

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM3/19	Council 27/02/2019	Counsell, David	Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume			
		Keneally, Fiona				
			<b>Resolution 30/19</b> <b>Resolved</b> that Council:			
			(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and			
			(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and			
			(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.			
						(Greg Sauer/Gary Verri)
			<b>Notes</b>			
			<b>02 Dec 2021 12:48pm Fitzpatrick, Christie</b> Data imported from Resolution Register., 18.3.19 Awaiting Final plans to be sent with application to Minister., 12.4.19 No change to status., 10.5.19 No change., 12.7.19 Final plans being reviewed., 19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas., 15.11.19 No change to status., 10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review., Advice of determination of Land Claim received for Lots 7016, 7017 & 7020 received at start of November. Likely impacts to the project to be discussed with RMS., 11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required., 1.7.20 Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties., 7.8.20 The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required., Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries., 14.4.21 Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been hampered by recent wet ground conditions., 7.5.21 Surveyors are back on site continuing with field work., 7.6.21 Land surveyors are preparing plans for proposed acquisition., 14.10.21 Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries., 10.11.21 Ongoing process with surveyors to prepare survey plans.			
			<b>14 Feb 2022 2:56pm Gibbins, Jessica</b> Awaiting final survey plans.			
			<b>12 Aug 2022 4:33pm Melling, Elizabeth - Reallocation</b> Action reassigned to Counsell, David by Melling, Elizabeth - as Jess Gibbins is away reallocated to Dave Counsell.			
			<b>14 Sep 2022 12:40pm Counsell, David</b> Matter is still awaiting land surveyor to complete on site boundary pegging and preparation of the survey plan for lodgement.			
			<b>12 Oct 2022 3:26pm Counsell, David</b> Meeting has been held with land surveyor to complete survey work now that fencing is complete and finalise acquisition plan preparation.			
			<b>08 Dec 2022 1:00pm Counsell, David</b> Surveyor has undertaken further field work for proposed boundary identification and acquisition plan preparation.			
			<b>31 Jan 2023 9:39am Counsell, David</b> Survey field work to peg proposed boundaries continuing in January and February.			
			<b>12 Mar 2023 8:32pm Counsell, David</b> Surveyors are continuing to complete survey and plan preparation			
			<b>13 Apr 2023 3:34pm Counsell, David</b> Plans are still being prepared by the surveyors.			
			<b>09 May 2023 10:09am Counsell, David</b> Still awaiting plans to be prepared by Tenterfield Surveys			

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM17/20	Council 22/07/2020	Counsell, David	Tenterfield Common Easement and Lot Compulsory Acquisition			
		Keneally, Fiona				
	<b>Resolution 133/20</b>					
	<b>Resolved</b> that Council:					
(1)	Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;					
(2)	Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;					
(3)	Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;					
(4)	Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;					
(5)	Classifies the land as operational land;					
(6)	Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;					
(7)	Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;					
(8)	Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.					
	(Brian Murray/Michael Petrie)					
<b>Notes</b>						
<b>02 Dec 2021 1:17pm Fitzpatrick, Christie</b>						
Data imported from Resolution Register:, 13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement. , CA application drafted. , No response from the Common Trust regarding their concurrence within the allotted timeframe. , 9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE., 15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing., 3.12.20 Sent to OLG as advised by Crown to begin next steps., 9.2.21 Register Acquisition Plan being finalised between surveyor and OLG., 10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice., 20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement., 11.6.21 Resending papers to trust., Waiting on response, 9.9.21 Advisements underway to proceed with acquisition due to second attempt with no response., 11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received., Works are being scheduled to proceed.						
<b>10 Feb 2023 2:14pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer works for Council.						

Division:  
Committee:  
Officer:

Date From:  
Date To:

Action Sheets Report

Printed: Thursday, 22 June 2023  
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Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
NM6/20	Council 26/08/2020	Counsell, David	NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK			
<b>Resolution 176/20</b>		Keneally, Fiona				
<b>Resolved</b> that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open. <p style="text-align: right;">(Gary Verri/Bronwyn Petrie)</p>						
<b>Notes</b>						
<b>02 Dec 2021 1:24pm Fitzpatrick, Christie</b> Data imported from Resolution Register., 11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response., 12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE, 12.3.21 Meeting held with Acting CE,DI,EO & Manager EDCE. EO to provide response to NPWS., 19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS., 10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop., 10.6.21 Councillor workshop with NPWS 10.06.21, 18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey., 14.10.21 Estimate of survey costs and any other expenses being arranged for consideration.						
<b>18 Jul 2022 4:01pm Melling, Elizabeth - Reallocation</b> Action reassigned to Coonan, Neville by Melling, Elizabeth - This was previously in Cr Petrie's name.						
<b>20 Sep 2022 8:33am Coonan, Neville</b> No action taken to date						
<b>02 Nov 2022 9:38am Coonan, Neville</b> No action taken						
<b>10 Feb 2023 2:15pm Melling, Elizabeth - Reallocation</b> Action reassigned to Condrick, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council						
<b>14 Feb 2023 9:25am Melling, Elizabeth - Reallocation</b> Action reassigned to Counsell, David by Melling, Elizabeth - Roads related.						
<b>12 Mar 2023 8:34pm Counsell, David</b> Subject to further discussions with NPWS.						
<b>09 May 2023 10:13am Counsell, David</b> No further formal correspondence received on the matter - road is not a Council maintained road.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM22/20	Council 23/09/2020	Marchant, Gillian	Mingoola Waste Transfer Station Site - Compulsory Acquisition			
		Keneally, Fiona				
	<b>Resolution 187/20</b>					
	<b>Resolved</b> that Council:					
(1)	Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and					
(2)	Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and					
(3)	Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and					
(4)	Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and					
(5)	Classify the land as operational land; and					
(6)	Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and					
(7)	Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and					
(8)	Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.					
					(Brian Murray/Michael Petrie)	
<b>Notes</b>						
<b>02 Dec 2021 1:26pm Fitzpatrick, Christie</b>						
Data imported from Resolution Register., 15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition., 6.11.20 Ongoing, 4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process., 9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response., 10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to. , 20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue. , 6.5.21 Project handover, negotiations continue., 11.6.21 Project negotiations continue., 19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended., 11.11.21 Negotiations continue.						
<b>18 Jul 2022 4:07pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer involved with Council. Jessica Gibbins is on 6 months leave.						
<b>14 Sep 2022 1:42pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Marchant, Gillian by Melling, Elizabeth - Waste Management matter						
<b>14 Sep 2022 1:46pm Marchant, Gillian</b>						
Negotiations ongoing.						
<b>17 Oct 2022 4:36pm Marchant, Gillian</b>						
Negotiations ongoing						
<b>11 Nov 2022 2:14pm Marchant, Gillian</b>						
Negotiations Ongoing						
<b>08 Dec 2022 10:56am Marchant, Gillian</b>						
Negotiations Ongoing						
<b>14 Feb 2023 3:25pm Marchant, Gillian</b>						
Negotiations Ongoing						
<b>10 Mar 2023 6:13pm Marchant, Gillian</b>						
Negotiations with RSM						
<b>06 Apr 2023 9:18am Marchant, Gillian</b>						
Negotiations with NTScorp						
<b>10 May 2023 2:01pm Marchant, Gillian</b>						
Negotiations continue with NTScorp						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
NM7/20	Council 23/09/2020	Marchant, Gillian	NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES			
	<b>Resolution 202/20</b>	Keneally, Fiona				
	<b>Resolved</b> that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.					
						(Bob Rogan/Greg Sauer)
	<b>Notes</b>					
	<b>02 Dec 2021 1:34pm Fitzpatrick, Christie</b>					
	Data imported from Resolution Register., 1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10., 1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established., 15.4.21 Site inspection with focus group held, preliminary designs under investigation, 6.5.21 Investigation into possible grants underway, 11.6.21 - 9.9.21 Investigations continue-note awarded fishing platform grant, 18.10.21 Signed Deeds of Grant, 12.11.21 Platform planning underway.					
	<b>18 Jul 2022 4:03pm Melling, Elizabeth - Reallocation</b>					
	Action reassigned to Marchant, Gillian by Melling, Elizabeth - Cr Bob Rogan no longer involved with Council.					
	<b>18 Jul 2022 4:04pm Melling, Elizabeth - Reallocation</b>					
	Action reassigned to Keneally, Fiona by Melling, Elizabeth - Cr Rogan no longer involved with Council.					
	<b>18 Jul 2022 4:19pm Melling, Elizabeth - Reallocation</b>					
	Action reassigned to Marchant, Gillian by Melling, Elizabeth - Returned to GM.					
	<b>18 Jul 2022 4:34pm Marchant, Gillian</b>					
	Note masterplan grant applied for 14/07/2022, Fishing Platform fence has been altered to accomodate platform, requotations supplied and approved, meeting due 21/07/2022.					
	<b>10 Aug 2022 12:35pm Marchant, Gillian</b>					
	Waiting for grant decision for Masterplan					
	<b>08 Sep 2022 4:55pm Marchant, Gillian</b>					
	8/09/2022 New application for Master plan grant submitted					
	<b>17 Oct 2022 4:37pm Marchant, Gillian</b>					
	Waiting on Grant notification					
	<b>11 Nov 2022 2:17pm Marchant, Gillian</b>					
	Grant unsuccessful awaiting on additional application					
	<b>08 Dec 2022 10:57am Marchant, Gillian</b>					
	Waiting on additional grant advisement					
	<b>14 Feb 2023 3:26pm Marchant, Gillian</b>					
	Application submitted Regional Drought Resilience Planning (RDRP) Program, project Glen Inness and Tenterfield Building Community Regional Resilience					
	<b>14 Feb 2023 3:28pm Marchant, Gillian</b>					
	Additional application unsuccessful from 8/9/2022					
	<b>10 Mar 2023 6:19pm Marchant, Gillian</b>					
	Waiting on additional advisement, additional joint application submitted with Glenn Innes					
	<b>06 Apr 2023 9:20am Marchant, Gillian</b>					
	Waiting on advisement					
	<b>10 May 2023 2:01pm Marchant, Gillian</b>					
	Waiting on advisement					

