

#### **QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

# BUSINESS PAPER ORDINARY COUNCIL MEETING 22 JUNE 2022

Notice is hereby given in accordance with the provisions of the *Local Government Act* 1993, and pursuant to Clause 3.3 of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held in the Koreelah Room, Tenterfield Shire Council Chambers, on **Wednesday 22 June 2022** commencing at **9:30 am**.

Daryl Buckingham
Chief Executive

Website: <a href="mailto:www.tenterfield.nsw.gov.au">www.tenterfield.nsw.gov.au</a> Email: <a href="mailto:council@tenterfield.nsw.gov.au">council@tenterfield.nsw.gov.au</a>

#### **COMMUNITY CONSULTATION - PUBLIC ACCESS**

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.30 am and 10.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
  - Prejudice the commercial position of the person who supplied it, or
  - Confer a commercial advantage on a competitor of the Council; or
  - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

#### **CONFLICT OF INTERESTS**

What is a "Conflict of Interests" - A conflict of interests can be of two types:

**Pecuniary** - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

#### Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

#### Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.
- N.B. "Relative", in relation to a person means any of the following:
- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a
  pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company
  or body.

#### Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

#### **Non-pecuniary Interests -** Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs
  to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~000~~~

# **AGENDA**

#### **ORDER OF BUSINESS**

- 1. Opening & Welcome
- 2. Civic Prayer & Acknowledgement of Country
- Apologies
- 4. Disclosure & Declarations of Interest
- 5. Confirmation of Previous Minutes
- 6. Tabling of Documents
- 7. Urgent, Late & Supplementary Items of Business
- 8. Community Consultation (Public Access)
- 9. Mayoral Minute
- 10. Recommendations for Items to be Considered in Confidential Section
- 11. Open Council Reports
  - Our Community
  - Our Economy
  - Our Environment
  - Our Governance
- 12. Reports of Delegates & Committees
- 13. Notices of Motion
- 14. Resolution Register
- 15. Confidential Business
- 16. Meeting Close

#### **CLOSED COUNCIL**

#### **Confidential Reports**

#### (Section 10A(2) of The Local Government Act 1993)

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representations to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public.

The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A(2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals others than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act provides that Council, or a Committee of the Council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10B(3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3) of the Act,) the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A(2) of the Act).

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matters referred to in section 10A(2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) The discussion of the matter may:
  - (i) cause embarrassment to the Council or committee concerned, or to councillors or to employees of the council, or
  - (ii) cause a loss of confidence in the Council or committee.

#### **Resolutions passed in Closed Council**

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.

#### **AGENDA**

#### WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

#### 1. OPENING & WELCOME

#### 2. (A) OPENING PRAYER

"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."

#### (B) ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung nations and extend that respect to other Aboriginal people present."

- 3. APOLOGIES
- 4. DISCLOSURES & DECLARATIONS OF INTEREST
- 5. CONFIRMATION OF PREVIOUS MINUTES

- 6. TABLING OF DOCUMENTS
- 7. URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS
- 8. COMMUNITY CONSULTATION (PUBLIC ACCESS)

#### 9. MAYORAL MINUTE

# 10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

<ol> <li>11. OPEI</li> </ol>	N COUNCIL	REPORTS
------------------------------	-----------	---------

OUR COMMUNITY	•
(ITEM COM6/22)	MCCLIFTYS ROAD & BUNGULLA RESERVE ROAD - PUBLIC GATE & VEHICLE BY-PASS APPLICATIONS 36
(ITEM COM7/22)	RECONNECTING REGIONAL NSW COMMUNITY EVENTS FUND
OUR ECONOMY	
OUR ENVIRONME	NT
OUR GOVERNANC	CE
(ITEM GOV51/22)	MONTHLY OPERATIONAL REPORT MAY 202263
(ITEM GOV52/22)	DELEGATION FOR CHIEF EXECUTIVE WHILST ATTENDING NATIONAL GENERAL ASSEMBLY 2022 209
(ITEM GOV53/22)	ANNUAL REMUNERATION FOR COUNCILLORS AND THE MAYOR - 2022-2023
(ITEM GOV54/22)	FINANCE & ACCOUNTS - PERIOD ENDED 31 MAY 2022 232
(ITEM GOV55/22)	CAPITAL EXPENDITURE REPORT AS AT 31 MAY 2022 236
(ITEM GOV56/22)	REFINANCING OF EXISTING DAM WALL LOAN 243
12. REPORTS OF	DELEGATES & COMMITTEES
(ITEM RC8/22)	REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS ASSOCIATION - FRIDAY 27 MAY 2022 246
(ITEM RC9/22)	REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD LOCAL TRAFFIC COMMITTEE MEETING - 2 JUNE 2022
(ITEM RC10/22)	REPORT OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - MEETINGS OF 6 MAY 2022

#### 13. NOTICES OF MOTION

#### 14. RESOLUTION REGISTER

(ITEM RES6/22) COUNCIL RESOLUTION REGISTER - MAY 2022...... 344

#### 15. CONFIDENTIAL BUSINESS

#### CONFIDENTIAL

(ITEM ECO10/22) LOT 26 DP 735029 SUGARBAG ROAD

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

(ITEM COM8/22) CONSIDER THE PAYMENT OF BACK RENT BY A TENANT OF COUNCIL PROPERTY.

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (d(i)) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

#### 16. MEETING CLOSED

COUNCIL 22 JUNE 2022

#### (ITEM MIN6/22) CONFIRMATION OF PREVIOUS MINUTES

**REPORT BY**: Elizabeth Melling

#### **RECOMMENDATION**

That the Minutes of the following Meeting of Tenterfield Shire Council:

• Ordinary Council Meeting - 25 May 2022

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

#### **ATTACHMENTS**

Unadopted Minutes - Ordinary Council Meeting - Wednesday 25 May2022Pages

### **MINUTES**



#### **QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

# MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 25 MAY 2022

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the on Wednesday 25 May 2022 commencing at 9:30 am

ATTENDANCE Councillor Tim Bonner

Councillor John Macnish (Deputy Mayor)

Councillor Peter Murphy Councillor Geoff Nye Councillor Tom Peters

Councillor Bronwyn Petrie (Mayor)

Councillor Peter Petty Councillor Kim Rhodes Councillor Giana Saccon Councillor Greg Sauer

ALSO IN ATTENDANCE Chief Executive (Daryl Buckingham)

Acting Executive Assistant & Media (Hayley Ritchie)

Chief Corporate Officer (Kylie Smith)
Director Infrastructure (Fiona Keneally)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Website: www.tenterfield.nsw.gov.au

Email: council@tenterfield.nsw.gov.au

#### WEBCASTING OF MEETING

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

#### **OPENING AND WELCOME**

#### **CIVIC PRAYER**

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

#### **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the traditional custodians of this land that we are meeting on today. I would also like to pay respect to the Elders past, present, and emerging of the Jukembal, Kamilaroi and Bundjalung Nations and extend that respect to other Aboriginal people present.

#### **APOLOGIES**

that there were no apologies.

#### **DISCLOSURE & DECLARATIONS OF INTEREST**

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Туре	Item
Greg Sauer	Non Pecuniary	COM5/22 - Reallocate Grant
	Significant	Funding – Drought Communities
		Programme Extension – Street
		Scape Project

#### (ITEM MIN5/22) CONFIRMATION OF PREVIOUS MINUTES

89/22

<u>Resolved</u> that the Minutes of the following Meeting of Tenterfield Shire Council:

• Ordinary Council Meeting - 27 April 2022

2

6 June 2022

as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(John Macnish/Kim Rhodes)

#### **Motion Carried**

#### **TABLING OF DOCUMENTS**

Nil.

#### **URGENT, LATE & SUPLEMENTARY ITEMS OF BUSINESS**

Nil.

#### **COMMUNITY CONSULTATION (PUBLIC ACCESS)**

Nil.

#### **MAYOR MINUTE**

Nil.

# RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

#### 90/22

<u>Resolved</u> that the following items be considered in the Confidential Section of the Meeting:

- 1) ITEM GOV49/22 Correction of Boundary Realignment request between Tenterfield Shire Council and Glen Innes Severn Shire Council;
- 2) ITEM GOV50/22 Correction of a Request for a Boundary Realignment between Tenterfield Shire Council and Glen Innes Severn Shire Council;
- ITEM ECO08/22 Response to a request for Council to be appointed as Crown Land Manager of 45 Martin Street, Tenterfield. Lot 702 DP 1125713; and
- 4) ITEM ECO9/22 Professional Services Tender RFT 03-21/22.

(Greg Sauer/Peter Petty)

#### **Motion Carried**

#### **OPEN COUNCIL REPORTS**

#### **OUR COMMUNITY**

Jodie Condrick, Acting Manager Property & Buildings entered the meeting the time being 9:36am

# (ITEM COM5/22) REALLOCATE GRANT FUNDING - DROUGHT COMMUNITIES PROGRAMME EXTENSION - STREET SCAPE PROJECT

#### **SUMMARY**

The purpose of this report is to advise Council that the Tenterfield National Monument Association Inc. has requested to amend their project scope in accordance with Resolution 99/20, and reallocate the remaining unspent funds being \$85,040.28 out of the \$100,000 from the heritage painting of the

3

6 June 2022

Tenterfield Post Office to the Streetscape Recovery (National Monument Project) to another building within the CBD. With this reallocation, Council would not have to complete a variation request to the funding body to alter the existing deed as this will fit within the existing funding guidelines.

#### 91/22

#### **Resolved** that Council:

(1) Notes the request received from the Tenterfield National Monumental Association Inc. and supports the reallocation of funds identified for the heritage painting of the Tenterfield Post Office from the Drought Communities Program Extension and reallocate the remaining \$85,040.28 out of the \$100,000 to the Economic and Social resilience through Cultural Tourism Recovery project that will comply within the grant guidelines.

(Kim Rhodes/John Macnish)

#### **Motion Carried**

#### **OUR ECONOMY**

# (ITEM ECO7/22) RETURN GRANT FUNDS RELATING TO PROPOSED SALEYARDS TRUCK WASH - TRANSPORT NSW GRANT FUNDING SUMMARY

The purpose of this report is to advise Council of the recommendation from the Saleyards Committee not to proceed with the Truck Wash and return the grant funding to Transport NSW – Fixing Country Truck Washes.

#### 92/22

#### Resolved that Council:

- (1) Agree to no longer proceed with the proposed Truck Wash; and
- (2) Agree to return the grant funds back to the funding body and provide the Treasurer and the Treasurer's Representative with one (1) month's notice to abandon the project.

(Peter Petty/Tim Bonner)

#### **Motion Carried**

Jodie Condrick, Acting Manager Property & Buildings left the meeting the time being 10:03am

Tamai Davidson, Manager Planning & Development Services entered the meeting the time being 10:04am

#### **OUR ENVIRONMENT**

#### (ITEM ENV7/22) DRAFT VILLAGE CONCEPT PLANS

#### **SUMMARY**

The purpose of this report is to present to Council Draft Concept Plans for the villages of Liston, Legume, Urbenville, Drake, Torrington, Mingoola and Jennings and seek a resolution to adopt the plans. The Concept Plans are the result of part of the funding agreement for the Stronger Country Communities Fund – Round 2 – Vibrant and Connected (Project SCCF2-1069). A copy of the plans is provided as follows.

#### 93/22

<u>Resolved</u> that Council adopt the Draft Village Concept Plans for Liston, Legume, Urbenville, Drake, Torrington, Mingoola and Jennings as amended post community consultation.

(Peter Petty/Geoff Nye)

#### **Motion Carried**

Tamai Davidson, Manager Planning & Development Services left the meeting the time being 10:15am

#### **OUR GOVERNANCE**

#### (ITEM GOV41/22) MONTHLY OPERATIONAL REPORT APRIL 2022

#### **SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2021/2022 Operational Plan.

#### 94/22

<u>Resolved</u> that Council receives and notes the status of the Monthly Operational Report for April 2022.

(John Macnish/Kim Rhodes)

#### **Motion Carried**

#### SUSPENSION OF STANDING ORDERS

#### 95/22

**Resolved** that Standing Orders be suspended.

(Peter Petty/Tom Peters)

#### **Motion Carried**

The meeting adjourned for morning tea, the time being 11:00 am.

The meeting reconvened, the time being 11.33 am.

#### RESUMPTION OF STANDING ORDERS

#### 96/22

**<u>Resolved</u>** that Standing Orders be resumed.

(Peter Petty/Geoff Nye)

#### **Motion Carried**

5

6 June 2022

# (ITEM GOV42/22) CALL FOR EXPRESSION OF INTEREST IN TENTERFIELD HEAVY VEHICLE BYPASS ECONOMIC ENHANCEMENT ADVISORY GROUP

#### SUMMARY

The purpose of this report is for Council to consider membership to a Specific Purpose Advisory Group named the Tenterfield Heavy Vehicle Bypass Economic Enhancement Advisory Group. With the Groups purpose being to develop advice and strategies to ensure a vibrant economic future for the town and community of Tenterfield. This Group will be limited to the timeframe for Community collaboration on the project and in accordance with the Community Engagement Strategy.

#### 97/22 Res

#### **Resolved** that Council:

- Endorses the two (2) Representatives from the Tenterfield Chamber of Tourism, Industry and Business, being Kristen Lovett and Peter Hay;
- (2) Appoints two (2) Community Representative from the Expression of Interest received, these being;
  - a) Chris Moon
  - b) Beate Sommer

(Peter Murphy/Peter Petty)

#### **Motion Carried**

Lee Sisson, Casual Administration & Customer Service Assistant entered the meeting the time being 11:42am

Roy Jones, Manager Finance & Technology entered the meeting the time being 11:43am

(ITEM GOV43/22) ADOPTION OF IP&R DOCUMENTS INCLUDING THE COMMUNITY STRATEGIC PLAN, ASSET MANAGEMENT STRATEGY, WORKFORCE MANAGEMENT STRATEGY, DELIVERY PROGRAM, COMMUNITY ENGAGEMENT STRATEGY AND LONG TERM FINANCIAL PLAN

#### **SUMMARY**

The purpose of this report is for Council to adopt the Draft Integrated Planning & Reporting Documents for Tenterfield Shire Council, including; Community Strategic Plan 2022-2032, Asset Management Strategy 2022-2032, Workforce Management Strategy 2022-2032, and Long Term Financial Plan 2022-2032.

#### 98/22

#### **Resolved** that Council:

- (1) Adopt the Community Engagement Strategy 2022-2032, as attached;
- (2) Adopt the Community Strategic Plan 2022-2032
- (3) Adopt the Asset Management Strategy 2022-2032, as attached;

- (4) Adopt the Workforce Management Strategy 2021-2025, as attached;
- (5) Adopt the Long Term Financial Plan 2022-2032, as attached;
- (6) Adopt the Delivery Program 2022-2026, as attached.

(Giana Saccon/Peter Petty)

#### **Motion Carried**

Roy Jones, Manager Finance & Technology left the meeting the time being 11:49am

Penny Robertson, Revenue Officer entered the meeting the time being 11:59am

Roy Jones, Manager Finance & Technology entered the meeting the time being 11:59am

# (ITEM GOV44/22) OPERATIONAL PLAN 2022-2023 INCLUDING STATEMENT OF REVENUE POLICY 2022-2023

#### **SUMMARY**

The purpose of this report is for Council to adopt the Tenterfield Shire Council Operational Plan 2022/2023, following the completion of the public exhibition period which took place from 25 March 2022 to 2 May 2022 and for the Operational Plan 2022/2023 to be included within the current Tenterfield Shire Council Delivery Program 2022/2026.

#### OFFICER'S RECOMMENDATION

#### That Council:

- (1) Adopts the Tenterfield Shire Council Operational Plan 2022/2023 as attached.
- (2) Adopts the following documents as part of the Tenterfield Shire Council Operational Plan 2022/2023:
  - (a) Tenterfield Shire Council Budget for 2022/2023
  - (b) Tenterfield Shire Council Statement of Revenue Policy for 2022/2023, and
  - (c) Tenterfield Shire Council Fees and Charges for 2022/2023.
- (3) In accordance with the provisions of Section 355 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2023 for the following rating categories:

#### Farmland:

A Farmland rate of 0.00250159 cents in the dollar on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$423.00 per annum (the total revenue

collected from this base amount represents 26.17% of the total revenue collected from this category of land);

#### **Residential - Tenterfield:**

A Residential – Tenterfield rate of 0.00599576 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$329.00 per annum (the total revenue collected from this base amount represents 49.49% of the total revenue collected from this category of land);

#### Residential - Tenterfield (Urban):

A Residential – Tenterfield rate of 0.00494219 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$329.00 per annum (the total revenue collected from this base amount represents 23.69% of the total revenue collected from this category of land);

#### Residential - Urbenville:

A Residential – Urbenville rate of 0.00781108 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 48.71% of the total revenue collected from this category of land);

#### Residential - Jennings:

A Residential – Jennings rate of 0.00827829 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 49.20% of the total revenue collected from this category of land);

#### Residential - Drake:

A Residential – Drake rate of 0.01005773 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 49.14% of the total revenue collected from this category of land);

#### Residential - Other:

A Residential – Other rate of 0.00459599 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$155.00 per annum (the total revenue collected from this base amount represents 25.85% of the total revenue collected from this category of land);

#### **Business - Tenterfield:**

A Business – Tenterfield rate of 0.01749100 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$567.00 per annum (the total revenue collected from this base amount represents 36.42% of the total revenue collected from this category of land);

#### Business - Urbenville:

A Business – Urbenville rate of 0.00731999 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$270.00 per annum (the total revenue collected from this base amount represents 47.82% of the total revenue collected from this category of land);

#### **Business - Jennings:**

A Business – Jennings rate of 0.00499813 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$270.00 per annum (the total revenue collected from this base amount represents 46.52% of the total revenue collected from this category of land);

#### **Business - Drake:**

A Business - Drake rate of 0.00839407 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$270.00 per annum (the total revenue collected from this base amount represents 48.61% of the total revenue collected from this category of land);

#### **Business - Other:**

A Business – Other rate of 0.00500483 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$288.00 per annum (the total revenue collected from this base amount represents 25.46% of the total revenue collected from this category of land);

#### Minina:

A Mining rate of 0.01999700 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$459.00 per annum (the total revenue collected from this base amount represents 45.08% of the total revenue collected from this category of land).

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2022, as follows:
  - (a) Residential \$618 per property and/or connection per annum;
  - (b) Residential Strata \$464 per property and/or connection per annum;
  - (c) Mt Lindesay Private Line \$770 per property and/or connection per annum;
  - (d) Rural Other \$618 per property and/or connection per annum;
  - (e) Non Residential Meter connection: 20mm \$618 per property and/or connection per annum;

- (f) Non Residential Meter connection: 25mm \$618 per property and/or connection per annum;
- (g) Non Residential Meter connection: 32mm \$618 per property and/or connection per annum;
- (h) Non Residential Meter connection: 40mm \$927 per property and/or connection per ann
- (i) Non Residential Meter connection: 50mm \$1,445 per property and/or connection per annum;
- (j) Non Residential Meter connection: 80mm \$3,715 per property and/or connection per annum;
- (k) Non Residential Meter connection: 100mm \$5,805 per property and/or connection per annum;
- (I) Non Residential Meter connection: 150mm \$13,060 per property and/or connection per annum;
- (m) Voluntary & Charitable Organisations \$118.50 per property and/or connection per annum;
- (n) Services installed solely for the purpose of firefighting No Charge.
- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$8.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$8.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$8.60 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.
- (9) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a Water Infrastructure Charge per assessment connected to the Tenterfield and Urbenville Water

Treatment Plants of \$77 to part fund infrastructure associated with Council's Water Network.

- (10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,320 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
  - (a) connected to the Council's sewer main, or
  - (b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
  - (c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2023.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection

(11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2023, as follows:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:

- (a) Non Residential Meter connection: 20mm \$1,320 per occupancy per property per annum;
- (b) Non Residential Meter connection: 25mm \$1,320 per occupancy per property per annum;
- (c) Non Residential Meter connection: 32mm \$1,710 per occupancy per property per annum;
- (d) Non Residential Meter connection: 40mm \$2,667 per occupancy per property per annum;
- (e) Non Residential Meter connection: 50mm \$4,158 per occupancy per property per annum;
- (f)Non Residential Meter connection: 80mm \$10,641.75 per occupancy per property per annum;
- (g) Non Residential Meter connection: 100mm \$16,626.75 per occupancy per property per annum;
- (h) Non Residential Meter connection: 150mm \$37,422 per occupancy per property per annum;
- (i) Voluntary & Charitable Organisations \$255.15 per occupancy per property per annum;
- (j)Services installed solely for the purpose of firefighting No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

 $AC + SDF \times (C + UC)$ 

#### Where:

AC = Access Charge
SDF = Sewerage Discharge Factor (determined by type/use)
C = Customers Annual Water Consumption in kilolitres
UC = Sewerage Usage Charge

- (12) Makes, fixes and levies a Sewerage Usage Charge of \$3.20 per kilolitre in 2022/2023.
- (13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2023, as follows:
  - (a) Non-Residential Trade Waste Fee: Category 1 \$185 per property per annum
  - (b) Non-Residential Trade Waste Fee: Category 2 \$185 per property per annum
  - (c) Non-Residential Trade Waste Fee: Category 3 \$882 per property per annum
- (14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2023, as follows:
  - (a) Non-Residential Trade Waste Usage Charge: Compliant \$2.05 per kilolitre
  - (b) Non-Residential Trade Waste Usage Charge: Non-Compliant \$21.00 per kilolitre
- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$288.50 per property per annum for the year ending June 2023.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2023, as follows:
  - (a) Residential Waste Collection: 120L Bin \$447 per service per
  - (b) Residential Waste Collection: 240L Bin \$575 per service per annum
  - (c) Non-Residential Waste Collection: 120L Bin \$447 per service per annum
  - (d) Non-Residential Waste Collection: 240L Bin \$575 per service per annum
- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2023, as follows.
  - (a) Residential Recycling Collection \$86.50 per service per annum

- (b) Non-Residential Recycling Collection \$86.50 per service per annum
- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2023, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
  - (a) Residential \$25.00 per annum
  - (b) Residential Strata Title Per Unit \$12.50 per annum
  - (c) Non-Residential: <350m square \$25.00 per annum
  - (d) Non-Residential: 350m square-1200m square \$50.00 per
  - (e) Non-Residential: 1200m square-5000m square \$221.00 per annum
  - (f) Non-Residential: >5000m square \$357.00 per annum
- (19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer that is, \$30.50 each.
- (20) That Council borrows \$3,100,000 in 2022/2023 for infrastructure projects.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2023.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2022/2023 on its website within 28 days.
- 99/22 Resolved That Council address ITEM GOV44/22 Numbers 2-19 (inclusive), 21-22 (inclusive), 1 and 19 separately.

(Greg Sauer/John Macnish)

#### **Motion Carried**

#### 100/22 Resolved that Council:

- (2) Adopts the following documents as part of the Tenterfield Shire Council Operational Plan 2022/2023:
  - (a) Tenterfield Shire Council Budget for 2022/2023
  - (b) Tenterfield Shire Council Statement of Revenue Policy for 2022/2023, and
  - (c) Tenterfield Shire Council Fees and Charges for 2022/2023.

(3) In accordance with the provisions of Section 355 of the Local Government Act 1993, makes, fixes and levies the rates for the year ending 30 June 2023 for the following rating categories:

#### Farmland:

A Farmland rate of 0.00250159 cents in the dollar on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$423.00 per annum (the total revenue collected from this base amount represents 26.17% of the total revenue collected from this category of land);

#### Residential - Tenterfield:

A Residential – Tenterfield rate of 0.00599576 cents in the dollar of the current land values of all rateable land within this category, with base rate of \$329.00 per annum (the total revenue collected from this base amount represents 49.49% of the total revenue collected from this category of land);

#### Residential - Tenterfield (Urban):

A Residential – Tenterfield rate of 0.00494219 cents in the dollar of the current land values of all rateable land within this category, with base rate of \$329.00 per annum (the total revenue collected from this base amount represents 23.69% of the total revenue collected from this category of land);

#### Residential - Urbenville:

A Residential – Urbenville rate of 0.00781108 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 48.71% of the total revenue collected from this category of land);

#### Residential - Jennings:

A Residential – Jennings rate of 0.00827829 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 49.20% of the total revenue collected from this category of land);

#### Residential - Drake:

A Residential – Drake rate of 0.01005773 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$294.00 per annum (the total revenue collected from this base amount represents 49.14% of the total revenue collected from this category of land);

#### Residential - Other:

A Residential – Other rate of 0.00459599 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$155.00 per annum (the total revenue collected from this base amount represents 25.85% of the total revenue collected from this category of land);

# Ordinary Council Meeting - 22 June 2022 CONFIRMATION OF PREVIOUS MINUTES

Attachment 1
Unadopted Minutes Ordinary Council
Meeting - Wednesday 25
May 2022

#### Business - Tenterfield:

A Business – Tenterfield rate of 0.01749100 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$567.00 per annum (the total revenue collected from this base amount represents 36.42% of the total revenue collected from this category of land);

#### Business - Urbenville:

A Business – Urbenville rate of 0.00731999 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$270.00 per annum (the total revenue collected from this base amount represents 47.82% of the total revenue collected from this category of land);

#### Business - Jennings:

A Business – Jennings rate of 0.00499813 cents in the dollar of the current land values of all rateable land within this category, with base rate of \$270.00 per annum (the total revenue collected from this base amount represents 46.52% of the total revenue collected from this category of land);

#### Business - Drake:

A Business – Drake rate of 0.00839407 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$270.00 per annum (the total revenue collected from this base amount represents 48.61% of the total revenue collected from this category of land);

#### Business - Other:

A Business – Other rate of 0.00500483 cents in the dollar of the current land values of all rateable land within this category, with a base rate of \$288.00 per annum (the total revenue collected from this base amount represents 25.46% of the total revenue collected from this category of land);

#### Mining:

A Mining rate of 0.01999700 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$459.00 per annum (the total revenue collected from this base amount represents 45.08% of the total revenue collected from this category of land).

- (4) In accordance with the provisions of Section 552 of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2022, as follows:
  - (a) Residential \$618 per property and/or connection per annum;
  - (b) Residential Strata \$464 per property and/or connection per annum;
  - (c) Mt Lindesay Private Line \$770 per property and/or connection per annum;
  - (d) Rural Other \$618 per property and/or connection per

annum;

- (e) Non Residential Meter connection: 20mm \$618 per property and/or connection per annum;
- (f) Non Residential Meter connection: 25mm \$618 per property and/or connection per annum;
- (g) Non Residential Meter connection: 32mm \$618 per property and/or connection per annum;
- (h) Non Residential Meter connection: 40mm \$927 per property and/or connection per ann
- (i) Non Residential Meter connection: 50mm \$1,445 per property and/or connection per annum;
- (j) Non Residential Meter connection: 80mm \$3,715 per property and/or connection per annum;
- (k) Non Residential Meter connection: 100mm \$5,805 per property and/or connection per annum;
- Non Residential Meter connection: 150mm \$13,060 per property and/or connection per annum;
- (m) Voluntary & Charitable Organisations \$118.50 per property and/or connection per annum;
- (n) Services installed solely for the purpose of firefighting No Charge.
- (5) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kiloliters per annum, and \$8.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (6) In accordance with Section 502 of the Local Government Act, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$8.60 per kilolitre for water consumed over 450 kilolitres per annum.
- (7) In accordance with Section 502 of the Local Government Act, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$8.60 per kilolitre for water consumed over 1,000 kilolitres per annum.
- (8) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a minimum water consumption account charge of \$25 for each of the six (6) monthly billing periods. Further, that if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.
- (9) In accordance with Section 502 of the Local Government Act 1993, makes, fixes and levies a Water Infrastructure Charge per assessment connected to the Tenterfield and Urbenville Water Treatment Plants of \$77 to part fund infrastructure associated with

Council's Water Network.

- (10) In accordance with the provisions of Section 501(1) and 502 of the Local Government Act 1993, makes, fixes and levies a Sewerage Service Availability Charge of \$1,320 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
  - (a) connected to the Council's sewer main, or
  - (b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
  - (c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2023.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection

(11) In accordance with the provisions of Sections 501(1) and 552 of the Local Government Act 1993, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2023, as follows:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:

- (a) Non Residential Meter connection: 20mm \$1,320 per occupancy per property per annum;
- (b) Non Residential Meter connection: 25mm \$1,320 per occupancy per property per annum;
- (c) Non Residential Meter connection: 32mm \$1,710 per occupancy per property per annum;
- (d) Non Residential Meter connection: 40mm \$2,667 per occupancy per property per annum;
- (e) Non Residential Meter connection: 50mm \$4,158 per occupancy per property per annum;
- (f) Non Residential Meter connection: 80mm \$10,641.75 per occupancy per property per annum;
- (g) Non Residential Meter connection: 100mm \$16,626.75 per occupancy per property per annum;
- (h) Non Residential Meter connection: 150mm \$37,422 per occupancy per property per annum;
- (i) Voluntary & Charitable Organisations \$255.15 per occupancy per property per annum;
- (j) Services installed solely for the purpose of firefighting No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

 $AC + SDF \times (C + UC)$ 

#### Where:

AC = Access Charge SDF = Sewerage Discharge Factor (determined by type/use) C = Customers Annual Water Consumption in kilolitres UC = Sewerage Usage Charge

- (12) Makes, fixes and levies a Sewerage Usage Charge of \$3.20 per kilolitre in 2022/2023.
- (13) Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2023, as follows:
  - (a) Non-Residential Trade Waste Fee: Category 1 \$185 per property per annum
  - (b) Non-Residential Trade Waste Fee: Category 2 \$185 per property per annum
  - (c) Non-Residential Trade Waste Fee: Category 3 \$882 per property per annum
- (14) Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2023, as follows:
  - (a) Non-Residential Trade Waste Usage Charge: Compliant \$2.05 per kilolitre
  - (b) Non-Residential Trade Waste Usage Charge: Non-Compliant -\$21.00 per kilolitre
- (15) In accordance with section 501 of the Local Government Act 1993 makes, fixes and levies the Waste Management Facility Charge of \$288.50 per property per annum for the year ending June 2023.
- (16) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Waste Collection Charges for the year ending June 2023, as follows:
  - (a) Residential Waste Collection: 120L Bin \$447 per service per annum
  - (b) Residential Waste Collection: 240L Bin \$575 per service per annum
  - (c) Non-Residential Waste Collection: 120L Bin \$447 per service per annum
  - (d) Non-Residential Waste Collection: 240L Bin \$575 per service per annum
- (17) In accordance with sections 496 and 501 of the Local Government Act 1993 makes, fixes and levies Recycling Collection Charges for the year ending June 2023, as follows.
  - (a) Residential Recycling Collection \$86.50 per service per annum
  - (b) Non-Residential Recycling Collection \$86.50 per service per annum

- (18) In accordance with section 496A of the Local Government Act 1993 makes, fixes and levies Stormwater Management Charges for the year ending June 2023, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.
  - (a) Residential \$25.00 per annum
  - (b) Residential Strata Title Per Unit \$12.50 per annum
  - (c) Non-Residential: <350m square \$25.00 per annum
  - (d) Non-Residential: 350m square-1200m square \$50.00 per
  - (e) Non-Residential: 1200m square-5000m square \$221.00 per
  - (f) Non-Residential: >5000m square \$357.00 per annum
- (19) Provides three (3) waste vouchers per annum to be issued with the annual rates notice and that the value of these vouchers be equivalent to the fee for a small box trailer that is, \$30.50 each.
- (21) In accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2023.
- (22) In accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan 2022/2023 on its website within 28 days.

(Greg Sauer/John Macnish)

#### **Motion Carried**

#### Councillor John Macnish requested a record of voting on the Motion:

**Voting for the Motion** – Councillor Tom Peters, Councillor Greg Sauer, Councillor John Macnish, Councillor Tim Bonner, Councillor Bronwyn Petrie, Councillor Kim Rhodes, Councillor Geoffrey Nye, and Councillor Peter Petty Total (8).

**Voting against the Motion** - Councillor Peter Murphy and Councillor Giana Saccon Total (2).

#### OFFICER'S RECOMMENDATION

ITEM (GOV44/22 NUMBER (20)

That Council:

(20) That Council borrows \$3,100,000 in 2022/2023 for infrastructure projects.

#### **AMENDMENT**

(20) That Council borrows *up to* \$3,100,000 in 2022/2023 for infrastructure projects.

(Greg Sauer/Tim Bonner)

#### **Amendment Carried**

#### 101/22 Resolved

(20) That Council borrows up to \$3,100,000 in 2022/2023 for infrastructure projects.

(Greg Sauer/Tim Bonner)

#### **Motion Carried**

#### 102/22 Resolved that Council:

 Adopts the Tenterfield Shire Council Operational Plan 2022/2023 as attached.

(John Macnish/Tim Bonner)

#### **Motion Carried**

#### Councillor John Macnish requested a record of voting on the Motion:

**Voting for the Motion** – Councillor Tom Peters, Councillor Greg Sauer, Councillor John Macnish, Councillor Tim Bonner, Councillor Bronwyn Petrie, Councillor Kim Rhodes, Councillor Geoffrey Nye, and Councillor Peter Petty Total (8).

**Voting against the Motion** - Councillor Peter Murphy and Councillor Giana Saccon Total (2).

Lee Sisson, Casual Administration & Customer Service Assistant left the meeting the time being 12:42pm

Jess Wild, Management Accountant entered the meeting the time being 12:42pm

## (ITEM GOV45/22) QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2022

#### SUMMARY

The purpose of this Report is to provide Council with a Quarterly Budget Review Statement in accordance with Regulation 203 of the Local Government (General) Regulation 2005 (the Regulation).

#### **OFFICER'S RECOMMENDATION:**

#### **That Council:**

Adopts the March 2022 Quarterly Budget Review Statement and recommendations therein that:

20

6 June 2022

- a) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;
- b) As part of Council's new Asset Management System implementationand asset revaluation processes for 2021/22, a thorough review of depreciation be undertaken to ascertain if depreciation expenditure can be reduced, and that further discussions be held with the State Government regarding the State re-acquiring some roads from Council;
- Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments;
- d) That the issue of rate pegging and cost shifting be raised again in appropriate forums; and
- e) That a plan be developed to increase operational income and further reduce operational expenditure as per previous discussions and comments in Council Reports. Such a plan may include a Special Rates Variation request with a view to returning Council's operating position to surplus.

#### **AMENDMENT**

d) That the issue of rate pegging, rate capping and cost shifting be raised again in appropriate forums; and

(Greg Sauer/Tim Bonner)

#### **Amendment Carried**

#### 103/22 Resolved

d) That the issue of rate pegging, rate capping and cost shifting be raised again in appropriate forums; and

(Greg Sauer/Tim Bonner)

#### **Motion Carried**

Jess Wild, Management Accountant left the meeting the time being 1.05pm

## (ITEM GOV46/22) FINANCE & ACCOUNTS - PERIOD ENDED 30 APRIL 2022

#### SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

#### 104/22

**Resolved** that Council receive and note the Finance and Accounts Report for the period ended 30 April 2022.

(Peter Petty/Giana Saccon)

#### **Motion Carried**

# (ITEM GOV47/22) CAPITAL EXPENDITURE REPORT AS AT 30 APRIL 2022

#### SUMMARY

The purpose of this Report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This Report outlines Council's financial progress against each project.

#### 105/22

<u>Resolved</u> that Council receive and note the Capital Expenditure Report for the period ended 30 April 2022.

(Giana Saccon/Geoff Nye)

#### **Motion Carried**

#### (ITEM GOV48/22) REPORT ON LOAN BALANCES

#### SUMMARY

The purpose of this Report is to inform Council of its loan balances as at 31 March 2022

#### 106/22

**Resolved** that Council notes the loan balance as at 31 March 2022 was \$19,016,929.35 (\$13,358,789.85 as at 31 December 2021).

(Greg Sauer/Giana Saccon)

#### **Motion Carried**

Roy Jones, Manager Finance & Technology left the meeting the time being 1:15pm

22

6 June 2022

#### **REPORTS OF DELEGATES & COMMITTEES**

# (ITEM RC6/22) PARKS, GARDENS AND CULTURAL ADVISORY COMMITTEE

#### 107/22 Resolved that Council:

(1) Receive and note the Report from the Parks, Gardens & Cultural Advisory Committee meeting from Wednesday 4 May 2022.

(Kim Rhodes/John Macnish)

#### **Motion Carried**

**Resolved** that Council write to Telstra requesting improvements to the lot on Rouse Street, Tenterfield due to untidiness and safety issues.

(Greg Sauer/John Macnish)

#### **Motion Carried**

#### (ITEM RC7/22) AUDIT, RISK & IMPROVEMENT COMMITTEE

#### 109/22 Resolved that Council:

(1) Receive and note the Report from the Audit, Risk & Improvement Committee meeting from Wednesday 13 April 2022.

(Peter Petty/Kim Rhodes)

#### **Motion Carried**

#### (ITEM RES5/22) COUNCIL RESOLUTION REGISTER - APRIL 2022

#### SUMMARY

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

**Resolved** that Council notes the status of the Council Resolution Register to April 2022.

(Greg Sauer/Geoff Nye)

#### **Motion Carried**

#### **CONFIDENTIAL BUSINESS**

#### SUSPENSION OF STANDING ORDERS - CONFIDENTIAL BUSINESS

#### 111/22 Resolved that Standing Orders be suspended and:

- a) The meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10a(2) of the Local Government Act, 1993; and
- b) The Agenda and associated correspondence, unless specified are not to be released to the public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Peter Petty/John Macnish)

#### **Motion Carried**

The recording device was turned off and the meeting moved into Closed Committee, the time being 1:29 pm.

Penny Robertson, Revenue Officer entered the meeting the time being 2:08pm

#### PROCEDURAL MOTION

Resolved That Item GOV49/22 – Correction of boundary realignment request between Tenterfield Shire Council land Glen Innes Severn Shire Council and item GOV50/22 – Correction of request for a boundary realignment between Tenterfield Shire Council and Glen Innes Severn Shire Council be adopted together.

(Peter Petty/John Macnish)

#### **Motion Carried**

# (ITEM GOV49/22) CORRECTION OF BOUNDARY REALIGNMENT REQUEST BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL

#### SUMMARY

This report is an amendment of the request of one landholder requesting a boundary re-alignment between Tenterfield Shire Council and Glen Innes Severn Shire Council as the Office of Local Government has requested that the Item be amended to submit the request to the Minister for Local Government and the Governor instead of the Office of Local Government.

#### 113/22 Resolved that Council:

- (1) Receive and note this report as an amendment;
- (2) Resubmit the proposal to Minister for Local Government and the Governor to have the Local Government Boundary re-aligned in accordance with this report;

- (3) Council make application to the Minister for Local Government and the Governor to alter the boundaries of the Tenterfield and the Glen Innes Severn Shire local government areas by transferring Lots 21, 22, 59, & 60 DP 753289 having a combined area of 32.38ha, from Glen Innes Severn Shire local government area to the Shire of Tenterfield local government area.
- (4) That if any costs are incurred that they be passed onto the applicant.

(Peter Petty/John Macnish)

#### **Motion Carried**

# (ITEM GOV50/22) CORRECTION OF REQUEST FOR A BOUNDARY REALIGNMENT BETWEEN TENTERFIELD SHIRE COUNCIL AND GLEN INNES SEVERN SHIRE COUNCIL

#### SUMMARY

This report is an amendment of the resubmitted request of one landholder requesting a boundary re-alignment between Tenterfield Shire Council and Glen Innes Severn Shire Council the Office of Local Government has requested that the Item be amended to submit the request to the Minister for Local Government and the Governor instead of the Office of Local Government.

#### 114/22 Resolved that Council:

- (1) Receive and note this report as an amendment.
- (2) Resubmit the proposal to Minister for Local Government and the Governor to have the Local Government Boundary re-aligned in accordance with this report;
- (3) Council make application to the Minister for Local Government and the Governor to alter the boundaries of the Tenterfield and the Glen Innes Severn Shire local government areas by transferring part of Lot 140 DP 751487 having an area of 40.47ha, from Glen Innes Severn Shire local government area to the Shire of Tenterfield local government area.
- (4) That if any costs are incurred that they be passed onto the applicant.

(Peter Petty/John Macnish)

#### **Motion Carried**

Penny Robertson, Revenue Officer left the meeting the time being 2:13pm

Neville Coonan, Property Specialist entered the meeting the time being 2:14pm

(ITEM ECO8/22) RESPONSE TO A REQUEST FOR COUNCIL TO BE APPOINTED AS CROWN LAND MANAGER OF 45 MARTIN STREET, TENTERFIELD. LOT 702 DP 1125713

#### **SUMMARY**

The purpose of this report is to consider a request from Forestry Corporation of NSW and Crown Lands for Tenterfield Shire Council to be appointed as the Crown Land Manager of 45 Martin Street, Tenterfield. Details of the property are:

Description: Lot 702 DP 1125713.

Reserve R89154. The reserve purpose is: Public Buildings (Forestry Office).

Gazette Date: 8/03/1974.

Land Area: Approximately 725 square meters.

#### 115/22

#### Resolved that Council:

- 1. Reject the request to be appointed as the Crown Land Manager of R89154 (Lot 702 DP 11257130) at 45 Martin Street, Tenterfield.
- 2. Request Crown Lands to deal directly with Granite Borders Landcare regarding their future occupancy of the property.
- 3. Resolve to terminate any further subsidisation of Granite Borders Landcare occupancy costs associated with 45 Martin Street.

(Peter Petty/Greg Sauer)

#### **Motion Carried**

Daryl Buckingham, Chief Executive left the meeting the time being 2:22pm

Daryl Buckingham, Chief Executive entered the meeting the time being 2:25pm

Neville Coonan, Property Specialist left the meeting the time being 2:25pm

Director Infrastructure, Fiona Keneally declared an interest in ITEM ECO9/22. Declared that her spouse had made a submission, and that she had taken no part in the preparation or submission of the document.

Fiona Keneally, Director of infrastructure left the meeting the time being 2:25pm

David Counsell, Manager of Asset & Program Planning entered the meeting the time being 2:26pm

#### (ITEM ECO9/22) PROFESSIONAL SERVICES TENDER RFT 03-21/22

#### **SUMMARY**

The purpose of this report is to provide Council with a report on the tender submission associated with the Professional Services - Tender 03-21/22 and recommend the list of preferred suppliers.

# Ordinary Council Meeting - 22 June 2022 CONFIRMATION OF PREVIOUS MINUTES

Attachment 1 Unadopted Minutes -Ordinary Council Meeting - Wednesday 25 May 2022

#### 116/22 Resolved that Council:

(1) Accept all submitted tenders as a panel of preferred suppliers for the provision of Professional Services until 31 January 2024.

(Peter Murphy/Tom Peters)

#### **Motion Carried**

David Counsell, Manager of Asset & Program Planning left the meeting the time being 2:38pm

#### **RESUMPTION OF STANDING ORDERS**

#### 117/22 Resolved that Standing Orders be resumed.

(Peter Petty/John Macnish)

#### **Motion Carried**

Fiona Keneally, Director of infrastructure returned to the meeting the time being 2:35pm

The meeting moved out of Closed Committee and the recording device was turned on, the time being 2:38 pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolutions as resolved whilst in Closed Committee.

#### **MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 2:41pm.

Councillor Bronwyn Petrie
Mayor/Chairperson

**Department:** Engineering Department

**Submitted by:** Engineering Officer (Technical Support) P/T

Reference: ITEM COM6/22

Subject: McCliftys Road & Bungulla Reserve Road - Public Gate &

**Vehicle By-pass Applications** 

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Transport - TRSP 15 - We have an effective interconnected

transport system that is safe, efficient and affordable for us as a

community.

**CSP Strategy:** We have a well-designed and functioning road network suitable for

all users now and take into consideration future network

consumption and demand.

CSP Delivery Program

Asset Planning, Policy and Management provide strategic direction and information to Council enabling the sustainable management of

its asset portfolio as a whole.

#### **SUMMARY**

The purpose of this report provides details of a request to construct one (1) public gate and vehicular by-pass (grid) on McCliftys Road and one (1) public gate and vehicular by-pass (grid) on Bungulla Reserve Road for primary production purposes.

#### **OFFICER'S RECOMMENDATION:**

That Council as the Roads Authority under the Roads Act 1993:-

- (1) Approves the installation of a public gate and vehicular by-pass on McCliftys Road at approx. 0.316km west of the New England Highway intersection and Bungulla Reserve Road at the intersection with Rosehill Road in accordance with Council Policy No 2.162 Public Gates and Vehicle By-passes; and
- (2) Provide applicant with Council Consent as outlined in 4.2 Council's Internal Administrative Procedures of Policy 2.162.
- (3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.

#### **BACKGROUND**

Council received two (2) Applications for the installation of a public gate and vehicle bypass (grid) at McCliftys Road 0.316km west of the New England Highway intersection and one at Bungulla Reserve Road at the intersection with Rosehill Road.

Both Applicants paid the relevant application fees in accordance with Council's Fees & Charges.

The proposal for McCliftys Road was advertised in Council's Your Local News May 2022 Edition as required. The closing date for submissions was 2:00 pm on Monday 30 May 2022. The proposal for Bungulla Reserve Road was advertised in Council's Your Local News June 2022 Edition as required. The closing date for submissions was 2:00 pm on Monday 13 June 2022.

#### **REPORT:**

Our Community No. 6 Cont...

McCliftys Road is an unsealed road classified as Class D Local Access Rural Road in Council's adopted Road Asset Management Plan. Local Access Rural Roads are roads that are non-through roads that provide access up to 10 abutting properties in different ownership with approved residential dwellings. These roads carry lower volumes of traffic than Class C Roads less than 50 vehicles per day.

The proposed public gate and vehicular by-pass is located at approximately 0.316km west of the New England Highway intersection.

Bungulla Reserve Road is an unsealed road classified as Class D Local Access Rural Road in Council's adopted Road Asset Management Plan. Local Access Rural Roads are roads that are non-through roads that provide access up to 10 abutting properties in different ownership with approved residential dwellings. These roads carry lower volumes of traffic than Class C Roads less than 50 vehicles per day.

The proposed public gate and vehicular by-pass is located at the intersection of Bungulla Reserve Road and Rosehill Roads.

Sight distances at the proposed sites are satisfactory in both directions. No submissions were received in respect of the proposed public gate and vehicular by-passes.

#### **COUNCIL IMPLICATIONS:**

1. Community Engagement / Communication (per engagement strategy)
The proposals were advertised in Council's Your Local News May 2022 and June
2022 Editions as required. The closing date for submissions was 2:00 pm on
Monday 30 May 2022 and 2:00pm on Monday 13 June 2022 respectively.

#### 2. Policy and Regulation

Council's Policy Statement 2.162 States that Council's preference is for Public Gates and Vehicle By-passes (Grids) not to be installed on public roads. It is acknowledged however that gates and vehicle by-passes may be required under certain circumstances for genuine primary production purposes. In this case, the installation of the Grids has been specifically requested by the property owners.

Policy Statement 2.162 also states that Public Gates or Vehicle By-passes may be approved on roads classified as D in Council's Road Asset Management Plan. Section 128 to 137 inclusive of the Roads Act 1993 and Section 67 to 70 inclusive of the Roads (General) Regulation 2000 provides the legislative framework for Tenterfield Shire Council as the Roads Authority to approve the issue of a permit to install a public gate or vehicle by-pass on an unfenced public road where it intersects a boundary fence.

#### 3. Financial (Annual Budget & LTFP)

All costs associated with the supply, installation and subsequent maintenance of the public gates and vehicular by-passes will be at full cost to the applicant in accordance with Council's Policy 2.162. The Applicants have paid the relevant application fees as outlined in Council's Fees & Charges.

#### 4. Asset Management (AMS)

Nil.

Our Community No. 6 Cont...

#### 5. Workforce (WMS)

Nil.

#### 6. Legal and Risk Management

Installation and subsequent maintenance of the public gate and vehicular by-pass at these two (2) locations will be in accordance with Council's Policy 2.162. Ownership and maintenance responsibilities for Public Gates & Vehicle By-passes rest with the landowners as defined in Section 128 to 137 inclusive of the Roads Act 1993 and Section 67 to 70 inclusive of the Roads (General) Regulation 2000 which provides the legislative framework for Tenterfield Shire Council as the Roads Authority to approve the issue of a permit to install a public gate or vehicle by-pass on an unfenced public road where it intersects a boundary fence. Part 6 of the Roads Regulation 2008 also applies.

Routine inspections will be undertaken by Council staff to ensure structural integrity and compliance with Council's Policy specification to minimise risk to road users.

#### 7. Performance Measures

It is the grid owners responsibly to install the grid in accordance with the standards detailed in Council's Policy 2.162 and to maintain for its perpetuity including up to 20m of Council's Road either side of the grid. Council's Asset staff undertake routine inspections on grids within the Shire to ensure compliance with Council standards.

#### 8. Project Management

Nil.

### Fiona Keneally Director Infrastructure

Prepared by staff member: Jessica Gibbins

Approved/Reviewed by Manager: Fiona Keneally, Director Infrastructure

Department: Engineering Department

Attachments: There are no attachments for this report.

**Department:** Office of the Chief Executive Submitted by: Tourism & Marketing Manager

Reference: ITEM COM7/22

Subject: Reconnecting Regional NSW Community Events Fund

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Community - COMM 2 - Health and quality of life are supported by

a wide range of recreation and leisure opportunities.

**CSP Strategy:** Enrich the cultural life of the community by supporting a variety of

cultural events and activities for the community and visitors.

**CSP Delivery** Enrich the cultural life of the community by supporting a variety of

**Program** cultural events and activities for residents and visitors.

#### **SUMMARY**

Tenterfield Shire Council has been invited to submit an application to the Reconnecting Regional NSW Community Events Program, where \$301,708 has been allocated for Tenterfield Shire.

#### **OFFICER'S RECOMMENDATION:**

#### That Council:

- 1. Agree on allocation amounts as identified below, which are based on expression of interest forms submitted by community and event committees.
- 2. Apply for the Reconnecting Regional NSW Community Events Program on behalf of identified community events. Administer funds and acquit event grant, with required information supplied by community and event committees.

#### **BACKGROUND**

Tenterfield Shire Council has been invited to submit an application to the Reconnecting Regional NSW Community Events Program, where \$301,708 has been allocated for Tenterfield Shire.

The program objectives are to promote the social and economic recovery of regional communities, by renewing social connections and providing a revenue boost to local businesses, following the extended COVID-19 restrictions across regional NSW and impacts of border closures.

Funding is provided to deliver eligible community events and festivals that are to be held by 31 March 2023. Eligible events are those that promote community connection and facilitate economic recovery by supporting local businesses in the events, hospitality and accommodation sectors.

The fund must be applied for by Council in a single application, however, can be allocated to any number of events and festivals within the Tenterfield Shire. Councils are encouraged to partner with community groups to administer the funds.

#### **REPORT:**

Our Community No. 7 Cont...

The Reconnecting Regional NSW Community Events Program applications close on Friday 8<sup>th</sup> July (extension from Friday 24<sup>th</sup> June).

Based on the event funding guidelines, an internal committee was formed consisting of representatives from community, economic development, tourism and culture. The committee acknowledged that Tenterfield Shire Council and the community did not have the resources to develop a large new event in the provided timeframe, and saw the need to support our current events, who have done it tough over the last couple of years.

An expression of interest form was sent to all event organisers, community and service organisations, progress associations and hall committees, requesting event and budget information if they wished to be considered for the fund. Applications were received for 25 events, and total funds submitted for expression of interest was \$534,962.

The committee then met to discuss the forms and event applications, and allocated funds to each event, as per funding guidelines. This proposed allocation was then taken to a Councillor Workshop on 15<sup>th</sup> June 2022, and the following amounts were agreed upon:

EVENT	ALLOCATED AMOUNT	TIME OF YEAR
Drake Community Markets	\$4,600.00	Monthly
Tenterfield Farmers & Makers Market	\$15,000.00	Monthly
Winter School Music Program & The Chilly Sing	\$60,000.00	July
Eat Street Tenterfield (Autumn Fest Committe)	\$30,000.00	September-March
School of Arts Theatre Program	\$22,508.00	Ongoing
Legume - Back to Legume Picnic Day & Dance	\$2,500.00	Spring/Summer
Moombahlene - NAIDOC week	\$13,000.00	September
Sunnyside Hall Sip & Shop	\$5,000.00	October
Tune in for Mental Health (TDSC)*	\$0.00	October
Live Inspire Lead Conference	\$29,000	Oct / Nov
Volunteer Expo (Lions & Rotary)	\$10,000.00	November
Christmas Fair (Lions & Rotary)	\$5,000.00	December
Sunnyside Hall Christmas Tree	\$1,000.00	December
Urbenville Christmas on the Corner	\$2,500.00	December
Mingoola Bonfire Night	\$2,000.00	TBA - Oct/Nov/Dec
Australia Day - Community BBQ (Lions Club)*	\$0.00	January
Carnival of Animals Village Tour	\$8,100.00	January
Sunnyside Australia Day Cricket	\$2,000.00	January
Urbenville Australia Day Celebrations#	\$2,000.00	January

Our Community No. 7 Cont...

Oracles of the Bush - School Workshops & Concert	\$5,000.00	February
Tenterfield Wedding Expo	\$10,000.00	February
Bavarian Music Festival - Markets & Concert	\$25,000.00	March
Gravel N Granite	\$40,000.00	March
Oracles of the Bush - Campfire Yarns	\$7,500.00	March
TOTAL	\$301,708.00	

<sup>\*</sup>Money has not been allocated to two events

- \$700 for Tune In for Mental Health as participant numbers were limited and this fits into additional funding
- \$2,500 for Australia Day Community BBQ this will be covered through Australia Day funding Council applies for.

\*Council is investigating if the Urbenville Australia Day Celebrations fit into Australia Day funding Council applies for. If this is the case, the \$2,000 will be reallocated to the following:

- \$1,000 to Live, Inspire, Lead (total \$30,000)
- \$1,000 to Winter School Music Program (total \$61,000)

Three local events were not eligible for the funding:

- Tenterfield Show (ineligible event) separate funding available.
- Autumn Festival event falls outside funding timeframe (April 2023)
- Tenterfield Show & Shine event falls outside funding timeframe (April 2023).

All proposed events are eligible and follow the program guidelines (attachment A).

#### **COUNCIL IMPLICATIONS:**

### 1. Community Engagement / Communication (per engagement strategy)

Council has engaged with community groups, event committees, progress associations and hall committees to ensure all events that wish to apply are captured in the funding allocations. The above listed events are the only ones who submitted expressions of interest. Information was sent to community groups via email and followed up by phone and email.

#### 2. Policy and Regulation

N/A

#### 3. Financial (Annual Budget & LTFP)

Identified events will be required to apply for and acquit the grant application, and staff will coordinate and submit the total application and acquittal. Minimal staff time (community & tourism) outside of regular duties is required to submit or manage this application.

Our Community No. 7 Cont...

#### 4. Asset Management (AMS)

Tenterfield Shire Council is not acquiring any new assets.

#### 5. Workforce (WMS)

There is minimal time required for administration and project management of this grant. Staff are not involved in the organisation of events.

#### 6. Legal and Risk Management

Consideration needs to be given to changes in the risk profile and at this point, with the information available is not considered to have a material impact on Councils risk profile.

#### 7. Performance Measures

Performance measures pertain to the grant delivery and outcomes matching the grant criteria.

#### 8. Project Management

Council requires event committees to provide all required information to Council to be included in the application and also for the acquittal. Minimal time is required from staff to compile and coordinate the grant fund submission. All events are being organised and run by the relevant event committees. Council is not responsible for delivering any events.

## Daryl Buckingham Chief Executive

Prepared by staff member: Caitlin Reid

Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

Department: Office of the Chief Executive

Attachments: **1** Reconnecting Regional NSW 11 Community Events Program - Pages

Program Guidelines

Department of Regional NSW

nsw.gov.au/CommunityEvents

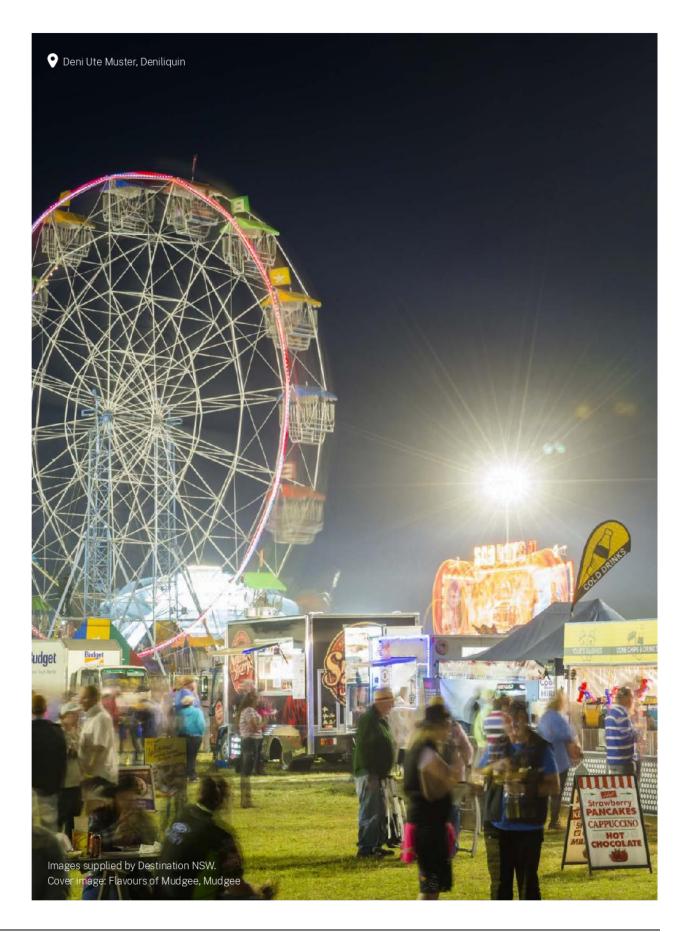
# Reconnecting Regional NSW Community Events Program

**Program Guidelines** 





Attachment 1 - Reconnecting Regional NSW Community Events Program - Program Guidelines





Program Guidelines

03

## Contents

04	Message from the Deputy Premier	
05	Program overview	
07	Program objectives	
07	Key dates	
08	Program funding	
	Grant amounts	09
	Co-contributions	09
10	Eligibility criteria	
	Eligible applicants	10
	Project location	10
	Eligible projects	10
	Examples of eligible events	10
	Ineligible projects Examples of ineligible events	11 11
	What are ineligible project costs?	11
12	Assessment criteria	
13	How to apply	
13	How to apply	10
	What needs to be included in an application?	13
14	Assessment process	
	What happens if the application is successful?	15
17	Available Support	
17	Complaints	
17	Ethical conduct	
17	Conflicts of interest	
17	Confidentiality	
17	Important terms and conditions	
17	Government Information (Public Access) Act	
18	Appendix	
19	Copyright	
20	Disclaimer	

# Message from the Deputy Premier

I am proud to see that Regional NSW is stronger than ever after facing many unpredictable challenges over the past few years. Our regions have endured drought, bushfires, floods and the COVID-19 pandemic, but we know they will come out the other side stronger and more resilient.

