

Tenterfield Shire Council

Budget review for the quarter ended - 31 December 2021

Report by Responsible Accounting Officer

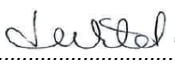
The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Tenterfield Shire Council for the quarter ended 31 December 2021 indicates that Council's projected financial position at 30 June 2022 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Under Regulation 203 (2) of the Local Government Act, I am required to suggest recommendations for remedial action.

To that end, I recommend in the December 2021 Quarterly Budget Review that:

- 1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets.*
- 2) As part of Council's new Asset Management System implementation and asset revaluation processes for 2021/22, a thorough review of depreciation be undertaken to ascertain if depreciation expenditure can be reduced, and that further discussions be held with the State Government regarding the State re-acquiring some roads from Council.*
- 3) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments.*
- 4) That the issue of rate pegging and cost shifting be raised again in appropriate forums.*
- 5) That a plan be developed to increase operational income and further reduce operational expenditure recognising that as per previous discussions and comments Council reports, such a plan may include a Special Rates Variation request with a view to returning Council's operating position to surplus.*

Signed: 

Date: 11/02/2022

Responsible Accounting Officer

Tenterfield Shire Council

Budget Statement for the year ended - 31 December 2021

Income and Expenditure Review by Function

	Original Budget 2021/22	Approved Changes	Recommend Changes	PROJECTED year end Result 2021/22	ACTUAL YTD as at 31/12/21
		September Review	December Review		
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
- Civic Office	-	-	40	40	33
- Organisational Leadership	-	-	-	-	-
- Community Development	6	-	-	6	-
- Economic Growth and Tourism	37	2,219	78	2,334	1,221
- Theatre and Museum Complex	165	1	(98)	68	28
- Library Services	88	-	-	88	84
- Workforce Development	185	218	95	498	416
- Emergency Services	136	173	-	309	136
- Finance and Technology	8,424	-	-	8,424	5,652
- Corporate and Governance	2	-	-	2	1
- Environmental Management	87	25	-	112	27
- Livestock Saleyards	77	-	-	77	28
- Parks, Gardens and Open Spaces	122	282	175	579	448
- Planning and Regulation	332	28	167	527	269
- Buildings and Amenities	632	227	(126)	733	239
- Swimming Complex	-	-	-	-	-
- Asset Management and Resourcing	10	-	(7)	3	-
- Commercial Works	148	-	-	148	27
- Plant, Fleet and Equipment	785	-	(710)	75	40
- Transport Network	8,180	26,292	3,185	37,657	9,843
- Waste Management	2,874	3	774	3,651	2,840
- Water Supply	2,806	9,916	37	12,759	1,876
- Sewerage Service	2,755	-	(43)	2,712	2,632
- Stormwater & Drainage	71	-	-	71	71
Total Income including Capital Grants & Contributions	27,922	39,384	3,567	70,873	25,911
Expenses					
- Civic Office	439	-	74	513	134
- Organisational Leadership	1,031	-	-	1,031	424
- Community Development	99	1	-	100	35
- Economic Growth and Tourism	560	705	135	1,400	695
- Theatre and Museum Complex	286	2	(10)	278	103
- Library Services	545	(2)	-	543	232
- Workforce Development	1,065	218	95	1,378	614
- Emergency Services	698	84	1	783	356
- Finance and Technology	522	-	177	699	721
- Corporate and Governance	782	-	23	805	353
- Environmental Management	331	99	(4)	426	101
- Livestock Saleyards	141	-	(2)	139	68
- Parks, Gardens and Open Spaces	1,100	44	46	1,190	575
- Planning and Regulation	537	107	-	644	258
- Buildings and Amenities	1,117	91	58	1,266	674
- Swimming Complex	210	-	3	213	95
- Asset Management and Resourcing	907	-	-	907	298
- Commercial Works	114	-	-	114	30
- Plant, Fleet and Equipment	(508)	-	129	(379)	138
- Transport Network	7,480	174	93	7,747	6,083
- Waste Management	2,274	-	(133)	2,141	875
- Water Supply	2,572	(113)	168	2,627	1,167
- Sewerage Service	1,786	-	59	1,845	768
- Stormwater & Drainage	110	-	101	211	51
Total Expenses	24,198	1,410	1,013	26,621	14,848
Total Surplus/ (Deficit)	3,724	37,974	2,554	44,252	11,063
Capital Grants and Contributions	3,721	38,693	4,605	47,019	11,011
Net Operating Result excluding Capital Grants and Contributions	3	(719)	(2,051)	(2,767)	52
Operating Ratio (including Capital Income)	13.34%			62.44%	42.70%
Operating Ratio (excluding Capital Income)	0.01%			-11.60%	0.35%

Budget Variations - Explanations

C/F = Carry-forward

Recommended Income Variations this Quarter

(\$'000)

Explanation:

- Civic Office	40	New grant: Australia Day \$30,000. Sesquicentennial Income \$9,772
- Economic Growth & Tourism	78	New grants: SCCF Northern Border Walk Signage \$90,000; Small Business Month \$2,500.
		Community Recovery Officer \$15,762.
		Reduced income -\$29,989 (Business Awards, Merchandise Sales, Promotion income)
- Theatre & Museum Complex	(98)	Reduced income due to Covid impacts on Cinema, Museum & Theatre - \$98,000
- Workforce Development	95	New grant: Covid-19 Community Support \$90,000.
		Training Reimbursement \$7,500, reduced other income -\$2,868
- Parks, Gardens and Open Spaces	175	New grants: SCCF Revitalisation of Tenterfield Netball Courts \$160,000; Festival of Place - Summer Night Fund \$15,000.
- Planning and Regulation	167	Additional operational income Planning & Development fees \$52,405; Additional capital income Developer Contributions \$115,000.
- Buildings and Amenities	(126)	Removed income Sale of Surplus Land Assets -\$500,000; Public Hall Fees - \$8,500.
		New grants: SCCF Upgrades to Drake Hall \$113,000; SCCF Improvements to Sunnyside Hall \$138,116; SCCF Floor Refurbishments to Memorial Hall \$131,117.
- Asset Management and Resourcing	(7)	Reduced income Sale of Surplus Plant & Materials -\$7,000
- Plant, Fleet and Equipment	(710)	Removed the one-off income for the last four years Energy Scheme (Fuel) claims - \$710,000 due to delay in supply chain equipment availability
- Transport Network	3,185	New operational grant: Bushfire Risk Mitigation & Resilience \$17,850.
		Reduced operational income -\$7,683
		New capital grants: FLR Tooloom Road West Rehabilitation \$2,999,566; SCCF Extension to Urbenville Footpath \$160,000; Logan Street Footpath Replacement \$15,000.
- Waste Management	774	New grant: EPA Bushfire Recovery Program for Council Landfills \$773,692.
- Water Supply	37	New grant: Integrated Water Cycle Management Strategy \$69,615. Reduced operational income -\$33,000
- Sewerage Service	(43)	Reduced operational income -\$43,000
Total Recommended Income Variations this Quarter	3,567	

Budget Variations - Explanations

Recommended Expenditure Variations this Quarter	(\$'000)	Explanation:
- Civic Office	74	New grant: Australia Day \$30,000. Sesquicentennial expenses \$9,772; Bi-Election \$40,000; Two Councillor vacancies for 3 months -\$6,200
- Economic Growth & Tourism	135	New grants: SCCF Northern Border Walk Signage \$90,000; Small Business Month \$2,500. Community Recovery Officer \$15,762. Additional depreciation \$36,817. Removed Business Awards -\$10,000
- Theatre & Museum Complex	(10)	Reduced Film Commission costs due to Covid impacts on Cinema -\$10,000
- Workforce Development	95	New grant: Covid-19 Community Support \$90,000. Recruitment Costs \$4,362
- Emergency Services	1	Additional depreciation \$1,060
- Finance and Technology	177	Move \$90,000 from Capital Expenditure to Operational Expenditure for IT system operating costs. Increased insurance costs \$16,380; additional audit costs \$9,200; increased IT system operating costs \$59,000; Legal costs \$1,936
- Corporate and Governance	23	Additional depreciation \$9,751; Internal audit project costs for 2020/21 \$12,877
- Environmental Management	(4)	Move -\$4,202 to Parks, Gardens and Open Spaces operational expenditure
- Livestock Saleyards	(2)	Reduced depreciation -\$1,813
- Parks, Gardens and Open Spaces	46	New grant: Festival of Place - Summer Night Fund \$15,000. Move \$4,202 from Environmental Management. Additional depreciation \$26,575.
- Buildings and Amenities	58	Move -\$15,171 to Capital Expenditure SCCF Memorial Hall for basketball hoops. Additional depreciation \$73,139
- Swimming Complex	3	Additional depreciation \$2,638
- Plant, Fleet and Equipment	129	Additional depreciation \$117,586; additional workshop costs \$11,485
- Transport Network	93	New operational grant: Bushfire Risk Mitigation & Resilience \$17,850. Additional depreciation \$74,731.
- Waste Management	(133)	Additional asset valuation costs \$5,150. Reduced depreciation -\$138,392.
- Water Supply	168	New grant: Integrated Water Cycle Management Strategy \$69,615. Increased operational expenses \$98,869 (e.g. asset valuation, water testing, EPA licences, maintenance, meter reading)
- Sewerage Service	59	Additional depreciation \$21,074. Increased operational costs \$37,850 (e.g. asset valuation, brine disposal)
- Stormwater & Drainage	101	Move Capital Expenditure account to Operational Expenditure \$100,000 Rouse Street Design & Investigation. Additional depreciation \$1,160.
Total Recommended Expenditure Variations this Quarter	1,013	

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 31 December 2021 and should be read in conjunction with other documents in the QBRS.

