



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

**MINUTES OF  
ORDINARY COUNCIL MEETING  
WEDNESDAY, 12 JANUARY 2022**

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the Koreelah Room, Tenterfield Shire Council Chambers on Wednesday, 12 January 2022 commencing at 9.30 am.

**ATTENDANCE**

Councillor Bronwyn Petrie (Mayor)  
Councillor John Macnish (Deputy Mayor)  
Councillor Peter Petty  
Councillor Greg Sauer  
Councillor Tom Peters  
Councillor Tim Bonner  
Councillor Kim Rhodes  
Councillor Giana Saccon

**ALSO IN ATTENDANCE**

Chief Executive (Daryl Buckingham)  
Executive Assistant & Media (Elizabeth Melling)  
Chief Corporate Officer (Kylie Smith)

**Attendance via ZOOM**

Director Infrastructure (Fiona Keneally)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

**OATH AND AFFIRMATION FOR COUNCILLORS**

Prior to commence of the Ordinary Meeting the following Councillors took an Oath or Affirmation of Office before Chief Executive, Daryl Buckingham.

- Cr Greg Sauer
- Cr Kim Rhodes
- Cr Peter Petty
- Cr Tim Bonner
- Cr Bronwyn Petrie
- Cr Tom Peters
- Cr Giana Saccon
- Cr John Macnish

In his capacity as Returning Officer, the Chief Executive then declared the meeting open and called for the election of Mayor and Deputy Mayor.

**(ITEM GOV2/22) ELECTION OF THE MAYOR**

**SUMMARY**

The purpose of this report is for Council to determine the form of ballot used for election of the Mayor for the two (2) year term January 2022 to January 2024.

**RECOMMENDATION**

- (1) That the Chief Executive, as Returning Officer, call for nominations for the election of Mayor for the two (2) year term January 2022 to January 2024; and
- (2) Council to determine the form of ballot to be used if so required, conditional on no Councillor attending the meeting via audio visual. If Councillors are attending via audio visual, the vote must be by Open Vote; and
- (3) Following the election, the Returning Officer declare Cr ..... elected as Mayor for the period January 2022 to January 2024.

**AMENDMENT**

- (1) That the Chief Executive, as Returning Officer, call for nominations for the election of Mayor for the two (2) year term January 2022 to January 2024; and
- (2) that the Mayor be elected by secret, ordinary ballot; and
- (3) Following the election, the Returning Officer declare Cr ..... elected as Mayor for the period January 2022 to January 2024.

(Peter Petty/Bronwyn Petrie)

**Amendment Carried**

*The amendment was carried by a division of 7 to 1. Cr Greg Sauer requested recording of the division.*

*Voting For The Motion:*

*Cr Kim Rhodes, Cr Peter Petty, Cr Tim Bonner, Cr Bronwyn Petrie, Cr Tom Peters, Cr Giana Saccon and Cr John Macnish*

*Voting Against The Motion:*

*Cr Greg Sauer*

**1/22** **Resolved** that:

- (1) The Chief Executive, as Returning Officer, call for nominations for the election of Mayor for the two (2) year term January 2022 to January 2024; and
- (2) that the Mayor be elected by secret, ordinary ballot; and
- (3) Following the election, the Returning Officer declare Cr Bronwyn Petrie elected as Mayor for the period January 2022 to January 2024.

(Peter Petty/Bronwyn Petrie)

**Motion Carried**

*The Chief Executive, as Returning Officer advised that nominations for Mayor have been received from Cr Greg Sauer and Cr Bronwyn Petrie.*

*Following the ballot and count, the Returning Officer advised that Cr Bronwyn Petrie had received a majority vote of five (5) votes to three (3).*

**(ITEM GOV3/22) ELECTION OF THE DEPUTY MAYOR**

**SUMMARY**

The purpose of this report is for Council to elect the Deputy Mayor for the proceeding term, being from January 2022 to date yet to be determined.

