



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **ADDENDUM ITEMS FOR ORDINARY COUNCIL MEETING 23 NOVEMBER 2022**

Notice is hereby given pursuant to Clause 7(1) of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held in the "Memorial Hall", Urbenville, NSW, on **Wednesday 23 November 2022** commencing at **9:30 am**.

Daryl Buckingham  
**Chief Executive**

# **AGENDA**

## **10. URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS**

(ITEM GOV100/22) QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2022 .....	2
--	---

<b>Department:</b>	<b>Office of the Chief Corporate Officer</b>
<b>Submitted by:</b>	Roy Jones, Manager Finance & Technology
<b>Reference:</b>	<b>ITEM GOV100/22</b>
<b>Subject:</b>	<b>QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2022</b>

<b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b>	
<b>CSP Goal:</b>	<b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.
<b>CSP Strategy:</b>	Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.
<b>CSP Delivery Program</b>	Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.

### **SUMMARY**

The purpose of this Report is to provide Council with a Quarterly Budget Review Statement in accordance with Regulation 203 of the Local Government (General) Regulation 2005 (the Regulation).

### **OFFICER'S RECOMMENDATION:**

#### **That Council:**

**Adopts the September 2022 Quarterly Budget Review Statement and recommendations therein that:**

- a) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;**
- b) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments.**
- c) Council continues to explore increases in operational income by considering selling assets and reassessing commercial lease agreements to increase cash flow to meet requirements for the financial year in line with original budget.**

Our Governance No. 100 Cont...

## BACKGROUND

Regulation 203 of the Regulation states that:

- (1) Not later than two months after the end of each quarter (except the June quarter), the Responsible Accounting Officer of a Council must prepare and submit to the Council a Budget Review Statement that shows, by reference to the estimate of income and expenditure set out in the Council's Statement of Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A Budget Review Statement must include or be accompanied by:
  - (a) a Report as to whether or not the Responsible Accounting Officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure, and
  - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A Budget Review Statement must also include any information required by the Code to be included in such a statement.

The Code referred to is the Code of Accounting Practice and Financial Reporting.

While earlier versions of the Code had an Appendix that listed minimum requirements, these were removed a few years ago as they are of no relevance to the Financial Statements (which is the main purpose of the Code).

In the absence of any instructions in the Code, the Quarterly Budget Review Statement publication issued in 2010 by the then Division of Local Government, NSW Department of Premier and Cabinet has been used as a guide to the preparation of this Quarterly Budget Review.

The quarterly review should act as a barometer of Council's financial health during the year and it is also a means by which Councillors can ensure that Council remains on track to meet its objectives, targets and outcomes as set out in its Operational Plan.

## REPORT:

The original budget adopted by Council indicated that the Net Operating Deficit at the end of the 2022/23 financial year was expected to be **(\$1,266,008)**. The Operating Deficit was **(\$904,893)** when capital grants and contributions were included. This was based on budgeted total revenue of \$23,976,002 and budgeted total operating expenditure of \$24,880,895.

**In the September 2022 Quarterly Budget Review, the net effect of changes made has resulted in a further decline of **(\$1,519,664)** from the projected deficit of the original budget, to result in a projected Net Operating Deficit of **(\$2,785,672)**.**

The Operating Performance Ratio is an example of demonstrating whether Council is making an operating surplus or deficit and can be expressed including or excluding Capital income. Both are included in this quarters' Report.

The Operating Performance Ratio (excluding Capital income) is defined as:

Our Governance No. 100 Cont...

Total Continuing Operating Revenue (excluding Capital grants and contributions) –  
Operating Expenses

---

Total Continuing Operating Revenue

For the 2022/23 year, Council originally budgeted for a negative Operating Ratio (deficit) both including and excluding Capital income of (3.77%) and (5.36%) respectively.

As a result of the September 2022 Quarterly Budget Review, the Operating Ratios are now forecast at 56.39% including Capital income, and **(10.74%) excluding Capital income. This change has been due to grant funding capital works carried forwards from previous year of approximately \$37 Million. Further, grants carried forward for operational purposes totaled approximately \$1.7 Million.**

**Comment by the Responsible Accounting Officer:**

The report clearly indicates that the projected financial position as at 30 June 2023 is unsatisfactory. Further action needs to be taken to address this issue urgently to reduce operating deficit in this financial year and into the future years. Noting, this is primarily due to funding and timing of grants despite administrations ongoing operational deferrals.

Council's cash position has been positive predominately by the receipt of 75% advance payment of Financial Assistance Grants in the previous financial year.

As required under the Regulation, some remedial actions continue to be proposed as part of the September 2022 review, including that:

- a) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;
- b) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments.
- c) Council continues to explore increase in operational income by considering selling assets and to reassess current commercial lease agreements.

While the above will not return the operating position to surplus by 30 June 2023, the aim is to continue to ensure the financial sustainability of Council in the longer term.

It is recommended that Council focuses on increasing own source funding and minimising the reliance on external loans in the future.

Our Governance No. 100 Cont...

**Intention to apply for Special Rate Variation:**

Council recognises it must address its current financial sustainability and level of service to address community expectation. Over the last several years, and as recently as March 2022 as part of the quarterly budget review process Council resolved:

*"(e) That a plan be developed to increase operational income and further reduce operational expenditure as per previous discussions and comments in Council Reports, may include a Special Rates Variation request with a view to returning Council's operating position to surplus." (resolution 103/22).*

On 26 October 2022 Council resolved (237/22) to request the Chief executive Officer to notify the Independent Pricing and Regulatory Tribunal of its intent to apply under section 508A of the Local Government Act 1993 for a Special Rate Variation of 43% (including the rate peg) in 2023/2024 and 43% (including the rate peg) in 2024/2025 to be a permanent increase retained within the rate base, for the purpose of maintaining current service levels, maintenance and renewal of assets and enhancing financial sustainability.

As a result of above Council is currently preparing its application submission to IPART which will be tabled at the next Council meeting.

