



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

BUSINESS PAPER

ORDINARY COUNCIL MEETING

25 OCTOBER 2023

Notice is hereby given in accordance with the provisions of the *Local Government Act 1993*, and pursuant to Clause 3.3 of Council's Code of Meeting Practice that an **Ordinary Council Meeting** will be held in the "Koreelah Room", Council Administration Building, 247 Rouse St, Tenterfield NSW, on **Wednesday 25 October 2023** commencing at **9.30 am**.

Glenn Wilcox
General Manager

Community Consultation (Public Access) relating to items on this Agenda can be made between 9.00 am and 9.30 am on the day of the Meeting. Requests for public access should be made to the General Manager no later than COB on the Monday before the Meeting.

Section 8 of the Business Paper allows a period of up to 30 minutes of Open Council Meetings for members of the Public to address the Council Meeting on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of five (5) minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone or in person prior to close of business on the Monday prior to the day of the Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit two (2) speakers in support and two (2) speakers in opposition to a recommendation contained in the Business Paper. If there are more than two (2) speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- Personnel matters concerning particular individuals (other than Councillors);
- Personal hardship of any resident or ratepayer;
- Information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - Prejudice the commercial position of the person who supplied it, or
 - Confer a commercial advantage on a competitor of the Council; or
 - Reveal a trade secret;
- Information that would, if disclosed prejudice the maintenance of law;
- Matters affecting the security of the Council, Councillors, Council staff or Council property;
- Advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- Alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- On balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of order and may be expelled.

CONFLICT OF INTERESTS

What is a "Conflict of Interests" - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below).

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosures to be Recorded (s 453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## ORDER OF BUSINESS

### Community Consultation (Public Access)

1. Opening & Welcome
2. Civic Prayer & Acknowledgement of Country
3. Apologies
4. Disclosure & Declarations of Interest
5. Confirmation of Previous Minutes
6. Tabling of Documents
7. Urgent, Late & Supplementary Items of Business
8. Mayoral Minute
9. Recommendations for Items to be Considered in Confidential Section
10. Open Council Reports
  - Our Community
  - Our Economy
  - Our Environment
  - Our Governance
11. Reports of Delegates & Committees
12. Notices of Motion
13. Resolution Register
14. Meeting Close

# AGENDA

## COMMUNITY CONSULTATION (PUBLIC ACCESS)

### WEBCASTING OF MEETING

This meeting will be recorded for placement on Council's website and livestreamed on Council's YouTube Channel for the purposes of broadening knowledge and participation in Council issues and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

### 1. OPENING & WELCOME

#### 2. (A) OPENING PRAYER

*"We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord."*

#### (B) ACKNOWLEDGEMENT OF COUNTRY

*"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukemba, Bundjalung, Kamilaroi, Githabul and Wahlubul people of our Shire, and extend our respect to all people."*

### 3. APOLOGIES

### 4. DISCLOSURES & DECLARATIONS OF INTEREST

### 5. CONFIRMATION OF PREVIOUS MINUTES

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### 6. TABLING OF DOCUMENTS

### 7. URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

### 8. MAYORAL MINUTE

**9. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION**

**10. OPEN COUNCIL REPORTS**

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(ITEM COM9/23) ROAD ASSET MANAGEMENT PLAN REVIEW ..... 30

**OUR ECONOMY**

**OUR ENVIRONMENT**

**OUR GOVERNANCE**

(ITEM GOV65/23) MONTHLY OPERATIONAL REPORT SEPTEMBER 2023 ..... 112

(ITEM GOV66/23) DISCLOSURE OF INTEREST RETURNS 2022/2023 ..... 183

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(ITEM GOV67/23) FINANCE & ACCOUNTS - PERIOD ENDED 30 SEPTEMBER 2023..... 187

(ITEM GOV68/23) CAPITAL EXPENDITURE REPORT AS AT 30 SEPTEMBER 2023 ..... 191

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**11. REPORTS OF DELEGATES & COMMITTEES**

(ITEM RC16/23) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL - LOCAL TRAFFIC COMMITTEE - MEETING MINUTES - THURSDAY 5 OCTOBER 2023..... 198

**12. NOTICES OF MOTION**

**13. RESOLUTION REGISTER**

(ITEM RES9/23) COUNCIL RESOLUTION REGISTER - SEPTEMBER 2023 ... 203

**14. MEETING CLOSED**

**(ITEM MIN9/23) CONFIRMATION OF PREVIOUS MINUTES**

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**REPORT BY:** Elizabeth Melling, Executive Assistant & Media

**RECOMMENDATION**

**That the Minutes of the following Meetings of Tenterfield Shire Council:**

- **Ordinary Council Meeting – 27 September 2023**

**As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.**

**ATTACHMENTS**

|                                                                                   |             |
|-----------------------------------------------------------------------------------|-------------|
| <b>1</b> Unadopted Minutes – Ordinary Council Meeting Wednesday 27 September 2023 | 23<br>Pages |
|-----------------------------------------------------------------------------------|-------------|

# MINUTES



**QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE**

## **MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 27 SEPTEMBER 2023**

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", Administration Building, 247 Rouse St, Tenterfield on Wednesday 27 September 2023 commencing at 9.30 am

**ATTENDANCE**

Councillor Bronwyn Petrie (Mayor)  
Councillor John Macnish (Deputy Mayor)  
Councillor Peter Petty  
Councillor Tim Bonner  
Councillor Tom Peters  
Councillor Kim Rhodes  
Councillor Greg Sauer  
Councillor Geoff Nye (Via ZOOM)  
Councillor Peter Murphy

**ALSO IN ATTENDANCE**

Chief Executive (Daryl Buckingham)  
Executive Assistant & Media (Elizabeth Melling)  
Acting Chief Corporate Officer (Roy Jones)  
Director Infrastructure (Fiona Keneally)

*Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.*



**COMMUNITY CONSULTATION (PUBLIC ACCESS)**

Nil.

**WEBCASTING OF MEETING**

*I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.*

*All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.*

*No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.*

**OPENING AND WELCOME**

**CIVIC PRAYER**

*We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.*

*May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.*

**ACKNOWLEDGEMENT OF COUNTRY**

*"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukemba, Bundjalung, Kamilaroi, Githabul and Wahlabul people of our Shire, and extend our respect to all people."*

**APOLOGIES**

That there were no apologies.

**DISCLOSURE & DECLARATIONS OF INTEREST**

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

| Name | Type | Item |
|------|------|------|
| Nil  |      |      |
|      |      |      |

**(ITEM MIN8/23) CONFIRMATION OF PREVIOUS MINUTES**

**148/23**

**Resolved** that the Minutes of the following Meetings of Tenterfield Shire Council:

- Ordinary Council Meeting - 23 August 2023

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Peter Petty/Kim Rhodes)

**Motion Carried**

#### TABLING OF DOCUMENTS

**149/23 Resolved** that Council accept into the agenda the following tabled document:-

- (1) Copy "Local Government (General) Regulations 2021 – Division 1 Guidelines for the categorisation of community land Section 101 thru to Sect 111" in relation to (ITEM ENV9/23) MT MACKENZIE LOOKOUT - CROWN LAND MANAGER REQUEST.

(Kim Rhodes/Peter Petty)

**Motion Carried**

#### URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

**150/23 Resolved** that Council accept the following addendum agenda items:

- (1) Addendum - (ITEM GOV62/23) WARD BOUNDARY ALTERATIONS - 2024 LOCAL GOVERNMENT ELECTIONS
- (2) Addendum Confidential - (ITEM GOV63/23) INTERIM CHIEF EXECUTIVE - RECRUITMENT & SELECTION PROCESS

(Kim Rhodes/Peter Petty)

**Motion Carried**

#### MAYOR MINUTE

Nil.

#### RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

**151/23 Resolved** that the following items be considered in the Confidential Section of the Meeting:-

- (1)(ITEM ENV11/23) DAM SAFETY EMERGENCY PLAN FOR TENTERFIELD CREEK DAM
- (2)(ITEM ENV12/23) REPLACEMENT SIDE LOADER WASTE TRUCK
- (3)(ITEM ECO18/23) PROPOSED SIX-MONTH RENT OF THE CONTAINER CAFE AT THE YOUTH PRECINCT SKATE PARK
- (4)(ITEM GOV63/23) INTERIM CHIEF EXECUTIVE - RECRUITMENT & SELECTION PROCESS

(Kim Rhodes/John Macnish)

**Motion Carried**

**PROCEDURAL MOTION**

**152/23 Resolved** that Council Move (ITEM GOV53/23) MAYOR AND DEPUTY MAYOR ELECTIONS - SEPTEMBER 2023 to the start of the agenda.

(Greg Sauer/Tim Bonner)

Motion Carried

*The Mayor welcomed Ms. Kerri Swain and thanked her for her assistance.*

**(ITEM GOV53/23) MAYOR AND DEPUTY MAYOR ELECTIONS - SEPTEMBER 2023**

**SUMMARY**

The purpose of this report is for Council to elect the Mayor and Deputy Mayor for the remainder of the Council term, being 14 September 2024.

**OFFICER'S RECOMMENDATION:**

- (1) (a) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Mayor for the one (1) year term 27 September 2023 to 14 September 2024, being the date of the next Local Government Elections; and then**  
**(b) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Deputy Mayor for the one (1) year term 27 September 2023 to 14 September 2024, the date of the next Local Government Elections; and**
- (2) Council to determine the form of ballot to be used if so required, conditional on no Councillor attending the meeting via audio visual. If Councillors are attending via audio visual, the vote must be by Open Vote; and**
- (3) Following the election, the Returning Officer declares Cr ..... elected as Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.**
- 4) Following the election, the Returning Officer declare Cr ..... elected as Deputy Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.**

*In her capacity as returning officer, Ms Swain called for the election of Mayor and Deputy Mayor.*

*Both positions were declared vacant and nominations were received.*

*Ms Swain as returning officer advised that nominations for Mayor had been received from Cr Bronwyn Petrie*

*Ms Swain as returning officer declared Cr Bronwyn Petrie, Mayor for the period up to 14 September 2024.*

*Ms Swain as returning officer advised that nominations for Deputy Mayor had been received from Cr John Macnish.*

*Ms Swain, as returning officer declared Cr John Macnish, Deputy Mayor for the period to 14 September 2024.*

*The Chief Executive congratulated the re-elected Mayor and Deputy Mayor and thanked Ms Swain for her attendance and assistance.*

**AMENDMENT**

RECOMMENDATION:

- (1) (a) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Mayor for the one (1) year term 27 September 2023 to 14 September 2024, being the date of the next Local Government Elections; and then  
  
(b) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Deputy Mayor for the one (1) year term 27 September 2023 to 14 September 2024, the date of the next Local Government Elections; and
- (2) That both the Mayor and Deputy mayor be elected by Open Vote as Cr Geoff Nye is attending the meeting via ZOOM; and
- (3) Following the election, the Returning Officer declares Cr ..... elected as Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.
- (4) Following the election, the Returning Officer declare Cr ..... elected as Deputy Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.

(Kim Rhodes/John Macnish)

**Amendment Carried**

**153/23**

**Resolved: that Council:**

- (1) (a) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Mayor for the one (1) year term 27 September 2023 to 14 September 2024, being the date of the next Local Government Elections; and then  
  
(b) That Kerri Swain of Jennings & Kneipp Lawyers, as Returning Officer, call for nominations for the election of Deputy Mayor for the one (1) year

term 27 September 2023 to 14 September 2024, the date of the next Local Government Elections; and

- (2) That both the Mayor and Deputy mayor be elected by Open Vote as Cr Geoff Nye is attending the meeting via ZOOM; and
- (3) Following the election, the Returning Officer declares Cr Bronwyn Petrie elected as Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.
- (4) Following the election, the Returning Officer declare Cr John Macnish elected as Deputy Mayor for the period 27 September 2023 to 14 September 2024, the date of the next Local Government Elections.

(Kim Rhodes/John Macnish)

**Motion Carried**

*Mayor Bronwyn Petrie, returned to her seat as Chair.*

**OPEN COUNCIL REPORTS**

**OUR COMMUNITY**

**(ITEM COM8/23) COMMUNITY CONTRIBUTIONS/DONATIONS - 2023/2024 FINANCIAL YEAR**

**SUMMARY**

The purpose of this report is to advise that as part of Council’s Fiscal Repair Strategy, an amount of \$10,000 has been allocated through the adoption of the Resourcing Strategy to Council’s Community Donations/Contributions for the 2023/2024. This amount is reduced in line with Council’s Fiscal Repair Strategy balanced with the need for Council to support the community through funding for activities that would not necessarily be funded.

**OFFICER’S RECOMMENDATION:**

**That Council adopt the individual allocation of community contributions / donations to a total of \$10,000 as detailed below.**

| <b>No</b> | <b>Organisation</b>                             | <b>Project</b>                                 | <b>Amount<br/>\$</b> |
|-----------|-------------------------------------------------|------------------------------------------------|----------------------|
| <b>1</b>  | <b>Drake Primary School</b>                     | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>2</b>  | <b>Jennings Public School</b>                   | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>3</b>  | <b>St Joseph’s Convent Schools</b>              | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>4</b>  | <b>Sir Henry Parkes Memorial Primary School</b> | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>5</b>  | <b>Tenterfield High School</b>                  | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>6</b>  | <b>Urbenville Public School</b>                 | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>7</b>  | <b>Woodenbong Public School</b>                 | <b>Presentation Night</b>                      | <b>150.00</b>        |
| <b>8</b>  | <b>Drake Primary School</b>                     | <b>Learn to Swim contribution to transport</b> | <b>550.00</b>        |

|    |                                   |                                                    |                 |
|----|-----------------------------------|----------------------------------------------------|-----------------|
| 9  | Urbenville Public School          | Learn to Swim - contribution to transport          | 550.00          |
| 10 | Westpac Helicopter Rescue Service | Helicopter Rescue Service - Annual Contribution    | 2,000.00        |
| 11 | Liston Hall Committee             | Annual contribution to assist with operating costs | 500.00          |
| 12 | Bolivia Hall Committee            | Annual contribution to assist with operating costs | 500.00          |
| 13 | Legume Hall Committee             | Annual contribution to assist with operating costs | 500.00          |
| 14 | Drake Hall Committee              | Annual contribution to assist with operating costs | 500.00          |
| 15 | Urbenville Hall Committee         | Annual contribution to assist with operating costs | 500.00          |
| 16 | Steinbrook Hall Committee         | Annual contribution to assist with operating costs | 500.00          |
| 17 | Sunnyside Hall Committee          | Annual contribution to assist with operating costs | 500.00          |
| 18 | Mingoola Hall Committee           | Annual contribution to assist with operating costs | 500.00          |
| 19 | Torrington Hall Committee         | Annual contribution to assist with operating costs | 500.00          |
| 20 | Tenterfield Highlander Pipe Band  | Annual contribution to assist with operating costs | 500.00          |
|    | Tenterfield Shire Council         | Advertising and Administration                     | 850.00          |
|    |                                   | <b>Sub-Total</b>                                   | <b>\$10,000</b> |

**AMENDMENT**

RECOMMENDATION:

That Council allocate \$650 of the "Tenterfield Shire Council - Advertising and Administration" costs be redirected to costs associated with the Urbenville community bus registration.

(Peter Petty/Kim Rhodes)

**Amendment Carried**

**154/23** **Resolved** that Council adopt the individual allocation of community contributions / donations to a total of \$10,000 as detailed below.

| No | Organisation                             | Project                                            | Amount<br>\$    |
|----|------------------------------------------|----------------------------------------------------|-----------------|
| 1  | Drake Primary School                     | Presentation Night                                 | 150.00          |
| 2  | Jennings Public School                   | Presentation Night                                 | 150.00          |
| 3  | St Joseph's Convent Schools              | Presentation Night                                 | 150.00          |
| 4  | Sir Henry Parkes Memorial Primary School | Presentation Night                                 | 150.00          |
| 5  | Tenterfield High School                  | Presentation Night                                 | 150.00          |
| 6  | Urbenville Public School                 | Presentation Night                                 | 150.00          |
| 7  | Woodenbong Public School                 | Presentation Night                                 | 150.00          |
| 8  | Drake Primary School                     | Learn to Swim – contribution to transport          | 550.00          |
| 9  | Urbenville Public School                 | Learn to Swim – contribution to transport          | 550.00          |
| 10 | Westpac Helicopter Rescue Service        | Helicopter Rescue Service – Annual Contribution    | 2,000.00        |
| 11 | Liston Hall Committee                    | Annual contribution to assist with operating costs | 500.00          |
| 12 | Bolivia Hall Committee                   | Annual contribution to assist with operating costs | 500.00          |
| 13 | Legume Hall Committee                    | Annual contribution to assist with operating costs | 500.00          |
| 14 | Drake Hall Committee                     | Annual contribution to assist with operating costs | 500.00          |
| 15 | Urbenville Hall Committee                | Annual contribution to assist with operating costs | 500.00          |
| 16 | Steinbrook Hall Committee                | Annual contribution to assist with operating costs | 500.00          |
| 17 | Sunnyside Hall Committee                 | Annual contribution to assist with operating costs | 500.00          |
| 18 | Mingoola Hall Committee                  | Annual contribution to assist with operating costs | 500.00          |
| 19 | Torrington Hall Committee                | Annual contribution to assist with operating costs | 500.00          |
| 20 | Tenterfield Highlander Pipe Band         | Annual contribution to assist with operating costs | 500.00          |
| 21 | Urbenville Community                     | Bus Registration Costs                             | \$650.00        |
|    | Tenterfield Shire Council                | Advertising & Administration                       | \$200.00        |
|    |                                          | <b>Total</b>                                       | <b>\$10,000</b> |

(Peter Petty/Kim Rhodes)

**Motion Carried**

Bruce Mills, Senior Advisor Communications & Economic Development entered the meeting, the time being 9.55 am.

## **OUR ECONOMY**

### **(ITEM ECO15/23) SALE OF COUNCIL-OWNED PROPERTY AT 142 MANNERS ST, TENTERFIELD - CURRENTLY USED BY TENFM**

#### **SUMMARY**

The purpose of this report is to advise Council of progress being made in preparing surplus assets for sale, in line with Council's Fiscal Repair Strategy, and seek a decision to sell the Council-owned property at 142 Manners St, currently used by community radio station TEN FM. The property is Lot 2/12/DP576164, but likely to change after survey and realignment of boundaries around Council's Administration Building, Records House (134 Manners St) and Tenterfield Child Care Centre (132 Manners St).

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (1) Sell the property at 142 Manners St, Tenterfield by listing with all interested local real estate agents at an asking price of \$450,000-\$500,000; and**
- (2) Authorise the Chief Executive to sign all necessary documents to list the property, negotiate with agents and sign any contract to execute the sale; and**
- (3) Work with the community group running TEN FM to find a suitable alternative site to continue its operations as a community radio station.**

#### **AMENDMENT**

##### **RECOMMENDATION**

- (1) Defer the sale of the property at 142 Manners St, Tenterfield on the open market until the October 2023 Ordinary Council meeting;
- (2) Authorise the Chief Executive or Interim Chief Executive to enter into negotiations with Ten FM Executive for the purchase of the building and small footprint.

(John Macnish/Tim Bonner)

#### **Amendment Carried**

**155/23** **Resolved** that Council

- (1) Defer the sale of the property at 142 Manners St, Tenterfield on the open market until the October 2023 Ordinary Council meeting;



- (2) Authorise the Chief Executive or Interim Chief Executive to enter into negotiations with Ten FM Executive for the purchase of the building and small footprint.

(John Macnish/Tim Bonner)

**Motion Carried**

**(ITEM ECO17/23) RECOMMENDATION FOR FUTURE OF VISITOR INFORMATION SERVICES UPDATE**

**SUMMARY**

The purpose of this report is to advise Council of progress with the transfer of visitor information services to the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) and seek a decision on the Chamber's updated and revised Alternate Plan for spending \$50,000 on signs and brochures and brochure racks.

156/23

**Resolved** that Council:

- (1) Continues to Work with the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) to transfer Visitor marketing Services to the Chamber, as per its updated proposal – revised plan – attached.
- (2) and that council adopts the financial agreement also attached
- (3) As per the attached financial agreement, Council allocates \$200,000 (two hundred thousand dollars) over three years to the TCTIB to establish the community-led social enterprise model:
- \$100,000 in FY 2023/24 with \$50,000 for its Alternate Plan (signs, brochure stands, major outdoor signs and Tourism Destination Digital Guestbook) plus annual payment of \$50,000 to deliver visitor marketing and promotional services.
  - \$50,000 annual payment in FY 2024/25
  - \$50,000 annual Payment in FY 2025/26

(John Macnish/Tim Bonner)

**Motion Carried**

*Bruce Mills, Senior Advisor Communications & Economic Development, left the meeting the time being 10.23 am.*

*Tamai Davidson, Manager Planning, Property & Development entered the meeting, the time being 10.23 am.*

**OUR ENVIRONMENT**

**(ITEM ENV9/23) MT MACKENZIE LOOKOUT - CROWN LAND MANAGER REQUEST**

**SUMMARY**

The purpose of this report is for Council to resolve if we wish to be appointed the Crown Land Manager for the Mount Mackenzie Lookout area, located on Mount Mackenzie Lookout Road, Tenterfield.

**157/23**

**Resolved** that Council:

Notify the Department of Crown Lands that Council is not in a financial position to become the Crown Land Manager for the Mount Mackenzie Lookout site however recognise the community benefit the asset provides.

(Peter Petty/Kim Rhodes)

**Motion Carried**

*Tamai Davidson, Manager Planning, Property & Development left the meeting, the time being 10.33 am.*

**(ITEM ENV10/23) 2023/24 LOCAL HERITAGE PLACES FUND APPLICATIONS**

**SUMMARY**

The purpose of this report is to present to Council the applications received for the Local Places Heritage Fund for the 2023/24 financial year. This year a total of six (6) applications were received for maintenance and conservation works across the Shire which have been reviewed by staff, Council's Heritage Advisor and the Heritage Advisory Committee.

**158/23**

**Resolved** that Council:

- (1) Endorses the offers of funding, as detailed in the attachment to this report, and forwards a Letter of Offer to the eligible applicants; and
- (2) Redistribute any funding not accepted, or not claimed by the claim date, amongst completed eligible projects.

(Peter Petty/Kim Rhodes)

**Motion Carried**

**SUSPENSION OF STANDING ORDERS**

**159/23** **Resolved** that Council suspend Standing Orders.

(Peter Petty/Kim Rhodes)

**Motion Carried**

*The meeting adjourned for morning tea, the time being 10.37 am.*

*The meeting reconvened, the time being 11.00 am.*

**RESUMPTION OF STANDING ORDERS**

**160/23** **Resolved** that Council resume Standing Orders.

(Greg Sauer/Kim Rhodes)

**Motion Carried**

**OUR GOVERNANCE**

**(ITEM GOV54/23) MONTHLY OPERATIONAL REPORT AUGUST 2023**

**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2023/2024 Operational Plan.

**161/23** **Resolved** that Council:

Receives and notes the status of the Monthly Operational Report for August 2023.

(Tim Bonner/Peter Petty)

**Motion Carried**

**(ITEM GOV55/23) CHRISTMAS / NEW YEAR CLOSEDOWN - 2023/2024**

**SUMMARY**

The purpose of this report is to advise Council of proposed Christmas/New Year close down arrangements for Council staff.

**OFFICER'S RECOMMENDATION:**

**That Council endorse the closedown periods for the Christmas/New Year 2023/2024 period as follows:**

- **Indoor staff – close of business Thursday, 21 December 2023, reopening Monday, 8 January 2024;**
- **Outdoor staff – close of business Thursday, 14 December 2023 reopening Monday, 8 January 2024.**

**AMENDMENT**

**RECOMMENDATION**

That Council endorse the closedown periods for the Christmas/New Year 2023/2024 period as follows:

- **Indoor staff – close of business 4pm Friday, 22 December 2023, reopening Monday, 8 January 2024;**

- Outdoor staff – close of business Thursday, 14 December 2023 reopening Monday, 8 January 2024.
- (Kim Rhodes/ Peter Murphy)

**Amendment Lost**

**162/23** **Resolved** that Council endorse the closedown periods for the Christmas/New Year 2023/2024 period as follows:

- Indoor staff – close of business Thursday, 21 December 2023, reopening Monday, 8 January 2024;
- Outdoor staff – close of business Thursday, 14 December 2023 reopening Monday, 8 January 2024.

(Kim Rhodes/Peter Murphy)

**Motion Carried**

**(ITEM GOV56/23) COUNCIL DELEGATES ON COMMITTEES, EXTERNAL BOARDS & ASSOCIATIONS - PERIOD SEPTEMBER 2023 TO SEPTEMBER 2024**

**SUMMARY**

The purpose of this report is for Council to resolve the Committees and Councillors who are the Council delegates to sit on the Council and Community Committees for the remaining year of Councils term of office, ending September 2024.

**163/23** **Resolved** that Council determines the Committees and representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) month period, 27 September 2023 to September 2024;

| Specific Purpose Committees                                         | Representation                               | Delegate/s September 2023 to September 2024                                   | Meeting Frequency                                                            |
|---------------------------------------------------------------------|----------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Audit & Risk Committee                                              | Mayor                                        | Mayor (observer)                                                              | Quarterly                                                                    |
| Contributions/Donations Assessment Panel                            | Mayor + 3 Councillors + 1 Reserve Councillor | Mayor, Cr Greg Sauer, Cr Peter Murphy, Cr John Macnish, Reserve Cr Kim Rhodes | Annually following adoption of OP                                            |
| Australia Day Awards Committee                                      | Mayor + 3 Councillors + 1 Reserve Councillor | Mayor, Cr Peter Petty, Cr John Macnish, Cr Greg Sauer, Reserve Cr Kim Rhodes  | Annually following Closure of nominations<br>Dependent on nomination numbers |
| Sir Henry Parkes Memorial School of Arts Joint Management Committee | Mayor + 1 Councillor                         | Mayor, Cr Kim Rhodes                                                          | Parked until required                                                        |
| Tenterfield Saleyards Advisory Committee                            | Mayor + 2 Councillors                        | Mayor, Cr Peter Petty, Cr Tim Bonner                                          | First Tuesday every three (3) months or as needed.                           |

|                                                        |                                                         |                                                                       |                                                                                                                                                                                        |
|--------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Aboriginal Advisory Group                              | Mayor + 1 Councillor                                    | Mayor, Cr Peter Murphy                                                | Deferred until required                                                                                                                                                                |
| Heritage Advisory Committee                            | Mayor + 2 Councillors                                   | Mayor, Cr Kim Rhodes, Cr Tim Bonner                                   | As required.                                                                                                                                                                           |
| Disability, Inclusion & Access Advisory Committee      | 1 Councillor + 1 Alt Councillor                         | Cr Tim Bonner, Cr John Macnish (alt)                                  | Quarterly                                                                                                                                                                              |
| Parks & Gardens Advisory Committee                     | 3 Councillors                                           | Cr Peter Murphy, Cr Geoffrey Nye, Cr Tim Bonner + Cr Kim Rhodes (alt) | Six (6) monthly or as required                                                                                                                                                         |
| Tourism Advisory Committee                             | Mayor + 2 Councillor                                    | Mayor, Cr Kim Rhodes, Cr Tim Bonner                                   | Council Res 119/23 (6) Remove the Tenterfield Tourism Advisory Committee from the TSC Committee Register From the date of Commencement of the Newly formed TCTIB Tourism subcommittee. |
| TCTIB – Tourism Committee                              | 2 Councillors                                           | Cr Kim Rhodes + Cr Tim Bonner                                         | As required                                                                                                                                                                            |
| Youth Advisory Group                                   | Mayor + 2 Councillor                                    | Mayor, Cr Greg Sauer, Cr Peter Murphy                                 | Deferred until required                                                                                                                                                                |
| <b>External Boards, Committees &amp; Organisations</b> |                                                         |                                                                       |                                                                                                                                                                                        |
| Country Mayors Association                             | Mayor                                                   | Mayor                                                                 | Quarterly                                                                                                                                                                              |
| Arts North West                                        | Manager Arts, Culture & Library Services + 1 Councillor | Cr Kim Rhodes                                                         | May & November                                                                                                                                                                         |
| Border Region Organisation of Councils (BROC)          | Mayor + 1 Councillor                                    | Mayor, Cr John Macnish                                                | Quarterly                                                                                                                                                                              |
| Northern Inland Regional Waste                         | Manager Waste & Water                                   | Manager Waste & Water                                                 | Change of Terms of Reference                                                                                                                                                           |
| North West Weight of Loads Group                       | Director Infrastructure                                 | Director Infrastructure                                               | Change of Terms of Reference                                                                                                                                                           |
| Local Health Advisory Committee                        | Mayor                                                   | Mayor                                                                 | Monthly                                                                                                                                                                                |
| Tenterfield Shire Local Traffic Committee              | Mayor + 2 Councillors                                   | Mayor, Cr Tom Peters & Cr Tim Bonner                                  | Every second month                                                                                                                                                                     |
| Local Emergency Management Committee                   | Mayor + 1 Councillor                                    | Mayor, Cr Tom Peters                                                  | Quarterly                                                                                                                                                                              |
| Bushfire Management Committee                          | 1 Councillor                                            | Cr Tom Peters                                                         | Quarterly                                                                                                                                                                              |
| NSW RFS Service Level Agreement Liaison Committee      | Mayor +1 Councillor                                     | Mayor, Cr Tom Peters                                                  | Annually                                                                                                                                                                               |

|                                                                        |                                              |                                                        |                                                      |
|------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------|------------------------------------------------------|
| Tenterfield Liquor Accord                                              | 1 Councillor                                 | Cr Kim Rhodes                                          | NSW Police Responsibility                            |
| NSW Public Libraries Association                                       | 1 Councillor                                 | Cr John Macnish                                        | Twice per year                                       |
| Granite Borders Landcare Committee Inc                                 | 1 Councillor                                 | Cr Bronwyn Petrie                                      | GBLC directly contact                                |
| Northern Tablelands Regional Weeds Committee                           | Biosecurity Staff                            | Weeds Officer                                          | New Terms of Reference - staff                       |
| Murray Darling Association                                             | Executive Member + Mayor/and or Deputy Mayor | Cr Greg Sauer, Mayor, Deputy Mayor                     | Quarterly                                            |
| Tenterfield FM Radio Association                                       | 1 Councillor                                 | Cr Tom Peters                                          | Monthly                                              |
| Community Safety Precinct Committee                                    | Mayor                                        | Mayor                                                  | Quarterly                                            |
| Bruxner-Way Joint Committee                                            | Mayor                                        | Mayor                                                  | Disbanded                                            |
| Joint Regional Planning Panels                                         | Mayor + 1 Councillor as alternative          | Mayor, Cr Petty/Cr Sauer (Alt)                         | As required                                          |
| National Timber Councils'                                              | 1 Councillors                                | Cr Bronwyn Petrie                                      | As required                                          |
| Tenterfield Heavy Vehicle Bypass Economic Enhancement Advisory Group - | All Councillors                              | All Councillors                                        | <i>This group is "deferred" until further notice</i> |
| <b>Community Engagement Forums</b>                                     |                                              |                                                        |                                                      |
| Our Community                                                          | Mayor + 3 Councillors                        | Mayor, Cr Greg Sauer, Cr Kim Rhodes, & Cr Geoff Nye    |                                                      |
| Our Economy                                                            | Mayor + 3 Councillors                        | Mayor, Cr Greg Sauer, Cr Kim Rhodes & Cr Geoff Nye     |                                                      |
| Our Environment                                                        | Mayor + 3 Councillors                        | Mayor, Cr Peter Petty, Cr Peter Murphy & Cr Tom Peters |                                                      |

(John Macnish/Peter Petty)

**Motion Carried**

**(ITEM GOV57/23) REVISION OF COUNCIL MEETING DATES 2023**

**SUMMARY**

The purpose of this report is for Council to revise the resolved venue for the remainder of the 2023 Ordinary and Extraordinary Council Meetings. This is required due to the Council's Fiscal Repair Strategy and the subsequent reduction in resources. In accordance with s356 of the NSW Local Government Act 1993, Council is required to meet at least ten (10) times per year, each time in a separate month. Council previously resolved to hold two of its ten Ordinary meetings at the villages of Legume and Torrington.

**164/23**

**Resolved** that Council:

Resolve to hold the remainder of its 2023 Ordinary and Extraordinary Council meetings in the "Koreelah Room", Council Administration Building, 247 Rouse Street, Tenterfield.

(Kim Rhodes/Tim Bonner)

**Motion Carried**

**(ITEM GOV58/23) 2022/2023 FINANCIAL STATEMENTS TO BE REFERRED FOR AUDIT**

**SUMMARY**

The purpose of this report is to comply with statutory requirements in relation to the General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2023. The Financial Statements are to be referred to Council's Auditor, with authorisation from the Mayor, a Councillor, the Chief Executive and the Responsible Accounting Officer.

**165/23**

**Resolved** that Council;

- (1) In relation to the Financial Statements and in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended):
  - a) Council resolves that in its opinion the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2023 and Special Schedules are properly drawn up in accordance with the provisions of the Local Government Act 1993, (as amended) and the Regulations there under; and
  - b) That the Financial Statements be approved and signed by the Mayor, the Deputy Mayor, the Chief Executive and the Responsible Accounting Officer.
- (2) That the Financial Statements be referred to Council's Auditor for audit; and
- (3) That the audited Financial Statements be forwarded to the Office of Local Government by 31 October 2023; and
- (4) That the Chief Executive Officer be delegated authority to place the Audited Financial Statements on public exhibition from Wednesday, 1 November 2023 if possible (or the soonest practicable alternative date if not) and that notice be given that Council will present its Audited Financial Statements at the Ordinary Council Meeting to be held on 22 November 2023 if possible (or the soonest practicable alternative date if not); and
- (5) That the audited Financial Statements be presented at the meeting of Council to be held on 22 November 2023 if possible, in accordance with Section 419(1) of the Local Government Act 1993 (as amended) or alternatively at the soonest practicable date as determined by the Chief Executive Officer.

(Peter Petty/Greg Sauer)

**Motion Carried**

Acting Chief Corporate Officer – Roy Jones, commended his finance team for their work in getting the Draft Financial Statements prepared.

Mayor Petrie asked that he pass on the Councillors commendation also to all finance staff.

**(ITEM GOV59/23) FINANCE & ACCOUNTS - PERIOD ENDED 31 AUGUST 2023**

**SUMMARY**

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

**166/23**

**Resolved** that Council receive and note the Finance and Accounts Report for the period ended 31 August 2023.

(Kim Rhodes/Peter Murphy)

**Motion Carried**

**(ITEM GOV60/23) CAPITAL EXPENDITURE REPORT AS AT 31 AUGUST 2023**

**SUMMARY**

The purpose of this Report is to show the Year-to-date (YTD) financial progress of Capital Works projects against the budget.

**167/23**

**Resolved** that Council receive and note the Capital Expenditure Report for the period ended 31 August 2023.

(Peter Petty/Kim Rhodes)

**Motion Carried**

**(ITEM GOV61/23) INFORMATION ON - FINANCIAL ASSISTANCE GRANT 2023-2024**

**SUMMARY**

The purpose of this report is to table the letter dated 5 September 2023 from NSW Local Government Grants Commission.

**168/23**

**Resolved** that Council:

Receive and note the letter dated 5 September 2023 from NSW Local Government Grant Commission.

(Kim Rhodes/Tim Bonner)

**Motion Carried**



**(ITEM GOV62/23) WARD BOUNDARY ALTERATIONS - 2024 LOCAL GOVERNMENT ELECTIONS**

**SUMMARY**

Council was advised by Electoral Commission NSW of the need to review Ward boundaries in line with Section 211 of the Local Government Act 1993 to enable electoral rolls to be amended prior to the 2024 Council elections. Closing date for submission of Ward boundary alterations is 5 October 2023. The Proposed Ward Boundary adjustments were placed on Public Exhibition for 28 days and included a submission period of 42 days.

**169/23**

**Resolved** that Council:

- (1) That the Report "Ward Boundary Alterations – 2024 Local Government Elections" be adopted; and further
- (2) That Council advise the Electoral Commission NSW of the alterations to Ward boundaries for B and E Wards; and
- (3) This information be provided to the Electoral Commission NSW prior to Thursday 5 October 2023.

(Kim Rhodes/John Macnish)

**Motion Carried**

**REPORTS OF DELEGATES & COMMITTEES**

**(ITEM RC14/23) REPORTS OF COMMITTEES & DELEGATES - BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) - FRIDAY 11 AUGUST 2023**

**170/23**

**Resolved** that the report from the Border Regional Organisation of Councils meeting of 11 August 2023 be received and noted.

(Peter Petty/Kim Rhodes)

**Motion Carried**

*Councillor Peter Murphy left the meeting, the time being 12.27 pm.*

*Councillor Peter Murphy returned to the meeting, the time being 12.30 pm.*

**(ITEM RC15/23) REPORTS OF DELEGATES & COMMITTEES - MURRAY DARLING COMMITTEE REGION 11 - MEETING MINUTES 18 AUGUST 2023**

**171/23**

**Resolved** that the report be received and noted from the Murray Darling Association – Region 11 meeting of 27 September 2023 be received.

(Greg Sauer/Peter Petty)

**Motion Carried**

*Councillor Kim Rhodes left the meeting, the time being 12.46 pm.*

**NOTICES OF MOTION**

Nil.

*Councillor Kim Rhodes returned to the meeting, the time being 12.48 pm.*

**RESOLUTION REGISTER**

**(ITEM RES8/23) COUNCIL RESOLUTION REGISTER - AUGUST 2023**

**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

**172/23**

**Resolved** that Council notes the status of the Council Resolution Register to August 2023.

(Peter Petty/Greg Sauer)

**Motion Carried**

**CONFIDENTIAL BUSINESS**

**SUSPENSION OF STANDING ORDERS**

**173/23** **Resolved** that Standing Orders be suspended.

(Peter Murphy/Tim Bonner)

**Motion Carried**

*The recording device was turned off and the meeting moved into Closed Committee, the time being 12.48 pm.*

*Gillian Marchant, Manager Water & Waste entered the meeting, the time being 12.57 pm.*

**(ITEM ENV11/23) DAM SAFETY EMERGENCY PLAN FOR TENTERFIELD CREEK DAM**

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (f) of the Local Government Act, 1993, as the matter involves matters affecting the security of the Council, Councillors, Council staff or Council property. (Contacts and protocols in the (DSEP) documents could be utilised inappropriately by the public. )

**SUMMARY**

The purpose of this report is to provide the update of the Dam Safety Emergency Plan (DSEP) for Tenterfield Creek Dam.

The update has been reviewed by stakeholders; Public Works, Dam Safety NSW and SES as required.

174/23

**Resolved** that Council:

- (1) Receive and adopt the Dam Safety Emergency Plan for Tenterfield Creek Dam.

(Kim Rhodes/Peter Petty)

**Motion Carried**

#### **(ITEM ENV12/23) REPLACEMENT SIDE LOADER WASTE TRUCK**

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d(i)) (d(ii)) (d(iii)) of the Local Government Act, 1993, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council; AND commercial information of a confidential nature that would, if disclosed (iii) reveal a trade secret. (Tenders in confidence )

#### **SUMMARY**

This Report provides an update on the tender progress and award of RFT 03-22/23 – Replacement of Side Loader Waste Truck and recommends actions to expedite the procurement process.

#### **OFFICER'S RECOMMENDATION:**

**That Council:**

- (1) **Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and**
- (2) **Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and**
- (3) **Delegate to the Chief Executive authority to negotiate, with other tenderers and award the contract to deliver the side loader truck waste tender**

#### **AMENDMENT**

**RECOMMENDATION:**

- (1) Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and
- (2) Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and

- (3) Delegate to the Chief Executive authority to negotiate within the approved upper limit budget of \$486,470 (incl gst), with other tenderers and award the contract to deliver the side loader truck waste tender.

(Peter Murphy/Kim Rhodes)

**Amendment Carried**

**175/23** **Resolved** that Council:

- (1) Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and
- (2) Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and
- (3) Delegate to the Chief Executive authority to negotiate within the approved upper limit budget of \$486,470 (incl gst), with other tenderers and award the contract to deliver the side loader truck waste tender.

(Peter Murphy/Kim Rhodes)

**Motion Carried**

*Gillian Marchant Manager Water & Waste left the meeting, the time being 1.14 pm.*

**(ITEM ECO18/23) PROPOSED SIX-MONTH RENT OF THE CONTAINER CAFE AT THE YOUTH PRECINCT SKATE PARK**

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**SUMMARY**

The purpose of this report is to advise Council of the best course of action for start-up operation of the Container Café at the Youth Precinct Skate Park

**176/23** **Resolved** that Council:

Rent the Container Café to Hayley Williamson for a trial period of six months at \$100/week (incl GST) with the rent including water and electricity.

(Kim Rhodes/Greg Sauer)

**Motion Carried**

**(ITEM GOV63/23) INTERIM CHIEF EXECUTIVE - RECRUITMENT & SELECTION PROCESS**

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals.

**SUMMARY**

The purpose of this report is to commence recruitment and selection of an Interim Chief Executive following the resignation of Mr. Daryl Buckingham, Chief Executive; pursuant to Section 334(1) and 351(1) of the Local Government Act 1993 and the Guidelines for the Appointment and Oversight of General Managers.

Council to provide authorisation for the Chief Executive, Daryl Buckingham, and Acting Manager HR, Workforce Development & Safety, Ms Janet Vassallo, to seek a shortlist of suitably qualified and experienced applicants for the position of Interim Chief Executive Officer for a period of 6 months.

**OFFICER'S RECOMMENDATION:**

**That Council:**

- (1) Notes the resignation letter tendered by Mr. Daryl Buckingham and thank him for his services to date; and**
- (2) Authorise the Chief Executive to seek Expressions of Interest from suitably qualified persons for the role of Interim Chief Executive Officer for the period of up to six (6) months or until 31 March 2024; and**
- (3) Bring a shortlist of suitably qualified applicants to an Extraordinary Meeting of Council to determine the most appropriate applicant as soon as practicable prior to his departure Monday 16 October 2023.**

**AMENDMENT**

RECOMMENDATION:

That Council:

- (1) Notes the resignation letter tendered by Mr. Daryl Buckingham and thank him for his services to date; and
- (2) Authorise the Mayor and Acting Manager HR Workforce Development & Safety to seek Expressions of Interest from suitably qualified persons for the role of Interim Chief Executive Officer for the period of up to six (6) months or until 31 March 2024; and
- (3) Bring a full list of candidates as well as a recommended shortlist of suitably qualified candidates selected by the Mayor, Acting Manager HR Workforce Development & Safety and Cr Greg Sauer to an Extraordinary Meeting of

Council to determine the most appropriate applicant as soon as possible;  
and further

- (4) Should a suitable candidate not be in place by 16 October 2023, Acting Chief Corporate Officer - Roy Jones will become the Acting Chief Executive Officer.

(Peter Murphy/Kim Rhodes)

**Amendment Carried**

**177/23 Resolved** that Council:

- (1) Notes the resignation letter tendered by Mr. Daryl Buckingham and thank him for his services to date; and
- (2) Authorise the Mayor and Acting Manager HR Workforce Development & Safety to seek Expressions of Interest from suitably qualified persons for the role of Interim Chief Executive Officer for the period of up to six (6) months or until 31 March 2024; and
- (3) Bring a full list of candidates as well as a recommended shortlist of suitably qualified candidates selected by the Mayor, Acting Manager HR Workforce Development & Safety and Cr Greg Sauer to an Extraordinary Meeting of Council to determine the most appropriate applicant as soon as possible; and further
- (4) Should a suitable candidate not be in place by the 16 October 2023, Acting Chief Corporate Officer - Roy Jones will become the Acting Chief Executive Officer.

(Peter Murphy/Kim Rhodes)

**Motion Carried**

*Councillor Greg Sauer left the meeting, the time being 1.40 pm.*

**RESUMPTION OF STANDING ORDERS**

**178/23 Resolved** that Council resume Standing Orders.

(Peter Petty/Tim Bonner)

**Motion Carried**

*The meeting moved out of Closed Committee and the recording device was turned on, the time being 1.46 pm.*

*In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolutions as resolved whilst in Closed Committee*

**MEETING CLOSED**

There being no further business the Mayor declared the meeting closed at 1.50 pm.

.....  
Councillor Bronwyn Petrie  
Mayor/Chairperson

|                      |                                                  |
|----------------------|--------------------------------------------------|
| <b>Department:</b>   | <b>Engineering Department</b>                    |
| <b>Submitted by:</b> | David Counsell, Manager Asset & Program Planning |
| <b>Reference:</b>    | <b>ITEM COM9/23</b>                              |
| <b>Subject:</b>      | <b>ROAD ASSET MANAGEMENT PLAN REVIEW</b>         |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                      |                                                                                                                                                                                  |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>     | <b>Transport</b> – The Tenterfield Shire has an effective transport network that is safe efficient and affordable for us as a community.                                         |
| <b>CSP Strategy:</b> | Deliver a well-designed, safe road network, including carparking, footpaths and cycleways, that is suitable for all users now and take into consideration future network demand. |

#### **SUMMARY**

This report presents a review of the Road Asset Management Plan 2021 with the aim to meet financial sustainability constraints for the community in the Transport operations area over the forward ten-year planning projection.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- 8) Note the draft Road Asset Management Plan October 2023 review; and**
- b) Place the Road Asset Management Plan October 2023 review on public display on Council's website for 28 days to allow for any submissions to be considered; and**
- c) That following the 28 day period, a further report be submitted to Council to consider submissions and to adopt a revised Road Asset Management Plan that complements Council's financial constraints for the ten year projections.**

#### **BACKGROUND**

Council's current Road Asset Management Plan was reviewed in 2020/21 following consideration of community submissions and the suggestion to lower the classification of some rural roads. The classification of roads was not changed under the adopted Plan. In respect to Council's long term financial projection, similar to that in 2020/21, the operational criteria within the current Plan are not achievable. This review of the Plan seeks to meet financial sustainability constraints over the forward ten-year planning projection and into the future.

#### **REPORT:**

The Road Asset Management Plan provides the direction for management of the road transport network across the shire. The Road Asset Management Plan categorises each road asset with regard to the functionality of the road generally in accordance with the national Austroads guidelines.

A summary of the Austroads guidelines define roads in rural areas as being Arterial Roads that form principal avenues for communication between capital cities and states, key towns such as National or State Highways and Regional Roads. Local Roads are defined as roads whose main function is to provide access to abutting properties, and

Our Community No. 9 Cont...

at the lowest level the roads that provide almost exclusively for one activity or function that is not defined above.

In Urban areas, the Austroads road functional classifications include Highways (within cities or regional primary road systems), Arterial Roads (that predominantly function to link districts in the urban area), Collector Roads (that serve to connect contained urban areas to the arterial system) and Local Roads (that are intended exclusively for access with no through traffic function).

The current Road Asset Management Plan 2021 identifies criteria for separate classes of road to identify the status, function and priority of the roads and streets. This influences the level of service applied to each class of road for activities such as inspections, hazard response times and construction parameters. For the unsealed roads, the class determines the interval for maintenance grading and gravel resheeting. The current intervals are not financially achievable across the network and it is proposed to amend some of the criteria to ensure Council's financial sustainability into the future. The proposed amendments are identified below;

### **Rural Categories**

#### Rural Class A – Regional Roads

*Regional roads form part of the State-wide Regional network of roads, providing transport links between major towns and cities. They are roads classified in accordance with the NSW State Government's classification system and are included in the calculation of Council's annual Block Grant for Regional Roads.*

**NO CHANGE – There is no change to the category of Regional Roads except to note that with the recent initial sealing of sections along Mt Lindesay Road, the Regional Road network is now completed sealed.**

#### Rural Class B – Primary Rural

Primary Rural roads are the highest priority rural local roads and carry higher traffic volumes greater than 75 vehicles per day. Historically continuous school bus routes and roads which carry greater than 3% heavy vehicles are eligible for classification as Primary Rural.

**PROPOSED CHANGES – it is proposed to amend this criteria to indicate that a B class road MAY BE considered if it is a bus route, ie .... May be school bus routes.**

Traffic will be unchanged at greater than 75 vehicles per day.

#### Rural Class C – Secondary Rural

Secondary Rural roads principally provide access from abutting properties to through roads (class A, B and C roads). These roads are non-through roads that service at least 10 properties in different ownership. These roads carry traffic volumes greater than 50 vehicles per day may include a school bus route.

**PROPOSED CHANGES – it is proposed to amend this criteria to delete the reference to No Through Roads. It is also proposed that the criteria of**



Our Community No. 9 Cont...

**properties be amended to approved dwellings, ie more than 10 approved dwellings.**

Traffic and dwellings would be unchanged for a Secondary Rural with between 50 to 75 vehicles per day.

#### Rural Class D – Local Access

Local Access roads principally provide access from abutting properties to through roads (Class A, B or C). They are non-through roads that provide access to between 3 and 10 abutting properties in different ownership with approved residential dwellings. These roads carry lower volumes of traffic than Class C roads.

**PROPOSED CHANGES – it is proposed to amend this criteria to include between 4 to 10 properties, each being separate properties each with an approved residential dwelling.**

Traffic will be unchanged at less than 50 vehicles per day.

#### Rural Class E – At Risk

The At Risk category would not be maintained by Council to any particular level of service for access, however if deemed appropriate by Council, these roads would be considered for major emergency disaster repairs if external Government funding assistance is approved.

**AT RISK – This would be an additional class of access road that is not maintained on a routine interval at all. These roads would serve 3 or less separate properties each with an approved residential dwelling.**

### Urban Categories

#### Urban Class A – Arterial Streets

Arterial Streets provide principal avenues of communication and links between parts of large cities or between major towns and cities. Within the towns and villages of Tenterfield Shire, only the New England Highway and Bruxner Highway perform this function. They are roads classified as National or State in accordance with the State Government's classification system. Maintenance on the central portion of the road is the responsibility of State and Federal Governments. However, Council has a maintenance responsibility for the parking lanes, footpaths and road reserve of these roads.

#### Urban Class B – Sub-Arterial Streets

Sub-Arterial Streets are those streets which connect arterial streets to areas of development and other major areas of the town or shire. These streets carry high traffic volumes with a broad range of vehicle types. In the towns and villages of Tenterfield Shire, only the Regional Roads meet these requirements.

#### Urban Class C – Collector Streets

Our Community No. 9 Cont...

Collector streets are those streets which provide a link for traffic from the residential street system, some rural areas, industrial areas and other trip generators to other collector streets, sub-arterial or arterial streets.

#### Urban Class D – Local Access Streets

Local Access Streets are streets which principally provide access to and from property. These streets generally carry low traffic volumes and form the bulk of streets within Tenterfield Shire.

#### Urban Class E – Lanes

These streets generally provide alternative access to properties. They are narrower than Class D streets and generally have very low traffic volumes.

### **NO CHANGE – Urban road categories will remain unchanged**

Previous submissions to the Plan have focused on individual requests to have a specific road improved with a higher level of service and in some cases this could improve safety and efficiencies, however the focus needs to be upon the long term financial viability of the complete network across the shire. Council does not have the financial capacity over the long term to maintain current levels of service.

#### **Long Term Budget Review**

Asset renewal is a key undertaking for Councils as managers of community assets. While the review of the Road Asset Management Plan is in reducing levels of service in some areas such as grading of lower order roads is unfortunate, other areas of operational and capital works programs have also been considered in conjunction with the Road Asset Management Plan.

Budget reductions are also being proposed for the Transport asset area within the Long Term Financial Plan to meet Council's financial viability in forward years from 2024/25. It should be noted that this should restrict any new asset acquisition and reduces Council's ability to renew existing assets in a timely schedule over the life of the asset. These reductions are **not insignificant** and include;

#### Operational Maintenance

|                           |                                                     |
|---------------------------|-----------------------------------------------------|
| Rural bridge maintenance  | Reduce by 90 % to save at least \$ 162,000 annually |
| Urban bridge maintenance  | Reduce by 90 % to save at least \$ 50,000 annually  |
| Rural Road maintenance    | Reduce by 35 % to save at least \$ 678,000 annually |
| Urban Street maintenance  | Reduce by 50 % to save at least \$ 162,000 annually |
| Street Sweeping services  | Reduce by 80 % to save at least \$ 71,000 annually  |
| Formalising road reserves | Reduce by 100 % to save at least \$ 64,000 annually |
| Vehicle damage            | Reduce by 50 % to save at least \$ 5,000 annually   |
| Aerodrome & Facilities    | Reduce by 100 % to save at least \$ 23,000 annually |

#### Capital Asset Renewal

|                      |                                                     |
|----------------------|-----------------------------------------------------|
| Bridge and causeways | Reduce by 75 % to save at least \$ 345,000 annually |
|----------------------|-----------------------------------------------------|

## Our Community No. 9 Cont...

|                               |                                                   |
|-------------------------------|---------------------------------------------------|
| Concrete bridge renewal       | Reduce by 100 % to save \$ 210,000 annually       |
| Footpath renewals             | Reduce by 100 % saving \$ 100,000 annually        |
| Gravel Road D class renewals  | Reduce by 50 % saving \$ 325,000 annually         |
| Rural Gravel Road Resheets    | Reduce by 25 % saving \$ 125,000 annually         |
| Rural Pavement Rehabilitation | Reduce by 50 % saving \$ 300,000 annually         |
| Urban Pavement Rehabilitation | Reduce by 50 % saving \$ 125,000 annually         |
| Kerb & Gutter Renewal         | Reduce by 100 % saving \$ 20,000 annually         |
| Culverts & pipes              | Reduce by 25 % saving at least \$ 37,000 annually |
| Gravel Pit Rehabilitation     | Reduce by 25 % saving at least \$ 2,000 annually  |

These reductions in future expenditure programs would reduce the financial burden in the Long Term Financial Plan under Transport Assets by \$ 2.8 million.

The proposed amendments to the Road Asset Management Plan involve level of service implications for road maintenance and it is recommended that the draft Road Asset Management Plan October 2023 be placed on Council's website for public display for 28 days to allow for residents to consider the implications and for community submissions to be received.

**COUNCIL IMPLICATIONS:****8. Community Engagement / Communication (per engagement strategy)**

The Draft Road Asset Management Plan October 2023 is recommended to be placed on Council's website for public display for a period of 28 days for community information to seek submissions.

**2. Policy and Regulation**

The Road Asset Management Plan should be reviewed at least once per Council term. It was last reviewed under the previous Council term during 2020/21.

**3. Financial (Annual Budget & LTFP)**

The Plan requires an annual budget, including forward projected funding, to a level that is sustainably viable in order to implement the level of services across the road network. An objective of the Plan is that within the limit of available resources, and in accordance with Council's Policies and adopted priorities, the Plan outlines the strategies by which Council aims to provide an asset network that meets service requirements in a sustainably funded budgetary program.

This report includes reference to significant proposed reductions in the Transport Asset area for the Long Term Financial Plan.

**4. Asset Management (AMS)**

The review of the Road Asset Management Plan should seek to support the management of transport assets throughout the life time cycle of the complete road network in a financially sustainable process.

**5. Workforce (WMS)**

The implications to workforce, including plant resourcing, will be considered in detail under other relevant documents. However it should be noted that the ability of Council to financially provide a level of service to various road categories could impact current resourcing capability.

**6. Legal and Risk Management**

Our Community No. 9 Cont...

The revision of Council's Road Asset Management Plan reflects the requirements of current policies, legislation and guidelines. This review provides commentary towards level of risk that is necessary in respect of the financial viability of the network operation.

#### **7. Performance Measures**

The Plan sets out a number of performance criteria including response times and works interval frequencies that aim to be both financially sustainable and in support of the life cycle of the road assets.

#### **8. Project Management**

The review process of the Plan, and the implementation of the adopted changes to the Plan, will be managed by the Engineering Department.

**Fiona Keneally**  
**Director Infrastructure**

|                               |                                                          |
|-------------------------------|----------------------------------------------------------|
| Prepared by staff member:     | David Counsell, Manager Asset & Program Planning         |
| Approved/Reviewed by Manager: | Fiona Keneally, Director Infrastructure                  |
| Department:                   | Engineering Department                                   |
| Attachments:                  | <b>1</b> Road Asset Management Plan – FINAL DRAFT – 2023 |
|                               | 76 Pages                                                 |

# Road Asset Management Plan



Department of Engineering Services

**Tenterfield Shire Council**

October 2023

***Adopted: Council Resolution TBC/23***

Road Asset Management Plan

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| 2.1                                                      | 2018         | Road Network Asset Management Plan             | Engineering Dept     |          |          |
| 3.1                                                      | August 2020  | Revision 1                                     | Engineering Dept     |          |          |
| 3.2                                                      | April 2021   | Revision after submissions and considerations. | Engineering Dept     |          |          |
| 3.3                                                      | July 2021    | Review after 2021 submissions                  | Engineering Dept     |          |          |
| 4.1                                                      | October 2023 | Draft Review                                   | Engineering Dept/GHD |          |          |
| 4.2                                                      | October 2023 | Final                                          | Engineering Dept/GHD |          |          |
|                                                          |              |                                                |                      |          |          |

Road Asset Management Plan

## **1. Introduction**

### **1.1 Scope**

Council is the Roads Authority for an extensive network of roads. Most of these roads are public roads as defined by the Roads Act 1993. Within the Shire there are also public and non-public roads that are not maintained by Council, but which provide public access to properties.

This Road Asset Management Plan provides guidelines for determining whether a road is included in the Council-maintained road network.

It is very important to understand that Council has limited resources. The standards included within this plan are the targeted outcomes for our road network. This plan will assist in establishing a consistent standard and serviceability for a safe road network.

### **1.2 Objectives of the plan**

Within the limit of available resources and in accordance with Council's Policies and adopted priorities, this plan outlines the strategies by which Council aims to provide:

- a reasonable standard of access for local and through traffic in rural, urban and village areas of Tenterfield Shire;
- a consistent and robust methodology for the inclusion/exclusion of roads and streets to be maintained;
- a road network which performs at an adequate functional level of service, consistent with road category and usage;
- a consistent and robust methodology to imposing road improvement charges or works in respect of development activities;
- an asset network that meets service requirements in a sustainably funded budgetary program.

This plan provides Council with:

- a management tool to assist in the compliance with Council's duty of care obligations in the road network;
- strategies to minimise Council's exposure to litigation through a program of affirmative action with regards inspecting, monitoring, assessing and responding to the condition of roads assets.

### **1.3 Outcomes**

It is expected that the Road Asset Management Plan will achieve the following outcomes:

- Establish road maintenance strategies which provide maximum serviceable life for each different road class given available resources.

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- Effective lobbying of government sources for additional road funding through reliable and accurate data;

It is intended that this Road Asset Management Plan will be a living document. In order to achieve this, the Road Asset Management Plan should be reviewed at least once per Council term.

Council determines the road program as part of its development of the annual Operations Plan based upon the funding available each year. As a general guide, priority for funding of roadworks will be given to:

1. Maintaining the existing road, street and bridge network including reseals.
2. Heavy patching and pavement rehabilitation of sealed roads.
3. Gravel re-sheeting program.
4. Providing safety related improvements.

#### **1.4 Road Hierarchy**

The development of a **Road Hierarchy** recognises the relative importance of individual roads. It provides a mechanism for setting inspection frequencies, intervention levels, response times, construction standards, maintenance frequency and performance criteria, including such things as levels of flood immunity. The class of a road within the Road Hierarchy determines:

- target design standards for new road construction or rehabilitation – width, surface type, pavement thickness, drainage structures, etc.;
- levels of service – how often a road is maintained and to what standard;
- inspection regime – how often inspected, intervention levels and response times for defects;

The Road Asset Management Plan incorporates a Road Hierarchy that classifies roads based on well-defined, measurable criteria. Anticipating that the most challenging decisions and potential disputes will revolve around road classification, it's crucial to establish a consistent, measurable classification framework that applies uniformly throughout the Shire. This approach ensures that the community views the process as fair, equitable, and defensible.

##### **1.4.1 How the class of roads is determined**

All roads in the road schedule (Appendices A-C) have been classified using recorded data (e.g., traffic counts), and where data is not yet recorded, best estimates for each criterion. As time passes and circumstances change, the classification for a road or a portion of a road may be subject to change. Longer roads, in particular, may have different sections with varying classifications due to fluctuating traffic levels and other factors, such as the presence of a school bus route affecting usage. Some roads may be elevated to a higher grade if they are identified as having the potential to contribute to economic growth. The rationale for classifying roads meeting these criteria is detailed in this plan.

##### **1.4.2 Road network classification review**

The road schedule is reviewed when the road asset management plan is revised.

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### 1.4.3 The different road classes

The road classes in the hierarchy are:

#### Rural

- Class A – Regional Roads
- Class B – Primary Rural
- Class C – Secondary Rural
- Class D – Local Access
- Class E – At Risk

#### Urban

- Class A – Arterial (State Highways)
- Class B – Sub-Arterial (Regional Roads)
- Class C – Collector
- Class D – Local Access
- Class E – Lanes

The criteria for classifying roads are described in Sections 3 and 4.

### 1.5 Relevant legislation and legal considerations

The primary legislation defining the responsibilities of local and state authorities with regards to roads is the Roads Act 1993 although there are a number of additional pieces of legislation that impact on Council's responsibilities and powers.

A key consideration in the management of the road network is of course Council's potential liability to the travelling public. The current position is described by the Civil Liability Act 2002.

#### Civil Liability Amendment (Personal Responsibilities) Act 2002

The Civil Liability Act 2002 (the Act) was passed by NSW Parliament on 20 November 2002.

The Act makes important changes to the way that courts deal with claims against public authorities including road authorities such as Councils. These changes recognise that services provided to the community by Councils are not provided for commercial gain but for the public good. The Act does not sanction a public authority to act in a negligent or unsafe way but will require the courts to take into account principles relating to the financial and other resources available to the authority, the general responsibilities of the authority, and its compliance with general practices and applicable standards.

The Act protects regulatory and roads authorities if they could have done something to avoid a risk but did not do so. Public authorities carry out what is often a limitless task with necessarily limited resources. The Act provides immunity for a public authority for breach of statutory duty unless it acted irrationally. A roads authority will not be liable for failing to exercise a discretionary power to mend a pothole unless it had actual knowledge of the specific risk that caused the injury. Even in cases where the roads authority was aware of

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the particular risk, it can still invoke the general 'resources' protection provided by the Act for public authorities.

The sections of the Act affecting the liability of Public Authorities are contained in Part 5 and particularly clauses 42 to 46 inclusive.

Section 42 requires Courts to weigh up a Council's resources and competing responsibilities when determining whether it owes, or has breached, a legal duty of care. In the process, it clarifies that the principles extend to all functions of a Council, not just those in the nature of a road authority.

Section 43 provides that a Council cannot be sued for breach of statutory duty unless the act or omission alleged is grossly unreasonable.

Section 44 provides that a Council is not liable for failing to exercise functions to regulate other parties' activities unless the Plaintiff would have had standing in other proceedings to compel Council to exercise that power. Section 44 provides immunity beyond that which exists at common Law, but the immunity is confined to specific circumstances.

Section 45 is an attempt to codify the non-feasance immunity which existed at common law for roads authorities prior to 31 May 2001. The section states that a roads authority is immune from suit where the harm arises from a failure to carry out, or consider carrying out, road work unless at the time the authority had actual knowledge of the particular risk which caused the harm. Importantly, the section clarifies that liability does not arise just because the authority had knowledge of the risk.

Section 46 has twin intentions to ensure that where a Council exercise a function:

- It does not attract greater liability than if it had not exercised the function at all, and
- It is not to be taken as an indication the function should have been exercised previously, in that fashion.

For example, where a Council filled a pothole which tripped a claimant, that action cannot, of itself be taken as evidence of the action the Council should have taken prior to the fall. It is now much more difficult for courts to conclude that the post-accident exercise of a function constitutes evidence of negligence.

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## **2. Public Road Management**

Under the Roads Act 1993, Council only has a maintenance responsibility for public roads that have been dedicated to Council. In practice Council manages and maintains roads where this is not necessarily the case. This occurs because the legal status is not clearly defined for some roads, others are not on public road reserves, or sit on public road reserve for only part of their length and many are in crown reserves that have not been dedicated to Council.

Public roads have been created in the past, in numerous ways, under many different pieces of legislation. It is not always clear whether a road is or is not a public road, and at times it may be necessary to carry out extensive searches to determine the status of a road.

This plan assumes that all roads currently on the road register (Appendix A-C) are public roads. However, there are a number of public roads of varying legal status. These include:

- Roads owned by other authorities e.g., Crown and State Forests; and
- Roads or sections of roads where the physical road is not contained within the legal road reserve.