**2/22** **Resolved** that

- 1) The Chief Executive, as Returning Officer, call for nominations for the election of Deputy Mayor for the one (1) year term January 2022 to January 2023; and
- 2) Council to determine the form of ballot to be used if so required, conditional on no Councillor attending the meeting via audio visual. If Councillors are attending via audio visual, the vote must be by Open Vote; and
- 3) Following the election, the Returning Officer declare Cr John Macnish elected as Deputy Mayor for the period January 2022 to January 2023.

(Peter Petty/Greg Sauer)

**Motion Carried**

*The Returning Officer advised that one (1) nomination only for the position of Deputy Mayor was received.*

*The Returning Officer declared Cr John Macnish elected as Deputy Mayor for the period January 2022 to January 2023.*



*The Chief Executive congratulated the newly elected Mayor and Deputy Mayor.*

*Mayor Bronwyn Petrie took the Chair and thanked the other Councillors and community for their support and looks forward to working collaboratively and cohesively with the exciting opportunities within this term.*

*Mayor Petrie officially opened the meeting.*

#### **CIVIC PRAYER**

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

#### **ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.*

#### **WEBCASTING OF MEETING**

*I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

#### **APOLOGIES**

Nil

#### **DISCLOSURE & DECLARATIONS OF INTEREST**

Nil

#### **(ITEM MIN1/22) CONFIRMATION OF PREVIOUS MINUTES**

**3/22** **Resolved** that the Minutes of the following Meeting of Tenterfield Shire Council:

- Ordinary Council Meeting – 24 November 2021

as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Peter Petty/John Macnish)



**Motion Carried**

**(ITEM GOV1/22) OATH AND AFFIRMATION FOR COUNCILLORS**

**SUMMARY**

The purpose of this report is to inform Councillors of the requirements under section 233A of the NSW *Local Government Act 1993*, being that all Councillors must take an Oath of Office or make an Affirmation of Office at or before the first meeting of the Council after the Councillor is elected.

**4/22**

**Resolved** that each Councillor took an Oath of Office or made an Affirmation of Office prior to the meeting dated Wednesday 12 January 2022 and signed the appropriate Oath of Office or Affirmation of Office form.

(Greg Sauer/Kim Rhodes)

**Motion Carried**

**(ITEM GOV4/22) DECISION ON USING COUNTBACKS TO FILL CASUAL VACANCIES**

**SUMMARY**

Following the 2021 Local Government Elections, Councils are, for the first time, able to have the option of using a countback of votes cast at the last ordinary election to fill casual vacancies occurring in the offices of Councillors in the first 18 months after the election.

This allows Councils to use a countback to fill vacancies at a lower cost than the cost of holding a by-election.

**RECOMMENDATION**

Pursuant to Section 291A(1)(b) of the Local Government Act 1993 (the Act) Tenterfield Shire Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of Councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with Section 291A of the Act and directs the Chief Executive to notify the NSW Electoral Commissioner of the Council's decision within 7 days of the decision.

**AMENDMENT**

That should a Councillor resign or pass away during their current term of Council a by-election be held and that Council should conduct the election.

(John Macnish/Tom Peters)

**Amendment Carried**

**5/22**

**Resolved** that should a Councillor resign or pass away during their current term of Council a by-election be held and that Council should conduct the election.

(Peter Petty/Greg Sauer)



## Motion Carried

*The voting on the Amendment was 4 to 4 and was passed on the Casting Vote of the Mayor.*

*Voting on the Motion was passed 5 to 3. Cr Greg Sauer requested recording of the division.*

*Voting For The Motion:*

*Cr Kim Rhodes, Cr Bronwyn Petrie, Cr Tom Peters, Cr Giana Saccon and Cr John Macnish*

*Voting Against The Motion:*

*Cr Greg Sauer, Cr Peter Petty, Cr Tim Bonner*

## **(ITEM GOV5/22) COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS**

### **SUMMARY**

The purpose of this report is to outline the specific purpose committees, external boards and organisations on which Council has representation so that the delegate/s to represent Council on these committees or boards for the year January 2022 to September 2022 can be determined.

### **RECOMMENDATION:**

- (1) That Council determine the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding nine (9) months.