The NSW Government is committed to ensuring the recovery of Regional NSW remains on track. That is why, as part of the \$200 million Regional Recovery Package, \$25 million has been allocated to the Reconnecting Regional NSW – Community Events Program.

Regional NSW boasts a diverse range of events throughout the year, from markets to live music gigs, food festivals and field days. These events provide an important economic boost for local economies and an opportunity for communities to reconnect.

The Community Events Program will support local councils to deliver events, boost tourism and create jobs in the process. These events bring regional communities and families together and make a real difference for the regions.

I look forward to seeing regional communities celebrating and enjoying a wide range of events that reflect the charm and vibrancy of regional NSW.

The Hon. Paul Toole, MP

Deputy Premier Minister for Regional NSW

Minister for Regional Roads and Transport



## Ordinary Council Meeting - 22 June 2022 Reconnecting Regional NSW Community Events Fund

Attachment 1
Reconnecting Regional
NSW Community Events
Program - Program
Guidelines

Reconnecting Regional NSW

Program Guidelines

05

## Program overview

The NSW Government announced a \$200 million recovery package for regional NSW that will create new jobs and support community events, shows and festivals to boost tourism and help young people reclaim the best years of their lives.

This package includes a \$25 million Reconnecting Regional NSW-Community Events Program. This Program will promote economic and social recovery across all 93 regional NSW Local Government Areas (LGAs), Lord Howe Island and Unincorporated Far West. The program will assist communities and businesses to recover from the impacts of recent COVID 19 restrictions and border closures, as the state re-opens and visitors start returning to regional NSW.

#### The program will:

- facilitate economic recovery in regional NSW by stimulating activity in the events, hospitality, and accommodation sectors, all of which have been heavily impacted by COVID-19 restrictions, providing opportunities for an immediate revenue boost
- reconnect communities by facilitating the delivery of events that promote greater social cohesion in a post-lockdown environment, bringing people together to create improved social outcomes.

This will be achieved by supporting regional NSW councils, the Lord Howe Island Board and Regional Development Australia Far West to deliver COVID-Safe community events and festivals that are open for the entire community to attend, providing immediate, positive economic and social outcomes for regional communities.

The Reconnecting Regional NSW - Community Events Program is administered by the Department of Regional NSW.





## Ordinary Council Meeting - 22 June 2022 Reconnecting Regional NSW Community Events Fund

Attachment 1
Reconnecting Regional
NSW Community Events
Program - Program
Guidelines

Reconnecting Regional NSW

Program Guidelines

07

# Program objectives

The Reconnecting Regional NSW – Community Events program will promote the social and economic recovery of regional communities, by renewing social connections and providing a revenue boost to local businesses, following the extended COVID-19 restrictions across regional NSW and impacts of border closures.

## Key dates

**Applications open:** 

Thursday 7 April 2022

**Applications close:** 

5pm AEST on Friday 8 July 2022

#### **Assessment:**

Assessment/approval will be within 10 days of the application being submitted.

#### Funding agreements contracted:

Contracting will commence and payment released following project approval.

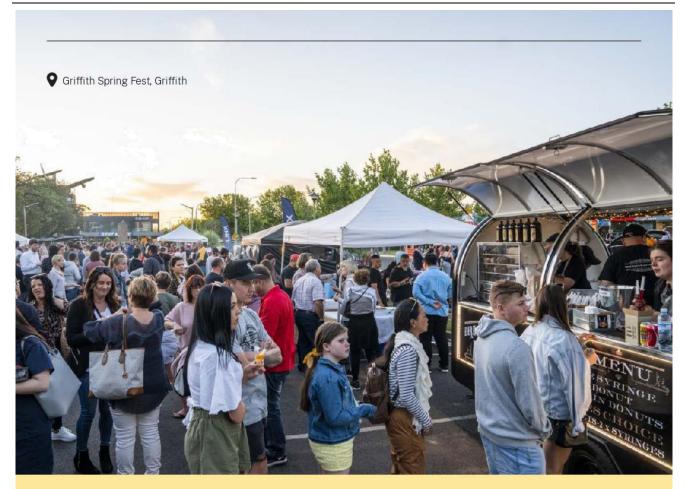
#### **Projects completed:**

By Friday 31 March 2023

#### **Program evaluation:**

To commence in April 2023

In extenuating circumstances, late applications may be accepted at the sole discretion of DRNSW.



## Program funding

A total of \$25 million is available under the Reconnecting Regional NSW – Community Events Program to be allocated to regional NSW LGAs, Lord Howe Island and Unincorporated Far West.

Each eligible applicant will be notified in writing of the funding available for their Local Government Area.

Eligible applicants will receive an allocation based on their population. Eligible cross-border LGAs will receive an additional weighted allocation due to the greater impacts from the COVID-19 border closures.

Funding is provided to eligible applicants to deliver eligible community events and festivals to be held by 30 January 2022 – 31 March 2023.

Reconnecting Regional NSW

Program Guidelines

09





#### **GRANT AMOUNTS**

Eligible applicants will have the flexibility of allocating their funding to any number of events or festivals within their funding allocation. A single application is required to receive the grant amount.

Funding will be available from 29 March 2022 and be paid across two milestones. Assessment/approval will be within 10 days of the application being submitted.

Contracting will commence following project approval. All required documentation needs to be complete and submitted before payment will be released. Completion reports will be required within 30 days of the final event being completed.

Costs will be eligible from the opening date of the fund. This will allow applicants to be able to appoint an event coordinator to start planning for their events.

Funding outlined in the funding agreement is exclusive of GST (where council is the applicant).

#### **CO-CONTRIBUTIONS**

Eligible applicants are strongly encouraged to make a financial co-contribution to their projects however this is not a mandatory eligibility requirement. Funding from this program cannot be used as co-contribution towards other grant funds already secured.

Project delivery or viability should not be dependent on co-contributions that have not been secured.

# Eligibility criteria

Projects submitted under the Reconnecting Regional NSW – Community Events Program will need to meet the program eligibility and assessment criteria to receive funding. All applications will be assessed for eligibility and against the assessment criteria. Only eligible applications will be considered for funding.

#### **ELIGIBLE APPLICANTS**

Eligible applicants must be local councils located in regional NSW, excluding Metropolitan Sydney, Newcastle, Wollongong, Blue Mountains and Wollondilly (see Appendix A). Lord Howe Island Board and Regional Development Australia Far West are eligible applicants. Joint Organisations of Council are not eligible to apply.

Eligible applicants are encouraged to work with local community and business groups to identify priority events. Eligible applicants are encouraged to consider project partnerships, however, only eligible applicants can submit applications.

#### **PROJECT LOCATION**

Projects must be in an eligible regional NSW LGA (see Appendix A).

Events held on the border of NSW and other states or territories must be physically located in regional NSW.

Events must have the landowner's consent if required.

#### **ELIGIBLE PROJECTS**

Grants will be provided to eligible councils, the Lord Howe Island Board or Regional Development Australia Far West to deliver eligible community events or festivals that will provide immediate positive economic and social benefits to regional NSW.

#### **Events must:**

- be open to all members of the public
- free to attend or a very small fee to cover any extra costs
- have a primary purpose of reconnecting communities and improving social cohesion of the local community
- be planned and delivered using the COVID-19 NSW Public Health Orders current at that time and have a COVID-19 Safety Plan in place for all events (the development of these plans is an eligible expense)
- be held before TBC DD/KF.

All events are encouraged to be accessible and inclusive, aligning to the applicant's Disability Inclusion Action Plan and Community Strategic Plan.

#### Examples of eligible events

Each applicant can apply for any number of events within the one application. Activities eligible for funding through the Reconnecting Regional NSW – Community Events Program include existing or new:

- community markets and bazaars
- festivals and fairs
- sporting events
- food and leisure events
- recovery events
- community classes and workshops
- Agricultural field days (run by community organisations)
- regional racing carnivals (e.g. horse or greyhound racing) run by community organisations
- touring events and theatre programs
- community public holiday celebrations (e.g. Australia Day or Anzac Day).

For existing events, applicants are encouraged to use this funding to make the events larger or more accessible.

## Ordinary Council Meeting - 22 June 2022 Reconnecting Regional NSW Community Events Fund

Attachment 1
Reconnecting Regional
NSW Community Events
Program - Program
Guidelines

Reconnecting Regional NSW

Program Guidelines

11

#### INFLIGIBLE PROJECTS

#### **Events must not:**

- have a primary purpose of fundraising
- have a primary purpose of financial gain for an eligible applicant or a sole stakeholder (events may have commercial activities as a part of the program for example, stalls at a market, food trucks at a festival)
- × promote or be for political purposes.

#### Examples of ineligible events

Ineligible events under the Reconnecting Regional NSW-Community Events Program include:

- events with the primary focus on fundraising and charity events
- running grant programs
- business events and conferences
- events where membership is required to attend (for example, club gatherings including RSLs, Rotary, pony and golf clubs)
- · country and agriculture shows
- grassroots sporting games (for example, home/away games, local tournaments)
- events with religious or cultural ceremony or celebration as the principal focus (for example, Diwali, Easter, Eid or Christmas celebrations)
- events/festivals already funded by the NSW Government
- Australian or State/Territory government owned and/or operated events.

#### What are ineligible project costs?

Ineligible project costs include:

- costs related to buying or upgrading fixed infrastructure or equipment unless it is a small component of the event cost
- · financing, including debt financing, or insurance
- rental/venue hire costs not directly associated with the proposed activities
- costs relating to depreciation of plant and equipment beyond the life of the project
- · awards, gifts or prizes
- non-project related staff training and development costs
- marketing costs for the events exceeding \$10,000
- operational expenditure, including but not limited to regular repairs and maintenance, for both eligible applicant or any community organisations
- ongoing/recurrent funding that is required beyond the stated timeframe of the project
- funding for ongoing staff or operational costs beyond the scope and timeframe of the funded project
- retrospective costs to cover any event or component that is already complete before an application has been submitted without prior approval from the Department
- accommodation and transport costs related to event management fees.





# Assessment criteria

All applications will be required to meet the eligibility criteria and the following assessment criteria to receive funding, including:

#### 1. Positive social outcomes in local community

Applications must demonstrate that the proposed activities will rebuild local community cohesion and deliver positive social outcomes.

#### 2. Local business support

Applications must demonstrate how the proposed activities will support local business. Applicants are strongly encouraged to engage external event coordinators and local businesses to run and deliver the events.

Applications will be assessed as a 'Yes/No' against the assessment criteria.





Reconnecting Regional NSW

Program Guidelines

13



## How to apply

### Eligible applicants can apply through SmartyGrants at https://rgf.smartygrants.com.au/CEP:

- → only one application is allowed per eligible applicant.

  Applicants are to specify how their entire allocation will be spent in one application
- → multiple events may be included in the one application
- → applicants are asked to submit the online form as soon as possible
- → applications close at 5pm, on Friday 24 June 2022
- → expenses are eligible from the date an application is submitted
- → funded events are to be completed by Friday 31 March 2023.

#### What needs to be included in an application?

Information required in the application includes:

- basic organisation details including \$20 million Public Liability Insurance certificate for the event organiser
- proposed event(s) and project costs
- response to assessment criteria
- an invoice for 80 percent of the amount outlined in the funding allocation letter (excluding GST for Councils).



## Assessment process

#### Applications will be reviewed by Department staff to ensure:

- · the applicant is an eligible entity
- · all required documentation is complete and submitted
- proposed projects align with the program objectives and assessment criteria.

The Department of Regional NSW at its sole discretion, can take other factors into account that may make an application ineligible for funding such as any person or event activity that could cause reputational or other risk to the NSW Government.

Reconnecting Regional NSW

Program Guidelines

15



#### What happens if the application is successful?

Eligible applicants will need to enter into a simple legally binding funding agreement with the Department of Regional NSW to receive funding.

#### Important information applicants should note:

- there is no commitment to funding until both parties execute the funding agreement
- funding will be paid upon signing of a funding agreement by both parties
- costs should not be incurred until an application is submitted
- the applicant is responsible for any costs not met by the funding
- all funded events will acknowledge financial support for projects as per the NSW Government Funding Acknowledgement Guidelines available at nsw.gov.au/ branding/sponsorship-and-funding-acknowledgmentguidelines/funding-acknowledgement-guidelines. Evidence of acknowledgement will be required in order for projects to be closed

- the applicant will comply with any requests from the Department for reporting on projects
- at the completion of the event(s), applicants will be asked to provide a summary of the activities that were funded, data relating to the outcomes achieved through the event(s), and evidence of expenditure and an invoice for the remainder of the grant, via the SmartyGrants portal within 30 days
- applicants will be required to participate in evaluation activities conducted by the Department and/or thirdparty evaluators contracted by the Department
- unspent funds will need to be repaid to the Department before the project can be closed.



#### Ordinary Council Meeting - 22 June 2022 Reconnecting Regional NSW Community Events Fund

Attachment 1 Reconnecting Regional **NSW Community Events** Program - Program Guidelines

Reconnecting Regional NSW

Program Guidelines

17



#### **AVAILABLE SUPPORT**

For help preparing applications, information and resources are available from nsw.gov.au/CommunityEvents.

Staff from the Department will be available to work with applicants to identify projects that will benefit the community. The Department can assist applicants to develop strong applications. Please contact regionalnsw.business@ regional.nsw.gov.au or call 1300 679 673 for a referral.



#### **COMPLAINTS**

Any concerns about the program or individual applications should be submitted in writing to regionalnsw.business@ regional.nsw.gov.au.

If applicants do not agree with the way the Department of Regional NSW handled the issue, they may wish to contact the NSW Ombudsman via ombo.nsw.gov.au.



#### **ETHICAL CONDUCT**

Applicants must not participate in any anti-competitive conduct. It is a condition of the grant program application process that no gifts, benefits or hospitality are to be given to any Department of Regional NSW employee at any time. Any inducement in contravention of this condition may result in an applicant's proposal not being considered.



#### **CONFLICTS OF INTEREST**

A conflict-of-interest declaration must be submitted with each proposal or included in the application form. Where a conflict of interest detrimental to the assessment process has been identified, mitigation measures must be put in place, or a program person may be asked not to participate in the grant application, assessment or delivery component of the process.



#### CONFIDENTIALITY

Any information identified by the applicant as being confidential and agreed to be deemed as commercial in confidence will only be shared within Department of Regional NSW government employees and contractors, the Minister's office, and appropriate bodies for the purposes of assessment and funding agreement management, review

and endorsement or when responding to information requests required by law.

Upon entering into an agreement, details about the agreement may be made publicly available (subject to the redaction of information which Department of Regional NSW deems to be commercial in confidence).

The applicant agrees not to disclose any confidential information pertaining to the grant program application or funding agreement without prior written consent.



#### IMPORTANT TERMS AND CONDITIONS

#### Applicants should note:

- the NSW Government may choose to publicly announce funding for individual applications. It may also use information provided in the grant to develop case studies
- all awarded grants will be GST exclusive for Councils. Grants are assessable income for taxation purposes, unless exempted by taxation law. It is recommended applicants seek independent professional advice about taxation obligations or seek assistance from the Australian Taxation Office. The NSW Government does not provide advice on individual taxation circumstances
- the Department of Regional NSW reserves the right to undertake an audit of grant funding within seven years.



#### **GOVERNMENT INFORMATION** (PUBLIC ACCESS) ACT

Applicants should be aware that information submitted in applications and all related correspondence, attachments and other documents may be made publicly available under the Government Information (Public Access) Act 2009 (NSW). Information that is deemed to be commercially sensitive will be withheld.

The Government Information (Public Access) Act 2009 (NSW) makes government information accessible to the public by:

- requiring government agencies to make certain sorts of information freely available
- encouraging government agencies to release as much other information as possible
- giving the public an enforceable right to make access applications for government information
- restricting access to information only when there is an overriding public interest against disclosure.

## Ordinary Council Meeting - 22 June 2022 Reconnecting Regional NSW Community Events Fund

Attachment 1 Reconnecting Regional NSW Community Events Program - Program Guidelines

## **Appendix A –**Eligible Councils/entities

Albury City Council\* Armidale Regional Council Ballina Shire Council\* Balranald Shire Council\* Bathurst Regional Council Bega Valley Shire Council\* Bellingen Shire Council Berrigan Shire Council\* Bland Shire Council Blayney Shire Council Bogan Shire Council Bourke Shire Council\* Brewarrina Shire Council\* Broken Hill City Council\* Byron Shire Council\* Cabonne Council Carrathool Shire Council Central Coast Council Central Darling Shire Council Cessnock City Council Clarence Valley Council Cobar Shire Council Coffs Harbour City Council Coolamon Shire Council

Coolamon Shire Council
Coonamble Shire Council
Cootamundra-Gundagai
Regional Council
Cowra Shire Council
Dubbo Regional Council
Dungog Shire Council
Edward River Council\*
Eurobodalla Shire Council

Forbes Shire Council Gilgandra Shire Council

Federation Council\*

Glen Innes Severn Council\*

Goulburn Mulwaree Council\*
Greater Hume Shire Council\*
Griffith City Council
Gunnedah Shire Council
Gwydir Shire Council\*
Hay Shire Council
Hilltops Council
Inverell Shire Council\*
Junee Shire Council
Kempsey Shire Council
Kiama Municipal Council
Kyogle Council\*

Lachlan Shire Council
Lake Macquarie City Council
Leeton Shire Council
Lismore City Council\*
Lithgow Council, City of
Liverpool Plains Shire Council
Lockhart Shire Council
Lord Howe Island Board
Maitland City Council

Mid-Coast Council

Mid-Western Regional Council
Moree Plains Shire Council\*
Murray River Council\*
Murrumbidgee Council
Muswellbrook Shire Council
Nambucca Valley Council
Narrabri Shire Council
Narrandera Shire Council
Narromine Shire Council

Oberon Council Orange City Council Parkes Shire Council

Port Macquarie-Hastings Council

Port Stephens Council

Queanbeyan-Palerang Regional Council\*

Regional Development Australia

Far West

Richmond Valley Council\*
Shellharbour City Council
Shoalhaven City Council
Singleton Council

Snowy Monaro Regional Council\*

Snowy Valleys Council\*
Tamworth Regional Council
Temora Shire Council
Tenterfield Shire Council\*
Tweed Shire Council\*
Upper Hunter Shire Council
Upper Lachlan Shire Council

Uralla Shire Council

Wagga Wagga City Council

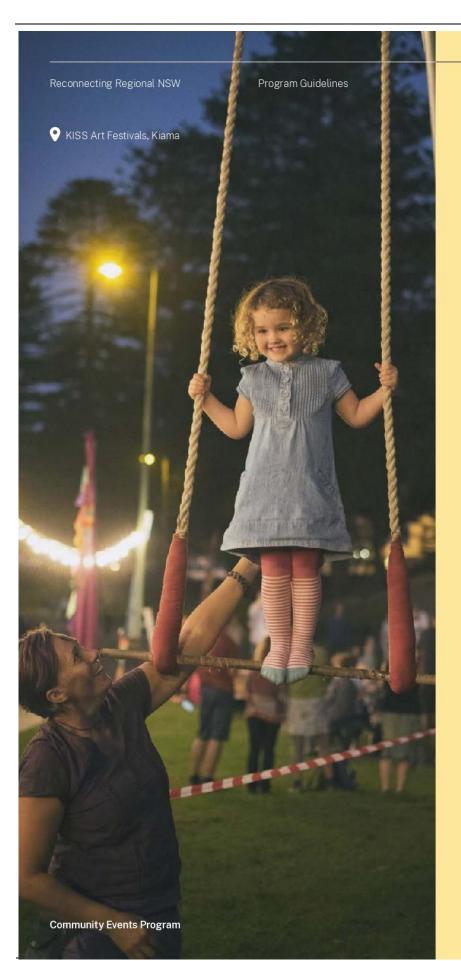
Walcha Council

Walgett Shire Council\* Warren Shire Council

Warrumbungle Shire Council Weddin Shire Council Wentworth Shire Council\* Wingecarribee Shire Council

Yass Valley Council\*

<sup>\*</sup>Cross-border communities are defined by the Office of the Cross-Border Commissioner.



#### Copyright

This publication is protected by copyright. With the exception of (a) any coat of arms, logo, trademark or other branding; (b) any third-party intellectual property; and (c) personal information such as photographs of people, this publication is licensed under the Creative Commons Attribution 4.0 International Licence.

The licence terms are available at the Creative Commons website at: https://creativecommons.org/licenses/by/4.0/legalcode.

The Department of Regional NSW ('Department') requires it be attributed as creator of the licensed material in the following manner: © State of New South Wales (DRNSW), (2022).

You may also use material in accordance with rights you may have under the Copyright Act 1968 (Cth), for example under the fair dealing provisions or statutory licences.

The use of any material from this publication in a way not permitted by the above licence or otherwise allowed under the Copyright Act 1968 (Cth) may be an infringement of copyright. Infringing copyright may expose you to legal action by, and liability to, the copyright owner. Where you wish to use the material in a way that is not permitted, you must lodge a request for further authorisation with the Department.

Attachment 1 - Reconnecting Regional NSW Community Events Program - Program Guidelines

Page 61

19



## Contact

- P 1300 679 673
- E regionalnsw.business@regional.nsw.gov.au

#### Disclaimer

The Department of Regional NSW ('Department') does not guarantee or warrant, and accepts no legal liability whatsoever arising from or connected to, the accuracy, reliability, currency or completeness of any material contained in this publication. Information in this publication is provided as general information only and is not intended as a substitute for advice from a qualified professional. The Department recommends that users exercise care and use their own skill and judgment in using information from this publication and that users carefully evaluate the accuracy, currency, completeness and relevance of such information. Users should take steps to independently verify the information in this publication and, where appropriate, seek professional advice. These Guidelines are subject to change at any time at the sole discretion of the Department.

**Department:** Office of the Chief Executive Submitted by: Executive Assistant & Media

Reference: ITEM GOV51/22

Subject: MONTHLY OPERATIONAL REPORT MAY 2022

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Leadership - LEAD 12 - We are a well engaged community that is

actively involved in decision making processes and informed about

services and activities.

**CSP Strategy:** Council's decision making processes are open, accountable and

based on sound integrated planning.

**CSP Delivery** Promote and support community involvement in Council decision

**Program** making process.

#### **SUMMARY**

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2021/2022 Operational Plan.

#### **OFFICER'S RECOMMENDATION:**

That Council receives and notes the status of the Monthly Operational Report for May 2022.

### Daryl Buckingham Chief Executive

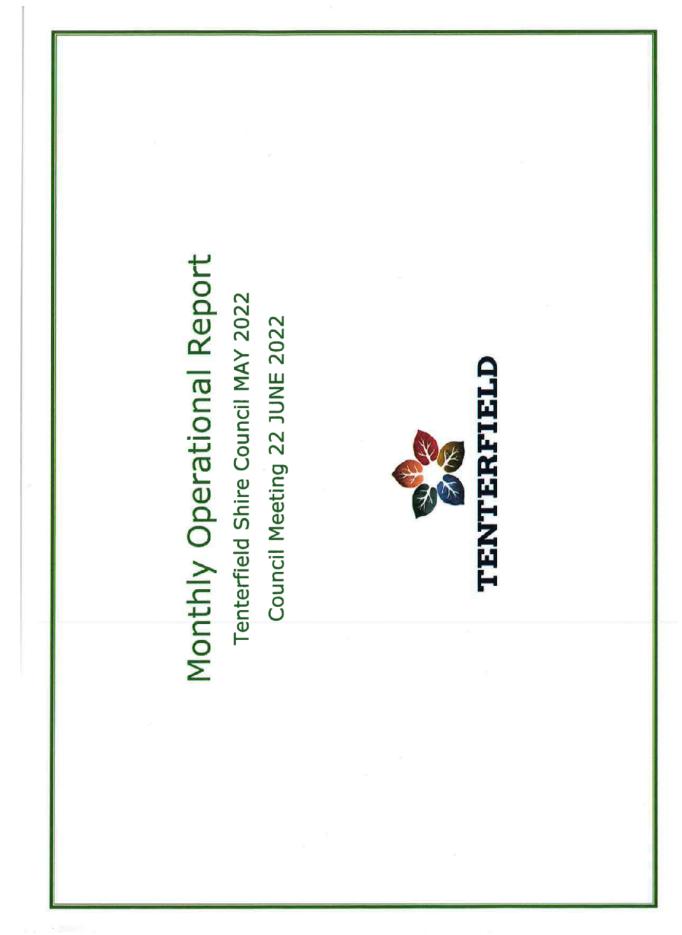
Prepared by staff member: Elizabeth Melling

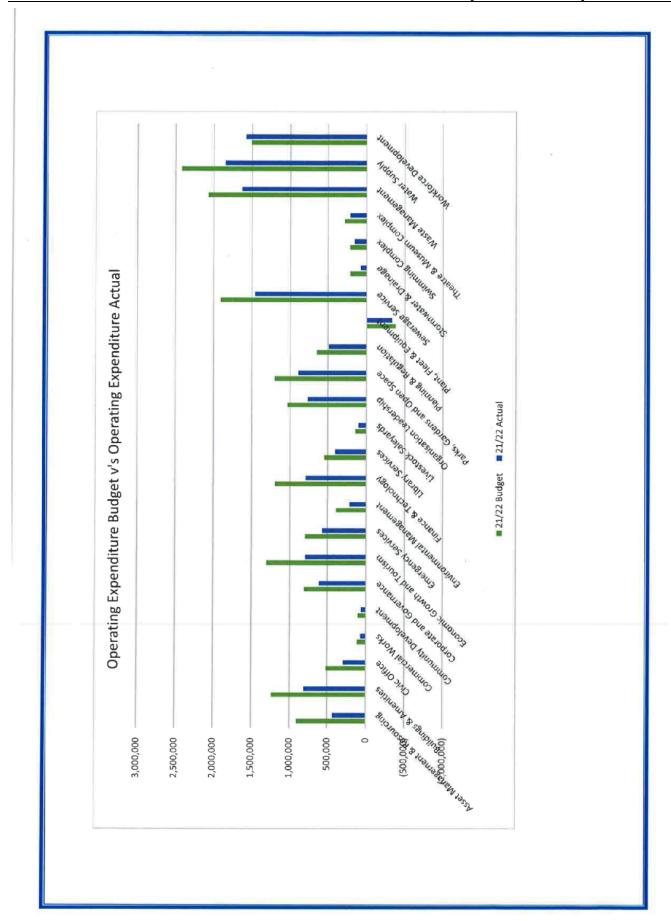
Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

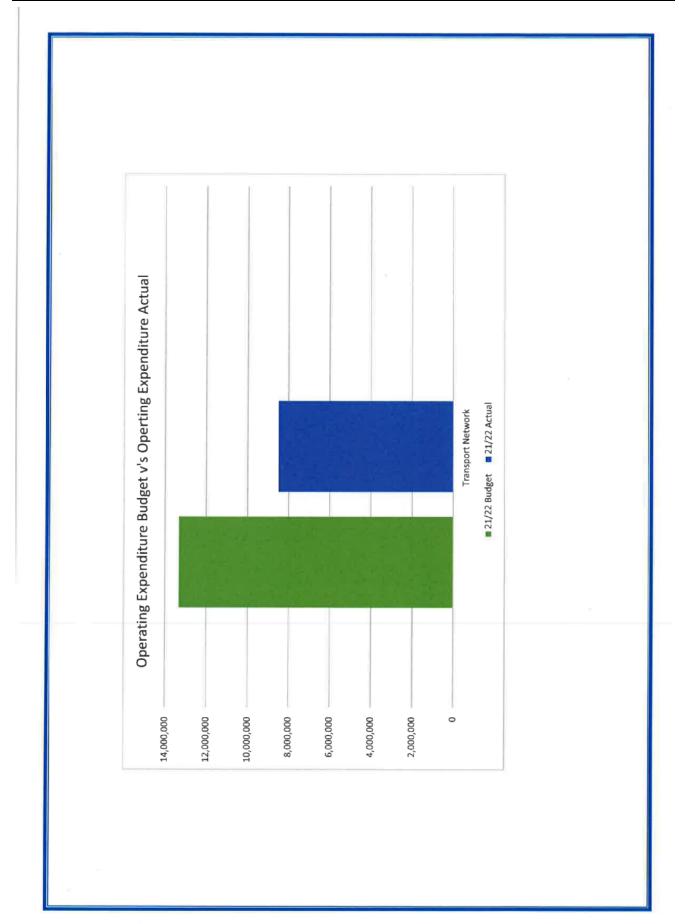
Department: Office of the Chief Executive

Attachments: **1** May 2022 Monthly Operational 145

Report Pages









Monthly Operational Report - May 2022			Action Status Start Date End Date % Complete Target Status	ln Progress 01/07/21 30/06/22 80.00 100.00	In Progress 01/07/21 30/06/22 80.00 100.00 s s s s s s s s s s s s s s s s s
			Progress Comment	Daryl Buckingham - May-2022 Council is continuing to lobby the relevant Ministers and Bureaucrats and fighting for the communities best health outcomes task is ongoing. The Mayor spoke to Adam Marshal and asked for his assistance in terms of lobbying. We are also working with our NEIO in terms of collective lobbying this task is ongoing.	Daryl Buckingham - May- 2022 There is currently a moratorium Chief Executive and filling vacant positions, this means that service levels will start to be affected as this program progresses. The inability to open the council front counter Friday 3rd of October is a direct result, this will also see reduced opening times for the VIC and library's etc. we will also see other service delivery times increase as this cost reduction strategy progresses. The current stormy seas in terms of inflation and increasing costs will all have an affect on the bottom line and councils ability to deliver services across the board on an ongoing basis. This is a direct causal relationship to capacity and its reduction. The administration and elected members will continue to work in partnership to develop a plan that is the best interests of the whole community going forward and all options are being tabled.
			Responsibility	Daryl Buckingham -	Daryl Buckingham -
Tenterfield Shire Council	ACTION SUMMARY  Business Unit: Civic Office	Service Profile: Civic Office	Action	1.2.7.1 Advocate for health services throughout the Region and ensure future government planning aligns with community needs.	4.1.1.1 Continue to develop the professional relationship between Council's elected body and Council's operational organisation.

CIVIC OFFICE

	Status	S HAGG	On Track
022			
May 2	Target	100.00	100.00
Monthly Operational Report - May 2022	% Complete Target	80.00	80.00 100.00
onthly Opera	End Date	30/06/22	30/06/22
Σ	Start Date	01/07/21	01/07/21
	Action Status	In Progress	In Progress
	Progress Comment	- May-2022 As part of councils direction for further ongoing cost reductions. The Administration is analysing other options for communications, including a broader social media policy and possible reduction in its other activity's such as your local news to generate cost reductions and reflecting our challenges in terms of capacity also as part of our cost reduction program. A report is currently being prepared for council for consideration.	- May- 2022 Nothing further to report
	Responsibility	Daryl Buckingham Chief Executive	Daryl Buckingham Chief Executive
Tenterfield Shire Council	Action	4.1.1.2 Ongoing through publication of fortnightly Your Local News, regular media releases and publications.	4.1.2.1 Influence and engender support from Federal and State Governments in relation to grants funding, advocacy and ongoing maintenance and improvement to social, economic and environmental fabric of the community.

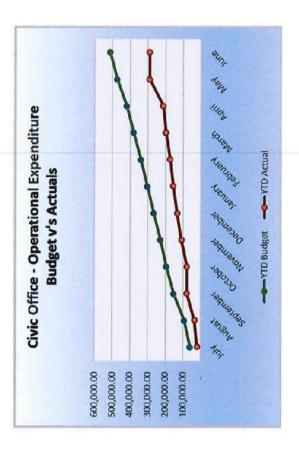
Tenterfield Shire Council	Action	4.1.3.1 Deliver business improvements, recognising emerging risks and opportunities.	4.1.3.2 Manage the Civic Service of Council in a financially responsible manner in line with budget allocations.
	Responsibility	Chief Executive	Daryl Buckingham Chief Executive
	Progress Comment	May-2022 As our capacity reduces as a result In Progress of our cost saving measures, we are fast approaching a reduction in productivity. This will be reflected in our productivity reporting going forward. Although you will see cost savings in the short term due to positions being left unfilled, eventually you pass the benefit stage and see a reduction in services, service delivery and response time frames. You will also notice maintenance programs being parked which will cost shift to a later date. These are all emerging risks, and unfortunately means our ability to take advantage of opportunity's is eroded. This negative outcome will be felt across the full spectrum of council services and activity's. The current inflation challenges are further exacerbating the challenges. The administration will continue to work with the elected members, to develop a balanced strategy, in terms of solutions versus austerity.	- May-2022 As identified the civic office is working at a reduced capacity as part of its cost saving measures, we are looking at ways of further reducing costs whilst still maintaining an expected level of service. Possible actions include further cost reductions, via service reductions. This will be ongoing for the foreseeable future.
	Action Status	In Progress	In Progress
Δ	Start Date	23/11/21	23/11/21
onthly Opera	End Date	30/06/22	30/06/22
Monthly Operational Report - May 2022	% Complete	80.00	80.00
: - May 202	Target	80.00 100.00	100.00
77	Status	S PART NO	ON TRACE

Monthly Operational Report - May 2022	Start Date End Date % Complete Target Status	30/11/21 30/06/22 80.00 100.00 on many	01/07/21 30/06/22 80.00 100.00 😎
	Action Status	In Progress	In Progress
	Progress Comment	challenges in terms of the best approach to ensure councils financial sustainability going forward. There are still sections of the community that don't want a rate increase and some still that argue that there should never be a rate increase. The current inflation rate and cost of goods across the spectrum are further eroding capacity to pay increased rates and it would be particularly frightening for people on fixed incomes. Urightening for people on fixed incomes. Urightening for people on the dimment to the increased costs and they dramatically add the the cost of doing business across the board. Rate rise or no rate rise there will need to be service reductions across the whole of council and austerity measures will need to be normalized for several years. The administration plans to work with council and seek their preferred strategy over the next few weeks. Once we have some direction we will be better placed to further consult with the community in general, importantly this will be from a position of fact.	- May-2022- Nothing changed nothing further In Progress to report
	Responsibility	Daryl Buckingham	Daryl Buckingham Chief Executive
renterriela snire Council	Action	4.1.3.3 Guide the decisions of the community to align with the Local Government Act and the Office of Local Government.	4.2.1.1 Advocate for continuing development of grant opportunities at the Federal and State levels.

ш	ı
U	į
F	
Ε	
U	
J	j
5	
۲	
J	2

				Σ	onthly Oper	Monthly Operational Report - May 2022	- May 20	72
Action	Responsibility	Progress Comment	Action Status Start Date End Date	Start Date	End Date	% Complete Target Status	Target	Status
5.2.1.1 Lobby State and Federal D Governments for funding to:  * Reconstruct and realign Bruxner Way from the New England Highway to Sunnyside Loop Road  * Complete the Tenterfield bypass.  * Upgrade the western segment of the Bruxner Way to Bruxner Highway  * Seal the Mount Lindesay Road  * Rehabilitate and upgrade Tooloom Road from Paddy's Flat Road to Mt	Daryl Buckingham -	Daryl Buckingham - May-2022 nothing further to report at the In Progress Chief Executive time of writing.	In Progress	12/07/21	30/06/22	80.00	100.00	ON TAKES

1. Civic Office



COA	21/22 Review 3 Budget	YTD Actuals Percentage May Spent	21/22 Percentage Spent
Civic Office	472,555	256,886	54.36%
1. Operating Income	(39,772)	(33,581)	84.43%
2. Operating Expenditure	512,327	290,467	26.70%

**ORGANISATION LEADERSHIP** 

ON TRACK

ON TRACK

100.00

8

Status

Target

8

Monthly Operational Report - May 2022

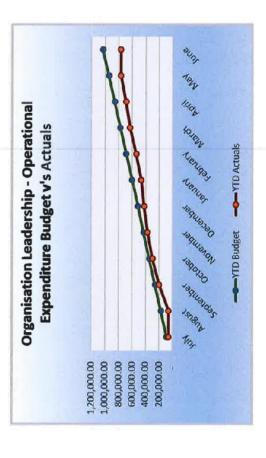
**Tenterfield Shire Council** 

	THE PERSON AND THE		Start Date End Date % Complete	30/11/21 30/06/22 80.00	01/07/21 30/06/22 80.00
			Action Status	In Progress	In Progress
	The state of the s		Progress Comment	Daryl Buckingham - May-2022 Nothing further to report Chief Executive	Daryl Buckingham - May-2022. Council has now implemented austerity measures as part of its strategy, to severely reduce operational costs. These includes the non replacement of staff that leave as a result of natural attrition. Council has also directed the administration to severely reduce the 2022/2023 budget. This has already resulted in a reduction in terms of services. I anticipate that response times will also naturally extend. This will also affect maintenance budget, has also been reduced, as such some public assets may be closed on a long term basis due to vandalism and disrepair and a lack of monetary and human resources. All the above forms part of the legislated long term financial strategy and sustainability, and the securing of councils current and future financial sustainability. Although there will be ongoing cuts to services and programs, the level of cuts to services and programs will depend on councils decision regarding the proposed rates variation as well as IPARTS final decision.
			Responsibility	Daryl Buckingham - Chief Executive	Daryl Buckingham -
ACTION SUMMARY	Business Unit: Organisation Leadership	Service Profile: Organisation Leadership	Action	4.2.2.1 Advocacy on issues of strategic importance to Council including submissions to various Government processes and participation in consultative opportunities.	4.3.5.1 Implement a long-term financial strategy pursuant to the community strategic planning legislation, with special emphasis of aligning the Long-Term Financial Plan with the Asset Management Plan.

_	
۰	
ı	
ū	
ŏ	ż
•	Ī
	3
ø	1
ш	Ì
Z	2
7	3
ì	
۲	,
۶	Į
2	4
Z	ż
3	í
ú	į
ă	ź
ř	3
٠	4

Monthly Operational Report - May 2022	Action Status Start Date End Date % Complete Target Status	eview of In Progress 24/11/21 30/06/22 80.00 100.00	ow well In Progress 24/11/21 30/06/22 80.00 100.00 front ford 1.1 have of to lifty, tractors ent. It is	and will shopress 25/11/21 30/06/22 80.00 100.00 on mack of to ome. As services s and estment it in the contract of the contra
	Progress Comment	Given the current moratorium and review of In Progress staff and positions any further enhancements are on hold.  May- 2022 No change	May-2022 As identified council has now well In Progress and truly entered its austerity program. The balance between what council can afford and efficiency gains is finely balanced. I have raised our challenges with the Chair of councils audit and risk committee , as I suspect that as services are reduced to match the budget and we lose capability, council will see a reduction in efficiency's, due to an increasing need to use contractors and the loss of assets due to divestment. It is recommended that council remains cognizant of this challenge.	May-2022 Severe cost reductions and austerity measures are now in play, and will continue to roll out as we roll forward to align with budget allocations and income. As mentioned this will result in reduced services and programs, and asset downgrades and maintenance backlogs and asset divestment including non replacement of capital equipment. This will most likely result in efficiency losses and council should be cognizant of this negative outcome.
	Responsibility	Daryl Buckingham - Chief Executive	Daryl Buckingham -	Daryl Buckingham -
Tenterfield Shire Council	Action	4.3.6.4 Guide the transformation of the Organisation culturally and technically from database to geospatially based management systems highlighting interconnectivity	4.3.6.5 Deliver business improvements, recognising emerging risks and opportunities.	4.3.6.6 Manage the Organisational Leadership Service of Council in a financially responsible manner in line with budget allocations.

2. Organisation Leadership



COA	21/22 Review 3 Budget	21/22 21/22 21/22 Seview 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Organisation Leadership	1,030,747	764,819	74.20%
2. Operating Expenditure	1,030,747	764,819	74.20%

2				Status	DAMT NO	ON THACK	Son Track	ON TAKK	ON TALKK
May 2027	÷			Target	100.00	100.00	100.00	100.00	100.00
Monthly Operational Report - May 2022				% Complete	80.00	80.00	80.00	80.00	80.00
onthly Opera				End Date	30/06/22	30/06/22	30/06/22	30/06/22	30/06/22
M				Start Date	01/07/21	01/07/21	01/07/21	24/11/21	24/11/21
				Action Status	In Progress	In Progress	In Progress	In Progress	In Progress
				Progress Comment	May 2022 - Continued community engagement and development of partnerships.	May 2022 - Collaboration and partnership continue.	May 2022 - Support and advocacy continue with various services. We support all different Youth Organisations in town such as the Benevolent Society, TSDC. This month meetings with TenterLIFE, Park Run, Back Track, and Drake Community Hall were held to increase community participation.	May 2022 - Continued advocacy. During the current period attended meetings with the high school, Moombahlene, TAFE, Interagency monthly meeting, and committees such as Liquor Accord and Aboriginal Advisory Committee.	May 2022 - Continues. The budget has been In Progress managed it accordingly.
			*	Responsibility	Natalia Londono - Community Development Officer	Natalia Londono - Community Development Officer	Natalia Londono - Community Development Officer	Natalia Londono - Community Development Officer	Natalia Londono - Community Development Officer
remernield smire council	ACTION SUMMARY	Business Unit: Community Development	Service Profile: Community Development	Action	1.1.1.2 Implementation of the Community Engagement Strategy.	1.1.2.1 Support community safety and crime prevention partnerships.	1.1.2.2 Support community organisations, groups and events to provide a wide range of activities.	1.1.3.1 Maintain communication and relationships with various community organisations.	1.1.3.2 Manage the Community Development Service of Council in a financially responsible manner in line with budget allocations.

COMMUNITY DEVELOPMENT

ON TRACK

100.00

ON TRACK

0.00

ON THE CO

100.00

ON TRACK

100.00

ON TRACK

100.00

Status

Target

May 2022

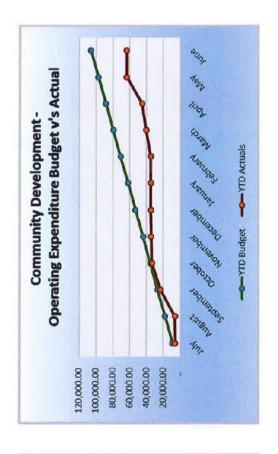
N TIMON

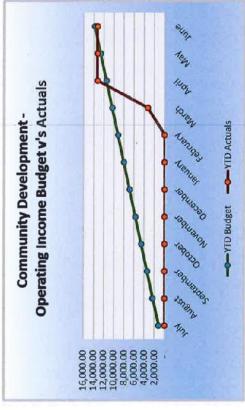
ON THACK

100.00

Tenterfield Shire Council				Σ	onthly Opera	Monthly Operational Report -	_
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	_
1.1.3.3 Deliver business improvements, recognising emerging risks and opportunities.	Natalia Londono - Community Development Officer	May 2022 - Continues. The identification of terms of reference in the Youth Committee.	In Progress	25/11/21	30/06/22	80.00	~
1.2.6.2 Support facilities and activities to improve the physical and mental health of the community.	Natalia Londono - Community Development Officer	May 2022 - This period I attended the Sculpture Walk.	In Progress	01/07/21	30/06/22	80.00	-
1.3.2.1 Advocate for accessibility in partnership with community organisations.	Natalia Londono - Community Development Officer	May 2022 - Continually sharing information in regard to workshops and community activities that give the community accessibility to services.	In Progress	01/07/21	30/06/22	80.00	
1.3.4.1 Support accessibility for people in our Shire	Natalia Londono - Community Development Officer	May 2022 - Ongoing support for accessibility In Progress for people in our shire.	In Progress	30/11/21	30/06/22	80.00	
1.3.5.1 Deliver the Disability Inclusion Action Plan in accordance with legislative guidelines.	Natalia Londono - Community Development Officer	May 2022 - Ongoing - The Disability Inclusion In Progress Action Plan has been delivered in accordance with legislative guidelines.	In Progress	01/07/21	30/06/22	80.00	14
2.2.2.1 Promote and support activities that highlight community wellbeing.	Natalia Londono - Community Development Officer	May 2022 - In this period I have organised and attended different meetings that look for the community wellbeing.	In Progress	01/07/21	30/06/22	80.00	-
4.2.3.1 Partner with the Aboriginal Advisory Committee in the implementation of programs and activities that enhance the wellbeing of Aboriginal and Torres Strait Islander People in our Shire.	Natalia Londono - Community Development Officer	May 2022 - Ongoing - Attendance and hosting of the Aboriginal Advisory Committee, starting the the implementation of programs and activities that enhance the wellbeing of Aboriginal and Torres Islander people in our Shire s the Reconciliation Action Plan.	In Progress	01/07/21	30/06/22	80.00	

3. Community Development





COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Sudget May Spent	21/22 Percentage Spent
Community Development	92,257	50,444	54.68%
1. Operating Income	(13,763)	(13,263)	96.37%
2. Operating Expenditure	106,020	63,707	60.09%

**ECONOMIC GROWTH & TOURISM** 

					SI	<b>X</b>	
	220				Status	E E	
	- May 20				Target	100.00	
	Monthly Operational Report - May 2022			1000	% Complete	00.08	
	Jonthly Oper				End Date	30/06/22	
	2				Start Date	01/07/21	
	l				Action Status	In Progress	
					Progress Comment	Bruce Mills - Manager Economic held May 4 - with Mayor (phone-in), Cr Kim Development & Special Projects And Business in advertising feature on Tenterfield Chamber of Tourism, Industry and Business in advertising feature on Tenterfield Shire with Regional LIFESTYLE Magazine - published by Elizabeth Tickle and husband of Dubbo. Further meeting (2 June) was held at Council Chambers with several Tenterfield business owners, Mayor, Cr Kim Rhodes and Elizabeth Tickle to discuss potential stories and picture spreads. Promotion will focus on Shire, businesses, industries and people with editorial coverage of the Shire, including villages.  Tenterfield Railway Museum was chosen by Tourism Australia, in collaboration with Destination NSW, as one of 1,500 tourism experiences across Australia to participate in a \$10 million promotion program. Staff assisted the Tenterfield Railway Museum with the organisation of the video and photo shoot, as well as providing interviews and voice over content.  Working group formed and expressions of interest sent out to community groups and event organisers for Reconnecting Regional NSW Community Events Program - submissions received from 20 community organisations/events.	
			ws	rism	Responsibility		<i>u</i>
	Tenterfield Shire Council	ACTION SUMMARY	Business Unit: Economic Growth & Tourism	Service Profile: Economic Growth & Tourism	Action	1.4.3.1 Deliver marketing activities and events to promote Tenterfield as a place to live, work and visit.	ECONOMIC GROWTH & TOURISM
200	Tel	Ā	6	Ŋ	4	T	E

Tenterfield Shire Council				Mo	nthly Opera	Monthly Operational Report - May 2022	May 2022		
	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status	
2.1.1.2 Deliver Business improvements, recognising emerging risks and opportunities.	Bruce Mills - Manager Economi Development & Special Projects	Business outlook continues to be positive Manager Economic heading into winter tourist season.  Development & Work continues on Tenterfield's National Monument Project – streetscape recovery project – stage 1 – to reconstruct the former verandah and façade of the historic Tenterfield Star building - the project is the first in a series being funded by Tenterfield's National Monument Association in association with Tenterfield Shire Council administering a grant from the Federal Government's Drought Communities Program.  The Tenterfield Star building was selected as the pilot project as work could get underway and be completed faster than other projects.	In Progress	01/07/21	30/06/22	80.00	100.00	ON THAT	
2.1.1.3 Manage the Economic Growth and Tourism Service of Council in a financially responsible manner in line with Budget allocations.	Bruce Mills - Manager Economic Development & Special Projects	Bruce Mills - Manager has checked to ensure operating Manager Economic within allocated budget and made savings to Development & ensure same. Special Projects	In Progress	24/11/21	30/06/22	80.00	100.00	ON TRACK	,

	22	Status	N TOPIC TOPI
	- May 20	Target	80.00 100.00
	Monthly Operational Report - May 2022	% Complete Target	80.08
١	onthly Oper	End Date	30/06/22
	Σ	Start Date	01/07/21
		Action Status	In Progress
		Progress Comment	Manger has been approached by major c project manager to see if Type 1 Roadtrains can be given access from the inverell Shire boundary through to Mingoola - to allow movement of heavy equipment more costeffectively. Type 1 Roadtrains are allowed to use the Bruxner Highway section in the Inverell Shire. Manager has advised proponents to make individual approach to the National Heavy Vehicle Regulator for approval to use.  Manager has also discussed potential upgrades to Tenterfield airstrip to make strip and taxi-way smoother through top-dressing plans frouple of 30K - to 50K litre poly tanks/pump/lay-flat hose to make the strip bushfire operational - instead of fire-fighting planes having to make round trips from Glen Innes or Casino. Wet seasons will end and bushfire risks return.  Two Shire locals have also requested TSC look at upgrading airstrip to attract more activity, including commercial commuter flights through to Stanthorpe-Brisbane-Syd. Unrealistic at this stage given the costs to upgrade and questionable demand for commercial services.
		Responsibility	Bruce Mills - Manager Economic Development & Special Projects
	Tenterfield Shire Council	Action	2.1.2.1 Advocate transport options for the community.

Tenterfield Shire Council				M	onthly Opera	Monthly Operational Report - May 20	- May 20
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target
2.2.1.1 Maintain partnerships with neighboring Councils and industry.	Bruce Mills - Manager Economi Development & Special Projects	Bruce Mills - Minimal interaction with bordering councils - In Progress Manager Economic still waiting for a call back from Glen Innes Development & Council regarding standalone solar/power development which Glen Innes is apparently looking at and which has also been offered to Tenterfield. Manager has spoken with Armidale Regional Council about dried health food development being considered at Llanglothlin - proponent has also approached TSC to discuss possible location near town and between town and the Qld border. Manager has spoken to large renewable energy company about major potential project west of Mingoola. Will organise meeting with CE and Mayor should project start to get legs. Will need State approval for major project.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00
2.2.3.1 Collaborate and liaise with State, regional and local organisations and businesses on marketing projects and promotions.	Bruce Mills - Manager Economi Development & Special Projects	Bruce Mills - Council is partnering with Tenterfield Manager Economic Chamber of Tourism, Industry and Business Development & on joint advertising feature with Glen Innes Special Projects Severn Shire Council in the Regional Lifestyle Magazine - as mentioned in previous report.	In Progress	01/07/21	30/06/22	80.00	100.00

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	e End Date % Complete Target	Target	Status
2.2.4.1 Development, management and delivery of Destination Marketing Plan and marketing campaigns and activities under Tenterfield Shire Council's Visit Tenterfield and the Tenterfield True tourism brand.	Bruce Mills - Manager Economic Development & Special Projects	DRAFT economic and tourism strategy c completed and ready for work-shopping by Council prior to broader distribution for comments.  Also see previous notes on joint advertising feature in Regional Lifestyle Magazine.	In Progress	01/07/21	30/06/22	80.00	100.00	Shart No
		TSC's Visitor Information Centre continued to operate six days - Monday to Saturday - with only one FT staff member and loyal volunteers.  Visitor numbers May were 1388 or an average of 58/day for the 24 days the VIC was open for the month.  This compares with 2083 visitors and daily av of 80 in April (which included the Easter Events) and 1123 for March.						
2.3.1.4 Support local agricultural events and investigate an appropriate event that showcases the Tenterfield agricultural district and industries.	Bruce Mills - Manager Economic Development & Special Projects	Manger has worked with Mayor and Cr c Rhodes identifying farmers/rural industries for potential promotion in the joint Regional Lifestyle Magazine promotion with Tenterfield Chamber of Tourism, Industry and Business - although ultimately, inclusion of articles in the magazine may depend on paid advertising.	In Progress	01/07/21	30/06/22	80.00	100.00	NAME OF THE PROPERTY OF THE PR
2.3.2.1 Support future proposals for improved telecommunications infrastructure.	Daryl Buckingham - Chief Executive	- Nil to report in this area.	In Progress	23/11/21	30/06/22	80.00	100.00	ON TRACK

Ŀ	3	5
L	í	7
ĸ	9	1
r	٧	ē
Е	-	5
c		2
O	¢	כ
ľ		9
1		ı
С	ľ	ij
r		ı
В	1	
٠		
ŀ	Ē	9
e	2	9
0	ē	נ
r	ī	á
'n	ï	3
١	_	,
(		۱
Ė		4
S	S	٠
ú	1	1
C		)
¢	7	2
ŀ	Ē	3
Ç	Ė	,
ĺ	ı	)
ľ	í	ı

22	Status	NOW STIM
- May 202	Target	100.00
Monthly Operational Report - May 2022	% Complete Target	40.00 100.00
onthly Oper	End Date	30/06/22
Σ	Start Date	01/07/21
	Action Status Start Date End Date	In Progress
	Progress Comment	Manger joined Tenterfield Chamber of C Tourism, Industry and Business for breakfast meeting with Mayor, Councillors and CE on May 4 at Golf Club. While meeting was essentially a briefing on Council finances, the event was worthwhile for broader meeting and introductions with business people and others. Manager followed-up with visit to Make it Tenterfield to discuss recycling opportunities in the Shire. Also met other residents, including two who asked for complaints (drainage and signposts) to be looked into.
	Responsibility	Bruce Mills - Manager Economi Development & Special Projects
Tenterfield Shire Council	Action	2.3.3.1 Facilitate and support the Bruce Mills delivery of business training, workshops Manager Economic and forums in conjunction with the Development & Tenterfield Chamber of Tourism, Special Projects Industry and Business.

ount ten

Economic Growth & Tourism - Operational Map & sen Expenditure Budget v's Actual Venuer -equanon 189020 tequesdes 25hBhb The 400,000.00 1,000,000.00 1,200,000.00 800,000.00 00.000,000 oun **Economic Growth and Tourism** TON Economic Growth & Tourism - Operational 1402 Wien Income Budget v's Actual Aleniques Nenuer OCCOPER 200,000,002 100,000,001 50,000.00 150,000.00 4

COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Economic Growth and Tourism	1,133,858	(325,206)	-28.68%
1. Operating Income	(174,500)	(129,032)	73.94%
2. Operating Expenditure	1,301,499	792,255	60.87%
3. Capital Income	(2,070,000)	(1,095,000)	52.90%
4. Capital Expenditure	2,070,000	100,100	4.84%
4235004. PSLP - Tenterfield Youth Precinct & Mountain Bike Trailhead	1,750,000	34,676	1.98%
5400509. RTBR - Art Installations Tenterfield Creek	70,000	000'59	92.86%
5400510. LF027 Tenterfield Dam Recreational Precinct - Stage 1	250,000	424	0.17%
6. Liabilities	6,859	6,470	94.33%

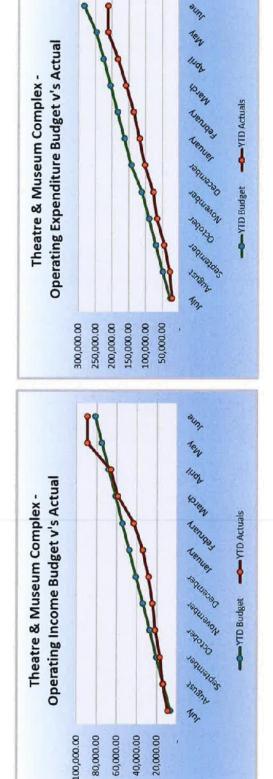
ACTION SUMMARY								
Business Unit: Theatre & Museum Complex	olex		S. Collection		18.3	Carlo San	100	13
Service Profile: Theatre & Museum Complex	plex					100000		1
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.1 Development, management and delivery of a Cinema Program, theatre education and youth related programs.	Lee Mathers - Manager Arts Culture & Library Services	Melbourne Comedy Festival showcased in the Theatre attracting record ticket sales among the regional roadshow venues with 120 ticket sales.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
		Weekly Kids Story time program ran each Thursday in the Library during May. Youth and Kids productions presented in the Cinema included Sing 2, Sonic the Hedgehog 2, The Lost City and Fantastic Beasts: The Secrets of Dumbledore.						
		The Manager Arts Culture and Library Services met with the Principal of Tenterfield High School this reporting period with the aim to develop local youth networks and discuss youth program opportunities in the future.	_					
1.2.4.1 Marketing and promotion of the Lee Mathers - Sir Henry Parkes Memorial School of Arts Manager Arts Complex programs and activities Culture & facilitating cultural development Library Service opportunities for individuals and groups.	Lee Mathers - s Manager Arts Culture & Library Services	The SoA Cinema and Theatre website user interface review is continuing and consolidation of social media pages underway to streamline digital promotional channels. May programs were promoted via SOA usual media streams.	In Progress	01/07/21	30/06/22	80.00	100.00	Shart NO

THEATRE & MUSEUM COMPLEX

Progress Comment Action Status Start Date End Date % Complete	The internal audit and review of SOA systems In Progress 01/07/21 30/06/22 and procedures will be ongoing. Actions that have commenced during the May reporting period include the development of procedural manuals for all front-of-house operations across the SOA and Library Circulation desk; and streamlining Facility Hire and Booking systems and procedures.  Solutions and estimates are being investigated to upgrade the emergency exit door at the rear of the Museum to be fitted with a quick release handle and a single emergency 'spitfire light to be replaced in the that has the hard has been also as the procedure of the that has the hard has been as the procedure of the hard has been placed in the that has the hard has been placed in the hard has bee		Operations continued to be managed within In Progress 24/11/21 30/06/22 the available budgets with no overspend during the May reporting period.	Hands-on support and training is provided to In Progress 01/07/21 30/06/22 all Volunteers orgoing. No further updates to the on boarding process or Museum Educational resources have been actioned this reporting period due to current austerity measures.
Responsibility	1.2.5.1 Manage and operate all aspects	1.2.5.2 Deliver business improvements, Lee Mathers - recognising emerging risks and Manager Arts opportunities.  Library Services	1.2.5.3 Manage the Theatre and Lee Mathers - Museum Complex in a financially Manager Arts responsible manner in line with budget Culture & allocations.	1.5.1.1 Provide volunteer training and Lee Mathers - upskilling in a safe and engaging work Manager Arts environment.  Library Services

enterfield Shire Council				2	onthly Oper	Monthly Operational Report - May 2022	- May 202	.2
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
1.5.2.1 Maintain a collaborative working Lee Mathers - relationship with National Trust Manager Arts Australia (NSW) and Friends of the Culture & School of Arts.	Lee Mathers - Manager Arts Culture & Library Services	Awaiting response from the National Trust regarding Terms of Service Charter for the Friends of the School of Arts committee (Friends), an acquisition register of items acquired and gifted to the SOA by the Friends or Heritage Trust items stored onsite at the SOA outside of the Museum Collection items.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	<b>S</b>
		The Friends of the School of Art hold monthly board meetings on-site at the School of Arts. No other Friends events, activities occurred during the May reporting period.						

