



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

BUSINESS PAPER ORDINARY COUNCIL MEETING 23 AUGUST 2023

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 3.3 of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held in the "Koreelah Room", Council Administration Building, 247 Rouse St, Tenterfield NSW, on **Wednesday 23 August 2023** commencing at **9.30 am**.

Daryl Buckingham
Chief Executive

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.00 am and 9.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - Prejudice the commercial position of the person who supplied it, or
 - Confer a commercial advantage on a competitor of the Council; or
 - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

CONFLICT OF INTERESTS

What is a "Conflict of Interests" - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary - a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## ORDER OF BUSINESS

### Community Consultation (Public Access)

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Confirmation of Previous Minutes
6. Tabling of Documents
7. Urgent, Late & Supplementary Items of Business
8. Mayoral Minute
9. Recommendations for Items to be Considered in Confidential Section
10. Open Council Reports
  - Our Community
  - Our Economy
  - Our Environment
  - Our Governance
11. Reports of Delegates & Committees
12. Notices of Motion
13. Resolution Register
14. Confidential Business
15. Meeting Close

# AGENDA

## COMMUNITY CONSULTATION (PUBLIC ACCESS)

### WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website and livestreamed on Council's YouTube Channel for the purposes of broadening knowledge and participation in Council issues and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

### 1. OPENING & WELCOME

#### 2. (A) OPENING PRAYER

*"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."*

#### (B) ACKNOWLEDGEMENT OF COUNTRY

*"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people of our Shire, and extend our respect to all people."*

### 3. APOLOGIES

### 4. DISCLOSURES & DECLARATIONS OF INTEREST

### 5. CONFIRMATION OF PREVIOUS MINUTES

(ITEM MIN7/23) CONFIRMATION OF PREVIOUS MINUTES ..... 7

### 6. TABLING OF DOCUMENTS

### 7. URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

## **8. MAYORAL MINUTE**

## **9. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION**

## **10. OPEN COUNCIL REPORTS**

### **OUR COMMUNITY**

|                |                                                                       |   |
|----------------|-----------------------------------------------------------------------|---|
| (ITEM COM7/23) | SUNNYSIDE HALL ROAD - PUBLIC GATE & VEHICLES BY-PASS APPLICATION..... | 8 |
|----------------|-----------------------------------------------------------------------|---|

### **OUR ECONOMY**

### **OUR ENVIRONMENT**

### **OUR GOVERNANCE**

|                 |                                                                                         |    |
|-----------------|-----------------------------------------------------------------------------------------|----|
| (ITEM GOV47/23) | MONTHLY OPERATIONAL REPORT JUNE 2023.....                                               | 10 |
| (ITEM GOV48/23) | AMENDED TENTERFIELD SHIRE COUNCIL DELIVERY PROGRAM AND OPERATIONAL PLAN 2023/2024 ..... | 11 |
| (ITEM GOV49/23) | FINANCE & ACCOUNTS - PERIOD ENDED 31 JULY 2023....                                      | 15 |
| (ITEM GOV50/23) | CAPITAL EXPENDITURE REPORT AS AT 31 JULY 2023.....                                      | 18 |
| (ITEM GOV51/23) | REPORT ON LOAN BALANCES .....                                                           | 20 |
| (ITEM GOV52/23) | "MODE" AND "TIMING" OF THE MAYOR AND DEPUTY MAYOR ELECTIONS.....                        | 22 |

## **11. REPORTS OF DELEGATES & COMMITTEES**

|                |                                                                                                                                     |    |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------|----|
| (ITEM RC10/23) | REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS ASSOCIATION - FRIDAY 4 AUGUST 2023.....                                           | 26 |
| (ITEM RC11/23) | REPORTS OF COMMITTEES & DELEGATES - 2023 DESTINATION VISITOR ECONOMY CONFERENCE IN MANLY/NORTHERN BEACHES, SYDNEY NSW .....         | 28 |
| (ITEM RC12/23) | REPORT OF DELEGATES & COMMITTEES - MURRAY DARLING ASSOCIATION REGION 11 ORDINARY MEETING MINUTES 19 MAY 2023 .....                  | 29 |
| (ITEM RC13/23) | REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - MINUTES THURSDAY 3 AUGUST 2023..... | 30 |

**12. NOTICES OF MOTION**

**13. RESOLUTION REGISTER**

(ITEM RES7/23) COUNCIL RESOLUTION REGISTER - JULY 2023 ..... 31

**14. CONFIDENTIAL BUSINESS**

**15. MEETING CLOSED**

**(ITEM MIN7/23) CONFIRMATION OF PREVIOUS MINUTES**

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**REPORT BY:** Elizabeth Melling, Executive Assistant & Media

