

Tenterfield Shire Council
Capital Expenditure Report as at 28 February 2022

Capital Projects	21/22 Review 2 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Office of the Chief Executive	2,129,906	107,980	5.07%	
Economic Growth and Tourism				
4235004. PSLP - Tenterfield Youth Precinct & Mountain Bike Trailhead (Grant Funded)	1,750,000	26,212	1.50%	In the planning stage, obtaining quotes
5400509. RTBR - Art Installations Tenterfield Creek (Grant Funded)	70,000	65,000	92.86%	Nearing completion - due for opening in June
5400510. LF027 Tenterfield Dam Recreational Precinct - Stage 1 (Grant Funded)	250,000	274	0.11%	Fishing platform - planning & design stage underway
Total Economic Growth and Tourism	2,070,000	91,485	4.42%	
Library Services				
5000515. Local Priority Grant 2019/20 (Grant Funded)	16,442	12,594	76.60%	Public computers have been replaced.
5000520. Local Priority Grant 2020/21 (Grant Funded)	19,329	0	0.00%	
5000522. Local Priority Grant 2021/22 (Grant Funded)	19,329	0	0.00%	
Total Library Services	55,100	12,594	22.86%	
Theatre & Museum Complex				
5005512. Memorial School of Arts Air-Conditioning Project (Grant Funded)	3,306	3,560	107.68%	Completed
5005513. School of Arts - Computer Equipment	1,500	341	22.73%	NBN connection for cinema in progress
Total Theatre & Museum Complex	4,806	3,901	81.16%	
Office of the Chief Corporate Officer	2,543,983	705,674	27.74%	
Buildings & Amenities				
4200501. Admin Building -- Refurbishment	152,285	189,094	124.17%	allocation of expenditure under review
4205502. Housing - 53 Welburn Lane - Renew Bathroom	20,000	0	0.00%	Budget to be removed in March QBR - deferred to 2023/24
4205503. Housing - 53 Welburn Lane - Replace Carpet	15,000	0	0.00%	Budget to be re-allocated in March QBR to 268 Douglas St - to replace water-damaged carpet
4230510. SCCF4-0858 Upgrades to Drake Hall (Grant Funded)	113,000	923	0.82%	
4230511. Community Hall Steinbrook - Roof renewal	44,200	0	0.00%	Budget to be removed in March QBR - deferred to 2024/25
4230512. SCCF4-0948 Improvements to Sunnyside Hall (Grant Funded)	138,116	0	0.00%	
4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023 (Grant Funded)	66,290	55,623	83.91%	Installation of basketball hoops to be completed in the new year, pending roof works
4235001. Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments (Grant Funded)	103,145	6,126	5.94%	Works completed, invoices still to be paid
4235002. Restorations to Pioneer Cottage (Grant Funded)	14,131	0	0.00%	In 12 months defects rectification
4235003. BCRRF Stream 1 Memorial Hall (Grant Funded)	288,990	236,080	81.69%	Works completed
4235005. Memorial Hall Tenterfield - Fans & Associated Electrical Work	50,000	0	0.00%	Grant application has been submitted
4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall (Grant Funded)	131,117	0	0.00%	
4235007. Memorial Hall Tenterfield - Upper Level - Storage	130,000	0	0.00%	Budget to be removed in March QBR
4235008. Memorial Hall Tenterfield - Roof Repair	150,000	1,120	0.75%	Works underway
4610508. Toilet Block Enhancements at Urbenville and Legume - SCCF-1105 (Grant Funded)	28,615	30,251	105.72%	Works completed - funding claimed
Total Buildings & Amenities	1,444,889	519,217	35.93%	
Environmental Management				
4235501. Covid-19 Council Pound Grant Expenditure (Grant Funded)	2,063	0	0.00%	To be used for equipment replacement at the pound
Total Environmental Management	2,063	0	0.00%	
Finance & Technology				
1810501. Computer Equipment - Finance	50,000	26,409	52.82%	On track
1810508. Capitalised Software	110,000	60,190	54.72%	On track
Total Finance & Technology	160,000	86,599	54.12%	
Livestock Saleyards				
4220504. Improvements to Loading Ramps & Traffic Facilities	180,783	0	0.00%	
Total Livestock Saleyards	180,783	0	0.00%	
Parks, Gardens and Open Space				
4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion	18,808	3,380	17.97%	
4605510. Shade Structure over Rotary Park Playground (Grant Funded)	24,766	24,914	100.60%	Works completed, and final report submitted
4605511. Installation of Covered Exercise Area at Hockey Park (Partly Grant Funded)	83,641	46,056	55.06%	Exercise equipment installed, shade cover yet to be installed - delayed from Brisbane due to floods
4605512. Shirley Park Cricket Net Replacement (Grant Funded)	10,925	11,073	101.36%	Works completed, and final report submitted
4605514. PSLP - Jennings Playground Precinct (Grant Funded)	250,000	6,186	2.47%	In the planning stage, obtaining quotes
4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts (Grant Funded)	160,000	0	0.00%	
Total Parks, Gardens and Open Space	548,140	91,610	16.71%	
Planning & Regulation				
3001001. Drought Communities Extension - Shire Entry Signs (Grant Funded)	3,148	3,287	104.42%	Completed
Total Planning & Regulation	3,148	3,287	104.42%	
Swimming Complex				
4600506. Shade Structure Over BBQ at Pool	4,960	4,960	100.00%	Completed, final report submitted
4600510. Swimming Pool - Water Heater	120,000	0	0.00%	Budget to be removed in March QBR - deferred to 2024/25
4600511. Swimming Pool - Pool Blankets	80,000	0	0.00%	Budget to be removed in March QBR - deferred to 2024/25
Total Swimming Complex	204,960	4,960	2.42%	

Capital Projects	21/22 Review 2 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Office of the Chief Operating Officer	57,473,462	10,398,340	18.09%	
Asset Management & Resourcing				
6250501. Tenterfield Depot - Refurbishment Stage 1	20,804	9,780	47.01%	
6250502. Tenterfield Depot - Wash Down & Recycle Bay	80,000	0	0.00%	Required for environmental compliance. Budget to be removed in March QBR - deferred to 2022/23 and following 2 years.
6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements	100,000	0	0.00%	Required for WHS compliance. Works being programmed for access security. Budget to be reduced to \$50,000 in March QBR - deferred to 2022/23 and following 2 years.
6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation	150,000	0	0.00%	Required for environmental compliance. DA being prepared. Budget to be reduced to \$10,000 in March QBR - deferred to 2022/23 and following 2 years.
Total Asset Management & Resourcing	350,804	9,780	2.79%	
Plant, Fleet & Equipment				
6210500. Public Works Plant - Purchases	3,296,617	1,718,643	52.13%	
6210502. Minor Plant Purchases - Column Lift	67,789	60,597	89.39%	
6210501. Public Works Plant - WDV of Asset Disposals	(2,417,963)	(1,465,111)	60.59%	
Total Plant, Fleet & Equipment	946,443	314,130	33.19%	
Sewerage Service				
7872502. Tenterfield Mains Relining (1km Year)	291,000	120,249	41.32%	Works progressing on track
7872503. Tenterfield Mains Augmentation	67,900	0	0.00%	
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)	158,500	91,398	57.66%	Works progressing on track
7872515. Tenterfield Upgrade Road to Tertiary Ponds	5,000	0	0.00%	
7872517. Tenterfield Scada System Upgrade	31,600	0	0.00%	
7872519. Tenterfield Network Renewal	189,100	120,249	63.59%	Works progressing on track
7872529. Sewer System Mapping Improvements	20,000	0	0.00%	
7872800. Urbenville Dehydrator	10,000	0	0.00%	
7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity	10,600	0	0.00%	
7872804. Urbenville Telemetry Upgrade	15,000	0	0.00%	
7872807. Urbenville Telemetry From PS to STP	10,000	0	0.00%	
7872813. Urbenville Sewer Pump Station Emergency Works - Replacement	91,093	19,935	21.88%	
7872814. Urbenville - Major Pump Station Refurbishment	95,000	0	0.00%	Installation pending
Total Sewerage Service	994,793	351,832	35.37%	
Stormwater & Drainage				
8252502. Drainage Pits - Upgrade	50,000	12,903	25.81%	
8252523. Urban Culverts Renewal	27,200	6,996	25.72%	
8252526. Stormwater Pipe Renewal	40,000	25,133	62.83%	
Total Stormwater & Drainage	117,200	45,031	38.42%	
Transport Network				
4210500. Mt McKenzie Tower Construct Access Road (SRV)	70,000	0	0.00%	
6215110. Regional & Local Roads Traffic Facilities (Grant Funded)	66,000	58,504	88.64%	
6215510. Regional Roads Block Grant - Reseals Program (Grant Funded)	556,388	453,865	81.57%	Works now programmed for summer period.
6215531. Special Grant Mt Lindesay Road (RMS/Fed) (Grant Funded)	14,124,630	4,073,639	28.84%	Progress on target. Stage 3 current works.
6215543. Repair Program 2021/22 (Grant Funded)	565,572	50,186	0.09%	
6215544. BLERF - 0737 - Improve Mt Lindesay Road (Grant Funded)	5,746,545	13,143	0.00%	
6215550. Footpaths Capital Works	100,000	0	0.00%	
6215552. Roads to Recovery 2019-24 (Grant Funded)	1,044,335	139,183	13.33%	Awaiting external agency approvals
6215553. MR 462 Bruxner Way Curve Improvements (Segments 7010, 7020 & 7030) (Funded)	25,981	17,540	67.51%	Land valuation reports being undertaken
6215556. Regional Roads Block Grant - Rehabilitation (Grant Funded)	350,000	19,649	5.61%	
6215559. Safer Roads Program - Boonoo Boonoo Falls Road	0	243	0.00%	To be journalled to correct account
6215560. Local Roads & Community Infrastructure Program Round 1	0	9	0.00%	To be journalled to correct account
6215561. Fixing Local Roads - Tooloom Road Heavy Vehicle Access (Grant Funded)	163,011	153,881	94.40%	
6215562. Repair Program 2020/21 (Grant Funded)	127,163	40,327	31.71%	
6215563. Federal Stimulus Safety Project 2299 Mt Lindesay Rd (Grant Funded)	44,130	28,121	63.72%	
6215564. Mt Lindesay Rd & Boundary Rd Intersection Safety Signposting (Grant Funded)	8,773	20	0.22%	
6215565. Local Roads & Community Infrastructure Program - Round 2 (Grant Funded)	806,294	360,025	44.65%	
6215566. Developer Contribution Road Works	9,013	14,984	166.25%	Funded by Developer Contributions
6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9) (Grant Funded)	3,359,155	277,663	8.27%	Works commencing
6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel	0	4,498	0.00%	Disaster Recovery works
6215572. FLR300128 - Tooloom Road West Rehabilitation (Grant Funded)	2,999,566	0	0.00%	
6220270. Boonoo Boonoo Bridge, Mt Lindesay Road - Restart NSW Funding (Grant Funded)	1,627,322	541,601	33.28%	
6220271. Bridges Renewal Program - Deepwater River Bridge Renewal (50% Grant Funded)	1,156,209	379,618	32.83%	
6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement (50% Grant Funded)	1,187,433	21,103	1.78%	
6220273. Contribution to Clarence River Bridge (Kyogle Shire)	377,550	377,550	100.00%	Completed - payment made to Kyogle Shire Council.
6220274. Bridges Renewal Program - Unknown Creek Bridge (67203) Replacement, Paddy's Flat Rd Nth (Grant Funded)	728,899	1,815	0.00%	
6220275. Emu Creek Bridge Replacement - Hootons Road - Restart NSW Funding (Grant Funded)	491,686	149,063	30.32%	Works completed, final reporting underway
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth (Grant Funded)	619,639	47,219	7.62%	
6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd (Grant Funded)	654,589	2,430	0.37%	
6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd (Grant Funded)	369,258	60,852	16.48%	
6220500. Urban Streets - Reseal Program	122,000	101,883	83.51%	

