOSE

The Chair declared the meeting closed at 4:40pm

Department:	Office of the Chief Executive
Submitted by:	Acting Executive Assistant & Media
Reference:	ITEM RES5/21
Subject:	COUNCIL RESOLUTION REGISTER - JUNE 2021

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan.
CSP Strategy:	Council fosters a strong organisational culture which strives for best practice in all operations with a supportive corporate governance framework.
CSP Delivery Program	Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised.

OFFICER'S RECOMMENDATION:

That Council notes the status of the Council Resolution Register to June 2021.

Kylie Smith
Acting Chief Executive

Prepared by staff member:	Elizabeth Melling
Approved/Reviewed by Manager:	Kylie Smith, Acting Chief Executive
Department:	Office of the Chief Executive
Attachments:	1 Attachment 7 (Attachment Booklet 34 3) - Resolution Register June 2021 Pages