Capital Budget Review

	Original Budget 2021/22	Approved Changes September Review	Recommend Changes December Review	REVISED Budget	ACTUAL YTD as at 31/12/21
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital Funding					
<i>Rates and other untied funding</i>	3,707	(1,383)	-	2,324	-
<i>Capital Grants & Contributions</i>	3,721	38,693	4,605	47,019	11,011
<i>External Restrictions</i>					
- Specific Purpose Unexpended Grants	-	3,526	-	3,526	3,526
- Developer Contributions	-	9	-	9	9
- Water Supply	686	(89)	9	606	606
- Sewerage Service	875	212	-	1,087	1,087
- Domestic Waste Management	359	227	39	625	625
- Stormwater Management	50	167	(100)	117	117
<i>Internal restrictions</i>					
- Plant & Vehicle Replacement Reserve	927	-	19	946	946
<i>Other Capital Funding Sources e.g.</i>					
- New Loans 2021/22	5,905	-	-	5,905	-
- Balance unspent from loan taken out in 2020/21	-	2,124	-	2,124	2,124
<i>Income from sale of assets</i>	2,418	-	-	2,418	1,173
Total Capital Funding	18,648	43,486	4,572	66,706	21,224
Capital Expenditure					
New Assets					
CHIEF EXECUTIVE OFFICE					
- Civic Office	-	-	-	-	-
- Organisational Leadership	-	-	-	-	-
- Community Development	-	-	-	-	-
- Economic Growth and Tourism	-	2,070	-	2,070	81
- Theatre and Museum Complex	-	-	-	-	-
- Library Services	-	-	-	-	-
- Workforce Development	-	-	-	-	-
- Emergency Services	-	-	-	-	-
CHIEF CORPORATE OFFICE					
- Finance and Technology	-	-	-	-	-
- Corporate and Governance	-	-	-	-	-
- Environmental Management	-	-	-	-	-
- Livestock Saleyards	-	-	-	-	-
- Parks, Gardens and Open Spaces	-	127	-	127	66
- Planning and Regulation	-	-	-	-	-
- Buildings and Amenities	-	-	-	-	-
- Swimming Complex	-	5	-	5	5
CHIEF OPERATING OFFICE					
- Asset Management and Resourcing	-	-	-	-	-
- Commercial Works	-	-	-	-	-
- Plant, Fleet and Equipment	-	-	-	-	-
- Transport Network	-	-	-	-	-
- Waste Management	3,317	126	32	3,475	102
- Water Supply	-	995	-	995	2
- Sewerage Service	-	-	-	-	-
- Stormwater & Drainage	-	-	-	-	-
Renewals (Replacement)					
CHIEF EXECUTIVE OFFICE					
- Civic Office	-	-	-	-	-
- Organisational Leadership	-	-	-	-	-
- Community Development	-	-	-	-	-
- Economic Growth and Tourism	-	-	-	-	-
- Theatre and Museum Complex	-	5	-	5	4
- Library Services	19	36	-	55	13
- Workforce Development	-	-	-	-	-
- Emergency Services	-	-	-	-	-
CHIEF CORPORATE OFFICE					
- Finance and Technology	250	-	(90)	160	69
- Corporate and Governance	-	-	-	-	-
- Environmental Management	-	2	-	2	-
- Livestock Saleyards	-	181	-	181	-
- Parks, Gardens and Open Spaces	-	261	160	421	6
- Planning and Regulation	-	3	-	3	-
- Buildings and Amenities	366	638	441	1,445	516
- Swimming Complex	200	-	-	200	-
CHIEF OPERATING OFFICE					
- Asset Management and Resourcing	330	21	-	351	10
- Commercial Works	-	-	-	-	-
- Plant, Fleet and Equipment	3,345	-	19	3,364	1,322
- Transport Network	8,489	28,780	3,002	40,271	5,401
- Waste Management	188	104	782	1,074	81
- Water Supply	449	8,792	9	9,250	580
- Sewerage Service	782	212	-	994	351
- Stormwater & Drainage	50	167	(100)	117	45
<i>Loan Repayments (principal)</i>	863	(39)	-	824	381
Total Capital Expenditure	18,648	42,486	4,255	65,389	9,035

* Some restricted cash is finalised as part of the end of year Financial Statement Process.

Budget Variations - Explanations

Include:

- an explanation for recommended changes and any impact on Council's original management / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

NOTE: Explanations are to be in plain English and in a style easily understood by readers of non-financial information. This narrative is important in understanding why budget changes are necessary.

Proposed Expenditure Variations	(\$'000)	Explanation:
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New Assets

- Waste Management	32	Additional costs for Tip shop - Drake, Liston & Tenterfield \$31,500
Total New Asset Budget Adjustments	32	

Renewal Assets

- Finance and Technology	(90)	Move -\$90,000 from Capitalised Software to Operational Expenditure for IT System Operating Costs
- Parks, Gardens and Open Spaces	160	New grant: SCCF Revitalisation of Tenterfield Netball Courts \$160,000
- Buildings and Amenities	441	Move \$15,171 from Operational Expenditure to SCCF Memorial Hall for basketball hoops.
		New item: Memorial Hall Roof Renewal \$150,000 (as per Council resolution 9/22).
		New grants: SCCF Upgrades to Drake Hall \$106,500 (addition to existing budget); SCCF Improvements to Sunnyside Hall \$138,116; SCCF Floor Refurbishments to Memorial Hall \$31,117 (addition to existing budget).
- Plant, Fleet and Equipment	19	Replace oil system and air system for Workshop \$19,289
- Transport Network	3,002	New capital grants: FLR Tooloom Road West Rehabilitation \$2,999,566; SCCF Extension to Urbenville Footpath \$160,000; Logan Street Footpath Replacement \$15,000.
		Move \$350,000 from Regional Roads Block Grant Reseals Program, to Regional Roads Block Grant Rehabilitation.
		Reduced Contribution for Clarence River Bridge to Kyogle Shire -\$172,450.
- Waste Management	782	New grant: EPA Bushfire Recovery Program for Council Landfills \$773,692.
		Additional costs 240L Wheelie Bins \$7,950.
- Water Supply	9	New item: Scada Renewal \$8,550 (due to equipment damage from lightning strike)
- Stormwater & Drainage	(100)	Move Capital Expenditure account to Operational Expenditure \$100,000 Rouse Street Design & Investigation.
Total Renewal Asset Budget Adjustments	4,223	

Total Liabilities Budget Adjustments	0
Total Proposed Expenditure Variations	4,255

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2021 and should be read in conjunction with other documents in the QBRS.

Budget Statement for the year ended - 31 December 2021					
Cash and Investment Review					
	Opening Balance 30/06/2021 from Audited Financial Statements \$'000	Approved Changes September Review \$'000	Recommend Changes December Review \$'000	PROJECTED year end Result 2021/22 \$'000	Closing Balance 31/12/2021 \$'000
Externally restricted					
<i>Specific Purpose Unexpended Grants</i>	4,783	(4,640)	-	143	10,065
<i>Developer Contributions - General Fund</i>	171	37	51	259	259
<i>Developer Contributions - Water Fund</i>	15	-	-	15	15
<i>Developer Contributions - Sewer Fund</i>	16	-	-	16	16
<i>Developer Contributions - Waste Fund</i>	18	2	4	24	24
<i>Developer Contributions - Stormwater Fund</i>	2	-	-	2	2
<i>Water Supply</i>	590	250	(141)	970	1,237
<i>Sewerage Service</i>	4,846	(212)	(81)	5,132	5,595
<i>Domestic Waste Management</i>	3,109	(227)	(45)	3,496	3,901
<i>Stormwater Management</i>	1,032	(167)	-	873	1,024
<i>Trust Fund</i>	-	-	382	382	382
Total Externally restricted	14,582	(4,957)	170	11,312	22,520
Internally restricted					
<i>Plant & Vehicle Replacement</i>	-	-	-	-	-
<i>Employees Leave Entitlements</i>	-	412	(412)	-	-
<i>International Town Partnerships</i>	-	-	-	-	-
<i>Roads & Bridges (Pending outcomes of grant applications)</i>	-	-	-	-	-
<i>Special Projects</i>	-	-	-	-	-
<i>RFS Unspent Funds</i>	-	90	(90)	-	-
Total Internally restricted	-	502	(502)	-	-
Total Restricted	14,582	(4,455)	(332)	11,312	22,520
Available Cash (Unrestricted Funds)	-	-	-	-	(1,163)
Total Cash and Investments	14,582	(4,455)	(332)	11,312	21,357

Notes:

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose. Internal and external restrictions are not determined fully until after year end.

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget
REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

NOTE: Explanations are to be in plain English and in a style easily understood by readers of non-financial information. This narrative is important in understanding why budget changes are necessary.

Comment on Cash and Investments Position

Some restricted cash is finalised as part of the end of year Financial Statement Process.

Council's Cash and Investments are performing within anticipated parameters.

Recommended Changes to Revised Budget

Include:

- an explanation for recommended changes and any impact on Council's original management plan / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

All changes required are in respect of the variations detailed in both the Capital budget and the Income and Expenditure Review

Certification regarding Investments and Bank Reconciliations

Investments

It is hereby certified that all investments listed below have made in accordance with the requirements of the Local Government Act 1993, (Section 625), the companion Regulations and Council's Investment Policy.

Cash

Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the December quarter occurred on 7 January 2022.

Cash Book Reconciliation

\$

Operating Account Cash balance as at 31 December 2021 14,974,675.98

Trust Account Cash balance as at 31 December 2021 382,340.85

Total Cash (Not invested) as at 31 December 2021 15,357,016.83

Reconciliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank:

Financial Institution	Amount \$	Investment Rating	Interest	Maturity Date
National Australia Bank	1,500,000.00	AA-	0.20%	28/01/2022
Commonwealth Bank	3,000,000.00	AA-	0.30%	28/01/2022
Westpac	1,500,000.00	AA-	0.20%	27/01/2022
TOTAL INVESTMENTS	6,000,000.00			
TOTAL CASH ON HAND	15,357,016.83			
TOTAL CASH AND INVESTMENTS	21,357,016.83			

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 31 December 2021 and should be read in conjunction with other documents in the QBRs.

Tenterfield Shire Council

Budget review for the quarter ended - 31 December 2021

Contracts

Contractor	Contract detail & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
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Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed (excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Consultancy and Legal Fees

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	24,573	Y
Legal Fees	49,627	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

NOTES:

* Both Legal Fees and Consultancy fees are in line with expectations. A portion of the legal fees relating to Debt Recovery are recoverable.

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 31 December 2021 and should be read in conjunction with other documents in the QBRS.