Capital Projects	21/22 Review 2 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
6220501. Road Renewal - Gravel Roads	635,628	204,146	32.12%	
6220503. Gravel Resheets	632,452	564,253	89.22%	
6220506. Bridges / Causeways (SRV to 2023/24)	550,000	61,641	11.21%	
6220507. Rural Roads - Reseal Program	266,146	200,687	75.40%	
6220512. Rural Culverts & Pipes	100,000	64,095	64.09%	
6220513. Concrete Bridges	210,223	564	0.27%	Consultants engaged
6220514. Causeways	188,163	0	0.00%	
6240101. Gravel Pit Rehabilitation	10,445	0	0.00%	For environmental compliance
6240502. Main Street - Complete Final Stage	1,406	1,884	134.01%	Completed
6240509. SCCF4-0946 Extension to Urbenville Footpath (Grant Funded)	160,000	0	0.00%	
6240510. Logan Street Footpath Replacement Grant (Grant Funded)	15,000	0	0.00%	
Total Transport Network	40,270,604	8,485,881	21.07%	
Waste Management				
7080500. 240L Wheelie Bins	10,000	5,811	58.11%	
7080503. Industrial Bins	6,150	929	15.10%	
7080554. Boonoo Boonoo - Landfill Cover	10,000	0	0.00%	
7080555. Boonoo Boonoo - Cell Remediation Asset	50,000	0	0.00%	
7080558. Tip shop - Drake, Liston & Tenterfield	46,500	46,403	99.79%	Note brought forward, Drake and Tenterfield
7080559. Green Waste Hungry Bin - School Trial	2,000	0	0.00%	
7080560. EPA Bushfire Recovery Program for Council Landfills (Grant Funded)	773,692	0	0.00%	
7080561. Boonoo Boonoo Landfill - Environmental Improvements (Partly Grant Funded)	12,020	11,089	92.25%	
7080563. Torrington - Landfill Closure & Transfer Station Construction	25,000	18,721	74.88%	
7080564. Boonoo Boonoo - Develop Stage 5	3,300,000	56,239	0.02%	Budget to be reduced to \$200,000 in March QBR - remainder \$3.1 million to be deferred to 2022/23 and 2023/24.
7080568. Boonoo Boonoo - WHS Facilities & Amenities Upgrade	91,006	64,349	70.71%	
7080720. Mingoola - Open Transfer Station	70,000	0	0.00%	
7080731. Torrington Landfill - Access Road	1,000	522	52.24%	
7080732. Torrington Landfill - Convert to Transfer	30,000	12,365	41.22%	Waiting for asphalt
7080811. Tenterfield WTS Groundwater Bores	120,000	121	0.10%	
7080821. Tenterfield WTS Bailer Bay Structure	1,458	1,458	100.00%	Completed
Total Waste Management	4,548,826	218,008	4.79%	
Water Supply				
7484502. Tenterfield Valve Renewal	5,000	4,582	91.64%	Works progressing on track
7484505. Tenterfield Mains Replacement	276,000	141,540	0.51%	Works progressing on track
7484506. Tenterfield Meter Replacement	22,000	873	3.97%	
7484522. Tenterfield Water Treatment Plant Construction (Grant Funded)	8,878,242	572,481	6.45%	
7484532. Tenterfield Water Supply - Drought Augmentation	0	243,424	0.00%	To be journalled to accounts in Sewerage Service
7484533. Water Network Mapping Improvements	20,000	0	0.00%	
7484534. Tenterfield Apex Park Bore Dispenser	10,000	2,229	22.29%	
7484537. Tenterfield Reservoir - Outlet Works	20,000	0	0.00%	
7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program (Grant Funded)	980,000	0	0.00%	
7484811. Urbenville Water Treatment Plant Upgrade	20,000	0	0.00%	
7484812. Scada Renewal	8,550	8,550	100.00%	
7484950. Legume Catchment - Water Supply Options Study	5,000	0	0.00%	
Total Water Supply	10,244,792	973,678	9.50%	
Grand Total	62,147,351	11,211,994	18.04%	

OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 15 March 2022

12:30:54 PM

Date From:

Date To:

Division:

Committee:

Officer:

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Coonan, Neville	LEASING OF COUNCIL OWNED PROPERTY	10/11/2021

OFFICER'S RECOMMENDATION:

That Council:

- (1) Acknowledges that Council entered into a "Service Agreement" with NSWRFs which was executed in December 2011. The Agreement provides NSWRFs a Licence to enter and use the premises at 50 Francis Street, Tenterfield.
- (2) Notes the written concurrence provided by NSWRFs for the proposed Leasing or Licensing of part of 50 Francis Street, Tenterfield (Lot 1 Section 37 DP 758959 - within the NSWRFs compound) to BackTrack for a term of up to 5 years for the purpose of a Youth Hub and that NSWRFs agree to share the toilet and associated facilities with BackTrack for the term of the Lease or Licence.
- (3) Delegate authority to the Chief Executive to enter into a new License over part of Lot 1 Section 37 DP 758959 (within the NSWRFs compound) for a 5-year term, subject to the summarized terms and conditions included in the Report.
- (4) Authorises the Licence to be signed under the Seal of Council by the Mayor and Chief Executive.

LOST AMENDMENT

That Council defer ITEM COM25/21 be deferred until an onsite inspection with the Captain of the Steinbrook Brigade and the Acting Manager Rural Fire Service – Glenn Byrnes.

(Bronwyn Petrie/John Macnish)

Amendment Lost

Resolved that Council:

- (1) Acknowledges that Council entered into a "Service Agreement" with NSWRFs which was executed in December 2011. The Agreement provides NSWRFs a Licence to enter and use the premises at 50 Francis Street, Tenterfield.
- (2) Notes the written concurrence provided by NSWRFs for the proposed Leasing or Licensing of part of 50 Francis Street, Tenterfield (Lot 1 Section 37 DP 758959 to BackTrack for a term of up to 5 years for the purpose of a Youth Hub and that NSWRFs agree to share the toilet and associated facilities with BackTrack for the term of the Lease or Licence.
- (3) Delegate authority to the Chief Executive to enter into a new License over part of Lot 1 Section 37 DP 758959 for a 5-year term, subject to the summarized terms and conditions included in the Report.
- (4) Authorises the Licence to be signed under the Seal of Council by the Mayor and Chief Executive.

(Gary Verri/Bronwyn Petrie)

Motion Carried

Notes

03 Mar 2022 1:02pm Coonan, Neville

BackTrack have obtained the DA. More information has been requested by Planning to issue a construction certificate. Jennings and Kneipp have prepared a draft licence agreement to be provided to BackTrack to review prior to finalisation.

03 Feb 2022 1:35pm Coonan, Neville

Backtrack and RFS have completed the MOU. Backtrack have lodged the DA. More info has been requested to support the DA. Licence to be issued upon the DA being approved.

02 Dec 2021 2:19pm Fitzpatrick, Christie

Data imported from Resolution Register:

10.11.21 Progressing. Backtrack & RFS advised of requirement to prepare a MoU prior to issuing a licence.

Backtrack advised DA is required prior to issuing a licence.

8.12.21 Awaiting receipt of completed MOU and lodgement of DA.

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Counsell, David	RAIL NETWORK SAFETY INTERFACE AGREEMENT	10/11/2021
			192/21	

OUTSTANDING ACTIONS REPORT

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Date From:
Date To:

Division:
Committee:
Officer:

Meeting	Date	Officer	Title	Target
Notes				
08 Mar 2022 1:46pm Counsell, David Awaiting response from UGL RL for a revised agreement to be sent to Council.				
14 Feb 2022 12:02pm Counsell, David Revised correction information for schedule of crossings provided to UGL RL and awaiting the amended Interface Agreement to be returned by them for signing.				
02 Dec 2021 2:20pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Letter has been prepared to send to UGL Regional Linx to advise of Council's decision and invite them to attend a meeting with Council once they are formally in the new role.				