Council is working progressively towards the dedication of all roads maintained by Council. However, where existing roads have minor deviations outside the Public Road Reserve, no action will be taken to correct the situation unless reconstruction of that section is planned to be undertaken or development applications are submitted for adjacent land. In the latter case, the developer will be responsible for the correct gazettal of the road only so far as the development allotments relate to the affected road reserve. Boundary adjustments will only apply to those adjusted lots that have to be redefined by survey.

### **2.1 Opening Public Roads**

Part 2 of the Roads Act 1993 provides the legislative framework for the opening of public roads. The procedure to be followed by a road's authority for the opening of a public road is as follows:

- A plan of subdivision or other plan that bears a statement of intention to dedicate specified land as a public road is registered with the Registrar-General and becomes public road upon registration of the plan (section 9);
- Council may, by notice published in the Government Gazette, dedicate any land held by it as a public road (section 10);

### **2.2 Closing Public Roads**

Part 4 of the Roads Act 1993 provides the legislative framework for the closing of public roads. The procedure to be followed by a roads authority to close a public road is as follows:

- Application by the roads authority (Council) to the Minister to close the public road (clause 34);
- Minister must advertise the road closure in a local newspaper calling for submissions within 28 days (clause 35);
- Consent issued by the road's authority (section 37);
- Minister publishes notice in Gazette closing the public road (section 37);

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- Upon publication of notice, the road ceases to be public road and rites of passage and access are extinguished.

### **2.3 Naming of Public Roads**

Section 162 of the Roads Act 1993 provides for Council to name and number all public roads for which it is the roads authority. Roads include rural roads and town streets. Council must obtain the concurrence of the Transport for New South Wales in the case of a classified road. Council cannot proceed with a proposal to name or rename a road against an objection made by Australia Post, Department of Lands, or the Asset (in the case of a classified road) except with the approval of the Minister.

The process for naming roads will be in accordance with the requirements of the NSW Address Policy, NSW Addressing User Manual, and NSW Retrospective Address Policy Guidelines released by the Geographical Names Board (GNB) of NSW and NSW Land & Property Information.

The GNB of NSW adopted and endorsed the NSW Address Policy, NSW Addressing User Manual and NSW Retrospective Address Policy on 31 March 2015. Where an update to the above documents is released by the GNB of NSW, the updated documents will supersede the requirements of the 31 March 2015 documentation.

### **2.4 Adding/deleting roads or streets to the road network**

The following matters will be considered in determining whether a road/street not currently included the Road Hierarchy is eligible for inclusion:

- Is the road/street a “public road” as defined by the Roads Act 1993?
- How many properties does the road/street serve?
- Does the road/street meet the standards for the appropriate Road Class in Council’s hierarchy?
- Have all Development Consent conditions, where applicable, been fulfilled by the developer in respect of the road/access to allotments/development site?

A road/street which meets all of the criteria described below will become eligible for consideration by Council for inclusion in the Road Asset Management Plan. Council may, at its discretion, include any road/street that does not meet these criteria and set a Classification for the road/street in accordance with the guidelines provided in this document.

#### **2.4.1 Procedure**

When an application is received to include a road/street in Council’s Road Asset Management Plan, a report to Council will determine whether the road/street meets the eligibility criteria detailed below. Council may then consider all implications of including a section of road such a financial and liability issues.

Only if a section of road is included, Council will allocate resources from the time of inclusion of the road/street in Road Asset Management Plan towards the future management and maintenance of the road/street.

All new road/street lengths included to Council’s Road Asset Management Plan will be noted on Council’s asset database with the length included in subsequent Grants Commission Returns.

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### **2.4.2 Eligibility Criteria**

The following criteria must be met for a road to be added to Council's Road Asset Management Plan:

- the road must serve more than one property in different ownership; and
- the road must have the legal status as a "public road" as defined by the Roads Act 1993; and
- the road must meet the standards for the appropriate Road Class in Council's hierarchy; and
- where applicable, all Development Consent conditions must have been fulfilled by the developer in respect of the road/access.

All costs associated with achieving the above requirements shall be borne by the applicants seeking the inclusion of the road in Council's Road Asset Management Plan.

### **2.4.3 Properties Served**

Public roads which provide access to four properties in different ownership may be eligible for the lowest classification under Council's road hierarchy system. In any event, Council shall only maintain any no-through-road to, at most, the property boundary of the last property.

Council will not accept any maintenance or improvement responsibility for internal access roads, regardless of the legal status of such access roads.

### **2.4.4 Existing maintenance arrangements**

Where a public road only serves a single property but is included on the road register due to historical maintenance arrangements, Council may either continue its inclusion on the register as the lowest class of road or remove it from the register at its discretion.

## **2.5 Roads Ineligible for Inclusion in Road Network**

Those roads that are not being maintained by Council at the time this Plan is adopted will not be admitted to the road register unless the conditions listed in Section 2.4 are met and Council resolved to add them.

Roads not currently maintained and managed by Council include:

- Dedicated public roads or part thereof, which Council has chosen not to maintain;
- Public Roads which have not been constructed.



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**3. Rural roads**

With respect to rural roads, this Plan deals only with roads classified as Regional and Local and therefore under the control of Council as a road’s authority. The major roads of the New England Highway and the Bruxner Highway to the East of Tenterfield are state highways and under the control of TfNSW. The Road Hierarchy is as described below in Table 3-1.

**Table 3-1 Rural Road Classifications**

| Road Class          | Description of Class                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A – Regional Roads  | Regional roads form part of the State-wide Regional network of roads, providing transport links between major towns and cities. They are roads classified in accordance with the NSW State Government’s classification system and are included in the calculation of Council’s annual Block Grant for Regional Roads.<br><br><i>Note: With the recent initial sealing of sections along Mt Lindesay Road, the Regional Road network is now completed sealed.</i> |
| B – Primary Rural   | Primary Rural roads are the highest priority rural local roads and carry higher traffic volumes greater than 75 vehicles per day. May be school bus routes and roads which carry greater than 3% heavy vehicles are eligible for classification as Primary Rural.                                                                                                                                                                                                |
| C – Secondary Rural | Secondary Rural roads principally provide access from abutting properties to through roads (class A, B and C roads). These roads service at least 10 properties with approved dwellings in different ownership. These roads carry traffic volumes greater than 50 vehicles per day may include a school bus route.                                                                                                                                               |
| D – Local Access    | Local Access roads principally provide access from abutting properties to through roads (Class A, B or C). They are non-through roads that provide access to between 4 and 10 abutting properties in different ownership with approved residential dwellings. These roads carry lower volumes of traffic that Class C roads.                                                                                                                                     |
| E – At Risk         | The At Risk category will not be maintained by Council to any particular level of service for access. These roads, which serve 3 or fewer separate properties, each with an approved residential dwelling, are not maintained on a routine interval at all. However, if deemed appropriate by Council, they would be considered for major emergency disaster repairs if external government funding assistance is approved.                                      |

**3.1 Road Safety**

Maintenance work necessary to ensure a road is safe will be carried out as and when required, irrespective of the class of road or the maintenance strategy for that class of road. Priority shall also be given to enhancement work that is assessed by the appropriately qualified technical people as required to rectify road safety problems.

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Council uses a risk management approach to the maintenance of safety on the road network through a system of formal inspections, evaluation of the risk to road users and control of the risk by the use of appropriate maintenance activities. The risk evaluation is based on a rating system, with high risk problems prioritised.

### **3.1.1 Inspections**

Regular inspections of the road network are made to identify defects and risks to motorists. These inspections are applied to both sealed and unsealed roads and are designed to identify potential defects likely to cause damage to the roadway or vehicle. Roads principally provide access from abutting properties to through roads (class A, B and C roads). These roads are non-through roads that service at least 10 properties in different ownership. These roads carry traffic volumes greater than 50 vehicles per day may include a school bus route.

Roads may be inspected by recording camera video of the travelled way as a record of condition and safety at the time of that inspection.

Inspections identify defects such as the following:

- potholes, corrugations, rutting & other pavement defects;
- edge break & shoulder scouring;
- objects/debris on road;
- vegetation causing sight distance problems.

which affect:

- roads;
- guideposts & signs;
- bridges and approaches;
- table drains;
- shoulders;
- roadside vegetation;
- drainage structures;
- traffic barriers.

Inspections are also carried out at night to check:

- reflectivity of signs and delineators;
- location & spacing of guideposts;
- condition & effectiveness of line marking & other traffic devices.

Inspections will be undertaken upon receipt of a public complaint, or as part of the regular inspection process. The following table identifies the minimum frequency of inspections to be undertaken based on road class. Inspections may occur at any time during the maintenance cycle but are targeted to occur after half of the maintenance cycle has expired.

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**Table 3-2 Inspection Frequency**

| Inspection Type          | Road Class   |                   |                     |                  |             |
|--------------------------|--------------|-------------------|---------------------|------------------|-------------|
|                          | A - Regional | B - Primary Rural | C - Secondary Rural | D - Local Access | E – At Risk |
| <b>Safety &amp; Road</b> | 12 months    | 2 years           | 3 years             | 4 years          | 4 years     |
| <b>Night</b>             | 4 years      | 4 years           | Nil                 | Nil              | Nil         |

**3.1.2 Risk Evaluation**

Risk evaluation will be undertaken using a rating formula considering the type of the observed defect and the likelihood of it causing a problem for traffic. Scores for the likelihood of occurrence and common types of defects are described in Appendix E: .

The likelihood of a hazard causing an accident or damage is largely a value judgement and should consider;

- The volume of traffic on the road
- The location of the hazard relative to the travelling lane
- The nature of the hazard
- The road alignment – both horizontal and vertical curves (crests).

The risk score is calculated as the product of the likelihood of occurrence and hazard type.

**Figure 3-1 Risk score matrix**

|             |   | Likelihood of problem |    |    |    |    |
|-------------|---|-----------------------|----|----|----|----|
|             |   | 1                     | 2  | 3  | 4  | 5  |
| Hazard Type | 1 | 1                     | 2  | 3  | 4  | 5  |
|             | 2 | 2                     | 4  | 6  | 8  | 10 |
|             | 3 | 3                     | 6  | 9  | 12 | 15 |
|             | 4 | 4                     | 8  | 12 | 16 | 20 |
|             | 5 | 5                     | 10 | 15 | 20 | 25 |

**3.1.3 Risk Control**

The type and style of control technique adopted to address identified risks will depend on the resources, facilities and expertise available, although there are some basic control measures that are generally implemented:

- Use of warning signs and lights to alert road user of the potential hazard that exists up ahead;
- Erection of temporary barriers or barricades and lights around the area until it can be repaired;
- Effecting repair of the damaged area; and/or

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- Planning and allocating resources for the long-term rectification of the defect.

The factor that is common to all of the above control measures is the time to respond. Table 3-3 sets out the response times for various Road Risk Ratings.

**Table 3-3 Target Road Risk Action Response Times**

| RISK RATING | PRIORITY  | CONTROL MECHANISM                      | RESPONSE TIME                                 |
|-------------|-----------|----------------------------------------|-----------------------------------------------|
| Up to 4     | Low       | Monitor                                | N/A                                           |
| 5 - 9       | Medium    | Inspect and make safe<br>Effect repair | Within 2 weeks<br>Within 3 months             |
| 10-14       | High      | Inspect and make safe<br>Effect repair | Within 1 week<br>Within 3 months              |
| 15-19       | Very High | Inspect and make safe<br>Effect repair | Within 2 working days<br>Within 1 month       |
| 20+         | Urgent    | Inspect and make safe<br>Effect repair | Within 1 working day<br>Within 2 working days |

All response times are subject to accessibility of crews to attend safely and undertake any works regarding safety of the crew and the public. Some extreme situations may prohibit response on the basis of safety, i.e. wet weather flooding and storm events.

### 3.2 Maintenance and renewal

The following sections detail specific maintenance and renewal activities applicable to all sealed and unsealed roads. Both sealed and unsealed roads are subject to two different categories of maintenance – planned and unplanned. Planned maintenance and renewal is that which occurs as part of Council’s asset management schedule and most commonly involves the grading of gravel roads and resealing of sealed roads. Unplanned maintenance is reactive and occurs in response to dangerous conditions, or significant degradation of the surface to the point that it is well below a serviceable standard.

Renewal of the network is where major works are undertaken to restore sections of road to a new or near new standard. These works may include:

- Gravel resheeting;
- Road resealing, reconstruction, or rehabilitation;
- Replacement of drainage structures;
- Replacement of bridges and causeways.

Where insufficient funds are available to enable the work identified in the maintenance and renewal schedules, the unfunded amount will be identified in the Road Network Asset Management Plan as “Backlog” works.

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### 3.2.1 Unsealed Roads

Council has over 977 km of unsealed roads for which it has accepted maintenance responsibility. The annual budget for the maintenance of these roads includes routine grading, drainage and capital renewal through the gravel resheeting programme.

The maintenance of unsealed roads must deal with dynamic situations in which road conditions change significantly due to climatic conditions (usually heavy rainfall) and traffic changes over a very short period of time. Planned maintenance activities are primarily aimed at restoring the riding surface to an acceptable condition (e.g., repairing potholes, corrugations, ravelling, etc), and correcting the drainage system to preserve the pavement on a regular basis. Unplanned maintenance may involve filling of significant potholes, removal of significant corrugations or fill in of wash outs in response to identified serviceability or safety issues.

#### 3.2.1.1 Planned Maintenance

##### Maintenance Grading

Unsealed roads require regular grader maintenance due to the effects of weather and passing traffic on the exposed aggregated surface.

**Planned Maintenance Grading** is designed to restore the shape of the road, remove potholes and ruts, remove corrugations, repair, and clean out drainage and compact the running surface. The type of grading will depend on the site conditions and the condition of the road and will range from surface correction with a light grade, watering and rolling to the scarifying of the surface to the depth of the pothole, rut, or corrugation generally up to 100 mm. Compaction is essential and is achieved by application of water (water cart) and compaction using a roller.

On completion of maintenance grading, the road surface will be shaped to a crown with crossfalls of 3-6% on straights or to a uniform one-way crossfall of 3-6% depending on road class and horizontal curvature. This crossfall will allow water to shed from the pavement as quickly as possible to minimise the formation of potholes.

The maintenance of each class of road occurs on a cycle in accordance with Table 3-4 below.

**Table 3-4 Target Maintenance cycle**

| Class | Description     | Planned Maintenance |
|-------|-----------------|---------------------|
| A     | Regional Roads  | Not Applicable      |
| B     | Primary Rural   | 12 month cycle      |
| C     | Secondary Rural | 18 month cycle      |
| D     | Local Access    | 3 year cycle        |

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Resheeting

Part of the process for maintaining a running surface on unsealed roads is the addition of material to replace material lost through wear, erosion, or grading. As many roads in Tenterfield are built on and from granite soils, this material can sometimes be sourced locally from the road alignment, or alternatively by recovering material previously lost to the verges. However, where clay or other unsuitable road foundation soils exist, roads may require resheeting using imported gravels.

The annual gravel resheeting program is developed during the preparation of the Operational Plan. When unsealed roads are resheeted with gravel, the targeted compacted thickness of gravel will generally be 100 mm irrespective of their classification. This thickness is based on the requirement of 2.5 times the maximum particle size for effective compaction.

The quality of pavement materials for use in unsealed road resheeting will generally be determined by the availability of naturally occurring materials in the area of the resheet. Gravels with a CBR of at least 15 (although preferably higher) and PI between 5 and 15 will be used where available.

Prior to resheeting, the road will be shaped to the widths specified in Section 3.3. After placement of the gravel resheeting, there should be a uniform thickness of gravel.

3.2.1.2 Unplanned Maintenance

Unplanned maintenance of gravel roads is remedial work conducted to rectify an unsafe hazard, or to undertake localized remediation to damaged surfaces. Unplanned maintenance may include:

- filling potholes;
- removing corrugations;
- unblocking drains;
- replacing traffic control devices e.g., signs and guideposts
- removing obstructions including tree branches

Unplanned maintenance is often completed using different equipment to planned maintenance (usually a backhoe) and will not result in the quality of surface achieved by a grader crew. Unplanned maintenance is triggered through programmed inspections or public reports and complaints.

**3.2.2 Sealed Roads**

Council has over 470 km of sealed roads for which it has accepted maintenance responsibility.

**Planned maintenance** and renewal are carried out to prolong the life of sealed roads and include resurfacing, rejuvenation, reconstruction, and shoulder re-sheeting. Council's limited resources mean that, although we have targets for resealing, there will be a backlog due to a lack of funds.

**Unplanned maintenance** activities are primarily aimed at maintaining the wearing surface to an acceptable condition and include patching potholes, heavy patching, crack sealing, repairing edge breaks, etc. Due to their extent, timing and means of execution, these types of maintenance activities are not amenable to detailed forward planning. Consequently, a reporting system for recording public reports and complaints, and a system of regular inspections (refer section 3.1.1) has been developed so that repairs can be scheduled for

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assignment to the sealed road maintenance gangs. Other maintenance activities completed on an “on-demand” basis include drainage (cleaning surface drains, culverts, etc), vegetation, road signs and road furniture maintenance.

This plan separates out those seals which are not part of a continuous sealed section as **Orphan Seals**. Orphan seals are those seals installed for short stretches for dust abatements, floodway protection or to improve the safety of steep grades. These seals are on roads which are otherwise gravel and therefore have a much lower level of service. Orphan seals are road sections less than 1km long with gravel at each end, and the sections less than 200m at the start of the intersection of a sealed road and an otherwise gravel road, that are generally constructed for the protection of the connecting sealed road.

Planned Maintenance

Bitumen Resealing

Bitumen resealing is undertaken to prevent further surface deterioration, to seal fine cracks, to prevent the infiltration of water into the pavement, to inhibit oxidation and hardening of the existing surface and to restore skid resistance.

The desirable bitumen resealing frequency is every 10 to 20 years. This is determined primarily by the rate of oxidation of the bitumen. Traffic volumes also affect the rate of deterioration of the sealed pavements with lower traffic volumes resulting in faster rates of oxidation and hence cracking and higher traffic volumes accelerate deterioration of the seal after it has begun to crack.

**Table 3-5 Target resealing frequencies**

| Class | Description     | Full Reseal (years) |
|-------|-----------------|---------------------|
| A     | Regional Roads  | 10                  |
| B     | Primary Rural   | 15                  |
| C     | Secondary Rural | 15                  |
| D     | Local Access    | 20 (if applicable)  |
| E     | At Risk         | Not applicable      |

3.2.2.1 Unplanned Maintenance

Heavy Patching

Heavy patching is defined as the replacement of failed pavement, including primer sealing, up to an area of 500 square metres. Heavy patching will generally be carried out where defects have been identified through inspection or public reports/complaints. Heavy patching is also carried out prior to resealing.

Shoulder Grading/Re-sheeting

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Shoulder grading is required when the shape or level of the shoulder is such that the adjacent sealed pavement cannot be drained adequately because of the build-up of vegetation, where the pavement cannot be adequately supported by the shoulder material, or when the edge drop off on sealed roads reaches the intervention level. Shoulder grading will generally be carried out on sections of road where resealing is programmed as a priority and at other locations where required by inspection. Shoulder grading will involve the use of a grader, roller and water cart as required. The crossfall of the shoulder will generally be 1-2% higher than that of the adjacent sealed surface to ensure that water does not penetrate the pavement gravel. Shoulder grading/resheeting will often require equipment such as a backhoe to complete additional drainage work.

Shoulder resheeting will be required where there is insufficient shoulder material available to provide an adequate crossfall and will be constructed to ensure the integrity of the road. This will require benching into the existing shoulder to prevent lamination, compaction with moisture adjustment and construction of a shoulder sufficiently wide to ensure the integrity of table drains.

**3.2.3 Both Sealed and Unsealed Roads**

**3.2.3.1 Drainage**

The maintenance of the road drainage system includes the cleaning out and repairing of culverts, clearing of inlet and outlet of drains, and regrading table drains.

Some of this work is carried out on gravel roads as part of the normal maintenance grading activity. The balance of this work, particularly on sealed roads, will be programmed based on Inspections. Silt and debris will be disposed of where it will not cause further silting either on batters or into stockpiles

**3.2.3.2 Guide Posts**

Guide posts will be installed or replaced generally on sealed roads only where there is a high component of through traffic that may be using the road at night or be unfamiliar with the road. However, because of specific hazards that may occur at other locations, guideposts will also be installed and/or replaced at the locations specified in the following table:

**Table 3-6 Guide Posts**

| Class | Description     | General      | Culverts  | Bridges | Causeways | Curves | Crest |
|-------|-----------------|--------------|-----------|---------|-----------|--------|-------|
| A     | Regional Roads  | Where sealed | Req'd     | Req'd   | Req'd     | Req'd  | Req'd |
| B     | Primary Rural   | Where sealed | Req'd     | Req'd   | Req'd     | Req'd  | Req'd |
| C     | Secondary Rural | -            | Req'd     | Req'd   | Req'd     | -      | -     |
| D     | Local Access    | -            | Req'd     | Req'd   | Req'd     | -      | -     |
| E     | At Risk         | -            | Not Req'd | No      | Not Req'd | -      | -     |



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Where installed, guide post are spaced in accordance with the requirements of the TfNSW Road Design Guide. Guideposts shall be installed at the end of each culvert and on the approach side. Guideposts shall be installed on both edges of causeways and on approaches and departures as specified in section 5.4.4. Each guidepost will have a red and white reflector (Diamond Grade).

#### 3.2.3.3 Signposting

Signposting will be used to warn motorists of road conditions, including consideration where appropriate for No Through Road signs at the start of terminating roads.

Road name signs (fingerboard Type G5-1) will be provided at the start of all roads and at major junctions along the roads.

On sealed portions of A class roads (regional roads), "gravel road" (type W5-19), "next km" (type W8-17-1) and the sliding car symbol (type W5-20) warning signposting (or similar as appropriate for each situation) will be installed prior to the commencement of an unsealed surface. The distance will be to the next sealed section of road. Where the length of sealed surface is less than 1km, such as at dust abatements, no warning signposting will be required.

Curve warning signposting (type W1-1 to W1-7 inclusive) will be provided on the approaches to curves on class A, B, and C roads where there is a significant (at least 20km/hr) change in speed necessary to safely navigate the curve radius. No advisory speed signposting will be provided. Hazard markers (type D4-1-2 or D4-1-3) will be considered for signposted curves where the necessary change in speed is 30km/hr or more.

All causeways/floodways on class A, B and C roads will be considered for flood depth indicators and Causeway (W5-4) or Floodway (W5-7) warning signs as appropriate and Road Narrows (W4-1) when the causeway width is less than the approaching pavement width installed on each approach. Additional warning signs indicating "Road Subject to Flooding, indicators show depth" (G9-21) may be installed on both approaches to causeways/floodways on Class A, B and C roads only where there is a higher component of through traffic that may be unfamiliar with the road.

#### 3.2.3.4 Vegetation Control

The control of vegetation on road shoulders will only be undertaken adjacent to sealed road pavements. This may take the form of slashing with a tractor slasher or chemical control using spraying. On unsealed roads, no vegetation control will be undertaken except for the control of noxious weeds as required or where it is required to resolve a specific safety issue.

In rural areas the following applies:

- 1) It is the accepted practice in Tenterfield Shire Council for owners and residents of land in rural areas to maintain the strip of land between their boundary fence and the road formation to protect and enhance their investment.
- 2) The Director Infrastructure be authorised to arrange for slashing or burning, (following consultation with the FCO or Brigade Captain as appropriate) by Council staff of these areas when they are situated in front of vacant or long term unoccupied land and present a safety or fire hazard, vermin harbour, or if it is in the public interest. Following slashing, Council does not remove the grass cuttings.

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In rural areas the slashing of verges will generally be undertaken along the immediate shoulder of the road or wider to enhance safety by removing sight distance obstructions.

3) The Director Infrastructure is authorised to issue permits under Section 138 of the Roads Act 1993, to carry out activities within the Road Reserve which may include burning off or tree clearing adjacent to boundary fences or to improve sight distance at vehicular access crossings.

### 3.3 Enhancement

Enhancement is any work which improves a road to a higher standard than it has previously achieved and may include:

- Road rehabilitation (gravel overlay, in situ stabilisation)
- Road reconstruction
- Road realignment
- Road widening
- Sealing (including dust abatements)
- Drainage improvements
- Upgrading or replacing of bridges and causeways

This section details the standards that will be used when enhancement work is carried out on the road network.

#### 3.3.1 Standards

##### 3.3.1.1 Road Design Standards

Road enhancement work will be designed to the minimum design criteria in Table 3-8. The road will comply with all Council standard drawings.

**Table 3-8 Road Design Standards**

| Road Class | Description     | Carriageway Type | Pavement Width | Surface Width & Type        | Design Speed |
|------------|-----------------|------------------|----------------|-----------------------------|--------------|
| A          | Regional        | 2 lane two way   | 8.0            | Sealed 6.5m                 | 80 km/hr     |
| B          | Primary Rural   | 2 lane two way   | 7.0            | Sealed 6m or 7m<br>unsealed | 70 km/hr     |
| C          | Secondary Rural | 1 lane two way   | 6.0            | 6m unsealed                 | 60 km/hr     |
| D          | Local Access    | 1 lane two way   | 5.0            | 5m unsealed                 | 50 km/hr     |
| E          | At Risk         | 1 lane           | 3.0m           | unsealed                    | Low          |

New engineering infrastructure constructed by Council or others will be in accordance with Austroads guides and Australian Standards. Where further detail is required, reference to the latest revision of the Standard Drawings developed by the IPWEA may be included.

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Compliance with the IPWEA standard drawings is not required when:

- A specific design requirement is described in another Council policy.
- An explicit condition of a Council Development Application conflicts with the Standard Drawings.
- Requirements of another Authority, for example Transport for New South Wales (TfNSW) conflict with the Standard Drawings.
- The Council’s Director Infrastructure approves an alternative design on the basis of considerations including (but not limited to) site conditions, cost benefit or geometric restraints

3.3.1.2 Drainage Structures

Drainage improvement work will be carried out to standards in Table 3-9 and will be in accordance with Austroads design and Council standard drawings where applicable.

**Table 3-9 Drainage standards for new roads**

| Class | Description     | Width of Road Over  |          |        |
|-------|-----------------|---------------------|----------|--------|
|       |                 | Drainage Structures |          |        |
|       |                 | Culvert             | Causeway | Bridge |
| A     | Regional        | 9.76m<br>minimum    | 8.0m     | 8.0m   |
| B     | Primary Rural   | 7.2m                | 6.0m     | 8.0m   |
| C     | Secondary Rural | 6.0m                | 6.0m     | 5.0m   |
| D     | Local Access    | 6.0m                | 4.0m     | 5.0m   |
| E     | At Risk         | 7.3m                | 4.0m     | N/A    |

3.3.1.3 Dust Abatements

Dust Abatements shall be constructed to the width for the class of road as specified previously under the Standards of Enhancement for Rural and Urban roads respectively.

Dust abatement on gravel roads is the sealing of short sections of road for the benefit of property owners with houses near the road, to reduce the effects of dust caused by passing traffic.

The principal beneficiary of the dust abatement is the property owner submitting the application. The cost of installing and maintaining sealed sections of road is higher than that for gravel roads, therefore the owner is also responsible for all costs of the seal installation and any maintenance the sealed section of road requires, including reseals.

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Council will pay for all preparation to the gravel to the standard normally carried out by Council for gravel road maintenance prior to sealing.

*Dust Abatements Inspections and Maintenance*

Resealing is a process of applying a new seal over an existing one when the seal starts to fail, thus establishing a new surface. The property owner adjacent to the seal is responsible for ensuring the sealed section is resealed when required. Where Council's inspection of its road network identifies a deteriorating section in need of resealing, the Council may advise the owner but is under no obligation to do so.

Council may, at its discretion, undertake routine patching maintenance at no cost to the property owner if there are other works in the area, but generally the cost of patching and all reseals remains the responsibility of the property owner.

*Extent of Work and Costs for Dust Abatements*

The minimum length of a dust abatement section is 100 metres, the width is that specified for an equivalent sealed road of the class of road in the current approved Road Asset Management Plan. The applicant may request what length of dust abatement that is carried out, if a section greater than 100 metres in length, subject to Council concurrence. Sealing works can be completed by either a contractor approved by Council or following a request to Council for inclusion into a future works program.

*Road Network Extensions*

Road and stormwater infrastructure shall be constructed in accordance with Councils Standards of Enhancement – Sections 3.3.1.1 (Rural) or 4.5.2.1 (Urban) at the road hierarchy of the maximum expected usage of the proposed subdivision or road extension.

3.3.1.4 Revegetating Exposed Surfaces after Construction

Where large bare areas are created during construction works (larger than those normally created during routine maintenance), these areas shall be revegetated. Revegetating can be in the form of mulch, topsoil, and seed, seeded jute mesh and bitumen emulsion or any other proprietary product that provides a revegetated surface.

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## 4. Urban and village streets

### 4.1 Classification

Council has approx. 74 km of urban and village streets as described in the Urban Road Register (0). For a street in a town or village area to be eligible for maintenance by Council, it must be included in the Urban Road Register.

#### 4.1.1 Criteria

The criteria used in this classification system are:

- The traffic volume using the road.
- Whether the street is part of a school bus route.
- Density of homes.
- Whether the street is being used to access property or is used by traffic to pass through the area.

#### 4.1.2 Street Classes

The Street Hierarchy has been based on the Austroads publication "Guide to Traffic Engineering Practice" and provides for five classifications of street as follows:

**Table 4-1 Street Classes**

| Class | Street description |
|-------|--------------------|
| A     | Arterial           |
| B     | Sub-arterial       |
| C     | Collector          |
| D     | Local access       |
| E     | Lanes              |

##### 4.1.2.1 Class A – Arterial

Arterial Streets provide principal avenues of communication and links between parts of large cities or between major towns and cities. Within the towns and villages of Tenterfield Shire, only the New England Highway and Bruxner Highway perform this function. They are roads classified as National or State in accordance with the State Government's classification system. Maintenance on the central portion of the road is the responsibility of State and Federal Governments. However, Council has a maintenance responsibility for the parking lanes, footpaths, and road reserve of these roads.

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4.1.2.2 Class B – Sub – Arterial Streets

Sub-Arterial Streets are those streets which connect arterial streets to areas of development and other major areas of the town or shire. These streets carry high traffic volumes with a broad range of vehicle types. In the towns and villages of Tenterfield Shire, only the Regional Roads meet these requirements.

4.1.2.3 Class C – Collector Streets

Collector streets are those streets which provide a link for traffic from the residential street system, some rural areas, industrial areas, and other trip generators to other collector streets, sub-arterial or arterial streets.

4.1.2.4 Class D – Local Access Streets

Local Access Streets are streets which principally provide access to and from property. These streets generally carry low traffic volumes and form the bulk of streets within Tenterfield Shire.

4.1.2.5 Class E – Lanes

These streets generally provide alternative access to properties. They are narrower than Class D streets and generally have very low traffic volumes.

**4.2 Road Safety**

**4.2.1 Introduction**

Maintenance work necessary to ensure a road is safe will be carried out as and when required, irrespective of the class of road or the maintenance strategy for that class of road. Priority is given to enhancement work that is assessed by the appropriately qualified technical people as required to rectify road safety problems.

Council uses a risk management approach to the maintenance of safety on the road network through a system of formal inspections, evaluation of the risk to road users and control of the risk by the use of appropriate maintenance activities. The risk evaluation is based on a rating system, with high risk problems prioritised.

**4.2.2 Inspections**

Various types of Inspection will be made to identify defects and risks to motorists and pedestrians. These inspections will be applied to both sealed and unsealed streets and are the same as listed in Section 3.1.1 Inspections.

The following table identifies the minimum frequency of inspections to be undertaken on town and village streets. In general, it will not be necessary to regularly inspect streets at night due to the presence of street lighting.

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**Table 4-2 Urban road inspection frequency**

| Inspection Type | Road Class |         |         |         |         |
|-----------------|------------|---------|---------|---------|---------|
|                 | A          | B       | C       | D       | E       |
| Safety & Road   | 12 months  | 2 years | 3 years | 4 years | 4 years |

**4.2.3 Evaluation**

Evaluation of the information collected from the above inspections will be made in accordance with section 3.1.2 Risk Evaluation.

**4.2.4 Control**

Generally, control measures which will be implemented on town and village streets will be the same as shown in section 3.1.3 Risk Control.

**4.3 Footpath Safety**

**4.3.1 Inspections**

In addition to the inspections detailed in section 4.2 Road Safety, inspections will also be undertaken on footpaths in town and village areas. Details of the inspections are shown in the following table:

**Table 4-3 Footpath inspections**

| Type     | Purpose                                                                  | Defects to be identified                                                                                                                                                                                                                                 | Requirements                      |
|----------|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| Footpath | Identify defects likely to pose a danger or safety threat to pedestrians | <ul style="list-style-type: none"> <li>• Trip hazards – cracks, pavers, roots, etc.</li> <li>• Irregular surfaces, holes, slippery, etc.</li> <li>• Obstructions, overhanging limbs, etc.</li> <li>• Signage</li> <li>• Lighting – dark spots</li> </ul> | Walk footpaths and record defects |

The minimum frequency of inspection to be undertaken will be based on footpath type and the number of pedestrians using the facility as shown in the following table. Records of inspection will be kept (refer Appendix F: - Forms) and used to determine the programmed maintenance works. Any defects that cannot be rectified within the specified response time will be listed in a Maintenance Defects Register and will become back-log maintenance works.

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**Table 4-4 Footpath inspection frequencies**

| Pedestrian Volume | Frequency |
|-------------------|-----------|
| Very High (CBD)   | 12 months |
| Medium (paved)    | 2 years   |
| Low (unpaved)     | Nil       |

**4.3.2 Evaluation and Control**

As there are relatively few paved footpaths in Tenterfield Shire, evaluation of the information collected from the above inspections will be made on a case by case basis and any defect likely to impact on safety will have measures to make them safe and repaired implemented in accordance with Table 4-5.

**Table 4-5 Target Footpath Response Times**

| Pedestrian Volume | Response Time (Make Safe) | Response Time (Repair) |
|-------------------|---------------------------|------------------------|
| Very High         | 2 days                    | 1 month                |
| Medium            | 4 days                    | 6 months               |
| Low               | 1 week                    | 1 year                 |

**4.4 Maintenance and renewal**

The following sections detail specific maintenance activities applicable to all sealed and unsealed urban streets. Other maintenance activities which are not detailed will continue to be done for all street classes on an ‘as required’ basis.

Reference is made throughout this section to a visual condition rating system which is used to rate the condition of many aspects of sealed and unsealed streets.

The standard of maintenance for different classes of street and the deterioration which is allowed to occur before appropriate maintenance is carried out is based in part on the visual condition rating system. Where insufficient funds are provided to enable the identified work to be undertaken, the unfunded amount will be listed in the Maintenance Defects Register as “Backlog” works.

**4.4.1 Unsealed Streets**

Planned and unplanned maintenance for unsealed streets is similar to that for Class C roads as described section 3.2.1 Unsealed Roads.



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#### 4.4.2 Sealed Streets

Planned and unplanned maintenance for unsealed streets is similar to that for sealed roads as described in section 3.2.2 Sealed Roads, excepting the resealing program which is in accordance with Table 4-6.

**Table 4-6 Urban street reseal program**

| Class | Description          | Reseal (years) |
|-------|----------------------|----------------|
| A     | Arterial (shoulders) | 20             |
| B     | Sub-arterial         | 12             |
| C     | Collector            | 15             |
| D     | Local access         | 15             |
| E     | Lanes                | 20             |

The Reseal Program is subject to budget funding.

#### 4.4.3 Both Sealed and Unsealed Streets

##### 4.4.3.1 Drainage

The maintenance of the street drainage system includes such work as cleaning out and repairing culverts; clearing the inlets and outlets of drains and pits; regrading shoulders, table drains and open channel. Some of this work is carried out on gravel streets as part of the normal maintenance grading activity. The balance of this work, particularly on sealed streets, will be programmed based on condition inspections.

##### 4.4.3.2 Guide Posts

Guideposts are generally not required in urban or village areas. Guideposts will be installed on other streets where street lighting is poor and on each approach to piped accesses. Guideposts will also be installed at each culvert end.

Guide Posts, where installed, will be spaced in accordance with the TfNSW Road Design Guide.

##### 4.4.3.3 Road Verges

The procedure for maintenance of verges shall include;

- 1) It is the accepted practice in Tenterfield Shire Council for owners and residents of land in urban areas to maintain the strip of land between their boundary fence and the road formation to protect and enhance their investment. Such maintenance includes, but is not limited to mowing, edging, and weeding.

In urban areas vegetation control by Council may include slashing of the verge to enhance safety.

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**4.5 Enhancement**

**4.5.1 Introduction**

Enhancement work is any work which increases the value of the street network. These works may include:

- Street rehabilitation;
- Street reconstruction;
- Street realignment;
- Street widening;
- Sealing;
- Drainage improvements;
- Upgrading or replacing bridges;
- Developing and upgrading footpaths/cycleways.

This section details the standards that will be used when enhancement work is carried out on the street network.

**4.5.2 Standards**

4.5.2.1 Street Design Standards

Street enhancement work will be carried out to the following standards excepting in the case of physical or budgetary constraints.

**Table 4-7 Street Design Standards**

| Class | Description  | Urban     |         | Villages  |         |
|-------|--------------|-----------|---------|-----------|---------|
|       |              | Min. Seal | K to K  | Min. Seal | K to K  |
| A     | Arterial     | 7 m       | 13 m    | 7 m       | 13 m    |
| B     | Sub-Arterial | 7 m       | 13 m    | 7 m       | 10 m    |
| C     | Collector    | 7 m       | 11-13 m | 7 m       | 11-13 m |
| D     | Local Access | 6 m       | 10 m    | 6 m       | 8 m     |
| E     | Lane         | 5 m       | 5 m     | 5 m       | 5 m     |

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4.5.2.2 Drainage Structures

Drainage improvement work will be carried out to the following standards.

**Table 4-8 Drainage Structures**

| Class | Description  | Width of street over drainage structures | Target minimum frequency of drainage structures overtopping |
|-------|--------------|------------------------------------------|-------------------------------------------------------------|
| A     | Arterial     | 7 m                                      | 10 years                                                    |
| B     | Sub-Arterial | 7 m                                      | 10 years                                                    |
| C     | Collector    | 7 m                                      | 10 years                                                    |
| D     | Local Access | 6 m                                      | 5 years                                                     |
| E     | Lanes        | 5 m                                      | 2 years                                                     |

4.5.2.3 Kerb & Gutter

Where Kerb and Gutter is required, it will be constructed in accordance with the Australian Standard design.

Contributions

Contributions for kerbing and guttering will be sought from adjoining landowners in accordance with the requirements of the Roads Act 1993 at a rate of 50% of the cost of construction. The rate for this work will be set annually in the Fees and Charges. Contributions for kerbing and guttering will be sought from adjoining landowners on corner lots in accordance with Kerb and Gutter – Contributions (Corner Lots);

That contributions for kerbing and guttering along side boundaries of corner lots be charged at a concessional rate of one half the contribution rate set in Council's annual scale of Fees and Charges for normal frontages, subject to the following conditions: -

- 1) The concession shall only apply to the corner lot; and
- 2) The concession shall be applied to the shortest boundary.

Granite Gutter

Where concrete kerb and gutter works are to be undertaken to replace granite guttering blocks, such works will be undertaken in accordance with Kerb and Gutter - Replacement of Granite Gutter Blocks

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That where concrete kerb and gutter works are to be undertaken to replace granite and guttering blocks, that such works will not be undertaken without prior consultation with the community, affected adjacent landowners and Council's Heritage Advisor.

Consent to proceed with the replacement of granite gutter blocks with concrete kerb and guttering will be subject to the formal approval of Council subsequent to the completion of the consultation process.

Concrete/Paved Footpath and cycleways

Council may provide concrete paving on footpaths for reasons of amenity or safety. The minimum width of footpaths will be 1.2m. Concrete footpaths are generally installed only where connected to the existing footpath network or between distinct community facilities with high volumes of pedestrian traffic.

Cycleways, will be constructed in accordance with Austroads *Cycling Aspects of Austroads Guides 2011*.

Gutter crossings

Where Council disturbs a properly constructed gutter crossing during any works program, the cost of restoration is to be charged to the works being undertaken. In all other instances the cost of work on gutter crossings is to be paid for by the landowner.

4.5.2.4 Signposting

Signposting will be used to provide information, regulate traffic movement, and warn motorists of changes in road conditions. Specifically, *No Through Road* signs may be installed at the start of dead end streets.

Street name signs (*fingerboard Type G5-1*) may be provided at the start of all streets and at junctions along the streets but will not necessarily appear at each junction. While streets signs are important for emergency and navigational purposes, technologies such as mobile devices and GPS units reduces the provision of signs as a priority.

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## **5. Bridges & large culverts**

### **5.1 Introduction**

Council has over 148 bridges and large size culverts on the regional and local road network.

All new structures accepted by Council to the network must be constructed of approved materials with a minimum asset life of 100 years.

### **5.2 Safety at Bridges**

All maintenance work necessary to positively provide for the safety of road users at bridges shall be carried out as and when required, irrespective of the class of road/street on which the bridge is situated. Priority shall also be given to enhancement work that is assessed by the appropriately qualified technical people as required to rectify safety problems at the bridge.

Council will take a risk management approach to the maintenance of safety at bridges. This is through the implementation of a system of defect identification through a formal inspection process, evaluation of the risk to road users and control of the risk by the use of appropriate maintenance activities. The risk evaluation is based on a rating system, where the greater the Risk Rating the greater the urgency.

### **5.3 Inspections**

#### **5.3.1 Safety**

A visual inspection will be included in the Safety and Roadway inspection undertaken on the road or street. This will include signposting, obvious defects in the deck, handrailing and any approach guard fencing, blockage of scuppers, vegetation growth, etc. Evaluation and control of any defects noted will be undertaken in accordance with sections 3.1.2 or 4.2.3 as appropriate.

#### **5.3.2 Structural**

In addition to the safety inspection, a visual inspection will also be undertaken by a suitably qualified and experienced inspector. This inspection will be made on an annual basis for bridges on Class A - Regional Roads and for bridges in urban areas. For bridges on all other classes of road, the visual structural inspection will be undertaken on a 2 year cycle basis.

In addition, a detailed structural inspection will be undertaken on all timber bridges, irrespective of road classification, on a six yearly cycle. This inspection may include test boring of structural members to determine condition and will be carried out by a suitably qualified and experienced inspector. Should this inspection find faults or deterioration in condition on a particular bridge, then the detailed structural inspection will be carried out on a 5 yearly cycle for the structure or at a lesser time period as considered necessary.

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## **5.4 Maintenance of Bridges**

### **5.4.1 Termite Treatment**

Treatment of any infestations found will be carried out immediately by a suitably qualified exterminator.

### **5.4.2 Structural Timber**

All timber supplied for the maintenance and repair of timber bridges shall comply with the requirements of TfNSW QC Specification Part 380 – Timber for Bridges.

### **5.4.3 Signposting**

Narrow bridge warning signposting (*type W4-1*) will be incrementally erected on all bridges that are less than 6.1m wide on local roads at a distance of 2V from the bridge abutment. In addition, bridge width markers (*type D4-3*) will be installed at abutments to define the width of the bridge between kerbs. Where the bridge is likely to be overtopped, flood depth indicators will be erected in accordance with Section 3.2.3.3 Signposting.

### **5.4.4 Vehicle and pedestrian barriers**

Except for Class A (regional roads), handrailing or structural barriers other than kerbs will not be provided on timber or concrete decked bridges. This is in recognition that most of the bridges on local roads carry low traffic volumes, the bridges are general low level structures subject to overtopping and timber handrailing is not a suitable barrier. On regional roads, any upgrades will incorporate the installation of guardrail where budgets and existing configuration of bridges permit.

## **5.5 Enhancement**

When a timber bridge is scheduled for major repair, an economic evaluation will be undertaken to determine if a more suitable structure can be installed such as a concrete box culvert, reinforced or prestressed modular concrete deck, etc. The bridge will be designed by a certified bridge design engineer.

## **6. Miscellaneous**

### **6.1 Rural Addressing**

Rural addressing is a simple and permanent means of identifying, locating, and addressing properties in rural areas. The basic element of the system is the logically sequenced property numbers related to the distance of the property from the start of the road. Numbers increase by increment of 2 for every 20 metres of road frontage travel distance, odd numbers on the left and even numbers on the right hand side of the road in the prescribed direction of travel.

Rural addressing has been introduced in Tenterfield Shire. New rural addresses can be established through the completion of an application form and payment of the fee.

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**Accesses**

Construction and maintenance of accesses is the responsibility of the property owner and is described in **Policy 2.130 Construction and maintenance of property access from Council roads**. Generally, this places the responsibility for construction, maintenance and costs thereof with the property owner.

**6.2 Road verges**

Road verges other than road shoulders shall generally be the responsibility of property owners for maintenance.

**6.3 Public gates and vehicle by-passes**

Public gates, vehicle by-passes (grids), associated signposting and road approaches shall be maintained in accordance with **Policy No 2.162 – Public Gates and By-Passes**. Generally, this places the responsibility for the installation, maintenance, and costs thereof with the permit holder(s) for the public gate.

**6.4 Public utilities in road reserves**

Council from time to time receives requests from various public utilities (Electricity authorities such as Essential Energy, Communications companies such as TELSTRA, etc) for the installation of plant within the road reserve. While utility authorities have powers under relevant legislation (both state and federal) to install plant, consultation is a prerequisite for construction and maintenance activities. Normally Council would raise no objections to any proposed works.

For consistency, the public utilities will be requested to take the following matters into consideration when undertaking works within the road reserve:

1. Cable/conduit/pits are to be located within defined corridors as defined in any Council development standards (urban), or as close to the property boundary as possible (rural or no corridor specified).
2. Proposed locations and depths of conduit/cable shall be actually achieved in the field and clearly marked accordingly.
3. A minimum depth of 450 mm to top of conduit within road reserves and under footpaths and a minimum 600 mm to top of conduit under table drains and road pavements is required. Where a standard drawing exists for the service, this takes priority.
4. Disturbance to the natural conditions by the operations of Public Utility equipment and staff, including any sub-contractors, is limited.
5. The removal of any trees greater than 200 mm diameter must be formally approved by Council.
6. All areas that are disturbed by the operations are to be restored to pre-existing conditions which will include, but not be limited to, levelling, compaction to prevent future sinking, topsoiling and seed with a compatible grass seed mixture (if necessary).
7. Suitable erosion and sediment control measures are implemented prior to work commencing, are maintained throughout the operations, and are removed when disturbed areas have been restored.

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8. Underground boring for conduits must be undertaken where it is proposed to cross a sealed road formation, to cross a concrete footpath, to cross concrete kerb and gutter and on formed footways.
9. Trenching may be allowed on gravelled roads provided backfilling and compaction of trench is achieved to prevent future consolidation.
10. Traffic control is to be provided before and during operations in accordance with the current TfNSW and Australian standards.
11. Two business days' notice is provided to Council's nominated contact person.

#### **6.4.1 Utility allocations within road reserves**

New and replacement utilities shall be located in allocated location as noted in the Tenterfield's standard engineering drawings. Where the infrastructure is already in place, the allocation may be changed if there is an existing utility located within the specified zone (as identified Before You Dig Australia). If an existing utility is located within a Service Provider's allocation consult Council's Engineer to obtain an approved alternative allocation.

Where a Utility/Service Provider wishes to encroach on space allocated to another Utility/Service Provider, it must consult and obtain a written agreement from the other. Both Utility/Service Providers shall record such encroachments on their respective mapping systems and forward a copy of the agreement to Tenterfield Shire Council for approval. Where space constraints exist, communications and electrical services may be installed in a shared corridor corresponding to the normal electrical corridor.

In cases where Council's rural roads are not located centrally within the road reserve, the Utility/Service Provider is required to locate their assets so that they do not encroach on Council's infrastructure allocation as measured from the centre of the carriageway. (Centre line to centre of table drain is 7.5m, to back of table drain is 8.0m).

#### **6.5 Road construction materials**

Council utilises the existing road materials where ever feasible in the rehabilitation of existing roads. This may include improving the characteristics and quality of the existing pavement through the incorporation of additives such as cement, lime, slag or fly ash. Testing should be undertaken prior to the work to determine the appropriate materials and to design applicable blend rates.

#### **6.6 Gravel Quarries**

Council from time to time requires new road construction materials for upgrading of roads and a major component is the gravel basecourse. Testing should be undertaken to assess the material properties of the gravel prior to considering application on Council Roads. Any works on Class A Roads must comply with TfNSW specifications for base materials.



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**Appendix A: Regional Road Register**

| Class | No     | Segment | Name           | Origin         | End Feature                  | Ch. Start | Ch. End | Length (km) |
|-------|--------|---------|----------------|----------------|------------------------------|-----------|---------|-------------|
| A     | MR 290 | 05      | Amosfield Road | State Border   | Dalmoak Rd                   | 0.000     | 1.009   | 1.009       |
| A     | MR 290 | 10      | Amosfield Road | State Border   |                              | 1.009     | 1.533   | 0.524       |
| A     | MR 290 | 12      | Amosfield Road | State Border   | Wards Ck                     | 1.533     | 2.108   | 0.575       |
| A     | MR 290 | 15      | Amosfield Road | State Border   | Ruby Ck                      | 2.108     | 3.203   | 1.095       |
| A     | MR 290 | 20      | Amosfield Road | State Border   |                              | 3.203     | 4.440   | 1.237       |
| A     | MR 290 | 25      | Amosfield Road | State Border   | Catarins Rd                  | 4.440     | 5.878   | 1.438       |
| A     | MR 290 | 30      | Amosfield Road | State Border   | Herding Yard Ck Rd           | 5.878     | 7.470   | 1.592       |
| A     | MR 290 | 35      | Amosfield Road | State Border   | Mount Lindesay Rd            | 7.470     | 8.607   | 1.137       |
| A     | MR 290 | 05      | Liston Road    | Mt Lindesay Rd | Amosfield Road               | 0.000     | 0.648   | 0.648       |
| A     | MR462  | 7010    | Bruxner Way    | A15            | Browns Ck                    | 0         | 1.44    | 1.440       |
| A     | MR462  | 7020    | Bruxner Way    | A15            | Browns creek                 | 1.44      | 2.86    | 1.420       |
| A     | MR462  | 7030    | Bruxner Way    | A15            | Sunnyside                    | 2.86      | 3.81    | 0.950       |
| A     | MR462  | 7040    | Bruxner Way    | A15            | Sunnyside Loop Rd            | 3.81      | 5.32    | 1.510       |
| A     | MR462  | 7050    | Bruxner Way    | A15            | Millers Ck                   | 5.32      | 6.78    | 1.460       |
| A     | MR462  | 7060    | Bruxner Way    | A15            | Ross Rd                      | 6.78      | 8.44    | 1.660       |
| A     | MR462  | 7070    | Bruxner Way    | A15            | East of Tarban Rd            | 8.44      | 9.87    | 1.430       |
| A     | MR462  | 7080    | Bruxner Way    | A15            | Tarban Rd                    | 9.87      | 11.27   | 1.400       |
| A     | MR462  | 7090    | Bruxner Way    | A15            | Woodside Rd                  | 11.27     | 12.66   | 1.390       |
| A     | MR462  | 7100    | Bruxner Way    | A15            | Whalans Ck                   | 12.66     | 14.20   | 1.540       |
| A     | MR462  | 7110    | Bruxner Way    | A15            | Cusacks                      | 14.20     | 14.69   | 0.490       |
| A     | MR462  | 7120    | Bruxner Way    | A15            | Richfield                    | 14.69     | 16.58   | 1.890       |
| A     | MR462  | 7130    | Bruxner Way    | A15            | Swamp creek                  | 16.58     | 18.04   | 1.460       |
| A     | MR462  | 7140    | Bruxner Way    | A15            | Deadman Ck                   | 18.04     | 19.57   | 1.530       |
| A     | MR462  | 7150    | Bruxner Way    | A15            | Sawyers Gully Rd             | 19.57     | 21.20   | 1.630       |
| A     | MR462  | 7160    | Bruxner Way    | A15            | Davis                        | 21.20     | 22.43   | 1.230       |
| A     | MR462  | 7170    | Bruxner Way    | A15            | Skinners                     | 22.43     | 23.60   | 1.170       |
| A     | MR462  | 7180    | Bruxner Way    | A15            | Mc Carthys Quarry            | 23.60     | 24.68   | 1.080       |
| A     | MR462  | 7190    | Bruxner Way    | A15            | Back Creek Rd                | 24.68     | 26.03   | 1.350       |
| A     | MR462  | 7200    | Bruxner Way    | A15            | Mole Station Rd              | 26.03     | 26.88   | 0.850       |
| A     | MR462  | 7210    | Bruxner Way    | A15            | Aberfeldie                   | 26.88     | 27.89   | 1.010       |
| A     | MR462  | 7220    | Bruxner Way    | A15            | Aberfeldie No2               | 27.89     | 29.31   | 1.420       |
| A     | MR462  | 7230    | Bruxner Way    | A15            | Gibraltar Rd                 | 29.31     | 30.77   | 1.460       |
| A     | MR462  | 7240    | Bruxner Way    | A15            | Parburys                     | 30.77     | 32.17   | 1.400       |
| A     | MR462  | 7250    | Bruxner Way    | A15            | Kelton Farm                  | 32.17     | 33.95   | 1.780       |
| A     | MR462  | 7260    | Bruxner Way    | A15            | Mountain Ck                  | 33.95     | 35.42   | 1.470       |
| A     | MR462  | 7270    | Bruxner Way    | A15            | Wandinong                    | 35.42     | 36.68   | 1.260       |
| A     | MR462  | 7280    | Bruxner Way    | A15            | Wandinong No2                | 36.68     | 38.21   | 1.530       |
| A     | MR462  | 7290    | Bruxner Way    | A15            | Charcoal burners             | 38.21     | 39.55   | 1.340       |
| A     | MR462  | 7300    | Bruxner Way    | A15            | Charcoal burners No2         | 39.55     | 41.02   | 1.470       |
| A     | MR462  | 7310    | Bruxner Way    | A15            | Mountain Creek Rd            | 41.02     | 42.42   | 1.400       |
| A     | MR462  | 7320    | Bruxner Way    | A15            | Mount Pleasant               | 42.42     | 43.69   | 1.270       |
| A     | MR462  | 7330    | Bruxner Way    | A15            | Wallaroo                     | 43.69     | 44.45   | 0.760       |
| A     | MR462  | 7340    | Bruxner Way    | A15            | Windy Ways                   | 44.45     | 45.73   | 1.280       |
| A     | MR462  | 7350    | Bruxner Way    | A15            | West side of Mole River hill | 45.73     | 46.43   | 0.700       |
| A     | MR462  | 7360    | Bruxner Way    | A15            | Darthula Rd                  | 46.43     | 47.67   | 1.240       |
| A     | MR462  | 7370    | Bruxner Way    | A15            | Meguzzis flat                | 47.67     | 49.21   | 1.540       |
| A     | MR462  | 7380    | Bruxner Way    | A15            | Mole River Rd                | 49.21     | 50.74   | 1.530       |
| A     | MR462  | 7390    | Bruxner Way    | A15            | Mingoola                     | 50.74     | 51.70   | 0.960       |

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| Class | No     | Segment | Name           | Origin        | End Feature                         | Ch. Start | Ch. End | Length (km) |
|-------|--------|---------|----------------|---------------|-------------------------------------|-----------|---------|-------------|
| A     | MR462  | 7400    | Bruxner Way    | A15           | Mole river                          | 51.70     | 53.13   | 1.430       |
| A     | MR462  | 7410    | Bruxner Way    | A15           | Sovrington                          | 53.13     | 54.68   | 1.550       |
| A     | MR462  | 7420    | Bruxner Way    | A15           | River flat                          | 54.68     | 56.13   | 1.450       |
| A     | MR462  | 7430    | Bruxner Way    | A15           | Ironbark Ridge                      | 56.13     | 57.60   | 1.470       |
| A     | MR462  | 7440    | Bruxner Way    | A15           | Herb farm                           | 57.60     | 59.07   | 1.470       |
| A     | MR462  | 7450    | Bruxner Way    | A15           | Hynes bridge                        | 59.07     | 59.94   | 0.870       |
| A     | MR462  | 7460    | Bruxner Way    | A15           | Dip                                 | 59.94     | 60.61   | 0.670       |
| A     | MR462  | 7470    | Bruxner Way    | A15           | Reedy Creek vineyard                | 60.61     | 61.04   | 0.430       |
| A     | MR462  | 7480    | Bruxner Way    | A15           | East of Reedy Ck                    | 61.04     | 61.42   | 0.380       |
| A     | MR462  | 7490    | Bruxner Way    | A15           | West from Reedy Ck                  | 61.42     | 61.72   | 0.300       |
| A     | MR462  | 7500    | Bruxner Way    | A15           | Reedy Creek Rd                      | 61.72     | 63.12   | 1.400       |
| A     | MR462  | 7510    | Bruxner Way    | A15           | West of Yellow gully                | 63.12     | 64.63   | 1.510       |
| A     | MR462  | 7520    | Bruxner Way    | A15           | Roseneath                           | 64.63     | 66.13   | 1.500       |
| A     | MR462  | 7530    | Bruxner Way    | A15           | Gravel quarry                       | 66.13     | 67.69   | 1.560       |
| A     | MR462  | 7540    | Bruxner Way    | A15           | Old camp                            | 67.69     | 68.56   | 0.870       |
| A     | MR462  | 7550    | Bruxner Way    | A15           | Dumaresq River overflow             | 68.56     | 69.29   | 0.730       |
| A     | MR462  | 7560    | Bruxner Way    | A15           | Newfarm                             | 69.29     | 70.78   | 1.490       |
| A     | MR462  | 7570    | Bruxner Way    | A15           | Gulf creek                          | 70.78     | 72.24   | 1.460       |
| A     | MR462  | 7580    | Bruxner Way    | A15           | Monstadt                            | 72.24     | 73.64   | 1.400       |
| A     | MR462  | 7590    | Bruxner Way    | A15           | Aquillines                          | 73.64     | 74.42   | 0.780       |
| A     | MR462  | 7600    | Bruxner Way    | A15           | Dumaresq River flood channel        | 74.42     | 74.86   | 0.440       |
| A     | MR462  | 7610    | Bruxner Way    | A15           | Black Ck                            | 74.86     | 76.33   | 1.470       |
| A     | MR462  | 7620    | Bruxner Way    | A15           | Black Creek billabong               | 76.33     | 77.83   | 1.500       |
| A     | MR462  | 7630    | Bruxner Way    | A15           | Pineview                            | 77.83     | 79.25   | 1.420       |
| A     | MR462  | 7640    | Bruxner Way    | A15           | Pineview No2                        | 79.25     | 80.80   | 1.550       |
| A     | MR462  | 7650    | Bruxner Way    | A15           | Riverview                           | 80.80     | 82.01   | 1.210       |
| A     | MR462  | 7660    | Bruxner Way    | A15           | Tenterfield/Inverell shire boundary | 82.01     | 82.39   | 0.380       |
| A     | MR 361 | 05      | Clarence Way   | Shire Bdy Sth |                                     | 0.000     | 1.217   | 1.217       |
| A     | MR 361 | 10      | Clarence Way   |               |                                     | 1.217     | 2.337   | 1.120       |
| A     | MR 189 | 05      | Killarney Rd   | State Border  |                                     | 0.000     | 0.268   | 0.268       |
| A     | MR 189 | 10      | Killarney Rd   | State Border  |                                     | 0.268     | 1.805   | 1.537       |
| A     | MR 189 | 15      | Killarney Rd   | State Border  |                                     | 1.805     | 3.104   | 1.299       |
| A     | MR 189 | 20      | Killarney Rd   | State Border  |                                     | 3.104     | 3.799   | 0.695       |
| A     | MR 189 | 25      | Killarney Rd   | State Border  | Mount Lindesay Rd                   | 3.799     | 4.688   | 0.889       |
| A     | MR622  | 05      | Mt Lindesay Rd | A15           |                                     | 0.000     | 0.259   | 0.259       |
| A     | MR622  | 10      | Mt Lindesay Rd | A15           |                                     | 0.259     | 1.880   | 1.621       |
| A     | MR622  | 15      | Mt Lindesay Rd | A15           |                                     | 1.880     | 3.200   | 1.320       |
| A     | MR622  | 20      | Mt Lindesay Rd | A15           | Branch Creek                        | 3.200     | 4.607   | 1.407       |
| A     | MR622  | 25      | Mt Lindesay Rd | A15           |                                     | 4.607     | 6.153   | 1.546       |
| A     | MR622  | 30      | Mt Lindesay Rd | A15           | Bryans Gap Rd                       | 6.153     | 7.621   | 1.468       |
| A     | MR622  | 35      | Mt Lindesay Rd | A15           | London Bridge                       | 7.621     | 8.865   | 1.244       |
| A     | MR622  | 40      | Mt Lindesay Rd | A15           |                                     | 8.865     | 10.419  | 1.554       |
| A     | MR622  | 45      | Mt Lindesay Rd | A15           | Tank Traps                          | 10.419    | 11.985  | 1.566       |
| A     | MR622  | 50      | Mt Lindesay Rd | A15           | S. Charltons                        | 11.985    | 13.653  | 1.668       |
| A     | MR622  | 55      | Mt Lindesay Rd | A15           | Talmoi Hill                         | 13.653    | 14.904  | 1.251       |
| A     | MR622  | 60      | Mt Lindesay Rd | A15           |                                     | 14.904    | 16.400  | 1.496       |

