



UNCONFIRMED

QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF EXTRAORDINARY COUNCIL MEETING MONDAY, 31 MAY 2021

MINUTES OF THE **Extraordinary Council Meeting** OF TENTERFIELD SHIRE held at the RSL Pavilion, rear of Memorial Hall, Tenterfield on Monday, 31 May 2021 commencing at 9.30 am

ATTENDANCE

Councillor Peter Petty (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor John Macnish
Councillor Brian Murray
Councillor Tom Peters
Councillor Bronwyn Petrie
Councillor Michael Petrie
Councillor Bob Rogan
Councillor Gary Verri

ALSO IN ATTENDANCE

Acting Chief Executive (Kylie Smith)
Acting Executive Assistant & Media (Elizabeth Melling)
Acting Chief Corporate Officer (Paul Della)
Erika Bursford (Manager Customer Service, Governance & Records)
Jessica Wild (Acting Manager Finance & Technology)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

CIVIC PRAYER

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

119/21 **Resolved** that the apology of Councillor Don Forbes be received and accepted.

(Michael Petrie/Greg Sauer)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

Nil		
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OUR GOVERNANCE

(ITEM GOV42/21) OPERATIONAL PLAN 2021/2022

SUMMARY

The purpose of this report is for Council to adopt the Tenterfield Shire Council Operational Plan 2021/2022, following the completion of the public exhibition period which took place from 28 April 2021 to 25 May 2021 and for the Operational Plan 2021/22 to be included within the current Tenterfield Shire Council Delivery Program 2017/2021.

RECOMMENDATION:

That Council:

- (1) Adopts the Tenterfield Shire Council Operational Plan 2021/2022 as attached.
- (2) Adopts the following documents as part of the Tenterfield Shire Council Operational Plan 2021/2022:
 - a) Tenterfield Shire Council Budget for 2021/2022
 - b) Tenterfield Shire Council Revenue Policy Statement for 2021/2022, and
 - c) Tenterfield Shire Council Fees and Charges for 2021/2022.
- (3) In accordance with the provisions of Section 355 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2022 for the following rating categories:

Farmland:

A Farmland rate of 0.00250152 cents in the dollar on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$426.00 per annum (the total revenue collected from this base amount represents 26.13% of the total revenue collected from this category of land);

Residential – Tenterfield:

A Residential – Tenterfield rate of 0.00599567 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 49.60% of the total revenue collected from this category of land);

Residential – Tenterfield (Urban):

A Residential – Tenterfield rate of 0.00494210 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$331.00 per annum (the total revenue collected from this base amount represents 23.81% of the total revenue collected from this category of land);

Residential – Urbenville:

A Residential – Urbenville rate of 0.00781099 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.10% of the total revenue collected from this category of land);

Residential – Jennings:

A Residential – Jennings rate of 0.0082782 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);

Residential – Drake:

A Residential – Drake rate of 0.01005764 cents in the dollar of the current land values of all rateable land within this category, with a base rate of

\$297.00 per annum (the total revenue collected from this base amount represents 49.35% of the total revenue collected from this category of land);

Residential – Other:

A Residential – Other rate of 0.0045959 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$158.00 per annum (the total revenue collected from this base amount represents 26.03% of the total revenue collected from this category of land);

Business – Tenterfield:

A Business – Tenterfield rate of 0.0174909 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$572.00 per annum (the total revenue collected from this base amount represents 36.73% of the total revenue collected from this category of land);

Business – Urbenville:

A Business – Urbenville rate of 0.0073199 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 48.01% of the total revenue collected from this category of land);

Business – Jennings:

A Business – Jennings rate of 0.00499804 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 46.71% of the total revenue collected from this category of land);

Business – Drake:

A Business – Drake rate of 0.00839398 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$272.00 per annum (the total revenue collected from this base amount represents 47.96% of the total revenue collected from this category of land);

Business – Other:

A Business – Other rate of 0.00500474 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$290.00 per annum (the total revenue collected from this base amount represents 42.04% of the total revenue collected from this category of land);

Mining:

A Mining rate of 0.01999621 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$460.00 per annum (the total revenue collected from this base amount represents 45.13% of the total revenue collected from this category of land).

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2022, as follows:
 - a) Residential - \$537.00 per property and/or connection per annum;

- b) Residential Strata - \$403.00 per property and/or connection per annum;
- c) Mt Lindesay Private Line – \$669 per property and/or connection per annum;
- d) Rural Other - \$537 per property and/or connection per annum;
- e) Non Residential - Meter connection: 20mm - \$537 per property and/or connection per annum;
- f) Non Residential - Meter connection: 25mm - \$537 per property and/or connection per annum;
- g) Non Residential - Meter connection: 32mm - \$537 per property and/or connection per annum;
- h) Non Residential - Meter connection: 40mm - \$806 per property and/or connection per annum;
- i) Non Residential - Meter connection: 50mm - \$1,255 per property and/or connection per annum;
- j) Non Residential - Meter connection: 80mm - \$3,230 per property and/or connection per annum;
- k) Non Residential - Meter connection: 100mm - \$5,045 per property and/or connection per annum;
- l) Non Residential - Meter connection: 150mm - \$11,355 per property and/or connection per annum;
- m) Voluntary & Charitable Organisations - \$103 per property and/or connection per annum;
- n) Services installed solely for the purpose of firefighting – No Charge.

- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 450 kilolitres per annum.
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$4.75 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$7.50 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.

- (9) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a Water Infrastructure Charge per assessment connected to the Tenterfield and Urbenville Water Treatment Plants of \$77 to part fund infrastructure associated with Council's Water Network.
- (10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,255 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
- a) connected to the Council's sewer main, or
 - b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
 - c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2022.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection

- (11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2022, as follows:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:

- a) Non Residential - Meter connection: 20mm - \$1,255 per occupancy per property per annum;
- b) Non Residential - Meter connection: 25mm - \$1,255 per occupancy per property per annum;
- c) Non Residential - Meter connection: 32mm - \$1,625 per occupancy per property per annum;
- d) Non Residential - Meter connection: 40mm - \$2,540 per occupancy per property per annum;
- e) Non Residential - Meter connection: 50mm - \$3,960 per occupancy per property per annum;
- f) Non Residential - Meter connection: 80mm - \$10,135 per occupancy per property per annum;
- g) Non Residential - Meter connection: 100mm - \$15,835 per occupancy per property per annum;
- h) Non Residential - Meter connection: 150mm - \$35,640 per occupancy per property per annum;
- i) Voluntary & Charitable Organisations - \$243.00 per occupancy per property per annum;
- j) Services installed solely for the purpose of firefighting - No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

$$AC + SDF \times (C + UC)$$

Where:

AC = Access Charge

SDF = Sewerage Discharge Factor (determined by type/use)

C = Customers Annual Water Consumption in kilolitres

UC = Sewerage Usage Charge

- (12) Makes, fixes and levies a Sewerage Usage Charge of \$3.05 per kilolitre in 2021/2022.
- (13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Fee: Category 1 - \$176 per property per annum
 - b) Non-Residential Trade Waste Fee: Category 2 - \$176 per property per annum
 - c) Non-Residential Trade Waste Fee: Category 3 - \$840 per property per annum
- (14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2022, as follows:
 - a) Non-Residential Trade Waste Usage Charge: Compliant - \$1.95 per kilolitre
 - b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$20.00 per kilolitre
- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$267 per property per annum for the year ending June 2022.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2022, as follows:
 - a) Residential Waste Collection: 120L Bin - \$413 per service per annum
 - b) Residential Waste Collection: 240L Bin - \$532 per service per annum
 - c) Non-Residential Waste Collection: 120L Bin - \$413 per service per annum
 - d) Non-Residential Waste Collection: 240L Bin - \$532 per service per annum
- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2022, as follows.

- a) Residential Recycling Collection - \$80 per service per annum
 - b) Non-Residential Recycling Collection - \$80 per service per annum
- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2022, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
- a) Residential – \$25.00 per annum
 - b) Residential Strata Title Per Unit - \$12.50 per annum
 - c) Non-Residential: <350m square - \$25.00 per annum
 - d) Non-Residential: 350m square-1200m square - \$50.00 per annum
 - e) Non-Residential: 1200m square-5000m square - \$221.00 per annum
 - f) Non-Residential: >5000m square - \$357.00 per annum
- (19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer - that is, \$28.00 each.
- (20) That Council borrows \$5,904,612 in 2021/2022 for Infrastructure projects. Of this amount, \$3,300,000 is for Waste Management (Boonoo Boonoo – Develop Stage 5), and \$2,604,612 is for Transport Network capital works.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2021/2022 on its website within 28 days.

AMENDMENT

That Item 19 be deleted and replaced with staff to investigate costing of “Hard Collection” in Tenterfield.

(Gary Verri/Not Seconded)

Amendment lapses

AMENDMENT

To add Item (23) Add investigation of “Hard Rubbish” collection Day in Tenterfield and Villages.

(Bob Rogan/Greg Sauer)

Amendment carried

120/21 Resolved that Council:

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Where:

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- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$267 per property per annum for the year ending June 2022.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2022, as follows:
 - a) Residential Waste Collection: 120L Bin - \$413 per service per annum
 - b) Residential Waste Collection: 240L Bin - \$532 per service per annum
 - c) Non-Residential Waste Collection: 120L Bin - \$413 per service per annum
 - d) Non-Residential Waste Collection: 240L Bin - \$532 per service per annum

- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2022, as follows.
- a) Residential Recycling Collection - \$80 per service per annum
 - b) Non-Residential Recycling Collection - \$80 per service per annum
- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2022, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
- a) Residential – \$25.00 per annum
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- (20) That Council borrows \$5,904,612 in 2021/2022 for Infrastructure projects. Of this amount, \$3,300,000 is for Waste Management (Boonoo Boonoo – Develop Stage 5), and \$2,604,612 is for Transport Network capital works.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2021/2022 on its website within 28 days.
- (23) Investigate holding a “Hard Rubbish” collection Day in Tenterfield and Villages.

(Tom Peters/Brian Murray)

Motion carried

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 10.01am.

.....
Councillor Peter Petty
Mayor/Chairperson