

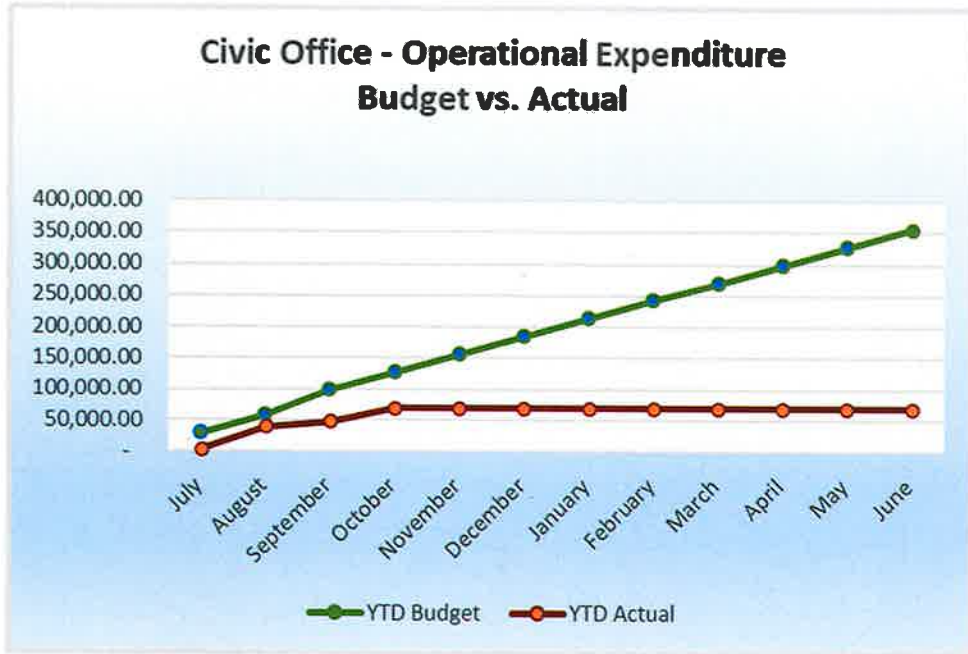


Monthly Operational Report

Tenterfield Shire Council October 2022

Council Meeting 23 November 2022

1. Civic Office









| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--------------------------|------------------------|---------------------------|------------------------|
| Civic Office | 355,339 | 81,045 | 22.81% |
| 1. Operating Income | 0 | 11,921 | 0.00% |
| 2. Operating Expenditure | 355,339 | 69,125 | 19.45% |

1. CIVIC OFFICE

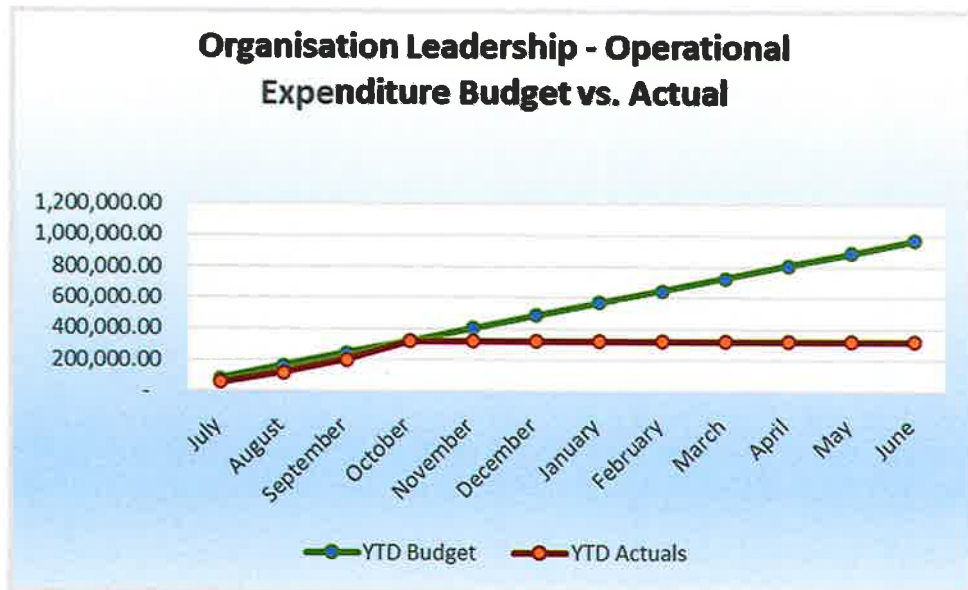
Business Unit: Civic Office

Service Profile: Civic Office

| Action | Responsibility | Progress Comment | Status |
|--|-----------------|---|--|
| 2.1.3.1 Investigate, advocate for, and source funding to improve heavy vehicle access across the region. | Chief Executive | October - 2022 Ongoing nothing further to report |  No TARGET |
| 5.1.1.9 Influence and advocate support from Federal and State government in relation to promotion of Tenterfield community objectives. | Chief Executive | October- we have identified several grant opportunities that make strategic sense we will apply for those grants as they become available. We are also working with the LGA and other councils advocating for an increase in the federal assistance grants, as well as a review at restrictions on grants use in general. This will be ongoing. |  No TARGET |
| 5.1.1.10 Advocate to hand back Bruxner Way and Mt Lindesay Road to State Government. | Chief Executive | October-2022: This is ongoing I can report that during the Recent NSW LGA conference, the labor party publicly committed to taking both roads back if successfully elected. |  No TARGET |

| Action | Responsibility | Progress Comment | Status |
|---|--|---|--|
| 5.1.1.11 Manage communication, media and information channels. | Manager Economic Development & Special Projects | <p>What should really have been a minor matter, telephone fault at the Visitors' Information Centre, turned into a saga. Phone reported out on Tue, 25 Oct. Call to Telstra received advice the earliest they could get to have look was 8 Nov. Numerous calls and emails to Telstra and calls and emails to the local Federal Member's office complaining of poor service, Telstra finally sent a technician who fixed the problem. The phone was out for a week.</p> <p>October -2022 I am please that at the time of writing the Regional lifestyle Magazine was being launched. It is a quality production and heavily featured Tenterfield region.</p> |  No TARGET |
| 5.1.1.12 Deliver councillor services. | Chief Executive | October-2022 Their has been a larger number than usual councilor requests for information and advice nothing unusual this is an ongoing service. |  No TARGET |
| 5.2.2.1 Advocate for health services throughout the Region and ensure future government planning aligns with community needs. | Chief Executive | October - 2022 Nothing further to report |  No TARGET |

2. Organisation Leadership




| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--------------------------|------------------------|---------------------------|------------------------|
| Organisation Leadership | 970,404 | 322,495 | 33.23% |
| 2. Operating Expenditure | 970,404 | 322,495 | 33.23% |

2. ORGANISATION LEADERSHIP

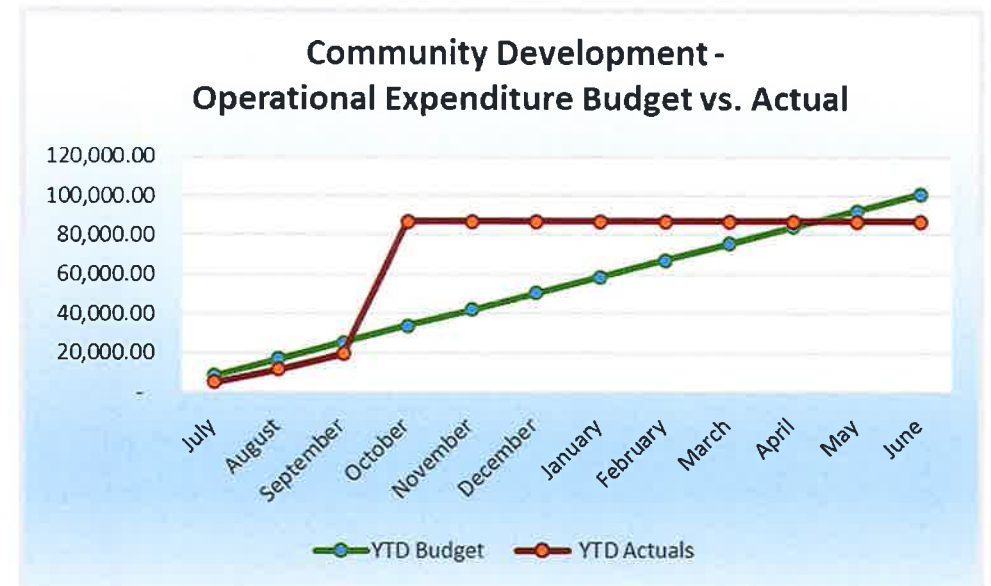
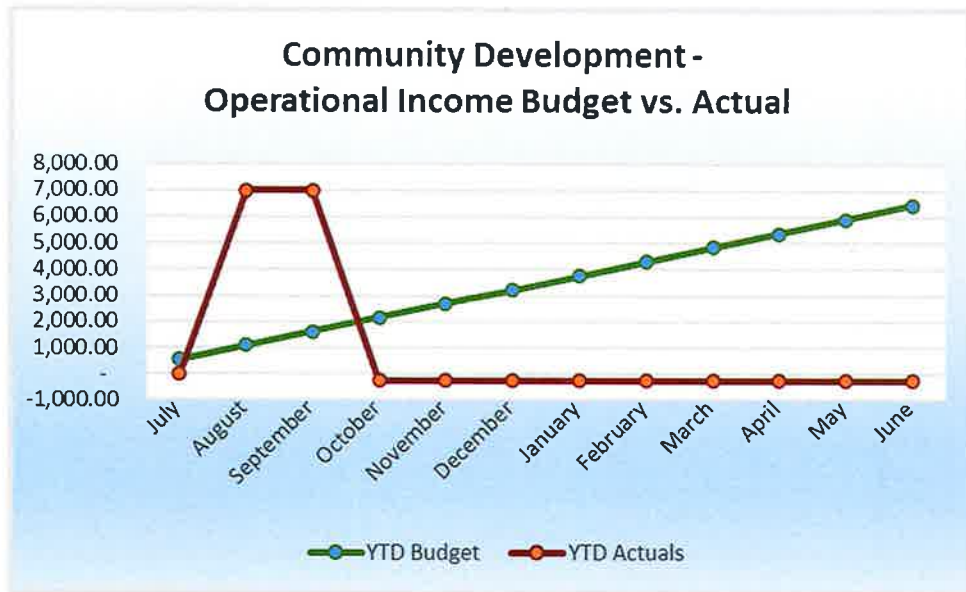
Business Unit: Organisation Leadership

Service Profile: Organisation Leadership

| Action | Responsibility | Progress Comment | Status |
|---|-----------------|---|--|
| 5.1.2.4 Implement the long-term financial strategy, aligning the Long-Term Financial Plan with the Asset Management Plan. | Chief Executive | <p>October-2022 We commissioned and received a community capacity to pay report, which we have now received, at the time of writing, we are waiting a council comparison report we commissioned from the OLG, which I expect we will receive any day.</p> <p>I am also reviewing the quarterly financial situation, early indicators are a cashflow squeeze as expected and I and the team are looking at ways we can avoid, using the overdraft.</p> |  NEEDS WORK |
| 5.1.2.5 Apply for a Special Rate Variation. | Chief Executive | <p>October-2022 Council resolved to adopt the administration's recommendation in terms of the SRV at its October council meeting. The final report for IPART is now being written, it is anticipated that this report will be tabled at the November council meeting.</p> |  MONITOR |
| 5.1.2.6 Report to council identifying efficiency savings of 10-15% across the budget, for the 2022/23 financial year. | Chief Executive | <p>Complete has been reported to council as directed.</p> | <p>Completed 01/07/22 30/06/23 100.00 100.00</p>  ON TRACK |

| Action | Responsibility | Progress Comment | Status |
|--|--|--|---|
| 5.1.2.7 Provide Council a Review of operating plan for the Visitor Information Centre. | Manager Economic Development & Special Projects | <p>The Visitor Information Centre continues to operate six-days-a-week with reduced opening hours on Saturdays - now closing 2:30pm.</p> <p>October visitors to Visitor Information Centre = 1,273 (2667% increase on October 2021 – due to COVID closures)</p> <p>October visitors to Visit Tenterfield website = 3,571 (49% increase on October 2021) 39% of visitors from New South Wales, 36% from Queensland and 9% from Victoria. Tenterfield Visitor Information Centre has a 4.5 star review on Google (153 reviews) & 4.5 star review on TripAdvisor (109 reviews).</p> |  |

3. Community Development



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--------------------------|------------------------|---------------------------|------------------------|
| Community Development | 94,298 | 87,367 | 92.65% |
| 1. Operating Income | (6,444) | 243 | -3.78% |
| 2. Operating Expenditure | 100,742 | 87,123 | 86.48% |

1.1.1.1 Improve and maintain communication methods in accordance with the Community Engagement Strategy.

Manager Arts,
Culture &
Library
Services

During the October reporting period communications involved presenting community information via two issues of 'Tenterfield In Touch' on 10 and 26 October. Key information provided in these issues included details on a range of community organised events such as Park Run Tenterfield initiative and free Granite Boarder Landcare workshops, and state and federal funding opportunities for regional communities and disaster recovery initiatives. This media stream continues to provide a valuable touch point for ensuring Tenterfield community is informed on a range of information.




The Community Development Officer is in the process of developing a draft Child Safe Policy in alignment with NSW Child Safe Standards that will inform all levels of engagement with young people for Tenterfield Shire Council.

In line with the Community Engagement Strategy the Aboriginal Advisory Committee was consulted to review the official Council "Acknowledgement of Country" to be used across all Council communications including meetings, events, displays and digital communications. The consultation process is in progress with members of the Advisory Committee to confirm final wording.

The Community Advisor attended a workshop with Reconciliation Australia on establishing appropriate Cultural Protocol frameworks for engaging and consulting with first nations people. This will assist in the process of developing the Reconciliation Action Plan and applying the protocols to other relevant engagement strategies across the organisation.



No TARGET

| Action | Responsibility | Progress Comment | |
|---|--|--|--|
| 1.1.1.2 Provide opportunities for the community to participate in decision making via Council Committees. | Manager Arts, Culture & Library Services | <p>During the October reporting period the following committee meetings provided opportunity for community to contribute to Council activities:</p> <ul style="list-style-type: none"> • Heritage Advisory Committee – Fri 14 October • Local Emergency Mngt Committee – Wed 12 October • Local Health Committee – Wed 12 October |  No TARGET |
| 1.1.2.1 Implement wellbeing programs and activities in partnership with the Aboriginal Advisory Committee. Contribute to NAIDOC week and develop and implement Reconciliation Action Plan (RAP). | Manager Arts, Culture & Library Services | During the October reporting period a draft Reconciliation Action Plan was developed. Manager of Arts Culture and Library Services and CEO are currently reviewing the draft document for submission to Reconciliation Australia to assist with guidance on the next stage of the development process in alignment with appropriate cultural protocol frameworks. |  No TARGET |
| 1.1.3.1 Support the physical and mental health of the community, through wellbeing activities which improve community capacity and resilience. This includes contributing and supporting local events such as Youth Week. | Manager Arts, Culture & Library Services | <p>During the October reporting period the Community Advisor provided support to the Drake progress Association and Women's Shed with grant applications. During the process of applications, the organisation's realised they could not continue with the application. The progress Association will need to think if increasing the value of their Public Liability to meet funding eligibility criteria for further applications. Women's Shed were looking to develop a basic IT program. The Community Advisor is exploring possibility to connect the group with TAFE to assist with running the program. Support is being provided to assist the Women' Shed to develop a grant for projects to develop disaster preparedness programs.</p> <p>During the October reporting period the community events funded through the Reconnecting Regional NSW Communities Events funding being auspiced by Council totalled of \$59.5K. (note: 80% of the funding income \$241.3K was paid in the 2021/22 FY and remaining payment to be receipted this 2022/23 FY. The events funded to date include:</p> |  No TARGET |

- Moombahlene Night Sky Tour = \$9,545.45
- Sunnyside Hall Christmas Tree Festival =\$800
- Sunnyside Hall Sip & Shop = \$4,000
- Sunnyside Hall Cricket Carnival = \$1,600
- Sunnyside Summer Day Out (Wedding Expo) = \$8,000
- Gravel N Granite = \$32,000
- Urbenville Christmas on the Corner = \$2,000
- Urbenville Australia Day Celebrations =\$1,600

A range of community events, opportunities and activities were promoted through the Tenterfield in Touch Newsletter distributed to 520+ subscribers.

1.2.3.1 Deliver and report to the OLG on the Council's Disability Inclusion Action Plan.

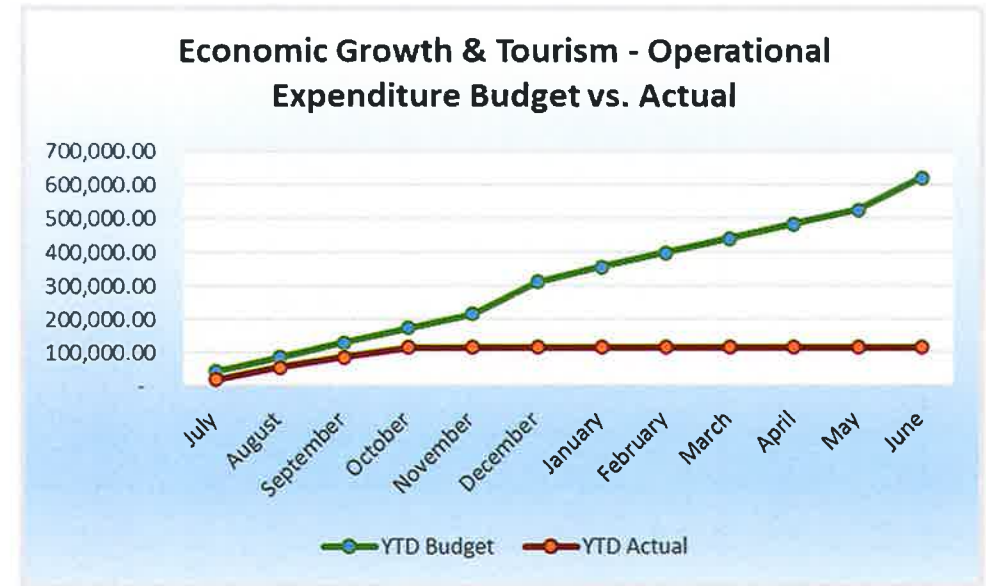
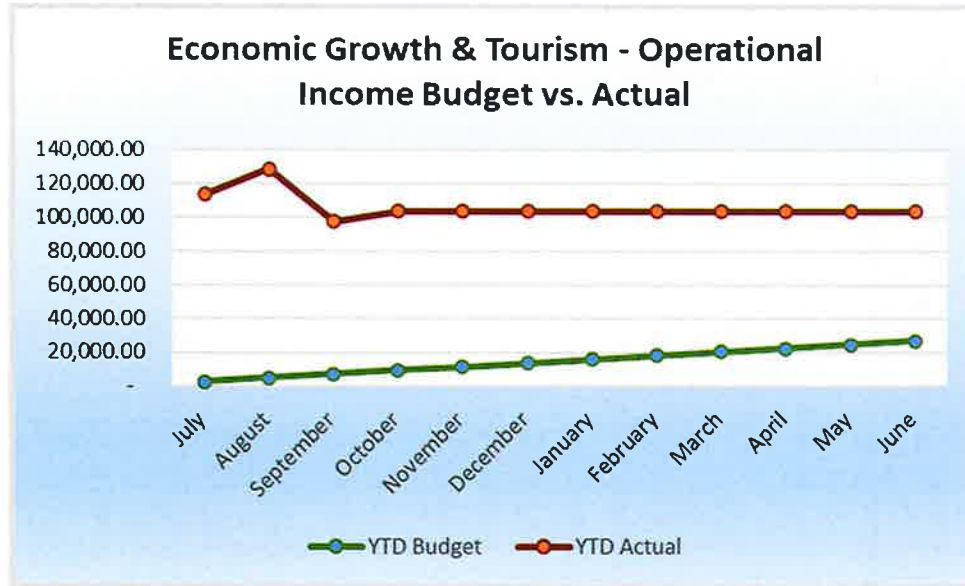
Manager Arts, Culture & Library Services

During the October reporting period Tenterfield Shire Council's Disability and Inclusion Action Plan is currently being reviewed in-line with NSW Government Disability Inclusion Action Planning Guidelines and include Council's community and stakeholder consultation procedures. Accessibility related events, news and services were promoted through Tenterfield in Touch digital news channels.



No TARGET


4. Economic Growth and Tourism



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------|---------------------------|------------------------|
| Economic Growth and Tourism | 600,632 | (949,791) | -158.13% |
| 1. Operating Income | (26,713) | (103,792) | 388.54% |
| 2. Operating Expenditure | 620,314 | 114,710 | 18.49% |
| 3. Capital Income | 0 | (1,018,973) | 0.00% |
| 4. Capital Expenditure | 0 | 55,081 | 0.00% |
| 4235004. PSLP - Tenterfield Youth Precinct & Mountain Bike Trailhead | 0 | 50,081 | 0.00% |
| 5400509. RTBR - Art Installations Tenterfield Creek | 0 | 5,000 | 0.00% |
| 6. Liabilities | 7,031 | 3,184 | 45.28% |

Business Unit: Economic Growth & Tourism

Service Profile: Economic Growth & Tourism

| Action | Responsibility | Progress Comment | Status |
|---|--|---|--|
| 2.1.1.1 Develop and implement the Economic Development Strategy and Tourism Development Strategy, which also aligns with the Regional Economic Development Strategy (REDS). | Manager Economic Development & Special Projects | <p>SALE OF SUGARBAG ROAD Council's sale of surplus land at 780 Sugarbag Road West, Drake has been finalised with solicitors advising settlement was completed Thursday, 27 Oct, 2022 for \$235,000 less costs.</p> <p>SALE OF "BENDALL'S" Council meeting of 26 Oct resolved to sell surplus Council-owned land – "Bendall's" Lot 2 DP 1037068 – 8933 New England Highway, Tenterfield by public auction. Manager has contacted all local real estate agents asking for proposals to sell the property. Two proposals from agents recommend selling early in the New Year. The fenced block of approximately 450 square metres adjacent to the New England Highway where the pump station is located will be surveyed and excised so that Council retains the land under separate title.</p> <p>AIRSTRIP SALE Manger listed the Tenterfield airstrip – Lot 1 DP 236737 – Schrodgers Road for sale on TenderLink. At time of writing (8 Nov) 12 sets of the tender documents had been downloaded (including one by manager to see if website was working). Two advertisements were published in the Tenterfield Star newspaper and details of the tender were published on the pilots and aircraft owners' buy, swap and sell Facebook page Oct 14. Tenders closed 2pm Wed 16 Nov.</p> <p>REAL ESTATE MARKET Market for local real estate remains strong, particularly for grazing land, although agents report demand/price for houses may have plateaued due to interest rate rises.</p> <p>HEALTH FOOD PROCESSING PLANT A company interested in re-locating a dried health food processing plant from Brisbane and other centres to the New England still has plans on the table, including re-locating to Tenterfield. Company principal has been looking at properties around Tenterfield and Llanglothin, north of Guyra, with the view to using rail to send product to port - either Newcastle or Brisbane.</p> |  No TARGET |



2.1.1.2 Deliver and manage Destination Marketing Plan and marketing campaigns and activities.

Manager
Economic
Development &
Special Projects

- Granite Belt Magazine Summer Edition –Advertisements for Visit Tenterfield & New England High Country
- Oracles of the Bush Program –Advertisement for Visit Tenterfield
- Attended New England High Country monthly meeting regarding upcoming campaigns and ongoing projects

- o Journalist famil trip organised by New England High Country and TSC staff for a Tenterfield Feature in Australian Traveller (to be published November)
- o Arranged social media roadtrip with local influencer for New England High Country (visit postponed to November due to wet weather)

GRANTS: Regional Tourism Bushfire Recovery Program

Completed acquittal for Peter Allen Festival grant

- Ongoing: regular website and events updates on Visit Tenterfield, New England High Country & Destination NSW websites; regular social media posts; communicating with new and existing tourism businesses and events.
- Social Media Stats – October 2022: Facebook Reach: 21,794 from 16 Facebook posts.
- Facebook Page Likes: 6,824 (+120 new) Instagram Reach: 3,648 from 14 Instagram posts & 8 stories
- Instagram Followers: 2,851 (+56 new)
- In October, the (trial) TSC Facebook page was less popular than during September with page reach of 2331, approx half that for the previous period (11 Sep to 9 Oct).
- A total of 22 posts were put up in the past month.
- Individual "people reached" posts topped at 2369 for Trial of Lunchtime Closure Council Front Counter; Sire Henry Parkes Oration 804 and National Water Week 696.

