

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2022

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Tenterfield Shire Council for the quarter ended 30 September 2022 indicates that Council's projected financial position at 30 June 2023 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. Noting, this is primarily due to funding and timing of grants despite administrations ongoing operational deferrals. Council's cash position has been positive predominately by the receipt of 75% advance payment of Financial Assistance Grants in the previous financial year.

Under Regulation 203 (2) of the Local Government Act, I am required to suggest recommendations for remedial action.

To that end, I recommend in the September 2022 Quarterly Budget Review that:

- 1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;*
- 2) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments;*
- 3) Council continues to explore increase in operational income by considering selling assets and to reassess current commercial lease agreements*

Signed: Roy Jones

Date: 16/11/2022

Responsible Accounting Officer

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2022

Income and Expenditure Review by Function

	Original Budget 2022/23	Recommend Changes	PROJECTED year end Result 2022/23	ACTUAL YTD as at 30/09/22
	\$'000	September Review	\$'000	\$'000
Income				
- Civic Office	-	(12)	(12)	(12)
- Organisation Leadership	-	-	-	-
- Community Development	6	64	70	7
- Economic Growth and Tourism	27	1,994	2,021	1,092
- Theatre and Museum Complex	168	-	168	41
- Library Services	89	202	291	205
- Workforce Development	164	121	285	(14)
- Emergency Services	138	311	449	311
- Finance and Technology	8,381	(239)	8,142	5,168
- Corporate and Governance	2	-	2	1
- Environmental Management	86	44	130	-
- Livestock Saleyards	78	(162)	(84)	18
- Parks, Gardens and Open Spaces	125	397	522	390
- Planning and Regulation	308	13	321	81
- Buildings and Amenities	133	870	1,003	364
- Swimming Complex	-	-	-	-
- Asset Management and Resourcing	10	-	10	-
- Commercial Works	152	-	152	43
- Plant, Fleet and Equipment	188	-	188	7
- Transport Network	4,835	27,589	32,424	10,261
- Waste Management	3,118	849	3,967	3,599
- Water Supply	2,995	9,849	12,844	1,832
- Sewerage Service	2,900	-	2,900	2,698
- Stormwater & Drainage	71	-	71	72
Total Income including Capital Grants & Contributions	23,974	41,890	65,864	26,164
Expenses				
- Civic Office	355	(38)	317	48
- Organisation Leadership	970	48	1,018	200
- Community Development	101	305	406	19
- Economic Growth and Tourism	620	154	774	87
- Theatre and Museum Complex	294	6	300	100
- Library Services	546	(29)	517	101
- Workforce Development	1,096	14	1,110	212
- Emergency Services	731	(49)	682	171
- Finance and Technology	701	(60)	641	247
- Corporate and Governance	812	(33)	779	135
- Environmental Management	333	74	407	44
- Livestock Saleyards	159	(20)	139	12
- Parks, Gardens and Open Spaces	1,161	11	1,172	184
- Planning and Regulation	532	137	669	79
- Buildings and Amenities	1,169	132	1,301	236
- Swimming Complex	272	(41)	231	34
- Asset Management and Resourcing	1,028	(20)	1,008	112
- Commercial Works	117	-	117	17
- Plant, Fleet and Equipment	(375)	(15)	(390)	(88)
- Transport Network	7,401	2,964	10,365	2,383
- Waste Management	2,317	-	2,317	476
- Water Supply	2,525	80	2,605	447
- Sewerage Service	1,905	195	2,100	444
- Stormwater & Drainage	112	30	142	14
Total Expenses	24,882	3,845	28,727	5,714
Total Surplus/ (Deficit)	(908)	38,045	37,137	20,450
Capital Grants and Contributions	361	39,565	39,926	12,877
Net Operating Result excluding Capital Grants and Contributions	(1,269)	(1,520)	(2,789)	7,573
Operating Ratio (including Capital Income)	-3.79%		56.38%	78.16%
Operating Ratio (excluding Capital Income)	-5.37%		-10.75%	57.00%