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM2/21	Council 24/02/2021	Davidson, Tamai	Request to relocate the Band Hall to Leechs Gully Road (former Leechs Gully Hall Site)			
<b>Resolution 16/21</b>		Smith, Kylie				
<b>Resolved</b> that Council:						
(1)	Supports the gifting of the Band Hall to the Leechs Gully Progress Association subject to the association being responsible for:					
	(a) Ensuring the Band Hall can fit on the property by conducting an identification survey;					
	(b) Ensuring the Band Hall transfer meets heritage requirements;					
	(c) Paying for all costs associated with the relocation of the Band Hall;					
	(d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association.					
(2)	Allocates up to \$50,000 to the Leechs Gully Progress Association towards the costs associated with the items in (1) above.					
(3)	Negotiates with the Leechs Gully Progress Association on the proposed relocation of the Band Hall.					
						(John Macnish/Bronwyn Petrie)
<b>Notes</b>						
<b>02 Dec 2021 1:47pm Fitzpatrick, Christie</b>						
Data imported from Resolution Register., 24.2.21 Mr Rod Dowe was informed of Council's decision., 25.2.21 Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process., 1.3.21 Mr Dowe provided with the names of some Heritage Consultants., 12.3.21 The above is evidence of part 3 of the recommendation being enacted., 20.4.21 The Gem Club have been advised of the council resolution and provided with contact with Leechs Gully Progress Association for continued use of the hall if relocation takes place., 4.5.21 Survey to be completed and relocation quotes are being sought by Progress Association, 11.6.21 Nothing further to report., 19.7.21 Committee to meet and review Constitution., 13.8.21 Ongoing waiting for Progress Assoc to become an incorporated body., 8.10.21 Meeting to be organised with Progress Association and TSC, 11.11.21 Meeting held on site to discuss the actions required to expedite the relocation of the Hall to Leeches Gully., 8.12.21 They have organised a heritage report which is due Feb 2022. PS is coordinating the matter.						
<b>18 May 2022 5:12pm Melling, Elizabeth</b>						
Ongoing - Chief Executive Office met with Grant Johnson for an update 12 May 2022						
<b>18 Jul 2022 4:13pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Condrick, Jodie by Melling, Elizabeth - Paul Della no longer works for Council.						
<b>11 Aug 2022 7:58am Condrick, Jodie - Reallocation</b>						
Action reassigned to Coonan, Neville by Condrick, Jodie - Neville is managing the removal of the Band Hall from Crown Street, Tenterfield.						
<b>16 Aug 2022 2:57pm Coonan, Neville</b>						
DA application including a heritage report has not yet been submitted.						
<b>20 Sep 2022 8:33am Coonan, Neville</b>						
DA application including a heritage report is yet to be lodged by the progress association						
<b>02 Nov 2022 9:40am Coonan, Neville</b>						
The DA including the heritage report is yet to be lodged						
<b>10 Feb 2023 2:16pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Davidson, Tamai by Melling, Elizabeth - Neville Coonan no longer works for Council						
<b>14 Feb 2023 10:14am Melling, Elizabeth</b>						
Chief Executive telephoned Grant Johnston regarding Band Hall., Soil testing recently completed. No results as yet. , Once soil test results are back, Leech's Gully with lodge their DA Application.						
<b>15 May 2023 12:46pm Melling, Elizabeth</b>						
Awaiting approval from land owner - Crown land.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO8/21	Council 24/03/2021	Counsell, David Keneally, Fiona	Snake Creek Road - Road Reserve Update			
<b>Resolution 60/21</b>						
<b>Resolved</b> that Council:						
(1)	Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;					
(2)	Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993.					
						(Greg Sauer/Bronwyn Petrie)
<b>Notes</b>						
<b>02 Dec 2021 1:54pm Fitzpatrick, Christie</b>						
Data imported from Resolution Register., 10.5.21 Office of Local Government application required., 15.6.21-19.7.21 Office of Local Government Application being drafted., 18.8.21 Application and attachments sent 17/8/21 OUT21/61C3BA5A., 14.10.21 Application rejected as need updated searches & correspondence. Being arranged for resubmitting.						
<b>14 Feb 2022 2:58pm Gibbins, Jessica</b>						
Collating documents for the new application to send to OLG						
<b>15 Nov 2022 4:12pm Melling, Elizabeth</b>						
Staff member currently on extended leave until January 2023						
<b>10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins on extended leave. Feb 23						
<b>12 Mar 2023 8:35pm Counsell, David</b>						
Staff resources being allocated to this matter in April to revise the application.						
<b>13 Apr 2023 3:38pm Counsell, David</b>						
Updated search of the Land Claim Register has been lodged, search of Tribunal Registers and comment from Local Land Services sought for application. Liaison has also been made with OLG for checklist for their portal system. However the assets staff officer has recently left Council, and this matter will need to be prioritised other general enquiries.						
<b>09 May 2023 10:18am Counsell, David</b>						
Still awaiting search responses before further action can proceed.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ENV7/21	Council 28/04/2021	Counsell, David Keneally, Fiona	Molesworth Street Drainage Easement			
<b>Resolution 86/21</b>						
<b>Resolved</b> that the matter of the Molesworth Street Draining Easement be deferred until the roles and responsibilities are determined in relation to stormwater discharge onto Lots 1 and 13.						
						(Brian Murray/Michael Petrie)
<b>Notes</b>						
<b>02 Dec 2021 1:56pm Fitzpatrick, Christie</b>						
Data imported from Resolution Register., 7.5.21 Matter referred to cross department meeting for discussion with Council's Planning and Building Departments for further action., 7.6.21 Council report from April has been discussed at cross department meeting and assessment of the extent of properties and impacts is being investigated., 19.7.21-18.10.21 Council Report to be prepared by Engineering with input from Planning Dept.						
<b>14 Feb 2022 12:07pm Counsell, David</b>						
Further advice on responsibilities being resolved with planning authorities and further report to be presented to Council in March 2022.						
<b>08 Dec 2022 1:01pm Counsell, David</b>						
Report to be prepared to Council early in 2023.						
<b>12 Mar 2023 8:38pm Counsell, David</b>						
Report to Council planned for April meeting.						
<b>15 May 2023 12:47pm Melling, Elizabeth</b>						
Councillor Workshop - 10 May 2023						

Division: Committee: Officer:	Date From: Date To:  Printed: Thursday, 22 June 2023 4:23:29 PM
Action Sheets Report	

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO6/22	Council 23/02/2022	Counsell, David	ACQUISITION OF PART OF PRIVATE LAND REQUIRED FOR ROAD WIDENING PURPOSES - BRUXNER WAY, TENTERFIELD			
		Keneally, Fiona				
<b>Resolution 45/22</b> <b>Resolved</b> that Council proceed with the recommendations as contained within this report to finalise this matter regarding acquisition of land for road realignment purposes for Bruxner Way, Tenterfield.						
						(John Macnish/Kim Rhodes)
<b><u>Motion Carried</u></b>						
<b>Notes</b>						
<b>14 Apr 2022 12:09pm Gibbins, Jessica</b>						
Correspondence sent to applicable land owners.						
<b>15 Nov 2022 4:13pm Melling, Elizabeth</b>						
Staff member responsible on extended leave until January 2023						
<b>10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023						
<b>12 Mar 2023 8:39pm Counsell, David</b>						
Survey plan completed, solicitors processing final title transfers. Final completion of matter to be confirmed.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM6/22	Council 22/06/2022	Counsell, David	McCliftys Road & Bungulla Reserve Road - Public Gate & Vehicle By-pass Applications			
		Keneally, Fiona				
<b>Resolution 124/22</b> <b>Resolved</b> that Council as the Roads Authority under the Roads Act 1993:-						
(1) Approves the installation of a public gate and vehicular by-pass on McCliftys Road at approx. 0.316km west of the New England Highway intersection and Bungulla Reserve Road at the intersection with Rosehill Road in accordance with Council Policy No 2.162 – Public Gates and Vehicle By-passes; and						
(2) Provide applicant with Council Consent as outlined in 4.2 Council's Internal Administrative Procedures of Policy 2.162.						
(3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.						
						(Giana Saccon/Tom Peters)
<b><u>Motion Carried</u></b>						
<b>Notes</b>						
<b>15 Nov 2022 4:13pm Melling, Elizabeth</b>						
Staff member currently on extended leave until January 2023						
<b>10 Feb 2023 2:18pm Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023						
<b>12 Mar 2023 8:41pm Counsell, David</b>						
Consents have been issued and works have commenced on both matters. Application process is complete.						