	<b>Representation</b>	<b>Delegate/s January to September 2022</b>
<b>Specific Purpose Committees</b>		
Audit & Risk Committee	Mayor (Observer)	Mayor,
Contributions/Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor,
Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor,
Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor,
Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor,
Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor,
Heritage Advisory Committee	Mayor + 2 Councillors	Mayor,
Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alternative Councillor	
Parks, Gardens & Open Space Advisory Committee	2 Councillors	
Arts & Culture Advisory Committee	2 Councillors	



Tourism Advisory Committee	Mayor + 2 Councillor	Mayor,
Youth Advisory Committee	Mayor + 2 Councillor	Mayor,
Legume to Woodenbong Road	Mayor + 1 Councillor	Mayor,
<b>External Boards, Committees &amp; Organisations</b>		
Country Mayors Association	Mayor	Mayor,
Arts North West	Nil	
Border Region Organisation of Councils (BROC)	Mayor + Deputy Mayor	Mayor,
Northern Inland Regional Waste	Mayor + 1 Councillor	Mayor,
North West Weight of Loads Group	1 Councillor	
Local Health Advisory Committee	Mayor	Mayor,
Tenterfield Shire Local Traffic Committee	Mayor + 2 Councillors	Mayor,
Local Emergency Management Committee	Mayor + 1 Councillor	Mayor,
Bushfire Management Committee	1 Councillor	
NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor,
Australian Rural Roads Group	Mayor	Mayor,
Tenterfield Liquor Accord	1 Councillor	
NSW Public Libraries Association	1 Councillor	
Granite Borders Landcare Committee Inc	1 Councillor	
Northern Tablelands Regional Weeds Committee	1 Councillor	
Murray Darling Association	Mayor/and or Deputy Mayor + 1 Councillor	Mayor, Deputy Mayor
Tenterfield FM Radio Association	1 Councillor	
Community Safety Precinct Committee	Mayor	Mayor,
Southern Downs Regional Council Highway Taskforce Alliance	Mayor + 1 Councillor	Mayor,
Bruxner Way Joint Committee	Mayor + Councillor	Mayor,
Joint Regional Planning Panels	Mayor, Deputy Mayor + 1 Councillor as Alternative	Mayor,
National Timber Councils'	2 Councillors + 1 Councillor Alternative	
<b>Community Engagement Forums</b>		



Our Society	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor,
Our Economy	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor,
Our Environment	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor,

(2) That Council adopt the Committees Register January to September 2022 including updates to committee and external body representation.

(3) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):

Location	Date	Time
Jennings	Wednesday 19 Jan 2022	3-5pm
Drake	Thursday 20 Jan 2022	3-5pm
Tenterfield	Thursday 20 Jan 2022	6-8pm
Torrington	Friday 21 Jan 2022	12-2pm
Mingoola	Friday 21 Jan 2022	3-5pm
Urbenville	Saturday 22 Jan 2022	10am-12noon
Legume	Saturday 22 Jan 2022	2-4pm
Liston	Saturday 22 Jan 2022	5.30-7.30pm

#### AMENDMENT:

That Council:

- (1) Determine the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding nine (9) months.

	Representation	Delegate/s January to September 2022
<b>Specific Purpose Committees</b>		
Audit & Risk Committee	Mayor (Observer)	Mayor
Contributions/Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr, John Macnish, Cr Greg Sauer, Cr Kim Rhodes, Reserve Cr Giana Saccon
Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr John Macnish, Cr Greg Sauer, Cr Peter Petty, Reserve Cr Kim Rhodes
Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor, Cr Kim Rhodes
Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Tim Bonner
Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alternative Councillor	Cr Giana Saccon, Cr John Macnish