5. Theatre and Museum Complex



COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Theatre & Museum Complex	206,362	127,005	61.54%
1. Operating Income	(81,679)	(89,386)	109.44%
2. Operating Expenditure	283,235	212,490	75.02%
4. Capital Expenditure	4,806	3,901	81.16%
5005512. Memorial School of Arts Air-Conditioning Project	3,306	3,560	107.68%
5005513. School of Arts - Computer Equipment	1,500	341	22.73%

LIBRARY SERVICES

77		A Part		Status	ON TRACK	ON NACT NO	ON TRACK	SOMETIMES OF THE STATE OF THE S
May 202		1		Target	100.00	100.00	100.00	100.00
Monthly Operational Report - May 2022		Ser Ser		% Complete	80.00	80.00	80.00	80.00
onthly Opera				End Date	30/06/22	30/06/22	30/06/22	30/06/22
W				Start Date	01/07/21	01/07/21	01/07/21	01/07/21
				Action Status	In Progress	In Progress	In Progress	In Progress
				Progress Comment	Weekly story time continued in the library for parents and children during the May reporting period and the home library service to local nursing facilities and community.	Library collection management is ongoing to In Progress delete 5,000 old items from the collection in line with the collection management policy and in preparation for the grant funded Library Infrastructure upgrades.	Due to current austerity measures and available staffing the temporary reduced operating days, from six (Monday to Saturday) to five (Monday to Friday) days per week, scheduled to commence in July was brought forward to commence in June.	The Library continues to provide adequate space and resources for groups and community to access technology and resources. The Library Infrastructure upgrade will enhance this and the revitalised design is currently being scoped in consultation with the State Library. Once this process is completed consultation will commence with the Heritage Trust NSW.
				Responsibility	Lee Mathers - Manager Arts Culture & Library Services	Lee Mathers - Manager Arts Culture & Library Services	Lee Mathers - Manager Arts Culture & Library Services	Lee Mathers - Manager Arts Culture & Library Services
Tenterfield Shire Council	ACTION SUMMARY	Business Unit: Library Services	Service Profile: Library Services	Action	1.5.3.1 Provide a relevant range of facilities and activities to support the physical and mental health of the community.	1.5.3.2 Deliver business improvements, recognising emerging risks and opportunities	1.5.3.3 Manage the Library Service of Council in a financially responsible manner in line with budget allocations.	2.1.4.1 Provide spaces and opportunities Lee Mathers for individuals and small community Manager Arts groups to meet and access technology Culture & and resources.

Ļ	•
t	į
	È
9	ř
ē	7
?	į
V	į
Ġ	Ě
Ė	
١	

2	Status	Монгон
May 202	Target	100.00
Monthly Operational Report - May 2022	% Complete Target	00.00
onthly Opera	End Date	30/06/22
M	Start Date	01/07/21
	Action Status Start Date End Date	In Progress
	Progress Comment	A scope action plan has been developed with In Progress the Musems and Galleries NSW Advisor to provide the following services: Pre-report Audit; Review Museum and Web Interpretive Content; Contribute to Strategic Planning process; Curate Tour Guide key items; Identify funding to implement cataloguing of Museum Collection. These activities will commence in July through to December 2022.
	Responsibility	Lee Mathers - Manager Arts Culture & Library Services
Tenterfield Shire Council	Action	2.1.4.2 Manage all corporate art, artefacts, honour boards and memorabilia (including audit and security).

our Ten Library Services - Operational Expenditure May Welch Merch Venigos - YTD Actuals **Budget v's Actual** Alender **Library Services** toquiosoq \*BOHLONON Segozo ioquoides JSDANA. 300,000,00 6

DA.	21/22 Review 3	21/22 YTD Actuals	21/22 Percentage
	Budget	May	Spent
rary Services	517,755	133,299	25.75%
1. Operating Income	(68,692)	(67,664)	98.50%
2. Operating Expenditure	543,676	398,456	73.29%
3. Capital Income	(216,215)	(216,215)	100.00%
4. Capital Expenditure	251,986	12,594	2.00%
5000515. Local Priority Grant 2019/20	16,442	12,594	%09'92
5000520. Local Priority Grant 2020/21	19,329	0	0.00%
5000522. Local Priority Grant 2021/22	19,329	0	0.00%
5000523. Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library	196,886	0	%00.0
6. Liabilities	7,000	6,128	87.54%

**WORKFORCE DEVELOPMENT** 

	Monthly Operational Report - May 2022	
liveil	ALICH CO.	
field Shire Co.	neig Sille co	

## **ACTION SUMMARY**

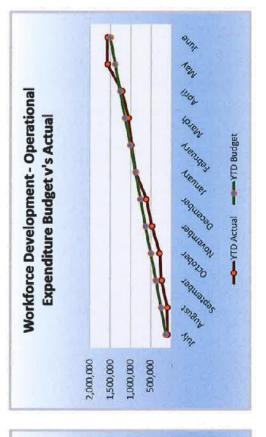
Business Unit: Workforce Development	30	The second section of the second seco	STATE OF THE PARTY	50				200
Service Profile: Workforce Development								
	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.3.2.1 Facilitate worker health and wellbeing consultation communication, and participation processes.	Wes Hoffman - Manager HR & Workforce Development	Consultation communication, and participation processes in line with legislative requirements. Indoor and outdoor all staff meetings were conducted in May in attendance at both was the CE. Financial, operational and wellbeing concerns were discussed with staff in relation to the current environment of restricted resourcing levels and its effects on staff moral, output health & wellbeing and service level expectations.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TAKES
4.3.2.2 Develop, implement, monitor and review systems, processes and practices required for continual improvement, regulatory compliance and employee satisfaction.	Wes Hoffman - Manager HR & Workforce Development	Statutory requirements are being met.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TAKER
4.3.3.1 Develop, manage and deliver the Wes Hoffman-skills targeted training plan and Manager HR & opportunities for staff to excel.  Development	Wes Hoffman - Manager HR & Workforce Development	Regulatory training has remained a focus. Skill enhancement and career development training has been curtailed due to the current financial environment. If left unchecked this will have a negative impact on succession planning, staff development and employee moral.	In Progress	01/07/21	30/06/22	80.00	100.00	SOM THACK

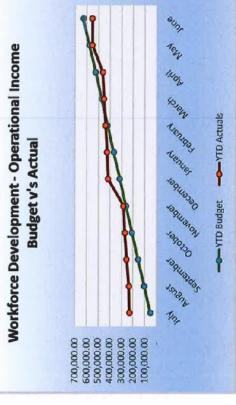
	Status	ON TAKE	ON TAKK	ON THACK
100	Target	100.00	100.00	100.00
	% Complete	80.00	80.00	80.00
	End Date	30/06/22	30/06/22	30/06/22
	Start Date	01/07/21	01/07/21	01/07/21
ı	Action Status	In Progress	In Progress	In Progress
	Progress Comment	The 2021-2025 Workforce Management Strategies has been finalised.  May - moratorium still on all vacancies.  IT Officer position however was advertised before moratorium and has now been successful filled thus increase of 1 to May staffing level.  Current FTE 112, Current staffing level is 105.	Current workforce management strategies are being reassessed and aligned with the current financial environment and expectations of Council.  Recruitment requirements, positional vacancies, positional redeployment, higher duties, casual conversion and budgetary initiatives are all being reviewed or modified in line with the current requirements of the organisation. Ongoing until until Council meeting outcomes.  Financial risks applicable with increases in workers compensation and insurance declaration costs,  Training costs,  Training costs increases and budgetary of learning and development.  Staff health and wellbeing is being negatively impacted by reduced resourcing, current environment and organisational constraints.  Council is now seeing the effects of the current restraints, workloads and pressures through and increase in longer unpaid work hours, absenteeism and heightened employee emotions	Effectively maintaining the current projected in Progress expenditure although current financial constraints are impacting critical operational functions.
	Responsibility	Wes Hoffman - Manager HR & Workforce Development	Wes Hoffman - Manager HR & Workforce Development	Wes Hoffman - Manager HR & Workforce Development
	Action	4.3.3.2 Develop, manage and deliver the Workforce Management Strategy.	4.3.3.3 Deliver business improvements, recognising emerging risks and opportunities.	4.3.3.4 Manage the Workforce Development service of Council in a financially responsible manner in line with budget allocations.

ŀ		
	1	
Ì	2	
(		
ļ		
į	1	
ļ		
Ì	ì	
ļ	ĭ	2
ì	ž	
		9
ì	2	9

Monthly Operational Report - May 2022	ate End Date % Complete Target Status	21 30/06/22 80.00 100.00 O	21 30/06/22 80.00 100.00 ON PERSON
	Action Status Start Date End Date	In Progress 01/07/21	ne In Progress 25/11/21 ated ther
	Progress Comment	In the current environment, employee retention, higher duties, secondment and possible job redeployment continue to be high focus.	Public liability claims being dealt with in line In Progress with councils obligations, insurer requirements and civil liability Act.  May has seen a small increase in road related liability events due to the amount of weather damaged roads that are in excess of current resource and financial ability to service.
	Responsibility	Wes Hoffman - Manager HR & Workforce Development	Wes Hoffman - Manager HR & Workforce Development
Tenterfield Shire Council	Action	4.3.3.5 Develop, manage and deliver Employer of Choice recruitment and retention services.	4.3.3.6 Manage and deliver Work Health Wes Hoffmanand Safety and Risk Management Manager HR & Services.  Development

7. Workforce Development





COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Workforce Development	880,718	1,023,693	116.23%
1. Operating Income	(630,147)	(552,711)	87.71%
2. Operating Expenditure	1,510,865	1,576,403	104.34%

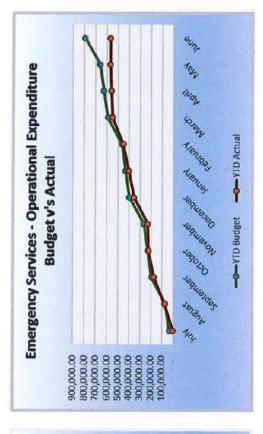
**EMERGENCY SERVICES** 

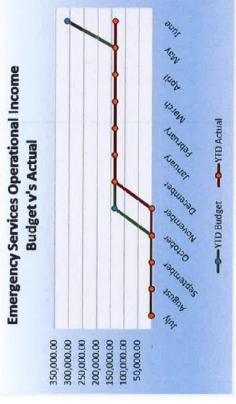
ı				1
		7707 h		
i i		t - Ma		
400		Kepor		
		lonal		
		Jperat		
١		ithly		
		Mor		
ı				
ı				
١				20000
ı				200
2				
١				
ı			١	
ı			I	
١			ı	
ı				
	15	-		
	000	1000		
	Chire			
	field			

## **ACTION SUMMARY**

Action  Action  Responsibility 3.2.4.1 Develop, mange and deliver Emergency Management functions and Manager HR & Workforce facilities.  Development							
3.2.4.1 Develop, mange and deliver Wes Hoffman- Emergency Management functions and Manager HR & facilities.  Workforce Development	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
	Helipad update.  NSW Ambulance have now advised NSW Health that the costs associated with engaging AVIPRO to conduct the site assessments is to be born by Local Health & Council. Local Health has indicated that they have no budget to engage AVIPRO. Council is now investigating the quantum required to engage AVIPRO and will table these issues at the next Local Emergency Management Committee meeting. (LEMC).	In Progress	01/07/21	30/06/22	80.00	100.00	ON TAKE
3.2.4.2 Deliver business improvements, Wes Hoffman recognising emerging risks and Manager HR & Opportunities.  Development	Council has made a formal request through the Regional Emergency Management Committee (REMC) to NSW Resilience for assistance in establishing outreach recovery hubs to be primarily driven by NSW Service.  Torrington, Liston, Legume, Drake, Mingoola and Urbenville will be considered.	In Progress	01/07/21	30/06/22	80.00	100.00	On Proces
3.2.4.3 Manage the Emergency Service Wes Hoffman of Council in a financially responsible Manager HR & manner in line with budget allocations. Workforce Development	- Working with RFS & SES with service level briefings. Operating within budget	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK

8. Emergency Services





COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Emergency Services	475,289	432,438	%86'06
1. Operating Income	(319,479)	(136,869)	42.84%
2. Operating Expenditure	794,768	569,307	71.63%

. 999

FINANCE & TECHNOLOGY

**Tenterfield Shire Council** 

Monthly Operational Report - May 2022

## **ACTION SUMMARY**

Business Unit: Finance & Technology								
Service Profile: Finance & Technology								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.3.4.1 Deliver business improvements, recognising emerging risks and opportunities.	Roy Jones - Manager Finance and Technology	A number of improvements particularly around IT Systems have been identified and will be implemented going forward. Staff training has been held in Council's mapping software. Work is ongoing to identify opportunities for further IT efficiencies and budget savings as of May 2022. Council continuously updates and monitor any external risk and vulnerability by updating risks identified by Cyber Security NSW.	In Progress	01/07/21	30/06/22	00.00	100.00	ON TRACK
4.3.4.2 Manage the Finance and Technology Service of Council in a financially responsible manner in line with Budget allocations.	Roy Jones - Manager Finance and Technology	The Finance and Technology Service is managed within budget as of May 2022. The internal overheads between the General fund and the Waste, Water and Sewer Funds have been completed and in line with our Long Term Financial Model as at May 2022. This will be updated each month from now.	In Progress	01/07/21	30/06/22	90.06	100.00	On those
4.3.4.3 Manage investments in the long term interest of the community and within regulatory requirements - Plan develop and manage Council's investment portfolio.	Roy Jones - Manager Finance and Technology	Investments are managed within Council's Investment Policy guidelines. Current investments are reported to Council every month as part of the Finance & Accounts report, with the latest update being provided for May 2022.  Detailed information regarding external restrictions forming part of Council Cash and Investments have now been completed and incorporated in the monthly Finance and Account Report.	In Progress	25/11/21	30/06/22	00.09	100.00	ON INVEST

(G) MAGNATION

100.00

70.00

ON TRACK

100.00

90.00

erational Report - May 2022

% Complete Target

ON TRUCK

100.00

80.00

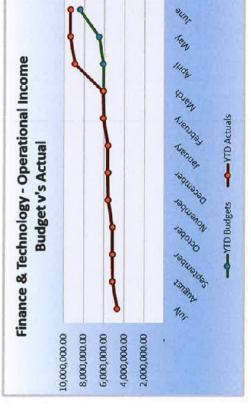
Tenterfield Shire Council				Mo	Monthly Ope
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date
4.3.6.1 Develop, mange and deliver processes and systems to meet recommendations of external and internal reviews, investigations or findings.	Roy Jones - Manager Finance and Technology	Processes and systems are being developed, In Progress managed and delivered in line with external reviews, investigations and findings as of May 2022.	In Progress	01/07/21	30/06/22
4.3.6.2 Develop, manage and deliver Council's Technology Strategic Plan.	Roy Jones - Manager Finance and Technology	Work is continuing on the development of the IT Strategic Plan and additional policies are in the process of being developed to comply with relevant legislative requirements.  There have been a number of enhancements to Councils systems including Payroll, Bank Rec, Records, Risk and Credit Card Management systems with others on the horizon including Asset Management and Development Applications. The new Asset Management Applications. The new Asset Management System Implementation Group has commenced with initial trial data uploaded into AssetFinda in January 2021. As at May, stakeholder meeting has been conducted with the supplier and emphasised the importance of timely service delivery. Data of stormwater, building, bridges and kerb has been exported into the system with financial details and remaining asset classes a work in progress.	In Progress	01/07/21	30/06/22
4.3.7.1 Manage and deliver Council's Long-Term Financial Plan in line with statutory requirements.	Roy Jones - Manager Finance and Technology	Statutory requirements were met for the May 2022 period. The Long Term Financial Plan has been updated for the new term of Council and presented as part of the Integrated Planning and Reporting documents. The Long Term financial Plan is subject to change depending on the outcome of Council's view on Special Rate Variation and acceptance by IPART.	In Progress	01/07/21	30/06/22

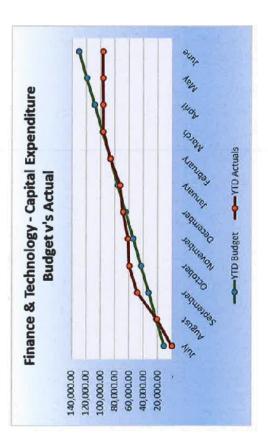
	ı		
	i	ĺ	
	Ì		5
ľ	١		2
	•	•	
i	į	ï	5
ļ		ī	
	İ	Ī	į
١	•	ì	9
Į		1	ļ
l	١	į	2
ľ			i
į		2	
i		I	

Tenterfield Shire Council				Ñ	onthly Opera	Monthly Operational Report - May 2022	- May 202	2
Action	Responsibility	Progress Comment	Action Status	Start Date End Date	End Date	% Complete Target	Target	Status
4.3.7.2 Manage and deliver financial services in line with statutory requirements.	Roy Jones - Manager Finance and Technology	Statutory requirements were met for the In Progress May 2022 period. Council interim financial audit has now been completed.	In Progress	01/07/21	30/06/22	90.00	100.00	ON TRACK

DUN TON Finance & Technology - Operational Expenditure 1402 Wiew - YTD Actual **Budget v's Actual** Tagoso 25787A They 1,400,000.00 1,200,000.00 00'000'000'1 800,000.00 600,000,000 400,000.00 200,000.00

9. Finance and Technology





COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Finance & Technology	(7,026,586)	(8,453,510)	120.31%
1. Operating Income	(8,423,816)	(9,396,460)	111.55%
2. Operating Expenditure	1,190,822	790,770	66.41%
4. Capital Expenditure	130,000	96,885	74.53%
1810501. Computer Equipment - Finance	40,000	33,001	82.50%
1810508. Capitalised Software	000'06	63,884	70.98%
6. Liabilities	76,408	55,296	72.37%

**CORPORATE & GOVERNANCE** 

**Tenterfield Shire Council** 

Monthly Operational Report - May 2022

## **ACTION SUMMARY**

Business Unit: Corporate & Governance								
Service Profile: Corporate & Governance	e)							1999
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
4.1.1.3 Manage the Corporate and Governance Service of Council in a financially responsible manner in line with budget allocations.	Erika Bursford - Manager Customer Service, Governance & Records	No capital budgets allocated in 2021/22. Operational expenditure continues to be slightly under budget (approximately 536,000) as at 31 May 2022. This is due to the delayed Internal Audit activities, and delayed Community Satisfaction Survey. These activities will be rolled into the second half of the calendar year due to the reduced staff hours and other outstanding priorities that need to be undertaken before 30 June 2022.	In Progress	01/07/21	30/06/22	94.00	100.00	ON TALKS
4.1.1.4 Manage and deliver services for community involvement in Council decision making processes.	Erika Bursford - Manager Customer Service, Governance & Records	Submissions for the Community Engagement In Progress Strategy were provided to Council for consideration at Council's Ordinary Meeting of 25 May 2022. This was as part of Council's consideration and adoption of the Integrated Planning and Reporting documents required for this term of Council (January 2022 to September 2024).	In Progress	01/07/21	30/06/22	80.00	100.00	O source

ш
ਹ
ź
7
∍
~
Ξ
>
0
9
œ
Ę.
5
≈
≒
۲
2
0
ರ

Tenterfield Shire Council				M	nthly Opera	Monthly Operational Report - May 2022	. May 202	2
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
4.3.1.1 Develop, manage and deliver Customer Services.	Erika Bursford - Manager Customer Service, Governance & Records	Delivery of frontline customer service has been effected by austerity measures, when staff have taken scheduled and unscheduled leave during May 2022. The reduction of customer service staff hours as part of the austerity measures means that there is only one customer service officer on front counter and telephones three days a week, and two customer service officers on front counter and telephones two days a week. As a casual position was removed in the previous financial year, again as a cost saving measure, there is no reliable or sustainable customer service backup for when the two customer service backup for when the two acustomer service backup for when the two service officers available, limited services can be delivered. This occurred on 3 May 2022, with no in-person customer services.	In Progress	01/07/21	30/06/22	65.00	100.00	MONTON MONTON

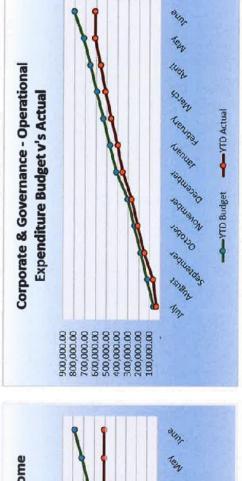
Ľ	1
Ľ	
G	5
í	f
Ľ	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
F	7
١	7
ľ	•
Ľ	4
b	≥
ŀ	=
ľ	Ξ
t	
ì	
٥	į
ָ ט	į
יובי	į
O LIT	į
O LITTO	į
O LILY	į
O LIVE	X Y Y
O LIT VOO	X Y Y
THE PARTY OF	X Y Y
L A L A L A L A L A L A L A L A L A L A	X Y Y
O DE VIOLE	X Y Y
COPPOSIT	X Y Y
TT V U O U O	į

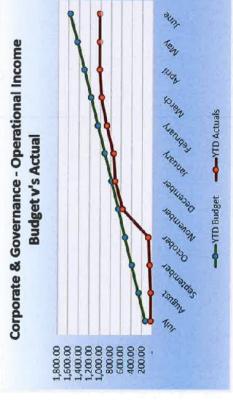
Tenterfield Shire Council				Σ	onthly Opera	Monthly Operational Report - May 2022	- May 202	2
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.3.1.2 Deliver business improvements, recognising emerging risks and opportunities.	Erika Bursford - Manager Customer Service, Governance & Records	Governance has been integral in developing r the Community Engagement, Community Strategic Plan, Delivery Program and Operational Plans and has also given administration support in the creation of the Long Term Financial Plan, Revenue Policy, Workforce Management Strategy and Asset Management Plan. This has been accomplished with limited staffing and while also delivering day to day business as usual. This level of output cannot be sustained. Governance tasks have been slipped and as a result, deadlines missed. There is no backup or redundancy for the Manager Governance. During the Manager's absence in May 2022 due to a family bereavement, backup had to be found from already stretched team resources, and some Governance tasks were not undertaken until the Manager's return to the office. This in turn meant that deadlines for the Audit, Risk and Improvement Committee were missed.	In Progress	01/07/21	30/06/22	70.00	100.00	O NOONCE
4.3.1.3 Develop, manage and deliver Governance Services.	Erika Bursford - Manager Customer Service, Governance & Records	The final version of Risk Management and rinternal Audit Guidelines for Councils is expected to be in place by June 2022. The next meeting of the Audit, Risk and Improvement Committee is 8 June 2022. Preparation in May 2022 for the June 2022 meeting was delayed due to staff absences.	In Progress	01/07/21	30/06/22	70.00	100.00	<b>МОНТОР</b>
4.3.1.4 Develop, manage and deliver Customer and Stakeholder Services.	Erika Bursford - Manager Customer Service, Governance & Records	Customer Service General Enquiries via email In Progress for May 2022 - 160 Phone Call Summary average for May 2022 - approximately 2100	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACE

Ļ	Ļ
ì	ž
į	ž
	Ä
į	3
	פ
į	T C
ŀ	А
	5
	ž
Ç	ς.

Monthly Operational Report - May 2022	Comment Action Status Start Date End Date % Complete Target Status	The Records Management Assessment Tool In Progress 01/07/21 30/06/22 80.00 100.00 er was lodged with State Archives and Records Authority (SARA) in April 2022. Results for all State government departments will be reported in their Annual Report in July 2022. A new SARA portal will be established in July 2027 for future reporting
	Progress Comment	The Records Management was lodged with State Arch Authority (SARA) in April 25 State government departureported in their Annual Re A new SARA portal will be 2022 for future reborting.
	Responsibility	Erika Bursford - Manager Customer Service, Governance & Records
Tenterfield Shire Council	Action	4.3.4.4 Develop, manage and deliver Records Services.

10. Corporate and Governance





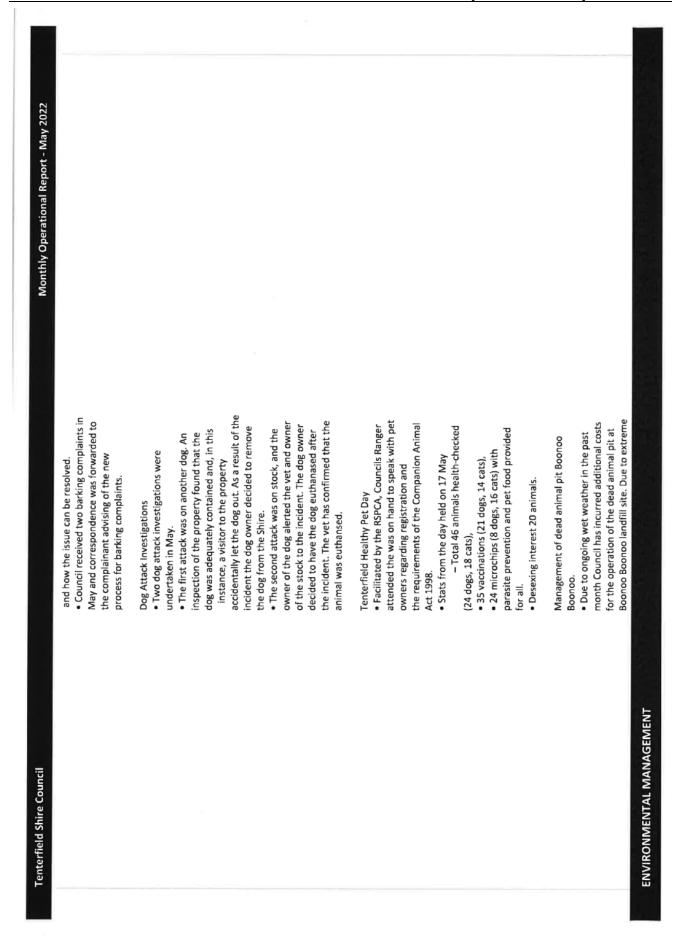
COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Corporate and Governance	802,854	609,737	75.95%
1. Operating Income	(1,576)	(1,014)	64.35%
2. Operating Expenditure	804,430	610,751	75.92%

**ENVIRONMENTAL MANAGEMENT** 

# Monthly Operational Report - May 2022 **Tenterfield Shire Council**

## **ACTION SUMMARY**

Service Profile: Environmental Management	port							
		The second secon						
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.2 Develop and mange systems and processes to deliver Companion Animals requirements Illegal Dumping and Parking Control.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Impounds  • One dog was impounded in the month of May. The Animal was suitable for rehoming and as a result given to Lucky Paws animal rescue for rehoming. The organization has worked closely with Council for a number of years and rehomes animals for Council in accordance with the Companion Animals Act 1998.  • Two feral cats were trapped, impounded and euthanased.  • Patrols continue to be conducted and action taken where breaches have been sighted.	In Progress	30/11/21	30/06/22	80.00	100.00	<b>N</b>
		Companion Animal Complaints  • Councils Ranger investigated a complaint regarding the keeping of excess dogs.  Correspondence was forwarded to the dog owner advising them of the requirements to remove excess dogs. The dog owner has since removed the excess dogs from the property.						
		Barking Complaints  Council Officers have been working to implement new procedures for dealing with barking dog complaints including the creation of new information brochures and complaint forms for lodging a complaint. Residents wishing to lodge a complaint are advised of the new procedure and provided with detailed information regarding barking does, councils leeal obligations						



### Monthly Operational Report - May 2022 pit has filled with water and a contractor was officers the ability to look up vehicle owner's Council is still awaiting access to Transport details were obtained, and the Ranger spoke with the police to determine who owned the weather conditions on several occasions the post in an attempt to mitigate safety issues arrange for the vehicle to be removed from required to remove the water at additional details. Infringements can then be sent via vehicle. The registration of the vehicle has expired a number of years ago and as such regarding an abandoned vehicle on public that the owner of the vehicle left it at the there is no registered owner. Council will spoke with residents nearby who advised Ranger/Compliance Officer attended and Officers have noted that vehicles are not NSW Drives 24 database which will give arising from face-to-face confrontation. site and has not returned for it. Vehicle Regular patrols are undertaken, and Council has received one complaint exceeding the allowable time frame. land in Urbenville, Councils Abandoned Vehicle costs to council. **Tenterfield Shire Council**

2	Status	<b>≥</b> No.
May 202	Target	80.00 100.00
Monthly Operational Report - May 2022	% Complete Target	80.00
nthly Opera	End Date	30/06/22
Mo	Start Date	01/07/21
	Action Status Start Date	In Progress
	Progress Comment	Regular inspections are carried out on private and government lands for all weeds but specifically the regional priority weeds outlined in the Northern Tablelands Regional Strategic Weed Management Plan 2017-2022 that set the guidelines for councils weed management.  44 property inspections done for May. Ongoing  Council inspect properties by the following means;  5 brone  5 Accompanied by the land owner  6 Privately, with the permission of the land owner  6 ATV vehicle  6 Council owner 4WD vehicle  7 Council owner 4WD vehicle  8 On foot
	Responsibility	Mark Cooper - Manager Open Space, Regulatory & Utilities
Tenterfield Shire Council	Action	3.2.2.1 Manage and deliver the Weeds Mark Cooper-Management Program, Council's Weeds Manager Open Action Plan and regional weeds Space, Regulatory management plans.  & Utilities

renternela sonre council				ğ	nthly Opera	Monthly Operational Report - May 2022	- May 202	2	
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status	
3.2.2.2 Deliver business improvements, recognising emerging risks and opportunities.	Mark Cooper Manager Open Space, Regulatory & Utilities	<ul> <li>High Risk Pathways and Waterways are inspected regularly for new weed incursions.</li> <li>High risk inspections are being carried out on properties within the Tenterfield LGA for priority weeds.</li> </ul>	In Progress	01/07/21	30/06/22	72.00	100.00	Момпо	
		Weed Control May Black Knapweed – Aldershot and Bellevue Rds. and private property Tenterfield. Tropical Soda Apple							
		Lantana Lantana Mt Lindsey Highway from Liston to Legume, and Legume to Woodenbong.							
		Privet Beaury Creek Rodd Fireweed							
		Bruxner way Sunnyside Loop Road Council Lands • Torrington and Stannum Cemeteries • Tenterfield Water treatment Plant							
		<ul> <li>Tenterfield Sewage plant and ponds</li> <li>Sewage and water pump stations around Tenterfield</li> </ul>							
		Inspections  Private Property Inspections – 44 Property inspections for May  High-risk pathway Inspections – Mt Lindsey Hwy Tenterfield to Woodenbong, New England Highway Deepwater to Jennings, Bruxner Way and Tooloom Road							
		Meetings • 2 day Tropical Soda Apple Taskforce meeting in Coffs Harbor • 2 day Weeds Risk assessments meeting in Glen Innes							

,	
	2 5
	G
	MANAG
l	≥
	<u> </u>
	NVIKONMENIALI
	<b>≥</b>
	2

Status	ON TAKO.	On Processing Services	S) under the control of the control
Target	100.00	100.00	100.00
e End Date %Complete Target	80.00	80.00	80.00
End Date	30/06/22	30/06/22	30/06/22
Start Date	01/07/21	01/07/21	01/07/21
Action Status	In Progress	In Progress	In Progress
Progress Comment	All works are carried out within Budget allocations.	Weeds officer attends local agricultural shows, field days and includes a weed of the month in the council newsletter. Weed information and books are handed out to landholders during inspections. Parthenium weed signs are installed roadside in high risk areas throughout the shire.      Weed Officer attended a 2 day Tropical Soda Apple Taskforce meeting in Coffs Harbor and a 2 day Weeds Risk assessment meeting in Glen Innes to assess the risk and classification of weeds for the new Northern Tablelands Regional Strategic Management plan 2023-2027      Council has received concerns about the rabbit population within town	Where Council receives complaints regarding overgrown unsightly lots. Notices are issued requiring the owner to undertake work to comply.  No weed notices sent out in May.  Two (2) complaints regarding Untidy/Unsightly premises have been received in May. Inspections of the properties have been carried out and correspondence forwarded to the property owners requiring they bring the property in compliance. Property owners have begun work to bring the properties into
Responsibility	Mark Cooper - Manager Open Space, Regulatory & Utilities	Mark Cooper - Manager Open Space, Regulatory & Utilities	Mark Cooper - Manager Open Space, Regulatory & Utilities
Action	3.2.2.3 Manage the Environment Service Mark Cooper-of Council in a financially responsible Manager Openmanner in line with budget allocations. Space, Regulat	3.2.3.1 Develop, manage and deliver community weed and pest management reduction programs.	3.2.3.2 Notices and Orders to be issued or served where necessary as per the Local Government Act, EPA Act and POEO Act and Associated Regulations.

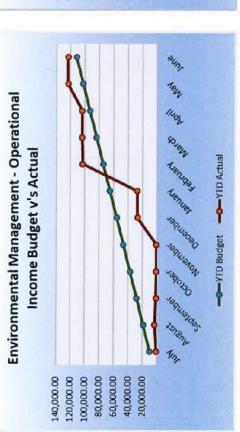
%00.0

0

2,063

4235501. Covid-19 Council Pound Grant Expenditure

11. Environmental Management



COA	21/22 Review 3 Budget	21/22 21/22 21/22 Review 3 YTD Actuals Percentage Budget May Spent	21/22 Percentage Spent
Environmental Management	276,667	88,291	31.91%
1. Operating Income	(111,600)	(123,347)	110.53%
2. Operating Expenditure	386,204	211,638	24.80%
4. Capital Expenditure	2.063	0	%00.0

al Environmental Management - Operational Expenditure Budget v's Actual	450,000.00 400,000.00 350,000.00 300,000.00	250,000.00 200,000.00 150,000.00 100,000.00 50,000.00	oun	→ YTD Budget → YTD Actuals
Management - Operational e Budget v's Actual		to	SUT TEN LIP STEIN CONTROL SOCIORS	O Budget

LIVESTOCK SALEYARDS

### LIVESTOCK SALEYARDS

## **ACTION SUMMARY**

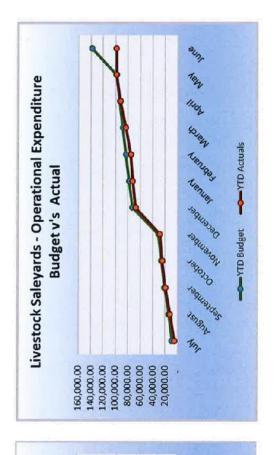
Monthly Operational Report - May 2022

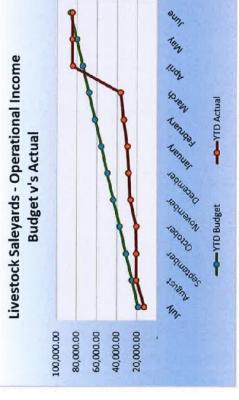
	A State of the Control of the State of the S							
Business Unit: Livestock Saleyards								
Service Profile: Livestock Saleyards					000		-	
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.1 Develop, manage and deliver Asset Management, Strategic and Management Plans for Saleyards.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Saleyard Management Plan Adopted. Saleyard induction now on the web site, with many users having completed the induction.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
Services.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Cattle Numbers for May 2022 Prime Sale – 831 Head Feature Weaner Sale - 1,515 Head Private Weighing – 16 Head Total - 2,362 Head - 54,193,142.81 Financial Year 2021/2022 10,997 Head-518,999,431.32 Financial Year 2020/2021 8,963 Head-514,127,684.48 Financial Year 2019/2020 9,247 Head-514,127,684.86 Financial Year 2019/2020 9,247 Head-512,517,711.39 Financial Year 2017/2018 19,027 Head-515,984,517.65 Financial Year 2016/2017 24,151 Head-515,984,517.65 Financial Year 2016/2017 24,151 Head-53,233,573.17 Financial Year 2015/2016 22,654 Head-519,613,572.47	In Progress	01/07/21	30/06/22	0008	100.00	O o o reador

S
₽
A
$\geq$
ш
Ā
S
Ť
O
7
Ш
2
7

Tenterfield Shire Council				M	onthly Opera	Monthly Operational Report - May 2022	- May 202	22	
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status	
2.3.1.2 Deliver business improvements, recognising emerging risks and opportunities.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Obtaining design and quotes for the installation of the Double Height loading ramp and proposing a new location within the saleyards.  Double Height loading ramp to proceed after recent Saleyard meeting  Truck wash no longer to proceed. It was resolved in the May council meeting to return the funds to the funding body.  Funding sign has been removed.  Biggest risk being further reduction in throughput and loss of income as to whether the saleyards will remain viable, however throughput has improve on previous years.	In Progress	01/07/21	30/06/22	80.08	100.00	ON TRACE	
2.3.1.3 Manage the Saleyards Service of Council in a financially responsible manner in line with budget allocations.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Working and operating within budget. Major financial impact being the very low numbers of cattle being processed through the saleyards. Numbers will increase on previous years.	In Progress	01/07/21	30/06/22	80.00	100.00	ON INACA	

12. Livestock Saleyards





COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 21/22 YTD Actuals Percentage May Spent
Livestock Saleyards	232,942	13,885	2.96%
1. Operating Income	(86,594)	(84,852)	%66'.26
2. Operating Expenditure	138,753	98,738	71.16%
4. Capital Expenditure	180,783	0	%00.0
4220504. Improvements to Loading Ramps & Traffic Facilities	180,783	0	%00.0

# PLANNING & REGULATION

## **ACTION SUMMARY**

**Tenterfield Shire Council** 

Monthly Operational Report - May 2022

Business Unit: Planning & Regulation	TALL A	The David of the last of the	- Je 125	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	76 30	1000	2	
Service Profile: Planning & Regulation								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.3.3.1 Monitor and assess application of Tenterfield Local Environmental Plan 2013 and Development Control Plan 2014 (as amended).	Tamai Davidson - Manager Planning & Development Services	May 2022 - All Development Applications assessed under the provisions of Tenterfield LEP 2013 and Tenterfield DCP 2014. Each DA subject to an assessment under the provisions of Section 4.15 of the Environmental Planning & Assessment Act, 1979.  Eighteen (18) DA's lodged, sixteen (16) determined.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON TAO
1.4.1.1 Management and delivery of heritage advisory services including management of the Heritage Advisor and community in the development and upgrade of heritage assets.	Tamai Davidson - Manager Planning & Development Services	May 2022 - Heritage advisor provides phone, In Progress email and in person advice for free. Local Places Heritage fund acquittal completed and lodged 16 May 2022, a total of 7 local projects completed.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON TRACK
2.1.6.1 Manage and deliver building and Tamai Davidson construction regulatory services.  & Development Services	Tamai Davidson - Manager Planning & Development Services	May 22 - Council is required to provide accreditation services for the issuing of Construction Certificates and Complying Development Certificates under the provisions of the Environmental Planning & Assessment Act, 1979. Council currently has one (1) accredited certifier.	In Progress	24/11/21	30/06/22	80.00	100.00	ON TRACK

۲	2	2
d	ï	١
ì		
ŀ		
Ç	3	ζ
Ē		
E		)
l	ū	2
ľ	ī	ſ
C	ì	2
Ī	ŀ	Į
C	Ĭ	9
ı	Ġ	,
È	į	
ľ	_	
F	ź	2
Ė		
ľ	í	
	1	١
F	7	
١	٩	

## Action State   Act	Tenterfield Shire Council				Mo	inthly Opera	Monthly Operational Report - May 2022	May 202	
ment Manager Planning applications (6 received in May) in progress 01/07/21 30/06/22 ment Manager Planning applications (6 received in May) in perment & Development and several development stitutus package and development stitutus package and several development stitutus package and several development stitutus package and several discounts offered for water and several discounts offered for water and several discounts offered in line with legislation and policies in place at the time of loogment, all DA's for subdivision made under the stimulus package will retain the discount benefits regardless of the determination date of the DA.  Tamai Davidson - May 22 - Objectives and principles of the In Progress 01/07/21 30/06/22 menents, Tamai Davidson - May 22 - Ongoing use of the NSW Planning In Progress 24/11/21 30/06/22 menents, Tamai Davidson - May 22 - Ongoing use of the NSW Planning In Progress 24/11/21 30/06/22 menents, Tamai Davidson - May 22 - Ongoing use of the NSW Planning In Progress 24/11/21 30/06/22 menents, Tamai Davidson - May 22 - All projects on budget. In Progress 24/11/21 30/06/22 menents and Manager Planning Portal council's Albus records system.  A Tamai Davidson - May 22 - All projects on budget. In Progress 24/11/21 30/06/22 menents and Manager Planning Bortal council's Albus records system.  A Tamai Davidson - May 22 - All projects on budget. In Progress 24/11/21 30/06/22 menents Services	Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
Tamai Davidson - May 22 - Objectives and principles of the In Progress 01/07/21 30/06/22  Manager Planning LSPS are actively implemented during services  Rovelopment assessment of applications.  Services Manager Planning Portal. Council's proposed integrated system site training to be scheduled for July expected efficiencies in processing to be in the order of 40-50% - reduction in manual download of documents from Portal to Council's Altus records system.  A Tamai Davidson - May 22 - All projects on budget. In Progress 24/11/21 30/06/22 in line & Davidson - May 22 - All projects on budget.	3.1.1.1 Assess and determine regulatory applications, including Development Applications, Complying Development Certificates, Construction Certificates, Section 68 Certificates and Conveyancing Certificates.		May 2022 - Increase in subdivision applications (6 received in May) in Tenterfield due to impending cessation of development stimulus package and discounts offered for water and sewer headworks charges. All applications assessed and determined in accordance with legislative requirements - DA's are required to be assessed in line with legislation and policies in place at the time of lodgment, all DA's for subdivision made under the stimulus package will retain the discount benefits regardless of the determination date of the DA.		01/07/21	30/06/22	80.00	100.00	DANT NO
Manager Planning Portal. Council's proposed integrated system  & Development - Greenlight - undergoing modifications - on Services site training to be scheduled for July - expected efficiencies in processing to be in the order of 40-50% - reduction in manual download of documents from Portal to Council's Altus records system.  In Manager Planning and May 22 - All projects on budget. In Progress 24/11/21 30/06/22 in line & Development Services	3.1.3.1 Local Strategic Planning Statements are implemented and provide guidance for actions to support the desired outcomes.	Tamai Davidson - Manager Planning & Development Services	May 22 - Objectives and principles of the LSPS are actively implemented during assessment of applications.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
Tamai Davidson - May 22 - All projects on budget. In Progress 24/11/21 30/06/22 Manager Planning & Development Services	3.1.3.2 Deliver business improvements, recognising emerging risks and opportunities.	Tamai Davidson - Manager Planning & Development Services	May 22 - Ongoing use of the NSW Planning Portal. Council's proposed integrated system - Greenlight - undergoing modifications - on site training to be scheduled for July - expected efficiencies in processing to be in the order of 40-50% - reduction in manual download of documents from Portal to Council's Altus records system.		24/11/21	30/06/22	80.00	100.00	ON TRACK
	3.1.3.3 Manage the Planning and Regulation Service of Council in a financially responsible manner in line with budget allocations.	Tamai Davidson - Manager Planning & Development Services	May 22 - All projects on budget.	In Progress	24/11/21	30/06/22	80.00	100.00	<b>DALT NO</b>

Monthly Operational Report - May 2022	ent Action Status Start Date End Date % Complete Target Status	May 22 - Cross department communications In Progress 01/07/21 30/06/22 80.00 100.00 Continue during assessment of DA's.
	Progress Comment	ay 22 - Cross de intinue during as
	Responsibility Pr	Tamai Davidson - M Manager Planning co & Development Services
Tenterfield Shire Council	Action	5.2.2.1 Facilitate cross department meetings reviewing development applications and opportunities for supportive strategies and actions.

**Applications Lodged May 2022** 

Number	Applicant	Property Address	Description of Work
2018.089/1	Christopher Jones & Anne Mary Brennan	84 Robinsons Lane TENTERFIELD	Function Centre & Boundary Adjustment - Modification
2022.009/1	BackTrack Works	50 Francis Street TENTERFIELD	Industrial Training Facility - Modification
2022.054	Robert Ernest Pearce	151 Molesworth Street TENTERFIELD	Dwelling
2022.055	The Shed Company	6306 Bruxner Highway TABULAM	Shed
2022.056	Anthony Parra Cobine Pty Ltd	95 Emu Creek Road TABULAM	Temporary Use of Land – Recreational Facility (Outdoor)
2022.057	Tenterfield Surveys Pty Ltd	8038 New England Highway TENTERFIELD	Three (3) Lot Rural Subdivision
2022.058	Angela June Dow	27 Margaret Street TENTERFIELD	Garage/Carport
2022.059	Bradley James Holley	332A Mt Lindesay Road TENTERFIELD	Shed
2022.060	Shell Cockburn	Parkes Drive TENTERFIELD	Garage
2022.061	Rhombus Contracting	2 Naas Street TENTERFIELD	Carport

Demolition of Existing Shed & Construction of New Shed	Dwelling	Two (2) Lot Urban Subdivision	Three (3) Lot Urban Subdivision	Demolition of Existing Patio and Construction of New Patio	Two (2) Lot Urban Subdivision	Two (2) Lot Rural Subdivision	Two (2) Lot Urban Subdivision	Alteration/Addition to Existing Dwelling	Shed/Garage
257 Douglas Street TENTERFIELD	84 Manners Street TENTERFIELD	83 Douglas Street TENTERFIELD	146 East Street TENTERFIELD	76 Duncan Street TENTERFIELD	124 East Street TENTERFIELD	531A Long Gully Road DRAKE	82 Pelham Street TENTERFIELD	1027 Bruxner Way TENTERFIELD	182B Logan Street TENTERFIELD
Derek M Grogan	Wes Smith Building Pty Ltd	Tenterfield Surveys Pty Ltd	Tenterfield Surveys Pty Ltd	Glenn Egan Picton Brothers Spanline - Tamworth	Tenterfield Surveys Pty Ltd	Tenterfield Surveys Pty Ltd	Steven Leslie Cowin	Antony Smith	Brad Holley Contracting
2022.062	2022.063	2022.064	2022.065	2022.066	2022.067	2022.068	2022.069	2022.070	2022.071

**Applications Determined May 2022** 

Description of Work	Dwelling	Industrial Training Facility	Two (2) Lot Urban Subdivision	Alterations/Extension to Existing Dwelling	Shed	Two (2) Lot Boundary Adjustment	Manufactured Dwelling	Manufactured Dwelling	Dwelling	Shed
Address	368 Bryans Gap ROAD TENTERFIELD	50 Francis STREET TENTERFIELD	151 Bulwer STREET TENTERFIELD	45 Barlows Gate ROAD LOWER ACACIA CREEK	12 Welch STREET URBENVILLE	14 Railway STREET TENTERFIELD	Logan STREET TENTERFIELD	8986 New England HIGHWAY TENTERFIELD	151 Molesworth STREET TENTERFIELD	6306 Bruxner HIGHWAY TABULAM
Applicant	Peter Watkins	BackTrack Works	James S Murphy	Allison Janine Ryan	Katarina Schwottova	Tenterfield Surveys Pty Ltd	Uniplan Group Pty Ltd	Douglas John Galvin	Robert Ernest Pearce	The Shed Company
DA Number	2018.120/1	2022.009/1	2022.041	2022.042	2022.045	2022.047	2022.050	2022.051	2022.054	2022.055

Garage/Carport	Garage	Carport	Demolition of Existing Shed & Construction of New Shed	Dwelling	Demolition of Existing Patio and Construction of New Patio
27 Margaret STREET TENTERFIELD	Parkes DRIVE TENTERFIELD	2 Naas STREET TENTERFIELD	257 Douglas STREET TENTERFIELD	84 Manners STREET TENTERFIELD	76 Duncan STREET TENTERFIELD
Angela June Dow	Shell Cockburn	Rhombus Contracting	Derek M Grogan	Wes Smith Building Pty Ltd	Glenn Egan Picton Brothers Spanline - Tamworth
2022.058	2022.060	2022.061	2022.062	2022.063	2022.066

Applications Outstanding - May 2022

DA Number	Applicant	Property Address	Description of Work	Status of Application/Comment
2018.072	Tenterfield Shire Council	66-80 Boundary	Truck Wash Facility	Information Required from Applicant
		Tenterfield		Insufficient Information provided to complete assessment
2019.055	RAWNSLEY Derek &	632 Sugarbag	Tourist & Visitor Accommodation (Backpackers	Refusal from NSW RFS
	PAINE Janine	Road, Drake	Accommodation)	Insufficient Information provided to complete assessment
2010 102	Wilshire & Co Superannuatio	1-9 Manners	New Shed & Extension to	Information Required from Applicant
	n Fund (Todd Wilshire)	Jueck, Tenterfield	Existing Shed (Awning)	Insufficient Information provided to complete assessment
	MOSER Eric	332B Mount		Information Required from Applicant
2020.033	(Marian Hansson)	Lindesay Koad, Tenterfield	Manufactured Building	Insufficient Information provided to complete assessment
2021 012	CORBETT	Bluff River	being a men ovisimisa	Information Required from Applicant
	Arran	Tenterfield		Insufficient Information provided to complete assessment

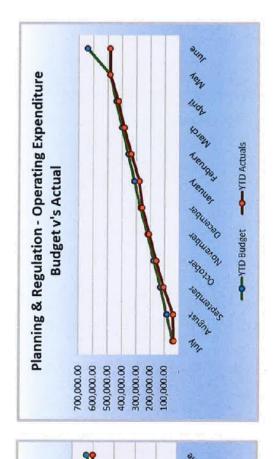
2021.080	Cracker Quarry & Ag	98 Pyes Creek	Storage premises, distribution centre and industrial activity - including stockpiling, processing & distribution of quarry	Information Required from Applicant
	Supplies Pty Ltd	Koad, bolivia	products, weighing, dispatch, maintenance & repair of equipment, administration building & amenities	Insufficient Information provided to complete assessment
	Stephen P McElroy &	7841 Bruxner	Tourist & Visitor	Information Required from Applicant
2021.153	Associates (Burtenshaw)	Highway, Drake	Accommodation	Insufficient Information provided to complete assessment
	SACCON	49 Duncan	Dual Occupancy, Detached	Information Required from Applicant
2021.158	Giana	street, Tenterfield	Garage & Studio	Insufficient Information provided to complete assessment
2022.021	Tenterfield Surveys	305 Washpool Creek Road,	Four (4) Lot Rural Subdivision	Awaiting NSW RFS Recommendations
	(Sherry)	Tenterfield		Under Assessment
850 6606	Tenterfield	8196 Mt Lindesay Road,	acicivibdi 2 lean G to I (C) our	Awaiting NSW RFS Recommendations
000	(Attard)	Lower Acacia Creek		Under Assessment
2022 030	Tenterfield	Bruxner Road,	coinibdia lexico	Awaiting NSW RFS Recommendations
000.2202	(Searle)	Drake		Under Assessment
2022.040	Tenterfield Surveys		Two (2) Lot Rural Subdivision	Awaiting NSW RFS Recommendations

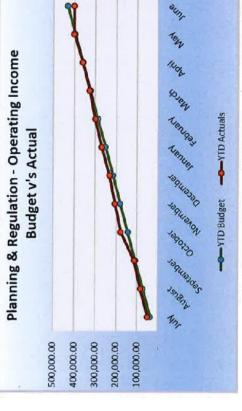
	(Acacia Downs Custodian Pty	Mt Lindesay Road, Lower		Under Assessment
	Ltd)	Acacia Creek		
2022.043	Tenterfield Surveys (Taylor)	60 Derby Street, Tenterfield	Five (5) Lot Staged Urban Subdivision	Information required from applicant
2022.048	Tenterfield Surveys (Ulrig)	17 Naas Street, Tenterfield	Eleven (11) Lots Staged Urban Subdivision	Information required from applicant
	SOER Richard & Sharon	130 High	A tarations/Extension to	Information Required from Applicant
2022.049	(George Inn Custodian Pty Ltd)	Street, Tenterfield	Existing Hotel	Insufficient Information provided to complete assessment
2022.052	Tenterfield Surveys (Spark)	439 Rouse Street, Tenterfield	Three (3) Lot Urban Subdivision	Information required from applicant
2022.053	Tenterfield Surveys (Venes & Ho)	2-4 Aldershot Road, Tenterfield	Four (4) Lot Urban Subdivision	Under assessment
2018.089/1	Christopher Jones & Anne Mary Brennan	84 Robinsons Lane TENTERFIELD	Function Centre & Boundary Adjustment - Modification	Neighbour Notification Under assessment

2022.057	Tenterfield Surveys Pty Ltd	8038 New England Highway TENTERFIELD	Three (3) Lot Rural Subdivision	Awaiting NSW RFS Recommendation Under assessment
2022.059	Bradley Holley	332A Mt Lindesay Road TENTERFIELD	Shed	Under assessment
2022.064	Tenterfield Surveys Pty Ltd	83 Douglas Street TENTERFIELD	Two (2) Lot Urban Subdivision	Awaiting NSW RFS Recommendation Under assessment
2022.065	Tenterfield Surveys Pty Ltd	146 East Street TENTERFIELD	Three (3) Lot Urban Subdivision	Under assessment
2022.067	Tenterfield Surveys Pty Ltd	124 East Street TENTERFIELD	Two (2) Lot Urban Subdivision	Under assessment
2022.068	Tenterfield Surveys Pty Ltd	531A Long Gully Road DRAKE	Two (2) Lot Rural Subdivision	Awaiting NSW RFS Under assessment
2022.069	Steven Leslie Cowin	82 Pelham Street TENTERFIELD	Two (2) Lot Urban Subdivision	Under assessment
2022.070	Antony Smith	1027 Bruxner Way TENTERFIELD	Alteration/Addition to Existing Dwelling	Under assessment

Under assessment
Shed/Garage
182B Logan Street TENTERFIELD
Brad Holley Contracting
2022.071

13. Planning and Regulation





COA	21/22 Review 3 Budget	YTD Actuals Percentage May Spent	21/22 Percentage Spent
Planning & Regulation	36,772	(19,039)	-51.78%
1. Operating Income	(433,205)	(402,253)	92.86%
2. Operating Expenditure	643,600	484,439	75.27%
3. Capital Income	(176,771)	(104,512)	59.12%
4. Capital Expenditure	3,148	3,287	104.42%
3001001. Drought Communities Extension - Shire Entry Signs	3,148	3,287	104.42%
3001001. Drought Communities Extension - Shire Entry Signs	3,148	3,287	

### Monthly Operational Report - May 2022 **Tenterfield Shire Council**

#### **ACTION SUMMARY**

Business Unit: Buildings & Amenities		THE REAL PROPERTY AND PERSONS ASSESSED.		The Party of the P				the state of
								ı
Service Profile: Buildings & Amenities								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.4.4.1 Deliver the Property Management Strategy, including maintenance and upgrades in line with Council needs.	Jodie Condrick - Administration Officer	Administration Building Roof – scope is being prepared for competitive pricing and engineering plans are being organised with the engineer measuring on site in March 2022 and a scope of work will be developed once the plan has been supplied to Council – Still awaiting a copy of this plan.  In January, Council applied for an Extension of time for Streetscape Recovery Project through the Drought Communities Programme Extension we have been advised in March 2022 that an extension is possible and in April a response was provided to the Department of Industry, Science, Energy and Resources and have been advised that due to the Federal Election any decision on the variation may not be available to Council till after due to the department being in caretaker period – Council is still waiting to hear of the outcome in May 2022.  Receiving a quote to install hand rail for the outdoor stairs at the Drake Hall hoping to be installation of the I-Beams for installation of the basketball hoops at the Memorial Hall in June 2022.  Work is still being completed to finalise the upgrades to the Drake Resource Centre and through the Drought Community Programme Extension during the month of May 2022.  Damage to the Federation Park Kiosk & Amenities building roof – a report has been completed and damage has been reported to	In Progress	01/07/21	30/06/22	80.00	100.00	S port to
BLIII DINGS & AMENITIES	STREET, ST							

renternela snire council	N	Medical Centre regarding internal flooding issues. The plumber completed some works to gutters, downpipes, ducting etc. After more heavy rain, the building is continuing to flood internally.  The lease to Transport Museum excluding Lot 4 has been signed by both parties.  Received an enquiry from Acquirecomm Pty Ltd (acting on behalf of Telstra) to undertake the Property and Town Planning consultancy for the install of equipment to					
1.4.4.2 Deliver business improvements, Jodie Condrick recognising emerging risks and Administration opportunities.  Officer		ng ng ling ling ts ts ts	01/07/21	30/06/22	00.00	00.00	S) I MICK
	5 5 E	reach the FABA National basketball court regulations even with the court being moved.					