**RECOMMENDATION**

**That the Minutes of the following Meetings of Tenterfield Shire Council:**

- **Ordinary Council Meeting – 26 July 2023**

**As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.**

**ATTACHMENTS**

- |                                                                                |             |
|--------------------------------------------------------------------------------|-------------|
| <b>1</b> Unadopted Minutes - Ordinary Council Meeting - Wednesday 26 July 2023 | 11<br>Pages |
|--------------------------------------------------------------------------------|-------------|



|                      |                                                                             |
|----------------------|-----------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Engineering Department</b>                                               |
| <b>Submitted by:</b> | David Counsell, Manager Asset & Program Planning                            |
| <b>Reference:</b>    | <b>ITEM COM7/23</b>                                                         |
| <b>Subject:</b>      | <b>SUNNYSIDE HALL ROAD - PUBLIC GATE &amp; VEHICLES BY-PASS APPLICATION</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                      |                                                                                                                                                                                  |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>     | <b>Transport</b> - The Tenterfield Shire has an effective transport network that is safe efficient and affordable for us as a community.                                         |
| <b>CSP Strategy:</b> | Deliver a well-designed, safe road network, including carparking, footpaths and cycleways, that is suitable for all users now and take into consideration future network demand. |

#### **SUMMARY**

The purpose of this report is to advise of a request to alter an existing public gate with the installation of a grid (gate and vehicular by-pass) on Sunnyside Hall Road.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Approve the alteration of an existing public gate with a new grid (gate and vehicular by-pass) installation on Sunnyside Hall Road located 100m from Bruxner Way; and**
- (2) Provide the applicant with Council Consent in accordance with Policy 2.162 subject to no objections being received.**
- (3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.**

#### **BACKGROUND**

Council has received an application for the installation of a cattle grid to replace an existing public gate on Sunnyside Hall Road 100m from Bruxner Way.

#### **REPORT:**

Sunnyside Hall Road is a Class D unsealed gravel no through road. Council maintains 1.15km in length with three current residential rural properties. There is potential for at least three additional residences into the future.

The existing gate allows for the use of a travelling stock reserve and Local Land Services have also been advised of the application. The proposal would avoid the need for general motorists to stop and open the gate when stock are present along the reserve. The proposal is being advertised in Council's Your Local News Edition and website as required. The closing date for submissions was 2:00 pm on Wednesday 13 September 2023.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

The proposal has been advertised in Council's Your Local News Edition and website

Our Community No. 7 Cont...

**2. Policy and Regulation**

- Council's Policy 2.162
- Roads Act 1993
- Roads (General) Regulation 2000

**3. Financial (Annual Budget & LTFF)**

All costs associated with the supply, installation and subsequent maintenance of the public gates and vehicular by-passes will be at full cost to the applicant in accordance with Council Policy 2.162.

**4. Asset Management (AMS)**

The structure will remain the responsibility of the applicant to maintain and is not regarded as a Council asset.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Installation and subsequent maintenance of the public gate and vehicular by-pass will be required in accordance with Council's Policy 2.162. Ownership and maintenance responsibilities for Public Gates & Vehicle By-passes rest with the applicant as defined in Section 128 to 137 inclusive of the Roads Act 1993. The Roads (General) Regulation 2000 provides for Council as the Roads Authority to approve the issue of a permit to install a public gate or vehicle by-pass on a public road.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Fiona Keneally**  
**Director Infrastructure**

|                               |                                                  |
|-------------------------------|--------------------------------------------------|
| Prepared by staff member:     | David Counsell, Manager Asset & Program Planning |
| Approved/Reviewed by Manager: | Fiona Keneally, Director Infrastructure          |
| Department:                   | Engineering Department                           |
| Attachments:                  | There are no attachments for this report.        |

|                      |                                              |
|----------------------|----------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b> |
| <b>Submitted by:</b> | Lee Sisson, Governance Officer               |
| <b>Reference:</b>    | <b>ITEM GOV47/23</b>                         |
| <b>Subject:</b>      | <b>MONTHLY OPERATIONAL REPORT JUNE 2023</b>  |

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                      |                                                                                                                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>     | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b> | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |

**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2023/2024 Operational Plan.

**OFFICER'S RECOMMENDATION:****That Council:**

**Receives and notes the status of the Monthly Operational Report for July 2023.**

**Daryl Buckingham**  
**Chief Executive**

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Prepared by staff member:     | Lee Sisson, Governance Officer            |
| Approved/Reviewed by Manager: | Daryl Buckingham, Chief Executive         |
| Department:                   | Office of the Chief Corporate Officer     |
| Attachments:                  | There are no attachments for this report. |

|                      |                                                                                          |
|----------------------|------------------------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>                                             |
| <b>Submitted by:</b> | Erika Bursford, Manager Customer Service, Governance & Records                           |
| <b>Reference:</b>    | <b>ITEM GOV48/23</b>                                                                     |
| <b>Subject:</b>      | <b>AMENDED TENTERFIELD SHIRE COUNCIL DELIVERY PROGRAM AND OPERATIONAL PLAN 2023/2024</b> |

|                                                               |                                                                                                                                                                                                                         |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b> |                                                                                                                                                                                                                         |
| <b>CSP Goal:</b>                                              | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>                                          | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>CSP Delivery Program</b>                                   | Provide sound and inclusive decisions using the Community Engagement Strategy to guide our interactions.                                                                                                                |

## SUMMARY

The purpose of this Report is to present the amended Tenterfield Shire Council Operational Plan 2023/2024, including amended financial budget, following IPART advice of 16 June 2023, and following public exhibition of the proposed amendments, from 30 June 2023 to 30 July 2023.