Road Asset Management Plan

| Class | No    | Segment | Name           | Origin | End Feature           | Ch. Start | Ch. End | Length (km) |
|-------|-------|---------|----------------|--------|-----------------------|-----------|---------|-------------|
| A     | MR622 | 65      | Mt Lindesay Rd | A15    |                       | 16.400    | 17.878  | 1.478       |
| A     | MR622 | 70      | Mt Lindesay Rd | A15    |                       | 17.878    | 19.532  | 1.654       |
| A     | MR622 | 75      | Mt Lindesay Rd | A15    |                       | 19.532    | 20.924  | 1.392       |
| A     | MR622 | 80      | Mt Lindesay Rd | A15    | Resurrection Creek    | 20.924    | 22.088  | 1.164       |
| A     | MR622 | 85      | Mt Lindesay Rd | A15    | Boonoo Boonoo River   | 22.088    | 23.298  | 1.210       |
| A     | MR622 | 90      | Mt Lindesay Rd | A15    |                       | 23.298    | 24.876  | 1.578       |
| A     | MR622 | 95      | Mt Lindesay Rd | A15    |                       | 24.876    | 25.971  | 1.095       |
| A     | MR622 | 100     | Mt Lindesay Rd | A15    | Carrolls Creek        | 25.971    | 27.263  | 1.292       |
| A     | MR622 | 105     | Mt Lindesay Rd | A15    |                       | 27.263    | 28.746  | 1.483       |
| A     | MR622 | 110     | Mt Lindesay Rd | A15    |                       | 28.746    | 29.934  | 1.188       |
| A     | MR622 | 115     | Mt Lindesay Rd | A15    | Bald Rock Café        | 29.934    | 30.130  | 0.196       |
| A     | MR622 | 116     | Mt Lindesay Rd | A15    |                       | 30.130    | 31.483  | 1.353       |
| A     | MR622 | 120     | Mt Lindesay Rd | A15    |                       | 31.483    | 32.540  | 1.057       |
| A     | MR622 | 125     | Mt Lindesay Rd | A15    |                       | 32.540    | 33.656  | 1.116       |
| A     | MR622 | 129     | Mt Lindesay Rd | A15    |                       | 33.656    | 33.751  | 0.095       |
| A     | MR622 | 130     | Mt Lindesay Rd | A15    | Bookookoorara Creek   | 33.751    | 33.981  | 0.230       |
| A     | MR622 | 135     | Mt Lindesay Rd | A15    |                       | 33.981    | 34.230  | 0.249       |
| A     | MR622 | 136     | Mt Lindesay Rd | A15    |                       | 34.230    | 34.735  | 0.505       |
| A     | MR622 | 138     | Mt Lindesay Rd | A15    |                       | 34.735    | 35.412  | 0.677       |
| A     | MR622 | 140     | Mt Lindesay Rd | A15    | Harrigans Lane        | 35.412    | 36.936  | 1.524       |
| A     | MR622 | 145     | Mt Lindesay Rd | A15    |                       | 36.936    | 38.298  | 1.362       |
| A     | MR622 | 150     | Mt Lindesay Rd | A15    |                       | 38.298    | 38.851  | 0.553       |
| A     | MR622 | 155     | Mt Lindesay Rd | A15    | Jenners Creek         | 38.851    | 38.969  | 0.118       |
| A     | MR622 | 160     | Mt Lindesay Rd | A15    |                       | 38.969    | 39.645  | 0.676       |
| A     | MR622 | 165     | Mt Lindesay Rd | A15    |                       | 39.645    | 39.830  | 0.185       |
| A     | MR622 | 166     | Mt Lindesay Rd | A15    |                       | 39.830    | 40.776  | 0.946       |
| A     | MR622 | 170     | Mt Lindesay Rd | A15    | Mursons Creek         | 40.776    | 41.943  | 1.167       |
| A     | MR622 | 175     | Mt Lindesay Rd | A15    |                       | 41.943    | 43.507  | 1.564       |
| A     | MR622 | 180     | Mt Lindesay Rd | A15    |                       | 43.507    | 43.653  | 0.146       |
| A     | MR622 | 185     | Mt Lindesay Rd | A15    |                       | 43.653    | 44.689  | 1.036       |
| A     | MR622 | 190     | Mt Lindesay Rd | A15    | Wisons Downfall       | 44.689    | 45.968  | 1.279       |
| A     | MR622 | 195     | Mt Lindesay Rd | A15    |                       | 45.968    | 47.332  | 1.364       |
| A     | MR622 | 200     | Mt Lindesay Rd | A15    |                       | 47.332    | 48.242  | 0.910       |
| A     | MR622 | 205     | Mt Lindesay Rd | A15    |                       | 48.242    | 49.273  | 1.031       |
| A     | MR622 | 210     | Mt Lindesay Rd | A15    |                       | 49.273    | 49.311  | 0.038       |
| A     | MR622 | 215     | Mt Lindesay Rd | A15    | Liston Rd             | 49.311    | 50.666  | 1.355       |
| A     | MR622 | 220     | Mt Lindesay Rd | A15    |                       | 50.666    | 51.953  | 1.287       |
| A     | MR622 | 225     | Mt Lindesay Rd | A15    | Herding Yard Creek Rd | 51.953    | 53.101  | 1.148       |
| A     | MR622 | 230     | Mt Lindesay Rd | A15    | Lavender Farm         | 53.101    | 54.621  | 1.520       |
| A     | MR622 | 235     | Mt Lindesay Rd | A15    |                       | 54.621    | 55.886  | 1.265       |
| A     | MR622 | 240     | Mt Lindesay Rd | A15    |                       | 55.886    | 57.143  | 1.257       |
| A     | MR622 | 245     | Mt Lindesay Rd | A15    |                       | 57.143    | 58.668  | 1.525       |
| A     | MR622 | 250     | Mt Lindesay Rd | A15    |                       | 58.668    | 60.247  | 1.579       |
| A     | MR622 | 255     | Mt Lindesay Rd | A15    | Glencolvin            | 60.247    | 61.451  | 1.204       |
| A     | MR622 | 260     | Mt Lindesay Rd | A15    | Wylie Creek Curves    | 61.451    | 62.910  | 1.459       |
| A     | MR622 | 265     | Mt Lindesay Rd | A15    |                       | 62.910    | 64.672  | 1.762       |
| A     | MR622 | 270     | Mt Lindesay Rd | A15    |                       | 64.672    | 65.078  | 0.406       |
| A     | MR622 | 272     | Mt Lindesay Rd | A15    |                       | 65.078    | 66.067  | 0.989       |
| A     | MR622 | 275     | Mt Lindesay Rd | A15    | Wylie Creek           | 66.067    | 66.336  | 0.269       |
| A     | MR622 | 280     | Mt Lindesay Rd | A15    |                       | 66.336    | 66.576  | 0.244       |

Road Asset Management Plan

| Class | No    | Segment | Name           | Origin | End Feature       | Ch. Start | Ch. End | Length (km) |
|-------|-------|---------|----------------|--------|-------------------|-----------|---------|-------------|
| A     | MR622 | 282     | Mt Lindesay Rd | A15    |                   | 66.576    | 67.892  | 1.316       |
| A     | MR622 | 285     | Mt Lindesay Rd | A15    | Cullendore Road   | 67.892    | 69.411  | 1.519       |
| A     | MR622 | 290     | Mt Lindesay Rd | A15    |                   | 69.411    | 70.744  | 1.333       |
| A     | MR622 | 295     | Mt Lindesay Rd | A15    |                   | 70.744    | 72.004  | 1.260       |
| A     | MR622 | 300     | Mt Lindesay Rd | A15    |                   | 72.004    | 73.406  | 1.402       |
| A     | MR622 | 305     | Mt Lindesay Rd | A15    |                   | 73.406    | 74.918  | 1.512       |
| A     | MR622 | 310     | Mt Lindesay Rd | A15    |                   | 74.918    | 76.094  | 1.176       |
| A     | MR622 | 315     | Mt Lindesay Rd | A15    | Maryland River    | 76.094    | 77.276  | 1.182       |
| A     | MR622 | 320     | Mt Lindesay Rd | A15    |                   | 77.276    | 78.426  | 1.150       |
| A     | MR622 | 325     | Mt Lindesay Rd | A15    |                   | 78.426    | 79.511  | 1.085       |
| A     | MR622 | 330     | Mt Lindesay Rd | A15    |                   | 79.511    | 81.039  | 1.528       |
| A     | MR622 | 335     | Mt Lindesay Rd | A15    |                   | 81.039    | 82.526  | 1.487       |
| A     | MR622 | 340     | Mt Lindesay Rd | A15    |                   | 82.526    | 83.936  | 1.410       |
| A     | MR622 | 345     | Mt Lindesay Rd | A15    | Vinegar Hill Road | 83.936    | 84.331  | 0.395       |
| A     | MR622 | 350     | Mt Lindesay Rd | A15    |                   | 84.331    | 85.922  | 1.591       |
| A     | MR622 | 355     | Mt Lindesay Rd | A15    |                   | 85.922    | 87.488  | 1.566       |
| A     | MR622 | 360     | Mt Lindesay Rd | A15    |                   | 87.488    | 88.546  | 1.058       |
| A     | MR622 | 365     | Mt Lindesay Rd | A15    | Carters Road      | 88.546    | 89.352  | 0.806       |
| A     | MR622 | 370     | Mt Lindesay Rd | A15    |                   | 89.352    | 90.353  | 1.001       |
| A     | MR622 | 375     | Mt Lindesay Rd | A15    |                   | 90.353    | 91.982  | 1.629       |
| A     | MR622 | 380     | Mt Lindesay Rd | A15    | Legume            | 91.982    | 93.034  | 1.052       |
| A     | MR622 | 385     | Mt Lindesay Rd | A15    |                   | 93.034    | 93.225  | 0.191       |
| A     | MR622 | 390     | Mt Lindesay Rd | A15    |                   | 93.225    | 94.492  | 1.267       |
| A     | MR622 | 395     | Mt Lindesay Rd | A15    |                   | 94.492    | 94.873  | 0.381       |
| A     | MR622 | 400     | Mt Lindesay Rd | A15    |                   | 94.873    | 95.058  | 0.185       |
| A     | MR622 | 401     | Mt Lindesay Rd | A15    |                   | 95.058    | 95.717  | 0.659       |
| A     | MR622 | 403     | Mt Lindesay Rd | A15    |                   | 95.717    | 96.409  | 0.692       |
| A     | MR622 | 405     | Mt Lindesay Rd | A15    |                   | 96.409    | 97.652  | 1.243       |
| A     | MR622 | 410     | Mt Lindesay Rd | A15    |                   | 97.652    | 99.079  | 1.427       |
| A     | MR622 | 415     | Mt Lindesay Rd | A15    |                   | 99.079    | 100.219 | 1.140       |
| A     | MR622 | 420     | Mt Lindesay Rd | A15    |                   | 100.219   | 101.057 | 0.838       |
| A     | MR622 | 425     | Mt Lindesay Rd | A15    | Oaky Hill         | 101.057   | 102.516 | 1.459       |
| A     | MR622 | 429     | Mt Lindesay Rd | A15    |                   | 102.516   | 102.876 | 0.360       |
| A     | MR622 | 430     | Mt Lindesay Rd | A15    |                   | 102.876   | 103.813 | 0.937       |
| A     | MR622 | 435     | Mt Lindesay Rd | A15    |                   | 103.813   | 104.668 | 0.855       |
| A     | MR622 | 440     | Mt Lindesay Rd | A15    |                   | 104.668   | 106.240 | 1.572       |
| A     | MR622 | 445     | Mt Lindesay Rd | A15    | Gumdale West      | 106.240   | 107.401 | 1.161       |
| A     | MR622 | 450     | Mt Lindesay Rd | A15    | Gumdale           | 107.401   | 108.051 | 0.650       |
| A     | MR622 | 455     | Mt Lindesay Rd | A15    |                   | 108.051   | 109.590 | 1.539       |
| A     | MR622 | 460     | Mt Lindesay Rd | A15    |                   | 109.590   | 111.000 | 1.410       |
| A     | MR622 | 465     | Mt Lindesay Rd | A15    |                   | 111.000   | 111.938 | 0.938       |
| A     | MR622 | 470     | Mt Lindesay Rd | A15    |                   | 111.938   | 112.851 | 0.913       |
| A     | MR622 | 475     | Mt Lindesay Rd | A15    |                   | 112.851   | 113.891 | 1.040       |
| A     | MR622 | 480     | Mt Lindesay Rd | A15    |                   | 113.891   | 115.645 | 1.754       |
| A     | MR622 | 485     | Mt Lindesay Rd | A15    | Golden Mile       | 115.645   | 116.895 | 1.250       |
| A     | MR622 | 490     | Mt Lindesay Rd | A15    |                   | 116.895   | 118.130 | 1.235       |
| A     | MR622 | 495     | Mt Lindesay Rd | A15    | Browns Dip        | 118.130   | 119.098 | 0.968       |
| A     | MR622 | 500     | Mt Lindesay Rd | A15    |                   | 119.098   | 120.097 | 0.999       |
| A     | MR622 | 505     | Mt Lindesay Rd | A15    |                   | 120.097   | 121.667 | 1.570       |

Road Asset Management Plan

| Class | No    | Segment | Name           | Origin | End Feature                                   | Ch. Start | Ch. End | Length (km) |
|-------|-------|---------|----------------|--------|-----------------------------------------------|-----------|---------|-------------|
| A     | MR622 | 510     | Mt Lindesay Rd | A15    |                                               | 121.667   | 123.124 | 1.457       |
| A     | MR622 | 515     | Mt Lindesay Rd | A15    |                                               | 123.124   | 124.817 | 1.693       |
| A     | MR622 | 520     | Mt Lindesay Rd | A15    |                                               | 124.817   | 126.352 | 1.535       |
| A     | MR622 | 525     | Mt Lindesay Rd | A15    |                                               | 126.352   | 127.970 | 1.618       |
| A     | MR622 | 530     | Mt Lindesay Rd | A15    | Bald Knob                                     | 127.970   | 129.420 | 1.450       |
| A     | MR622 | 535     | Mt Lindesay Rd | A15    |                                               | 129.420   | 130.487 | 1.067       |
| A     | MR622 | 540     | Mt Lindesay Rd | A15    | Beaury Creek                                  | 130.487   | 131.507 | 1.020       |
| A     | MR622 | 545     | Mt Lindesay Rd | A15    |                                               | 131.507   | 132.779 | 1.272       |
| A     | MR622 | 550     | Mt Lindesay Rd | A15    |                                               | 132.779   | 134.048 | 1.269       |
| A     | MR622 | 555     | Mt Lindesay Rd | A15    |                                               | 134.048   | 134.577 | 0.529       |
| A     | MR622 | 560     | Mt Lindesay Rd | A15    |                                               | 134.577   | 135.791 | 1.214       |
| A     | MR622 | 565     | Mt Lindesay Rd | A15    | Kyogle Shire Bdy at Tooloom Creek, Woodenbong | 135.791   | 136.576 | 0.785       |

Total Length Regional Roads            235.3        km

Road Asset Management Plan

**Appendix B: Rural Road Register**

| Class | No   | Segment | Name                   | Origin                     | End Feature             | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------------|----------------------------|-------------------------|-----------|---------|-------------|
| E     | 5274 | 05      | A M White Drive        | A15 - New England Highway  | Bolivia Hall            | 0.000     | 0.498   | 0.498       |
| D     | 5011 | 05      | Acacia Peak Rd         | Acacia Plateau Rd          | dwelling                | 0.000     | 1.395   | 1.395       |
| B     | 5033 | 05      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      |                         | 0.000     | 2.234   | 2.234       |
| B     | 5033 | 15      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      |                         | 2.234     | 3.320   | 1.086       |
| B     | 5033 | 20      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      |                         | 3.320     | 4.085   | 0.765       |
| B     | 5033 | 25      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      | Acacia Peak Rd          | 4.085     | 6.803   | 2.718       |
| D     | 5033 | 35      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      |                         | 6.803     | 7.467   | 0.664       |
| D     | 5033 | 40      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      |                         | 7.467     | 7.780   | 0.313       |
| D     | 5033 | 45      | Acacia Plateau Rd      | MR 189 (Killarney Rd)      | Grid at State Forest    | 7.780     | 10.386  | 2.606       |
| C     | 5044 | 05      | Acacia Scrub Rd        | MR 622 - Mount Lindesay Rd | Acacia Plateau Rd       | 0.000     | 6.917   | 6.917       |
| C     | 5077 | 05      | Back Creek Rd          | MR 462 - Bruxner Way       |                         | 0.000     | 0.056   | 0.056       |
| C     | 5077 | 10      | Back Creek Rd          | MR 462 - Bruxner Way       | Sailor Jack Rd          | 0.056     | 6.644   | 6.588       |
| D     | 5077 | 35      | Back Creek Rd          | MR 462 - Bruxner Way       |                         | 6.644     | 7.820   | 1.176       |
| D     | 5077 | 40      | Back Creek Rd          | MR 462 - Bruxner Way       |                         | 7.820     | 8.012   | 0.192       |
| D     | 5077 | 45      | Back Creek Rd          | MR 462 - Bruxner Way       |                         | 8.012     | 17.407  | 9.395       |
| D     | 5088 | 05      | Bald Rock Lookout Road | MR 622 - Mount Lindesay Rd | Grid into National Park | 0.000     | 0.470   | 0.470       |
| D     | 5099 | 05      | Bald Rock Rd (south)   | Sandy Flat Rd              |                         | 0.000     | 1.427   | 1.427       |
| D     | 5099 | 10      | Bald Rock Rd (south)   | Sandy Flat Rd              |                         | 1.427     | 1.520   | 0.093       |
| D     | 5099 | 15      | Bald Rock Rd (south)   | Sandy Flat Rd              |                         | 1.520     | 6.440   | 4.920       |
| D     | 5099 | 35      | Bald Rock Rd (south)   | Sandy Flat Rd              |                         | 6.440     | 9.090   | 2.650       |
| D     | 5099 | 60      | Bald Rock Rd (north)   | Sandy Flat Rd              |                         | 0.000     | 3.515   | 3.515       |
| D     | 5099 | 75      | Bald Rock Rd (north)   | Sandy Flat Rd              |                         | 3.515     | 4.172   | 0.657       |
| E     | 5099 | 80      | Bald Rock Rd (north)   | Sandy Flat Rd              | Snakes Valley Rd        | 4.172     | 4.860   | 0.688       |
| D     | 5100 | 05      | Barlows Gate Rd        | MR 622 - Mount Lindesay Rd |                         | 0.000     | 0.587   | 0.587       |
| D     | 5100 | 10      | Barlows Gate Rd        | MR 622 - Mount Lindesay Rd | NSW / Qld Border        | 0.587     | 1.537   | 0.950       |
| D     | 5110 | 05      | Barney Downs Rd        | B60 - Bruxner Highway      |                         | 0.000     | 0.860   | 0.860       |
| D     | 5110 | 10      | Barney Downs Rd        | B60 - Bruxner Highway      |                         | 0.860     | 1.356   | 0.496       |

Road Asset Management Plan

| Class | No   | Segment | Name                  | Origin                    | End Feature                         | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|-----------------------|---------------------------|-------------------------------------|-----------|---------|-------------|
| D     | 5110 | 15      | Barney Downs Rd       | B60 - Bruxner Highway     | Bryans Gap Road                     | 1.356     | 3.242   | 1.886       |
| D     | 5132 | 05      | Beardy River Rd       | MR 462 - Bruxner Way      | grid to dwelling                    | 0.000     | 6.266   | 6.266       |
| B     | 5154 | 05      | Beaury Creek Rd       | Tooloom Road              | MR 622 - Mt Lindesay Road           | 0.000     | 19.342  | 19.342      |
| E     | 5168 | 05      | Bee Hive Rd           | Tooloom Rd                | gate                                | 0.000     | 0.948   | 0.948       |
| D     | 5170 | 05      | Bellbird Rd           | Leslie Creek Rd           |                                     | 0.000     | 0.527   | 0.527       |
| D     | 5170 | 10      | Bellbird Rd           | Leslie Creek Rd           | end                                 | 0.527     | 1.494   | 0.967       |
| B     | 5169 | 5       | Bellevue Rd           | B60 - Bruxner Highway     |                                     | 0.000     | 0.692   | 0.692       |
| B     | 5169 | 10      | Bellevue Rd           | B60 - Bruxner Highway     |                                     | 0.692     | 0.773   | 0.081       |
| B     | 5169 | 15      | Bellevue Rd           | B60 - Bruxner Highway     |                                     | 0.780     | 1.091   | 0.311       |
| B     | 5169 | 20      | Bellevue Rd           | B60 - Bruxner Highway     |                                     | 1.201     | 2.215   | 1.014       |
| B     | 5169 | 24      | Bellevue Rd           | B60 - Bruxner Highway     | Bryans Gap Rd                       | 1.201     | 6.263   | 5.062       |
| E     | 5176 | 05      | Billirimba Creek Rd   | Billirimba Road           |                                     | 0.000     | 2.972   | 2.972       |
| B     | 5187 | 05      | Billirimba Rd         | Scrub Rd                  |                                     | 0.000     | 7.912   | 7.912       |
| B     | 5187 | 35      | Billirimba Rd         | Scrub Rd                  |                                     | 7.912     | 10.770  | 2.858       |
| B     | 5187 | 45      | Billirimba Rd         | Scrub Rd                  |                                     | 10.770    | 11.142  | 0.372       |
| B     | 5187 | 50      | Billirimba Rd         | Scrub Rd                  |                                     | 11.142    | 11.530  | 0.388       |
| B     | 5187 | 52      | Billirimba Rd         | Scrub Rd                  |                                     | 11.530    | 11.708  | 0.178       |
| B     | 5187 | 53      | Billirimba Rd         | Scrub Rd                  |                                     | 11.708    | 18.857  | 7.149       |
| B     | 5187 | 80      | Billirimba Rd         | Scrub Rd                  | End school bus route                | 18.857    | 18.921  | 0.064       |
| C     | 5187 | 85      | Billirimba Rd         | Scrub Rd                  |                                     | 18.921    | 27.117  | 8.196       |
| C     | 5187 | 120     | Billirimba Rd         | Scrub Rd                  |                                     | 27.117    | 27.225  | 0.108       |
| C     | 5187 | 125     | Billirimba Rd         | Scrub Rd                  | Rocky River / Upper Rocky River Rds | 27.225    | 32.947  | 5.722       |
| D     | 5198 | 05      | Binghi Rd             | Silent Grove Road         |                                     | 0.000     | 3.664   | 3.664       |
| B     | 5220 | 05      | Black Swamp Rd        | B60 - Bruxner Highway     |                                     | 0.000     | 0.038   | 0.038       |
| B     | 5220 | 10      | Black Swamp Rd        |                           |                                     | 0.038     | 11.400  | 11.362      |
| B     | 5220 | 50      | Black Swamp Rd        |                           | MR 622 - Mt Lindesay Road           | 11.400    | 13.218  | 1.818       |
| E     | 5231 | 05      | Black Swamp School Rd | Black Swamp Rd            | end                                 | 0.000     | 1.175   | 1.175       |
| D     | 5253 | 05      | Bluff Creek Rd        | A15 - New England Highway | gate                                | 0.000     | 0.794   | 0.794       |
| C     | 5264 | 05      | Bluff River Rd        | A15 - New England Highway |                                     | 0.000     | 0.046   | 0.046       |
| C     | 5264 | 10      | Bluff River Rd        | A15 - New England Highway | Wangara farm stay                   | 0.046     | 10.187  | 10.141      |

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| Class | No   | Segment | Name                   | Origin                     | End Feature               | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------------|----------------------------|---------------------------|-----------|---------|-------------|
| D     | 5275 | 05      | Bolivia Siding Road    | A15 - New England Highway  |                           | 0.000     | 0.603   | 0.603       |
| D     | 5275 | 10      | Bolivia Siding Road    | A15 - New England Highway  | Keirmans Road             | 0.603     | 0.921   | 0.318       |
| D     | 5286 | 05      | Bondi Rd               | MR 622 - Mount Lindesay Rd | end                       | 0.000     | 1.527   | 1.527       |
| E     | 5297 | 05      | Bonds Rd               | MR 361 - Clarence Way      |                           | 0.000     | 0.669   | 0.669       |
| E     | 5297 | 10      | Bonds Rd               | MR 361 - Clarence Way      | grid                      | 0.669     | 2.940   | 2.271       |
| D     | 5101 | 05      | Bonnors Rd             | Rivertree Rd               | end                       | 0.000     | 2.290   | 2.290       |
| D     | 5308 | 05      | Boonoo Boonoo Falls Rd | MR 622 - Mount Lindesay Rd |                           | 0.000     | 0.065   | 0.065       |
| D     | 5308 | 10      | Boonoo Boonoo Falls Rd | MR 622                     | National Park             | 0.065     | 4.723   | 4.658       |
| C     | 5319 | 05      | Boorook Rd             | B60 - Bruxner Highway      |                           | 0.000     | 0.145   | 0.145       |
| C     | 5319 | 10      | Boorook Rd             | B60 - Bruxner Highway      |                           | 0.145     | 1.696   | 1.551       |
| C     | 5319 | 15      | Boorook Rd             | B60 - Bruxner Highway      |                           | 1.696     | 1.847   | 0.151       |
| C     | 5319 | 20      | Boorook Rd             | B60 - Bruxner Highway      | Gilgurry Rd               | 1.847     | 11.030  | 9.183       |
| D     | 5561 | 05      | Border Gate Rd         | NSW / Qld Border           | end                       | 0.000     | 1.969   | 1.969       |
| D     | 5325 | 05      | Border Lane            | Border Gate Rd             | end                       | 0.000     | 0.944   | 0.944       |
| B     | 5332 | 05      | Boundary Rd            | MR 622 - Mt Lindesay Rd    |                           | 0.000     | 0.674   | 0.674       |
| B     | 5332 | 10      | Boundary Rd            | MR 622 - Mt Lindesay Rd    | Bellevue Rd               | 0.674     | 1.120   | 0.446       |
| E     | 5341 | 05      | Branch Ck Rd           | Bald Rock Rd               | end                       | 0.000     | 2.356   | 2.356       |
| D     | 5352 | 05      | Brassington Ck Rd      | Cottesbrook Rd             |                           | 0.000     | 0.106   | 0.106       |
| E     | 5352 | 10      | Brassington Ck Rd      | Cottesbrook Rd             | end                       | 0.106     | 2.875   | 2.769       |
| C     | 5363 | 10      | Brushabers Rd          | Duke St, Jennings          |                           | 1.498     | 6.468   | 4.970       |
| C     | 5363 | 35      | Brushabers Rd          | Duke St, Jennings          | SH9 - New England Highway | 6.468     | 6.659   | 0.191       |
| B     | 5363 | 07      | Brushabers Rd          | Duke St, Jennings          |                           | 0.276     | 0.543   | 0.267       |
| B     | 5363 | 08      | Brushabers Rd          | Duke St, Jennings          |                           | 0.543     | 1.307   | 0.764       |
| B     | 5363 | 09      | Brushabers Rd          | Duke St, Jennings          | End of seal               | 1.307     | 1.498   | 0.191       |
| C     | 5368 | 05      | Bruxner Rd             | B60 - Bruxner Highway      |                           | 0.000     | 1.081   | 1.081       |
| C     | 5368 | 10      | Bruxner Rd             | B60 - Bruxner Highway      |                           | 1.081     | 1.241   | 0.160       |
| C     | 5368 | 15      | Bruxner Rd             | B60 - Bruxner Highway      |                           | 1.241     | 5.729   | 4.488       |
| C     | 5368 | 30      | Bruxner Rd             | B60 - Bruxner Highway      |                           | 5.729     | 6.209   | 0.480       |
| C     | 5368 | 35      | Bruxner Rd             | B60 - Bruxner Highway      | Paddys Flat Rd            | 6.209     | 8.479   | 2.270       |
| B     | 5374 | 5       | Bryans Gap Rd          | B60 - Bruxner Highway      |                           | 0.000     | 1.695   | 1.695       |
| B     | 5374 | 10      | Bryans Gap Rd          | B60 - Bruxner Highway      |                           | 1.695     | 3.357   | 1.662       |



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| Class | No   | Segment | Name                 | Origin                       | End Feature                  | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|----------------------|------------------------------|------------------------------|-----------|---------|-------------|
| B     | 5374 | 15      | Bryans Gap Rd        | B60 - Bruxner Highway        |                              | 3.357     | 3.992   | 0.635       |
| B     | 5374 | 20      | Bryans Gap Rd        | B60 - Bruxner Highway        |                              | 3.992     | 4.170   | 0.178       |
| B     | 5374 | 25      | Bryans Gap Rd        | B60 - Bruxner Highway        | MR 622 - Mount Lindesay Road | 4.170     | 7.420   | 3.250       |
| E     | 5385 | 05      | Bungulla Platform Rd | A15 - New England Highway    | end                          | 0.000     | 5.456   | 5.456       |
| E     | 5396 | 05      | Bungulla Rd          | Bungulla Platform Rd         | gate                         | 0.000     | 1.746   | 1.746       |
| D     | 5390 | 05      | Bungulla Reserve Rd  | A15 - New England Highway    | end                          | 0.000     | 2.950   | 2.950       |
| E     | 5400 | 05      | Bunijah road         | Cheviot Hills Road           | end                          | 0.000     | 3.920   | 3.920       |
| D     | 5401 | 05      | Bushy Drive          | Cyril Smith Circuit          | end                          | 0.000     | 1.803   | 1.803       |
| E     | 5402 | 05      | Calthorps Rd         | Torrington Rd                | Grid                         | 0.000     | 2.200   | 2.200       |
| B     | 5451 | 05      | Castlerag Rd         | A15                          |                              | 0.000     | 0.060   | 0.060       |
| B     | 5451 | 10      | Castlerag Rd         | A15                          |                              | 0.060     | 3.545   | 3.485       |
| B     | 5451 | 25      | Castlerag Rd         | A15                          |                              | 3.545     | 3.980   | 0.435       |
| B     | 5451 | 30      | Castlerag Rd         | A15                          | Torrington Rd                | 3.980     | 8.217   | 4.237       |
| E     | 5462 | 05      | Cataract River Rd    | Black Swamp Rd               | end                          | 0.000     | 1.860   | 1.860       |
| E     | 5473 | 05      | Catarins Rd (MR290)  | MR290                        |                              | 0.000     | 4.090   | 4.090       |
| D     | 5484 | 05      | Catarrh Creek Rd     | Torrington Rd                | gate to property             | 0.000     | 5.500   | 5.500       |
| E     | 5490 | 05      | Cemetery Rd          | Boonoo Boonoo Falls Rd       | property, currawong          | 0.000     | 0.377   | 0.377       |
| C     | 5495 | 05      | Chauvel Rd           | Plains Station Rd            |                              | 0.000     | 1.675   | 1.675       |
| C     | 5495 | 10      | Chauvel Rd           | Plains Station Rd            | Doughertys Rd                | 1.675     | 2.491   | 0.816       |
| D     | 5495 | 15      | Chauvel Rd           | Plains Station Rd            | end                          | 2.491     | 4.037   | 1.546       |
| C     | 5506 | 05      | Cheviot Hills Rd     | B60 - Bruxner Highway        |                              | 0.000     | 0.095   | 0.095       |
| C     | 5506 | 10      | Cheviot Hills Rd     | B60 - Bruxner Highway        |                              | 0.095     | 0.840   | 0.745       |
| C     | 5506 | 15      | Cheviot Hills Rd     | B60 - Bruxner Highway        |                              | 0.840     | 2.140   | 1.300       |
| C     | 5506 | 20      | Cheviot Hills Rd     | B60 - Bruxner Highway        |                              | 2.140     | 2.652   | 0.512       |
| D     | 5506 | 25      | Cheviot Hills Rd     | B60 - Bruxner Highway        | dwelling                     | 2.652     | 5.164   | 2.512       |
| D     | 5517 | 05      | Clarence River Rd    | B60 - Bruxner Highway        | grid                         | 0.000     | 1.593   | 1.593       |
| E     | 5539 | 05      | Common Rd            | Billirimba Rd                | Bruxner Highway              | 0.000     | 3.020   | 3.020       |
| C     | 5550 | 05      | Cottesbrook Rd       | A15 - New England Highway    | Sandy Flat Rd                | 0.000     | 3.153   | 3.153       |
| E     | 5572 | 05      | Coxalls Rd           | B60 - Bruxner Highway        | gate                         | 0.000     | 0.558   | 0.558       |
| D     | 5583 | 05      | Crescent Hills Rd    | Paddys Flat Rd               | end                          | 0.000     | 2.384   | 2.384       |
| D     | 5596 | 05      | Cullendore Creek Rd  | Maryland - Cullendore Rd (E) | end                          | 0.000     | 3.516   | 3.516       |
| B     | 5594 | 05      | Cullendore Rd        | NSW/Qld Border               |                              | 0.000     | 0.096   | 0.096       |
| B     | 5594 | 10      | Cullendore Rd        | NSW/Qld Border               |                              | 0.096     | 4.674   | 4.578       |

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| Class | No   | Segment | Name                      | Origin                    | End Feature                 | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|---------------------------|---------------------------|-----------------------------|-----------|---------|-------------|
| B     | 5594 | 35      | Cullendore Rd             | NSW/Qld Border            |                             | 4.674     | 6.104   | 1.430       |
| B     | 5594 | 40      | Cullendore Rd             | NSW/Qld Border            |                             | 6.104     | 6.416   | 0.312       |
| B     | 5594 | 45      | Cullendore Rd             | NSW/Qld Border            |                             | 6.416     | 7.308   | 0.892       |
| B     | 5594 | 50      | Cullendore Rd             | NSW/Qld Border            |                             | 7.308     | 8.545   | 1.237       |
| B     | 5594 | 55      | Cullendore Rd             | NSW/Qld Border            |                             | 8.545     | 9.334   | 0.789       |
| B     | 5594 | 60      | Cullendore Rd             | NSW/Qld Border            | MR 622 - Mount Lindsay Road | 9.334     | 9.625   | 0.291       |
| E     | 5605 | 05      | Cullens Creek Rd          | Rivertree Rd              | gate                        | 0.000     | 2.837   | 2.837       |
| C     | 5616 | 05      | Currs Rd                  | Mt Speribo Rd             |                             | 0.000     | 5.551   | 5.551       |
| C     | 5616 | 30      | Currs Rd                  | Mt Speribo Rd             | Glen-Severn Bdy             | 5.551     | 6.650   | 1.099       |
| C     | 5627 | 05      | Cyril Smith Circuit       | Plains Station Rd         | Bushy Drive                 | 0.000     | 3.927   | 3.927       |
| D     | 5627 | 20      | Cyril Smith Circuit       | Plains Station Rd         |                             | 3.927     | 5.004   | 1.077       |
| D     | 5627 | 25      | Cyril Smith Circuit       | Plains Station Rd         |                             | 5.004     | 5.260   | 0.256       |
| D     | 5627 | 30      | Cyril Smith Circuit       | Plains Station Rd         | End                         | 5.260     | 6.083   | 0.823       |
| E     | 5635 | 05      | Dairy Mountain Road       | Scrub Rd                  | end                         | 0.000     | 0.302   | 0.302       |
| E     | 5638 | 05      | Daisy Mount Rd            | Billirimba Rd             | gate                        | 0.000     | 1.278   | 1.278       |
| D     | 5649 | 05      | Dalman Rd (to Dalman Tip) | MR622                     |                             | 0.000     | 0.176   | 0.176       |
| B     | 6397 | 05      | Dalmoak Rd                | Amosfield Road            | McKechnie Rd                | 0.000     | 2.823   | 2.823       |
| C     | 6397 | 15      | Dalmoak Rd                | Amosfield Road            | Summit Rd                   | 2.823     | 10.294  | 7.471       |
| E     | 5665 | 05      | Dam Lane                  | Billirimba Rd             | John Dekkers                | 0.000     | 0.446   | 0.446       |
| E     | 5671 | 05      | Darthula Loop Rd          | Mingoola Station Rd       | Darthula Rd                 | 0.000     | 4.006   | 4.006       |
| D     | 5682 | 05      | Darthula Rd               | MR 462 - Bruxner Way      | Dumaresq River              | 0.000     | 6.617   | 6.617       |
| E     | 5685 | 05      | Deepwater Racecourse Rd   | A15 - New England Highway | Torrington Rd               | 0.000     | 0.753   | 0.753       |
| E     | 5795 | 05      | Dellwood Rd (Finlays)     | Rockdale Rd               | Locked gate                 | 0.000     | 1.256   | 1.256       |
| E     | 5693 | 05      | Demon Creek Rd (nth)      | Timbarra Rd               | Locked gate                 | 0.000     | 3.102   | 3.102       |
| D     | 5694 | 05      | Demon Creek Rd (sth)      | Billirimba Rd             |                             | 0.000     | 0.125   | 0.125       |
| E     | 5694 | 10      | Demon Creek Rd (sth)      | Billirimba Rd             | gate                        | 0.125     | 6.165   | 6.040       |
| E     | 5704 | 05      | Double Hut Ck Rd          | Back Creek Road           |                             | 0.000     | 1.750   | 1.750       |
| E     | 5715 | 05      | Doughertys Rd             | Chauvel Rd                | access track continues      | 0.000     | 0.793   | 0.793       |
| E     | 5726 | 05      | Eagle Creek Rd            | Woodside Rd               | road ends                   | 0.000     | 1.880   | 1.880       |
| E     | 5737 | 05      | Emu Creek Rd              | Paddys Flat Rd            | gate                        | 0.000     | 0.963   | 0.963       |
| D     | 5759 | 05      | Faggs Rd                  | MR 622 - Mount Lindsay Rd | dwelling                    | 0.000     | 3.067   | 3.067       |
| D     | 5770 | 05      | Fairfield Rd              | B60 - Bruxner Highway     | Roundabout                  | 0.000     | 4.510   | 4.510       |

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| Class | No   | Segment | Name                 | Origin                    | End Feature            | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|----------------------|---------------------------|------------------------|-----------|---------|-------------|
| D     | 5781 | 05      | Farleys Rd           | Paddys Flat Rd            |                        | 0.000     | 0.750   | 0.750       |
| E     | 5792 | 05      | Finnertys Rd         | Neagles Lane              | gate                   | 0.000     | 0.507   | 0.507       |
| E     | 5803 | 05      | Finns Rd             | Barney Downs Rd           | grid                   | 0.000     | 1.490   | 1.490       |
| D     | 5814 | 05      | Flagstone Rd         | MR 622 - Mount Lindsay Rd |                        | 0.000     | 0.395   | 0.395       |
| D     | 5814 | 10      | Flagstone Rd         | MR 622                    | dwelling & yards       | 0.395     | 3.460   | 3.065       |
| C     | 5825 | 05      | Four Mile Creek Rd   | Sunnyside Loop Rd         |                        | 0.000     | 0.359   | 0.359       |
| C     | 5825 | 15      | Four Mile Creek Rd   | Sunnyside Loop Rd         |                        | 0.359     | 0.670   | 0.311       |
| E     | 5825 | 20      | Four Mile Creek Rd   | Sunnyside Loop Rd         |                        | 0.670     | 1.044   | 0.374       |
| D     | 5836 | 05      | Frames Rd            | Paddys Flat Rd            | end                    | 0.000     | 1.768   | 1.768       |
| E     | 6958 | 05      | Frost Rd             | Woodside Rd               | dwelling               | 0.000     | 0.702   | 0.702       |
| E     | 5847 | 05      | Gap Rd               | Plains Station Rd         | gate to yards          | 0.000     | 0.758   | 0.758       |
| E     | 5864 | 05      | Gardiners Creek Rd   | A15 - New England Highway | End gate               | 0.000     | 0.350   | 0.350       |
| D     | 5869 | 05      | Geyers Rd            | A15 - New England Highway |                        | 0.000     | 1.464   | 1.464       |
| D     | 5869 | 15      | Geyers Rd            | A15 - New England Highway | End                    | 1.464     | 3.083   | 1.619       |
| C     | 5880 | 05      | Gibraltar Rd         | MR 462 - Bruxner Way      |                        | 0.000     | 0.059   | 0.059       |
| C     | 5880 | 10      | Gibraltar Rd         | MR 462 - Bruxner Way      |                        | 0.059     | 2.618   | 2.559       |
| C     | 5880 | 20      | Gibraltar Rd         | MR 462 - Bruxner Way      |                        | 2.618     | 4.405   | 1.787       |
| C     | 5880 | 30      | Gibraltar Rd         | MR 462 - Bruxner Way      | Mole River Rd          | 4.405     | 5.450   | 1.045       |
| E     | 5891 | 05      | Gibraltar Station Rd | Gibraltar Rd              |                        | 0.000     | 0.356   | 0.356       |
| E     | 5891 | 10      | Gibraltar Station Rd | Gibraltar Rd              | Mole River Rd          | 0.356     | 3.510   | 3.154       |
| C     | 5913 | 05      | Gilgurry Rd          | Boorook Rd                | Harrigans Lane         | 0.000     | 16.613  | 16.613      |
| E     | 5924 | 05      | Glen Ayre Rd         | Back Creek Road           | Gate                   | 0.000     | 1.295   | 1.295       |
| E     | 5935 | 05      | Gould Falls Rd       | Acacia Plateau Rd         | dwelling               | 0.000     | 0.726   | 0.726       |
| C     | 5946 | 05      | Grahams Creek Rd     | MR 622 - Mount Lindsay Rd |                        | 0.000     | 1.025   | 1.025       |
| C     | 5946 | 10      | Grahams Creek Rd     | MR 622                    | end                    | 1.025     | 4.819   | 3.794       |
| D     | 5946 | 30      | Grahams Creek Rd     | MR 622                    | end                    | 4.819     | 6.188   | 1.369       |
| E     | 5957 | 05      | Green Swamp Rd       | Quarry Rd                 | dwelling               | 0.000     | 1.271   | 1.271       |
| B     | 5979 | 05      | Gum Flat Rd          | Mt McKenzie Rd            |                        | 0.000     | 0.153   | 0.153       |
| B     | 5979 | 10      | Gum Flat Rd          | Mt McKenzie Rd            | Mt McKenzie Lookout Rd | 0.153     | 1.214   | 1.061       |
| D     | 5979 | 15      | Gum Flat Rd          | Mt McKenzie Rd            | yards                  | 1.214     | 2.231   | 1.017       |
| E     | 5990 | 05      | Gunyah Rd            | Mt McKenzie Rd            | Woodside Rd            | 0.000     | 11.376  | 11.376      |
| D     | 6012 | 05      | Haddocks Rd          | MR 462 - Bruxner Way      | end                    | 0.000     | 0.892   | 0.892       |

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| Class | No   | Segment | Name                  | Origin                  | End Feature           | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|-----------------------|-------------------------|-----------------------|-----------|---------|-------------|
| E     | 6023 | 05      | Hallidays Rd          | Sandy Flat Rd           | gate                  | 0.000     | 3.053   | 3.053       |
| E     | 6040 | 05      | Hardcastles Rd        | White Swamp Rd          | Causeway at creek     | 0.000     | 0.570   | 0.570       |
| C     | 6045 | 05      | Harrigans Lane        | MR 622                  | Gilgurry Rd           | 0.000     | 4.994   | 4.994       |
| C     | 6045 | 30      | Harrigans Lane        |                         | Gilgurry Rd           | 4.994     | 5.341   | 0.347       |
| C     | 6045 | 32      | Harrigans Lane        |                         |                       | 5.341     | 5.711   | 0.370       |
| C     | 6045 | 33      | Harrigans Lane        |                         | Gilgurry Rd           | 5.711     | 6.340   | 0.629       |
| C     | 6045 | 35      | Harrigans Lane        |                         |                       | 6.340     | 6.656   | 0.316       |
| C     | 6045 | 40      | Harrigans Lane        |                         | Gilgurry Rd           | 6.656     | 6.833   | 0.177       |
| C     | 6045 | 41      | Harrigans Lane        |                         |                       | 6.833     | 8.088   | 1.255       |
| C     | 6045 | 45      | Harrigans Lane        |                         | end                   | 8.088     | 11.194  | 3.106       |
| C     | 6056 | 05      | Head Gate Rd          | White Swamp Rd          | NSW / Qld Border      | 0.000     | 5.538   | 5.538       |
| E     | 6061 | 05      | Heatherdean Rd        | Torrington Rd           |                       | 0.000     | 1.348   | 1.348       |
| E     | 6067 | 05      | Herding Yard Creek Rd | MR 622                  | gate                  | 0.000     | 3.087   | 3.087       |
| D     | 6276 |         | Hills Rd              | Lindesay Creek Rd       | Kyogle Shire Boundary | 0.000     | 0.464   | 0.464       |
| D     | 6276 | 05      | Hills Rd              | Kyogle Shire Boundary   | grid                  | 0.000     | 1.660   | 1.660       |
| E     | 6078 | 05      | Hines Rd              | MR 622 - Mt Lindesay Rd | dwelling              | 0.000     | 0.676   | 0.676       |
| D     | 6085 | 05      | Holleys Rd            | Mt McKenzie Rd          | gate                  | 0.000     | 0.648   | 0.648       |
| E     | 6089 | 05      | Holmes Rd             | Acacia Scrub Rd         | gate                  | 0.000     | 0.165   | 0.165       |
| D     | 6100 | 05      | Homestead Rd          | Old Ballandean Rd       |                       | 0.000     | 1.003   | 1.003       |
| D     | 6100 | 10      | Homestead Rd          | Old Ballandean Rd       | Geyers Rd             | 1.003     | 1.687   | 0.684       |
| B     | 6111 | 05      | Hootons Rd            | MR 361 - Clarence Way   |                       | 0.000     | 1.299   | 1.299       |
| B     | 6111 | 10      | Hootons Rd            | MR 361 - Clarence Way   |                       | 1.299     | 2.135   | 0.836       |
| B     | 6111 | 15      | Hootons Rd            | MR 361 - Clarence Way   | Paddys Flat Rd (S)    | 2.135     | 8.270   | 6.135       |
| E     | 6115 | 05      | Hornsmens             | New Koreelah Rd         | end                   | 0.000     | 0.523   | 0.523       |
| B     | 6122 | 05      | Hynes Bridge Rd       | B60 - Bruxner Highway   | West Bridge Abutment  | 0.000     | 0.281   | 0.281       |
| D     | 6130 | 05      | Imbergers Rd          | Billirimba Rd           | tree across road      | 0.000     | 2.405   | 2.405       |
| D     | 6133 | 05      | Iron Bark Rd          | Mountain Creek Rd       | end                   | 0.000     | 1.463   | 1.463       |
| D     | 6139 | 05      | Jenny Lind Lane       | Frames Road             |                       | 0.000     | 0.915   | 0.915       |
| E     | 6144 | 05      | Johnstones Rd         | Pyes Creek Rd           | gate                  | 0.000     | 9.374   | 9.374       |
| E     | 6155 | 05      | Kangaroo Creek Rd     | Paddys Flat Rd (nth)    | gate                  | 0.000     | 2.508   | 2.508       |
| D     | 6166 | 05      | Kellys Rd             | Scrub Rd                | gate                  | 0.000     | 1.689   | 1.689       |
| E     | 6221 | 05      | Kia-ora Rd            | Wylie Creek Rd          | grid                  | 0.000     | 2.391   | 2.391       |
| C     | 6177 | 05      | Kiernans Rd           | Bolivia Siding Rd       | Robertsons Lane       | 0.000     | 1.662   | 1.662       |
| B     | 6199 | 05      | Kildare Rd            | Mt McKenzie Rd          | Sunnyside Loop Rd     | 0.000     | 12.493  | 12.493      |
| D     | 6204 | 05      | Kims Way              | Sugarbag Rd             | track to gate         | 0.000     | 0.887   | 0.887       |
| D     | 6207 | 05      | Kingfisher Rd         | Rivertree Rd            | end                   | 0.000     | 0.960   | 0.960       |
| B     | 6210 | 05      | Kochs Rd              | B60 - Bruxner           |                       | 0.000     | 0.089   | 0.089       |

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| Class | No   | Segment | Name             | Origin                  | End Feature       | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------|-------------------------|-------------------|-----------|---------|-------------|
|       |      |         |                  | Highway                 |                   |           |         |             |
| B     | 6210 | 10      | Kochs Rd         | B60 - Bruxner Highway   |                   | 0.089     | 1.896   | 1.807       |
| B     | 6210 | 20      | Kochs Rd         | B60 - Bruxner Highway   |                   | 1.896     | 1.962   | 0.066       |
| B     | 6210 | 25      | Kochs Rd         | B60 - Bruxner Highway   |                   | 1.962     | 2.852   | 0.890       |
| B     | 6210 | 30      | Kochs Rd         | B60 - Bruxner Highway   |                   | 2.852     | 2.956   | 0.104       |
| B     | 6210 | 35      | Kochs Rd         | B60 - Bruxner Highway   |                   | 2.956     | 3.837   | 0.881       |
| B     | 6210 | 40      | Kochs Rd         | B60 - Bruxner Highway   |                   | 3.837     | 3.952   | 0.115       |
| B     | 6210 | 45      | Kochs Rd         | B60 - Bruxner Highway   |                   | 3.952     | 5.227   | 1.275       |
| B     | 6210 | 50      | Kochs Rd         | B60 - Bruxner Highway   | Billirimba Rd     | 5.227     | 5.265   | 0.038       |
| E     | 6235 | 05      | Landers Lane     | Scrub Rd                | grid              | 0.000     | 0.633   | 0.633       |
| C     | 6243 | 05      | Leeches Gully Rd | MR 622 - Mt Lindesay Rd |                   | 0.000     | 1.375   | 1.375       |
| C     | 6243 | 10      | Leeches Gully Rd | MR 622 - Mt Lindesay Rd | Washpool Creek Rd | 1.375     | 2.680   | 1.305       |
| E     | 6254 | 05      | Lees Rd          | Paddys Flat Rd (nth)    | gate              | 0.000     | 0.773   | 0.773       |
| C     | 6265 | 05      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 0.000     | 1.336   | 1.336       |
| C     | 6265 | 10      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 1.336     | 1.452   | 0.116       |
| C     | 6265 | 15      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 1.452     | 2.969   | 1.517       |
| C     | 6265 | 20      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 2.969     | 3.256   | 0.287       |
| C     | 6265 | 25      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 3.256     | 3.534   | 0.278       |
| C     | 6265 | 30      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 3.534     | 4.940   | 1.406       |
| C     | 6265 | 35      | Leslie Ck Rd     | B60 - Bruxner Highway   | O'Driscolls Rd    | 4.940     | 5.611   | 0.671       |
| D     | 6265 | 40      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 5.611     | 5.869   | 0.258       |
| D     | 6265 | 45      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 5.869     | 6.057   | 0.188       |
| D     | 6265 | 50      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 6.057     | 6.420   | 0.363       |
| D     | 6265 | 55      | Leslie Ck Rd     | B60 - Bruxner Highway   |                   | 6.420     | 6.849   | 0.429       |
| D     | 6265 | 60      | Leslie Ck Rd     | B60 - Bruxner Highway   | end               | 6.849     | 6.994   | 0.145       |
| E     | 6287 | 05      | Log Hut Creek Rd | Woodside Rd             | grid              | 0.000     | 0.886   | 0.886       |
| B     | 6298 | 05      | Long Gully Rd    | B60 - Bruxner Highway   |                   | 0.000     | 3.994   | 3.994       |
| B     | 6298 | 20      | Long Gully Rd    | B60 - Bruxner Highway   |                   | 3.994     | 5.255   | 1.261       |
| B     | 6298 | 25      | Long Gully Rd    | B60 - Bruxner Highway   |                   | 5.255     | 6.717   | 1.462       |

Road Asset Management Plan

| Class | No   | Segment | Name                          | Origin                     | End Feature                | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|-------------------------------|----------------------------|----------------------------|-----------|---------|-------------|
| B     | 6298 | 30      | Long Gully Rd                 | B60 - Bruxner Highway      |                            | 6.717     | 8.580   | 1.863       |
| B     | 6298 | 40      | Long Gully Rd                 | B60 - Bruxner Highway      | Rocky River Rd             | 8.580     | 14.650  | 6.070       |
| D     | 6320 | 05      | Lower Acacia Church Rd        | MR 622 - Mount Lindesay Rd |                            | 0.000     | 0.435   | 0.435       |
| C     | 6325 | 05      | Lower Acacia Creek Rd         | MR 622 - Mount Lindesay Rd | Barlows Gate Road          | 0.000     | 0.259   | 0.259       |
| D     | 6925 | 05      | Lower Rocky River Rd          | Long Gully Rd              | grid end council area      | 0.000     | 9.342   | 9.342       |
| E     | 6342 | 05      | Main Camp Rd                  | Boorook Rd                 | track continues            | 0.000     | 18.398  | 18.398      |
| E     | 6364 | 05      | Marsh Rd                      | Wylie Creek Rd             | gate                       | 0.000     | 1.899   | 1.899       |
| E     | 6375 | 05      | Martins Rd                    | MR 622 - Mt Lindesay Rd    | dwelling                   | 0.000     | 2.207   | 2.207       |
| C     | 6386 | 05      | Maryland Cullendore Rd (east) | Cullendore Rd              | Cullendore Creek Rd        | 0.000     | 1.042   | 1.042       |
| D     | 6386 | 10      | Maryland Cullendore Rd (east) | Cullendore Rd              |                            | 1.042     | 4.728   | 3.686       |
| D     | 6386 | 15      | Maryland Cullendore R         | Cullendore Rd              | National Park              |           |         |             |
| D     | 6387 | 20      | Maryland-Cullendore Rd (W)    | Summit Rd                  | National Park gate         | 2.509     | 7.666   | 5.157       |
| E     | 6390 | 05      | Maryland Lane                 | Dalmoak Rd                 | shed access                | 0.000     | 2.109   | 2.109       |
| D     | 6408 | 05      | Maryland Station Rd           | Summit Rd                  |                            | 0.000     | 0.258   | 0.258       |
| D     | 6408 | 10      | Maryland Station Rd           | Summit Rd                  | Maryland-Cullendore Rd (W) | 0.258     | 2.509   | 2.251       |
| E     | 6419 | 05      | Mathiesons Rd                 | Billirimba Rd              | grid                       | 0.000     | 1.387   | 1.387       |
| E     | 6430 | 05      | McCliftys Rd                  | A15 - New England Highway  | dwelling                   | 0.000     | 2.916   | 2.916       |
| D     | 6441 | 05      | McCowens Rd                   | Castlerag Rd               | grid                       | 0.000     | 1.339   | 1.339       |
| C     | 6450 | 05      | McKechnie Rd                  | Dalmoak Rd                 | end                        | 0.000     | 2.778   | 2.778       |
| C     | 6452 | 05      | McLeods Creek Rd              | B60 - Bruxner Highway      | Tablelands Rd              | 0.000     | 5.449   | 5.449       |
| D     | 6452 | 25      | McLeods Creek Rd              | B60 - Bruxner Highway      | end                        | 5.449     | 6.821   | 1.372       |
| E     | 6474 | 05      | Middle Creek Rd               | Timbarra Rd                | gate                       | 0.000     | 4.226   | 4.226       |
| B     | 6485 | 05      | Millers Lane                  | Bellevue Rd                |                            | 0.000     | 0.298   | 0.298       |
| B     | 6485 | 10      | Millers Lane                  | Bellevue Rd                |                            | 0.298     | 0.548   | 0.250       |
| B     | 6485 | 15      | Millers Lane                  | Bellevue Rd                |                            | 0.548     | 0.911   | 0.363       |
| B     | 6485 | 20      | Millers Lane                  | Bellevue Rd                | Sommerlads Rd              | 0.911     | 1.799   | 0.888       |
| D     | 6490 | 05      | Mingoola School Rd            | MR 462 - Bruxner Way       | school & dwelling          | 0.000     | 0.180   | 0.180       |
| B     | 6496 | 05      | Mingoola Station Rd           | MR 462 - Bruxner Way       | NSW/QLD border             | 0.000     | 2.838   | 2.838       |

Road Asset Management Plan

| Class | No   | Segment | Name                   | Origin                              | End Feature                | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------------|-------------------------------------|----------------------------|-----------|---------|-------------|
| C     | 6507 | 05      | Mole River Rd          | Upper Mole River / Mole Station Rds | Bruxner Highway            | 0.000     | 26.221  | 26.221      |
| C     | 6518 | 05      | Mole Station Rd        | MR 462 - Bruxner Way                |                            | 0.000     | 3.267   | 3.267       |
| C     | 6518 | 20      | Mole Station Rd        | MR 462 - Bruxner Way                | Upper Mole / Mole River Rd | 3.267     | 8.125   | 4.858       |
| E     | 6529 | 05      | Morgans Creek Rd       | Main Camp Rd                        | gate                       | 0.000     | 14.912  | 14.912      |
| D     | 6535 | 05      | Morwood Rd             | McKechnie Lane                      | dwelling                   | 0.000     | 0.386   | 0.386       |
| D     | 6545 | 05      | Mount Clunie Rd        | MR 622 - Mt Lindesay Rd             | gate to National Park      | 0.000     | 3.708   | 3.708       |
| C     | 6540 | 05      | Mountain Creek Rd      | MR 462 - Bruxner Way                | end                        | 0.000     | 5.151   | 5.151       |
| C     | 6562 | 05      | Mt McKenzie Lookout Rd | Gumflat Rd                          |                            | 0.000     | 0.552   | 0.552       |
| C     | 6562 | 10      | Mt McKenzie Lookout Rd | Gumflat Rd                          |                            | 0.552     | 1.624   | 1.072       |
| C     | 6562 | 15      | Mt McKenzie Lookout Rd | Gumflat Rd                          |                            | 1.624     | 2.289   | 0.665       |
| C     | 6562 | 20      | Mt McKenzie Lookout Rd | Gumflat Rd                          | look out area              | 2.289     | 2.520   | 0.231       |
| B     | 6551 | 05      | Mt McKenzie Rd         | Western St                          |                            | 0.000     | 3.396   | 3.396       |
| B     | 6551 | 20      | Mt McKenzie Rd         | Western St                          | Gum Flat Rd                | 3.396     | 6.954   | 3.558       |
| C     | 6551 | 35      | Mt McKenzie Rd         | Western St                          |                            | 6.954     | 7.126   | 0.172       |
| C     | 6551 | 40      | Mt McKenzie Rd         | Western St                          | Wades Rd                   | 7.126     | 11.780  | 4.654       |
| D     | 6551 | 60      | Mt McKenzie Rd         | Western St                          | end                        | 11.780    | 17.527  | 5.747       |
| C     | 6573 | 05      | Mt Speribo Rd          | A15 - New England Highway           |                            | 0.000     | 4.320   | 4.320       |
| C     | 6573 | 20      | Mt Speribo Rd          | SH 9                                | gate to National Park      | 4.320     | 15.412  | 11.092      |
| C     | 6584 | 05      | Mud Flat Rd            | B60 - Bruxner Highway               | gate to property           | 0.000     | 10.870  | 10.870      |
| E     | 6586 | 05      | Myon Mount Rd          | Bellevue Rd                         | end                        | 0.000     | 0.290   | 0.290       |
| B     | 6589 | 05      | Neagles Lane           | Mt McKenzie Rd                      | Sunnyside Loop Rd          | 0.000     | 0.986   | 0.986       |
| E     | 6595 | 05      | Needhams Creek Rd      | Toooloom Rd                         | Kyogle Shire Bdy           | 0.000     | 0.315   | 0.315       |
| C     | 6606 | 05      | New Koreelah Rd        | MR 622 - Mt Lindesay Rd             | locked gate                | 0.000     | 7.155   | 7.155       |
| E     | 6617 | 05      | New Mole Rd            | Pyes Creek Rd                       | grid                       | 0.000     | 4.096   | 4.096       |
| B     | 6628 | 05      | Nutshell Rd            | B60 - Bruxner Highway               |                            | 0.000     | 0.031   | 0.031       |
| B     | 6628 | 10      | Nutshell Rd            | B60 - Bruxner Highway               |                            | 0.031     | 1.960   | 1.929       |
| B     | 6628 | 16      | Nutshell Rd            | B60 - Bruxner Highway               |                            | 1.960     | 2.067   | 0.107       |
| B     | 6628 | 17      | Nutshell Rd            | B60 - Bruxner Highway               | Timbarra Road              | 2.067     | 3.172   | 1.105       |
| D     | 6639 | 05      | Oak Hollow Rd          | B60 - Bruxner Highway               |                            | 0.000     | 0.034   | 0.034       |
| E     | 6639 | 10      | Oak Hollow Rd          | B60 - Bruxner Highway               | grid                       | 0.034     | 0.274   | 0.240       |

Road Asset Management Plan

| Class | No   | Segment | Name                   | Origin                    | End Feature                 | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------------|---------------------------|-----------------------------|-----------|---------|-------------|
| E     | 6655 | 05      | O'Driscoll Rd          | Leslie Creek Rd           | gate                        | 0.000     | 1.665   | 1.665       |
| D     | 6661 | 05      | Ogilvie Dr             | Plains Station Rd         |                             | 0.000     | 3.924   | 3.924       |
| D     | 6661 | 20      | Ogilvie Dr             | Plains Station Rd         |                             | 3.924     | 4.103   | 0.179       |
| D     | 6661 | 25      | Ogilvie Dr             | Plains Station Rd         | dwelling                    | 4.103     | 4.860   | 0.757       |
| B     | 6672 | 05      | Old Ballendean Rd      | A15 - New England Highway | MR 622 - Mount Lindsay Road | 0.000     | 3.802   | 3.802       |
| E     | 6683 | 05      | Old Koreelah Rd        | White Swamp Rd            | enc                         | 0.000     | 2.070   | 2.070       |
| E     | 6688 | 05      | Old Main Camp Rd       | Gilgurry Rd               | gate                        | 0.000     | 4.184   | 4.184       |
| D     | 6694 | 05      | Old Race Course Rd     | Bellevue Rd               |                             | 0.000     | 0.167   | 0.167       |
| E     | 6694 | 10      | Old Race Course Rd     | Bellevue Rd               | end                         | 0.167     | 0.747   | 0.580       |
| E     | 6698 | 05      | Osbornes Rd            | Mud Flat Road             |                             | 0.000     | 0.807   | 0.807       |
| E     | 6705 | 05      | Overcliffe Rd          | MR 622 - Mount Lindsay Rd | dwelling                    | 0.000     | 3.619   | 3.619       |
| B     | 6720 | 200     | Paddys Flat Rd (North) | B60 - Bruxner Highway     |                             | 43.150    | 44.565  | 1.415       |
| B     | 6720 | 205     | Paddys Flat Rd (North) | B60 - Bruxner Highway     |                             | 44.565    | 44.665  | 0.100       |
| B     | 6720 | 210     | Paddys Flat Rd (North) | B60 - Bruxner Highway     |                             | 44.665    | 49.219  | 4.554       |
| B     | 6720 | 230     | Paddys Flat Rd (North) | B60 - Bruxner Highway     |                             | 49.219    | 49.476  | 0.257       |
| B     | 6720 | 235     | Paddys Flat Rd (North) | B60 - Bruxner Highway     |                             | 49.476    | 52.621  | 3.145       |
| B     | 6720 | 245     | Paddys Flat Rd (North) | B60 - Bruxner Highway     | Tooloom Road                | 52.621    | 59.242  | 6.621       |
| B     | 6716 | 05      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 0.000     | 6.988   | 6.988       |
| B     | 6716 | 30      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     | Hootens Rd                  | 6.988     | 9.180   | 2.192       |
| B     | 6716 | 40      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 9.180     | 11.689  | 2.509       |
| B     | 6716 | 50      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 11.689    | 11.870  | 0.181       |
| B     | 6716 | 55      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 11.870    | 16.676  | 4.806       |
| B     | 6716 | 70      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 16.676    | 16.782  | 0.106       |
| B     | 6716 | 75      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 16.782    | 19.573  | 2.791       |
| B     | 6716 | 85      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 19.573    | 19.688  | 0.115       |
| B     | 6716 | 90      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     |                             | 19.688    | 20.799  | 1.111       |
| B     | 6716 | 95      | Paddys Flat Rd (S)     | B60 - Bruxner Highway     | Crescent Hills Rd           | 20.799    | 22.825  | 2.026       |
| B     | 6716 | 105     | Paddys Flat Rd (S)     | B60 - Bruxner Highway     | Kyogle Shire Boundary       | 22.825    | 28.189  | 5.364       |



Road Asset Management Plan

| Class | No   | Segment | Name                        | Origin                    | End Feature                                    | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|-----------------------------|---------------------------|------------------------------------------------|-----------|---------|-------------|
| C     | 6727 | 05      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 0.000     | 0.686   | 0.686       |
| C     | 6727 | 10      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 0.686     | 0.968   | 0.282       |
| C     | 6727 | 15      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 0.968     | 1.335   | 0.367       |
| C     | 6727 | 20      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 1.335     | 1.440   | 0.105       |
| C     | 6727 | 25      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 1.440     | 1.632   | 0.192       |
| C     | 6727 | 30      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 1.632     | 2.020   | 0.388       |
| C     | 6727 | 35      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 2.020     | 3.094   | 1.074       |
| C     | 6727 | 40      | Patemans Rd                 | B60 - Bruxner Highway     |                                                | 3.094     | 3.261   | 0.167       |
| C     | 6727 | 45      | Patemans Rd                 | B60 - Bruxner Highway     | gate to property                               | 3.261     | 3.540   | 0.279       |
| D     | 6735 | 05      | Patersons Rd                | MR 622 - Mt Lindesay Rd   | gate                                           | 0.000     | 5.422   | 5.422       |
| E     | 6738 | 05      | Peru Rd                     | Pyes Creek Rd             | locked gate                                    | 0.000     | 2.981   | 2.981       |
| B     | 6742 | 05      | Plains Station Road         | B60 - Bruxner Highway     |                                                | 0.000     | 1.330   | 1.330       |
| B     | 6742 | 10      | Plains Station Road         | B60 - Bruxner Highway     |                                                | 1.330     | 2.876   | 1.546       |
| B     | 6742 | 15      | Plains Station Road         | B60 - Bruxner Highway     |                                                | 2.876     | 4.145   | 1.269       |
| B     | 6742 | 20      | Plains Station Road         | B60 - Bruxner Highway     |                                                | 4.145     | 5.344   | 1.199       |
| B     | 6742 | 25      | Plains Station Road         | B60 - Bruxner Highway     |                                                | 5.344     | 6.854   | 1.510       |
| B     | 6742 | 30      | Plains Station Road         | B60 - Bruxner Highway     | Clarence Valley Shire Bd                       | 6.854     | 12.303  | 5.449       |
| E     | 6749 | 05      | Plantation Rd               | Beaury Creek Rd           | road continues to levuka and forest plantation | 0.000     | 0.489   | 0.489       |
| E     | 6771 | 05      | Potters Rd                  | Mole River Road           |                                                | 0.000     | 1.224   | 1.224       |
| D     | 6782 | 05      | Primrose Hill Rd            | Sandy Flat Rd             | A15 N.E. Hwy                                   | 0.000     | 3.008   | 3.008       |
| D     | 6804 | 05      | Pyes Creek - Stannum Rd (N) | Pyes Creek Rd Road        |                                                | 0.000     | 0.310   | 0.310       |
| E     | 6804 | 05      | Pyes Creek - Stannum Rd (S) | Red Hill Road             |                                                | 0.000     | 0.392   | 0.392       |
| B     | 6793 | 05      | Pyes Creek Rd               | A15 - New England Highway |                                                | 0.000     | 3.215   | 3.215       |
| B     | 6793 | 20      | Pyes Creek Rd               | A15 - New England Highway |                                                | 3.215     | 7.291   | 4.076       |
| B     | 6793 | 35      | Pyes Creek Rd               | A15 - New England Highway | Peru Rd                                        | 7.291     | 9.373   | 2.082       |
| B     | 6793 | 45      | Pyes Creek Rd               | A15 - New England Highway | Red Hill Rd                                    | 9.373     | 12.536  | 3.163       |
| C     | 6793 | 55      | Pyes Creek Rd               | A15 - New England Highway |                                                | 12.536    | 14.327  | 1.791       |
| C     | 6793 | 65      | Pyes Creek Rd               | A15 - New England Highway |                                                | 14.327    | 14.550  | 0.223       |
| C     | 6793 | 70      | Pyes Creek Rd               | A15 - New England         |                                                | 14.550    | 21.758  | 7.208       |