Tenterfield Shire Council
Capital Expenditure Report as at 31 January 2022

Capital Projects	21/22 Review 1 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Office of the Chief Executive	2,129,906	97,120	4.56%	
Economic Growth and Tourism				
4235004. PSLP - Tenterfield Youth Precinct & Mountain Bike Trailhead (Grant Funded)	1,750,000	15,648	0.89%	In the planning stage, obtaining quotes
5400509. RTBR - Art Installations Tenterfield Creek (Grant Funded)	70,000	65,000	92.86%	Installation of two artworks underway, signs are being fabricated
5400510. LF027 Tenterfield Dam Recreational Precinct - Stage 1 (Grant Funded)	250,000	0	0.00%	Fishing platform - planning & design stage underway
Total Economic Growth and Tourism	2,070,000	80,648	3.90%	
Library Services				
5000515. Local Priority Grant 2019/20 (Grant Funded)	16,442	12,571	76.46%	Public computers have been replaced.
5000520. Local Priority Grant 2020/21 (Grant Funded)	19,329	0	0.00%	
5000522. Local Priority Grant 2021/22 (Grant Funded)	19,329	0	0.00%	
Total Library Services	55,100	12,571	22.81%	
Theatre & Museum Complex				
5005512. Memorial School of Arts Air-Conditioning Project (Grant Funded)	3,306	3,560	107.68%	Completed
5005513. School of Arts - Computer Equipment	1,500	341	22.73%	NBN connection for cinema in progress
Total Theatre & Museum Complex	4,806	3,901	81.16%	
Office of the Chief Corporate Officer	2,033,079	689,138	33.90%	
Buildings & Amenities				
4200501. Admin Building -- Refurbishment	152,285	188,685	123.90%	allocation of expenditure under review
4205502. Housing - 53 Welburn Lane - Renew Bathroom	20,000	0	0.00%	Delayed due to Covid
4205503. Housing - 53 Welburn Lane - Replace Carpet	15,000	0	0.00%	Delayed due to Covid
4230510. SCCF4-0858 Upgrades to Drake Hall (Grant Funded)	6,500	923	14.21%	Stronger Country Communities Round 4 Grant application successful - budget to be updated in December 2021 QBR
4230511. Community Hall Steinbrook - Roof renewal	44,200	0	0.00%	Grant to be sourced
4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023 (Grant Funded)	51,119	54,174	105.98%	Installation of basketball hoops to be completed in the new year, pending roof works
4235001. Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments (Grant Funded)	103,145	6,126	5.94%	Works completed, invoices still to be paid
4235002. Restorations to Pioneer Cottage (Grant Funded)	14,131	0	0.00%	In 12 months defects rectification
4235003. BCRRF Stream 1 Memorial Hall (Grant Funded)	288,990	236,080	81.69%	Works completed
4235005. Memorial Hall Tenterfield - Fans & Associated Electrical Work	50,000	0	0.00%	Grant application has been submitted
4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall (Grant Funded)	100,000	0	0.00%	Stronger Country Communities Round 4 Grant application successful - budget to be updated in December 2021 QBR
4235007. Memorial Hall Tenterfield - Upper Level - Storage	130,000	0	0.00%	Grant to be sourced
4610508. Toilet Block Enhancements at Urbenville and Legume - SCCF-1105 (Grant Funded)	28,615	30,251	105.72%	Works completed - funding claimed
Total Buildings & Amenities	1,003,985	516,239	51.42%	
Environmental Management				
4235501. Covid-19 Council Pound Grant Expenditure (Grant Funded)	2,063	0	0.00%	To be used for equipment replacement at the pound
Total Environmental Management	2,063	0	0.00%	
Finance & Technology				
1810501. Computer Equipment - Finance	50,000	17,856	35.71%	On track
1810508. Capitalised Software	200,000	55,186	27.59%	On track
Total Finance & Technology	250,000	73,041	29.22%	
Livestock Saleyards				
4220504. Improvements to Loading Ramps & Traffic Facilities	180,783	0	0.00%	
Total Livestock Saleyards	180,783	0	0.00%	
Parks, Gardens and Open Space				
4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion	18,808	3,380	17.97%	
4605510. Shade Structure over Rotary Park Playground (Grant Funded)	24,766	24,914	100.60%	Works completed, and final report submitted
4605511. Installation of Covered Exercise Area at Hockey Park (Partly Grant Funded)	83,641	46,056	55.06%	Exercise equipment installed, shade cover still to be installed
4605512. Shirley Park Cricket Net Replacement (Grant Funded)	10,925	11,073	101.36%	Works completed, and final report submitted
4605514. PSLP - Jennings Playground Precinct (Grant Funded)	250,000	6,186	2.47%	In the planning stage, obtaining quotes
Total Parks, Gardens and Open Space	388,140	91,610	23.60%	
Planning & Regulation				
3001001. Drought Communities Extension - Shire Entry Signs (Grant Funded)	3,148	3,287	104.42%	Completed
Total Planning & Regulation	3,148	3,287	104.42%	
Swimming Complex				
4600506. Shade Structure Over BBQ at Pool	4,960	4,960	100.00%	Completed, final report submitted
4600510. Swimming Pool - Water Heater	120,000	0	0.00%	Grant to be sourced
4600511. Swimming Pool - Pool Blankets	80,000	0	0.00%	Grant to be sourced
Total Swimming Complex	204,960	4,960	2.42%	

*Report Contains Filters

Capital Projects	21/22 Review 1 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Office of the Chief Operating Officer	53,730,365	8,252,526	15.36%	
Asset Management & Resourcing				
6250501. Tenterfield Depot - Refurbishment Stage 1	20,804	9,780	47.01%	
6250502. Tenterfield Depot - Wash Down & Recycle Bay	80,000	0	0.00%	Required for environmental compliance
6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements	100,000	0	0.00%	Required for WHS compliance. Works being programmed for access security.
6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation	150,000	0	0.00%	Required for environmental compliance. DA being prepared
Total Asset Management & Resourcing	350,804	9,780	2.79%	
Plant, Fleet & Equipment				
6210500. Public Works Plant - Purchases	3,296,617	1,273,962	38.64%	
6210502. Minor Plant Purchases - Column Lift	48,500	48,500	100.00%	
6210501. Public Works Plant - WDV of Asset Disposals	(2,417,963)	(1,173,422)	48.53%	
Total Plant, Fleet & Equipment	927,154	149,040	16.08%	
Sewerage Service				
7872502. Tenterfield Mains Relining (1km Year)	291,000	120,249	41.32%	
7872503. Tenterfield Mains Augmentation	67,900	0	0.00%	
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)	158,500	90,201	56.91%	
7872515. Tenterfield Upgrade Road to Tertiary Ponds	5,000	0	0.00%	
7872517. Tenterfield Scada System Upgrade	31,600	0	0.00%	
7872519. Tenterfield Network Renewal	189,100	120,249	63.59%	
7872529. Sewer System Mapping Improvements	20,000	0	0.00%	
7872800. Urbenville Dehydrator	10,000	0	0.00%	
7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity	10,600	0	0.00%	
7872804. Urbenville Telemetry Upgrade	15,000	0	0.00%	
7872807. Urbenville Telemetry From PS to STP	10,000	0	0.00%	
7872813. Urbenville Sewer Pump Station Emergency Works - Replacement	91,093	19,935	21.88%	
7872814. Urbenville - Major Pump Station Refurbishment	95,000	0	0.00%	
Total Sewerage Service	994,793	350,635	35.25%	
Stormwater & Drainage				
8252502. Drainage Pits - Upgrade	50,000	12,903	25.81%	
8252509. Rouse Street - Design & Investigation	100,000	0	0.00%	account to be changed to operational expenditure in December 2021 QBR
8252523. Urban Culverts Renewal	27,200	6,996	25.72%	
8252526. Stormwater Pipe Renewal	40,000	25,133	62.83%	
Total Stormwater & Drainage	217,200	45,031	20.73%	
Transport Network				
4210500. Mt McKenzie Tower Construct Access Road (SRV)	70,000	0	0.00%	
6215110. Regional & Local Roads Traffic Facilities (Grant Funded)	66,000	54,667	82.83%	
6215510. Regional Roads Block Grant - Reseals Program (Grant Funded)	906,388	316,096	34.87%	Works now programmed for summer period.
6215531. Special Grant Mt Lindesay Road (RMS/Fed) (Grant Funded)	14,124,630	3,124,945	22.12%	Progress on target. Stage 3 current works.
6215543. Repair Program 2021/22 (Grant Funded)	565,572	17,164	3.03%	
6215544. BLERF - 0737 - Improve Mt Lindesay Road (Grant Funded)	5,746,545	0	0.00%	
6215550. Footpaths Capital Works	100,000	0	0.00%	
6215552. Roads to Recovery 2019-24 (Grant Funded)	1,044,335	21,623	2.07%	Awaiting external agency approvals
6215553. MR 462 Bruxner Way Curve Improvements (Segments 7010, 7020 & 7030) (Funded)	25,981	16,875	64.95%	Land valuation reports being undertaken
6215559. Safer Roads Program - Boonoo Boonoo Falls Road	0	243	0.00%	To be journalled to correct account
6215560. Local Roads & Community Infrastructure Program Round 1	0	9	0.00%	To be journalled to correct account
6215561. Fixing Local Roads - Tooloom Road Heavy Vehicle Access (Grant Funded)	163,011	152,887	93.79%	
6215562. Repair Program 2020/21 (Grant Funded)	127,163	15,839	12.46%	
6215563. Federal Stimulus Safety Project 2299 Mt Lindesay Rd (Grant Funded)	44,130	11,134	25.23%	
6215564. Mt Lindesay Rd & Boundary Rd Intersection Safety Signposting (Grant Funded)	8,773	20	0.22%	
6215565. Local Roads & Community Infrastructure Program - Round 2 (Grant Funded)	806,294	360,025	44.65%	
6215566. Developer Contribution Road Works	9,013	11,384	126.31%	Funded by Developer Contributions
6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9) (Grant Funded)	3,359,155	267,945	7.98%	Works commencing
6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel	0	88	0.00%	Disaster Recovery works
6220270. Boonoo Boonoo Bridge, Mt Lindesay Road - Restart NSW Funding (Grant Funded)	1,627,322	541,517	33.28%	
6220271. Bridges Renewal Program - Deepwater River Bridge Renewal (50% Grant Funded)	1,156,209	246,164	21.29%	
6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement (50% Grant Funded)	1,187,433	21,103	1.78%	
6220273. Contribution to Clarence River Bridge (Kyogle Shire)	550,000	0	0.00%	Payment to Kyogle Council to be made in February for reduced amount \$377,550.17. Budget to be amended to match in December 2021 QBR.
6220274. Bridges Renewal Program - Unknown Creek Bridge (67203) Replacement, Paddy's Flat Rd Nth (Grant Funded)	728,899	1,623	0.22%	
6220275. Emu Creek Bridge Replacement - Hootons Road - Restart NSW Funding (Grant Funded)	491,686	149,063	30.32%	
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth (Grant Funded)	619,639	19,239	3.10%	
6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd (Grant Funded)	654,589	2,430	0.37%	
6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd (Grant Funded)	369,258	20,838	5.64%	
6220500. Urban Streets - Reseal Program	122,000	67,133	55.03%	
6220501. Road Renewal - Gravel Roads	635,628	187,823	29.55%	
6220503. Gravel Resheets	632,452	540,907	85.53%	
6220506. Bridges / Causeways (SRV to 2023/24)	550,000	46,315	8.42%	
6220507. Rural Roads - Reseal Program	266,146	314,253	118.08%	