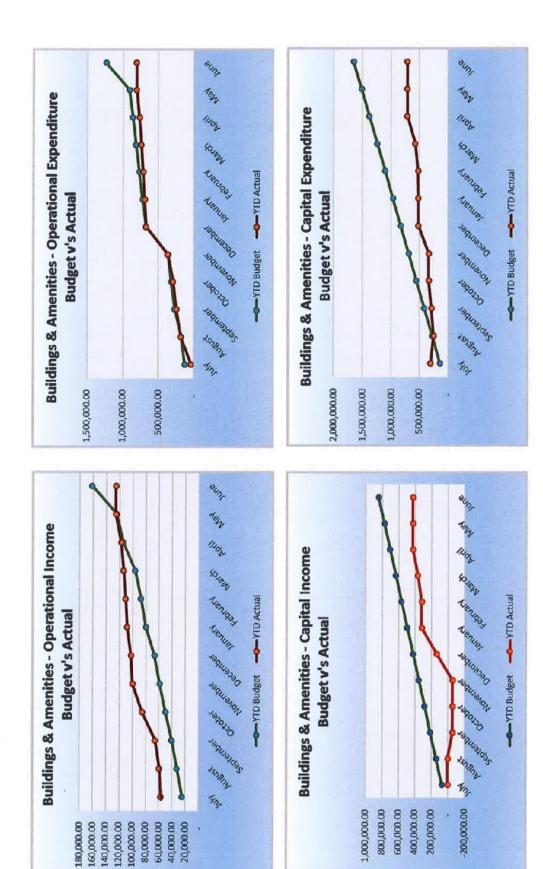
**BUILDINGS & AMENITIES** 

ES
Е
岴
₽
Ø
GS
N
Ħ
B

Tenterfield Shire Council				2	onthly Oper	Monthly Operational Report - May 2022	- May 20	22
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
1.4.4.3 Manage the Buildings and Amenities of Council in a financially responsible manner in line with budget allocations.	Jodie Condrick - Administration Officer	<ul> <li>There are number of projects currently being organised in May 2022 with quotes and plans being revised in accordance with the 21/22 financial budget.</li> <li>Staff are continually having issues with insufficient budgeted allocations to properly maintain the commercial buildings in accordance with Council obligations as landlord under lease agreements.</li> </ul>	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON TWACK
1.4.4.4 Develop a Property Strategy for adoption by Council to guide property related transactions.	Jodie Condrick - Administration Officer	<ul> <li>Property Strategy - Under review investigations into seeking copies of similar size Councils property strategy- This may not get drafted until 2022/2023 due to work requirements and being understaffed within the department.</li> </ul>	In Progress	24/11/21	30/06/22	60.00	60.00 100.00	MONITOR
1.4.4.5 Manage Land and Property Register and actions.	Jodie Condrick - Administration Officer	<ul> <li>Land and Property register is currently being managed as required. Spreadsheets are being updated as needed.</li> <li>Budget has been organised for a new Building Conditions Assessment be completed in 2022/2023.</li> </ul>	In Progress	24/11/21	30/06/22	80.00	100.00	<b>D</b>

	3
	≦
2	⋛
C	ø
į	3
	2
	₫
	젊

14. Buildings and Amenities



COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Buildings & Amenities	1,883,098	966,691	51.34%
1. Operating Income	(161,338)	(125,776)	%96.77
2. Operating Expenditure	1,237,420	806,660	65.19%
3. Capital Income	(846,603)	(426,578)	20.39%
4. Capital Expenditure	1,653,619	712,385	43.08%
4200501. Admin Building Refurbishment	268,540	221,907	82.63%
4205504. Housing - 268 Douglas St - Replace Water-Damaged Carpet	15,000	0	%00.0
4230510. SCCF4-0858 Upgrades to Drake Hall	113,000	3,723	3.30%
4230512. SCCF4-0948 Improvements to Sunnyside Hall	138,116	0	0.00%
4230513. BSBR000689 - Mingoola Hall Improvements	120,000	0	0.00%
4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023	120,290	55,623	46.24%
4235001. Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments	103,145	6,126	5.94%
4235002. Restorations to Pioneer Cottage	14,131	0	0.00%
4235003. BCRRF Stream 1 Memorial Hall	288,990	236,080	81.69%
4235005. BSBR000682 - Installation of Ceiling Fans & Emergency Lighting at Memorial Hall	154,000	0	0.00%
4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall	131,117	0	0.00%
4235008. Memorial Hall Tenterfield - Roof Repair	158,675	158,675	100.00%
4610508. Toilet Block Enhancements at Urbenville and Legume - SCCF-1105	28,615	30,251	105.72%

PARKS, GARDENS & OPEN SPACES

## Monthly Operational Report - May 2022 **Tenterfield Shire Council**

#### **ACTION SUMMARY**

Action  Responsibility  1.1.5.1 Ensure maintenance standards are conducted and delivered efficiently Manager Open through Parks, Gardens and Open Space, Regulatory and reduce maintenance – ongoing Committee and Village Progress  & Utilities Associations.  Petunias removed in gardens along Rouse Street Petunias removed in gardens along Rouse Street  Petunias removed in gardens along Rouse Street  Petunias removed in gardens along Rouse Street  Petunias removed in gardens along to be done.  Petunias removed in gardens along the Casino Rd replacing trees removed is yet to be done.  Pagino Races, 1 x Skate Park, 1 x Dam Lane, 2 x Casino Highway)  Storm clean-up has been extreme with all park staff on clean up duties  Three pin oaks are still to be removed in Logan Street tile will be a winter job when staff have time  Mowning and brush cutting is a major work factor to staff duties but starting to slow					1 1000 3		0
Mark Cooper - Manager Open Space, Regulatory & Utilities							
Mark Cooper - Manager Open Space, Regulatory & Utilities		Action Status	Start Date	End Date	% Complete	Target	Status
<ul> <li>General cleaning of amenities and removal.</li> <li>Damage to public toilets in Tenterf villages still a major concern. Each da spend an extra 30 mins cleaning the damage/vandalism in the Jubilee Par Toilets.</li> <li>Playground maintenance under tak Jubilee Park Gates and fencing panel continually being broken and panels</li> </ul>	south, with furt to be layed on a section of the garden to reduce maintenance – ongoing street trees in Rouse Street  • Petunias removed in gardens along Rouse Street.  • Detunias removed in gardens along Rouse Street, new flowers have been planted.  • 12 x new pin oaks to be planted along the Casino Rd replacing trees removed is yet to be done.  • 9 large trees have fallen in Tenterfield town (2 x Cowper Street, 2 at the Cemetery, 1 x Laird Street, 1 x Skate Park, 1 x Dam Lane, 2 x Casino Highway)  • Storm clean-up has been extreme with all park staff on clean up duties  • Three pin oaks are still to be removed in Logan Street this will be a winter job when staff have time  • Several Pin oaks are yet to be removed along Cowper Street  • Mowing and brush cutting is a major work factor to staff duties but starting to slow down in the cooler months.  • General cleaning of amenities and rubbish removal.  • Damage to public toilets in Tenterfield and villages still a major concern. Each day staff spend an extra 30 mins cleaning the damage/vandalism in the Jubilee Park  Toilets.  • Playground maintenance under taken. The Jubilee Park Gates and fencing panels are continually being broken and panels are	In Progress	01/07/21	30/06/22	80.00	100.00	ON THE STATE OF TH

PARKS, GARDENS & OPEN SPACES	
, GARL	S
, GARL	3
, GARL	4
, GARL	S
, GARL	Ę
, GARL	ō
, GARL	Ø
, GARL	SZ
, GAF	DE
PARKS, G,	AR
PARKS,	Ō
PARI	S,
Δ	4R
	Δ

		<b>S</b> ON TAGO
May 2022		100.00
Report - I		80.00
erational		
Monthly Operational Report - May 2022		30/06/22
Mo		01/07/21
		In Progress
	orking at es with ing to ave been hortage. gram is ncy of cilities o a lack to n the	• Parks Gardens and Cultural Committee met In Progress in the Chambers for the first time this year. It is the first time the Parks Garden & Open space committee and Arts Committee has been merged to form one Committee. It was a good turn out with good issues raised.  • Village Concept Designs have now been adopted and on Council website.  • Village Progress Associations have received funding from several grants to assist with maintenance and projects around each village.  • Purchase orders raised for the upgrade to the Jennings Park playground, landscaping, and car park.  • Shade structure ready to be installed over the exercise equipment at the Hockey field, during the month of June 2022.
	wn in the istently wo water issue to connect diverges had verges had be to staff is nance proint of deficients.	ural Comm tat time th Garden & th Garden & th S Committe Committe I issues rais Have now rebsite. tions have tis to assist a around e. or the upe und, lands o be install t the Hockk
-	f and throek mber considered is having stigations stigations in a considered for the following or road in a forther my Garder for the forther my shudget of a fed vand atted vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of a fed vand in the forther my shudget of the fed vand in	s and Cultit the Parks the Parks the and Art. of orm on Art. pt Designs pt Designs pt Designs to Council w Council w To Projects and projects rk playgro rre ready the right of June
	being ripped off and thrown in the Tenterfield creek  One staff member consistently working at the cemetery.  Jennings Park is having water issues with water and investigations to connecting to mains  No brush cutting or road verges have been maintained since April due to staff shortage.  Tenterfield Tree Maintenance program is way behind schedule due to deficiency of staff on Parks and Gardens.  Jubilee Park Baby change room facilities are closed until further notice due to a lack of maintenance budget or resources to repair the repeated vandalism within the	<ul> <li>Parks Gardens and Cultural Committee met in the Chambers for the first time this year. It is the first time the Parks Garden &amp; Open space committee and Arts Committee has been merged to form one Committee. It was a good turn out with good issues raised.</li> <li>Village Concept Designs have now been adopted and on Council website.</li> <li>Village Progress Associations have received funding from several grants to assist with maintenance and projects around each village.</li> <li>Purchase orders raised for the upgrade to the Jennings Park playground, landscaping, and car park.</li> <li>Shade structure ready to be installed over the exercise equipment at the Hockey field, during the month of June 2022.</li> </ul>
	being r  Tenterr  One s  the cer  be a Jenni  water s  No by  mainta  Tenter  Tenter  yay be  staff or  Jubile  are cloo  of maintr  repair t  facility,	
		Mark Cooper - Manager Open Space, Regulatory & Utilities
		υ
		erfield Shii ns and the pace dual town iing the iility.
e Council		1.1.6.1 Work with the Tenterfield Shire Village Progress Associations and the Parks, Gardens and Open Space Committee to deliver individual town and village themes, promoting the unique aspects of each locality.
Tenterfield Shire Council		1 Work wit Progress Gardens a littee to de llage them e aspects o
Tenter		Village Parks, Comm and vil

ES
βAC
SF
ž
Ö
5 &
EN
B
GA
(5,
AR
<b>P</b>

Tenterfield Shire Council				Mo	nthly Opera	Monthly Operational Report - May 2022	- May 202	2	
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status	
1.2.2.1 Implement and deliver maintenance programs for Parks, Gardens and Open Spaces.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Difficult to implement maintenance programs as all the town should be of the one standard. Working towards.      With staff shortages — Training is needed for new or upgrading of tickets for truck licence, chemical ticket, chainsaw ticket and traffic control tickets as staff are unable to complete work required or have staff change days off for work to be completed.	In Progress	01/07/21	30/06/22	80.00	100.00	ON PARK	
1.2.2.2 Deliver business improvements, recognising emerging risks and opportunities.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Continuing ways to reduce cost of maintenance within parks and still maintenance within parks and still maintaining levels of service.  Further slabs at the cemetery are currently being quoted.  Larger trees throughout the town and along Cowper Street are becoming a major concern due to ageing and structural problems.  Parks & Garden programs are increasingly becoming overdue, this is due to insufficient budget to maintain and repair existing assets and staff positions not being engaged.  With the increase of vandalism and damages to community facilities, there is major concern with minimal budget these facilities may fall into disrepair and need to be closed until funds are located.	In Progress	01/07/21	30/06/22	80.00	100.00	Spar so	

2
Mil
ж.
Ų
4
$\sim$
ъ,
S
2
~
ł
)
٧.
-7
œ
2
2
_
=
$\sim$
-
Q.
(5
)
S
$\mathbf{v}$
$\overline{}$
Ψ,
₫
•
Ь
Ъ

Progress Comment	Progr	Responsibility Progre
	Continuing to provide amenities and park facilities to the public with high levels of service within the current budget constraints. Daily cleaning of Tenterfield township public toilets with rubbish removal and park inspections adding to the cleanliness and appearance to the town.	Mark Cooper - Continuing to Manager Open facilities to the Space, Regulatory service within & Utilities constraints. It township put and park inspectives.
e a a e	Several toilets have had graffiti painted on the inside walls and extensive damage done daily – this is an ongoing concern as it is increasing staff time to clean up and repair with a reduced budget.	Several toile the inside w daily – this is increasing st with a reduc
st 9	Completed installation of the exercise equipment for Hockey Park near completed, with shade structure to be installed in June 2022.	Completed equipment with shade 2022.
i i i i i i	Work undertaken in Bruxner Park to have the area around the toilet block turfed to increase visibility within the park – there is ongoing maintenance to the turf.	Work under the area arc increase visi ongoing ma
t of Gar mm ing ing	Forms part of the (ongoing) agenda for all Parks and Garden and soon to be Arts and roulture Committee meetings. Successful grant funding for further upgrading projects within Tenterfield and villages.	1.2.6.1 Engage with the Parks, Gardens Mark Cooper - Forms par and Open Space Committee and the Manager Open Parks and Tenterfield Shire community to assist in Space, Regulatory Culture Co identifying further ideas to increase & Utilities grant fund open space usage throughout the Shire.
ng: 'Ba'	Park bookings being received for the start of sporting organization's pre Covid.  No Junior soccer, unable to form a committee.	Park booki sporting or No Junior s committee

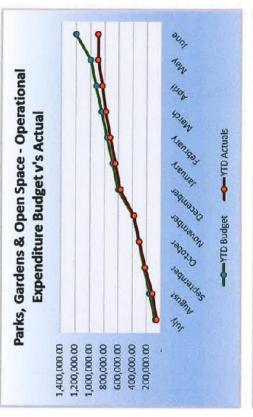
ES
λ
SI
PE
O
58
EN
RD
GA
<b>(S)</b>
AR
Ъ

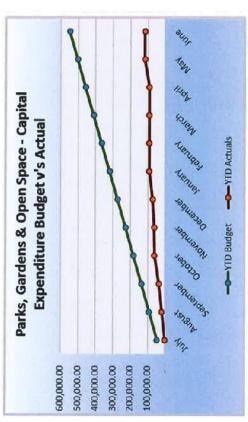
Tenterfield Shire Council				2	Ionthly Opera	Monthly Operational Report - May 2022	- May 202	2
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.3.1.1 Ensure all Parks, Gardens and Open Space amenities maintenance programs are delivered to a high standard.	Mark Cooper - Manager Open Space, Regulatory & Utilities	Continuing to provide amenities and park facilities to the public with high levels of service within budget constraints. Daily cleaning of Tenterfield township public toilets with rubbish removal and park inspections adding to the cleanliness and appearance to the town.	In Progress	01/07/21	30/06/22	80.00	100.00	SOLUTION SOL
		Several toilets have had graffiti painted on the inside walls - ongoing concern						
		Completed installation of the exercise equipment for Hockey park near completed, with shade structure awaiting to be installed.						
		Work undertaken in Bruxner Park to have the area around the toilet block turfed to increase visibility within the park.						
1.3.1.2 Implementation of the tree	Mark Cooper -	Tree Management Plan approved by the	In Progress	01/07/21	30/06/22	80.00	100.00	0
.60,000,000	Space, Regulatory & Utilities	plans and cancers committee, to adopt the plan excluding Logan Street and tree species replacement planting.						ON TRACK
		No street trees have been ordered for next spring due to budget restraints						
		12 New pin oaks will soon be planted along the Casino Road						

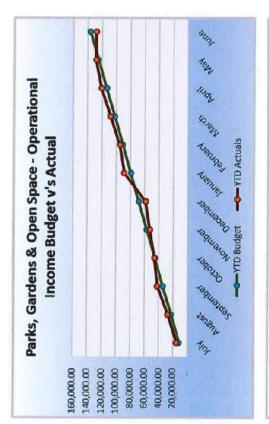
١	и	
	벅	
١	_	
	∢	
	ī	
ì	7	
ì	4	
	2	
ı	ш	
	╮	
į	=	
	J	
	×	
	^	
	3	
	4	
	ш	
ĺ	٦	
	₹	
	7	
i	₹.	
ļ	ס	
	٦.	
1	n	
١	2	
	⊽	
į	>	
i	4	
	ı	

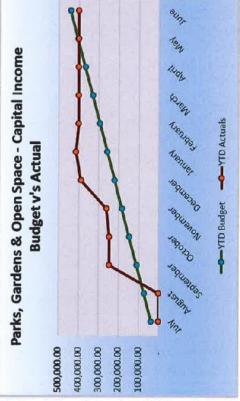
lenterfield Shire Council				M	onthly Oper	Monthly Operational Report - May 2022	- May 20.	22
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target Status	Target	Status
1.4.6. Investigate options for further exercise stations sited along existing cycleway.	David Counsell - Manager Asset & Program Planning	Council received grant funding for a covered In Progress area to include up to ten pieces of exercise equipment. The grant funded equipment constructed within the Hockey Field adjacent to the pathway, and has been installed awaiting the soft fall.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON TRACK

15. Parks, Gardens and Open Space









COA	21/22 Review 3 Budget	21/22 21/22 YTD Actuals Percentage May Spent	21/22 Percentage Spent
Parks, Gardens and Open Space	1,170,066	478,765	40.95%
1. Operating Income	(136,500)	(128,733)	94.31%
2. Operating Expenditure	1,199,993	889,792	74.15%
3. Capital Income	(441,567)	(400,809)	90.77%
4. Capital Expenditure	548,140	118,515	21.62%
4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion	18,808	3,380	17.97%
4605510. Shade Structure over Rotary Park Playground	24,766	24,914	100.60%
4605511. Installation of Covered Exercise Area at Hockey Park	83,641	46,056	25.06%
4605512. Shirley Park Cricket Net Replacement	10,925	11,073	101.36%
4605514. PSLP - Jennings Playground Precinct	250,000	33,091	13.24%
4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts	160,000	0	0.00%

SWIMMING COMPLEX

#### **SWIMMING COMPLEX**

#### **ACTION SUMMARY**

**Tenterfield Shire Council** 

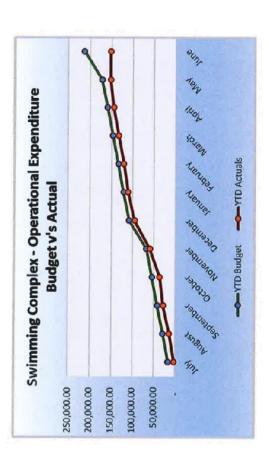
Monthly Operational Report - May 2022

Service Profile: Swimming Complex								7 11
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.2.3.1 Deliver business improvements, J recognising emerging risks and poportunities.	Jodie Condrick - Officer Officer	Business improvements identified in preparation of the commencement of the 2022/2023 summer season. Action being taken to improve entry and exit to facility and increase patronage for the 2022/2023 season.  Meetings will be conducted with pool contractors prior to the next season commencing.  Maintenance needed prior to the new season:  • All plant room equipment will need to be serviced.  • Pool needs to be painted with fibreglass pool paint lining, as the concrete shell is visible in many places and increasing running cost.  • The chlorine/acid doser control panel still needs replacing.  • Concrete grinding proves on the pool deck and throughout the change room's needs to be completed, as it is in very poor condition and is slippery and a major hazard.  Contract renewed between Just Sports n Fitness and Council and has been extended for another four (4) years 17 September 2024.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK

SWIMMING COMPL	Ωì.
SWIMMING COMP	ĭ
SWIMMING CON	₽
SWIMMING CC	≥
SWIMMING	8
SWIMMING	2
SWIMMIR	¥
SWIMP	≡
SWIM	≥
Š	Σ
25	5
	S

Fenterfield Shire Council				Mo	nthly Opera	Monthly Operational Report - May 2022	May 202		
	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status	
1.2.3.2 Manage the Swimming Complex Jodie Condrick-Service of Council in a financially Administration responsible manner in line with budget Officer allocations.	Jodie Condrick - Administration Officer	Total Attendances YTD  • 2018/19 – 14756  • 2019/20 – 14530  • 2020-21 – 16377  • 2021/22 – 13406	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON FRACA	
		Discussions for commencment of the new season are underway.							
1.2.3.3 Implement Tenterfield War Memorial Baths (TWMB) Management Plan, review and update as necessary.	Jodie Condrick - Administration Officer	Current Management Plan to be implemented in the 2023 summer season. This plan is currently under review.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK	
		Pool contract has been extended for a 4 year period from 18 September 2020 to 17 September 2024 has been endorsed by both the pool contractors and Council.							

16. Swimming Complex



COA	21/22 Review 3 Budget	21/22 21/22 YTD Actuals Percentage May Spent	21/22 Percentage Spent
Swimming Complex	218,043	157,693	72.32%
2. Operating Expenditure	213,083	152,733	71.68%
4. Capital Expenditure	4,960	4,960	100.00%
4600506. Shade Structure Over BBQ at Pool	4,960	4,960	100.00%

ASSET MANAGEMENT & RESOURCING

# Tenterfield Shire Council

Monthly Operational Report - May 2022

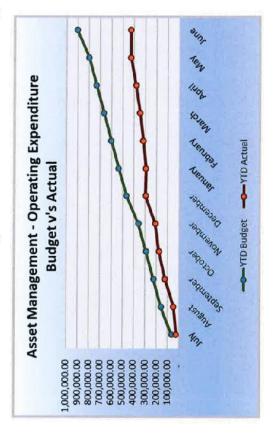
#### **ACTION SUMMARY**

Service Profile: Asset Management & Resourcing	sourcing							
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.3.4.1 Ensure that asset management, project planning and design activities meet agreed quality and industry standards.	David Counsell - Manager Asset & Program Planning	Project delivery of projects is undertaken to industry standards. Upgrades are focused on improving efficiency of structures.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
2.3.4.2 Deliver business improvements, recognising emerging risks and opportunities.	David Counsell - Manager Asset & Program Planning	Project documents are prepared for major projects adopted under the 21/22 works program that include assessing risks and opportunities on major projects.	In Progress	24/11/21	30/06/22	80.00	100.00	ON TRACK
2.3.4.3 Manage the Asset Management and Resourcing service of Council in a financially responsible manner in line with budget allocations.	David Counsell - Manager Asset & Program Planning	Asset replacement projects are scoped in line In Progress with the adopted annual budget. Opportunities are being taken up with grant funds to accelerate asset replacement.	In Progress	24/11/21	30/06/22	80.00	100.00	ON TAKE
5.1.1.1 Develop and implement the Strategic Asset Management Plan and associated systems.	David Counsell - Manager Asset & Program Planning	Asset Management Policy 1.014 has been reviewed and adopted by Council to ensure the document is current.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
5.1.2.1 Review the Pedestrian Access and Mobility Plan (incorporating the Disability Action Plan) and Bike Plan to identify any priority gaps in connectivity in our Towns and Villages.	David Counsell - Manager Asset & Program Planning	The Pedestrian Access Mobility Plan and the Bike Plan have been reviewed and adopted by Council.	In Progress	01/07/21	30/06/22	80.00	100.00	ON THACK
5.1.4.1 Undertake annual inspections (or David Counsell - as deemed appropriate) for condition Manager Asset & assessment of Council infrastructure and Program Planning assets.	r David Counsell - Manager Asset & d Program Planning	Drainage culvert structures are being assessed on individual specific site basis for renewals a focus to improve efficiency of storm water drainage flows and safety in public areas.	In Progress	01/07/21	30/06/22	00:09	100.00	MONITOR

9
∍
$\mathbf{c}$
≅
$\neg$
О
S
Щ
8
~*
.~
=
2
ш
≥
Ε
9
ā
z
₹
2
2
$\vdash$
ш
Š
9
1

	s	O 1
22(	Status	Mohites
- May 20	Target	100.00
Monthly Operational Report - May 2022	% Complete Target	60.00
onthly Oper	End Date	30/06/22
Σ	Start Date	01/07/21
	Action Status Start Date End Date	In Progress
	Progress Comment	Asset risks are being monitored the Risk Management system. Inspections are scheduled where resources allow to aid this process.
	Responsibility	c David Counsell - Manager Asset & Program Planning
Tenterfield Shire Council	Action	5.1.6.1 Review and update Council's Risk David Counsell - Register and intervention programs on Manager Asset & an ongoing basis in accordance with Program Planning inspection schedules.

17. Asset Management and Resourcing



DA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 21/22 YTD Actuals Percentage May Spent
set Management & Resourcing	998,081	442,910	44.38%
1. Operating Income	(3,000)	(1,657)	55.25%
2. Operating Expenditure	906,613	427,582	47.16%
4. Capital Expenditure	85,804	9,780	11.40%
6250501. Tenterfield Depot - Refurbishment Stage 1	25,804	9,780	37.90%
6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements	50,000	0	%00.0
6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation	10,000	0	%00'0
6. Liabilities	8,664	7,206	83.17%

Attachment 1 - May 2022 Monthly Operational Report

**COMMERCIAL WORKS** 

#### COMMERCIAL WORKS

#### **ACTION SUMMARY**

Tenterfield Shire Council

Monthly Operational Report - May 2022

Service Profile: Commercial Works						13		
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.3.5.1 Commercial Works undertaken in James Paynter - accordance with demand. Manager Works	n James Paynter - Manager Works	Works are undertaken on demand, with scheduled work and operational priorities a consideration.  May 2022 - Council continues to demonstrate commercial sustainability when completing Commercial works.	In Progress	01/07/21	30/06/22	80.00	100.00	Died in
2.3.5.2 Deliver business improvements, recognising emerging risks and opportunities.	David Counsell - Manager Asset & Program Planning	Delivery of commercial work is scheduled with the aim to gain efficiencies alongside operational and capital projects.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACE
2.3.5.3 Manage the Commercial Work Service of Council in a financially responsible manner in line with budget allocations.	David Counsell - Manager Asset & Program Planning	Works are delivered within projected estimates and quotations.	In Progress	24/11/21	30/06/22	80.00	100.00	ON TRACE

#### May Grading Report

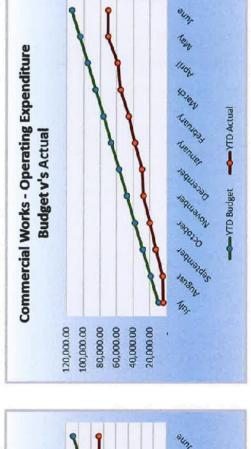
of plant with them to conduct drainage repairs and tidy up the running surface of the road. Council will see items of plant do two to three months to keep roads safe. This will include each crew (North, East, West and Central) having a drainage item Council is responding to the ongoing February and now May rain events. Council will respond to most roads over the next enough on a road to keep it safe and move on to the next road. Council will return to conduct normal grading routine maintenance and full DRFA works (where funded) on roads according to road maintenance funding constraints.

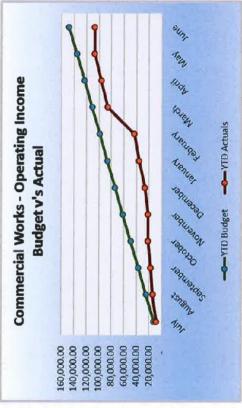
At times Council resources are responding multiple times to the same defect due to the ongoing onslaught of wet weather.

#### **Grading Schedule**

- Rocky, again. The grader is grading Paddy's Flat Rd South and tributaries, including Resent Hills. This crew will Eastern Grader –drainage crew will work through Billirimba, Rocky River, Long Gully, Bruxner Road and Lower repair Hootens Road bridge approaches on the boundary with Kyogle shire
- Northern Grader -This grader has repaired Wylie Ck Rd, Kia-Ora Rd, Border Gate Rd and Faggs Rd a few times. roads, by end of June. The northern crew combined with Tenterfield staff have pot hole patched Beaury Ck Rd to make the road safe. Contractors will repair Wallaroo Range, Rivertree and Cullens Ck bridge approaches This grader will patrol Vinegar Hill Rd, Paterson's Rd, aiming to be at Paddy's Flat North and other tributary again. 0
- This crew will head west patrolling Geyers Rd, Sawyers Gully Rd, Mountain Ck Rd, Darthulla Road and the Loop Road. Followed by Upper Mole Rd, Mole River Rd and New Mole Rd. Following this, the grader will commence Western Grader -This crew has patrolled, Billirimba, Upper Rocky, Rocky River and Lower Rocky River Road. flood damage repairs and full grading to Silent Grove Rd. 0
  - Waste Transfer Station and Sherratt Rd by end of June. This grader will return to the Central district, late June Central Grader -This grader will complete LRCI, low cost pavement preparation for Silent Grove Rd out to the to attend to roads in the Central district. 0
    - Bridge Crew have completed drainage and footpath works at the intersection of Logan and High Streets. This crew is now replacing sections of concrete footpath in Rouse St between Martin to Molesworth; and Miles to Douglas Streets. In between rain events, this crew is replacing a bridge on Boorook Rd. 0
      - Plains Stn Rd at Frasers Cutting continues to allow traffic access under lights.
- With the continuing onslaught of weather events, Council now has the added disadvantage of dealing with trees blowing over roads during times of high wind, due to the water saturated ground. 0

18. Commercial Works





	21/22	21/22	21/22
COA	Review 3 Budget	Review 3 YTD Actuals Percentage Budget May Spent	Percentage Spent
Commercial Works	(34,071)	(36,709)	107.74%
1. Operating Income	(148,138)	(107,247)	72.40%
2. Operating Expenditure	114,067	70,538	61.84%

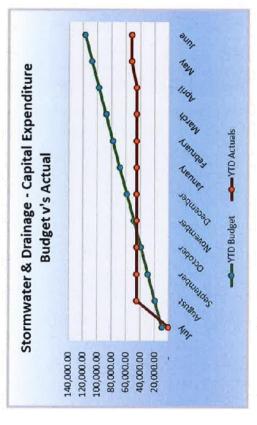
#### STORMWATER DRAINAGE

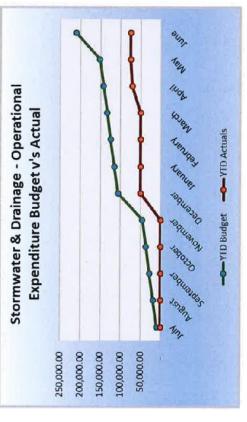
#### **ACTION SUMMARY**

Monthly Operational Report - May 2022

Business Unit: Stormwater Drainage				4.0				1 10
Service Profile: Stormwater Drainage				200				1
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
3.3.1.1 Implement the Stormwater Asset David Counsell - Management Plan. Program Plannin	David Counsell - Manager Asset & Program Planning	Further storm water asset renewals works are being arranged to upgrading drainage pits and pipe inlets.	In Progress	25/11/21	30/06/22	80.00	100.00	ON TRACK
3.3.1.2 Deliver business improvements, recognising emerging risks and opportunities.	David Counsell - Manager Asset & Program Planning	Project delivery is scheduled to gain efficiencies where possible, considering site risks and to seek opportunities to improve the performance of the asset.	In Progress	25/11/21	30/06/22	80.00	80.00 100.00	ON TRACK
3.3.1.3 Manage the Stormwater and Drainage of Council in a financially responsible manner in line with budget allocations.	David Counsell - Manager Asset & Program Planning	Asset replacement projects are in accordance with the adopted annual budget limitations.	In Progress	25/11/21	30/06/22	80.00	100.00	ONTRACK

19. Stormwater and Drainage





COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Stormwater & Drainage	257,550	54,271	21.07%
1. Operating Income	(70,921)	(71,373)	100.64%
2. Operating Expenditure	211,271	75,524	35.75%
3. Capital Income	0	(2,154)	%00.0
4. Capital Expenditure	117,200	52,274	44.60%
8252502. Drainage Pits - Upgrade	50,000	12,903	25.81%
8252523. Urban Culverts Renewal	27,200	14,239	52.35%
8252526. Stormwater Pipe Renewal	40,000	25,133	62.83%

TRANSPORT NETWORK

00.0

y 2022

8

Tenterfield Shire Council				Mc	onthly Opera	Monthly Operational Report - May	. May
Business Unit: Transport Network							
Service Profile: Transport Network							-
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Targ
5.1.3.1 Implement the Road Network Management Plan and the Road Network Asset Management Plan.	David Counsell - Manager Asset & Program Planning	The Road Asset Management Plan and the Road Network Asset Management Plan have been adopted by Council.	In Progress	01/07/21	30/06/22	80.00	100.0
5.1.3.2 Deliver business improvements, recognising emerging risks and opportunities.	James Paynter - Manager Works	Project delivery is scheduled to gain efficiencies. Projects are undertaken utilizing internal teams and external contractors to deliver projects within grant funding and internal funding restraints.  May 2022 - Council resources are stretched due to ongoing weather events combined with human resource shortages.	In Progress	01/07/21	30/06/22	80.00	100.0
5.1.3.3 Manage the Transport Network Service of Council in a financially responsible manner in line with budget allocations.	David Counsell - Manager Asset & Program Planning	Asset replacement projects are scoped in line In Progress with the adopted annual budget. Where external grant opportunities are available, successful grants are assisting with the asset renewal program.	In Progress	01/07/21	30/06/22	80.00	100.0
5.1.7.1 Manage and deliver maintenance David Counsell - services for transport infrastructure. Manager Asset 8 Program Plannin	Program Planning	Transport assets, which are mainly roads, are In Progress maintained in accordance with the adopted annual budget.	In Progress	01/07/21	30/06/22	80.00	100.0
5.2.3.1 Manage and deliver construction David Counsell - services for transport infrastructure. Manager Asset 8 Program Plannin	David Counsell - Manager Asset & Program Planning	Capital projects are being delivered with additional works funded through grant funding for road upgrading and timber bridge replacements.	In Progress	01/07/21	30/06/22	80.00	100.0

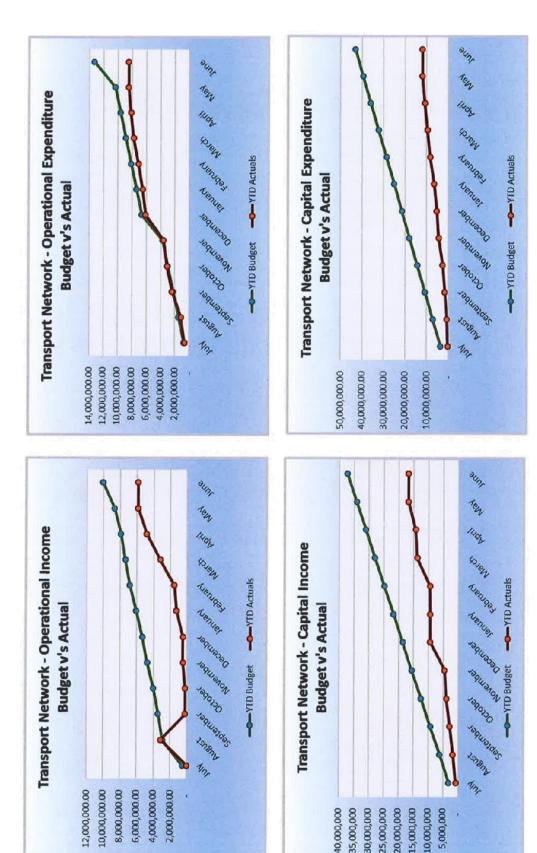
ON TRACK

8

ON TRACK

8

20. Transport Network



COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Transport Network	9,322,703	(1,719,969)	-18.45%
1. Operating Income	(10,072,983)	(5,858,502)	58.16%
2. Operating Expenditure	13,327,599	8,481,309	63.64%
3. Capital Income	(37,240,721)	(16,659,178)	44.73%
4. Capital Expenditure	43,027,455	12,035,049	27.97%
4210500. Mt McKenzie Tower Construct Access Road (SRV)	70,000	0	0.00%
6215110. Regional & Local Roads Traffic Facilities	000'99	62,167	94.19%
6215510. Regional Roads Block Grant - Reseals Program.	556,388	524,080	94.19%
6215531. Special Grant Mt Lindesay Road (RMS/Fed)	14,124,630	6,217,476	44.02%
6215543. Repair Program 2021/22	565,572	59,127	10.45%
6215544. BLERF - 0737 - Improve Mt Lindesay Road	5,746,545	201,341	3.50%
6215550. Footpaths Capital Works	100,000	164	0.16%
6215552. Roads to Recovery 2019-24	1,044,335	317,292	30.38%
6215553. MR 462 Bruxner Way Curve Improvements (Segments 7010, 7020 & 7030)	25,981	18,794	72.34%
6215556. Regional Roads Block Grant - Rehabilitation	350,000	221,702	63.34%
6215561. Fixing Local Roads - Tooloom Road Heavy Vehicle Access	152,887	153,881	100.65%
6215562. Repair Program 2020/21	127,163	92,031	72.37%
6215563. Federal Stimulus Safety Project 2299 Mt Lindesay Rd	30,046	28,121	93.59%

COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
6215564. Mt Lindesay Rd & Boundary Rd Intersection Safety Signposting	8,773	20	0.22%
6215565. Local Roads & Community Infrastructure Program - Round 2 Extension	806,294	360,203	44.67%
6215566. Developer Contribution Road Works	16,157	14,984	92.74%
6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9)	3,359,155	418,179	12.45%
6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel	150,000	17,135	11.42%
6215572. FLR300128 - Tooloom Road West Rehabilitation	2,999,566	15,111	0.50%
6215575. ROSI - Sunnyside Platform Road Upgrade	1,905,120	37,076	1.95%
6215576. BSBR000641 - Drake Village Revitalisation	2,900,300	0	0.00%
6220270. Boonoo Boonoo Bridge, Mt Lindesay Road - Restart NSW Funding	541,603	541,603	100.00%
6220271. Bridges Renewal Program - Deepwater River Bridge Renewal - Torrington Road	1,156,209	670,082	27.96%
6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement - Paddys Flat Road Nth	1,187,433	82,082	6.91%
6220273. Contribution to Clarence River Bridge (Kyogle Shire)	377,550	377,550	100.00%
6220274. Bridges Renewal Program - Unknown Creek Bridge (67203) Replacement, Paddy's Flat Rd Nth	728,899	2,794	0.38%
6220275. Emu Creek Bridge Replacement - Hootons Road - Restart NSW Funding	149,063	149,063	100.00%
6220276. Bridges Renewal Program - Unknown Creek Bridge (67161) Replacement, Paddy's Flat Rd Sth	619,639	67,731	10.93%
6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd	654,589	609'9	1.01%
6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd	369,258	59,014	15.98%
6220500. Urban Streets - Reseal Program	122,000	101,883	83.51%
6220501. Road Renewal - Gravel Roads	635,628	289,909	45.61%

COA	21/22 Review 3 Budget	21/22 21/22 YTD Actuals Percentage May Spent	21/22 Percentage Spent
6220503. Gravel Resheets	632,452	565,190	89.36%
6220506. Bridges / Causeways (SRV to 2023/24)	125,000	72,061	94.65%
6220507. Rural Roads - Reseal Program	266,146	204,496	76.84%
6220512. Rural Culverts & Pipes	100,000	83,652	83.65%
6220513. Concrete Bridges	60,223	564	0.94%
6240101. Gravel Pit Rehabilitation	10,445	0	0.00%
6240502. Main Street - Complete Final Stage	1,406	1,884	134.01%
6240509. SCCF4-0946 Extension to Urbenville Footpath	160,000	0	0.00%
6240510. Logan Street Footpath Replacement Grant	15,000	0	0.00%
6240511. Molesworth Street Footpath Replacement Grant	10,000	0	0.00%
6. Liabilities	281,353	281,353	100.00%

PLANT, FLEET & EQUIPMENT

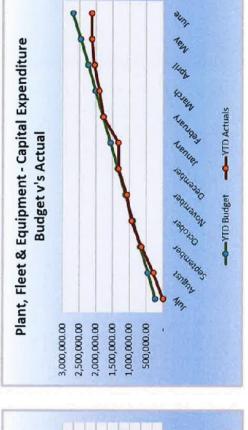
**Tenterfield Shire Council** 

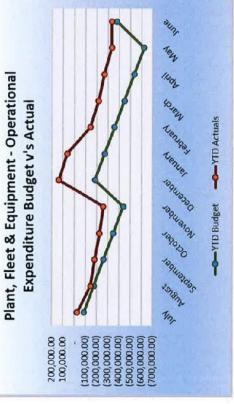
Monthly Operational Report - May 2022

# **ACTION SUMMARY**

Business Unit: Plant, Fleet & Equipment	t Same							
Service Profile: Plant, Fleet & Equipment	ıt.							
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.4 Implementation and delivery of the Fleet Asset Management Plan and the Plant Replacement Program.	James Paynter - Manager Works	Review of Fleet Asset Management Plan is complete, including LTFP and hire rate review. However with the current financial restrictions on capital renewals most replacements will now not occur until well past their useful life. Operational costs are expected to rise sharply until overdue renewals are addressed.	In Progress	01/07/21	30/06/22	80.00	100.00	OH TAKE
5.1.3.5 Develop and implement the Depot Master Plan.	Brad Foan - Manager Fleet	An emulsion storage tank is installed replacing the existing tank which has reached the end of its useful life. Fuel bowsers have recently been repaired and a report will be prepared addressing the future viability of the fuel storage tanks.	In Progress	01/07/21	30/06/22	80.00	80.00 100.00	ON TAKK
5.1.3.6 Deliver business improvements, recognising emerging risks and opportunities.	Brad Foan - Manager Fleet	The Fleet operational expenditure is 0.38% above forecast, a good result given the massive increases in parts and fuel costs over the course of the year. Utilisation remains down at 7.49% under target due reduced staff numbers, leave and poor weather.	In Progress	01/07/21	30/06/22	80.00	100.00	Ow tracks
5.1.3.7 Manage the Plant, Fleet and Equipment Service of Council in a financially responsible manner in line with budget allocations.	James Paynter	Approximately 75% of Fleet asset maintenance is conducted within a week of falling due; maintenance is falling behind industry best practice. 75% of general Fleet safety inspections completed with the 90-day target. This is impacted heavily by the workshop currently having one less plant mechanic.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK

21. Plant, Fleet and Equipment





COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Plant, Fleet & Equipment	(17,113)	(105,305)	615.35%
1. Operating Income	(74,500)	(58,480)	78.50%
2. Operating Expenditure	(379,056)	(334,039)	88.12%
4. Capital Expenditure	2,684,406	2,130,429	79.36%
6210500. Public Works Plant - Purchases	2,616,617	2,062,641	78.83%
6210502. Minor Plant Purchases	62,789	62,789	100.00%
8. WDB of Asset Disposals	(2,247,963)	(1,843,216)	81.99%

**WASTE MANAGEMENT** 

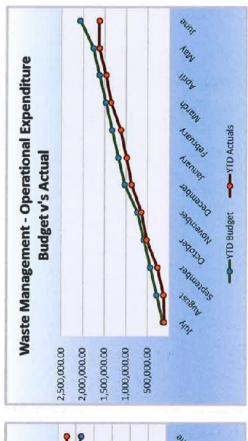
Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
Gillian Marchant - Manager Water & Waste	Ongoing operations with delivery in-line with Waste Management strategy.  May 2022 - Expansion of the future cell (cell 5) to aid in the fire restoration work, with EPA approval has been completed with thanks to works staff. Rock drainage and finalisation of moving leachate pipe have commenced which are required before installation of geotextile liner. Finalisation of storm water sediment basins have been completed. Leachate management plan, is completed and sent to EPA. Surface water management plan has been received in draft, under review. Further surveys have been undertaken which are required for masterplan update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising a electrometer, further investigations have been awarded and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than average at 124mm for this year the total rainfall for 4 months has been sadange for some seepage in the wall of the pit that where emergency repairs from fire damage. To repair the seepage, 1.5 ton of bentonite was deployed in idide the pit to stem the seepage problem. Additional 1.5 ton of bentonite was deployed in May 2022.	In Progress	01/07/21	30/06/22	80.00	00.000	Son That Co
	sibility Marchant - er Water &		Ongoing operations with delivery in-line with Waste Management strategy.  May 2022 - Expansion of the future cell (cell 5) to aid in the fire restoration work, with EPA approval has been completed with thanks to works staff. Rock drainage and finalisation of moving leachate pipe have commenced which are required before installation of geotextile liner. Finalisation of storm water sediment basins have been completed. Leachate management plan, is completed and sent to EPA. Surface water management plan has been received in draft, under review. Further surveys have been undertaken which are required for masterplan update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising a electrometer, further investigations have been awarded and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than average at 124mm for this year the total rainfall for 4 months has been 838mm, this has lead to some seepage in the wall of the pit that where emergency repairs from fire damage. To repair the seepage, 1.5 ton of bentonite was deployed inside the pit to stem the seepage problem. Additional 1.5 ton of bentonite was deployed in May 2022.	Progress Comment  Ongoing operations with delivery in-line with In Progress Waste Management strategy.  May 2022 - Expansion of the future cell (cell 5) to aid in the fire restoration work, with EPA approval has been completed with thanks to works staff. Rock drainage and finalisation of moving leachate pipe have commenced which are required before installation of geotextile liner. Finalisation of storm water sediment basins have been completed. Leachate management plan, is completed and sent to EPA. Surface water management plan has been received in draft, under review. Further surveys have been undertaken whitch are required for masterplan update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising a electrometer, further investigations have been awarded and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than average at 124mm for this year the total rainfall for 4 months has been 838mm, this has lead to some seepage in the wall of the pit that where emergency repairs from fire damage. To repair the scepage in the wall of the pit that where emergency repairs from fire damage. To repair the scepage problem. Additional 1.5 ton of bentonite was deployed in May 2022.	Ongoing operations with delivery in-line with In Progress O1/07/21 Waste Management strategy.  May 2022 - Expansion of the future cell (cell 5) to aid in the fire restoration work, with EPA approval has been completed with thanks to works staff. Rock drainage and finalisation of moving leachate pipe have commenced which are required before installation of moving leachate pipe have commenced which are required before installation of goetextile liner. Finalisation of storm water sediment basins have been completed. Leachate management plan, is completed. Leachate management plan, is completed and sent to EPA. Surface water management plan has been received in draft, under review. Further surveys have been undertaken which are required for masterplan update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into pezio-wells commenced with initial checking of water leavings.  Request by EPA for an investigation shave been awarded and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than average at 124mm for this year the total rainfall for 4 months has been 838mm, this has lead to some seepage in the wall of the pit that where emergency repairs from fire demanger. To repair the seepage problem. Additional 1.5 ton of bentonite was deployed in May 2022.	Progress Comment  Ongoing operations with delivery in-line with In Progress  Waste Management strategy.  May 2022 - Expansion of the future cell (cell 5) to adin the fire restoration work, with EA approval has been completed with thanks to works staff. Rock drainage and finalisation of moving leachate pipe have commenced which are required before installation of geotestic line. Finalisation of storm water sediment basins have been completed. Leachate management plan, is completed. Leachate management plan, is completed and sent It EPA. Surface water management plan has been required for masterpian update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising a electrometer, further investigations have been awarded and are expected to be conditioned in June 2002.  Rainfall in April as for last month where higher than average at 124mm for this year the total rainfall for 4 months has been awarded in June 2002.  Rainfall in April as problem, Additional 1.5 ton of bentonite was deployed in May 2022.	Progress Comment  Oneging operations with delivery in-line with In Progress 01/07/21 30/06/22 80.00  Waste Management strategy.  May 2022 Expansion of the future cell (cell solid in the fire restoration work, with EPA approval has been completed with Infansis to works staff. Rock deninage and finalisation of moving leachate pipe have commenced with hir equired before installation of geotextile liner. Finalisation of storage which has required before installation of geotextile liner. Finalisation of storagement plan, is commenced with hirlar chevel in draft, under review. Further surveys have been completed and sent to FPA. Surface water management plan has been received in draft, under review. Further surveys have been masterplan update delayed due weather conditions, completed this month of April awaiting drawings.  Request by EPA for an investigation into perior wells commenced with initial checking of water-levels and depths utilising a electrometer, further investigations have been warded and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than avarage at 124mm for this year the total rain and are expected to be concluded in June 2022.  Rainfall in April as for last month where higher than avarage at 124mm for this year the total rain and for the pit that where emergency repairs from fire damage. To repair the emergency repairs from fire damage. To repair and of the pit that where emergency repairs from fire damage. To repair a from of bentonite was deployed in May 2022.

.2	ON TRACK											
- May 202	100.00											
iviontniy Uperational Keport - May 2022	80.00											
ntnıy Operat	30/06/22											
INIT	01/07/21											
	In Progress											
	Ongoing assessments and improvements to the business program ensuring risks are undertaken as priorities.	May 2022 Opportunity to apply for green waste processing grant, with application completed and sent, unsuccessful notification received.	Risks have emerged for incorrect disposal of asbestos in recycling collections, advertising has commenced with correct disposal requirements. When contaminated recycling	is then rejected and disposed of at assessos prices costing Council and ratepayers. To try to reduce the contamination an advertising campaign was undertaken as well as staff	have conducted audits and continue to audit recycling bins for contamination with over 55 initial contaminated bins identified latters	where sent to residents, subsequent inspections reduced the number of	contaminated bins to 10. These continued offenders will be charged the audit will	continue. A revision of recycling policy is in final version with research included from other Councils.	An Audit of Recycling bins was conducted in May 2022 (Figures 4 to 6) with various contamination found, loads where rejected, with residents notified.	Risk for transfer stations with flares disposed to Tenterfield, notably these need to adequately disposed of and Northern Inland regional Waste (NRM) groun is secieting as	generally an issue for coastal regions with water craft as safety regulations.	Green waste and food waste, joint report with Northern Rivers Regional Waste has commenced which will assist Council with new mandatory FOGO (Food Organics and
	Gillian Marchant - Manager Water & Waste											
	2.1.5.2 Deliver business improvements, recognising emerging risks and opportunities.											

			١
ŀ			
		۰	
ì			
ì			֡

2		Surrect Control of Con
- May 202		100.00
nal Report		80.00
Monthly Operational Report - May 2022		30/06/22
2		01/07/21
		In Progress
	Green Organics) legislation scheduled to commence in 2030.	May 2022 Opportunity to continue the application for funding from the bushfires in 2019 has continued from expressions of interest to phase 1 reports and currently in phase 2 application under the smarty grants system. The announcement occurred on Wednesday the 1st December, with Council to receive \$773,692 for improvements at Boonoo Boonoo and Torrington, deeds have been signed, works have commenced onsite for office deployment, truck shelter initiated awaiting completion and planning continues with quotations called, surveys completed awaiting drawings.
		Gillian Marchant - Manager Water & Waste
Tenterfield Shire Council		2.1.5.3 Manage Waste Services of Council in a financially responsible manner in line with budget allocations.

22. Waste Management





	24/22	24199	24199
COA	Review 3	YTD Actuals	Pe
	Budget	Мау	
Waste Management	18,377	(1,018,136)	-5540.27%
1. Operating Income	(2,870,251)	(2,951,108)	102.82%
2. Operating Expenditure	2,067,434	1,630,327	78.86%
3. Capital Income	(781,012)	(78,182)	10.01%
4. Capital Expenditure	1,448,826	266,561	18.40%
7080500. 240L Wheelie Bins	10,000	5,811	58.11%
7080503. Industrial Bins	6,150	1,347	21.90%
7080554. Boonoo Boonoo - Landfill Cover	10,000	0	%00:0
7080555. Boonoo Boonoo - Cell Remediation Asset	50,000	0	0.00%
7080558. Tip shop - Drake, Liston & Tenterfield	46,500	46,454	%06'66
7080559. Green Waste Hungry Bin - School Trial	2,000	0	0.00%
7080560. EPA Bushfire Recovery Program for Council Landfills	773,692	0	%00:0
7080561. Boonoo Boonoo Landfill - Environmental Improvements	12,020	25,047	208.38%
7080563. Torrington - Landfill Closure & Transfer Station Construction	25,000	19,276	77.10%
7080564. Boonoo Boonoo - Develop Stage 5	200,000	80,336	40.17%
7080568. Boonoo Boonoo - WHS Facilities & Amenities Upgrade	91,006	73,678	80.96%
7080720. Mingoola - Open Transfer Station	70,000	0	0.00%
7080731. Torrington Landfill - Access Road	1,000	522	52.24%
7080732. Torrington Landfill - Convert to Transfer	30,000	12,512	41.71%
7080811. Tenterfield WTS Groundwater Bores	120,000	121	0.10%
7080821. Tenterfield WTS Bailer Bay Structure	1,458	1,458	100.00%
6. Liabilities	153,380	114,265	74.50%

**WATER SUPPLY** 

# Monthly Operational Report - May 2022

# **ACTION SUMMARY**

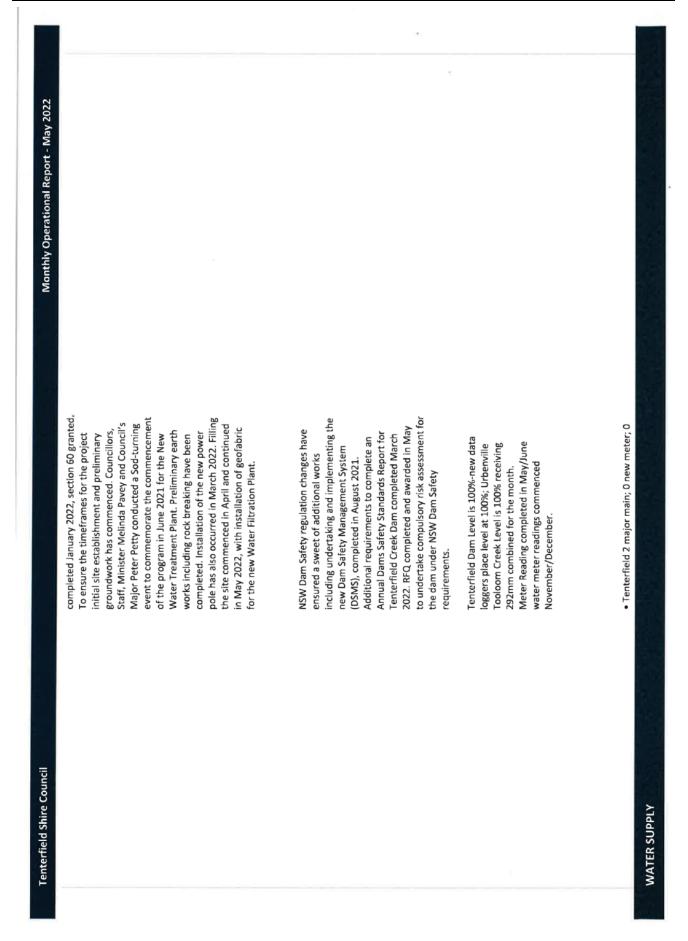
Business Unit: Water Supply						THE SECOND		
Service Profile: Water Supply								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.1 Implementation of Water Service Gillian Marchant - Strategic Plan in accordance with NSW Manager Water & Office of Water Guidelines.	Gillian Marchant - Manager Water & Waste	Ongoing operations with implementation in- line with Water Service Strategic plan as provided by NSW Office of Water Guidelines.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TRACK
		May 2022 - The RMS works continued through December and February 2021						
		ensuring schedule and amenity of the town through re-instatement of garden beds						
		which where redesigned to narrow the beds, as originals where too wide for the Parks and						
		Gardens staff creating some safety traffic concerns. Due to the works undertaken on						
		the New England Highway and the traffic						
		the end of day including restoring pavement						
		works completed in March and finalised in						
		boxes raising of valves required before RMS						
		works completed in October with December						
		re-seal completion of main road.						
		Opportunity to continue the Urbenville flood						
		study now completed February 2022, to						
		undertake a risk assessment has gained OEH endorsement, the grant has been prepared						
		awaiting submission. Tenterfield update of						
		the flood risk study has also gained						
		endorsement and has been shortlisted, grant has been applied for.						
		MSW Darre Cafettiness (46) 2 mm						
		ensured a suite of additional works including						
		undertaking and implementing the new Dam Safety Management System (DSMS),						
A local to distant		THE REPORT OF THE PARTY OF THE			STATE OF STREET	TOTAL STREET		

-
$\overline{}$
$\overline{}$
_
2
~
$\overline{\mathbf{u}}$
_
7
2
2

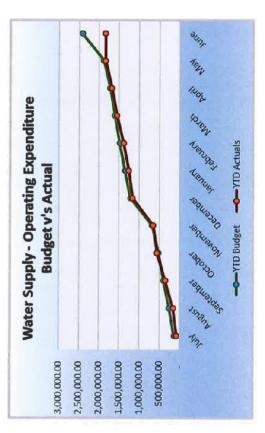
Tenterfield Shire Council				Σ	onthly Opera	Monthly Operational Report - May 2022	- May 202	2
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
3.3.2.1 Implementation of the Water and Drought Management Plans.	Gillian Marchant - Manager Water & Waste	May 2022 The Tenterfield Sustainable and Disaster Resilient Communities program will provide a water source, and minor reticulation activities, for the villages of Drake, Liston, Legume, and Torrington. The reticulation will predominantly service pumps for groundwater/river water holding tanks and standpipe delivery systems, including solar systems. The project will improve the community's resilience and ability to prepare and respond to future disasters. Council applied and was awarded \$960,000 to deliver the Villages bore program. The Village bore program for Liston, Legume, Drake and Torrington has progressed with deeds signed and RFQ, released in December 2021 for hydrogeologist water search extended closing in March 2022 (awarded), initial meetings completed, data provided. RFQ for drilling prearing completion.	In Progress	01/07/21	30/06/22	80.00	100.00	SM THACK

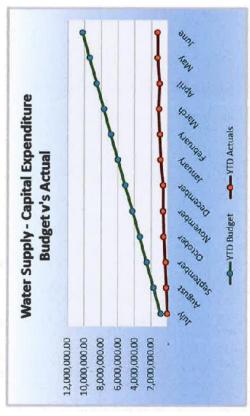
			שרתחוו אושוחא	Stall Date	בווח חמוב	20 complete	larger	STRINS
3.3.2.2 Deliver business improvements, recognising emerging risks and opportunities.	Gillian Marchant - Manager Water & Waste	May 2022 A Grant has been submitted to aid In Progress in improvements to the dam, as a disabled fishing platform October 2020, grant successful and awarded, planning underway for delivery of the floating platform to be located inside the Dam compound at Otterburn park. Quotations for the fishing platform have been received and reviewed with award imminent for the end of January 2022. A walkway for the platform and fencing are under investigation, plans have been undertaken quotations for concrete paths received and provided to Fisheries for approval, awaiting decision.	In Progress	01/07/21	30/06/22	80.00	100.00	ON TANK
		Arrival of new weather stations occurred this month May 2022, deployment pending.						
		Mobile booster platform installation at Urbenville WTP, and Compressor services including replacement of air dryer have been installed.						
		A grant for water treatment improvement, increased storage capacity and secondary supply at Urbenville has been awarded to Council through New Grid & Water Infrastructure NSW, deeds sent 29/04/2022 for signing.						
		The Integrated water catchment management grant (IWCM) deeds have been signed February 2022, has progressed with secure yield studies awarded, with draft report received. Additional surveys required, including extended benthic survey of Urbenville, quotations received and awarded in May 2022.						