Division: Committee: Officer:	Date From: Date To:  Printed: Thursday, 22 June 2023 4:23:29 PM
Action Sheets Report	

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM13/22	Council 27/07/2022	Counsell, David	AM White Drive reserve dedication			
<b>Resolution 148/22</b>		Keneally, Fiona				
<p><b>Resolved</b> that Council proceed with action to formally dedicate Part of Lot 2 DP 815097 as a Public Road Reserve along A M White Drive from New England Highway to Bolivia Hall.</p>						(Tim Bonner/Peter Petty)
<b>Motion Carried</b>						
<b>Notes</b>						
<b>17 Aug 2022 12:50pm Melling, Elizabeth</b>						
Matter to be raised with Crown Lands for discussion of process.						
<b>14 Sep 2022 12:16pm Counsell, David</b>						
Crown Lands have confirmed status of the land and do not object to proposed dedication. Matter will now be referred to Transport for NSW to progress the formal dedication as a road.						
<b>08 Dec 2022 1:01pm Counsell, David</b>						
Details being compiled for submission to TfNSW to undertake dedication.						
<b>12 Mar 2023 8:42pm Counsell, David</b>						
Submission to TfNSW continuing.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
GOV63/22	Council 27/07/2022	Counsell, David	Policy 2.162 Public Gates and Vehicle Bypasses			
<b>Resolution 159/22</b>		Keneally, Fiona				
<p><b>Resolved</b> that Council:</p>						
<p>Place Policy 2.162 Public Gates and Vehicle Bypasses on public display for 28 days to seek community input prior to reviewing the policy.</p>						(Peter Petty/Peter Murphy)
<b>Motion Carried</b>						
<b>Notes</b>						
<b>12 Aug 2022 4:26pm Melling, Elizabeth</b>						
Put on Public Display - Website. 28 days on display.						
<b>14 Sep 2022 12:24pm Counsell, David</b>						
Public exhibition period has been held and a report will be prepared for Council to review the Policy.						
<b>08 Dec 2022 12:59pm Counsell, David</b>						
Report to Council yet to be completed.						
<b>12 Mar 2023 8:43pm Counsell, David</b>						
Report to Council planned for April meeting.						
<b>15 May 2023 12:48pm Melling, Elizabeth</b>						
Councillor Workshop - 10 May 2023						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
GOV64/22	Council 27/07/2022	Counsell, David	Policy 2.130 Construction & Maintenance of Property Access from Council Roads			
		Keneally, Fiona				
			<b>Resolution 160/22</b> <b>Resolved</b> that Council:			
			Place Policy 2.130 Construction & Maintenance of Property Access from Council Roads on public display for 28 days to seek community input prior to reviewing the policy.			
						(Peter Petty/Peter Murphy)
			<b>Motion Carried</b>			
			<b>Notes</b>			
			<b>12 Aug 2022 4:30pm Melling, Elizabeth</b> Policy on Public Display for 28 days - TSC Website.			
			<b>14 Sep 2022 12:26pm Counsell, David</b> Public exhibition period has been held and a report will be prepared for Council to review the Policy			
			<b>08 Dec 2022 12:58pm Counsell, David</b> Revised drawings to be compiled and report to Council yet to be completed.			
			<b>12 Mar 2023 8:43pm Counsell, David</b> Report to Council meeting planned for April meeting.			
			<b>15 May 2023 12:48pm Melling, Elizabeth</b> Councillor Worksop - 10 May 2023			

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO14/22	Council 28/09/2022	Counsell, David	ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - SUNNYSIDE PLATFORM ROAD			
		Keneally, Fiona				
			<b>Resolution 200/22</b> <b>Resolved</b> that Council:			
			(1) Agree to the acquisition of land adjacent to Sunnyside Platform Road for road widening purposes at the intersection of Bruxner Way; and			
			(2) Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.			
						(Peter Petty/Tom Peters)
			<b>Motion Carried</b>			
			<b>Notes</b>			
			<b>12 Oct 2022 3:31pm Counsell, David</b> Preliminary meeting held with registered surveyor to assist in acquisition process.			
			<b>08 Dec 2022 12:53pm Counsell, David</b> Surveyor has been engaged for acquisition plan and works to undertaken adjusted fencing has been programmed.			
			<b>31 Jan 2023 9:37am Counsell, David</b> Surveyor is completing field work and acquisition plan to be prepared during February.			
			<b>12 Mar 2023 8:44pm Counsell, David</b> Acquisition plan completed and are with Solicitors to arrange to execute acquisition process.			
			<b>13 Apr 2023 3:47pm Counsell, David</b> Registered valuer has been engaged to assess the value for this matter along with other similar tasks underway at present.			

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO15/22	Council 28/09/2022	Counsell, David	ACQUISITION OF LAND REQUIRED FOR ROAD REALIGNMENT PURPOSES ON PADDYS FLAT ROAD NORTH			
		Keneally, Fiona				
<b>Resolution 201/22</b>						
<b>Resolved</b> that Council:						
(1)	Agree to the acquisition of land adjacent to Paddys Flat Road North for road realignment and widening purposes at Kangaroo Creek Bridge; and					
(2)	Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.					
						(Peter Petty/Tom Peters)
<b>Motion Carried</b>						
<b>Notes</b>						
<b>12 Oct 2022 3:33pm Counsell, David</b>						
Meeting held with registered surveyor to assist in realignment acquisition process.						
<b>08 Dec 2022 12:55pm Counsell, David</b>						
Surveyor has been engaged for acquisition plan. Fencing has been undertaken for new boundary.						
<b>31 Jan 2023 9:35am Counsell, David</b>						
Bridge approach works being finalised and surveyor is planning to undertake field work at the end of February.						
<b>12 Mar 2023 8:46pm Counsell, David</b>						
Survey field work is yet to be completed.						
<b>13 Apr 2023 3:47pm Counsell, David</b>						
Survey and acquisition plan preparation is continuing with the surveyors.						
<b>10 May 2023 5:01pm Counsell, David</b>						
Still awaiting Tenterfield Surveys to complete field work.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO16/22	Council 28/09/2022	Counsell, David	ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - MT LINDESAY ROAD BLER PROJECT			
		Keneally, Fiona				
<b>Resolution 202/22</b>						
<b>Resolved</b> that Council:						
(1)	Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and					
(2)	Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.					
						(Peter Petty/Tom Peters)
<b>Motion Carried</b>						
<b>Resolved</b> that Council:						
(1)	Agree to the acquisition of land along Kildare Road for road aligning purposes; and					
(2)	Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange.					
						(Peter Petty/Tom Peters)
<b>Motion Carried</b>						

**Notes**

**12 Oct 2022 3:35pm Counsell, David**

Preliminary meeting held with registered surveyor to assist in road widening acquisition with survey and plan preparation.