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Keneally, Fiona	NEW SPECIFIC PURPOSE COMMUNITY PROJECT ENGAGEMENT COMMITTEE	10/11/2021

200/21	<p>OFFICER'S RECOMMENDATION</p> <p>That Council:</p> <ol style="list-style-type: none"> (1) Adopts the following additional proposed Specific Purpose Committee; <ul style="list-style-type: none"> Tenterfield Youth Precinct & Mountain Bike Trailhead Stakeholder Advisory Committee (2) Determines the Councillor representative (1) for the proposed Specific Purpose Committee; and (3) Determines Community Representation Groups and / or positions to be invited to reside on the Special Purpose Committee; and (1) Authorises the Chief Executive to incorporate the proposed Advisory Committee into the Committee Register structure for 2021/22. <p>AMENDMENT</p> <p>That Council:</p> <ol style="list-style-type: none"> (1) Adopts the following additional proposed Specific Purpose Committee; <ul style="list-style-type: none"> Tenterfield Youth Precinct & Mountain Bike Trailhead Stakeholder Advisory Committee (2) Determines the Councillor representative (1) for the proposed Specific Purpose Committee; and Project Manager (Committee Chairperson); Tenterfield High School – School Captains (2 x Youth Representatives); Tenterfield Cycling Community/Mountain Bike Club Representatives (x2); and Council Officers as required and relevant to the Project phase (ie Director Infrastructure; Chief Corporate Officer; Manager Property; Crown Land Manager etc) (3) To include Councillor Bronwyn Petrie as the representative and to amend the Moombalhlene LALC identified within the Special Purpose Engagement Committee to include two representatives – An Elder and Younger person (4) Authorises the Chief Executive to incorporate the proposed Advisory Committee into the Committee Register structure for 2021/22. <p style="text-align: right;">(John Macnish/Greg Sauer)</p> <p><u>Amendment Carried</u></p> <p><u>Resolved</u> that Council:</p> <ol style="list-style-type: none"> (1) Adopts the following additional proposed Specific Purpose Committee; <ul style="list-style-type: none"> Tenterfield Youth Precinct & Mountain Bike Trailhead Stakeholder Advisory Committee (2) Determines the Councillor representative (1) for the proposed Specific Purpose Committee; and Project Manager (Committee Chairperson); Tenterfield High School – School Captains (2 x Youth Representatives); Tenterfield Cycling Community/Mountain Bike Club Representatives (x2); and
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OUTSTANDING ACTIONS REPORT

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Date From:

Date To:

Division:

Committee:

Officer:

Meeting	Date	Officer	Title	Target
			Council Officers as required and relevant to the Project phase (ie Director Infrastructure; Chief Corporate Officer; Manager Property; Crown Land Manager etc)	
			(3) To include Councillor Bronwyn Petrie as the representative and to amend the Moombahlene LALC identified within the Special Purpose Engagement Committee to include two representatives - An Elder and Younger person	
			(4) Authorises the Chief Executive to incorporate the proposed Advisory Committee into the Committee Register structure for 2021/22.	
			(Gary Verri/Donald Forbes)	
			<u>Motion Carried</u>	
Notes				
14 Feb 2022 11:05am Keneally, Fiona Design and construct tender document being drafted				
02 Dec 2021 2:22pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Letters have been sent to relevant community groups for inclusion.				

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Counsell, David	LOT 26 DP 735029 SUGARBAG ROAD	10/11/2021
209/21	Resolved that Council defer a report until new Council is formed after the 4 December 2021 election which will meet in February and a survey of the affected residents is undertaken.			
			(John Macnish/Gary Verri)	
			<u>Motion Carried</u>	
Notes				
08 Mar 2022 1:45pm Counsell, David Item completed with regard to further action under Resolution 22/22				
14 Feb 2022 12:04pm Counsell, David Report resubmitted to Council February 2022 meeting for further consideration.				
02 Dec 2021 2:22pm Fitzpatrick, Christie Data imported from Resolution Register: 27.10.21 Defer Report until new Council formed - Feb 2022 Meeting 10.11.21 A letter to residents with a survey page has being prepared to be sent out to give people time to respond in December and January.				

Meeting	Date	Officer	Title	Target
Council 24/11/2021	24/11/2021	Bursford, Erika	AUDIT AND RISK COMMITTEE MEMBERSHIP	8/12/2021
214/21	Resolved that Council:			
			1) Receive and note the advice of cessation of tenure of the Chair and member of Tenterfield Shire Council's Audit & Risk Committee, Mr Geoff King, effective from 4 December 2021, and	
			2) Advertise confirmed vacancies of the external, independent, members of Tenterfield Shire Council's Audit & Risk Committee.	
			(Gary Verri/Bronwyn Petrie)	
			<u>Motion Carried</u>	
Notes				
15 Mar 2022 12:28pm Melling, Elizabeth Chair & external member to be advised at Ordinary Council Meeting - 23 March 2022				
13 Dec 2021 3:24pm Fitzpatrick, Christie Data imported from Resolution Register 24.11.21 - Noted				

OUTSTANDING ACTIONS REPORT

**Printed: Tuesday, 15 March 2022
12:30:54 PM
Date From:
Date To:**

**Division:
Committee:
Officer:**

Meeting	Date	Officer	Title	Target
Council 23/05/2018	23/05/2018	Marchant, Gillian	Jennings Sewerage Scheme: Preliminary Assessment Report	6/06/2018

91/18	Resolved that Council:
	<ul style="list-style-type: none"> (1) Receive and note the Jennings Sewerage Scheme Preliminary Assessment by HunterH₂O (2017). (2) Endorse continued dialogue with Southern Downs Council. (3) Investigate funding opportunities to enable connection to the common effluent drainage system. <p style="text-align: right;">(Brian Murray/Greg Sauer)</p>

<p>Notes</p> <p>04 Feb 2022 4:29pm Marchant, Gillian Investigations have provided that as (through the NSW DPE-risk rating) Jennings is a low priority, meaning no funding will be available for this program.</p> <p>02 Dec 2021 12:46pm Fitzpatrick, Christie Data imported from Resolution Register: Note ongoing: reduced actions undertaken 18.10.18 Lower priority at present due to (emergency) water issues at Tenterfield 18.11.18 Internal review as gap analysis to progress & Lower priority at present due to (emergency) water issues at Tenterfield 14.4.20 Funding for x-border still under investigation. 14.5.20 Note identified in SSW as Risk 1- applying 15.6-9.7.20 Applied for the risk re-assessment awaiting response 10.8.20 Response provided as Risk 1 No further action required</p>
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Meeting	Date	Officer	Title	Target
Council 27/02/2019	27/02/2019	Gibbins, Jessica	Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume	13/03/2019

30/19	Resolved that Council:
	<ul style="list-style-type: none"> (1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and (2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and (3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days. <p style="text-align: right;">(Greg Sauer/Gary Verri)</p>

<p>Notes</p> <p>14 Feb 2022 2:56pm Gibbins, Jessica Awaiting final survey plans.</p> <p>02 Dec 2021 12:48pm Fitzpatrick, Christie Data imported from Resolution Register: 18.3.19 Awaiting Final plans to be sent with application to Minister. 12.4.19 No change to status. 10.5.19 No change. 12.7.19 Final plans being reviewed. 19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas. 15.11.19 No change to status. 10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review. Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS. 11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.</p>

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Meeting	Date	Officer	Title	Target
1.7.20			Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.	
7.8.20			The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.	
14.4.21			Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been hampered by recent wet ground conditions.	
7.5.21			Surveyors are back on site continuing with field work.	
7.6.21			Land surveyors are preparing plans for proposed acquisition.	
14.10.21			Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries.	
10.11.21			Ongoing process with surveyors to prepare survey plans.	

Meeting	Date	Officer	Title	Target
Council 28/08/2019	28/08/2019	Dodds, Terry	NEWGrid - Water Security	11/09/2019
176/19	Resolved that Council:			
	<p>(1) Advocate to participate in the development and delivery of the National Water Grid project within the Tenterfield environs; and</p> <p>(2) Seek funding to complete all the assessments that will support a P90 cost estimate; and</p> <p>(3) Subject to a positive result, as determined by the Detailed Business Case, seek a further allocation to bring the project to shovel ready status.</p> <p style="text-align: right;">(Gary Verri/Brian Murray)</p>			

Notes

02 Dec 2021 12:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

19.9.19 Discussions ongoing.

13.10.19 Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.

Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.

5.12.19 Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.

Meeting SDRC Mayor and CEO to discuss on 11/12/19

5.2.20 Meeting with Water NSW, Member for Lismore & Councillors scheduled.

1.3.20 Meeting held. Feasibility study to go ahead. Ongoing engagement.

15.5.20 Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.

18.5.20 Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.

14.7.20 Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.

18.8.20 Update for Councillors scheduled 25/8/20

1.9.20 Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.

1.10.20 Further Workshop with Councillors and proposed community meetings scheduled mid November 2020

17.11.20 WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected loandowners that evening at Mingoola attended by Mayor, Cr Peters and CE.

26.11.20 WaterNSW advert in Tenterfield Star 19/11:

Community webinars – 1/12

Webinars with directly impacted landowners – 24/11

Mingoola Progress Assoc members – 8-10/12

24.4.21 Mayor invited and attending NSW Government Portfolio Committee 7 – Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW – May 2021.