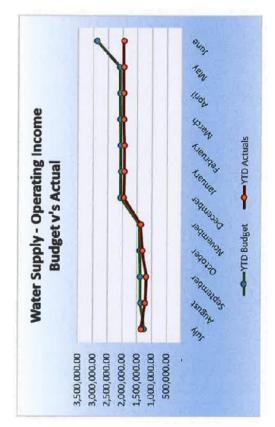
ON TWA	100
100.00	
00.00	E
30/06/22	
01/07/21	
In Progress	
May 2022 -Bore line project is continuing with second pad formed at Archery, well head and controller installed. Shirley Park has been formed with new flood tower. East Street has new well head constructed with installation of pump and controller. The water and Sewer crew thanks the Works, Bridging crew for assisting with installation as well as Council's contractors MB industries and Mini Earthworx. Testing of the main controller at Museum/RFS is complete with electrical and electronic components working efficiently. Bore for the Rugby club has progressed with well head construction. Metering for archery field is completed. Fencing the compounds for the bores and finalisation of the bore on the common with Shirley park connection to new line remain. Testing requirements by NWS Health are pending waste disposal requirements by EPA have been finalised, reports required to recommence program testing. Reports completed and testing program completed, reviewed by NSW Health, DPE Water and EPA, commenced for grogram completed in Lismore have delayed sample transport, additionally bore sampling program is complete awaiting finalisation of analysis results. Reverse Osmosis unit was return to Osmoflow this month (Figures 1 to 3), Council thanks Osmoflow for their assistance during the drought.  Works have commenced for the New Water Filtration Plant on Scrub Road, the project was awarded to contractors LC Water. Final dessigns have progressed with most plans at 100%, DPE section 60 plans reviewed and meeting for responses to comments	
Gillian Marchant - Manager Water & Waste	
3.3.2.3 Manage the Water Supply Service of Council in a financially responsible manner in line with budget vallocations.	WATER SUPPLY
	Manager Waste & with second pad formed at Archery, well hand and controller installed. Shilety Park has been formed with new flood tower. East Street has new well hand controller. The waster and Sewer creek thanks the Velocks, Bridging ever for assisting with installation of pump and controller. The waster and Sewer row as sisting with makilation of pump and controllers. Bridging even for state of the main controller at Museum/RFS is complete with electrical and fell-central components working efficiently. Bore for the Rugby club as progressed with well head components working efficiently. Bore for the Rugby club has progressed with well head components working efficiently. Bridge park commercial to recommence program completed, reventing the compounds for the bores and finalisation of the serving the compounds bridge waste disposal requirements by PR Avaer and EA. A commerced by NSW Heath are pending waste disposal requirements by PR Avaer and EA. A commerced by NSW Heath are pending waste disposal requirements by PR Avaer and EA. A commerced by NSW Heath are pending waste disposal requirements by PR Avaer and EA. A commerced by NSW Heath are pending to recommerced for the New Water final design hand contracted for the New Water final design of analysis result, Reverse of Demois unit was return to Gymollow this month (Bauer Final design has progressed or commerced for the New Water final design the organized velocity of their not spins at the design has progressed to comments a soft meeting for responses to comments a 100%, DFE section 60 plans reviewed and meeting for responses to comments.

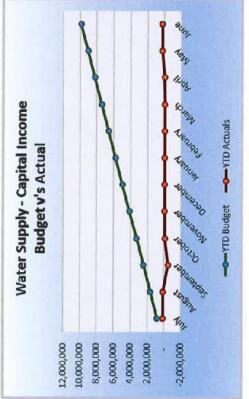


23. Water Supply









COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Water Supply	102,650	1,042,871	1015.95%
1. Operating Income	(2,879,897)	(1,960,713)	68.08%
2. Operating Expenditure	2,419,323	1,846,436	76.32%
3. Capital Income	(9,879,500)	(234,639)	2.38%
4. Capital Expenditure	10,244,792	1,256,869	12.27%
7484502. Tenterfield Valve Renewal	5,000	4,582	91.64%
7484505. Tenterfield Mains Replacement	276,000	226,854	82.19%
7484506. Tenterfield Meter Replacement	22,000	1,221	5.55%
7484522. Tenterfield Water Treatment Plant Construction	8,878,242	956,102	10.77%
7484532. Tenterfield Water Supply - Drought Augmentation	0	35,600	0.00%
7484533. Water Network Mapping Improvements	20,000	0	0.00%
7484534. Tenterfield Apex Park Bore Dispenser	10,000	2,229	22.29%
7484537. Tenterfield Reservoir - Outlet Works	20,000	0	0.00%
7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program	980,000	0	0.00%
7484811. Urbenville Water Treatment Plant Upgrade	20,000	3,732	18.66%
7484812. Scada Renewal	8,550	8,550	100.00%
7484950. Legume Catchment - Water Supply Options Study	5,000	18,000	360.00%
6. Liabilities	197,932	134,920	68.16%

# **ACTION SUMMARY**

Monthly Operational Report - May 2022

Business Unit: Sewerage Services								
Service Profile: Sewerage Services								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete Target	Target	Status
3.3.3.1 Maintenance and operation of Gillian Marchant-sewerage network, in line with the Asset Manager Water & Management Strategy.  Waste	Gillian Marchant - Manager Water & Waste	May 2022- Flooding occurred again this month and saw increases in water received at the Sewage Treatment Plant (STP), a smoke testing program has been reviewed and expected to commence in July 2022 to rectify illegal storm connections.  To ensure the best performance of the Tenterfield STP, Handos Contracting where engage to clean the pump stations and desludge the STP sludge lagoons and finishing ponds. These commenced in December and concluded in January. Storms in January provided the source for fault in the pontooned sludge lifter. The lifter exploded and caught fire, with thanks to the local Tenterfield Fire Service for their prompt. Urbenville de-sludging of finishing ponds commenced in February 2022, however due to flooding finalisation of cleaning could not occur and equipment was removed from site until conditions are dryer.	In Progress	01/07/21	30/06/22	80.00	100.00	ON THOSE

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.3.3.2 Deliver business improvements, recognising emerging risks and opportunities.	Gillian Marchant - Manager Water & Waste	May 2022 - Sewer connections 0 at Tenterfield 0 Urbenville; Major pump station clearing 0 at Tenterfield 0 Urbenville; Blockages where reported and cleared at 4 locations in Tenterfield and 1 in Urbenville including 0 broken main repair, with 0 mains visually checked with new CCTV large tree roots in Tenterfield and 0 major manhole repair, 0 broken main repairs and 0 effluent line repair major pump station lid replacement (PS1) in Urbenville and 0 section 67 private works jobs completed in Tenterfield, in this reporting period.	in Progress	01/07/21	30/06/22	80.00	100.00	ON TAKES
3.3.3.3 Manage the Sewerage Services of Gillian Marchant - Council in a financially responsible Manager Water & manner in line with budget allocations. Waste	Gillian Marchant - Manager Water & Waste	May 2022- Manhole refurbishment quotations received and under review. RFQ under development, additional manhole assessment has commenced with council's contractor FITT undertaking a review of 400 inspections. Manhole inspections completed, with some high risk replacement manholes identified, these will be added to the RFQ. Molesworth/Miles Street pumping station review and design amendment under development.	In Progress	01/07/21	30/06/22	80.00	100.00	On Thack
		RFQ for manhole refurbishment released assessed and reviewed for budgetary constraints; re-released finalisation occurred in June with Council Contractors Fitt commenced works in July 2021 with completion in August 2021. Example of manhole re-lining report provided below Manhole asset inspections and assessment for 300 manholes has been awarded with work commencing in completed in October 2021.						
		Planning has commenced to extend the sewer system to the new water filtration						

tional Report - May 2022

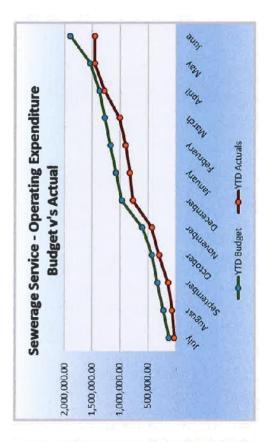
Monthly Operati		30/06/22
		01/07/21
		In Progress
	plant council will engage designers to develop plans. New main to the water filtration plant has commenced with surveyors engaged and completed long section plans for detailed designs to occur. An onsite meeting occurred in March design completion in approximately 8 weeks.  RFQ for sewer mains relining has been released in July, Tender submissions received August, assessment and awarded in September 2021. Works commenced in November and continued to December delayed by COVID restrictions, now completed, project book and EPA reports have been finalised and sent.  Reporting for Sewerage Treatment Plant (STP) licences are now completed and forwarded to EPA.  Additional performance reporting, and	May 2022 - Due to increasing demands for infrastructure renewals and replacements utilising poly pipe a new butt-welding larger unit is expected to be purchased quotations have been requested and awarded with purchase order raised, awaiting delivery June.  Arrival of new weather stations occurred this month May 2022, deployment pending.  Verification mapping for Councils Water and Sewer assets is expected to commence in July with contractors utilising GPS equipment for locations in Tenterfield then Urbenville.
		Gillian Marchant - Manager Water & Waste
Tenterfield Shire Council		4.3.6.3 Council sewerage network Gillian Marchant- upgrades and maintenance conducted in Manager Water & accordance with demand and Waste affordability constraints.

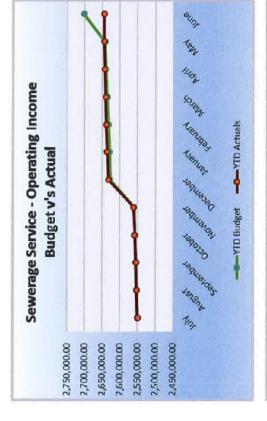
ON TRACK

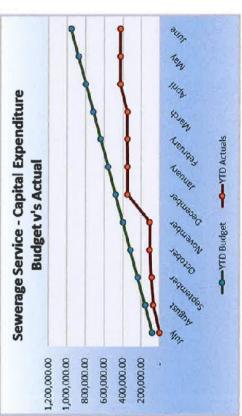
100.00

80.00

24. Sewerage Service







COA	21/22 Review 3 Budget	21/22 YTD Actuals May	21/22 Percentage Spent
Sewerage Service	240,259	(688,393)	-286.52%
1. Operating Income	(2,701,982)	(2,644,711)	97.88%
2. Operating Expenditure	1,903,644	1,459,920	76.69%
3. Capital Income	(10,000)	(25,122)	251.22%
4. Capital Expenditure	955,427	428,350	44.83%
7872502. Tenterfield Mains Relining (1km Year)	291,000	140,733	48.36%
7872503. Tenterfield Mains Augmentation	67,900	0	0.00%
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)	158,500	91,398	27.66%
7872515. Tenterfield Upgrade Road to Tertiary Ponds	5,000	0	0.00%
7872517. Tenterfield Scada System Upgrade	31,600	0	%00.0
7872519. Tenterfield Network Renewal	189,100	120,249	63.59%
7872529. Sewer System Mapping Improvements	20,000	0	0.00%
7872531. Brine Disposal Infrastructure	49,354	49,754	100.81%
7872800. Urbenville Dehydrator	10,000	0	0.00%
7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity	10,600	0	0.00%
7872804. Urbenville Telemetry Upgrade	15,000	0	0.00%
7872807. Urbenville Telemetry From PS to STP	10,000	0	0.00%
7872810. Surface Aerator/Mixer sized for Urbenville	6,280	6,280	100.00%
7872813. Urbenville Sewer Pump Station Emergency Works - Replacement	91,093	19,935	21.88%
6. Liabilities	93,170	93,170	100.00%

**Department:** Office of the Chief Executive Submitted by: Executive Assistant & Media

Reference: ITEM GOV52/22

Subject: DELEGATION FOR CHIEF EXECUTIVE WHILST ATTENDING

**NATIONAL GENERAL ASSEMBLY 2022** 

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Leadership - LEAD 14 - Resources and advocacy of Council are

aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

**CSP Strategy:** Services to our community are provided in a professional, friendly

and timely manner consistent with our corporate values.

**CSP Delivery** Deliver Customer Service and Business Services in the support of

**Program** corporate outcomes.

## **SUMMARY**

The purpose of this report is for Council to provide delegation for Acting Chief Executive during period of absence of Chief Executive.

## **OFFICER'S RECOMMENDATION:**

That Council approve the temporary appointment of Chief Corporate Officer, Kylie Smith to the position of Acting Chief Executive for the period Saturday, 18 June 2022 to Thursday, 23 June 2022 inclusive.

## BACKGROUND

Chief Executive Daryl Buckingham will be absent attending the 2022 National General Assembly during the period Saturday, 18 June 2022 to Thursday, 23 June 2022 inclusive with Chief Corporate Officer, Kylie Smith appointed to the position of Acting Chief Executive. Council will need to approve this temporary appointment.

## **REPORT:**

The functions of the Chief Executive (General Manager) should be delegated to ensure effective and efficient operations of the Council whilst the Chief Executive and Mayor are attending the Australian National General Assembly.

The Acting Chief Executive will undertake all delegations of the Chief Executive during his period of absence.

## **COUNCIL IMPLICATIONS:**

1. Community Engagement / Communication (per engagement strategy)
Nil.

## 2. Policy and Regulation

Section 377 of the Local Government Act 1993 provides for delegations to the Chief Executive.

3. Financial (Annual Budget & LTFP)

Nil.

Our Governance No. 52 Cont...

## 4. Asset Management (AMS)

Nil.

## 5. Workforce (WMS)

Nil.

## 6. Legal and Risk Management

It is important for Council to delegate functions to the Acting Chief Executive to enable Council to lawfully make decisions of Council during the period of the Chief Executive's absence. Failure to grant delegated authority may result in non-compliance of legislative provisions.

## 7. Performance Measures

The performance measure for compliance with all legislative requirements is included in Council's Delivery Program.

## 8. Project Management

Nil.

## Daryl Buckingham Chief Executive

Prepared by staff member: Elizabeth Melling

Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

Department: Office of the Chief Executive

Attachments: There are no attachments for this report.

**Department:** Office of the Chief Executive Submitted by: Acting Executive Assistant & Media

Reference: ITEM GOV53/22

Subject: ANNUAL REMUNERATION FOR COUNCILLORS AND THE

**MAYOR - 2022-2023** 

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Leadership - LEAD 14 - Resources and advocacy of Council are

aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

**CSP Strategy:** Council continually reviews its service provision to ensure best

possible outcomes for the community.

Delivery Plan Action:

Deliver continuous improvements in Council's business, processes

and systems.

**Operational** Ensure adequate and effective internal controls are in place for all

**Plan Action:** financial management and purchasing functions.

## **SUMMARY**

The purpose of this report is to address the recent determination of the NSW Local Government Remuneration Tribunal which handed down an increase in the fees payable to Councillors and the Mayor of 2.0% for the 2022/2023 financial year.

The increase applies to both the minimum and maximum allowable rates for both Councillors and the Mayor. Council is required to determine at which rate it sets fees for both Councillors and the Mayor within the minimum and maximum allowable amounts for the upcoming financial year.

## **OFFICER'S RECOMMENDATION:**

## **That Council:**

- (1) Notes the Report and Determination of the NSW Remuneration Tribunal 20 April 2022; and
- (2) Sets the level of fees payable to all Councillors at \$12,650 per annum effective from 1 July 2022 to 30 June 2023; and
- (3) Sets the additional fee payable to the Mayor at \$27,600 per annum effective from 1 July 2022 to 30 June 2023; and
- (4) Sets the reimbursement amount for approved travel using own vehicle at \$0.68 per km (under 2.5 litres) or \$0.78 per km (2.5 litres and above) where a Council vehicle is unavailable.

## **BACKGROUND**

The full report of the Local Government Remuneration Tribunal (the Tribunal) is attached to this Report.

The Local Government Remuneration Tribunal is required to report to the Minister for Local Government by 1 May each year as to its determination of categories and the

Our Governance No. 53 Cont...

maximum and minimum amounts of fees to be paid to Mayors, Councillors, and Chairpersons and Members of County Councils.

The Tribunal has found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1, Local Government Remuneration Tribunal – Annual Report and Determination (Attached) – Annual Report & Determination. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

In accordance with section 239 of the *Local Government Act 1993*, the categories of general purpose Councils are determined as follows:

Metropolitan	Non-metropolitan
<ul> <li>Principal CBD</li> </ul>	<ul> <li>Major Regional City</li> </ul>
Major CBD	<ul> <li>Major Strategic Area</li> </ul>
<ul> <li>Metropolitan Large</li> </ul>	<ul> <li>Regional Strategic Area</li> </ul>
Metropolitan Medium	Regional Centre
Metropolitan Small	Regional Rural
	Rural

Tenterfield Shire Council is classified in the *Rural (57)* category.

Council can choose to set their fees at either the maximum rate prescribed for the category or a lesser rate above the minimum for the category. Previously Tenterfield Shire Council has resolved to set the Councillor fee and the Mayoral fee at the upper level of the respective categories.

## **REPORT:**

The Tribunal has determined the following range for the Rural category for the 2022-2023 financial year:

All Councillors \$9,560 to \$12,650 Mayor \$10,180 to \$27,600

In the 2021-2022 financial year the Councillor remuneration range was set as follows::

All Councillors \$9,370 to \$12,400 Mayor \$9,980 to \$27,060

In the 2021-2022 financial year Councillor remuneration was set as follows:

All Councillors \$12,400 x 10

Mayor \$27,060

Total \$151,060

If Council were to apply the maximum annual increase of 2.0% in determining the Councillor and Mayoral fees for 2022-2023, the following fees would apply.

All Councillors \$12,650 x 10

Mayor \$27,600

Total \$154,100

Our Governance No. 53 Cont...

In addition, as per Council's *Payment of Expenses and Provision of Facilities to Councillors Policy* the Local Government (State) Award has determined an amount for the approved travel using own vehicle as follows:

Under 2.5 litres: 0.68 per km Over 2.5 litres: 0.78 per km

## **COUNCIL IMPLICATIONS:**

1. Community Engagement / Communication (per engagement strategy)
Nil required.

## 2. Policy and Regulation

- As determined by the Local Government Tribunal under Sections 239 and 241 of the *Local Government Act 1993*.
- Relates to Council's Payment of Expenses and Provision of Facilities to Councillors Policy.

## 3. Financial (Annual Budget & LTFP)

The adopted Annual Budget for 2022/2023 has included an increase of 2.5% for the annual remuneration for Councillors and the Mayor.

## 4. Asset Management (AMS)

Nil.

## 5. Workforce (WMS)

Nil.

## 6. Legal and Risk Management

Nil

## 7. Performance Measures

Nil.

## 8. Project Management

Nil.

## Daryl Buckingham Chief Executive

Prepared by staff member: Elizabeth Melling

Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

Department: Office of the Chief Executive

Attachments: **1** Local Government Remuneration 18 Tribunal - Annual Report and Pages

Tribunal - Annual Report and Determination - 20 April 2022

2 Office of Local Government - 2 Circular No 22-14 / 23 May 2022 / Pages

A817449

213

Ordinary Council Meeting - 22 June 2022

ANNUAL REMUNERATION FOR COUNCILLORS AND
THE MAYOR - 2022-2023

Attachment 1 Local Government Remuneration Tribunal -Annual Report and Determination - 20 April 2022

# Local Government Remuneration Tribunal

Annual Report and Determination

Annual report and determination under sections 239 and 241 of the Local Government Act 1993

20 April 2022

## Ordinary Council Meeting - 22 June 2022 ANNUAL REMUNERATION FOR COUNCILLORS AND THE MAYOR - 2022-2023

Attachment 1 Local Government Remuneration Tribunal -Annual Report and Determination - 20 April 2022

## **Local Government Remuneration Tribunal**

## **Contents**

Executive \$	Summary	2
Section 1	Introduction	3
Section 2	2021 Determination	3
Section 3	2022 Review	3
Categori	sation	4
Conclusi	ion	7
Section 4	2022 Determinations	8
	nation No. 1 - Allocation of councils into each of the categories as per 239 of the LG Act effective from 1 July 2022	8
Table 1:	General Purpose Councils - Metropolitan	8
Table 2:	General Purpose Councils - Non-Metropolitan	9
Table 3:	County Councils	_ 10
	nation No. 2 - Fees for Councillors and Mayors as per section 241 of the	
Table 4:	Fees for General Purpose and County Councils	_ 11
Appendice	s 12	
Appendi	x 1 Criteria that apply to categories	_ 12

Ordinary Council Meeting - 22 June 2022

ANNUAL REMUNERATION FOR COUNCILLORS AND
THE MAYOR - 2022-2023

Attachment 1
Local Government
Remuneration Tribunal Annual Report and
Determination - 20 April
2022

#### **Local Government Remuneration Tribunal**

## **Executive Summary**

The Local Government Act 1993 (LG Act) requires the Local Government Remuneration Tribunal ("the Tribunal") to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

#### Categories

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

#### Fees

The Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

#### **Local Government Remuneration Tribunal**

## Section 1 Introduction

- Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
- Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
- 3. Section 242A(1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
- 4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
- 5. The Tribunal's determinations take effect from 1 July each year.

## Section 2 2021 Determination

- 6. The Tribunal received 18 submissions which included 9 requests for re-categorisation. At the time of making its determination, the Tribunal had available to it the Australian Bureau of Statistics 25 March 2020 population data for FY2018-19. The Tribunal noted the requirement of section 239 of the LG Act that it must determine categories for councils and mayoral offices at least once every 3 years. It noted that the Tribunal had conducted an extensive review in 2020 and decided that the categories would next be considered in 2023.
- 7. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
- 8. In regard to fees, the Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

## Section 3 2022 Review

#### **Process**

9. In 2020, the categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Large	Regional Strategic Area
Metropolitan Medium	Regional Centre
Metropolitan Small	Regional Rural

#### **Local Government Remuneration Tribunal**

Rural

- 10. The Tribunal wrote to all mayors or general managers and LGNSW on 14 October 2021 to advise of the commencement of the 2021 review and invited submissions regarding recategorisation, fees and other general matters. The Tribunal's correspondence advised that an extensive review of categories was undertaken in 2020 and, as this was only legislatively required every three years, consideration would be next be given in 2023. The correspondence further advised that submissions requesting to be moved into a different category as part of the 2022 review would require a strong case supported by evidence that substantiates that the criteria for the requested category is met.
- 11. Seven submissions were received from individual councils and one submission was received from LGNSW. The Tribunal noted that several of the submissions had not been endorsed by their respective councils. The Tribunal also met with the President, Chief Executive and Senior Manager of LGNSW.
- 12. The Tribunal discussed the submissions at length with the Assessors.
- 13. The Tribunal acknowledged previous and ongoing difficulties imposed by COVID19 and natural disasters on councils.
- 14. The Tribunal also acknowledged submissions from councils in regional and remote locations that raised unique challenges, such as travel and connectivity, experienced by mayors and councillors in those areas.
- 15. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

## Categorisation

16. Five council submissions requested recategorisation. Three of these requests sought the creation new categories.

## Metropolitan Large Councils

- 17. Penrith City Council acknowledged that categories were not being reviewed until 2023. However, the Council reiterated their previous year's position and contended that their claim for the creation of a new category of "Metropolitan Large Growth Centre" continues to be enhanced through their leading role in the Western Sydney City Deal. Council's submission further stated that the participation in the Deal demonstrated the exponential growth that will occur in the Penrith Local Government Area.
- 18. Blacktown City Council requested the creation of a new category "Metropolitan Large Growth Area". Council stated that the current criteria for "Metropolitan Large" does not reflect the Council's size, rate of growth and economic influence.

Council based its argument for a new category on the following grounds:

- Significant population growth. Current estimated population of 403,000 with an expected population of 640,000 in 2041.
- Blacktown being critical to the success of the Greater Sydney Region Plan while also being part of the fastest growing district for the next 20 years.
- 4th largest economy in NSW as of 30 June 2020, Gross Regional Product (GRP) was \$21.98 billion, comparatively City of Parramatta was \$31.36 billion.
- Undertaking of several transformational projects to increase economy and services. Examples include the redesign of Riverstone Town Centre, Australian Catholic University establishment of an interim campus for up to 700 undergrads

## **Local Government Remuneration Tribunal**

with a permanent campus to open by 2024, the \$1 billion Blacktown Brain and Spinal Institute proposal and Blacktown International Sports Park Masterplan to provide a first-class multi-sport venue.

- Expansion in provision of services such as childcare, aquatic and leisure centres.
- · Diversity of population.

#### Non-Metropolitan Major Regional City Councils

- 19. Newcastle Council requested clarification regarding City of Newcastle's status as either Metropolitan or Regional, noting that while City of Newcastle is classified as a "Major Regional City", the Newcastle Local Government Area is often exempt from both regional and metropolitan grant funding due to inconsistencies in classification. Council sought review on the following grounds:
  - Size of council area 187km² (in comparison of Parramatta Council 84km²).
  - Physical terrain.
  - · Population and distribution of population.
  - · Nature and volume of business dealt with by Council.
  - Nature and extent of development of City of Newcastle.
  - · Diversity of communities served.
  - Regional, national and international significance of City of Newcastle.
  - Transport hubs.
  - Regional services including health, education, smart city services and public administration.
  - Cultural and sporting facilities.
  - Matters that the Tribunal consider relevant

#### Regional Centre

- 20. Tweed Shire Council requested to be reclassified as a "Regional Strategic Area" on the following grounds:
  - · Proximity to the Gold Coast City and Brisbane.
  - · Proximity to Sydney via the Gold Coast airport.
  - Tweed being the major population and city centre for the Northern Rivers Joint Organisation.
  - Tweed being the largest employer and strongest growth area in the Northern Rivers.

#### Non-Metropolitan Rural Councils

- 21. Murrumbidgee Council requested recategorisation to "Regional Rural" as they are a product of the merger of the former Jerilderie Shire Council and the former Murrumbidgee Shire Council. Council also suggested that the criteria for "Regional Rural" is amended to:
  - Councils categorised as Regional Rural will typically have a minimum residential population of 20,000 or can demonstrate one of the following features...."
    - the product of the 2016 amalgamation where two or more Rural classified Local Governments Areas merged.

#### Findings - categorisation

22. The Tribunal assessed each Council's submission and found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's findings had regard to the 2020 review, the current category model and

## **Local Government Remuneration Tribunal**

criteria and the evidence put forward in the received submissions.

- 23. Having regard to the requirements of sections 239 and 240 of the LG Act, the Tribunal did not find that any council's submission was strong enough for a change in category or for the creation of a new category.
- 24. The Tribunal did note, however, that some councils may have a better case for recategorisation at the next major review of categories in 2023.
- 25. The Tribunal was of the view that the 2023 determination and review of categories as required by s239 (1) of the LG Act will see more requests from councils for recategorisation and possible determination of new categories. The Tribunal and Assessors may benefit from visits to meet regional organisations of councils and direct opportunities for input from Mayors and general managers in this regard.

#### Fees

- 26. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
- 27. Pursuant to section 146C(1)(a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Reg.). The IR Reg. provides that public sector wages cannot increase by more than 2.5 per cent per annum. The Tribunal therefore has the discretion to determine an increase of up to 2.5 per cent per annum.
- 28. Submissions that addressed fees sought an increase of a maximum of 2.5 per cent per annum or greater. These submissions raised issues such as comparative remuneration, cost of living and increasing workloads. One submission also suggested that higher fees are required to attract a higher standard of candidates to council roles.
- 29. The LGNSW submission contained 3 parts. The first part of the submission supported an increase of 2.5 per cent per annum in remuneration, but further argued that the maximum increase is inadequate and does not address the historical undervaluation of work performed by mayors and councillors, and the substantial expansion of their responsibilities and accountability in recently years. LGNSW used the following economic indexes and wage data in support of their argument:
  - Consumer price index (CPI)
  - National and state wages cases
  - Wage increases under the Local Government (State) Award 2020.
- 30. The second part of LGNSW's submission addressed inequity and impacts of low remuneration. It was supported by the research paper "Councillor perspectives on the (in)adequacy of remuneration in NSW local government: Impacts on well-being, diversity and quality of representation" (the "ANU Paper"), written by Associate Professor Jakimow of the Australian National University. A key finding of the ANU Paper was that "current remuneration levels are perceived as inadequately reflecting the extent and nature of council work." The finding was derived from the undertaking of

#### **Local Government Remuneration Tribunal**

a survey of councillors and mayors. The paper suggests that there is a disconnect between workload and remuneration and this was identified as the most frequent argument for increasing the current rate.

- 31. The third and final part of LGNSW's submission compared the minimum and maximum rates of NSW mayor and councillor remuneration to the remuneration of directors and chairpersons of comparable government bodies and not-for-profits, mayors and councillors in Queensland and members of the NSW Parliament. The submission contended that NSW mayor and councillor remuneration is below that of their counterparts.
- 32. Following the most recent review by the Independent Pricing and Regulatory Tribunal (IPART) the amount that councils will be able to increase the revenue they can collect from rates will depend on their level of population growth. IPART has set a 2022-23 rate peg for each council, ranging from 0.7 to 5.0 per cent. IPART's rate peg takes into account the annual change in the Local Government Cost Index, which measures the average costs faced by NSW councils, in addition to a population factor based on each council's population growth.
- 33. Employees under the Local Government (State) Award 2020 will receive a 2 per cent per annum increase in rates of pay from the first full pay period to commence on or after 1 July 2022.
- 34. The Tribunal has determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

## Conclusion

- 35. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Ms Melanie Hawyes.
- 36. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
- 37. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
- 38. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.

Viv May PSM

Local Government Remuneration Tribunal

Dated: 20 April 2022

## **Local Government Remuneration Tribunal**

## Section 4 2021 Determinations

Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta

Metropolitan Large (12)	
Bayside	
Blacktown	
Canterbury-Bankstown	
Cumberland	
Fairfield	
Inner West	
Liverpool	
Northern Beaches	
Penrith	
Ryde	
Sutherland	
The Hills	

Metropolitan Medium (8)		
Campbelltown		
Camden		
Georges River		
Hornsby		
Ku-ring-gai		
North Sydney		
Randwick		
Willoughby		

Metropolitan Small (8)		
Burwood		
Canada Bay		
Hunters Hill		
Lane Cove		
Mosman		
Strathfield		
Waverley		
Woollahra		

## **Local Government Remuneration Tribunal**

Table 2: General Purpose Councils - Non-Metropolitan

Major Regional City (2)	
Newcastle	
Wollongong	

Major Strategic Area (1)
Central Coast

Regional Strategic Area (1)	
Lake Macquarie	

Regional Centre (24)		
Albury	Mid-Coast	
Armidale	Orange	
Ballina	Port Macquarie-Hastings	
Bathurst	Port Stephens	
Blue Mountains	Queanbeyan-Palerang	
Cessnock	Shellharbour	
Clarence Valley	Shoalhaven	
Coffs Harbour	Tamworth	
Dubbo	Tweed	
Hawkesbury	Wagga Wagga	
Lismore	Wingecarribee	
Maitland	Wollondilly	

Regional Rural (13)	
Bega	
Broken Hill	
Byron	
Eurobodalla	
Goulburn Mulwaree	
Griffith	
Kempsey	
Kiama	
Lithgow	
Mid-Western	
Richmond Valley Council	
Singleton	
Snowy Monaro	

Rural (57)			
Balranald	Cootamundra- Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

## **Local Government Remuneration Tribunal**

Rural (57)	
	Yass

**Table 3: County Councils** 

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie

Viv May PSM

**Local Government Remuneration Tribunal** 

Dated: 20 April 2022

## **Local Government Remuneration Tribunal**

## Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2022

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2022 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

		Councille	r/Member	Mayor/Chairperson		
Category		Annual	Fee (\$)	Additional Fee* (\$)		
		effective 1	July 2022	effective 1 July 2022		
		Minimum	Maximum	Minimum	Maximum	
	Principal CBD	28,750	42,170	175,930	231,500	
General Purpose	Major CBD	19,180	35,520	40,740	114,770	
Councils -	Metropolitan Large	19,180	31,640	40,740	92,180	
Metropolitan	Metropolitan Medium	14,380	26,840	30,550	71,300	
	Metropolitan Small	9,560	21,100	20,370	46,010	
	Major Regional City	19,180	33,330	40,740	103,840	
	Major Strategic Area	19,180	33,330	40,740	103,840	
General Purpose Councils -	Regional Strategic Area	19,180	31,640	40,740	92,180	
Non-Metropolitan	Regional Centre	14,380	25,310	29,920	62,510	
	Regional Rural	9,560	21,100	20,370	46,040	
	Rural	9,560	12,650	10,180	27,600	
County Councils	Water	1,900	10,550	4,080	17,330	
County Councils	Other	1,900	6,300	4,080	11,510	

<sup>\*</sup>This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Viv May PSM

**Local Government Remuneration Tribunal** 

Dated: 20 April 2021

#### **Local Government Remuneration Tribunal**

## **Appendices**

#### Appendix 1 Criteria that apply to categories

#### **Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

#### **Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

#### **Local Government Remuneration Tribunal**

#### Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- · significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

## Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- · industrial, commercial and residential centres and development corridors
- · high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

#### **Local Government Remuneration Tribunal**

#### Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

#### Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

#### Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

- Other features may include:
  - health services, tertiary education services and major regional airports which service the surrounding and wider regional community
  - a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
  - total operating revenue exceeding \$250M per annum
  - significant visitor numbers to established tourism ventures and major events that attract state and national attention
  - a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

## **Local Government Remuneration Tribunal**

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

#### Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

## **Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- · a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

#### **Local Government Remuneration Tribunal**

#### Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

#### Rural

Councils categorised as Rural will typically have a residential population less than 20,000. Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- · local economies based on agricultural/resource industries.

#### **County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

#### **County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.



## Circular to Councils

Circular Details	Circular No 22-14/ 22 May 2022 / A817449
Previous Circular	21-06 – 2021/22 Determination of the Local Government
	Remuneration Tribunal
Who should read this	Councillors / General Managers
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

#### 2022/23 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal has determined an increase of 2% to mayoral and councillor fees for the 2022-23 financial year, with effect from 1 July 2022.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years under section 239 of the Local Government Act 1993. The Tribunal last undertook a significant review of the categories as part of its 2020 determination and will next review these categories in 2023.
- The Tribunal found that the allocation of councils into the current categories continued to be appropriate having regard to the 2020 review, the current category model and criteria and the evidence put forward in the submissions received.

#### What this will mean for your council

 Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2022 based on the Tribunal's determination for the 2022-23 financial year.

## **Key points**

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

## Where to go for further information

- The Tribunal's report and determination is available here.
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.

Melanie Hawyes

**Deputy Secretary, Crown Lands and Local Government** 

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

**Department:** Office of the Chief Corporate Officer

**Submitted by:** Manager Finance & Technology

Reference: ITEM GOV54/22

Subject: FINANCE & ACCOUNTS - PERIOD ENDED 31 MAY 2022

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Leadership - LEAD 14 - Resources and advocacy of Council are

aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

**CSP Strategy:** Council is a financially sustainable organisation, delivering value

services to the Community.

**CSP Delivery** Ensure that financial sustainability and the community's capacity to

**Program** pay inform adopted community service levels.

## **SUMMARY**

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

## **OFFICER'S RECOMMENDATION:**

That Council receive and note the Finance and Accounts Report for the period ended 31 May 2022.

## **BACKGROUND**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

#### **REPORT:**

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

## (a) Reconciliation of Accounts

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 31 May 2022.

Cash Book Balances on this date were as follows:-

General (Consolidated) \$ 28,362,892.25 Credit General Trust \$ 382,340.85 Credit

## (b) Summary of Investments

Our Governance No. 54 Cont...

The attachment to this report is a certified schedule of all Council's investments as at 31 May 2022 showing the various invested amounts and applicable interest rates.

## **Concealed Water Leakage Concession Policy Update**

For the month of May 2022 no concessions were granted under Council's Concealed Water Leakage Concession Policy.

## **603 Certificates**

During the sale of a property a 603 Certificate is usually requested to identify if there are any outstanding or payable fees to Council by way of rates, charges or otherwise in respect of a parcel of land. There were 32 applications for 603 Certificates in May 2022.

In the calendar year to date, there have been 161 applications compared to 206 applications for the same period last year.

Cash and Investments - Detailed Analysis of External Restrictions

Restricted Cash Analysis	As at 31 May 2022	As at 30 June 2021	
Total Cash & Investments	\$34,747,318	\$13,383,556	
Externally restricted Cash	\$30,153,329	\$14,605,245	
Included in grant related (excl developer contributions & RFS reserve)	\$14,196,575	\$4,766,559	
Grant-related – <b>GENERAL</b>	\$13,638,788	\$4,766,559	
Grant-related - <b>WATER</b>	\$480,418	-	
Grant-related - <b>SEWER</b>	-	-	
Grant-related - <b>WASTE</b>	\$77,369	-	
Grant-related - <b>STORMWATER</b>	-	-	
Included in developer contributions	\$420,062	\$222,112	
Developer contributions - GENERAL	\$316,056	\$171,391	
Developer contributions - WATER	\$31,043	\$14,743	
Developer contributions - SEWER	\$34,933	\$16,333	
Developer contributions - WASTE	\$34,021	\$17,790	
Developer contributions - STORMWATER	\$4,009	\$1,855	
Included in RFS reserves	\$107,980	\$90,125	
RFS reserves	\$107,980	\$90,125	
Included in cash at bank and investment leftovers (after excl grant related, DC and RFS above)	\$15,428,712	\$9,526,449	
WATER	\$1,031,282	\$575,381	
SEWER	\$5,711,251	\$4,830,124	
WASTE	\$7,288,850	\$3,091,232	
STORMWATER	\$1,014,988	\$1,029,712	

Our Governance No. 54 Cont...

Trust Fund	\$382,341	-
Internal restrictions		
Plant and vehicle replacement	-	-
Employees leave entitlements	-	-
Special projects	-	-
Unrestricted funds	\$4,593,989	-\$1,221,689

The increase in the unrestricted funds is attributed to the 75% of the 2022-23 Financial Assistance Grant (FAGs) provided to Council.

## **COUNCIL IMPLICATIONS:**

# **1. Community Engagement / Communication (per engagement strategy)**Nil.

## 2. Policy and Regulation

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

## 3. Financial (Annual Budget & LTFP)

Nil.

## 4. Asset Management (AMS)

Nil.

## 5. Workforce (WMS)

Nil.

## 6. Legal and Risk Management

Nil.

## 7. Performance Measures

Nil.

## 8. Project Management

Nil.

# **Kylie Smith Chief Corporate Officer**

Prepared by staff member: Roy Jones

Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer Department: Office of the Chief Corporate Officer

Attachments: **1** Investment Report as at 31 May 2022

## TENTERFIELD SHIRE COUNCIL - SUMMARY OF INVESTMENTS 31 MAY 2022

Financial Institution	Issuer Rating	Investment Term	Maturity Date	Interest Rate	Amount	Percentage Exposure
NAB	AA-	90 Days	27/Jun/22	0.55%	1,500,000.00	25.00%
TOTAL NAB INVESTMENTS					1,500,000.00	<u>25.00%</u>
Commonwealth Bank	AA-	3 Months	27/Jun/22	0.47%	3,000,000.00	50.00%
TOTAL CBA INVESTMENTS					<u>3,000,000.00</u>	<u>50.00%</u>
Westpac	AA-	3 Months	27/Jul/22	0.93%	1,500,000.00	25.00%
TOTAL WESTPAC INVESTMENTS					1,500,000.00	<u>25.00%</u>
INVESTMENTS TOTAL					6,000,000.00	100.00%
Summary						
I hereby certify that the investments as shown he				cal Governme	ent	
Act 1993, and associated Regulations, and in acc	cordance with Counc	il policy and procedu	res.			Ву:
Responsible Accounting Officer						R.Jones

**Department:** Office of the Chief Corporate Officer

Submitted by: Manager Finance & Technology

Reference: **ITEM GOV55/22** 

**CAPITAL EXPENDITURE REPORT AS AT 31 MAY 2022** Subject:

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal: Leadership** - LEAD 14 - Resources and advocacy of Council are

aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

Council is a financially sustainable organisation, delivering value CSP Strategy:

services to the Community.

Collaborate and deliver resources with other organisations to **CSP Delivery** Program

ensure a variety of cost effective services across the service area.

## **SUMMARY**

The purpose of this Report is to show the progress of Capital Works projects against the Year to Date (YTD) budget each month. This Report outlines Council's financial progress against each project.

## **OFFICER'S RECOMMENDATION:**

That Council receive and note the Capital Expenditure Report for the period ended 31 May 2022.

## **BACKGROUND**

The Capital Expenditure Report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

#### **REPORT:**

The carry-forward budgets for capital projects not completed in the 2020/21 year were adopted in the first Quarterly Budget Review at the November 2021 meeting. The budgets for a number of new grants received in the current financial year have also been adopted in the September and December 2021, and March 2022 budget reviews. The Capital Expenditure Report has been updated to show the current list of approved capital projects.

Staff are reminded to proceed with their capital projects as early as possible in the year, so that the funds can be spent within the financial year as per the operational plan and budget. The purpose of this is to avoid excessive carry forward projects across future financial years and to achieve the projects that Council presented in the Operational Plan for the current year.

## **COUNCIL IMPLICATIONS:**

1. Community Engagement / Communication (per engagement strategy) Nil.

## 2. Policy and Regulation

- Local Government Act 1993
- Local Government (General) Regulation 2005

- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

## 3. Financial (Annual Budget & LTFP)

Nil.

## 4. Asset Management (AMS)

Nil.

## 5. Workforce (WMS)

Nil.

## 6. Legal and Risk Management

Nil.

## 7. Performance Measures

Nil.

## 8. Project Management

Nil.

# **Kylie Smith Chief Corporate Officer**

Prepared by staff member: Roy Jones; Jessica Wild

Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer Department: Office of the Chief Corporate Officer

Attachments: **1** May 2022 Capital Expenditure 3
Report as at 31 May 2022 Pages

## Tenterfield Shire Council Capital Expenditure Report as at 31 May 2022

Capital Projects	Funding Source	21/22 Review 3 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Office of the Chief Executive		2,326,792	116,595	5.01%	
Economic Growth and Tourism					
4235004. PSLP - Tenterfield Youth Precinct & Mountain Bike Trailhead	General Fund - Grant	1,750,000	34,676	1.98%	Going out to tender in May
5400509. RTBR - Art Installations Tenterfield Creek	General Fund - Grant	70,000	65,000	92.86%	All artworks installed, Interpretive panels have now been installed and the opening to the artwork was a success
5400510. LF027 Tenterfield Dam Recreational Precinct - Stage 1	General Fund - Grant	250,000	424	0.17%	Fishing platform - planning & design stage underway
Total Economic Growth and Tourism		2,070,000	100,100	4.84%	
Library Services					
5000515, Local Priority Grant 2019/20	General Fund - Grant	16,442	12,594	76.60%	Public computers have been replaced.
5000520. Local Priority Grant 2020/21	General Fund - Grant	19,329	0	0.00%	
5000522, Local Priority Grant 2021/22	General Fund - Grant	19,329	0	0.00%	
5000523. Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library	General Fund - Grant	196,886	0	0.00%	
Total Library Services		251,986	12,594	5.00%	
Theatre & Museum Complex					
5005512. Memorial School of Arts Air-Conditioning Project	General Fund - Grant	3,306	3,560	107.68%	Completed
5005513. School of Arts - Computer Equipment	General Fund	1,500	341		NBN connection for cinema in progress
Total Theatre & Museum Complex	001101011110	4,806	3,901	81.16%	The trade of the control of the cont
Office of the Chief Corporate Officer		2,522,713	936,032	37.10%	
Buildings & Amenities					Allocation of expenditure under review by acting building
4200501. Admin Building Refurbishment	General Fund	268,540	221,907	82.63%	manager
4205504. Housing - 268 Douglas St - Replace Water-Damaged Carpet	General Fund	15,000	0	0.00%	
4230510. SCCF4-0858 Upgrades to Drake Hall	General Fund - Grant	113,000	3,723	3.30%	In planning stage
4230512. SCCF4-0948 Improvements to Sunnyside Hall	General Fund - Grant	138,116	0	0.00%	Draft Agreement to Hall committee is in process
4230513. BSBR000689 - Mingoola Hall Improvements	General Fund - Grant	120,000	0	0.00%	
4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023	General Fund	120,290	55,623	40.24%	Basketball hoops have been installed, awaiting electrical work to be completed
4235001. Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments	General Fund - Grant	103,145	6,126		Works completed, invoices still to be paid
4235002. Restorations to Pioneer Cottage	General Fund - Grant	14,131	0	0.00%	In 12 months defects rectification (final retention payment)
4235003. BCRRF Stream 1 Memorial Hall	Grant balance \$108,990, General Fund \$180,000	288,990	236,080	81.69%	Fire system to be installed, awaiting confirmation from installer
4235005. BSBR000682 - Installation of Ceiling Fans & Emergency Lighting at Memorial Hall	General Fund - Grant	154,000	0	0.00%	
4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall	General Fund - Grant	131,117	0	0.00%	In planning stage
4235008. Memorial Hall Tenterfield - Roof Repair	General Fund	158,675	158,675	100.00%	Works completed
4610508. Toilet Block Enhancements at Urbenville and Legume - SCCF-1105	General Fund - Grant	28,615	30,251	105.72%	Works completed - funding claimed
Total Buildings & Amenities		1,653,619	712,385	43.08%	
Environmental Management					
4235501. Covid-19 Council Pound Grant Expenditure	General Fund - Grant	2,063	0	0.00%	To be used for equipment replacement at the pound
·	Outrollar Falls Oran	2,063		0.00%	rood adde for against representative at the pound
Total Environmental Management		2,063		0.00%	
Finance & Technology	0 - 15 - 1	10.000	22.224	00 500	
1810501. Computer Equipment - Finance	General Fund	40,000	33,001	82.50%	
1810508. Capitalised Software  Total Finance & Technology	General Fund	90,000	63,884 96,885	70.98% 74.53%	
Total Finance & Technology		130,000	30,003	74.55%	
Livestock Saleyards					
4220504. Improvements to Loading Ramps & Traffic Facilities	General Fund	180,783	0	0.00%	
Total Livestock Saleyards		180,783	0	0.00%	
Parks, Gardens and Open Space					
424EE02 Completion Englishments December to Otens 4 Emple					
4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion	General Fund	18,808	3,380	17.97%	
4215502, Cemeteries - Earthworks Preparation for Stage 1 Expansion 4605510, Shade Structure over Rotary Park Playground	General Fund - Grant	18,808 24,766	3,380 24,914		Works completed, and final report submitted
	General Fund - Grant Grant \$43,789, General				Exercise equipment installed, shade cover to be installed
4605510. Shade Structure over Rotary Park Playground	General Fund - Grant	24,766	24,914	100.60% 55.06%	
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park	General Fund - Grant Grant \$43,789, General Fund \$39,852	24,766 83,641	24,914 46,056	100.60% 55.06% 101.36%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant	24,766 83,641 10,925 250,000	24,914 46,056 11,073	100.60% 55.06% 101.36% 13.24%	Exercise equipment installed, shade cover to be installed mid June Works completed, and final report submitted Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant	24,766 83,641 10,925	24,914 46,056 11,073	100.60% 55.06% 101.36% 13.24%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000	24,914 46,056 11,073 33,091	100.60% 55.06% 101.36% 13.24% 0.00%	Exercise equipment installed, shade cover to be installed mid June Works completed, and final report submitted Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space Planning & Regulation	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140	24,914 46,056 11,073 33,091 0 118,515	100.60% 55.06% 101.36% 13.24% 0.00% 21.62%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.  Scope of work being designed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140	24,914 46,056 11,073 33,091 0 118,515	100.60% 55.06% 101.36% 13.24% 0.00% 21.62%	Exercise equipment installed, shade cover to be installed mid June Works completed, and final report submitted Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140	24,914 46,056 11,073 33,091 0 118,515	100.60% 55.06% 101.36% 13.24% 0.00% 21.62%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.  Scope of work being designed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation Swimming Complex	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148	24,914 46,056 11,073 33,091 0 118,515 3,287	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation Swimming Complex 4600506. Shade Structure Over BBQ at Pool	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the involces increase in price. Budget is currently being reviewed.  Scope of work being designed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation  Swimming Complex 4600506. Shade Structure Over BBQ at Pool Total Swimming Complex	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148 4,960	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287 4,960 4,960	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 104.42% 100.00%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation Swimming Complex 4600506. Shade Structure Over BBQ at Pool	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation  Swimming Complex 4600506. Shade Structure Over BBQ at Pool Total Swimming Complex  Office of the Chief Operating Officer Asset Management & Resourcing	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148 4,960 4,960 56,315,947	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287 4,960 4,960 14,336,097	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00% 100.00%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed  Completed, final report submitted
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement 4605514. PSLP - Jennings Playground Precinct 4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs Total Planning & Regulation  Swimming Complex 4600506. Shade Structure Over BBQ at Pool Total Swimming Complex  Office of the Chief Operating Officer	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant General Fund - Grant General Fund - Grant General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148 4,960	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287 4,960 4,960	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00% 100.00% 25.46%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed  Completed, final report submitted
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement  4605514. PSLP - Jennings Playground Precinct  4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts  Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs  Total Planning & Regulation  Swimming Complex  4600506. Shade Structure Over BBQ at Pool  Total Swimming Complex  Office of the Chief Operating Officer  Asset Management & Resourcing	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148 4,960 4,960 56,315,947	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287 4,960 4,960 14,336,097	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00% 100.00% 25.46%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed  Completed, final report submitted  Retention payment remaining  Required for WHS compliance. Works being
4605510. Shade Structure over Rotary Park Playground 4605511. Installation of Covered Exercise Area at Hockey Park 4605512. Shirley Park Cricket Net Replacement  4605514. PSLP - Jennings Playground Precinct  4605516. SCCF4-0951 Revitalisation of Tenterfield Netball Courts  Total Parks, Gardens and Open Space  Planning & Regulation 3001001. Drought Communities Extension - Shire Entry Signs  Total Planning & Regulation  Swimming Complex  4600506. Shade Structure Over BBQ at Pool  Total Swimming Complex  Office of the Chief Operating Officer  Asset Management & Resourcing 6250501. Tenterfield Depot - Refurbishment Stage 1	General Fund - Grant Grant \$43,789, General Fund \$39,852 General Fund - Grant	24,766 83,641 10,925 250,000 160,000 548,140 3,148 3,148 4,960 4,960 56,315,947	24,914 46,056 11,073 33,091 0 118,515 3,287 3,287 4,960 4,960 14,336,097 9,780 0	100.60% 55.06% 101.36% 13.24% 0.00% 21.62% 104.42% 100.00% 25.46% 37.90% 0.00%	Exercise equipment installed, shade cover to be installed mid June  Works completed, and final report submitted  Quote accepted, purchase orders raised, to be installed mid-year. An increase of steel prices has seen the invoices increase in price. Budget is currently being reviewed.  Scope of work being designed  Completed  Completed, final report submitted

<sup>\*</sup>Report Contains Filters

Capital Projects	Funding Source	21/22 Review 3 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
Plant, Fleet & Equipment					
6210500. Public Works Plant - Purchases	General Fund	2,616,617	2,062,641	78.83%	
6210502. Minor Plant Purchases - Column Lift	General Fund	67,789	67,789	100.00%	
6210501. Public Works Plant - WDV of Asset Disposals	General Fund	(2,247,963)	(1,843,216)	81.99%	
Total Plant, Fleet & Equipment		436,443	287,214	65.81%	
Sewerage Service					
7872502. Tenterfield Mains Relining (1km Year)	Sewer Fund	291,000	140,733	48.36%	Works progressing on track
7872503. Tenterfield Mains Augmentation	Sewer Fund	67,900	0	0.00%	
7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)	Sewer Fund	158,500	91,398		Works progressing on track
7872515. Tenterfield Upgrade Road to Tertiary Ponds	Sewer Fund	5,000	0	0.00%	
7872517. Tenterfield Scada System Upgrade	Sewer Fund	31,600	0	0.00%	
7872519. Tenterfield Network Renewal	Sewer Fund	189,100	120,249		Works progressing on track
7872529. Sewer System Mapping Improvements 7872531. Brine Disposal Infrastructure	Sewer Fund Sewer Fund	20,000 49,354	49,754	100.81%	Note some on-ground works scheduled for July
7872800. Urbenville Dehydrator	Sewer Fund	10,000	49,754	0.00%	
7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity	Sewer Fund	10,600	0		commenced, delayed due to flooding
7872804. Urbenville Telemetry Upgrade	Sewer Fund	15,000	0		commenced, awaiting quotations
7872807. Urbenville Telemetry From PS to STP	Sewer Fund	10,000	0		commenced, awaiting quotations
7872810. Surface Aerator/Mixer sized for Urbenville	Sewer Fund	6,280	6,280	100.00%	
7872813. Urbenville Sewer Pump Station Emergency Works - Replacement	Sewer Fund	91,093	19,935		awaiting contractor
Total Sewerage Service		955,427	428,350	44.83%	
Stormwater & Drainage					
8252502, Drainage Pits - Upgrade	Stormwater Fund	50,000	12,903	25.81%	Works on hold as no staff available
8252523, Urban Culverts Renewal	Stormwater Fund	27,200	14,239		Orders in place for \$ 14,202 of assessment work
8252526. Stormwater Pipe Renewal	Stormwater Fund	40,000	25,133		Orders in place for \$ 13,516 of assessment work
Total Stormwater & Drainage		117,200	52,274	44.60%	The state of the s
Transport Network		111,200			
4210500, Mt McKenzie Tower Construct Access Road (SRV)	General Fund	70,000	0	0.00%	
6215110. Regional & Local Roads Traffic Facilities	General Fund - Grant	66,000	62,167	94.19%	
6215510. Regional Roads Block Grant - Reseals Program	General Fund - Grant	556,388	524,080	94.19%	
6215531. Special Grant Mt Lindesay Road (RMS/Fed)	General Fund - Grant	14,124,630	6,217,476		Works underway on Stages 3, 4 & 5.
6215543. Repair Program 2021/22	General Fund - Grant	565,572	59,127		Works underway to be completed 30/06/22
6215544. BLERF - 0737 - Improve Mt Lindesay Road	General Fund - Grant	5,746,545	201,341		Work commenced on Cullendore North section
6215550. Footpaths Capital Works	General Fund	100,000	164	0.16%	
6215552. Roads to Recovery 2019-24	General Fund - Grant	1,044,335	317,292	30.38%	works in progress
6215553. MR 462 Bruxner Way Curve Improvements (Segments 7010, 7020 & 7030)	General Fund - Grant	25,981	18,794	72.34%	Plan registration being finalised - completion 30/06/22
					Transport for NSW funding component balances to total
6215556. Regional Roads Block Grant - Rehabilitation	General Fund - Grant	350,000	221,702	63.34%	not underspent
6215561. Fixing Local Roads - Tooloom Road Heavy Vehicle Access	General Fund - Grant	152,887	153,881	100.65%	Project Completed
6215562. Repair Program 2020/21	General Fund - Grant	127,163	92,031	72.37%	Fully accrued
6215563. Federal Stimulus Safety Project 2299 Mt Lindesay Rd	General Fund - Grant	30,046	28,121	93.59%	Project Completed
6215564. Mt Lindesay Rd & Boundary Rd Intersection Safety Signposting	General Fund - Grant	8,773	20		Project completed to Transport for NSW requirements
6215565. Local Roads & Community Infrastructure Program - Round 2	General Fund - Grant	806,294	360,203	44.67%	Pavement preparation works delayed due to wet weather
6215566. Developer Contribution Road Works	General Fund	16,157	14,984	92.74%	Funded by Developer Contributions
6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9)	General Fund - Grant	3,359,155	418,179		Works commenced, expected completion 12/22
6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel	General Fund	150,000	17,135	11.42%	Disaster Recovery works - consultants to provide concept design and reconstruction estimate by 30/06/22 for approval by Transport for NSW & Resilience NSW for bridge replacement/extension.
6215572. FLR300128 - Tooloom Road West Rehabilitation	General Fund - Grant	2,999,566	15,111	0.50%	Awaiting delivery of drainage materials. Preliminary drainage works to commence June 22
6215575, ROSI - Sunnyside Platform Road Upgrade	General Fund - Grant	1,905,120	37,076	1.95%	Earthworks to commence late June 22
, ,,,	General Fund - Grant	2,900,300	0.101.0	0.000/	Concept designs being prepared for community
6215576. BSBR000641 - Drake Village Revitalisation				0.00%	consultation scheduled for late July 22
6220270. Boonoo Boonoo Bridge, Mt Lindesay Road - Restart NSW Funding	General Fund - Grant	541,603	541,603		Project Completed
6220271. Bridges Renewal Program - Deepwater River Bridge Renewal	50% Grant Funded	1,156,209	670,082	57.96%	Open to traffic and sealed, safety barrier being installed June 22.
6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement	50% Grant Funded	1,187,433	82,082	6.91%	Construction commencing June 22
6220273. Contribution to Clarence River Bridge (Kyogle Shire)	General Fund	377,550	377,550	100.00%	Completed - payment made to Kyogle Shire Council.
6220274. Bridges Renewal Program - Unknown Creek Bridge (67203) Replacement, Paddy's Flat Rd Nth	General Fund - Grant	728,899	2,794	0.38%	Commencing July/Aug 22
	General Fund - Grant	149,063	149,063	100.00%	Works completed, final reporting underway
p. (1177) Emil Creek pringe Replacement - Hootons Road - Restart NSW Funding		619,639	67,731		Side track construction commenced.
6220275. Emu Creek Bridge Replacement - Hootons Road - Restart NSW Funding 6220276. Bridges Renewal Program - Unknown Creek Bridge. Paddy's Flat Rd Sth.		010,000	07,101		
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth	General Fund - Grant	054.500	0.000		Commencing July/Aug 22
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd	General Fund - Grant	654,589 369,258	6,609		
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd	General Fund - Grant General Fund - Grant	369,258	59,014	15.98%	Delayed due to ongoing adverse weather conditions.
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program	General Fund - Grant General Fund - Grant General Fund	369,258 122,000	59,014 101,883	15.98% 83.51%	
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads	General Fund - Grant General Fund - Grant General Fund General Fund	369,258 122,000 635,628	59,014 101,883 289,909	15.98% 83.51% 45.61%	
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets	General Fund - Grant General Fund - Grant General Fund General Fund General Fund	369,258 122,000 635,628 632,452	59,014 101,883 289,909 565,190	15.98% 83.51% 45.61% 89.36%	
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets 6220506. Bridges / Causeways (SRV to 2023/24)	General Fund - Grant General Fund - Grant General Fund General Fund General Fund General Fund	369,258 122,000 635,628 632,452 125,000	59,014 101,883 289,909 565,190 72,061	15.98% 83.51% 45.61% 89.36% 57.65%	Delayed due to ongoing adverse weather conditions.
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets 6220506. Bridges / Causeways (SRV to 2023/24) 6220507. Rural Roads - Reseal Program	General Fund - Grant General Fund - Grant General Fund General Fund General Fund General Fund General Fund	369,258 122,000 635,628 632,452 125,000 266,146	59,014 101,883 289,909 565,190 72,061 204,496	15.98% 83.51% 45.61% 89.36% 57.65% 76.84%	
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets 6220506. Bridges / Causeways (SRV to 2023/24) 6220507. Rural Roads - Reseal Program 6220512. Rural Culverts & Pipes	General Fund - Grant General Fund - Grant General Fund General Fund General Fund General Fund General Fund General Fund	369,258 122,000 635,628 632,452 125,000 266,146 100,000	59,014 101,883 289,909 565,190 72,061 204,496 83,652	15.98% 83.51% 45.61% 89.36% 57.65% 76.84% 83.65%	Delayed due to ongoing adverse weather conditions.
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets 6220506. Bridges / Causeways (SRV to 2023/24) 6220507. Rural Roads - Reseal Program 6220512. Rural Culverts & Pipes 6220513. Concrete Bridges	General Fund - Grant General Fund - Grant General Fund	369,258 122,000 635,628 632,452 125,000 266,146 100,000 60,223	59,014 101,883 289,909 565,190 72,061 204,496 83,652 564	15.98% 83.51% 45.61% 89.36% 57.65% 76.84% 83.65% 0.94%	Delayed due to ongoing adverse weather conditions.  Pre-works delayed due to wet weather
6220276. Bridges Renewal Program - Unknown Creek Bridge, Paddy's Flat Rd Sth 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd 6220500. Urban Streets - Reseal Program 6220501. Road Renewal - Gravel Roads 6220503. Gravel Resheets 6220506. Bridges / Causeways (SRV to 2023/24) 6220507. Rural Roads - Reseal Program 6220512. Rural Culverts & Pipes	General Fund - Grant General Fund - Grant General Fund General Fund General Fund General Fund General Fund General Fund	369,258 122,000 635,628 632,452 125,000 266,146 100,000	59,014 101,883 289,909 565,190 72,061 204,496 83,652 564	15.98% 83.51% 45.61% 89.36% 57.65% 76.84% 83.65% 0.94%	Delayed due to ongoing adverse weather conditions.