Parks, Gardens & Open Space Advisory Committee	2 Councillors	Cr Giana Saccon, Cr Tim Bonner
Arts & Culture Advisory Committee	2 Councillors	Cr Kim Rhodes, Cr Giana Saccon
Tourism Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Youth Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Greg Sauer, Cr Giana Saccon
Legume to Woodenbong Road	Mayor + 1 Councillor	Mayor, Cr Tim Bonner
<b>External Boards, Committees &amp; Organisations</b>		
Country Mayors Association	Mayor	Mayor
Arts North West	Nil	
Border Region Organisation of Councils (BROC)	Mayor + 1 Deputy Mayor	Mayor, Cr John Macnish
Northern Inland Regional Waste	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
North West Weight of Loads Group	1 Councillor	Cr Tim Bonner
Local Health Advisory Committee	Mayor	Mayor
Tenterfield Shire Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr Tom Peters, Cr Peter Petty
Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters
Bushfire Management Committee	1 Councillor	Cr Tom Peters
NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters
Australian Rural Roads Group	Mayor	Mayor
Tenterfield Liquor Accord	1 Councillor	Cr Kim Rhodes
NSW Public Libraries Association	1 Councillor	Cr John Macnish
Granite Borders Landcare Committee Inc	1 Councillor	Cr Giana Saccon
Northern Tablelands Regional Weeds Committee	1 Councillor	Cr Tom Peters
Murray Darling Association	Mayor/and or Deputy Mayor + 1 Councillor	Mayor, Deputy Mayor, Cr Greg Sauer
Tenterfield FM Radio Association	1 Councillor	Cr Tom Peters
Community Safety Precinct Committee	Mayor	Mayor
Southern Downs Regional Council Highway Taskforce Alliance	Mayor + 1 Councillor	Mayor, Cr Tim Bonner
Bruxner Way Joint Committee	Mayor	Mayor
Joint Regional Planning Panels	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Greg Sauer



National Timber Councils'	1 Councillor	Mayor
<b>Community Engagement Forums</b>		
Our Society	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Economy	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Environment	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Tom Peters, Cr Peter Petty, Cr Giana Saccon

- (2) Adopt the Committees Register January to September 2022 including updates to committee and external body representation.
- (3) Investigate and consider a report at the next Council meeting to determine terms of reference and representation to the proposed addition of a Bypass Strategy Committee to the Council's committee structure.
- (4) That Council endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):

Location	Date	Time
Jennings	Wednesday 19 Jan 2022	3-5pm
Drake	Thursday 20 Jan 2022	3-5pm
Tenterfield	Friday 21 Jan 2022	6-8pm
Torrington	Friday 21 Jan 2022	12-2pm
Mingoola	Friday 21 Jan 2022	4-6pm
Urbenville	Saturday 22 Jan 2022	10am-12noon
Legume	Saturday 22 Jan 2022	2-4pm
Liston	Saturday 22 Jan 2022	5.30-7.30pm

(Greg Sauer/Peter Petty)

### **Amendment Carried**

### **6/22 Resolved** that Council:

- (1) Determine the representation on external bodies, specific purpose committees and other associations as listed below for the proceeding nine (9) months.

	Representation	Delegate/s January to September 2022
<b>Specific Purpose Committees</b>		
Audit & Risk Committee	Mayor (Observer)	Mayor
Contributions/Donations Assessment Panel	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Reserve Cr Giana Saccon
Australia Day Awards Committee	Mayor + 3 Councillors + 1 Reserve Councillor	Mayor, Cr John Macnish, Cr Greg Sauer, Cr Peter Petty, Reserve Cr Kim Rhodes
Sir Henry Parkes Memorial School of Arts Joint Management Committee	Mayor + 1 Councillor	Mayor, Cr Kim Rhodes