10.5.21 Meeting Scheduled for Monday 2 May 2021.

15.6.21 Meeting transcripts circulated for amendments.

10.8.21 Mayor & CE attended webinar – Mole R dam Community Update.

30.9.21 Mayor & CE attending meeting at Toowoomba Border Mayors Water Alliance with Minister Glenn Butcher

11.11.21 The CEO and Mayor met with Barnaby Joyce and the cross border alliance to identify possible ways to proceed nothing further to report

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Meeting	Date	Officer	Title	Target
Council 27/11/2019	27/11/2019	Della, Paul	REQUEST FOR A BOUNDARY REALIGNMENT BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL	11/12/2019

261/19	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re- aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant. <p style="text-align: right;">(Michael Petrie/John Macnish)</p>
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Notes
02 Dec 2021 1:11pm Fitzpatrick, Christie
 Data imported from Resolution Register
 13.8.20 Glen Innes Shire Council at their November Ordinary Council meeting adopted a similar resolution enabling this process to continue and so a boundary adjustment application to be submitted to the Office of Local Government.
 Rates Staff to follow up with the Office of Local Government. Further advice on timeline pending.
 10.9.20 Letter to OLG about to be sent out. Further update to be provided when we receive a response.
 19.4.21 Update: Office of Local Government have advised that the Boundary Adjustment cannot take place until after the next Local Government Election in September 2021.
 9.11.21 Update: Due to the delay of next Local Government Election to December 2021, it is anticipated that this will be presented to Council in February 2022.

Meeting	Date	Officer	Title	Target
Council 18/12/2019	18/12/2019	Verri, Gary	ROAD NAMING	1/01/2020

286/19	<p>Resolved that Council start the process of renaming of:</p> <ul style="list-style-type: none"> • Seven Mile Lane / Herding Yard Creek Road; • Old Maryland Lane/ Catarins Road, Maryland; • Cullendore Road; and • Red Ridge Road. <p style="text-align: right;">(Gary Verri/Brian Murray)</p>
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Notes
02 Dec 2021 1:12pm Fitzpatrick, Christie
 Data imported from Resolution Register
 17.2.20 Initial road status investigations being carried out.
 1.7.20 Still awaiting road status report from search agents, recent follow up requested has been made to them.
 14.4.21 Result of road status search have not been received as yet.
 10.5.21 Pending submissions of Road Asset Management Plan.
 7.6.21 Follow up request has been made to the road status search agents.
 16.7.21 Results from Status search Agents now received. Consultation with road users to commence.
 18.8.21 Letters sent to property owners on Herding Yard Creek Road, Catarins Road & Red Ridge Lane
 14.10.21 Responses have been received from property owners and a report will be prepared for Council.

Meeting	Date	Officer	Title	Target
Council 26/02/2020	26/02/2020	Counsell, David	TRUCK WASH & LOADING RAMP PROJECT - ALTERNATIVE CONCEPTS	11/03/2020

15/20	<p>Resolved that Council:</p> <ol style="list-style-type: none"> (1) Note the option for the Council Depot site is not viable at this stage; (2) Resolve that the Livestock Selling Centre is the preferred location for the project; (3) Resolve that the existing loading ramps facing Boundary Road be upgraded; (4) Resolve that the truck wash for the site be proposed for installation on the south western area of the amenities buildings.
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	(5)		Note that any conditions on this project stemming from the Development Application may impact a further decision by Council on whether to proceed with the truck wash and loading ramp as the cost of implementing these conditions may be prohibitive.	
(Michael Petrie/Bob Rogan)				

Notes

14 Feb 2022 12:11pm Counsell, David

Loading Ramp and Truckwash will be progressed in respect to resolution once a Development Application is approved.

02 Dec 2021 1:13pm Fitzpatrick, Christie

Data imported from Resolution Register:

12.3.20 Resolution has been discussed with Council's independent consultant planner, and details for the amendment to current DA will be prepared.

11.5.20 Amended drawings as suggested by consultant planner are to be prepared once budgeting and restriction priorities allow access to office based drawing program.

6.7.20 Access to equipment being reconnected, update discussion held with planners in June, and details to be forward to consultant planner.

14.4.21 Modified loading ramp application being processed and cost effective delivery of truck wash being reviewed in order to progress a secondary development application for the wash facility.

10.5.21 Plans being modified to satisfy the DA review.

15.6.21 Ongoing.

16.7.21 Received an extension of time on Grant funding.

18.8.21 Ongoing.

5.10.21 Currently on hold.

14.10.21 Discussions have been held with the design consultants to revise the design for the landing ramp and truck wash to be located within the secure compound.

Meeting	Date	Officer	Title	Target
Council 24/06/2020	24/06/2020	Counsell, David	Aerodrome Grass Area Lease	8/07/2020
100/20			Resolved that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions received to be reported back to Council for consideration.	
(Brian Murray/Donald Forbes)				

Notes

08 Mar 2022 1:45pm Counsell, David

Aerodrome Operational Manual being finalised before presenting to Council at a future meeting.

14 Feb 2022 12:05pm Counsell, David

Aerodrome Operational Manual being compiled for compliant activities and will be presented to Council in March 2022 with other issues such as fencing and risk associated with the Aerodrome.

02 Dec 2021 1:16pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.7.20 Plan of area to be prepared for lease documents.

Not yet advertised.

7.8.20 Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.

14.4.21 Documents and advertising still to be finalised.

10.5.21 To be advertised.

15.6.21 Accompanying documents to be drafted.

14.10.21 Task is being included in the scope for a consultant to complete Management Plan of the Aerodrome operations.

10.11.21 Consultant engaged to include this action with Plan of Management process for the aerodrome.

Meeting	Date	Officer	Title	Target
Council 22/07/2020	22/07/2020	Pryor, James	Tenterfield Common Easement and Lot Compulsory Acquisition	27/07/2020
133/20			Resolved that Council:	
	(1)		Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;	

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			<p>(2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	
(Brian Murray/Michael Petrie)				

Notes

02 Dec 2021 1:17pm Fitzpatrick, Christie

Data imported from Resolution Register:

13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement.

CA application drafted.

No response from the Common Trust regarding their concurrence within the allotted timeframe.

9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.

15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing.

3.12.20 Sent to OLG as advised by Crown to begin next steps.

9.2.21 Register Acquisition Plan being finalised between surveyor and OLG.

10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice.

20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement.

11.6.21 Resending papers to trust.

Waiting on response

9.9.21 Advisements underway to proceed with acquisition due to second attempt with no response.

11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received.

Works are being scheduled to proceed.

Meeting	Date	Officer	Title	Target
Council 26/08/2020	26/08/2020	Petrie, Bronwyn	NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK	9/09/2020

[176/20](#)

Resolved that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.

(Gary Verri/Bronwyn Petrie)

Notes

02 Dec 2021 1:24pm Fitzpatrick, Christie

Data imported from Resolution Register:

11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response.

12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE

12.3.21 Meeting held with Acting CE,DI,EO & Manager EDCE. EO to provide response to NPWS.

19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS.

10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop.

10.6.21 Councillor workshop with NPWS 10.06.21

18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey.

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Meeting	Date	Officer	Title	Target
14.10.21			Estimate of survey costs and any other expenses being arranged for consideration.	

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Pryor, James	Mingoola Waste Transfer Station Site - Compulsory Acquisition	7/10/2020

187/20 **Resolved** that Council:

- (1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and
- (2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and
- (3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and
- (4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and
- (5) Classify the land as operational land; and
- (6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and
- (7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and
- (8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.

(Brian Murray/Michael Petrie)

Notes

02 Dec 2021 1:26pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition.

6.11.20 Ongoing

4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process.

9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.

10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to.

20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue.

6.5.21 Project handover, negotiations continue.

11.6.21 Project negotiations continue.

19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended.

11.11.21 Negotiations continue.

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Marchant, Gillian	Torrington Greenwaste	7/10/2020

191/20 **Resolved** that Council:

- (1) Offer the mega muncher to the 59 properties for residents of the village of Torrington in lieu of green waste acceptance at Torrington transfer station; and
- (2) Does not offer alternative for greenwaste.

(Brian Murray/John Macnish)

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Notes				
04 Feb 2022 4:33pm Marchant, Gillian				
Operational opening in November. Mega-munchers being deployed, feedback on mega-munchers is that they work well.				
02 Dec 2021 1:29pm Fitzpatrick, Christie				
Data imported from Resolution Register:				
6.10.20 Works underway for construction of required Mega Munchers				
8.12.20 Works continue.				
28.1.21 Tentative discussions for opening on 24 March 2021 when Council meeting held at Torrington.				
9.3.21 Arranging convenient date for attendance of EPA reps as required for grant acutal. Date to be advised.				
15.4.21 Advised reps unable to attend, progressing with possible May opening.				
6.5.21 May opening expected.				
11.6.21-19.7.21 19th May official Opening;				
16.8.21-9.9.21 Operational opening expected late July-August				
Pending meeting and lockdown				
19.10.21 Mega Muncher construction completed – to be given out when transfer station opens. Waiting on sat phones & rockstars.				
12.11.21 Meeting scheduled with Residents 16/11/21 before operational opening				
14.03.22 Mega Munchers under deployment				

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Thompson, David	Crown Lands Plans of Management	7/10/2020
195/20	Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period:			
	<ul style="list-style-type: none"> • Plan of Management - General Community Use; • Plan of Management - Sportsgrounds; • Plan of Management - Parks; • Plan of Management - Natural Areas. 			
	(Greg Sauer/Michael Petrie)			

Notes				
02 Dec 2021 1:31pm Fitzpatrick, Christie				
Data imported from Resolution Register:				
15.10.20 Amendment being made to draft and prepared for sending to Minister				
6.11.20 Ongoing				
4.12.20 Plans sent to Minister				
9.2.21 Awaiting response from Minister				
8.3.21 Awaiting response from Minister				
6.4.21 Awaiting response from Minister				
4.5.21 Crown lands (CL) advised verbally in May that they are working on the review. A request for an update sent to CL on 11/6/21				
11.6.21 Crown Lands (CL) have reviewed the draft PoM's. On 15/06/21 CL provided a list of minor amendments. PoM's to be amended and returned.				
13.7.21 There is an issue with the categorisation of R540103 at Drake. CL have suggested that the reserve be excluded from the POM and resubmit excluding the reserve.				
8.10.21 Revised General Community Use PoM drafted. Others are close to complete.				
11.11.21 Continued checking and amending documents in accordance with crown lands requests.				
8.12.21 Continuation of above				

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Rogan, Bob	NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES	7/10/2020
202/20	Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.			
	(Bob Rogan/Greg Sauer)			
Notes				
02 Dec 2021 1:34pm Fitzpatrick, Christie				
Data imported from Resolution Register:				
1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10.				
1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.				