## OFFICER'S RECOMMENDATION:

**That Council adopts the amended Tenterfield Shire Council Delivery Program and Operational Plan 2023/2024.**

## BACKGROUND

Council has previously adopted the Delivery Program and Operational Plan 2023/2024 on 30 June 2023. Council received a partial approval of an SRV application, being a one-year permanent rate rise of 43% (including the annual rate peg) for 2023/2024. The effect of the reduced income from the original application of a permanent rate rise of 43% each year for two years required Council to identify and reduce services and expenditure previously proposed in the Operational Plan 2023/2024.

## REPORT:

The amendments to the Operational Plan 2023/2024 are:

Page 8 – Changes to The Structure (in red text).

Page 9 – Changes to Areas of Responsibility (in red text).

Page 11- 2023/2024 – Funding Summary – Budget Forecast – Post IPART determination, reductions and consolidations.

Page 12 – Four Year Operating Result Forecast – 43% 1 year only 2023/2024 then 2.5% subsequent years.

Pages 13 to 24 – Summary of Capital Works reductions for 2023 to 2027 as per the table below – reduced Capital Works of \$2,075,059 in the 2023/2024 financial year,

Our Governance No. 48 Cont...

\$146,000 in 2024/2025, \$390,750 in 2025/2026 and \$63,400 in 2026/2027 from the Operational Plan.

|                                                                  | 2023/2024        | 2024/2025      | 2025/2026      | 2026/2027     |
|------------------------------------------------------------------|------------------|----------------|----------------|---------------|
| <b>Theatre &amp; Museum Complex</b>                              |                  |                |                |               |
| Centenary Cottage Museum – Fire Security System Renewal          |                  |                | 5,500          |               |
| <b>Parks, Gardens &amp; Open Space</b>                           |                  |                |                |               |
| Federation Park – Renewal of Floodlights to New Technology (SRV) | 250,000          |                |                |               |
| Minor Park Asset Replacements e.g. park benches                  |                  | 16,000         |                | 14,000        |
| <b>Buildings &amp; Amenities</b>                                 |                  |                |                |               |
| Residence – 53 Wellburn Lane – Renew bathroom                    |                  | 40,000         |                |               |
| Residence – 53 Wellburn Lane – Replace carpet                    |                  | 30,000         |                |               |
| Residence – 29 High St – Renew bathroom                          | 40,000           |                |                |               |
| Residence – 134 Manners St – Renew bathroom                      |                  |                | 28,000         |               |
| Residence – 134 Manners St – Renew kitchen                       |                  |                | 9,750          |               |
| Residence – 134 Manners St – Renew roof                          |                  |                | 20,800         |               |
| Child Care Centre – Replace air-conditioning unit                | 6,500            |                |                |               |
| Child Care Centre – Renew Roof                                   | 32,500           |                |                |               |
| Community Hall Drake – Replace tiles in bathroom                 | 13,000           |                |                |               |
| Community Hall Legume – Kitchen fitout/Main entry roof           |                  |                | 54,600         |               |
| FM Radio Station – Renew roof                                    |                  | 60,000         |                |               |
| <b>Swimming Complex</b>                                          |                  |                |                |               |
| Swimming Pool – Equipment Replacement                            | 25,000           |                |                |               |
| <b>Asset Management &amp; Resourcing</b>                         |                  |                |                |               |
| Tenterfield Depot – Training & Amenities Block                   |                  |                | 250,000        |               |
| Legume Depot – Shed 2 – Exterior cladding                        | 7,800            |                |                |               |
| Legume Depot – Shed 1 – Renewal                                  |                  |                |                | 49,400        |
| Liston Store – Renewal                                           |                  |                | 22,100         |               |
| <b>Transport Network</b>                                         |                  |                |                |               |
| Concrete Bridge                                                  | 105,111          |                |                |               |
| Causeways                                                        | 278,163          |                |                |               |
| Footpaths Capital Works                                          | 100,000          |                |                |               |
| Road Renewal – Gravel Roads (D class roads)                      | 325,759          |                |                |               |
| Gravel Resheets                                                  | 316,226          |                |                |               |
| Rural Road Rehabilitation                                        | 480,000          |                |                |               |
| Urban Road Rehabilitation                                        | 125,000          |                |                |               |
| Kerbing & Guttering                                              | 20,000           |                |                |               |
|                                                                  |                  |                |                |               |
| Gravel Pit Rehabilitation (additional \$50K)                     | 50,000           |                |                |               |
|                                                                  | 2023/2024        | 2024/2025      | 2025/2026      | 2026/2027     |
| <b>Capital Works Reductions Total</b>                            | <b>2,075,059</b> | <b>146,000</b> | <b>390,750</b> | <b>63,400</b> |

Page 25 - Budget Forecast – General Fund (including Waste & Stormwater) showing 2023/24 43%, then 2.5% the next 3 years, (changes highlighted).

Our Governance No. 48 Cont...

Pages 28 to 37 Community, Economy, Environment, Transport & Leadership. Changes made to the actions that the responsible officers will report on in the Monthly Operational Report after the reduction and consolidation of service units. Changes have been made in red text, with some actions deleted.

**Changes to Service Units** - Key Outputs (in red text) and Section Budgets (highlighted):

Page 38 - 1. Civic Office – Reduction Contributions & Donations (Section 356 of LGA) \$35k, and additions to Key Outputs – (Policies & Codes & NAIDOC week).

Page 39 - 2. Organisation Leadership – additions to Key Outputs (Communications, Disability Action Plan, Community Advisory Committee, Interagency Management).