<sup>\*</sup>Report Contains Filters

Capital Projects	Funding Source	21/22 Review 3 Budget \$	21/22 YTD Actuals \$	21/22 Percentage Spent %	Variance Comments
6240510, Logan Street Footpath Replacement Grant	General Fund - Grant	15,000	0	0.00%	works completed journal required
6240511. Molesworth Street Footpath Replacement Grant	General Fund - Grant	10,000	0	0.00%	Funds returned.
Total Transport Network		43,027,455	12,035,049	27.97%	
Waste Management					
7080500, 240L Wheelie Bins	Waste Fund	10,000	5,811	58.11%	
7080503. Industrial Bins	Waste Fund	6,150	1,347	21.90%	
7080554. Boonoo Boonoo - Landfill Cover	Waste Fund	10,000	0	0.00%	
7080555. Boonoo Boonoo - Cell Remediation Asset	Waste Fund	50,000	0	0.00%	
7080558. Tip shop - Drake, Liston & Tenterfield	Waste Fund	46,500	46,454	99.90%	Completed
7080559. Green Waste Hungry Bin - School Trial	Waste Fund	2,000	0	0.00%	
7080560. EPA Bushfire Recovery Program for Council Landfills	Waste Fund - Grant	773,692	0	0.00%	Commenced, negotiations underway for acquisition of land for buffer zone
7080561. Boonoo Boonoo Landfill - Environmental Improvements	Grant balance \$3,320, Waste Fund \$8,700	12,020	25,047	208.38%	
7080563. Torrington - Landfill Closure & Transfer Station Construction	Waste Fund	25,000	19,276	77.10%	
7080564. Boonoo Boonoo - Develop Stage 5	Waste Fund	200,000	80,336	40.17%	Design work underway, EPA-required leachate plan and stormwater plans progressing.
7080568. Boonoo Boonoo - WHS Facilities & Amenities Upgrade	Waste Fund	91,006	73,678	80.96%	
7080720. Mingoola - Open Transfer Station	Waste Fund	70,000	0	0.00%	
7080731. Torrington Landfill - Access Road	Waste Fund	1,000	522	52.24%	
7080732. Torrington Landfill - Convert to Transfer	Waste Fund	30,000	12,512		Fencing to be completed
7080811. Tenterfield WTS Groundwater Bores	Waste Fund	120,000	121	0.10%	EPA requirement for monitoring bores, CCTV investigation required
7080821. Tenterfield WTS Bailer Bay Structure	Waste Fund	1,458	1,458	100.00%	Completed
Total Waste Management		1,448,826	266,561	18.40%	
Water Supply					
7484502. Tenterfield Valve Renewal	Water Fund	5,000	4,582	91.64%	Works progressing on track
7484505. Tenterfield Mains Replacement	Water Fund	276,000	226,854	82.19%	Ongoing - Clive St almost finished, Logan St & Miles St pending
7484506. Tenterfield Meter Replacement	Water Fund	22,000	1,221	5.55%	
7484522. Tenterfield Water Treatment Plant Construction	Water Fund Grants - State \$7 million, Federal \$2.645 million	8,878,242	956,102	10.77%	Rockwork completed
7484532. Tenterfield Water Supply - Drought Augmentation	Water Fund	0	35,600	0.00%	Costs have already been capitalised to asset
7484533. Water Network Mapping Improvements	Water Fund	20,000	0	0.00%	Note some on-ground works scheduled for July
7484534. Tenterfield Apex Park Bore Dispenser	Water Fund	10,000	2,229	22.29%	
7484537. Tenterfield Reservoir - Outlet Works	Water Fund	20,000	0	0.00%	
7484538. BLERF 0377 - Tenterfield Villages Ernergency Water Program	Water Fund - Grant	980,000	0	0.00%	Project commenced, hydro-geological contract awarded in April
7484811. Urbenville Water Treatment Plant Upgrade	Water Fund	20,000	3,732		
7484812. Scada Renewal	Water Fund	8,550	8,550	100.00%	
7484950. Legume Catchment - Water Supply Options Study	Water Fund	5,000	18,000	360.00%	Progressing, community consultation pending
Total Water Supply	Water Fund	10,244,792	1,256,869	12.27%	
Grand Total		61,165,452	15,388,724	25.16%	

<sup>\*</sup>Report Contains Filters

**Department:** Office of the Chief Corporate Officer

**Submitted by:** Manager Finance & Technology

Reference: ITEM GOV56/22

Subject: REFINANCING OF EXISTING DAM WALL LOAN

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**Leadership** - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

**CSP Strategy:** Council is a financially sustainable organisation, delivering value

services to the Community.

**CSP Delivery** Ensure that financial sustainability and the community's capacity to

**Program** pay inform adopted community service levels.

## **SUMMARY**

CSP Goal:

The purpose of this report is to present to Council the quotations received from three financial institutions with fixed term loan indicative interest rates, for refinancing an existing Dam Wall loan for the total amount of \$2,684,880.

## **OFFICER'S RECOMMENDATION:**

## **That Council:**

(1) Approves a refinancing of a loan of \$2,684,880.00 for Dam Wall project with the most competitive financial institution (quotations are indicative interest rates subject to change and will be tabled at the meeting).

#### **BACKGROUND**

The Commonwealth Bank on 22<sup>nd</sup> May 2019 provided an Offer of Finance for a Fixed Rate Loan Facility of \$3,051,000.00 to Council for a fixed period of three (3) years with the final repayment date on 6<sup>th</sup> June 2022 following the adoption of Tenterfield Shire Council Operational Plan 2018/19 (resolution 104/18) and subsequent additional amendment to the borrowing amount for the purpose of Dam Wall project.

Effective 6<sup>th</sup> June 2022 Council have been provided a 30-day extension from the Commonwealth Bank to finalize its refinancing institution. This extension is based on a variable rate of 0.925% for 30 days.

## **REPORT:**

In order for Council to continue making Semi Annual Principal and Interest repayments and to manage its Cash Outflow it is necessary to obtain refinancing quotes from three banking institutions. As the project relates to Dam Wall the water fund will be impacted by this.

Fund	Refinancing Loan Amount	Purpose
Water	\$ 2,684,000	Dam Wall Project

Our Governance No. 56 Cont...

Council has contacted three financial institutions (NAB, CBA and ANZ) to obtain indicative interest rates on a fixed interest rate loan for periods of 10, 15 and 20 years in order to determine the best option for Council.

At the time of writing this report, the below quotations have been received. Please note the below rates are indicative only and are subject to change.

	Duration		
	10	15	20
Institution	Years	Years	Years
Commonwealth Bank (CBA)	5.36%	5.44%	5.45%
National Australia Bank (NAB)	5.92%	6.83%	7.24%
Australia and New Zealand Banking			
(ANZ)	5.08%	5.73%	5.98%

## **COUNCIL IMPLICATIONS:**

1. Community Engagement / Communication (per engagement strategy)
Council's original loan borrowings were incorporated into the Operational Plan
and Budget for 2018/2019.

## 2. Policy and Regulation

Council's borrowing is regulated by:

- Borrowing Guidelines issued by the Office of Local Government and Council's Borrowing Policy.
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards

## 3. Financial (Annual Budget & LTFP)

The impact on Council's finances will be the difference in the final interest rate obtained for the refinanced loans in comparison to the estimated rate of 2.52% used for planning purposes when the Operational Plan was adopted in May 2022.

Annual Budgets FY 22/23 figures will be updated as at September Budget Review.

## 4. Asset Management (AMS)

All of the infrastructure funded by the loan amount is required to meet Council's Asset requirements.

## 5. Workforce (WMS)

Nil.

## 6. Legal and Risk Management

Nil.

## 7. Performance Measures

Nil.

Our Governance No. 56 Cont...

# 8. Project Management Nil.

# **Kylie Smith Chief Corporate Officer**

Prepared by staff member: Roy Jones

Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer Department: Office of the Chief Corporate Officer

Attachments: There are no attachments for this report.

(ITEM RC8/22) REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS ASSOCIATION - FRIDAY 27 MAY 2022

**REPORT BY:** Bronwyn Petrie

The Country Mayors Association met at Sydney on Thursday 26 May and Friday 27 May 2022. Minutes of the following meetings are attached:

- Ordinary Meeting (27 May 2022)
- Rural Health Forum (26 May 2022)

## **RECOMMENDATION**

That the report of the Country Mayors Association of NSW and associated papers from 26 and 27 May 2022 be received and noted.

## **ATTACHMENTS**

- 1 Country Mayors Association Rural Health Forum 26 May 2022 4 Pages
- 2 Country Mayors Association of NSW Meeting Minutes 27 May 2022 11 Pages



# **Country Mayors Association** of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM PO Box 337 Parkes NSW 2870 02 6861 2333 ABN 92 803 490 533

**M**INUTES

#### **RURAL HEALTH FORUM**

FRIDAY, 26 May 2022 AUDITORIUM, CLUB YORK, SYDNEY

The meeting opened at 1.06 p.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor Armidale Regional Council, Mr James Roncon, General Manager Bathurst Regional Council, Cr Robert Taylor, Mayor Bathurst Regional Council, Mr David Sherley, General Manager Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor Bega Valley Shire Council, Mr Anthony McMahon, Acting CEO Berrigan Shire Council, Cr Matthew Hannan, Mayor Bland Shire Council, Mr Ray Smith, General Manager Cabonne Shire Council, Cr Kevin Beatty, Mayor Cabonne Shire Council, Mr Brad Burns, General Manager Coolamon Shire Council, Cr David McCann, Mayor Coolamon Shire Council, Mr Tony Donoghue, General Manager Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor

Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Acting Deputy General Manager

Cowra Shire Council, Cr Bill West, Mayor Cowra Shire Council, Cr Ruth Fagan

Cowra Shire Council, Mr Paul Devery, General Manager

Edward River Council, Cr Peta Betts, Mayor

Edward River Council, Mr Phil Stone, General Manager

Federation Council, Cr Patrick Bourke, Mayor

Forbes Shire Council, Cr Phyllis Miller, Mayor

Forbes Shire Council, Mr Steve Loane, General Manager

Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor

Goulburn Mulwaree Council, Mr Matt O'Rourke, Acting General Manager

Griffith City Council, Cr John Doug Curran, Mayor

Gunnedah Shire Council, Cr Jamie Chaffey, Mayor

Gunnedah Shire Council, Mr Eric Growth, General Manager

Gwydir Shire Council, Cr John Coulton, Mayor

Gwydir Shire Council, Mr Max Eastcott, General Manager

Page 2

Attachment 1 Country Mayors Association - Rural Health Forum 26 May 2022

Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor Gwydir Shire Council, Cr Tiffany Galvin Gwydir Shire Council, Mrs Leeah Daley Gwydir Shire Council, Mrs Carmen Southwell Hay Shire Council, Cr Carol Oataway, Mayor Hay Shire Council, Mr David Webb, General Manager Inverell Shire Council, Cr Paul Harmon, Mayor Kempsey Shire Council, Cr Leo Hauville, Mayor Kempsey Shire Council, Mr Craig Milburn, General Manager Kiama Municipal Council, Cr Neil Reilly, Mayor Leeton Shire Council, Cr Tony Reneker, Mayor Leeton Shire Council, Ms Jackie Kruger, General Manager Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager Mid Western/Mudgee Regional Council, Mr Brad Cam, General Manager Moree Plains Shire Council, Mr Nick Tobin, Acting General Manager Narrandera Shire Council, Cr Neville Kschenka, Mayor Narrandera Shire Council, Mr George Cowan, General Manager Oberon Council, Cr Mark Kellam, Mayor Oberon Council, Mr Gary Wallace, General Manager Orange City Council, Cr Jason Hamling, Mayor Orange City Council, Mr Dave Wadell, General Manager Parkes Shire Council, Cr Ken Keith, Mayor Tamworth Regional Council, Cr Judy Coates Temora Shire Council, Mr Gary Lavelle, General Manager Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor Upper Lachlan Shire Council, Cr Pam Kensit, Mayor Uralla Shire Council, Cr Bob Crouch, Deputy Mayor Uralla Shire Council, Ms Kate Jessop, General Manager Warren Shire Council, Mr Gary Woodman, General Manager Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor LGNSW, Mr Scott Phillips, CEO ALGA, Cr Linda Scott, President

## APOLOGIES:

As submitted

To consider the recommendations of the Legislative Council report into "Health outcomes and access to health and hospital services in rural, regional and remote New South Wales"

## Welcome and Introduction of Proceedings, Cr Ken Keith OAM, Chairman, Country Mayors Association of NSW

The Chairman welcomed members of CMA which advocates, for health services in rural NSW. It was Country Mayors that lobbied the State Government to establish a Ministry of Regional Health. The purpose of the forum is to guide a discussion and solutions for rural health in NSW. We need to get both Commonwealth and State Governments to pursue a new policy direction.

Page 3

Attachment 1 Country Mayors Association - Rural Health Forum 26 May 2022

## Cr Jamie Chaffey, Deputy Chairman, Country Mayors Association of NSW, Rural Health a Local Government Perspective

The Country Mayors Association is demanding change and acknowledges the Inquiry and all those that participated in it. Politics has to be removed from the equation. There should be no divide between metropolitan and rural NSW. The Ministry of Regional Health has been established because of Country Mayors. The Inquiry is the first to identify the shortcomings of rural health in NSW. There is an election due in NSW in the next 10 months and swift action is required. There were 720 submissions to the Inquiry which identified poorer health outcomes in rural NSW compared to metropolitan areas. There are significant poorer outcomes and poorer substandard and levels of care. It is complicated issue but action will save lives. Country Mayors calls on the implementation of all recommendations. Cr Chaffey outlined the issues affecting the Gunnedah community.

## The Hon Bronnie Taylor MLC, Minister for women, Minister for Regional Health, Minister for Mental Health

The Minister is a registered nurse who practiced in rural NSW. The Minister thanked those that had the courage to come forward. 95% of patients admitted to rural hospitals had a good experience. That is not to say there aren't problems. We need to concentrate on The best outcomes for mental health is to keep the patients in their communities. We Have't included Local Government in our conversations. Aged care support is a commitment of the new Federal Government. Driving hundreds of kilometers to see their loved ones is unacceptable. The State Government has established a Division of Regional Health and a Coordinator. There will be designated staff to consider problems as they arise. In respect of Telehealth and visual care the Minister does not believe virtual care should replace face to face consultation. There are benefits of Telehealth such as of lesser driving to appointments. The Government will not impose models of care that the communities do not want. Different levels of salaries to staff doing the same job causes discontent. 5,000 nurses per year are coming through the system. The doctors issue is a big issue. We are loosing a lot of doctors as they are not supported as much as they should.. A new medical school has been established at CSU. The Government has to address the recommendations of the Inquiry and the Government will respond before the six months timeline. We face enormous challenges and we will not walk away from them

## Mr Ryan Park MP, Shadow Minister for Health and Mental Health

The Shadow Minister plans to approach the new National Cabinet with the outcomes of the Inquiry. He became Shadow minister for Health 3 years ago and after meeting practitioners from Far Western NSW he has tried to initiate change. The Inquiry had 720 submissions had 22 findings and 44 recommendations. There are a lot of good things that have happened but the Government needs to acknowledge a lot more needs to be done. The recommendations have not missed the mark and having a Minister for Regional Health is a good thing. There has not been a focus in the past at a bureaucratic level. We have agreed to implement the recommendations and there needs to be a report to each session of parliament on the implementation of the recommendations. Some people who made submissions took a risk to come forward. There needs to be more State responsibility for rural health and there needs to be regular input from the National Council. NSW needs to get better as there is a bureaucratic culture of secretecy. Boards are distant from their communities. There needs to be an opportunity for health workers to come forward with their concerns.

#### Mr Richard Colbran, Chief Executive Officer, Rural Doctors Network NSW

The Network was established in 1988 and accesses communities, workforce organisations and the sector Focuses and challenges are access service models, chronic disease

Paae 4

Attachment 1 Country Mayors Association - Rural Health Forum 26 May 2022

prevention, available hospitals preservations, workforce retention, recruitment, future workforce pathways and immersion, regions of choice campaigns, practice and NGO viability, remuneration advocacy, education, and engagement in workforce planning. What's working is well planned and tracked long term localized health models, workforce acknowledgement, rural health advocacy, practice and service system standards, future workforce programs, coordination of natural disaster responses and multi agency recruitment. What we can do together is joint rural health advocacy, LGA or town based health system and workforce plans, rural workforce campaigns, immersion programs and recruitment

Adjunct Professor, Ruth Stewart, National Rural Health Commissioner for Australia Ruth Stewart has spent 30 years as a rural GP. At the time of the Medicare freeze GP's were the predominant provider for primary health care but now it is specialist providers. Rural communities need rural generalists. There are far fewer doctors per head of population in remote and rural communities. GP's in these communities are not doing General Practice work. Patient experience is that there are improved numbers in specialists but declining numbers in GP's. The economic drivers of medical care are financial incentives, Medicare indexation freeze, and ineffective retention grants. To rural proof the workforce metropolitan students with metropolitan internship only 12% become rural doctors. Non metro students with non metropolitan internship significant numbers stay in a non metropolitan practice.

## Where to from here for Regional and Rural Health – Suggestions for positive change Issues that need to be considered by Country Mayors are

- (1) Local Health Districts need to introduce measures to hold on to internees
- (2) Develop a system to get overseas doctors into are communities (Leeton)
- (3) Support UNE, CSU, and SCU to establish new medical schools (Uralla)
- (4) Investigate administration and boundaries of Health Districts (Tenterfield)
- (5) Have Primary Care nurses connected to hospitals (Tamworth)
- (6) Indigenous Training of indigenous people for their communities (Parkes)
- (7) Advocacy approach and strategy to be developed by Country Mayors (Richard Colbran)
- (8) Ensure the State Government reports on the progress of the Inquiry (Richard Colbran)
- (9) The Commonwealth Government to explain what they are doing in respect of the Inquiry (Richard Colbran)
- (10) Thank those that have worked hard under a difficult situation (Richard Colbran)
- (11) Councils build health plans (Richard Colbran)
- (12) The issue is workforce. Where is the workforce and where do you get it (Richard Colbran)
- (13) Travel allowances to be simplified (Richard Colbran)
- (14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health
- (15) Reestablish Hospital Boards (Hay)

There being no further business the Forum closed at 5.17pm.

Cr Ken Keith OAM Chairman Country Mayor's Association of NSW

Page 5

Attachment 2 **Country Mayors** Association of NSW -Meeting Minutes 27 May



# **Country Mayors Association** of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM PO Box 337 Parkes NSW 2870 02 6861 2333 ABN 92 803 490 533

**M**INUTES

#### GENERAL MEETING

FRIDAY, 27 May 2022 AUDITORIUM, CLUB YORK, SYDNEY

The meeting opened at 8.35 a.m.

#### 1.

ATTENDANCE: Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor Armidale Regional Council, Mr James Roncon, General Manager Ballina Shire Council, Cr Sharon Cadwallader, Mayor Bathurst Regional Council, Cr Robert Taylor, Mayor Bathurst Regional Council, Mr David Sherley, General Manager Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor Bega Valley Shire Council, Mr Anthony McMahon, CEO Berrigan Shire Council, Cr Matthew Hannan, Mayor Berrigan Shire Council, Mr Matt Hansen, Deputy CEO Bland Shire Council, Mr Ray Smith, General Manager Cabonne Shire Council, Cr Kevin Beatty, Mayor

Cabonne Shire Council, Mr Brad Burns, General Manager

Coolamon Shire Council. Cr David McCann. Mavor

Coolamon Shire Council, Mr Tony Donoghue, General Manager

Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor

Cootamundra-Gundagai Regional Council, Mr Glen Atear, Acting Deputy General

Manager

Cowra Shire Council, Cr Bill West, Mayor

Cowra Shire Council, Mr Paul Devery, General Manager

Dubbo Regional Council, Cr Mathew Dickerson, Mayor

Dubbo Regional Council, Mr Murray Wood, General Manager

Edward River Council, Cr Peta Betts, Mayor

Edward River Council, Mr Phil Stone, General Manager

Federation Council, Cr Patrick Bourke, Mayor

Forbes Shire Council, Cr Phyllis Miller, Mayor

Forbes Shire Council, Mr Steve Loane, General Manager

Glen Innes Shire Council, Cr Rod Banham, Mayor

Glen Innes Shire Council, Mr Craig Bennett, General Manager

Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor

Page 2

# Ordinary Council Meeting - 22 June 2022 REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS ASSOCIATION - FRIDAY 27 MAY 2022

Attachment 2 Country Mayors Association of NSW -Meeting Minutes 27 May 2022

Goulburn Mulwaree Council, Mr Matt O'Rourke, Acting General Manager

Griffith City Council, Cr John Doug Curran, Mayor

Griffith City Council, Mr Brett Stonestreet, General Manager

Gunnedah Shire Council, Cr Jamie Chaffey, Mayor

Gunnedah Shire Council, Mr Eric Growth, General Manager

Gwydir Shire Council, Cr John Coulton, Mayor

Gwydir Shire Council, Mr Max Eastcott, General Manager

Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor

Hay Shire Council, Cr Carol Oataway, Mayor

Hay Shire Council, Mr David Webb, General Manager

Inverell Shire Council, Cr Paul Harmon, Mayor

Kempsey Shire Council, Cr Leo Hauville, Mayor

Kempsey Shire Council, Mr Craig Milburn, General Manager

Kiama Municipal Council, Cr Neil Reilly, Mayor

Kiama Municipal Council, Ms Jane Stroud, CEO

Leeton Shire Council, Cr Tony Reneker, Mayor

Leeton Shire Council, Ms Jackie Kruger, General Manager

Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor

Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager

Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager

Moree Plains Shire Council, Cr Mark Johnson, Mayor

Moree Plains Shire Council, Mr Nick Tobin, Acting General Manager

Murray River Council, Mr Terry Dodds, General Manager

Narrabri Shire Council, Cr Ron Campbell, Mayor

Narrandera Shire Council, Cr Neville Schenka, Mayor

Narrandera Shire Council, Mr George Cowan, General Manager

Oberon Council, Cr Mark Kellam, Mayor

Oberon Council, Mr Gary Wallace, General Manager

Orange City Council, Cr Jason Hamling, Mayor

Orange City Council, Mr Dave Waddell, General Manager

Parkes Shire Council, Cr Ken Keith, Mayor

Singleton Council, Cr Sue Moore, Mayor

Singleton Council, Jason Linnane, General Manager

Temora Shire Council, Mr Gary Lavelle, General Manager

Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor

Upper Lachlan Shire Council, Cr Pam Kensit, Mayor

Uralla Shire Council, Bob Crouch, Deputy Mayor

Uralla Shire Council, Ms Kate Jessep, General Manager

Warren Shire Council, Cr Milton Quigley, Mayor

Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor

Warrumbungle Shire Council, Mr Roger Bailey, General Manager

LGNSW, Mr Scott Phillips, CEO

ALGA Cr Linda Scott, President

Office of Local Government, Melissa Gibbs, Director Policy and Sector Development

#### APOLOGIES:

As submitted

Attachment 2 Country Mayors Association of NSW -Meeting Minutes 27 May 2022

#### SPECIAL GUESTS:

Cr Linda Scott, President, ALGA

The Hon Wendy Tuckerman MP, Minister for Local Government

The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police

The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing

Mr Scott Phillips, CEO, LGNSW

Ms Anna Bowen, Head of Social Impact, Royal Far West

#### 2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 11 March 2022 be accepted as a true and accurate record (Inverell Shire Council). Warrumbungle Shire Council).

#### 3. Matters Arising from the Minutes

Nil

#### 4. Cr Linda Scott, President, ALGA

Cr Scott thanked councils for campaigning Local Government issues in the recent Federal election. The change in government is working to ensure commitments are met and that Labor Party policy is implemented. ALGA has secured commitments for fair funding of Federal Assistance Grants, the Commonwealth Government will match the \$500 million coalition extension to the \$2.5billion Local Roads and Community Infrastructure program and invest a further \$250million, it will provide \$200million for disaster mitigation funding which will be based on application, will provide \$400million for mobile phone coverage in rural and regional areas and to return Local Government to the National Cabinet. ALGA's advocacy priorities are a climate change partnership, affordable housing partnership and circular economy waste innovation and reduction.

#### 5. Health Forum

#### **RESOLVED**

- 1. That following the Country Mayors Health Forum, Country Mayors write to the Premier and Opposition leader thanking them for their representation at the forum through the Minister for Regional Health the Hon Bronnie Taylor MLC and the Shadow Minister for Health Ryan Park and recognise their bipartisan commitment to agreeing to address the rural and regional health issue across regional NSW
- 2. That Country Mayors seek commitment from the Premier and the leader of the Opposition to implement the recommendations of the Legislative Council Inquiry into the Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote New South Wales

3. That the Country Mayors Executive Committee develop a further set of targeted health related priorities to advocate to both State and Federal Governments to address (Bega Valley Shire Council / Gunnedah Shire Council)

#### 6. The Hon Wendy Tuckerman MP, Minister for Local Government

The Minister is pleased to have been appointed and wants to be a strong advocate for Local Government. She has discussed the 2022/23 rate variation with IPART and was able to get the variation resolved. There are challenges with the Environmental Services Levy but additional resources have been provided and additional funding has been pushed through for increased costs incurred by councils. The government has supported flood affected communities in northern NSW and has introduced a support program for skills for councils most in need. The OLG priorities are Sustainability and an IPART review. Some councils are not sustainable and there is a need to get those councils to be able to provide services to their communities. The Minister does not want the Office of Local Government reduced down to small numbers. A conduct review is to take place as there are a number of issues around the State. Joint Organisations are calling for more resourcing and a consultation process is to commence shortly.

## 7. The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police

If regional NSW is going well then NSW is going well. The Minister wants to knock on the doors of the new Commonwealth Ministers to make sure regional and rural NSW is not forgotten. He will stand up for rural NSW. The Minister wants communities first and wants a government that responds to emergencies. Regional NSW has become a great place to live and government investment has transformed communities. Lots of projects are being undertaken not only large but also small such as overtaking lanes and the replacement of timber bridges. Regional Growth is funding 2700 projects across the State. Improved facilities support other services such as tourism and recreation opportunities. The Regional Job Creation Fund is creating 7,000 jobs in regional NSW, and Resources for Regions is supporting communities affected by mining, while connectivity for phone coverage although not a State responsibility is being supported by the government. Policing was a role he took on because additional police are required in rural NSW and he wants to ensure that it gets its fair share of police resources. The State government wants to work with Local Government and wants to do projects in partnership with Local Government

# 8. The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing

The Minister can understand the frustration with dealing with government departments and invites us to contact his office if there is frustration in cutting through the red tape. There are 233 Safe and Secure water projects that are being undertaken. The State has gone from running out of water to a plentiful supply causing different challenging issues. The Water Efficiency Program fixes leaks. The Crown Reserve Improvement Fund has an additional \$7million. There is \$29million available for improvements to racetracks and \$72million for showground maintenance upgrades. Crown land needs to be unlocked far social and affordable housing. The Department can work with land claims at a local level and it is open to working with them.

Attachment 2 Country Mayors Association of NSW -Meeting Minutes 27 May 2022

#### 9. Mr Scott Phillips, CEO, LGNSW

Mr Phillips provided a report on the work of LGNSW since the last meeting on advocacy priorities and updates including Domestic Waste Management Charges Review, Emergency Services Levy and Rural fire Service Assets, ePlanning and NSW Planning Survey, and Housing and outlined advocacy wins such as the 2022-2023 rate peg determination, extra finance to cover the ESL increase for 2022-23, the new report on rural, regional and remote health crisis, the parliamentary inquiry into the conduct of elections held under COVID-19 conditions, flood relief for councils and funding for modular housing package for flood affected communities

#### 10. CORRESPONDENCE

Outward

- (a) The Hon Sam Farraway MP, Minister for Regional Transport and Roads thanking him for his presentation to the 11 March 2022 meeting
- (b) Mr Simon Hunter, Executive Director Strategy and innovation, NSW Department of Planning and Environment, thanking him for his presentation to the 11 March meeting 2022
- (c) The Hon Dominic Perrottet MP, Premier, inviting him to present at the 27 May 2022 meeting
- (d) The Hon Wendy Tuckerman MP, Minister for Local Government, regarding the inclusion of RFS Assets in a council balance sheet
- (e) The Hon Kevin Anderson MP, Minister for Lands and Water, and Minister for Hospitality and Racing inviting him to present at the 27 May 2022 meeting
- (f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, following up the Associations letter to Minister Stokes regarding employment zones
- (g) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Police, inviting him to present at the 27 May 2022 meeting
- (h) The Hon James Griffin MP, Minister for Environment and Heritage regarding impacts on rural NSW by the Bio Diversity Offset Scheme
- (i) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, regarding the holding of a Rural Health Forum

#### Inward

- (a) Ms Ally Dench, Executive Director, Local Government, Office of Local Government NSW, regarding Joint Organisations and the Rural Council Model
- (b) Cr Rick Firman OAM, Chairman, Riverina JO, regarding the IPART Peg Methodology
- (c) El Smith, Director of Administration and Finance, Temora Shire Council, regarding the IPART Peg Methodology

NOTED

#### 11. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Gunnedah Shire Council / Leeton Shire Council)

Attachment 2 Country Mayors Association of NSW -Meeting Minutes 27 May 2022

#### 12. Ms Anna Bowen, Head of Social Impact, Royal Far West

Royal Far West has a long history with rural NSW and although based in Sydney many staff are from country areas. Rural communities are doing it tough and rural children are worse off developmentally than their city counterparts due to environmental and social reasons. Royal Far West provides 750 children with pediatric services, it has a bushfire program and a flood intervention program. They are getting smarter and more effective in recognizing what works. The royal far west is affected by the workforce shortage so are backing that up with telehealth.

# 13 Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021

RESOLVED that Country Mayors seek to meet with the NSW Minister for Local Government and the Minister for Planning to seek an urgent amendment to the Environmental Planning and Assess (Development Certification and Fire Safety) Regulation 2021 (Murray River Council / Tenterfield Shire Council)

#### 14. New Commonwealth Government Programs

RESOLVED That Country Mayors requests that the new Commonwealth Government commit to or enhance the Local Governments programs of the previous government (Armidale Regional Council /Bega Valley Shire Council )

There being no further business the meeting closed at 12.05pm.

Cr Ken Keith OAM Chairman Country Mayor's Association of NSW

COUNCIL 22 JUNE 2022

(ITEM RC9/22) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD LOCAL TRAFFIC COMMITTEE MEETING - 2 JUNE 2022

**REPORT BY**: Elizabeth Melling

That a meeting of the Tenterfield Shire Local Traffic Committee was held on Thursday 2 June 2022. Minutes Attached.

#### **RECOMMENDATION**

That the report of the Tenterfield Shire Local Traffic Committee meeting of 2 June 2022 be received and noted.

#### **ATTACHMENTS**

1 Tenterfield Shire Local Traffic Committee - Minutes 2 June 2022 4 Pages

Attachment 1
Tenterfield Shire Local
Traffic Committee Minutes 2 June 2022

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 2 JUNE 2022



#### MINUTES OF

# TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING

### **THURSDAY, 2 JUNE 2022**

MINUTES OF THE **Tenterfield Shire Local Traffic Committee Meeting** OF TENTERFIELD SHIRE held at the Koreelah Room, on Thursday, 2 June 2022 commencing at 10.19 am.

ATTENDANCE Councillor Bronwyn Petrie (TSC)

Councillor Tom Peters (TSC) Chris Runchel (NSW Police) Craig Jackman (NSW Police)

Caleisse Dunston (TfNSW - Via videolink)

ALSO IN ATTENDANCE David Counsell (TSC)

James Paynter (TSC) Jess Gibbins (TSC) Kelly Pitkin (TSC)

#### **DISCLOSURE OF INTERESTS**

Nil.

#### **APOLOGIES:**

Nil.

#### **CONFIRMATION OF MINUTES**

Recommendation that the Minutes of the Tenterfield Shire Local Traffic Committee held 3 March 2022, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

Moved - Tom Peters. Seconded - Caleisse Dunston. Carried.

This is page 1 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 2 June 2022

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 2 JUNE 2022

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

#### 1. DISABLED PARKING, HIGH/ROUSE STREET TENTERFIELD

Consultants are finalising drawings for the disabled parking as discussed in High Street to be relocated closer to Rouse Street.

#### ACTION:

David Counsell gave an overview to the Committee and advised that Consultants have been engaged which will incorporate disabled parking as discussed previously.

#### 2. REQUEST FOR STREET SIGNS & ROAD MARKINGS IN LISTON

TfNSW have completed review. 50 km zone cannot be reduced, suggest a "Village Statement".

#### ACTION:

David Council gave an update to the Committee, as this is not currently a funded project this matter will be looked at when resources are available.

#### 3. LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)

Pedestrian crossing lighting requires upgrading and lighting design has been obtained & sent to Essential Energy & TfNSW for approval.

#### ACTION:

Jess Gibbins gave an update to the Committee. The use of timber poles has been approved. The new design is currently with Essential Energy for approval however there is currently a longer waiting period than usual. Council and TfNSW will continue to process this matter. A request to TfNSW to repaint the Pedestrian Crossings was also made.

### 4. MOUNT LINDESAY ROAD/BOUNDARY ROAD/OLD BALLANDEAN ROAD INTERSECTION

A Safer Roads Project funding application has been submitted for a roundabout to improve the intersection.

#### ACTION:

David Counsell advised the Committee that the application is still Pending funding submission – not a current funded project.

#### 5. DRAKE PEDESTRIAN REFUGE, BRUXNER HIGHWAY

TfNSW seeking funding for survey, design and construction of Highway treatments.

#### ACTION:

Ongoing - TfNSW to seek funding for survey, design and construction. Council staff are meeting with TfNSW following the Local Traffic Committee Meeting to discuss this project.

This is page 2 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 2 June 2022

Attachment 1
Tenterfield Shire Local
Traffic Committee Minutes 2 June 2022

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 2 JUNE 2022

#### **GENERAL BUSINESS:**

### 1. DISABILITY STANDARDS FOR ACCESSIBLE PUBLIC TRANSPORT 2002 REFORM

David Counsell provided information that had been received from the Department of Infrastructure, Transport, Regional Development and Communications that consultation on the Stage 2 reforms of the Disability Standards for Accessible Public Transport 2002 (Transport Standards). Details of the consultation review are available on the Departments website and submissions will be received up until 9 August 2022.

### 2. SADDLERS MOUNTAIN BIKE CLUB - REQUEST FOR APPROVAL TO HOLD CLUB RIDES ON COUNCIL ROADS

An application has been received from the Saddlers Mountain Club for use of various roads in Tenterfield Shire (not Highways) for Social Rides. This application will involve Council liaising with the event organiser to ensure the "Special Events Transport Management Plan -Template" application checklist is completed including public liability, traffic management, notification to emergency services etc.

#### **RECOMMENDATION:**

That Council offers no objections to the temporary use of roads as per application received from the Saddlers Mountain Club for use of various roads for social rides up to a maximum of 50 participants only, subject to Police and Council approval and standard conditions issued for a two (2) year period. To be reviewed if numbers exceed 50.

Police – Y Council – Y TfNSW – Y

### 3. NSW STREETS AS SHARED SPACES - YOUTH PRECINCT AND MOUNTAIN BIKE HEAD TRAIL PROJECT

Kelly Pitkin advised the Committee that Council has received funding to transform Jubilee Park (located in Manners Street) and the Youth Precinct into a main pedestrian link, activating the public space with a pop-up café, lighting, and Wi-Fi while improving safety and convenience for pedestrians and cyclists in and around both Jubilee Park and the developing Youth Precinct, incorporating pedestrian crossings in both Manners Street and Crown Street and reduction in speed limit to 40km/hr on Miles, Crown & Manners Street in the immediate vicinity.

#### **RECOMMENDATION**

That Council seek concurrence from TfNSW for the 40km/hr speed reduction zone in Miles, Crown & Manners Street as per project scope and creation of pedestrian crossings located in Manners & Crown Streets.

Police – Y TfNSW – Y Council - Y

This is page 3 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on Thursday, 2 June 2022

Attachment 1
Tenterfield Shire Local
Traffic Committee Minutes 2 June 2022

MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 2 JUNE 2022

#### **BUSINESS WITHOUT NOTICE**

#### 1. NEW ENGLAND HIGHWAY/PYES CREEK ROAD INTERSECTION

Tom Peters asked why the right hand turn lane was removed after the Bolivia Hill upgrade.

#### ACTION:

Council will provide correspondence to TfNSW.

#### NAAS STREET/NEW ENGLAND HIGHWAY INTERSECTION - SILENT COP TRAFFIC DEVICE

Request made by Police to have the Silent Cop traffic device removed.

#### ACTION:

Design to be investigated by Council to replace the Silent Cop with a painted centerline treatment.

#### **NEXT MEETING**

Next meeting to be held at 10am Thursday 1st September 2022.

There being no further business the Chairperson declared the meeting closed at 11:30 am.

Councillor Tom Peters
Councillor/Chairperson

COUNCIL 22 JUNE 2022

(ITEM RC10/22) REPORT OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - MEETINGS OF 6 MAY 2022

#### **REPORT BY**: Bronwyn Petrie

The Border Regional Organisation of Councils (BROC) met at Moree (hosted by Moree Plains Shire Council) on Friday, 6 May 2022. Minutes and Papers of the following meetings are attached:

- Ordinary Meeting
- BROC Presentation Field Solutions Group BROC Presentation
- BROC Presentation SAP Inland Rail
- BROC Presentation Tourism Moree Inc
- BROC Presentation Water

#### **RECOMMENDATION**

That the report of the Border Regional Organisation of Councils (BROC) meeting Friday 6 May 2022 and associated presentations be received and noted.

#### **ATTACHMENTS**

1	BROC Meeting Minutes 6 May 2022	16 Pages
2	BROC - Field Solutions Presentation	9 Pages
3	BROC - SAP Inland Rail	25 Pages
4	BROC - Tourism Moree Inc	22 Pages
5	BROC - Water	16 Pages



## MINUTES 6 May 2022 - Moree

(Moree Plains Shire Council)

Venue:	Moree Plains Shire Council Level 1 The Max Centre 30 Heber Street Moree	Date:	6 May, 2022	
Chair:	Cr Kate Dight, - Inverell Shire Council	Time:	10am	
Invitees:	Mark Connelly Tammy Elbourne Snr Sgt Chris Mitchell Philippe Benoliel	Moree Visitor Ir QLD Police	oree Plains Shire Council oree Visitor Information Centre D Police eld Solutions Group	
Attendees:	Hon Adam Marshall MP Cr Samantha O'Toole (Teams) Matthew Magin	Member Northe Balonne Shire (	nern Tablelands Council	
	Cr Kate Dight Sharon Stafford	Inverell Shire C		
	Cr Bronwyn Petrie Darryl Buckingham	Tenterfield Shir		
	Cr Andrew Gale		s Regional Council	
	Cr John Coulton	Gwydir Shire C		
	Cr Lisa Orchin Cr Mark Johnson Scott Macdonald	Moree Plains Sh	nire Council	
	Donna Hobbs (Teams)	Bulloo Shire Co	uncil	
	Cr Jane Keir (Teams) Michael Urquhart (Teams)	Walgett Shire C	Council	
	Cr Barry Hollman (Teams) (observer)	Bourke Shire C	ouncil	
	Also in Attendance: James McTavish	Cross Border C	ommissioner	
	Jenny Rix	Darling Downs		
	Russell Stewart	Northern Inland		
	Bill Lansbury (Teams)	Department Tra	ansport & Main Roads	

	Katie Williams (Teams)	Premier & Cabinet QLD
	Angela Doering (Teams)	Inland Rail (Dept Infrastructure)
	Jo Tait	ARTC
	Andrew Langford (Teams)	Dept Ag & Fisheries QLD
	Damon Meadows (Teams)	Dept Local Govt
		Racing & Multicultural Affairs
File Ref:		

1.	Meeting Open	
2.	Apologies	
	Max Eastcott	Gwydir Shire Council
	Anne Leahy MP	Member for Warrego
	Cr Suzette Beresford Cassie White	Paroo Shire Council
	Cr Rob Mackenzie	Goondiwindi Regional Council
	Janelle Saffin MP	Member for Lismore
	Moved: Southern Downs That the apologies be accepted. Seconded: Gwydir	
3.	Minutes of Meeting – 11 February 2022	
3.1	Matters Arising from the Minutes	
	Nil	
	Moved: Southern Downs That the Minutes be accepted. Seconded: Gwydir	
4.	Correspondence	
4.1	Inwards:  Bank Statements and Fixed Term Certificate - National Australia Bank & Credit Union Response from Bourke Shire Council re: invitation to join BROC List of Priorities - Bulloo Shire Council	
4.2	Outwards:  Letter of Appreciation to Cr Peter Pe  Letters inviting Bourke & Brewarrina	
4.3	Matters arising from Correspondence	
	Nil	
	Moved: Tenterfield	
	That the correspondence be received and i	ioteu.

	Seconded: Moree		
5.	Financial Report as at 11 April 2022		
5.1	1 Transactions:		
	Opening Balance as at 12 January 2022	\$15,478.11	
	Interest	0.39	
	Membership - Inverell	500.00	
	Balance as at 11 April 2022	\$16,280.50	
	National Australia Bank - Term Deposit 42-388-8697		
	Lodged 27 December 2021 for 12 months @ 0.45%	\$10,536.57	
	Maturity Date – 27 December 2022		
	Warwick Credit Union - Fixed Term Deposit 100005924	Ŀ	
	Opening Balance as at 31 January 2022	\$ 11,401.10	
	Interest Paid 0.4%	\$ 11.49	
	Reinvested 22 January 2022 @ 0.4%  Maturity Date – 22 April 2022	\$ 11,412.59	
	Maturity Date - 22 April 2022		
5.2	Matters arising from Financial Report  Noted that the Warwick Credit Union Fixed Term Deposit has since been reinvested.		
	Moved: Gwydir That the Financial Report be accepted. Seconded: Balonne		
6.	Guest Speakers		
	10.30am James McTavish, Cross Border Commissioner (CBC)		
	<ul> <li>The CBC is currently re-negotiating with the Government Commissioner's role for NSW &amp; QLD and it will be finalised financial year. The CBC is looking to include a higher lewith Local Government and other peak organisations. The event in the Northern Rivers has highlighted the neemanagement and the recovery going forward will deprecognised that there are some huge legacy infrastructur very difficult to untangle and engagement with the required. The SA government has just tabled the Commissioner Bill to parliament which offers a great be Commissioner Border roles and how they operate.</li> <li>The CBC is investigating their management of COVID, respect to health, education and transport. A communit</li> </ul>	d by the end of this evel of coordination e extreme weather d for cross-border end on this. It is re issues which are Commonwealth is eir Cross Border blue print for other in particular, with	

- undertaken as part of the review and 3000 responses have been received to date. The findings of the review will subsequently be tabled to BROC.
- The Cross Border Infrastructure Fund is in the process of final assessments with decisions expected on the 19 May 2022 and final announcements in June/July 2022. The full \$10M allocation is expected to be made.
- · The Commission has received ongoing funding allocation for another 4 years with \$13.3M enabling 14 staff to be retained. It is expected another \$20M will be available in the next round of the Infrastructure Growth Fund.
- · The Commission recognises the huge toll on well-being and mental health on the community from the recent extreme weather events and that it is critical that this be a part of any recovery process that the Commission implements.

#### Gwydir Moved:

That BROC write to Damien Walker, Director General, Department of State Development, Infrastructure, Local Government and Planning urging the QLD Department to support the appointment of a Queensland Cross Border Commissioner.

Seconded: Southern Downs

#### 11.00 am

Snr Sgt Chris Mitchell, District Disaster Management Coordinator - Cross Border Disaster Management (proposal to establish a formal group covering the cross border region).

- · Snr Sgt Mitchell presented on the disaster management processes currently in place in Qld. There are 3 tiers of response; Local (LG Government Councils), District Disaster Management and State Disaster Management (national & defense asset response) and matters get escalated depending on the event. The border creates confusion which is why a relationship with BROC is ideal.
- The Coordinator would like to implement a workshop/forum to analyse NSW & QLD disaster management functionality and response with a view to shared learning. While we are sitting outside a disaster event, it is time to come up with a disaster management framework specific to the border organisations.
- The BROC organisation unanimously agreed to support/auspice this forum in any way required and the matter is to proceed.

#### Moved: Moree

That BROC support and be represented in the initiative of the District Disaster Management Coordinator to hold a Disaster Management Workshop in which all relevant cross border agencies would be invited to participate.

Seconded: Southern Downs

#### 11.30 am

Philippe Benoliel, Field Solutions Group (a challenger telecommunications carrier) - Regional Connectivity Project.

· Field Solutions Group (FSG) is a telco challenger organisation building infrastructure. They are the 4th mobile network with massive project activities (\$196M) currently in the build throughout all the border regions; Paroo, Bulloo, Balonne, Goondiwindi and Moree. Their mission is "Coverage

- should not be a factor".
- They are the first network to showcase the neutral host model where multiple services can be built on the same infrastructure. This carrier diversity allows for additional connectivity and builds resilience capacity. They are government funded and currently they have an agreement with Optus but are looking to host all carriers to be asset sharing.
- FSG own all the infrastructure and maintain it. They are currently negotiating with many telcos (ie Starlink, One web, LEO Technology) and legislation is to be finalised by September 2023.

#### Copy of presentation kindly provided and will be distributed with minutes.

#### Moved: Tenterfield

That BROC make representations to the Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts, in support of neutral hosting of communication infrastructure particularly for rural, regional and remote areas.

#### Seconded: Moree

#### 11.45 am

Mark Connelly, Moree Plains Shire Council, Overview of Moree's Special Activation Precinct.

- The SAP in Moree is a huge infrastructure opportunity in the region with a 40 year vision statement.
- · In conjunction with the SAP, the MPSC are coordinating the Moree Hospital redevelopment, the UNE Smart Regulator Incubator, Inland Rail and the Inter-Modal Overpass, some huge infrastructure items for the future.
- The SAP is a NSW government program funded by Snowy 2.0 allowing developments to be fast tracked and the approval process to be within 30 days. It enables developers to value add bringing opportunities to the local economy and surrounds. 800 new housing structures need to be strategised by 2026 to account for the economic and social growth brought about by the SAP.

#### Copy of presentation kindly provided and will be distributed with minutes.

The Hon Adam Marshall MP, Member for Northern Tablelands.

- The SAP will transform the entire North West of NSW and is the biggest infrastructure project since the 1970's. Traditionally the North/South connectors have been the priority but now this development makes the east/west connector corridor (ie Gwydir Hwy) the next opportunity of significant infrastructure upgrade.
- Health Services are also a huge priority. The State government has been very good building the infrastructure but needs to ensure delivery of service. Health Services and attracting GP's to rural, regional and remote areas is a really big issue.
- The State budget is in June which is always a critical time.

- The next election is in March 2023 and the strong recommendation is to advocate for issues and projects now for the remainder of this term. Road grant funding is always a huge item. The Bruxner Way is a part of the proposed hand back of roads of major significance to the state government. While this hasn't happened with the Bruxner as yet, it is still included in the proposal for Stage 2.
- · Request from Balonne Shire Council for communication between the NSW & OLD Transport Department to bitumen seal the gap in the highway which runs between Bourke and Hebel.
- RFS Assets being forced onto Councils.
- RDA success of Shearing School at Glen Innes.
- · Housing Shortage Does the State Government have any means to support developers re labour shortage, supply shortages, access to kit homes, opening up Crown Land for housing development etc.
- · Road Funding threat of depreciation stopping road progress.

At this juncture, the time being 12.45pm Cr Mark Johnson, Mayor of Moree Plains Shire Council welcomed delegates to Moree and wished BROC every success with their endeavours on behalf of the border communities.

Damon Meadows QLD Department Local Government, Racing & Multicultural Affairs advised that he was moving on and wished BROC every success moving forward.

The Chairperson thanked Damon for his input and wished him well in his new role.

At this juncture, the time being 12.50pm, Damon Meadows, Cr Jane Weir, Michael Urguhart and Cr John Coulton departed the meeting.

#### 12.55 pm

Tammy Elbourne, Moree Plains Shire Council, The Wonders of Moree Plains and Working Together as a Region on Tourism.

The Moree Tourism Board is strongly supported by MPSC (provides 80% of funding) but is actually an industry based, non-profit organisation relying on community for volunteers and support. It employs 4 personnel and Tammy is the CEO. She works to seek tourism opportunities and products for the area. While Moree is one of the most agriculturally productive shires, it is all about arts and culture and the visitor economy is worth \$80M to the Shire. The priority is to increase the yield per stay which has increased from \$66/night to \$120/night over the last few years. New visitors are looking for connections to the community. They want back yard visits to green open spaces promoting health and well-being. The food weekend, 'Moree on a Plate" has been a huge marketing/tourism success for the last 10 years and brings huge visitation to town. They run the community services directory for the region which is a great opportunity for promotion.

Copy of presentation kindly provided and will be distributed with minutes.

Border Tourism Trail

#### Moved: Balonne

That BROC encourage Visitor Information Centre Tourism Managers to collaborate and formulate a position on the merits of establishing a focused Tourism Trail (eg geographic features/arts & culture) throughout the BROC local government areas.

Seconded: Moree

At this juncture, the time being 1.30pm, Russell Stewart departed the meeting.

#### 1.40pm

Jenny Rix, Interim Director, Regional Development Australia, Darling Downs and South West.

Jenny briefed the group on important work that is currently underway to plan for the water needs of the future. The QLD Regional Water Assessment team continues to engage with the NSW Dept of Planning & Environment as they continue to work on their Border Rivers Regional Water Strategy which has both a similar focus and stakeholders. It was noted that there may be cross border water supply options along the Border Rivers that need to be looked at. RDA suggested that both these agencies along with additional speakers be brought together to conduct a Cross Border Workshop.

Cross Border Water Workshop

#### Moved: Tenterfield

That BROC:

- a) Encourage Regional Development Australia, Darling Downs and South West to engage and collaborate with relevant water agencies with a view of holding a Cross Border Water Forum;
- b) BROC members, agencies and organisations from both QLD and NSW be invited and encouraged to participate; and
- c) It was noted that Moree Plains Shire Council offered for the Workshop to be held in Moree.