Capital Projects	21/22 Review 1 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
6220512. Rural Culverts & Pipes	100,000	61,414	61.41%	
6220513. Concrete Bridges	210,223	564	0.27%	Consultants engaged
6220514. Causeways	188,163	0	0.00%	
6240101. Gravel Pit Rehabilitation	10,445	0	0.00%	For environmental compliance
6240502. Main Street - Complete Final Stage	1,406	1,884	134.01%	Completed
6240505. Urbenville Beautification of Main Street	0	91	0.00%	Project completed - has been journalled to correct account in February
Total Transport Network	37,268,488	6,593,304	17.69%	
Waste Management				
7080500. 240L Wheelie Bins	2,050	5,811	283.46%	
7080503. Industrial Bins	6,150	629	10.23%	
7080551. Boonoo Boonoo - Capping Cell/Remediation #5	0	4,804	0.00%	to be journalled to correct account 7080564
7080553. Boonoo Boonoo - New Cell Construction	0	893	0.00%	to be journalled to correct account 7080564
7080554. Boonoo Boonoo - Landfill Cover	10,000	0	0.00%	
7080555. Boonoo Boonoo - Cell Remediation Asset	50,000	0	0.00%	
7080556. Boonoo Boonoo - Landfill Site Design	0	18,415	0.00%	to be journalled to correct account 7080564
7080558. Tip shop - Drake, Liston & Tenterfield	15,000	46,403	309.36%	Note brought forward, Drake and Tenterfield
7080559. Green Waste Hungry Bin - School Trial	2,000	0	0.00%	
7080561. Boonoo Boonoo Landfill - Environmental Improvements (Partly Grant Funded)	12,020	10,868	90.42%	
7080563. Torrington - Landfill Closure & Transfer Station Construction	25,000	18,721	74.88%	
7080564. Boonoo Boonoo - Develop Stage 5	3,300,000	18,119	0.55%	
7080568. Boonoo Boonoo - WHS Facilities & Amenities Upgrade	91,006	64,349	70.71%	
7080720. Mingoola - Open Transfer Station	70,000	0	0.00%	
7080731. Torrington Landfill - Access Road	1,000	522	52.24%	
7080732. Torrington Landfill - Convert to Transfer	30,000	12,320	41.07%	
7080811. Tenterfield WTS Groundwater Bores	120,000	0	0.00%	
7080821. Tenterfield WTS Bailer Bay Structure	1,458	1,458	100.00%	Completed
Total Waste Management	3,735,684	203,312	5.44%	
Water Supply				
7484502. Tenterfield Valve Renewal	5,000	4,395	87.90%	
7484505. Tenterfield Mains Replacement	276,000	113,825	41.24%	
7484506. Tenterfield Meter Replacement	22,000	807	3.67%	
7484522. Tenterfield Water Treatment Plant Construct (Grant Funded)	8,878,242	552,238	6.22%	
7484532. Tenterfield Water Supply - Drought Augmentation	0	219,380	0.00%	To be journalled to accounts in Sewerage Service
7484533. Water Network Mapping Improvements	20,000	0	0.00%	
7484534. Tenterfield Apex Park Bore Dispenser	10,000	2,229	22.29%	
7484537. Tenterfield Reservoir - Outlet Works	20,000	0	0.00%	
7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program (Grant Funded)	980,000	0	0.00%	
7484811. Urbenville Water Treatment Plant Upgrade	20,000	0	0.00%	
7484812. Scada Renewal	0	8,550	0.00%	Budget to be added in December 2021 QBR, works required due to lightning strikes on equipment
7484950. Legume Catchment - Water Supply Options Study	5,000	0	0.00%	
Total Water Supply	10,236,242	901,424	8.81%	
Grand Total	57,893,350	9,038,784	15.61%	

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Meeting	Date	Officer	Title	Target
Council 23/05/2018	23/05/2018	Marchant, Gillian	Jennings Sewerage Scheme: Preliminary Assessment Report	6/06/2018

91/18	Resolved that Council: <ol style="list-style-type: none"> Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017). Endorse continued dialogue with Southern Downs Council. Investigate funding opportunities to enable connection to the common effluent drainage system. <p style="text-align: right;">(Brian Murray/Greg Sauer)</p>			
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Notes 04 Feb 2022 4:29pm Marchant, Gillian Investigations have provided that as (through the NSW DPE-risk rating) Jennings is a low priority, meaning no funding will be available for this program. 02 Dec 2021 12:46pm Fitzpatrick, Christie Data imported from Resolution Register: Note ongoing: reduced actions undertaken 18.10.18 Lower priority at present due to (emergency) water issues at Tenterfield 18.11.18 Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield 14.4.20 Funding for x-border still under investigation. 14.5.20 Note identified in SSW as Risk 1- applying 15.6-9.7.20 Applied for the risk re-assessment awaiting response 10.8.20 Response provided as Risk 1				
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Meeting	Date	Officer	Title	Target
Council 27/02/2019	27/02/2019	Gibbins, Jessica	Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume	13/03/2019

30/19	Resolved that Council: <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days. <p style="text-align: right;">(Greg Sauer/Gary Verri)</p>			
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Notes 14 Feb 2022 2:56pm Gibbins, Jessica Awaiting final survey plans. 02 Dec 2021 12:48pm Fitzpatrick, Christie Data imported from Resolution Register: 18.3.19 Awaiting Final plans to be sent with application to Minister. 12.4.19 No change to status. 10.5.19 No change. 12.7.19 Final plans being reviewed. 19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas. 15.11.19 No change to status. 10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review. Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS. 11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.				
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Meeting	Date	Officer	Title	Target
1.7.20			Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.	
7.8.20			The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.	
14.4.21			Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been hampered by recent wet ground conditions.	
7.5.21			Surveyors are back on site continuing with field work.	
7.6.21			Land surveyors are preparing plans for proposed acquisition.	
14.10.21			Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries.	
10.11.21			Ongoing process with surveyors to prepare survey plans.	

Meeting	Date	Officer	Title	Target
Council 28/08/2019	28/08/2019	Dodds, Terry	NEWGrid - Water Security	11/09/2019
176/19	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and (2) Seek funding to complete all the assessments that will support a P90 cost estimate; and (3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status. <p style="text-align: right;">(Gary Verri/Brian Murray)</p>			

Notes

02 Dec 2021 12:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

19.9.19 Discussions ongoing.

13.10.19 Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.

Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.

5.12.19 Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.

Meeting SDRC Mayor and CEO to discuss on 11/12/19

5.2.20 Meeting with Water NSW, Member for Lismore & Councillors scheduled.

1.3.20 Meeting held. Feasibility study to go ahead. Ongoing engagement.

15.5.20 Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.

18.5.20 Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.

14.7.20 Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.

18.8.20 Update for Councillors scheduled 25/8/20

1.9.20 Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.

1.10.20 Further Workshop with Councillors and proposed community meetings scheduled mid November 2020

17.11.20 WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected loandowners that evening at Mingoola attended by Mayor, Cr Peters and CE.

26.11.20 WaterNSW advert in Tenterfield Star 19/11:

Community webinars – 1/12

Webinars with directly impacted landowners – 24/11

Mingoola Progress Assoc members – 8-10/12

24.4.21 Mayor invited and attending NSW Government Portfolio Committee 7 – Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW – May 2021.

10.5.21 Meeting Scheduled for Monday 2 May 2021.

15.6.21 Meeting transcripts circulated for amendments.

10.8.21 Mayor & CE attended webinar – Mole R dam Community Update.

30.9.21 Mayor & CE attending meeting at Toowoomba Border Mayors Water Alliance with Minister Glenn Butcher

11.11.21 The CEO and Mayor met with Barnaby Joyce and the cross border alliance to identify possible ways to proceed nothing further to report

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Meeting	Date	Officer	Title	Target
Council 27/11/2019	27/11/2019	Della, Paul	REQUEST FOR A BOUNDARY REALIGNMENT BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL	11/12/2019

<u>261/19</u>	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re- aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant. <p style="text-align: right;">(Michael Petrie/John Macnish)</p>
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<p>Notes</p> <p>02 Dec 2021 1:11pm Fitzpatrick, Christie</p> <p>Data imported from Resolution Register</p> <p>13.8.20 Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.</p> <p>Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending.</p> <p>10.9.20 Letter to OLG about to be sent out. Further update to be provided when we receive a response.</p> <p>19.4.21 Update: Office of Local Government have advised that the Boundary Adjustment cannot take place until after the next Local Government Election in September 2021.</p> <p>9.11.21 Update: Due to the delay of next Local Government Election to December 2021, it is anticipated that this will be presented to Council in February 2022.</p>

Meeting	Date	Officer	Title	Target
Council 18/12/2019	18/12/2019	Verri, Gary	ROAD NAMING	1/01/2020

<u>286/19</u>	<p>Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. <p style="text-align: right;">(Gary Verri/Brian Murray)</p>
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<p>Notes</p> <p>02 Dec 2021 1:12pm Fitzpatrick, Christie</p> <p>Data imported from Resolution Register</p> <p>17.2.20 Initial road status investigations being carried out.</p> <p>1.7.20 Still awaiting road status report from search agents, recent follow up requested has been made to them.</p> <p>14.4.21 Result of road status search have not been received as yet.</p> <p>10.5.21 Pending submissions of Road Asset Management Plan.</p> <p>7.6.21 Follow up request has been made to the road status search agents.</p> <p>16.7.21 Results from Status search Agents now received. Consultation with road users to commence.</p> <p>18.8.21 Letters sent to property owners on Herding Yard Creek Road, Catarins Road & Red Ridge Lane</p> <p>14.10.21 Responses have been received from property owners and a report will be prepared for Council.</p>
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Meeting	Date	Officer	Title	Target
Council 26/02/2020	26/02/2020	Counsell, David	TRUCK WASH & LOADING RAMP PROJECT - ALTERNATIVE CONCEPTS	11/03/2020

<u>15/20</u>	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Note the option for the Council Depot site is not viable at this stage; (2) Resolve that the Livestock Selling Centre is the preferred location for the project; (3) Resolve that the existing loading ramps facing Boundary Road be upgraded; (4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.
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Meeting	Date	Officer	Title	Target
	(5)	Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.		
		(Michael Petrie/Bob Rogan)		

Notes

14 Feb 2022 12:11pm Counsell, David

Loading Ramp and Truckwash will be progressed in respect to resolution once a Development Application is approved.

02 Dec 2021 1:13pm Fitzpatrick, Christie

Data imported from Resolution Register:

12.3.20 Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.

11.5.20 Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.

6.7.20 Access to equipment being reconnected, update discussion held with planners in June, and details to be forward to consultant planner.