Page 40 - 3. Economic Growth – Change of title, reduction and movement of key outputs to Organisation Leadership.

Page 41 - 4. Arts, Culture & Library – Combined Community Development, Theatre & Museum Complex & Library Services (Reduction of 50K in community development position).

Page 44 - 6. Emergency Services – ESL Contribution reduction from forecast \$63,122.

Page 46 - 7. Finance & Technology – Rates income @ 43% SRV for 2023/2024, then 2.5% for following years.

Page 53 - 12. Buildings & Amenities – Reductions as per list.

Page 55 - 13. Parks, Gardens & Open Space – Reductions as per list.

Page 57 - 14. Swimming Complex – reduction in 2023/2024 only by 25K, refer to list.

Page 59 - 15. Asset Management reductions as per list.

Page 64 - 18. Transport Network – reduced rural road maintenance \$800k, Reduced Capital works \$1,700,260 2023/2024 only as per list.

Page 76 - Changes to Appendix 2 Our Services – reduction of 1 listed service (Culture, Theatre and Museum in red text).

No submissions were received by Council during, or after, the public exhibition period.

It should be noted that further amendments to the Delivery Program and associated Operational Plan 2023/2024 may be required as part of the ongoing Fiscal Repair Strategy. These will be brought to Council as and when required.

## **COUNCIL IMPLICATIONS:**

### **1. Community Engagement / Communication (per engagement strategy)**

The proposed amendments were placed on public exhibition on Council's website for a minimum period of 28 days, for community review and comment. Council did not receive any submissions.

Our Governance No. 48 Cont...

**2. Policy and Regulation**

- Local Government Act 1993 – Sections 8A 1(c), 8C, 405.

**3. Financial (Annual Budget & LTFP)**

The proposed amendments to the Operational Plan 2023/24 includes changes to Council's capital works and service delivery related expenditure.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

In accordance with Sections 405(3) and 405(5) of the Local Government Act 1993, Council provided the proposed amendments to the Operational Plan 2023/2024 for public exhibition for a period of at least 28 days, from 30 June 2023 to 30 July 2023, for public review and comments.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

|                               |                                                                                                                                                                              |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prepared by staff member:     | Erika Bursford, Manager Customer Service, Governance & Records; Lee Sisson, Governance Officer; Jessica Wild, Management Accountant; Roy Jones, Manager Finance & Technology |
| Approved/Reviewed by Manager: | Kylie Smith, Chief Corporate Officer                                                                                                                                         |
| Department:                   | Office of the Chief Corporate Officer                                                                                                                                        |
| Attachments:                  | <b>1</b> Amended TSC Delivery Program and Operational Plan 2023/2024                                                                                                         |
|                               | 78 Pages                                                                                                                                                                     |

|                      |                                                           |
|----------------------|-----------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>              |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology                   |
| <b>Reference:</b>    | <b>ITEM GOV49/23</b>                                      |
| <b>Subject:</b>      | <b>FINANCE &amp; ACCOUNTS - PERIOD ENDED 31 JULY 2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community. |
| <b>CSP Strategy:</b>        | Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.                                           |
| <b>CSP Delivery Program</b> | Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.                                    |

#### **SUMMARY**

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Finance and Accounts Report for the period ended 31 July 2023.**

#### **BACKGROUND**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

#### **REPORT:**

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

##### (a) Reconciliation of Accounts

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 31 July 2023.

Cash Book Balances on this date were as follows:-

|                        |                  |        |
|------------------------|------------------|--------|
| General (Consolidated) | \$ 26,571,452.45 | Credit |
| General Trust          | \$ 382,340.85    | Credit |

##### (b) Summary of Investments

The attachment to this report is a certified schedule of all Council's investments as at 31 July 2023 showing the various invested amounts and applicable interest rates.



Our Governance No. 49 Cont...

### **Concealed Water Leakage Concession Policy Update**

For the month of July 2023, no concession were granted under Council's Concealed Water Leakage Concession Policy.

### **603 Certificates**

During the sale of a property a 603 Certificate is usually requested to identify if there are any outstanding or payable fees to Council by way of rates, charges or otherwise in respect of a parcel of land. There were 24 applications for 603 Certificates in July 2023.

In the calendar year to date, there have been 123 applications compared to 223 applications for the same period last year.

### **Cash and Investments – Detailed Analysis of External Restrictions**

Please note: Council is currently undertaking its Annual Financial Statements and Audit reporting requirements for 30 June 2023. Detailed analysis will be presented after the completion of Audit process.

### **COUNCIL IMPLICATIONS:**

#### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

#### **2. Policy and Regulation**

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

#### **3. Financial (Annual Budget & LTFP)**

Nil.

#### **4. Asset Management (AMS)**

Nil.

#### **5. Workforce (WMS)**

Nil.

#### **6. Legal and Risk Management**

Nil.

#### **7. Performance Measures**

Nil.

#### **8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

Our Governance No. 49 Cont...