**Operational Budget Review:**

Council once again reduced budgets significantly and deferring operational expenditure as part of the 2022/23 budget process. This included a detailed review of the operational expenditure by the Executive Management Team and a further review of capital income and expenditure with a view to align the budget with the Original adopted budget. As shown in the September Quarterly Budget Review, the unsatisfactory financial position continues to be a risk to Council's financial sustainability.

Operational expenses (e.g. equipment and materials) continue to be impacted by inflation and therefore are rising at a rate that far exceeds Council's increase in revenue each year (for both General fund services, as well as Waste, Water and Sewer operations). The rate peg and cost shifting from the State Government to councils has also had an impact on Council's bottom line as has our success in obtaining grant funding.

Council's depreciation costs have increased substantially over the past few years as new infrastructure has been built on the back of a significant increase in grant funds (depreciation costs were \$6.072 million in 2017/18 and is currently estimated at \$8.311 million for 2022/23).

Council as part of the finalisation of Annual Financial Statements 2021/22 was required to undertake an indexation activity by the Audit Office of New South Wales applicable for infrastructure assets. This resulted in a net impact of \$41.6 million added in Council's balance sheet. The impact of this indexation to depreciation expense will be reflected in an increase in expense this financial year for end of year and will need to be budgeted for next financial year.

Council also continues to face challenges in treasury management of cash-flow due to the many grant-funded and disaster recovery (DRFA) works being funded in arrears (wherein cash is received after expenditure has been incurred).

Our Governance No. 100 Cont...

The claim for the DRFA March 2021 storms and floods, to the value of \$3.052 million (out of a total cost of \$3.121 million), has been finalised and cash paid to Council, with \$3.002 million being recognised as 2021/22 income, and the remaining amount of \$50,482 being shown in the current year.

The claim for the DRFA November 2021 severe weather events - is in progress and it is currently estimated that Council should receive reimbursement of approximately \$930,000 (out of total costs \$1.004 million).

The September 2022 budget review has increased the Operational Expenditure budget by \$3.844 million, of which \$2.493 million is from the DRFA works which have been added to the budget (shown below). There is also \$927,716 in carried-forward budgets for operational grants from 2021/22 (detailed in the attachment).

Service Area	Disaster Event	Budget
Transport Network	DRFA February 2022 Severe Weather & Flooding Immediate Recovery Works (IRW)	\$ 2,493,157

Several new operational grants which Council has received have been added to the operational expenditure budget, totaling \$487,458 as below:

Service Area	Grant Project	Grant Funded Budget
Community Development	Reconnecting Regional NSW Community Events Program	\$ 301,708
Community Development	Children & Young People Wellbeing Recovery Initiative Grant	\$ 10,000
Library Services	Library Tech Savvy Seniors Grant	\$ 5,750
Environmental Management	National Landcare Program Bushfire Recovery Project - Priority & Environmental Weed Control	\$ 80,000
Environmental Management	New Weed Incursion Grant - Black Knapweed	\$ 10,000
Planning and Regulation	NSW Planning Portal API Grant	\$ 80,000

There has also been additional operational expenditure budgets added in several areas, as a result of cost increases e.g. \$56,859 in insurance costs (spread across several service areas). Budgets have been nominated for a number of works that are involved in insurance claims, and the costs should therefore be in large part covered by future reimbursement from the insurer (less excess amounts).

The Senior Management Team along with relevant line managers further deferred operational expenses of \$679,000 after the initial budget review draft was presented to them. The intention of this deferral activity aims to ensure that Council does not exceed its current proposed borrowing.

Our Governance No. 100 Cont...

However, the final loan amount will be dependent on factors outside Councils direct control such as inflationary environment and additional expenses for urgent maintenance and repair works.

Additional Operational income of \$2,324,387 has been incorporated in the budget in this review, which is mostly comprised of the expected future reimbursement amounts for the current DRFA February 2022 works program.

It is important to note that a reduction of \$1.071 million was made to the Financial Assistance Grant budgets, due to the Advance payment received in the 2021/22 financial year being 75% of this year's total, instead of the normal 50% of prior years. As a result, a greater proportion of this year's allocated grant to Council was recognised as part of 2021/22 income in the financial statements, and therefore reduces the income for the 2022/23 year.

Two positive impacts to Council's operational income is the receipt of an insurance settlement to the Waste Management area of \$159,219 for the Boonoo Boonoo Landfill fire from the 2020/21 year; and increasing the Interest on Investments income budget by almost \$360,000 due to interest rate rises.

Note that there are several items of possible income that may be added in a future quarterly budget review depending on the outcomes of each, including the sale of the Tenterfield Airstrip, the sale of Bendall's, and the claim for additional fuel tax credits.

### Capital Budget Review:

The Capital Budget Review format allows Council to analyse any additional Capital expenditure to be incurred in the current financial year and the extent to which monies have already been expended. The report also indicates how Council is to fund the Capital expenditure for the year.

The September 2022 budget review has increased the Capital Works Expenditure budget by \$43.2 million, mainly due to the many grant projects carried-forward from the 2021/22 financial year, as well additional Council-funded works (the majority of which were planned 2021/22 projects which were either not begun or incomplete in that year).

The total value of new Capital expenditure grants added to the budget is \$4,195,795:

Service Area	Capital Grant Project	Total Project Budget
Transport Network	Local Roads & Community Infrastructure Program Round 3	\$ 2,088,670
Transport Network	Streets as Shared Spaces	\$ 500,000
Water Supply	New Grid Urbenville Water Supply Project (grant funds \$1,458,000)	\$ 1,558,000
Water Supply	Bulk Water Metering Grant (grant funds \$36,844)	\$ 49,125

Note – the new grant projects for Water Supply are majority grant-funded, but both also require a Council contribution from the Water fund to comprise the total project budget.



Our Governance No. 100 Cont...

### Cash and Investment Review:

The cash and investment review provides the balance of the current internal and external restrictions of Council's funds. These figures have been updated in the September Quarterly Budget Review to reflect changes to grant balances and other movement in both internally and externally restricted cash. The forecast balances for the end of the financial year are an estimate based on the assumption of all income and expenditure in the budget being fully realised. As a result, the final balances are not fully determined until the end of the financial year.

