



**MINUTES OF**

**SIR HENRY PARKES MEMORIAL SCHOOL  
OF ARTS JOINT MANAGEMENT  
COMMITTEE**

**THURSDAY, 1 SEPTEMBER 2022**

MINUTES OF THE **Sir Henry Parkes Memorial School of Arts Joint Management Committee** OF TENTERFIELD SHIRE held at the Sir Henry Parkes Memorial School of Arts on Thursday, 1 September 2022 commencing at 2.00 pm.

**ATTENDANCE**

Mr Daryl Buckingham, (Chief Executive)  
Ms Lee Mathers (Manager Arts, Culture & Library Services)  
Mayor Bronwyn Petrie (Chair)  
Councillor Kim Rhodes  
Harry Bolton (National Trust)  
Mr Peter Jeffrey (Friends of the School of Arts)  
Mrs Christine Dennis (Friends of the School of Arts)  
Mr David Stewart – National Trust Australia (NSW)  
Mr Gerry Hayes (General Manager Properties – National Trust of Australia NSW)  
Ms Elizabeth Melling (Executive Assistant & Media)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*

## **APOLOGIES**

Nil.

## **DISCLOSURES**

Nil.

## **CONFIRMATION OF MINUTES**

*The Minutes from the last Meeting of the Sir Henry Parkes Memorial Management Committee ("Joint Committee") held on 11 March 2022 have been unable to be located in Council's records.*

## **OFFICERS' REPORTS**

### **(ITEM COM18/22) SIR HENRY PARKES MEMORIAL SCHOOL OF ARTS SERVICES REPORT**

#### **SUMMARY**

The purpose of this report is to provide a summary on the Sir Henry Parkes School of Arts (SHPMSoA) services and activities.

**Resolved** that the Manager Arts, Culture and Library Services Report for the Sir Henry Parkes Memorial School of Arts Services be received and noted.

(Christine Dennis/Harry Bolton)

#### **ACTIONS:**

- Harry Bolton to meet with Bahador Valadi to assist with identifying furniture or equipment items that belong to the "Friends of the School of Arts" to assist with identifying items that do not belong on the SoA/Council Asset Register.
- Staff to provide Harry Bolton a copy of the Museum Collection Inventory listing for Harry to provide detail on relevant collection or individual items on loan.
- Staff to liaise with Friends of the School of Arts regarding the provision of wine & nibbles – Manhattan Film Festival.
- Gerry Hayes to share Policies & Procedures for "on boarding" of volunteers.

#### **GENERAL BUSINESS**

- Gerry Hayes spoke to both Council and Friends prior to this meeting and will recontact both groups in the next few weeks with strategies around how these groups can engage into the future.
- The building is of historical and community significance. The facility needs to be a usable, occupied and active building for the community.
- Harry Bolton offered to provide information sessions on "tour information" delivery to staff, volunteers and Councillors. This generous offer was gratefully accepted by Council.

- Henry Parkes Oration Celebrations – 22 October 2022 Banquet & Guest Speaker / 24 October 2022 Streaming of the Orations (Canberra) into the SoA Theatre. Tenterfield High School student will be invited and asked to “toast” Henry Parkes. Staff are able to assist with the advertising of these events.

**NEXT MEETING**

March 2023 or earlier should a meeting be required.

There being no further business the Chairperson declared the meeting closed at 3.20 pm.

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Mayor Bronwyn Petrie  
Chairperson