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Meeting	Date	Officer	Title	Target
15.4.21			Site inspection with focus group held, preliminary designs under investigation	
6.5.21			Investigation into possible grants underway	
11.6.21 - 9.9.21			Investigations continue-note awarded fishing platform grant	
18.10.21			Signed Deeds of Grant	
12.11.21			Platform planning underway.	

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Gibbins, Jessica	McLeods Creek Road, Sandy Hill	7/10/2020

207/20 **Resolved** that Council approve the action required as detailed in this report.

(Bronwyn Petrie/Gary Verri)

Notes

14 Feb 2022 2:54pm Gibbins, Jessica

Further report being tabled at February 2022 Council Meeting.

02 Dec 2021 1:35pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 Engaged Solicitor to assist in process.

15.5.21 Commencing process with Office of Local Government.

10.6.21 Advice received from Solicitors.

16.7.21 Correspondence sent 12.07.21 to State Forestry seeking clarification on acquisition process through Girard State Forest.

14.10.21 Review of costs to date and estimate of survey work being undertaken prior to commencing survey works.

Meeting	Date	Officer	Title	Target
Council 1/10/2020	1/10/2020	Ford, Heidi K	Memorial Hall – Drought Stimulus Package Internal Acoustic, Ventilation and Insulation Treatments - Tender Recommendation and Project Update	15/10/2020

212/20 **Resolved** that Council:

- (1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project;
- (2) Not accept the submitted tender;
- (3) Proceed with negotiations with the lowest tenderer to align the scope and budget;
- (4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of acoustics are met as part of these negotiations;
- (5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.

(Tom Peters/Bob Rogan)

Notes

07 Feb 2022 11:45am Condrick, Jodie

Tender has been awarded and work has now been completed

02 Dec 2021 1:37pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 Negotiations commenced

6.11.20 Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed.

4.12.20 Works progressing with roofing, electrical, fire and data.

9.2.21 Works progressing with internal works due to commence once retractable seating has been complete.

8.3.21 Ongoing

6.4.21 Works nearing completion to meet grant requirements for LDS grant. Further works will continue under BCRRF grant.

4.5.21 LDS grant complete. Acoustic works continuing under the BCRRF grant

10.6.21 Acoustic works continue to ceiling and walls.

19.7.21 Ongoing

13.8.21 Ongoing, internal works nearing completion.

8.10.21 Defects inspection planned for 3rd week in October 2021

11.11.21 Inspections carried out early November.

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Meeting	Date	Officer	Title	Target
10.12.21	Funding 2 claim completed – awaiting for Fire system to be installed. All works have been suspended until the roof has been strengthened.			

Meeting	Date	Officer	Title	Target
Council 25/11/2020	25/11/2020	Keneally, Fiona	Regional Road Transfer and Road Classification Review	9/12/2020

247/20	<p>Resolved that Council:</p> <p>(1) Support the Joint Priority Submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Bruxner Way accountabilities to the NSW State Government, in conjunction with Inverell Shire Council, Moree Plains Shire Council and Gwydir Shire Council; and</p> <p>(2) Support Kyogle Council as an affected council partner in the priority submission to the NSW Road Classification Review and Regional Road Transfer for the transfer of Mount Lindesay Road and the Clarence Way accountabilities to the NSW State Government; provided that the following conditions are met:</p> <p style="margin-left: 40px;">(A) The State Government commit to maintaining and upgrading these regional roads to the current level of service as a minimum and funding is not reduced; and</p> <p style="margin-left: 40px;">(B) Future maintenance of the State controlled regional road network within Tenterfield Shire Council be undertaken under a suitable contractual arrangement (similar to an RMCC) and that Council delivers these works for the NSW Government; and</p> <p style="margin-left: 40px;">(C) Funding received by Council from State and Federal Government such as FAGS and Roads to Recovery must not be reduced.</p> <p style="text-align: right;">(Bob Rogan/Greg Sauer)</p>
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<p>Notes</p> <p>14 Feb 2022 11:07am Keneally, Fiona RCRT - Priority round unsuccessful - Full round submissions now due 28th February 2022 Bruxner Way joint application submitted. Clarence Way and Mount Lindesay Road submitted by Kyogle Council.</p> <p>02 Dec 2021 1:40pm Fitzpatrick, Christie Data imported from Resolution Register: 8.12.20 Priority Submissions close 9/12. Submissions being prepared. 12.2.21 No further update. BROCC advised at meeting of 12 Feb 2021. 10.5.21 No further update. 15.6.21 No further update. 16.7.21 No further update 18.8.21 No further update 15.10.21 Priority round applications unsuccessful. Applications have opened for the full round of the Regional Road Transfer and Road Classification Review to close on the 24th December 2021 10.11.21 Further information is being collated for the revised and additional request in the next submission.</p>
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Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Cooper, Mark	Tenterfield Shire - Draft Tree Management Plan	30/12/2020

278/20	<p>Resolved that Council endorse the Draft Tree Management Plan and place on public exhibition with:</p> <ul style="list-style-type: none"> • Further information to be provided on tree species on Logan Street; and • Additional Item (4.3) noting Liston community input in planting and providing trees; and • Further information regarding Tenterfield Park. <p style="text-align: right;">(Greg Sauer/Gary Verri)</p>
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<p>Notes</p> <p>07 Feb 2022 11:48am Cooper, Mark Ongoing</p> <p>02 Dec 2021 1:41pm Fitzpatrick, Christie Data imported from Resolution Register: 1.2.21 Tree Management Plan has been put on Public Exhibition for 28 Days finishing on 28 February 2021 9.3.21 Submissions now closed. Several received. Preparing to present to Council workshop in April.</p>

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Meeting	Date	Officer	Title	Target
6.5.21			Draft plan to be presented to Councillor workshop in May.	
12.5.21			Presented at Councillor Workshop.	
7.7.21			Need to update street trees planted in Villages in readiness for adoption.	
17.8.21-18.10.21			Ongoing	

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Rogan, Bob	NOTICE OF MOTION - SUBMISSION TO NSW NATIONAL PARKS & WILDLIFE SERVICE REGARDING MT MACKENZIE LOOKOUT AREA	30/12/2020

291/20	Resolved that Council:
	<p>(1) Receive a report on possible upgrades to the Mt Mackenzie Lookout, including the upgrade of toilet facilities (and where possible partnership) with NSW National Parks & Wildlife Service, with a view to enhance visitor experience; and</p> <p>(2) Include in the upcoming review of the Road Network Management Plan, the provision for upgrading the current access to Mt Mackenzie Lookout to a standard that will allow coaches to access the area.</p> <p style="text-align: right;">(Bob Rogan/Gary Verri)</p>

Notes
02 Dec 2021 1:43pm Fitzpatrick, Christie
 Data imported from Resolution Register:
 18.2.21 Currently investigating Aboriginal Land Claim and potential grant application preparation for facilities and road upgrade
 9.4.21 Aboriginal Land Claim refused on 7/4/21. Appeal period expires on 29/7/21.
 15.6.21 Appeal period expires 29/7/21.
 18.8.21 BBRF – application for \$2.156.208 (Mt Mackenzie Tourism Infrastructure upgrade submitted).
 Announcement due mid 2021!
 8.9.21 An appeal has been lodged by NSW Aboriginal Land Council against the refusal of the Aboriginal Land Claim. A response to a subpoena was sent 3/9/2021.
 18.10.21 Ongoing
 10.11.21 Meeting with crown solicitor to provide further evidence for the appeal.

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Coonan, Neville	Proposal to lease Lots 2, 3 and 4 Section 37 DP758959 - Corner Francis Street and Douglas Street, Tenterfield	30/12/2020

295/20	Resolved that Council:
	<p>(1) Advertise Councils' intention enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959, for a period of 14 days and seek any objections to the proposal;</p> <p>(2) Delegate authority to the Chief Executive to enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959 for a 3 year period with a 10 year optional extension to the lease, subject to the summarised terms and conditions included in the report;</p> <p>(3) Authorises the lease be signed under seal of Council by the Mayor and the Chief Executive subject to no objections being received to the proposal.</p> <p style="text-align: right;">(Brian Murray/Michael Petrie)</p>

Notes
03 Mar 2022 1:05pm Coonan, Neville
 Solicitors have been instructed to organise the signing of the lease. So far Transport Museum have not signed the lease and have requested a meeting with the CE.
03 Feb 2022 1:37pm Coonan, Neville
 All works have been completed regarding the bores. Transport Museum (TM) have given verbal notification they will execute the lease. Solicitors have finalised the lease drafting. The property has been slashed before handing over to TM.
02 Dec 2021 1:45pm Fitzpatrick, Christie
 Data imported from Resolution Register:
 9.2.21 Advertised January 2021 with no objections received. Draft lease being prepared.
 Finalisation of easements for bore pumps still to be finalised by Waste & Water.