As at 30 September 2022 Council reported a **positive unrestricted cash balance of \$4,998,118**. This was a positive result and is predominately due to receipt of 75% of Financial Assistance Grants in the previous financial year. However, cash remains a major concern given that this is a very small amount and there is no ability to re-establish internally restricted funds e.g. for Employee Leave Entitlements, or Plant & Vehicle Replacement. By not having sufficient funds within internal restrictions Council is at a higher risk to use externally restricted cash for general purpose. This would result in a breach of the Local Government Act.

As a liquidity measure, the \$5,000,000 Corporate Markets Loan has not yet been established with the NAB, due to the ongoing cost to have it in place, but it can be organized if Council's cashflow requires it.

The Quarterly Budget Review also includes a reconciliation of Council's cash and investments on hand as at 30 September 2022.

This Report requires a statement in respect of whether all investments are in accordance with the requirements of Section 625 of the Local Government Act 1993, the accompanying Regulation and Council's Investments Policy. This statement, in combination with the monthly investment report, ensures that Council is complying with these statutory, regulatory and policy requirements.

Further, a declaration as to the preparation of bank reconciliations is also required. Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the September 2022 quarter occurred on 6 October 2022.

### Developer Contributions

The balances of the Developer Contribution reserves as of 30 September 2022 are:

Plan Preparation and Administration	\$ 11,462
Roads	\$ 332,384
Emergency Services	\$ 22,672
Community and Civic Facilities	\$ 11,575
Open Space, Sporting and Recreation	\$ 4,163
New Multi-Residential Development (7.12)	\$ 3,492
Waste Fund	\$ 40,103
Stormwater Fund	\$ 4,009

Our Governance No. 100 Cont...

Water Fund	\$ 37,565
Sewer Fund	\$ 41,455
<b>TOTAL</b>	<b>\$ 528,880</b>

### Contracts:

The Reporting Framework requires the identification of contracts entered into in the preceding quarter, which exceed specified expenditure limits. The limit for reporting contracts in the QBRS is one percent (1%) of revenue from continuing operations, or \$50,000, whichever is less.

### Consultancy and Legal Expenses:

The current expenditure as at 30 September 2022 on qualifying consultancies and legal fees are identified in the QBRS and this expenditure is budgeted for and, given the size and nature of Council's operations, is considered reasonable.

### COUNCIL IMPLICATIONS:

#### 1. Community Engagement / Communication (per engagement strategy)

Nil.

#### 2. Policy and Regulation

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

#### 3. Financial (Annual Budget & LTFP)

It is important for Council to note that the adoption of this budget review approves the variations identified in the attached Report and that the cumulative effect of the budget variations should be considered when reviewing this budget.

In the September 2022 Quarterly Budget Review, the forecast Operating Position has been revised to a surplus of \$37,140,845 (including capital grants) and an **Operating Deficit of (\$2,785,672) (excluding capital grants)**.

As indicated in the report, the deficit excluding capital grants is not a satisfactory outcome and therefore remedial action has been proposed in accordance with the Local Government (General) Regulation 2005.

#### 4. Asset Management (AMS)

Nil.

#### 5. Workforce (WMS)

Nil.

#### 6. Legal and Risk Management

The Budget Review is submitted to Council in accordance with Clause 203(1) of the Local Government (General) Regulation 2005.

Our Governance No. 100 Cont...

### **7. Performance Measures**

The impact of the recommended budget variations on Council's main key performance indicator is detailed in the Quarterly Budget Review Statement. Due to year end accounting adjustments other performance ratios won't be available until the Audited Financial Statements are completed.

### **8. Project Management**

Nil.

**Kylie Smith**

**Chief Corporate Officer**

Prepared by staff member:	Roy Jones, Manager Finance & Technology	
Approved/Reviewed by Manager:	Kylie Smith, Chief Corporate Officer	
Department:	Office of the Chief Corporate Officer	
Attachments:	<b>1</b> Budget Review for the Quarter ended - 30 September 2022	13 Pages

**Tenterfield Shire Council**

**Budget review for the quarter ended - 30 September 2022**

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

*It is my opinion that the Quarterly Budget Review Statement for the Tenterfield Shire Council for the quarter ended 30 September 2022 indicates that Council's projected financial position at 30 June 2023 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. Noting, this is primarily due to funding and timing of grants despite administrations ongoing operational deferrals. Council's cash position has been positive predominately by the receipt of 75% advance payment of Financial Assistance Grants in the previous financial year.*

*Under Regulation 203 (2) of the Local Government Act, I am required to suggest recommendations for remedial action.*

*To that end, I recommend in the September 2022 Quarterly Budget Review that:*

- 1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;*
- 2) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments;*
- 3) Council continues to explore increase in operational income by considering selling assets and to reassess current commercial lease agreements*