Prepared by staff member: Roy Jones, Manager Finance & Technology  
Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer  
Department: Office of the Chief Corporate Officer  
Attachments: **1** Investment Report - 31 July 2023 1 Page

|                      |                                                      |
|----------------------|------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>         |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology              |
| <b>Reference:</b>    | <b>ITEM GOV50/23</b>                                 |
| <b>Subject:</b>      | <b>CAPITAL EXPENDITURE REPORT AS AT 31 JULY 2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>        | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>CSP Delivery Program</b> | Collaborate and deliver resources with other organisations to ensure a variety of cost effective services across the service area.                                                                                      |

#### **SUMMARY**

The purpose of this Report is to show the Year-to-date (YTD) financial progress of Capital Works projects against the budget.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Capital Expenditure Report for the period ended 31 July 2023.**

#### **BACKGROUND**

The Capital Expenditure Report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

#### **REPORT:**

The carry-forward budgets for capital projects that are ongoing from the 2022/23 year, in particular grant-funded works, will be presented in the first Quarterly Budget Review for September 2023. These projects account for the most significant capital expenditure variances at this stage of the financial year, which is to be expected.

Staff are reminded to proceed with their capital projects as early as possible in the year, so that the funds can be spent within the financial year as per the operational plan and budget. The purpose of this is to avoid excessive carry forward projects across future financial years and to achieve the projects that Council presented in the Operational Plan for the current year.

#### **COUNCIL IMPLICATIONS:**

##### **1. Community Engagement / Communication (per engagement strategy)**

Nil.

##### **2. Policy and Regulation**

- Local Government Act 1993
- Local Government (General) Regulation 2005

Our Governance No. 50 Cont...

- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**

**Chief Corporate Officer**

Prepared by staff member:

Roy Jones, Manager Finance & Technology

Approved/Reviewed by Manager:

Kylie Smith, Chief Corporate Officer

Department:

Office of the Chief Corporate Officer

Attachments:

**1** Capital Expenditure Report - July  
2023

2  
Pages

|                      |                                              |
|----------------------|----------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b> |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology      |
| <b>Reference:</b>    | <b>ITEM GOV51/23</b>                         |
| <b>Subject:</b>      | <b>REPORT ON LOAN BALANCES</b>               |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - LEAD 14 - Resources and advocacy of Council are aligned support the delivery of the community vision outlined in the Community Strategic Plan. |
| <b>CSP Strategy:</b>        | Council is a financially sustainable organisation, delivering value services to the Community.                                                                     |
| <b>CSP Delivery Program</b> | Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.                                                  |

#### **SUMMARY**

The purpose of this Report is to inform Council of its loan balances as at 30 June 2023

#### **OFFICER'S RECOMMENDATION:**

**That Council notes the loan balance as at 30 June was \$21,078,245.54 (\$21,148,595.71 as at 31 March 2023).**

#### **BACKGROUND**

Council resolved at its meeting on 24 August, 2011 (Resolution 380/11) that a Report be provided every three (3) months summarising Councils debt levels and that the report should include the date the loan is taken out, the amount of the original loan, the current balance owing, the term of the loan, the interest rate and the payment details.

#### **REPORT:**

Loan payments are being made in accordance with the loan agreements. Council's loan balance as at 30 June 2023 was \$21,078,245.54 (\$21,148,595.71 as at 31 March 2023).

#### **New Loans Taken Out between reporting periods 31 March 2023 to 30 June 2023**

No New Loans were taken out during the reporting period.

#### **Bridging Finance**

At the Council Meeting held on 12 January 2022, Council approved the establishment of a Corporate Markets Loan with the National Australia Bank, with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required.

On 27 June 2023 Council activated the drawdown facility to manages its cash flow. This was mainly due to delay in the receipt of the Advance Financial Assistance Grant payment. The Office of Local Government has been informed.

As at 30 June 2023 Council did not use any amount from this facility to transfer into its General Fund for business operations.

Our Governance No. 51 Cont...

The Debt Service Cover Ratio based as at 31 March 2023 was 5.64x (benchmark is >2.00x). The ratio is expected to improve on receipt of Financial Assistance Grant and other revenue from grants in May/June 2023.

**Indicative Debt Service Cover Ratio based as at 30 June 2023 is 7.79x (benchmark is >2.00x). The ratio has improved primarily due to receipt of Financial Assistance Grant and other revenue from grants in May/June 2023. Please note: As Council prepares its Financial Statements for Audit the ratio may slightly vary to the Final Audited Financial Statements.**

#### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Council's projected loan borrowings are included in the 2022/23 Operational Plan.

**2. Policy and Regulation**

- Section 621 of the Local Government Act allows a Council to borrow at any time for any purpose allowed under the Act subject to any restrictions imposed by the Minister in accordance with Section 624 of the Act.
- Borrowing Policy

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Kylie Smith**  
**Chief Corporate Officer**

Prepared by staff member: Roy Jones, Manager Finance & Technology  
Approved/Reviewed by Manager: Kylie Smith, Chief Corporate Officer  
Department: Office of the Chief Corporate Officer  
Attachments: **1** Loan Register as at 30 June 2023 1 Page

|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>                               |
| <b>Submitted by:</b> | Elizabeth Melling, Executive Assistant & Media                     |
| <b>Reference:</b>    | <b>ITEM GOV52/23</b>                                               |
| <b>Subject:</b>      | <b>"MODE" AND "TIMING" OF THE MAYOR AND DEPUTY MAYOR ELECTIONS</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                  |                                                                                           |
|------------------|-------------------------------------------------------------------------------------------|
| <b>Goal:</b>     | Council achieves excellence in corporate governance                                       |
| <b>Strategy:</b> | Implement strategies, policies and practice to achieve excellence in corporate governance |
| <b>Action:</b>   | Undertake all legislative requirements of Local Government                                |

#### **SUMMARY**

The purpose of this report is for Council to consider the mode and timing of the election of Deputy Mayor, together with the mode of the election of Mayor at next month's Ordinary Council Meeting - Wednesday 23 September 2023.