Audience Age & gender

- Women 78.5%
- Men 21.5%
- Age & Gender

| | 18-24 | 25-34 | 35-44 | 45-54 | 55-64 | 65+ |
|---------|-------|-------|-------|-------|-------|-------|
| • Women | 4.2% | 13.6% | 15.7% | 17.0% | 16.1% | 11.9% |
| • Men | 0.4% | 2.1% | 5.9% | 5.9% | 4.7% | 2.5% |

- Top towns/cities:

 - Tenterfield, NSW, Australia 62.8%
 - Toowoomba, QLD, Australia 2.1%
 - Brisbane, QLD, Australia 1.7%
 - Wallangarra, QLD, Australia 1.7%
 - Liston, NSW, Australia 1.2%
 - Sydney, NSW, Australia 5.4%
 - Armidale, NSW, Australia 1.7%
 - Stanthorpe, Qld, Australia 1.7%
 - Lismore, NSW, Australia 1.2%
 - Tabulam, NSW, Australia 0.8%

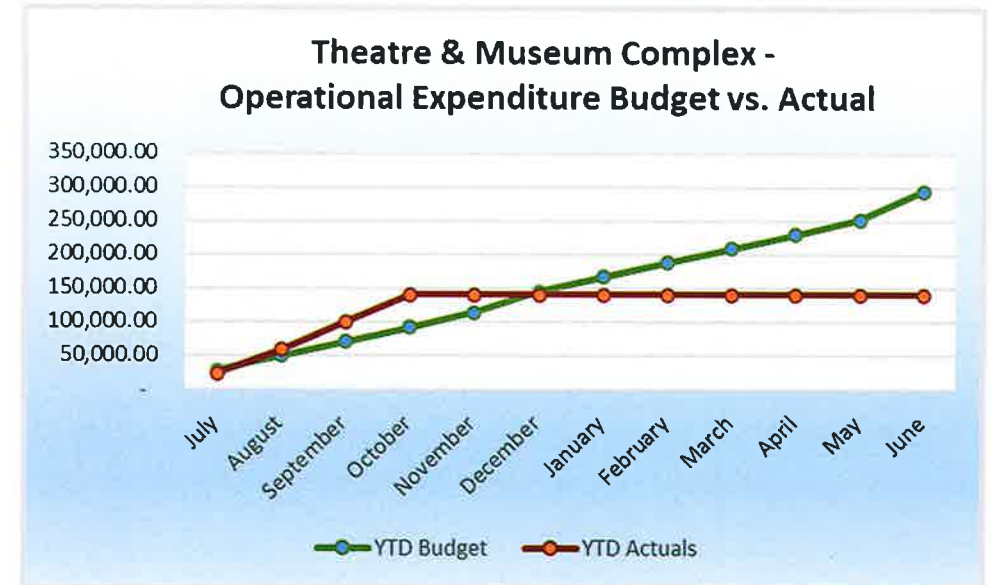
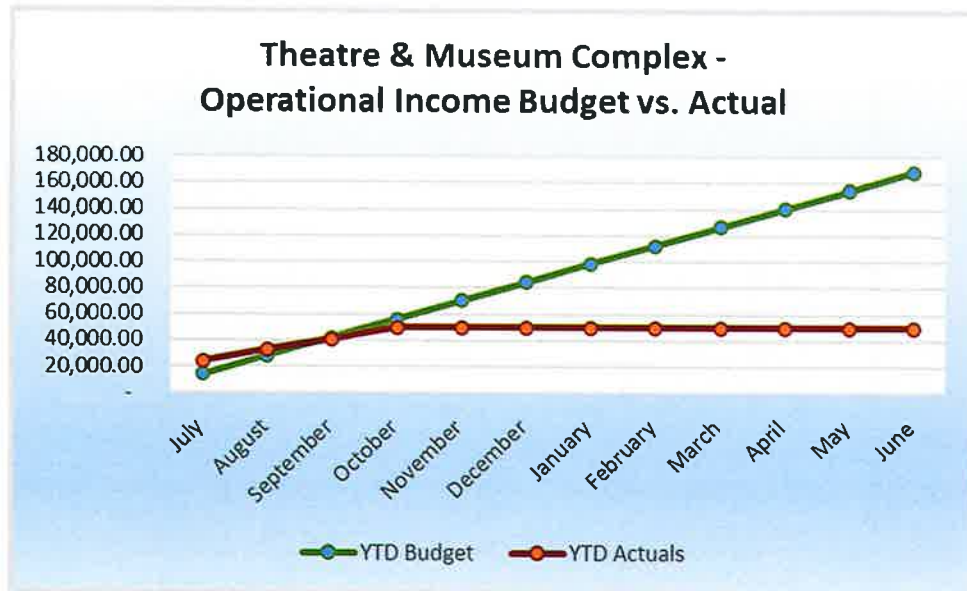
5.2.3.1 Support future proposals for improved telecommunications infrastructure.

Manager
Economic
Development &
Special Projects

Nil to report in this area.



5. Theatre and Museum Complex






| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---|------------------------|---------------------------|------------------------|
| Theatre & Museum Complex | 220,190 | 90,589 | 41.14% |
| 1. Operating Income | (168,316) | (50,192) | 29.82% |
| 2. Operating Expenditure | 294,365 | 140,781 | 47.83% |
| 4. Capital Expenditure | 94,141 | 0 | 0.00% |
| 5005508. School of Arts - Replace/Repair Carpet. Resand & Reseal Floors | 94,141 | 0 | 0.00% |

5. THEATRE & MUSEUM COMPLEX

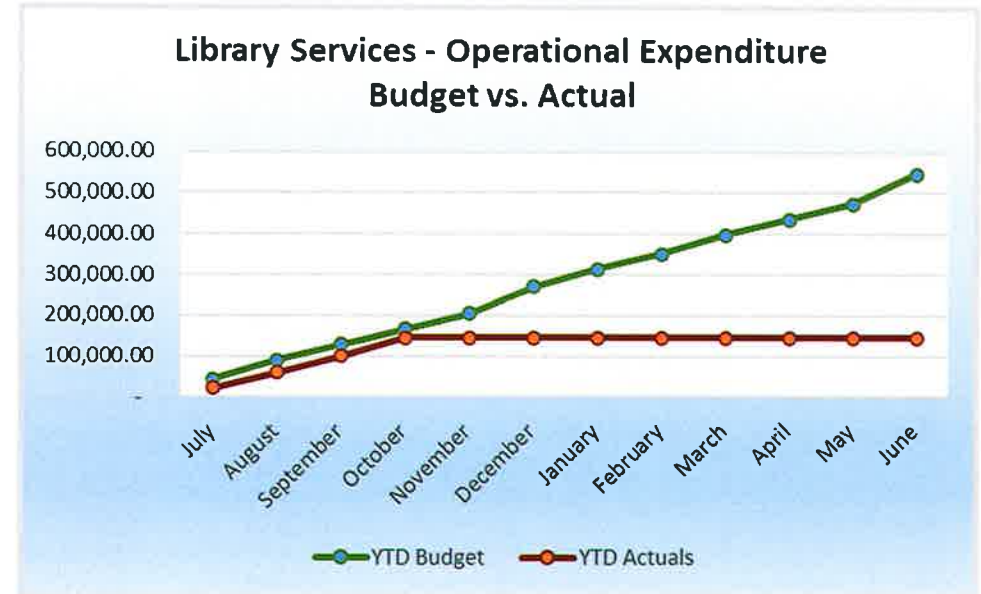
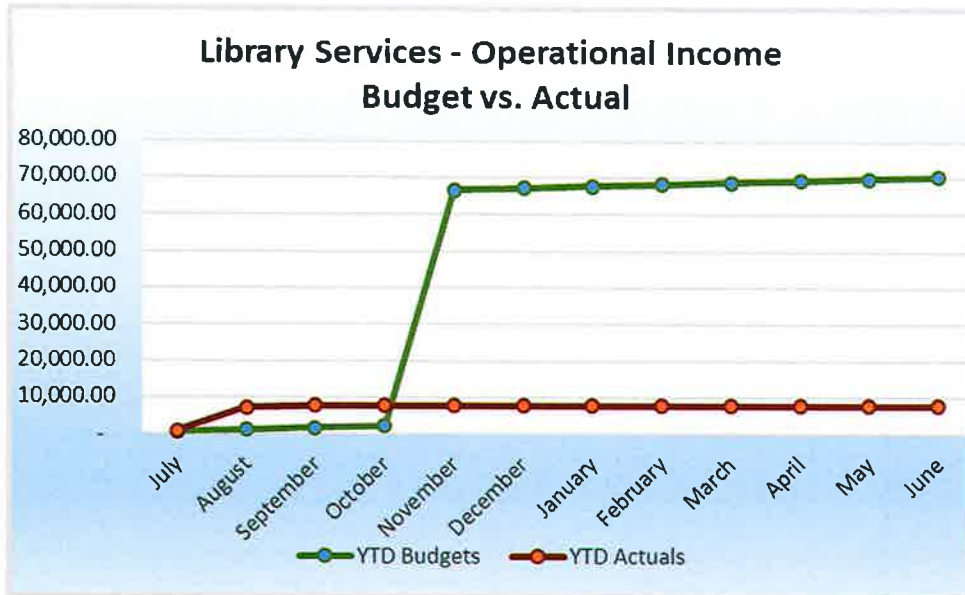
Business Unit: Theatre & Museum Complex

Service Profile: Theatre & Museum Complex

| Action | Responsibility | Progress Comment | Status |
|--|--|--|--|
| 1.1.3.4 Develop and proactively manage and deliver cinema program, theatre education and youth related programs. | Manager Arts, Culture and Library Services | During the October reporting period the School of Arts Cinema/Theatre program held 25 screenings with 392 admissions in total. Screenings including one special screening of Manhattan Short Film Festival with 57 attendees and 'Ticket to Paradise' with 132 ticket sales were amongst the most popular movie programs. Two live performances of Chitty Chitty Bang Bang interactive children's shows were held during this period attracting 77 attendees. The Friends of the School of Arts presented the Sir Henry Parkes Oration event streamed live from the Museum of Australian Democracy to the SHPMSOA theatre attracting 14 attendees. |  No TARGET |

| Action | Responsibility | Progress Comment | Status |
|---|---|--|--|
| <p>1.1.3.5 Manage and operate the Sir Henry Parkes Memorial School of Arts (Cinema, Theatre, and Museum) in partnership with the National Trust of Australia.</p> | <p>Manager Arts, Culture and Library Services</p> | <p>During the October reporting period the Museum welcomed 364 visitors including 5 tour groups including two dinner functions held in the SHPMSoA Banquet Hall. The dinner function tour experiences included personalised tours and showing of the historical documentary of Sir Henry Parkes and the School of Arts in the cinema as part of the visit. Positive feedback is consistently received from all groups supported with return booking enquiries from the tour group organisers.</p> <p>Staff tour guide training continued during the October reporting period.</p> <p>Scripting and development of a venue information message for the Cinema commenced during the October reporting period. This short screen message will be shown prior to all cinema box-office films and aims to remind patrons of house rules, notify emergency exit procedure, and will also include Council approved Aboriginal and Torres Strait Islander Acknowledgement.</p> |  No TARGET |
| <p>1.2.4.1 Provide volunteer training and upskilling in a safe and engaging work environment.</p> | <p>Manager Arts, Culture and Library Services</p> | <p>During the October reporting period staff provided ongoing support to the SOA Volunteer program for front-of-house operations. The development of the volunteer onboarding procedure including a revision of a SHPMSoA volunteer position description, a Volunteer Handbook and updated volunteer application form have been completed during the October period. The documents are currently being reviewed by HR to ensure alignment with organisational recruitment and induction procedures.</p> |  No TARGET |

6. Library Services




| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---------------------------------------|------------------------|---------------------------|------------------------|
| Library Services | 482,542 | (55,246) | -11.45% |
| 1. Operating Income | (70,139) | (7,987) | 11.39% |
| 2. Operating Expenditure | 545,681 | 146,675 | 26.88% |
| 3. Capital Income | (19,329) | (196,886) | 1018.60% |
| 4. Capital Expenditure | 19,329 | 0 | 0.00% |
| 5000524. Local Priority Grant 2022/23 | 19,329 | 0 | 0.00% |
| 6. Liabilities | 7,000 | 2,952 | 42.17% |

6. LIBRARY SERVICES

Business Unit: Library Services

Service Profile: Library Services

| Action | Responsibility | Progress Comment | Status |
|--|--|---|--|
| 1.1.3.2 Deliver technology and resources to individuals and small groups via library services. | Manager Arts, Culture and Library Services | <p>During the October reporting period the library provided services to 1,180 members and visitors including 187 users accessing the Library Public Computers. Activities included weekly story time sessions every Thursday during school term and the Home Library Service delivering of 73 items to 31 members.</p> <p>In preparation of the library refurbishment project the library has weeded approximately 90% of the collection with items reviewed and weeded daily. Village progress associations are progressively advised items available for collection. To date the Progress Associations from Drake, Urbenville and Torrington have all receipted weeded collection items.</p> <p>Space planning specifications have been supplied to a specialised Library Design consultancy (from the Local Government Procurement register) to secure a second quote and space plan for the grant funded Library Refurbishment project.</p> <p>Promotion of the Tech Savvy Seniors workshop program commenced and has received strong buy-in and early bookings from the community for the workshop sessions commencing in November.</p> <p>The annual grant application for the State Library Subsidy and Local Priority funding was submitted and confirmed during the October reporting period securing the total of \$82,931 for library operations. A portion of this funding to the total of \$24,900 has been allocated to community focussed benefit inline with the funding requirements. Project activities for this portion will be allocated towards technology for the establishment of the Library Resource hubs at Drake and Urbenville and an experiential program activity space in the revitalised library to host programs for both adults and children.</p> |  No TARGET |

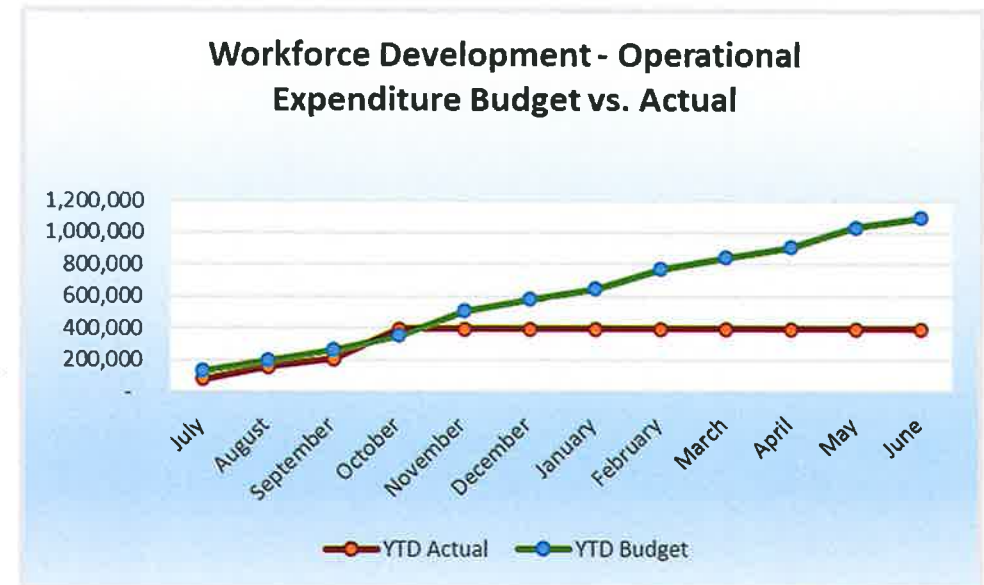
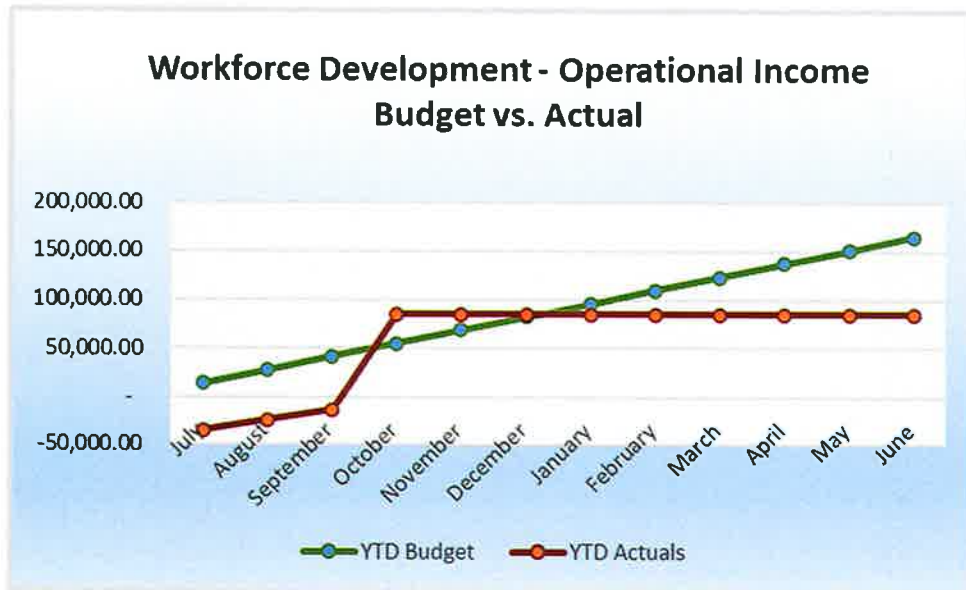
1.1.3.3 Manage all corporate art, artefacts, honour boards and memorabilia (including audit and security).

Lee Mathers -
Manager Arts,
Culture and Library
Services


During the October reporting period the Manager Arts Culture and Library Services explored industry specific training for staff and volunteers of the SHPMSoA in e-Hive Cataloguing and collection digitisation training. Suitably qualified consultants are being contacted for quotes and planning is in progress to implement training early in 2023. Funding opportunities are also being explored to support the program training fees. Further progress of the individual collection items inventory held on-site have not progressed during this reporting period.







7. Workforce Development



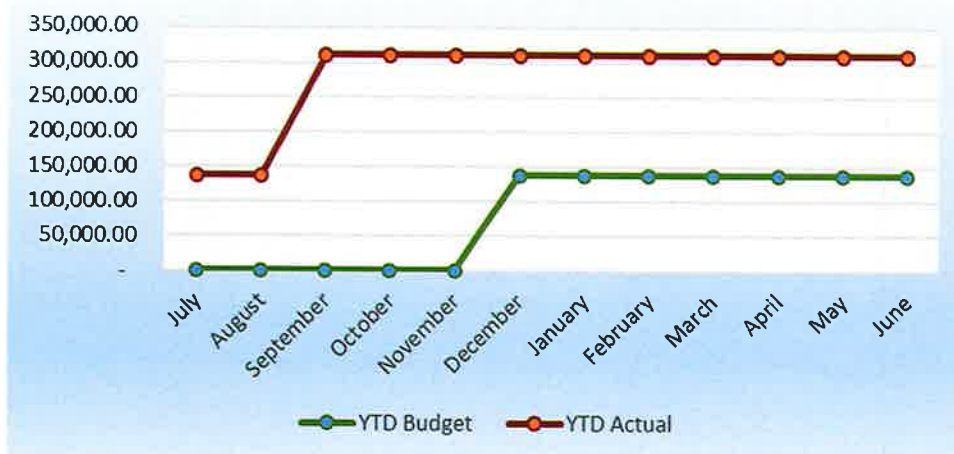
| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---------------------------------|------------------------|---------------------------|------------------------|
| Workforce Development | 931,385 | 310,134 | 33.30% |
| 1. Operating Income | (164,190) | (85,728) | 52.21% |
| 2. Operating Expenditure | 1,095,575 | 395,862 | 36.13% |

| Action | Responsibility | Progress Comment | Status |
|--|------------------------------------|---|---|
| 5.1.1.4 Develop, manage and deliver the Workforce Management Strategy. | Manager HR & Workforce Development | <p>The recruitment moratorium and financial constraint-initiated workforce review has been completed. For October, this review has led to the implementation of one (1) lateral transfer, two (2) internal advertisements and one (1) formal redundancy. The United Services Union has been consulted and informed of the organisational changes in an effort to maintain and bolster good relations and support. Casual staff are still being managed in an effort to assist with the current service delivery expectations. Consultative Committee nominations were received culminating in the Committees official establishment for another year. Current Full Time Equivalent (FTE) - 106 (Note, this count has not been finalised due to the continued workforce review, organisational change and the required Award instrument processes).</p> <p>Current head count - 95 (Note, this count has not been finalised due to the continued workforce review, organisational change and the required Award instrument processes). Current Casual count - 15 (Note, casuals and not included in the FTE or head count and work many varied schedules). Implementation of some specific Workforce Management Strategies are being impeded by the current financial constraints.</p> |  ON TRACK |