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Meeting	Date	Officer	Title	Target
13.3.21			Draft lease has been prepared and provided to Transport Museum for review. Draft includes a consent for the easements to be registered.	
20.4.21			Transport Museum have a meeting on 12/4/21 to discuss. It appears they will accept. Council works on the bores etc require completion.	
4.5.21			Advice from Waste and Water Manager is that land will likely be available for lease by end of September 2021	
11.6.21			Awaiting completion of works for bores prior to following up with Transport Museum.	
14.7.21			Works are now complete except the fencing around the bores. The site has been substantially cleaned up.	
13.8.21			Awaiting the completion of fencing. Transport Museum are not concerned.	
8.10.21			Still awaiting completion of fencing	
10.11.21			Still awaiting completion of fencing	

Meeting	Date	Officer	Title	Target
Council 24/02/2021	24/02/2021	Della, Paul	Request to relocate the Band Hall to Leechs Gully Road (former Leechs Gully Hall Site)	10/03/2021

16/21	<p>Resolved that Council:</p> <p>(1) Supports the gifting of the Band Hall to the Leechs Gully Progress Association subject to the association being responsible for:</p> <p style="padding-left: 40px;">(a) Ensuring the Band Hall can fit on the property by conducting an identification survey;</p> <p style="padding-left: 40px;">(b) Ensuring the Band Hall transfer meets heritage requirements;</p> <p style="padding-left: 40px;">(c) Paying for all costs associated with the relocation of the Band Hall;</p> <p style="padding-left: 40px;">(d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association.</p> <p>(2) Allocates up to \$50,000 to the Leechs Gully Progress Association towards the costs associated with the items in (1) above.</p> <p>(3) Negotiates with the Leechs Gully Progress Association on the proposed relocation of the Band Hall.</p> <p style="text-align: right;">(John Macnish/Bronwyn Petrie)</p>
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<p>Notes</p> <p>02 Dec 2021 1:47pm Fitzpatrick, Christie</p> <p>Data imported from Resolution Register:</p> <p>24.2.21 Mr Rod Dowe was informed of Council's decision.</p> <p>25.2.21 Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process.</p> <p>1.3.21 Mr Dowe provided with the names of some Heritage Consultants.</p> <p>12.3.21 The above is evidence of part 3 of the recommendation being enacted.</p> <p>20.4.21 The Gem Club have been advised of the council resolution and provided with contact with Leechs Gully Progress Association for continued use of the hall if relocation takes place.</p> <p>4.5.21 Survey to be completed and relocation quotes are being sought by Progress Association</p> <p>11.6.21 Nothing further to report.</p> <p>19.7.21 Committee to meet and review Constitution.</p> <p>13.8.21 Ongoing waiting for Progress Assoc to become an incorporated body.</p> <p>8.10.21 Meeting to be organised with Progress Association and TSC</p> <p>11.11.21 Meeting held on site to discuss the actions required to expedite the relocation of the Hall to Leeches Gully.</p> <p>8.12.21 They have organised a heritage report which is due Feb 2022. PS is coordinating the matter.</p>

Meeting	Date	Officer	Title	Target
Council 24/02/2021	24/02/2021	Davidson, Tamai	Draft Village Concept Plans	10/03/2021

20/21	<p>Resolved that Council:</p> <p>(1) Place the draft Village Concept Plans on public exhibition for a period of twenty eight (28) days; and</p> <p>(2) Adopt the Village Concept Plans if no submissions are received at the close of the exhibition period.</p> <p style="text-align: right;">(Gary Verri/Michael Petrie)</p>
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Notes

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Meeting	Date	Officer	Title	Target
14 Mar 2022 2:10pm Davidson, Tamai				
Planning Proposal finalised - completed				
02 Dec 2021 1:49pm Fitzpatrick, Christie				
Plans presented at community consultation sessions January 2022, final plans to be presented to Council April 2022				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Kelly, Rebekah	Tenterfield Sculpture Walk	7/04/2021
57/21	Resolved that Council adopt the report and approve installation and locations of all the proposed sculptures. (Bronwyn Petrie/Bob Rogan)			
Notes				
07 Feb 2022 11:45am Condrick, Jodie Art is currently being installed and draft signs are in construction				
02 Dec 2021 1:51pm Fitzpatrick, Christie Data imported from Resolution Register: 20.4.21 Awaiting confirmation regarding crown land management and Native Title. 10.5.21 No native title submission received. 13.7.21 Council has been appointed as Crown Land Manager of all Reserves involved. Native Title also resolved. Art works can proceed from Crown Land Management and Native Title perspective. 18.8.21 Installation of sculptures are imminent and all sites are confirmed. 18.10.21 Foundations prepared. 16.11.21 Installations are being undertaken this week.				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Kelly, Rebekah	Sale of Land - Tenterfield Industrial Estate - Lots 14 & 15	7/04/2021
58/21	Resolved that Council accept the revised offers as submitted by Harold Curry Real Estate and authorise the Chief Executive to execute the documents to transfer the land in the Tenterfield Industrial Estate as follows: <ul style="list-style-type: none"> • Lot 14, DP 1155323 – Duff Superannuation Fund and Mr Bruce Lyons and Mrs Marisa Christelle Lyons as Trustees for BML Superannuation Fund – \$55,260.00; • Lot 15, DP 1155323 – Emma Lee Page - \$42,000.00. (Bronwyn Petrie/Greg Sauer)			
Notes				
02 Dec 2021 1:52pm Fitzpatrick, Christie Data imported from Resolution Register: 29.3.21 Certificates provided to Jennings & Kniepp – sale proceeding 10.5.21 Contracts have been exchanged and proceeding to sale. 31.5.21 Sale of industrial LOTS in progress 2.7.21 Sale of LOT 15 complete LOT 14 progressing now that sub-division has been finalised 18.8.21-18.10.21 Ongoing 11.11.21 Waiting on the ongoing subdivision plan				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Gibbins, Jessica	Snake Creek Road - Road Reserve Update	7/04/2021
60/21	Resolved that Council: <ol style="list-style-type: none"> (1) Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; (2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993. (Greg Sauer/Bronwyn Petrie)			
Notes				
14 Feb 2022 2:58pm Gibbins, Jessica Collating documents for the new application to send to OLG				

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Meeting	Date	Officer	Title	Target
02 Dec 2021 1:54pm Fitzpatrick, Christie Data imported from Resolution Register: 10.5.21 Office of Local Government application required. 15.6.21-19.7.21 Office of Local Government Application being drafted. 18.8.21 Application and attachments sent 17/8/21 OUT21/61C3BA5A. 14.10.21 Application rejected as need updated searches & correspondence. Being arranged for resubmitting.				

Meeting	Date	Officer	Title	Target
Council 28/04/2021	28/04/2021	Counsell, David	Molesworth Street Drainage Easement	12/05/2021

86/21 **Resolved** that the matter of the Molesworth Street Draining Easement be deferred until the roles and responsibilities are determined in relation to stormwater discharge onto Lots 1 and 13.

(Brian Murray/Michael Petrie)

Notes

14 Feb 2022 12:07pm Counsell, David

Further advice on responsibilities being resolved with planning authorities and further report to be presented to Council in March 2022.

02 Dec 2021 1:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

7.5.21 Matter referred to cross department meeting for discussion with Council's Planning and Building Departments for further action.

7.6.21 Council report from April has been discussed at cross department meeting and assessment of the extent of properties and impacts is being investigated.

19.7.21-18.10.21 Council Report to be prepared by Engineering with input from Planning Dept.

Meeting	Date	Officer	Title	Target
Council 28/04/2021	28/04/2021	Hyde, Noelene	SOUTHERN QLD INLAND & NSW BORDER REGIONAL WATER ALLIANCE - TENTERFIELD SHIRE COUNCIL MEMBERSHIP	12/05/2021

91/21 **Resolved** that Council endorse in principle:

- (1) Tenterfield Shire Council as a member of Southern Qld Inland & NSW Border Regional Water Alliance Limited subject to approval of the Constitution of the Company; and
- (2) Tenterfield Shire Council Mayor as a Director of Southern Qld Inland & NSW Border Regional Water Alliance Limited.

(Gary Verri/Michael Petrie)

Notes

02 Dec 2021 1:57pm Fitzpatrick, Christie

Data imported from Resolution Register:

3.5.21 Letter provided to Mayor Antonio of Toowoomba Regional Council as Chair.

31.5.21 Zoom meeting arranged for 2 June 2021.

15.6.21 Zoom meeting attended 2/6.

19.7.21 Awaiting legal advice regarding cross border (NSW/QLD) constitution and any associated issues.

18.8.21 Ongoing.

5.10.21 Border Mayors Water Alliance meeting in Toowoomba with Minister Butcher.

5.11.21 Meeting with B Joyce MP regarding funding 8/11/21

Meeting	Date	Officer	Title	Target
Council 23/06/2021	23/06/2021	Counsell, David	TRAFFIC COMMITTEE RECOMMENDATIONS	7/07/2021

129/21 **Resolved** that with reference to the Local Traffic Committee recommendations of 10 June 2021, that Council adopt the following:

- (1) RILEY STREET LOAD LIMIT - remove the "tadpole" island blisters road calming device from Riley Street.
- (2) TIMBER BRIDGES LOAD LIMITS REVIEW

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Meeting	Date	Officer	Title	Target
			<ul style="list-style-type: none"> • the removal of all remaining load limits on timber bridges currently funded for replacement once they have been completed; • the removal of any remaining speed humps on bridge approaches; • the removal of permanent speed restrictions on timber bridges with the exception of the installation of temporary speed restrictions for bridges under bridgeworks; • the installation of Advisory Speeds in conjunction with Bridge warning signs only local Council Roads where necessary at the discretion of the Council Director of Infrastructure. <p>(3) TSC to investigate introducing a "signposting policy" for the Shire.</p> <ul style="list-style-type: none"> • TSC to provide "Torrington" town directional guide signs and suggest the business owner investigate options for signage, as managed by the DA process on private lands for advertising signs on their or another property. <p style="text-align: right;">(Michael Petrie/Bob Rogan)</p>	

Notes

08 Mar 2022 1:43pm Counsell, David

Matters are being processed or were given further consideration at March Traffic Committee meeting.

14 Feb 2022 12:09pm Counsell, David

Riley St tadpole device has been removed and bridge signage is being adjusted as appropriate with other bridgeworks, Signposting Policy being developed for consideration by Council to a meeting first half of 2022.

13 Dec 2021 3:27pm Fitzpatrick, Christie

Data imported from Resolution Register

19.7.21 Riley St tadpole to be removed in conjunction with other works scheduled for Sept 21.

19.7.21 Noted.

19.7.21 MA&P to investigate what current signage is present at Torrington.

18.8.21 Ongoing

14.10.21 Riley Street 3T Load Limit sign has been replaced and upgraded.

14.10.21 Riley Street 'tadpole' island blisters have been removed.

11.11.21 Signposting Policy still to be considered, initial research has commenced for industry requirements and similar policies.