Budget Variations - Explanations

C/F = Carry-forward from 2021/22 financial year

Recommended Income Variations this Quarter

(\$'000)

Explanation:

- Civic Office	(12)	Refund Operating grant income: 2022 Australia Day unspent grant funds returned to funding body -\$11,993
- Community Development	64	New Operating grant income: Reconnecting Regional NSW Community Events Program \$60,342; Children & Young People Wellbeing Recovery Initiative Grant \$10,000
		Reduction Operating grant income: Youth Week -\$2,379; Grandparents Day -\$2,122; Seniors Festival -\$1,433; Mental Health Month -\$510; Holiday Autumn Break Grant -\$393
- Economic Growth & Tourism	1,994	C/F Operating grant income: SCCF Round 4 Northern Border Walk Signage \$90,000; Drought Communities Extension National Monument Project \$50,000; Regional Tourism Bushfire Recovery - Peter Allen Festival \$10,000; Gravel n Granite \$7,062; Oracles of the Bush \$6,986
		C/F Capital grant income: Youth Precinct & Mountain Bike Trailhead \$1,714,593; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$99,630; Art Installations Tenterfield Creek \$5,000
		Additional income: Profit on Sale of Industrial Land \$13,076
		Refund Operating grant income: 2022 Small Business Month unspent grant funds returned to funding body -\$2,500
- Library Services	202	New Operating grant income: Library Tech Savvy Seniors \$5,750
		Reduced Operating grant income: State Library 2022/23 funding -\$5,958
		C/F Capital grant income: Public Library Infrastructure Grant - Refurbishment of the Library \$196,886
		Increased Capital grant income: State Library Local Priority Grant 2022/23 \$5,571
- Workforce Development	121	Ongoing reimbursement income: Resilience NSW Community Recovery Officer \$27,605
		Additional income: Training Reimbursement Income \$90,000; Novated lease income \$3,772
- Emergency Services	311	C/F Reimbursement income: New RFS station Mingoola \$172,520.
		New Operating grant income: Emergency Services Levy OLG Grant \$138,165
- Finance and Technology	(239)	Additional income: Interest On Investments \$359,600
		Reduction Operating grant income: Financial Assistance Grant General -\$598,578
- Environmental Management	44	New Operating grant income: National Landcare Program Bushfire Recovery Project - Priority & Environmental Weed Control \$44,000
- Livestock Saleyards	(162)	Refund Capital grant income: Truck Wash unspent grant funds to be returned to funding bodies -\$162,348
- Parks, Gardens and Open Spaces	397	C/F Capital grant income: PSLP Jennings Playground Precinct \$216,909; SCCF Round 4 Revitalisation of Tenterfield Netball Courts \$160,000; SCCF Round 3 Exercise Area Hockey Park \$8,758
		Additional income: Expected insurance settlement for Jubilee Park Shade Sail Replacement \$11,207
- Planning and Regulation	13	C/F Operating grant income: NSW Heritage Mingoola Trail \$20,750
		Increase to Operating grant income: Heritage Advisor Grant \$1,000; Heritage Fund Grant \$500
		C/F Capital grant reduction: SCCF Vibrant & Connected -\$8,758 (correction to grant funds claimed)

Budget Variations - Explanations

C/F = Carry-forward from 2021/22 financial year

Recommended Income Variations this Quarter

(\$'000)

Explanation:

- Buildings and Amenities	870	C/F Capital grant income: Black Summer Bushfire Recovery - Ceiling Fans & Emergency Lighting at Memorial Hall \$154,000; Mingoola Hall Improvements \$120,000; SCCF Round 4 - Improvements to Sunnyside Hall \$138,116; Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments \$97,019; Restorations to Pioneer Cottage \$14,131
		Additional income: Expected insurance settlement for: Admin Building Air Conditioning Hail Damage \$75,000; and Memorial Hall March 2022 Flooding Damage \$29,050
		Additional income: Project fee income \$1,800
- Transport Network	27,589	C/F Operating grants: Black Summer Bushfire Recovery - Removal of Dead Trees \$206,400; Rural Community Rural Address Numbering Replacement & Revitalisation \$154,000
		Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 \$1,609,317; DRFA AGRN960 March 2021 \$50,482; DRFA AGRN987 November 2021 -\$16,662
		Additional Operating grant income: Regional Roads Block Grant \$29,000; Regional Road Traffic Facilities \$2,000
		Reduction Operating grant income: Financial Assistance Grant Roads -\$472,859.
		C/F Capital grants: Special Mt Lindesay Rd \$5,309,276; BLERF Mt Lindesay Rd \$5,297,708; FLR Tooloom Rd West \$2,970,024; BSBR Drake Village Revitalisation \$2,900,300; FLR Kildare Rd \$2,666,325; ROSI Sunnyside Platform Rd \$1,371,075; Paddy's Flat Rd North Bridge \$722,412; Grahams Creek Bridge \$644,907; Kangaroo Creek Bridge \$550,287; Paddy's Flat Rd South Bridge \$532,954; Washpool Creek Bridge \$306,867; SCCF Round 4 Extension to Urbenville Footpath \$159,815; Molesworth Street Footpath \$10,000; Deepwater River Bridge \$6,500; Federal Stimulus Mt Lindesay Rd -\$16,008; LRCI Round 2 -\$120
		New Capital grants: Local Roads & Community Infrastructure Program Round 3 \$2,088,670; Streets as Shared Spaces \$500,000
		Additional Capital income: Other Contribution to Works (Developer Applications) \$6,752
- Waste Management	849	C/F Capital grant income: EPA Bushfire Recovery Program for Council Landfills \$685,209; Boonoo Boonoo Landfill Environmental Improvements \$3,320; Torrington Landfill Closure & Transfer Station Construction grant \$1,329
		Additional income: Insurance settlement for Boonoo Boonoo Landfill 2020/21 Fire Emergency \$159,219
- Water Supply	9,849	C/F Operating grant income: Integrated Water Cycle Management Strategy \$16,208; Urbenville & Woodenbong Flood Study -\$15,037
		C/F Capital grant income: Tenterfield Water Treatment Plant replacement \$7,625,2854; Tenterfield Villages Emergency Water Program \$950,153
		New Capital grant income: New Grid Urbenville Water Supply Project \$1,263,250; Bulk Water Metering Grant \$9,211
Total Recommended Income Variations this Quarter	41,890	

Budget Variations - Explanations

C/F = Carry-forward from 2021/22 financial year

Recommended Expenditure Variations this Quarter

(\$'000)

Explanation:

- Civic Office	(38)	C/F General fund: Community Contributions & Donations \$2,500
		Reduction: Election costs -\$16,000; NEJO Membership -\$14,431; Councillor Training -\$10,000
- Organisation Leadership	48	Addition: SRV Expenses \$30,000; Customer Satisfaction Survey \$21,200.
		Reduction: Conferences -\$2,000; Lobbying costs -\$1,000; Legume Woodenbong Road Alliance costs -\$410
- Community Development	305	New Operating grants: Reconnecting Regional NSW Community Events Program \$301,708; Children & Young People Wellbeing Recovery Initiative Grant \$10,000
		C/F grant: Community Grant \$1,061
		Reduction Operating grants: Youth Week -\$4,759; Grandparents Day -\$2,122; Mental Health Month -\$510
- Economic Growth & Tourism	154	C/F Operating grants: SCCF Round 4 Northern Border Walk Signage \$90,000; National Bushfire Recovery Tourism Stimulus \$50,988; Drought Communities Extension National Monument Project \$50,000; Regional Tourism Bushfire Recovery - Peter Allen Festival \$10,000; Gravel n Granite \$7,062; Oracles of the Bush \$6,986
		Addition: Industrial Estate - Electricity infrastructure for sale of lots \$3,667
		Reduction: Tourism Promotion -\$20,000; Wages -\$20,000; Business & Tourism Excellence Awards -\$15,000; Economic Development -\$10,000
- Theatre and Museum Complex	6	Addition: Wages \$20,000
		Reduction: Maintenance -\$13,713
- Library Services	(29)	New Operating grant: Library Tech Savvy Seniors \$5,750
		Reduction: Building Maintenance -\$14,900; Wages -\$10,000; Cleaning -\$5,000; Travel -\$5,000
- Workforce Development	14	C/F Operating grant: Covid-19 Support Grant \$9,248
		C/F General fund: Workers Comp Rebate Expenditure \$12,500
		Ongoing program: Resilience NSW Community Recovery Officer \$27,605
		Addition: Other HR Expenses \$8,772
		Reduction: Training costs -\$30,000; Workers Compensation Premiums -\$14,000
- Emergency Services	(49)	Addition: RFS Drake Station drainage works \$8,000 (funded by RFS reserve)
		Reduction: Emergency Services Levy -\$56,908; Local Emergency Management Committee costs -\$513
- Finance and Technology	(60)	Addition: Insurance increases (Public Risk, Councillor Liability & Crime) \$34,092; Bank Charge increases \$10,000; Asset Valuation Fees \$1,020
		Reduction: IT Costs -\$55,000; Contract Staff -\$30,000; Wages -\$20,000
- Corporate and Governance	(33)	Addition: IP&R Software Licence \$21,800
		Reduction: Internal Audit Projects -\$25,500; Customer Service, Governance & Records costs -\$20,000; Records Digitisation -\$4,000; Corporate Governance Travel -\$3,152; Records Disposal -\$2,000
- Environmental Management	74	C/F Operating grants: Emergency Reponse to Black Knapweed \$24,982; Weeds Action Program \$16,304; Bushfire Recovery Weeds Project - Tropical Soda Apple \$16,194
		New Operating grants: National Landcare Program Bushfire Recovery Project - Priority & Environmental Weed Control \$80,000; New Weed Incursion Grant - Black Knapweed \$10,000.
		Reduction: Wages -\$50,000; Complaints Investigation -\$15,000; Abandoned Vehicles -\$4,000; Street Parking Infringements -\$525
		Transfer operations budget to: Parks, Gardens and Open Spaces -\$4,308

Budget Variations - Explanations

C/F = Carry-forward from 2021/22 financial year

Recommended Expenditure Variations this Quarter

(\$'000)

Explanation:

- Livestock Saleyards	(20)	Reduction: Yard Maintenance -\$20,000
- Parks, Gardens and Open Spaces	11	C/F Operating grants: Creek Corridors Restoration Tenterfield Creek \$25,001; The Festival of Place - Summer Night Fund \$150
		Addition: Jubilee Park - Shade Sail Replacement (insurance claim) \$16,207
		Reduction: Wages -\$30,000; Tenterfield Cemetery Burial Costs -\$4,308
		Transfer operations budget from: Environmental Management \$4,308
- Planning and Regulation	137	C/F Operating grants: NSW Heritage Mingoola Trail \$41,500; Regional NSW Planning Portal \$17,759
		New grant: NSW Planning Portal API Grant \$80,000
		C/F General fund: Heritage Fund \$11,625
		Reduction: Wages -\$10,000; State Of The Environment Report -\$4,000
- Buildings and Amenities	132	Addition: Admin Building Air Conditioning Hail Damage (insurance claim) \$80,000; Memorial Hall March 2022 Flooding Damage (insurance claim) \$40,000
		Addition: Band Hall Removal \$50,000; Insurance increases \$22,531
		Reduction: Building Asset Plan -\$30,000; Public Halls Maintenance -\$20,000; Security Costs -\$10,000; TV Repeater Maintenance -\$769
- Swimming Complex	(41)	Reduction: Maintenance -\$40,940
- Asset Management and Resourcing	(20)	Reduction: Software costs -\$15,000; Urbenville Depot Maintenance -\$2,600; Asset Conference -\$2,154
- Plant, Fleet and Equipment	(15)	Reduction: Plant & Tool Expenses -\$15,000; Workshop Expenses -\$5,000
- Transport Network	2,964	C/F Operating grants: Black Summer Bushfire Recovery - Removal of Dead Trees \$342,267; Rural Community Rural Address Numbering Replacement & Revitalisation \$218,214
		Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 \$2,493,157
		Reduction: Urban Streets Maintenance -\$30,000; Rural Bridges Maintenance -\$30,000; Urban Bridges Maintenance -\$30,000
- Water Supply	80	C/F Operating grant: Integrated Water Cycle Management Strategy \$59,413
		Addition Water fund: Licences & Insurance increases \$20,144
- Sewerage Service	195	Addition Sewer fund: Sewer Mains Repairs \$35,000; Pump Station Repairs \$40,000; Testing & Chemicals \$105,186; Electricity \$8,000; Licences & Insurance increases \$6,922
- Stormwater & Drainage	30	Addition: Maintenance \$29,750
Total Recommended Expenditure Variations this Quarter	3,845	

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRS.

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2022

Capital Budget Review

	Original Budget 2022/23	Recommended Changes	REVISED Budget	ACTUAL YTD as at 30/09/22
		September Review		
	\$'000	\$'000	\$'000	\$'000
Capital Funding				
<i>Rates and other untied funding</i>	3,086	774	3,860	-
<i>Capital Grants & Contributions</i>	361	39,565	39,926	12,877
External Restrictions				
- <i>Specific Purpose Unexpended Grants</i>	-	43	43	43
- <i>Developer Contributions</i>	-	-	-	-
- <i>Water Supply Fund</i>	577	271	848	848
- <i>Sewerage Service Fund</i>	1,213	197	1,410	1,410
- <i>Domestic Waste Management Fund</i>	2,754	282	3,036	3,036
- <i>Stormwater Management Fund</i>	130	-	130	130
Internal restrictions				
- <i>Plant & Vehicle Replacement Reserve</i>	-	-	-	-
Other Capital Funding Sources				
- <i>New Loan 2022/23</i>	3,100	-	3,100	-
- <i>Balance unspent from Transport loan taken out in 2021/22</i>	-	1,014	1,014	1,014
- <i>Balance unspent from loan taken out in 2020/21</i>	-	1,054	1,054	1,054
<i>Income from sale of assets</i>	3,042	-	3,042	671
Total Capital Funding	14,263	43,200	57,463	21,083