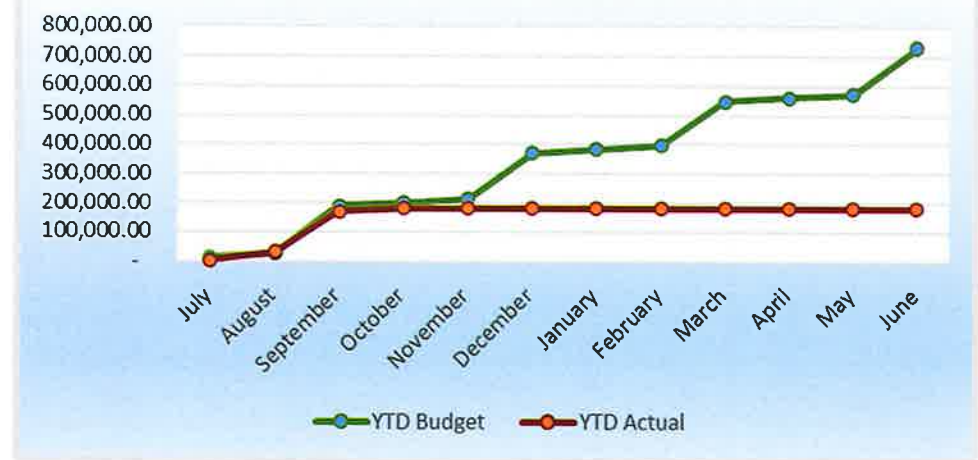
| Action | Responsibility | Progress Comment | Status |
|---|------------------------------------|--|---|
| 5.1.1.5 Facilitate worker health and wellbeing consultation communication, and participation processes. | Manager HR & Workforce Development | Five (5) WHS toolbox talks were conducted in October. |  ON TRACK |
| 5.1.1.6 Develop, manage and deliver Employer of Choice targeted training plans. | Manager HR & Workforce Development | Certificate IV in civil construction supervision ongoing. Certificate III in civil construction plant operations ongoing. Chemical Certification Chainsaw (crosscut) Leadership program ongoing. October has seen Council receive State Government funding to support our training needs. |  ON TRACK |
| 5.1.1.7 Develop, manage and deliver Employer of Choice recruitment and retention services. | Manager HR & Workforce Development | Annual Management performance reviews have begun in October. The internal review and action on long term secondment, higher duties and position description drifts triggered by the financial constraints and recruitment moratorium is now 95% complete. Work continues on the repositioning of our staff resourcing to ensure where possible the retention of valuable staff assets remains a priority during this period of organisational change. Implementation of some specific Workforce Management Strategies are being impeded by the current financial constraints. |  ON TRACK |
| 5.1.1.8 Manage and report on Council's Enterprise Risk Management Framework and Risk Register. | Manager HR & Workforce Development | Councils risk register continues to be monitored, reviewed and updated. October seen an insurance post renewal meeting with Statewide Mutuals account Manager and Risk Manager. |  ON TRACK |

8. Emergency Services

Emergency Services - Operational Income
Budget vs. Actual



Emergency Services - Operational Expenditure
Budget vs. Actual




| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---------------------------|------------------------|---------------------------|------------------------|
| Emergency Services | 592,620 | (129,037) | -21.77% |
| 1. Operating Income | (138,210) | (310,685) | 224.79% |
| 2. Operating Expenditure | 730,830 | 181,648 | 24.86% |

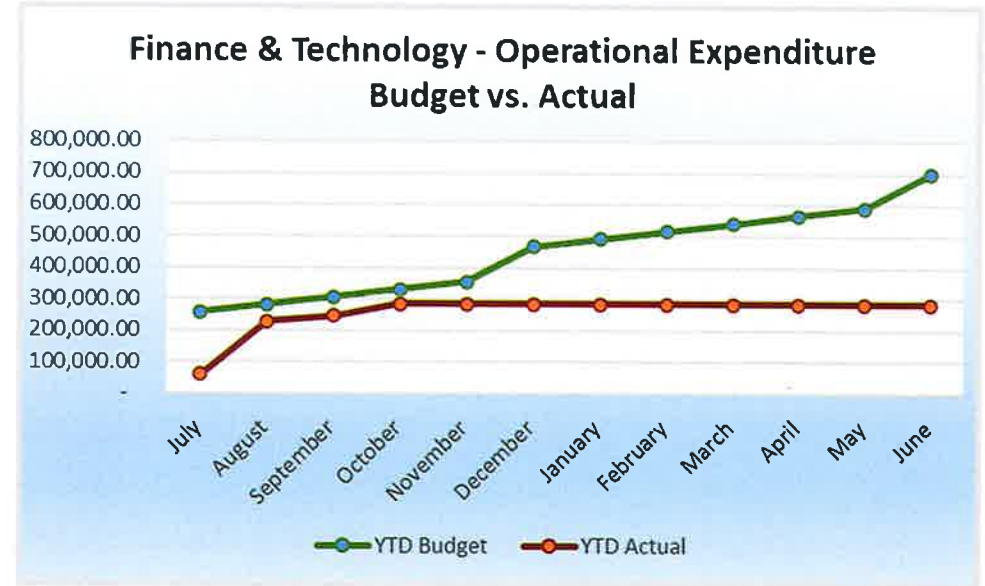
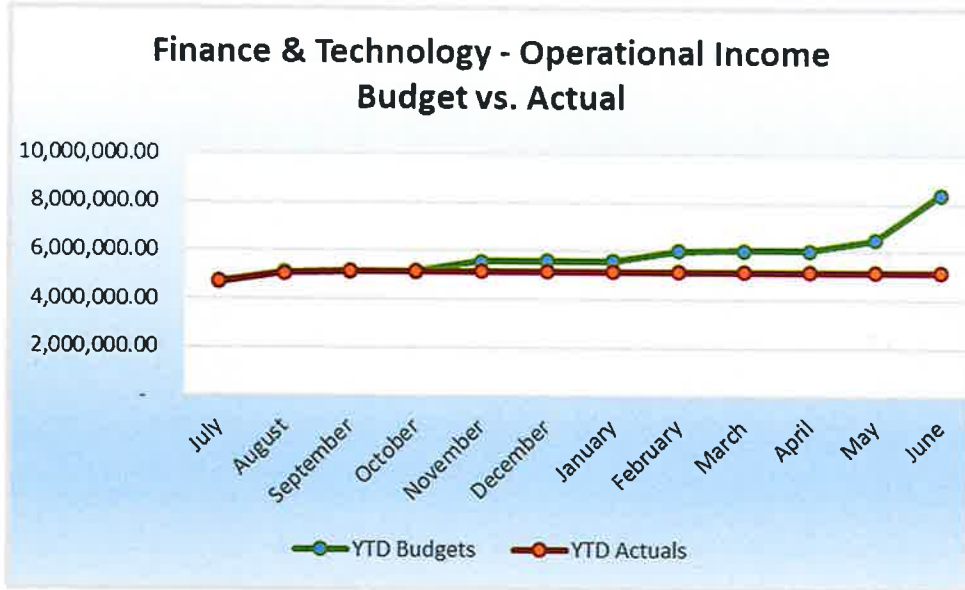
8. EMERGENCY SERVICES

Business Unit: Emergency Services

Service Profile: Emergency Services

| Action | Responsibility | Progress Comment | Status |
|--|------------------------------------|---|---|
| 3.1.6.1 Develop, manage and deliver Emergency Management functions and facilities. | Manager HR & Workforce Development | <p>Local Emergency Management Committee (LEMC) meetings working effectively. Council conducted the October Service Level Agreement (SLA) meeting with RFS representatives this month. Council has started entering data into "ARENA HP", a national system for supporting the use of Heavy Plant for fire and emergency response.</p> <p>ARENA is managed by the National Aerial Fire Fighting Centre (NAFC) on behalf of the NSW Rural Fire Service.</p> <p>Note, Emergency Services operating expenditure percentage of 224.79% is reflective of the new Mingoola Fire station payment of which Council is yet to receive remittance.</p> |  |


9. Finance and Technology






| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------|---------------------------|------------------------|
| Finance & Technology | (7,377,087) | (4,922,703) | 66.73% |
| 1. Operating Income | (8,381,449) | (5,242,607) | 62.55% |
| 2. Operating Expenditure | 701,069 | 285,111 | 40.67% |
| 4. Capital Expenditure | 225,000 | 18,660 | 8.29% |
| 1810501. Computer Equipment - Finance & Tech | 75,000 | 0 | 0.00% |
| 1810508. Capitalised Software | 150,000 | 18,660 | 12.44% |
| 6. Liabilities | 78,293 | 16,133 | 20.61% |

Business Unit: Finance & Technology

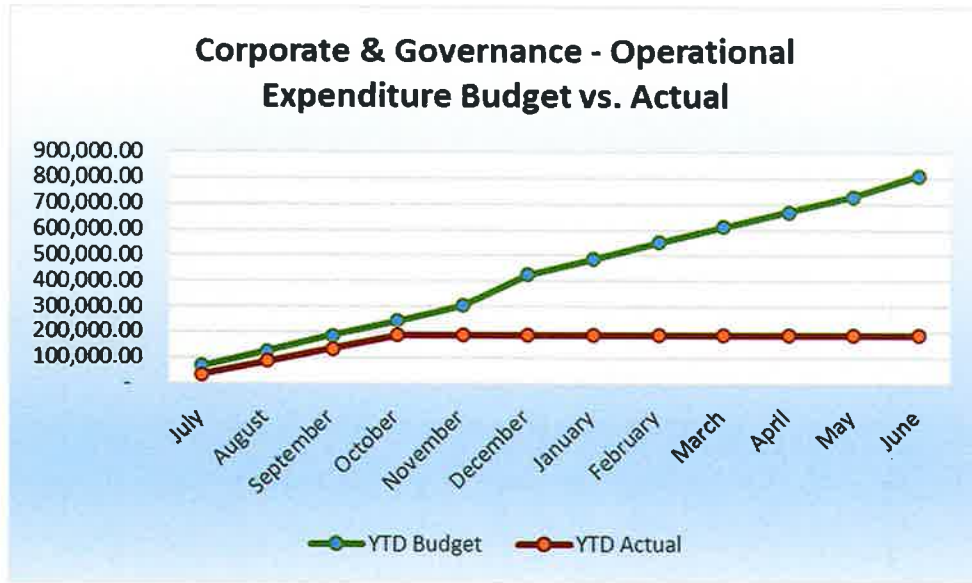
Service Profile: Finance & Technology

| Action | Responsibility | Progress Comment | Status |
|--|--------------------------------------|---|---|
| 5.1.2.1 Manage and deliver finance services. | Manager Finance and Technology | <p>Council continues to seek to provide affordable services and delivery whilst ensuring finances are operated effectively. On 26 October 2022 Council resolved to Notify IPART of intent to Apply for a Special Rate Variation. Subsequent submission of Application in future months and final determination by IPART in May 2023 will determine the level of services available across the shire.</p> <p>Council is continuously ensuring its Working Capital is used effectively in providing operational services to its stakeholders. As at October 2022 Council is delivering and managing its financial services.</p> |  |


| Action | Responsibility | Progress Comment | Status |
|--|---|---|--|
| <p>5.1.2.2 Manage and report on Council's Long-Term Financial Plan, and facilitate and support internal and external audits.</p> | <p>Manager Finance and Technology</p> | <p>Council Long Term Financial Plan has been updated and presented to Council as part of the Integrated Planning and Reporting documents. The plan will be updated upon final determination by IPART as part of the Special Rate Variation Application.</p> <p>Council had to seek an Extension for Submission its Financial Statements to the Office of Local Government. This is mainly due to Audit Office of New South Wales resource allocation across the State Government and Local Councils. Council staff have done commendable work by completing the required documents as per Engagement Plan and in current under resourced environment.</p> <p>Council is awaiting a final Management Letter from NSW Audit Office.</p> | <p> MONITOR</p> |
| <p>5.1.2.3 Manage investments - Plan develop and manage Council's investment portfolio.</p> | <p>Manager Finance and Technology</p> | <p>Investments are managed within Council's Investment Policy guidelines. Investments are reported to Council every month as part of the Finance and Accounts report, with the latest update being provided for October 2022.</p> <p>Council's interest income has increased since the incremental increase in interest rates over the past few months. This has assisted council in its cash flow.</p> <p>An updated Investment Policy is to be tabled in November Council meeting.</p> | <p> No TARGET</p> |

| Action | Responsibility | Progress Comment | Status |
|--|--------------------------------------|---|---|
| 5.1.4.1 Develop, manage and deliver Council's Technology Strategic Plan. | Manager Finance and Technology | <p>Council's Technology Strategic Plan is a work in progress documents which is being updated on a regular basis in conjunction with requirements associated with hardware and cyber security. The main focus due to funding allocation is Cybersecurity and threats originating from external sources. Council IT staff are in continuous training and development with NSW Cybersecurity. Further, quotations are being received and compared from external service providers experts in the field of Cybersecurity to safe guard Council's IT Infrastructure and minimize financial fraud due to a compromised system.</p> <p>A final decision has been made to terminate the current contract with AssetFinda. The service delivery and quality expectation has not been fulfilled by the provider. A mediation and close off meeting is planned for November to exit the contractual obligations.</p> <p>Council also needs to consider realistically what Asset Management software and requirements it needs in the near future to fulfil its audit obligation. A stakeholder meeting is required to understand these requirements prior to seeking new software vendor.</p> |  NEEDS WORK |


10. Corporate and Governance



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---------------------------------|------------------------|---------------------------|------------------------|
| Corporate and Governance | 810,470 | 186,956 | 23.07% |
| 1. Operating Income | (1,616) | (1,421) | 87.90% |
| 2. Operating Expenditure | 812,086 | 188,377 | 23.20% |

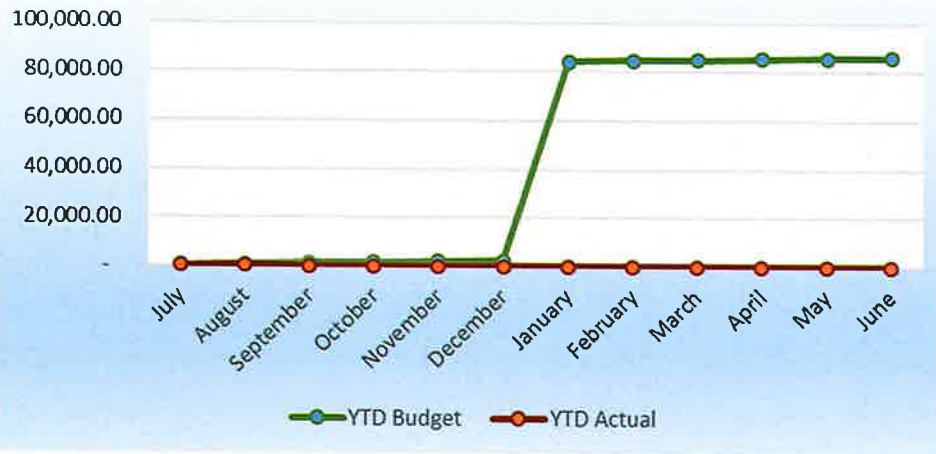
| Action | Responsibility | Progress Comment | Status |
|---|---|--|--|
| 5.1.1.1 Develop, manage and deliver Customer Services, in accordance with the Customer Service Charter. | Manager Customer Service, Governance & Records | <p>Compliments for October 2022 - 2 Complaints for October 2022 - 1 Abusive customers for October 2022 - 0 Customer Service General Enquiries for October 2022 - 80 Total Inbound calls for October 2022 - 3,748 Inbound calls for Customer Service for October 2022 - 433 Inbound calls for Planning and Development Services for October 2022 - 186 Inbound calls for Infrastructure and Engineering Services for October 2022 - 280 Inbound calls for Rates for October 2022 - 133</p> <p>Customer service staff receipted and registered the following applications in October 2022: Section 10.7 Planning Certificates - 45 Section 603 Certificates - 18 Dwelling Permissibility Search - 13 Section 735A - 6 Sewer Diagrams - 12 Section 735A Certificates - 6</p> <p>Customer service staff have been prioritising processing of application registrations according to legislated timeframes and delivery deadlines, but this does mean other application processes are being relegated to a lesser priority while the others are registered and receipted. An example of this is GIPA applications, which have an initial 20 day review and assessment period, and so this is used to allow other applications to be processed before GIPA applications. This is directly due to the reduced customer service hours as part of Council's austerity measures.</p> |  MONITOR |

| Action | Responsibility | Progress Comment | Status |
|---|---|---|--|
| 5.1.1.2 Develop, manage and deliver Governance Services, in accordance with the OLG Compliance Guide, IP&R Framework and Reporting including the Monthly Operational Report, GIPA and PIDS and facilitate and support the ARIC. | Manager Customer Service, Governance & Records | <p>Public Interest Disclosure Report for January to June 2022 submitted to NSW Ombudsman's Office in August 2022.</p> <p>Government Information (Public Access) Report for 2021/2022 submitted to the Information and Privacy Commission in October 2022.</p> <p>Council policies continue to be reviewed and updated in October 2022 by all service areas in preparation for requirement to have Council readopt all policies within 12 months of the new Council term. Resource constraints mean that some policies will now be rolled over and then revisited in 2023 for updates.</p> |  MONITOR |
| 5.1.1.3 Develop, manage and deliver Records Management Services, in accordance with legislation. | Manager Customer Service, Governance & Records | <p>Records staff continue to transfer financial and rates records between the Depot Stores building and Records House in September 2022.</p> <p>Records staff have been scanning maps, School of Arts and Urbenville Medical Centre records during October 2022. Property cards will be reviewed and scanned in November 2022.</p> <p>Server storage is an issue which Records Management is working on with Finance and Technology. A separate drive is being used to store scans, as the existing server storage is nearly at capacity for the organisation.</p> |  MONITOR |

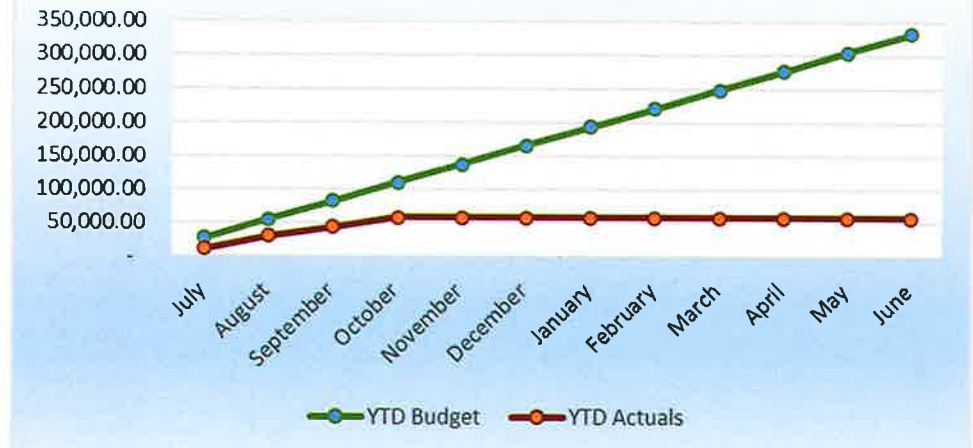
| Action | Responsibility | Progress Comment | Status |
|---|---|---|---|
| 5.2.1.1 Deliver independent bi-annual Customer Satisfaction survey. | Manager Customer Service, Governance & Records | The final report for the survey was submitted to Council's Ordinary Meeting of 26 October 2022. Overall satisfaction with Council's services has declined, although key public facilities such as parks, gardens and the pool are still considered to be important services delivered by Council. |  ON TRACK |

11. Environmental Management

Environmental Management - Operational
Income Budget vs. Actual




Environmental Management - Operational
Expenditure Budget vs. Actual



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---|------------------------|---------------------------|------------------------|
| Environmental Management | 246,629 | 59,475 | 24.12% |
| 1. Operating Income | (85,886) | (50) | 0.06% |
| 2. Operating Expenditure | 332,515 | 59,365 | 17.85% |
| 4. Capital Expenditure | 0 | 160 | 0.00% |
| 4235501. Covid-19 Council Pound Grant Expenditure | 0 | 160 | 0.00% |

Business Unit: Environmental Management

Service Profile: Environmental Management

| Action | Responsibility | Progress Comment | Status |
|---|--|---|---|
| 3.1.2.1 Enforce Companion Animals, Illegal Dumping and Parking Control regulations. | Manager Open Space, Regulatory & Utilities | <p>4 Feral cats were caught and euthanised. No dogs impounded or surrendered</p> <p>Council received notification in relation to 1 dog attack, in which 2 alpaca's were killed. The dog has been euthanised.</p> <p>Council currently has no Ranger to enforce parking regulations and miscellaneous complaints are being dealt with when time allows.</p> <p>No abandon vehicles impounded.</p> <p>No illegal dumping was reported for October. Calls were received for straying livestock on public roads on weekends and after hours. No action taken as there is no on call staff available.</p> <p>Complaints about dogs not being walked on leads and owners not picking up after their animal, Ranger not replaced to undertake patrols.</p> <p>2 x Barking dog complaints received and dealt with.</p> <p>Complaint about a pig continuously getting out.</p> |  |

3.1.2.2 Manage and deliver the Weeds Management Program, Council's Weeds Action Plan and regional weeds management plans.

Manager
Open Space,
Regulatory &
Utilities

Weed Officer Report - October

Black Knapweed - inspections and treatments along Bellevue and Aldershot Rds., and on private property as required.

Tropical Soda Apple - treatments in the Urbenville area as part of the Bushfire Recovery Grant.

Cape Broom - New England Highway Jennings, Mt Lindsey Highway, Billirimba Rd.

Shire Lands Sprayed - Tenterfield, Liston and Legume Transfer Stations, Tenterfield Cemetery, Sale yards, Shire Depot, Water treatment plant, Sewage plant and ponds, Sewage and water pump stations, Water reservoirs, Tenterfield streets and shire carparks

Private Property Inspections - 28 inspections undertaken for October, mainly in the Deepwater area.

High Risk Pathways - Inspections carried out along the New England Highway from Deepwater to Wallangarra, from Tenterfield to Tabulam along the Bruxner Highway, Tenterfield to the Beardy River along the Bruxner way, Tenterfield to Woodenbong along the Mt Lindsey Highway and Tooloom rd. No new incursions found.

Border Inspections - Inspections carried out at Amosfield Rd. Border Gate Rd. and Cullendore Rd No new incursions found.

Council's Weed Officer will be working with the NSW Department of Primary Industries and multiple other agencies to conduct property inspections within the Tenterfield area to determine whether Black Knapweed is present at other sites other than the Core Infestation discovered in April 2019. These inspections will take place between the 30th November and 1st December 2022 in nominated areas.



06/10/22

3.1.2.3 Notices and Orders to be issued or served where necessary as per the Local Government Act, EPA Act and POEO Act and Associated Regulations.