Meeting	Date	Officer	Title	Target
Council 22/09/2021	22/09/2021	Davidson, Tamai	PLANNING PROPOSAL - LEP AMENDMENT SCHEDULE 5 - HERITAGE HOUSEKEEPING AMENDMENT	6/10/2021

187/21

Resolved that Council:

- (1) Support the finalisation and making of the Planning Proposal as exhibited.
- (2) Forward the Planning Proposal to Parliamentary Counsel for drafting of the Instrument and their opinion;
- (3) Authorise Council staff to make any necessary minor amendments to the proposal during the drafting of the instrument in consultation with Parliamentary Counsel and the Department of Planning, Industry and Environment; and
- (4) Delegate to the Chief Executive the power to make the plan on behalf of Council as the local plan-making authority under section 3.36(2) under the *Environmental Planning and Assessment Act, 1979*.

(Brian Murray/Greg Sauer)

Motion Carried

Notes

14 Mar 2022 2:08pm Davidson, Tamai

Planning Proposal completed - LEP Amendment finalised

13 Dec 2021 3:29pm Fitzpatrick, Christie

Data imported from Resolution Register

22.9.21 In progress

31.10.21 Opinion received from Parliamentary Counsel – LEP Amendment proceeding to final stage for gazettal

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Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Melling, Elizabeth	COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS	26/01/2022

6/22 **Resolved** that Council:

(1) Determine the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding nine (9) months.

	Representation	Delegate/s January to September 2022
Specific Purpose Committees		
Audit & Risk Committee	Mayor (Observer)	Mayor
Contributions/Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Reserve Cr Giana Saccon
Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr John Macnish, Cr Greg Sauer, Cr Peter Petty, Reserve Cr Kim Rhodes
Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor, Cr Kim Rhodes
Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Tim Bonner
Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alternative Councillor	Cr Giana Saccon, Cr John Macnish
Parks, Gardens & Open Space Advisory Committee	2 Councillors	Cr Giana Saccon, Cr Tim Bonner
Arts & Culture Advisory Committee	2 Councillors	Cr Kim Rhodes, Cr Giana Saccon
Tourism Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Youth Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Greg Sauer, Cr Giana Saccon
Legume to Woodenbong Road	Mayor + 1 Councillor	Mayor, Cr Tim Bonner
External Boards, Committees & Organisations		
Country Mayors Association	Mayor	Mayor
Arts North West	Nil	
Border Region Organisation of Councils (BROC)	Mayor + 1 Deputy Mayor	Mayor, Cr John Macnish
Northern Inland Regional Waste	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
North West Weight of Loads Group	1 Councillor	Cr Tim Bonner
Local Health Advisory Committee	Mayor	Mayor
Tenterfield Shire Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr Tom Peters, Cr Peter Petty
Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters

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Meeting	Date	Officer	Title	Target
Bushfire Management Committee		1 Councillor		Cr Tom Peters
NSW RFS Service Level Agreement Liaison Committee		Mayor + 1 Councillor		Mayor, Cr Tom Peters
Australian Rural Roads Group		Mayor		Mayor
Tenterfield Liquor Accord		1 Councillor		Cr Kim Rhodes
NSW Public Libraries Association		1 Councillor		Cr John Macnish
Granite Borders Landcare Committee Inc		1 Councillor		Cr Giana Saccon
Northern Tablelands Regional Weeds Committee		1 Councillor		Cr Tom Peters
Murray Darling Association		Mayor/and or Deputy Mayor + 1 Councillor		Mayor, Deputy Mayor, Cr Greg Sauer
Tenterfield FM Radio Association		1 Councillor		Cr Tom Peters
Community Safety Precinct Committee		Mayor		Mayor
Southern Downs Regional Council Highway Taskforce Alliance		Mayor + 1 Councillor		Mayor, Cr Tim Bonner
Bruxner Way Joint Committee		Mayor		Mayor
Joint Regional Planning Panels		Mayor + 2 Councillors		Mayor, Cr Peter Petty, Cr Greg Sauer
National Timber Councils'		1 Councillor		Mayor
Community Engagement Forums				
Our Society		Mayor + 3 Councillors (Open to All Councillors to attend)		Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Economy		Mayor + 3 Councillors (Open to All Councillors to attend)		Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Environment		Mayor + 3 Councillors (Open to All Councillors to attend)		Mayor, Cr Tom Peters, Cr Peter Petty, Cr Giana Saccon

- (2) Adopt the Committees Register January to September 2022 including updates to committee and external body representation.
- (3) Investigate and consider a report at the next council meeting to determine terms of reference and representation to the proposed addition of a Bypass Strategy Committee to the Council's committee structure.
- (4) Endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):

Location	Date	Time
Jennings	Wednesday 19 Jan 2022	3-5pm
Drake	Thursday 20 Jan 2022	3-5pm
Tenterfield	Friday 21 Jan 2022	6-8pm
Torrington	Friday 21 Jan 2022	12-2pm
Mingoola	Friday 21 Jan 2022	4-6pm
Urbenville	Saturday 22 Jan 2022	10am-12noon

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Meeting	Date	Officer	Title	Target
	Legume	Saturday 22 Jan 2022	2-4pm	
	Liston	Saturday 22 Jan 2022	5.30-7.30pm	
(Tom Peters/Giana Saccon)				
Motion Carried				
Notes 15 Mar 2022 11:23am Melling, Elizabeth Completed. 15 Mar 2022 11:22am Melling, Elizabeth Committee Register has been updated. 14 Feb 2022 10:10am Fitzpatrick, Christie Committee Register being updated.				

Meeting	Date	Officer	Title	Target
Council 12/01/2022	12/01/2022	Wild, Jessica	Changes to Proposed Borrowings 2021-22 Financial Year	26/01/2022
<u>14/22</u>	Resolved that Council: <ol style="list-style-type: none"> (1) Approves the establishment of a Corporate Markets Loan with NAB with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required. (2) Notify the Office of Local Government of the loan arrangements. (3) Through the Mayor and Chief Executive continue to lobby the State and Federal Government as a matter of urgency regarding the late payment of disaster grant funding. 			
(Peter Petty/Tom Peters)				
Motion Carried				
Notes 03 Feb 2022 4:17pm Wild, Jessica The Corporate Markets Loan is currently being organised with the NAB, Office of Local Government to be notified once arrangements are made.				

Meeting	Date	Officer	Title	Target
Council 7/02/2022	7/02/2022	Wild, Jessica	Application for Special Rate Variation 2022/23 and 2023/24	21/02/2022
<u>16/22</u>	Resolved that Council: <ol style="list-style-type: none"> (1) Receive the report on Application for Special Rate Variation 2022/23 and 2023/24; (2) Determine not to proceed with a permanent Special Rate Variation Application for the 2022/23 financial year for the purpose of maintaining existing services, enhancing financial sustainability, and funding infrastructure maintenance and renewal; (3) Request the Chief Executive advise IPART of Council's decision not to proceed with a permanent Special Rate Variation Application for the 2022/23 financial year; (4) Request the Chief Executive bring back a report outlining the process to consider an SRV Application for the 2023/24 financial year detailing further options and an operational efficiency review; including the community consultation program; and (5) Acknowledge that without an SRV in the 2022/23 financial year, service levels to the community will be impacted until the budget deficits are resolved. 			
(Peter Petty/Kim Rhodes)				
Motion Carried				
Notes				

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Meeting	Date	Officer	Title	Target
11 Mar 2022 2:36pm Wild, Jessica				
Completed. The draft Integrated Planning and Reporting documents for the new term of Council should be presented to the March 2022 Council meeting. These include the draft Long Term Financial Plan and draft 2022/23 budget.				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	OATH AND AFFIRMATION FOR COUNCILLORS	9/03/2022

[20/22](#) **Resolved** that Councillor Geoffrey Nye took an Oath of Office or made an Affirmation of Office prior to the meeting dated Wednesday 23 February 2022 and signed the appropriate Oath of Office or Affirmation of Office form.

(Peter Petty/Tom Peters)

Motion Carried

Notes

15 Mar 2022 11:24am Melling, Elizabeth
Completed

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Counsell, David	LOT 26 DP 735029 SUGARBAG ROAD	9/03/2022

[22/22](#) **Resolved** that Council:

- 1) Note the report and the removal of proposed sale proceeds of Lot 26 DP 735029 Sugarbag Road from the current years budget 2022/2023; and
- 2) Defer any further action on the matter (sale of Lot 26 DP 735029 Sugarbag Road) for another 12 months (Feb 2023) and contact RFS regarding suitability as a strategic/tactical fire trail grant.

(Peter Petty/Geoff Nye)

Motion Carried

Notes

08 Mar 2022 1:41pm Counsell, David

Matter has been deferred for another 12 months. Emergency manager has been asked to rased the suitability for strategic fire trail grants with RFS.

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Counsell, David	MCLEODS CREEK ROAD	9/03/2022

[23/22](#) **Resolved** that Council

- (1) Note the estimated costs in relation to survey of the McLeods Creek Road Reserve; and
- (2) Defer this matter to the next Council meeting to enable more information to be provided to allow for further consideration.

(Peter Petty/Kim Rhodes)

Motion Carried

Notes

08 Mar 2022 1:40pm Counsell, David

Matter to be considered at another meeting after Council has consierved additional information.

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Counsell, David	MARYLAND CULLENDORE ROAD	9/03/2022

[24/22](#) **Resolved** that Council defer the report until a later date.

(Tim Bonner/John Macnish)

Motion Carried

Notes

08 Mar 2022 1:39pm Counsell, David

Matter deferred to another meeting to allow further information to be considered by Council.