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2022

Capital Budget Review

	Original Budget 2022/23	Recommended Changes September Review	REVISED Budget	ACTUAL YTD as at 30/09/22
	\$'000	\$'000	\$'000	\$'000
Capital Expenditure				
New Assets				
CHIEF EXECUTIVE OFFICE				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	1,969	1,969	39
- Theatre and Museum Complex	-	-	-	-
- Library Services	-	-	-	-
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
CHIEF CORPORATE OFFICE				
- Finance and Technology	-	-	-	-
- Corporate and Governance	-	-	-	-
- Environmental Management	-	-	-	-
- Livestock Saleyards	-	-	-	-
- Parks, Gardens and Open Spaces	-	15	15	-
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	-	-	-	-
- Swimming Complex	-	-	-	-
CHIEF OPERATING OFFICE				
- Asset Management and Resourcing	-	-	-	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	-	-	-	-
- Transport Network	-	-	-	-
- Waste Management	2,500	144	2,644	37
- Water Supply	-	2,597	2,597	147
- Sewerage Service	50	-	50	-
- Stormwater & Drainage	-	-	-	-
Renewals (Replacement)				
CHIEF EXECUTIVE OFFICE				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Community Development	-	-	-	-
- Economic Growth and Tourism	-	-	-	-
- Theatre and Museum Complex	94	(94)	-	-
- Library Services	19	245	264	-
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
CHIEF CORPORATE OFFICE				
- Finance and Technology	225	-	225	19
- Corporate and Governance	-	-	-	-
- Environmental Management	-	1	1	-
- Livestock Saleyards	-	208	208	-
- Parks, Gardens and Open Spaces	-	377	377	18
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	330	974	1,304	60
- Swimming Complex	25	-	25	-
CHIEF OPERATING OFFICE				
- Asset Management and Resourcing	220	-	220	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	3,944	-	3,944	672
- Transport Network	4,143	28,006	32,149	5,279
- Waste Management	68	827	895	37
- Water Supply	317	7,734	8,051	558
- Sewerage Service	1,062	197	1,259	143
- Stormwater & Drainage	130	-	130	-
Loan Repayments (principal)	1,136	-	1,136	359
Total Capital Expenditure	14,263	43,200	57,463	7,368

* Some restricted cash is finalised as part of the end of year Financial Statement Process.

Capital Expenditure Budget Variations - Explanations

Recommended Expenditure Variations

(\$'000)

C/F = Carry-forward from 2021/22 financial year

New Assets

- Economic Growth & Tourism	1,969	C/F Capital grants: Youth Precinct & Mountain Bike Trailhead \$1,714,593; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$249,576; Art Installations Tenterfield Creek \$5,000
- Parks, Gardens and Open Spaces	15	C/F General fund capital project: Cemetery Earthworks Preparation for Stage 1 Expansion \$15,428
- Waste Management	144	C/F Waste fund capital projects: Boonoo Boonoo - Develop Stage 5 \$69,752; Torrington Landfill - Convert to Transfer \$2,000 Addition Waste fund capital projects: Mingoola - Open Transfer Station \$70,000; Tip shop - Drake, Liston & Tenterfield \$2,000
- Water Supply	2,597	C/F Capital grant: Tenterfield Villages Emergency Water Program \$970,153 New grants: New Grid Urbenville Water Supply Project \$1,558,000; Bulk Water Metering Grant \$49,125 Addition Water fund capital project: Legume Catchment - Water Supply Options Study \$20,000
Total New Asset Budget Adjustments	4,725	