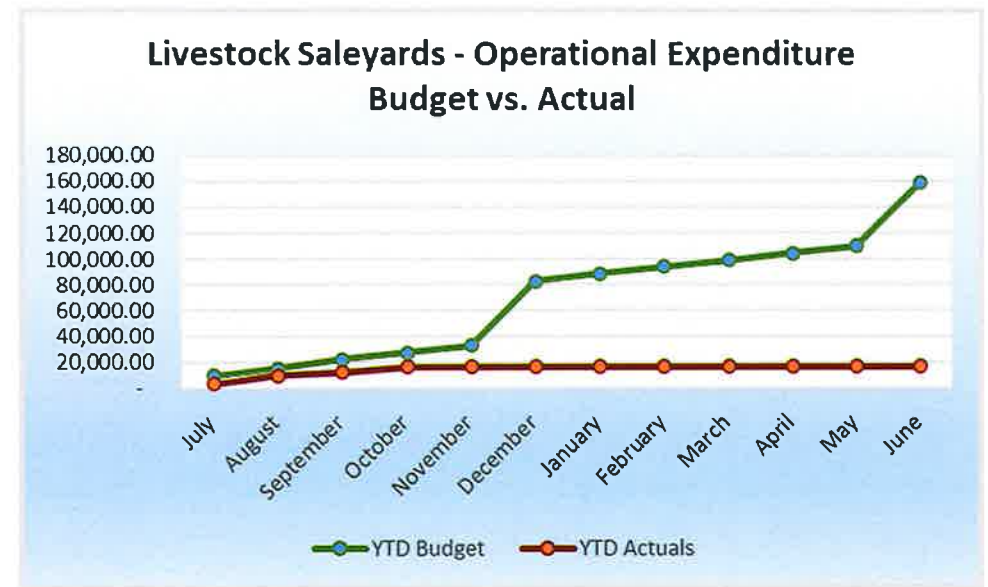
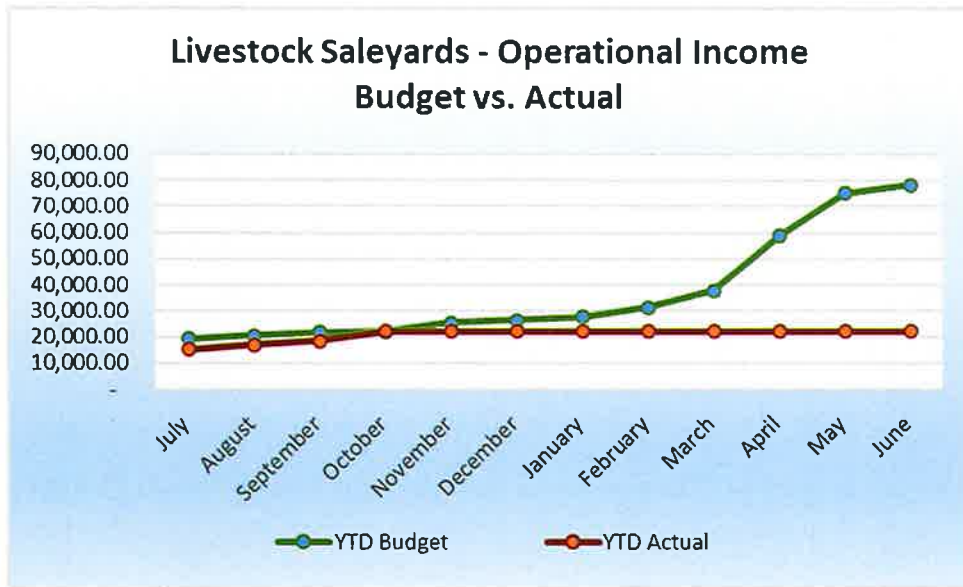
Manager
Open Space,
Regulatory
& Utilities

Two notices were issued in relation to an overgrown/untidy block. These are currently ongoing.




06/10/22

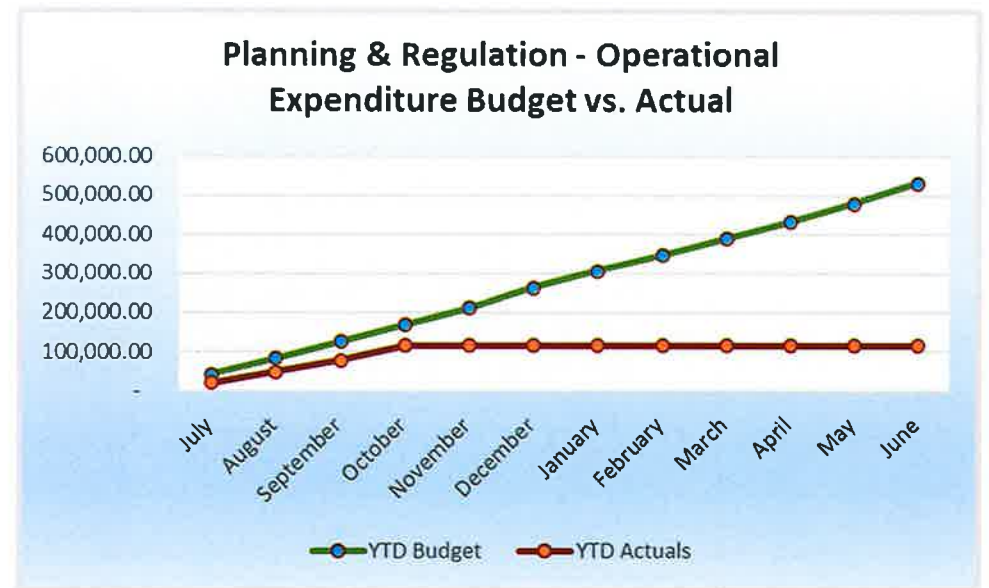
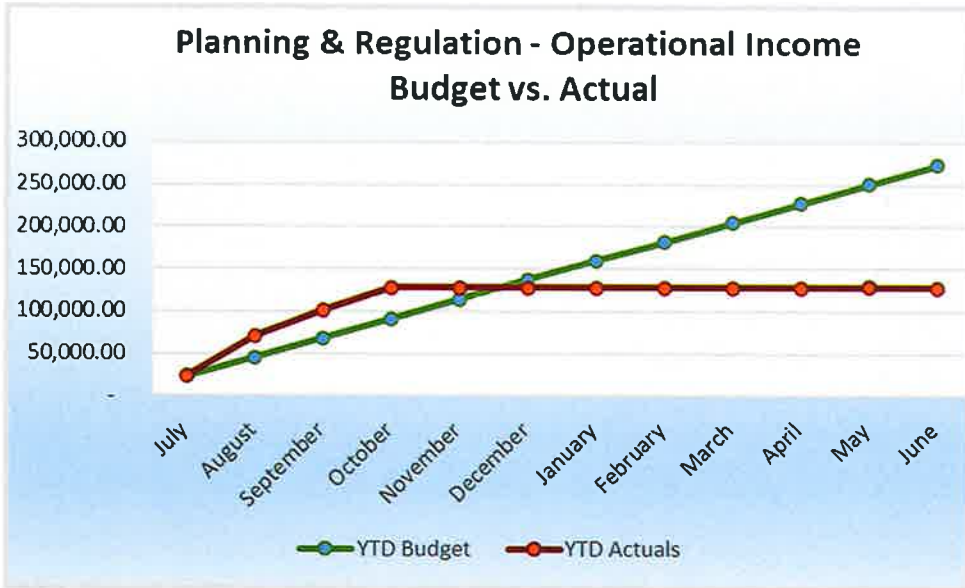
12. Livestock Saleyards



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|----------------------------|------------------------------|---------------------------------|------------------------------|
| Livestock Saleyards | 81,053 | 20,764 | 25.62% |
| 1. Operating Income | (78,188) | (22,030) | 28.18% |
| 2. Operating Expenditure | 159,241 | 16,315 | 10.25% |
| 3. Capital Income | 0 | 26,479 | 0.00% |

| Action | Responsibility | Progress Comment | Status |
|---|--|---|---|
| 2.1.2.1 Manage and deliver commercial Saleyards Services. | Manager Open Space, Regulatory & Utilities | <p>October 2022 Prime Cattle - 308 Head \$504,060.98 Private Weighing Total 308 Head \$504,060.98</p> <p>Financial Year 2022/2023 880 Head \$ 1,382,745.71 Financial Year 2021/2022 10,963 Head \$ 20,493,246.30 Financial Year 2020/2021 8,963 Head \$ 14,127,684.48 Financial Year 2019/2020 9,247 Head \$ 8,441,858.64 Financial Year 2018/2019 21,656 Head \$ 12,517,711.39</p> |  |
| | | <p>Have received 2 quotes for the double height loading ramp. Contacted 2 other companies for quotes, didn't receive them. At the Saleyard meeting for November a decision was made for Thompson Longhorn to build the Ramp. Biggest risk being further reduction in numbers as to whether the saleyards will remain viable. Increase in the throughput of 2000 head from last financial year. Recent Saleyard meeting discussion on foot and mouth disease. Saleyard induction on the website, with the public completing the induction process.</p> | |
| | | <p>Ramp 1 has been removed in readiness for the new double height ramp installation.</p> | |




13. Planning and Regulation



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--------------------------|------------------------|---------------------------|------------------------|
| Planning & Regulation | 224,129 | (8,300) | -3.70% |
| 1. Operating Income | (273,300) | (127,960) | 46.82% |
| 2. Operating Expenditure | 532,429 | 115,842 | 21.76% |
| 3. Capital Income | (35,000) | 3,818 | -10.91% |

Business Unit: Planning & Regulation

Service Profile: Planning & Regulation

| Action | Responsibility | Progress Comment | Status |
|---|--|---|---|
| 3.1.1.1 Monitor and deliver the Tenterfield Local Environmental Plan 2013 and Development Control Plan 2014 (as amended). | Manager Planning & Development Services | October - All applications assessed in accordance with relevant regulatory and legislative requirements. |  NEEDS WORK |
| 3.1.1.2 Manage and deliver heritage advisory services. | Manager Planning & Development Services | October- Local Heritage Fund Applications - successful applicants have until April 2023 to complete works. Heritage advisor working on Mingoola Heritage Trail project (funded). |  NEEDS WORK |
| 3.1.1.3 Manage and deliver development, building and construction regulatory services. | Manager Planning & Development Services | October- current staffing levels mean processing times for all functions of the department are extended - including planning certificates, property & building enquiries, dwelling permissibility searches, processing of DA's, CC's, CDC's, On Site Sewage Management applications, Building Certificates, inspections. Focus is directed to applications lodged and paid for by customers. Regulatory actions/complaints being considered only as urgent if there is a likelihood of environmental harm or public health issues due to limited staff availability and focus on delivering development and construction applications. Ongoing issues with the integration of the Greenlight System, NSW Planning Portal and Altus. |  NEEDS WORK |

Applications Lodged October 2022

| DA Number | Applicant | Property Address | Description of Work |
|-------------|---------------------------------------|--|---|
| DA2022.128 | NORTHFIELD, William | 1128 Scrub Road, Tenterfield | Dwelling |
| DA2022.129 | BURLEY Peter | 454 Rouse Street, Tenterfield | Use of Existing Building as Studio & Recreation Facility (Outdoor) Open Garden |
| DA2022.130 | CROTTY Cole (John McCormack) | Mt McKenzie Road, Tenterfield | Dwelling |
| DA 2022.131 | Tenterfield Surveys (George) | 132 Sunnyside Loop Road, Tenterfield | 14 Lot Rural Residential Subdivision |
| DA2022.132 | Mathew Minns (Piccini) | Bruxner Way, Tenterfield | Detached Studio |
| DA 2022.133 | Tom Murphy (Geoffrey Hannah) | 91 Molesworth Street, Tenterfield | Shed |
| DA2022.134 | RHODES-ROBERTS Lorraine | Bellevue Road, Tenterfield | Shed |
| DA 2022.135 | Linda Martin | 8654B New England Highway, Tenterfield | Extension |
| DA 2022.136 | Westbuilt (Wilson) | Neagles Lane, Tenterfield | Dwelling - Manufactured |
| DA 2022.137 | Tenterfield Surveys (Wardle & Row) | 56 East Street, Tenterfield | Boundary re-adjustment |

Applications Determined October 2022

| DA Number | Applicant | Address | Description of Work |
|-----------|--|---|--------------------------------------|
| 2022.114 | BURGER Robert | 189 Ridge Road, Maryland | Dual Occupancy - Dwelling |
| 2022.116 | FAULKS Scott | 1704 Bald Rock Road, Sandy Flat | Use of existing building as dwelling |
| 2022.118 | BRENNAN Todd | 7459 Bruxner Way, Dunaresq Valley | Internal Alterations & Deck |
| 2022.119 | GEORGE Chappelle | 132A Sunnyside Platform Road, Tenterfield | Detached Studio |
| 2022.122 | TJS Constructions QLD Pty Ltd (Nicholls) | 1026B New England Highway, Tenterfield | Extension to Existing Dwelling |
| 2022.124 | GATER Derek | 44 Francis Street, Tenterfield | Storage Shed & Water Tank |
| 2022.108 | CMC Constructions (Birnbaum) | 295 East Street, Tenterfield | Water Tank |
| 2022.064 | Tenterfield Surveys Pty Ltd | 83 Douglas Street, Tenterfield | Two (2) Lot Subdivision |
| 2022.057 | Tenterfield Surveys Pty Ltd | 8038 New England Highway | Three (3) Lot Rural Subdivision |
| 2022.052 | Tenterfield Surveys (Spark) | 439 Rouse Street, Tenterfield | Three (3) Lot Urban Subdivision |

Applications Outstanding – October 2022

| DA Number | Applicant | Property Address | Description of Work | Status of Application/Comment |
|-----------|---|---------------------------------------|---|--|
| 2018.072 | Tenterfield Shire Council | 66-80 Boundary Road, Tenterfield | Loading Ramp | Information Required from Applicant |
| 2019.055 | RAWNSLEY Derek & PAINE Janine | 632 Sugarbag Road, Drake | Tourist & Visitor Accommodation (Backpackers Accommodation) | Insufficient Information provided to complete assessment |
| 2019.104 | Wilshire & Co Superannuation Fund (Todd Wilshire) | 1-9 Manners Street, Tenterfield | New Shed & Extension to Existing Shed (Awning) | Insufficient Information provided to complete assessment |
| 2020.033 | MOSER Eric (Marian Hansson) | 332B Mount Lindesay Road, Tenterfield | Manufactured Building | Information Required from Applicant |
| 2021.012 | CORBETT Arran | Bluff River Road, Tenterfield | Primitive Camp Ground | Insufficient Information provided to complete assessment |
| 2021.080 | Cracker Quarry & Ag Supplies Pty Ltd | 98 Pyes Creek Road, Bolivia | Storage premises, distribution centre and industrial activity - including stockpiling, processing & distribution of quarry products, weighing, dispatch, maintenance & repair of equipment, administration building & amenities | Information Required from Applicant |

| | | | | |
|----------|--|-----------------------------------|---|--|
| 2021.153 | Stephen P McElroy & Associates (Burtenshaw) | 7841 Bruxner Highway, Drake | Tourist & Visitor Accommodation | Insufficient Information provided to complete assessment |
| 2021.158 | SACCON Giana | 49 Duncan Street, Tenterfield | Dual Occupancy, Detached Garage & Studio | Information Required from Applicant |
| 2022.043 | Tenterfield Surveys (Taylor) | 60 Derby Street, Tenterfield | Five (5) Lot Staged Urban Subdivision | Information required from applicant |
| 2022.048 | Tenterfield Surveys (Uhrig) | 17 Naas Street, Tenterfield | Eleven (11) Lots Staged Urban Subdivision | Information required from applicant |
| 2022.068 | Tenterfield Surveys Pty Ltd | 531A Long Gully Road, Drake | Two (2) Lot Subdivision | Awaiting NSW RFS Recommendations |
| 2022.072 | RUBIN Alexander Charles | 259 Rouse Street, Tenterfield | Health Services Facility | Awaiting updated plans from applicant re: ramp |
| 2022.080 | Tenterfield Surveys (Cunningham) | 504 Bryans Gap Road, Tenterfield | Three (3) Lot Rural Subdivision | Awaiting RFS recommendations/Under assessment |
| 2022.081 | Tenterfield Surveys (Hill) | 67 Leechs Gully Road, Tenterfield | Two (2) Lot Rural Subdivision | Awaiting RFS recommendations/Under assessment |
| 2022.083 | Tenterfield Surveys (Lawrence) | Bryans Gap Road, Tenterfield | Three (3) Lot Subdivision | Awaiting RFS recommendations/Under assessment |
| 2022.084 | Tenterfield Surveys (Sattolo) | 27 Casino Road, Tenterfield | Two (2) Lot Subdivision | Awaiting RFS recommendations/Under assessment |
| 2022.091 | TENTERFIELD SURVEYS (Anjerin) | Mole Station Road, Woodside | 3 Lot Boundary Adjustment | Awaiting RFS recommendations |

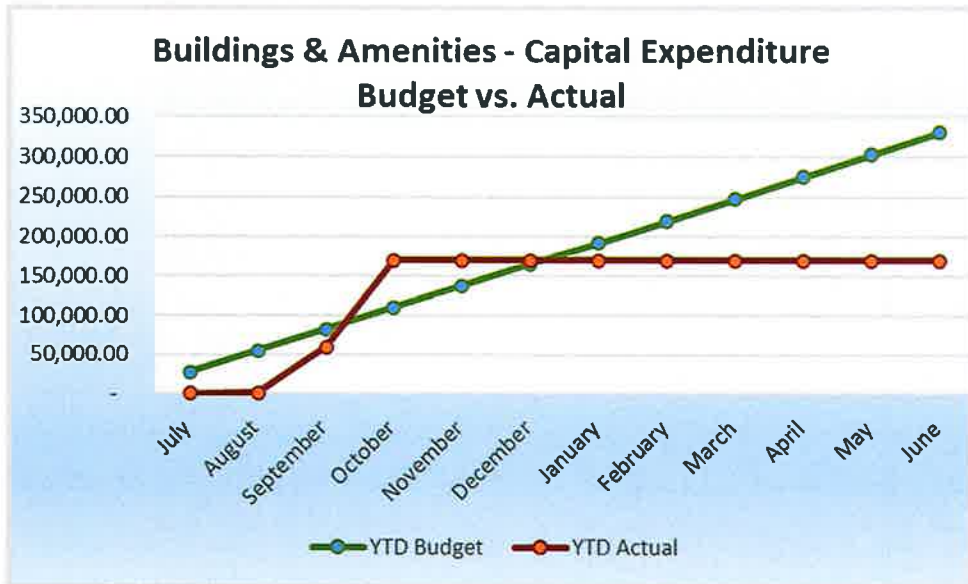
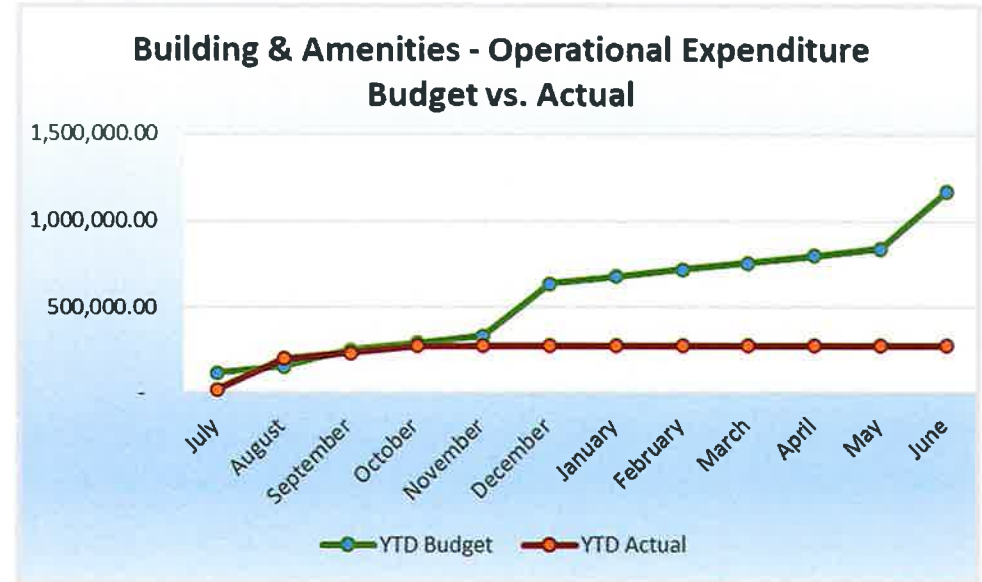
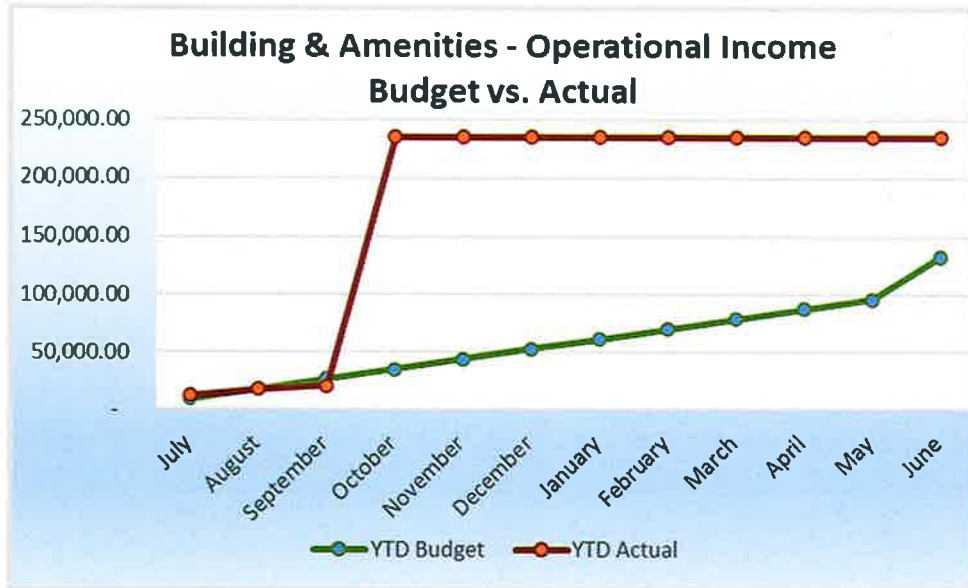
| | | | | |
|------------|--|---|---|---|
| | Genetic Resources Pty Ltd) | | | |
| 2022.112 | Tenterfield Surveys (Reid) | Catarrh Creek Road, Torrington | 2 Lot Subdivision | Awaiting RFS recommendations/under assessment |
| 2022.113 | Tenterfield Surveys (Galloway) | 15 Four Mile Creek Road, Tenterfield | 2 Lot Subdivision | Awaiting RFS recommendations/under assessment |
| 2022.117 | Tenterfield Surveys (Burton-Ree) | 109 Wallaroo Range Road Willsons Downfall | Four Lot Boundary Adjustment | Under assessment |
| 2022.120 | SOWDEN Alison | Legume – Various locations | Temporary Use - Trail Bike Event | Under assessment |
| 2022.122 | TJS Constructions QLD Pty Ltd (Nicholls) | 1026B New England Higheay, Tenterfield | Extension to Existing Dwelling | Under assessment |
| 2022.123 | SISSON Lee & Nigel | 131 Rouse Street, Tenterfield | Two (2) Lot Subdivision | Under assessment |
| 2022.124 | GATER Derek | 44 Francis Street, Tenterfield | Storage Shed & Water Tank | Under assessment |
| 2022.125 | TREPKA Edwin | 29 Parkes Drive Tenterfield | Dwelling | Under assessment |
| 2022.126 | HARDWICK Craig | Plains Station Road, Drake NSW 2469 | Dwelling | Under assessment |
| 2022.127 | Tenterfield Surveys (White) | 197 Bruxner Road, Drake | Three (3) Lot Rural Subdivision | Under assessment |
| DA2022.128 | NORTHFIELD, William | 1128 Scrub Road, Tenterfield | Dwelling | Under assessment |
| DA2022.129 | BURLEY Peter | 454 Rouse Street, Tenterfield | Use of Existing Building as Studio & Recreation | Under assessment |

| | | | | |
|-------------|------------------------------------|--|--------------------------------------|---|
| | | | Facility (Outdoor) Open Garden | |
| DA2022.130 | CROTTY Cole (John McCormack) | Mt McKenzie Road, Tenterfield | Dwelling | Under assessment |
| DA 2022.131 | Tenterfield Surveys (George) | 132 Sunnyside Loop Road, Tenterfield | 14 Lot Rural Residential Subdivision | Under assessment/Awaiting RFS Recommendations |
| DA2022.132 | Mathew Minns (Piccini) | Bruxner Way, Tenterfield | Detached Studio | Under assessment |
| DA 2022.133 | Tom Murphy (Geoffrey Hannah) | 91 Molesworth Street, Tenterfield | Shed | Under assessment |
| DA2022.134 | RHODES-ROBERTS Lorraine | Bellevue Road, Tenterfield | Shed | Under assessment |
| DA 2022.135 | Linda Martin | 8654B New England Highway, Tenterfield | Extension | Under assessment |
| DA 2022.136 | Westbuilt (Wilson) | Neagles Lane, Tenterfield | Dwelling - Manufactured | Under assessment |
| DA 2022.137 | Tenterfield Surveys (Wardle & Row) | 56 East Street, Tenterfield | Boundary re-adjustment | Under assessment |