**02 Nov 2022 9:44am Counsell, David**

Field survey works have commenced for the acquisition.

**08 Dec 2022 12:56pm Counsell, David**

Surveyor engaged, survey work undertaken and acquisition plan being compiled.

**31 Jan 2023 9:32am Counsell, David**

Survey plans are completed and with Council's Solicitors for legal processing.

**12 Mar 2023 8:47pm Counsell, David**

Solicitors are continuing the acquisition process with the two property owners.

**13 Apr 2023 4:00pm Counsell, David**

Registered valuer has been engaged to assess the value of the land involved.

**09 May 2023 10:22am Counsell, David**

Survey plans have been registered and will be forwarded to valuers for their information in assessing compensation.

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO17/22	Council 28/09/2022	Counsell, David	ACQUISITION OF LAND REQUIRED FOR ROAD ALIGNING PURPOSES ALONG KILDARE ROAD			
	<b>Resolution 203/22</b>	Keneally, Fiona				
	<b>Resolved</b> that Council:					
(1)	Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and					
(2)	Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.					(Peter Petty/Tom Peters)
	<b>Motion Carried</b>					
	<b>Resolved</b> that Council:					
(1)	Agree to the acquisition of land along Kildare Road for road aligning purposes; and					
(2)	Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange.					(Peter Petty/Tom Peters)
	<b>Motion Carried</b>					
	<b>Notes</b>					
	<b>12 Oct 2022 3:36pm Counsell, David</b>					
	Preliminary meeting held with registered surveyor to commence road reserve alignment process.					
	<b>08 Dec 2022 12:57pm Counsell, David</b>					
	Surveyor has been engaged and field survey work is partially undertaken with pegging of proposed boundary.					
	<b>31 Jan 2023 9:30am Counsell, David</b>					
	Surveyor has now completed field work pegging of proposed boundaries and plans are being compiled.					
	<b>12 Mar 2023 8:48pm Counsell, David</b>					
	Survey plans are still being compiled and have not yet been received from the land surveyors.					
	<b>13 Apr 2023 4:01pm Counsell, David</b>					
	Surveyor is still preparing acquisition plan as the matter is complex given nature and extent of the road alignment.					
	<b>09 May 2023 10:21am Counsell, David</b>					
	Still awaiting survey plans from Tenterfield Surveys					