Renewal Assets

- Theatre and Museum Complex	(94)	Remove General fund capital project: School of Arts Replace/Repair Carpet, Resand & Reseal Floors -\$94,141
- Library Services	245	C/F Capital grants: Public Library Infrastructure Grant - Refurbishment of the Library \$196,886; Local Priority Grant 2019/20 \$3,848; Local Priority Grant 2020/21 \$19,329; Local Priority Grant 2021/22 \$19,329 Increased Capital grant: State Library Local Priority Grant 2022/23 \$5,571
- Environmental Management	1	C/F Capital grant: Covid-19 Council Pound Grant \$688
- Livestock Saleyards	208	C/F General fund capital project: Improvements to Loading Ramps & Traffic Facilities \$207,940
- Parks, Gardens and Open Spaces	377	C/F Capital grants: PSLP Jennings Playground Precinct \$216,909; SCCF Round 4 Revitalisation of Tenterfield Netball Courts \$160,000
- Buildings and Amenities	974	C/F Capital grants: Black Summer Bushfire Recovery - Ceiling Fans & Emergency Lighting at Memorial Hall \$154,000; Mingoola Hall Improvements \$120,000; SCCF Round 4 - Improvements to Sunnyside Hall \$138,116; Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments \$97,019; Restorations to Pioneer Cottage \$14,131 C/F General fund capital projects: Tenterfield Memorial Hall Sporting Complex SCCF \$64,667; Admin Building Refurbishment \$49,524; BCRRF Stream 1 Memorial Hall \$31,292 Addition General fund capital projects: Mt McKenzie Tower Construct Access Road \$70,000; Housing 268 Douglas St - Replace Water-Damaged Carpet (partially offset by insurance claim) \$25,000 Remove General fund capital project: Housing - Repaint Exteriors -\$30,000
- Transport Network	28,006	C/F Capital grants: Special Mt Lindesay Rd \$5,323,347; BLERF Mt Lindesay Rd \$5,297,708; FLR Tooloom Rd West \$2,970,024; BSBR Drake Village Revitalisation \$2,900,300; FLR Kildare Rd \$2,666,325; ROSI Sunnyside Platform Rd \$1,752,075; Kangaroo Creek Bridge \$1,100,574; Paddy's Flat Rd North Bridge \$722,414; Grahams Creek Bridge \$644,907; Paddy's Flat Rd South Bridge \$532,955; Washpool Creek Bridge \$306,867; SCCF Round 4 Extension to Urbenville Footpath \$159,815; Deepwater River Bridge \$13,000; Molesworth Street Footpath \$10,000. New Capital grants: Local Roads & Community Infrastructure Program Round 3 \$2,088,670; Streets as Shared Spaces \$500,000. Additional Capital grant expenditure: Regional Roads Block Grant Reseals \$29,000; Regional Roads Traffic Facilities \$2,000 C/F General fund capital projects (unspent funds from 21/22 loan): Rural Roads Reseal Program \$653,940; Gravel Resheets \$300,000; Urban Streets Reseal Program \$60,000. Addition General fund capital projects: Footpaths Capital Works \$15,000; Other Contribution to Works \$6,752 Reduction General fund capital projects: Road Renewal Gravel Roads - \$50,000
- Waste Management	827	C/F Capital grant: EPA Bushfire Recovery Program for Council Landfills \$685,209 C/F Waste fund capital projects: Tenterfield WTS Groundwater Bores \$119,879; Boonoo Boonoo Landfill - Environmental Improvements \$12,020 Addition Waste fund capital projects: Industrial Bins \$10,000

Capital Expenditure Budget Variations - Explanations

Recommended Expenditure Variations

(\$'000)

C/F = Carry-forward from 2021/22 financial year

- <i>Water Supply</i>	7,734	C/F Capital grant: Tenterfield Water Treatment Plant Construction \$7,614,384
		Addition Water fund capital projects: Urbenville Water Treatment Plant Upgrade \$50,000; Tenterfield Apex Park Bore Relining \$39,193; Water Network Mapping Improvements \$20,000; Urbenville Sewer Scada Renewal \$10,000
- <i>Sewerage Network</i>	197	C/F Sewer fund capital projects: Tenterfield Scada System Upgrade \$21,853
		Addition Sewer fund capital projects: Urbenville Sewer Pump Station Emergency Works Replacement \$102,701; Sewer System Mapping Improvements \$20,000; Urbenville Telemetry Upgrade \$15,000; Removal Sludge from Tertiary Ponds/Renewal of Capacity \$10,600; Urbenville Dehydrator \$10,000; Urbenville Telemetry From PS to STP \$10,000; Tenterfield Upgrade Road to Tertiary Ponds \$7,000
Total Renewal Asset Budget Adjustments	38,475	

Liabilities

Total Liabilities Budget Adjustments	0
Total Proposed Expenditure Variations	43,200

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRS.