14.4.21 Modified loading ramp application being processed and cost effective delivery of truck wash being reviewed in order to progress a secondary development application for the wash facility.

10.5.21 Plans being modified to satisfy the DA review.

15.6.21 Ongoing.

16.7.21 Received an extension of time on Grant funding.

18.8.21 Ongoing.

5.10.21 Currently on hold.

14.10.21 Discussions have been held with the design consultants to revise the design for the landing ramp and truck wash to be located within the secure compound.

Meeting	Date	Officer	Title	Target
Council 24/06/2020	24/06/2020	Counsell, David	Aerodrome Grass Area Lease	8/07/2020
100/20	Resolved that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions received to be reported back to Council for consideration.			(Brian Murray/Donald Forbes)

Notes

14 Feb 2022 12:05pm Counsell, David

Aerodrome Operational Manual being compiled for compliant activities and will be presented to Council in March 2022 with other issues such as fencing and risk associated with the Aerodrome.

02 Dec 2021 1:16pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.7.20 Plan of area to be prepared for lease documents.

Not yet advertised.

7.8.20 Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.

14.4.21 Documents and advertising still to be finalised.

10.5.21 To be advertised.

15.6.21 Accompanying documents to be drafted.

14.10.21 Task is being included in the scope for a consultant to complete Management Plan of the Aerodrome operations.

10.11.21 Consultant engaged to include this action with Plan of Management process for the aerodrome.

Meeting	Date	Officer	Title	Target
Council 22/07/2020	22/07/2020	Pryor, James	Tenterfield Common Easement and Lot Compulsory Acquisition	27/07/2020
133/20	Resolved that Council:			
	(1)	Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;		
	(2)	Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing		

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Officer:

Meeting	Date	Officer	Title	Target
			<p>water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(Brian Murray/Michael Petrie)</p>	

Notes

02 Dec 2021 1:17pm Fitzpatrick, Christie

Data imported from Resolution Register:

13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement.

CA application drafted.

No response from the Common Trust regarding their concurrence within the allotted timeframe.

9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.

15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing.

3.12.20 Sent to OLG as advised by Crown to begin next steps.

9.2.21 Register Acquisition Plan being finalised between surveyor and OLG.

10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice.

20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement.

11.6.21 Resending papers to trust.

Waiting on response

9.9.21 Advisements underway to proceed with acquisition due to second attempt with no response.

11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received.

Works are being scheduled to proceed.

Meeting	Date	Officer	Title	Target
Council 26/08/2020	26/08/2020	Petrie, Bronwyn	NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK	9/09/2020
176/20	Resolved that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.			(Gary Verri/Bronwyn Petrie)

Notes

02 Dec 2021 1:24pm Fitzpatrick, Christie

Data imported from Resolution Register:

11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response.

12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE

12.3.21 Meeting held with Acting CE, DI, EO & Manager EDCE. EO to provide response to NPWS.

19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS.

10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop.

10.6.21 Councillor workshop with NPWS 10.06.21

18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey.

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Meeting	Date	Officer	Title	Target
14.10.21	Estimate of survey costs and any other expenses being arranged for consideration.			

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Gibbins, Jessica	McLeods Creek Road, Sandy Hill	7/10/2020

207/20 **Resolved** that Council approve the action required as detailed in this report.

(Bronwyn Petrie/Gary Verri)

Notes

14 Feb 2022 2:54pm Gibbins, Jessica

Further report being tabled at February 2022 Council Meeting.

02 Dec 2021 1:35pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 Engaged Solicitor to assist in process.

15.5.21 Commencing process with Office of Local Government.

10.6.21 Advice received from Solicitors.

16.7.21 Correspondence sent 12.07.21 to State Forestry seeking clarification on acquisition process through Girard State Forest.

14.10.21 Review of costs to date and estimate of survey work being undertaken prior to commencing survey works.

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Marchant, Gillian	Torrington Greenwaste	7/10/2020

191/20 **Resolved** that Council:

(1) Offer the mega muncher to the 59 properties for residents of the village of Torrington in lieu of green waste acceptance at Torrington transfer station; and

(2) Does not offer alternative for greenwaste.

(Brian Murray/John Macnish)

Notes

04 Feb 2022 4:33pm Marchant, Gillian

Operational opening in November.

Mega-munchers being deployed, feedback on mega-munchers is that they work well.

02 Dec 2021 1:29pm Fitzpatrick, Christie

Data imported from Resolution Register:

6.10.20 Works underway for construction of required Mega Munchers

8.12.20 Works continue.

28.1.21 Tentative discussions for opening on 24 March 2021 when Council meeting held at Torrington.

9.3.21 Arranging convenient date for attendance of EPA reps as required for grant actual. Date to be advised.

15.4.21 Advised reps unable to attend, progressing with possible May opening.

6.5.21 May opening expected.

11.6.21-19.7.21 19th May official Opening;

16.8.21-9.9.21 Operational opening expected late July-August

Pending meeting and lockdown

19.10.21 Mega Muncher construction completed – to be given out when transfer station opens. Waiting on sat phones & rockstars.

12.11.21 Meeting scheduled with Residents 16/11/21 before operational opening

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Pryor, James	Mingoola Waste Transfer Station Site - Compulsory Acquisition	7/10/2020

187/20 **Resolved** that Council:

(1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and

(2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and

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Division:
Committee:
Officer:

Meeting	Date	Officer	Title	Target
			<p>(3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(5) Classify the land as operational land; and</p> <p>(6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and</p> <p>(8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.</p> <p>(Brian Murray/Michael Petrie)</p>	

Notes

02 Dec 2021 1:26pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition.

6.11.20 Ongoing

4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process.

9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.

10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to.

20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue.

6.5.21 Project handover, negotiations continue.

11.6.21 Project negotiations continue.

19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended.

11.11.21 Negotiations continue.

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Rogan, Bob	NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES	7/10/2020
202/20	Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.			(Bob Rogan/Greg Sauer)

Notes

02 Dec 2021 1:34pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10.

1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.

15.4.21 Site inspection with focus group held, preliminary designs under investigation

6.5.21 Investigation into possible grants underway

11.6.21 - 9.9.21 Investigations continue-note awarded fishing platform grant

18.10.21 Signed Deeds of Grant

12.11.21 Platform planning underway.

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Thompson, David	Crown Lands Plans of Management	7/10/2020
195/20	Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period:			

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Meeting	Date	Officer	Title	Target
			<ul style="list-style-type: none"> Plan of Management - General Community Use; Plan of Management - Sportsgrounds; Plan of Management - Parks; Plan of Management - Natural Areas. <p>(Greg Sauer/Michael Petrie)</p>	
Notes 02 Dec 2021 1:31pm Fitzpatrick, Christie Data imported from Resolution Register: 15.10.20 Amendment being made to draft and prepared for sending to Minister 6.11.20 Ongoing 4.12.20 Plans sent to Minister 9.2.21 Awaiting response from Minister 8.3.21 Awaiting response from Minister 6.4.21 Awaiting response from Minister 4.5.21 Crown lands (CL) advised verbally in May that they are working on the review. A request for an update sent to CL on 11/6/21 11.6.21 Crown Lands (CL) have reviewed the draft PoM's. On 15/06/21 CL provided a list of minor amendments. PoM's to be amended and returned. 13.7.21 There is an issue with the categorisation of R540103 at Drake. CL have suggested that the reserve be excluded from the POM and resubmit excluding the reserve. 8.10.21 Revised General Community Use PoM drafted. Others are close to complete. 11.11.21 Continued checking and amending documents in accordance with crown lands requests. 8.12.21 Continuation of above				

Meeting	Date	Officer	Title	Target
Council 1/10/2020	1/10/2020	Ford, Heidi K	Memorial Hall – Drought Stimulus Package Internal Acoustic, Ventilation and Insulation Treatments - Tender Recommendation and Project Update	15/10/2020
<u>212/20</u>	Resolved that Council: <div><div>(1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project;</div><div>(2) Not accept the submitted tender;</div><div>(3) Proceed with negotiations with the lowest tenderer to align the scope and budget;</div><div>(4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of acoustics are met as part of these negotiations;</div><div>(5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.</div></div> <div>(Tom Peters/Bob Rogan)</div>			
Notes 07 Feb 2022 11:45am Condric, Jodie Tender has been awarded and work has now been completed 02 Dec 2021 1:37pm Fitzpatrick, Christie Data imported from Resolution Register: 15.10.20 Negotiations commenced 6.11.20 Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed. 4.12.20 Works progressing with roofing, electrical, fire and data. 9.2.21 Works progressing with internal works due to commence once retractable seating has been complete. 8.3.21 Ongoing 6.4.21 Works nearing completion to meet grant requirements for LDS grant. Further works will continue under BCRRF grant. 4.5.21 LDS grant complete. Acoustic works continuing under the BCRRF grant 10.6.21 Acoustic works continue to ceiling and walls. 19.7.21 Ongoing 13.8.21 Ongoing, internal works nearing completion. 8.10.21 Defects inspection planned for 3rd week in October 2021 11.11.21 Inspections carried out early November.				

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Meeting	Date	Officer	Title	Target
10.12.21	Funding 2 claim completed – awaiting for Fire system to be installed. All works have been suspended until the roof has been strengthened.			

Meeting	Date	Officer	Title	Target
Council 25/11/2020	25/11/2020	Keneally, Fiona	Regional Road Transfer and Road Classification Review	9/12/2020

247/20 **Resolved** that Council:

- (1) Support the Joint Priority Submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Bruxner Way accountabilities to the NSW State Government, in conjunction with Inverell Shire Council, Moree Plains Shire Council and Gwydir Shire Council; and
- (2) Support Kyogle Council as an affected council partner in the priority submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Mount Lindesay Road and the Clarence Way accountabilities to the NSW State Government; provided that the following conditions are met:
 - (A) The State Government commit to maintaining and upgrading these regional roads to the current level of service as a minimum and funding is not reduced; and
 - (B) Future maintenance of the State controlled regional road network within Tenterfield Shire Council be undertaken under a suitable contractual arrangement (similar to an RMCC) and that Council delivers these works for the NSW Government; and
 - (C) Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced.

(Bob Rogan/Greg Sauer)

Notes

14 Feb 2022 11:07am Keneally, Fiona

RCRT - Priority round unsuccessful - Full round submissions now due 28th February 2022

02 Dec 2021 1:40pm Fitzpatrick, Christie

Data imported from Resolution Register:

8.12.20 Priority Submissions close 9/12.

Submissions being prepared.