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO19/22	Council 28/09/2022	Davidson, Tamai	OPTIONS TO MANAGE 142 MANNERS STREET, TENTERFIELD.			
		Smith, Kylie				
<p><b>Resolution 206/22</b> <b>OFFICER'S RECOMMENDATION:</b></p> <p><b>That Council delegate authority to the Chief Executive to:</b></p> <ol style="list-style-type: none"> <li>1. Leave the current lessee in occupation of 'The Property' on a month to month basis at the same rent or;</li> <li>2. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at market rents or;</li> <li>3. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at a concessional annual payment or rent or;</li> <li>4. Investigate putting 'The Property' to the market for lease or;</li> <li>5. Investigate the sale of 142 Manners Street with vacant possession or subject to a lease at a market rent.</li> </ol> <p><b>Notes</b></p> <p><b>19 Oct 2022 1:13pm Condrick, Jodie</b> Letter has been sent to the current lessee</p> <p><b>02 Nov 2022 9:48am Coonan, Neville</b> No action required at this time.</p> <p><b>10 Feb 2023 2:21pm Melling, Elizabeth - Reallocation</b> Action reassigned to Davidson, Tamai by Melling, Elizabeth - Neville Coonan no longer works for Council</p> <p><b>14 Feb 2023 9:30am Melling, Elizabeth</b> Further Report to will be provided to the May 2023 Ordinary Council Meeting.</p> <p><b>15 May 2023 12:50pm Melling, Elizabeth</b> Further Report will be provided to the June 2023 Ordinary Council Meeting</p>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM25/22	Council 28/09/2022	Condrick, Jodie	Commence negotiations with the current occupier of Reserve R83670 with the intent of entering into a long term lease.			
		Smith, Kylie				
<p><b>Resolution 212/22</b> <b>OFFICER'S RECOMMENDATION:</b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>(1) Ratify the Letter of Support (Attachment A) to current occupier to apply for a grant to revitalise the clubhouse by extending the kiosk function area and construct amenities, noting that any additional asset cost will be on Councils Asset Register until a Lease is effected;</li> <li>(2) Prepare and have approved a Plan of Management (PoM) for the Reserve (Reserve R83670 - Lot 599 DP 704008) in consultation with the occupiers, and</li> <li>(3) Provide 'in principle' approval for the Chief Executive to commence negotiations for a long-term Lease over the Reserve. The 'in principle' approval is provided subject to the satisfactory resolution of community consultation processes, necessary Crown Land approvals, satisfactory site analysis, Lease negotiation and development approval process.</li> </ol> <p><b>Notes</b></p> <p><b>19 Oct 2022 1:09pm Condrick, Jodie</b> Letter of Support was sent and POM and lease are still being investigated</p> <p><b>19 Oct 2022 1:11pm Condrick, Jodie - Reallocation</b> Action reassigned to Coonan, Neville by Condrick, Jodie - Neville needs to complete POM and arrange lease</p> <p><b>10 Feb 2023 2:24pm Melling, Elizabeth - Reallocation</b> Action reassigned to Condrick, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council.</p>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
GOV81/22	Council 26/10/2022	Melling, Elizabeth	2022 - REVIEW OF VARIATION OF WARD BOUNDARIES			
<b>Resolution 227/22</b>		Buckingham, Daryl				
<b>Resolved</b> that pursuant to s.211(2) of the <i>Local Government Act 1993</i> (NSW) that Council advises:						
(1)	The Electoral Commission of its elector numbers being greater than 10% in variance in the month of April and September 2022; and					
(2)	That it is Council's intention to monitor the number of electors of each ward until April 2023, when Census 2021 data is fully integrated at the Electoral Commission NSW; and					
(3)	Should, in April 2023, the elector numbers still be greater than a 10% variation it is then Council's intention to change the existing Ward Boundaries for the Local Government election to be held in September 2024.					
						(Kim Rhodes/Greg Sauer)
<b>Motion Carried</b>						
<b>Notes</b>						
<b>15 Nov 2022 4:30pm Melling, Elizabeth</b>						
Will monitor enrolment figures in each Ward up to and including April 2023. Then start the boundary adjustment process should a greater than 10% margin be calculated.						
<b>05 Dec 2022 11:11am Melling, Elizabeth</b>						
Review variation monthly advise in MOR monthly until April 2023						
<b>10 Feb 2023 1:52pm Melling, Elizabeth</b>						
Review figures for January & February 23 to include in MOR						
<b>10 Mar 2023 8:22am Melling, Elizabeth</b>						
Reviewing figures for 2023						
<b>18 Apr 2023 12:32pm Melling, Elizabeth</b>						
Emailed NSW Electoral Commission seeking guidance on the rollover of Census data,. No response as yet.						
<b>04 May 2023 12:28pm Melling, Elizabeth</b>						
Received confirmation 4.5.2023 that 2021 census data now updated onto AE NSW website., Calculations on variance of ward numbers conducted on January 2023 through to April 2023 and sit around 15% mark., Staff will now procure gis data and adjust ward boundaries to reduce variance to under 10%.						
<b>22 Jun 2023 4:21pm Melling, Elizabeth</b>						
Maps now updated with boundary adjustment. To go to next Councillor Workshop - July 2023						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
RC16/22	Council 21/12/2022	Counsell, David	TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 1 DECEMBER 2022			
<b>Resolution 251/22</b>		Keneally, Fiona				
<b><u>Resolved that Council:</u></b>						
<b>(1) Receive and note the report of the Tenterfield Shire Council Local Traffic Committee meeting of 1 December 2022;</b>						
<b>(2) Adopt the recommendations from the meeting as follows:-</b>						
<b>a) Traffic Accident - Tooloom Street, Urbenville</b>						
TfNSW recommends a traffic signage review of the area and applying for Fatal Crash Response funding if upgrades are required.						
<b>b) Manners Street, Tenterfield – request for pedestrian crossing.</b>						
Transport for NSW to assess the site in respect to the request for a pedestrian crossing given the close proximity to the New England Highway. Council to send a letter to TfNSW requesting assessment.						
<b>c) Rouse Street Telstra Driveway.</b>						
All line marking of the parking bays be reviewed and renewed in CBD.						
<b>d) Cycle Event.</b>						
That Committee note the application and recommend the event be approved subject to any requirements of Transport for NSW and NSW Police in liaison with The Saddlers Mountain Bike Club Tenterfield Inc. prior to event.						
<b>e) Manners Street Bus Stop.</b>						
That the Committee note the request and prior to considering any change to the existing bus stop in Manners Street, seek comments from Transport for NSW Traffic Section in respect to any traffic impacts to the Rouse Street (New England Highway) traffic and parking arrangement implications.						
<b>f) Proposed meeting dates for 2023</b>						
Committee accept meeting dates as presented.						
						(Tom Peters/Tim Bonner)
<b><u>Motion Carried</u></b>						
<b>Notes</b>						
<b>01 Feb 2023 9:49am Melling, Elizabeth - Reallocation</b>						
Action reassigned to Counsell, David by Melling, Elizabeth - Kelly Pitkin no longer works for Council.						
<b>12 Mar 2023 8:49pm Counsell, David</b>						
Actions from the meeting are being programmed as resources allow.						
<b>13 Apr 2023 4:02pm Counsell, David</b>						
Outstanding actions are to be actioned when possible.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ENV2/23	Council 22/02/2023	Marchant, Gillian	REPLACEMENT PLANT 26 WASTE SIDE LOADING TRUCK			
<b>Resolution 6/23</b>						
<b>OFFICER'S RECOMMENDATION:</b>						
<b>That Council:</b>						
<b>(1) Procure "Side Loader" in accordance with Council's Procurement Policies and Process; and</b>						
<b>(2) Approve the transfer of the funds from the Waste Fund Reserve to a value of the final purchase price (estimated at \$550,000) from the restricted Reserve to the Operational Budget to be formally resolved as part of the March 2023 Quarterly Budget Review process: and</b>						
<b>(3) Approve the donation of plant number 26 with a written down value of \$19,500 to Inverell TAFE (heavy vehicles).</b>						
<b>AMENDMENT</b>						
4) That unit 26 be transferred to the Tenterfield Transport Museum after Inverell TAFE have finished with the vehicle.						
						(Geoff Nye/Greg Sauer)
<b><u>Amendment Carried</u></b>						
<b>Notes</b>						
<b>10 Mar 2023 6:22pm Marchant, Gillian</b> Updated RFT, to be added to Vendor Panel.						
<b>06 Apr 2023 9:21am Marchant, Gillian</b> Added to Vendor Panel						
<b>10 May 2023 2:02pm Marchant, Gillian</b> Tenders recieved under evaluation						
<b>22 Jun 2023 4:21pm Melling, Elizabeth</b> Further Report to Ordinary Council MEetin g- Friday 30 June 2023						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
RC2/23	Council 22/02/2023	Counsell, David	TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 2 FEBRUARY 2023			
<p><b>Resolution 18/23</b> <b>Resolved</b> that Council:</p> <p style="padding-left: 20px;">Receive and note the minutes of the Tenterfield Shire Local Traffic Committee meeting of 2 February 2023;</p> <p>(1) Adopt the following recommendations from General Business a) thru d):</p> <p style="padding-left: 20px;">(a) ROUSE STREET VISITOR INFORMATION CENTRE PARKING SIGNS - That Council amend the regulatory parking signs for the Rouse Street parking spaces immediately in front of the Visitor Information Centre to 30-minute time limited parking;</p> <p style="padding-left: 20px;">(b) TENTERFIELD HIGH SCHOOL CROSS COUNTRY EVENT - That Council approve the annual Tenterfield High School Cross Country event subject to Police approval and standard conditions;</p> <p style="padding-left: 20px;">(c) ANZAC DAY – TENTERFIELD - That Council offer no objection to the temporary closure of roads including sections of Manners Street, Rouse Street and Molesworth Street associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions;</p> <p style="padding-left: 20px;">(d) ANZAC DAY – URBENVILLE - That Council offer no objection to the temporary closure of streets including sections of Beaury Street, Tooloom Street and Clarence Way in Urbenville associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions.</p> <p style="text-align: right;">(Giana Saccon/Tom Peters)</p>						
<p><b><u>Motion Carried</u></b></p>						
<p><b>Notes</b></p> <p><b>12 Mar 2023 8:50pm Counsell, David</b> Actions from the Februray meeting are being programmed as staffing resources allow.</p> <p><b>13 Apr 2023 4:03pm Counsell, David</b> Outstanding actions to be actioned, noting that signage upgrading near Bookookoorara bridge has been undertaken.</p> <p><b>10 May 2023 4:12pm Counsell, David</b> VIC Parking sign amendments to be programmed.</p>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM3/23	Council 22/03/2023	Gibbins, Jessica	CROWN LANDS PLAN OF MANAGEMENT RESERVE 57957 - JUBILEE PARK			
<p><b>Resolution 29/23</b> <b>Resolved</b> that Council:</p> <p>(1) Endorse the draft Plan of Management Jubilee Park – Crown Reserve R57957; and</p> <p>(2) Forward the draft Plan of Management to the Crown Lands Minister for approval prior to the compulsory community consultation period.</p> <p style="text-align: right;">(Kim Rhodes/Greg Sauer)</p>						
<p><b><u>Motion Carried</u></b></p>						
<p><b>Notes</b></p> <p><b>15 May 2023 2:14pm Melling, Elizabeth</b> Placed on Public Exhibition from Monday 8 May 2023 to 5pm Tuesday 6 June 2023 - Submissions open until Thursday 20 June 2023. (Placed on TSC Website etc)</p>						