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2022

Cash and Investment Review

	Opening Balance 30/06/2022 from Audited Financial Statements \$'000	Recommended Changes	PROJECTED year end Result 2022/23 \$'000	ACTUAL YTD 30/09/2022 \$'000
		September Review \$'000		
Externally restricted				
<i>Specific Purpose Unexpended Grants - General Fund</i>	13,786	(12,775)	1,011	11,040
<i>Specific Purpose Unexpended Grants - Water Fund</i>	616	(616)	-	679
<i>Specific Purpose Unexpended Grants - Sewer Fund</i>	-	-	-	-
<i>Specific Purpose Unexpended Grants - Waste Fund</i>	-	-	-	499
<i>Specific Purpose Unexpended Grants - Stormwater Fund</i>	-	-	-	-
<i>Developer Contributions - General Fund</i>	348	38	386	386
<i>Developer Contributions - Water Fund</i>	38	-	38	38
<i>Developer Contributions - Sewer Fund</i>	41	-	41	41
<i>Developer Contributions - Waste Fund</i>	37	3	40	40
<i>Developer Contributions - Stormwater Fund</i>	4	-	4	4
<i>Water Supply Fund</i>	2,181	(521)	1,660	2,122
<i>Sewerage Service Fund</i>	5,703	(86)	5,617	6,210
<i>Domestic Waste Management Fund</i>	7,373	(1,774)	5,599	8,212
<i>Stormwater Management Fund</i>	1,026	(129)	897	967
<i>Trust Fund</i>	382	-	382	382
Total Externally restricted	31,535	(15,860)	15,675	30,620
Internally restricted				
<i>Plant & Vehicle Replacement</i>	-	-	-	-
<i>Employees Leave Entitlements</i>	-	-	-	-
<i>International Town Partnerships</i>	-	-	-	-
<i>Roads & Bridges (Pending outcomes of grant applications)</i>	-	-	-	-
<i>Special Projects</i>	5,000	(5,000)	-	4,516
<i>RFS Unspent Funds</i>	92	(8)	84	59
Total Internally restricted	5,092	(5,008)	84	4,575
Total Restricted	36,627	(20,868)	15,759	35,195
Available Cash (Unrestricted Funds)	482	-	482	482
Total Cash and Investments	37,109	(20,868)	16,241	35,677

Notes:

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose. Internal and external restrictions are not determined fully until after year end.

Comment on Cash and Investments Position

Some restricted cash is finalised as part of the end of year Financial Statement Process.

Council's Cash and Investments are performing within anticipated parameters.

Recommended Changes to Revised Budget

Include:

- an explanation for recommended changes and any impact on Council's original management plan / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

All changes required are in respect of the variations detailed in both the Capital budget and the Income and Expenditure Review

Certification regarding Investments and Bank Reconciliations

Investments

It is hereby certified that all investments listed below have made in accordance with the requirements of the Local Government Act 1993, (Section 625), the companion Regulations and Council's Investment Policy.

Cash

Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the September quarter occurred on 6 October 2022.

Cash Book Reconciliation

\$

Operating Account Cash balance as at 30 September 2022 29,295,751.15

Trust Account Cash balance as at 30 September 2022 382,340.85

Total Cash (Not invested) as at 30 September 2022 29,678,092.00

Reconcilliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank:

Financial Institution	Interest		Maturity Date	
National Australia Bank	1,500,000.00	AA-	3.71%	24/01/2023
Commonwealth Bank	3,000,000.00	AA-	3.53%	23/12/2022
Westpac	1,500,000.00	AA-	2.64%	27/10/2022
TOTAL INVESTMENTS	6,000,000.00			
TOTAL CASH ON HAND	29,678,092.00			
TOTAL CASH AND INVESTMENTS	35,678,092.00			

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRS.

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2022

Contracts

Contractor	Contract detail & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
Slade Pty Ltd	BLERF 0377 - Tenterfield Villages Emergency Water Program Grant. RFQ 01-22/23 Bore Drilling Locations in Villages.	401,701	12/10/2022	Ongoing	Y

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed (excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Consultancy and Legal Fees

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	46,605	Y
Legal Fees	16,419	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

* Both Legal Fees and Consultancy fees are in line with expectations. A portion of the legal fees relating to Debt Recovery are recoverable.

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2022 and should be read in conjunction with other documents in the QBRS.