Signed:                     Roy Jones                    

Date: 16/11/2022

Responsible Accounting Officer

Tenterfield Shire Council				
Budget Statement for the year ended - 30 September 2022				
Income and Expenditure Review by Function				
	Original Budget 2022/23	Recommend Changes September Review	PROJECTED year end Result 2022/23	ACTUAL YTD as at 30/09/22
	\$'000	\$'000	\$'000	\$'000
<b>Income</b>				
- Civic Office	-	(12)	(12)	(12)
- Organisation Leadership	-	-	-	-
- Community Development	6	64	70	7
- Economic Growth and Tourism	27	1,994	2,021	1,092
- Theatre and Museum Complex	168	-	168	41
- Library Services	89	202	291	205
- Workforce Development	164	121	285	(14)
- Emergency Services	138	311	449	311
- Finance and Technology	8,381	(239)	8,142	5,168
- Corporate and Governance	2	-	2	1
- Environmental Management	86	44	130	-
- Livestock Saleyards	78	(162)	(84)	18
- Parks, Gardens and Open Spaces	125	397	522	390
- Planning and Regulation	308	13	321	81
- Buildings and Amenities	133	870	1,003	364
- Swimming Complex	-	-	-	-
- Asset Management and Resourcing	10	-	10	-
- Commercial Works	152	-	152	43
- Plant, Fleet and Equipment	188	-	188	7
- Transport Network	4,835	27,589	32,424	10,261
- Waste Management	3,118	849	3,967	3,599
- Water Supply	2,995	9,849	12,844	1,832
- Sewerage Service	2,900	-	2,900	2,698
- Stormwater & Drainage	71	-	71	72
<b>Total Income including Capital Grants &amp; Contributions</b>	<b>23,974</b>	<b>41,890</b>	<b>65,864</b>	<b>26,164</b>
<b>Expenses</b>				
- Civic Office	355	(38)	317	48
- Organisation Leadership	970	48	1,018	200
- Community Development	101	305	406	19
- Economic Growth and Tourism	620	154	774	87
- Theatre and Museum Complex	294	6	300	100
- Library Services	546	(29)	517	101
- Workforce Development	1,096	14	1,110	212
- Emergency Services	731	(49)	682	171
- Finance and Technology	701	(60)	641	247
- Corporate and Governance	812	(33)	779	135
- Environmental Management	333	74	407	44
- Livestock Saleyards	159	(20)	139	12
- Parks, Gardens and Open Spaces	1,161	11	1,172	184
- Planning and Regulation	532	137	669	79
- Buildings and Amenities	1,169	132	1,301	236
- Swimming Complex	272	(41)	231	34
- Asset Management and Resourcing	1,028	(20)	1,008	112
- Commercial Works	117	-	117	17
- Plant, Fleet and Equipment	(375)	(15)	(390)	(88)
- Transport Network	7,401	2,964	10,365	2,383
- Waste Management	2,317	-	2,317	476
- Water Supply	2,525	80	2,605	447
- Sewerage Service	1,905	195	2,100	444
- Stormwater & Drainage	112	30	142	14
<b>Total Expenses</b>	<b>24,882</b>	<b>3,845</b>	<b>28,727</b>	<b>5,714</b>
<b>Total Surplus/ (Deficit)</b>	<b>(908)</b>	<b>38,045</b>	<b>37,137</b>	<b>20,450</b>
<b>Capital Grants and Contributions</b>	<b>361</b>	<b>39,565</b>	<b>39,926</b>	<b>12,877</b>
<b>Net Operating Result excluding Capital Grants and Contributions</b>	<b>(1,269)</b>	<b>(1,520)</b>	<b>(2,789)</b>	<b>7,573</b>
<b>Operating Ratio (including Capital Income)</b>	<b>-3.79%</b>		<b>56.38%</b>	<b>78.16%</b>
<b>Operating Ratio (excluding Capital Income)</b>	<b>-5.37%</b>		<b>-10.75%</b>	<b>57.00%</b>

**Budget Variations - Explanations**

C/F = Carry-forward from 2021/22 financial year

Recommended Income Variations this Quarter	(\$'000)	Explanation:
- Civic Office	(12)	Refund Operating grant income: 2022 Australia Day unspent grant funds returned to funding body -\$11,993
- Community Development	64	New Operating grant income: Reconnecting Regional NSW Community Events Program \$60,342; Children & Young People Wellbeing Recovery Initiative Grant \$10,000 Reduction Operating grant income: Youth Week -\$2,379; Grandparents Day -\$2,122; Seniors Festival -\$1,433; Mental Health Month -\$510; Holiday Autumn Break Grant -\$393
- Economic Growth & Tourism	1,994	C/F Operating grant income: SCCF Round 4 Northern Border Walk Signage \$90,000; Drought Communities Extension National Monument Project \$50,000; Regional Tourism Bushfire Recovery - Peter Allen Festival \$10,000; Gravel n Granite \$7,062; Oracles of the Bush \$6,986 C/F Capital grant income: Youth Predict & Mountain Bike Trailhead \$1,714,593; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$99,630; Art Installations Tenterfield Creek \$5,000 Additional income: Profit on Sale of Industrial Land \$13,076 Refund Operating grant income: 2022 Small Business Month unspent grant funds returned to funding body -\$2,500
- Library Services	202	New Operating grant income: Library Tech Savvy Seniors \$5,750 Reduced Operating grant income: State Library 2022/23 funding -\$5,958 C/F Capital grant income: Public Library Infrastructure Grant - Refurbishment of the Library \$196,886 Increased Capital grant income: State Library Local Priority Grant 2022/23 \$5,571
- Workforce Development	121	Ongoing reimbursement income: Resilience NSW Community Recovery Officer \$27,605 Additional income: Training Reimbursement Income \$90,000; Novated lease income \$3,772
- Emergency Services	311	C/F Reimbursement income: New RFS station Mingoola \$172,520. New Operating grant income: Emergency Services Levy OLG Grant \$138,165
- Finance and Technology	(239)	Additional income: Interest On Investments \$359,600 Reduction Operating grant income: Financial Assistance Grant General -\$598,578
- Environmental Management	44	New Operating grant income: National Landcare Program Bushfire Recovery Project - Priority & Environmental Weed Control \$44,000
- Livestock Saleyards	(162)	Refund Capital grant income: Truck Wash unspent grant funds to be returned to funding bodies -\$162,348
- Parks, Gardens and Open Spaces	397	C/F Capital grant income: PSLP Jennings Playground Precinct \$216,909; SCCF Round 4 Revitalisation of Tenterfield Netball Courts \$160,000; SCCF Round 3 Exercise Area Hockey Park \$8,758 Additional income: Expected insurance settlement for Jubilee Park Shade Sail Replacement \$11,207
- Planning and Regulation	13	C/F Operating grant income: NSW Heritage Mingoola Trail \$20,750 Increase to Operating grant income: Heritage Advisor Grant \$1,000; Heritage Fund Grant \$500 C/F Capital grant reduction: SCCF Vibrant & Connected -\$8,758 (correction to grant funds claimed)