FY 22/23 Development Statistics

| | | Dwellings | Additions/ Renovations to Existing Dwellings | Garages, Carports & Sheds | Commercial or Industrial Works | Subdivision | Recreation/ Tourism | FY 22/23 Monthly Total | FY 21/22 Monthly Total |
|-------------------------------------|-------|-----------------|--|------------------------------|-----------------------------------|-------------|------------------------|---------------------------|---------------------------|
| Jul-22 | No. | 6 | 1 | 0 | 0 | 1 | 0 | 8 | 9 |
| | Value | \$1,199,500.00 | \$199,100.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,398,600.00 | \$1,311,501.00 |
| Aug-22 | No. | 5 | 3 | 4 | 2 | 2 | 0 | 16 | 16 |
| | Value | \$2,339,980.00 | \$23,000.00 | \$238,220.00 | \$135,000.00 | \$0.00 | \$0.00 | \$2,736,200.00 | \$935,531.00 |
| Sep-22 | No. | 5 | 3 | 2 | 0 | 3 | 1 | 14 | 19 |
| | Value | \$895,900.00 | \$450,000.00 | \$71,196.00 | \$0.00 | \$0.00 | \$0.00 | \$1,417,096.00 | \$1,992,350.00 |
| Oct-22 | No. | 4 | 1 | 2 | 0 | 2 | 1 | 10 | 12 |
| | Value | \$826,065.00 | \$48,000.00 | \$49,000.00 | \$0.00 | \$0.00 | \$48,000.00 | \$971,065.00 | \$7,634,761.00 |
| Nov-22 | No. | | | | | | | 0 | 16 |
| | Value | | | | | | | \$0.00 | \$852,959.00 |
| Dec-22 | No. | | | | | | | 0 | 8 |
| | Value | | | | | | | \$0.00 | \$1,922,572.00 |
| Jan-23 | No. | | | | | | | 0 | 13 |
| | Value | | | | | | | \$0.00 | \$2,266,697.00 |
| Feb-23 | No. | | | | | | | 0 | 15 |
| | Value | | | | | | | \$0.00 | \$1,746,032.00 |
| Mar-23 | No. | | | | | | | 0 | 17 |
| | Value | | | | | | | \$0.00 | \$840,500.00 |
| Apr-23 | No. | | | | | | | 0 | 12 |
| | Value | | | | | | | \$0.00 | \$1,392,435.00 |
| May-23 | No. | | | | | | | 0 | 18 |
| | Value | | | | | | | \$0.00 | \$1,158,383.00 |
| Jun-23 | No. | | | | | | | 0 | 18 |
| | Value | | | | | | | \$0.00 | \$1,553,750.00 |
| No. (Year to Date) | | 20 | 8 | 8 | 2 | 8 | 2 | 48 | |
| FY 22/23 Total Value (Year to Date) | | \$5,261,445.00 | \$720,100.00 | \$358,416.00 | \$135,000.00 | \$0.00 | \$48,000.00 | \$6,522,961.00 | |
| FY 21/22 Total Value | | \$12,875,932.00 | \$966,000.00 | \$1,924,958.00 | \$7,470,581.00 | \$0.00 | \$370,000.00 | | \$23,607,471.00 |


14. Buildings and Amenities



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---|------------------------------|---------------------------------|------------------------------|
| Buildings & Amenities | 1,365,389 | (134,086) | -9.82% |
| 1. Operating Income | (133,278) | (235,158) | 176.44% |
| 2. Operating Expenditure | 1,168,667 | 274,704 | 23.51% |
| 3. Capital Income | 0 | (343,635) | 0.00% |
| 4. Capital Expenditure | 330,000 | 170,003 | 51.52% |
| 4200501. Admin Building -- Refurbishment | 0 | 16,365 | 0.00% |
| 4200508. Admin Building - Roof Replacement | 300,000 | 0 | 0.00% |
| 4205500. Housing - Repaint Exteriors (SRV) | 30,000 | 0 | 0.00% |
| 4230512. SCCF4-0948 Improvements to Sunnyside Hall | 0 | 110,493 | 0.00% |
| 4235000. Tenterfield Memorial Hall Sporting Complex - SCCF-1023 | 0 | 12,402 | 0.00% |
| 4235001. Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments | 0 | 30,744 | 0.00% |

Business Unit: Buildings & Amenities

Service Profile: Buildings & Amenities

| Action | Responsibility | Progress Comment | Status |
|---|--------------------------------------|---|---|
| 1.2.1.4 Develop and deliver the Property Management Strategy. | Acting Manager Buildings & Amenities | <p>Property Strategy - Under review investigations into seeking copies of similar size Council's Property Strategy- This may not get drafted until 2022/2023 due to work requirements and being understaffed within the department - ongoing.</p> <p>Council Buildings</p> <ul style="list-style-type: none"> • Cleaning Contract for all Council buildings and RFS Control Centre is currently being drafted looking to advertise in December 2022. • Staff are currently trying to manage Council property in October 2022 understaffed and with a reduced budget. At present staff are trying to reduce ongoing maintenance and depreciation costs by investigating the selling of Council assets. • Staff are continually having issues with insufficient budgeted allocations to properly maintain the commercial buildings in accordance with Council obligations as landlord under lease agreements and are only now repairing items that are considered to be unsafe. • Security Audit is still being completed in October on all Council buildings and park land with a clean-up of security codes. A letter has been drafted for the return of excess keys from community groups. With current staff workloads and a decrease in staff levels this is aiming to be completed in December 2022. <p>Current Capital Works</p> <ul style="list-style-type: none"> • Memorial Hall Foyer, Toilets and Kitchen work is to be commence in December 2022. • Received the plans for the replacement of the Administration building roof in October and have now asked for the plans to show walkway systems to gain access to the plant room and air-condition units that are located on the roof; and • Band Hall relocation to Leechs Gully. In February 2022, Heritage consultant inspected the property and is in the process of preparing the heritage report as part of DA process. Council has received the committee board/ honour board from the Gem Club members and are now kept at the Records House for safe keeping. |  |

1.2.1.5 Manage and update Land and Property Register.

Acting
Manager
Buildings &
Amenities

- Land and Property register is currently being managed as required. Spreadsheets are being updated as needed. The operational land database was updated in October preparing for the valuation of assets in 2023.
- Due to essential work commitments and staff shortages, staff are finding time genuinely difficult to complete a review of Council land and buildings in the shire for the consideration of Council, identifying assets to assist that through disposal may reduce ongoing maintenance and depreciation costs in a material way.



NEEDS WORK

1.2.1.6 Develop and deliver the Buildings and Amenities Asset Management Plan.

Acting
Manger
Buildings &
Amenities

Licences & Agreements on Council owned/managed Land

- Heads of terms agreement between Council and Telstra for Prime TV has been executed by both parties. Draft agreement received with a few minor changes suggested.
- Negotiations regarding the terms and conditions of the licence to BackTrack are continuing.

GRANT FUNDING

Following Grant Projects are still outstanding:

2021-2023 NSW Heritage Grant – Community Heritage

- The Mingoola Trail – Content for the sign -to be located at Mingoola has been forwarded to sign manufacturer for initial design concepts



NEEDS WORK

Drought Communities Programme Extension

- Streetscape Recovery Project – work is underway with the expectation of 3 buildings to be finished by the end of December.
- Upgrades to the Drake Resource Centre –Acquittal documents to be completed

Local Drought Stimulus Package

- Memorial Hall Internal Acoustic & Insulation Treatments – Fire system is nearly completed, and funding should be claimed by December 2022

National Bushfire Funding

- Advertising Campaign Expansion & Brochure Production - Extension for time has been applied for one (1) outstanding project to the Resilience NSW for the National Bushfire Funding (RES 40/20). Currently still awaiting to hear the outcome for the extension trusting we have received extension until December 2022. Awaiting to hear the outcome for the extension trusting we have received extension until December 2022.

Public Spaces Legacy Program

- Tenterfield Youth Precinct & Mountain Bike Trail Head - discussions had regarding cost and inclusions in relation to the masterplan design.
- Jennings Playground Project - has been completed with the seal of the carpark the only item left outstanding.

Stronger Country Communities Programs

- Scope of works are needed to be done for the Memorial Hall floor, emergency lighting and fans, resurfacing of netball court, Upgrades to Drake hall, would like to go out to tender in the new year.

Black Summer Funding

- Removal of dead trees, Mingoola Hall Upgrades to include a standalone toilet and Memorial Hall installation of Fans and lighting scope of work needs to be drafted for a tender to go out. Due to other work requirements these scopes have not been completed in October.

COUNCIL BUILDINGS

Drake

Drake Hall was broken into with damage done to the building and items that belonged to the hall committee. Report was completed for the police and photos taken. Funding is being actively being sort to increase the security of the building.

Urbenville Hall

Evacuation Plans are yet to be amended. Due to staff workload unsure to when this will be completed. Evacuation Sign needs to be ordered and installed in the park.

1.2.1.7 Manage Crown Lands and
prepare designated Native Title Advice.

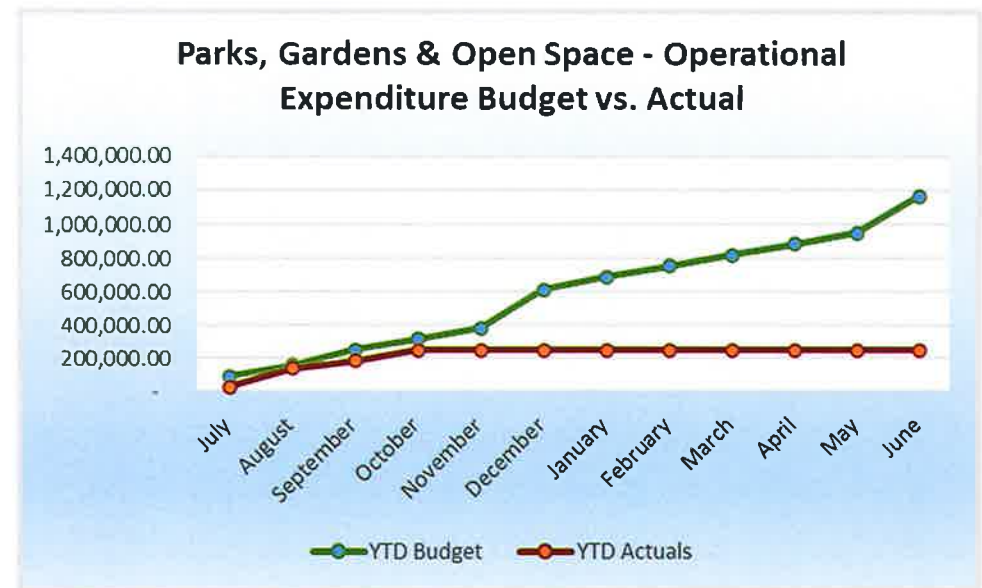
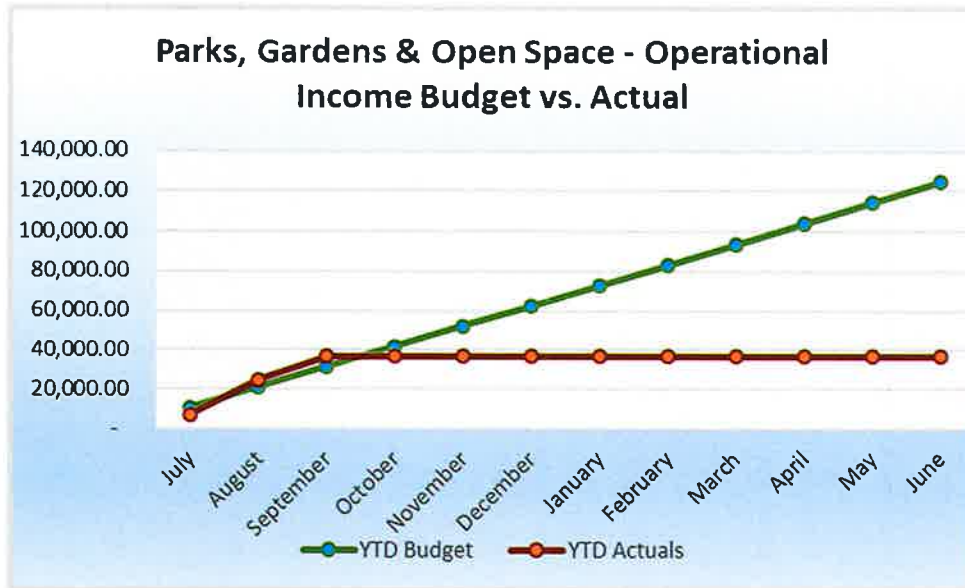
Acting
Manager
Buildings &
Amenities

Responded to a request from Crown lands regarding Aboriginal Land Claim 9002 & 47019

- Draft POM for Crown Street reserve has been drafted with a copy to be sent to Crown for pre-approval and going to the October Council meeting.



15. Parks, Gardens and Open Space



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------|---------------------------|------------------------|
| Parks, Gardens and Open Space | 1,036,699 | (27,851) | -2.69% |
| 1. Operating Income | (124,530) | (37,621) | 30.21% |
| 2. Operating Expenditure | 1,161,229 | 250,017 | 21.53% |
| 3. Capital Income | 0 | (353,667) | 0.00% |
| 4. Capital Expenditure | 0 | 113,420 | 0.00% |
| 4605514. PSLP - Jennings Playground Precinct | 0 | 113,420 | 0.00% |

15. PARKS, GARDENS & OPEN SPACE

Business Unit: Parks, Gardens & Open Space

Service Profile: Parks, Gardens & Open Space

| Action | Responsibility | Progress Comment | Status |
|--|--|--|---|
| 1.2.1.1 Implement and deliver maintenance programs for Parks, Gardens and Open Spaces. | Manager Open Space, Regulatory & Utilities | <p>General cleaning and maintenance of amenities. Damage to the public toilets has now been reduced as Jubilee park toilet is being closed earlier. Graffiti is continuing to happen in other toilets and Bruxner Park. Playground maintenance being undertaken. Fairy lights in Rouse street trees have started to be repaired. Suppliers contacted in relation to the upgrade of the netball courts. One (1) staff member required at the Cemetery on a rotating roster. New shade cloth over the playground at Jubilee park to be installed in November. Several pin oaks are still to be removed along Cowper and Logan streets. Staff have attended various training courses. Anti-social behavior still occurring in the front of Bruxner Park. Trees being broken, rubbish left and thrown on the footpath, and plants being pulled out. Two (2) staff are required on a daily bases for Toro Zero turn and Toro Triple Deck mowers.</p> <p>fast growing grass and weather has made mowing a hard task slowing the mowers down to a crawl in some areas and other areas still to wet for mowing staff training this month seen two (2) members complete there four year apprenticeship in certificate 3 in Parks and Gardens horticulture. Two (2) team members also took long service leave in October.</p> |  ON TRACK |

1.2.1.2 Work with the Tenterfield Shire Village Progress Associations and the Parks, Gardens and the Parks, Gardens and Open Space Committee to support individual town and village themes.

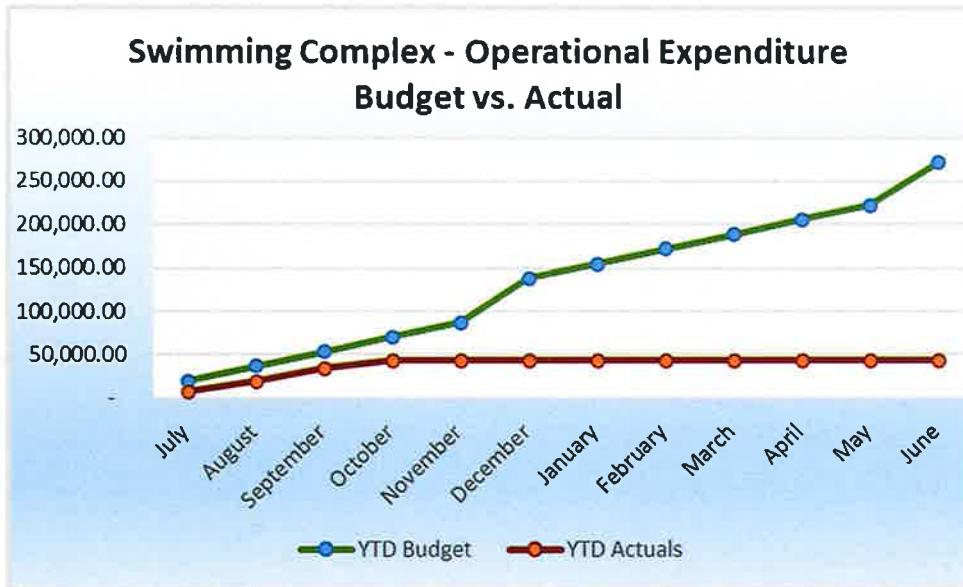
Manager Open Space,
Regulatory & Utilities

Parks and Garden and Arts and Culture Committee are now combined. Village concept plans have been adopted and on Council website and Grant funded upgrade to Jennings playground, including shade structure, BBQ and bin restrictor completed with carpark to be sealed in December. Additional bins installed at Jennings Park due to increase use of the park. Water availability to Jennings toilets is becoming an issue, investigations into connecting to main. Public toilets at Drake have had the door locks broken now repaired. Rubbish bin removed, on a trial basis continuing from Legume toilet block, as it was continually use for house hold rubbish. Investigation into the broken handwashing tap in Tringle park at Urbenville looking at installing a timer tap and remove the push plate.




| Action | Responsibility | Progress Comment | Status |
|---|--|--|--|
| 1.2.1.3 Implement the tree management plan. | Manager Open Space, Regulatory & Utilities | <p>Tree management Plan approved by the Parks and Garden Committee, to adopt the plan excluding the tree replacement species along Logan Street.</p> <p>No street trees have been planted or replaced due to budget restraints.</p> <p>At the recent Parks and Garden meeting, a discussion to include tree planting on the New England Hwy south in memory of Queen Elizabeth.</p> <p>Essential Energy are planning to remove large Pin oak tree on Cowper Street (Dangerous split in trunk) in November.</p> |  MONITOR |

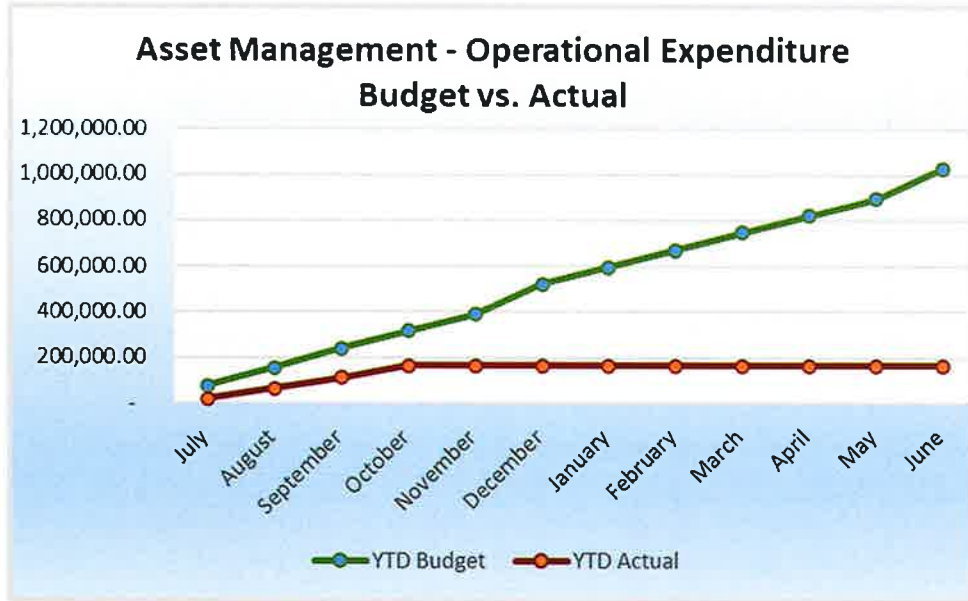
16. Swimming Complex



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------|---------------------------|------------------------|
| Swimming Complex | 296,793 | 50,003 | 16.85% |
| 2. Operating Expenditure | 271,793 | 43,302 | 15.93% |
| 4. Capital Expenditure | 25,000 | 6,701 | 26.80% |
| 4600512. Swimming Pool - Equipment Renewal | 25,000 | 6,701 | 26.80% |

| Action | Responsibility | Progress Comment | Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------------------------------|---|----------|---------|----------|----------|---------|----------|-------|-----|---------|-------|-------|-------|-------|-------|-------|--------|---------|-----|-------|-------|-------|-------|-----|--------|---------|-------|-------|-------|-------|-------|-------|--------|---------|-------|-------|-------|-------|-------|-------|--------|---------|-------|--|--|--|--|--|-------|---|
| 1.2.2.1 Manage the Tenterfield War Memorial Baths (TWMB) Management Plan, and contribute to service delivery. | Acting Manager Buildings & Amenities | <p>Management Plan</p> <ul style="list-style-type: none"> Contract has been reviewed between Just Sports n Fitness and Council. Current Management Plan to be implemented in the 2023 summer season. This plan is currently under review. <p>Works identified for budget for next few years</p> <ul style="list-style-type: none"> Pool needs to be painted with fibreglass pool paint lining, as the concrete shell is visible in many places and increasing running cost. Replace Roof on amenities building due to rust and leaking, heating system will need to be removed to complete these works. More Concrete grinding on the pool deck and throughout the change room's needs to be completed, Ongoing problems with the plant room dropping out and foot valve failing and losing prime. A leak has been identified from the solar pump, with solar panel worn and requires replacing <p>Total Attendances</p> <table border="1"> <thead> <tr> <th></th> <th>October</th> <th>November</th> <th>December</th> <th>January</th> <th>February</th> <th>March</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>2018/19</td> <td>1,037</td> <td>2,372</td> <td>2,972</td> <td>4,196</td> <td>2,904</td> <td>1,275</td> <td>14,756</td> </tr> <tr> <td>2019/20</td> <td>732</td> <td>3,984</td> <td>1,318</td> <td>5,006</td> <td>2,560</td> <td>930</td> <td>14,530</td> </tr> <tr> <td>2020/21</td> <td>1,459</td> <td>4,144</td> <td>2,568</td> <td>4,383</td> <td>2,759</td> <td>1,064</td> <td>16,377</td> </tr> <tr> <td>2021/22</td> <td>1,684</td> <td>1,456</td> <td>2,673</td> <td>3,291</td> <td>2,523</td> <td>1,779</td> <td>13,406</td> </tr> <tr> <td>2022/23</td> <td>1,573</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1,573</td> </tr> </tbody> </table> | | October | November | December | January | February | March | YTD | 2018/19 | 1,037 | 2,372 | 2,972 | 4,196 | 2,904 | 1,275 | 14,756 | 2019/20 | 732 | 3,984 | 1,318 | 5,006 | 2,560 | 930 | 14,530 | 2020/21 | 1,459 | 4,144 | 2,568 | 4,383 | 2,759 | 1,064 | 16,377 | 2021/22 | 1,684 | 1,456 | 2,673 | 3,291 | 2,523 | 1,779 | 13,406 | 2022/23 | 1,573 | | | | | | 1,573 |  NEEDS WORK |
| | October | November | December | January | February | March | YTD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2018/19 | 1,037 | 2,372 | 2,972 | 4,196 | 2,904 | 1,275 | 14,756 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2019/20 | 732 | 3,984 | 1,318 | 5,006 | 2,560 | 930 | 14,530 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2020/21 | 1,459 | 4,144 | 2,568 | 4,383 | 2,759 | 1,064 | 16,377 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2021/22 | 1,684 | 1,456 | 2,673 | 3,291 | 2,523 | 1,779 | 13,406 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2022/23 | 1,573 | | | | | | 1,573 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |






17. Asset Management and Resourcing



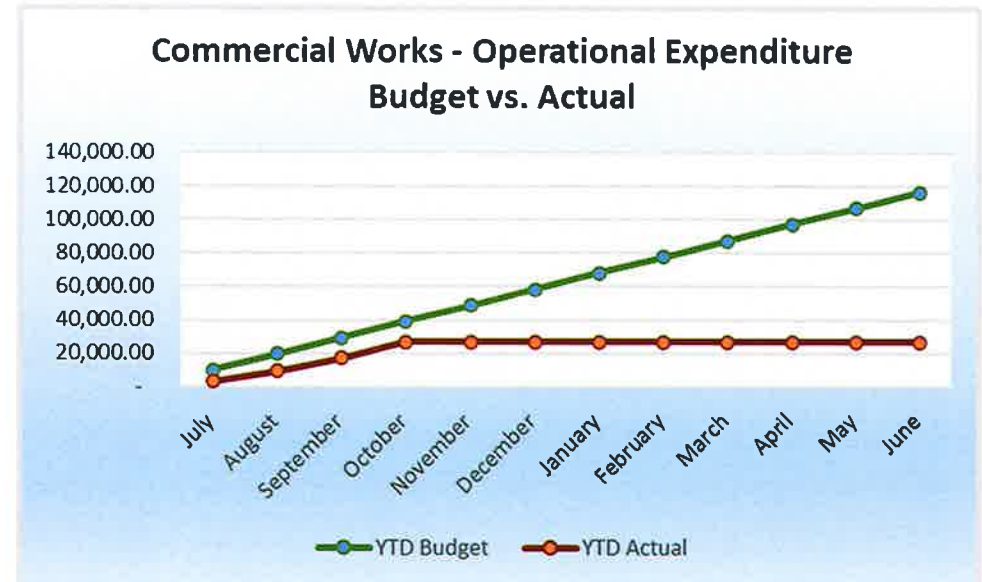
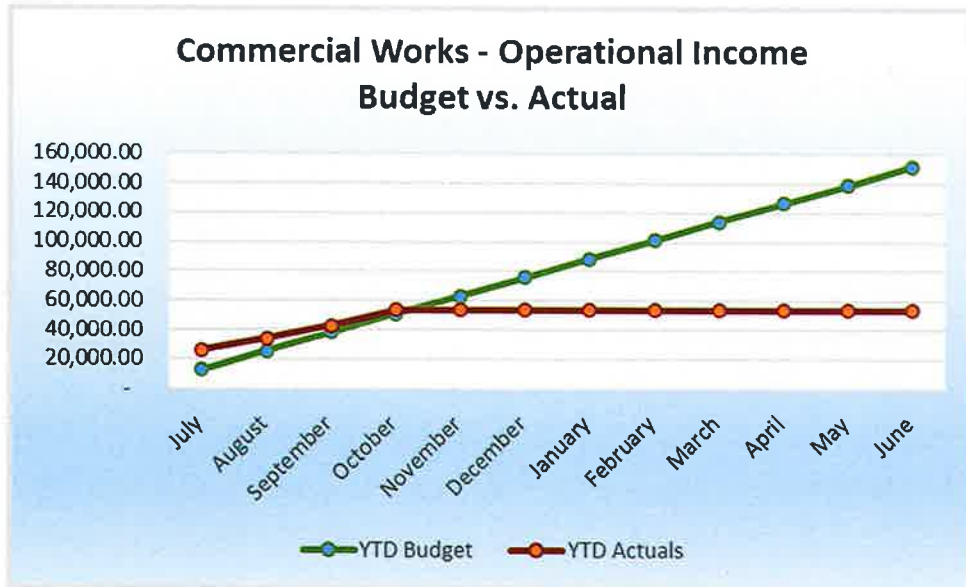
| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------|---------------------------|------------------------|
| Asset Management & Resourcing | 1,246,343 | 169,714 | 13.62% |
| 1. Operating Income | (10,000) | 0 | 0.00% |
| 2. Operating Expenditure | 1,027,506 | 166,219 | 16.18% |
| 4. Capital Expenditure | 220,000 | 0 | 0.00% |
| 6250502. Tenterfield Depot - Wash Down & Recycle Bay | 20,000 | 0 | 0.00% |
| 6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements | 100,000 | 0 | 0.00% |
| 6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation | 100,000 | 0 | 0.00% |
| 6. Liabilities | 8,837 | 3,496 | 39.56% |

Business Unit: Asset Management & Resourcing

Service Profile: Asset Management & Resourcing


| Action | Responsibility | Progress Comment | Status |
|--|----------------------------------|--|---|
| 5.1.3.1 Develop and implement the Asset Management Strategy and associated systems. | Manager Asset & Program Planning | October - Asset Management Strategy action plan continues to be implemented where feasible given Council's financial and staffing resources. |  NEEDS WORK |
| 5.1.3.2 Deliver and manage the Pedestrian Access and Mobility Plan (incorporating the Disability Action Plan) and Bike Plan. | Manager Asset & Program Planning | October - PAMP action for improvement at Molesworth / Rouse St intersection footpath accessibility has now been funded and design has commenced. |  NEEDS WORK |
| 5.1.3.3 Infrastructure and assets inspections. | Manager Asset & Program Planning | October - Asset inspections are undertaken where staff resources from the Assets Section can be made available as the Asset Inspector role is a vacant position. |  NEEDS WORK |
| 5.1.3.4 Review and update Council's Risk Register and intervention programs on an ongoing basis in accordance with inspection schedules. | Manager Asset & Program Planning | October - Risk Register has been updated for Asset tasks and risk is assessed as part of the development in planning major projects. Routine inspections are limited as there is no current Asset Inspector and any inspections undertaken are at the expense of other project planning tasks. |  NEEDS WORK |
| 5.1.3.6 Develop and implement the Depot Master Plan. | Manager Asset & Program Planning | October - Depot Master Plan is still being developed for enhanced environmental protection, worker and public safety, traffic, fuel delivery to plant, wash down facility and storage efficiency. Staffing resources and other major grant funded projects have limited the progress on this goal. |  NEEDS WORK |

18. Commercial Works

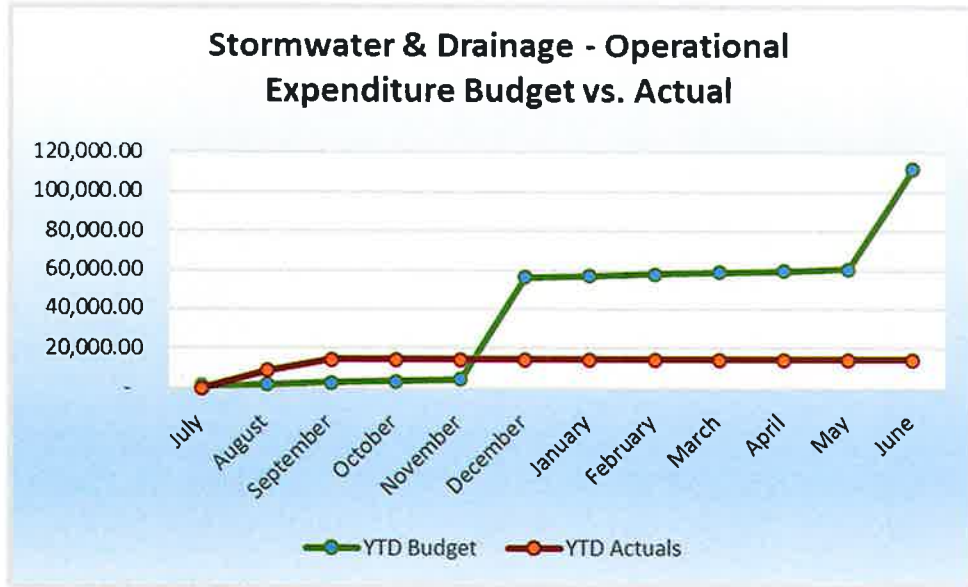


| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---------------------------------|------------------------------|---------------------------------|------------------------------|
| Commercial Works | (35,159) | (27,217) | 77.41% |
| 1. Operating Income | (151,842) | (54,035) | 35.59% |
| 2. Operating Expenditure | 116,683 | 26,818 | 22.98% |

Business Unit: Commercial Works**Service Profile: Commercial Works**


| Action | Responsibility | Progress Comment | Status |
|--|-----------------------|--|---|
| 5.1.3.7 Commercial Works undertaken in accordance with demand. | Manager Works | October 2022 - Council continues to operate and deliver commercial works in a financially responsible manner as resources come available. Resources are mostly directed to Council's infrastructure repairs due to the rain events since March 2021. |  |

19. Stormwater and Drainage



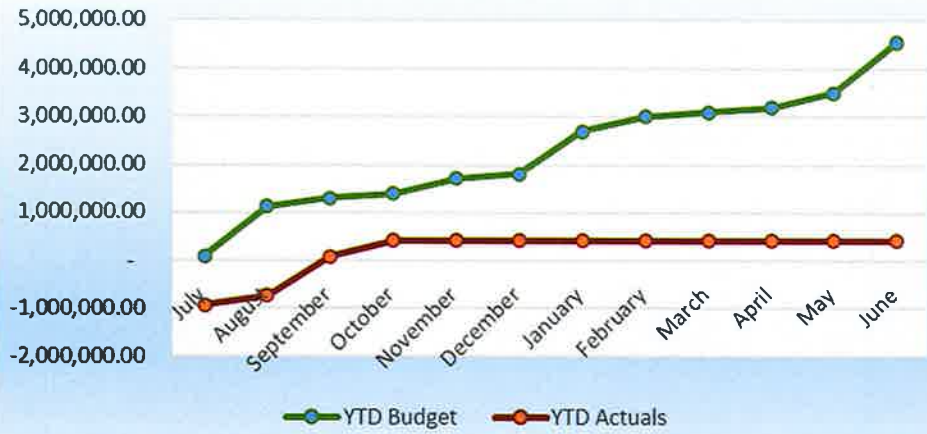
| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|----------------------------------|------------------------|---------------------------|------------------------|
| Stormwater & Drainage | 170,243 | (57,617) | -33.84% |
| 1. Operating Income | (71,478) | (71,550) | 100.10% |
| 2. Operating Expenditure | 111,521 | 14,301 | 12.82% |
| 3. Capital Income | 0 | (367) | 0.00% |
| 4. Capital Expenditure | 130,200 | 0 | 0.00% |
| 8252502. Drainage Pits - Upgrade | 63,000 | 0 | 0.00% |
| 8252523. Urban Culverts Renewal | 27,200 | 0 | 0.00% |
| 8252526. Stormwater Pipe Renewal | 40,000 | 0 | 0.00% |

Business Unit: Stormwater Drainage**Service Profile: Stormwater Drainage**

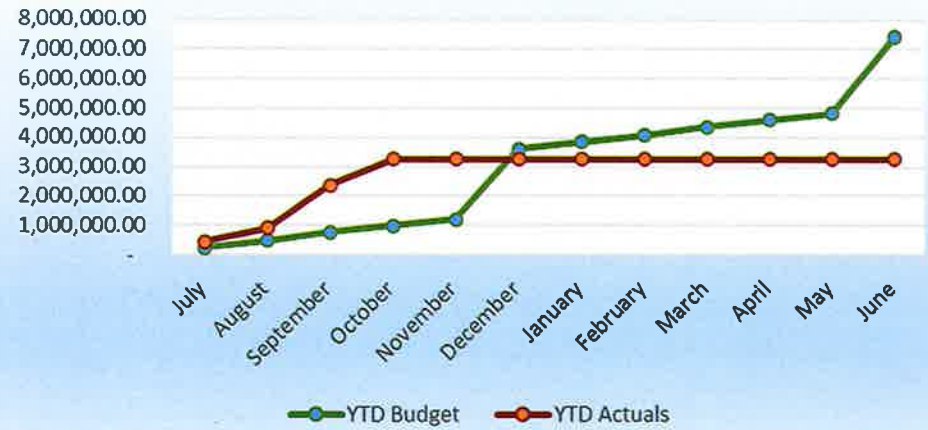
| Action | Responsibility | Progress Comment | Status |
|--|----------------------------------|--|---|
| 4.1.2.1 Implement the Storm water Asset Management Plan. | Manager Asset & Program Planning | October - Capital renewal works in the drainage system are being programmed including pit upgrades for improved maintenance access in Molesworth Street. |  |

20. Transport Network

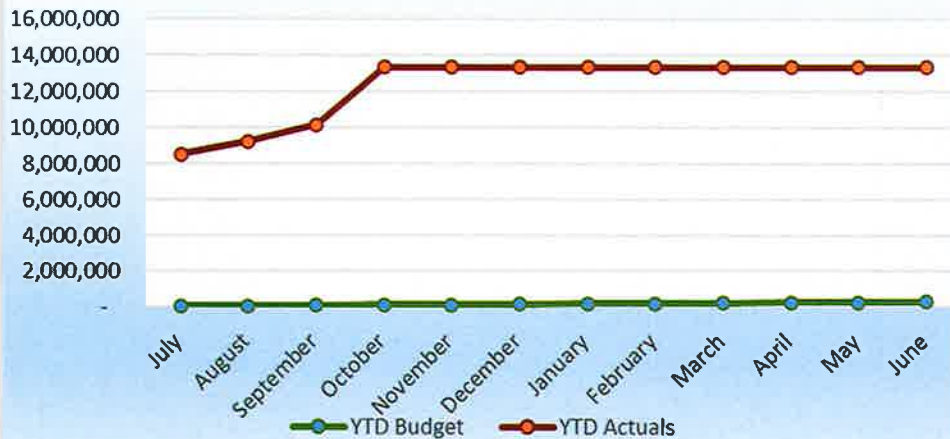
Transport Network - Operational Income Budget vs. Actual



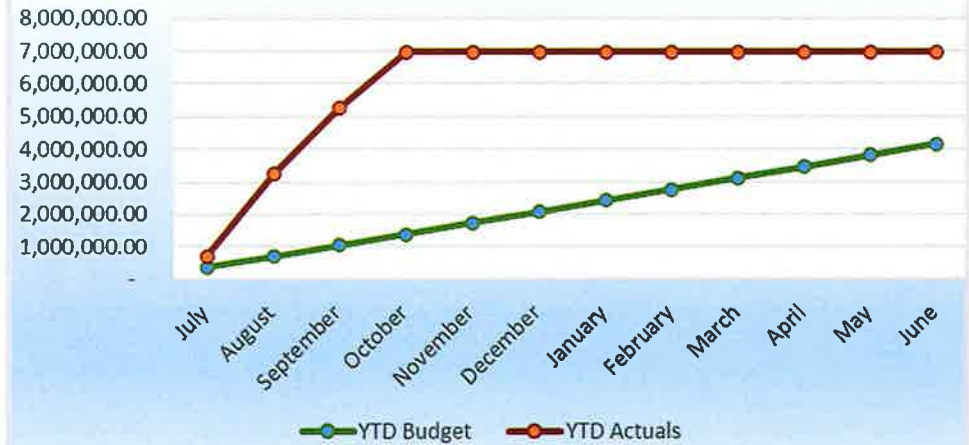
Transport Network - Operational Expenditure Budget vs. Actual



Transport Network - Capital Income Budget vs. Actual



Transport Network - Capital Expenditure Budget vs. Actual




| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------------|---------------------------------|------------------------------|
| Transport Network | 7,197,578 | (3,337,627) | -46.37% |
| 1. Operating Income | (4,552,600) | (417,757) | 9.18% |
| 2. Operating Expenditure | 7,401,287 | 3,285,998 | 44.40% |
| 3. Capital Income | (282,786) | (13,355,424) | 4722.80% |
| 4. Capital Expenditure | 4,142,596 | 6,964,491 | 168.12% |
| 6215110. Regional & Local Roads Traffic Facilities | 66,000 | 32,026 | 48.52% |
| 6215510. Regional Roads Block Grant - Reseals Program. | 553,668 | 64,081 | 11.57% |
| 6215531. Special Grant Mt Lindesay Road (RMS/Fed) | 0 | 2,889,429 | 0.00% |
| 6215544. BLERF - 0737 - Improve Mt Lindesay Road | 0 | 1,214,954 | 0.00% |
| 6215550. Footpaths Capital Works | 0 | 1,337 | 0.00% |
| 6215552. Roads to Recovery 2019-24 | 1,044,335 | 12,420 | 1.19% |
| 6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9) | 0 | 687,457 | 0.00% |
| 6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel | 0 | 57,072 | 0.00% |
| 6215572. FLR300128 - Tooloom Road West Rehabilitation | 0 | 58,917 | 0.00% |
| 6215575. ROSI - Sunnyside Platform Road Upgrade | 0 | 960,143 | 0.00% |
| 6215576. BSBR000641 - Drake Village Revitalisation | 0 | 67 | 0.00% |
| 6215579. Local Roads & Community Infrastructure Program - Round 3 | 0 | 34,553 | 0.00% |
| 6215580. Repair Program 2022/23 | 565,572 | 65,594 | 11.60% |

| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------------|---------------------------------|------------------------------|
| 6220271. Bridges Renewal Program - Deepwater River Bridge Renewal - Torrington Road | 0 | 13,000 | 0.00% |
| 6220272. Bridges Renewal Program - Kangaroo Creek Bridge Replacement - Paddys Flat Road Nth | 0 | 277,931 | 0.00% |
| 6220274. Bridges Renewal Program - Unknown Creek Bridge (67203) Replacement, Paddy's Flat Rd Nth | 0 | 53,949 | 0.00% |
| 6220276. Bridges Renewal Program - Unknown Creek Bridge (67161) Replacement, Paddy's Flat Rd Sth | 0 | 226,306 | 0.00% |
| 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd | 0 | 3,601 | 0.00% |
| 6220278. Fixing Country Bridges - Washpool Creek Bridge Replacement, Leechs Gully Rd | 0 | 155,021 | 0.00% |
| 6220501. Road Renewal - Gravel Roads | 651,519 | 75,947 | 11.66% |
| 6220503. Gravel Resheets | 332,452 | 3,934 | 1.18% |
| 6220505. Kerbing & Guttering | 40,000 | 0 | 0.00% |
| 6220506. Bridges / Causeways (SRV to 2023/24) | 530,000 | 648 | 0.12% |
| 6220512. Rural Culverts & Pipes | 100,000 | 0 | 0.00% |
| 6220513. Concrete Bridges | 40,223 | 0 | 0.00% |
| 6220514. Causeways | 208,163 | 0 | 0.00% |
| 6240101. Gravel Pit Rehabilitation | 10,664 | 0 | 0.00% |
| 6240512. Streets as Shared Spaces - SASS00027 Linking People and Place | 0 | 76,102 | 0.00% |
| 6. Liabilities | 489,081 | 185,066 | 37.84% |

Business Unit: Transport Network

Service Profile: Transport Network

| Action | Responsibility | Progress Comment | Status |
|--|----------------------------------|---|---|
| 4.1.1.1 - Manage and deliver construction services for transport infrastructure, including footpaths, pavements and cycleways. | Manager Asset & Program Planning | <p>October major transport projects in progress -</p> <p>Mount Lindesay Road (Legume - Woodenbong) pavement basecourse at Koreelah Creek</p> <p>Mount Lindesay Road (Legume - Woodenbong) earthworks ongoing at the Big Hill section</p> <p>Mount Lindesay Road (Bookookoorara) - preparations for drainage works</p> <p>Tooloom Road (Paddys Flat Rd Nth to Mt Lindesay Rd) formation clearing and widening.</p> <p>Kildare Road - Pavement basecourse placement and preparation for sealing an initial section.</p> <p>Sunnyside Platform Road - Earthworks and drainage works at the Bruxner Way intersection.</p> <p>Paddys Flat Road (North) - Kangaroo Creek Bridge abutments completed and beams place, preparation of concrete deck pour. Paddys Flat Road (North) - Unnamed Creek bridge side track constructed</p> <p>Paddys Flat Road (South) - Unnamed Creek bridge culverts placed on concrete base and approach roadworks to commence. Leeches Gully Road - Washbrook Creek Bridge culvert wingwalls poured.</p> |  |

4.1.1.2 Manage and deliver maintenance services for transport infrastructure.

Manager Works

October 2022 - Council continues to maintain public infrastructure with reduced maintenance budgets.



October Grading Report 2022

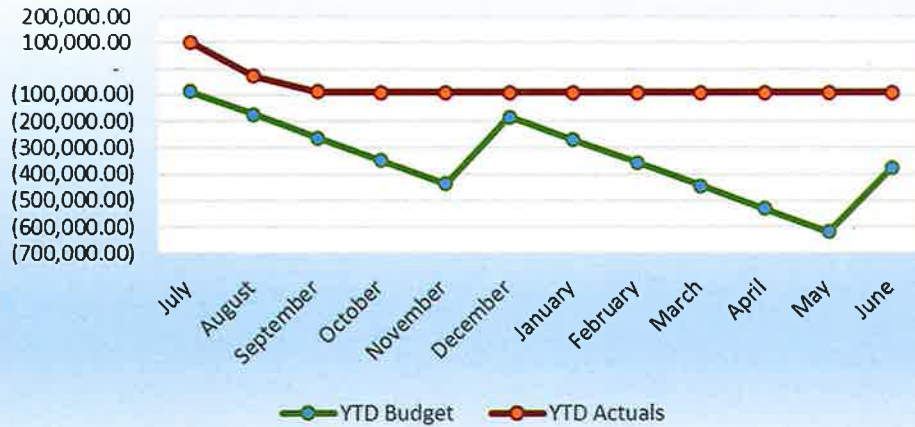
Council is returning to a normal grading routine maintenance and full DRFA works (where funded).