Road Asset Management Plan

| Class | No   | Segment | Name               | Origin                    | End Feature                     | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|--------------------|---------------------------|---------------------------------|-----------|---------|-------------|
|       |      |         |                    | Highway                   |                                 |           |         |             |
| C     | 6793 | 95      | Pyes Creek Rd      | A15 - New England Highway |                                 | 21.758    | 22.442  | 0.684       |
| C     | 6793 | 100     | Pyes Creek Rd      | A15 - New England Highway |                                 | 22.442    | 22.783  | 0.341       |
| C     | 6793 | 105     | Pyes Creek Rd      | A15 - New England Highway |                                 | 22.783    | 23.845  | 1.062       |
| C     | 6793 | 110     | Pyes Creek Rd      | SH 9                      | Woodside Rd/Upper Mole River Rd | 23.845    | 26.602  | 2.757       |
| B     | 6826 | 05      | Quarry Rd          | Scrub Rd                  | Greenswamp Rd                   | 0.000     | 2.702   | 2.702       |
| C     | 6826 | 20      | Quarry Rd          | Scrub Rd                  | Scrub Rd                        | 2.702     | 6.514   | 3.812       |
| D     | 6830 | 05      | Ramsay Rd          | B60 - Bruxner Highway     | dwelling                        | 0.000     | 0.971   | 0.971       |
| E     | 6837 | 05      | Razorback Creek Rd | Rivertree Rd              | gate                            | 0.000     | 3.300   | 3.300       |
| C     | 6848 | 05      | Red Hill Rd        | Torrington Rd             |                                 | 0.000     | 0.058   | 0.058       |
| C     | 6848 | 10      | Red Hill Rd        | Torrington Rd             |                                 | 0.058     | 4.601   | 4.543       |
| C     | 6848 | 25      | Red Hill Rd        | Torrington Rd             |                                 | 4.601     | 5.212   | 0.611       |
| C     | 6848 | 30      | Red Hill Rd        | Torrington Rd             | Pyes Creek Rd                   | 5.212     | 10.305  | 5.093       |
| E     | 6850 | 05      | Red Ridge Lane     | Undercliffe Rd            | grid                            | 0.000     | 1.028   | 1.028       |
| D     | 6859 | 05      | Red Rock Rd        | B60 - Bruxner Highway     | track continues                 | 0.000     | 6.200   | 6.200       |
| D     | 6870 | 05      | Reedy Creek Rd     | MR 462 - Bruxner Way      |                                 | 0.000     | 11.640  | 11.640      |
| E     | 6870 | 45      | Reedy Creek Rd     | MR 462 - Bruxner Way      | Silent Grove Rd                 | 11.640    | 19.145  | 7.505       |
| E     | 6760 | 05      | Reids Rd           | Beaury Creek Rd           | grid                            | 0.000     | 0.220   | 0.220       |
| D     |      | 05      | Reids St           | Bellevue Rd               | gate                            | 0.000     | 0.205   | 0.205       |
| D     | 6882 | 05      | Rifle Range Rd     | SH16                      |                                 | 0.000     | 0.210   | 0.210       |
| E     | 6882 | 10      | Rifle Range Rd     | SH16                      |                                 | 0.210     | 0.523   | 0.313       |
| B     | 6892 | 05      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 0.000     | 5.064   | 5.064       |
| B     | 6892 | 25      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 5.064     | 6.770   | 1.706       |
| B     | 6892 | 30      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 6.770     | 8.154   | 1.384       |
| B     | 6892 | 35      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   | Under Cliff Falls Rd            | 8.154     | 11.852  | 3.698       |
| C     | 6892 | 50      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 11.852    | 12.079  | 0.227       |
| C     | 6892 | 55      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 12.079    | 17.768  | 5.689       |
| C     | 6892 | 75      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 17.768    | 17.978  | 0.210       |
| C     | 6892 | 80      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 17.978    | 22.754  | 4.776       |
| C     | 6892 | 95      | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 22.754    | 22.860  | 0.106       |
| C     | 6892 | 100     | Rivertree Rd       | MR 622 - Mt Lindesay Rd   |                                 | 22.860    | 26.901  | 4.041       |
| D     | 6892 | 115     | Rivertree Rd       | MR 622 - Mt Lindesay Rd   | Locked gate into property       | 26.901    | 29.245  | 2.344       |
| C     | 6903 | 05      | Robertsons         | Mt Speribo Rd             | Kiernans Rd                     | 0.000     | 1.662   | 1.662       |

Road Asset Management Plan

| Class | No   | Segment | Name             | Origin                            | End Feature       | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------|-----------------------------------|-------------------|-----------|---------|-------------|
|       |      |         | Lane             |                                   |                   |           |         |             |
| D     | 6903 | 10      | Robertsons Lane  | Mt Speribo Rd                     | End               | 1.662     | 6.112   | 4.450       |
| D     | 6910 | 05      | Robinsons Lane   | Washpool Creek Rd                 |                   | 0         | 0.841   | 0.841       |
| C     | 6914 | 05      | Rockdale Rd      | A15 - New England Highway         |                   | 0.000     | 6.029   | 6.029       |
| C     | 6914 | 35      | Rockdale Rd      | A15 - New England Highway         |                   | 6.029     | 6.130   | 0.101       |
| C     | 6914 | 40      | Rockdale Rd      | A15 - New England Highway         |                   | 6.130     | 6.593   | 0.463       |
| D     | 6914 | 45      | Rockdale Rd      | A15 - New England Highway         | seg 05 end        | 6.593     | 10.286  | 3.693       |
| C     | 6936 | 05      | Rocky River Rd   | Billirimba / Upper Rocky River Rd | Long Gully Rd     | 0.000     | 35.477  | 35.477      |
| D     | 6947 | 05      | Roos Rd          | MR 462 - Bruxner Way              | end               | 0.000     | 4.429   | 4.429       |
| E     | 6938 | 05      | Rosehill Rd      | Bungulla Reserve Rd               | gate              | 0.000     | 0.228   | 0.228       |
| E     | 6940 | 05      | Rosemount Rd     | Bellevue Rd                       | gate              | 0.000     | 0.917   | 0.917       |
| D     | 6948 | 05      | Rover Park Rd    | B60 - Bruxner Highway             |                   | 0.000     | 0.901   | 0.901       |
| D     | 6948 | 10      | Rover Park Rd    | B60 - Bruxner Highway             |                   | 0.901     | 2.740   | 1.839       |
| E     | 6948 | 20      | Rover Park Rd    | B60 - Bruxner Highway             | gate              | 2.740     | 3.913   | 1.173       |
| E     | 6950 | 05      | Ruby Creek Rd    | Dalmoak Rd                        |                   | 0.000     | 0.418   | 0.418       |
| D     | 6969 | 05      | Sailor Jack Rd   | Back Creek Rd                     |                   | 0.000     | 2.545   | 2.545       |
| D     | 6969 | 15      | Sailor Jack Rd   | Back Creek Rd                     |                   | 2.545     | 2.901   | 0.356       |
| E     | 6969 | 20      | Sailor Jack Rd   | Back Creek Rd                     | gate              | 2.901     | 3.832   | 0.931       |
| E     | 6975 | 05      | Sandy Creek Rd   | Timbarra Rd                       | Tablelands Rd     | 0.000     | 2.911   | 2.911       |
| C     | 6980 | 05      | Sandy Flat Rd    | A15 - New England Highway         |                   | 0.000     | 0.105   | 0.105       |
| C     | 6980 | 10      | Sandy Flat Rd    | SH 9                              | Mt Speribo Rd     | 0.105     | 9.318   | 9.213       |
| D     | 6991 | 05      | Sawyers Gully Rd | MR 462 - Bruxner Way              | Locked gate       | 0.000     | 3.737   | 3.737       |
| B     | 7002 | 05      | Schroders Rd     | Sunnyside Platform Rd             | aerodrome access  | 0.000     | 1.310   | 1.310       |
| C     | 7002 | 10      | Schroders Rd     | Sunnyside Platform Rd             | Tarban Loop Rd    | 1.302     | 4.726   | 3.424       |
| D     | 7013 | 05      | Scotts Gully Rd  | Sandy Flat Rd                     | Gate              | 0.000     | 2.327   | 2.327       |
| B     | 7024 | 05      | Scrub Rd         | Clifton St, Tenterfield           | Snakes Valley Rd  | 0.000     | 10.915  | 10.915      |
| C     | 7024 | 45      | Scrub Rd         | Clifton St, Tenterfield           |                   | 10.915    | 11.148  | 0.233       |
| C     | 7024 | 50      | Scrub Rd         | Clifton St, Tenterfield           | The Mill Lane     | 11.148    | 13.499  | 2.351       |
| D     | 7024 | 60      | Scrub Rd         | Clifton St, Tenterfield           | State Forest Grid | 13.499    | 15.254  | 1.755       |
| D     | 7035 | 05      | Scrub School Rd  | Scrub Rd                          | gate              | 0.000     | 1.475   | 1.475       |
| C     | 7046 | 05      | Silent Grove Rd  | Torrington Rd                     |                   | 0.000     | 0.847   | 0.847       |
| C     | 7046 | 10      | Silent Grove Rd  | Torrington Rd                     | Mole River Rd     | 0.847     | 39.475  | 38.628      |
| E     | 7057 | 05      | Skeys Rd         | Pyes Creek Road                   |                   | 0.000     | 0.779   | 0.779       |

Road Asset Management Plan

| Class | No   | Segment | Name                 | Origin                  | End Feature                  | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|----------------------|-------------------------|------------------------------|-----------|---------|-------------|
| E     | 7059 | 05      | Smalls Lane          | Maryland Rd             | grid                         | 0.000     | 0.329   | 0.329       |
| C     | 7064 | 05      | Smiths Lane          | Sunnyside Loop Rd       |                              | 0.000     | 0.038   | 0.038       |
| C     | 7064 | 10      | Smiths Lane          | Sunnyside Loop Rd       |                              | 0.038     | 0.491   | 0.453       |
| C     | 7064 | 15      | Smiths Lane          | Sunnyside Loop Rd       |                              | 0.491     | 0.554   | 0.063       |
| C     | 7064 | 20      | Smiths Lane          | Sunnyside Loop Rd       | Bus turmaround               | 0.554     | 1.217   | 0.663       |
| E     | 7060 | 05      | Smiths Rd            | Gilgury Rd              |                              | 0.000     | 1.150   | 1.150       |
| E     | 7068 | 05      | Snake Creek Rd       | B60 - Bruxner Highway   | gate                         | 0.000     | 2.511   | 2.511       |
| C     | 7079 | 05      | Snakes Valley Rd     | Scrub Rd                |                              | 0.000     | 0.242   | 0.242       |
| C     | 7079 | 10      | Snakes Valley Rd     | Scrub Rd                | Bald Rock Rd                 | 0.242     | 3.139   | 2.897       |
| D     | 7079 | 20      | Snakes Valley Rd     | Scrub Rd                | end                          | 3.139     | 6.433   | 3.294       |
| C     | 7090 | 05      | Sommerlads Rd        | MR 622 - Mt Lindesay Rd | Millers Lane                 | 0.000     | 0.633   | 0.633       |
| D     | 7090 | 10      | Sommerlads Rd        | MR 622 - Mt Lindesay Rd | end                          | 0.633     | 1.114   | 0.481       |
| D     | 7112 | 05      | Springfield Rd       | MR 462 - Bruxner Way    |                              | 0.000     | 0.031   | 0.031       |
| D     | 7112 | 10      | Springfield Rd       | MR 462 - Bruxner Way    | grid                         | 0.031     | 3.555   | 3.524       |
| D     | 7123 | 05      | Springs Rd           | Mole River Rd           | dwelling                     | 0.000     | 6.125   | 6.125       |
| E     | 7145 | 05      | Steinbrook Hall Rd   | Billirimba Rd           | dwelling                     | 0.000     | 0.703   | 0.703       |
| E     | 7167 | 05      | Steinbrook School Rd | Billirimba Rd           | gate                         | 0.000     | 1.637   | 1.637       |
| E     | 7173 | 05      | Stoney Ridge Road    | Bondi Road              | grid                         | 0.000     | 0.303   | 0.303       |
| C     | 7180 | 05      | Sugarbag Rd (east)   | Paddys Flat Rd          | end                          | 0.000     | 6.481   | 6.481       |
| C     | 7185 | 05      | Sugarbag Rd (west)   | Cheviot Hills Rd        | end                          | 0.000     | 7.812   | 7.812       |
| B     | 7189 | 05      | Sugarloaf Rd         | NSW/Qld Border          |                              | 0.000     | 0.614   | 0.614       |
| B     | 7189 | 10      | Sugarloaf Rd         | NSW/Qld Border          |                              | 0.614     | 2.089   | 1.475       |
| B     | 7189 | 15      | Sugarloaf Rd         | NSW/Qld Border          | MR 622 - Mount Lindesay Road | 2.089     | 2.238   | 0.149       |
| B     | 7200 | 05      | Summit Rd            | NSW/QLD border          |                              | 0.000     | 0.702   | 0.702       |
| B     | 7200 | 10      | Summit Rd            | NSW/QLD border          | Wylie Creek Rd               | 0.702     | 3.578   | 2.876       |
| D     | 7205 | 05      | Sunnyside Hall Rd    | MR 462 - Bruxner Way    |                              | 0.000     | 0.049   | 0.049       |
| E     | 7205 | 10      | Sunnyside Hall Rd    | MR 462 - Bruxner Way    | gate                         | 0.049     | 1.147   | 1.098       |
| B     | 7211 | 05      | Sunnyside Loop Rd    | Western Boundary St     |                              | 0.000     | 2.431   | 2.431       |
| B     | 7211 | 15      | Sunnyside Loop Rd    | Western Boundary St     |                              | 2.431     | 3.481   | 1.050       |
| B     | 7211 | 20      | Sunnyside Loop Rd    | Western Boundary St     |                              | 3.481     | 6.085   | 2.604       |
| B     | 7211 | 35      | Sunnyside Loop Rd    | Western Boundary St     | SH 16 - Bruxner Highway      | 6.085     | 7.410   | 1.325       |

Road Asset Management Plan

| Class | No   | Segment | Name                  | Origin                    | End Feature           | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|-----------------------|---------------------------|-----------------------|-----------|---------|-------------|
| B     | 7222 | 05      | Sunnyside Platform Rd | MR 462 - Bruxner Way      | A15 N.E. Hwy          | 0.000     | 1.978   | 1.978       |
| E     | 7233 | 05      | Swamp Oak Creek Rd    | Timbarra Rd               | dwelling              | 0.000     | 0.918   | 0.918       |
| E     | 7244 | 05      | Sykes Gap Rd          | Paddys Flat Rd (nth)      |                       | 0.000     | 1.080   | 1.080       |
| E     | 7244 | 10      | Sykes Gap Rd          | Paddys Flat Rd (nth)      |                       | 1.080     | 1.293   | 0.213       |
| E     | 7244 | 15      | Sykes Gap Rd          | Paddys Flat Rd (nth)      |                       | 1.293     | 1.599   | 0.306       |
| E     | 7244 | 20      | Sykes Gap Rd          | Paddys Flat Rd (nth)      |                       | 1.599     | 1.919   | 0.320       |
| E     | 7244 | 25      | Sykes Gap Rd          | Paddys Flat Rd (nth)      | continues into forest | 1.919     | 3.117   | 1.198       |
| E     | 7250 | 05      | Tableland Rd          | Sandy Creek Rd            | hotel                 | 0.000     | 0.843   | 0.843       |
| E     | 7255 | 05      | Tabulam Loop Rd       | Plains Station Rd         | End                   | 0.000     | 0.395   | 0.395       |
| D     | 7266 | 05      | Talmoi Rd             | MR 622                    | grid                  | 0.000     | 6.646   | 6.646       |
| D     | 7266 | 10      | Talmoi Rd             | MR 622                    |                       | 6.646     | 9.15    | 2.50        |
| C     | 7277 | 05      | Tarban Loop Rd        | MR 462 - Bruxner Way      |                       | 0.000     | 0.184   | 0.184       |
| C     | 7277 | 10      | Tarban Loop Rd        | MR 462 - Bruxner Way      | Tarban Rd             | 0.184     | 4.104   | 3.920       |
| C     | 7288 | 05      | Tarban Rd             | A15 - New England Highway | Tarban Loop Rd        | 0.000     | 1.783   | 1.783       |
| C     | 7288 | 10      | Tarban Rd             | A15 N.E. Hwy              |                       | 1.783     | 2.751   | 0.968       |
| D     | 7288 | 15      | Tarban Rd             | A15 N.E. Hwy              |                       | 2.751     | 5.419   | 2.668       |
| D     | 7288 | 25      | Tarban Rd             | A15 N.E. Hwy              |                       | 5.419     | 6.308   | 0.889       |
| D     | 7288 | 30      | Tarban Rd             | A15 N.E. Hwy              |                       | 6.308     | 7.103   | 0.795       |
| D     | 7288 | 35      | Tarban Rd             | A15 N.E. Hwy              |                       | 7.103     | 7.350   | 0.247       |
| D     | 7288 | 40      | Tarban Rd             | A15 N.E. Hwy              |                       | 7.350     | 7.572   | 0.222       |
| D     | 7288 | 45      | Tarban Rd             | A15 N.E. Hwy              |                       | 7.572     | 7.781   | 0.209       |
| D     | 7288 | 50      | Tarban Rd             | A15 N.E. Hwy              | gate                  | 7.781     | 8.850   | 1.069       |
| B     |      | 05      | Tent Hill Rd          | Silent Grove Rd           |                       | 0.000     | 3.914   | 3.914       |
| D     | 5902 | 05      | The Mill Lane         | Scrub Rd                  |                       | 0.000     | 1.350   | 1.350       |
| C     | 7321 | 05      | Thulimbah Rd          | NSW/QLD Border            |                       | 0.000     | 0.167   | 0.167       |
| C     | 7321 | 10      | Thulimbah Rd          | NSW/QLD Border            | Maryland Station Road | 0.167     | 3.962   | 3.795       |
| B     | 7343 | 01      | Timbarra Rd           | B60 - Bruxner Highway     | Nutshell Rd           | 0.000     | 2.741   | 2.741       |
| C     | 7343 | 20      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 2.741     | 3.676   | 0.935       |
| C     | 7343 | 30      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 3.676     | 11.289  | 7.613       |
| C     | 7343 | 60      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 11.289    | 11.509  | 0.220       |
| C     | 7343 | 61      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 11.509    | 12.355  | 0.846       |
| C     | 7343 | 65      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 12.355    | 13.092  | 0.737       |
| C     | 7343 | 70      | Timbarra Rd           | B60 - Bruxner Highway     | Sandy Creek Rd        | 13.092    | 13.641  | 0.549       |
| D     | 7343 | 80      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 13.641    | 16.774  | 3.133       |
| D     | 7343 | 95      | Timbarra Rd           | B60 - Bruxner Highway     |                       | 16.774    | 17.611  | 0.837       |
| D     | 7343 | 100     | Timbarra Rd           | B60 - Bruxner Highway     |                       | 17.611    | 23.785  | 6.174       |

Road Asset Management Plan

| Class | No   | Segment | Name             | Origin                    | End Feature                               | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------|---------------------------|-------------------------------------------|-----------|---------|-------------|
| D     | 7343 | 120     | Timbarra Rd      | B60 - Bruxner Highway     |                                           | 23.785    | 24.037  | 0.252       |
| D     | 7343 | 125     | Timbarra Rd      | B60 - Bruxner Highway     |                                           | 24.037    | 25.554  | 1.517       |
| D     | 7343 | 130     | Timbarra Rd      | B60 - Bruxner Highway     |                                           | 25.554    | 25.807  | 0.253       |
| D     | 7343 | 135     | Timbarra Rd      | B60 - Bruxner Highway     |                                           | 25.807    | 27.593  | 1.786       |
| D     | 7343 | 145     | Timbarra Rd      | B60 - Bruxner Highway     |                                           | 27.593    | 27.844  | 0.251       |
| D     | 7343 | 150     | Timbarra Rd      | B60 - Bruxner Highway     | gate to mine                              | 27.844    | 29.395  | 1.551       |
| E     | 7354 | 05      | Tin Hut Rd       | Paddys Flat Rd (nth)      | continues into plantation                 | 0.000     | 2.926   | 2.926       |
| C     | 7376 | 05      | Tooloom Falls Rd | Tooloom Rd                |                                           | 0.000     | 0.707   | 0.707       |
| E     | 7376 | 15      | Tooloom Falls Rd | Tooloom Rd                | Tooloom Falls - continues into plantation | 0.707     | 2.489   | 1.782       |
| B     | 7358 | 05      | Tooloom Rd       | Beaury St Urbenville      |                                           | 0.000     | 0.532   | 0.532       |
| B     | 7358 | 10      | Tooloom Rd       | Beaury St Urbenville      |                                           | 0.532     | 1.009   | 0.477       |
| B     | 7358 | 15      | Tooloom Rd       | Beaury St Urbenville      |                                           | 1.009     | 2.771   | 1.762       |
| B     | 7358 | 20      | Tooloom Rd       | Beaury St Urbenville      |                                           | 2.771     | 4.275   | 1.504       |
| B     | 7358 | 25      | Tooloom Rd       | Beaury St Urbenville      |                                           | 4.275     | 5.496   | 1.221       |
| B     | 7358 | 30      | Tooloom Rd       | Beaury St Urbenville      | Beaury Ck Rd in Seg                       | 5.496     | 8.794   | 3.298       |
| B     | 7358 | 40      | Tooloom Rd       | Beaury St Urbenville      |                                           | 8.794     | 10.463  | 1.669       |
| B     | 7358 | 45      | Tooloom Rd       | Beaury St Urbenville      |                                           | 10.463    | 12.440  | 1.977       |
| B     | 7358 | 55      | Tooloom Rd       | Beaury St Urbenville      | MR 622 - Mount Lindesay Road              | 12.440    | 28.276  | 15.957      |
| B     | 7390 |         | Torrington Rd    | A15 - New England Highway | Glen-Severn Shire Bdy (east)              | 0.000     | 1.289   | 1.289       |
| B     | 7390 | 10      | Torrington Rd    | A15 - New England Highway |                                           | 1.289     | 2.023   | 0.734       |
| B     | 7390 | 15      | Torrington Rd    | A15 - New England Highway |                                           | 2.023     | 5.819   | 3.796       |
| B     | 7390 | 30      | Torrington Rd    | A15 - New England Highway |                                           | 5.819     | 7.152   | 1.333       |
| B     | 7390 | 35      | Torrington Rd    | A15 - New England Highway | Castlerag Rd                              | 7.152     | 8.441   | 1.289       |
| B     | 7390 | 40      | Torrington Rd    | A15 - New England Highway |                                           | 8.441     | 9.573   | 1.132       |
| B     | 7390 | 45      | Torrington Rd    | A15 - New England Highway |                                           | 9.573     | 12.118  | 2.545       |
| B     | 7390 | 55      | Torrington Rd    | A15 - New England Highway |                                           | 12.118    | 12.712  | 0.594       |
| B     | 7390 | 57      | Torrington Rd    | A15 - New England Highway |                                           | 12.712    | 13.701  | 0.989       |
| B     | 7390 | 60      | Torrington Rd    | A15 - New England Highway |                                           | 13.701    | 14.902  | 1.201       |

Road Asset Management Plan

| Class | No   | Segment | Name                 | Origin                      | End Feature                  | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|----------------------|-----------------------------|------------------------------|-----------|---------|-------------|
|       |      |         |                      | Highway                     |                              |           |         |             |
| B     | 7390 | 65      | Torrington Rd        | A15 - New England Highway   |                              | 14.902    | 17.144  | 2.242       |
| B     | 7390 | 75      | Torrington Rd        | A15 - New England Highway   |                              | 17.144    | 24.170  | 7.026       |
| B     | 7390 | 105     | Torrington Rd        | A15 - New England Highway   |                              | 24.170    | 25.530  | 1.360       |
| B     | 7390 | 110     | Torrington Rd        | A15 - New England Highway   |                              | 25.530    | 26.899  | 1.369       |
| B     | 7390 | 115     | Torrington Rd        | A15 - New England Highway   | Glen-Severn Shire Bdy (west) | 26.899    | 27.927  | 1.028       |
| e     | 7409 | 05      | Turners Flat Rd      | Grahams Creek Rd            | dwelling                     | 0.000     | 0.530   | 0.530       |
| B     | 7420 | 05      | Undercliff Rd        | MR 622 - Mt Lindesay Rd     |                              | 0.000     | 0.190   | 0.190       |
| B     | 7420 | 10      | Undercliff Rd        | MR 622 - Mt Lindesay Rd     | Rivertree Road               | 0.190     | 7.990   | 7.800       |
| E     | 7423 | 05      | Undercliffe Falls Rd | Rivertree Road              |                              | 0.000     | 0.605   | 0.605       |
| C     | 7431 | 05      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 0.000     | 2.164   | 2.164       |
| C     | 7431 | 15      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 2.164     | 2.317   | 0.153       |
| C     | 7431 | 20      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 2.317     | 5.364   | 3.047       |
| C     | 7431 | 35      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 5.364     | 5.880   | 0.516       |
| C     | 7431 | 40      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 5.880     | 6.548   | 0.668       |
| C     | 7431 | 45      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   |                              | 6.548     | 6.923   | 0.375       |
| C     | 7431 | 50      | Upper Mole River Rd  | Woodside / Pyes Creek Rds   | Mole River / Mole Station Rd | 6.923     | 9.544   | 2.621       |
| C     | 7442 | 05      | Upper Rocky River Rd | Billirimba / Rocky River Rd |                              | 0.000     | 11.635  | 11.635      |
| C     | 7442 | 50      | Upper Rocky River Rd | Billirimba / Rocky River Rd |                              | 11.635    | 11.766  | 0.131       |
| D     | 7442 | 55      | Upper Rocky River Rd | Billirimba / Rocky River Rd | gate                         | 11.766    | 23.064  | 11.298      |
| D     | 7459 | 05      | Urbenville Rd        | Boomi Lane                  |                              | 0.000     | 3.015   | 3.015       |
| D     | 7459 | 15      | Urbenville Rd        | Boomi Lane                  | Beaury creek road            | 3.015     | 4.161   | 1.146       |
| C     | 7464 | 05      | Vinegar Hill Rd      | MR 622 - Mt Lindesay Rd     | End                          | 0.000     | 10.631  | 10.631      |
| E     | 7475 | 05      | Wades Rd             | Mt McKenzie Rd              | dwelling                     | 0.000     | 1.190   | 1.190       |
| C     | 7497 | 05      | Wallaby Creek Rd     | Toooloom Rd                 | gate                         | 0.000     | 2.917   | 2.917       |
| D     | 7508 | 05      | Wallaroo Range Rd    | Undercliffe Rd              | end                          | 0.000     | 2.524   | 2.524       |
| B     | 7519 | 05      | Washpool Creek Rd    | Old Ballandean Rd           |                              | 0.000     | 1.815   | 1.815       |

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| Class | No   | Segment | Name                   | Origin                     | End Feature                  | Ch. Start | Ch. End | Length (km) |
|-------|------|---------|------------------------|----------------------------|------------------------------|-----------|---------|-------------|
| B     | 7519 | 15      | Washpool Creek Rd      | Old Ballandean Rd          | Washpool Lane                | 1.815     | 3.109   | 1.294       |
| D     | 7519 | 20      | Washpool Creek Rd      | Old Ballandean Rd          |                              | 3.109     | 3.922   | 0.813       |
| E     | 7525 | 05      | Washpool Lane          | Washpool Creek Rd          | end                          | 0.000     | 0.770   | 0.770       |
| D     | 7530 | 05      | Wellingtons Lookout Rd | Black Swamp Rd             | locked gate                  | 0.000     | 2.321   | 2.321       |
| D     | 7530 | 10      | Wellingtons Lookout Rd | Black Swamp Rd             |                              | 2.32      | 3.33    | 1.01        |
| B     | 7541 | 05      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 0.000     | 2.475   | 2.475       |
| B     | 7541 | 15      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 2.475     | 3.247   | 0.772       |
| B     | 7541 | 20      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 3.247     | 4.311   | 1.064       |
| B     | 7541 | 25      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 4.311     | 5.718   | 1.407       |
| B     | 7541 | 30      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 5.718     | 6.434   | 0.716       |
| B     | 7541 | 35      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 6.434     | 8.825   | 2.391       |
| B     | 7541 | 45      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 8.825     | 15.476  | 6.651       |
| B     | 7541 | 70      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 15.476    | 16.811  | 1.335       |
| B     | 7541 | 75      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 16.811    | 20.300  | 3.489       |
| B     | 7541 | 90      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    |                              | 20.300    | 21.441  | 1.141       |
| B     | 7541 | 95      | White Swamp Rd         | MR 622 - Mt Lindesay Rd    | NSW/QLD border               | 21.441    | 22.385  | 0.944       |
| D     | 7545 | 05      | Willgoose Rd           | A15-New England Highway    |                              | 0.000     | 0.314   | 0.314       |
| E     | 7545 | 10      | Willgoose Rd           | A15-New England Highway    |                              | 0.314     | 0.695   | 0.381       |
| B     | 7574 | 05      | Woodside Rd            | MR 462 - Bruxner Way       |                              | 0.000     | 12.090  | 12.090      |
| B     | 7574 | 60      | Woodside Rd            | MR 462 - Bruxner Way       |                              | 12.090    | 15.925  | 3.835       |
| B     | 7574 | 80      | Woodside Rd            | MR 462 - Bruxner Way       |                              | 15.925    | 16.968  | 1.043       |
| B     | 7574 | 85      | Woodside Rd            | MR 462 - Bruxner Way       | Pyes Creek / Upper Mole Road | 16.968    | 18.226  | 1.258       |
| B     | 7607 | 05      | Wylie Creek Rd         | MR 622 - Mount Lindesay Rd |                              | 0.000     | 2.386   | 2.386       |
| B     | 7607 | 20      | Wylie Creek Rd         | MR 622                     |                              | 2.386     | 2.560   | 0.174       |
| B     | 7607 | 25      | Wylie Creek Rd         | MR 622                     |                              | 2.560     | 16.299  | 13.739      |
| B     | 7607 | 80      | Wylie Creek Rd         | MR 622                     |                              | 16.299    | 16.350  | 0.051       |

Total Length Rural Roads 1373 km



Road Asset Management Plan

**Road Register – Urban roads**

| Class | No   | Segment | Name           | Description                                   | Origin               | Ch. Start | Ch. End | Length |
|-------|------|---------|----------------|-----------------------------------------------|----------------------|-----------|---------|--------|
| D     | 2000 | 05      | Albert St      | Laird to Douglas St                           | Laird St RR          | 0.012     | 0.107   | 95     |
| D     | 2374 | 05      | Aldershot Rd   | Bellevue Rd                                   | East St RR           | 0.013     | 1.038   | 1025   |
| D     | 2011 | 05      | Banksia Drive  | Western St                                    | Melaleuca Circuit RR | 0.010     | 0.214   | 204    |
| D     | 2022 | 15      | Bulwer St      | Start Bitumen Sth Derby to Widening Sth Miles | Park St RR           | 0.282     | 1.055   | 773    |
| D     | 2022 | 20      | Bulwer St      | Widening Sth Miles to High                    | Park St RR           | 1.055     | 1.560   | 505    |
| D     | 2022 | 50      | Bulwer St      | High to EOS Cowper                            | Park St RR           | 1.572     | 2.979   | 1407   |
| D     | 2055 | 05      | Clifton St     | Logan St to Rouse                             | Logan St RR          | 0.011     | 0.333   | 322    |
| D     | 2066 | 05      | Clive St       | East St to Francis                            | East St RR           | 0.014     | 1.298   | 1284   |
| D     | 2077 | 15      | Cowper St      | Start seal east of East St to Logan St        | East St RR           | -0.033    | 0.622   | 655    |
| D     | 2088 | 05      | Crown St       | Manners St                                    | Miles St RR          | 0.016     | 0.226   | 210    |
| D     | 2099 | 05      | Derby St       | East St to Logan St                           | East St RR           | 0.000     | 0.635   | 635    |
| C     | 2099 | 35      | Derby St       | Logan St to Rouse St                          | East St RR           | 0.635     | 0.847   | 212    |
| D     | 2099 | 60      | Derby St       | Rouse to Trail lane                           | East St RR           | 0.855     | 0.959   | 104    |
| E     | 2110 | 5       | Donaldson Lane | Logan St to Rouse St                          | Logan St RR          | 0.013     | 0.220   | 207    |
| E     | 2121 | 5       | Donnelly Lane  | Rouse to Scott                                | Rouse St CL          | 0.007     | 0.194   | 187    |
| D     | 2132 | 5       | Douglas St     | East to Wood                                  | East St RR           | 0.014     | 1.084   | 1070   |
| D     | 2132 | 110     | Douglas St     | Wood to Rouse                                 | East St RR           | 0.285     | 0.845   | 560    |
| C     | 2132 | 110     | Douglas St     | Rouse to widening nr Scott                    | East St RR           | 0.858     | 1.136   | 278    |
| C     | 2132 | 175     | Douglas St     | Widening nr Scott to Western St               | East St RR           | 1.136     | 2.345   | 1209   |
| D     | 2143 | 15      | Drummond St    | Wood St across mt lindesay                    | Wood St RR           | 0.086     | 0.262   | 176    |
| D     | 2143 | 35      | Drummond St    | Rouse to Pelham                               | Wood St RR           | 0.589     | 1.339   | 750    |
| D     | 2154 | 5       | Duncan St      | Manners to Molesworth                         | Manners St RR        | 0.016     | 0.446   | 430    |
| D     | 2154 | 15      | Duncan St      | Molesworth to Drummond                        | Manners St RR        | 0.459     | 1.866   | 1407   |
| D     | 2165 | 15      | East St        | Reservoir to Derby St                         | Billirimba Rd RR     | 0.626     | 0.726   | 100    |
| D     | 2165 | 25      | East St        | Clive to High St                              | Billirimba Rd RR     | 0.954     | 1.845   | 891    |
| D     | 2165 | 45      | East St        | Clarence Street To dead end                   | Billirimba Rd RR     | 2.030     | 2.274   | 244    |
| D     | 2165 | 60      | East St        | Martin St to Cowper                           | Billirimba Rd RR     | 2.274     | 3.251   | 977    |
| E     | 2176 | 5       | Erindee Ave    | Manners St                                    | Miles St RR          | 0.012     | 0.229   | 217    |
| E     | 2187 | 5       | Forest lane    | Clive to Douglas                              | Clive St RR          | 0.014     | 0.228   | 214    |
| E     | 2187 | 15      | Forest lane    | Douglas to Miles                              | Clive St RR          | 0.236     | 0.451   | 215    |
| E     | 2187 | 20      | Forest lane    | Miles to Molesworth                           | Clive St RR          | 0.459     | 1.117   | 658    |
| E     | 2187 | 40      | Forest lane    | Martin St                                     | Clive St RR          | 1.238     | 1.330   | 92     |
| E     | 2187 | 50      | Forest lane    | Petrie St                                     | Clive St RR          | 1.467     | 1.552   | 85     |
| D     | 2198 | 10      | Francis St     | Derby to Miles                                | Derby St RR          | 0.007     | 0.451   | 444    |
| D     | 2209 | 5       | George St      | Petrie St to Drummond                         | Petrie St RR         | 0.020     | 0.988   | 968    |
| D     | 2209 | 25      | George St      | Drummond to end                               | Petrie St RR         | 0.995     | 1.049   | 54     |

Road Asset Management Plan

| Class | No   | Segment | Name                        | Description                 | Origin          | Ch. Start | Ch. End | Length |
|-------|------|---------|-----------------------------|-----------------------------|-----------------|-----------|---------|--------|
|       |      |         |                             | seal                        |                 |           |         |        |
| C     | 2220 | 5       | High St                     | East St to Wood St          | East St RR      | 0.040     | 0.271   | 231    |
| C     | 2220 | 10      | High St                     | Wood St to Bulwer           | East St RR      | 0.271     | 0.489   | 218    |
| A     | 2220 | 40      | High St<br>Parking<br>Lanes | Bulwer to Rouse             | East St RR      | 0.519     | 0.845   | 326    |
| D     | 2220 | 80      | High St                     | Rouse to Pelham             | East St RR      | 0.864     | 1.632   | 768    |
| D     | 2220 | 120     | High St                     | Pelham to Railway<br>Ave    | East St RR      | 1.632     | 2.077   | 445    |
| D     | 2231 | 5       | Jubilee St                  | END (Eastern)               | Bulwer St RR    | 0.015     | 0.091   | 76     |
| D     | 2242 | 5       | Kiely St                    | END (Eastern)               | Bulwer St RR    | 0.015     | 0.123   | 108    |
| E     |      | 5       | Laird St                    | Pelham St to Young St       | Pelham St RR    | 0.212     | 0.511   | 299    |
| D     | 2253 | 5       | Landers St                  | Petrie St                   | Martin St RR    | 0.017     | 0.230   | 213    |
| E     |      | 5       | Light Horse<br>Dr           | Intersection                | Martin St RR    | 0.020     | 0.172   | 152    |
| E     |      | 20      | Light Horse<br>Dr           | west end                    | Martin St RR    | 0.026     | 0.048   | 22     |
| D     | 2264 | 5       | Link St                     | END (Northern)              | Manners St RR   | 0.020     | 0.157   | 137    |
| D     | 2275 | 05      | Logan St                    | Clifton to Clive            | Clifton St RR   | 0.021     | 0.579   | 558    |
| D     | 2275 | 20      | Logan St                    | Clive to Manners            | Clifton St RR   | 0.588     | 1.245   | 657    |
| D     | 2275 | 40      | Logan St                    | Manners to<br>Drummond      | Clifton St RR   | 1.259     | 3.102   | 1843   |
| D     | 2275 | 75      | Logan St                    | Slip lane to Mt<br>Lindesay | Naas St RR      | 0.020     | 0.092   | 72     |
| E     |      | 5       | MacKenzie<br>Crt            | End                         | Parkes Drive RR | 0.015     | 0.084   | 69     |
| C     | 2286 | 5       | Manners St                  | Wood St to Logan St         | Wood St RR      | 0.015     | 0.355   | 340    |
| C     | 2286 | 50      | Manners St                  | Logan to Crown St           | Wood St RR      | 0.355     | 0.713   | 358    |
| C     | 2286 | 90      | Manners St                  | Crown to Pelham St          | Wood St RR      | 0.713     | 1.341   | 628    |
| C     | 2286 | 90      | Manners St                  | Pelham St to Railway        | Wood St RR      | 1.341     | 1.814   | 473    |
| D     | 2297 | 05      | Margaret St                 | Pelham to Railway<br>Ave    | Pelham St RR    | 0.012     | 0.461   | 449    |
| D     | 2308 | 05      | Martin St                   | East St to Rouse St         | East St RR      | 0.018     | 0.847   | 829    |
| D     | 2308 | 65      | Martin St                   | Rouse to Scott St           | East St RR      | 0.862     | 1.070   | 208    |
| D     | 2308 | 110     | Martin St                   | Seal Start to Pelham<br>St  | East St RR      | 1.342     | 1.613   | 271    |
| E     | 2319 | 05      | McCowen<br>Lane             | Douglas to Miles            | Douglas St CL   | 0.015     | 0.228   | 213    |
| E     | 2319 | 15      | McCowen<br>Lane             | Miles to High St            | Douglas St CL   | 0.239     | 0.668   | 429    |
| E     | 2319 | 20      | McCowen<br>Lane             | Molesworth to<br>Martin     | Douglas St CL   | 0.905     | 1.115   | 210    |
| E     | 2319 | 25      | McCowen<br>Lane             | Martin to Petrie            | Douglas St CL   | 1.122     | 1.337   | 215    |
| D     |      | 05      | Melaleuca<br>Circuit        | Riley St To Banksia         | Riley St CL     | 0.004     | 0.373   | 369    |
| D     | 2330 | 05      | Miles St                    | East St to Bulwer           | East St RR      | 0.014     | 0.511   | 497    |
| D     | 2330 | 45      | Miles St                    | Bulwer to Logan             | East St RR      | 0.511     | 0.625   | 114    |
| D     | 2330 | 50      | Miles St                    | Logan to Scott              | East St RR      | 0.625     | 1.081   | 456    |
| D     | 2330 | 55      | Miles St                    | Scott to Francis            | East St RR      | 1.081     | 1.289   | 208    |
| D     | 2330 | 60      | Miles St                    | Pelham to Railway<br>Ave    | East St RR      | 1.625     | 2.081   | 456    |
| D     | 2341 | 05      | Molesworth                  | East to Logan               | East St RR      | 0.077     | 0.631   | 554    |

Road Asset Management Plan

| Class | No   | Segment | Name                   | Description                     | Origin                  | Ch. Start | Ch. End | Length |
|-------|------|---------|------------------------|---------------------------------|-------------------------|-----------|---------|--------|
|       |      |         | St                     |                                 |                         |           |         |        |
| D     | 2341 | 10      | Molesworth St          | Logan to Rouse                  | East St RR              | 0.631     | 0.848   | 217    |
| C     | 2341 | 15      | Molesworth St          | Rouse to Western                | East St RR              | 0.859     | 2.081   | 1222   |
| D     | 2363 | 5       | Naas St                | East St to Duncan St            | East St RR              | 0.020     | 1.388   | 1368   |
| D     | 2363 | 10      | Naas St                | Duncan St to Pelham             | East St RR              | 1.398     | 1.610   | 212    |
| D     |      | 5       | Parkes Drive           | MacKenzie Crt                   | Saddlers Rd (N Prop Bd) | 0.000     | 1.154   | 1154   |
| D     |      | 10      | Parkes Drive           | MacKenzie Crt Intersection      | Saddlers Rd             | 0.160     | 0.180   | 20     |
| D     |      | 15      | Parkes Drive           | Thomas Pde                      | Saddlers Rd             | 0.180     | 0.350   | 170    |
| D     |      | 20      | Parkes Drive           | Thomas Pde Intersection         | Saddlers Rd             | 0.350     | 0.370   | 20     |
| D     |      | 25      | Parkes Drive           | Parkes Drive                    | Saddlers Rd             | 0.370     | 0.811   | 441    |
| D     |      | 30      | Parkes Drive           | Parkes Drive Intersection       | Saddlers Rd             | 0.811     | 0.821   | 10     |
| D     | 2385 | 05      | Pelham St              | Laird to Douglas                | Laird St RR             | 0.016     | 0.108   | 92     |
| C     | 2385 | 10      | Pelham St              | Douglas to Cowper               | Laird St RR             | 0.115     | 2.194   | 2079   |
| C     | 2385 | 15      | Pelham St              | Cowper to Golf Course           | Laird St RR             | 2.202     | 3.268   | 1066   |
| C     | 2385 | 20      | Pelham St              | Golf Course to Old Ballandean   | Laird St RR             | 3.268     | 3.897   | 629    |
| D     | 2396 | 05      | Petrie St              | East to Rouse                   | East St RR              | 0.015     | 0.849   | 834    |
| D     | 2396 | 10      | Petrie St              | Rouse to Landers                | East St RR              | 0.857     | 0.987   | 130    |
| D     | 2396 | 15      | Petrie St              | George to Pelham                | East St RR              | 1.186     | 1.615   | 429    |
| E     | 2396 | 20      | Petrie St              | Pelham west                     | East St RR              | 1.625     | 1.725   | 100    |
| E     | 2407 | 10      | Polworth St            | Drummond across Cowper          | Petrie St RR            | 0.273     | 0.732   | 459    |
| E     | 2407 | 15      | Polworth St            | Naas St north                   | Petrie St RR            | 0.923     | 1.015   | 92     |
| D     | 2418 | 05      | Railway Ave            | Douglas to Molesworth           | Douglas St RR           | 0.015     | 0.895   | 880    |
| D     | 2429 | 05      | Railway St             | Pelham to Railway Ave           | Pelham St RR            | 0.016     | 0.468   | 452    |
| D     | 2440 | 15      | Riley St               | George to kerb North of Pelham  | Polworth St RR          | 0.126     | 0.813   | 687    |
| D     | 2440 | 20      | Riley St               | kerb North of Pelham to Western | Polworth St RR          | 0.813     | 1.225   | 412    |
| A     | 2462 | 05      | Rouse St Parking Lanes | Derby to Clive                  | Clifton St CL           | 0.370     | 0.590   | 220    |
| A     | 2462 | 10      | Rouse St Parking Lanes | Clive to Naas                   | Clifton St CL           | 0.600     | 2.310   | 1710   |
| A     | 2462 | 15      | Rouse St Parking Lanes | Naas to south of Cowper         | Clifton St CL           | 2.310     | 2.662   | 352    |
| D     | 2462 |         | Rouse St               | Cowper to Old Ballandean        | Clifton St CL           | 2.863     | 4.286   | 1423   |
| D     |      |         | Saddlers Rd            | A15 Turning lane                | C/L A15                 | 0.000     | 0.007   | 7      |
| D     |      | 05      | Saddlers Rd            | Parkes Dr                       | C/L A15                 | 0.007     | 0.068   | 61     |
| D     |      | 10      | Saddlers Rd            | Parkes Dr                       | C/L A15                 | 0.068     | 0.083   | 15     |

Road Asset Management Plan

| Class | No   | Segment | Name                  | Description                  | Origin           | Ch. Start | Ch. End | Length |
|-------|------|---------|-----------------------|------------------------------|------------------|-----------|---------|--------|
|       |      |         |                       | Intersection                 |                  |           |         |        |
| D     | 2473 | 05      | Scott St              | Donnelly to Douglas          | Donnelly Lane RR | 0.020     | 0.571   | 551    |
| D     | 2473 | 10      | Scott St              | Douglas to Seal Width Change | Donnelly Lane RR | 0.582     | 0.690   | 108    |
| D     | 2473 | 15      | Scott St              | Seal with change to Miles    | Donnelly Lane RR | 0.690     | 0.792   | 102    |
| D     | 2473 | 20      | Scott St              | High to Molesworth           | Donnelly Lane RR | 1.248     | 1.457   | 209    |
| D     | 2473 | 25      | Scott St              | Molesworth to Martin         | Donnelly Lane RR | 1.464     | 1.688   | 224    |
| D     | 2495 | 15      | Simpson St            | Logan to Rouse               | Bulwer St RR     | 0.010     | 0.288   | 278    |
| E     |      | 05      | Thomas Parade         | End                          | Parkes Drive     | 0.020     | 0.069   | 49     |
| E     | 2517 | 05      | Trail Lane            | Derby to Douglas             | Donnelly Lane RR | 0.016     | 0.448   | 432    |
| E     | 2528 | 05      | Wellburn Lane         | Douglas to Miles             | Douglas St RR    | 0.021     | 0.223   | 202    |
| D     | 2539 | 05      | Western St            | Bismark St to Cemetery       | Bismark St RR    | 0.044     | 0.486   | 442    |
| D     | 2539 | 10      | Western St            | Cemetery to Molesworth       | Bismark St RR    | 0.486     | 1.341   | 855    |
| C     | 2539 | 15      | Western Boundary Road | Molesworth St to Rail Bridge | Molesworth St RR | 0.015     | 0.464   | 449    |
| C     | 2539 | 20      | Western Boundary Road | Rail Bridge to Cowper        | Molesworth St RR | 0.503     | 1.327   | 824    |
| D     |      | 05      | Whereat Lane          | Manners to High              | Manners St RR    | 0.018     | 0.232   | 214    |
| D     | 2561 | 05      | Wood St               | Derby to Douglas             | Derby St RR      | 0.021     | 0.223   | 202    |
| D     | 2561 | 15      | Wood St               | Douglas to Clarence          | Derby St RR      | 0.466     | 0.667   | 201    |
| D     | 2561 | 20      | Wood St               | Clarence to Molesworth       | Derby St RR      | 0.687     | 0.888   | 201    |
| D     | 2561 | 25      | Wood St               | Molesworth to Martin         | Derby St RR      | 0.909     | 1.111   | 202    |
| D     | 2561 | 30      | Wood St               | Martin to EOS near cowper    | Derby St RR      | 1.131     | 1.191   | 60     |
| E     | 2572 | 15      | Woolnough Lane        | Derby to Clive               | Simpson St RR    | 0.234     | 0.449   | 215    |
| E     | 2572 | 20      | Woolnough Lane        | Clive to Douglas             | Simpson St RR    | 0.458     | 0.673   | 215    |
| D     | 2583 | 05      | Young St              | Laird to Douglas             | Laird St RR      | 0.013     | 0.104   | 91     |

Total Length  
Tenterfield  
Streets 56 km

Road Asset Management Plan

| Class | No   | Segment         | Name                 | Description                   | Origin                        | Ch. Start | Ch. End | Length |
|-------|------|-----------------|----------------------|-------------------------------|-------------------------------|-----------|---------|--------|
|       |      | <b>Drake</b>    |                      |                               |                               |           |         |        |
| D     | 2600 | 10              | Allison St (S)       | Whole Length                  | South Boundary                | 0.088     | 0.193   | 105    |
| D     | 2600 | 25              | Allison St (N)       | Whole Length                  | South Boundary                | 0.226     | 0.355   | 129    |
| D     | 2600 | 45              | Allison St Lane      | Whole Length                  | Allison St CL                 | 0.004     | 0.870   | 866    |
| D     | 2633 | 5               | Ewingar St           | Whole Length                  | Start                         | 0         | 0.131   | 131    |
| D     |      | 5               | Ruby St              | Whole Length                  | Fairfield St                  | 0.03      | 0.096   | 66     |
| D     | 2644 | 5               | School St            | Whole Length                  | Allison CL                    | 0.004     | 0.104   | 100    |
| D     | 2655 | 5               | Tabulam St           | Whole Length                  | Allison CL                    | 0.004     | 0.158   | 154    |
| D     | 2655 | 5               | Timbarra St          | Whole Length                  | B60 CL                        | 0         | 0.127   | 127    |
|       |      | <b>Jennings</b> |                      |                               |                               |           |         |        |
| E     | 2700 | 5               | Andersons Lane       | Whole Length                  | Border St (QLD)               | 0         | 0.310   | 310    |
| D     | 2700 | 5               | Apsley St            | Whole Length                  | Border St                     | 0.03      | 0.136   | 106    |
| D     | 2711 | 10              | Ballandean St        | Whole Length                  | Phelhampton Cres              | 0.03      | 1.014   | 984    |
| D     |      | 5               | Carpenter Lane       | Phelhampton Cres to Cusack St | Phelhampton Cres              | 0         | 0.131   | 131    |
| D     | 2733 | 5               | Cusack St            | Ross St to Carpenter Lane     | Ross St                       | 0         | 0.564   | 564    |
| D     | 2755 | 5               | Duke St              | Ballandean to Andersons Lane  | Ballandean St                 | 0         | 1.063   | 1063   |
| D     | 2766 | 10              | Gladstone St         | Manor St                      | King St                       | 0.188     | 0.308   | 120    |
| E     | 2766 | 20              | Gladstone St         | High St                       | King St                       | 0.472     | 0.539   | 67     |
| D     | 2766 | 25              | Gladstone St         | High to aspley                | King St                       | 0.569     | 1.026   | 457    |
| D     | 2766 | 40              | Gladstone St         | Aspley to Carrington          | King St                       | 1.026     | 1.148   | 122    |
| D     | 2777 | 10              | Graham St            | Gladstone St to Duke St       | Gladstone St                  | 0.03      | 0.136   | 106    |
|       |      |                 | Graham St            | Duke to Gladstone             |                               | 0         | 0.136   | 136    |
| D     | 2788 | 1               | High St              | Duke to Robinson              | Duke St                       | 0.03      | 0.303   | 273    |
| D     | 2843 | 5               | Isles St             | Whole Length                  | Phelhampton Cres              | 0         | 0.193   | 193    |
| E     | 2799 | 5               | King St              | Manor St                      | Ballandean St                 | 0         | 0.125   | 125    |
| D     | 2810 | 5               | Manor St             | Manor to Duke                 | Robinson St                   | 0         | 0.305   | 305    |
| D     | 2821 |                 | Phelhampton Crescent | State Border                  | Speed Restriction/destination | 0         | 0.655   | 655    |
| E     | 2832 | 10              | Robinson St          | Manor St                      | END (Southern)                | 0.707     | 0.768   | 61     |
| E     | 2832 | 15              | Robinson St          | High St                       | END (Southern)                | 0.798     | 0.998   | 200    |
| E     | 2843 | 5               | Ross St              | Holwell Border St (W)         | Holwell St                    | 0         | 0.255   | 255    |
|       |      | <b>Legume</b>   |                      |                               |                               |           |         |        |
| E     |      | 5               | Cullendore St        | Tooloom St to Killarney St    | Tooloom St (N Bd)             | 0         | 0.223   | 223    |
| E     |      | 10              | Cullendore St        | Short St to Beaury St         | Short St                      | 0         | 0.201   | 201    |
| E     | 2911 | 5               | Beaury St            | Acacia to Cullendore          | Acacia Ave (E Bd)             | 0         | 0.173   | 173    |
| D     | 5814 | 5               | Flagstone St         | Sawmill Gate                  | Acacia Ave (Rural)            | 0         | 0.440   | 440    |

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|   |      |    |                   |                                         |                                      |       |       |      |
|---|------|----|-------------------|-----------------------------------------|--------------------------------------|-------|-------|------|
| D | 2944 | 05 | Short St          | Acacia to Cullendore                    | Acacia Ave (E Bd)                    | 0     | 0.170 | 170  |
| D | 2955 | 05 | Tooloom St        | Acacia to Cullendore St                 | Acacia Ave (E Bd)                    | 0     | 0.115 | 115  |
| D | 2955 | 10 | Tooloom St        | Cullendore St intersection              | Acacia Ave (E Bd)                    | 0.115 | 0.139 | 24   |
| D | 2955 | 15 | Tooloom St        | Junction St                             | Acacia Ave (E Bd)                    | 0.139 | 0.341 | 202  |
| D | 2955 | 20 | Tooloom St        | Junction St intersection                | Acacia Ave (E Bd)                    | 0.341 | 0.371 | 30   |
| D | 2955 | 25 | Tooloom St        | Grid                                    | Acacia Ave (E Bd)                    | 0.371 | 0.675 | 304  |
| D | 2955 | 30 | Tooloom St        | Grid                                    | Acacia Ave (E Bd)                    | 0.675 | 0.823 | 148  |
|   |      |    | <b>Liston</b>     |                                         |                                      |       |       |      |
| D | 3000 | 05 | Acacia St         | Clarence St                             | Stanthorpe St                        | 0.03  | 0.232 | 202  |
| E | 3000 | 10 | Acacia St         | End (Northern)                          | Stanthorpe St                        | 0.262 | 0.372 | 110  |
| E | 3011 | 05 | Clarence St       | Property Boundary Start Seal            | Property Boundary (Eastern) - Creek  | 0     | 0.130 | 130  |
| D | 3011 | 10 | Clarence St       | Seal to Mt Lindesay                     | Property Boundary (Eastern) - Creek  | 0.13  | 0.371 | 241  |
| E | 3044 | 05 | Stanthorpe St     | Start to seal                           | END (Eastern)                        | 0     | 0.117 | 117  |
| D | 3044 | 10 | Stanthorpe St     | Seal to Tenterfield St                  | END (Eastern)                        | 0.117 | 0.409 | 292  |
| D |      | 05 | Tenterfield St    | Stanthorpe St to boundary               | Transfer Station                     | 0     | 0.135 | 135  |
|   |      |    | <b>Torrington</b> |                                         |                                      |       |       |      |
| C | 3100 |    | Bates Rd          | Shire BDY                               | Speed restriction/destination        | 0     | 0.400 | 400  |
| E | 3111 |    | Eschman Lane      | END (Northern)                          | Sherrats Rd                          | 0     | 0.130 | 130  |
| D | 3122 |    | Gilligan Lane     | Bates to end                            | Bates Rd                             | 0     | 0.428 | 428  |
| D | 3133 |    | Moss Lane         | Bates Rd                                | Rundle Lane                          | 0     | 0.121 | 121  |
| D | 3144 |    | Rundle Lane       | Moss Lane                               | Gilligan Lane                        | 0     | 0.199 | 199  |
| D | 3155 |    | Sheratts Rd       | Silent Grove Rd                         | Bates Rd                             | 0     | 0.962 | 962  |
| E | 3166 |    | Tomtoy Ave        | Silent Grove Rd                         | Sherrats Rd                          | 0     | 1.028 | 1028 |
|   |      |    | <b>Urbenville</b> |                                         |                                      |       |       |      |
| D | 3200 | 5  | Beaury St         | Boundary to end seal                    | Council Boundary                     | 0     | 1.003 | 1003 |
| D | 3211 | 5  | Boomi St          | Stephen St                              | Beaury St, N Boundary                | 0.043 | 0.339 | 296  |
| E | 3222 | 05 | Crown St          | End Seal                                | Beaury St                            | 0.02  | 0.167 | 147  |
| D | 3233 | 05 | Dean St           | Forest Ave to gate                      | Forest Ave Intersection              | 0     | 0.184 | 184  |
| E | 3233 | 15 | Dean St           | Gate to End Seal                        | Forest Ave                           | 0.192 | 0.331 | 139  |
| D |      | 5  | Forest Ave        | Deane St Intersection                   | Urban St - Western Property Boundary | 0     | 0.421 | 421  |
| D |      | 5  | Stephen St        | Tooloom St to end                       | Tooloom St                           | 0     | 0.573 | 573  |
| D | 3255 | 5  | Tooloom St        | Urban to Beaury                         | Urban St                             | 0.091 | 0.629 | 538  |
| C | 3277 | 5  | Urban St          | Speed restriction/destination to Beaury | Speed restriction/destination        | 0     | 0.545 | 545  |
| D | 3288 | 5  | Welch St          | Beaury to Stephen                       | Beaury St                            | 0.02  | 0.231 | 211  |

Road Asset Management Plan

|                                       |       |
|---------------------------------------|-------|
| Total<br>Length<br>Village<br>Streets | 19 km |
|---------------------------------------|-------|

Road Asset Management Plan

**Appendix C: Proposed Road Names**

Suggested Road Names for any future additions to the register may include;

**Regional**

Subject to approval of Transport for NSW

**Rural**

- Natural timber or wood classes
- Native flora
- Historical

**Urban**

- Local natural mineral types
- Natural timber or wood classes
- Native flora
- Historical



Road Asset Management Plan

**Appendix D: Register of bridges and large culverts**

| Bridge No       | Road Name      | Date  | Stream                      | Length (m) | Width (m) | Type                            |
|-----------------|----------------|-------|-----------------------------|------------|-----------|---------------------------------|
| <b>Regional</b> |                |       |                             |            |           |                                 |
| 62218           | Mt Lindesay Rd | 2021  | Boonoo Boonoo River         | 40         | 10.34     | Concrete                        |
| 62219           | Mt Lindesay Rd | 2016  | Bookookoorara Creek         | 30.6       | 8.54      | Concrete Beam                   |
| 36101           | Mt Lindesay Rd | 1968  | Tooloom Creek               | 52.5       | 7.30      | Steel Girder                    |
| 36102           | Mt Lindesay Rd |       | Tooloom Creek               | 43.6       |           | Steel Girder                    |
| 18901           | Mt Lindesay Rd | c1980 | Acacia Creek                | 21.0       | 8.05      | Concrete Box Culvert            |
| 29003           | Mt Lindesay Rd |       | Wards Creek                 | 7.7        | 8.85      | Concrete Box Culvert            |
| 29002           | Mt Lindesay Rd | 1947  | Ruby Creek                  | 12.8       | 8.65      | Concrete Beam                   |
| 26001           | Mt Lindesay Rd | 1948  | Herding Yard Creek          | 7.1        | 6.80      | Concrete Box Culvert            |
| 62201           | Mt Lindesay Rd | 1948  | Unnamed Ck (Naas St)        | 5.5        | 0.00      | Concrete Box Culvert            |
| 62202           | Mt Lindesay Rd | 1941  | Red Bill Swamp Ck           | 9.0        | 7.30      | Concrete Box Culvert            |
| 62203           | Mt Lindesay Rd | 1956  | Pitkins Swamp Creek         | 45.7       | 7.90      | Steel Girder                    |
| 62228           | Mt Lindesay Rd |       |                             | 6.8        | 9.20      | Concrete Box Culvert            |
| 62204           | Mt Lindesay Rd |       | Washpool Ck (London Bridge) | 34.2       | 6.95      | Concrete Beam                   |
| 62207           | Mt Lindesay Rd |       | Resurrection Creek          | 8.8        | 6.40      | Concrete Box Culvert            |
| 62205           | Mt Lindesay Rd | 1997  | Carrolls Creek              | 12.0       | 8.00      | Doolan Deck-Concrete            |
| 62220           | Mt Lindesay Rd |       | Bookookoorara               | 6.2        | 18.30     | Concrete Box Culvert            |
| 62210           | Mt Lindesay Rd | 1937  | Jenners Creek               | 13.0       | 7.00      | Concrete Beam                   |
| 62209           | Mt Lindesay Rd |       | Mursons Creek               | 14.4       | 10.40     | Concrete Box Culvert            |
| 62211           | Mt Lindesay Rd | 1990  | Wylie Creek                 | 10.5       | 8.40      | Concrete Box Culvert            |
| 62225           | Mt Lindesay Rd | 2003  | Kellys Bridge               | 9.2        | 10.80     | Concrete Box Culvert            |
| 62212           | Mt Lindesay Rd | 1930  | Wylie Creek                 | 55.0       | 6.10      | Concrete Beam                   |
| 62213           | Mt Lindesay Rd | 1930  | Maryland River              | 64.5       | 6.10      | Steel Beam                      |
| 62214           | Mt Lindesay Rd | 1931  | Koreelah Creek              | 65.7       | 6.10      | Concrete Beam,<br>Concrete Arch |
| 62215           | Mt Lindesay Rd |       | Stockyard Creek             | 6.6        | 12.80     | Concrete Box Culvert            |
| 62217           | Mt Lindesay Rd |       | Unnamed                     | 13.0       | 6.10      | Concrete Box Culvert            |
| 62221           | Mt Lindesay Rd | 2010  | Acacia Creek                | 19.5       | 9.36      | PSC Planks                      |
| 62222           | Mt Lindesay Rd | 2009  | Oakey Creek                 | 32.7       | 9.00      | PSC Girder                      |
| 62223           | Mt Lindesay Rd | 2009  | Little Oakey Creek          | 32.0       | 9.00      | PSC Girder                      |
| 62224           | Mt Lindesay Rd | 2010  | Hoffmans Creek              | 23.1       | 9.36      | PSC Planks                      |
| 62227           | Mt Lindesay Rd |       | Golden Mile                 |            |           | Concrete Box Culvert            |
| 62226           | Mt Lindesay Rd |       | Golden Mile                 |            |           | Concrete Box Culvert            |
| 9540            | Bruxner Way    |       | Browns Ck                   | 16.6       | 10.30     | PSC Plank                       |
| 9541            | Bruxner Way    |       | Millers Ck                  | 15.6       | 9.50      | PSC Plank                       |
| 2820            | Bruxner Way    |       | Saltwater Gully             | 11.73      | 9.14      | CBC                             |
| 2821            | Bruxner Way    |       | Whalans Ck                  | 15.77      | 13.31     | CBC                             |
| 10117           | Bruxner Way    |       | Ten Mile Ck                 | 10.038     | 9.84      | CBC                             |
| 8901            | Bruxner Way    |       | Swamp Ck                    | 36         | 9.10      | Conc Beam                       |
| 2824            | Bruxner Way    | 1968  | Deadmans Ck                 | 10         | 9.06      | CBC                             |
| 2825            | Bruxner Way    |       | Unnamed Ck                  | 15.84      | 0.00      | CBC                             |
| 2826            | Bruxner Way    |       | Unnamed Ck                  | 6.8        | 24.38     | CBC                             |
| 9542            | Bruxner Way    |       | Mole River                  | 60         | 9.15      | PSC Plank                       |