Tenterfield Saleyards Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Tim Bonner
Aboriginal Advisory Committee	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
Heritage Advisory Committee	Mayor + 2 Councillors	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Disability, Inclusion & Access Advisory Committee	1 Councillor + 1 Alternative Councillor	Cr Giana Saccon, Cr John Macnish
Parks, Gardens & Open Space Advisory Committee	2 Councillors	Cr Giana Saccon, Cr Tim Bonner
Arts & Culture Advisory Committee	2 Councillors	Cr Kim Rhodes, Cr Giana Saccon
Tourism Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Kim Rhodes, Cr Tim Bonner
Youth Advisory Committee	Mayor + 2 Councillor	Mayor, Cr Greg Sauer, Cr Giana Saccon
Legume to Woodenbong Road	Mayor + 1 Councillor	Mayor, Cr Tim Bonner
<b>External Boards, Committees &amp; Organisations</b>		
Country Mayors Association	Mayor	Mayor
Arts North West	Nil	
Border Region Organisation of Councils (BROC)	Mayor + 1 Deputy Mayor	Mayor, Cr John Macnish
Northern Inland Regional Waste	Mayor + 1 Councillor	Mayor, Cr Giana Saccon
North West Weight of Loads Group	1 Councillor	Cr Tim Bonner
Local Health Advisory Committee	Mayor	Mayor
Tenterfield Shire Local Traffic Committee	Mayor + 2 Councillors	Mayor, Cr Tom Peters, Cr Peter Petty
Local Emergency Management Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters
Bushfire Management Committee	1 Councillor	Cr Tom Peters
NSW RFS Service Level Agreement Liaison Committee	Mayor + 1 Councillor	Mayor, Cr Tom Peters
Australian Rural Roads Group	Mayor	Mayor
Tenterfield Liquor Accord	1 Councillor	Cr Kim Rhodes
NSW Public Libraries Association	1 Councillor	Cr John Macnish
Granite Borders Landcare Committee Inc	1 Councillor	Cr Giana Saccon
Northern Tablelands Regional Weeds Committee	1 Councillor	Cr Tom Peters
Murray Darling Association	Mayor/and or Deputy Mayor + 1 Councillor	Mayor, Deputy Mayor, Cr Greg Sauer
Tenterfield FM Radio Association	1 Councillor	Cr Tom Peters



Community Safety Precinct Committee	Mayor	Mayor
Southern Downs Regional Council Highway Taskforce Alliance	Mayor + 1 Councillor	Mayor, Cr Tim Bonner
Bruxner Way Joint Committee	Mayor	Mayor
Joint Regional Planning Panels	Mayor + 2 Councillors	Mayor, Cr Peter Petty, Cr Greg Sauer
National Timber Councils'	1 Councillor	Mayor
<b>Community Engagement Forums</b>		
Our Society	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Economy	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Greg Sauer, Cr Kim Rhodes, Cr Giana Saccon
Our Environment	Mayor + 3 Councillors (Open to All Councillors to attend)	Mayor, Cr Tom Peters, Cr Peter Petty, Cr Giana Saccon

- (2) Adopt the Committees Register January to September 2022 including updates to committee and external body representation.
- (3) Investigate and consider a report at the next council meeting to determine terms of reference and representation to the proposed addition of a Bypass Strategy Committee to the Council's committee structure.
- (4) Endorse the timetable for the Community Engagement Forums as follows (subject to confirmation of venues):

Location	Date	Time
Jennings	Wednesday 19 Jan 2022	3-5pm
Drake	Thursday 20 Jan 2022	3-5pm
Tenterfield	Friday 21 Jan 2022	6-8pm
Torrington	Friday 21 Jan 2022	12-2pm
Mingoola	Friday 21 Jan 2022	4-6pm
Urbenville	Saturday 22 Jan 2022	10am-12noon
Legume	Saturday 22 Jan 2022	2-4pm
Liston	Saturday 22 Jan 2022	5.30-7.30pm

(Tom Peters/Giana Saccon)

**Motion Carried**

**SUSPENSION OF STANDING ORDERS**

**7/22** **Resolved** that Standing Orders be suspended.

(Peter Petty/Tim Bonner)

**Motion Carried**

*The Meeting adjourned for Morning Tea, the time being 11.07 am.*



## RESUMPTION OF STANDING ORDERS

**8/22** **Resolved** that Standing Orders be resumed.

(Greg Sauer/Peter Petty)

### **Motion Carried**

*The Meeting reconvened, the time being 11.35 am.*

## (ITEM GOV6/22) DELEGATED AUTHORITY - COUNCIL RECESS PERIOD

### **SUMMARY**

The purpose of this report is to provide a full list of matters considered under the delegated authority to the Chief Corporate Officer as the Acting Chief Executive during the Council Recess Period as per Item (3) of Council Resolution 197/21.