- Grading Schedule

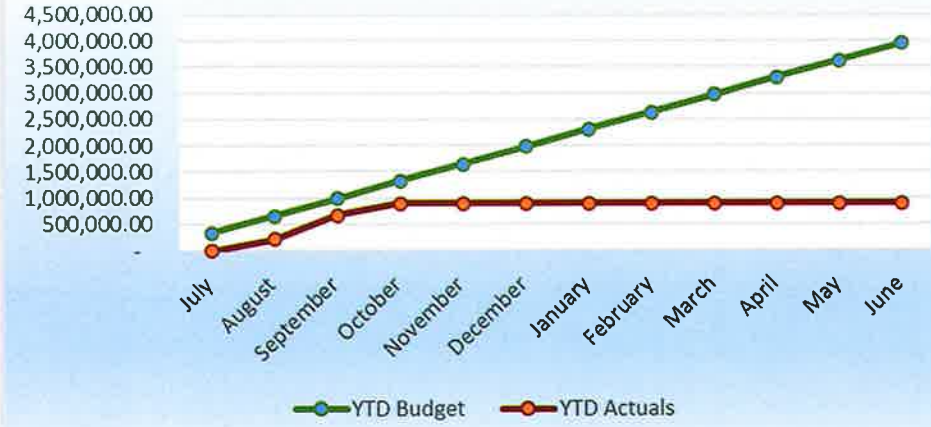
- o Eastern Grader –grading Mudflat Rd (touch up – subject to further DRFA assessment) and Osbournes Roads. Grading Cheviot Hills Rd, Bunijah Rd and Sugarbag West Rd.
- o Northern Grader – This grader is currently grading Beaury Ck Rd and tributaries. Paddy’s Flat Rd North LRCI project will commence on the southern end (chainage 49.476 to 52.621) to reconstruct the unsealed road to a low cost pavement preparation standard finishing at the anticipated completed new bridge over Kangaroo Creek. Council anticipates to complete this work by Christmas 2022, weather depending.
- o Western Grader – subject to staffing availability, currently stood down. A contract grader has graded Back Ck, Sailor Jack, Upper Mole Rd, Mole Station Rd and Mole River. This crew is currently constructing a slip lane and turning lane at the intersection of Bruxner Way and Sunnyside Platform roads. Another contract grader has graded Timbarra Rd, Middle Ck Rd and Demon Ck Rd North. A contract grader will construct the low cost pavement preparation for LRCI sealing of Pyes Ck Rd, the first unsealed section approx. 3.2km from the NEH. Council anticipates a contract grader commencing flood damage repairs and full grading of Silent Grove Rd.
- o Central Grader –Commenced Robinson’s Lane, Leeches Gully Rd and Washpool Ck Rd low cost pavement preparation for LRCI seals to these roads. Homestead Rd will also receive attention and a short section will be sealed to tie in with a developer contribution.
- o Bridge Crew replacing the bridge on Leeches Gully Rd with culverts.
- o Council Drainage excavator is repairing and doing drainage on roads and streets as issues arise. This excavator keeps in front of drainage for the Central Crew and Eastern Crew graders.
- o The Patching Crew continues to work tirelessly repairing the sealed network. Council anticipates successful funding from the recently released “pothole funding”.
- o A contract crew is repairing drainage on the sealed network adjacent to a lot of the new LRCI seals – Boonoo Boonoo Falls Rd has had drainage works completed. Nutshell Rd, Castlerag Rd, Pyes Ck Rd and others will be completed in the following months.
- o Following the completed drainage, Council will engage contractors to rehabilitate the pavements on Council Local Roads as well as Regional roads this year. A contractor has completed pavement rehabilitation works on the worst areas between Woodenbong and Legume and some areas to the north of Tenterfield on Mt Lindesay.
- o Plains Stn Rd at Frasers Cutting continues to allow traffic access under lights.

21. Plant, Fleet and Equipment

Plant, Fleet & Equipment - Operational Expenditure Budget vs. Actual




Plant, Fleet & Equipment - Capital Expenditure Budget vs. Actual



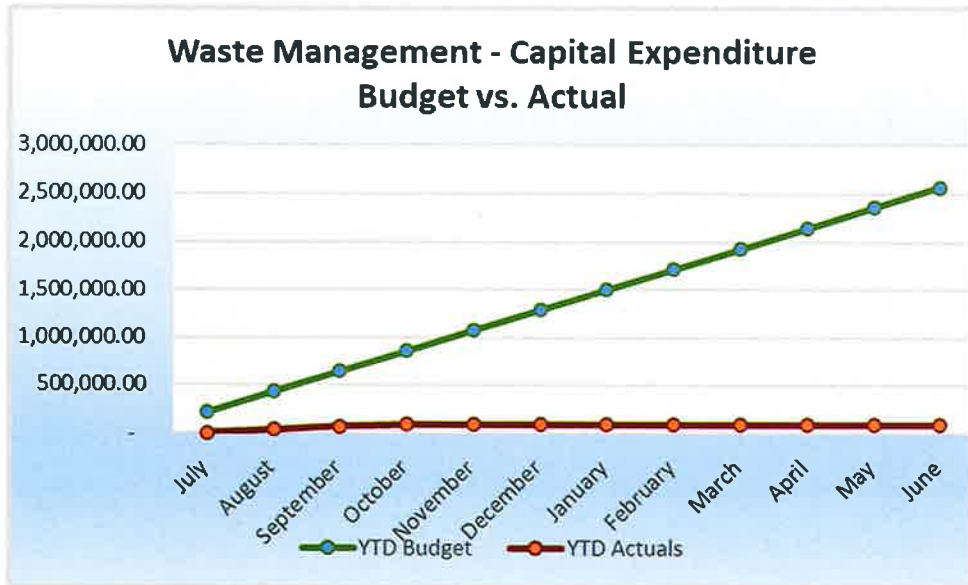
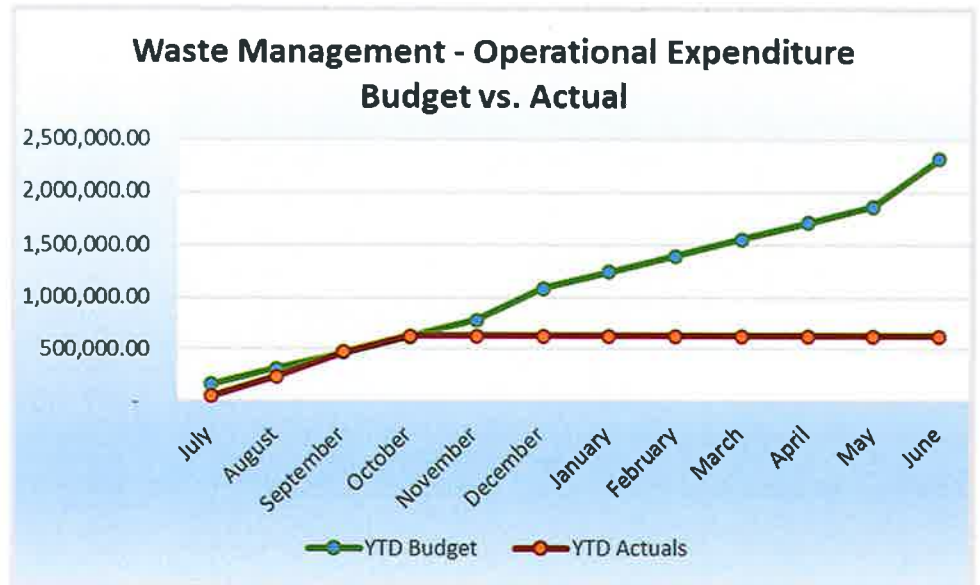
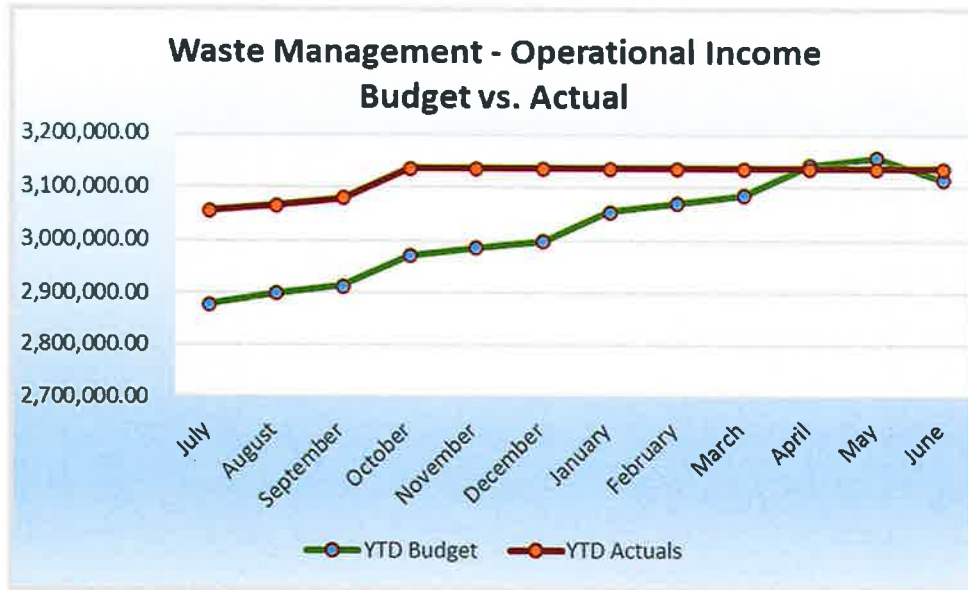
| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|---|------------------------|---------------------------|------------------------|
| Plant, Fleet & Equipment | 338,887 | (94,385) | -27.85% |
| 1. Operating Income | (188,190) | (7,066) | 3.75% |
| 2. Operating Expenditure | (375,346) | (89,469) | 23.84% |
| 4. Capital Expenditure | 3,944,257 | 898,750 | 22.79% |
| 6210500. Public Works Plant - Purchases | 3,944,257 | 898,750 | 22.79% |
| 8. WDB of Asset Disposals | (3,041,834) | (896,600) | 29.48% |

Business Unit: Plant, Fleet & Equipment

Service Profile: Plant, Fleet & Equipment

| Action | Responsibility | Progress Comment | Status |
|---|----------------|--|--|
| 5.1.3.5 Implementation and delivery of the Fleet Asset Management Plan and the Plant Replacement Program. | Manager Fleet | <p>The Fleet Management Plan has been fully developed in line with industry benchmarks and best practice. The 10-year Fleet asset Management Plan forms part of this wholistic plan and describes the replacement timing of each of council's 145 major Fleet assets, these replacements had also been embedded into councils' long-term financial plan. However, with council's current financial situation a direction has been given not to replace any assets outside of that associated with waste, water, and sewage operations until further notice. This practice will heavily impact the long-term sustainability of council's fleet, and no further progress can be made on the delivery of the overall plan. Maintenance, inspections, and repairs are conducted in line with industry pest practice.</p> |  No TARGET |


22. Waste Management



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------------|---------------------------------|------------------------------|
| Waste Management | 1,952,650 | (2,837,311) | -145.31% |
| 1. Operating Income | (3,114,040) | (3,135,990) | 100.70% |
| 2. Operating Expenditure | 2,316,618 | 633,342 | 27.34% |
| 3. Capital Income | (4,000) | (520,622) | 13015.54% |
| 4. Capital Expenditure | 2,568,405 | 94,171 | 3.67% |
| 7080500. 240L Wheelie Bins | 2,101 | 0 | 0.00% |
| 7080503. Industrial Bins | 6,304 | 3,522 | 55.86% |
| 7080554. Boonoo Boonoo - Landfill Cover | 10,000 | 0 | 0.00% |
| 7080555. Boonoo Boonoo - Cell Remediation Asset | 50,000 | 0 | 0.00% |
| 7080558. Tip shop - Drake, Liston & Tenterfield | 0 | 146 | 0.00% |
| 7080560. EPA Bushfire Recovery Program for Council Landfills | 0 | 31,303 | 0.00% |
| 7080561. Boonoo Boonoo Landfill - Environmental Improvements | 0 | 8,946 | 0.00% |
| 7080564. Boonoo Boonoo - Develop Stage 5 | 2,500,000 | 48,284 | 1.93% |
| 7080568. Boonoo Boonoo - WHS Facilities & Amenities Upgrade | 0 | 33 | 0.00% |
| 7080732. Torrington Landfill - Convert to Transfer | 0 | 183 | 0.00% |
| 7080811. Tenterfield WTS Groundwater Bores | 0 | 1,754 | 0.00% |
| 6. Liabilities | 185,667 | 91,787 | 49.44% |

Business Unit: Waste Management

Service Profile: Waste Management

| Action | Responsibility | Progress Comment | Status |
|--|-----------------|--|---|
| 3.1.4.1 Deliver and manage Waste and Recycling services. | Manager & Waste | Water |  |
| | | <p>October 2022-Update The Operational opening of Torrington was opened 20th November 2021 and final taring occurred July 2022. Final fencing is awaiting installation expected November 2022.</p> <p>Expansion of the future cell (cell 5) Finalisation of storm water sediment basins have been completed. Leachate management plan is completed and sent to EPA. Surface water management plan has been received in draft, under review. Further surveys have been undertaken which are required for masterplan update delayed due weather conditions, completed April 2022. Master plan entering final phase draft plans received, and reviewed July 2022 finalisation completed in August 2022 which were sent to EPA for approval, awaiting decisions.</p> <p>Upgrade for Mingoola new waste transfer station, has stalled Council entered into leases with Crown lands initially and now Council entering into negotiations with the Moombahlene LALC to purchase the site- on hold.</p> <p>Arrival of new weather stations occurred this month May 2022, deployment pending expected November 2022.</p> <p>Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising a electrometer, further investigations have been awarded and were undertaken in June 2022, final report suggested 2 wells damaged, a CCTV of wells was scheduled in July 2022 and the wells passed, with no damage recorded.</p> <p>The application for funding from the bushfires in 2019 has continued with Council to receive \$773,692 for improvements at Boonoo Boonoo and Torrington, deeds have been signed, works have commenced onsite for office deployment, truck shelter is now erected with septic tank connection nearing completion and planning continues with quotations called for weighbridges site ground truthing expected November 2022 and fencing quotations received and awarded, front fence completed-pit completed August 2022, surveys completed awaiting drawings. Installation of satellite connections pending and solar quotations received and awarded September 2022, expecting installation November 2022.</p> <p>To try to reduce the contamination in recycling an advertising campaign was undertaken as well as staff conducted audits and continue to audit recycling bins for contamination with over 55 initial contaminated bins identified, letters were sent to residents, subsequent inspections reduced the number of contaminated bins to 10.</p> | |

The audits continued in July with over 95 bins identified, the audit is continuing. A revision of recycling policy is in final version with research included from other Councils, the new policy provided in September 2022, consultation in October extended to November due to advertising.

Green waste and food waste, joint report with Northern Rivers Regional Waste has commenced which will assist Council with new mandatory FOGO (Food Organics and Green Organics) legislation scheduled to commence in 2030.

Inspection of Site 51, Boonoo Boonoo Landfill occurred in October 2022 with EPA (Figures 1 to 3).

NIRW have provided new recycling stations for office collection one will be located in the library and one in the community centre at Drake-under investigation.

Our customer base is the public, other Council departments and contractors. Our waste operational staff continue to assist the community with waste.

Upgrade to the security cameras for Tenterfield WTS are under review, along with installation of cameras at Drake to act as a deterrent to the continued break-ins causing damage to fences and theft.

Alternative cover landfill (Posi-shell) spray unit completed and deployed to Boonoo Boonoo Landfill (Site 51) (Figures 4-7).

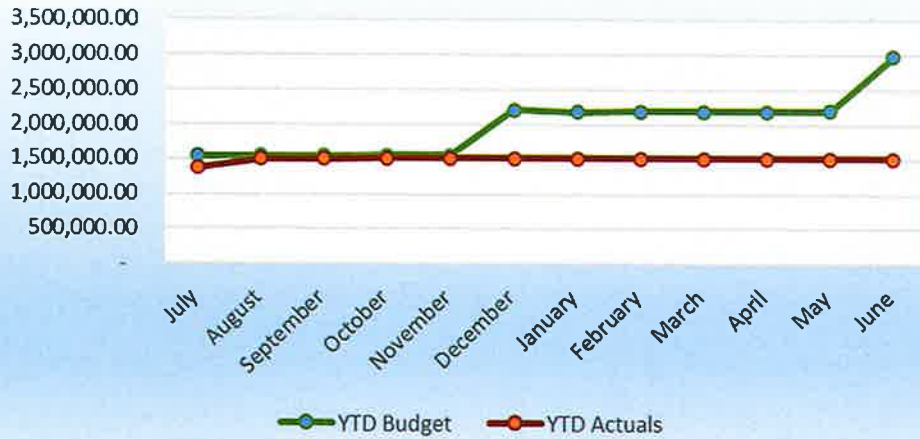
The Container Deposit Scheme (CDS) from 1 December 2017 to 30 November 2021, Tenterfield residents have recycled 9,202,976 container collections or 665.67 Tons on average Tenterfield resident recycle 638,000 items per quarter EFC - Exchange for Change

Staff Training Chemical Handling Course and Basic Chainsaw operation in Tenterfield, August and September 2022.

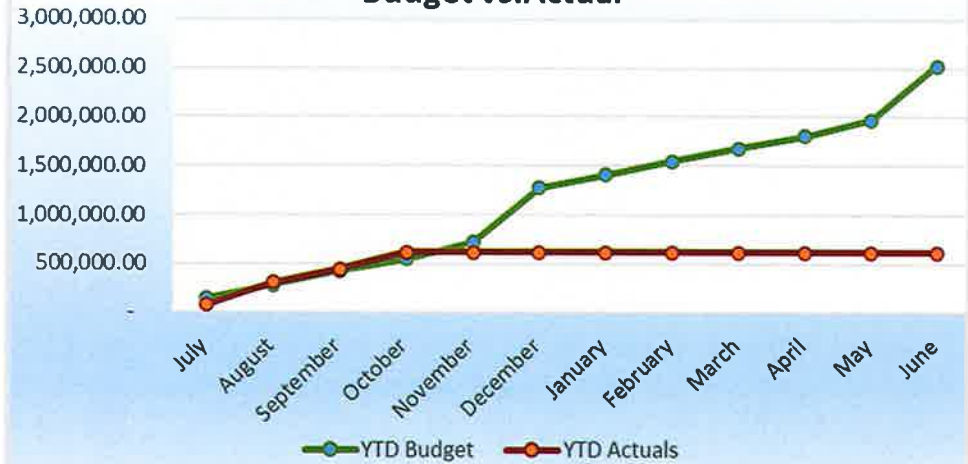
NIRW, annual meeting will be held in Tenterfield on the 24th November 2022, the Mayor is scheduled to open the event.

23. Water Supply

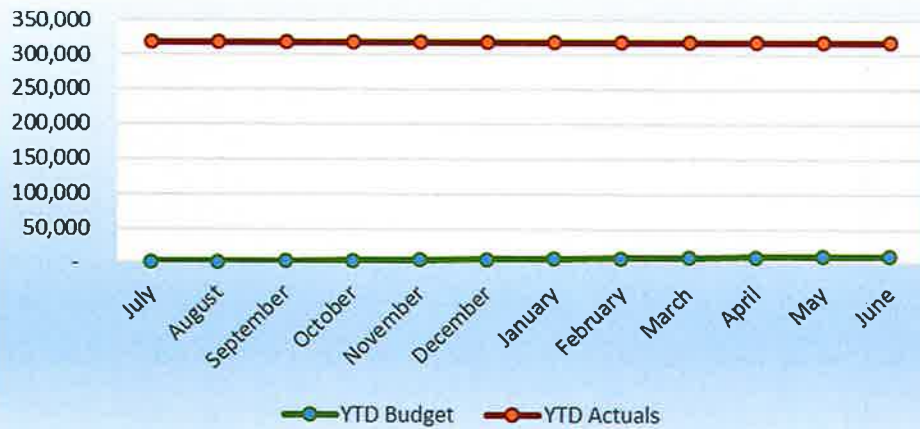
Water Supply - Operational Income Budget vs. Actual



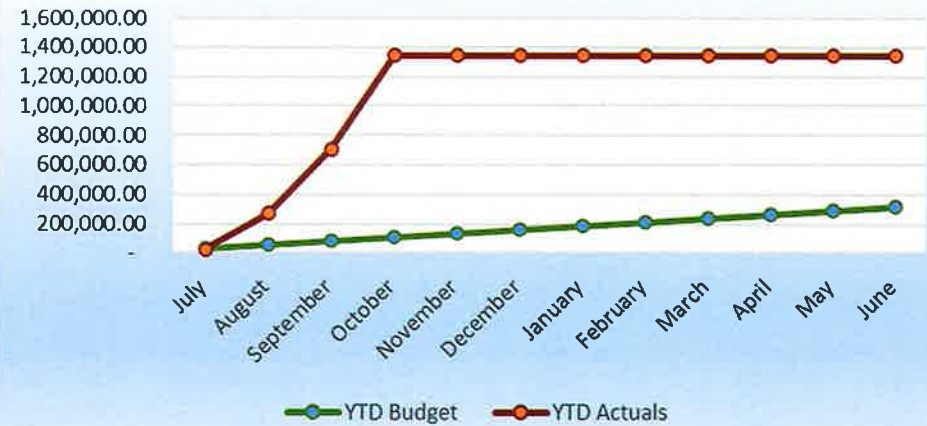
Water Supply - Operational Expenditure Budget vs. Actual



Water Supply - Capital Income Budget vs. Actual




Water Supply - Capital Expenditure Budget vs. Actual



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|---------------------------------------|--|---------------------------------------|
| Water Supply | 107,286 | 186,498 | 173.83% |
| 1. Operating Income | (2,984,548) | (1,523,752) | 51.05% |
| 2. Operating Expenditure | 2,524,869 | 623,213 | 24.68% |
| 3. Capital Income | (10,000) | (320,472) | 3204.72% |
| 4. Capital Expenditure | 317,000 | 1,340,963 | 423.02% |
| 7484505. Tenterfield Mains Replacement | 282,900 | 91,956 | 32.50% |
| 7484506. Tenterfield Meter Replacement | 22,600 | 398 | 1.76% |
| 7484522. Tenterfield Water Treatment Plant Construction | 0 | 960,391 | 0.00% |
| 7484533. Water Network Mapping Improvements | 0 | 10,885 | 0.00% |
| 7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program | 0 | 170,969 | 0.00% |
| 7484540. Bulk Water Metering Grant | 0 | 3,810 | 0.00% |
| 7484541. New Grid Urbenville Water Supply Project | 0 | 1,611 | 0.00% |
| 7484542. Tenterfield Apex Park Bore - Relining | 0 | 39,193 | 0.00% |
| 7484811. Urbenville Water Treatment Plant Upgrade | 0 | 46,050 | 0.00% |
| 7484901. Jennings Mains Replacement | 11,500 | 0 | 0.00% |
| 7484950. Legume Catchment - Water Supply Options Study | 0 | 15,700 | 0.00% |
| 6. Liabilities | 259,965 | 66,546 | 25.60% |

Business Unit: Water Supply

Service Profile: Water Supply

| Action | Responsibility | Progress Comment | Status |
|---|-----------------------|---|---|
| 3.1.3.1 Implement Water Service Strategic Plan in accordance with NSW Office of Water Guidelines. | Manager Water & Waste | <p>October 2022-Update Works have commenced for the New Water Filtration Plant on Scrub Road, the project was awarded to contractors LC Water. Pipework commenced in June, 2022 with concreting of geobag and chemical sump areas completed. The main building slab poured in three stages occurred in August 2022 including a Councillor inspection for the new Water Filtration Plant. Tanks and frame of the building have been erected including new gantry crane, This month of October 2022 the major filtration and flocculation vessels arrived and were craned into position.</p> <p>NSW Dam Safety regulation with compulsory risk assessment for the dam under NSW Dam Safety requirements underway due in December 2022, Inspection of Dam September 2022 with consultants.</p> <p>Opportunity to continue the Urbenville flood risk assessment has gained OEH endorsement. Tenterfield update of the flood risk study has also gained endorsement and has been shortlisted, grant has been applied for awaiting decision.</p> <p>Opportunity under a Leakage reduction pilot program, Council was awarded \$36,843.75 DPE-Water, for installation of new mag-flow meter at East Street reservoir, planning completed equipment received for Installation expected November 2022.</p> <p>The disabled fishing platform October 2020, delivery of the floating platform to be located inside the Dam compound at Otterburn park. A walkway for the platform and fencing (completed). Plans have been undertaken quotations for concrete paths received and provided to Fisheries for approval, awaiting decision.</p> <p>A new opportunity to further the Dam masterplan development with application for grant under Resilience NSW, Local & Regional Risk Reduction stream - Pathway 1 application submitted unfortunately unsuccessful.</p> <p>A new opportunity to further the Bore water refinement with application for grant under Resilience NSW, Local & Regional Risk Reduction stream - Pathway 2 application submitted awaiting response.</p> <p>Arrival of new weather stations occurred this month May 2022, deployment pending.</p> <p>A grant for water treatment improvement, increased storage capacity and secondary supply at Urbenville has been awarded to Council through New Grid & Water Infrastructure NSW, 1st milestone completed payment pending, secondary supply bore hydrologist engaged, report pending, RFQ for drilling completed and under review in August 2022, report submitted to Council September 2022 and approved. Bore location inspections occurred in September with Hydrogeologists and Drillers, NRAR applications for drilling submitted September, awaiting approval.</p> |  ON TRACK |

Refurbishment of the Water Treatment Plant at Urbenville continues with installation of new dosing pumps, arrival of new process control meters, with installation by specialist contractors Hach scheduled for November. Tenterfield Dam Level is 100%-new data loggers place level at 100%; Urbenville Tooloom Creek Level is 100% receiving 108mm for the month of September. Meter Reading completed in May/June water meter readings commenced October/November.