**Budget Variations - Explanations**

C/F = Carry-forward from 2021/22 financial year

Recommended Income Variations this Quarter	(\$'000)	Explanation:
- Buildings and Amenities	870	<p>C/F Capital grant income: Black Summer Bushfire Recovery - Ceiling Fans &amp; Emergency Lighting at Memorial Hall \$154,000; Mingoola Hall Improvements \$120,000; SCCF Round 4 - Improvements to Sunnyside Hall \$138,116; Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation &amp; Insulation Treatments \$97,019; Restorations to Pioneer Cottage \$14,131</p> <p>Additional income: Expected insurance settlement for: Admin Building Air Conditioning Hall Damage \$75,000; and Memorial Hall March 2022 Flooding Damage \$29,050</p> <p>Additional income: Project fee income \$1,800</p>
- Transport Network	27,589	<p>C/F Operating grants: Black Summer Bushfire Recovery - Removal of Dead Trees \$206,400; Rural Community Rural Address Numbering Replacement &amp; Revitalisation \$154,000</p> <p>Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 \$1,609,317; DRFA AGRN960 March 2021 \$50,482; DRFA AGRN987 November 2021 -\$16,662</p> <p>Additional Operating grant income: Regional Roads Block Grant \$29,000; Regional Road Traffic Facilities \$2,000</p> <p>Reduction Operating grant income: Financial Assistance Grant Roads -\$472,859.</p> <p>C/F Capital grants: Special Mt Lindesay Rd \$5,309,276; BLERF Mt Lindesay Rd \$5,297,708; FLR Tooloom Rd West \$2,970,024; BSBDR Drake Village Revitalisation \$2,900,300; FLR Kildare Rd \$2,666,325; ROSI Sunnyside Platform Rd \$1,371,075; Paddy's Flat Rd North Bridge \$722,412; Grahams Creek Bridge \$644,907; Kangaroo Creek Bridge \$550,287; Paddy's Flat Rd South Bridge \$532,954; Washpool Creek Bridge \$306,867; SCCF Round 4 Extension to Urbenville Footpath \$159,815; Molesworth Street Footpath \$10,000; Deepwater River Bridge \$6,500; Federal Stimulus Mt Lindesay Rd -\$16,008; LRCI Round 2 -\$120</p> <p>New Capital grants: Local Roads &amp; Community Infrastructure Program Round 3 \$2,088,670; Streets as Shared Spaces \$500,000</p> <p>Additional Capital income: Other Contribution to Works (Developer Applications) \$6,752</p>
- Waste Management	849	<p>C/F Capital grant income: EPA Bushfire Recovery Program for Council Landfills \$685,209; Boonoo Boonoo Landfill Environmental Improvements \$3,320; Torrington Landfill Closure &amp; Transfer Station Construction grant \$1,329</p> <p>Additional income: Insurance settlement for Boonoo Boonoo Landfill 2020/21 Fire Emergency \$159,219</p>
- Water Supply	9,849	<p>C/F Operating grant income: Integrated Water Cycle Management Strategy \$16,208; Urbenville &amp; Woodenbong Flood Study -\$15,037</p> <p>C/F Capital grant income: Tenterfield Water Treatment Plant replacement \$7,625,2854; Tenterfield Villages Emergency Water Program \$950,153</p> <p>New Capital grant income: New Grid Urbenville Water Supply Project \$1,263,250; Bulk Water Metering Grant \$9,211</p>
<b>Total Recommended Income Variations this Quarter</b>	<b>41,890</b>	

**Budget Variations - Explanations**

C/F = Carry-forward from 2021/22 financial year

Recommended Expenditure Variations this Quarter	(\$'000)	Explanation:
- Civic Office	(38)	C/F General fund: Community Contributions & Donations \$2,500 Reduction: Election costs -\$16,000; NEJO Membership -\$14,431; Councillor Training -\$10,000
- Organisation Leadership	48	Addition: SRV Expenses \$30,000; Customer Satisfaction Survey \$21,200. Reduction: Conferences -\$2,000; Lobbying costs -\$1,000; Legume Woodenbong Road Alliance costs -\$410
- Community Development	305	New Operating grants: Reconnecting Regional NSW Community Events Program \$301,708; Children & Young People Wellbeing Recovery Initiative Grant \$10,000 C/F grant: Community Grant \$1,061 Reduction Operating grants: Youth Week -\$4,759; Grandparents Day -\$2,122; Mental Health Month -\$510
- Economic Growth & Tourism	154	C/F Operating grants: SCCF Round 4 Northern Border Walk Signage \$90,000; National Bushfire Recovery Tourism Stimulus \$50,988; Drought Communities Extension National Monument Project \$50,000; Regional Tourism Bushfire Recovery - Peter Allen Festival \$10,000; Gravel n Granite \$7,062; Oracles of the Bush \$6,986 Addition: Industrial Estate - Electricity infrastructure for sale of lots \$3,667 Reduction: Tourism Promotion -\$20,000; Wages -\$20,000; Business & Tourism Excellence Awards -\$15,000; Economic Development -\$10,000
- Theatre and Museum Complex	6	Addition: Wages \$20,000 Reduction: Maintenance -\$13,713
- Library Services	(29)	New Operating grant: Library Tech Savvy Seniors \$5,750 Reduction: Building Maintenance -\$14,900; Wages -\$10,000; Cleaning -\$5,000; Travel -\$5,000
- Workforce Development	14	C/F Operating grant: Covid-19 Support Grant \$9,248 C/F General fund: Workers Comp Rebate Expenditure \$12,500 Ongoing program: Resilience NSW Community Recovery Officer \$27,605 Addition: Other HR Expenses \$8,772 Reduction: Training costs -\$30,000; Workers Compensation Premiums -\$14,000
- Emergency Services	(49)	Addition: RFS Drake Station drainage works \$8,000 (funded by RFS reserve) Reduction: Emergency Services Levy -\$56,908; Local Emergency Management Committee costs -\$513
- Finance and Technology	(60)	Addition: Insurance increases (Public Risk, Councillor Liability & Crime) \$34,092; Bank Charge increases \$10,000; Asset Valuation Fees \$1,020 Reduction: IT Costs -\$55,000; Contract Staff -\$30,000; Wages -\$20,000
- Corporate and Governance	(33)	Addition: IP&R Software Licence \$21,800 Reduction: Internal Audit Projects -\$25,500; Customer Service, Governance & Records costs -\$20,000; Records Digitisation -\$4,000; Corporate Governance Travel -\$3,152; Records Disposal -\$2,000
- Environmental Management	74	C/F Operating grants: Emergency Reponse to Black Knapweed \$24,982; Weeds Action Program \$16,304; Bushfire Recovery Weeds Project - Tropical Soda Apple \$16,194 New Operating grants: National Landcare Program Bushfire Recovery Project - Priority & Environmental Weed Control \$80,000; New Weed Incursion Grant - Black Knapweed \$10,000. Reduction: Wages -\$50,000; Complaints Investigation -\$15,000; Abandoned Vehicles -\$4,000; Street Parking Infringements -\$525 Transfer operations budget to: Parks, Gardens and Open Spaces -\$4,308