Holding both the Mayor and Deputy Mayor elections simultaneously will result in the re-alignment of both positions leading up to the 14 September 2024 Local Government elections. Both positions will be held for a short term, until declared vacant on 14 September 2024.

The Mode of the elections are also relevant, as some Councillors have indicated that they may not be attending the September 2023 Ordinary Council Meeting in person. Should a Councillor be unable to attend the Council meeting in person, then the only mode they are able to use to be eligible to vote on either election, is by an "Open Ballet". This is a show of hands when using "audio-visual" means to attend the meeting i.e., Via Zoom link.

#### **OFFICER'S RECOMMENDATION:**

**That:-**

- 1) Council realigns the Deputy Mayor election and term with the Mayoral election and term, to be conducted together on Wednesday 27 September 2023; and**
- 2) Council notes the form of ballot to be used for both Elections to be held at the Ordinary Council Meeting 27 Wednesday September 2023, will need to be by an "Open Ballot" allowing for Councillors to vote via "audio-visual" means i.e., Zoom link, to be resolved immediately prior to the election.**

#### **BACKGROUND**

##### **Deputy Mayor**

Council sought advice from Local Government NSW regarding the timing of the Deputy Mayoral elections, taking into consideration that the Mayoral elections are due to be held in September 2023.

The following advice was forthcoming:-

Our Governance No. 52 Cont...

*"..... this means that there are two options available to the council. The first is to hold the election when the term of Deputy Mayor concludes as per Council Resolution. This date being 12 January 2024. As Council meetings don't recommence after the Christmas Holiday break until February 2024, Council will be without a Deputy Mayor for approximately one month.*

*Or*

*Hold the Deputy Mayoral election at the same time as the Mayoral election, which is September 2023. This will essentially re-align both elected positions until 14 September 2024, when both Mayor and Deputy Mayor terms as Councillors expires.*

The *Local Government Amendment (Governance and Planning) Bill 2016* included amendments to the Act to change the term of Mayors elected by their Councillor peers from one year to a two-year term, however Section 231 (2) of the Act with respect to Deputy Mayor indicates that *"the person may be elected for the Mayoral term or a shorter term"*.

Under the Local Government Act 1993 and Council Resolution, the Civic Office of Deputy Mayor elected by Councillors expires on 12 January 2024.

Elections must be conducted in accordance with Schedule 7 of the Local Government (General) Regulation 2021, which prescribes three methods of election modes of which Council may use dependent on the mode of attendance of all Councillors.

### **Attendance**

Councillors' "mode" of attendance for the September 2023 (Wednesday 27 September 2023) meeting requires clarity for the election/s to proceed inclusively. Some Councillors have indicated that they will be unable to attend the meeting in person and attempt to attend the meetings via Zoom link. If this is the case, then the only form of ballot can be an "open ballot", which is an open show of hands. This mode of ballot will also be resolved as part of the September 2023 Mayoral Election Report.

The elections must be conducted as per clause 394 and Schedule 7 of the Local Government (General) Regulations 2005.

The Local Government Elections Regulation stipulates the Chief Executive (or a person appointed by the General Manager) is the Returning Officer. To this end, Ms Kerrie Swain, Solicitor has again agreed to act in this capacity at the September 2023 Ordinary Council Meeting.

### **REPORT:**

As some Councillors have indicated they will not be able to attend in person the September 2023 Ordinary Council meeting, to be held on 27 Wednesday September 2023. In accordance with Schedule 7 of the *Local Government (General) Regulation 2005* prescribes three (3) methods of election of Mayors and Deputy Mayors:

- Open Ballot (e.g. show of hands and only option open to Council given that by necessity, Councillors will be attending by audio visual)
- Ordinary Ballot, or
- Preferential Ballot

***Should some Councillors be unable to attend the Ordinary Council meeting in person then an "Open ballot" can be undertaken remotely where a Council is conducting its meetings by audio visual link.***



Our Governance No. 52 Cont...

Ordinary and preferential ballots are secret ballots and Councillors will need to **attend the meeting in person** if the election is to be by way of an ordinary or preferential ballot.

**Open Voting is by a show of hands – only option open to Council**

If there are two candidates, the person receiving the higher number of votes is declared elected. If there are more than two candidates, the person with the lowest number of votes is excluded and this procedure is repeated until one candidate receives a simple majority of the votes.

**An Ordinary Ballot is a secret ballot – not possible due to Councillor attendance via Audio Visual**

If there are two candidates, the person receiving the higher number of votes is declared elected. Should there be three or more candidates, the candidate receiving the lowest number of votes is excluded and fresh votes are taken until one candidate remains. A cross (X) against the candidate whose nomination is being supported is all that is required when voting.