12.2.21 No further update. BROCC advised at meeting of 12 Feb 2021.

10.5.21 No further update.

15.6.21 No further update.

16.7.21 No further update

18.8.21 No further update

15.10.21 Priority round applications unsuccessful. Applications have opened for the full round of the Regional Road Transfer and Road Classification Review to close on the 24th December 2021

10.11.21 Further information is being collated for the revised and additional request in the next submission.

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Cooper, Mark	Tenterfield Shire - Draft Tree Management Plan	30/12/2020

278/20 **Resolved** that Council endorse the Draft Tree Management Plan and place on public exhibition with:

- Further information to be provided on tree species on Logan Street; and
- Additional Item (4.3) noting Liston community input in planting and providing trees; and
- Further information regarding Tenterfield Park.

(Greg Sauer/Gary Verri)

Notes

07 Feb 2022 11:48am Cooper, Mark

Ongoing

02 Dec 2021 1:41pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.2.21 Tree Management Plan has been put on Public Exhibition for 28 Days finishing on 28 February 2021

9.3.21 Submissions now closed. Several received. Preparing to present to Council workshop in April.

6.5.21 Draft plan to be presented to Councillor workshop in May.

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Meeting	Date	Officer	Title	Target
12.5.21 Presented at Councillor Workshop.				
7.7.21 Need to update street trees planted in Villages in readiness for adoption.				
17.8.21-18.10.21 Ongoing				

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Rogan, Bob	NOTICE OF MOTION - SUBMISSION TO NSW NATIONAL PARKS & WILDLIFE SERVICE REGARDING MT MACKENZIE LOOKOUT AREA	30/12/2020

- 291/20** **Resolved** that Council:
- (1) Receive a report on possible upgrades to the Mt Mackenzie Lookout, including the upgrade of toilet facilities (and where possible partnership) with NSW National Parks & Wildlife Service, with a view to enhance visitor experience; and
 - (2) Include in the upcoming review of the Road Network Management Plan, the provision for upgrading the current access to Mt Mackenzie Lookout to a standard that will allow coaches to access the area.
- (Bob Rogan/Gary Verri)

Notes

02 Dec 2021 1:43pm Fitzpatrick, Christie

Data imported from Resolution Register:

18.2.21 Currently investigating Aboriginal Land Claim and potential grant application preparation for facilities and road upgrade

9.4.21 Aboriginal Land Claim refused on 7/4/21. Appeal period expires on 29/7/21.

15.6.21 Appeal period expires 29/7/21.

18.8.21 BBRF – application for \$2.156.208 (Mt Mackenzie Tourism Infrastructure upgrade submitted).

Announcement due mid 2021!

8.9.21 An appeal has been lodged by NSW Aboriginal Land Council against the refusal of the Aboriginal Land Claim. A response to a subpoena was sent 3/9/2021.

18.10.21 Ongoing

10.11.21 Meeting with crown solicitor to provide further evidence for the appeal.

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Coonan, Neville	Proposal to lease Lots 2, 3 and 4 Section 37 DP758959 - Corner Francis Street and Douglas Street, Tenterfield	30/12/2020

- 295/20** **Resolved** that Council:
- (1) Advertise Councils' intention enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959, for a period of 14 days and seek any objections to the proposal;
 - (2) Delegate authority to the Chief Executive to enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959 for a 3 year period with a 10 year optional extension to the lease, subject to the summarised terms and conditions included in the report;
 - (3) Authorises the lease be signed under seal of Council by the Mayor and the Chief Executive subject to no objections being received to the proposal.
- (Brian Murray/Michael Petrie)

Notes

03 Feb 2022 1:37pm Coonan, Neville

All works have been completed regarding the bores. Transport Museum (TM) have given verbal notification they will execute the lease. Solicitors have finalised the lease drafting. The property has been slashed before handing over to TM.

02 Dec 2021 1:45pm Fitzpatrick, Christie

Data imported from Resolution Register:

9.2.21 Advertised January 2021 with no objections received. Draft lease being prepared.

Finalisation of easements for bore pumps still to be finalised by Waste & Water.

13.3.21 Draft lease has been prepared and provided to Transport Museum for review. Draft includes a consent for the easements to be registered.

20.4.21 Transport Museum have a meeting on 12/4/21 to discuss. It appears they will accept. Council works on the bores etc require completion.

4.5.21 Advice from Waste and Water Manager is that land will likely be available for lease by end of September 2021

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Meeting	Date	Officer	Title	Target
11.6.21	Awaiting completion of works for bores prior to following up with Transport Museum.			
14.7.21	Works are now complete except the fencing around the bores. The site has been substantially cleaned up.			
13.8.21	Awaiting the completion of fencing. Transport Museum are not concerned.			
8.10.21	Still awaiting completion of fencing			
10.11.21	Still awaiting completion of fencing			

Meeting	Date	Officer	Title	Target
Council 24/02/2021	24/02/2021	Della, Paul	Request to relocate the Band Hall to Leechs Gully Road (former Leechs Gully Hall Site)	10/03/2021

16/21	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Supports the gifting of the Band Hall to the Leechs Gully Progress Association subject to the association being responsible for: <ol style="list-style-type: none"> (a) Ensuring the Band Hall can fit on the property by conducting an identification survey; (b) Ensuring the Band Hall transfer meets heritage requirements; (c) Paying for all costs associated with the relocation of the Band Hall; (d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association. (2) Allocates up to \$50,000 to the Leechs Gully Progress Association towards the costs associated with the items in (1) above. (3) Negotiates with the Leechs Gully Progress Association on the proposed relocation of the Band Hall. <p style="text-align: right;">(John Macnish/Bronwyn Petrie)</p>			
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Notes

02 Dec 2021 1:47pm Fitzpatrick, Christie

Data imported from Resolution Register:

24.2.21 Mr Rod Dowe was informed of Council's decision.

25.2.21 Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process.

1.3.21 Mr Dowe provided with the names of some Heritage Consultants.

12.3.21 The above is evidence of part 3 of the recommendation being enacted.

20.4.21 The Gem Club have been advised of the council resolution and provided with contact with Leechs Gully Progress Association for continued use of the hall if relocation takes place.

4.5.21 Survey to be completed and relocation quotes are being sought by Progress Association

11.6.21 Nothing further to report.

19.7.21 Committee to meet and review Constitution.

13.8.21 Ongoing waiting for Progress Assoc to become an incorporated body.

8.10.21 Meeting to be organised with Progress Association and TSC

11.11.21 Meeting held on site to discuss the actions required to expedite the relocation of the Hall to Leeches Gully.

8.12.21 They have organised a heritage report which is due Feb 2022. PS is coordinating the matter.

Meeting	Date	Officer	Title	Target
Council 24/02/2021	24/02/2021	Davidson, Tamai	Draft Village Concept Plans	10/03/2021

20/21	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Place the draft Village Concept Plans on public exhibition for a period of twenty eight (28) days; and (2) Adopt the Village Concept Plans if no submissions are received at the close of the exhibition period. <p style="text-align: right;">(Gary Verri/Michael Petrie)</p>			
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Notes

02 Dec 2021 1:49pm Fitzpatrick, Christie

Data imported from Resolution Register:

9.3.21 Draft Plans on public display to 1/4/21

19.4.21 Consultation meetings to be held with each village progress prior to report back to Council.

19.7.21 Plans underway for other Village meetings to be held.

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Meeting	Date	Officer	Title	Target
17.8.21-18.10.21	Postponing face to face meetings until Covid-19 is over.			
11.11.21	Piggyback on community consultation in 2022			

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Kelly, Rebekah	Tenterfield Sculpture Walk	7/04/2021
57/21	Resolved that Council adopt the report and approve installation and locations of all the proposed sculptures. (Bronwyn Petrie/Bob Rogan)			
Notes 07 Feb 2022 11:45am Condrick, Jodie Art is currently being installed and draft signs are in construction 02 Dec 2021 1:51pm Fitzpatrick, Christie Data imported from Resolution Register: 20.4.21 Awaiting confirmation regarding crown land management and Native Title. 10.5.21 No native title submission received. 13.7.21 Council has been appointed as Crown Land Manager of all Reserves involved. Native Title also resolved. Art works can proceed from Crown Land Management and Native Title perspective. 18.8.21 Installation of sculptures are imminent and all sites are confirmed. 18.10.21 Foundations prepared. 16.11.21 Installations are being undertaken this week.				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Kelly, Rebekah	Sale of Land - Tenterfield Industrial Estate - Lots 14 & 15	7/04/2021
58/21	Resolved that Council accept the revised offers as submitted by Harold Curry Real Estate and authorise the Chief Executive to execute the documents to transfer the land in the Tenterfield Industrial Estate as follows: <ul style="list-style-type: none">Lot 14, DP 1155323 – Duff Superannuation Fund and Mr Bruce Lyons and Mrs Marisa Christelle Lyons as Trustees for BML Superannuation Fund – \$55,260.00;Lot 15, DP 1155323 – Emma Lee Page - \$42,000.00. <div>(Bronwyn Petrie/Greg Sauer)</div>			
Notes 02 Dec 2021 1:52pm Fitzpatrick, Christie Data imported from Resolution Register: 29.3.21 Certificates provided to Jennings & Kniepp – sale proceeding 10.5.21 Contracts have been exchanged and proceeding to sale. 31.5.21 Sale of industrial LOTS in progress 2.7.21 Sale of LOT 15 complete LOT 14 progressing now that sub-division has been finalised 18.8.21-18.10.21 Ongoing 11.11.21 Waiting on the ongoing subdivision plan				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Gibbins, Jessica	Snake Creek Road - Road Reserve Update	7/04/2021
60/21	Resolved that Council: <div><div>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</div><div>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993.</div></div> <div>(Greg Sauer/Bronwyn Petrie)</div>			
Notes 14 Feb 2022 2:58pm Gibbins, Jessica Collating documents for the new application to send to OLG 02 Dec 2021 1:54pm Fitzpatrick, Christie Data imported from Resolution Register:				

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Division:
Committee:
Officer:

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Meeting	Date	Officer	Title	Target
10.5.21	Office of Local Government application required.			
15.6.21-19.7.21	Office of Local Government Application being drafted.			
18.8.21	Application and attachments sent 17/8/21 OUT21/61C3BA5A.			
14.10.21	Application rejected as need updated searches & correspondence. Being arranged for resubmitting.			