**Budget Variations - Explanations**

C/F = Carry-forward from 2021/22 financial year

Recommended Expenditure Variations this Quarter	(\$'000)	Explanation:
- Livestock Saleyards	(20)	Reduction: Yard Maintenance -\$20,000
- Parks, Gardens and Open Spaces	11	C/F Operating grants: Creek Corridors Restoration Tenterfield Creek \$25,001; The Festival of Place - Summer Night Fund \$150 Addition: Jubilee Park - Shade Sail Replacement (insurance claim) \$16,207 Reduction: Wages -\$30,000; Tenterfield Cemetery Burial Costs -\$4,308 Transfer operations budget from: Environmental Management \$4,308
- Planning and Regulation	137	C/F Operating grants: NSW Heritage Mingoola Trail \$41,500; Regional NSW Planning Portal \$17,759 New grant: NSW Planning Portal API Grant \$80,000 C/F General fund: Heritage Fund \$11,625 Reduction: Wages -\$10,000; State Of The Environment Report -\$4,000
- Buildings and Amenities	132	Addition: Admin Building Air Conditioning Hall Damage (insurance claim) \$80,000; Memorial Hall March 2022 Flooding Damage (insurance claim) \$40,000 Addition: Band Hall Removal \$50,000; Insurance increases \$22,531 Reduction: Building Asset Plan -\$30,000; Public Halls Maintenance -\$20,000; Security Costs -\$10,000; TV Repeater Maintenance -\$769
- Swimming Complex	(41)	Reduction: Maintenance -\$40,940
- Asset Management and Resourcing	(20)	Reduction: Software costs -\$15,000; Urbenville Depot Maintenance -\$2,600; Asset Conference -\$2,154
- Plant, Fleet and Equipment	(15)	Reduction: Plant & Tool Expenses -\$15,000; Workshop Expenses -\$5,000
- Transport Network	2,964	C/F Operating grants: Black Summer Bushfire Recovery - Removal of Dead Trees \$342,267; Rural Community Rural Address Numbering Replacement & Revitalisation \$218,214 Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 \$2,493,157 Reduction: Urban Streets Maintenance -\$30,000; Rural Bridges Maintenance -\$30,000; Urban Bridges Maintenance -\$30,000
- Water Supply	80	C/F Operating grant: Integrated Water Cycle Management Strategy \$59,413 Addition Water fund: Licences & Insurance increases \$20,144
- Sewerage Service	195	Addition Sewer fund: Sewer Mains Repairs \$35,000; Pump Station Repairs \$40,000; Testing & Chemicals \$105,186; Electricity \$8,000; Licences & Insurance increases \$6,922
- Stormwater & Drainage	30	Addition: Maintenance \$29,750
<b>Total Recommended Expenditure Variations this Quarter</b>	<b>3,845</b>	

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRs.

Tenterfield Shire Council				
Budget Statement for the year ended - 30 September 2022				
Capital Budget Review				
	Original Budget 2022/23	Recommended Changes September Review	REVISED Budget	ACTUAL YTD as at 30/09/22
	\$'000	\$'000	\$'000	\$'000
<b>Capital Funding</b>				
<i>Rates and other untied funding</i>	3,086	774	3,860	-
<i>Capital Grants &amp; Contributions</i>	361	39,565	39,926	12,877
<b>External Restrictions</b>				
- Specific Purpose Unexpended Grants	-	43	43	43
- Developer Contributions	-	-	-	-
- Water Supply Fund	577	271	848	848
- Sewerage Service Fund	1,213	197	1,410	1,410
- Domestic Waste Management Fund	2,754	282	3,036	3,036
- Stormwater Management Fund	130	-	130	130
<b>Internal restrictions</b>				
- Plant & Vehicle Replacement Reserve	-	-	-	-
<b>Other Capital Funding Sources</b>				
- New Loan 2022/23	3,100	-	3,100	-
- Balance unspent from Transport loan taken out in 2021/22	-	1,014	1,014	1,014
- Balance unspent from loan taken out in 2020/21	-	1,054	1,054	1,054
<i>Income from sale of assets</i>	3,042	-	3,042	671
<b>Total Capital Funding</b>	<b>14,263</b>	<b>43,200</b>	<b>57,463</b>	<b>21,083</b>

Tenterfield Shire Council				
Budget Statement for the year ended - 30 September 2022				
Capital Budget Review				
	Original Budget 2022/23	Recommended Changes September Review	REVISED Budget	ACTUAL YTD as at 30/09/22
	\$'000	\$'000	\$'000	\$'000
<b>Capital Expenditure</b>				
<b>New Assets</b>				
<b>CHIEF EXECUTIVE OFFICE</b>				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	1,969	1,969	39
- Theatre and Museum Complex	-	-	-	-
- Library Services	-	-	-	-
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
<b>CHIEF CORPORATE OFFICE</b>				
- Finance and Technology	-	-	-	-
- Corporate and Governance	-	-	-	-
- Environmental Management	-	-	-	-
- Livestock Saleyards	-	-	-	-
- Parks, Gardens and Open Spaces	-	15	15	-
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	-	-	-	-
- Swimming Complex	-	-	-	-
<b>CHIEF OPERATING OFFICE</b>				
- Asset Management and Resourcing	-	-	-	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	-	-	-	-
- Transport Network	-	-	-	-
- Waste Management	2,500	144	2,644	37
- Water Supply	-	2,597	2,597	147
- Sewerage Service	50	-	50	-
- Stormwater & Drainage	-	-	-	-
<b>Renewals (Replacement)</b>				
<b>CHIEF EXECUTIVE OFFICE</b>				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	-	-	-
- Theatre and Museum Complex	94	(94)	-	-
- Library Services	19	245	264	-
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
<b>CHIEF CORPORATE OFFICE</b>				
- Finance and Technology	225	-	225	19
- Corporate and Governance	-	-	-	-
- Environmental Management	-	1	1	-
- Livestock Saleyards	-	208	208	-
- Parks, Gardens and Open Spaces	-	377	377	18
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	330	974	1,304	60
- Swimming Complex	25	-	25	-
<b>CHIEF OPERATING OFFICE</b>				
- Asset Management and Resourcing	220	-	220	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	3,944	-	3,944	672
- Transport Network	4,143	28,006	32,149	5,279
- Waste Management	68	827	895	37
- Water Supply	317	7,734	8,051	558
- Sewerage Service	1,062	197	1,259	143
- Stormwater & Drainage	130	-	130	-
Loan Repayments (principal)	1,136	-	1,136	359
<b>Total Capital Expenditure</b>	<b>14,263</b>	<b>43,200</b>	<b>57,463</b>	<b>7,368</b>