- Tenterfield 0 major main; 0 new meter; 0 new service connections; 0 water limiters installed; 0 water limiters removed; 0 disconnection, 0 broken services repaired; 10 services leaks repaired; 0 valve replacements; mains flushing occurred in 4 location and 0 hydrant replacements. Note Tenterfield WTP repairs including 20m poly pipe installed in April 2022, Fluoride tank maintenance and prominent service inspections May 2022. 0 section 67 private works jobs completed (major repair of Mt Lindsay main). Restrictor notices hand delivered, Clive Street main replacement completed; Reservoir cleaned by Aqualift. 3 interim meter reads. Meter reading commenced.
- Jennings 0 including meter; 0 meter replacements; 1 broken services repaired; Major main break (Southern Downs) left community without water Staff supplied water bottles to the community in response to the shortage, mains were flushed to clear debris from repair and return of water.
- Urbenville had 0 major main broken main repairs, mains flushing occurred in 12 location, 0 new meter, 0 meter replacements, 0 water limiters installed and 0 broken service repaired 0 hydrant replacement from damage. Valve testing and hydrant cleaning and checking continues. Urbenville pressure testing for fire suppression system at hospital, Repairs to DAFF system in April 2022, repairs to service line at WTP and prominent service inspections May 2022. SCADA Requires upgrade, Reservoir cleaned by Aqualift, Reservoir floats replaced. Compressor repaired and 2 new oil traps included in system. Meter reading completed.

New data logging probes to assist with raw water information are on-line and delivering a variety of information including a more precise depth measure, allowing dam percentage to be measured more accurately, issues with telemetry have stopped retrieval of information. Water quality information is also available in monthly water health cards available at [Water Health Cards | Tenterfield Shire Council \(nsw.gov.au\)](#) Staff Training Chemical Handling Course in Tenterfield and Fluoride course in Casino.

3.1.3.2 Deliver and manage the Water and Drought Management Plans and Flood Study.

Manager
& Waste

Water

October 2022-Update

The Integrated water catchment management grant (IWCM) deeds have been signed February 2022, has progressed with secure yield studies awarded, with draft report received. Additional surveys required, including extended benthic survey of Urbenville, completed this month in October including secure yield assessment.

The Tenterfield Sustainable and Disaster Resilient Communities program, for the villages of Drake, Liston, Legume, and Torrington. The reticulation will predominantly service pumps for groundwater/river water holding tanks and standpipe delivery systems, including solar systems. The hydrogeologists engaged draft report pending August 2022. RFQ for drilling completed and under review in August 2022 report submitted to Council September 2022 and approved. Bore location inspections occurred in September with Hydrogeologists and Drillers, NRAR application for drilling Legume submitted September, completed applications for Liston Drake and Torrington in October 2022. Awaiting approval for Legume Verification mapping for Councils Water and Sewer assets was delayed in July to commence in August 2022, with contractors utilising GPS equipment for locations in Tenterfield 598 individual locations where mapped additional mapping of hydrants and valves will commence this financial year, Urbenville was postponed till next financial year.

Cleaning of Sludge ponds at Urbenville Water Treatment plan is completed -July 2022, leak detected in pond, will require repair.

Amended Water Quality policy to include Dam Safety, and new Backflow prevention completed in August, report approved at Council's September meeting 2022. Report for Backflow prevention under community consultation, completion in October extended till November 2022 due to advertising delay.

Reservoir cleaning was completed this month September 2022, for East Street reservoir in Tenterfield and Urbenville, report provided. Additionally, assessment of Hospital Hill reservoir for potential repairs was also

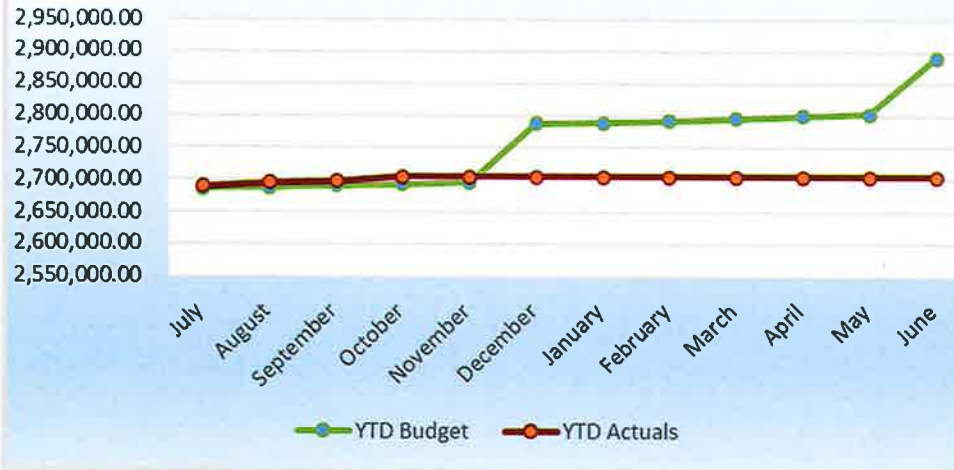
completed, with report provided.



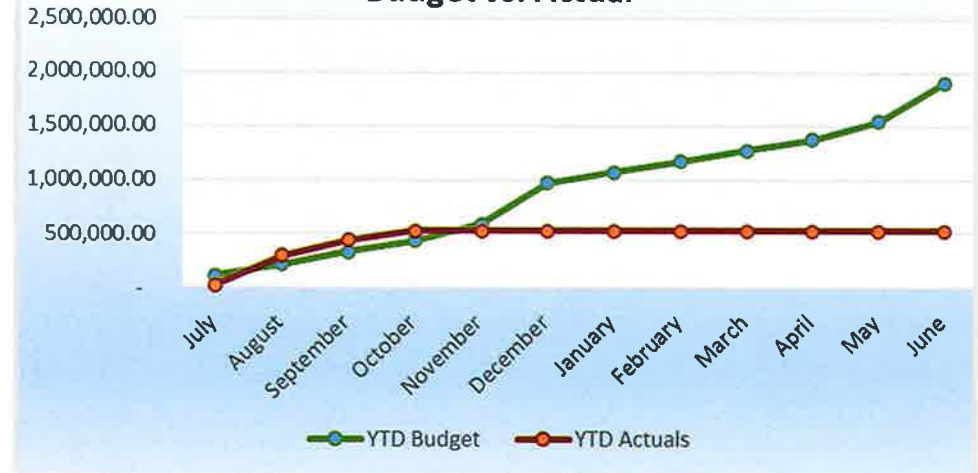
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24. Sewerage Service

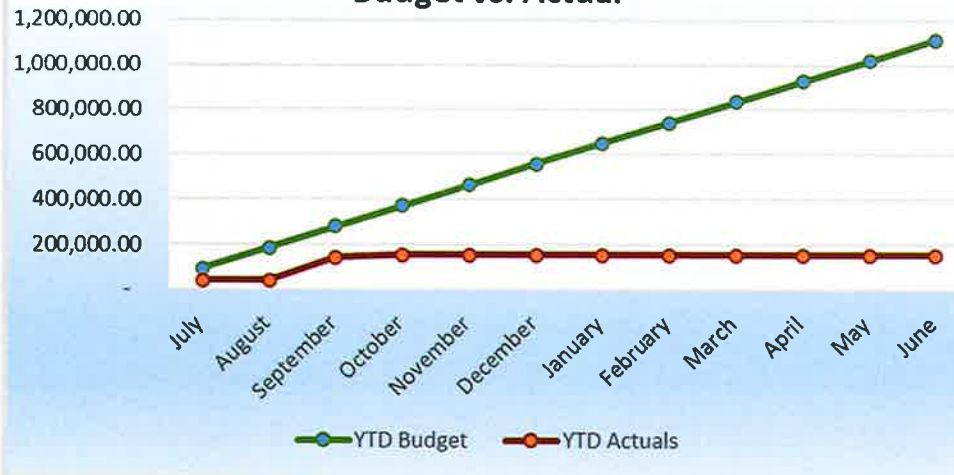
Sewerage Service - Operational Income Budget vs. Actual



Sewerage Service - Operational Expenditure Budget vs. Actual




Sewerage Service - Capital Expenditure Budget vs. Actual



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------------|---------------------------------|------------------------------|
| Sewerage Service | 218,339 | (2,023,139) | -926.60% |
| 1. Operating Income | (2,889,930) | (2,704,708) | 93.59% |
| 2. Operating Expenditure | 1,905,478 | 530,293 | 27.83% |
| 3. Capital Income | (10,000) | (3,100) | 31.00% |
| 4. Capital Expenditure | 1,112,200 | 154,376 | 13.88% |
| 7872502. Tenterfield Mains Relining (1km Year) | 173,800 | 0 | 0.00% |
| 7872503. Tenterfield Mains Augmentation | 69,600 | 0 | 0.00% |
| 7872505. Tenterfield Man Hole Level Alterations (Water Infiltration) | 162,500 | 40,790 | 25.10% |
| 7872519. Tenterfield Network Renewal | 193,800 | 0 | 0.00% |
| 7872524. Tenterfield STP - 3 Bay Shed for Storage | 50,000 | 0 | 0.00% |
| 7872525. Tenterfield STP - Grinder Pump | 10,000 | 0 | 0.00% |
| 7872526. Tenterfield STP - Refurbishment | 102,500 | 0 | 0.00% |
| 7872527. Tenterfield New Pump Station - Molesworth St | 200,000 | 0 | 0.00% |
| 7872528. Tenterfield New Pump Station - Trail Lane | 150,000 | 0 | 0.00% |
| 7872529. Sewer System Mapping Improvements | 0 | 10,885 | 0.00% |
| 7872813. Urbenville Sewer Pump Station Emergency Works - Replacement | 0 | 102,701 | 0.00% |
| 6. Liabilities | 100,591 | 0 | 0.00% |

Business Unit: Sewerage Services

Service Profile: Sewerage Services

| Action | Responsibility | Progress Comment | Status |
|--|-----------------|--|--|
| 3.1.5.1 Maintain and operate the sewerage network, in line with the Asset Management Strategy. | Manager & Waste | Water | |
| | | <p>October 2022-Update Molesworth/Miles Street pumping station review and design amendment under development and extending the sewer system to the new water filtration plant has progressed with final designs received in September, planning has commenced for construction with ordering of manholes, pipes and fittings.</p> <p>RFQ for manhole refurbishment under development to continue to refurbish the level 4 manholes, quotations received under LGP under review.</p> <p>RFQ for sewer relining under development expected to release in November 2022. Urbenville major Pump Station replacement June 2022 met with some technical issues, installers AESSeal where contacted and rectification was scheduled and completed in August 2022 additional costs will be incurred due to requirement to tanker sewerage.</p> <p>The smoke testing program was scheduled to commence in July delayed till August 2022 to rectify illegal storm connections, information was readvertised in the fortnightly our local news. Initial program completed with 69 issues found including three illegal connections properties inspected. Next round of inspections scheduled for the end of this financial year.</p> <p>Urbenville de-sludging of finishing ponds commenced in February 2022, however due to flooding finalisation of cleaning was postponed and recommenced in July continued through August 2022, some delays due to PS1.</p> <p>New lids have been installed in August 2022 at the Tenterfield Petrie and Simpson Street pump stations creating lighter lids for operations and providing compliance with safety regulations. A request through meetings with Landowners occurred and additional inspections were requested at Logan Street, from associated works occurring from an overflow in 2020, where a bund was created for spill in 2020. At the time of flooding show the area before works as a low depression area. There is no visual bund remaining on the property, this was fixed in 2020. This area is a swampy area, with vegetation reflecting the water/swampy nature in this area the land has a natural slope towards the manhole then into the creek, estimate approx. 3m height/fall from road. For the owners to mow this area I estimate to fill would be several tons (not Council's issue), however for fill this close to the creek, they may need to undertake a flood effect report. There are 2 manholes through this area as well as IO connections, all looked in good condition, may change lids at future date to aid with infiltration. The creek and area is a natural collection area before entering Tenterfield creek.</p> <p>Inspection for mains extension at Tenterfield section 67 occurred this month September 2022. Inspection of Site 51, Tenterfield Sewage Treatment Plant (STP) occurred in October 2022 with EPA.</p> |  No TARGET |

Verification mapping for Councils Water and Sewer assets was delayed in July to commence in August 2022, with contractors utilising GPS equipment for locations in Tenterfield 598 individual locations where mapped additional mapping will commence this financial year, Urbenville was postponed till next financial year.

As part of the refurbishment program for the Tenterfield STP, a new upgrade with control probes that monitor treatment processes provide savings to utilise energy more efficiently, PLC replacement handrails (measured and orders pending) and cable trays scheduled.

Our customer base is the public, other Council departments and contractors. Tenterfield Sewer connections 0; Major pump station clearing 0; Blockages were reported and cleared at 3 locations; 2 broken main repair; with 2 mains visually checked with new CCTV. Large tree roots in Tenterfield and 0 major manhole repair, 0 broken main repairs and 0 section 67 private works jobs completed in this reporting period. Pump refurbishment 3 at STP July 2022, Major pumpstation maintenance 3.

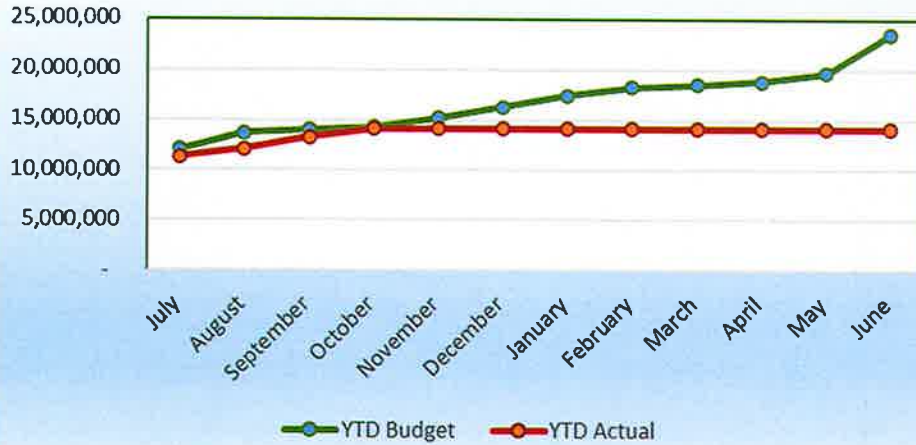
Urbenville

Sewer connections 0; Major pump station clearing 0; Blockages were reported and cleared at 2 locations; 0 broken main repair; with 0 mains visually and 0 major manhole repair, 0 broken main repairs and 0 effluent line repair. Major pump station refurbishment June technical and failure issues July 2022, competed and functional August 2022 (PS1) adjustment on counters undertaken, and 0 section 67 private works jobs completed, in this reporting period. STP switch repairs to decant process boards, new PLC's under investigation October 2022. Average time for response to sewer chokes remained at 20 minutes while the median response time is at 20 minutes.

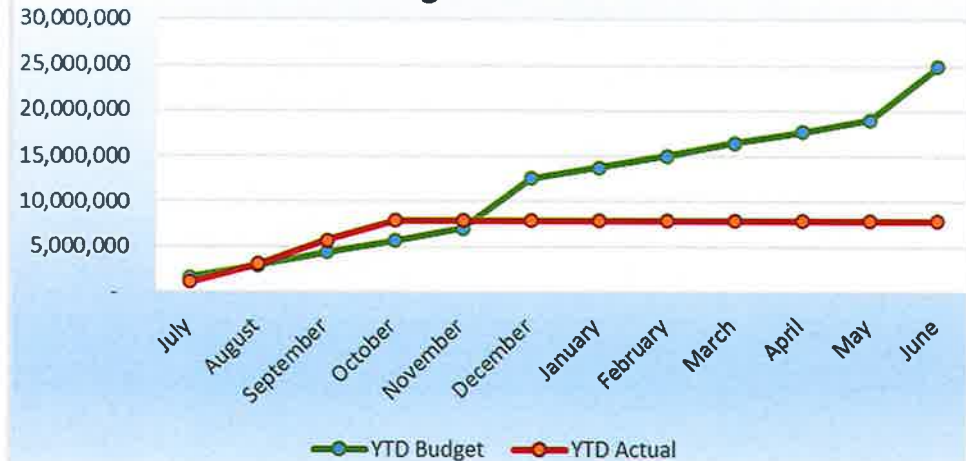
Staff Training Fluoride Course in Casino and Chemical course Tenterfield September 2022.

TOTAL – Tenterfield Shire Council

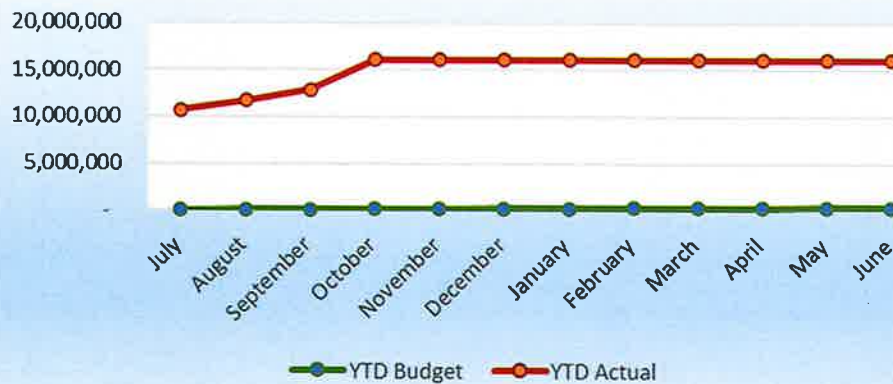
Total Council - Operational Income Budget vs. Actual



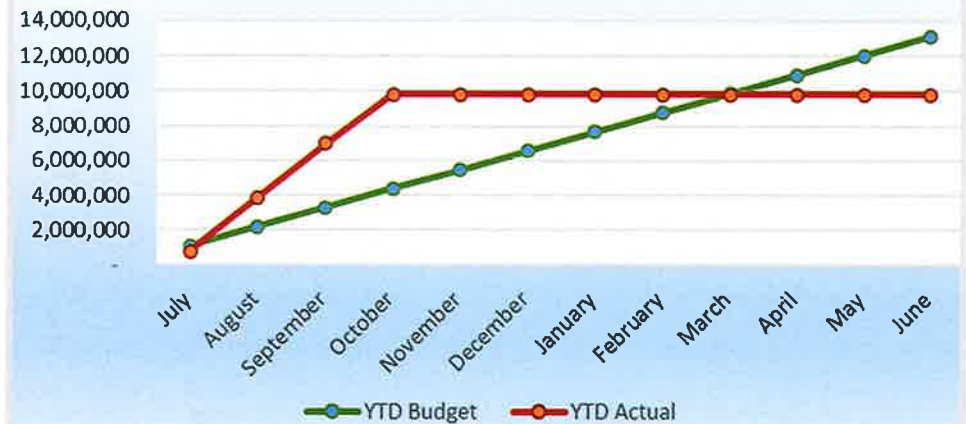
Total Council - Operational Expenditure Budget vs. Actual



Total Council - Capital Income Budget vs. Actual



Total Council - Capital Expenditure Budget vs. Actual



| COA | 22/23 Full Year Budget | 22/23 YTD Actuals October | 22/23 Percentage Spent |
|--|------------------------------|---------------------------------|------------------------------|
| Total - Tenterfield Shire Council | 12,127,652 | (13,039,271) | -107.52% |
| 1. Operating Income | (23,614,887) | (14,127,925) | 59.83% |
| 2. Operating Expenditure | 24,880,895 | 7,882,165 | 31.68% |
| 3. Capital Income | (361,115) | (16,082,849) | 4453.66% |
| 4. Capital Expenditure | 13,128,128 | 9,816,775 | 74.78% |
| 6. Liabilities | 1,136,465 | 369,164 | 32.48% |
| 8. WDB of Asset Disposals | (3,041,834) | (896,600) | 29.48% |