Road Asset Management Plan

| Bridge No | Road Name   | Date | Stream             | Length (m) | Width (m) | Type      |
|-----------|-------------|------|--------------------|------------|-----------|-----------|
| 2828      | Bruxner Way |      | Unnamed Ck         | 22.4       | 16.94     | CBC       |
| 2829      | Bruxner Way |      | Unnamed Ck         | 14.52      | 12.19     | CBC       |
| 2830      | Bruxner Way |      | Unnamed Ck         | 12.95      | 17.32     | CBC       |
| 2831      | Bruxner Way |      | Unnamed Ck         | 8.69       | 10.00     | CBC       |
| 9543      | Bruxner Way |      | Reedy Ck           | 62.4       | 9.95      | PSC Plank |
| 2833      | Bruxner Way |      | Yellow Gully Ck    | 10.66      | 0.00      | PSC Plank |
| 2834      | Bruxner Way |      | Unnamed Ck         | 22.96      | 14.60     | CBC       |
| 2835      | Bruxner Way |      | Unnamed Ck         | 6.88       | 21.34     | CBC       |
| 7321      | Bruxner Way |      | Dumaresq R Fd/w    | 30         | 10.20     | PSC Plank |
| 2837      | Bruxner Way |      | Dumaresq R Fd/w    | 8.3        | 9.90      | CBC       |
| 2838      | Bruxner Way |      | Gulf Ck            | 43.18      | 10.02     | CBC       |
| 2839      | Bruxner Way |      | Sandy Ck           | 20.24      | 10.02     | CBC       |
| 7325      | Bruxner Way |      | Dumaresq R Fd/w    | 18         | 9.20      | PSC Plank |
| 2841      | Bruxner Way |      | Black Ck           | 16.48      | 10.05     | CBC       |
| 2842      | Bruxner Way |      | Unnamed Ck         | 6.85       | 9.86      | CBC       |
| 2843      | Bruxner Way |      | Black Ck Billabong | 19.02      | 10.06     | CBC       |

**Rural**

|       |                      |      |                     |       |      |               |
|-------|----------------------|------|---------------------|-------|------|---------------|
| 50771 | Back Creek Rd        | -    | Tenterfield Creek   | 46.15 | 4.60 | Timber beam   |
| 51001 | Barlows Gate Rd      | -    | Acacia Creek        | 17.10 | 5.25 | Timber beam   |
| 51542 | Beaury Creek Rd      | -    | Beaury Creek        | 12.00 | 5.00 | Timber beam   |
| 51543 | Beaury Creek Rd      | -    | Boundary Creek      |       |      |               |
| 51544 | Beaury Creek Rd      | -    | Five Mile Creek     |       |      | Concrete      |
| 51871 | Billirimba Rd        | -    | Hawkins Gully       | 6.74  | 5.10 | Timber beam   |
| 51873 | Billirimba Rd        | -    | Swamp Oak Creek     | 11.80 | 4.80 | Timber beam   |
| 51874 | Billirimba Rd        | -    | Quigeram Creek      | 8.10  | 3.30 | Timber beam   |
| 51875 | Billirimba Rd        | -    | Billirimba Creek    | 9.50  | 3.70 | Timber beam   |
| 52201 | Black Swamp Rd       | -    | Cataract River      | 32.65 | 3.50 | Timber beam   |
| 53191 | Boorook Rd           | -    | Cataract River      | 43.40 | 4.80 | Timber beam   |
| 53192 | Boorook Rd           | -    | Boorook Creek       | 11.50 | 4.6  | Timber beam   |
| 54511 | Castlerag Rd         | -    | Deepwater River     | 10.45 | 3.60 | Timber beam   |
| 55061 | Cheviot Hills Rd     | -    | Fairfield Creek     | 10.20 | 3.60 | Timber beam   |
| 56051 | Cullens Creek Rd     | -    | Koreelah Creek      | 9.50  | 3.30 | Timber beam   |
| 59351 | Gould Falls Rd       | -    | Acacia Creek        | 7.00  | 4.00 | Timber beam   |
| 59461 | Grahams Creek Rd     | 2023 | Grahams Creek       | 18    | 4.9  | Concrete      |
| 60451 | Harrigans Lane       | -    | Unnamed Creek       | 6.30  | 4.15 | Timber beam   |
| 60452 | Harrigans Lane       | -    | Boonoo Boonoo River | 13.60 | 3.90 | Timber beam   |
| 61112 | Hootons Rd           | 2021 | Clarence River      |       |      | Concrete      |
| 61111 | Hootons Rd           | 2022 | Emu Creek           | 36.55 | 8.4  | Concrete      |
| 61662 | Kellys Rd            | -    | Swamp Oak Creek     | 6.1   | 4.7  | Timber Beam   |
| 62211 | Kia-Ora Rd           | -    | Five Mile Creek     | 8.30  | 3.55 | Timber beam   |
| 62431 | Leeches Gully Rd     | 2023 | Washpool Creek      | 9.34  | 6.14 | Concrete      |
| 62761 | Lindsay Creek Rd     | -    | Lindsay Creek       | 18.80 |      | Timber beam   |
| 69251 | Lower Rocky River Rd | -    | Unnamed Creek       | 9.0   | 4.88 | Concrete Pipe |
| 64521 | McLeods Creek Rd     | 1974 | McLeods Creek       | 11.85 | 3.20 | Timber beam   |
| 65072 | Mole River Rd        | -    | Tablelands Creek    | 37.00 | 4.10 | Timber beam   |

Road Asset Management Plan

| Bridge No | Road Name            | Date | Stream             | Length (m) | Width (m) | Type                        |
|-----------|----------------------|------|--------------------|------------|-----------|-----------------------------|
| 65451     | Mount Clunie Rd      | -    | Unnamed Creek      | 9.40       | 3.74      | Timber beam                 |
| 65452     | Mount Clunie Rd      | -    | Woodenbong Creek   | 10.60      | 3.70      | Timber beam                 |
| 65731     | Mt Speribo Rd        | -    | Horse Swamp        | 7.50       | 4.56      | Timber beam                 |
| 65951     | Needhams Creek Rd    | 2022 | Tooloom Creek      |            |           | Concrete                    |
| 67161     | Paddys Flat Rd       | 2023 | Unnamed Creek      | 11.26      | 8.6       | Concrete                    |
| 67201     | Paddys Flat Rd (nth) | -    | School Gully       | 11.30      | 3.76      | Timber beam                 |
| 67202     | Paddys Flat Rd (nth) | 2023 | Kangaroo Creek     | 20.65      | 5.5       | Concrete                    |
| 67203     | Paddys Flat Rd (nth) | 2023 | Unnamed Creek      | 14.95      | 5.5       | Concrete                    |
| 67200     | Paddys Flat Rd (nth) | -    | Tooloom Creek      | 42.00      | 4.95      | Timber beam                 |
| 67351     | Pattersons Rd        | -    | Acacia Creek       | 11.40      | 3.60      | Timber beam                 |
| 67423     | Plains Station Rd    | -    | Gap Creek          | 11.45      | 4.94      | Timber beam                 |
| 67424     | Plains Station Rd    | -    | Booth Creek        | 22.00      |           | Conc Box                    |
| 67933     | Pyes Creek Rd        | -    | Pyes Creek         | 9.30       | 3.55      | Timber beam                 |
| 67934     | Pyes Creek Rd        | -    | Pyes Creek         | 12.00      | 4.00      | Timber beam                 |
| 68921     | Rivertree Rd         | -    | Maryland River     | 14.30      | 3.60      | Timber beam                 |
| 69361     | Rocky River Rd       | -    | Demon Creek        | 8.22       | 3.70      | Timber beam                 |
| 69362     | Rocky River Rd       | -    | McLeods Creek      | 43.70      | 4.90      | Timber beam                 |
| 69801     | Sandy Flat Rd        | -    | Five Mile Creek    | 31.65      | 3.25      | Timber beam                 |
| 70461     | Silent Grove Rd      | -    | Nukoorapeta Creek  | 10.10      | 4.07      | Timber beam                 |
| 71121     | Springfield Rd       | -    | Mole River         | 22.05      | 3.55      | Timber beam                 |
| 71231     | Springs Rd           | -    | Unnamed Creek      | 9.00       |           | Timber beam                 |
| 72111     | Sunnyside Loop Rd    | -    | Blacksmiths Creek  | 11.20      | 6.40      | Timber beam                 |
| 73581     | Tooloom Rd           | 1934 | Beaury Creek       | 31.10      | 5.26      | Concrete                    |
| 73583     | Tooloom Rd           | 1934 | Wallaby Creek      | 28.00      | 5.30      | Timber beam                 |
| 73901     | Torrington Rd        | 2021 | Deepwater River    | 21.0       | 8.1       | Concrete                    |
| 73903     | Torrington Rd        | -    | Kangaroo Creek     | 6.70       | 6.60      | Timber beam                 |
| 74591     | Urbenville Rd        | -    | Unnamed Creek      |            |           | Concrete                    |
| 75081     | Wallaroo Range Rd    | -    | Bookookoorara Ck   | 8.65       | 3.95      | Concrete                    |
| 75411     | White Swamp Rd       | -    | Woodenbong Creek   | 17.40      | 4.40      | Timber beam                 |
| 75412     | White Swamp Rd       | -    | Koreelah Creek     | 23.46      | 4.45      | Timber beam                 |
| 50331     | Acacia Plateau Rd    | -    | Acacia Creek       | 20.00      | 5.40      | Prestressed Concrete Girder |
| 50991     | Bald Rock Rd         | -    | Bluff River        | 32.18      | 5.14      | Concrete beam               |
| 50992     | Bald Rock Rd         | 2003 | Fords              | 10.70      | 4.90      | Concrete Box culvert        |
| 51541     | Beaury Creek Rd      | -    | Beaury Creek       | 11.00      | 5.00      | Doolan Deck                 |
| 51545     | Beaury Creek Rd      | -    | Beaury Creek       |            |           |                             |
| 51546     | Beaury Creek Rd      | -    | Beaury Creek       | 10.60      | 4.13      | Concrete                    |
| 51872     | Billirimba Rd        | -    | Barney Downs Creek | 13.80      | 4.28      | Prestressed Concrete Girder |
| 53521     | Brassington Creek Rd | -    | Bluff River        | 10.77      | 4.80      | Concrete Beam               |
| 55941     | Cullendore Rd        | -    | Maryland River     | 63.00      | 4.50      | Concrete Box Girder         |
| 61221     | Hynes Bridge Rd      | 1997 | Dumaresq River     | 64.20      | 4.80      | Doolan Deck                 |
| 61661     | Kellys Rd            | -    | Barney Downs Creek | 0.00       |           | Box Culvert                 |
| 64961     | Mingoola Station Rd  | -    | Dumaresq River     | 48.10      | 7.30      | Concrete Box Girder         |
| 65071     | Mole River Rd        | -    | Mole River         | 48.00      | 5.00      | Doolan Deck - Concrete      |

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| Bridge No | Road Name         | Date | Stream            | Length (m) | Width (m) | Type                                |
|-----------|-------------------|------|-------------------|------------|-----------|-------------------------------------|
| 67162     | Paddys Flat Rd    | -    | Emu Creek         | 24.00      | 5.00      | Doolan deck - Concrete              |
| 67421     | Plains Station Rd | 1932 | Timbarra River    | 84.00      | 5.20      | Prestressed Concrete Girder         |
| 67424     | Plains Station Rd | 2010 | Booth Ck          | 10.79      | 7.37      | Box Culvert                         |
| 67931     | Pyes Creek Rd     | -    |                   | 9.60       | 10.80     | Concrete Box culvert                |
| 67932     | Pyes Creek Rd     | -    | Deepwater River   | 20.68      | 4.25      | Concrete Box Girder                 |
| 67935     | Pyes Creek Rd     | -    | Mole River        | 64.50      | 4.30      | Concrete Box Girder                 |
| 70241     | Scrub Rd          | -    | Hawkins Creek     | 7.00       | 8.50      | Concrete Culvert                    |
| 70242     | Scrub Rd          | -    | Tenterfield Creek | 25.70      | 10.80     | Concrete Culvert                    |
| 70243     | Scrub Rd          | -    | Unnamed Creek     | 14.90      | 7.90      | Concrete culvert (armco)            |
| 73431     | Timbarra Rd       | -    | Swamp Oak Creek   | 20.00      | 4.83      | PC Concrete beam                    |
| 73584     | Tooloom Rd        | -    | Unnamed Creek     | 0.00       |           | Concrete Culvert @ Tooloom Falls Rd |
| 73582     | Tooloom Rd        | 2002 | Needhams Creek    | 12.25      | 6.80      | Doolan Deck                         |
| 73902     | Torrington Rd     | -    | Nukoorapeta Creek | 12.00      | 8.00      | Doolan deck - Concrete              |
| 73904     | Torrington Rd     |      |                   | 7.80       | 9.00      | Concrete box culvert                |
| 75413     | White Swamp Rd    | 2002 | Koreelah Creek    | 21.60      | 4.90      | Doolan Deck                         |
| 76071     | Wylie Creek Rd    | -    | Maryland River    | 31.00      | 3.70      | Prestressed Concrete Girder         |

**Urban**

|       |                    |            |                   |      |      |                       |
|-------|--------------------|------------|-------------------|------|------|-----------------------|
| 90214 | Molesworth St      | pre 1948   | Tenterfield Creek | 46.7 | 9.8  | Timber beam & footway |
| 90261 | Tooloom St, Legume | -          | Acacia Creek      | 9.9  | 4.1  | Timber Beam           |
| 90211 | Douglas St         | -          | Tenterfield Creek | 37.0 | 8.8  | Concrete box girder   |
| 90212 | High St            | -          | Tenterfield Creek | 46.0 | 6.8  | Concrete box girder   |
| 90213 | Manners St         | Since 1977 | Tenterfield Creek | 24.1 | 9.6  | Concrete box girder   |
| 90215 | Naas St            | -          | Tenterfield Creek | 15.0 | 10.6 | Concrete box girder   |

Road Asset Management Plan

**Appendix E: Risk Evaluation**

Risk assessment matrices

**Risk Rating Formula**

Likelihood of occurrence (Matrix A) x Hazard Type (Matrix B) = Road Risk Rating

**Matrix A - Likelihood score**

| Category | Description   |
|----------|---------------|
| 1        | Very unlikely |
| 2        | Unlikely      |
| 3        | Possible      |
| 4        | Likely        |
| 5        | Highly likely |

**Matrix B – Type of problem score**

| DESCRIPTION OF HAZARD                                                                                                    | Hazard Type |   |   |   |   |
|--------------------------------------------------------------------------------------------------------------------------|-------------|---|---|---|---|
|                                                                                                                          | 5           | 4 | 3 | 2 | 1 |
| <b>Obstructions and Substances on Road</b>                                                                               |             |   |   |   |   |
| Small sized object with a max dimension of < 100mm                                                                       |             |   |   |   | 1 |
| Medium sized object with a max dimension of between 100 and 200mm                                                        |             |   | 3 |   |   |
| Large sized object with a maximum dimension of greater than 200mm                                                        | 5           |   |   |   |   |
|                                                                                                                          |             |   |   |   |   |
| <b><u>Flexible and Rigid Pavements - Sealed</u></b>                                                                      |             |   |   |   |   |
| <b>Spilled Materials on Sealed Road</b>                                                                                  |             |   |   |   |   |
| Spills of granular materials < 6m <sup>2</sup>                                                                           |             |   |   |   | 1 |
| Spills of granular materials > 6m <sup>2</sup> or spills of oil, wet clay or other slippery substances < 6m <sup>2</sup> |             |   | 3 |   |   |
| Spills of oil, wet clay or other slippery substances > 6m <sup>2</sup>                                                   | 5           |   |   |   |   |
|                                                                                                                          |             |   |   |   |   |
| <b>Potholes</b>                                                                                                          |             |   |   |   |   |
| Potholes diameter 200mm to 300mm and/or depth of 50mm to 75mm                                                            |             |   |   |   | 1 |
| Potholes of diameter greater than 300mm and/or depth greater than 75mm                                                   |             |   | 3 |   |   |
|                                                                                                                          |             |   |   |   |   |
| <b>Shoving and/or Rutting</b>                                                                                            |             |   |   |   |   |
| Deformations 50 to 100 mm deep and greater than 4m long                                                                  |             |   |   |   | 1 |
| Deformations greater than 100mm deep and greater than 4m long and/or ponding water hazardous to traffic                  |             |   | 3 |   |   |
|                                                                                                                          |             |   |   |   |   |
| <b>Edge Drop and Rigid Pavement Joints</b>                                                                               |             |   |   |   |   |
| Urban area - drop 50 to 75 mm and greater than 5m long                                                                   |             |   |   |   | 1 |
| Drop 75 to 150 mm and greater than 5m long                                                                               |             |   | 3 |   |   |
| Drop greater than 150 mm                                                                                                 | 5           |   |   |   |   |
|                                                                                                                          |             |   |   |   |   |
| <b><u>Unsealed Roads</u></b>                                                                                             |             |   |   |   |   |
| <b>Rutting and Scouring</b>                                                                                              |             |   |   |   |   |

Road Asset Management Plan

| DESCRIPTION OF HAZARD                                                                                                             | Hazard Type |   |   |   |   |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------|---|---|---|---|
|                                                                                                                                   | 5           | 4 | 3 | 2 | 1 |
| Up to 50 mm deep and > 150mm wide and < 10m long                                                                                  |             |   |   |   | 1 |
| Up to 50 mm deep and > 150mm wide and > 10m long                                                                                  |             |   |   | 2 |   |
| 50 to 100mm deep and < 150mm wide and < 10m long                                                                                  |             |   |   | 2 |   |
| 50 to 100mm deep and < 150mm wide and > 10m long                                                                                  |             |   | 3 |   |   |
| 50 to 100mm deep and 150 to 300mm wide and < 10m long                                                                             |             |   | 3 |   |   |
| 50 to 100mm deep and 150 to 300mm wide and > 10m long                                                                             |             | 4 |   |   |   |
| >100 mm deep and/or > 300 mm wide                                                                                                 | 5           |   |   |   |   |
| <b>Potholes</b>                                                                                                                   |             |   |   |   |   |
| > 150mm diameter and up to 50mm deep and < 10m long                                                                               |             |   |   |   | 1 |
| > 150mm diameter and up to 50mm deep and > 10m long                                                                               |             |   |   | 2 |   |
| 150 to 300mm diameter and 50mm to 100mm deep and < 10m long                                                                       |             |   | 3 | 2 |   |
| 150 to 300mm diameter and 50mm to 100mm deep and >10m long                                                                        |             |   | 3 |   |   |
| > 300mm diameter and 50mm to 100mm deep and < 10m long                                                                            |             |   | 3 |   |   |
| > 300mm diameter and 50mm to 100mm deep and > 10m long                                                                            |             | 4 |   |   |   |
| > 300mm diameter and > 100mm deep                                                                                                 | 5           |   |   |   |   |
| <b>Corrugations</b>                                                                                                               |             |   |   |   |   |
| 15 to 25mm deep and < 10m long                                                                                                    |             |   |   |   | 1 |
| 15 to 25mm deep and > 10m long                                                                                                    |             |   |   | 2 |   |
| > 25mm deep and < 10m long                                                                                                        |             |   |   | 2 |   |
| > 25mm deep and > 10m long                                                                                                        |             |   | 3 |   |   |
| <b>Signage</b>                                                                                                                    |             |   |   |   |   |
| <u>Regulatory and Warning Signs</u>                                                                                               |             |   |   |   |   |
| In poor condition                                                                                                                 |             |   |   | 2 |   |
| Missing or illegible                                                                                                              | 5           |   |   |   |   |
| <u>All Other Signs</u>                                                                                                            |             |   |   |   |   |
| In poor condition                                                                                                                 |             |   |   |   | 1 |
| Missing or illegible                                                                                                              |             |   |   | 2 |   |
| <b>Roadside Furniture</b>                                                                                                         |             |   |   |   |   |
| <u>Guide Posts and Reflectors</u>                                                                                                 |             |   |   |   |   |
| In poor condition                                                                                                                 |             |   |   |   | 1 |
| Missing two or more consecutive posts and/or reflectors                                                                           |             |   | 3 |   |   |
| Missing guideposts and/or reflector in a critical location                                                                        | 5           |   |   |   |   |
| <u>Guardrail and Safety Fencing</u>                                                                                               |             |   |   |   |   |
| In poor condition                                                                                                                 |             |   |   |   | 1 |
| In a dangerous condition                                                                                                          |             |   |   | 2 |   |
| <b>Road Markings</b>                                                                                                              |             |   |   |   |   |
| Longitudinal Line Marking, Transverse Markings, Pavement Symbols and Pavement Markers Missing or illegible in a critical location |             |   |   | 2 |   |

Road Asset Management Plan

**Appendix F: Forms**

**Tenterfield Shire Council Road Inspection Report**

Road Inspected: \_\_\_\_\_

| Location (e.g. segment / landmark/ chainage) | Defect | Interim Safety? | Proposed Repair | Risk Scores |             |       | Comment | DB ID |
|----------------------------------------------|--------|-----------------|-----------------|-------------|-------------|-------|---------|-------|
|                                              |        |                 |                 | Likelihood  | Defect Type | Total |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |
|                                              |        |                 |                 |             |             |       |         |       |

| Item                           | Checked? | General Comments | Item     | Checked? | General Comments |
|--------------------------------|----------|------------------|----------|----------|------------------|
| Gates and Bypasses             |          |                  | Drainage |          |                  |
| Vehicle Access Safety / Impact |          |                  | Bridges  |          |                  |
| Verges                         |          |                  | Signage  |          |                  |

Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_ Signature: \_\_\_\_\_

Road Inspection Sheet – To be used in accordance with TSC Road Asset Management Plan



|                      |                                                  |
|----------------------|--------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>     |
| <b>Submitted by:</b> | Lee Sisson, Governance Officer                   |
| <b>Reference:</b>    | <b>ITEM GOV65/23</b>                             |
| <b>Subject:</b>      | <b>MONTHLY OPERATIONAL REPORT SEPTEMBER 2023</b> |

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**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                      |                                                                                                                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>     | <b>Leadership</b> – Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b> | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |

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**SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2023/2024 Operational Plan.

**OFFICER'S RECOMMENDATION:**

**That Council:**

**Receives and notes the status of the Monthly Operational Report for September 2023.**

**Glenn Wilcox**  
**General Manager**

|                               |                                              |
|-------------------------------|----------------------------------------------|
| Prepared by staff member:     | Lee Sisson, Governance Officer               |
| Approved/Reviewed by Manager: | Glenn Wilcox, General Manager                |
| Department:                   | Office of the Chief Corporate Officer        |
| Attachments:                  | <b>1</b> Final MOR – September 2023 70 Pages |

# Monthly Operational Report

Tenterfield Shire Council September 2023

Council Meeting 25 October 2023








**TENTERFIELD**

## 1. Civic Office








| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Civic Office             | 357,135                | 48,359                      | 13.54%                 |
| 2. Operating Expenditure | 357,135                | 48,359                      | 13.54%                 |

## 1. CIVIC OFFICE

| Business Unit: Civic Office                                                                                 |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                 |
|-------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Service Profile: Civic Office                                                                               |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                 |
| Action                                                                                                      | Responsibility              | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Status                                                                                          |
| 1.1.1.1 Improve and maintain communication methods in accordance with the Community Engagement Strategy.    | Executive Assistant & Media | Preparation for an updated Community Engagement Strategy will commence in March 2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  ON TRACK    |
| 1.1.1.2 Provide opportunities for the community to participate in decision making.                          | Chief Executive             | No community engagement presentations before Council meeting 27 September 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  NO TARGET   |
| 1.1.2.1 Support and contribute to NAIDOC week.                                                              | Chief Executive             | Council provided in kind support to Reconstruction NSW officer Gina Carpenter with promotional materials of the NAIDOC Ball 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  ON TRACK    |
| 1.2.4.1 Promote and recognise the work of volunteers in the community.                                      | Executive Assistant & Media | For the month of September we would like to recognise the Tenterfield & District Historical Society for housing the A.D. Donnelly cabinet in Centenary Cottage. In 1952 Arthur Dennis Donnelly, Mayor of Tenterfield Shire (1930 and 1936) and the first President of the Historical Society (1935), donated the cabinet to store information regarding the School of Arts and Sir Henry Parkes Federation Speech. The cabinet remained in the Tenterfield Public Library for 70 years until the Library's refurbishment in 2023. The A.D Donnelly cabinet has now been returned to the Tenterfield & District Historical Society to be housed in the parlour of the Centenary Cottage, 136 Logan Street Tenterfield. |  NO TARGET  |
| 2.1.3.1 Investigate, advocate for, and source funding to improve transport infrastructure across the shire. | Chief Executive             | This has been an ongoing mission, although we have a moratorium on grants that are not cost neutral, we have successfully secured several grants over the past 6 months. I can report that this month we secured one million for the stabilisation of the Tenterfield creek. I can also report that we are in the final stages to secure funding for the replacement of the Dumaresq bridge.                                                                                                                                                                                                                                                                                                                          |  NO TARGET |

1. CIVIC OFFICE

Monthly Operational Report - September 2023



| Action                                                                                                                                                                                          | Responsibility                                       | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Status                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 5.1.1.9 Influence and advocate support from Federal and State government in relation to promotion of Tenterfield community objectives.                                                          | Chief Executive                                      | This is ongoing, however apart from lobbying for an increase in the FAGs grant I have nothing to report. We are also lobbying state government to take back the Bruxner Way and Mt Lindesay Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <br>No TARGET   |
| 5.1.1.10 Advocate to hand back Bruxner Way and Mt Lindesay Road to State Government.                                                                                                            | Chief Executive                                      | We have made several approaches to the state government regarding the handing back of these roads, however I have nothing positive to report at this stage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <br>No TARGET   |
| 5.1.1.11 Develop and maintain communications, media and information channels and ensure that all channels are fit for purpose with as broad reach as is sustainably possible.                   | Senior Advisor Communications & Economic Development | <p>TSC FACEBOOK PAGE<br/>                     Total reach for FB for September was 9,372 – up 69.2% on August.</p> <p>Top posts<br/>                     21 Sep - Tenterfield War Memorial Baths 2023/24 Season – reach 2967<br/>                     25 Sep - Special Event Tomorrow at Tenterfield Public Library – reach 1018<br/>                     20 Sep – New Home for Historic Cabinet After 70 years of safe-keeping – reach 864</p> <p>Flying-fox management plan</p> <p>Officer has continued to work with the State Department of Planning and Environment and the ecology consultant, Alison Martin of Greenloaning Biostudies, on the DRAFT Flying-fox Management Plan for Tenterfield. The final DRAFT was sent by the officer back to Department on 20 Sep for final checking and return to Council. As previously mentioned, the document runs to nearly 100 pages, covers history of the Naas St camp, species, State and Federal legislation</p> | <br>NEEDS WORK  |
| 5.1.1.12 Deliver councillor services and provide support to all councillors in a transparent and non-discriminatory manner including training, research, legislative and evidence based advice. | Chief Executive                                      | This is standard operating procedure, it is ongoing I can report that all advice is checked and evidence based.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <br>No TARGET |
| 5.2.2.1 Advocate for health services throughout the Region and ensure future government planning aligns with community needs.                                                                   | Chief Executive                                      | Because we are focusing on council's financial sustainability and the fact that we have little influence in this space, we continue to advocate when an opportunity arises.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <br>No TARGET |

## 2. Organisation Leadership



| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Organisation Leadership  | 965,391                | 158,540                     | 16.42%                 |
| 2. Operating Expenditure | 965,391                | 158,540                     | 16.42%                 |

## 2. ORGANISATION LEADERSHIP

| Business Unit: Organisation Leadership                                                                                                                                                            |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Organisation Leadership                                                                                                                                                          |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                     |
| Action                                                                                                                                                                                            | Responsibility              | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Status                                                                              |
| 1.2.3.1 Deliver and report to the OLG on the Council's Disability Inclusion Action Plan.                                                                                                          | Executive Assistant & Media | Currently under review 2023/2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 5.1.2.4 Implement the long-term financial strategy, aligning the Long-Term Financial Plan with the Asset Management Plan and importantly councils sustainable, financial and resource capability. | Chief Executive             | <p>We have implemented a fiscal repair strategy, actions included the reduction of FTEs (Staff). This has resulted in the cessation of several non-core services such as Visitor's information services (now being managed by the Tenterfield Chamber of Tourism Industry and Business (TCTIB)). The closure of the School of Arts, the leasing out of the airport, and general cuts and reductions across the board. This has resulted in over two million dollars in ongoing savings, cost reductions and efficiency gains. In terms of medium to longer term savings and fiscal sustainability we have also commenced the divestment of non-performing assets and cost centres, this will generate substantial medium to longer term savings and help with ongoing fiscal sustainability. We are also in the final stages of updating the Road Asset Management Plan, however its important to note, we have designed the plan around a sustainable budget rather than assets requirements which is unsustainable in the short to medium term. We have also reduced the road asset renewal and maintenance budget by over two million dollars bringing our ongoing paper savings to around four million dollars, unfortunately this has been eroded by increasing inflations and operational costs. The important take out is that we can show the OLG and IPART that we have made the necessary changes to ensure that we now live within our financial constraints and have started the journey to a sustainable financial future.</p> <p>This is important, in terms of securing the second SRV of 43%, which is critical to avoid or at least reduce the need for futher borrowings and importantly keep the council solvent reducing the risk of administration.</p> |  |

2. ORGANISATION LEADERSHIP

Monthly Operational Report - September 2023

5.1.2.5 Ensure the continued review of council's operations to ensure financial sustainability.

Chief Executive

As reported in previous comments we have done a great deal of work in terms of budget repair and responsible fiscal management, and this strict strategy of controlled contraction must be adhered to avoid uncontrolled decline. Which leads to possible insolvency and administration. This means that council will need to operate in austerity for at least the next three years, or until council achieves a surplus. If council holds its current course there is light at the end of the tunnel, however there will be ongoing resistance from the community, and this will require fortitude in terms of the hard decisions that still need to be implemented and the necessary securing of the second 43% SRV.



5.1.2.6 Council will divest itself of under-performing assets.

Senior Advisor  
 Communications &  
 Economic  
 Development

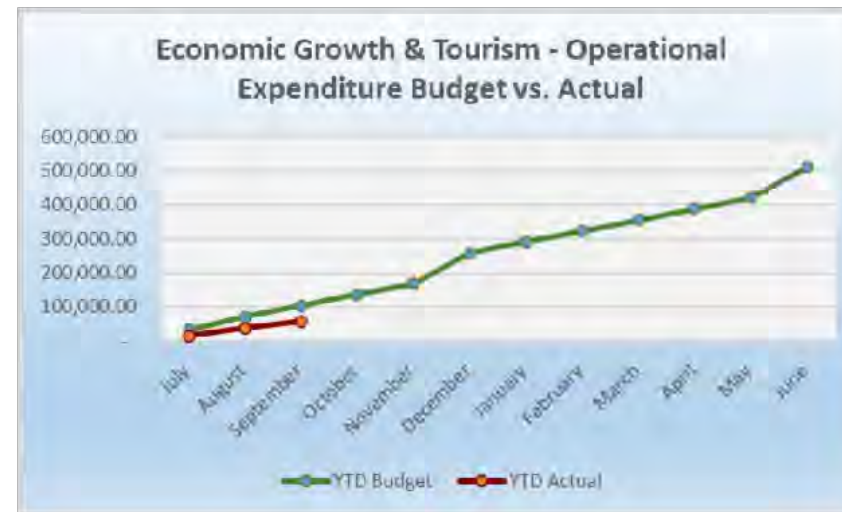
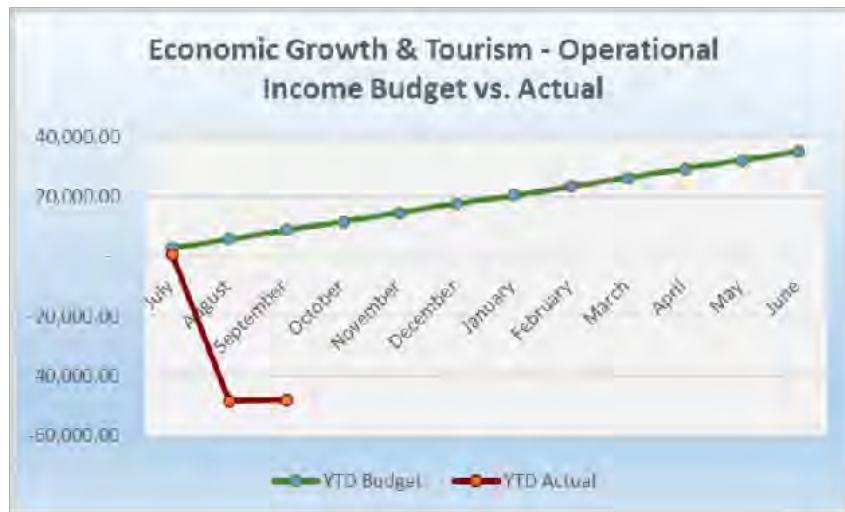
Sale of "Bendall's"  
 The sale of "Bendall's" finally settled, Wed 20 Sep.  
 Potential sale of 142 Manners St – ten fm building

Officer has discussed the potential sale price of the building with local real estate agents and prepared reports for Council on selling the site. At its September Ordinary Meeting, Council resolved to defer any decision on selling until its October meeting to allow time for further discussions with the ten fm committee which has expressed interest in purchasing the building with a minimal amount of land at the rear – subject to local planning compliance etc.








### 3. Economic Growth and Tourism



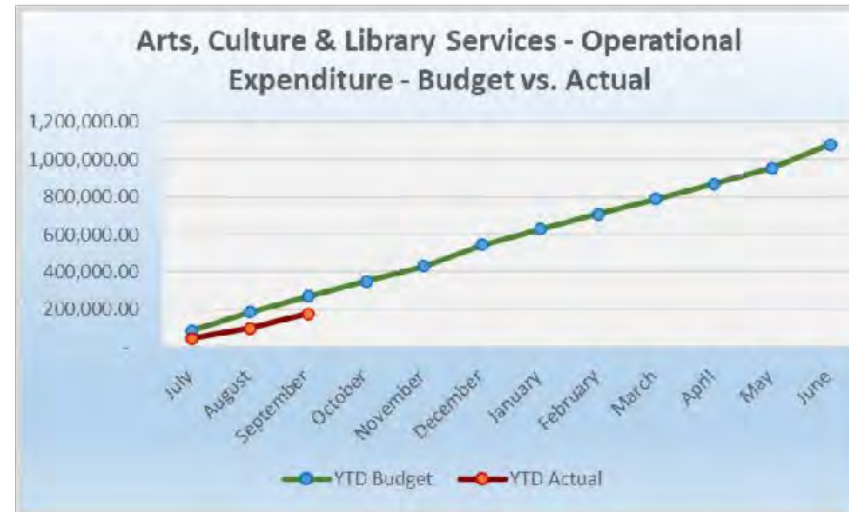
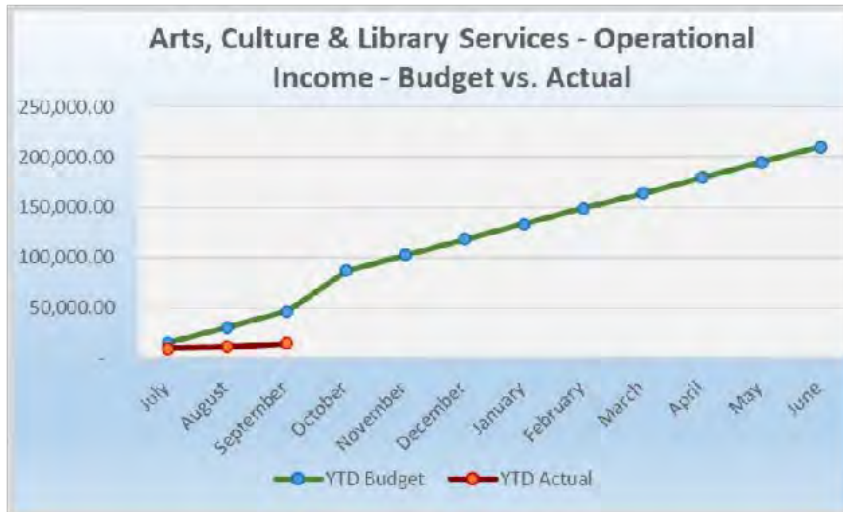
| COA                                                                                | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|------------------------------------------------------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Economic Growth and Tourism</b>                                                 | <b>481,728</b>         | <b>(196,134)</b>            | <b>-40.71%</b>         |
| 1. Operating Income                                                                | (35,162)               | 47,990                      | -136.48%               |
| 2. Operating Expenditure                                                           | 509,683                | 57,917                      | 11.36%                 |
| 3. Capital Income                                                                  | 0                      | (403,779)                   | 0.00%                  |
| 4. Capital Expenditure                                                             | 0                      | 100,058                     | 0.00%                  |
| 5400511. SCCF5 - 0867 - Tenterfield Youth Precinct Infrastructure Upgrade, Stage 2 | 0                      | 100,058                     | 0.00%                  |
| 6. Liabilities                                                                     | 7,207                  | 1,680                       | 23.31%                 |

Note – Operating income is currently negative in the graph due to income accruals for 2022/23 financial year. This figure will be offset in future months as grant milestone payments are received.

**3. ECONOMIC GROWTH** Monthly Operational Report - September 2023




| Action                                                                                        | Responsibility                                       | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Status                                                                                |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 2.1.1.1 Seek opportunities that align with the Regional Economic Development Strategy (REDS). | Senior Advisor Communications & Economic Development | <p><b>Drought Resilience Planning Grant</b></p> <p>Officer worked with Glen Innes Severn Shire staff on joint-shire application for funding for a Federal/State Drought Resilience Planning Grant (up to \$200K) to allow the two communities to plan for drought and develop resilience plan. A condition of funding was that both Glen Innes Severn and Tenterfield Shire submit a joint-shire plan, to be led by Glen Innes Severn. The work had to be completed very quickly to meet very short notice and deadline (11 business days) for submission of 25 September. The joint application was submitted on time. We await advice on its success or otherwise.</p> <p><b>Courtyard Café lease</b></p> <p>Officer has worked with lessee of Courtyard Café on the lease and renewed for six months.</p> <p><b>Lease of the Container Café at the Youth Precinct</b></p> <p>Officer continued working on the Container Café Lease during September and at its 27 September Ordinary Meeting, Council resolved to accept the recommended lease proposal.</p> |    |
| 2.1.1.2 Deliver and manage Destination Marketing Plan and marketing campaigns and activities. | Senior Advisor Communications & Economic Development | <p><b>Visitor information services and tourism promotion</b></p> <p>Officer continued working with the Chamber of Tourism, Industry and Business (TCTIB) on the handover of visitor information and tourism promotion.</p> <p>Officer worked with solicitors to prepare a Funding Agreement for the three-year transition plan with the Chamber under its Alternate Plan. With Council resolving to fund the new plan at its September 27 Ordinary Meeting, the Chamber is expected to ratify the agreement at its AGM on Monday, 9 October. The agreement also includes use of any IP Council holds which has been used in its visitor information and tourism promotion, including the Tenterfield True branding.</p> <p><b>VIC's final day of operation</b></p> <p>The Visitors' Information Centre's final day of operation was Saturday, 30 Sep.</p> <p>The NPWS removed its collection of maps and artefacts on Tue, 26 Sep and the family of Patti Ainsworth has removed Ainsworth plaque from the front of the building.</p>                            |    |
| 5.2.3.1 Support future proposals for improved telecommunications infrastructure.              | Senior Advisor Communications & Economic Development | Nil to report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

#### 4. Arts, Culture and Library Services

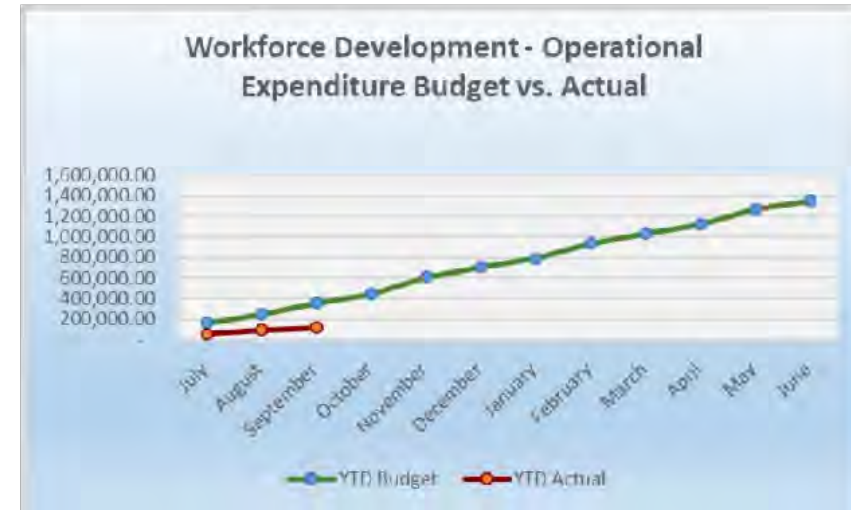


| COA                                                                                     | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|-----------------------------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Arts, Culture &amp; Library Services</b>                                             | 875,888                      | 183,532                           | 20.95%                       |
| 1. Operating Income                                                                     | (210,369)                    | (14,606)                          | 6.94%                        |
| 2. Operating Expenditure                                                                | 1,079,257                    | 176,330                           | 16.34%                       |
| 3. Capital Income                                                                       | (13,246)                     | (2,631)                           | 19.86%                       |
| 4. Capital Expenditure                                                                  | 13,246                       | 23,030                            | 173.86%                      |
| 5000520. Local Priority Grant 2020/21                                                   | 0                            | 7,714                             | 0.00%                        |
| 5000522. Local Priority Grant 2021/22                                                   | 0                            | 12,969                            | 0.00%                        |
| 5000523. Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library | 0                            | 710                               | 0.00%                        |
| 5000525. Local Priority Grant 2023/24                                                   | 13,246                       | 1,636                             | 12.35%                       |
| <b>6. Liabilities</b>                                                                   | <b>7,000</b>                 | <b>1,408</b>                      | <b>20.12%</b>                |

#### 4. ARTS, CULTURE & LIBRARY SERVICES

| Business Unit: Arts, Culture & Library Services                                                                                                                                                                                                             |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Service Profile: Arts, Culture & Library Services                                                                                                                                                                                                           |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                     |
| Action                                                                                                                                                                                                                                                      | Responsibility                             | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Status                                                                                              |
| 1.1.3.1 Provide and support access to arts and culture activities and opportunities that are inclusive and for all age groups such as National Youth Week activities, Arts North West opportunities and the Museums & Galleries NSW Museum Advisor Program. | Manager Arts, Culture and Library Services | <p>During the September reporting period the Museum Advisor visited Tenterfield from 11 to 14 September and provided professional advisory services and support to the Tenterfield Railway Museum for the 'History of Barracks', interpretative panel research for the kitchen and dining room, attended the monthly meeting and working bee for the upgrade and renewal of the Station Entrance and Ticket Office; provided advisory services to Centenary Cottage for the donation of Gibson Saddlery and Archive Collection to be exhibited in Petrie Cottage.</p> <p>Arts North West provided cross promotional activities for local arts development including the Artist Collective Studio Spring Art Prize and multiple local and national artist professional development opportunities including the Emerging Producer Placement Program and Crew Connects Placement Program through Screen NSW; a free online 'Access Rider' workshop and multiple other artist creative opportunities.</p> <p>The library hosted a free all-ages event 'Faunaverse' wildlife in poetry workshop with zoologists Alexander &amp; Jane Dudley. With some attendee feedback advising "Faunaverse was a fantastic presentation of local fauna. Great fun." and "Faunaverse was amazing. Learnt lots. Lovely, gifted people. Thankyou"</p> | <br>NEEDS WORK   |
| 1.1.3.2 Provide inclusive library services and programs that reflect contemporary needs for all age groups.                                                                                                                                                 | Manager Arts, Culture and Library Services | During the September reporting period the library recorded the highest number of visitors through the door for a September period since pre-covid welcoming 1,602 visitors in total. During this period the library provided information services to approximately 1,808 members including 1,511 physical and 297 digital items borrowed with 227 individuals spending 279.5 hours using the public computers. The home Library service delivered 119 items to 34 home Library members. Storytime was attended by 22 children and 17 parents across 3 sessions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <br>NEEDS WORK |
| 1.1.3.4 Undertake a service review of arts, culture and library services in alignment with Councils Workforce Management Strategy and Long-Term Financial Plan.                                                                                             | Manager Arts, Culture and Library Services | Not commenced.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <br>NEEDS WORK |



## 5. Workforce Development






| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Workforce Development    | 1,182,708              | 196,522                     | 16.62%                 |
| 1. Operating Income      | (168,971)              | 81,578                      | -48.28%                |
| 2. Operating Expenditure | 1,351,679              | 114,944                     | 8.50%                  |

Note – Operating income is currently negative in the graph due to income accruals for 2022/23 financial year. This figure will be offset in future months as grant milestone payments are received.

## 5. WORKFORCE DEVELOPMENT

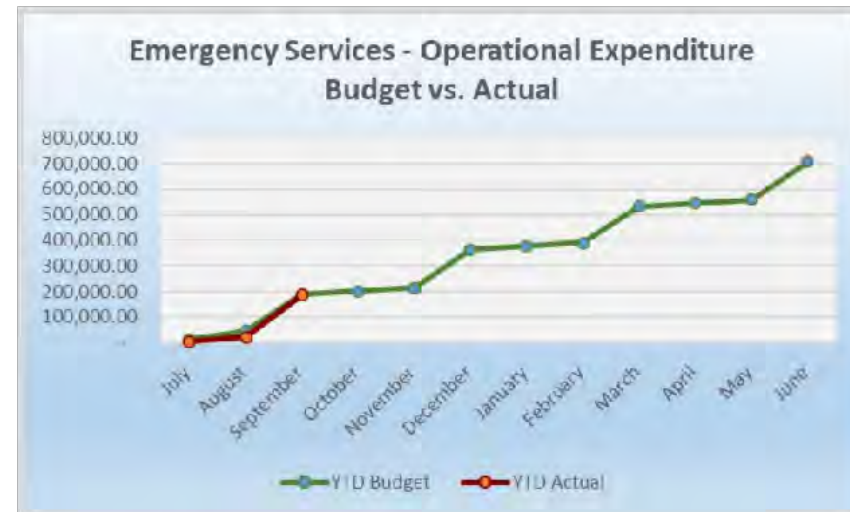
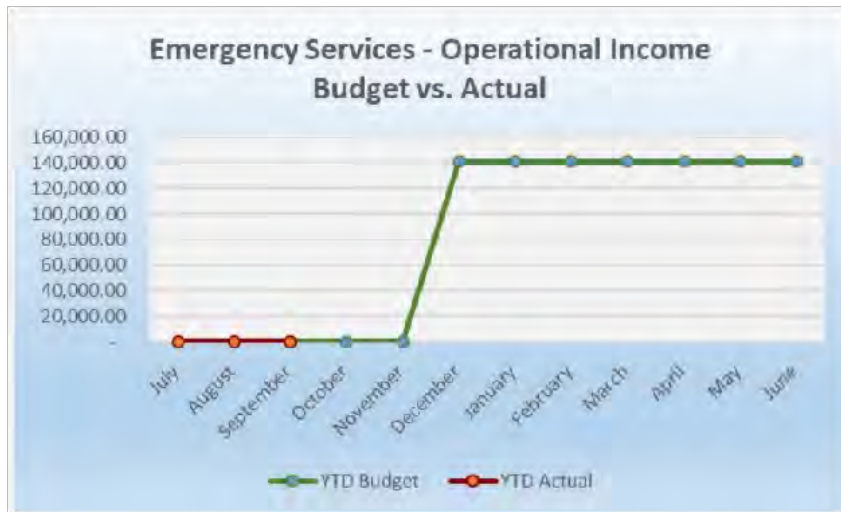
| Business Unit: Workforce Development                                                                      |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                    |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Service Profile: Workforce Development                                                                    |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                    |
| Action                                                                                                    | Responsibility                               | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Status                                                                                             |
| 5.1.1.4 Develop, manage and deliver the Workforce Management Strategy.                                    | Acting Manager<br>HR & Workforce Development | <p>The moratorium on recruitment continues in September. Implementation of some specific Workforce Management Strategies are being impeded by current financial constraints.</p> <p>The current Full Time Equivalent (FTE) is 103 (Note: this count has not been finalised due to the continued workforce review, organisational change and the required Award instrument processes).</p> <p>Current head count - 83 (Note: this count has not been finalised due to the continued workforce review, organisational change and the required Award instrument processes). Current Casual count - 7 (Note: casuals are not included in the FTE or head count and work is varied).</p> <p>Structural and workforce considerations moving forward with the fiscal repair strategy aligning with our Operational and Delivery Plan are focus areas, to promote stable and sustainable opportunities for the future in which we are working towards.</p> | <br>No TARGET   |
| 5.1.1.5 Facilitate worker health and wellbeing, consultation, communication, and participation processes. | Acting Manager<br>HR & Workforce Development | <p>Management and supervisors are providing regular onsite workplace health and safety discussions/meetings with staff/crews. Council's employee assistance program continues with ongoing onsite counselling sessions being provided monthly. The additional outreach program will continue for all employees.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <br>NEEDS WGRM |

**5. WORKFORCE DEVELOPMENT** Monthly Operational Report - September 2023

| Action                                                                                         | Responsibility                                  | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Status                                                                                              |
|------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 5.1.1.6 Develop, manage and deliver the skills targeted training plans.                        | Acting Manager<br>HR & Workforce<br>Development | Certificate III in Civil Construction Plant Operations ongoing.<br>Diploma in Facilities Management ongoing.<br>Arts & Cultural Administration completed.<br>Skid Steer & Front End Loader Course.<br>Fleet Management Certificate.<br>Traineeship - Certificate III in Business Administration ongoing.<br>Integrated Planning & Reporting Intensive Course completed.<br>Graduate Certificate of Leadership.<br>Government incentives and initiatives are being investigated for future learning and development programs and is ongoing.                                                                     | <br>No TARGET    |
| 5.1.1.7 Develop, manage and deliver employer of choice recruitment and retention services.     | Acting Manager<br>HR & Workforce<br>Development | Moratorium on recruitment has continued in September. The repositioning of staff resourcing where possible to ensure the retention of valuable staff assets remains a priority during this period and is ongoing. Structural and workforce considerations moving forward with the fiscal repair strategy aligning with our Operational and Delivery Plan are focus areas, to promote stable and sustainable opportunities for the future in which we are working towards. Implementation of some specific Workforce Management Strategies are being impeded by the organisations current financial constraints. | <br>No TARGET    |
| 5.1.1.8 Manage and report on Council's Enterprise Risk Management Framework and Risk Register. | Acting Manager<br>HR & Workforce<br>Development | Council's risk register continues to be monitored, reviewed and updated.<br>Audit and Risk Committee meeting was held in September.<br>Continuous Improvement Pathway (CIP) self assessments are underway with completion due in late October.                                                                                                                                                                                                                                                                                                                                                                  | <br>NEEDS WORK |




## 6. Emergency Services



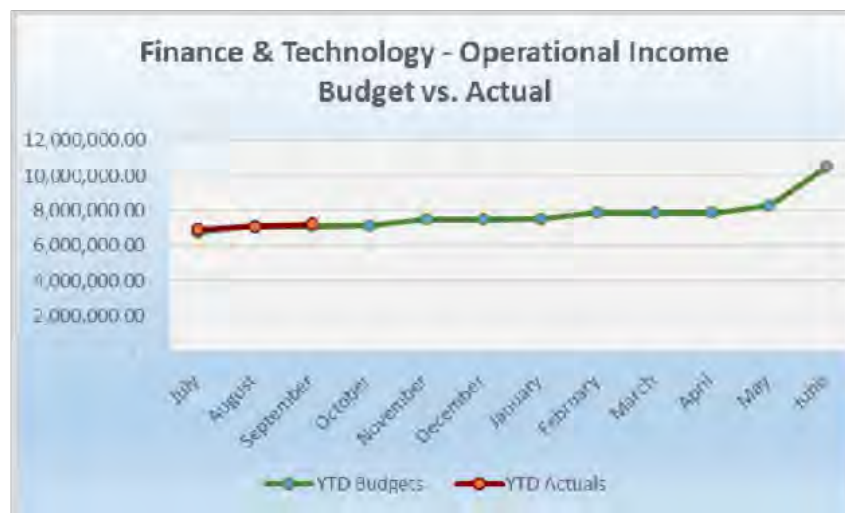
| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Emergency Services       | 567,521                | 184,972                     | 32.59%                 |
| 1. Operating Income      | (140,974)              | 0                           | 0.00%                  |
| 2. Operating Expenditure | 708,495                | 184,972                     | 26.11%                 |

6. EMERGENCY SERVICES

Monthly Operational Report - September 2023



| Service Profile: Emergency Services                                                |                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
|------------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Action                                                                             | Responsibility                                  | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Status                                                                                           |
| 3.1.6.1 Develop, manage and deliver Emergency Management functions and facilities. | Acting Manager<br>HR & Workforce<br>Development | <p>Local Emergency Management Committee (LEMC) meeting is scheduled to be held in December. The Emergency Management Plan (EMPLAN) is being reviewed by local emergency organisations and is scheduled to be adopted at this meeting.</p> <p>3 staff attended the Northern Tablelands Bush Fire Management Committee (BFMC) Next Generation Bushfire Risk Management Plan 2nd Workshop.</p> <p>A meeting was held with the NSW Reconstruction Authority with the Community Recovery Officer and Acting Manager HR, Workforce Development &amp; Safety on the community recovery officer program and deliverables, along with the Pre-Event Recovery Plan, which supports the EMPLAN by identifying specific roles and responsibilities within recovery, and is a sub-plan of the EMPLAN.</p> <p>Council's Community Recovery Officer (CRO) has been actively working with NSW Reconstruction Authority and the Tenterfield community, providing emergency recovery information and programs.</p> <p>The Acting Manager HR, Workforce Development &amp; Safety along with the Community Recovery Officer attended the Disaster Relief Australia launch of their Disaster Relief Northern NSW Team. Disaster Relief Australia provide recovery and relief support to vulnerable communities, who have been impacted by large-scale natural disasters.</p> | <br>No TARGET |

## 7. Finance and Technology





| COA                                          | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|----------------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Finance &amp; Technology</b>              | <b>(9,593,063)</b>     | <b>(6,863,987)</b>          | <b>71.55%</b>          |
| 1. Operating Income                          | (10,495,970)           | (7,240,107)                 | 68.98%                 |
| 2. Operating Expenditure                     | 697,889                | 366,238                     | 52.48%                 |
| 4. Capital Expenditure                       | 125,000                | 0                           | 0.00%                  |
| 1810501. Computer Equipment - Finance & Tech | 75,000                 | 0                           | 0.00%                  |
| 1810508. Capitalised Software                | 50,000                 | 0                           | 0.00%                  |
| 6. Liabilities                               | 80,018                 | 9,882                       | 12.35%                 |

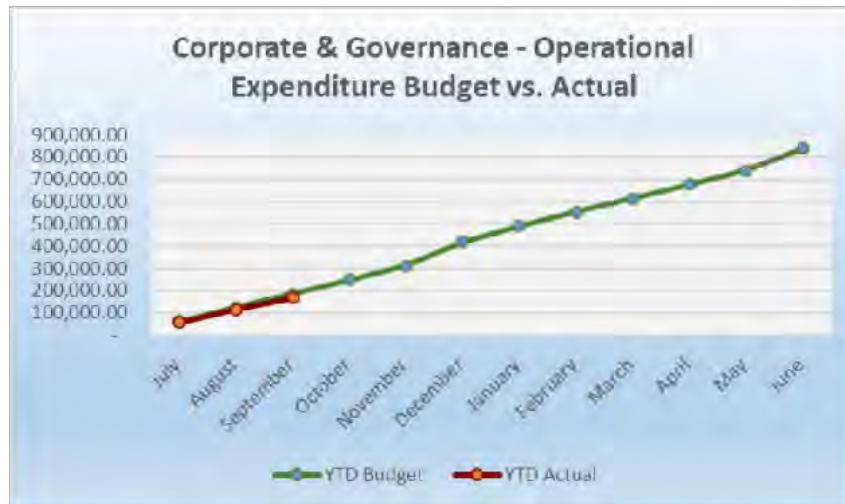
**7. FINANCE & TECHNOLOGY** Monthly Operational Report - September 2023

| Action                                                                                                                    | Responsibility                                                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Status                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 5.1.2.1 Manage and deliver finance services.                                                                              | Manager Finance and Technology and Acting Chief Corporate Officer | <p>Council continues to seek to provide affordable services and delivery whilst ensuring finances are operated effectively.</p> <p>On 30 June 2023 Council resolved to accept the 43% including the rate peg as a permanent increase in Council rating structure. This will yield an additional \$1.87 Million in Ordinary Rates Revenue for Tenterfield Shire Council in FY 2023-2024.</p> <p>Council received 100% of its Financial Assistance Grant in advance which will ensure that Councils Working Capital is used effectively.</p> <p>Auditors are currently assessing Council's Annual Financial Statements.</p> <p>Important October Update - On 13 October a meeting was held between NSW Audit Office representative, Agent Auditors - Forsyths and Council's CEO, Finance Manager and Senior Engineering Staff to discuss effects of Impairment on assets on natural disasters events on Council's Financial Statements. The auditors raised issues which may lead to council seeking an extension on financial reports.</p> <p>Council has also activated its Corporate Market Loan facility to assist in is working capital. During the month of August, the Corporate Market Loan was not drawn down.</p> <p>Council was positive unrestricted cash as at end of Septmeber 2023.</p> | <br>NEEDS WORK  |
| 5.1.2.2 Manage and report on Council's Long-Term Financial Plan, and facilitate and support internal and external audits. | Manager Finance and Technology and Acting Chief Corporate Officer | <p>Council Long Term Financial Plan has been updated and presented to Council as part of the Integrated Planning and Reporting documents. The recommendation of IPART has resulted in Council executive presenting a new service level framework to Council with specific reductions in service level across Council.</p> <p>As part of this new service framework an amended operational plan has been advertised for community consultation and feedback. Council has accepted the amended operational plan and the LTFP has been updated with information so far.</p> <p>As Council continuously works toward a Fiscal Repair Strategy and an updated Roads Asset Management Plan the decisions Council makes will be reflected in the LTFP.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <br>NEEDS WORK |

**7. FINANCE & TECHNOLOGY** Monthly Operational Report - September 2023




| Action                                                                               | Responsibility                                                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Status                                                                              |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 5.1.2.3 Manage investments - Plan develop and manage Council's investment portfolio. | Manager Finance and Technology and Acting Chief Corporate Officer | <p>Investments are managed within Council's Investment Policy guidelines. Investments are reported to Council every month as part of the Finance and Accounts report, with the latest update being provided for September 2023.</p> <p>Commencing FY 2023-24 Council staff will be aiming to invest more liquid funds for short time periods to gain maximum investment return without compromising working capital.</p> <p>In September 2023 Council re-invested the \$1 Million (General Fund monies) for a 30 day term deposit in accordance with Council's Investment Policy resulting in total investment for September at \$7 Million.</p> |  |
| 5.1.4.1 Develop, manage and deliver Council's Technology Strategic Plan.             | Manager Finance and Technology and Acting Chief Corporate Officer | <p>Council's Technology Strategic Plan is a work in progress, documents are being updated on a regular basis in conjunction with requirements associated with hardware and cyber security. The focus is Cybersecurity and threats originating from external sources. Council IT staff are in continuous training and development with NSW Cybersecurity. Due to the changing requirements of Cybersecurity Council is assessing the scope of works for quotation to safeguard Council IT infrastructure and minimize fraud.</p> <p>No IT related issues or breach were reported in September 2023.</p>                                           |  |

## 8. Corporate and Governance





| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Corporate and Governance | 837,181                | 167,743                     | 20.04%                 |
| 1. Operating Income      | (1,656)                | (716)                       | 43.24%                 |
| 2. Operating Expenditure | 838,837                | 168,460                     | 20.08%                 |

## 8. CORPORATE & GOVERNANCE

| Business Unit: Corporate & Governance                                                                                                                                                                                           |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Service Profile: Customer Service, Governance & Records                                                                                                                                                                         |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                       |
| Action                                                                                                                                                                                                                          | Responsibility                                          | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Status                                                                                |
| 1.1.3.3 Manage all corporate art, artefacts, honour boards and memorabilia (including audit and security).                                                                                                                      | Manager<br>Customer Service,<br>Governance &<br>Records | Additional Civic artefacts have been returned to the main administration building, from the Visitor Information Centre during September 2023. Council's honour boards have been reinstalled in the foyer of Council's main administration building.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |
| 5.1.1.1 Develop, manage and deliver Customer Services, in accordance with the Customer Service Charter.                                                                                                                         | Manager<br>Customer Service,<br>Governance &<br>Records | <p>Compliments for September 2023 - 2 Complaints for September 2023 - 1 Abusive customers for September 2023 - 1 requiring attendance of NSW Police. Customer Service General Enquiries for September 2023 - 100<br/>                     Total inbound calls for September 2023 - 4,200<br/>                     Inbound calls for Customer Service for September 2023 - 676<br/>                     Inbound calls for Planning, Property &amp; Development Services for September 2023 - 520<br/>                     Inbound calls for Infrastructure &amp; Engineering Services for September 2023 - 349<br/>                     Inbound calls for Rates for September 2023 - 196</p> <p>Customer service staff receipted and registered the following applications in September 2023:<br/>                     Mobile (wheelie) bin applications – 9 Pension Rebate applications - 4<br/>                     Section 10.7 Planning Certificates - 37 Section 603 Certificates - 26<br/>                     Dwelling Permissibility Search - 5<br/>                     Section 735A - 4<br/>                     Sewer Diagrams - 5<br/>                     Drainage Diagrams – 4</p> |    |
| 5.1.1.2 Develop, manage and deliver Governance Services, in accordance with the OLG compliance Guide, IP&R Framework and Reporting including the Monthly Operational Report, GIPA and PIDS and facilitate and support the ARIC. | Manager<br>Customer Service,<br>Governance &<br>Records | <p>Public Interest Disclosures for January 2023 to June 2023 reported on 31 July 2023 to the NSW Ombudsman's Office via the online PID Reporting Tool. Council reported 0 (zero) PIDs for the period.</p> <p>Online information packages and training videos on the updated Public Interest Disclosures Act have been provided by the Ombudsmans Office during September 2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

**8. CORPORATE & GOVERNANCE** Monthly Operational Report - September 2023

| Action                                                                                           | Responsibility                                 | Progress Comment                                                                                                                                                 | Status                                                                                         |
|--------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| 5.1.1.3 Develop, manage and deliver Records Management Services, in accordance with legislation. | Manager Customer Service, Governance & Records | Records staff have continued to rationalise hard copy records that are no longer required to be held, during September 2023, as instructed by NSW State Records. |  NEEDS WORK |
| 5.2.1.1 Deliver independent bi-annual Customer Satisfaction survey.                              | Manager Customer Service, Governance & Records | Customer Satisfaction Survey to be undertaken around March 2024.                                                                                                 |  NEEDS WORK |





## 9. Environmental Management




| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Environmental Management | 260,572                | 103,763                     | 39.82%                 |
| 1. Operating Income      | (88,774)               | 44,574                      | -50.21%                |
| 2. Operating Expenditure | 349,346                | 59,189                      | 16.94%                 |

Note – Operating income is currently negative in the graph due to income accruals for 2022/23 financial year. This figure will be offset in future months as grant milestone payments are received.