\* Some restricted cash is finalised as part of the end of year Financial Statement Process.

**Capital Expenditure Budget Variations - Explanations**

**Recommended Expenditure Variations**

(\$'000)

C/F = Carry-forward from 2021/22 financial year

**New Assets**

- Economic Growth & Tourism	1,969	C/F Capital grants: Youth Precinct & Mountain Bike Trailhead \$1,714,593; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$249,576; Art Installations Tenterfield Creek \$5,000
- Parks, Gardens and Open Spaces	15	C/F General fund capital project: Cemetery Earthworks Preparation for Stage 1 Expansion \$15,428
- Waste Management	144	C/F Waste fund capital projects: Boonoo Boonoo - Develop Stage 5 \$69,752; Torrington Landfill - Convert to Transfer \$2,000 Addition Waste fund capital projects: Mingoola - Open Transfer Station \$70,000; Tip shop - Drake, Liston & Tenterfield \$2,000
- Water Supply	2,597	C/F Capital grant: Tenterfield Villages Emergency Water Program \$970,153 New grants: New Grid Urbenville Water Supply Project \$1,558,000; Bulk Water Metering Grant \$49,125 Addition Water fund capital project: Legume Catchment - Water Supply Options Study \$20,000
<b>Total New Asset Budget Adjustments</b>	<b>4,725</b>	

**Renewal Assets**

- Theatre and Museum Complex	(94)	Remove General fund capital project: School of Arts Replace/Repair Carpet, Resand & Reseal Floors -\$94,141
- Library Services	245	C/F Capital grants: Public Library Infrastructure Grant - Refurbishment of the Library \$196,886; Local Priority Grant 2019/20 \$3,848; Local Priority Grant 2020/21 \$19,329; Local Priority Grant 2021/22 \$19,329 Increased Capital grant: State Library Local Priority Grant 2022/23 \$5,571
- Environmental Management	1	C/F Capital grant: Covid-19 Council Pound Grant \$688
- Livestock Saleyards	208	C/F General fund capital project: Improvements to Loading Ramps & Traffic Facilities \$207,940
- Parks, Gardens and Open Spaces	377	C/F Capital grants: PSLP Jennings Playground Precinct \$216,909; SCCF Round 4 Revitalisation of Tenterfield Netball Courts \$160,000
- Buildings and Amenities	974	C/F Capital grants: Black Summer Bushfire Recovery - Ceiling Fans & Emergency Lighting at Memorial Hall \$154,000; Mingoola Hall Improvements \$120,000; SCCF Round 4 - Improvements to Sunnyside Hall \$138,116; Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments \$97,019; Restorations to Pioneer Cottage \$14,131 C/F General fund capital projects: Tenterfield Memorial Hall Sporting Complex SCCF \$64,667; Admin Building Refurbishment \$49,524; BCRRF Stream 1 Memorial Hall \$31,292 Addition General fund capital projects: Mt McKenzie Tower Construct Access Road \$70,000; Housing 268 Douglas St - Replace Water-Damaged Carpet (partially offset by insurance claim) \$25,000 Remove General fund capital project: Housing - Repaint Exteriors -\$30,000
- Transport Network	28,006	C/F Capital grants: Special Mt Lindesay Rd \$5,323,347; BLERF Mt Lindesay Rd \$5,297,708; FLR Tooloom Rd West \$2,970,024; BSBDR Drake Village Revitalisation \$2,900,300; FLR Kildare Rd \$2,666,325; ROSI Sunnyside Platform Rd \$1,752,075; Kangaroo Creek Bridge \$1,100,574; Paddy's Flat Rd North Bridge \$722,414; Grahams Creek Bridge \$644,907; Paddy's Flat Rd South Bridge \$532,955; Washpool Creek Bridge \$306,867; SCCF Round 4 Extension to Urbenville Footpath \$159,815; Deepwater River Bridge \$13,000; Molesworth Street Footpath \$10,000. New Capital grants: Local Roads & Community Infrastructure Program Round 3 \$2,088,670; Streets as Shared Spaces \$500,000. Additional Capital grant expenditure: Regional Roads Block Grant Reseals \$29,000; Regional Roads Traffic Facilities \$2,000 C/F General fund capital projects (unspent funds from 21/22 loan): Rural Roads Reseal Program \$653,940; Gravel Resheets \$300,000; Urban Streets Reseal Program \$60,000. Addition General fund capital projects: Footpaths Capital Works \$15,000; Other Contribution to Works \$6,752 Reduction General fund capital projects: Road Renewal Gravel Roads - \$50,000
- Waste Management	827	C/F Capital grant: EPA Bushfire Recovery Program for Council Landfills \$685,209 C/F Waste fund capital projects: Tenterfield WTS Groundwater Bores \$119,879; Boonoo Boonoo Landfill - Environmental Improvements \$12,020 Addition Waste fund capital projects: Industrial Bins \$10,000



**Capital Expenditure Budget Variations - Explanations**

Recommended Expenditure Variations

(\$'000)