Seconded: Balonne

#### 7. Items Listed

#### **Water Forum Idea**

Dealt with in conjunction with Cross Border Water Forum above.

#### Advocacy Opportunities - List of Priorities from Individual Councils

To be held over to next meeting.

#### Bursary Suggestion (Tenterfield Shire Council)

Additional information provided by Tenterfield Shire Council was received and noted. No further action.

#### QLD Cross Border Commissioner (Balonne Shire Council)

Copy of letter requesting reconsideration of decision to not support creation of

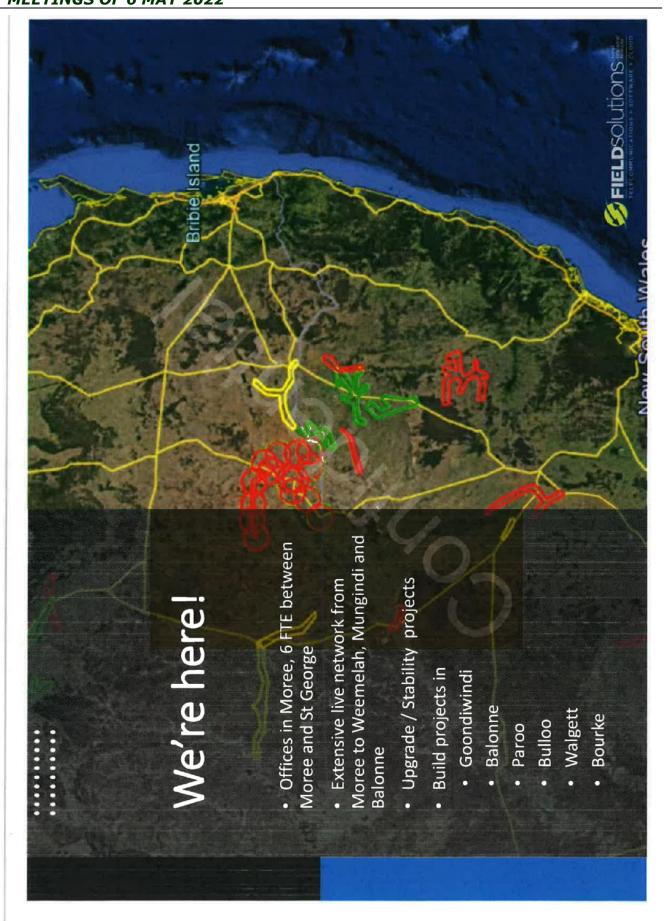
De. Mc'	D Cross Border Commissioner role received and noted.  ealt with in conjunction with address by Cross Border Commissioner, James Tavish earlier in the meeting.	
Mc <sup>2</sup>	Tavish earlier in the meeting.	
	rbon Farming (Balonne Shire Council)	
То	be held over to next meeting.	
Cro	oss Border Disaster Management (Balonne Shire Council)	
	esentation by District Disaster Management Coordinator, Snr Sgt Christchell received and noted.	
	ealt with in conjunction with address by Snr Sgt Chris Mitchell earlier in the eeting.	
8. Ac	tion Log	
Tha	the Action Log be received and noted; and the following items, which have been actioned, be removed from the Action	
Se	<ul> <li>Reinvite Bindaree Beef to a future meeting</li> <li>Exclusion Fencing</li> <li>The Coffey Scheme</li> <li>Engagement with NSW and Queensland State Government</li> <li>Fast Internet Connectivity</li> <li>Bursary Suggestion</li> <li>Chairpersons Report AGM</li> <li>Presence at BROC meetings</li> <li>Invitation to Join BROC (Bourke &amp; Brewarrina)</li> </ul>	
12	ext Meeting  August, 2022 Thargomindah (Bulloo Shire Council) commencing at m.	
10. <b>G</b> e	General Business	
Ro	oad Classification Review and Regional Road Transfer – Bruxner Way	
Tha Inv the Roa	oved: Tenterfield at BROC provide a letter supporting the application made by Tenterfield, verell, Gwydir and Moree Plains Shire Council to transfer the Bruxner Way to a NSW Government as part of the Road Classification Review and Regional and Transfer.	
Se		

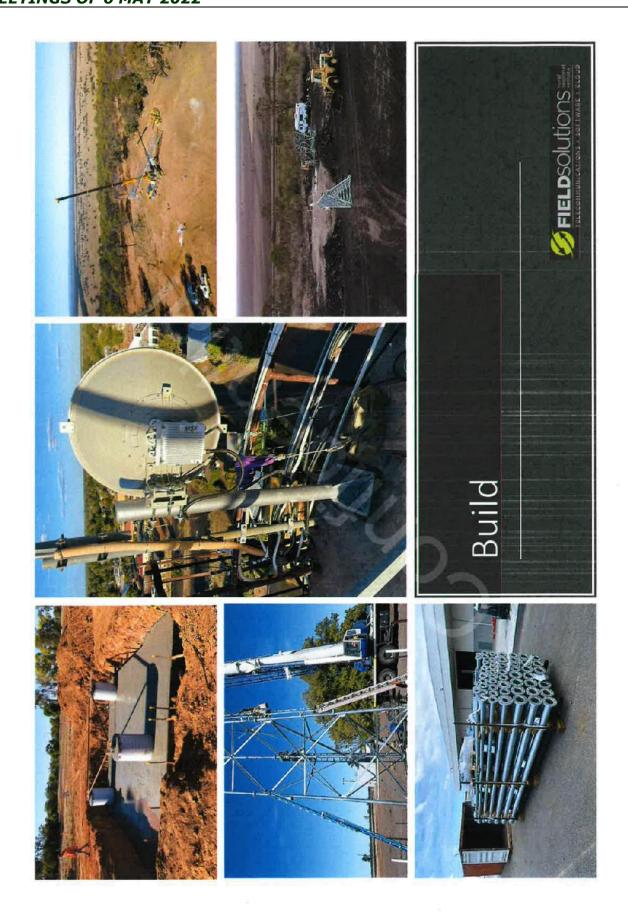
Attachment 1 BROC Meeting Minutes 6 May 2022

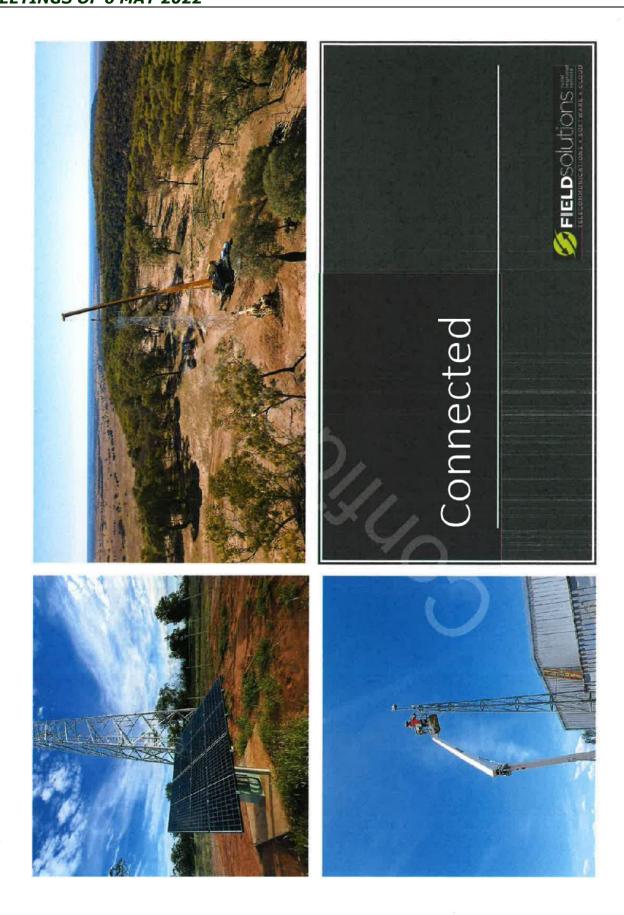
There being no further business, the meeting was declared closed at 2.19pm.













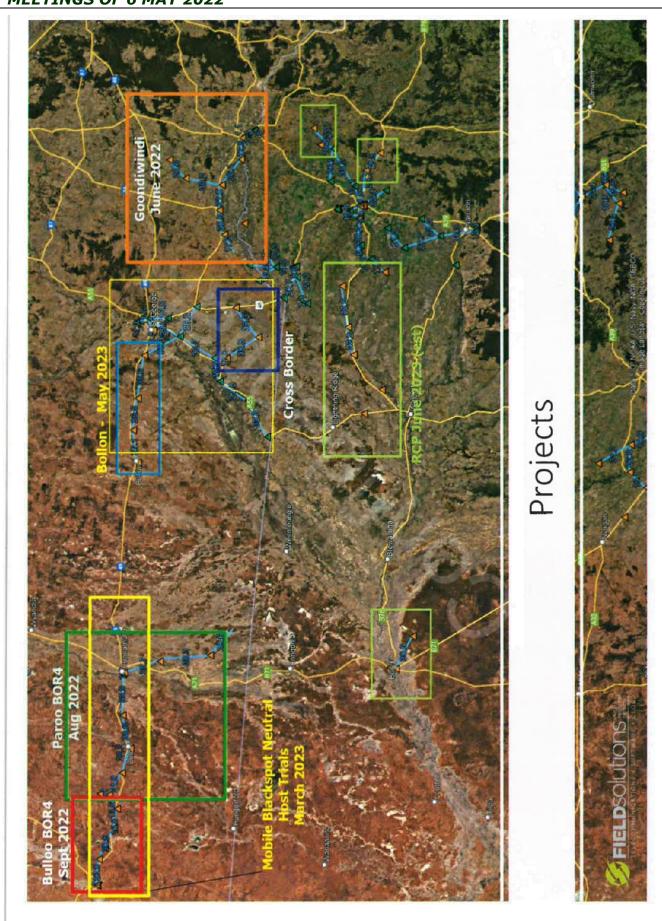


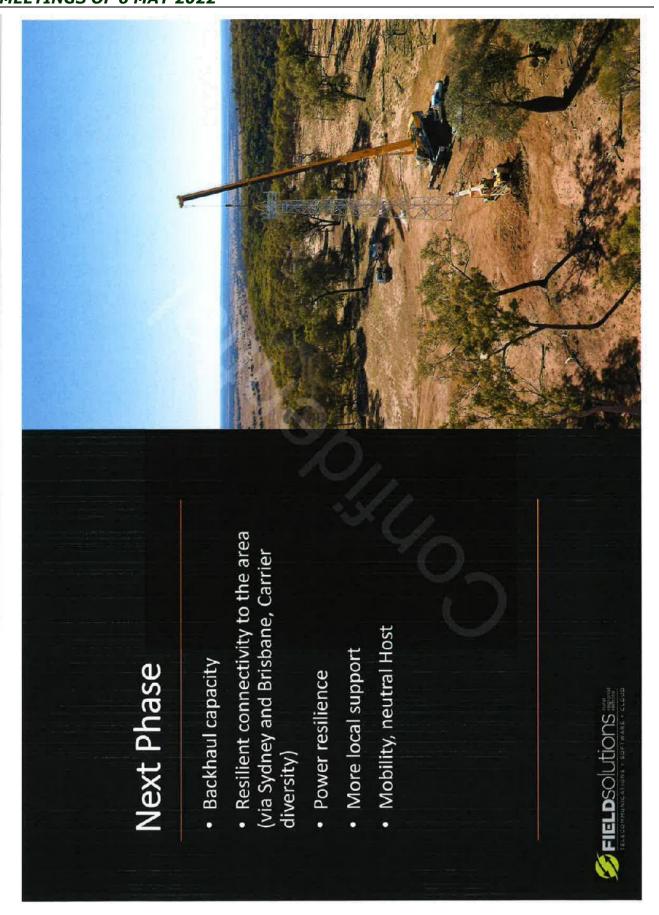


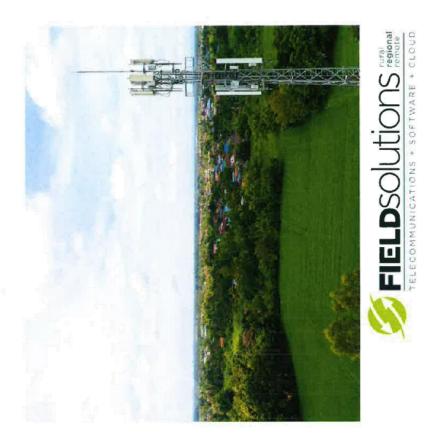
Time delays in delivery

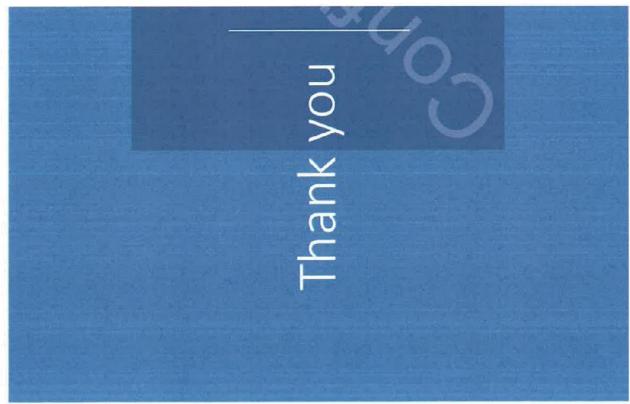
Agency approvals and permits Site access and delays

Challenges









BROC Briefing May 2022

# **Inland Rail and Moree Special Activation Precinct**



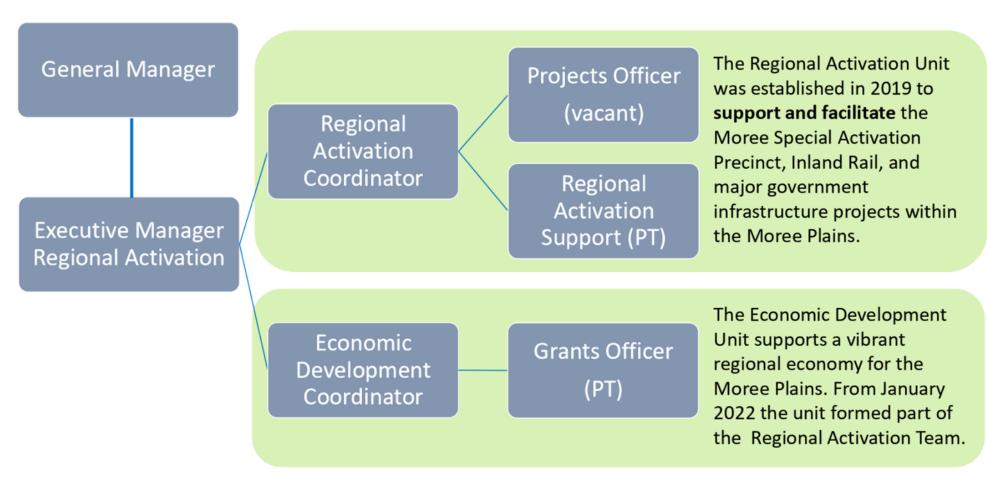
# Acknowledgement of Country

I would like to acknowledge that we gather today on the traditional lands of the Kamilaroi people and pay my respect to Elders past, present and future.

# Today's briefing

- Introducing our team, the Regional Activation Unit
- Moree's Major Projects
- Inland Rail a Moree Plains perspective
- Special Activation Precinct
- Challenges for the Moree Plains
- Next Steps

# Moree Plains Regional Activation Unit



# Growing our town, our Shire and our liveability

### Exciting projects in store for Moree:

- Hospital redevelopment Master planning work underway
- Inland Rail N2NS Phase 1 in construction (NS2B, N2NS Phase 2).
- Newell Highway upgrades Fulton Hogan announced as successful contractor works to begin mid this year for 3 years
- Balo Street and outdoor public areas funding
- UNE Smart Regional Incubator
- Moree Intermodal Overpass \$44m funding confirmed

# Inland Rail Ready

- MPSC has been a long-term supporter of Inland Rail
- Founding member of Melbourne to Brisbane Inland Rail Alliance
- Long-term advocacy:
  - 2005 feasibility, 2008 alignment study, 2011 \$300M Pre-commitment
  - Contribution to numerous and varied parliamentary and senate inquiries (State/Fed)
- ➤ Hosted 2014 Inland Rail symposium (Warren Truss, Mark Coulton)
- ➤ Attend/present Inland Rail conferences/seminars

# Leveraging Inland Rail - SAP

MPSC is designing integrated transport infrastructure solutions in partnership with regional stakeholders and agencies. Our objective is to transform Moree via:

- Enhanced competition reducing logistics costs by creating an effective 'plains to port' for NW NSW
- Enhanced access will assist established industries, drive new industry investment and diversification
- **3.** Immediate job creation as well as creating growth factors for regional NSW over the next 20 years.



## Inland Rail and Moree

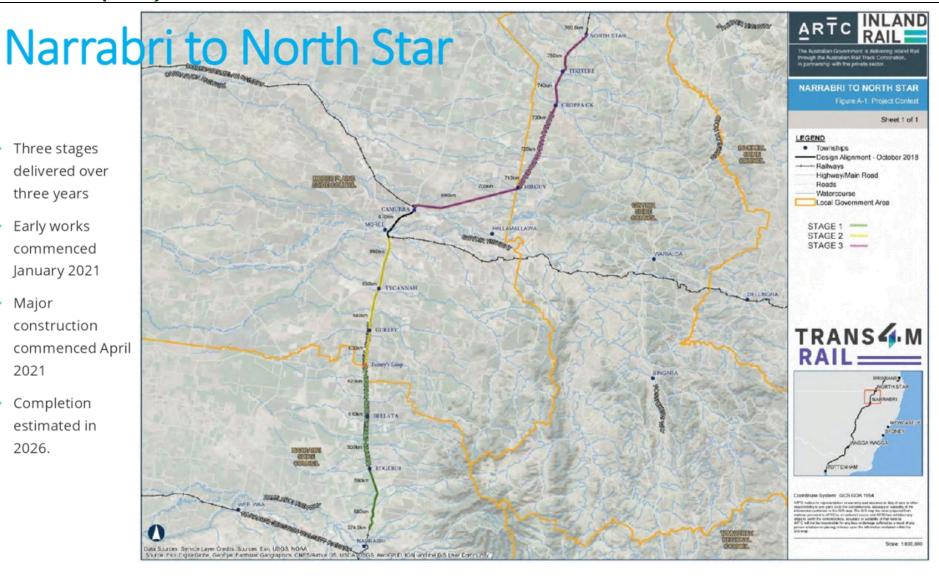
- MPSC has built strong relationships with ARTC and Trans4M.
- Worked in collaboration to maximise local engagement/business opportunities:
  - Pre-tender workshops
  - Meet the contractor opportunities
  - Promotion/ICN Gateway Development
- Facilitating worker accommodation engagement/development
- Meet at least monthly but often weekly

## Inland Rail and Moree

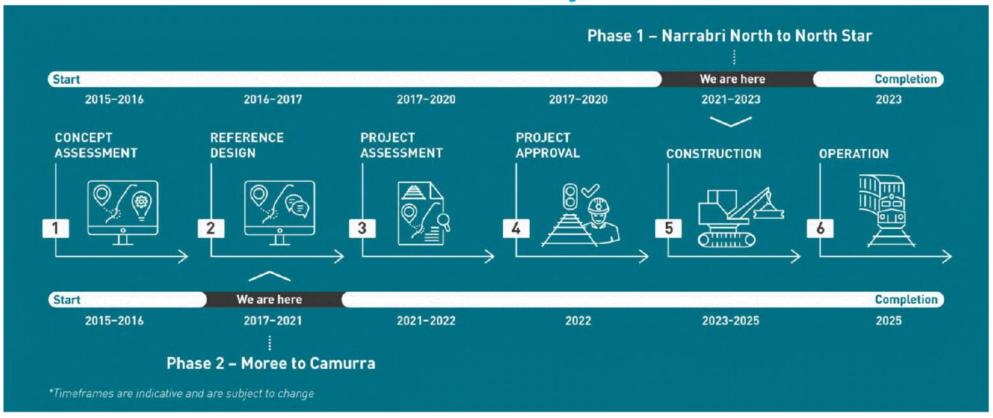
- MPSC and Master Inland Rail Development Agreements (MIRDA):
  - Narrabri to North Star Phase 1
  - Narrabri to North Star Phase 2
  - North Star to Border
- Intent of MIRDA:
  - Ensure works proceed in a timely and efficient manner and to benefit of both parties
  - Sets out mutual obligations
  - Focus on assets (e.g., road condition/repairs) and Returned Works
  - Compensation for MPSC staff time/costs



- January 2021 Major
- construction commenced April 2021
- Completion estimated in 2026.



## Narrabri to North Star – Project timeline



## North Star to Border

- 39k of rail (14km new track)
- Gwydir and Moree Shire then over the border to Goondiwindi Shire.
- Macintyre Floodplain crossing 1.7Km One of the largest bridge works in the NSW Inland Rail program.
- Reference design stage and under assessment.



## What is a Special Activation Precinct?

- Dedicated areas in regional NSW identified as places where businesses will thrive.
- They will create jobs, attract investors, and fuel economic development
- Delivered as part of the \$4.2 billion <u>Snowy Hydro</u> <u>Legacy Fund</u>
- Precincts will support industries in line with the competitive advantages and economic strengths of each area.



## What's the latest news?

- \$194 million announced on 16 March 2022 for the Moree SAP construction of the first tranche of infrastructure works:
  - new and upgraded roads
  - telecommunications
  - water and wastewater infrastructure
  - electricity
  - stormwater drainage
- Moree SAP Master Plan finalised
- Community and business consultation for the Moree Plains Workforce Attraction and Retention Strategy underway

## The Planning framework

This ensures the right mechanisms are in place for industry to access and comply with a streamlined planning process for the effective delivery of Special Activation Precincts.



## Why are investors interested in SAPs?

Investors need certainty. The SAP framework provides this through:

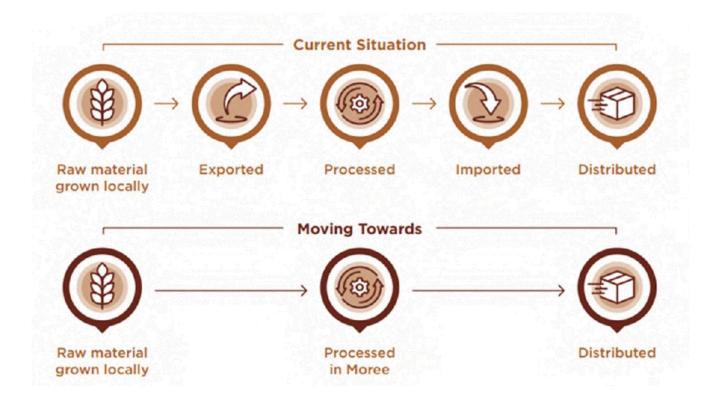
- government funded planning and infrastructure
- 30-day planning approvals
- cutting red tape makes it cheaper and easier to establish a business in a SAP
- doing business locally, nationally and internationally with access to the Inland Rail



## Why are investors interested in Moree?

- Located in the middle of the most productive grain region in Australia
  - >60% of total crop production leaves the New England Northwest Region with no value-add commodity
  - Opportunities for early stage processing, intensive horticulture and value adding in agriculture
  - Further apply advanced technology to agricultural production (smart farms, utilisation of big data, machine automation)
- Access to national and global markets via the Inland Rail & Newell Hwy
- Abundant energy sources
  - · solar
  - large supply of agricultural waste streams for a variety of energy production sources
- Access to a reliable water supply

## Opportunity – value-add agriculture

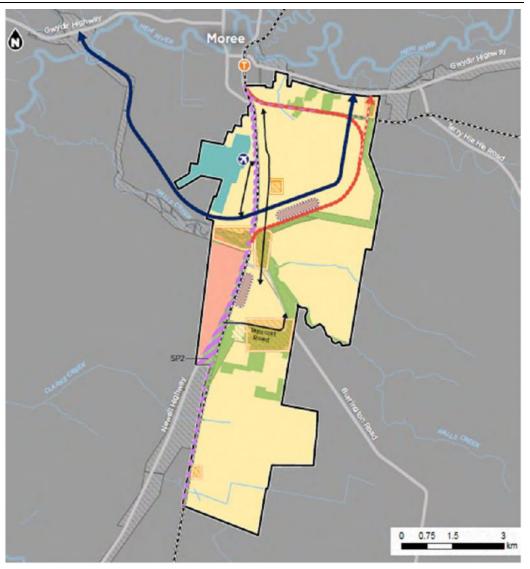


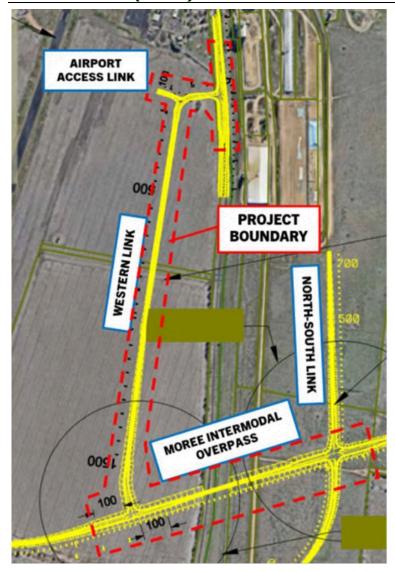
### Infrastructure highlights

- 4716 hectares
- · Two intermodal sites planned
- Moree Intermodal Overpass
- 5.8km rail siding from LDC siding through to GrainCorp (part of ARTC Inland Rail construction)
- Protection of Airport and Travelling Stock Route

### Future corridor areas reserved:

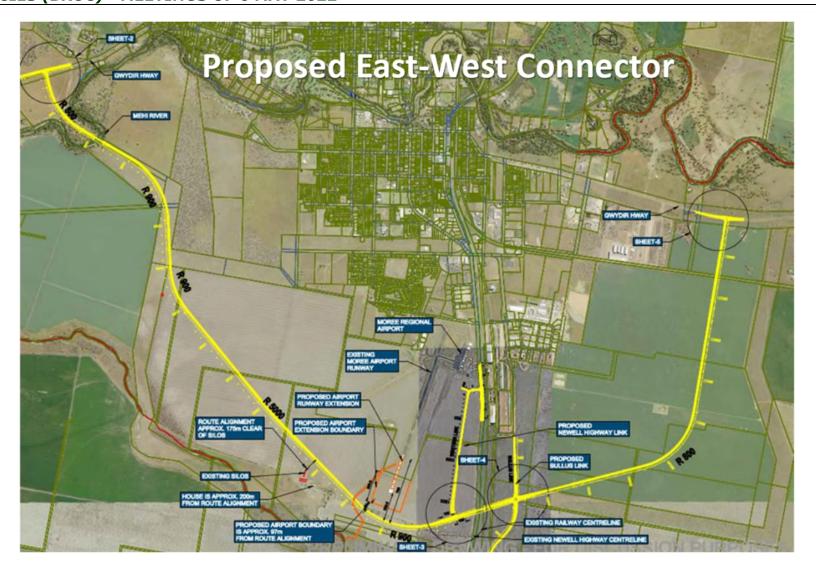
- Rail loop to allow trains to safely move off the main rail corridor for loading/unloading
- East-West Connector road connecting the Gwydir Highway south of Moree
- Future potential rail bypass to divert trains away from town





### Moree Intermodal Overpass

- Partnership: MPSC, Federal Government, ARTC Inland Rail & NSW Government.
- Australian Government contributing \$35.2 million
- Australian Rail Track Corporation (ARTC) is contributing \$8.25 million.
- Moree Plains Shire Council (MPSC) is contributing \$0.55 million.
- Regional Growth NSW Development Corporation will provide up to \$3.7 million through the Moree SAP development and pre-delivery works funding, subject to demonstrated need and contingency.
- · Delivery by RGDC.



## Sustainability aspirations for the precinct

- · Water capture and recycling
- Tree preservation
- Cultural heritage respected
- Circular economy industries
- Waste as a resource
- Local energy generation
- Biodiversity respected
- Noise, air and odour quality controls

## Challenges for the Moree Plains

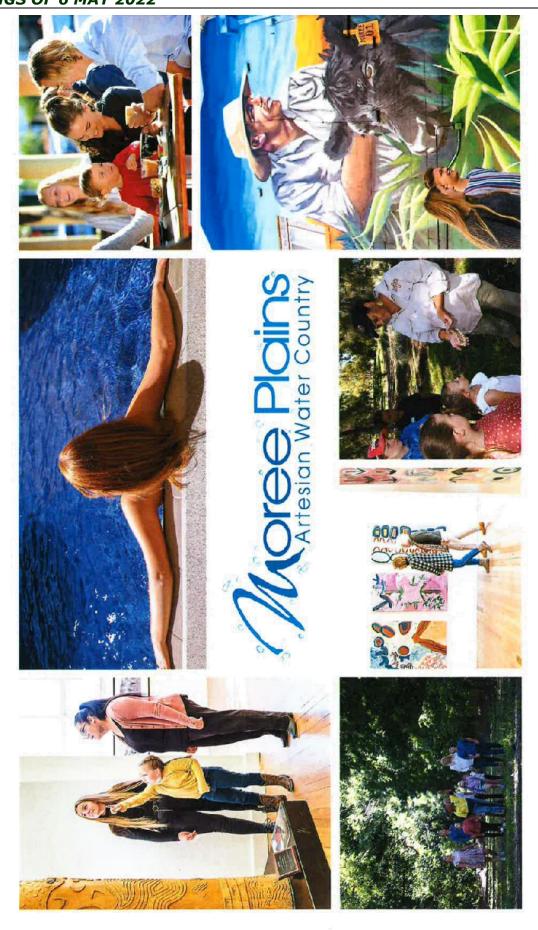
A growing population will mean challenges in:

- Attracting an adequate labour force
- Housing pressures
- Childcare services
- Pressures on health and education services

## Next steps

- Progress the draft SAP Delivery Plan
  - public exhibition anticipated second half of 2022
- Planning, design and procurement of enabling works including for first movers early works
- Ongoing investment attraction activities
- Skilled workforce and resident attraction
- Housing Strategy implementation





# WELCOME TO THE MOREE PLAINS SHIR

We begin today by acknowledging our traditional custodians of the land on which we gather today and pay my respects to their elders past and present and emerging. Whenever you choose to visit the Moree Plains Shire, there will always be a warm welcome waiting for you.

So we welcome you all to the beautiful Moree Plains, a progressive and dynamic Shire situated at the heart of NSW's northern wheatbelt sitting atop the Great national agricultural centre. Moree Plains Shire is doubly blessed by Mother Nature, with earth-born mineral spas earning our region recognition as "Australia's Artesian Spa Capital". Or as some of us like to call it the Centre of the Universe. Business, agriculture, history and culture provide a dynamic foundation for the Artesian Basin, the Moree Plains is beautifully located on wide, black-soil plains threaded with a tapestry of rivers, creeks, billabongs and wetlands. As a major

network of towns and villages in the Shire with each location displaying a unique community and character



















town on a Guided History Tour, explore the historic buildings in the CBD or browse in the ocal art galleries as you do a little shopping at the many boutique stores. When it's time or a break, we've got you covered with a variety of excellent cafes and restaurants. A walk through one of the lovely green parks, some of which are bordered by the Mehi River, is a

commercial pecan nut farm in the Southern Hemisphere or visit an olive grove or our first Perhaps you're keen to learn more about the agriculture of the area with one of our seasonal Agri-Tours? You can discover how to grow a pair of Jeans, wander through the largest winery. It's all here on your doorstep.

home. With a history stretching back over 40,000 years, the proud culture of the Indigenous Long before our region was known as Moree Plains Shire, the Kamilaroi people called this place custodians will enlighten and fascinate you when you visit the Dhilyaan Aboriginal Centre in

Generous, community minded, laid-back, hard working with huge hearts, the people of Moree Plains will welcome you to be part of their community, enjoying the best of country There are so many fabulous aspects to the Moree Plains Shire but the best of all is the people

# ATTRACTIONS IN THE MOREE PLAINS

No matter what interests you, you'll find plenty to see and do in Moree and the surrounding districts. No visit to Moree would be complete without a refreshing dip in the mineral-laden Artesian waters of our pools. Whether you're on a solo adventure, a family holiday or travelling in a group, we can offer the ideal

en experience the splendo

experience the splendo

Deco era. The nationally

Aboriginal Centre is a mu

to discover more abou

Aboriginal history and









## ATTRACTIONS

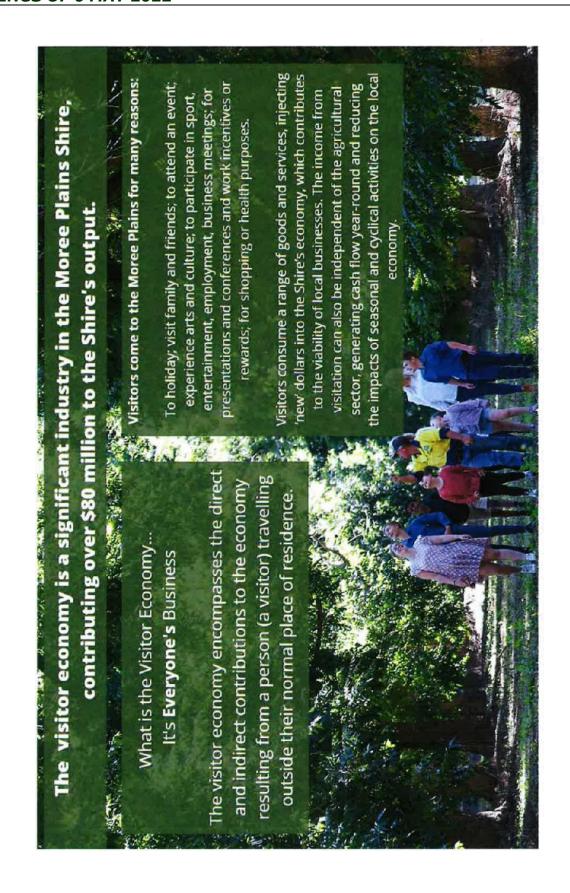




Agri-Tours. See the largest pecan farm in arming first-hand on one of our seasona intricacies of growing and ginning cotton Plains Shire so why not experience our the Southern Hemisphere or learn the at one of the state-of-the-art farms. Agriculture is the heart of the Moree







Tourism Moree have been Community Leaders in developing the long term strategy for Tourism in the Moree Plains. The organisation was formed in 2000 where a funding agreement and partnership was born between both Moree Plains Shire Council and Tourism Moree.

Tourism Moree is an industry-based, not-for-profit organisation responsible for coordinating and driving tourism within the Shire, marketing and promoting the Shire as a visitor destination, and delivering visitor information services. We do this in accordance with the Funding Agreement, the Tourism Destination Management Plan and the Moree Plains Shire Council CSP and teh Moree Plains Shire Council CSP and teh Moree Plains Shire council Economic Development Strategy. These plans provide the direction and framework to strengthen and grow the Shire's visitor economy.

On-going development and growth of the visitor economy needs to be a core priority of the Moree Plains Shire Council (MPSC), with Council contracting Tourism Moree to drive and deliver these tourism services.



Note that: Destination Management Plans (DMPs) are one of the tooks introduced by the Federal and State Governments. Or identify the produced and infrastructure needed to support and facilisate growth in the visit economy and to set the directions and priorities.

# **TOURISM MOREE INCORPORATED**

- cooperatively with the other LGAs, country and outback NSW, destination NSW, Tourism Australia, and the Newell Highway Tourism Moree continues to be the driving force for tourism in the Moree Plains Shire, with the organisation responsible for the coordination of the tourism sector, the operation of the Moree Visitor Information Centre and marketing and promotion of the Shire. Our organisation undertakes market development, marketing and promotion, both independently and promotions committee
- Tourism Moree Inc is an award winning tourism organisation that have been recognised on a regional, state and national stage as one of the best visitor information centres and tourism organisations in Australia.
- 4 x times Regional Best Visitor Information Centre, 3 Times NSW Best Visitor Information Centre, and
- 3 x time National Finalists in the Australian Tourism Awards, and Third Best Visitor Information Centre in Australia.
- Tourism Moree Inc currently represent over 120 members, we work closely with Moree Plains Shire Council, local operators, businesses, local government organisations, event organisers, community and sporting groups to facilitate the development and improvement of tourism products as well as economic development, infrastructure, facilities and services in the Moree



# THE VISITOR ECONOMY VALUE TO THE MOREE PLAINS SHIRE

## INCREASE THE VISITOR OVERNIGHT VISITATION

- order of 181,000 overnight visitors this includes 4000 international visitors who stay one or more night in the Shire. We also welcomed a total The visitor economy is a significant contributor to the Moree Plains Shire economy. In 2019 (latest statistics) Moree Plains Shire attracted in of over 88,000 Domestic Day Visitors to the Shire. This resulted in an 49.5% increase from 2011 where Domestic Overnight Visitation was 121,000. These visitors spent over **523,000 nights** in the Shire.
- Shire on-route to other destinations, business and work-related travellers, people coming into the Shire from the surrounding region to 'take the These travellers enjoy the delights of the Moree Plains Exploring, relaxing and experiencing all we have to offer. They also move through the waters', shop and participate in sport and other activities, and people visiting friends and relatives
- Moree Plains Shire is now the third most visited LGA in the New England North West Region, sitting behind Tamworth and Armidale,
- Moree Plains is the 2nd most visited NSW LGA along the Newell Highway corridor, ranking behind Dubbo, and we are the most visited town along the Gwydir Highway corridor.
- The Moree Plains Shire continues to have one of the highest average length of stay (3 nights) in the New England North West region and along the Newell Highway



# THE VISITOR ECONOMY VALUE TO THE MOREE PLAINS SHIRE

## INCREASE YIELD - EXPENDITURE PER VISITOR

- Visitor expenditure is up, in 2007 the average spend by visitors in the Moree Plains was one of the lowest yielding in the region at \$66.00 per visitor per night. We have achieved this by diversifying our visitor markets and the implementation of our Strategic Destination Management
- In 2019 the average spend per visitor per night was \$154 up 133.3% on 2007 (\$66.00 p/n).
- In 2019 the average spend per day visitor was approx \$120.00

This is important to note that these figures do not include expenditure by the day visitors to the Moree Plains. We had the second highest increase in expenditure per head <u>R</u>

# The Visitor Economy (Tourism)

## \$80.5 million

Value

directly into the Moree Plains Shire annually. 29% Increase in Visitor Economy Value · 2016-2019

Based on figures from REMPLAN, TRA and the ABS stats





the Moree Plains for a Pecan Nut Farm Tour and stopping in to Tourism Moree to enjoy a Local Produce Tasting.

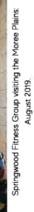
## LOOKING POSITIVE FOR THE FUTURE **TOURISM IN THE MOREE PLAINS** CONTINUING TO PERFORM AND

## **VISITATION TO MOREE PLAINS SHIRE**

AND ALSO CONTINUES TO GROW AT A TIME WHEN DOMESTIC TRAVEL IS EITHER CONTRACTING OR REMAINING TOURISM CONTINUES TO BE A SIGNIFICANT INDUSTRY FOR THE MOREE PLAINS,

RELATIVELY STATIC IN OTHER REGIONS.







Mural Tour around Moree: March 2022,







## **DESTINATION COUNTRY AND OUTBACK (DNCO)** REGIONAL TOURISM

DIVERSITY OF VISITOR EXPERIENCES, PRECINCTS AND PLACES TO ATTRACT VISITORS FROM ACROSS AUSTRALIA OR OVERSEAS. CONNECTION TO COUNTRY, THE UNFOLDING HISTORY OF OUR ECONOMY OR EVOLVING SOPHISTICATION OF OUR PRODUCE, DESTINATION NETWORK COUNTRY AND OUTBACK NSW IS VAST, COVERING 61.2% OF THE STATE. IT OFFERS AN INCREDIBLE NEW ADVENTURES AND HORIZONS. WHETHER IT IS THE STORIES OR CHARACTERS, REMARKABLE LANDSCAPES, ANCIENT IT IS A REGION THAT HAS BEEN EXPLORED BY GENERATIONS, FROM ABORIGINAL COMMUNITIES TO THOSE SEEKING THERE ARE UNLIMITED POSSIBILITIES TO DISCOVER OR REDISCOVER. IT TRULY IS A REGION TO EXPLORE. THE DESTINATION NETWORK HAS ADOPTED A DESTINATION MANAGEMENT PLAN (DMP) FOR THE REGION, WITH THE CORE AMBITION OF THE DMP BEING TO: PROVIDE AN INSPIRING AND INNOVATIVE APPROACH TO GROW THE VISITOR ECONOMY OF COUNTRY AND OUTBACK NSW AND CREATE MEANINGFUL CONNECTION BETWEEN THE PLACE, ITS COMMUNITIES AND BUSINESSES WITH VISITORS TO THE REGION'

## THE DMP HAS SIX HIGH LEVEL GOALS:

- CREATE A POSITIVE COLLABORATIVE CULTURE TO SUPPORT THE GROWTH OF THE VISITOR ECONOMY
  - STRENGTHEN THE PERCEPTION AND AWARENESS OF COUNTRY AND OUTBACK NSW INCREASE VISITATION AND YIELD TO DESTINATION COUNTRY AND OUTBACK NSW
- BUILD THE CAPACITY AND CAPABILITY OF THE INDUSTRY AND LOCAL GOVERNMENT, TO DELIVER ON THE EXPECTATIONS OF VISITORS TO THE REGION
  - FACILITATE THE DEVELOPMENT OR ENHANCEMENT OF PRODUCTS, EXPERIENCES AND EVENTS



REGIONALLY THE DESTINATION NETWORK IS LOOKING TO GROW EXISTING MARKETS.

SHORT BREAKS WITH AN EMPHASIS ON FOOD AND WINE TOURING, WITH THE FOCUS ON 55+ YEARS NATURE AND CULTURAL VISITORS VISITING FRIENDS AND RELATIVES **EVENT PARTICIPANTS** 

THE DESTINATION NETWORK IS ALSO LOOKING TO DIVERSIFY AND BUILD NEW MARKETS INCLUDING:

YOUNGER ADULTS ACTIVE FAMILIES

MORE ACTIVE 55+ YEARS

INTERNATIONAL VISITORS - FOCUSING ON NATURE, CULTURAL, AND FOOD AND WINE VISITORS CONFERENCE AND MEETING MARKETS

EXPLORE THE UNLIMITED POSSIBILITIES OF COUNTRY AND OUTBACK NSW, AS MESMERISING AS THE STARS THAT STRETCH ACROSS THE EVENING SKY FOR PRODUCT DEVELOPMENT THE PLAN'S POSITIONING STATEMENT IS: THE PLAN HAS 7 STRATEGIC PRODUCT THEMES CELEBRATING CULTURE ON COUNTRY: ENHANCING EXISTING AND DEVELOPING NEW MEANINGFUL AND IMMERSIVE ABORIGINAL CULTURAL TOURISM EXPERIENCES. WINE LOVERS AND FOODIE FINDS: FOOD, WINE AND AGRI TOURISM EXPERIENCES INCLUDING EVENTS AND BE-SPOKE EXPERIENCES,

EXPLORING OUR NATURE: LEVERAGE OPPORTUNITIES FOR OUTDOOR ACTIVITIES AND ADVENTURES - BUSH WALKING, CYCLING, CANOEING ETC - BOTH INDEPENDENT AND GUIDED UNLIMITED HORIZONS: DEVELOPING DRIVE JOURNEYS AND TOURING ROUTES, FLYING TOURS AND LEVERAGING THE NIGHT SKY (EG CAMPING UNDER THE STARS)

REVEALING OUR HENTAGE: ENHANCING AND EXPANDING HENTAGE EXPERIENCES TO BRING HENTAGE TO LIFE, THIS INCLUDE EVENTS, TRAILS AND USE OF TECHNOLOGY IN

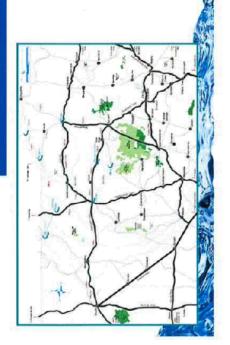
LITTLE PLACES BIG STORIES. LEVERAGING SMALL TOWN STORIES AND EVENTS TO ENCOURAGE TRAVELLERS TO EXPLORE AND STAY LONGER IN THE REGION STORY-TELLING AND INTERPRETATION.





## THE GREAT ARTESIAN DRIVE PROJECT IS A COLLABORATION BETWEEN

MOREE PLAINS, NARRABRI, WALGETT & BREWARRINA. THE SHIRE COUNCIL'S OF



## The Great Artesian Drive!

Is a destination route of discovery, embracing seven distinctive and unique Hot Artesian Spa facilities amidst the tranquil settin gs of North West New South Wales. Explore The Great Artesian Drive and experience the warm and friendly country hospitality along with a multitude of attractions and therapeutic hot artesian pools which are dappled througho ut the North

## MOREE PLAINS SHIRE COUNCIL WORKING TOGETHER TOURISM MOREE 2022-2026 B

## PARTNERING & ALIGNMENT WITH MOREE PLAINS SHIRE COUNCIL OBJECTIVES

The Tourism Moree board, Management and Staff are committed to supporting and assisting the Moree Plains Shire Council to deliver on their Community Strategic Plan:

## Moree Plains 2032 - Our Vision - your Shire - the plan - our future.

The Tourism Moree Funding Agreement along with their Destination Management Plan will have a positive impact on the Community Strategic Plan, the Economic Development Plan and aligns itself within the Councils delivery program and Operational Plan and your 4 key themses:

- C Desirable, cohesive community
- E Vibrant regional economy
- S Sustainable Shire
- L Transformational leadership

The tourism industry is an amalgam of activities across a variety of industry sectors such as retail, accommodation, cafes & restaurants, agricultural, cultural and recreational services. Therefore the 2018–2022 Tourism Destination Management Plan focuses on ensuring that all future tourism related projects have a positive impact and align themselves within these 4 key themes which can only enhance and support the Moree Plains Shire councils future direction for the Shire.

Moree Plains Shire Council - 2032 Our Vision Community Strategic Plan We are vibrant, we are inclusive, we are proud of our culture and environment. We are a sustainable community with a thriving economy full of opportunity.

Desirable, cohesive community

C1 - Our Shire is a lifestyle and tourism destination
 C2 - Our community recognises, respects and is inclusive of all of its

members.

C3 - Our community is safe, healthy and happy

The aim of Tourism Moree is to provide enhanced services to our community and tourists who visit. Tourism Moree will act as a conduit to upsell and on sell our Shire. Tourism Moree and the funding agreement has a positive impact and is heavily involved with economic development within the Moree Plains Shire. Tourism Moree's primary focus is to support and grow tourism and the image of the Moree Plains.



Aligning with State and Regional Priorities for Product Development

To capitalise on funding and marketing opportunities, we need to ensure that Moree is aligned with State and Regional tourism priorities.

## These priorities include:

Building Regional Conferencing and Events - Tourism Moree and the Moree Plains Shire Council needs to focus on attracting small/medium deliver a quality experience for both organisers and attendees and to leverage conferences and events to generate positive media coverage conferences and events to Moree Shire, with Tourism Moree also working with the Moree Plains Shire Council and other Stakeholders to or the Shire.

through the VIC, in our 'taste tables' and Moree on a Plate, there is opportunity to do more, growing our agricultural tours and working with Food and Agri-tourism - There is a significant shift to showcasing, local and regional provedores and produce. While Moree is doing this our local eateries and retailers to feature local products and raise the profile of dining experiences in Moree. Nature and Outdoor Based Tourism - There is a strong shift to doing rather than just seeing, with Moree needing to respond by focusing on activities and experiences. The Gwydir Wetlands, Moree Water Park, the upgrading of the Gum Flat area and the Mehi River precinct mprovements provide a range of opportunities to grow this sector.

has some significant attractions that are very different to other localities - through the Dhyiiaan Centre, Bush Tucker Tours, our Cultural history Indigenous products and experiences: – while most localities are focusing on Aboriginal art galleries and/or guided tours, Moree potentially Freedom Rides and the birth of contemporary policy. Travellers can also meet the Aboriginal students at Moree TAFE.

Added to this are the opportunities to capitalise more effectively on our spa products. Some of product development that is occurring within the Shire and the opportunities that this creates is summarised in the following Table. Also listed are the ways that we see Tourism Moree providing support.





# LEVERAGING CHANGES THAT ARE OCCURRING IN THE MARKET PLACE

ourism Moree will also be focussing on leveraging the changes that are occurring in the marketplace. These include

### DRIVE TOURISM

There are significant changes occurring in the drive tourism market. The seniors market, which has been the largest caravan touring market is nearly gone. It is being replaced by baby boomers who have higher disposable incomes, and are more into experiences. They are more active and looking for things to do. We are also seeing growth in the family market and groups of young singles (gen Y) travelling together. These latter markets are travelling with 4WD and camper trailers. They are also looking for activities and experiences. Our drive visitors are increasingly travelling with mountain bikes and canoes.

The MAAC, Moree Water Park, Gum Flat, Gwydir Wetlands, Waa Gorge, Mehi precinct and camping on the river at Mungindi, Pally and Boomi are products and experiences that are ideal.

For those wanting to learn – our tours, the art galleries, Dhiiyaan Centre and RSL museum are ideal. In addition to expanding our on-line presence, Tourism Moree will continue to exhibit at trade and consumer shows, participate in the marketing of the Newell Highway, further develop of the Great Artesian Drive and work with the tourism officers along the Gwydir Highway to develop and promote it as a touring route.

## ACCESSIBLE TOURISM The opening up of the accessible tourism

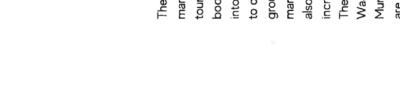
market – making travel more accessible to market – making travel more accessible to people with a disability. This is very high priority of the State Government. The ability to apply NDIS funding for holidays and leisure is creating strong demand for accessible destinations,

activities and experiences. Again Moree is ideally placed to tap into this burgeoning market, capitalising on our rail access, the hot artesian spas and our accessible accommodation, tours etc.

Tourism Moree will be focusing on packaging accessible experiences for this market and ensuring that suitable attractions, activities and experiences are listed on ability travel data bases, websites

## DAY TRIP & SPECIAL INTEREST MARKETS

Capitalising on the population growth in the surrounding region to build the day trip and special interest markets.



Page 324

## TOURISM MOREE FUTURE FOCUS

## **LOOKING FORWARD 2022/2026**

2018. However this Plan has undergone extensive review enlight of the new Council and their direction, MPSC CSP and EDS and The Plan will reflect the extensive community consultation that was done with the Moree Plains Shire in March social fabric by further building and supporting an innovative sustainable, resilient tourism industry that is responsive to change. As We have a holistic approach to the development management and marketing of the Moree Plains as a destination for Tourism Moree's priorities for the next four years will be based on the recommendations and actions contained in the Destination the product in Moree Develops and the market changes, so do the demand on us as an organisation. As such we need to ensure nolidays and leisure, investment and for living. Our priorities will continue to focus on adding value to the local economy and the that we remain abreast and ahead of the ever changing market trends. Management Plan. post covid.

We are now extremely excited to move into the next phase, our future plan both locally and regionally and has been developed by our community

Fourism Moree and the Moree Plains tourism industry will now focus on developing and maintaining quality products, attractions, and experiences















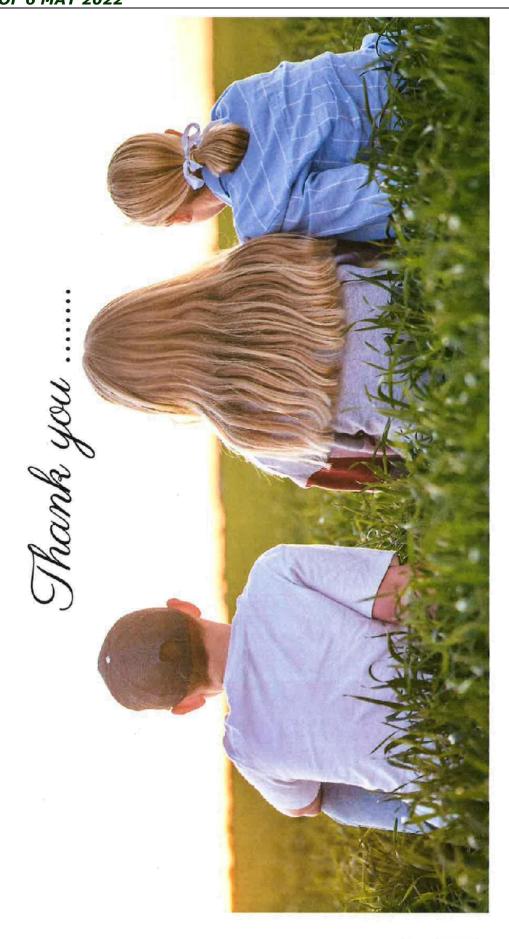




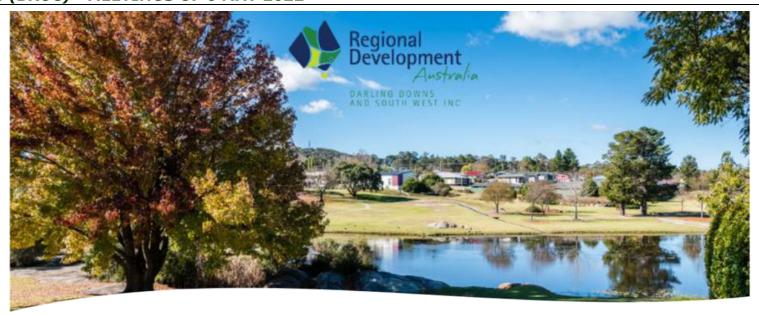






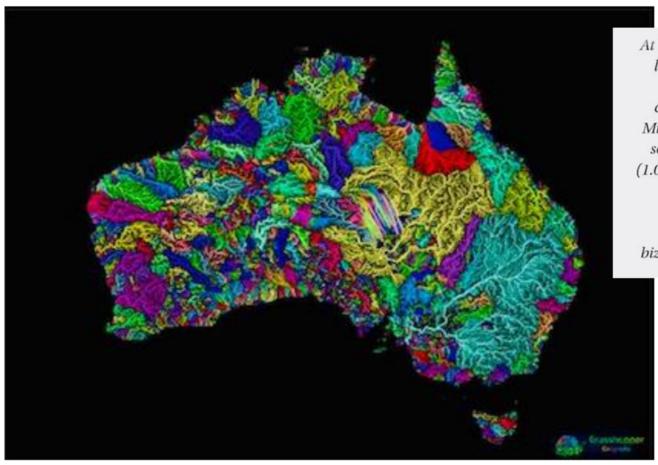






Three overarching **Priorities** 

- 1. Improving access to funding
- 2. Coordination to progress key regional projects
- 3. Communication to and from Federal Government



At 1,558 miles (2,508 km), the Murray is Australia's longest river. It is often considered in conjunction with the Darling (915 miles, 1,472 km), the country's third-longest river, which flows into the Murray. The Murray-Darling basin (in blue, in the southeast) covers just under 410,000 square miles (1.06 million km2), or 14 percent of Australia's total territory. Don't let that spidery network of river courses in the interior fool you: Australia is the world's driest inhabited continent (Antarctica, bizarrely, is drier). Image: Grasshopper Geography

### The Water Shed:

What's been happening with Water?



### Media release

Minister for Regional Development and Manufacturing and Minister for Water

The Honourable Glenn Butcher

### Important work on the water needs for the Southern and Darling Downs region progresses

Work is continuing on the Southern and Darling Downs Regional Water Assessment to enable the region to plan for the water needs of the future and drive economic development.

The advisory group appointed to help determine water security options for the Southern and Darling Downs has been presented the initial analysis, as part of the Queensland Government's Regional Water Assessment.

The assessment is designed to deliver water security and economic growth to one of Queensland's most important food bowls.

Since the process began last year, staff from Goondiwindi Regional Council, Western Downs Regional Council, Southern Downs Regional Council and Toowoomba Regional Council, along with representatives from the agriculture, industry and community sectors, have met to develop a holistic approach to water security and economic growth across the region.

Minister for Regional Development and Manufacturing and Minister for Water Glenn Butcher said the Service Need analysis was presented to the Southern and Darling Downs Stakeholder Advisory Group at a meeting in Dalby this month in an important next step in the Regional Water Assessment process.

"It is important to thoroughly assess needs in order to determine which options will best deliver water security and economic growth to this important food bowl region of Queensland. This will ensure that investment decisions are well informed and assist this region to plan for the future," he said.

Minister Butcher said the Regional Water Assessment is more evidence of the Queensland Government's commitment to water security in the south west.

"The Queensland Government has a strong record of investment in water infrastructure and is committed to water security in the region. We know it's important to continue both building water infrastructure and planning for future water needs particularly for this growing region.