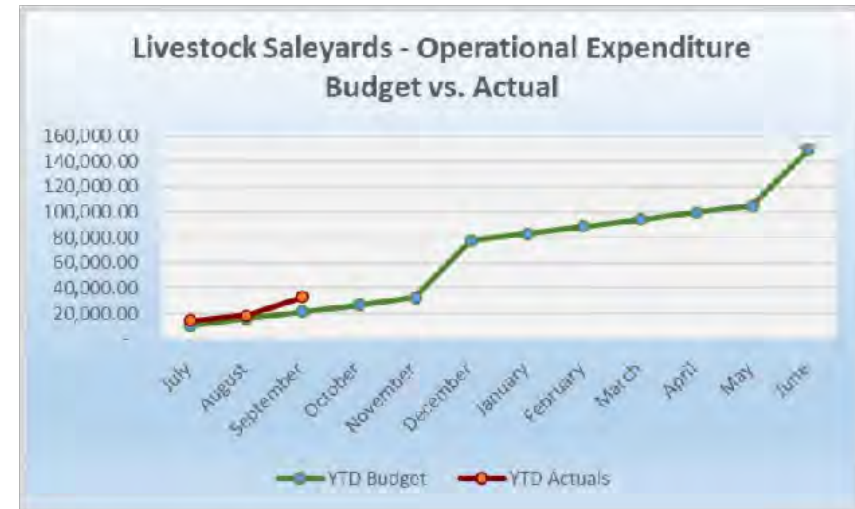
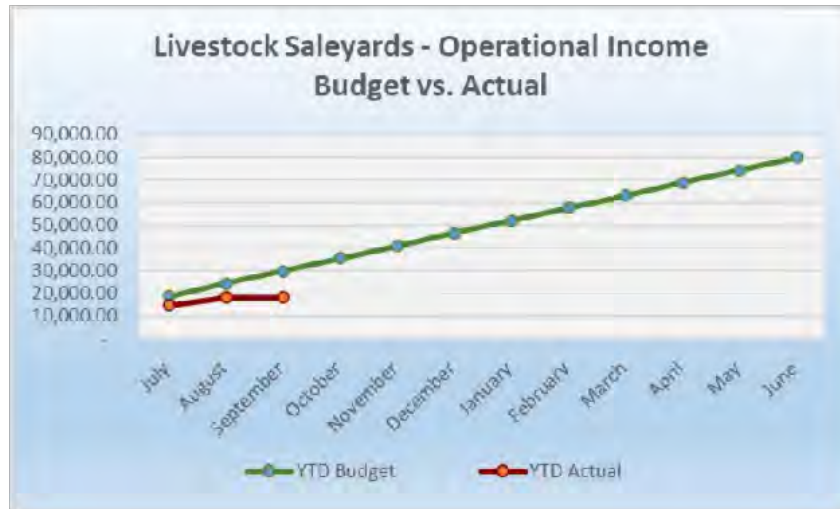
## 9. ENVIRONMENTAL MANAGEMENT

| Business Unit: Environmental Management                                                                                   |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Environmental Management                                                                                 |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                     |
| Action                                                                                                                    | Responsibility                             | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Status                                                                              |
| 3.1.2.1 Enforce Companion Animals, Illegal Dumping and Parking Control regulations.                                       | Manager Open Space, Regulatory & Utilities | <p>6 Dog pick up and return to owners<br/>                     1 dog attack with fines issued<br/>                     16 infringements for companion animal related issues.<br/>                     1 abandon vehicle now removed<br/>                     1 illegal dumping, now removed. Unregistered dog letters sent</p> <p>The Ranger has now resigned.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 3.1.2.2 Manage and deliver the Weeds Management Program, Council's Weeds Action Plan and regional weeds management plans. | Manager Open Space, Regulatory & Utilities | <p>Weed Report September 2023</p> <p>Gorse - Treated on the Mt Lindsey Highway at Boonoo Boonoo and Boonoo Boonoo Falls Rd.<br/>                     Black Knapweed - Treated on Aldershot and Bellevue roads and on private property as required.</p> <p>Tropical Soda Apple - Urbenville areas Privet - Private property under a section 67<br/>                     Hemlock - Creek crossings on Tarban Loop Rd, Geyers Rd and Bellevue Rd.<br/>                     Tree Pear - Bruxner Way<br/>                     Council Lands - Tenterfield Streets<br/>                         Federation Park<br/>                         Shirley Park<br/>                         Hockey Field<br/>                         The new water treatment plant in Tenterfield.</p> <p>Property inspections - 22 property inspections.</p> <p>High Risk pathways inspections - New England Hwy - Deepwater to Jennings, Bruxner Way - Tenterfield to the Beardy river, Bruxner Hwy - Tenterfield to Tabulam, Mt Lindsey Hwy - Tenterfield to Woodenbong and Tooloom Road. No new incursions found</p> |  |

**9. ENVIRONMENTAL MANAGEMENT** Monthly Operational Report - September 2023


| Action                                                                                                                                              | Responsibility                             | Progress Comment                                                                                                                                                         | Status                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 3.1.2.3 Notices and Orders to be issued or served where necessary as per the Local Government Act, EPA Act and POEO Act and associated Regulations. | Manager Open Space, Regulatory & Utilities | Notices and orders issued in relation to 6 Overgrown / Untidy blocks, 3 blocks has now been completed. Parking infringements issued.<br><br>The Ranger has now resigned. |  |

## 10. Livestock Saleyards



| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Livestock Saleyards      | 69,852                 | 15,156                      | 21.70%                 |
| 1. Operating Income      | (79,816)               | (18,162)                    | 22.75%                 |
| 2. Operating Expenditure | 149,668                | 33,318                      | 22.26%                 |

## 10. LIVESTOCK SALEYARDS




| Business Unit: Livestock Saleyards                                                                                         |                                            |                                                      |                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Livestock Saleyards                                                                                       |                                            |                                                      |                                                                                     |
| Action                                                                                                                     | Responsibility                             | Progress Comment                                     | Status                                                                              |
| 2.1.2.1 Manage and deliver commercial Saleyards Services, including improving hard standing surface at double height ramp. | Manager Open Space, Regulatory & Utilities | Prime Cattle Sale September 2023 0 Head              |  |
|                                                                                                                            |                                            | Financial Year 2023/2024 470 Head \$ 384,487.86      |                                                                                     |
|                                                                                                                            |                                            | Financial Year 2022/2023 13,506 Head \$15,806,063.35 |                                                                                     |
|                                                                                                                            |                                            | Financial Year 2021/2022 10,963 Head \$20,493,246.30 |                                                                                     |
|                                                                                                                            |                                            | Financial Year 2020/2021 8,963 Head \$14,127,684.48  |                                                                                     |
|                                                                                                                            |                                            | Financial Year 2019/2020 9,247 Head \$ 8,441,858.64  |                                                                                     |
|                                                                                                                            |                                            | Financial Year 2018/2019 21,656 Head \$12,517,711.39 |                                                                                     |
| Hard standing concrete surfaces are ready to be done in front of the new double height loading ramp.                       |                                            |                                                      |                                                                                     |
| Limited cattle numbers sales maybe every 4-6 weeks.                                                                        |                                            |                                                      |                                                                                     |

## 11. Planning and Regulation



| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Planning & Regulation    | 285,714                | (69,613)                    | -24.36%                |
| 1. Operating Income      | (275,646)              | (76,379)                    | 27.71%                 |
| 2. Operating Expenditure | 596,360                | 83,226                      | 13.96%                 |
| 3. Capital Income        | (35,000)               | (76,461)                    | 218.46%                |

## 11. PLANNING & REGULATION

| Business Unit: Planning & Regulation                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Service Profile: Planning & Regulation                                                                                    |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                |
| Action                                                                                                                    | Responsibility                          | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                |
| 3.1.1.1 Monitor and deliver the Tenterfield Local Environmental Plan 2013 and Development Control Plan 2014 (as amended). | Manager Planning & Development Services | September - all applications assessed in accordance with Tenterfield LEP 2013 and Tenterfield DCP 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  No TARGET  |
| 3.1.1.2 Manage and deliver heritage advisory services.                                                                    | Manager Planning & Development Services | Applications endorsed at September Ordinary Council meeting, successful applicants to be notified.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  NEEDS WORK |
| 3.1.1.3 Manage and deliver development, building and construction regulatory services.                                    | Manager Planning & Development Services | September - Limited staffing numbers (1 Building Surveyor, 1 Planner) mean that focus is placed on processing of statutory applications, 10.7 Planning Certificates, Property & Building inquiries. Complaints being dealt with on basis of potential impact - priority given to any public health or environmental matters. Significant constraints being presented by new requirements from the NSW Planning Portal program, requiring all Development Consents to be processed via the Portal -issues with launch of program and generation of consents. |  NEEDS WORK |

### Applications Lodged September 2023

| DA Number    | Applicant                          | Address                           | Description of Work                       |
|--------------|------------------------------------|-----------------------------------|-------------------------------------------|
| 2023.093     | Michael Gagie Arcopod Homes (Koch) | 436 Belluvue Road, Tenterfield    | Manufactured Home                         |
| 2023.094     | Steven Cowin                       | 82 Pelham Street, Tenterfield     | Dwelling                                  |
| 2023.095     | Ron Graham (Austam Homes)          | 342 Mt McKenzie Road, Tenterfield | Manufactured Home                         |
| 2023.096     | Cailum Cleak                       | 54 Neagles Lane, Tenterfield      | Dwelling & Shed (attached)                |
| CDC 2023.097 | Jan Phipps                         | 894 Pyes Creek Road, Bolivia      | Enclosure of Patio Area                   |
| 2023.098     | Stephen Wilkin                     | 263 Rouse Street, Tenterfield     | Change of use – Skin Penetration Business |
| 2023.099     | Tenterfield Surveys( Fagg)         | Cullendore Road, Cullendore       | Subdivision 2 Lot Boundary Adjustment     |
| 2023.100     | Rhiarna James Sheridan             | 31 Gum Flat Road, Tenterfield     | Shed                                      |
| 2023.101     | Roger Turner                       | 7574 Fairfield Street, Drake      | Shed                                      |
| 2023.102     | David Carey                        | Goulds Falls Road, Legume         | Demolition of Existing house              |
| 2023.104     | Grant Townes                       | 615 Bryans Gap Road, Tenterfield  | Dwelling                                  |

### Applications Determined September 2023

| DA Number | Applicant                    | Address                          | Description of Work                        |
|-----------|------------------------------|----------------------------------|--------------------------------------------|
| 2023.083  | Steinbrook Hall Committee    | 765 Billirimba Road, Tenterfield | Alterations & Extensions – Steinbrook Hall |
| 2023.084  | Tenterfield Transport Museum | 44 Francis Street, Tenterfield   | Shed                                       |
| 2023.086  | Chris King                   | 1132 White Swamp Road, Kooreelah | Tourist Accommodation – 2 Cabins           |
| 2023.087  | Laurie King                  | 7 Tabulam Street, Drake          | Dwelling                                   |
| 2023.088  | Matt Bradley                 | 72 Petre Street, Tenterfield     | Relocated Dwelling                         |



|              |                                    |                                         |                            |
|--------------|------------------------------------|-----------------------------------------|----------------------------|
| 2023.089     | Clayton Gibbs                      | 55 Leechs Gully Road, Tenterfield       | Shed                       |
| 2023.090     | Tenterfield Surveys                | 206 Lower Rocky River Road, Rocky River | 5 Lot Subdivision          |
| 2023.091     | Kellie McCotter                    | 12 High Street, Tenterfield             | Dwelling – Relocated       |
| 2023.093     | Michael Gagie Arcopod Homes (Koch) | 436 Bellvue Road, Tenterfield           | Manufactured Home          |
| 2023.094     | Steven Cowin                       | 82 Pelham Street, Tenterfield           | Dwelling                   |
| 2023.095     | Ron Graham (Austam Homes)          | 342 Mt McKenzie Road, Tenterfield       | Manufactured Home          |
| 2023.096     | Cailum Cleak                       | 54 Neagles Lane, Tenterfield            | Dwelling & Shed (attached) |
| CDC 2023.097 | Jan Phipps                         | 894 Pyes Creek Road, Bolivia            | Enclosure of Patio Area    |
| 2023.100     | Rhiarna James Sheridan             | 31 Gum Flat Road, Tenterfield           | Shed                       |

### **Applications Outstanding –September 2023**

| DA Number | Applicant                                         | Property Address                | Description of Work                                         | Status of Application/Comment                                                                                                     |
|-----------|---------------------------------------------------|---------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 2019.055  | RAWNSLEY Derek &<br>PAINE Janine                  | 632 Sugarbag Road, Drake        | Tourist & Visitor Accommodation (Backpackers Accommodation) | Insufficient Information provided to complete assessment                                                                          |
| 2019.104  | Wilshire & Co Superannuation Fund (Todd Wilshire) | 1-9 Manners Street, Tenterfield | New Shed & Extension to Existing Shed (Awning)              | Insufficient Information provided to complete assessment<br>Applicant has indicated they wish to pursue                           |
| 2021.012  | CORBETT Arran                                     | Bluff River Road, Tenterfield   | Primitive Camp Ground                                       | Insufficient Information provided to complete assessment<br>Awaiting response from applicant to determine if they wish to proceed |

|          |                                             |                                      |                                                                                                                                                                                                                                 |                                                                                                       |
|----------|---------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 2021.080 | Cracker Quarry & Ag Supplies Pty Ltd        | 98 Pyes Creek Road, Bolivia          | Storage premises, distribution centre and industrial activity - including stockpiling, processing & distribution of quarry products, weighing, dispatch, maintenance & repair of equipment, administration building & amenities | Neighbour notification until 23 October 2023                                                          |
| 2021.153 | Stephen P McElroy & Associates (Burtenshaw) | 7841 Bruxner Highway, Drake          | Tourist & Visitor Accommodation                                                                                                                                                                                                 | Additional information received – awaiting RFS referral                                               |
| 2022.043 | Tenterfield Surveys (Taylor)                | 60 Derby Street, Tenterfield         | Five (5) Lot Staged Urban Subdivision                                                                                                                                                                                           | Information required from applicant<br>Application negotiating with adjoining owner for easement      |
| 2022.048 | Tenterfield Surveys (Uhrig)                 | 17 Naas Street, Tenterfield          | Eleven (11) Lots Staged Urban Subdivision                                                                                                                                                                                       | Further information required from applicant – engineering details pending                             |
| 2022.068 | Tenterfield Surveys Pty Ltd                 | 531A Long Gully Road, Drake          | Two (2) Lot Subdivision                                                                                                                                                                                                         | Information required from applicant<br>Applicant addressing RFS requirements for compliance           |
| 2022.140 | John Dean                                   | 228 Old Ballandean Road, Tenterfield | Dwelling                                                                                                                                                                                                                        | Awaiting additional information from applicant – plans to be modified                                 |
| 2023.053 | Craig Leggat                                | Ogilvie Drive, Tabulam               | Subdivision (2) Lots                                                                                                                                                                                                            | Awaiting additional information from applicant – Bushfire assessment report                           |
| 2023.068 | Grant Townes                                | New England Highway, Tenterfield     | Truck Depot & Office                                                                                                                                                                                                            | Under assessment/applicant preparing additional documentation as result of Transport for NSW request. |

|          |                                                 |                                  |                                            |                                                                                                       |
|----------|-------------------------------------------------|----------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 2023.075 | Leechs Gully Progress Association               | 12 Crown Street, Tenterfield     | Demolition - Band Hall                     | External Consultant engaged by Department of Planning – exhibition until 5 <sup>th</sup> October 2023 |
| 2023.076 | Leechs Gully Progress Association               | Leechs Gully Road                | Hall Installation - Entertainment Facility | External Consultant engaged by Department of Planning– exhibition until 5 <sup>th</sup> October 2023  |
| 2023.082 | Westbuilt (Henderson)                           | Chauvel Road, Tabulam            | Manufactured Dwelling                      | Under assessment                                                                                      |
| 2023.092 | Tenterfield Surveys (Tenterfield Shire Council) | 140 Manners Street, Tenterfield  | Boundary Adjustment                        | Under Assessment (external consultant)                                                                |
| 2023.098 | Stephen Wilkin                                  | 263 Rouse Street, Tenterfield    | Change of use – Skin Penetration Business  | Under assessment                                                                                      |
| 2023.099 | Tenterfield Surveys (Fagg)                      | Cullendore Road, Cullendore      | Subdivision 2 Lot Boundary Adjustment      | Under assessment                                                                                      |
| 2023.101 | Roger Turner                                    | 7574 Fairfield Street, Drake     | Shed                                       | Under assessment                                                                                      |
| 2023.102 | David Carey                                     | Goulds Falls Road, Legume        | Demolition of Existing house               | Under assessment                                                                                      |
| 2023.104 | Grant Townes                                    | 615 Bryans Gap Road, Tenterfield | Dwelling                                   | Under assessment                                                                                      |

| FY 23/24 Development Statistics     |       |                 |                                                    |                              |                                   |             |                        |                           |                           |
|-------------------------------------|-------|-----------------|----------------------------------------------------|------------------------------|-----------------------------------|-------------|------------------------|---------------------------|---------------------------|
|                                     |       | Dwellings       | Additions/<br>Renovations to<br>Existing Dwellings | Garages, Carports &<br>Sheds | Commercial or<br>Industrial Works | Subdivision | Recreation/<br>Tourism | FY 23/24 Monthly<br>Total | FY 22/23 Monthly<br>Total |
| Jul-23                              | No.   | 1               | 0                                                  | 1                            | 0                                 | 3           | 2                      | 7                         | 8                         |
|                                     | Value | \$370,000.00    | \$0.00                                             | \$63,000.00                  | \$0.00                            | \$0.00      | \$49,000.00            | \$482,000.00              | \$1,398,600.00            |
| Aug-23                              | No.   | 4               | 1                                                  | 2                            | 0                                 | 2           | 2                      | 11                        | 16                        |
|                                     | Value | \$914,150.00    | \$77,000.00                                        | \$124,000.00                 | \$0.00                            | \$0.00      | \$482,680.00           | \$1,597,830.00            | \$2,736,200.00            |
| Sep-23                              | No.   | 5               | 2                                                  | 2                            | 1                                 | 1           | 0                      | 11                        | 14                        |
|                                     | Value | \$1,769,447.00  | \$44,800.00                                        | \$307,134.37                 | \$10,000.00                       | \$0.00      | \$0.00                 | \$2,131,381.37            | \$1,417,096.00            |
| Oct-23                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 10                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$971,065.00              |
| Nov-23                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 5                         |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$938,467.00              |
| Dec-23                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 10                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$1,775,000.00            |
| Jan-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 7                         |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$1,722,961.89            |
| Feb-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 13                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$547,346.89              |
| Mar-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 16                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$1,963,598.00            |
| Apr-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 17                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$2,867,369.00            |
| May-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 14                        |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$686,975.00              |
| Jun-24                              | No.   |                 |                                                    |                              |                                   |             |                        |                           | 9                         |
|                                     | Value |                 |                                                    |                              |                                   |             |                        |                           | \$1,481,532.00            |
| No. (Year to Date)                  |       | 10              | 3                                                  | 5                            | 1                                 | 6           | 4                      | 29                        |                           |
| FY 23/24 Total Value (Year to Date) |       | \$3,053,597.00  | \$121,800.00                                       | \$494,134.37                 | \$10,000.00                       | \$0.00      | \$531,680.00           | \$4,211,211.37            |                           |
| FY 22/23 Total Value                |       | \$14,031,755.00 | \$1,570,238.00                                     | \$1,507,750.78               | \$1,348,467.00                    | \$0.00      | \$48,000.00            |                           | \$18,506,210.78           |


## 12. Buildings and Amenities





| COA                                                       | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|-----------------------------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Buildings &amp; Amenities</b>                          | 1,272,234              | 166,510                     | 13.09%                 |
| 1. Operating Income                                       | (134,316)              | 95,891                      | -71.39%                |
| 2. Operating Expenditure                                  | 1,406,550              | 310,802                     | 22.10%                 |
| 3. Capital Income                                         | 0                      | (367,445)                   | 0.00%                  |
| 4. Capital Expenditure                                    | 0                      | 127,262                     | 0.00%                  |
| 4210500. Mt McKenzie Tower Construct Access Road (SRV)    | 0                      | 19,971                      | 0.00%                  |
| 4230510. SCCF4-0858 Upgrades to Drake Hall                | 0                      | 47,858                      | 0.00%                  |
| 4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall | 0                      | 59,433                      | 0.00%                  |

Note – Operating income is currently negative in the graph due to income accruals for 2022/23 financial year. This figure will be offset in future months as grant milestone payments are received.

## 12. BUILDINGS & AMENITIES

| Business Unit: Buildings & Amenities                          |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                     |
|---------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Buildings & Amenities                        |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                     |
| Action                                                        | Responsibility                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Status                                                                              |
| 1.2.1.4 Develop and deliver the Property Management Strategy. | Buildings & Amenities Coordinator | <p><b>Property Strategy</b> - Under review investigations into seeking copies of similar size Council's Property Strategy- This may not get drafted until 2023/2024 due to work requirements and being understaffed within the department - ongoing.</p> <p><b>Council Buildings</b></p> <ul style="list-style-type: none"> <li>• Cleaning Contract for all Council buildings and RFS Control Centre has now closed and discussions with Managers will need to be arranged. Council has a temporary cleaner completing all the work.</li> <li>• Staff are currently trying to manage Council property finding it difficult being understaffed and with a reduced budget. Only maintenance that is being completed is items that pose an issue to staff or community safety.</li> <li>• Security Audit is still to be completed</li> <li>• RSL Deck to be cleaned, secure existing nails and stained – Project to be completed mid-October 23.</li> <li>• Jennings, Legume Drake &amp; Liston Public Toilets are now all working and no complaints received.</li> <li>• Memorial hall - Box guttering is rusting in the front part of the building and will need to be replaced. Current quote to replace roof sheeting, install a box guttering and an overflow is \$35,000. – will look at the budgets in January 2024.</li> <li>• Urbenville Medical Centre has had repairs to the hot water system and awaiting a quote for a replacement and fire alarms have been replaced in the unit.</li> </ul> <p><b>Current Capital Works</b></p> <ul style="list-style-type: none"> <li>• Air conditioning unit (approx. 20 years old) in the Server Room at Administration building has failed a purchase order has been raised to replace the unit, this has been programmed in to be completed by November.</li> <li>• Administration Roof needs to be replaced; with the current workload staff have this will need to be looked at towards the end of this financial year;</li> <li>• Band Hall relocation to Leechs Gully – Development Application being assessed by external planning consultant engaged by NSW Department of Planning and Environment, Planning Delivery Unit.</li> <li>• Mt McKenzie Access Road to the digital site has commenced and the earthworks and patching work has now been completed in August and will be resealed in the summer months around November – December once completed will look at budget to see if fencing is viable.</li> </ul> |  |

**12. BUILDINGS & AMENITIES** Monthly Operational Report - September 2023

| Action                                                                         | Responsibility                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Status                                                                              |
|--------------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 1.2.1.5 Manage and update Land and Property Register.                          | Buildings & Amenities Coordinator | <p>Land and Property register is currently being managed as required. Spreadsheets are being updated as needed. The operational land database was last updated in October and completed the valuation of assets in January 2023.</p> <p>Due to essential work commitments and staff shortages, staff are finding time genuinely difficult to complete a review of Council land and buildings in the shire for the consideration of Council, identifying assets to assist that through disposal may reduce ongoing maintenance and depreciation costs in a material way.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 1.2.1.6 Develop and deliver the Buildings and Amenities Asset Management Plan. | Buildings & Amenities Coordinator | <p><b>Licences &amp; Agreements on Council owned/managed Land</b></p> <ul style="list-style-type: none"> <li>▪ Council staff have had a meeting with Tenterfield Total Care regarding items listed within the reviewed draft lease for 136-138 Manners Street, Tenterfield – this draft lease is currently with Tenterfield Total Care</li> </ul> <p><b>GRANT FUNDING</b></p> <p>Following Grant Projects are still outstanding:</p> <p>2021-2023 NSW Heritage Grant – Community Heritage</p> <ul style="list-style-type: none"> <li>▪ The Mingoola Heritage Trail – Project completed – acquittal now completed.</li> </ul> <p><b>Drought Communities Programme Extension</b></p> <ul style="list-style-type: none"> <li>▪ Report is being prepared to send to an independent auditor and acquittal is being prepared to be completed – staff are looking to apply for an extension to spend the remaining funds on the approved projects.</li> </ul> <p>Local Drought Stimulus Package - acquittal to be completed.</p> <p><b>National Bushfire Funding</b></p> <ul style="list-style-type: none"> <li>▪ Advertising Campaign Expansion &amp; Brochure Production -ordering maps and working with Urbenville Progress Association re Brochure on area</li> </ul> |  |

**Public Spaces Legacy Program**

- Tenterfield Youth Precinct & Mountain Bike Trail Head – Acquittal being completed – plaque yet to be installed
- Jennings Playground Project – Trees have been ordered and waiting on plants to be sent in Spring to be planted, plaque yet to be installed.

**Stronger Country Communities Programs**

- Memorial Hall floor, - completed, with new stage and cleaning materials for the floor.
- Resurfacing of netball court – Council staff need to contact funding provider and complete a variation to the deed - ongoing
- Upgrades to Drake Hall;
  - o Roofing – is currently being completed and will be completed by mid-October .
  - o Floor Resurfacing –work to commence in October-November when the weather is warmer.

**Black Summer Funding**

- Removal of dead trees has been completed (Tenterfield Park) with a couple of tree piles needing to be burnt when conditions are safe.
- Mingoola Hall Upgrades to include a toilet – Discussions are currently being had with Mingoola Hall Management Committee Inc. to manage this project – Agreement between Council and Mingoola Hall Management Committee Inc. has been signed and they are in negotiations with a contractor regarding work
- Memorial Hall installation of Emergency lighting and ceiling fans - scope of work has been finalised and provided to Contractor. Discussions have been had in relation to the emergency lighting and fans being installed, awaiting quotes from new fan company.

1.2.1.7 Manage Crown Lands and prepare designated Native Title Advice.

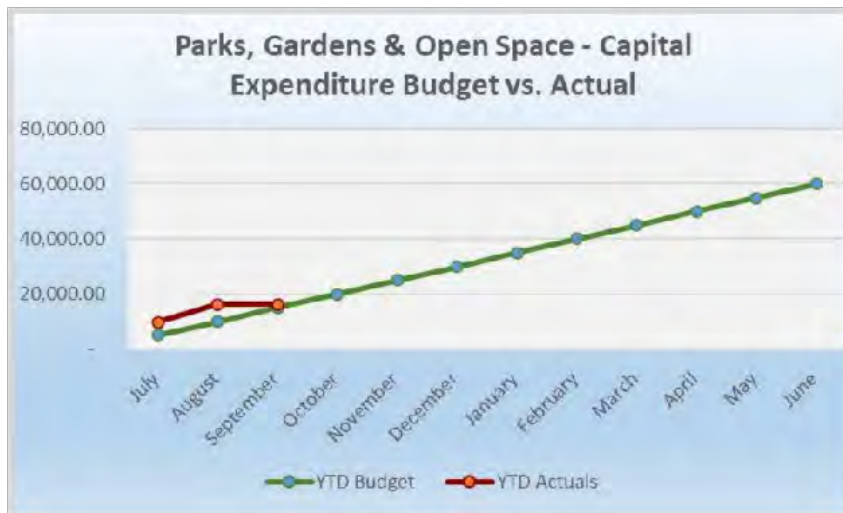
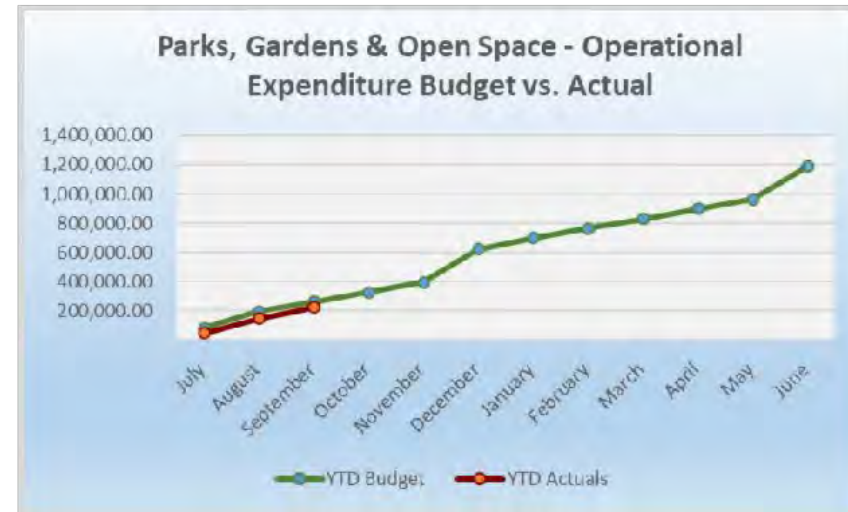
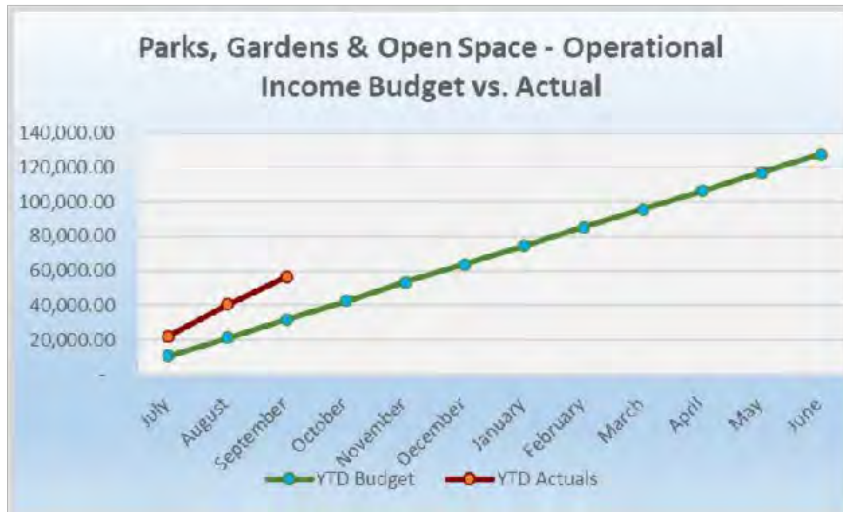
Buildings & Amenities Coordinator

30 Aboriginal Land Claims dated 25 September 2023 - claims cover the Southwest side of the Shire. Council staff are currently assessing the claims for submission to Crown Lands in accordance with evidence requirements for historic use.








### 13. Parks, Gardens and Open Space

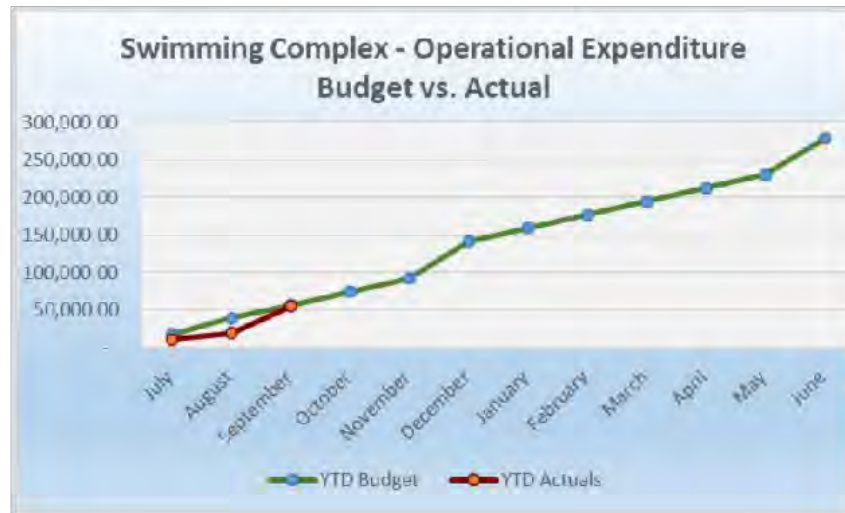


| COA                                                                | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|--------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Parks, Gardens and Open Space</b>                               | <b>1,122,907</b>             | <b>26,166</b>                     | <b>2.33%</b>                 |
| <b>1. Operating Income</b>                                         | <b>(127,636)</b>             | <b>(56,700)</b>                   | <b>44.42%</b>                |
| <b>2. Operating Expenditure</b>                                    | <b>1,190,543</b>             | <b>221,654</b>                    | <b>18.62%</b>                |
| <b>3. Capital Income</b>                                           | <b>0</b>                     | <b>(154,953)</b>                  | <b>0.00%</b>                 |
| <b>4. Capital Expenditure</b>                                      | <b>60,000</b>                | <b>16,165</b>                     | <b>26.94%</b>                |
| 4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion | 20,000                       | 9,710                             | 48.55%                       |
| 4215505. Tenterfield Cemetery - Memorial Niche Wall                | 40,000                       | 6,455                             | 16.14%                       |

### 13. PARKS, GARDENS & OPEN SPACE


| Business Unit: Parks, Gardens & Open Space                                                                                                                                                  |                                            |                                                                                                                                                                                                                                                       |                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Service Profile: Parks, Gardens & Open Space                                                                                                                                                |                                            |                                                                                                                                                                                                                                                       |                                                                                                  |
| Action                                                                                                                                                                                      | Responsibility                             | Progress Comment                                                                                                                                                                                                                                      | Status                                                                                           |
| 1.2.1.1 Implement and deliver maintenance programs for Parks, Gardens and Open Spaces.                                                                                                      | Manager Open Space, Regulatory & Utilities | Daily toilet cleaning / bins/ BBQ cleaning Mowing<br>Garden maintenance<br>Tree pruning and removal<br>Preparations for the start of the new niche wall<br>Weed spraying<br>Starting new niche wall at cemetery Tree removal and pruning Logan street |  NEEDS WORK   |
| 1.2.1.2 Work with the Tenterfield Shire Village Progress Associations and the Parks, Gardens and the Parks, Gardens and Open Space Committee to support individual town and village themes. | Manager Open Space, Regulatory & Utilities | All grant projects have been completed. At present the committee has one village representative, all others have resigned. Maintenance work is continually happening in all villages, within budget.                                                  |  NEEDS WORK   |
| 1.2.1.3 Implement the tree management plan.                                                                                                                                                 | Manager Open Space, Regulatory & Utilities | Tree Management on going.<br><br>Awaiting a tree species to replace the pinoaks in Logan street.                                                                                                                                                      |  NEEDS WORK |

## 14. Swimming Complex



| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Swimming Complex         | 279,190                | 54,423                      | 19.49%                 |
| 2. Operating Expenditure | 279,190                | 54,423                      | 19.49%                 |

## 14. SWIMMING COMPLEX





| Business Unit: Swimming Complex                                                                               |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                     |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Swimming Complex                                                                             |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                     |
| Action                                                                                                        | Responsibility                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Status                                                                              |
| 1.2.2.1 Manage the Tenterfield War Memorial Baths (TWMB) Management Plan, and contribute to service delivery. | Buildings & Amenities Coordinator | <p><b>Management Plan</b></p> <ul style="list-style-type: none"> <li>▪ Current Management Plan to be implemented in the 2023 summer season. This plan is currently under review - ongoing.</li> <li>▪ Pool painting is now complete for the new 2023-2024 season, Council saved approx.\$80,000 by having Parks and Gardens staff and contractor paint both of the pools.</li> <li>▪ Pailentest machine has been cleaned and collaborated and returned for the season.</li> <li>▪ Pool deck grinding has been completed in time for the pool season to commence.</li> </ul> <p>An electricity Audit will be completed once the pool is up and running in October. This has been raised as an issue because of the brown outs the pool was receiving during the last season. Potential cause may be the "return and earn" causing the issues and may need to have a separate meter installed for this machine.</p> |  |

## 15. Asset Management and Resourcing

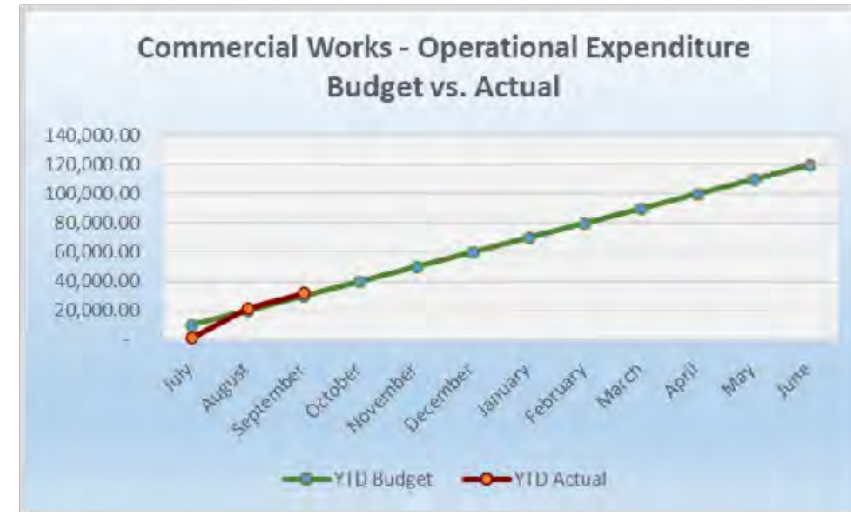


| COA                                                                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------------------------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Asset Management &amp; Resourcing</b>                                 | <b>1,548,044</b>       | <b>138,676</b>              | <b>8.96%</b>           |
| 1. Operating Income                                                      | (10,000)               | 0                           | 0.00%                  |
| 2. Operating Expenditure                                                 | 1,099,030              | 136,925                     | 12.46%                 |
| 4. Capital Expenditure                                                   | 450,000                | 0                           | 0.00%                  |
| 6250502. Tenterfield Depot - Wash Down & Recycle Bay                     | 80,000                 | 0                           | 0.00%                  |
| 6250503. Tenterfield Depot - Water Wise Initiatives                      | 20,000                 | 0                           | 0.00%                  |
| 6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements | 150,000                | 0                           | 0.00%                  |
| 6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation           | 200,000                | 0                           | 0.00%                  |
| 6. Liabilities                                                           | 9,014                  | 1,752                       | 19.43%                 |

## 15. ASSET MANAGEMENT & RESOURCING

| Business Unit: Asset Management & Resourcing                                                                                             |                                  |                                                                                                                                                                                              |                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Service Profile: Asset Management & Resourcing                                                                                           |                                  |                                                                                                                                                                                              |                                                                                                 |
| Action                                                                                                                                   | Responsibility                   | Progress Comment                                                                                                                                                                             | Status                                                                                          |
| 5.1.3.1 Develop and implement the Asset Management Strategy and associated systems.                                                      | Manager Asset & Program Planning | The Asset Management Strategy is up to date and actions are being implemented towards transport asset revaluation in 23/24.                                                                  |  NEEDS WORK  |
| 5.1.3.2 Deliver and manage the Pedestrian Access and Mobility Plan (incorporating the Disability Action Plan) and Bike Plan.             | Manager Asset & Program Planning | The PAMP is being reviewed for updating and will be presented to a forward Council meeting.                                                                                                  |  NEEDS WORK  |
| 5.1.3.3 Infrastructure and assets inspections.                                                                                           | Manager Asset & Program Planning | Asset inspection program is delayed as the Asset Officer role has been vacant since early 2021. Priority is being given to other key asset management tasks including audit and revaluation. |  NEEDS WORK  |
| 5.1.3.4 Review and update Council's Risk Register and intervention programs on an ongoing basis in accordance with inspection schedules. | Manager Asset & Program Planning | The Risk Register is regularly reviewed and risk controlling actions planned.                                                                                                                |  NEEDS WORK |


## 16. Commercial Works



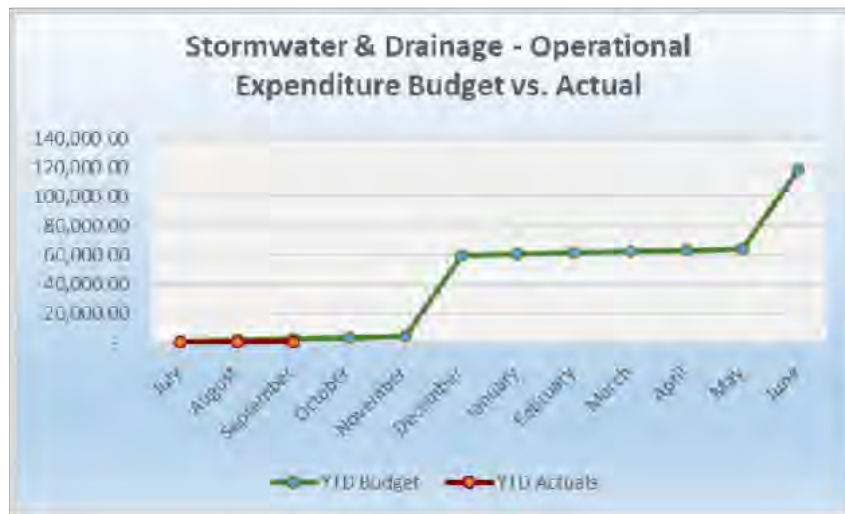
| COA                      | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|--------------------------|------------------------|-----------------------------|------------------------|
| Commercial Works         | (36,038)               | (57,472)                    | 159.47%                |
| 1. Operating Income      | (155,638)              | (89,158)                    | 57.29%                 |
| 2. Operating Expenditure | 119,600                | 31,687                      | 26.49%                 |



## 16. COMMERCIAL WORKS


| Business Unit: Commercial Works                                |                |                                                                                                                                                                                                                                                                 |                                                                                                   |
|----------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Service Profile: Commercial Works                              |                |                                                                                                                                                                                                                                                                 |                                                                                                   |
| Action                                                         | Responsibility | Progress Comment                                                                                                                                                                                                                                                | Status                                                                                            |
| 5.1.3.7 Commercial Works undertaken in accordance with demand. | Manager Works  | September 2023 - Council continues to undertake commercial works in a financially responsible manner, within the limitations of Council's resource pool. Most private works include sealing of driveways, adhering to Council's adopted fees and charges rates. | <br>NEEDS WORK |

## 17. Stormwater and Drainage

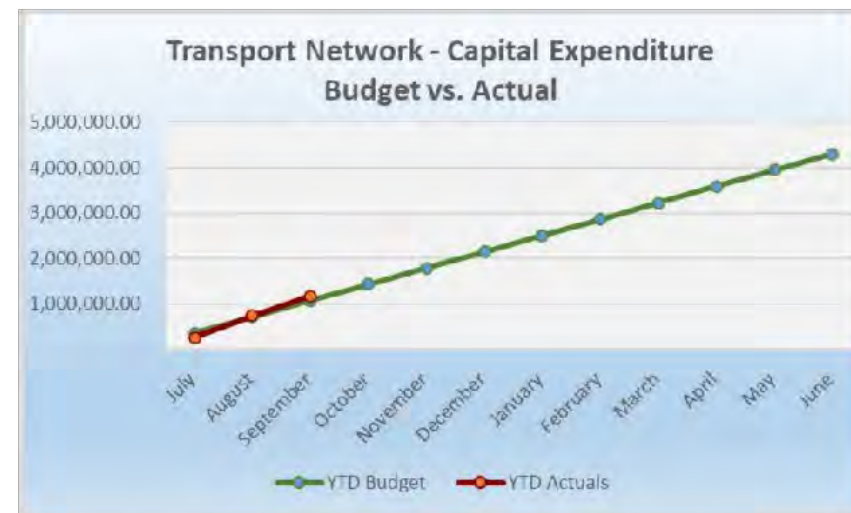
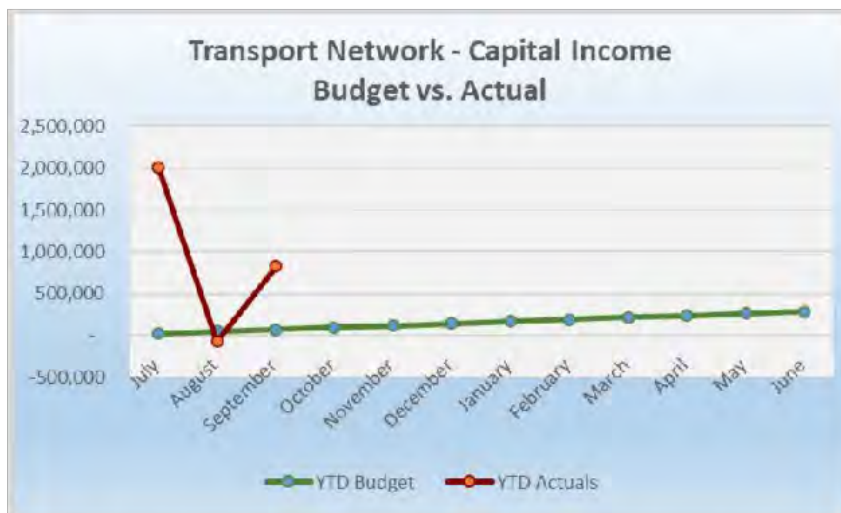
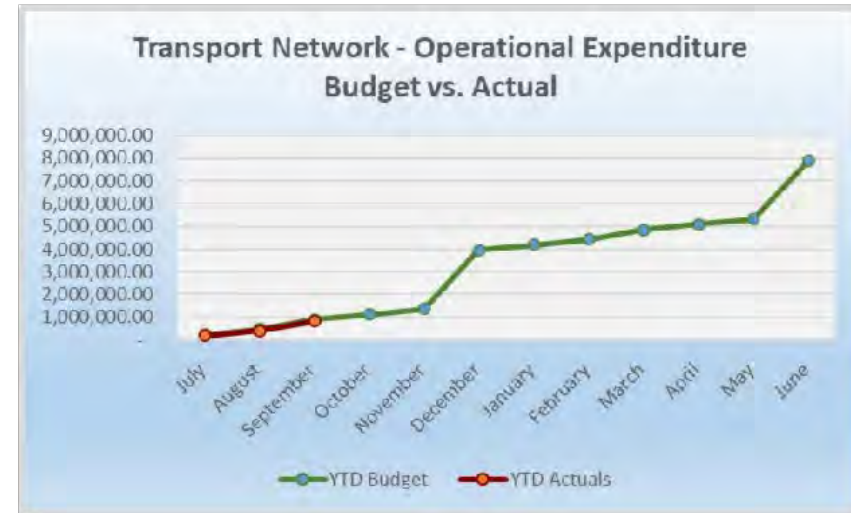
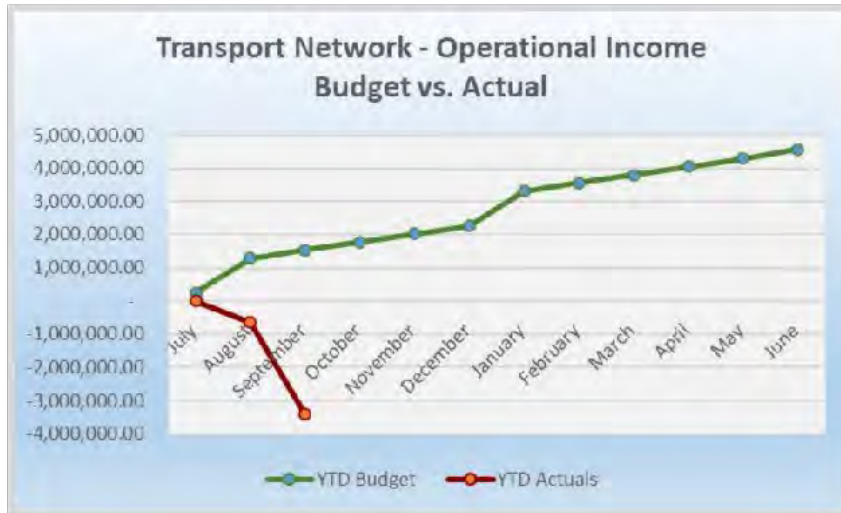


| COA                                             | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|-------------------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Stormwater &amp; Drainage</b>                | 467,680                | (71,591)                    | -15.31%                |
| <b>1. Operating Income</b>                      | (71,536)               | (72,149)                    | 100.86%                |
| <b>2. Operating Expenditure</b>                 | 119,016                | 559                         | 0.47%                  |
| <b>4. Capital Expenditure</b>                   | 420,200                | 0                           | 0.00%                  |
| 8252502. Drainage Pits - Upgrade                | 63,000                 | 0                           | 0.00%                  |
| 8252510. Rouse Street Construction              | 210,000                | 0                           | 0.00%                  |
| 8252513. Logan & Molesworth Street Construction | 80,000                 | 0                           | 0.00%                  |
| 8252523. Urban Culverts Renewal                 | 27,200                 | 0                           | 0.00%                  |
| 8252526. Stormwater Pipe Renewal                | 40,000                 | 0                           | 0.00%                  |

### 17. STORMWATER DRAINAGE

| Business Unit: Stormwater Drainage                       |                                  |                                                                              |                                                                                     |
|----------------------------------------------------------|----------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Stormwater Drainage                     |                                  |                                                                              |                                                                                     |
| Action                                                   | Responsibility                   | Progress Comment                                                             | Status                                                                              |
| 4.1.2.1 Implement the Storm water Asset Management Plan. | Manager Asset & Program Planning | Planning of stormwater drainage capital projects for 23/24 are being scoped. |  |

### 18. Transport Network





Note - Operating income is currently negative in the graph due to income accruals for 2022/23 financial year. These figures will be offset in future months as grant milestone payments are received.

| COA                                                                                  | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|--------------------------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Transport Network</b>                                                             | <b>7,803,123</b>             | <b>4,815,666</b>                  | <b>61.71%</b>                |
| <b>1. Operating Income</b>                                                           | <b>(4,567,358)</b>           | <b>3,418,530</b>                  | <b>-74.85%</b>               |
| <b>2. Operating Expenditure</b>                                                      | <b>7,878,814</b>             | <b>816,006</b>                    | <b>10.36%</b>                |
| <b>3. Capital Income</b>                                                             | <b>(282,786)</b>             | <b>(824,549)</b>                  | <b>291.58%</b>               |
| <b>4. Capital Expenditure</b>                                                        | <b>4,298,938</b>             | <b>1,171,070</b>                  | <b>27.24%</b>                |
| 6215110. Regional & Local Roads Traffic Facilities                                   | 66,000                       | 5,981                             | 9.06%                        |
| 6215510. Regional Roads Block Grant - Reseals Program.                               | 537,892                      | 0                                 | 0.00%                        |
| 6215531. Special Grant Mt Lindesay Road (RMS/Fed)                                    | 0                            | 54,668                            | 0.00%                        |
| 6215544. BLERF - 0737 - Improve Mt Lindesay Road                                     | 0                            | 98,187                            | 0.00%                        |
| 6215552. Roads to Recovery 2019-24                                                   | 1,044,335                    | 0                                 | 0.00%                        |
| 6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9)                      | 0                            | 794                               | 0.00%                        |
| 6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel | 0                            | 5,984                             | 0.00%                        |
| 6215572. FLR300128 - Tooloom Road West Rehabilitation                                | 0                            | 10,326                            | 0.00%                        |
| 6215575. ROSI - Sunnyside Platform Road Upgrade                                      | 0                            | 51,748                            | 0.00%                        |
| 6215576. BSBR000641 - Drake Village Revitalisation                                   | 0                            | 227,119                           | 0.00%                        |
| 6215579. Local Roads & Community Infrastructure Program - Round 3                    | 0                            | 5,250                             | 0.00%                        |
| 6215582. DRFA EPAR - EN00010 - AGRN1012 - 22 Feb 2022 Onwards                        | 0                            | 353,070                           | 0.00%                        |
| 6215583. DRFA AGRN1012 EPAR Plains Station Road                                      | 0                            | 13,538                            | 0.00%                        |
| 6215584. FLR400104 - Paddys Flat Road South, Tabulam                                 | 0                            | 70                                | 0.00%                        |

| COA                                                                                  | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|--------------------------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| 6215587. Repair Program 2023/24                                                      | 565,572                      | 0                                 | 0.00%                        |
| 6220269. DRFA AGRN1012 Package 1 EPAR                                                | 0                            | 30,422                            | 0.00%                        |
| 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Rd | 0                            | 9,253                             | 0.00%                        |
| 6220500. Urban Streets - Reseal Program                                              | 122,000                      | 778                               | 0.64%                        |
| 6220501. Road Renewal - Gravel Roads                                                 | 325,760                      | 62,683                            | 19.24%                       |
| 6220503. Gravel Resheets                                                             | 316,226                      | 0                                 | 0.00%                        |
| 6220506. Bridges / Causeways (SRV to 2023/24)                                        | 460,000                      | 0                                 | 0.00%                        |
| 6220507. Rural Roads - Reseal Program                                                | 280,165                      | 778                               | 0.28%                        |
| 6220512. Rural Culverts & Pipes                                                      | 150,000                      | 15,211                            | 10.14%                       |
| 6220513. Concrete Bridges                                                            | 105,111                      | 0                                 | 0.00%                        |
| 6240101. Gravel Pit Rehabilitation                                                   | 60,877                       | 135,983                           | 223.37%                      |
| 6240503. Rural Road Rehabilitation                                                   | 120,000                      | 0                                 | 0.00%                        |
| 6240507. Urban Road Rehabilitation                                                   | 125,000                      | 0                                 | 0.00%                        |
| 6240508. Urban Streets - Unsealed Resheet                                            | 20,000                       | 0                                 | 0.00%                        |
| 6240509. SCCF4-0946 Extension to Urbenville Footpath                                 | 0                            | 89,229                            | 0.00%                        |
| <b>6. Liabilities</b>                                                                | <b>475,515</b>               | <b>234,608</b>                    | <b>49.34%</b>                |

## 18. TRANSPORT NETWORK

| Business Unit: Transport Network                                                                                             |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Transport Network                                                                                           |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                     |
| Action                                                                                                                       | Responsibility                   | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Status                                                                              |
| 4.1.1.1 Manage and deliver construction services for transport infrastructure, including footpaths, pavements and cycleways. | Manager Asset & Program Planning | Planning for transport asset projects for 2023/24 are being scoped.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 4.1.1.2 Manage and deliver maintenance services for transport infrastructure.                                                | James Paynter - Manager Works    | <p>Council continues to Manage and deliver maintenance services for transport infrastructure in a financially responsible manner.</p> <p><b>September Grading &amp; Works Report 2023 Grading Schedule</b></p> <ul style="list-style-type: none"> <li>o Eastern Grader – This crew has graded Rocky River Road, Harrigan’s Lane, tidy up Bryan’s Gap pavement repair, street construction in Drake, followed by Silent Grove Rd in the west.</li> <li>o Northern Grader – This crew has graded Beaury Ck Rd and Paddy’s Flat Road North. This crew will attend to two pavement repairs on Tooloom Rd and come back down to the Liston area, to attend to the Rivretree area and finish preparation works for Undercliffe Road to have an initial seal.</li> <li>o Western Grader – this crew is stood down due to staff vacancies – Works has 33.645 FTE with 12 vacancies. Central and Eastern Crews will commence works in these two districts.</li> <li>o Central Grader –This crew has graded New Mole, Johnstones and going to Catarrh Ck Road.</li> </ul> <p>Bridge Crew have completed the footpath In Urbenville under the Stronger Country Communities Fund Round 4 - Extension to Footpath Urbenville including the handrail. This crew have conducted repairs to concrete causeways on Pyes Ck Rd (2), Rocky River Rd (1 yet to do) and loading ramp concrete approaches at the saleyards. This crew will commence footpath replacement on Miles St Footpath between the Rouse St and Scott St. There is heritage kerb and gutter in place which will be preserved and is quite deep in places. Wylie Ck bridge maintenance repairs will occur as resources become available.</p> <ul style="list-style-type: none"> <li>o A crew has constructed the pad for the Boonoo Boonoo Landfill Weighbridge, awaiting final civil designs for concrete.</li> <li>o Council’s mini excavator has replaced a pipe on Mount Lindesay Rd (adjacent to Bondi Rd), and pavement repairs to Quarry Rd. This crew will then conduct pavement repairs ahead of reseals on Mt Lindesay, Cullendore and Homestead roads. This crew will conduct pavement repairs to Jubilee St, Kiely St, Miles St (between Logan and Rouse) and Saddlers Estate, ahead of reseals, in December.</li> </ul> |  |

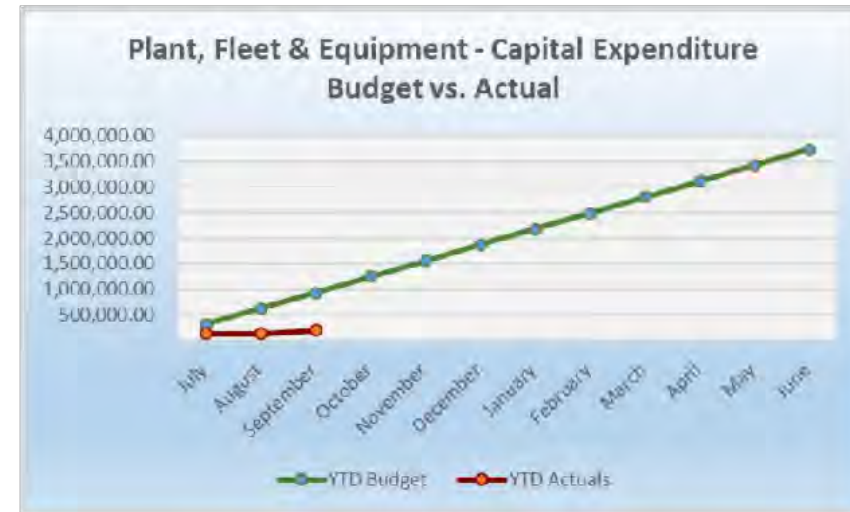
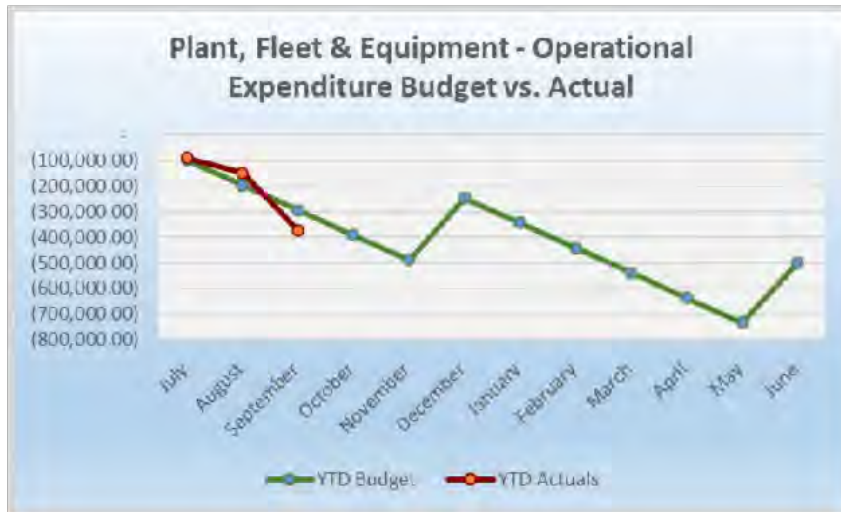
18. TRANSPORT NETWORK

Monthly Operational Report - September 2023

- o A crew has constructed the pad for the Boonoo Boonoo Landfill Weighbridge, awaiting final civil designs for concrete.
- o Council's mini excavator has replaced a pipe on Mount Lindesay Rd (adjacent to Bondi Rd), and pavement repairs to Quarry Rd. This crew will then conduct pavement repairs ahead of reseals on Mt Lindesay, Cullendore and Homestead roads. This crew will conduct pavement repairs to Jubilee St, Kiely St, Miles St (between Logan and Rouse) and Saddlers Estate, ahead of reseals, in December.
- o The Patching Crew continues to work tirelessly repairing the sealed network, utilizing the pothole funding, which is now exhausted. Two contract labourers will remain engaged to assist with this manual labour work for pavement repairs and reseal preparations.
- o Council awaits upper limit approvals for DRFA Essential Public Asset Restoration (EPAR) works for various submissions, including the unsealed network.
- o Plains Stn Rd at Frasers Cutting continues to allow traffic access under lights.





### 19. Plant, Fleet and Equipment



| COA                                     | 23/24 Full Year Budget | 23/24 YTD Actuals September | 23/24 Percentage Spent |
|-----------------------------------------|------------------------|-----------------------------|------------------------|
| <b>Plant, Fleet &amp; Equipment</b>     | 515,853                | (359,569)                   | -69.70%                |
| 1. Operating Income                     | (191,954)              | (6,302)                     | 3.28%                  |
| 2. Operating Expenditure                | (499,044)              | (372,066)                   | 74.56%                 |
| 4. Capital Expenditure                  | 3,737,292              | 195,377                     | 5.23%                  |
| 6210500. Public Works Plant - Purchases | 3,737,292              | 195,377                     | 5.23%                  |
| 8. WDB of Asset Disposals               | (2,530,441)            | (176,579)                   | 6.98%                  |

## 19. PLANT, FLEET & EQUIPMENT


| Business Unit: Plant, Fleet & Equipment                                                                   |                                  |                                                                                                                                                                            |                                                                                                |
|-----------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Service Profile: Plant, Fleet & Equipment                                                                 |                                  |                                                                                                                                                                            |                                                                                                |
| Action                                                                                                    | Responsibility                   | Progress Comment                                                                                                                                                           | Status                                                                                         |
| 5.1.3.5 Implementation and delivery of the Fleet Asset Management Plan and the Plant Replacement Program. | Manager Asset & Program Planning | Fleet Asset Management Plan will be revised during second half of 2023/24 to reflect budgetary restraints on major plant item renewals and surplus equipment efficiencies. |  NEEDS WORK |
| 5.1.3.6 Develop and implement the Depot Master Plan.                                                      | Manager Asset & Program Planning | Depot Master Plan design is being scoped, however design resources are extremely limited..                                                                                 |  NEEDS WORK |

## 20. Waste Management



| COA                                                                    | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|------------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Waste Management</b>                                                | 520,332                      | (2,938,953)                       | -564.82%                     |
| <b>1. Operating Income</b>                                             | (3,381,727)                  | (3,222,265)                       | 95.28%                       |
| <b>2. Operating Expenditure</b>                                        | 2,906,151                    | 517,559                           | 17.81%                       |
| <b>3. Capital Income</b>                                               | (4,000)                      | (405,561)                         | 10139.02%                    |
| <b>4. Capital Expenditure</b>                                          | 888,616                      | 116,458                           | 13.11%                       |
| 7080500. 240L Wheelie Bins                                             | 2,154                        | 2,903                             | 134.77%                      |
| 7080503. Industrial Bins                                               | 6,462                        | 0                                 | 0.00%                        |
| 7080554. Boonoo Boonoo - Landfill Cover                                | 10,000                       | 0                                 | 0.00%                        |
| 7080555. Boonoo Boonoo - Cell Remediation Asset                        | 50,000                       | 0                                 | 0.00%                        |
| 7080560. EPA Bushfire Recovery Program for Council Landfills           | 0                            | 106,501                           | 0.00%                        |
| 7080563. Torrington - Landfill Closure & Transfer Station Construction | 0                            | 113                               | 0.00%                        |
| 7080564. Boonoo Boonoo - Develop Stage 5                               | 600,000                      | 6,941                             | 1.16%                        |
| 7080720. Mingoola - Open Transfer Station                              | 70,000                       | 0                                 | 0.00%                        |
| 7080752. Urbenville - Recycling Infrastructure                         | 50,000                       | 0                                 | 0.00%                        |
| 7080810. Tenterfield WTS Recycling Infrastructure                      | 100,000                      | 0                                 | 0.00%                        |
| <b>6. Liabilities</b>                                                  | 111,292                      | 54,855                            | 49.29%                       |

## 20. WASTE MANAGEMENT

| Business Unit: Waste Management                          |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                     |
|----------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Waste Management                        |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                     |
| Action                                                   | Responsibility           | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Status                                                                              |
| 3.1.4.1 Deliver and manage Waste and Recycling services. | Manager<br>Water & Waste | <p>September 2023</p> <p>The Torrington Waste Transfer Station is awaiting final fencing installation expected after final purchase from Glenn Innes June 2023 purchase completed in May 2023, negotiations with neighbour over access continue.</p> <p>Master plan entering final phase draft plans received, and reviewed July 2022 finalisation completed in August 2022 which were sent to EPA for approval, feedback received 24/11/2022, discussions with designers for response, including analysis and drawdown tests occurred in March 2023 continuing in April and finalised in May 2023. Information provided to consultants to commence a report for EPA for final approvals to commence construction on Cell 5, RFT prepared awaiting release. Additional information in a letter of request was received this month, discussions with EPA to include an application for Posi-shell use (trial results-showing success) to provide on licence as a six month trial variation provided in July 2023. Cell 5 additional information provided final report by Council's Consultants to EPA August.</p> <p>Upgrade for Mingoola new waste transfer station has stalled, Council entered into leases with Crown lands initially and now Council entering into negotiations with the Moombahlene LALC to purchase the site - on hold. Arrival of new weather stations occurred this month May 2022, deployment complete and on-line in February 2023. Investigating links to Council's website to enable online data for the community. Investigations are continuing with site visit arranged with Xylem for September 2023. Weather stations expected to go-live in October 2023. Request by EPA for an investigation into pezio-wells commenced with initial checking of water levels and depths utilising an electrometer, further investigations have been awarded and were undertaken in June 2022, final report suggested 2 wells damaged, a CCTV of wells was scheduled in July 2022 and the wells passed, with no damage recorded.</p> <p>The application for funding from the bushfires in 2019 has continued with Council to receive \$773,692 for improvements at Boonoo Boonoo and Torrington, deeds have been signed, works have commenced onsite for office deployment, truck shelter is now erected with septic tank connection completed. Weighbridges site ground truthing completed November 2022, fencing quotations received and awarded, front fence completed-pit completed August 2022, surveys and drawings completed. Installation of satellite connections completed November 2022 and solar quotations received and awarded September 2022, installation completed December 2022 and Asset inspection February 2023. Planning completed with quotations evaluated and report completed, weighbridge April 2023, contractors engaged, May 2023. 9th June, 2023 site visit occurred with Council's contractors, planning underway for installation with Council's Works team that have been included in design concepts to provide an alternate access during construction and engineered fill to provide a level site for the weighbridge works commenced in September 2023.</p> |  |

Final site finishing for installation of weighbridge expected to occur in October 2023. July installation of remote security camera system for Boonoo Boonoo.