**A Preferential Ballot is a secret ballot and the system can only be adopted if there are more than two candidates – not possible due to Councillor attendance via Audio Visual**

Voting is in order of preference, with votes being marked 1,2,3,4 etc. If a candidate receives more than half of the total votes, that person is declared elected. If not, the person with the lowest number of votes is excluded and their preferences are distributed. This procedure is followed until one candidate receives more than half of the total votes. They are then declared elected.

The selection of the election “mode” is vital to the fair and equitable conduct of the Mayor and Deputy Mayor elections. Councillors must ensure that they are aware of the upcoming elections and the ramifications of not being able to attend in person or via audio-visual link. Audi—visual means of attending a Council meeting is permitted under the Tenterfield Shire Council “Model Code of Meeting Practice – 2023”.

**COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- NSW Local Government Act 1993;
- NSW Local Government (General) Regulations 2005; and
- Tenterfield Shire Council Code of Meeting Practice.

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Our Governance No. 52 Cont...

Election procedures covered by the NSW *Local Government Act 1993*, NSW *Local Government (General) Regulations 2005* and the Tenterfield Shire Council Code of Meeting Practice.

Due to attendance of Councillors via audio visual, the vote is limited to an open vote.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Daryl Buckingham  
Chief Executive**

|                               |                                                                                                                                                                                                                                                      |          |                                                                   |         |          |                                                                |         |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------|---------|----------|----------------------------------------------------------------|---------|
| Prepared by staff member:     | Elizabeth Melling, Executive Assistant & Media                                                                                                                                                                                                       |          |                                                                   |         |          |                                                                |         |
| Approved/Reviewed by Manager: | Daryl Buckingham, Chief Executive                                                                                                                                                                                                                    |          |                                                                   |         |          |                                                                |         |
| Department:                   | Office of the Chief Executive                                                                                                                                                                                                                        |          |                                                                   |         |          |                                                                |         |
| Attachments:                  | <table><tr><td><b>1</b></td><td>Office of Local Government NSW - Circular 23-09 Mayoral Elections</td><td>2 Pages</td></tr><tr><td><b>2</b></td><td>Fact Sheet - Election of Mayor and Deputy Mayor by Councillors</td><td>6 Pages</td></tr></table> | <b>1</b> | Office of Local Government NSW - Circular 23-09 Mayoral Elections | 2 Pages | <b>2</b> | Fact Sheet - Election of Mayor and Deputy Mayor by Councillors | 6 Pages |
| <b>1</b>                      | Office of Local Government NSW - Circular 23-09 Mayoral Elections                                                                                                                                                                                    | 2 Pages  |                                                                   |         |          |                                                                |         |
| <b>2</b>                      | Fact Sheet - Election of Mayor and Deputy Mayor by Councillors                                                                                                                                                                                       | 6 Pages  |                                                                   |         |          |                                                                |         |

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**(ITEM RC10/23) REPORT OF COMMITTEES & DELEGATES - COUNTRY MAYORS ASSOCIATION - FRIDAY 4 AUGUST 2023**

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**REPORT BY:** Cr Bronwyn Petrie, Mayor

**Country Mayors Association meeting Parliament House (5 August 2023)**

Additional to the formal Country Mayors Association minutes.

*Guest Speakers*

**Hon Penny Sharpe MLC, Minister for the Environment, Energy, Heritage and Climate Change**

Expect to have the outcome of the Reviews into Biodiversity Offsets and the LLS Act (*under which the native vegetation laws are enshrined*) at the end of August. Open to conversation about Biodiversity offsets in regional NSW and the impact they are having (*housing development impacts have been high on the agenda of a number of Mayors*).

Sharon Cadwallader Mayor of Ballina Shire asked the Minister to look at the issue in Ballina where council has been told that they can only use 10% of a 35ha piece of land near the airport because of biodiversity.

Matthew Dickerson Mayor of Dubbo spoke regarding renewable energy and the forced industrialisation of rural NSW landscapes.

Steve Allan Mayor of Bellingen Shire asked about the Great Koala National Park (GKNP). Minister Sharpe said that the GKNP was the single biggest election commitment to be delivered in the first term. It would be subject to proper economic analysis. The Minister also noted that there is a significant area of State Forests that can't be logged. They will work carefully through that. A lot of sensitive areas that won't be logged. Plantations were planted to be harvested. They are essential to be logged.

Steve Reynolds Muswellbrook Shire spoke about the renewable's debacle, referenced meeting the day before with the Mayors from renewable zones. Road safety is a huge issue. The Singleton bypass has been delayed 12 months. Getting wind tower blades to the Orana REZ requires replacement of a major bridge.

**Hon Tara Moriarty MLC, Minister for Regional NSW, Agriculture and Western NSW**

Passionate about regional NSW. Will get about the state to familiarise with issues. Regional digital connectivity. 36% of the state has no coverage. 16,000km of road have little or no coverage. 15 regional digital programs have been delivered. 170 regional base stations have been done but more needed - lifestyle, safety. Biosecurity a very important issue.

A couple of councils including Blayney Shire raised the Resources for Regions Program - Minister said they will look at current programs to see what's working and what isn't and what could be improved.

Broken Hill raised the issue of fruit flies - although not a declared area the fruit fly problem is very bad, and they need assistance, or they will spread.