**9/22** **Resolved** that Council receive and note the Report and approve the delegated authority item listed below:

- a) Support for the St Joseph's Primary School - P & F by donating hire and delivery of chairs & tables to the Debutant Ball 2021 venue;
- b) Quote to repair and rectify the deficiencies in terms of the Memorial Hall roof has been accepted and awarded with works commencing as soon as possible.

(Peter Petty/Greg Sauer)

### **Motion Carried**

*Manager Customer Service, Governance & Records, Erika Bursford entered the meeting, the time being 11.58 am.*

## (ITEM GOV7/22) MONTHLY OPERATIONAL REPORT - NOVEMBER 2021

### **SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2020/2021 Operational Plan.

**10/22** **Resolved** that Council receives and notes the status of the Monthly Operational Report for November 2021.

(Greg Sauer/Kim Rhodes)

### **Motion Carried**

*Manager Customer Service, Governance & Records, Erika Bursford left the meeting, and Acting Manager Finance & Technology entered the meeting, the time being 12.07 pm.*



## **(ITEM GOV8/22) FINANCE - UPDATE OF POLICY**

### **SUMMARY**

The purpose of this report is to update the listed policy aligned with the Finance Department.

**11/22** **Resolved** that Council adopt the updated Borrowing Policy.

(Greg Sauer/John Macnish)

### **Motion Carried**

## **(ITEM GOV9/22) FINANCE & ACCOUNTS - PERIOD ENDED 30 NOVEMBER 2021**

### **SUMMARY**

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must be made up to the last day of the month immediately preceding the meeting.

**12/22** **Resolved** that Council receive and note the Finance and Accounts Report for the period ended 30 November 2021.

(Peter Petty/John Macnish)

### **Motion Carried**

## **(ITEM GOV10/22) CAPITAL EXPENDITURE REPORT AS AT 30 NOVEMBER 2021**

### **SUMMARY**

The purpose of this Report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This Report outlines Council's financial progress against each project.

**13/22** **Resolved** that Council receive and note the Capital Expenditure Report for the period ended 30 November 2021.

(John Macnish/Greg Sauer)

### **Motion Carried**

## **(ITEM GOV11/22) CHANGES TO PROPOSED BORROWINGS 2021-22 FINANCIAL YEAR**

### **SUMMARY**

The purpose of this report is to recommend to Council that a Corporate Markets Loan with the National Australia Bank be obtained, in order to ensure that there is sufficient cash held to meet the total amount of Council's external cash restrictions, in compliance with the Local Government Act 1993. This short-term bridging finance is necessary to alleviate Council's ongoing cash-flow issues,



which are result of the delays in funding from government bodies for grant works and disaster recovery activities which are paid in arrears.

**RECOMMENDATION:**

That Council:

- (1) Approves the establishment of a Corporate Markets Loan with NAB with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required.
- (2) That Council notify the Office of Local Government of the loan arrangements.

**AMENDMENT**

- (3) The Mayor and Chief Executive continue to lobby the State and Federal Government as a matter of urgency regarding the late payment of disaster grant funding.

(Peter Petty/Greg Sauer)

**Amendment Carried**

**14/22 Resolved that Council:**

- (1) Approves the establishment of a Corporate Markets Loan with NAB with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required.
- (2) Notify the Office of Local Government of the loan arrangements.
- (3) Through the Mayor and Chief Executive continue to lobby the State and Federal Government as a matter of urgency regarding the late payment of disaster grant funding.

(Peter Petty/Tom Peters)

**Motion Carried**

*Acting Manager Finance & Technology left the meeting, the time being 12.40 pm.*

**RESOLUTION REGISTER**

**(ITEM RES1/22) RESOLUTION REGISTER - NOVEMBER/DECEMBER 2021**

**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

**15/22 Resolved that Council notes the status of the Council Resolution Register to November 2021.**



(Tom Peters/Tim Bonner)

Motion Carried

**CONFIDENTIAL BUSINESS**

**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 12.42 pm.



.....  
Councillor Bronwyn Petrie  
Mayor/Chairperson