A revision of recycling policy is in final version with research included from other Councils, the new policy provided in September 2022, consultation in October extended to November due to advertising, finalised policy completed Provided in February 2023 meeting for final adoption. Implementation of the policy commenced in May 2023, initial warnings have been sent, with 9 recycling bin removals to the end of September 2023.

Green waste and food waste, joint report with Northern Rivers Regional Waste has commenced which will assist Council with new mandatory FOGO (Food Organics and Green Organics) legislation scheduled to commence in 2030.

Geyer's Pit Clean-up order commenced in July 2023 involved the Water and Waste team; for Boonoo Boonoo to receive waste a site investigation (Geyer's and Site 51) followed by an environmental assessment, planning and construction and rough site plans prepared, collaboration with Works to assist with sampling/monitoring plan and removal and stockpiling burnt trees (from fires in 2019). To enable this a pad and leachate pond is nearing completion for construction with approval as a requirement from EPA to allow transport and stockpiling to be completed by the end of August 2023. The stockpiling at Boonoo Boonoo was completed by the 24th August with Geyer's topsoil remaining, a requested extension to allow for testing of this topsoil as ENM (excavated Natural Material) was granted by EPA for the 10th October. A final report was completed by the 31st and sent to EPA. Reporting was undertaken for the ENM, however additional samples where requested these where sent for analysis in September with results expected in October 2023. Routine monthly monitoring as upstream and downstream of the site is continuing with the second round of quarterly sampling due in October 2023.

NIRW have provided new recycling stations for office collection one will be located in the library and one in the community centre at Drake-under investigation.

Our customer base is the public, other Council departments and contractors. Our waste operational staff continue to assist the community with waste. Upgrade to the security cameras for Tenterfield WTS are under review, along with installation of cameras at Drake to act as a deterrent to the continued break-ins causing damage to fences and theft. Theft and fence damage reported at Drake November 2022, deployment of new surveillance cameras occurred in February 2023.

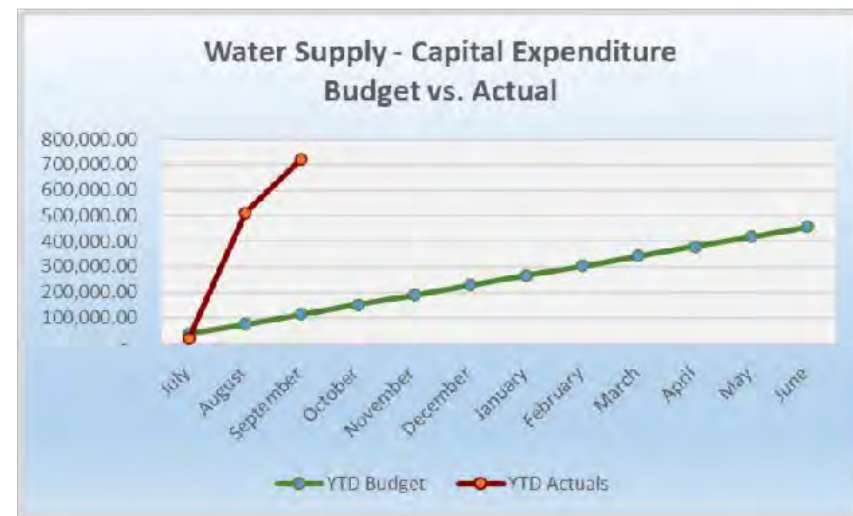
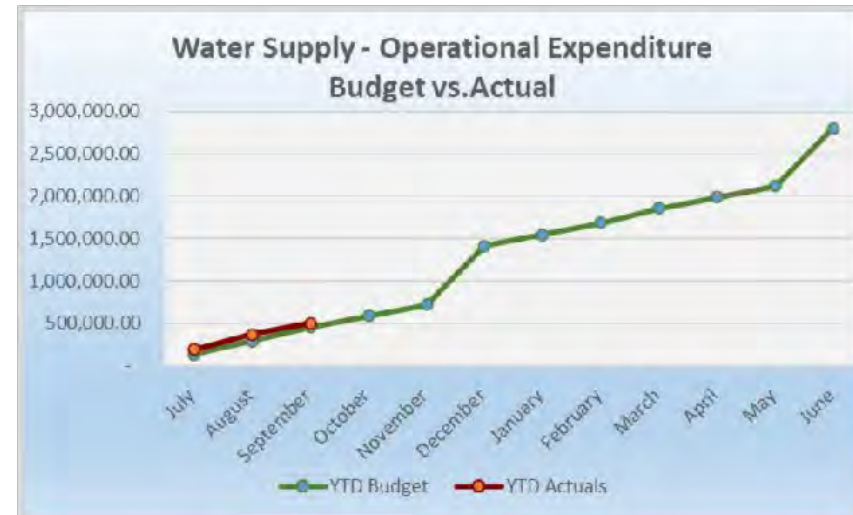
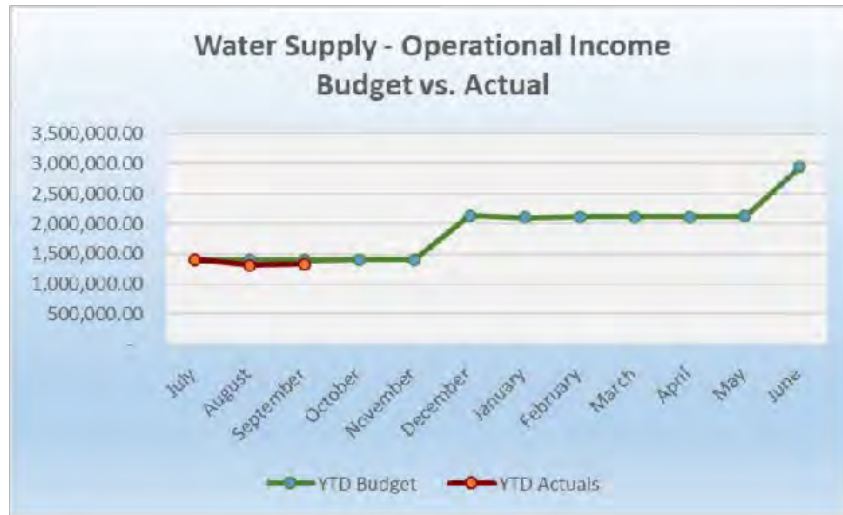
Alternative cover landfill (Posi-shell) spray unit completed and deployed to Boonoo Boonoo Landfill (Site 51), applications continuing and results are favourable with control of windblown litter, draft trial report completed and submitted to EPA, further extension of trial required. Six month trial granted by EPA August 2023.

Quarterly toolbox meeting occurred August 2023 and in February 2023.

Side loader replacement as reported to Council's February 2023 meeting; the old side loader has commenced the tender stage with RFT preparation and released. RFT extended from original closing on the 19th April to the 27th April 2023. Several tenders received have been evaluated a report prepared for Council's June 2023 meeting, the winning tender/s was SuperiorPak and Iveco negotiations are continuing with some discrepancies with quoted size of front cabin, negotiations continue.

Replacement of Tenterfield Waste Transfer Station security cameras upgrade is complete, with Drake transfer station also included in the first round of security upgrades.

## 21. Water Supply




Note – Capital income is currently negative in the graph due to income accruals for 2022/23 financial year. This figure will be offset in future months as grant milestone payments are received.

| COA                                                                 | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|---------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Water Supply</b>                                                 | <b>516,721</b>               | <b>145,700</b>                    | <b>28.20%</b>                |
| <b>1. Operating Income</b>                                          | <b>(2,942,266)</b>           | <b>(1,336,919)</b>                | <b>45.44%</b>                |
| <b>2. Operating Expenditure</b>                                     | <b>2,798,555</b>             | <b>504,461</b>                    | <b>18.03%</b>                |
| <b>3. Capital Income</b>                                            | <b>(10,000)</b>              | <b>149,608</b>                    | <b>-1496.08%</b>             |
| <b>4. Capital Expenditure</b>                                       | <b>455,900</b>               | <b>721,519</b>                    | <b>158.26%</b>               |
| 7484501. Tenterfield Mains Augmentation                             | 10,900                       | 0                                 | 0.00%                        |
| 7484505. Tenterfield Mains Replacement                              | 290,000                      | 0                                 | 0.00%                        |
| 7484506. Tenterfield Meter Replacement                              | 23,200                       | 0                                 | 0.00%                        |
| 7484514. Tenterfield Air Scour Pipe Renewal Program                 | 60,000                       | 0                                 | 0.00%                        |
| 7484522. Tenterfield Water Treatment Plant Construction             | 0                            | 525,862                           | 0.00%                        |
| 7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program  | 0                            | 2,203                             | 0.00%                        |
| 7484539. Tenterfield - Smart Water Meters (Rouse St 100 Businesses) | 60,000                       | 0                                 | 0.00%                        |
| 7484541. New Grid Urbenville Water Supply Project                   | 0                            | 192,915                           | 0.00%                        |
| 7484543. Cowper St Mains Replacement - Transport NSW Works          | 0                            | 539                               | 0.00%                        |
| 7484901. Jennings Mains Replacement                                 | 11,800                       | 0                                 | 0.00%                        |
| <b>6. Liabilities</b>                                               | <b>214,532</b>               | <b>107,031</b>                    | <b>49.89%</b>                |



## 21. WATER SUPPLY

| Business Unit: Water Supply                                                                       |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                     |
|---------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Water Supply                                                                     |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                     |
| Action                                                                                            | Responsibility           | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Status                                                                              |
| 3.1.3.1 Implement Water Service Strategic Plan in accordance with NSW Office of Water Guidelines. | Manager<br>Water & Waste | <p><b>September 2023</b></p> <p>Works have commenced for the New Water Filtration Plant on Scrub Road, the project was awarded to contractors LC Water. February 2023 has provided the switch board, pipe connections to the large contact tanks and filtration vessels, installation of the laboratory process flow equipment, chemical dosing systems installations as well as installation of pumps. March has seen work progress well, with arrival of sludge thickener, electrical cable installation, fire hydrant reels continuation of access stair and walkways. April continues on at a rapid pace, with walkways nearing completion, cabling. May static testing for tanks (chemical), pump supports, cabling of meters/controllers, delivery/chemical bund, PAC and footpaths. June has witnessed the commencement of equipment testing, with the major commissioning workshop completed, and bench testing of the new Supervisory control and data acquisition (SCADA) system, which is the brains behind the plant controlling the functions and processes, and security and lighting system. July 2023 saw the start of the pre-commissioning process, the Geo bags have been placed in position, chemical deliveries, hydraulic testing of valves and pipework to ensure there are no leaks or faults, ground works continues in preparation for AC Hot Mix. Hotmix and fencing was completed in August, with installation of automatic front gate, proofing equipment continuing, PAC (powdered activated carbon) room nearing completion with electrical and testing underway. This month of September began with the Opening of the New Water Filtration Plant, the final commissioning testing is expected to be completed by November 2023.</p> <p>The replacement of the major water main for the new filtration plant to the East Street reservoir, the new main continues along scrub road, to the new water filtration plant to expedite installation gel explosives where utilised to crack the hard granite this occurred in February 2023. Main installation has progressed along scrub road approximately 50m in March, 90m in April, 135m in May 2023. The final 60m connections crossing the road and joining the new main for reticulation and East street reservoir are completed with reticulation water available to the new water plant (this is for fire suppression systems) Final cut into the reservoir is complete with hyperchlorination to disinfect the major main in August 2023.</p> <p>Water supply, is provided to the community under Australian Drinking Water Guidelines (ADWG), current usage at Tenterfield is currently 897.8/day increasing by 46.3KL/day. Current usage at Urbenville is 265.7KL/day providing a increase in consumption of 21.8KL/day for the 3 communities.</p> <p>Tenterfield Dam Level is 86%-new data loggers place level at 86% receiving 4 mm for the month of September; Urbenville Tooloom Creek Level is 100% receiving 33 mm for the month of September.</p> <p>Meter Reading completed in April/May water meter readings completed October/November.</p> |  |

- Tenterfield 5 major main; 0 new meter; 4 new service connections; 2 water limiters installed; 1 water limiters removed; 0 disconnection, 7 broken services repaired; 0 services leaks repaired; 0 valve replacements; mains flushing occurred in 9 location and 0 hydrant replacements. Note. 0 section 67 private works jobs completed. Clive Street main replacement completed; Reservoir cleaned by Aqualift. 0 interim meter reads. Meter reading commenced. New sludge pump installed at WTP January 2023. Notably a concealed leak was discovered during meter reading. 150mm new reservoir water meter installed-leak detection program. Operator training continuing at New WTP.
- Jennings 0 including meter; 0 meter replacements; 0 broken services repaired; 0 Major main break. New main installed 120m Carpenter Lane.
- Urbenville had 1 major main broken main repairs, mains flushing occurred in 8 location, 0 new meter, 0 meter replacements, 0 water limiters installed and 0 broken service repaired 0 SCADA Requires upgrade. Hydrants marked and painted. Replacement Caustic chemical tank, installed as well as serviced Fluoride saturator June 2023. Non return valves replaced July 2023 Major inlet main at WTP repaired.

Water quality information is available in monthly water health cards available at Water Health Cards | Tenterfield Shire Council (nsw.gov.au)

3.1.3.2 Deliver and manage the Water and Drought Management Plans and Flood Study.

Manager  
Water & Waste

#### September 2023

Bore sampling program is complete awaiting finalisation of analysis results. Shirley Park constructed at the same time as Apex Park bore in 1994 was also showing signs of deterioration and was will be scheduled next financial for re-lining/refurbishment. East street bore as a flowing bore was also checked by CCTV (requested by NRAR) and was found to be in excellent condition, however will need to be re-grouted as non-compliant with artesian bores, quotations requested for works expected to be undertaken next financial year. Some quotations have now been received for re-casing both Shirley and East street bores, works expected to commence in October for Shirley Park.

NSW Dam Safety regulation with compulsory risk assessment for the dam under NSW Dam Safety requirements. Final report received in February 2023, provided to NSW Dam Safety, additional form completed. Additional information required, potential for 'live' disaster field trial with NSW Dam Safety. Risk report required, quotations received August engaged in September 2023.

The disabled fishing platform October 2020, additional quotations investigated for a kayak platform as requested by Formerly Fisheries NSW, now DPI. Provided quotation requested release of funds.

A new opportunity to further the Dam masterplan development with application for grant under Regional Growth Fund, Regional Drought Resilience Planning Program Department of Regional NSW - application submitted February 2023.

Arrival of new weather stations investigation for weather links to Council's website to o enable online data for the community expected October 2023.

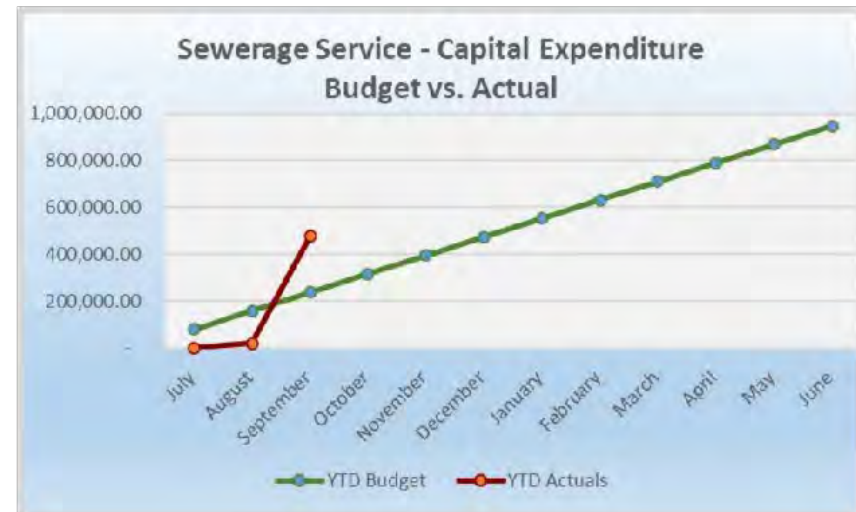
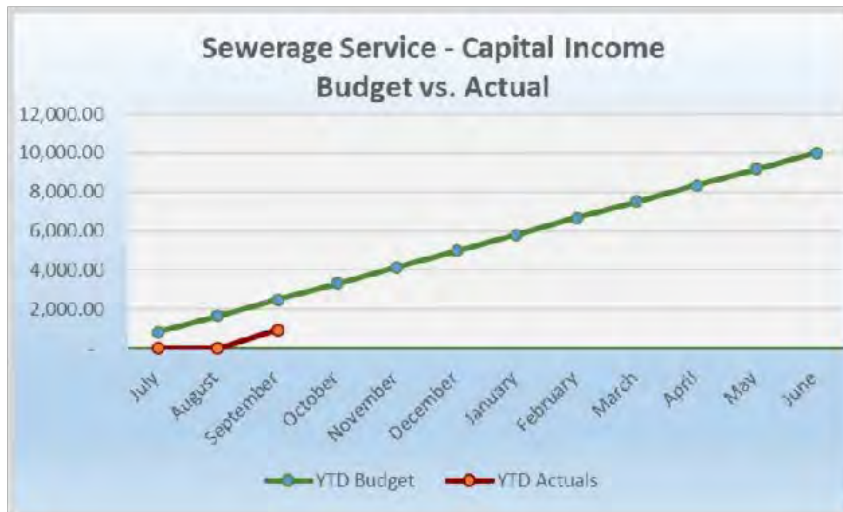
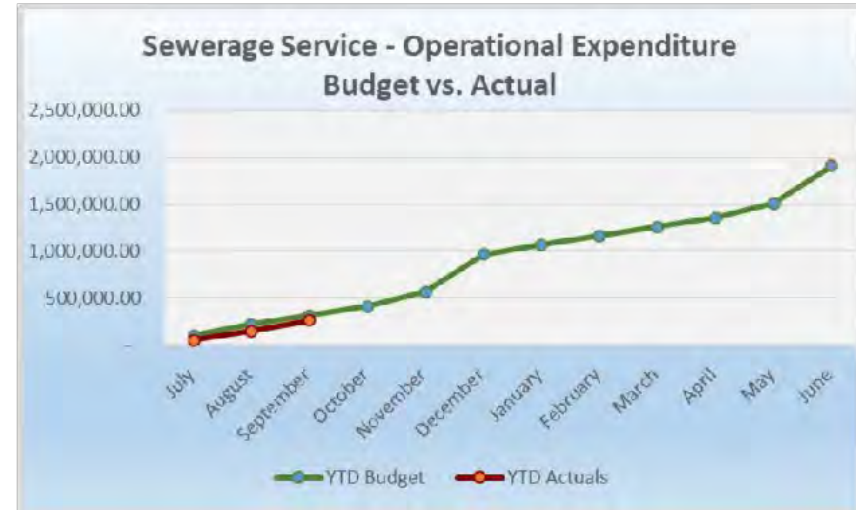
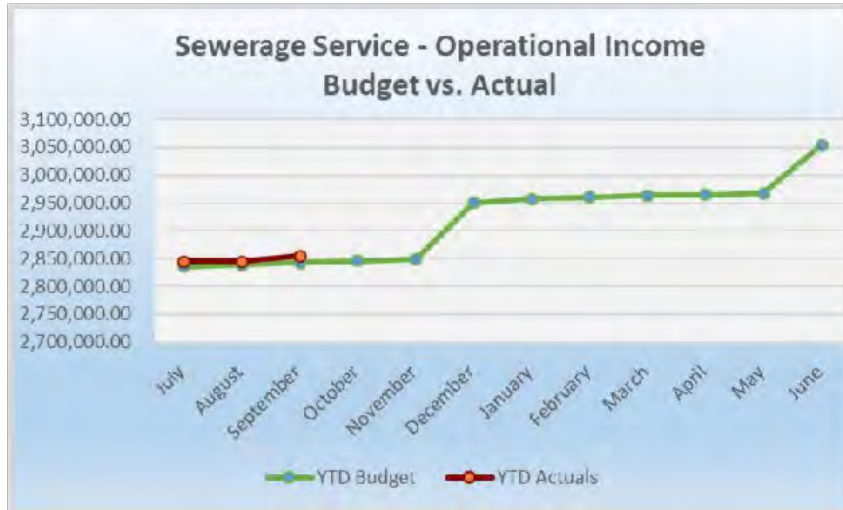


21. WATER SUPPLY

Monthly Operational Report - September 2023


A grant for water treatment improvement, increased storage capacity and secondary supply at Urbenville has been awarded to Council through New Grid & Water Infrastructure NSW, 1st milestone completed payment pending, Engaging geo-technician for site survey undertaken in April 2023. Drillers arrived onsite in April and have commenced, Water has been found, initial bore resilience testing commenced June, final drawdown tests completed July, hydrologist engaged to supervise testing and provide a report. Production bore casing commenced July 2023 completed in September. Sample analysis completed with favourable characteristics, discussed findings with DPE and NSW Health. Section 60 applications underway, August with works pending after approvals expected November 2023. The Integrated water catchment management grant (IWCM) deeds have been signed February 2022, draft population report received February 2023. Under SSWP-DPE funded, second stage of ICWM has been provided to DPE for review, initial quotations supplied. Awaiting decision expected October 2023. The Tenterfield Sustainable and Disaster Resilient Communities program, for the villages of Drake, Liston, Legume, and Torrington. Water Access Licences completed and registered with NSW Land registry. Note waiting for approvals to drill from NRAR (12 months).

## 22. Sewerage Service



| COA                                                                  | 23/24<br>Full Year<br>Budget | 23/24<br>YTD Actuals<br>September | 23/24<br>Percentage<br>Spent |
|----------------------------------------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>Sewerage Service</b>                                              | (98,194)                     | (2,119,449)                       | 2158.43%                     |
| <b>1. Operating Income</b>                                           | (3,053,871)                  | (2,854,494)                       | 93.47%                       |
| <b>2. Operating Expenditure</b>                                      | 1,910,499                    | 260,094                           | 13.61%                       |
| <b>3. Capital Income</b>                                             | (10,000)                     | (946)                             | 9.46%                        |
| <b>4. Capital Expenditure</b>                                        | 946,900                      | 475,897                           | 50.26%                       |
| 7872502. Tenterfield Mains Relining (1km Year)                       | 178,100                      | 435,197                           | 244.36%                      |
| 7872503. Tenterfield Mains Augmentation                              | 71,300                       | 0                                 | 0.00%                        |
| 7872505. Tenterfield Man Hole Level Alterations (Water Infiltration) | 166,600                      | 40,700                            | 24.43%                       |
| 7872516. Tenterfield Replace Baffles in Tertiary Ponds               | 46,100                       | 0                                 | 0.00%                        |
| 7872519. Tenterfield Network Renewal                                 | 198,600                      | 0                                 | 0.00%                        |
| 7872520. Biosolids Processing Plant                                  | 250,000                      | 0                                 | 0.00%                        |
| 7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity      | 10,900                       | 0                                 | 0.00%                        |
| 7872804. Urbenville Telemetry Upgrade                                | 15,000                       | 0                                 | 0.00%                        |
| 7872807. Urbenville Telemetry From PS to STP                         | 10,300                       | 0                                 | 0.00%                        |
| <b>6. Liabilities</b>                                                | <b>108,278</b>               | <b>0</b>                          | <b>0.00%</b>                 |

## 22. SEWERAGE SERVICES

| Business Unit: Sewerage Services                                                               |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |
|------------------------------------------------------------------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Service Profile: Sewerage Services                                                             |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |
| Action                                                                                         | Responsibility           | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Status                                                                              |
| 3.1.5.1 Maintain and operate the sewerage network, in line with the Asset Management Strategy. | Manager<br>Water & Waste | <p><b>September 2023</b></p> <p>Molesworth/Miles Street pumping station review and design amendment under development and extending the sewer system to the new water filtration plant has progressed with final designs received in September, planning has commenced for construction with ordering of manholes, pipes and fittings.</p> <p>RFQ for manhole refurbishment under development to continue to refurbish the level 4 manholes, quotations received under LGP under review. Awarded with Council contractor commence in January 2023 - completed.</p> <p>RFQ for sewer relining released in December 2022, Tenders received and under review in January 2023 awarded in March 2023. Note the relining contract for 2022/23 has increased (doubled) in cost due to inflationary pressures. Company selected in liquidation, tender re-released, closed in May 2023, reassessed with report to Council's June 2023 meeting, awarded to Council's contractors with works commenced in July 2023 completed in August 2023.</p> <p>The smoke testing program next round of inspections scheduled for February 2023 completed March 2023 this financial year. Finalised smoke testing program for Urbenville completed in July, Tenterfield completed in August 2023.</p> <p>Inspection of Urbenville STP by EPA occurred on the 18th January 2023.</p> <p>Arrival of new weather stations occurred this month May 2022, deployment completed September 2022. Systems are running collecting data, new investigation for weather links to Council's website to enable online data for the community. Investigations are continuing with site visit by Xylem in September 2023. Expected weather station to go-live in October 2023.</p> <p>Verification mapping for Councils Water and Sewer assets with additional mapping commencing in February 2023 this financial year, Urbenville was incorporated this financial year completed March 2023.</p> <p>As part of the refurbishment program for the Tenterfield STP, a new upgrade with control probes that monitor treatment processes provide savings to utilise energy more efficiently, PLC replacement completed January 2023, handrails (measured and orders pending) and cable trays scheduled.</p> <p>Equipment services completed for Urbenville and Tenterfield.</p> |  |

New sewer main for the WTP, with planning completed and gravity main plans supplied, equipment has been ordered with work scheduled to commence in December/January in conjunction with major main replacement for the WTP to East street reservoir. A saw has been procured to aid this task. To enable schedules an equipment specialist will undertake cracking works in February 2023 to break the granite to ensure a better outcome for installation. Since this works were undertaken the progression of installing sewer main has moved to the 3rd manhole approximately 84m in April, May works continue at a cracking pace, with an additional 135m completed. Works in June continue with 60m completed crossing the road. Finalisation of the major main, to the east street reservoir has delayed final 101m remaining of sewer installation, which recommenced in August 2023. Large floating rock and rock shelf have been typically encountered slowing the work. 50m completed this month of August. Final manhole and connections completed in September 2023.

Urbenville STP, bearings on rotor replaced, decanter repaired, PLC reset due to synchronisation issues from power outages, limit switches repaired June 2023.

Petrie Street Major pump station has been scheduled for pump replacement, expected to occur next month, Pumps ordered expected installation February 2023.

Council has undertaken additional works as section 67 with 2 new extensions and a third underway June 2023 Completed in September 2023.

Construction of the new Youth precinct hit a snag when the operator dug through a live main temporary repair was undertaken while waiting for parts June 2023.

#### **Tenterfield**

Sewer connections 0; Major pump station clearing 0; Blockages were reported and cleared at 3 locations; 3 broken main repair; with 0 mains visually checked with new CCTV. Large tree roots in Tenterfield and 0 major manhole repair, 0 broken main repairs 0 manholes raised, and 0 section 67 private works jobs completed in this reporting period. Pump refurbishment/repair 0 at STP July 2022, Major pumpstation maintenance 2. Trade Waste inspections. Surcharge event 1.

#### **Urbenville**

Sewer connections 0; Major pump station clearing 0; Blockages were reported and cleared at 1 locations; 0 broken main repair; with 0 mains visually and 0 major manhole repair, 0 broken main repairs and 0 effluent line repair. Major pump station refurbishment June technical and failure issues July 2022, completed and functional August 2022 (PS1) adjustment on counters undertaken, and 0 section 67 private works jobs completed, in this reporting period. STP switch repairs to decant process boards, new PLC's under investigation October 2022. Trade Waste inspections. Urbenville sewer main installed new manhole covers for new footpath. Historical park pump replacement due to burnout, new overload switch installed. Note PS2 new pump for replacement. Average time for response to sewer chokes decreased to 20 minutes while the median response time is at 20 minutes.

|                      |                                                 |
|----------------------|-------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>            |
| <b>Submitted by:</b> | Elizabeth Melling, Executive Assistant & Media  |
| <b>Reference:</b>    | <b>ITEM GOV66/23</b>                            |
| <b>Subject:</b>      | <b>DISCLOSURE OF INTEREST RETURNS 2022/2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                                 |                                                                                                                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>                | <b>Leadership</b> – Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>            | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>Delivery Plan Action:</b>    | Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate management.                                                                                       |
| <b>Operational Plan Action:</b> | Complete and lodge Annual Financial Statements in accordance with statutory requirements.                                                                                                                               |

#### **SUMMARY**

The purpose of this Report is to document the tabling of the Disclosure of Interest Returns for the period 2022/2023.

#### **OFFICER'S RECOMMENDATION:**

**That Council note the tabling of the Disclosure of Interest Returns for the period 2022/2023.**

#### **BACKGROUND**

Sections 440 and 440AA of the Local Government Act, 1993 determine the making of the Model Code of Conduct which prescribes the pecuniary interest and other matters to be disclosed in the Disclosures by Councillors and Designated Persons Return.

#### **REPORT:**

A Councillor or Designated Person must make and lodge with the Chief Executive, a Disclosure by Councillors & Designated Persons Return within three (3) months after:

- Becoming a Councillor or designated person;
- 30 June of each year, and
- The Councillor or designated person becoming aware of an interest they are required to disclose which has not been previously disclosed.

In accordance with this requirement and to ensure compliance, the Disclosure of Interest Returns will be tabled at the October 2023 Ordinary Council Meeting.

#### **Summary of Disclosure of Interest Returns**

##### **Councillors**

|                 |   |
|-----------------|---|
| No. of Returns  | 9 |
| No. Outstanding | 0 |

##### **Staff**

|                 |   |
|-----------------|---|
| No. of Returns  | 6 |
| No. Outstanding | 0 |



Our Governance No. 66 Cont...

## COUNCIL IMPLICATIONS:

### 8. Community Engagement / Communication (per engagement strategy)

Nil.

### 2. Policy and Regulation

- Local Government Act 1993
- Tenterfield Shire Council Code of Conduct 2018
- Government Information (Public Access) Act 2009
- Related Party Disclosure Policy
- Designated Persons Policy

### 3. Financial (Annual Budget & LTFP)

Nil.

### 4. Asset Management (AMS)

Nil.

### 5. Workforce (WMS)

Nil.

### 6. Legal and Risk Management

Returns for Councillors and staff are posted on Council's website in line with requirements of the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act) in order to provide government information to the public to maintain and advance a system of responsible and representative democratic government.

The GIPA Act directs agencies to make publicly available, 'open access information', including by requiring agencies to publish certain information on their website. Section 6 of the GIPA Act refers to this as 'mandatory proactive release of certain information', unless there is an overriding public interest consideration against disclosure of the information.

### 7. Performance Measures

Returns are received within the timeframe and posted on Council's website.

### 8. Project Management

Nil.

**Daryl Buckingham**  
Chief Executive

Prepared by staff member: Elizabeth Melling, Executive Assistant & Media  
Approved/Reviewed by Manager: Daryl Buckingham, Chief Executive  
Department: Office of the Chief Executive  
Attachments: There are no attachments for this report.

|                      |                                                                        |
|----------------------|------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>                                   |
| <b>Submitted by:</b> | Hayley Ritche, Acting Executive Assistant & Media                      |
| <b>Reference:</b>    | <b>ITEM GOV56/21</b>                                                   |
| <b>Subject:</b>      | <b>LOCAL GOVERNMENT NSW ANNUAL CONFERENCE – 12 TO 14 NOVEMBER 2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                      |                                                                                                                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>     | <b>Leadership</b> – Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b> | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |

#### **SUMMARY**

The purpose of this report is for Council to consider Council representation and Council's voting delegate at the Local Government NSW Annual Conference and Board Election to be held in Sydney from Sunday 12 to Tuesday 14 November 2023.

#### **OFFICER'S RECOMMENDATION:**

##### **That Council:**

- (8) Approve the attendance of the Mayor to represent Council at the Local Government NSW Annual Conference and Board Election in Sydney, from Sunday 12 to Tuesday 14 November 2023.**

- (2) Endorse the Mayor as the voting delegate of Tenterfield Shire Council for the upcoming Annual Conference and Board Election.**

#### **BACKGROUND**

The Local Government NSW Annual Conference has traditionally been attended by the Mayor and General Manager with the Mayor as the voting delegate.

Council has been advised that members must advise LGNSW of the name of their nominated voting delegate for the Annual Conference and Board Election by 5pm (AEDT) on Friday 27 October 2023.

#### **REPORT:**

The Conference is the annual policy-making event for NSW general-purpose Councils, associated members and the NSW Aboriginal Land Council. It is the pre-eminent event of the Local Government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

The Conference will provide the opportunity for the Mayor and Chief Executive Officer to meet with other Local Government representatives and politicians.

Council has been advised by LGNSW that an election for LGNSW Board President, Vice-Presidents, Treasurer and Directors will be held on 13 November 2023, as part of the Annual Conference Program.

Our Governance No. 67 Cont...

Council is eligible for one (1) vote in both the election and on matters raised at the Annual Conference. Council are asked as such to endorse the above resolution to extend voting rights to the Mayor at both the Conference and the election.

#### **COUNCIL IMPLICATIONS:**

#### **8. Community Engagement / Communication (per engagement strategy)**

Nil.

#### **2. Policy and Regulation**

- *Payment of Expenses & Provision of Facilities to Councillors Policy* (Policy Statement 1.160)

#### **3. Financial (Annual Budget & LTFP)**

Allocation has been made in the 2022/2023 budget for the attendance of the Mayor and/or Councillors and the General Manager at Conferences, however an estimate of cost per delegate is as follows:

- |                            |                                           |
|----------------------------|-------------------------------------------|
| • Standard Registration    | \$1,485.00                                |
| • Conference Dinner Ticket | \$230.00 (per person)                     |
| • Accommodation (2 nights) | \$285 per night (allowable as per Policy) |
| • Airfares                 | \$600.00pp return (□pprox.)               |

#### **4. Asset Management (AMS)**

Nil.

#### **5. Workforce (WMS)**

Nil.

#### **6. Legal and Risk Management**

Nil.

#### **7. Performance Measures**

Nil.

#### **8. Project Management**

Nil.

**Glenn Wilcox**  
**General Manager**

|                               |                                                |
|-------------------------------|------------------------------------------------|
| Prepared by staff member:     | Elizabeth Melling, Executive Assistant & Media |
| Approved/Reviewed by Manager: | Glenn Wilcox, General Manager                  |
| Department:                   | Office of the Chief Executive                  |
| Attachments:                  | There are no attachments for this report.      |

Our Governance No. 67 Cont...

|                      |                                                                         |
|----------------------|-------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>                            |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology/ Acting Chief Corporate Officer |
| <b>Reference:</b>    | <b>ITEM GOV67/23</b>                                                    |
| <b>Subject:</b>      | <b>FINANCE &amp; ACCOUNTS - PERIOD ENDED 30 SEPTEMBER 2023</b>          |

|                                                               |                                                                                                                                                      |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b> |                                                                                                                                                      |
| <b>CSP Goal:</b>                                              | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community. |
| <b>CSP Strategy:</b>                                          | Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.                                           |
| <b>CSP Delivery Program</b>                                   | Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.                                    |

### SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the Local Government (General) Regulation 2005 a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

### OFFICER'S RECOMMENDATION:

**That Council receive and note the Finance and Accounts Report for the period ended 30 September 2023.**

### BACKGROUND

In accordance with Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The Report must be made up to the last day of the month immediately preceding the meeting.

### REPORT:

A reconciliation of cash books of all funds has been carried out with the appropriate bank statements. A certified schedule of all Council's investments showing the various amounts invested is shown as an attachment to this report.

#### (a) Reconciliation of Accounts

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as at 30 September 2023.

Cash Book Balances on this date were as follows: -

|                        |                  |        |
|------------------------|------------------|--------|
| General (Consolidated) | \$ 30,459,741.44 | Credit |
| General Trust          | \$ 382,340.85    | Credit |

Our Governance No. 67 Cont...

(b) Summary of Investments

The attachment to this report is a certified schedule of all Council's investments as at 30 September 2023 showing the various invested amounts and applicable interest rates.

**Concealed Water Leakage Concession Policy Update**

For the month of September 2023, no concessions were granted under Council's Concealed Water Leakage Concession Policy.

**603 Certificates**

During the sale of a property a 603 Certificate is usually requested to identify if there are any outstanding or payable fees to Council by way of rates, charges or otherwise in respect of a parcel of land. There were 20 applications for 603 Certificates in September 2023.

In the calendar year to date, there have been 169 applications compared to 262 applications for the same period last year.

**Cash and Investments – Detailed Analysis of External Restrictions**

Please note: Council is currently undertaking its Annual Financial Statements and Audit reporting requirements for 30 June 2023. Detailed analysis will be presented after the completion of Audit process.

**COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Nil.

**2. Policy and Regulation**

- Investment Policy (Policy Statement 1.091)
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

Our Governance No. 67 Cont...

**8. Project Management**

Nil.

**Glenn Wilcox**  
**Chief Executive**

Prepared by staff member: Roy Jones, Manager Finance & Technology/  
Acting Chief Corporate Officer

Approved/Reviewed by Manager: Glenn Wilcox, Chief Executive

Department: Office of the Chief Corporate Officer

Attachments: **1** Investment Report - 30 September 2023

**TENTERFIELD SHIRE COUNCIL - SUMMARY OF INVESTMENTS 30 SEPTEMBER 2023**

| Financial Institution                   | Issuer Rating | Investment Term | Maturity Date | Interest Rate | Amount                     | Percentage Exposure  |
|-----------------------------------------|---------------|-----------------|---------------|---------------|----------------------------|----------------------|
| NAB                                     | AA-           | 91 Days         | 23/Oct/23     | 5.10%         | 1,500,000.00               | 21.43%               |
| NAB                                     | AA-           | 31 Days         | 16/Oct/23     | 4.10%         | 1,000,000.00               | 14.29%               |
| <b><u>TOTAL NAB INVESTMENTS</u></b>     |               |                 |               |               | <b><u>2,500,000.00</u></b> | <b><u>35.71%</u></b> |
| Commonwealth Bank                       | AA-           | 3 Months        | 18/Dec/23     | 4.68%         | 3,000,000.00               | 42.86%               |
| <b><u>TOTAL CBA INVESTMENTS</u></b>     |               |                 |               |               | <b><u>3,000,000.00</u></b> | <b><u>42.86%</u></b> |
| Westpac                                 | AA-           | 3 Months        | 27/Oct/23     | 4.88%         | 1,500,000.00               | 21.43%               |
| <b><u>TOTAL WESTPAC INVESTMENTS</u></b> |               |                 |               |               | <b><u>1,500,000.00</u></b> | <b><u>21.43%</u></b> |
| <b>INVESTMENTS TOTAL</b>                |               |                 |               |               | <b>7,000,000.00</b>        | <b>100.00%</b>       |

**Summary**

I hereby certify that the investments as shown herein, have been invested in accordance with Section 625 of the Local Government Act 1993, and associated Regulations, and in accordance with Council policy and procedures.

\_\_\_\_\_  
**Responsible Accounting Officer**

**By:**

\_\_\_\_\_  
 R.Jones

\* Except as highlighted in the associated Council Report.

|                      |                                                           |
|----------------------|-----------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>              |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology                   |
| <b>Reference:</b>    | <b>ITEM GOV68/23</b>                                      |
| <b>Subject:</b>      | <b>CAPITAL EXPENDITURE REPORT AS AT 30 SEPTEMBER 2023</b> |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>        | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>CSP Delivery Program</b> | Collaborate and deliver resources with other organisations to ensure a variety of cost effective services across the service area.                                                                                      |

#### **SUMMARY**

The purpose of this Report is to show the Year-to-date (YTD) financial progress of Capital Works projects against the budget.

#### **OFFICER'S RECOMMENDATION:**

**That Council receive and note the Capital Expenditure Report for the period ended 30 September 2023.**

#### **BACKGROUND**

The Capital Expenditure Report indicates to Council the financial progress of each project against the forecast expenditure for that project. The information has also been set out to show which Council service the expenditure relates to.

#### **REPORT:**

The carry-forward budgets for capital projects that are ongoing from the 2022/23 year, in particular grant-funded works, will be presented in the first Quarterly Budget Review for September 2023. These projects account for the most significant capital expenditure variances at this stage of the financial year, which is to be expected.

Staff are reminded to proceed with their capital projects as early as possible in the year, so that the funds can be spent within the financial year as per the operational plan and budget. The purpose of this is to avoid excessive carry forward projects across future financial years and to achieve the projects that Council presented in the Operational Plan for the current year.

#### **COUNCIL IMPLICATIONS:**

- 1. Community Engagement / Communication (per engagement strategy)**  
Nil.
- 2. Policy and Regulation**
  - Local Government Act 1993
  - Local Government (General) Regulation 2005
  - Local Government Code of Accounting Practice and Financial Reporting
  - Australian Accounting Standards



Our Governance No. 68 Cont...

- Office of Local Government Circulars

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Daryl Buckingham**  
**Chief Executive**

|                               |                                                                            |                   |
|-------------------------------|----------------------------------------------------------------------------|-------------------|
| Prepared by staff member:     | Roy Jones, Manager Finance & Technology/<br>Acting Chief Corporate Officer |                   |
| Approved/Reviewed by Manager: | Daryl Buckingham, Chief Executive                                          |                   |
| Department:                   | Office of the Chief Corporate Officer                                      |                   |
| Attachments:                  | <b>1</b> September 2023 Capital<br>Expenditure Report                      | <b>2</b><br>Pages |

**Tenterfield Shire Council**  
**Capital Expenditure Report as at 30 September 2023**

| Capital Projects                                                                        | Funding Source       | 23/24 Adopted Original Budget \$ | 23/24 YTD Actuals \$ | 23/24 Percentage Spent % | Comments                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------|----------------------|----------------------------------|----------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Office of the Chief Executive:</b>                                                   |                      | <b>13,246</b>                    | <b>123,087</b>       | <b>929.24%</b>           |                                                                                                                                                                                                                                       |
| <b>Economic Growth and Tourism</b>                                                      |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 5400511. SCCF5 - 0867 - Tenterfield Youth Precinct Infrastructure Upgrade, Stage 2      | General Fund - Grant | 0                                | 100,058              | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| <b>Total Economic Growth and Tourism</b>                                                |                      | <b>0</b>                         | <b>100,058</b>       | <b>0.00%</b>             |                                                                                                                                                                                                                                       |
| <b>Arts, Culture and Library Services</b>                                               |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 5000520. Local Priority Grant 2020/21                                                   | General Fund - Grant | 0                                | 7,714                | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 5000522. Local Priority Grant 2021/22                                                   | General Fund - Grant | 0                                | 12,969               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 5000523. Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library | General Fund - Grant | 0                                | 710                  | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 5000525. Local Priority Grant 2023/24                                                   | General Fund - Grant | 13,246                           | 1,636                | 12.35%                   |                                                                                                                                                                                                                                       |
| <b>Total Arts, Culture and Library Services</b>                                         |                      | <b>13,246</b>                    | <b>23,030</b>        | <b>173.86%</b>           |                                                                                                                                                                                                                                       |
| <b>Office of the Chief Corporate Officer</b>                                            |                      | <b>185,000</b>                   | <b>143,427</b>       | <b>77.53%</b>            |                                                                                                                                                                                                                                       |
| <b>Buildings &amp; Amenities</b>                                                        |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 4210500. Mt McKenzie Tower Construct Access Road (SRV)                                  | General Fund         | 0                                | 19,971               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 4230510. SCCF4-0858 Upgrades to Drake Hall                                              | General Fund - Grant | 0                                | 47,858               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 4235006. SCCF4-0949 Floor Refurbishments to Memorial Hall                               | General Fund - Grant | 0                                | 59,433               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| <b>Total Buildings &amp; Amenities</b>                                                  |                      | <b>0</b>                         | <b>127,262</b>       | <b>0.00%</b>             |                                                                                                                                                                                                                                       |
| <b>Finance &amp; Technology</b>                                                         |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 1810501. Computer Equipment - Finance                                                   | General Fund         | 75,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 1810508. Capitalised Software                                                           | General Fund         | 50,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| <b>Total Finance &amp; Technology</b>                                                   |                      | <b>125,000</b>                   | <b>0</b>             | <b>0.00%</b>             |                                                                                                                                                                                                                                       |
| <b>Parks, Gardens and Open Space</b>                                                    |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 4215502. Cemeteries - Earthworks Preparation for Stage 1 Expansion                      | General Fund         | 20,000                           | 9,710                | 48.55%                   | Further slabs to be installed                                                                                                                                                                                                         |
| 4215505. Tenterfield Cemetery - Memorial Niche Wall                                     | General Fund         | 40,000                           | 6,455                | 16.14%                   | In progress. Slab has been completed, bricks delivered.                                                                                                                                                                               |
| <b>Total Parks, Gardens and Open Space</b>                                              |                      | <b>60,000</b>                    | <b>16,165</b>        | <b>26.94%</b>            |                                                                                                                                                                                                                                       |
| <b>Office of the Chief Operating Officer</b>                                            |                      | <b>8,667,405</b>                 | <b>2,503,743</b>     | <b>28.89%</b>            |                                                                                                                                                                                                                                       |
| <b>Asset Management &amp; Resourcing</b>                                                |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 6250502. Tenterfield Depot - Wash Down & Recycle Bay                                    | General Fund         | 80,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 6250503. Tenterfield Depot - Water Wise Initiatives                                     | General Fund         | 20,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 6250505. Tenterfield Depot - WHS & Environmental Initiative Enhancements                | General Fund         | 150,000                          | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 6250506. Tenterfield Depot - Fuel Tank Replacement/Remediation                          | General Fund         | 200,000                          | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| <b>Total Asset Management &amp; Resourcing</b>                                          |                      | <b>450,000</b>                   | <b>0</b>             | <b>0.00%</b>             |                                                                                                                                                                                                                                       |
| <b>Plant, Fleet &amp; Equipment</b>                                                     |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 6210500. Public Works Plant - Purchases                                                 | General Fund         | 3,737,292                        | 195,377              | 5.23%                    |                                                                                                                                                                                                                                       |
| 6210501. Public Works Plant - WDV of Asset Disposals                                    | General Fund         | (2,530,441)                      | (176,579)            | 6.98%                    |                                                                                                                                                                                                                                       |
| <b>Sewerage Service</b>                                                                 |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 7872502. Tenterfield Mains Relining (1km Year)                                          | Sewer Fund           | 178,100                          | 435,197              | 244.36%                  | Engaged in August. Budget to be adjusted in September QBR.                                                                                                                                                                            |
| 7872503. Tenterfield Mains Augmentation                                                 | Sewer Fund           | 71,300                           | 0                    | 0.00%                    | WTP nearing completion                                                                                                                                                                                                                |
| 7872505. Tenterfield Man Hole Level Alterations (Water Infiltration)                    | Sewer Fund           | 166,600                          | 40,700               | 24.43%                   | 10 Manholes completed                                                                                                                                                                                                                 |
| 7872516. Tenterfield Replace Baffles in Tertiary Ponds                                  | Sewer Fund           | 46,100                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 7872519. Tenterfield Network Renewal                                                    | Sewer Fund           | 198,600                          | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 7872520. Biosolids Processing Plant                                                     | Sewer Fund           | 250,000                          | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 7872801. Removal Sludge from Tertiary Ponds/Renewal of Capacity                         | Sewer Fund           | 10,900                           | 0                    | 0.00%                    | Underway                                                                                                                                                                                                                              |
| 7872804. Urbenville Telemetry Upgrade                                                   | Sewer Fund           | 15,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 7872807. Urbenville Telemetry From PS to STP                                            | Sewer Fund           | 10,300                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| <b>Total Sewerage Service</b>                                                           |                      | <b>946,900</b>                   | <b>475,897</b>       | <b>50.26%</b>            |                                                                                                                                                                                                                                       |
| <b>Stormwater &amp; Drainage</b>                                                        |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 8252502. Drainage Pits - Upgrade                                                        | Stormwater Fund      | 63,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 8252510. Rouse Street Construction                                                      | Stormwater Fund      | 210,000                          | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 8252513. Logan & Molesworth Street Construction                                         | Stormwater Fund      | 80,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 8252523. Urban Culverts Renewal                                                         | Stormwater Fund      | 27,200                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 8252526. Stormwater Pipe Renewal                                                        | Stormwater Fund      | 40,000                           | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| <b>Total Stormwater &amp; Drainage</b>                                                  |                      | <b>420,200</b>                   | <b>0</b>             | <b>0.00%</b>             |                                                                                                                                                                                                                                       |
| <b>Transport Network</b>                                                                |                      |                                  |                      |                          |                                                                                                                                                                                                                                       |
| 6215110. Regional & Local Roads Traffic Facilities                                      | General Fund - Grant | 66,000                           | 5,961                | 9.06%                    |                                                                                                                                                                                                                                       |
| 6215510. Regional Roads Block Grant - Reseals Program                                   | General Fund - Grant | 537,892                          | 0                    | 0.00%                    | Out for tender                                                                                                                                                                                                                        |
| 6215531. Special Grant Mt Lindesay Road (RMS/Fed)                                       | General Fund - Grant | 0                                | 54,668               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 6215544. BLERF - 0737 - Improve Mt Lindesay Road                                        | General Fund - Grant | 0                                | 98,187               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                                                                                    |
| 6215552. Roads to Recovery 2019-24                                                      | General Fund - Grant | 1,044,335                        | 0                    | 0.00%                    |                                                                                                                                                                                                                                       |
| 6215568. FLR200241 - Kildare Road (Tenterfield Tourist Route 9)                         | General Fund         | 0                                | 794                  | 0.00%                    |                                                                                                                                                                                                                                       |
| 6215570. DRFA AGRN960 EPAR Bruxner Way - Bridge 7325 Dumaresq River Overflow Channel    | General Fund - Grant | 0                                | 5,984                | 0.00%                    | Disaster Recovery works - consultants provided concept design and reconstruction estimate for approval by Transport for NSW & Resilience NSW for bridge replacement/extension. Budget addition is pending advice from funding bodies. |
| 6215572. FLR300128 - Tooloom Road West Rehabilitation                                   | General Fund - Grant | 0                                | 10,326               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR. Pavement widening works are continuing                                                                                                                            |
| 6215575. ROSI - Sunnyside Platform Road Upgrade                                         | General Fund         | 0                                | 51,748               | 0.00%                    |                                                                                                                                                                                                                                       |

\*Report Contains Filters

| Capital Projects                                                                       | Funding Source                                                 | 23/24 Adopted Original Budget \$ | 23/24 YTD Actuals \$ | 23/24 Percentage Spent % | Comments                                                                                                                                                                         |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------|----------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6215576. BSB000641 - Drake Village Revitalisation                                      | General Fund - Grant                                           | 0                                | 227,119              | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| 6215579. Local Roads & Community Infrastructure Program - Round 3                      | General Fund - Grant                                           | 0                                | 5,250                | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| 6215582. DRFA EPAR - EN00010 - AGRN1012 - 22 Feb 2022 Onwards                          | General Fund - Grant                                           | 0                                | 353,070              | 0.00%                    | Disaster Recovery works - Budget addition is pending advice from funding bodies.                                                                                                 |
| 6215583. DRFA AGRN1012 EPAR Plains Station Road                                        | General Fund - Grant                                           | 0                                | 13,538               | 0.00%                    | Disaster Recovery works - Budget addition is pending advice from funding bodies.                                                                                                 |
| 6215584. FLR400104 - Paddys Flat Road South, Tabulam                                   | General Fund - Grant                                           | 0                                | 70                   | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| 6215587. Repair Program 2023/24                                                        | General Fund - Grant                                           | 565,572                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6220269. DRFA AGRN1012 Package 1 EPAR                                                  | General Fund - Grant                                           | 0                                | 30,422               | 0.00%                    | Disaster Recovery works - Budget addition is pending advice from funding bodies.                                                                                                 |
| 6220277. Fixing Country Bridges - Grahams Creek Bridge Replacement, Grahams Creek Road | General Fund - Grant                                           | 0                                | 9,253                | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| 6220500. Urban Streets - Reseal Program                                                | General Fund                                                   | 122,000                          | 778                  | 0.64%                    | Out for tender                                                                                                                                                                   |
| 6220501. Road Renewal - Gravel Roads                                                   | General Fund                                                   | 325,760                          | 62,683               | 19.24%                   |                                                                                                                                                                                  |
| 6220503. Gravel Resheets                                                               | General Fund                                                   | 316,226                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6220506. Bridges / Causeways (SRV to 2023/24)                                          | General Fund                                                   | 460,000                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6220507. Rural Roads - Reseal Program                                                  | General Fund                                                   | 280,165                          | 778                  | 0.28%                    | Out for tender                                                                                                                                                                   |
| 6220512. Rural Culverts & Pipes                                                        | General Fund                                                   | 150,000                          | 15,211               | 10.14%                   |                                                                                                                                                                                  |
| 6220513. Concrete Bridges                                                              | General Fund                                                   | 105,111                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6240101. Gravel Pit Rehabilitation                                                     | General Fund                                                   | 60,877                           | 135,983              | 223.37%                  | Rehab for Geysers Road pit                                                                                                                                                       |
| 6240503. Rural Road Rehabilitation                                                     | General Fund                                                   | 120,000                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6240507. Urban Road Rehabilitation                                                     | General Fund                                                   | 125,000                          | 0                    | 0.00%                    | To be completed before reseal program, December 2023                                                                                                                             |
| 6240508. Urban Streets - Unsealed Resheet                                              | General Fund                                                   | 20,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 6240509. SCCF4-0946 Extension to Urbenville Footpath                                   | General Fund - Grant                                           | 0                                | 89,229               | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| <b>Total Transport Network</b>                                                         |                                                                | <b>4,298,938</b>                 | <b>1,171,070</b>     | <b>27.24%</b>            |                                                                                                                                                                                  |
| <b>Waste Management</b>                                                                |                                                                |                                  |                      |                          |                                                                                                                                                                                  |
| 7080500. 240L Wheelie Bins                                                             | Waste Fund                                                     | 2,154                            | 2,903                | 134.77%                  |                                                                                                                                                                                  |
| 7080503. Industrial Bins                                                               | Waste Fund                                                     | 6,462                            | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7080554. Boonoo Boonoo - Landfill Cover                                                | Waste Fund                                                     | 10,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7080555. Boonoo Boonoo - Cell Remediation Asset                                        | Waste Fund                                                     | 50,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7080560. EPA Bushfire Recovery Program for Council Landfills                           | Waste Fund - Grant                                             | 0                                | 106,501              | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR                                                                                                               |
| 7080561. Boonoo Boonoo Landfill - Environmental Improvements                           | Grant balance \$3,320, Waste Fund \$8,700                      |                                  |                      |                          | Completed                                                                                                                                                                        |
| 7080563. Torrington - Landfill Closure & Transfer Station Construction                 | Waste Fund                                                     | 0                                | 113                  | 0.00%                    | Budget to be added in September QBR                                                                                                                                              |
| 7080564. Boonoo Boonoo - Develop Stage 5                                               | Waste Fund                                                     | 600,000                          | 6,941                | 1.16%                    | Plans completed - EPA approval, RFT sent                                                                                                                                         |
| 7080720. Mingoola - Open Transfer Station                                              | Waste Fund                                                     | 70,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7080752. Urbenville - Recycling Infrastructure                                         | Waste Fund                                                     | 50,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7080810. Tenterfield WTS Recycling Infrastructure                                      | Waste Fund                                                     | 100,000                          | 0                    | 0.00%                    |                                                                                                                                                                                  |
| <b>Total Waste Management</b>                                                          |                                                                | <b>888,616</b>                   | <b>116,458</b>       | <b>13.11%</b>            |                                                                                                                                                                                  |
| <b>Water Supply</b>                                                                    |                                                                |                                  |                      |                          |                                                                                                                                                                                  |
| 7484501. Tenterfield Mains Augmentation                                                | Water Fund                                                     | 10,900                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7484505. Tenterfield Mains Replacement                                                 | Water Fund                                                     | 290,000                          | 0                    | 0.00%                    | Infrastructure ordered for work to new WTP                                                                                                                                       |
| 7484506. Tenterfield Meter Replacement                                                 | Water Fund                                                     | 23,200                           | 0                    | 0.00%                    | Ongoing - undertaken where required for faulty meters                                                                                                                            |
| 7484514. Tenterfield Air Scour Pipe Renewal Program                                    | Water Fund                                                     | 60,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7484522. Tenterfield Water Treatment Plant Construction                                | Water Fund Grants - State \$7 million, Federal \$2.645 million | 0                                | 525,862              | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR.                                                                                                              |
| 7484538. BLERF 0377 - Tenterfield Villages Emergency Water Program                     | Water Fund - Grant \$960,000; Council contribution \$20,000    | 0                                | 2,203                | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR. Planning complete, infrastructure purchased, drillers engaged, awaiting approvals from NRRAR                 |
| 7484539. Tenterfield - Smart Water Meters (Rouse St 100 Businesses)                    | Water Fund                                                     | 60,000                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| 7484541. New Grid Urbenville Water Supply Project                                      | Water Fund - Grant \$1,458,000; Council contribution \$100,000 | 0                                | 192,915              | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR. Preliminary assessments complete and approved, moving to design phase, approval received & drilling underway |
| 7484543. Cowper St Mains Replacement - Transport NSW Works                             | Water Fund - Grant                                             | 0                                | 539                  | 0.00%                    | Unspent budget from 2022/23 to be carried-forward in September QBR. Waiting on infrastructure to be delivered, additional funding requested to commence works.                   |
| 7484901. Jennings Mains Replacement                                                    | Water Fund                                                     | 11,800                           | 0                    | 0.00%                    |                                                                                                                                                                                  |
| <b>Total Water Supply</b>                                                              |                                                                | <b>455,900</b>                   | <b>721,519</b>       | <b>158.26%</b>           |                                                                                                                                                                                  |
| <b>Grand Total</b>                                                                     |                                                                | <b>8,865,651</b>                 | <b>2,778,257</b>     | <b>31.25%</b>            |                                                                                                                                                                                  |

\*Report Contains Filters

|                      |                                                                         |
|----------------------|-------------------------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Corporate Officer</b>                            |
| <b>Submitted by:</b> | Roy Jones, Manager Finance & Technology/ Acting Chief Corporate Officer |
| <b>Reference:</b>    | <b>ITEM GOV69/23</b>                                                    |
| <b>Subject:</b>      | <b>REPORT ON LOAN BALANCES 30 SEPTEMBER 2023</b>                        |

|                                                               |                                                                                                                                                      |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK</b> |                                                                                                                                                      |
| <b>CSP Goal:</b>                                              | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community. |
| <b>CSP Strategy:</b>                                          | Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.                                           |
| <b>CSP Delivery Program</b>                                   | Ensure that financial sustainability and the community's capacity to pay inform adopted community service levels.                                    |

## SUMMARY

The purpose of this Report is to inform Council of its loan balances as at 30 September 2023.

## OFFICER'S RECOMMENDATION:

**That Council notes the loan balance as at 30 September was \$20,681,751.53 (\$21,078,245.54 as at 30 June 2023).**

## BACKGROUND

Council resolved at its meeting on 24 August, 2011 (Resolution 380/11) that a Report be provided every three (3) months summarising Council's debt levels and that the report should include the date the loan is taken out, the amount of the original loan, the current balance owing, the term of the loan, the interest rate and the payment details.

## REPORT:

Loan payments are being made in accordance with the loan agreements. Council's loan balance as at 30 September 2023 was \$20,681,751.53 (\$21,078,245.54 as at 30 June 2023).

## New Loans Taken Out between reporting periods 30 June 2023 to 30 September 2023

No New Loans were taken out during the reporting period.

## Bridging Finance

At the Council Meeting held on 12 January 2022, Council approved the establishment of a Corporate Markets Loan with the National Australia Bank, with a drawdown facility limit of \$5,000,000 for a rollover period of 90 days, to function as a cash reserve to fund external restrictions when required.

On 27 June 2023 Council activated the drawdown facility to manage its cash flow. This was mainly due to delay in the receipt of the Advance Financial Assistance Grant payment. The Office of Local Government has been informed.

As at 30 September 2023 Council did not use any amount from this facility to transfer into its General Fund for business operations.

Our Governance No. 69 Cont...

**Indicative Debt Service Cover Ratio based as at 30 June 2023 is 8.35x (benchmark is >2.00x). The ratio has improved primarily due to receipt of Financial Assistance Grant and other revenue from grants in May/June 2023.**

**Please note: As Council prepares its Financial Statements for Audit the ratio may slightly vary to the Final Audited Financial Statements.**

**Indicative Debt Service Ratio as at 30 September 2023 is 11.19x (benchmark is >2x).**

#### **COUNCIL IMPLICATIONS:**

**1. Community Engagement / Communication (per engagement strategy)**

Council's projected loan borrowings are included in the 2023/24 Operational Plan. For 2023/24 Operational Plan Council has indicated a Nil Borrowing. The Office of Local Government has been notified of this. If Council seeks to borrow funds for the FY 2023/24 the Office of Local Government will be notified at that time.

**2. Policy and Regulation**

- Section 621 of the Local Government Act allows a Council to borrow at any time for any purpose allowed under the Act subject to any restrictions imposed by the Minister in accordance with Section 624 of the Act.
- Borrowing Policy

**3. Financial (Annual Budget & LTFP)**

Nil.

**4. Asset Management (AMS)**

Nil.

**5. Workforce (WMS)**

Nil.

**6. Legal and Risk Management**

Nil.

**7. Performance Measures**

Nil.

**8. Project Management**

Nil.

**Glenn Wilcox  
General Manager**

Prepared by staff member: Roy Jones, Manager Finance & Technology  
Approved/Reviewed by Manager: Glenn Wilcox, General Manager  
Department: Office of the Chief Corporate Officer  
Attachments: 1 Loans Register 30 September 2023

**Tenterfield Shire Council**  
**Loans Schedule**  
**As at 30 September 2023**

| Loan Details                                           |                                                             |           |                                |               |            |                  |                            | Principal \$                              |
|--------------------------------------------------------|-------------------------------------------------------------|-----------|--------------------------------|---------------|------------|------------------|----------------------------|-------------------------------------------|
| FUND                                                   | PURPOSE                                                     | AMOUNT \$ | OBTAINED FROM                  | DATE OBTAINED | DUE DATE   | RATE OF INTEREST | INTERVALS AT WHICH PAYABLE | Principal Balance as at 30 September 2023 |
| General Fund                                           | Transport Infrastructure (and supportive plant items)       | 3,100,000 | Commonwealth Bank of Australia | 29/03/2023    | 31/03/2043 | 5.57%            | Half Yearly                | 3,057,484.87                              |
| General Fund                                           | Transport Infrastructure (and supportive plant items)       | 2,604,612 | Commonwealth Bank of Australia | 31/03/2022    | 31/03/2042 | 4.40%            | Half Yearly                | 2,477,800.67                              |
| General Fund                                           | Infrastructure 2020/21                                      | 4,048,952 | Commonwealth Bank of Australia | 31/03/2021    | 29/03/2041 | 2.69%            | Half Yearly                | 3,652,784.52                              |
| General Fund                                           | Infrastructure 2019/20                                      | 1,000,000 | Commonwealth Bank of Australia | 15/06/2020    | 15/06/2040 | 2.90%            | Half Yearly                | 884,097.76                                |
| General Fund                                           | Main Street Upgrade                                         | 1,200,000 | National Australia Bank        | 25/02/2015    | 25/02/2025 | 3.70%            | Half Yearly                | 209,177.95                                |
| Sewer Fund                                             | Tenterfield Sewerage Treatment Plant                        | 2,500,000 | National Australia Bank        | 30/05/2008    | 30/05/2033 | 7.81%            | Half Yearly                | 1,569,192.80                              |
| Water Fund                                             | Dam Wall Construction (1)                                   | 3,087,672 | CBA (Refinanced from ANZ)      | 29/09/2021    | 30/09/2041 | 2.59%            | Half Yearly                | 2,846,262.77                              |
| Water Fund                                             | Dam Wall Construction (2)                                   | 2,684,880 | CBA (Refinanced from CBA)      | 6/07/2022     | 7/07/2042  | 5.73%            | Half Yearly                | 2,610,312.44                              |
| Water Fund                                             | Urbenville Water Treatment Plant                            | 375,000   | National Australia Bank        | 5/02/2009     | 5/02/2033  | 6.47%            | Half Yearly                | 235,305.60                                |
| Waste Fund                                             | Waste Management - Boonoo Boonoo Landfill (Develop Stage 5) | 3,300,000 | Commonwealth Bank of Australia | 31/03/2022    | 31/03/2042 | 4.40%            | Half Yearly                | 3,139,332.15                              |
| <b>TOTAL Principal Balance as at 30 September 2023</b> |                                                             |           |                                |               |            |                  |                            | <b>20,681,751.53</b>                      |

**(ITEM RC16/23) REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL - LOCAL TRAFFIC COMMITTEE - MEETING MINUTES - THURSDAY 5 OCTOBER 2023**

---

**REPORT BY:** David Counsell, Manager Asset & Program Planning

A meeting of the Tenterfield Shire Council - Local Traffic Committee was held on Thursday 5 October 2023.