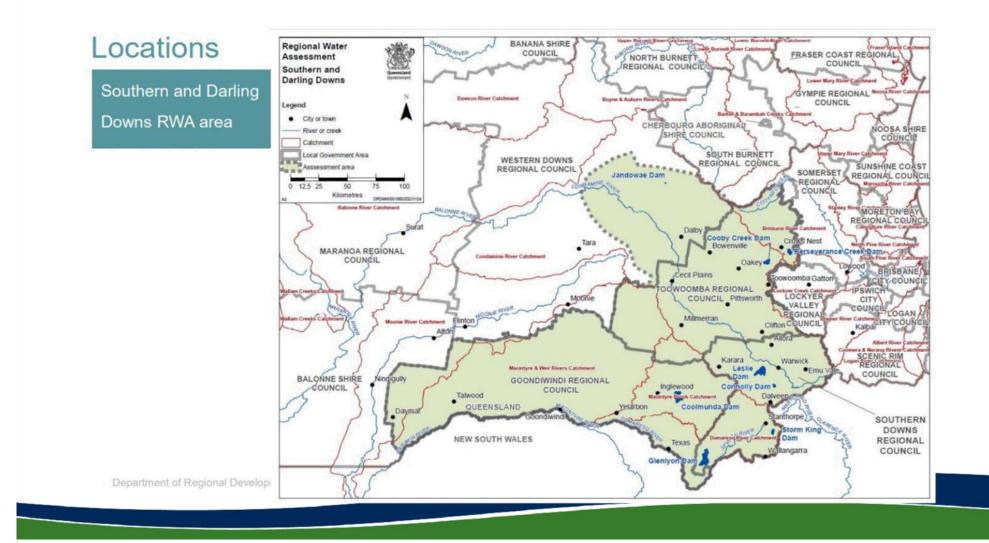
\$15 million was provided for emergency water carting to Stanthorpe, almost \$20 million for the Southern Downs drought resilience package, \$3 million for a regional water assessment to plan for the region's long-term water needs and we are current planning for and consulting on the Toowoomba to Warwick Pipeline.

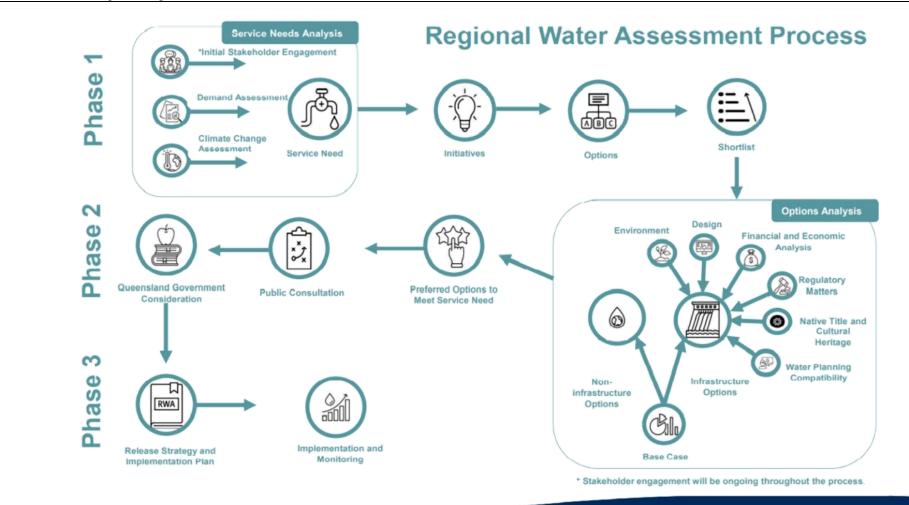
"This process demonstrates our commitment to improving water security across the state and unlocking the economic potential of our regions," he said.

The Southern and Darling Downs Regional Water Assessment is one of three currently underway across the state, as part of a \$9 million investment in regional water assessments across three of Queensland's food bowl regions – the Southern and Darling Downs, Bundaberg and Burnett, and Tablelands," he said.

For further information about the Regional Water Assessment program, visit the <u>Department</u> of Regional Development, Manufacturing and Water's website.

Doesn't include Balonne and Paroo How might we replicate?





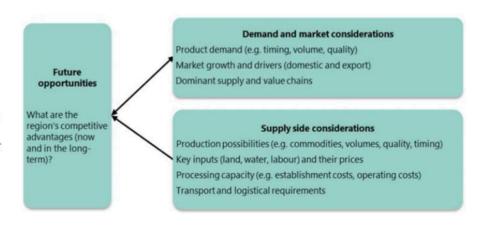
### Requirements of project (recap)

- Demand assessments. Demand assessment to identify water supply needs. This meets leading practice and include key risks and uncertainties such as climate change.
- Perform stakeholder analysis to confirm the parties who have needs relating to water usage or can impact water requirements within each benefitted area and engage with key stakeholders to ensure that their requirements are identified and that they develop an appropriate level of ownership of the RWA process and outcomes.
- Service need document. Documentation of the service need for each area including development of an ILM that links service needs, targeted benefits, strategic responses, and business changes required to achieve the identified benefits.
- 4. Benefits statement. Development of a overview of the benefits of water supply development that provides line of sight to the outcomes sought under the RWA process.



### Methodology - Demand assessment

- The demand assessment is the centrepiece of this project as it assesses the likelihood, volumes and attributes of future water demand, while enabling the testing of key preconditions to development (e.g. key drivers of demand, commercial viability, the impact of climate change).
- This can then be assessed in conjunction with potential sources of supply (infrastructure and noninfrastructure options) in the next phases of RWA.
- From the outset, it should be recognised that water for each region is consumed directly through potable water supplies and as a derived demand for inputs to agricultural and industrial/mining production. It is the derived demand that accounts for the bulk of the current use and likely growth in future use.
- Research and consultation informed the development of a probabilistic demand assessment model (by water use category). Approach is consistent with State guidelines.



### Consultation

- Several interrelated consultation and market sounding activities have been undertaken, specifically:
  - · Participation in State led engagement activities.
  - Face to face and one-on-one consultation that included Stanthorpe, Dalby, Warwick, and Toowoomba.
  - · On-line engagement.
- The themes of the semi-structured interviews differed slightly and depended on the stakeholder group and included:
  - Market drivers of growth, market risks, domestic vs. export focus, region's competitive advantages.
  - The underlying economics (e.g. production, revenues, economic margins).
  - Water requirements (e.g. volumes, reliability, announced allocations throughout the water year, managing allocation risks, use of groundwater).
  - · Expansion opportunities vs. greenfield developments.
  - Impediments to growth (e.g. distribution system constraints, water service charges, access to financial capital, access to processing facilities and downstream supply chain capacity, regulatory environment, efficiency of supply chain).

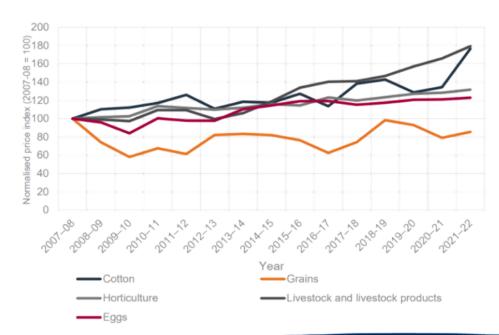


RDA Interim Director in Stanthorpe
Consultation

### Agricultural

- Agricultural is dominant land and water use across the region.
- Irrigation dominated by broadacre crops (cotton around 80% of irrigation use) and grans/legumes. Primarily surface water (water harvesting).
- Perennial and annual horticulture also important industries in focused regions. Need reasonably secure water (surface water and ground water).
- Intensive livestock (cattle feedlots, piggeries, poultry) require secure and quality water for direct consumption, cooling and cleaning.
- · Prices generally rising, particularly livestock.
- Water markets reasonably active, but still a fraction of available water.

### Farm gate prices



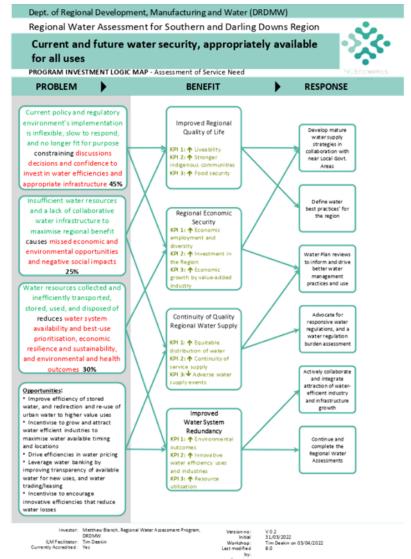
### Future prospects (assuming water is available)

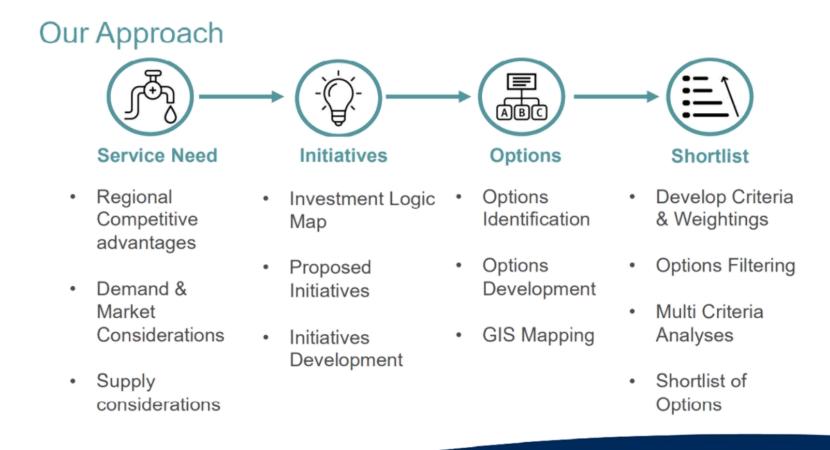
### Crop/commodity

- Cotton. Highly dependent on water availability (variability of production). Price takers/exporters.
- Limited capacity to pay for new services (constrained by margins).
- · Other broadacre crops (e.g. wheat, sorghum). Producers are price takers. Domestic and export.
- Limited capacity to pay, but inputs for intensive livestock.
- Horticulture. Competitive advantages due to climate and specific market windows.
- · Primarily driven by Australian market growth. Reasonable ability to pay for new services.
- **Eggs.** Competitive advantage due to climate, distance to markets, planning pressures elsewhere. Focus in eastern LGAs going forward. Needs reliable water, but high capacity to pay.
- Livestock (feedlots). Exploit continued competitive advantage. Finishing cattle for domestic and boxed beef exports. Indirect trigger of feed.
- Livestock (piggeries). Competitive advantage continuing. Constraints on growth in other jurisdictions (planning, land costs). Needs reliable water, but high capacity to pay.
- Livestock (poultry). Competitive advantage continuing. Constraints on growth in other jurisdictions (planning, land costs). Needs reliable water, but high capacity to pay.



- Investment Logic Mapping on 31 March and initiative map and benefit statements/register subsequently developed:
- · Key points
  - Significant stakeholder preferences for reforms that enable more efficient use of existing water resources.
  - Focus on better use of resources, greater levels of reuse, and enhance existing infrastructure.
  - New infrastructure likely to be expensive and needs to be focussed on high value uses.
- This provides the 'bridge' between this phase of the RWA and the next phase.





There may be cross border water supply options along the Border Rivers that need to be looked at (i.e. intergovernmental)

DRDMW: the RWA team continues to engage with the New South Wales (NSW) Department of Planning and Environment as they continue to work on their Border Rivers Regional Water Strategy which has a similar focus, and stakeholders, to the RWA. Information is being shared between agencies as much as possible.

### Cross Border Water Forum Considerations

- Suggest bringing these two agencies together to either present at next BROC 12
   August jointly OR specific face to face workshop or virtual event from late June?
- Replication of consistent data and project deliverables across NSW (Border Rivers Regional Water Strategy) together with Balonne & Paroo Regions
- Additional Speakers / Agenda Items (eg Murray Darling Basin Authority, DD and Sth Burnett Regional Drought Resilience Plan
- Others?

### Thank You!



COUNCIL 22 JUNE 2022

**Department:** Office of the Chief Executive Submitted by: Executive Assistant & Media

Reference: ITEM RES6/22

**Subject:** COUNCIL RESOLUTION REGISTER - MAY 2022

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**CSP Goal:** Leadership - LEAD 14 - Resources and advocacy of Council are

aligned support the delivery of the community vision outlined in the

Community Strategic Plan.

**CSP Strategy:** Council fosters a strong organisational culture which strives for

best practice in all operations with a supportive corporate

governance framework.

CSP Delivery Program

Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available

to decision makers.

### **SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

### **OFFICER'S RECOMMENDATION:**

That Council notes the status of the Council Resolution Register to May 2022.

### Daryl Buckingham Chief Executive

Prepared by staff member: Elizabeth Melling

Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

Department: Office of the Chief Executive

Attachments: **1** Resolution Register - May 2022 17 Pages

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

Meeting	Date	Officer	Title	Target
Council 27/02/2019	27/02/2019	Gibbins, Jessica	Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume	13/03/2019

### 30/19 Resolved that Council:

- (1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and
- (2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and
- (3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.

(Greg Sauer/Gary Verri)

### Notes

### 14 Feb 2022 2:56pm Gibbins, Jessica

Awaiting final survey plans.

### 02 Dec 2021 12:48pm Fitzpatrick, Christie

Data imported from Resolution Register:

18.3.19 Awaiting Final plans to be sent with application to Minister.

- 12.4.19 No change to status.
- 10.5.19 No change.
- 12.7.19 Final plans being reviewed.
- 19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.
- 15.11.19 No change to status.
- 10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review. Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS.
- 11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.
- 1.7.20 Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.
- 7.8.20 The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries
- 14.4.21 Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been been beginning.
- been hampered by recent wet ground conditions.
  7.5.21 Surveyors are back on site continuing with field work.

16 Jun 2022 4:07pm Melling, Elizabeth

- 7.6.21 Land surveyors are preparing plans for proposed acquisition.
- 14.10.21 Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries.
- 10.11.21 Ongoing process with surveyors to prepare survey plans.

Meeting	1		Date	Officer	Title	Target		
Council	Council 28/08/2019   28/08/2019   Dodds, Terry   <b>NEWGrid - Water Security</b>				11/09/2019			
<u>176/19</u>	(1)	Tenterfield env	nrticipate in th virons; and	•	nd delivery of the National Water Grid projects s that will support a P90 cost estimate; and			
	(3)	_	sitive result,	as determined by	the Detailed Business Case, seek a further	allocation to		
Notes	(Gary Verri/Brian Murray)							

Tenterfield Shire Council Page 1 of 17

### **OUTSTANDING ACTIONS REPORT**

Division: Committee: Officer:

Printed: Thursday, 16 June 2022 4:23:37 PM Date From: Date To:

Title Meeting Date Officer Target

Announcement that Mole River Dam not proceeding

### 02 Dec 2021 12:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

19.9.19 Discussions ongoing.

13.10.19 Announcement of \$24m for feasibility study for the Border Rivers Project on the Mole River.

Discussions with Govt ongoing. Letter forwarded to Minister for Water requesting TSC be the proponent to complete the studies and Detailed Business Case.

5.12.19 Ongoing discussions with Minister Pavey's Office in relation to capacity of WaterNSW to deliver a signed tender document prior to next Federal Government election cycle caretaker period.

Meeting SDRC Mayor and CEO to discuss on 11/12/19

5.2.20 Meeting with Water NSW, Member for Lismore & Councillors scheduled.

1.3.20 Meeting held. Feasibility study to go ahead. Ongoing engagement.

15.5.20 Phone meeting with David Hogan. WaterNSW has had scope changed. Risk to project.

18.5.20 Federal Minister for Agriculture, Drought and Emergency Management forwarded email 15/5. Investigating why the scope has been changed and by whom.

14.7.20 Mayor has been in contact with Deputy Prime Minister to discuss ongoing progress.

18.8.20 Update for Councillors scheduled 25/8/20

1.9.20 Update held with Water NSW Officers 31/8. Progress is being made as the Dept has allocated significant additional resources to assist with landholder liaison and Aboriginal land claims.

1.10.20 Further Workshop with Councillors and proposed community meetings scheduled mid November 2020
17.11.20 WaterNSW Officers provided update to Council at the Workshop of 11/11. Meeting with effected loandowners that evening at Mingoola attended by Mayor, Cr Peters and CE.

26.11.20 WaterNSW advert in Tenterfield Star 19/11:

Community webinars – 1/12

Webinars with directly impacted landowners - 24/11

Mingoola Progress Assoc members – 8-10/12

24.4.21 Mayor invited and attending NSW Government Portfolio Committee 7 - Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW - May 2021.

10.5.21 Meeting Scheduled for Monday 2 May 2021.

15.6.21 Meeting transcripts circulated for amendments.

10.8.21 Mayor & CE attended webinar - Mole R dam Community Update.

30.9.21 Mayor & CE attending meeting at Toowoomba Border Mayors Water Alliance with Minister Glenn Butcher

11.11.21 The CEO and Mayor met with Barnaby Joyce and the cross border alliance to identify possible ways to proceed nothing further to report

Meeting	Date	Officer	Title	Target
Council 18/12/2019	18/12/2019	Verri, Gary	ROAD NAMING	1/01/2020

### Notes

### 16 Jun 2022 4:22pm Melling, Elizabeth

Resolved that Council:

- (1)Make an application for Herding Yard Creek Road to be renamed to Seven Mile Road;
- (2)Do not change the name of Red Ridge Lane;
- Further investigate/consult on naming of Old Maryland Land/Catarins Road.

(Tim Bonner/Greg Sauer)

Motion Carried

### 19 May 2022 1:03pm Ritchie, Hayley

Refer to Resolution 25/22

### 02 Dec 2021 1:12pm Fitzpatrick, Christie

Data imprted from Resolution Register

17.2.20 Initial road status investigations being carried out.

1.7.20 Still awaiting road status report from search agents, recent follow up requested has been made to them.

14.4.21 Result of road status search have not been received as yet.

10.5.21 Pending submissions of Road Asset Management Plan.

7.6.21 Follow up request has been made to the road status search agents.

16.7.21 Results from Status search Agents now received. Consultation with road users to commence.

18.8.21 Letters sent to property owners on Herding Yard Creek Road, Catarins Road & Red Ridge Lane

14.10.21 Responses have been received from property owners and a report will be prepared for Council.

Tenterfield Shire Council Page 2 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer	

Meeting	Date	Officer	Title	Target
Council 24/06/2020	24/06/2020	Counsell, David	Aerodrome Grass Area Lease	8/07/2020
100/20 Decolved that Coun	cil rocolvo to	advortice for the	on four (4) year leace of the graceed are:	within the

100/2

**Resolved** that Council resolve to advertise for the four (4) year lease of the grassed area within the Tenterfield Aerodrome not directly associated with the landing strip for the purpose of restricted agricultural operations including the mowing and harvesting of grass with any submissions received to be reported back to Council for consideration.

(Brian Murray/Donald Forbes)

### Notes

### 08 Mar 2022 1:45pm Counsell, David

Aerodrome Operational Manual being finalised before presenting to Council at a future meeting.

### 14 Feb 2022 12:05pm Counsell, David

Aerodrome Operational Manual being compiled for compliant activities and will be presented to Council in March 2022 with other issues such as fencing and risk associated with the Aerodrome.

### 02 Dec 2021 1:16pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.7.20 Plan of area to be prepared for lease documents.

Not yet advertised.

7.8.20 Survey of the airstrip has been undertake and is being compiled with lease documents for advertising.

14.4.21 Documents and advertising still to be finalised.

10.5.21 To be advertised.

15.6.21 Accompanying documents to be drafted.

14.10.21 Task is being included in the scope for a consultant to complete Management Plan of the Aerodrome operations.

10.11.21 Consultant engaged to include this action with Plan of Management process for the aerodrome.

Meeting	3		Date	Officer	Title	Target
Council	22/07/20	20	22/07/2020	Pryor, James	Tenterfield Common Easement and Lot Compulsory Acquisition	27/07/2020
133/20	Resol	<b>ved</b> that Cound	cil:			
	(1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition					6834 for the way to the

requirements of the Land Acquisition (Just Terms Compensation) Act 1991;

- (Just Terms Compensation) Act 1991;
   Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the
- (3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;
- (4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;
- (5) Classifies the land as operational land;
- (6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;
- (7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
- (8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

(Brian Murray/Michael Petrie)

### Notes

02 Dec 2021 1:17pm Fitzpatrick, Christie

Tenterfield Shire Council Page 3 of 17

Printed: Thursday, 16 June 2022

### **OUTSTANDING ACTIONS REPORT**

4:23:37 PM Date From: Date To:

Division: Committee: Officer:

Meeting Date Officer Title Target

Data imported from Resolution Register

13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement.

CA application drafted.

No response from the Common Trust regarding their concurrence within the allotted timeframe.

9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.

15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing.

3.12.20 Sent to OLG as advised by Crown to begin next steps.

9.2.21 Register Acquisition Plan being finalised between surveyor and OLG.

10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice.

20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement.

11.6.21 Resending papers to trust.

Waiting on response

9.9.21 Advisements underway to proceed with acquisition due to second attempt with no response.

11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received.

Works are being scheduled to proceed.

Meeting	Date	Officer	Title	Target
Council 26/08/2020	26/08/2020	Petrie, Bronwyn	NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK	9/09/2020

176/20

Resolved that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.

(Gary Verri/Bronwyn Petrie)

### Notes

### 02 Dec 2021 1:24pm Fitzpatrick, Christie

Data imported from Resolution Register:

11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response.

12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE 12.3.21 Meeting held with Acting CE, DI, EO & Manager EDCE. EO to provide response to NPWS.

19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS.

10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop. 10.6.21 Councillor workshop with NPWS 10.06.21

18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey.

14.10.21 Estimate of survey costs and any other expenses being arranged for consideration.

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Marchant, Gillian	Torrington Greenwaste	7/10/2020

### 191/20 Resolved that Council:

- Offer the mega muncher to the 59 properties for residents of the village of Torrington in lieu of green waste acceptance at Torrington transfer station; and
- Does not offer alternative for greenwaste.

(Brian Murray/John Macnish)

### 13 May 2022 4:07pm Marchant, Gillian

Roll out of Mega-munchers continue note dependant on customers attending to collect. Some customers still to collect.

### 14 Apr 2022 4:36pm Marchant, Gillian

Roll out of Mega-munchers continue note dependant on customers attending to collect.

### 04 Feb 2022 4:33pm Marchant, Gillian

Operational opening in November.

Mega-munchers being deployed, feedback on mega-munchers is that they work well.

### 02 Dec 2021 1:29pm Fitzpatrick, Christie

Data imported from Resolution Register

6.10.20 Works underway for construction of required Mega Munchers

8.12.20 Works continue

28.1.21 Tentative discussions for opening on 24 March 2021 when Council meeting held at Torrington

Tenterfield Shire Council Page 4 of 17

### **OUTSTANDING ACTIONS REPORT**

Printed: Thursday, 16 June 2022 4:23:37 PM

Division: Committee: Officer:

Date From: Date To:

 
 Meeting
 Date
 Officer
 | Title

 9.3.21 Arranging convenient date for attendance of EPA reps as required for grant acuital. Date to be advised.
 Target

15.4.21 Advised reps unable to attend, progressing with possible May opening.

6.5.21 May opening expected.

11.6.21-19.7.21 19th May official Opening;

16.8.21-9.9.21 Operational opening expected late July-August

Pending meeting and lockdown

19.10.21 Mega Muncher construction completed – to be given out when transfer station opens. Waiting on sat phones & rockstars.

12.11.21 Meeting scheduled with Residents 16/11/21 before operational opening

14.03.22 Mega Munchers under deployment

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Thompson, David	Crown Lands Plans of Management	7/10/2020

195/20

Resolved that Council endorse the listed draft Plans of Management and forward to the Crown Lands Minister for approval prior to the compulsory community consultation period:

- Plan of Management General Community Use;
- Plan of Management Sportsgrounds;
- Plan of Management Parks;
- Plan of Management Natural Areas.

(Greg Sauer/Michael Petrie)

### Notes

### 02 Dec 2021 1:31pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 Amendment being made to draft and prepared for sending to Minister

6.11.20 Ongoing

4.12.20 Plans sent to Minister

- 9.2.21 Awaiting response from Minister
- 8.3.21 Awaiting response from Minister
- 6.4.21 Awaiting response from Minister
- 4.5.21 Crown lands (CL) advised verbally in May that they are working on the review. A request for an update sent to CL on 11/6/21 11.6.21 Crown Lands (CL) have reviewed the draft PoM's. On 15/06/21 CL provided a list of minor amendments. PoM's to be amended and returned.
- 13.7.21 There is an issue with the categorisation of R540103 at Drake. CL have suggested that the reserve be excluded from the POM and resubmit excluding the reserve.
- 8.10.21 Revised General Community Use PoM drafted. Others are close to complete.
- 11.11.21 Continued checking and amending documents in accordance with crown lands requests.
- 8.12.21 Continuation of above

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Rogan, Bob	NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES	7/10/2020

Resolved that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.

(Bob Rogan/Greg Sauer)

### Notes

### 02 Dec 2021 1:34pm Fitzpatrick, Christie

Data imported from Resolution Register:

- 1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10.
- 1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.
- 15.4.21 Site inspection with focus group held, preliminary designs under investigation
- 6.5.21 Investigation into possible grants underway
- 11.6.21 9.9.21 Investigations continue-note awarded fishing platform grant
- 18.10.21 Signed Deeds of Grant
- 12.11.21 Platform planning underway

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Gibbins, Jessica	McLeods Creek Road, Sandy Hill	7/10/2020

Tenterfield Shire Council Page 5 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

	Date	Officer	Title		Target
l <b>ved</b> that Counc	il approve the	e action required	as detailed in this report.		
				(Bronwyn Petrie	/Garv Verri)
	<b>lved</b> that Counc	<b>lved</b> that Council approve the	<b>lved</b> that Council approve the action required	<b>lved</b> that Council approve the action required as detailed in this report.	<b>lved</b> that Council approve the action required as detailed in this report.  (Bronwyn Petrie,

### Notes

### 14 Apr 2022 12:07pm Gibbins, Jessica

Report was tabled at Februrary meeting & matter deferred.

### 14 Feb 2022 2:54pm Gibbins, Jessica

Further report being tabled at February 2022 Council Meeting.

### 02 Dec 2021 1:35pm Fitzpatrick, Christie

Data imported from Resolution Register:

15.10.20 Engaged Solicitor to assist in process.

15.5.21 Commencing process with Office of Local Government.

10.6.21 Advice received from Solicitors.

16.7.21 Correspondence sent 12.07.21 to State Forestry seeking clarification on acquisition process through Girard State Forest.

14.10.21 Review of costs to date and estimate of survey work being undertaken prior to commencing survey works.

leeting		Date	Officer	Title	Target		
Council 23/		23/09/2020	Pryor, James	Mingoola Waste Transfer Station Site - Compulsory Acquisition	7/10/2020		
87/20 R	esolved that Counc	cil:					
(1	(1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075622 purpose of developing the Mingoola Waste Transfer Station in accordance with the requirement Land Acquisition (Just Terms Compensation) Act 1991; and						
(2	Proceed with the compulsory acquisition of the land described as the western portior 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing th Transfer Station in accordance with the requirements of the Land Acquisit Compensation) Act 1991; and				Mingoola Waste		
(3				Sovernor for approval to acquire Lot 7013 in of the Local Government Act; and	DP 107562		
(4	the subdivided	Make an application to the Minister and the the subdivided Lot 7018 in DP 1075621 by Government Act; and					
(5	) Classify the lan	d as operation	nal land; and				
(6	compulsory acc	quisition of tl		scribed as Lot 7018 in DP 1075621 for the Lot in accordance with the requirements 991; and			
(7	, ,		rmed road, know is as a Public Roa	n as Springfield Road, that traverses through ad; and	n Lot 7013		
(8				Governor for approval to acquire the newly-			

### Notes

### 02 Dec 2021 1:26pm Fitzpatrick, Christie

Data imported from Resolution Register: 15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition.

177(2)(a) or 177(2)(b) of the Roads Act.

6.11.20 Ongoing

4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process.

9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.

Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or

10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to.

20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue.

6.5.21 Project handover, negotiations continue.

11.6.21 Project negotiations continue

Tenterfield Shire Council Page 6 of 17

(Brian Murray/Michael Petrie)

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer:	

Meeting	Date	Officer	Title	Target		
19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended.						
11.11.21 Negotiations continue.						

Meeting	Date	Officer	Title	Target
Council 1/10/2020	1/10/2020	Ford, Heidi K	Memorial Hall – Drought Stimulus Package Internal Acoustic, Ventilation and Insulation Treatments - Tender Recommendation and Project Update	15/10/2020

### 212/20 Resolved that Council:

- (1) Accept the tender evaluation report for the Memorial Hall Internal Acoustic, Ventilation and Insulation Treatments project;
- (2) Not accept the submitted tender;
- (3) Proceed with negotiations with the lowest tenderer to align the scope and budget;
- (4) Grant the Chief Executive delegation to sign for agreed negotiated offer, ensuring that the required level of acoustics are met as part of these negotiations;
- (5) Acknowledges that there will be a variation to the September Quarterly Budget Review to address the issues identified.

(Tom Peters/Bob Rogan)

### Notes

### 07 Feb 2022 11:45am Condrick, Jodie

Tender has been awarded and work has now been completed

### 02 Dec 2021 1:37pm Fitzpatrick, Christie

Data imported from Resolution Register:

- 15.10.20 Negotiations commenced
- 6.11.20 Further investigations continuing regarding acoustics. Roof, electrical and fire to proceed.
- 4.12.20 Works progressing with roofing, electrical, fire and data.
- 9.2.21 Works progressing with internal works due to commence once retractable seating has been complete.
- 8.3.21 Ongoing
- 6.4.21 Works nearing completion to meet grant requirements for LDS grant. Further works will continue under BCRRF grant.
- 4.5.21 LDS grant complete. Acoustic works continuing under the BCRRF grant
- 10.6.21 Acoustic works continue to ceiling and walls.
- 19.7.21 Ongoing
- 13.8.21 Ongoing, internal works nearing completion.
- 8.10.21 Defects inspection planned for 3rd week in October 2021
- 11.11.21 Inspections carried out early November
- 10.12.21 Funding 2 claim completed awaiting for Fire system to be installed. All works have been suspended until the roof has been strengthened.

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Cooper, Mark	Tenterfield Shire - Draft Tree Management	30/12/2020

### 278/20 Resolved that Council endorse the Draft Tree Management Plan and place on public exhibition with:

- Further information to be provided on tree species on Logan Street; and
- · Additional Item (4.3) noting Liston community input in planting and providing trees; and
- · Further information regarding Tenterfield Park.

(Greg Sauer/Gary Verri)

### Notes

### 07 Feb 2022 11:48am Cooper, Mark

Ongoing

### 02 Dec 2021 1:41pm Fitzpatrick, Christie

Data imported from Resolution Register:

1.2.21 Tree Management Plan has been put on Public Exhibition for 28 Days finishing on 28 February 2021

9.3.21 Submissions now closed. Several received. Preparing to present to Council workshop in April.

Tenterfield Shire Council Page 7 of 17

### **OUTSTANDING ACTIONS REPORT**

Division: Committee: Officer: Printed: Thursday, 16 June 2022 4:23:37 PM Date From: Date To:

Meeting	Date	Officer	Title	Target		
6.5.21 Draft plan to be presented to Councillor workshop in May.						
12.5.21 Presented at Councillor Workshop.						
7.7.21 Need to update street trees planted in Villages in readiness for adoption.						
17.8.21-18.10.21 Ongoing						

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Rogan, Bob	NOTICE OF MOTION - SUBMISSION TO NSW NATIONAL PARKS & WILDLIFE SERVICE REGARDING MT MACKENZIE LOOKOUT AREA	30/12/2020

### 291/20 Resolved that Council:

- (1) Receive a report on possible upgrades to the Mt Mackenzie Lookout, including the upgrade of toilet facilities (and where possible partnership) with NSW National Parks & Wildlife Service, with a view to enhance visitor experience; and
- (2) Include in the upcoming review of the Road Network Management Plan, the provision for upgrading the current access to Mt Mackenzie Lookout to a standard that will allow coaches to access the area.

(Bob Rogan/Gary Verri)

### Notes

### 02 Dec 2021 1:43pm Fitzpatrick, Christie

Data imported from Resolution Register.

18.2.21 Currently investigating Aboriginal Land Claim and potential grant application preparation for facilities and road upgrade 9.4.21 Aboriginal Land Claim refused on 7/4/21. Appeal period expires on 29/7/21.

15.6.21 Appeal period expires 29/7/21.

18.8.21 BBRF – application for \$2.156.208 (Mt Mackenzie Tourism Infrastructure upgrade submitted.

Announcement due mid 2021!

8.9.21 An appeal has been lodged by NSW Aboriginal Land Council against the refusal of the Aboriginal Land Claim. A response to a subpoena was sent 3/9/2021.

18.10.21 Ongoing

10.11.21 Meeting with crown solicitor to provide further evidence for the appeal.

Meeting	Date	Officer	Title	Target
Council 16/12/2020	16/12/2020	Coonan, Neville	Proposal to lease Lots 2, 3 and 4 Section 37 DP758959 - Corner Francis Street and Douglas Street, Tenterfield	30/12/2020

### 295/20 Resolved that Council:

- (1) Advertise Councils' intention enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959, for a period of 14 days and seek any objections to the proposal;
- (2) Delegate authority to the Chief Executive to enter into a new lease over Lots 2, 3 and 4 Section 37 DP758959 for a 3 year period with a 10 year optional extension to the lease, subject to the summarised terms and conditions included in the report;
- (3) Authorises the lease be signed under seal of Council by the Mayor and the Chief Executive subject to no objections being received to the proposal.

(Brian Murray/Michael Petrie)

### Notes

### 06 Jun 2022 10:10am Coonan, Neville

This matter is complete. This resolution has been replaced by 88/22 to remove Lot 4

### 03 Mar 2022 1:05pm Coonan, Neville

Solicitors have been instructed to organise the signing of the lease. So far Transport Museum have not signed the lease and have requested a meeting with the CE.

### 03 Feb 2022 1:37pm Coonan, Neville

All works have been completed regarding the bores. Transport Museum (TM) have given verbal notification they will execute the lease. Solicitors have finalised the lease drafting. The property has been slashed before handing over to TM.

### 02 Dec 2021 1:45pm Fitzpatrick, Christie

Data imported from Resolution Register:

9.2.21 Advertised January 2021 with no objections received. Draft lease being prepared

Tenterfield Shire Council Page 8 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

Meeting	Date	Officer	Title	Target

Finalisation of easements for bore pumps still to be finalised by Waste & Water.

13.3.21 Draft lease has been prepared and provided to Transport Museum for review. Draft includes a consent for the easements to be registered.

20.4.21 Transport Museum have a meeting on 12/4/21 to discuss. It appears they will accept. Council works on the bores etc require completion.

4.5.21 Advice from Waste and Water Manager is that land will likely be available for lease by end of September 2021

11.6.21 Awaiting completion of works for bores prior to following up with Transport Museum.

14.7.21 Works are now complete except the fencing around the bores. The site has been substantially cleaned up.

13.8.21 Awaiting the completion of fencing. Transport Museum are not concerned.

8.10.21 Still awaiting completion of fencing

10.11.21 Still awaiting completion of fencing

Meeting	Date	Officer	Title	Target
Council 24/02/2021	24/02/2021	Della, Paul	Request to relocate the Band Hall to Leechs Gully Road (former Leechs Gully Hall Site)	10/03/2021

### 16/21 Resolved that Council:

- (1) Supports the gifting of the Band Hall to the Leechs Gully Progress Association subject to the association being responsible for:
  - (a) Ensuring the Band Hall can fit on the property by conducting an identification survey;
  - (b) Ensuring the Band Hall transfer meets heritage requirements;
  - (c) Paying for all costs associated with the relocation of the Band Hall;
  - (d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association.
- (2) Allocates up to \$50,000 to the Leechs Gully Progress Association towards the costs associated with the items in (1) above.
- (3) Negotiates with the Leechs Gully Progress Association on the proposed relocation of the Band Hall.

(John Macnish/Bronwyn Petrie)

### Notes

### 18 May 2022 5:12pm Melling, Elizabeth

Ongoing - Chief Executive Office met with Grant Johnson for an update 12 May 2022

### 02 Dec 2021 1:47pm Fitzpatrick, Christie

Data imported from Resolution Register:

24.2.21 Mr Rod Dowe was informed of Council's decision.

25.2.21 Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process.

1.3.21 Mr Dowe provided with the names of some Heritage Consultants.

12.3.21 The above is evidence of part 3 of the recommendation being enacted.

20.4.21 The Gem Club have been advised of the council resolution and provided with contact with Leechs Gully Progress

Association for continued use of the hall if relocation takes place.

4.5.21 Survey to be completed and relocation quotes are being sought by Progress Association

11.6.21 Nothing further to report.

19.7.21 Committee to meet and review Constitution.

13.8.21 Ongoing waiting for Progress Assoc to become an incorporated body.

8.10.21 Meeting to be organised with Progress Association and TSC

11.11.21 Meeting held on site to discuss the actions required to expedite the relocation of the Hall to Leeches Gully.

8.12.21 They have organised a heritage report which is due Feb 2022. PS is coordinating the matter

	Meetin	g		Date	Officer	Title	Target
	Council 24/03/2021		Gibbins, Jessica	Snake Creek Road - Road Reserve Update	7/04/2021		
ı	<u>60/21</u>	Resolved that Council:					
		(1) Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Tern Compensation) Act 1991;					

Tenterfield Shire Council Page 9 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer:	

Meetii	ng		Date	Officer	Title	Target
	(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993.					
					(Greg Sauer/Bro	nwyn Petrie)

### Notes

### 14 Feb 2022 2:58pm Gibbins, Jessica

Collating documents for the new application to send to OLG

### 02 Dec 2021 1:54pm Fitzpatrick, Christie

Data imported from Resolution Register:

10.5.21 Office of Local Government application required

15.6.21-19.7.21 Office of Local Government Application being drafted

18.8.21 Application and attachments sent 17/8/21 OUT21/61C3BA5A.

14.10.21 Application rejected as need updated searches & correspondence. Being arranged for resubmitting

Meeting	g	Date	Officer	Title	Target		
Council	24/03/2021	24/03/2021	Kelly, Rebekah	Tenterfield Sculpture Walk	7/04/2021		
<u>57/21</u>	<b>57/21</b> Resolved that Council adopt the report and approve installation and locations of all the proposed sculptures.						
				(Bronwyn Petrie,	/Bob Rogan)		

### Notes

### 18 May 2022 5:11pm Melling, Elizabeth

Scuplture Walk Official Opening - 1 June 2022 Invitations circulated.

### 19 Apr 2022 4:17pm Melling, Elizabeth

Final Report being compiled

### 07 Feb 2022 11:45am Condrick, Jodie

Art is currently being installed and draft signs are in construction

### 02 Dec 2021 1:51pm Fitzpatrick, Christie

Data imported from Resolution Register:

20.4.21 Awaiting confirmation regarding crown land management and Native Title.

10.5.21 No native title submission received.

13.7.21 Council has been appointed as Crown Land Manager of all Reserves involved. Native Title also resolved. Art works can proceed from Crown Land Management and Native Title perspective.

18.8.21 Installation of sculptures are imminent and all sites are confirmed.

18.10.21 Foundations prepared.

16.11.21 Installations are being undertaken this week.

Meeting	Date	Officer	Title	Target
Council 28/04/2021	28/04/2021	Hyde, Noelene	SOUTHERN QLD INLAND & NSW BORDER REGIONAL WATER ALLIANCE - TENTERFIELD SHIRE COUNCIL MEMBERSHIP	12/05/2021

### 91/21 Resolved that Council endorse in principle:

- (1) Tenterfield Shire Council as a member of Southern Qld Inland & NSW Border Regional Water Alliance Limited subject to approval of the Constitution of the Company; and
- (2) Tenterfield Shire Council Mayor as a Director of Southern Qld Inland & NSW Border Regional Water Alliance Limited.

(Gary Verri/Michael Petrie)

### Notes

### 02 Dec 2021 1:57pm Fitzpatrick, Christie

Data imported from Resolution Register:

- 3.5.21 Letter provided to Mayor Antonio of Toowoomba Regional Council as Chair.
- 31.5.21 Zoom meeting arranged for 2 June 2021.
- 15.6.21 Zoom meeting attended 2/6.
- 19.7.21 Awaiting legal advice regarding cross border (NSW/QLD) constitution and any associated issues.
- 18.8.21 Ongoing.
- 5.10.21 Border Mayors Water Alliance meeting in Toowoomba with Minister Butcher.
- 5.11.21 Meeting with B Joyce MP regarding funding 8/11/21

Tenterfield Shire Council Page 10 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

Meetin	g	Date	Officer	Title	Target	
Counci	l 28/04/2021	28/04/2021	Counsell, David	Molesworth Street Drainage Easement	12/05/2021	
<b>Resolved</b> that the matter of the Molesworth Street Draining Easement be deferred until the roles and responsibilities are determined in relation to stormwater discharge onto Lots 1 and 13.						
	(Brian Murray/Michael Petrie)					

### Notes

### 14 Feb 2022 12:07pm Counsell, David

Further advice on responsibilites being resolved with planning authorities and further report to be presented to Council in March 2022.

### 02 Dec 2021 1:56pm Fitzpatrick, Christie

Data imported from Resolution Register:

7.5.21 Matter referred to cross department meeting for discussion with Council's Planning and Building Departments for further action.

7.6.21 Council report from April has been discussed at cross department meeting and assessment of the extent of properties and impacts is being investigated.

19.7.21-18.10.21 Council Report to be prepared by Engineering with input from Planning Dept.

Meeting	Date	Officer	Title	Target
Council 27/10/2021	27/10/2021	Counsell, David	RAIL NETWORK SAFETY INTERFACE AGREEMENT	10/11/2021
192/21				

### Notes

### 14 Apr 2022 12:08pm Counsell, David

Still awaiting agreement to be received from the Rail Managers

### 08 Mar 2022 1:46pm Counsell, David

Awaiting response from UGL RL for a revised agreement to be sent to Council.

### 14 Feb 2022 12:02pm Counsell, David

Revised correction information for schedule of crossings provided to UGL RL and awaiting the amended Interface Agreement to be returned by them for signing.

### 02 Dec 2021 2:20pm Fitzpatrick, Christie

Data imported from Resolution Register:

27.10.21 Letter has been prepared to send to UGL Regional Linx to advise of Council's decision and invite them to attend a meeting with Council once they are formally in the new role.

Meeting		Date	Officer	Title	Target		
Council 27/10/2021		27/10/2021	Coonan, Neville	LEASING OF COUNCIL OWNED PROPERTY	10/11/2021		
OFFICER'S	RECOMMEN	NDATION:	-				
That Coun	cil:						
(1) Acknowledges that Council entered into a "Service Agreement" with NSWRFS which was executed in December 2011. The Agreement provides NSWRFS a Licence to enter and use the premises 50 Francis Street, Tenterfield.							
(2)	of 50 Fran BackTrack	Notes the written concurrence provided by NSWRFS for the proposed Leasing or Licensing of part of 50 Francis Street, Tenterfield (Lot 1 Section 37 DP 758959 - within the NSWRFS compound) to BackTrack for a term of up to 5 years for the purpose of a Youth Hub and that NSWRFS agree to share the toilet and associated facilities with BackTrack for the term of the Lease or Licence.					
(3)	37 DP 758	Delegate authority to the Chief Executive to enter into a new License over part of Lot 1 Section 37 DP 758959 (within the NSWRFS compound) for a 5-year term, subject to the summarized terms and conditions included in the Report.					
(4)	Authorises	the Licence	to be signed und	er the Seal of Council by the Mayor and Chie	ef Executive.		
LOST AMI	ENDMENT						

Tenterfield Shire Council Page 11 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

Meeting Date Officer Title Target

That Council defer ITEM COM25/21 be deferred until an onsite inspection with the Captain of the Steinbrook Brigade and the Acting Manager Rural Fire Service – Glenn Byrnes.

(Bronwyn Petrie/John Macnish)

### **Amendment Lost**

### Resolved that Council:

- (1) Acknowledges that Council entered into a "Service Agreement" with NSWRFS which was executed in December 2011. The Agreement provides NSWRFS a Licence to enter and use the premises at 50 Francis Street, Tenterfield.
- (2) Notes the written concurrence provided by NSWRFS for the proposed Leasing or Licensing of part of 50 Francis Street, Tenterfield (Lot 1 Section 37 DP 758959 to BackTrack for a term of up to 5 years for the purpose of a Youth Hub and that NSWRFS agree to share the toilet and associated facilities with BackTrack for the term of the Lease or Licence.
- (3) Delegate authority to the Chief Executive to enter into a new License over part of Lot 1 Section 37 DP 758959 for a 5-year term, subject to the summarized terms and conditions included in the Report.
- (4) Authorises the Licence to be signed under the Seal of Council by the Mayor and Chief Executive.

(Gary Verri/Bronwyn Petrie)

### **Motion Carried**

### Notes

### 06 Jun 2022 10:01am Coonan, Neville

A request has been sent to BackTrack requesting an update on their review of the licence.

### 10 May 2022 9:47am Coonan, Neville

Backtrack has been issued with a draft licence. They have provided a copy to their legal advisors to review and then come back to Council with amendments if required.

### 03 Mar 2022 1:02pm Coonan, Neville

BackTrack have obtained the DA. More information has been requested by Planning to issue a construction certificate. Jennings and Kneipp have prepared a draft licence agreement to be provided to BackTrack to review prior to finalisation.

### 03 Feb 2022 1:35pm Coonan, Neville

Backtrack and RFS have completed the MOU. Backtrack have lodged the DA. More info has been requested to support the DA. Licence to be issued upon the DA being approved.

### 02 Dec 2021 2:19pm Fitzpatrick, Christie

Data imported from Resolution Register:

10.11.21 Progressing. Backtrack & RFS advised of requirement to prepare a MoU prior to issuing a licence.

Backtrack advised DA is required prior to issuing a licence.

8.12.21 Awaiting receipt of completed MOU and lodgement of DA

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Gibbins, Jessica	ACQUISITION OF PART OF PRIVATE LAND REQUIRED FOR ROAD WIDENING PURPOSES - BRUXNER WAY, TENTERFIELD	9/03/2022

matter

**Resolved** that Council proceed with the recommendations as contained within this report to finalise this matter regarding acquisition of land for road realignment purposes for Bruxner Way, Tenterfield.

(John Macnish/Kim Rhodes)

### Notes

45/22

### 14 Apr 2022 12:09pm Gibbins, Jessica

**Motion Carried** 

Correspondence sent to applicable land owners.

Tenterfield Shire Council Page 12 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer:	

Council 23/02/2022 23/02/2022	Counsell, David	LOT 26 DP 735029 SUGARBAG ROAD	9/03/2022

### **22/22 Resolved** that Council:

- 1) Note the report and the removal of proposed sale proceeds of Lot 26 DP 735029 Sugarbag Road from the current years budget 2022/2023; and
- 2) Defer any further action on the matter (sale of Lot 26 DP 735029 Sugarbag Road) for another 12 months (Feb 2023) and contact RFS regarding suitability as a strategic/tactical fire trail grant.

(Peter Petty/Geoff Nye)

### Motion Carried

### Notes

### 16 Jun 2022 12:37pm Melling, Elizabeth

Matter being revisted at June 2022 Meeting

### 08 Mar 2022 1:41pm Counsell, David

Matter has been deferred for another 12 months. Emergency manager has been asked to rasied the suitability for strategic fire trail grants with RFS

Meetin	ıg		Date	Officer	Title	Target	
Counci	1 23/02/2022		23/02/2022	Counsell, David	MCLEODS CREEK ROAD	9/03/2022	
23/22	23/22 Resolved that Council						
	<ul> <li>(1) Note the estimated costs in relation to survey of the McLeods Creek Road Reserve; and</li> <li>(2) Defer this matter to the next Council meeting to enable more information to be provided to all for further consideration.</li> </ul>						
	Motion Carried (Peter Petty/Kim Rhodes)						
Notes							

### 08 Mar 2022 1:40pm Counsell, David

Matter to be considered at another meeting after Council has consdiered additional information.

Meeting		Date	Officer	Title	Target		
Council 2	3/02/2022	23/02/2022	Counsell, David	MARYLAND CULLENDORE ROAD	9/03/2022		
24/22 F	24/22 Resolved that Council defer the report until a later date.						
	(Tim Bonner/John Macnish)						
1 1	Motion Carried						
Notes							
08 Mar 20	08 Mar 2022 1:39pm Counsell, David						
Matter de	ferred to another meetin	ng to allow furthe	er information to be	considered by Council.			

Meeting	Date	Officer	Title	Target
Council 23/03/2022	23/03/2022	Marchant, Gillian	Steel Recycling Contract	6/04/2022

### **Resolved** that Council: 75/22

That Council accept the tender of Infrabuild for the steel recycling contract.

(Peter Petty/Tim Bonner)

### **Motion Carried**

13 May 2022 4:07pm Marchant, Gillian

Waiting on Infrabuild-signed contract pending

14 Apr 2022 4:38pm Marchant, Gillian

Advised Infrabuild-signed contract pending

Tenterfield Shire Council Page 13 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer:	

Meeting	Date	Officer	Title	Target
Council 23/03/2022	23/03/2022	Bursford, Erika	INTEGRATED PLANNING AND REPORTING - DRAFT COMMUNITY STRATEGIC PLAN, DELIVERY PROGRAM AND OPERATIONAL PLAN FOR PUBLIC EXHIBITION	6/04/2022

### 63/22 Resolved that Council:

- Place the draft Community Strategic Plan, Community Engagement Strategy and Resourcing Strategy on public exhibition for a minimum period of 28 calendar days in accordance with sections 402, 402A and 403 of the NSW Local Government Act 1993;
- Place the draft 2022/24 Delivery Program and draft 2022/2023 Annual Operational Plan, on public exhibition for a minimum period of 28 calendar days in accordance with section 404 and 405 of the NSW Local Government Act 1993;
- 3. Undertake community consultation, based on the scenarios outlined in the draft Long Term Financial Plan, with regards to making an application for a Special Rate Variation to ensure Council's long term financial sustainability, and
- 4. Request a further report to be submitted at the completion of the formal public exhibition period detailing submissions received during exhibition, for Council's consideration prior to final adoption.

(Greg Sauer/Kim Rhodes)

### **Motion Carried**

### Notes

18 May 2022 5:04pm Melling, Elizabeth

Report to May 2022 Council Meeting

Meeting	Date	Officer	Title	Target
Council 27/04/2022	27/04/2022	Coonan, Neville	Proposal to amend Resolution 295/20 regarding the leasing of Lots 2, 3 and 4 Section 37 DP758959 by removing Lot 4 from the proposed lease.	11/05/2022

### 88/22 Resolved that Council:

- (1) Delegates authority to the Chief Executive to enter into a new Lease over Lots 2 and 3 Section 37 DP758959 for a 2-year period from 1 November 2021 with a 10-year optional extension to the Lease; and
- (2) Reduces the annual rental from \$1,000 excluding GST to \$800 excluding GST with other lease terms and conditions to remain unchanged from Resolution 295/20; and
- (3) Authorises the Lease be signed under seal of Council by the Mayor and the Chief Executive.

(Peter Petty/Tom Peters)

### **Motion Carried**

### Notes

16 Jun 2022 12:35pm Melling, Elizabeth

Completed

06 Jun 2022 10:36am Coonan, Neville

The amended lease has been signed by all parties.

10 May 2022 9:51am Coonan, Neville

Council solicitors have been requested to amend the prior lease to exclude Lot 4.

Tenterfield Shire Council Page 14 of 17

OUTSTANDING ACTIONS REPORT	Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee: Officer:	Date To:

Meeting	Date	Officer	Title	Target
Council 25/05/2022	25/05/2022	Sisson, Lee	ADOPTION OF IP&R DOCUMENTS INCLUDING THE COMMUNITY STRATEGIC PLAN, ASSET MANAGEMENT STRATEGY, WORKFORCE MANAGEMENT STRATEGY, DELIVERY PROGRAM, COMMUNITY ENGAGEMENT STRATEGY AND LONG TERM FINANCIAL PLAN	8/06/2022

### 98/22 **Resolved** that Council:

- (1) Adopt the Community Engagement Strategy 2022-2032, as attached;
- (2) Adopt the Community Strategic Plan 2022-2032
- (3) Adopt the Asset Management Strategy 2022-2032, as attached;
- (4) Adopt the Workforce Management Strategy 2021-2025, as attached;
- (5) Adopt the Long Term Financial Plan 2022-2032, as attached;
- (6) Adopt the Delivery Program 2022-2026, as attached.

(Giana Saccon/Peter Petty)

### **Motion Carried**

### Notes

16 Jun 2022 12:33pm Melling, Elizabeth
All Plans adopted at COuncil Meeting placed on COuncil's website - Resolution Number noted.

Meeting		Date	Officer	Title	Target
Council 2	25/05/2022	25/05/2022	Bursford, Erika	Operational Plan 2022-2023 Including Statement of Revenue Policy 2022-2023	8/06/2022
101/22	Resolved (20) That Council infrastructure p  Motion Carried		o \$3,100,000 in	2022/2023 for (Greg Sauer/	/Tim Bonner)
Notes					

Meeting	Date	Officer	Title	Target	
Council 25/05/2022	25/05/2022	Condrick, Jodie	Parks, Gardens and Cultural Advisory Committee	8/06/2022	
108/22 Resolved that Council write to Telstra requesting improvements to the lot on Rouse Street, Tenterfield due to untidiness and safety issues.					
Motion Carried			(Greg Sauer/Jo	hn Macnish)	

### Notes

Meeting		Date	Officer	Title	Target
Council 25/05/2022		25/05/2022	Melling, Elizabeth	CALL FOR EXPRESSION OF INTEREST IN TENTERFIELD HEAVY VEHICLE BYPASS ECONOMIC ENHANCCEMENT ADVISORY GROUP	8/06/2022
96/22, 97/22	Resolved that Sta	nding Order	s be resumed	(Peter Petty/0	Geoff Nye)
	Resolved that Co	uncil:			

Tenterfield Shire Council Page 15 of 17

	OUTS  Division: Committee: Officer:	UTSTANDING ACTIONS REPORT			Printed: Thursday, 1 4:23:37 PM Date From: Date To:	6 June 2022
Meeting		Date	Officer	Title		Target

Meeting		Date	Officer	Title	Target
				ntatives from the Tenterfield Chamber o isten Lovett and Peter Hay;	f Tourism,
		nts two (2) ed, these bei		Representative from the Expression of	f Interest
	/	nris Moon eate Sommer		(Peter Murphy/Peter Petty)	
	Motion Carried				
Notes					

**16 Jun 2022 12:29pm Melling, Elizabeth** Write to all Applicants with COuncil's Resolution.

Meeting Date Off		Officer	Title	Target		
Council 25/05/2022	25/05/2022	Condrick, Jodie	REALLOCATE GRANT FUNDING - DROUGHT COMMUNITIES PROGRAMME EXTENSION - STREET SCAPE PROJECT	8/06/2022		
04/00 B I III I O II						

### 91/22 Resolved that Council:

(1) Notes the request received from the Tenterfield National Monumental Association Inc. and supports the reallocation of funds identified for the heritage painting of the Tenterfield Post Office from the Drought Communities Program Extension and reallocate the remaining \$85,040.28 out of the \$100,000 to the Economic and Social resilience through Cultural Tourism Recovery project that will comply within the grant guidelines.

(Kim Rhodes/John Macnish)

### Motion Carried

### Notes

ıg		Date	Officer	Title	Target
Council 25/05/2022 25/05/2022		25/05/2022	Condrick, Jodie RETURN GRANT FUNDS RELATING TO PROPOSED SALEYARDS TRUCK WASH - TRANSPORT NSW GRANT FUNDING		8/06/2022
Resol	<b>ved</b> that Coun	cil:			
<ul><li>(1) Agree to no longer proceed with the proposed Truck Wash; and</li><li>(2) Agree to return the grant funds back to the funding body and provide the Treasurer and th</li></ul>					
	Treasurer's R	epresentative	with one (1) mo	nth's notice to abandon the project.	
				(Peter Petty)	Tim Bonner)
Motio	on Carried				
	(1) (2)	Resolved that Coun  (1) Agree to no lo  (2) Agree to reto	Resolved that Council:  (1) Agree to no longer proceed  (2) Agree to return the grant  Treasurer's Representative	25/05/2022   25/05/2022   Condrick, Jodie   Resolved   that Council: (1)   Agree to no longer proceed with the propose (2)   Agree to return the grant funds back to Treasurer's Representative with one (1) more	RETURN GRANT FUNDS RELATING TO PROPOSED SALEYARDS TRUCK WASH - TRANSPORT NSW GRANT FUNDING  Resolved that Council:  (1) Agree to no longer proceed with the proposed Truck Wash; and  (2) Agree to return the grant funds back to the funding body and provide the Treasurer's Representative with one (1) month's notice to abandon the project.  (Peter Petty)

Meeting		Date	Officer	Title	Target
Council 25/05/2022		25/05/2022	Davidson, Tamai	Draft Village Concept Plans 8/06	
93/22 Resolved that Council adopt the Draft Village Concept Plans for Liston, Legume, Urbenville, Drake, Torrington, Mingoola and Jennings as amended post community consultation.					•
	Motion Carried			(Peter Petty	//Geoff Nye)

Tenterfield Shire Council Page 16 of 17

OUTSTANDIN	G ACTIONS REPORT Printed: Thursday, 16 June 2022 4:23:37 PM
Division:	Date From:
Committee:	Date To:
Officer:	

Office	er:			Duce 101		
Meeting	Date	Officer	Title	Target		
Notes	,		,	,		
16 Jun 2022 12:32pm Melling, Elizabeth Completed						
16 Jun 2022 12:31pm Melling, Elizabeth Plans uploaded to Council's Website, noting Resolution number.						
08 Jun 2022 9:51am Davidson, Plans adopted and updated as p document and plans placed on C	er discussions o		Resolution number and dat	te of adoption of plans placed in		

Tenterfield Shire Council Page 17 of 17