Division: Committee: Officer:	Date From: Date To:  Printed: Thursday, 22 June 2023 4:23:29 PM
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Action Sheets Report

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ENV3/23	Council 22/03/2023	Davidson, Tamai  Smith, Kylie	LEASING OF 136 MANNERS STREET, TENTERFIELD			
<b>Resolution 42/23</b> <u>Resolved</u> that Council:						
(1) Accept the offer from Tenterfield Total Care in the amount of \$9,000.00 per annum plus GST with annual CPI increases from the first adversary date of lease, for the duration of the lease agreement.						
(2) Commence drafting of a lease agreement for a five (5) year lease term with an option for a further five (5) years after that, to include minor internal maintenance as a responsibility of the lessee.						
(3) Commence the lease from 1 April 2023.						
						(Kim Rhodes/Peter Petty)
<b><u>Motion Carried</u></b>						
<b>Notes</b> <b>20 Apr 2023 9:30am Davidson, Tamai</b> Request for lease sent to solicitors for drafting						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
RC5/23	Council 26/04/2023	Counsell, David  Keneally, Fiona	TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING MINUTES THURSDAY 6 APRIL 2023			
<b>Resolution 58/23</b> <u>Resolved</u> that Council:						
Receive and note the minutes of the Tenterfield Shire Council Local Traffic Committee meeting of 6 April 2023;						
(1) And adopt the following recommendations from General Business a) thru c);						
(a) UNTAMED BORDER RUN – That Council offer no objection to the Killarney Show and Rodeo Society Inc to hold the Untamed Border Run event subject to Police approval and standard conditions;						
(b) CBD LOADING ZONE – That Council not install any further loading zone in the main CBD area along Rouse Street;						
(c) LIGHT HORSE DRIVE – Council noted that maintenance of Light Horse Drive is not Council responsibility and that the issue be raised with Crown Lands to request road maintenance be undertaken for the benefit of Police vehicles and therefore the community.						
						(Tom Peters/John Macnish)
<b><u>Motion Carried</u></b>						
<b>Notes</b> <b>10 May 2023 4:09pm Counsell, David</b> Actions from minutes being programmed						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO8/23	Council 24/05/2023	Counsell, David Keneally, Fiona	MT LINDESAY ROAD BRYANS GAP ROAD LAND ACQUISITION			
<p><b>Resolution 64/23</b> <b>Resolved</b> that Council:</p> <p>(1) Agree to commence investigation of the Mt Lindesay Road public road reserve with respect to proposed rehabilitation works near Bryans Gap Road, and</p> <p>(2) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes necessary for road rehabilitation, and</p> <p>(3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Tim Bonner/Kim Rhodes)</p> <p><b><u>Motion Carried</u></b></p> <p><b>Notes</b></p>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO9/23	Council 24/05/2023	Counsell, David Keneally, Fiona	MT LINDESAY ROAD - BOUNDARY ROAD LAND ACQUISITION			
<p><b>Resolution 65/23</b> <b>Resolved</b> that Council:</p> <p>(1) Agree to commence investigation of Mt Lindesay Road for the purpose of detailed design of a future roundabout at Boundary Road intersection, and</p> <p>(2) Agree to the acquisition of land adjacent to Mt Lindesay Road for the purpose of future roundabout construction, and</p> <p>(3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Kim Rhodes/Tim Bonner)</p> <p><b><u>Motion Carried</u></b></p> <p><b>Notes</b></p>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO10/23	Council 24/05/2023	Counsell, David Keneally, Fiona	SHERRATT ROAD TORRINGTON - ROAD RESERVE ACQUISITION			
<p><b>Resolution 66/23</b> <b>Resolved</b> that Council:</p> <p>(1) Agree to commence investigations for the formalisation of a road reserve for Sherratt Road, Tomtoy Avenue and Eschman Lane, and</p> <p>(2) Undertake necessary searches, survey and plan preparation for the compulsory acquisition of Crown Land to form public road reserves.</p> <p style="text-align: right;">(Tom Peters/Kim Rhodes)</p> <p><b><u>Motion Carried</u></b></p> <p><b>Notes</b></p>						