**Simon Draper, CEO, NSW Reconstruction Authority**

The new NSW Reconstruction Authority is based on the QLD model that has been in place since 2011. Still establishing the structures and recruitment. 4 functions - Prevention, Preparedness, Recovery and Funding. With regards to Prevention there will

Report of Committee No. 10 Cont...

be State Disaster Mitigation Plans and Local Disaster Adaptation Plans developed. Preparedness is the most under-developed. The QLD funding model is good with funding arrangements in place with changes by adding new schedules so speedier than what is in place in NSW.

Adaptation is not easy - disruptive. Distressed communities can't cope with adaptation e.g., moving whole area of housing and neighbourhoods, loss of jobs. Confronting. Need to deal with recovery first then adaptation.

Historical and local knowledge won't always prevail e.g., Forbes floods - higher than normal and flooded areas that don't normally flood due to the force and pressure of the water.

Greater Hume Mayor - bushfires will keep happening without common sense, volunteer's vs bureaucrats. Wollongong National Park will explode - need due diligence.

**Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Agriculture and Natural Resources**

Concern that the government will have program funds brought into a central point and redistributed with a loss of funds to rural and regional NSW. Sam Faraway MP also stated that the Betterment Fund was in danger with government saying it doesn't comply with disaster recovery funding.

Also, Active Kids vouchers reduced from \$200 to \$50.

**Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Small Business**

Audit into the Office of Local Government was scathing.

**The Hon Mark Speakman MP, Leader of the Opposition**

Concerned that the government is deferring or axing regional infrastructure projects. Best decision making is made near the people.

2 new members, resulting in membership now 84 out of 92 Country Shires. Also 2 Associate members (new membership category).

The Country Mayors Association met in Sydney on Friday 4 August 2023. Minutes of the meeting are attached:

- Ordinary Meeting (4 August 2023)

**RECOMMENDATION**

**That the report of the Country Mayors Association of NSW meeting from 4 August 2023 be received and noted.**

**ATTACHMENTS**

- 1 Minutes - Country Mayors Association - Friday 4 August 2023 11 Pages

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**(ITEM RC11/23) REPORTS OF COMMITTEES & DELEGATES - 2023 DESTINATION VISITOR ECONOMY CONFERENCE IN MANLY/NORTHERN BEACHES, SYDNEY NSW**

---

**REPORT BY:** Cr Tim Bonner; Cr Kim Rhodes

The 2023 Destination & Visitor Economy Conference was held in Manly/ Northern Beaches, Sydney NSW and was attended by both Cr Rhodes and Cr Bonner over the period 29 – 30 May 2023. Attached is a Report from their experience, for Council's information and notation.

**RECOMMENDATION**

**That the report from Cr Kim Rhodes and Cr Tim Bonner regarding their attendance at the 2023 Destination & Visitor Economy Conference be received and noted.**

**ATTACHMENTS**

- |                                                                                                    |            |
|----------------------------------------------------------------------------------------------------|------------|
| <b>1</b> Report - 2023 Destination Visitor Economy Conference - Manly/Northern Beaches, Sydney NSW | 4<br>Pages |
|----------------------------------------------------------------------------------------------------|------------|

**(ITEM RC12/23) REPORT OF DELEGATES & COMMITTEES - MURRAY DARLING ASSOCIATION REGION 11 ORDINARY MEETING MINUTES 19 MAY 2023**

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**REPORT BY:** Cr Greg Sauer

The following minutes are attached for your information:

- Region 11 Ordinary Meeting Friday 19 August 2023

**RECOMMENDATION**

**That Council receive and note the Region 11 Ordinary Meeting Minutes from Friday 19 May 2023.**

**ATTACHMENTS**

- |                                                                                        |            |
|----------------------------------------------------------------------------------------|------------|
| <b>1</b> Minutes - Murray Darling Association - Region 11 Ordinary Meeting 19 May 2023 | 4<br>Pages |
|----------------------------------------------------------------------------------------|------------|

**(ITEM RC13/23) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - MINUTES THURSDAY 3 AUGUST 2023**

---

**REPORT BY:** David Counsell, Manager Asset & Program Planning

That a meeting of the Tenterfield Shire Council Local Traffic Committee was held on Thursday 3 August 2023. Minutes attached.

**RECOMMENDATION**

**That Council:**

**Receive and note the minutes of the Tenterfield Shire Council Local Traffic Committee meeting of 3 August 2023.**

**ATTACHMENTS**

- |                                                                                                     |            |
|-----------------------------------------------------------------------------------------------------|------------|
| <b>1</b> Tenterfield Shire Council Local Traffic Committee Meeting Minutes - Thursday 3 August 2023 | 4<br>Pages |
|-----------------------------------------------------------------------------------------------------|------------|

|                      |                                                |
|----------------------|------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>           |
| <b>Submitted by:</b> | Elizabeth Melling, Executive Assistant & Media |
| <b>Reference:</b>    | <b>ITEM RES7/23</b>                            |
| <b>Subject:</b>      | <b>COUNCIL RESOLUTION REGISTER - JULY 2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>        | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>CSP Delivery Program</b> | Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.                                                             |

#### **SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

#### **OFFICER'S RECOMMENDATION:**

**That Council notes the status of the Council Resolution Register to July 2023.**

**Daryl Buckingham**  
**Chief Executive**

Prepared by staff member: Elizabeth Melling, Executive Assistant & Media

Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive

Department: Office of the Chief Executive

Attachments: **1** Resolution Register - July 2023 24 Pages