Meeting	Date	Officer	Title	Target
Council 28/04/2021	28/04/2021	Hyde, Noelene	SOUTHERN QLD INLAND & NSW BORDER REGIONAL WATER ALLIANCE - TENTERFIELD SHIRE COUNCIL MEMBERSHIP	12/05/2021

- 91/21** **Resolved** that Council endorse in principle:
- (1) Tenterfield Shire Council as a member of Southern Qld Inland & NSW Border Regional Water Alliance Limited subject to approval of the Constitution of the Company; and
 - (2) Tenterfield Shire Council Mayor as a Director of Southern Qld Inland & NSW Border Regional Water Alliance Limited.
- (Gary Verri/Michael Petrie)

Notes

02 Dec 2021 1:57pm Fitzpatrick, Christie

Data imported from Resolution Register:

3.5.21 Letter provided to Mayor Antonio of Toowoomba Regional Council as Chair.

31.5.21 Zoom meeting arranged for 2 June 2021.

15.6.21 Zoom meeting attended 2/6.

19.7.21 Awaiting legal advice regarding cross border (NSW/QLD) constitution and any associated issues.

18.8.21 Ongoing.

5.10.21 Border Mayors Water Alliance meeting in Toowoomba with Minister Butcher.

5.11.21 Meeting with B Joyce MP regarding funding 8/11/21

Meeting	Date	Officer	Title	Target
Council 28/04/2021	28/04/2021	Counsell, David	Molesworth Street Drainage Easement	12/05/2021

- 86/21** **Resolved** that the matter of the Molesworth Street Draining Easement be deferred until the roles and responsibilities are determined in relation to stormwater discharge onto Lots 1 and 13.
- (Brian Murray/Michael Petrie)

Notes

14 Feb 2022 12:07pm Counsell, David

Further advice on responsibilities being resolved with planning authorities and further report to be presented to Council in March 2022.

02 Dec 2021 1:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

7.5.21 Matter referred to cross department meeting for discussion with Council's Planning and Building Departments for further action.

7.6.21 Council report from April has been discussed at cross department meeting and assessment of the extent of properties and impacts is being investigated.

19.7.21-18.10.21 Council Report to be prepared by Engineering with input from Planning Dept.

Meeting	Date	Officer	Title	Target
Council 23/06/2021	23/06/2021	Counsell, David	TRAFFIC COMMITTEE RECOMMENDATIONS	7/07/2021

- 129/21** **Resolved** that with reference to the Local Traffic Committee recommendations of 10 June 2021, that Council adopt the following:
- (1) RILEY STREET LOAD LIMIT - remove the "tadpole" island blisters road calming device from Riley Street.
 - (2) TIMBER BRIDGES LOAD LIMITS REVIEW
 - the removal of all remaining load limits on timber bridges currently funded for replacement once they have been completed;
 - the removal of any remaining speed humps on bridge approaches;

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			<ul style="list-style-type: none"> the removal of permanent speed restrictions on timber bridges with the exception of the installation of temporary speed restrictions for bridges under bridgeworks; the installation of Advisory Speeds in conjunction with Bridge warning signs only local Council Roads where necessary at the discretion of the Council Director of Infrastructure. <p>(3) TSC to investigate introducing a "signposting policy" for the Shire.</p> <ul style="list-style-type: none"> TSC to provide "Torrington" town directional guide signs and suggest the business owner investigate options for signage, as managed by the DA process on private lands for advertising signs on their or another property. <p>(Michael Petrie/Bob Rogan)</p>	

Notes

14 Feb 2022 12:09pm Counsell, David

Riley St tadpole device has been removed and bridge signage is being adjusted as appropriate with other bridgeworks, Signposting Policy being developed for consideration by Council to a meeting first half of 2022.

13 Dec 2021 3:27pm Fitzpatrick, Christie

Data imported from Resolution Register

19.7.21 Riley St tadpole to be removed in conjunction with other works scheduled for Sept 21.

19.7.21 Noted.

19.7.21 MA&P to investigate what current signage is present at Torrington.

18.8.21 Ongoing

14.10.21 Riley Street 3T Load Limit sign has been replaced and upgraded.

14.10.21 Riley Street 'tadpole' island blisters have been removed.

11.11.21 Signposting Policy still to be considered, initial research has commenced for industry requirements and similar policies.

Meeting	Date	Officer	Title	Target
Council 22/09/2021	22/09/2021	Davidson, Tamai	PLANNING PROPOSAL - LEP AMENDMENT SCHEDULE 5 - HERITAGE HOUSEKEEPING AMENDMENT	6/10/2021
187/21	<p>Resolved that Council:</p> <ol style="list-style-type: none"> Support the finalisation and making of the Planning Proposal as exhibited. Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion; Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning, Industry and Environment; and Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2) under the <i>Environmental Planning and Assessment Act, 1979</i>. <p>(Brian Murray/Greg Sauer)</p>			

Notes

13 Dec 2021 3:29pm Fitzpatrick, Christie

Data imported from Resolution Register

22.9.21 In progress

31.10.21 Opinion received from Parliamentary Counsel – LEP Amendment proceeding to final stage for gazettal

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Keneally, Fiona	NEW SPECIFIC PURPOSE COMMUNITY PROJECT ENGAGEMENT COMMITTEE	10/11/2021
200/21	<p>Resolved that Council:</p> <ol style="list-style-type: none"> Adopts the following additional proposed Specific Purpose Committee; <p>Tenterfield Youth Precinct & Mountain Bike Trailhead Stakeholder Advisory Committee</p>			

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Meeting	Date	Officer	Title	Target
	(2)	Determines the Councillor representative (1) for the proposed Specific Purpose Committee; and Project Manager (Committee Chairperson); Tenterfield High School – School Captains (2 x Youth Representatives); Tenterfield Cycling Community/Mountain Bike Club Representatives (x2); and Council Officers as required and relevant to the Project phase (ie Director Infrastructure; Chief Corporate Officer; Manager Property; Crown Land Manager etc)		
	(3)	To include Councillor Bronwyn Petrie as the representative and to amend the Moombahlhene LALC identified within the Special Purpose Engagement Committee to include two representatives – An Elder and Younger person		
	(4)	Authorises the Chief Executive to incorporate the proposed Advisory Committee into the Committee Register structure for 2021/22.		
(Gary Verri/Donald Forbes)				
Notes 14 Feb 2022 11:05am Keneally, Fiona Design and construct tender document being drafted 02 Dec 2021 2:22pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Letters have been sent to relevant community groups for inclusion.				

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Counsell, David	RAIL NETWORK SAFETY INTERFACE AGREEMENT	10/11/2021
192/21	<p><u>Resolved</u> that Council:</p> <p>(1) Note the report and delegate authority to the Chief Executive or the Director Infrastructure to enter into a new Rail Interface Agreement with UGL Regional Linx Pty Ltd in 2022; and</p> <p>(2) Write to UGL Regional Linx Pty Ltd welcoming them into the new contract and requesting a meeting at the earliest convenience to discuss Council’s keen interest in the restoration and maintenance of the Sunnyside Rail Bridge and Bluff Rail Bridge as important heritage assets within the region which require urgent repair.</p> <p>(Greg Sauer/Bronwyn Petrie)</p>			
<p>Notes</p> <p>14 Feb 2022 12:02pm Counsell, David Revised correction information for schedule of crossings provided to UGL RL and awaiting the amended Interface Agreement to be returned by them for signing.</p> <p>02 Dec 2021 2:20pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Letter has been prepared to send to UGL Regional Linx to advise of Council’s decision and invite them to attend a meeting with Council once they are formally in the new role.</p>				

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Coonan, Neville	LEASING OF COUNCIL OWNED PROPERTY	10/11/2021
187/21	Resolved that Council: <ol style="list-style-type: none"> Acknowledges that Council entered into a "Service Agreement" with NSWRFs which was executed in December 2011. The Agreement provides NSWRFs a Licence to enter and use the premises at 50 Francis Street, Tenterfield. Notes the written concurrence provided by NSWRFs for the proposed Leasing or Licensing of part of 50 Francis Street, Tenterfield (Lot 1 Section 37 DP 758959 to BackTrack for a term of up to 5 years for the purpose of a Youth Hub and that NSWRFs agree to share the toilet and associated facilities with BackTrack for the term of the Lease or Licence. Delegate authority to the Chief Executive to enter into a new License over part of Lot 1 Section 37 DP 758959 for a 5-year term, subject to the summarized terms and conditions included in the Report. 			

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Meeting	Date	Officer	Title	Target
	(4)	Authorises the Licence to be signed under the Seal of Council by the Mayor and Chief Executive. (Gary Verri/Bronwyn Petrie)		

Notes

03 Feb 2022 1:35pm Coonan, Neville

Backtrack and RFS have completed the MOU. Backtrack have lodged the DA. More info has been requested to support the DA. Licence to be issued upon the DA being approved.

02 Dec 2021 2:19pm Fitzpatrick, Christie

Data imported from Resolution Register:

10.11.21 Progressing. Backtrack & RFS advised of requirement to prepare a MoU prior to issuing a licence.

Backtrack advised DA is required prior to issuing a licence.

8.12.21 Awaiting receipt of completed MOU and lodgement of DA.

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Melling, Elizabeth	2022 AUSTRALIA DAY AWARDS & AUSTRALIA DAY EVENT	10/11/2021

186/21 **Resolved** that Council approves:

- (1) The calling of nominations for 2022 Australia Day Awards in the following categories:
 - Citizen of the Year;
 - Young Citizen of the Year;
 - Sportsperson of the Year;
 - Emergency Services Volunteer of the Year or Group;
 - Community Event of the Year.
- (2) That nominations for the 2022 Australia Day Awards open Thursday, 4 November 2021 and close at COB on Friday, 10 December 2021.
- (3) That judging by the Australia Day Selection Panel be undertaken in the Koreelah Room, at 2.00 pm on Thursday, 13 January 2022.

(Bronwyn Petrie/Donald Forbes)

Notes

14 Feb 2022 10:05am Fitzpatrick, Christie

Our Australia Day in Tenterfield was a fantastic day of music, recognition and celebration of our multicultural Nation. The Family Fun Day event was held in Rotary Park and included Welcome to Country, performance by the Indigenous Language Choir, Australia Day Blessing, Citizenship Ceremony and Australia Day Award presentations.

Lions Club members provided a free BBQ, attendees participated in the inaugural Thong Throwing Competition, Felting Workshops, browsed market stalls and had free access to fun activities at the War Memorial Baths, and great musical line up for this totally free event included local musicians Jess Lockwood and Fugarwie.

Mayor Bronwyn Petrie was very proud to present the Australia Day Awards to the following worthy recipients:

Citizen of the Year – Peter Harris

Young Citizen of the Year - Grace Butler

Sportsperson of the Year – Isaac Jones

Emergency Services Volunteer of the Year, or Group, Award – Valerie Flint

Community Event of the Year – Tenterfield Autumn Festival

02 Dec 2021 2:18pm Fitzpatrick, Christie

Data imported from Resolution Register:

5.11.21 Advertisement placed in Tfld Star, TSC website, letters sent to Progress Associations.

Nomination form updated.