Action Sheets Report	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>  Printed: Thursday, 22 June 2023 4:23:29 PM
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Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ENV4/23	Council 24/05/2023	Counsell, David Keneally, Fiona	MOLESWORTH STREET DRAINAGE PIPE EASEMENT			
<b>Resolution 67/23</b> <b>Resolved</b> that Council:						
(1) Agree to seek an easement over the drainage pipe in Lot 4 Molesworth Street and payment of any compensation of the affected land; and						
(2) Authorise the Chief Executive to approve any compensation amount once an independent valuation has been undertaken and execute any associated documents to finalise the easement.						
(Peter Petty/Kim Rhodes)						
<b>Motion Carried</b>						
<b>Notes</b>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
GOV24/23	Council 24/05/2023	Counsell, David Keneally, Fiona	DISPOSAL OF DAMAGED STEEL STRUCTURE			
<b>Resolution 69/23</b> <b>Resolved</b> that Council agree to the disposal of the damaged steel structure as surplus scrap material.						
(Greg Sauer/Peter Murphy)						
<b>Motion Carried</b>						
<b>Notes</b>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
GOV26/23	Council 24/05/2023	Bursford, Erika Smith, Kylie	FRONT COUNTER AND FRIDAY CLOSURES SURVEY APRIL 2023			
<b>Resolution 71/23</b> <b>OFFICER'S RECOMMENDATION:</b>						
That Council continue the trial of reduced face to face and telephone customer services, until 30 November 2023, by:						
(1) Closing the main administration building customer service counter on days of business, from 1pm to 2pm, for the purpose of staff lunch breaks, and						
(2) Closing the main administration building customer service counter on Fridays, authorising the Chief Executive Officer to take any action to adjust services due to community feedback.						
(3) Conduct a second customer feedback survey on the trial closures, to be conducted in October and November 2023, with results to be provided to Council's Ordinary Meeting of 20 December 2023.						
(John Macnish/Tom Peters)						
<b>AMENDMENT</b>						
That Council continue the trial of reduced face to face and telephone customer services, until 30 November 2023, by:						
(1) Closing the main administration building customer service counter on days of business, from 1pm to 2pm, for the purpose of staff lunch breaks, and						
(2) Revert the main administration building customer service counter opening back to five days a week operation from 7 <sup>th</sup> July 2023.						
(John Macnish / Peter Murphy)						
<b>Amendment Carried</b>						
<b>Notes</b>						
22 Jun 2023 4:09pm Melling, Elizabeth						
Opening 5 days per week from week starting 3 July 2023						

Action Sheets Report	<b>Division:</b>	<b>Date From:</b>
	<b>Committee:</b>	<b>Date To:</b>
	<b>Officer:</b>	Printed: Thursday, 22 June 2023 4:23:29 PM

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
NM1/23	Council 24/05/2023	Petty, Peter	NOTICE OF MOTION - INVESTIGATE THE EXTENSION OF WASTE SERVICES TO BILLIRIMBA ROAD, TENTERFEILD			
<b>Resolution 80/23</b>		Buckingham, Daryl				
<b>RECOMMENDATION:</b>						
That Council receive a Report on the viability and interest of residents in extending waste service collection along Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall.						(Peter Petty / Kim Rhodes)
<b>AMENDMENT</b>						
That Council receive a Report on the viability and interest of residents in extending waste service collection along:						
(1) Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall.						
(2) Sunnyside Loop Road area						
(3) Scrub Road within a 10km radius						
						(Peter Murphy/Greg Sauer)
<b><u>Amendment Carried</u></b>						
<b>Resolved</b> that Council receive a Report on the viability and interest of residents in extending waste service collection along:						
(1) Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall, and						
(2) Sunnyside Loop Road area, and						
(3) Scrub Road within a 10km radius.						
						(Peter Murphy/Greg Sauer)
<b><u>Motion Carried</u></b>						
<b>Notes</b>						
<b>29 May 2023 4:53pm Melling, Elizabeth</b>						
Further Report to Council on areas specified in the Resolution to be prepared by Manager Waste & Water.						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
COM5/23	Council 24/05/2023	Paynter, James	PROVISION OF STREET SWEEPING SERVICES - CONTRACT NO 05-22/23			
<b>Resolution 84/23</b>		Keneally, Fiona				
<b>Resolved</b> that Council:						
(1) Accept the Tender of Southern Downs Regional Council for RFT 05-22/23 to provide a weekly sweeping service in the Tenterfield CBD and monthly sweeping service of public carparks at an annual rate of \$147,182.32 (Inclusive of GST).						
						(Peter Petty/Kim Rhodes)
<b><u>Motion Carried</u></b>						
<b>Notes</b>						

Item No.	Meeting	Officer/Director	Subject	Completed	Last Note	COI/MPI
ECO6/23	Council 24/05/2023	Mills, Bruce	SALE OF COUNCIL OWNED LAND - 'BENDALL'S' 8933 NEW ENGLAND HIGHWAY, TENTERFIELD.			
	<b>Resolution 85/23</b>	Buckingham, Daryl				
	<b><u>Resolved</u></b> that Council:					
(1)	Rescinds Resolution No. 43/2023 Part (2) from Council's Ordinary Meeting of 22 March 2023 to authorise the Chief Executive Officer to open list the property for sale, being 'Bendalls' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) NSW 2372, and					
(2)	Authorise the Chief Executive Officer to accept the offer of \$1,001,000 (exclusive of GST) from Shun Hung Pty Ltd to purchase 'Bendall's' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) NSW 2372, and					
(3)	Should the contract of sale not be finalised by Shun Hung Pty Ltd, authorise the Chief Executive Officer to openly relist the property of 'Bendalls' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) for a sale price of \$1,100,000 (exclusive of GST).					
					(John Macnish/Peter Murphy)	
	<b><u>Motion Carried Unanimously</u></b>					
	<b>Notes</b>					
	<b>29 May 2023 4:45pm Melling, Elizabeth</b>					
	Bruce Mills advised agent (Jack Thomas of Nutrien Harcourts) of Council's decision after the meeting 24 May 2023. Under Terms of the Offer, buyer has 60 days to finalise purchase. Monday, 29 May officer spoke with the agent who advised the buyer was confident of securing a bank loan.					
	<b>22 Jun 2023 4:06pm Melling, Elizabeth</b>					
	Contracts signed.					