C/F = Carry-forward from 2021/22 financial year

- Water Supply	7,734	C/F Capital grant: Tenterfield Water Treatment Plant Construction \$7,614,384
		Addition Water fund capital projects: Urbenville Water Treatment Plant Upgrade \$50,000; Tenterfield Apex Park Bore Relining \$39,193; Water Network Mapping Improvements \$20,000; Urbenville Sewer Scada Renewal \$10,000
- Sewerage Network	197	C/F Sewer fund capital projects: Tenterfield Scada System Upgrade \$21,853
		Addition Sewer fund capital projects: Urbenville Sewer Pump Station Emergency Works Replacement \$102,701; Sewer System Mapping Improvements \$20,000; Urbenville Telemetry Upgrade \$15,000; Removal Sludge from Tertiary Ponds/Renewal of Capacity \$10,600; Urbenville Dehydrator \$10,000; Urbenville Telemetry From PS to STP \$10,000; Tenterfield Upgrade Road to Tertiary Ponds \$7,000
<b>Total Renewal Asset Budget Adjustments</b>	<b>38,475</b>	

**Liabilities**

<b>Total Liabilities Budget Adjustments</b>	<b>0</b>
<b>Total Proposed Expenditure Variations</b>	<b>43,200</b>

*This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRS.*

Tenterfield Shire Council				
Budget Statement for the year ended - 30 September 2022				
Cash and Investment Review				
	Opening Balance 30/06/2022 from Audited Financial Statements \$'000	Recommended Changes September Review \$'000	PROJECTED year end Result 2022/23 \$'000	ACTUAL YTD 30/09/2022 \$'000
<b>Externally restricted</b>				
<i>Specific Purpose Unexpended Grants - General Fund</i>	13,786	(12,775)	1,011	11,040
<i>Specific Purpose Unexpended Grants - Water Fund</i>	616	(616)	-	679
<i>Specific Purpose Unexpended Grants - Sewer Fund</i>	-	-	-	-
<i>Specific Purpose Unexpended Grants - Waste Fund</i>	-	-	-	499
<i>Specific Purpose Unexpended Grants - Stormwater Fund</i>	-	-	-	-
<i>Developer Contributions - General Fund</i>	348	38	386	386
<i>Developer Contributions - Water Fund</i>	38	-	38	38
<i>Developer Contributions - Sewer Fund</i>	41	-	41	41
<i>Developer Contributions - Waste Fund</i>	37	3	40	40
<i>Developer Contributions - Stormwater Fund</i>	4	-	4	4
<i>Water Supply Fund</i>	2,181	(521)	1,660	2,122
<i>Sewerage Service Fund</i>	5,703	(86)	5,617	6,210
<i>Domestic Waste Management Fund</i>	7,373	(1,774)	5,599	8,212
<i>Stormwater Management Fund</i>	1,026	(129)	897	967
<i>Trust Fund</i>	382	-	382	382
<b>Total Externally restricted</b>	<b>31,535</b>	<b>(15,860)</b>	<b>15,675</b>	<b>30,620</b>
<b>Internally restricted</b>				
<i>Plant &amp; Vehicle Replacement</i>	-	-	-	-
<i>Employees Leave Entitlements</i>	-	-	-	-
<i>International Town Partnerships</i>	-	-	-	-
<i>Roads &amp; Bridges (Pending outcomes of grant applications)</i>	-	-	-	-
<i>Special Projects</i>	5,000	(5,000)	-	4,516
<i>RFS Unspent Funds</i>	92	(8)	84	59
<b>Total Internally restricted</b>	<b>5,092</b>	<b>(5,008)</b>	<b>84</b>	<b>4,575</b>
<b>Total Restricted</b>	<b>36,627</b>	<b>(20,868)</b>	<b>15,759</b>	<b>35,195</b>
<b>Available Cash (Unrestricted Funds)</b>	<b>482</b>	<b>-</b>	<b>482</b>	<b>482</b>
<b>Total Cash and Investments</b>	<b>37,109</b>	<b>(20,868)</b>	<b>16,241</b>	<b>35,677</b>

Notes:

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose. Internal and external restrictions are not determined fully until after year end.

### Comment on Cash and Investments Position

Some restricted cash is finalised as part of the end of year Financial Statement Process.

Council's Cash and Investments are performing within anticipated parameters.

### Recommended Changes to Revised Budget

**Include:**

- an explanation for recommended changes and any impact on Council's original management plan / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

All changes required are in respect of the variations detailed in both the Capital budget and the Income and Expenditure Review

### Certification regarding Investments and Bank Reconciliations

#### Investments

It is hereby certified that all investments listed below have made in accordance with the requirements of the Local Government Act 1993, (Section 625), the companion Regulations and Council's Investment Policy.

#### Cash

Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the September quarter occurred on 6 October 2022.

### Cash Book Reconciliation

\$

Operating Account Cash balance as at 30 September 2022	29,295,751.15
Trust Account Cash balance as at 30 September 2022	382,340.85
<b>Total Cash (Not invested) as at 30 September 2022</b>	<b>29,678,092.00</b>

#### **Reconcilliation**

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank:

Financial Institution			Interest	Maturity Date
National Australia Bank	1,500,000.00	AA-	3.71%	24/01/2023
Commonwealth Bank	3,000,000.00	AA-	3.53%	23/12/2022
Westpac	1,500,000.00	AA-	2.64%	27/10/2022
<b>TOTAL INVESTMENTS</b>	<b>6,000,000.00</b>			
<b>TOTAL CASH ON HAND</b>	<b>29,678,092.00</b>			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>35,678,092.00</b>			

*This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRs.*

**Tenterfield Shire Council**

**Budget review for the quarter ended - 30 September 2022**

**Contracts**

Contractor	Contract detail & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
Slade Pty Ltd	BLERF 0377 - Tenterfield Villages Emergency Water Program Grant. RFQ 01-22/23 Bore Drilling Locations in Villages.	401,701	12/10/2022	Ongoing	Y

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed (excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

**Consultancy and Legal Fees**

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	46,605	Y
Legal Fees	16,419	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

\* Both Legal Fees and Consultancy fees are in line with expectations. A portion of the legal fees relating to Debt Recovery are recoverable.

*This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRs.*