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Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Gibbins, Jessica	NAMING OF VARIOUS ROADS IN THE MARYLAND/LISTON AREA	9/03/2022
<u>25/22</u>	<p>Resolved that Council:</p> <ul style="list-style-type: none"> (1) Make an application for Herding Yard Creek Road to be renamed to Seven Mile Road; (2) Do not change the name of Red Ridge Lane ; (3) Further investigate/consult on naming of Old Maryland Land/Catarins Road. <p style="text-align: right;">(Tim Bonner/Greg Sauer)</p> <p>Motion Carried</p>			
Notes				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Marchant, Gillian	URBENVILLE AND WOODENBONG FLOOD STUDY	9/03/2022
<u>26/22</u>	<p>Resolved that Council adopt the Urbenville and Woodenbong Flood Study report.</p> <p style="text-align: right;">(Tim Bonner/Peter Petty)</p> <p>Motion Carried</p>			
Notes				
14 Mar 2022 3:53pm Marchant, Gillian				
9.03.2022 Flood report recived and approved-completed				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	MONTHLY OPERATIONAL REPORT DECEMBER 2021/JANUARY 2022	9/03/2022
<u>29/22</u>	<p>Resolved that Council receives and notes the status of the Monthly Operational Report for December 2021/January 2022.</p> <p style="text-align: right;">(Kim Rhodes/Greg Sauer)</p> <p>Motion Carried</p>			
Notes				
15 Mar 2022 11:25am Melling, Elizabeth				
Completed				
15 Mar 2022 8:49am Fitzpatrick, Christie				
Noted				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	COUNCILLORS - PROVISION OF SUPERANNUATION 2022-2023	9/03/2022
<u>30/22</u>	<p>Resolved that Council:</p> <ul style="list-style-type: none"> (1) Notes the Report and Determination of the NSW Parliament; and (2) Forgo the payment of superannuation for all current term Councillors until the next election of Council - September 2024. <p style="text-align: right;">(Greg Sauer/Peter Petty)</p> <p>Motion Carried</p>			
Notes				
15 Mar 2022 11:25am Melling, Elizabeth				
Notified NSW Parliament via email 23.2.2022				
Put into Tickler for action September 2024 September				
Completed				

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Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS	9/03/2022
31/22	<p>Resolved</p> <p>(1) That Council note the report; and</p> <p>(2) Resolve the following amendments;</p> <p>(a) Amalgamation of Parks, Gardens and Open Spaces Advisory Committee" and "Arts and Culture Advisory Committee" to make the "Parks, Gardens and Cultural Advisory Committee";</p> <p>(b) Remove "Legume to Woodenbong Road – Key Stakeholder Group";</p> <p>(c) Remove "Arts North West" Committee Representation;</p> <p>(d) Remove "Australian Rural Roads Group";</p> <p>(e) Remove "Southern Downs Regional Council Highway Taskforce Alliance";</p> <p>(f) Include "Tenterfield Heavy Vehicle Bypass Economic Enhancement Advisory Group" and resolve representation by Councillors on the Committee.</p> <p style="text-align: right;">(Peter Petty/John Macnish)</p> <p>Motion Carried</p>			
<p>Notes 15 Mar 2022 11:57am Melling, Elizabeth Updated. Tenterfield Heavy Vehicle Bypass Economic Enhancement Advisory Group - to be formed.</p>				
Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2022	9/03/2022
32/22	<p>Resolved that Council approve the attendance of the Chief Executive and Mayor Bronwyn Petrie at the National General Assembly of Local Government 2022 and Regional Forum 2022 to be held in Canberra, 19 to 22 June 2022.</p> <p style="text-align: right;">(John Macnish/Kim Rhodes)</p> <p>Motion Carried</p>			
<p>Notes 15 Mar 2022 12:04pm Melling, Elizabeth Arrangements have been made for the transport and attendance. Completed.</p>				
Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Melling, Elizabeth	COMMUNITY REQUEST - TENTERFIELD ROTARY DISTRICT CONFERENCE 2022 & ORACLES OF THE BUSH 2022	9/03/2022
33/22	<p>Resolved</p> <p>That Council</p> <p>(1) Advise Tenterfield Rotary Club and Oracles of the Bush that there will be no charges for the hire of equipment including plastic chairs for both Rotary and Oracles of the Bush committees, except the cloth covered chairs which will be hired at \$2 per chair per event day, should Rotary prefer cloth chairs.</p> <p>(2) Charge a bond/administration fee as per 2021/22 Fees and Charges, and the administration charges as per cost recovery.</p>			

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Meeting	Date	Officer	Title	Target
	(3)		Budget costs to Council to the Community Contributions and both groups are required to collect and return the goods.	
			(Greg Sauer/Kim Rhodes)	
			Motion Carried	

Notes

15 Mar 2022 12:07pm Melling, Elizabeth

Cr Rhodes communicated decision to Rotary/Oracles.

Some discussion. Now recission motion has been executed by three Councillors under the Code of Meeting Practice. 23 March 2022 Ordinary Council Meeting.

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Bursford, Erika	AGENCY INFORMATION GUIDE	9/03/2022
34/22			Resolved that Council adopt the Tenterfield Shire Council Agency Information Guide 2022 in accordance with Section 21 of the Government Information (Public Access) Act 2009.	
			(Tom Peters/Kim Rhodes)	
			Motion Carried	

Notes

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Wild, Jessica	QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2021	9/03/2022

35/22			Resolved that Council:	
			Adopts the December 2021 Quarterly Budget Review Statement and recommendations therein that:	
			<ul style="list-style-type: none"> a) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets; b) As part of Council's new Asset Management System implementation and asset revaluation processes for 2021/22, a thorough review of depreciation be undertaken to ascertain if depreciation expenditure can be reduced, and that further discussions be held with the State Government regarding the State re-acquiring some roads from Council; c) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments; d) That the issue of rate pegging and cost shifting be raised again in appropriate forums; and e) That a plan be developed to increase operational income and further reduce operational expenditure as per previous discussions and comments in Council Reports. Such a plan may include a Special Rates Variation request with a view to returning Council's operating position to surplus. 	
			(Greg Sauer/Giana Saccon)	
			Motion Carried	

Notes

11 Mar 2022 2:31pm Wild, Jessica

Completed. At the Extraordinary Council Meeting held 7 February 2022, Council resolved not to proceed with a permanent Special Rate Variation Application to IPART for the 2022/23 financial year.

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Wild, Jessica	FINANCE & ACCOUNTS - PERIOD ENDED 31 DECEMBER 2021	9/03/2022

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Meeting	Date	Officer	Title	Target
37/22	Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 December 2021.			
	(Peter Petty/Greg Sauer)			
	Motion Carried			
Notes 10 Mar 2022 10:45pm Wild, Jessica Completed				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Wild, Jessica	FINANCE & ACCOUNTS - PERIOD ENDED 31 JANUARY 2022	9/03/2022
37/22	Resolved that Council receive and note the Finance and Accounts Report for the period ended 31 January 2022.			
	(Peter Petty/Greg Sauer)			
	Motion Carried			
Notes 10 Mar 2022 10:47pm Wild, Jessica Completed				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Wild, Jessica	CAPITAL EXPENDITURE REPORT AS AT 31 JANUARY 2022	9/03/2022
38/22	Resolved that Council receive and note the Capital Expenditure Report for the period ended 31 January 2022.			
	(Giana Saccon/Kim Rhodes)			
	Motion Carried			
Notes 10 Mar 2022 10:47pm Wild, Jessica Completed				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Wild, Jessica	REPORT ON LOAN BALANCES	9/03/2022
39/22	Resolved that Council notes the loan balance as at 31 December 2021 was \$13,358,789.85 (\$13,562,472.75 as at 30 September 2021).			
	(Peter Petty/Tim Bonner)			
	Motion Carried			
Notes 10 Mar 2022 10:48pm Wild, Jessica Completed				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Petty, Chairperson, Peter	REPORTS OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - 19 NOVEMBER 2021	9/03/2022
40/22	Resolved that the report of the Border Regional Organisation of Councils (BROC) meeting Friday, 19 November 2021 be received and noted.			
	(Peter Petty/Greg Sauer)			
	Motion Carried			
Notes				

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Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Robertson, Penny	RESUBMISSION OF REQUEST FOR A BOUNDARY REALIGNMENT BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL	9/03/2022
44/22	<p>Resolved that Council:</p> <ul style="list-style-type: none"> (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant. <p style="text-align: right;">(Peter Petty/Geoff Nye)</p> <p>Motion Carried</p>			
Notes				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Robertson, Penny	NEW REQUEST FOR A BOUNDARY REALIGNMENT BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL	9/03/2022
44/22	<p>Resolved that Council:</p> <ul style="list-style-type: none"> (1) Receive and note this report; (2) Accept the proposal to have the Local Government Boundary re-aligned in accordance with this report; (3) Submit the boundary adjustment application to the Office of Local Government; and (4) That if any costs are incurred that they be passed onto the applicant. <p style="text-align: right;">(Peter Petty/Geoff Nye)</p> <p>Motion Carried</p>			
Notes				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Gibbins, Jessica	ACQUISITION OF PART OF PRIVATE LAND REQUIRED FOR ROAD WIDENING PURPOSES - BRUXNER WAY, TENTERFIELD	9/03/2022
45/22	<p>Resolved that Council proceed with the recommendations as contained within this report to finalise this matter regarding acquisition of land for road realignment purposes for Bruxner Way, Tenterfield.</p> <p style="text-align: right;">(John Macnish/Kim Rhodes)</p> <p>Motion Carried</p>			
Notes				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Chisholm, Penny	WATER & SEWERAGE ACCOUNT REDUCTION REQUEST DUE TO COVID HARDSHIP	9/03/2022
46/22	<p>Resolved that Council:</p>			

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Meeting	Date	Officer	Title	Target
	(1)		Receive and note this report; and	
	(2)		Do not provide any amendment to the average account issued on the basis of Covid-19 impacts on the business.	
			Motion Carried	(Kim Rhodes/Tim Bonner)
Notes				