1.12.21 Received two nominations so far. Nomination period closes 10/12/21.

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Counsell, David	LOT 26 DP 735029 SUGARBAG ROAD	10/11/2021

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Meeting	Date	Officer	Title	Target
209/21	Resolved that Council defer a report until new Council is formed after the 4 December 2021 election which will meet in February and a survey of the affected residents is undertaken. (John Macnish/Gary Verri)			
Notes 14 Feb 2022 12:04pm Counsell, David Report resubmitted to Council February 2022 meeting for further consideration. 02 Dec 2021 2:22pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Defer Report until new Council formed – Feb 2022 Meeting 10.11.21 A letter to residents with a survey page has being prepared to be sent out to give people time to respond in December and January.				

Meeting	Date	Officer	Title	Target
Council 24/11/2021	24/11/2021	Bursford, Erika	AUDIT AND RISK COMMITTEE MEMBERSHIP	8/12/2021
214/21	<p><u>Resolved</u> that Council:</p> <p>1) Receive and note the advice of cessation of tenure of the Chair and member of Tenterfield Shire Council’s Audit & Risk Committee, Mr Geoff King, effective from 4 December 2021, and</p> <p>2) Advertise confirmed vacancies of the external, independent, members of Tenterfield Shire Council’s Audit & Risk Committee.</p> <p>(Gary Verri/Bronwyn Petrie)</p>			
<p>Notes</p> <p>13 Dec 2021 3:24pm Fitzpatrick, Christie</p> <p>Data imported from Resolution Register</p> <p>24.11.21 - Noted</p>				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	ELECTION OF THE MAYOR - JANUARY 2022 TO JANUARY 2024	26/01/2022
1/22	<div><div>Resolved that:</div><div><div>(1) The Chief Executive, as Returning Officer, call for nominations for the election of Mayor for the two (2) year term January 2022 to January 2024; and</div><div>(2) that the Mayor be elected by secret, ordinary ballot; and</div><div>(3) Following the election, the Returning Officer declare Cr Bronwyn Petrie elected as Mayor for the period January 2022 to January 2024.</div></div><div>(Peter Petty/Bronwyn Petrie)</div></div>			
<div>Notes</div> <div>15 Feb 2022 2.35pm Melling, Elizabeth</div> <div>Noted</div>				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	ELECTION OF THE DEPUTY MAYOR	26/01/2022
2/22	Resolved that: <ol style="list-style-type: none"> 1) The Chief Executive, as Returning Officer, call for nominations for the election of Deputy Mayor for the one (1) year term January 2022 to January 2023; and 2) Council to determine the form of ballot to be used if so required, conditional on no Councillor attending the meeting via audio visual. If Councillors are attending via audio visual, the vote <u>must</u> be by Open Vote; and 			

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Meeting	Date	Officer	Title	Target
	3)	Following the election, the Returning Officer declare Cr John Macnish elected as Deputy Mayor for the period January 2022 to January 2023.		
				(Peter Petty/Greg Sauer)
Notes				
15 Feb 2022 2:37pm Melling, Elizabeth				
Noted				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	OATH AND AFFIRMATION FOR COUNCILLORS	26/01/2022
4/22	Resolved that each Councillor took an Oath of Office or made an Affirmation of Office prior to the meeting dated Wednesday 12 January 2022 and signed the appropriate Oath of Office or Affirmation of Office form. <div>(Greg Sauer/Kim Rhodes)</div>			
Notes 15 Feb 2022 2:39pm Melling, Elizabeth Noted				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	DECISION ON USING COUNTBACKS TO FILL CASUAL VACANCIES	26/01/2022
5/22	Resolved that should a Councillor resign or pass away during their current term of Council a by-election be held and that Council should conduct the election. <div>(Peter Petty/Greg Sauer)</div>			
Notes 15 Feb 2022 2:41m Melling, Elizabeth Noted				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS	26/01/2022
6/22	Resolved that Council:			
	(1) Determine the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding nine (9) months.			
		Representation	Delegate/s January to September 2022	
	Specific Purpose Committees			
	Audit & Risk Committee	Mayor (Observer)	Mayor	
	Contributions/Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Reserve Cr Giana Saccon	
	Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr John Macnish, Cr Greg Sauer, Cr Peter Petty, Reserve Cr Kim Rhodes	
	Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor, Cr Kim Rhodes	
	Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Tim Bonner	
	Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr Giana Saccon	
	Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Kim Rhodes, Cr Tim Bonner	
	Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alternative Councillor	Cr Giana Saccon, Cr John Macnish	

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Meeting	Date	Officer	Title	Target
Parks, Gardens & Open Space Advisory Committee		2 Councillors	Cr Giana Saccon, Cr Tim Bonner	
Arts & Culture Advisory Committee		2 Councillors	Cr Kim Rhodes, Cr Giana Saccon	
Tourism Advisory Committee		Mayor + 2 Councillor	Mayor, Cr Kim Rhodes, Cr Tim Bonner	
Youth Advisory Committee		Mayor + 2 Councillor	Mayor, Cr Greg Sauer, Cr Giana Saccon	
Legume to Woodenbong Road		Mayor + 1 Councillor	Mayor, Cr Tim Bonner	
External Boards, Committees & Organisations				
Country Mayors Association		Mayor	Mayor	
Arts North West		Nil		
Border Region Organisation of Councils (BROC)		Mayor + 1 Deputy Mayor	Mayor, Cr John Macnish	
Northern Inland Regional Waste		Mayor + 1 Councillor	Mayor, Cr Giana Saccon	
North West Weight of Loads Group		1 Councillor	Cr Tim Bonner	
Local Health Advisory Committee		Mayor	Mayor	
Tenterfield Shire Local Traffic Committee		Mayor + 2 Councillors	Mayor, Cr Tom Peters, Cr Peter Petty	
Local Emergency Management Committee		Mayor + 1 Councillor	Mayor, Cr Tom Peters	
Bushfire Management Committee		1 Councillor	Cr Tom Peters	
NSW RFS Service Level Agreement Liaison Committee		Mayor + 1 Councillor	Mayor, Cr Tom Peters	
Australian Rural Roads Group		Mayor	Mayor	
Tenterfield Liquor Accord		1 Councillor	Cr Kim Rhodes	
NSW Public Libraries Association		1 Councillor	Cr John Macnish	
Granite Borders Landcare Committee Inc		1 Councillor	Cr Giana Saccon	
Northern Tablelands Regional Weeds Committee		1 Councillor	Cr Tom Peters	
Murray Darling Association		Mayor/and or Deputy Mayor + 1 Councillor	Mayor, Deputy Mayor, Cr Greg Sauer	
Tenterfield FM Radio Association		1 Councillor	Cr Tom Peters	
Community Safety Precinct Committee		Mayor	Mayor	
Southern Downs Regional Council Highway Taskforce Alliance		Mayor + 1 Councillor	Mayor, Cr Tim Bonner	
Bruxner Way Joint Committee		Mayor	Mayor	

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Meeting	Date	Officer	Title	Target																											
	Joint Regional Planning Panels		Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Greg Sauer																											
	National Timber Councils'		1 Councillor	Mayor																											
	Community Engagement Forums																														
	Our Society		Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon																											
	Our Economy		Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon																											
	Our Environment		Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Tom Peters, Cr Peter Petty, Cr Giana Saccon																											
	(2) Adopt the Committees Register January to September 2022 including updates to committee and external body representation.																														
	(3) Investigate and consider a report at the next council meeting to determine terms of reference and representation to the proposed addition of a Bypass Strategy Committee to the Council's committee structure.																														
	(4) Endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):																														
	<table><tr><th>Location</th><th>Date</th><th>Time</th></tr><tr><td>Jennings</td><td>Wednesday 19 Jan 2022</td><td>3-5pm</td></tr><tr><td>Drake</td><td>Thursday 20 Jan 2022</td><td>3-5pm</td></tr><tr><td>Tenterfield</td><td>Friday 21 Jan 2022</td><td>6-8pm</td></tr><tr><td>Torrington</td><td>Friday 21 Jan 2022</td><td>12-2pm</td></tr><tr><td>Mingoola</td><td>Friday 21 Jan 2022</td><td>4-6pm</td></tr><tr><td>Urbenville</td><td>Saturday 22 Jan 2022</td><td>10am-12noon</td></tr><tr><td>Legume</td><td>Saturday 22 Jan 2022</td><td>2-4pm</td></tr><tr><td>Liston</td><td>Saturday 22 Jan 2022</td><td>5.30-7.30pm</td></tr></table>				Location	Date	Time	Jennings	Wednesday 19 Jan 2022	3-5pm	Drake	Thursday 20 Jan 2022	3-5pm	Tenterfield	Friday 21 Jan 2022	6-8pm	Torrington	Friday 21 Jan 2022	12-2pm	Mingoola	Friday 21 Jan 2022	4-6pm	Urbenville	Saturday 22 Jan 2022	10am-12noon	Legume	Saturday 22 Jan 2022	2-4pm	Liston	Saturday 22 Jan 2022	5.30-7.30pm
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Notes 14 Feb 2022 10:10am Fitzpatrick, Christie Committee Register being updated.																															

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	DELEGATED AUTHORITY - COUNCIL RECESS PERIOD	26/01/2022
9/22	Resolved that Council receive and note the Report and approve the delegated authority item listed below:			
	a) Support for the St Joseph’s Primary School - P & F by donating hire and delivery of chairs & tables to the Debutant Ball 2021 venue;			
	b) Quote to repair and rectify the deficiencies in terms of the Memorial Hall roof has been accepted and awarded with works commencing as soon as possible.			
	(Peter Petty/Greg Sauer)			
Notes 15 Feb 2022 2:46pm Melling, Elizabeth Noted				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Wild, Jessica	Update of Policy	26/01/2022
<u>11/22</u>	Resolved that Council adopt the updated Borrowing Policy.			
	(Greg Sauer/John Macnish)			

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Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Wild, Jessica	Update of Policy	26/01/2022

Notes

15 Feb 2022 2:49pm Fitzpatrick, Christie

Policy updated and placed on Council's website.

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Wild, Jessica	Changes to Proposed Borrowings 2021-22 Financial Year	26/01/2022

14/22	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Approves the establishment of a Corporate Markets Loan with NAB with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required. (2) Notify the Office of Local Government of the loan arrangements. (3) Through the Mayor and Chief Executive continue to lobby the State and Federal Government as a matter of urgency regarding the late payment of disaster grant funding. <p style="text-align: right;">(Peter Petty/Tom Peters)</p>			
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Notes

03 Feb 2022 4:17pm Wild, Jessica

The Corporate Markets Loan is currently being organised with the NAB, Office of Local Government to be notified once arrangements are made.