**RECOMMENDATION**

**That the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 October 2023 be received and noted.**

**ATTACHMENTS**

1 Meeting Minutes - Local Traffic Committee - 5 October 2023 4 Pages

**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 OCTOBER 2023**



**MINUTES OF  
TENTERFIELD SHIRE LOCAL TRAFFIC  
COMMITTEE MEETING  
THURSDAY, 5 OCTOBER 2023**

MINUTES OF THE **Tenterfield Shire Local Traffic Committee Meeting** of  
TENTERFIELD SHIRE COUNCIL held at the Koreelah Room, on Thursday, 5 October 2023  
commencing at 10.10 am.

**ATTENDANCE**

Councillor Tom Peters (TSC)  
Councillor Tim Bonner (TSC)  
Glenn Lamb (M.P. representative)  
Snr Const. Craig Jackman (NSW Police)

**ALSO IN ATTENDANCE**

David Counsell (TSC)

**DISCLOSURE OF INTERESTS**

Nil

**APOLOGIES:**

Janelle Saffin M.P.  
Caleisse Dunstan (TfNSW)  
Anthony Garland

**CONFIRMATION OF MINUTES**

Recommendation that the Minutes of the Tenterfield Shire Local Traffic Committee meeting  
held 3rd August 2023, as circulated, be confirmed and signed as a true record of the  
proceedings of the meeting.

*Taken as read and correct.*

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This is page 1 of the Minutes of the Tenterfield Shire Local Traffic Committee Meeting held on  
Thursday, 5 October 2023



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**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 OCTOBER 2023**

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**BUSINESS ARISING FROM PREVIOUS MINUTES**

**1. LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)**

Transport NSW have progressed this project with new design consultants Gosling Electrical. The consultants have surveyed the sites and completed design upgrading proposals which are now progressing through electrical standards approval process.

**ACTION:**

*Noted that Transport NSW will continue to progress this matter with new consultants.*

**2. DRAKE REVITALISATION - BRUXNER HIGHWAY**

Council has commenced works on the Drake Revitalisation project with drainage and earthworks on local streets. Further discussions are being organised with Transport NSW relating to works involving the Bruxner Highway traffic lanes.

**ACTION:**

*Noted that Council staff will meet with Transport NSW staff in relation to the Bruxner Highway aspects of the project in Drake.*

**3. HIGH STREET BUS ZONE**

Tenterfield Preschool have advised that the Preschool no longer requires the Bus Zone in High Street adjacent to the school as there is no bus service any longer. The School has requesting the bus zone be removed.

**ACTION:**

*The Committee recommended that the existing bus zone be removed and that the two bus zone signs be removed.*

**GENERAL BUSINESS**

**1. AMOSFIELD ROAD ACCIDENT.**

The Committee discussed details relating to an accident that occurred on Sunday 17<sup>th</sup> September on Amosfield Road near the intersection of Dalmoak Road, east of Stanthorpe.

**ACTION:**

*The Committee noted the accident details and recommended that an assessment be undertaken of curve signage along Amosfield Road for any required maintenance and safety enhancement required, particularly near Dalmoak Road.*

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**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 OCTOBER 2023**

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**2. STANTHORPE STREET CLOSURE, LISTON.**

An enquiry has been received from the Liston and Area Progress Association to close the section of Stanthorpe Street in Liston adjacent to the Hall and Park for a Christmas function. The Association is being required to prepare and submit appropriate documents for closing a section of road and holding an event.

**ACTION:**

*That no objection be made to a temporary closure of Stanthorpe Street in Liston for the event subject to concurrence from Council staff and NSW Police once documents are received to hold a public event, closing of road including traffic control arrangements, notification of the public by the organisers, public liability insurance and payment of any applicable fees and charges.*

**3. MT LINDESAY ROAD CULVERT.**

The Committee noted a letter from the Liston and Area Progress Association raising concern at the culvert on Mt Lindesay Road just north of the Rivertree Road intersection.

It was noted that the 900mm diameter culvert is located within a 50 km/h speed zone and that no current funding has been prioritised for enhancement of this culvert.

**ACTION:**

*The Committee recommended that the widening of the culvert be considered with any road formation upgrading through the village if external grant funding can be obtained for design or construction.*

**4. MT LINDESAY ROAD TREES.**

The Committee discussed tree branches that are low hanging across the road approximately one kilometre south of the Legume WTS entrance where the travel path of large vehicles are impeded.

**ACTION:**

*It was noted that this would be referred to the works department to assess for any maintenance required to ensure the path of large vehicles is not obstructed.*

**5. MT LINDESAY ROAD SURFACE DEPRESSIONS.**

The Committee discussed three locations on Mt Lindesay Road, two near Acacia Creek and one east of Legume where surface depressions have developed over culvert.

**ACTION:**

*It was noted that the works department has already been assessing these locations for a program of maintenance to correct the surface travel condition.*

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**MINUTES OF THE TENTERFIELD SHIRE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 5 OCTOBER 2023**

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**6. B DOUBLE ROUTE ASSESSMENTS.**

The Committee discussed the opportunity for future B-Double truck operations around the shire including suitable pull over areas for large vehicles, set down areas for B-Double trucks to split trailers for deliveries, general road alignment and capacity of bridges to accommodate future heavy vehicle opportunities.

It was noted that Council does not have internal resources for such assessments, however grant funding opportunities may be feasible for assess the network.

It was suggested that the Regional Road network only could be an initial focus to seek funding for assessment as possible future B-Double routes.

**ACTION:**

*The Committee recommended that if external grant funding can be obtained, assessment be undertaken of future B-Double routes along the Regional Road network within the shire to identify any likely restrictions and opportunities.*

**NEXT MEETING**

Next meeting to be held at 10am, Thursday 7th December 2023.

There being no further business the Committee Chairperson declared the meeting closed at 11:30 am.

.....  
Councillor Tom Peters  
Councillor/Chairperson

|                      |                                                         |
|----------------------|---------------------------------------------------------|
| <b>Department:</b>   | <b>Office of the Chief Executive</b>                    |
| <b>Submitted by:</b> | Hayley Ritchie, Administration & Communications Officer |
| <b>Reference:</b>    | <b>ITEM RES9/23</b>                                     |
| <b>Subject:</b>      | <b>COUNCIL RESOLUTION REGISTER - SEPTEMBER 2023</b>     |

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK**

|                             |                                                                                                                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CSP Goal:</b>            | <b>Leadership</b> - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.                                                                    |
| <b>CSP Strategy:</b>        | Ensure the performance of Council as an organisation complies with all statutory Guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making. |
| <b>CSP Delivery Program</b> | Ensure that the performance of Council as an organisation complies with all statutory reporting guidelines and information is available to decision makers.                                                             |

#### **SUMMARY**

The purpose of this Report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all Resolutions of Council previously adopted and yet to be finalised.

#### **OFFICER'S RECOMMENDATION:**

**That Council notes the status of the Council Resolution Register to September 2023.**

**Daryl Buckingham**  
**Chief Executive**

|                               |                                                         |
|-------------------------------|---------------------------------------------------------|
| Prepared by staff member:     | Hayley Ritchie, Administration & Communications Officer |
| Approved/Reviewed by Manager: | Daryl Buckingham, Chief Executive                       |
| Department:                   | Office of the Chief Executive                           |
| Attachments:                  | 1 Resolution Register - September 2023 24 Pages         |

|                                     |  |                                                 |
|-------------------------------------|--|-------------------------------------------------|
| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
| Division:<br>Committee:<br>Officer: |  | Date From:<br>Date To:                          |

| Meeting            | Date       | Officer         | Title                                                                                                         | Target     |
|--------------------|------------|-----------------|---------------------------------------------------------------------------------------------------------------|------------|
| Council 27/02/2019 | 27/02/2019 | Counsell, David | <b>Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume</b> | 13/03/2019 |

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">30/19</a> | <p><b>Resolved</b> that Council:</p> <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</p> <p>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</p> <p style="text-align: right;">(Greg Sauer/Gary Verri)</p> |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Notes</b></p> <p><b>12 Oct 2022 3:26pm Counsell, David</b><br/>Meeting has been held with land surveyor to complete survey work now that fencing is complete and finalise acquisition plan preparation.</p> <p><b>14 Sep 2022 12:40pm Counsell, David</b><br/>Matter is still awaiting land surveyor to complete on site boundary pegging and preparation of the survey plan for lodgement.</p> <p><b>12 Aug 2022 4:33pm Melling, Elizabeth - Reallocation</b><br/>Action reassigned to Counsell, David by Melling, Elizabeth - as Jess Gibbins is away reallocated to Dave Counsell.</p> <p><b>14 Feb 2022 2:56pm Gibbins, Jessica</b><br/>Awaiting final survey plans.</p> <p><b>02 Dec 2021 12:48pm Fitzpatrick, Christie</b><br/>Data imported from Resolution Register:<br/>18.3.19 Awaiting Final plans to be sent with application to Minister.<br/>12.4.19 No change to status.<br/>10.5.19 No change.<br/>12.7.19 Final plans being reviewed.<br/>19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.<br/>15.11.19 No change to status.<br/>10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.<br/>Advice of determination of Land Claim received for Lots 7016, 7017 &amp; 7020 received at start of November. Likely impacts to the project to be discussed with RMS.<br/>11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.<br/>1.7.20 Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.<br/>7.8.20 The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.<br/>14.4.21 Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been hampered by recent wet ground conditions.<br/>7.5.21 Surveyors are back on site continuing with field work.<br/>7.6.21 Land surveyors are preparing plans for proposed acquisition.<br/>14.10.21 Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries.<br/>10.11.21 Ongoing process with surveyors to prepare survey plans.</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Meeting            | Date       | Officer         | Title                                                             | Target     |
|--------------------|------------|-----------------|-------------------------------------------------------------------|------------|
| Council 22/07/2020 | 22/07/2020 | Counsell, David | <b>Tenterfield Common Easement and Lot Compulsory Acquisition</b> | 27/07/2020 |

|                        |                                                                                                                                                                                                                                                                                                                                                      |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">133/20</a> | <p><b>Resolved</b> that Council:</p> <p>(1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the</p> |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                     |  |                                                 |
|-------------------------------------|--|-------------------------------------------------|
| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
| Division:<br>Committee:<br>Officer: |  | Date From:<br>Date To:                          |

| Meeting                       | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                                              | Target |
|-------------------------------|------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                               |      |         | water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;                                                                                                                                                                                                                                               |        |
| (2)                           |      |         | Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; |        |
| (3)                           |      |         | Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;                                                                                                                |        |
| (4)                           |      |         | Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;                                                                                                                                                                                            |        |
| (5)                           |      |         | Classifies the land as operational land;                                                                                                                                                                                                                                                                                                                                           |        |
| (6)                           |      |         | Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;                                                                                                                                                                                                                                                                 |        |
| (7)                           |      |         | Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;                                                                                                        |        |
| (8)                           |      |         | Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.                                                                                                              |        |
| (Brian Murray/Michael Petrie) |      |         |                                                                                                                                                                                                                                                                                                                                                                                    |        |

**Notes**  
**10 Feb 2023 2:14pm Melling, Elizabeth - Reallocation**  
 Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer works for Council.  
**02 Dec 2021 1:17pm Fitzpatrick, Christie**  
 Data imported from Resolution Register:  
 13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement.  
 CA application drafted.  
 No response from the Common Trust regarding their concurrence within the allotted timeframe.  
 9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.  
 15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing.  
 3.12.20 Sent to OLG as advised by Crown to begin next steps.  
 9.2.21 Register Acquisition Plan being finalised between surveyor and OLG.  
 10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice.  
 20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement.  
 11.6.21 Resending papers to trust.  
 Waiting on response  
 9.9.21 Adviseements underway to proceed with acquisition due to second attempt with no response.  
 11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received.  
 Works are being scheduled to proceed.

| Meeting                | Date                                                                                                                                                                                                                             | Officer         | Title                                                                      | Target    |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------|-----------|
| Council 26/08/2020     | 26/08/2020                                                                                                                                                                                                                       | Counsell, David | NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK | 9/09/2020 |
| <a href="#">176/20</a> | <b>Resolved</b> that Council contact Crown Lands Department and National Parks & Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.<br>(Gary Verri/Bronwyn Petrie) |                 |                                                                            |           |

**Notes**  
**10 Feb 2023 2:15pm Melling, Elizabeth - Reallocation**  
 Action reassigned to Condric, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council  
**02 Nov 2022 9:38am Coonan, Neville**  
 No action taken

|                                     |                                                                           |
|-------------------------------------|---------------------------------------------------------------------------|
| <b>OUTSTANDING ACTIONS REPORT</b>   | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To: |
| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Date | Officer | Title | Target |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------|-------|--------|
| <b>20 Sep 2022 8:33am Coonan, Neville</b><br>No action taken to date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |         |       |        |
| <b>18 Jul 2022 4:01pm Melling, Elizabeth - Reallocation</b><br>Action reassigned to Coonan, Neville by Melling, Elizabeth - This was previously in Cr Petrie's name.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |         |       |        |
| <b>02 Dec 2021 1:24pm Fitzpatrick, Christie</b><br>Data imported from Resolution Register:<br>11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response.<br>12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE<br>12.3.21 Meeting held with Acting CE, DI, EO & Manager EDCE. EO to provide response to NPWS.<br>19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS.<br>10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop.<br>10.6.21 Councillor workshop with NPWS 10.06.21<br>18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey.<br>14.10.21 Estimate of survey costs and any other expenses being arranged for consideration. |      |         |       |        |

| Meeting                | Date                                                                                                                                                                                                                                                | Officer           | Title                                                                      | Target    |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------|-----------|
| Council 23/09/2020     | 23/09/2020                                                                                                                                                                                                                                          | Marchant, Gillian | <b>NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES</b> | 7/10/2020 |
| <a href="#">202/20</a> | <b>Resolved</b> that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community. |                   |                                                                            |           |
|                        | (Bob Rogan/Greg Sauer)                                                                                                                                                                                                                              |                   |                                                                            |           |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
| <b>18 Jul 2022 4:34pm Marchant, Gillian</b><br>Note masterplan grant applied for 14/07/2022<br>Fishing Platform fence has been altered to accommodate platform, quotations supplied and approved, meeting due 21/07/2022.                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |  |
| <b>18 Jul 2022 4:19pm Melling, Elizabeth - Reallocation</b><br>Action reassigned to Marchant, Gillian by Melling, Elizabeth - Returned to GM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
| <b>18 Jul 2022 4:04pm Melling, Elizabeth - Reallocation</b><br>Action reassigned to Keneally, Fiona by Melling, Elizabeth - Cr Rogan no longer involved with Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
| <b>18 Jul 2022 4:03pm Melling, Elizabeth - Reallocation</b><br>Action reassigned to Marchant, Gillian by Melling, Elizabeth - Cr Bob Rogan no longer involved with Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |  |
| <b>02 Dec 2021 1:34pm Fitzpatrick, Christie</b><br>Data imported from Resolution Register:<br>1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10.<br>1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.<br>15.4.21 Site inspection with focus group held, preliminary designs under investigation<br>6.5.21 Investigation into possible grants underway<br>11.6.21 - 9.9.21 Investigations continue-note awarded fishing platform grant<br>18.10.21 Signed Deeds of Grant<br>12.11.21 Platform planning underway. |  |  |  |  |

| Meeting                | Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Officer           | Title                                                                | Target    |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------|-----------|
| Council 23/09/2020     | 23/09/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Marchant, Gillian | <b>Mingoola Waste Transfer Station Site - Compulsory Acquisition</b> | 7/10/2020 |
| <a href="#">187/20</a> | <b>Resolved</b> that Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                                                                      |           |
|                        | <ol style="list-style-type: none"> <li>(1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</li> <li>(2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</li> <li>(3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</li> </ol> |                   |                                                                      |           |

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| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting                       | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Target |
|-------------------------------|------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                               |      |         | (4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and<br><br>(5) Classify the land as operational land; and<br><br>(6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and<br><br>(7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and<br><br>(8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act. |        |
| (Brian Murray/Michael Petrie) |      |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |

**Notes**  
 17 Oct 2022 4:36pm Marchant, Gillian  
 Negotiations ongoing  
 14 Sep 2022 1:46pm Marchant, Gillian  
 Negotiations ongoing.  
 14 Sep 2022 1:42pm Melling, Elizabeth - Reallocation  
 Action reassigned to Marchant, Gillian by Melling, Elizabeth - Waste Management matter  
 18 Jul 2022 4:07pm Melling, Elizabeth - Reallocation  
 Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer involved with Council. Jessica Gibbins is on 6 months leave.  
 02 Dec 2021 1:26pm Fitzpatrick, Christie  
 Data imported from Resolution Register:  
 15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition.  
 6.11.20 Ongoing  
 4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process.  
 9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response.  
 10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to.  
 20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue.  
 6.5.21 Project handover, negotiations continue.  
 11.6.21 Project negotiations continue.  
  
 19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended.  
 11.11.21 Negotiations continue.

| Meeting            | Date       | Officer            | Title                                                                                           | Target     |
|--------------------|------------|--------------------|-------------------------------------------------------------------------------------------------|------------|
| Council 24/02/2021 | 24/02/2021 | Davidson,<br>Tamai | <b>Request to relocate the Band Hall to Leeches Gully Road (former Leeches Gully Hall Site)</b> | 10/03/2021 |

**16/21 Resolved** that Council:

- (1) Supports the gifting of the Band Hall to the Leeches Gully Progress Association subject to the association being responsible for:
  - (a) Ensuring the Band Hall can fit on the property by conducting an identification survey;
  - (b) Ensuring the Band Hall transfer meets heritage requirements;
  - (c) Paying for all costs associated with the relocation of the Band Hall;
  - (d) All upkeep and maintenance on the band hall once ownership is formally transferred to the association.
- (2) Allocates up to \$50,000 to the Leeches Gully Progress Association towards the costs associated with the items in (1) above.
- (3) Negotiates with the Leeches Gully Progress Association on the proposed relocation of the Band Hall.



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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Date | Officer | Title | Target                        |
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| <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |         |       |                               |
| <p><b>16 Aug 2022 2:57pm Coonan, Neville</b><br/>                     DA application including a heritage report has not yet been submitted.</p> <p><b>11 Aug 2022 7:58am Condrick, Jodie - Reallocation</b><br/>                     Action reassigned to Coonan, Neville by Condrick, Jodie - Neville is managing the removal of the Band Hall from Crown Street, Tenterfield.</p> <p><b>18 Jul 2022 4:13pm Melling, Elizabeth - Reallocation</b><br/>                     Action reassigned to Condrick, Jodie by Melling, Elizabeth - Paul Della no longer works for Council.</p> <p><b>18 May 2022 5:12pm Melling, Elizabeth</b><br/>                     Ongoing - Chief Executive Office met with Grant Johnson for an update 12 May 2022</p> <p><b>02 Dec 2021 1:47pm Fitzpatrick, Christie</b><br/>                     Data imported from Resolution Register:<br/>                     24.2.21 Mr Rod Dowe was informed of Council's decision.<br/>                     25.2.21 Mr Dowe will contact a surveyor re the recommendation of part 1 (a) as a first step in the process.<br/>                     1.3.21 Mr Dowe provided with the names of some Heritage Consultants.<br/>                     12.3.21 The above is evidence of part 3 of the recommendation being enacted.<br/>                     20.4.21 The Gem Club have been advised of the council resolution and provided with contact with Leeches Gully Progress Association for continued use of the hall if relocation takes place.<br/>                     4.5.21 Survey to be completed and relocation quotes are being sought by Progress Association<br/>                     11.6.21 Nothing further to report.<br/>                     19.7.21 Committee to meet and review Constitution.<br/>                     13.8.21 Ongoing waiting for Progress Assoc to become an incorporated body.<br/>                     8.10.21 Meeting to be organised with Progress Association and TSC<br/>                     11.11.21 Meeting held on site to discuss the actions required to expedite the relocation of the Hall to Leeches Gully.<br/>                     8.12.21 They have organised a heritage report which is due Feb 2022. PS is coordinating the matter.</p> |      |         |       |                               |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Officer         | Title                                         | Target    |
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| Council 24/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 24/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Counsell, David | <b>Snake Creek Road - Road Reserve Update</b> | 7/04/2021 |
| <b>60/21</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Resolved</b> that Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                               |           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993.</p> <p style="text-align: right;">(Greg Sauer/Bronwyn Petrie)</p> |                 |                                               |           |
| <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                               |           |
| <p><b>12 Mar 2023 8:35pm Counsell, David</b><br/>                     Staff resources being allocated to this matter in April to revise the application.</p> <p><b>10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation</b><br/>                     Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins on extended leave. Feb 23</p> <p><b>15 Nov 2022 4:12pm Melling, Elizabeth</b><br/>                     Staff member currently on extended leave until January 2023</p> <p><b>14 Feb 2022 2:58pm Gibbins, Jessica</b><br/>                     Collating documents for the new application to send to OLG</p> <p><b>02 Dec 2021 1:54pm Fitzpatrick, Christie</b><br/>                     Data imported from Resolution Register:<br/>                     10.5.21 Office of Local Government application required.<br/>                     15.6.21-19.7.21 Office of Local Government Application being drafted.<br/>                     18.8.21 Application and attachments sent 17/8/21 OUT21/61C3BA5A.<br/>                     14.10.21 Application rejected as need updated searches &amp; correspondence. Being arranged for resubmitting.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                               |           |

| Meeting            | Date       | Officer         | Title                                                                                                     | Target    |
|--------------------|------------|-----------------|-----------------------------------------------------------------------------------------------------------|-----------|
| Council 23/02/2022 | 23/02/2022 | Counsell, David | <b>ACQUISITION OF PART OF PRIVATE LAND REQUIRED FOR ROAD WIDENING PURPOSES - BRUXNER WAY, TENTERFIELD</b> | 9/03/2022 |

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| Meeting               | Date | Officer | Title                                                                                                                                                                                                           | Target |
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| <a href="#">45/22</a> |      |         | <b>Resolved</b> that Council proceed with the recommendations as contained within this report to finalise this matter regarding acquisition of land for road realignment purposes for Bruxner Way, Tenterfield. |        |
|                       |      |         | (John Macnish/Kim Rhodes)                                                                                                                                                                                       |        |
|                       |      |         | <b>Motion Carried</b>                                                                                                                                                                                           |        |

**Notes**  
 12 Oct 2023 9:05pm Counsell, David  
 Matter will be finalised with solicitors.  
 12 Mar 2023 8:39pm Counsell, David  
 Survey plan completed, solicitors processing final title transfers. Final completion of matter to be confirmed.  
 10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation  
 Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023  
 15 Nov 2022 4:13pm Melling, Elizabeth  
 Staff member responsible on extended leave until January 2023  
 14 Apr 2022 12:09pm Gibbins, Jessica  
 Correspondence sent to applicable land owners.

| Meeting            | Date       | Officer         | Title                                                                                              | Target    |
|--------------------|------------|-----------------|----------------------------------------------------------------------------------------------------|-----------|
| Council 22/06/2022 | 22/06/2022 | Counsell, David | <b>McCliftys Road &amp; Bungulla Reserve Road - Public Gate &amp; Vehicle By-pass Applications</b> | 6/07/2022 |

|                        |  |  |                                                                                                                                                                                                                                                                                                              |  |
|------------------------|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <a href="#">124/22</a> |  |  | <b>Resolved</b> that Council as the Roads Authority under the Roads Act 1993:-                                                                                                                                                                                                                               |  |
|                        |  |  | (1) Approves the installation of a public gate and vehicular by-pass on McCliftys Road at approx. 0.316km west of the New England Highway intersection and Bungulla Reserve Road at the intersection with Rosehill Road in accordance with Council Policy No 2.162 – Public Gates and Vehicle By-passes; and |  |
|                        |  |  | (2) Provide applicant with Council Consent as outlined in 4.2 Council’s Internal Administrative Procedures of Policy 2.162.                                                                                                                                                                                  |  |
|                        |  |  | (3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.                                                                                                                                                                                    |  |
|                        |  |  | (Giana Saccon/Tom Peters)                                                                                                                                                                                                                                                                                    |  |
|                        |  |  | <b>Motion Carried</b>                                                                                                                                                                                                                                                                                        |  |

**Notes**  
 12 Oct 2023 9:07pm Counsell, David  
 Inspection yet to be undertaken for finalisation of matter.  
 12 Mar 2023 8:41pm Counsell, David  
 Consents have been issued and works have commenced on both matters. Application process is complete.  
 10 Feb 2023 2:18pm Melling, Elizabeth - Reallocation  
 Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023  
 15 Nov 2022 4:13pm Melling, Elizabeth  
 Staff member currently on extended leave until January 2023

| Meeting            | Date       | Officer         | Title                                                                                    | Target     |
|--------------------|------------|-----------------|------------------------------------------------------------------------------------------|------------|
| Council 27/07/2022 | 27/07/2022 | Counsell, David | <b>Policy 2.130 Construction &amp; Maintenance of Property Access from Council Roads</b> | 10/08/2022 |

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|------------------------|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <a href="#">160/22</a> |  |  | <b>Resolved</b> that Council:                                                                                                                                            |  |
|                        |  |  | Place Policy 2.130 Construction & Maintenance of Property Access from Council Roads on public display for 28 days to seek community input prior to reviewing the policy. |  |
|                        |  |  | (Peter Petty/Peter Murphy)                                                                                                                                               |  |
|                        |  |  | <b>Motion Carried</b>                                                                                                                                                    |  |

**Notes**  
 15 May 2023 12:48pm Melling, Elizabeth  
 Councillor Worksop - 10 May 2023

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| Meeting                                                                                                                                             | Date | Officer | Title | Target |
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| <b>12 Mar 2023 8:43pm Counsell, David</b><br>Report to Council meeting planned for April meeting.                                                   |      |         |       |        |
| <b>08 Dec 2022 12:58pm Counsell, David</b><br>Revised drawings to be compiled and report to Council yet to be completed.                            |      |         |       |        |
| <b>14 Sep 2022 12:26pm Counsell, David</b><br>Public exhibition period has been held and a report will be prepared for Council to review the Policy |      |         |       |        |
| <b>12 Aug 2022 4:30pm Melling, Elizabeth</b><br>Policy on Public Display for 28 days - TSC Website.                                                 |      |         |       |        |

| Meeting                | Date                                                                                                                                                                                                                                          | Officer         | Title                                                 | Target     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------|------------|
| Council 27/07/2022     | 27/07/2022                                                                                                                                                                                                                                    | Counsell, David | <b>Policy 2.162 Public Gates and Vehicle Bypasses</b> | 10/08/2022 |
| <a href="#">159/22</a> | <b>Resolved</b> that Council:<br><br>Place Policy 2.162 Public Gates and Vehicle Bypasses on public display for 28 days to seek community input prior to reviewing the policy.<br><br>(Peter Petty/Peter Murphy)<br><br><b>Motion Carried</b> |                 |                                                       |            |

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| <b>Notes</b><br><b>15 May 2023 12:48pm Melling, Elizabeth</b><br>Councilor Workshop - 10 May 2023<br><b>12 Mar 2023 8:43pm Counsell, David</b><br>Report to Council planned for April meeting.<br><b>08 Dec 2022 12:59pm Counsell, David</b><br>Report to Council yet to be completed.<br><b>14 Sep 2022 12:24pm Counsell, David</b><br>Public exhibition period has been held and a report will be prepared for Council to review the Policy.<br><b>12 Aug 2022 4:26pm Melling, Elizabeth</b><br>Put on Public Display - Website. 28 days on display. |
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| Meeting                | Date                                                                                                                                                                                                                                                | Officer         | Title                                    | Target     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------------|------------|
| Council 27/07/2022     | 27/07/2022                                                                                                                                                                                                                                          | Counsell, David | <b>AM White Drive reserve dedication</b> | 10/08/2022 |
| <a href="#">148/22</a> | <b>Resolved</b> that Council proceed with action to formally dedicate Part of Lot 2 DP 815097 as a Public Road Reserve along A M White Drive from New England Highway to Bolivia Hall.<br><br>(Tim Bonner/Peter Petty)<br><br><b>Motion Carried</b> |                 |                                          |            |

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| <b>Notes</b><br><b>12 Mar 2023 8:42pm Counsell, David</b><br>Submission to TfNSW continuing.<br><b>08 Dec 2022 1:01pm Counsell, David</b><br>Details being compiled for submission to TfNSW to undertake dedication.<br><b>14 Sep 2022 12:16pm Counsell, David</b><br>Crown Lands have confirmed status of the land and do not object to proposed dedication. Matter will now be referred to Transport for NSW to progress the formal dedication as a road.<br><b>17 Aug 2022 12:50pm Melling, Elizabeth</b><br>Matter to be raised with Crown Lands for discussion of process. |
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| Meeting                        | Date                                                                                                                                                                                               | Officer         | Title                                                                             | Target     |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------|------------|
| Council 28/09/2022             | 28/09/2022                                                                                                                                                                                         | Counsell, David | <b>ACQUISITION OF LAND REQUIRED FOR ROAD ALIGNING PURPOSES ALONG KILDARE ROAD</b> | 12/10/2022 |
| <a href="#">202/22, 203/22</a> | <b>Resolved</b> that Council:<br><br>(1) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and |                 |                                                                                   |            |

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| Meeting | Date | Officer | Title                                                                                                                                                                                                                                       | Target |
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|         | (2)  |         | Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.<br><br>(Peter Petty/Tom Peters)                                                                 |        |
|         |      |         | <b>Motion Carried</b>                                                                                                                                                                                                                       |        |
|         |      |         | <b>Resolved</b> that Council:                                                                                                                                                                                                               |        |
|         | (1)  |         | Agree to the acquisition of land along Kildare Road for road aligning purposes; and                                                                                                                                                         |        |
|         | (2)  |         | Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange.<br><br>(Peter Petty/Tom Peters) |        |
|         |      |         | <b>Motion Carried</b>                                                                                                                                                                                                                       |        |

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| <b>Notes</b><br><b>13 Apr 2023 4:01pm Counsell, David</b><br>Surveyor is still preparing acquisition plan as the matter is complex given nature and extent of the road alignment.<br><b>12 Mar 2023 8:48pm Counsell, David</b><br>Survey plans are still being compiled and have not yet been received from the land surveyors.<br><b>31 Jan 2023 9:30am Counsell, David</b><br>Surveyor has now completed field work pegging of proposed boundaries and plans are being compiled.<br><b>08 Dec 2022 12:57pm Counsell, David</b><br>Surveyor has been engaged and field survey work is partially undertaken with pegging of proposed boundary.<br><b>12 Oct 2022 3:36pm Counsell, David</b><br>Preliminary meeting held with registered surveyor to commence road reserve alignment process. |
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| Meeting            | Date       | Officer            | Title                                              | Target     |
|--------------------|------------|--------------------|----------------------------------------------------|------------|
| Council 28/09/2022 | 28/09/2022 | Davidson,<br>Tamai | OPTIONS TO MANAGE 142 MANNERS STREET, TENTERFIELD. | 12/10/2022 |

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| <b>OFFICER'S RECOMMENDATION:</b><br><br><b>That Council delegate authority to the Chief Executive to:</b><br><br><ol style="list-style-type: none"> <li>1. Leave the current lessee in occupation of 'The Property' on a month to month basis at the same rent or;</li> <li>2. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at market rents or;</li> <li>3. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at a concessional annual payment or rent or;</li> <li>4. Investigate putting 'The Property' to the market for lease or;</li> <li>5. Investigate the sale of 142 Manners Street with vacant possession or subject to a lease at a market rent.</li> </ol> |
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| <b>Notes</b><br><b>15 May 2023 12:50pm Melling, Elizabeth</b><br>Further Report will be provided to the June 2023 Ordinary Council Meeting<br><b>14 Feb 2023 9:30am Melling, Elizabeth</b><br>Further Report to will be provided to the May 2023 Ordinary Council Meeting.<br><b>10 Feb 2023 2:21pm Melling, Elizabeth - Reallocation</b><br>Action reassigned to Davidson, Tamai by Melling, Elizabeth - Neville Coonan no longer works for Council<br><b>02 Nov 2022 9:48am Coonan, Neville</b><br>No action required at this time.<br><b>19 Oct 2022 1:13pm Condrick, Jodie</b><br>Letter has been sent to the current lessee |
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| Meeting            | Date       | Officer         | Title                                                                                                                 | Target     |
|--------------------|------------|-----------------|-----------------------------------------------------------------------------------------------------------------------|------------|
| Council 28/09/2022 | 28/09/2022 | Condrick, Jodie | Commence negotiations with the current occupier of Reserve R83670 with the intent of entering into a long term lease. | 12/10/2022 |

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| <b>OFFICER'S RECOMMENDATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
| <b>That Council:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
| <p>(1) Ratify the Letter of Support (Attachment A) to current occupier to apply for a grant to revitalise the clubhouse by extending the kiosk function area and construct amenities, noting that any additional asset cost will be on Councils Asset Register until a Lease is effected;</p> <p>(2) Prepare and have approved a Plan of Management (PoM) for the Reserve (Reserve R83670 - Lot 599 DP 704008) in consultation with the occupiers, and</p> <p>(3) Provide 'in principle' approval for the Chief Executive to commence negotiations for a long-term Lease over the Reserve. The 'in principle' approval is provided subject to the satisfactory resolution of community consultation processes, necessary Crown Land approvals, satisfactory site analysis, Lease negotiation and development approval process.</p> |  |  |  |  |

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| <b>Notes</b>                                                                                                                                                     |  |  |  |  |
| 10 Feb 2023 2:24pm Melling, Elizabeth - Reallocation<br>Action reassigned to Condrick, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council. |  |  |  |  |
| 19 Oct 2022 1:11pm Condrick, Jodie - Reallocation<br>Action reassigned to Coonan, Neville by Condrick, Jodie - Neville needs to complete POM and arrange lease   |  |  |  |  |
| 19 Oct 2022 1:09pm Condrick, Jodie<br>Letter of Support was sent and POM and lease are still being investigated                                                  |  |  |  |  |

| Meeting            | Date       | Officer         | Title                                                                             | Target     |
|--------------------|------------|-----------------|-----------------------------------------------------------------------------------|------------|
| Council 28/09/2022 | 28/09/2022 | Counsell, David | ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - SUNNYSIDE PLATFORM ROAD | 12/10/2022 |

|                       |                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <a href="#">200/2</a> | <b>Resolved</b> that Council:                                                                                                                                                                                                                                                                                                                                        |  |  |  |
|                       | <p>(1) Agree to the acquisition of land adjacent to Sunnyside Platform Road for road widening purposes at the intersection of Bruxner Way; and</p> <p>(2) Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p> |  |  |  |
|                       | <b>Motion Carried</b>                                                                                                                                                                                                                                                                                                                                                |  |  |  |

|                                                                                                                                                                  |  |  |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| <b>Notes</b>                                                                                                                                                     |  |  |  |  |
| 13 Apr 2023 3:47pm Counsell, David<br>Registered valuer has been engaged to assess the value for this matter along with other similar tasks underway at present. |  |  |  |  |
| 12 Mar 2023 8:44pm Counsell, David<br>Acquisition plan completed and are with Solicitors to arrange to execute acquisition process.                              |  |  |  |  |
| 31 Jan 2023 9:37am Counsell, David<br>Surveyor is completing field work and acquisition plan to be prepared during February.                                     |  |  |  |  |
| 08 Dec 2022 12:53pm Counsell, David<br>Surveyor has been engaged for acquisition plan and works to undertaken adjusted fencing has been programmed.              |  |  |  |  |
| 12 Oct 2022 3:31pm Counsell, David<br>Preliminary meeting held with registered surveyor to assist in acquisition process.                                        |  |  |  |  |

| Meeting            | Date       | Officer         | Title                                                                                | Target     |
|--------------------|------------|-----------------|--------------------------------------------------------------------------------------|------------|
| Council 28/09/2022 | 28/09/2022 | Counsell, David | ACQUISITION OF LAND REQUIRED FOR ROAD REALIGNMENT PURPOSES ON PADDYS FLAT ROAD NORTH | 12/10/2022 |

|                        |                               |  |  |  |
|------------------------|-------------------------------|--|--|--|
| <a href="#">201/22</a> | <b>Resolved</b> that Council: |  |  |  |
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| <b>OUTSTANDING ACTIONS REPORT</b>   | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To: |
| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting                      | Date | Officer | Title                                                                                                                                        | Target |
|------------------------------|------|---------|----------------------------------------------------------------------------------------------------------------------------------------------|--------|
| (1)                          |      |         | Agree to the acquisition of land adjacent to Paddys Flat Road North for road realignment and widening purposes at Kangaroo Creek Bridge; and |        |
| (2)                          |      |         | Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners. |        |
| (Peter Petty/Tom Peters)     |      |         |                                                                                                                                              |        |
| <b><u>Motion Carried</u></b> |      |         |                                                                                                                                              |        |

**Notes**  
**13 Apr 2023 3:47pm Counsell, David**  
 Survey and acquisition plan preparation is continuing with the surveyors.  
**12 Mar 2023 8:46pm Counsell, David**  
 Survey field work is yet to be completed.  
**31 Jan 2023 9:35am Counsell, David**  
 Bridge approach works being finalised and surveyor is planning to undertake field work at the end of February.  
**08 Dec 2022 12:55pm Counsell, David**  
 Surveyor has been engaged for acquisition plan. Fencing has been undertaken for new boundary.  
**12 Oct 2022 3:33pm Counsell, David**  
 Meeting held with registered surveyor to assist in realignment acquisition process.

| Meeting            | Date       | Officer            | Title                                                                                          | Target     |
|--------------------|------------|--------------------|------------------------------------------------------------------------------------------------|------------|
| Council 28/09/2022 | 28/09/2022 | Counsell,<br>David | <b>ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - MT LINDESAY ROAD BLER PROJECT</b> | 12/10/2022 |

|                                |                                                                                                                                                                                                             |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">202/22, 203/22</a> | <b>Resolved</b> that Council:                                                                                                                                                                               |
| (1)                            | Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and                                                   |
| (2)                            | Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.                                                                 |
| (Peter Petty/Tom Peters)       |                                                                                                                                                                                                             |
| <b><u>Motion Carried</u></b>   |                                                                                                                                                                                                             |
|                                | <b>Resolved</b> that Council:                                                                                                                                                                               |
| (1)                            | Agree to the acquisition of land along Kildare Road for road aligning purposes; and                                                                                                                         |
| (2)                            | Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange. |
| (Peter Petty/Tom Peters)       |                                                                                                                                                                                                             |
| <b><u>Motion Carried</u></b>   |                                                                                                                                                                                                             |

**Notes**  
**12 Mar 2023 8:47pm Counsell, David**  
 Solicitors are continuing the acquisition process with the two property owners.  
**31 Jan 2023 9:32am Counsell, David**  
 Survey plans are completed and with Council's Solicitors for legal processing.  
**08 Dec 2022 12:56pm Counsell, David**  
 Surveyor engaged, survey work undertaken and acquisition plan being compiled.  
**02 Nov 2022 9:44am Counsell, David**  
 Field survey works have commenced for the acquisition.  
**12 Oct 2022 3:35pm Counsell, David**  
 Preliminary meeting held with registered surveyor to assist in road widening acquisition with survey and plan preparation.

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| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting            | Date       | Officer         | Title                                                                                | Target     |
|--------------------|------------|-----------------|--------------------------------------------------------------------------------------|------------|
| Council 21/12/2022 | 21/12/2022 | Counsell, David | TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 1 DECEMBER 2022 | 11/01/2023 |

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">251/22</a> | <p><b>Resolved</b> that Council:</p> <p>(1) Receive and note the report of the Tenterfield Shire Council Local Traffic Committee meeting of 1 December 2022;</p> <p>(2) Adopt the recommendations from the meeting as follows:-</p> <p>a) <b>Traffic Accident - Tooloom Street, Urbenville</b><br/>TfNSW recommends a traffic signage review of the area and applying for Fatal Crash Response funding if upgrades are required.</p> <p>b) <b>Manners Street, Tenterfield – request for pedestrian crossing.</b><br/>Transport for NSW to assess the site in respect to the request for a pedestrian crossing given the close proximity to the New England Highway. Council to send a letter to TfNSW requesting assessment.</p> <p>c) <b>Rouse Street Telstra Driveway.</b><br/>All line marking of the parking bays be reviewed and renewed in CBD.</p> <p>d) <b>Cycle Event.</b><br/>That Committee note the application and recommend the event be approved subject to any requirements of Transport for NSW and NSW Police in liaison with The Saddlers Mountain Bike Club Tenterfield Inc. prior to event.</p> <p>e) <b>Manners Street Bus Stop.</b><br/>That the Committee note the request and prior to considering any change to the existing bus stop in Manners Street, seek comments from Transport for NSW Traffic Section in respect to any traffic impacts to the Rouse Street (New England Highway) traffic and parking arrangement implications.</p> <p>f) <b>Proposed meeting dates for 2023</b><br/>Committee accept meeting dates as presented.</p> <p style="text-align: right;">(Tom Peters/Tim Bonner)</p> <p><b>Motion Carried</b></p> |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Notes</b></p> <p>13 Apr 2023 4:02pm Counsell, David<br/>Outstanding actions are to be actioned when possible.</p> <p>12 Mar 2023 8:49pm Counsell, David<br/>Actions from the meeting are being programmed as resources allow.</p> <p>01 Feb 2023 9:49am Melling, Elizabeth - Reallocation<br/>Action reassigned to Counsell, David by Melling, Elizabeth - Kelly Pitkin no longer works for Council.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Meeting            | Date       | Officer         | Title                                                                                | Target     |
|--------------------|------------|-----------------|--------------------------------------------------------------------------------------|------------|
| Council 22/02/2023 | 22/02/2023 | Counsell, David | TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 2 FEBRUARY 2023 | 15/03/2023 |

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">18/23</a> | <p><b>Resolved</b> that Council:</p> <p>Receive and note the minutes of the Tenterfield Shire Local Traffic Committee meeting of 2 February 2023;</p> <p>(1) Adopt the following recommendations from General Business a) thru d):</p> <p>(a) ROUSE STREET VISITOR INFORMATION CENTRE PARKING SIGNS - That Council amend the regulatory parking signs for the Rouse Street parking spaces immediately in front of the Visitor Information Centre to 30-minute time limited parking;</p> |
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| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
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| Meeting                   | Date | Officer | Title                                                                                                                                                                                                                                                                                                                         | Target |
|---------------------------|------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                           |      |         | (b) TENTERFIELD HIGH SCHOOL CROSS COUNTRY EVENT - That Council approve the annual Tenterfield High School Cross Country event subject to Police approval and standard conditions;                                                                                                                                             |        |
|                           |      |         | (c) ANZAC DAY – TENTERFIELD - That Council offer no objection to the temporary closure of roads including sections of Manners Street, Rouse Street and Molesworth Street associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions;            |        |
|                           |      |         | (d) ANZAC DAY – URBENVILLE - That Council offer no objection to the temporary closure of streets including sections of Beaury Street, Tooloom Street and Clarence Way in Urbenville associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions. |        |
| (Giana Saccon/Tom Peters) |      |         |                                                                                                                                                                                                                                                                                                                               |        |
| <b>Motion Carried</b>     |      |         |                                                                                                                                                                                                                                                                                                                               |        |

**Notes**  
 20 Jul 2023 11:21am Melling, Elizabeth  
 Signs updated. Need further inspection for accuracy.  
 10 May 2023 4:12pm Counsell, David  
 VIC Parking sign amendments to be programmed.  
 13 Apr 2023 4:03pm Counsell, David  
 Outstanding actions to be actioned, noting that signage upgrading near Bookookoorara bridge has been undertaken.  
 12 Mar 2023 8:50pm Counsell, David  
 Actions from the February meeting are being programmed as staffing resources allow.

| Meeting            | Date       | Officer         | Title                                      | Target     |
|--------------------|------------|-----------------|--------------------------------------------|------------|
| Council 22/03/2023 | 22/03/2023 | Davidson, Tamai | LEASING OF 136 MANNERS STREET, TENTERFIELD | 12/04/2023 |

**42/23 Resolved** that Council:

- (1) Accept the offer from Tenterfield Total Care in the amount of \$9,000.00 per annum plus GST with annual CPI increases from the first adversary date of lease, for the duration of the lease agreement.
- (2) Commence drafting of a lease agreement for a five (5) year lease term with an option for a further five (5) years after that, to include minor internal maintenance as a responsibility of the lessee.
- (3) Commence the lease from 1 April 2023.

(Kim Rhodes/Peter Petty)

**Motion Carried**

**Notes**  
 20 Jul 2023 11:18am Melling, Elizabeth  
 Total Care Executive are happy for solicitors to apply the changes to Lease. Meeting next Wednesday afternoon so could get it signed if Lease is ready beforehand.  
 20 Apr 2023 9:30am Davidson, Tamai  
 Request for lease sent to solicitors for drafting

| Meeting            | Date       | Officer         | Title                                                                                   | Target     |
|--------------------|------------|-----------------|-----------------------------------------------------------------------------------------|------------|
| Council 26/04/2023 | 26/04/2023 | Counsell, David | TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING MINUTES THURSDAY 6 APRIL 2023 | 17/05/2023 |

**58/23 Resolved** that Council:

Receive and note the minutes of the Tenterfield Shire Council Local Traffic Committee meeting of 6 April 2023;

- (1) And adopt the following recommendations from General Business a) thru c);



|                                     |  |                                                 |
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| Meeting               | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Target |
|-----------------------|------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                       |      |         | (a) <b>UNTAMED BORDER RUN</b> - That Council offer no objection to the Killarney Show and Rodeo Society Inc to hold the Untamed Border Run event subject to Police approval and standard conditions;<br><br>(b) <b>CBD LOADING ZONE</b> - That Council not install any further loading zone in the main CBD area along Rouse Street;<br><br>(c) <b>LIGHT HORSE DRIVE</b> - Council noted that maintenance of Light Horse Drive is not Council responsibility and that the issue be raised with Crown Lands to request road maintenance be undertaken for the benefit of Police vehicles and therefore the community.<br><br>(Tom Peters/John Macnish) |        |
| <b>Motion Carried</b> |      |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |

**Notes**  
 20 Jul 2023 11:17am Melling, Elizabeth  
 Contact from NSW Police to quote of repairs to pavement Sec 67  
 10 May 2023 4:09pm Counsell, David  
 Actions from minutes being programmed

| Meeting            | Date       | Officer         | Title                                      | Target     |
|--------------------|------------|-----------------|--------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Counsell, David | <b>DISPOSAL OF DAMAGED STEEL STRUCTURE</b> | 14/06/2023 |

**69/23** **Resolved** that Council agree to the disposal of the damaged steel structure as surplus scrap material.  
  
(Greg Sauer/Peter Murphy)  
  
**Motion Carried**

**Notes**  
 12 Oct 2023 9:20pm Counsell, David  
 Asset is yet to be advertised for sale due to resourcing.  
 20 Jul 2023 11:11am Melling, Elizabeth  
 Inspection required for full description and access.

| Meeting            | Date       | Officer      | Title                                                                                                 | Target     |
|--------------------|------------|--------------|-------------------------------------------------------------------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Petty, Peter | <b>NOTICE OF MOTION - INVESTIGATE THE EXTENSION OF WASTE SERVICES TO BILLIRIMBA ROAD, TENTERFEILD</b> | 14/06/2023 |

**80/23** **RECOMMENDATION:**  
  
 That Council receive a Report on the viability and interest of residents in extending waste service collection along Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall.  
  
(Peter Petty / Kim Rhodes)  
  
**AMENDMENT**  
 That Council receive a Report on the viability and interest of residents in extending waste service collection along:  
 (1) Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall.  
 (2) Sunnyside Loop Road area  
 (3) Scrub Road within a 10km radius  
  
(Peter Murphy/Greg Sauer)  
  
**Amendment Carried**

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| Meeting                                                                                                                                          | Date | Officer | Title                                                                                                                                 | Target |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------|---------|---------------------------------------------------------------------------------------------------------------------------------------|--------|
|                                                                                                                                                  |      |         | <b>Resolved</b> that Council receive a Report on the viability and interest of residents in extending waste service collection along: |        |
|                                                                                                                                                  |      |         | (1) Billirimba Road, from the intersection of Scrub Road and Billirimba Road to Steinbrook Hall, and                                  |        |
|                                                                                                                                                  |      |         | (2) Sunnyside Loop Road area, and                                                                                                     |        |
|                                                                                                                                                  |      |         | (3) Scrub Road within a 10km radius.                                                                                                  |        |
|                                                                                                                                                  |      |         | (Peter Murphy/Greg Sauer)                                                                                                             |        |
|                                                                                                                                                  |      |         | <b>Motion Carried</b>                                                                                                                 |        |
| <b>Notes</b>                                                                                                                                     |      |         |                                                                                                                                       |        |
| 29 May 2023 4:53pm Melling, Elizabeth<br>Further Report to Council on areas specified in the Resolution to be prepared by Manager Waste & Water. |      |         |                                                                                                                                       |        |

| Meeting                                                                                                                                                                                                                                                                                                                               | Date       | Officer      | Title                                                                                                                                                                                                                                                                    | Target     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Council 24/05/2023                                                                                                                                                                                                                                                                                                                    | 24/05/2023 | Mills, Bruce | <b>SALE OF COUNCIL OWNED LAND - 'BENDALL'S' 8933 NEW ENGLAND HIGHWAY, TENTERFIELD.</b>                                                                                                                                                                                   | 14/06/2023 |
| <b>85/23</b>                                                                                                                                                                                                                                                                                                                          |            |              | <b>Resolved</b> that Council:                                                                                                                                                                                                                                            |            |
|                                                                                                                                                                                                                                                                                                                                       |            |              | (1) Rescinds Resolution No. 43/2023 Part (2) from Council's Ordinary Meeting of 22 March 2023 to authorise the Chief Executive Officer to open list the property for sale, being 'Bendalls' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) NSW 2372, and    |            |
|                                                                                                                                                                                                                                                                                                                                       |            |              | (2) Authorise the Chief Executive Officer to accept the offer of \$1,001,000 (exclusive of GST) from Shun Hung Pty Ltd to purchase 'Bendall's' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) NSW 2372, and                                                 |            |
|                                                                                                                                                                                                                                                                                                                                       |            |              | (3) Should the contract of sale not be finalised by Shun Hung Pty Ltd, authorise the Chief Executive Officer to openly relist the property of 'Bendalls' at 8933 New England Highway, Tenterfield (Lot 2 DP 1037068) for a sale price of \$1,100,000 (exclusive of GST). |            |
|                                                                                                                                                                                                                                                                                                                                       |            |              | (John Macnish/Peter Murphy)                                                                                                                                                                                                                                              |            |
|                                                                                                                                                                                                                                                                                                                                       |            |              | <b>Motion Carried Unanimously</b>                                                                                                                                                                                                                                        |            |
| <b>Notes</b>                                                                                                                                                                                                                                                                                                                          |            |              |                                                                                                                                                                                                                                                                          |            |
| 03 Oct 2023 4:05pm Melling, Elizabeth<br>Settlement completed.                                                                                                                                                                                                                                                                        |            |              |                                                                                                                                                                                                                                                                          |            |
| 08 Aug 2023 1:53pm Melling, Elizabeth<br>We are nearing settlement, just trying to work out a reservation on the title with Crown Grant (S) – dealing with solicitors and Crown Lands.<br>There may be a bore that should have been transferred to the subdivision that TSC retains with the pump shed.                               |            |              |                                                                                                                                                                                                                                                                          |            |
| 20 Jul 2023 11:01am Melling, Elizabeth<br>Contracts exchanged and deposit received by agent.                                                                                                                                                                                                                                          |            |              |                                                                                                                                                                                                                                                                          |            |
| 22 Jun 2023 4:06pm Melling, Elizabeth<br>Contracts signed.                                                                                                                                                                                                                                                                            |            |              |                                                                                                                                                                                                                                                                          |            |
| 29 May 2023 4:45pm Melling, Elizabeth<br>Bruce Mills advised agent (Jack Thomas of Nutrien Harcourts) of Council's decision after the meeting 24 May 2023. Under Terms of the Offer, buyer has 60 days to finalise purchase. Monday, 29 May officer spoke with the agent who advised the buyer was confident of securing a bank loan. |            |              |                                                                                                                                                                                                                                                                          |            |

| Meeting            | Date       | Officer         | Title                                                                                                                                     | Target     |
|--------------------|------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Counsell, David | <b>MOLESWORTH STREET DRAINAGE PIPE EASEMENT</b>                                                                                           | 14/06/2023 |
| <b>67/23</b>       |            |                 | <b>Resolved</b> that Council:                                                                                                             |            |
|                    |            |                 | (1) Agree to seek an easement over the drainage pipe in Lot 4 Molesworth Street and payment of any compensation of the affected land; and |            |

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| Meeting               | Date | Officer                                                                                                                                                                                                           | Title | Target |
|-----------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|
|                       | (2)  | Authorise the Chief Executive to approve any compensation amount once an independent valuation has been undertaken and execute any associated documents to finalise the easement.<br><br>(Peter Petty/Kim Rhodes) |       |        |
| <b>Motion Carried</b> |      |                                                                                                                                                                                                                   |       |        |

**Notes**  
 20 Jul 2023 11:12am Melling, Elizabeth  
 Surveyor to amend plans after liaising with owners of land.

| Meeting            | Date       | Officer         | Title                                                | Target     |
|--------------------|------------|-----------------|------------------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Counsell, David | MT LINDESAY ROAD BRYANS GAP ROAD<br>LAND ACQUISITION | 14/06/2023 |

[64/23](#) **Resolved** that Council:

- (1) Agree to commence investigation of the Mt Lindesay Road public road reserve with respect to proposed rehabilitation works near Bryans Gap Road, and
- (2) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes necessary for road rehabilitation, and
- (3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.

(Tim Bonner/Kim Rhodes)

**Motion Carried**

**Notes**  
 12 Oct 2023 9:15pm Counsell, David  
 Surveyor boundary identification near the intersection has been completed. Further design work on hold pending Government review of funding grant.  
 20 Jul 2023 11:16am Melling, Elizabeth  
 Sent request to surveyor to confirm five boundary points.

| Meeting            | Date       | Officer         | Title                                                | Target     |
|--------------------|------------|-----------------|------------------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Counsell, David | MT LINDESAY ROAD – BOUNDARY ROAD<br>LAND ACQUISITION | 14/06/2023 |

[65/23](#) **Resolved** that Council:

- (1) Agree to commence investigation of Mt Lindesay Road for the purpose of detailed design of a future roundabout at Boundary Road intersection, and
- (2) Agree to the acquisition of land adjacent to Mt Lindesay Road for the purpose of future roundabout construction, and
- (3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.

(Kim Rhodes/Tim Bonner)

**Motion Carried**

**Notes**  
 12 Oct 2023 9:17pm Counsell, David  
 No further action to date due to resourcing levels - low priority as no capital works are funded in current program.  
 20 Jul 2023 11:15am Melling, Elizabeth  
 Updating correspondence to landowners. Preparing brief for surveyor.

| Meeting            | Date       | Officer         | Title                                                  | Target     |
|--------------------|------------|-----------------|--------------------------------------------------------|------------|
| Council 24/05/2023 | 24/05/2023 | Counsell, David | SHERRATT ROAD TORRINGTON - ROAD<br>RESERVE ACQUISITION | 14/06/2023 |

[66/23](#) **Resolved** that Council:

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| Meeting               | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                | Target |
|-----------------------|------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                       |      |         | (1) Agree to commence investigations for the formalisation of a road reserve for Sherratt Road, Tomtoy Avenue and Eschman Lane, and<br><br>(2) Undertake necessary searches, survey and plan preparation for the compulsory acquisition of Crown Land to form public road reserves.<br><br><p style="text-align: right;">(Tom Peters/Kim Rhodes)</p> |        |
| <b>Motion Carried</b> |      |         |                                                                                                                                                                                                                                                                                                                                                      |        |

**Notes**  
 12 Oct 2023 9:19pm Counsell, David  
 Information being compiled for meeting with Crown Lands office.  
 20 Jul 2023 11:12am Melling, Elizabeth  
 Liaising with Crown Lands to determine surveyors scope.

| Meeting            | Date       | Officer      | Title                                                                                             | Target     |
|--------------------|------------|--------------|---------------------------------------------------------------------------------------------------|------------|
| Council 30/06/2023 | 30/06/2023 | Mills, Bruce | SALE OF COUNCIL OWNED LAND - LOT 1 DP 613385 (OPPOSITE TAFE), CLARENCE / HIGH STREET, TENTERFIELD | 21/07/2023 |

**113/23 Resolved** that Council:  
 Sell the land known as:  
 (1) Lot 1 DP 613385 as one lot;and  
 (2) Authorise the Chief Executive to invite all local agents to list the property for sale by private treaty, at asking price of \$380,000.  

(Kim Rhodes/Geoff Nye)

**Motion Carried**

**Notes**  
 03 Oct 2023 4:07pm Melling, Elizabeth  
 Marketing now added  
 08 Aug 2023 12:04pm Melling, Elizabeth  
 All local agents written to by BM and invited to list the property for sale.  
 Property is currently listed for sale on realestate.com

| Meeting            | Date       | Officer           | Title                                   | Target     |
|--------------------|------------|-------------------|-----------------------------------------|------------|
| Council 30/06/2023 | 30/06/2023 | Marchant, Gillian | SEWER CCTV AND RE-LINING RFQ - 08-22/23 | 21/07/2023 |

**109/23, 110/23 Resolved** that Council:  
 (1) Accept the tender Interflow Pty Ltd as outlined in the Report to undertake the sewer main re-lining and CCTV works.  

(Kim Rhodes/John Macnish)

**Motion Carried**

**OFFICER'S RECOMMENDATION:**  
**That Council:**  
 (1) Waive the current \$48,213.30 excess water bill for the period to June 2023, and  
 (2) Adjust the water bill as an average consumption for the June 2023 period.  

(Kim Rhodes / John Macnish)

|                                     |                                                                           |
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| <b>OUTSTANDING ACTIONS REPORT</b>   | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To: |
| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting                                                                                                                                                                                                                                             | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Target |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                                                                                                                                                                                                                                                     |      |         | <b>AMENDMENT</b><br>That Council:<br><br>(1) Waive the current \$48,213.30 excess water bill for the period to June 2023, and<br><br>(2) Adjust the water bill as an average consumption for the June 2023 subject to satisfactory inspection by staff that remediation works have been carried out.<br><br>(Peter Murphy / Greg Sauer)<br><br><b>Amendment Carried</b><br><br><b>Resolved</b> that Council:<br><br>(1) Waive the current \$48,213.30 excess water bill for the period to June 2023, and<br><br>(2) Adjust the water bill as an average consumption for the June 2023 period subject to satisfactory inspection by staff that remediation works have been carried out<br><br>(Peter Murphy/Greg Sauer)<br><br><b>Motion Carried</b> |        |
| <b>Notes</b><br>14 Sep 2023 9:37am Marchant, Gillian<br>Works underway<br>08 Aug 2023 1:58pm Melling, Elizabeth<br>Advise successful tender. Interflow engaged and works are in progress for commencement as end of July and continues into August. |      |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |

| Meeting                                                                                                                                                                                                                                                         | Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Officer         | Title                                                                       | Target     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------|------------|
| Council 23/08/2023                                                                                                                                                                                                                                              | 23/08/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Counsell, David | <b>SUNNYSIDE HALL ROAD - PUBLIC GATE &amp; VEHICLES BY-PASS APPLICATION</b> | 13/09/2023 |
| <b>134/23</b>                                                                                                                                                                                                                                                   | <b>Resolved</b> that Council:<br><br>(1) Approve the alteration of an existing public gate with a new grid (gate and vehicular by-pass) installation on Sunnyside Hall Road located 100m from Bruxner Way; and<br><br>(2) Provide the applicant with Council Consent in accordance with Policy 2.162 subject to no objections being received.<br><br>(3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.<br><br>(Peter Petty/Tom Peters)<br><br><b>Motion Carried</b> |                 |                                                                             |            |
| <b>Notes</b><br>12 Oct 2023 9:20pm Counsell, David<br>No objections have been received and approval for installation is being prepared.<br>19 Sep 2023 11:48am Ritchie, Hayley<br>Advertised in Your Local News, Website. Submissions closed 13 September 2023. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |                                                                             |            |
| <b>Notes</b>                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |                                                                             |            |

| Meeting            | Date                                                                                                                                           | Officer            | Title                                                              | Target     |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023                                                                                                                                     | Melling, Elizabeth | <b>WARD BOUNDARY ALTERATIONS - 2024 LOCAL GOVERNMENT ELECTIONS</b> | 18/10/2023 |
| <b>169/23</b>      | <b>Resolved</b> that Council:<br><br>(1) That the Report "Ward Boundary Alterations – 2024 Local Government Elections" be adopted; and further |                    |                                                                    |            |

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| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
| Division:<br>Committee:<br>Officer: |  | Date From:<br>Date To:                          |

| Meeting                      | Date | Officer | Title                                                                                                                                                                                                                                                        | Target |
|------------------------------|------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                              |      |         | (2) That Council advise the Electoral Commission NSW of the alterations to Ward boundaries for B and E Wards; and<br><br>(3) This information be provided to the Electoral Commission NSW prior to Thursday 5 October 2023.<br><br>(Kim Rhodes/John Macnish) |        |
| <b><u>Motion Carried</u></b> |      |         |                                                                                                                                                                                                                                                              |        |

**Notes**  
**13 Oct 2023 11:30am Melling, Elizabeth**  
 Acknowledgement received from EC NSW that all information received and approved. IT have uploaded to TSC mapping system for use in 2024 Local Government Elections.  
**03 Oct 2023 11:24am Melling, Elizabeth**  
 Maps, Spreadsheet and Resolution sent to EC NSW 29.9.2023 and acknowledged by Bronwyn Buntland.

| Meeting                      | Date                                                                                                                                                               | Officer    | Title                                                        | Target     |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------------|------------|
| Council 27/09/2023           | 27/09/2023                                                                                                                                                         | Jones, Roy | <b>INFORMATION ON - FINANCIAL ASSISTANCE GRANT 2023-2024</b> | 18/10/2023 |
| <a href="#">168/23</a>       | <b>Resolved</b> that Council:<br><br>Receive and note the letter dated 5 September 2023 from NSW Local Government Grant Commission.<br><br>(Kim Rhodes/Tim Bonner) |            |                                                              |            |
| <b><u>Motion Carried</u></b> |                                                                                                                                                                    |            |                                                              |            |
| <b>Notes</b>                 |                                                                                                                                                                    |            |                                                              |            |

| Meeting                      | Date                                                                                                                                                | Officer           | Title                                                      | Target     |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------|------------|
| Council 27/09/2023           | 27/09/2023                                                                                                                                          | Marchant, Gillian | <b>DAM SAFETY EMERGENCY PLAN FOR TENTERFIELD CREEK DAM</b> | 18/10/2023 |
| <a href="#">174/23</a>       | <b>Resolved</b> that Council:<br><br>(1) Receive and adopt the Dam Safety Emergency Plan for Tenterfield Creek Dam.<br><br>(Kim Rhodes/Peter Petty) |                   |                                                            |            |
| <b><u>Motion Carried</u></b> |                                                                                                                                                     |                   |                                                            |            |
| <b>Notes</b>                 |                                                                                                                                                     |                   |                                                            |            |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Date       | Officer         | Title                                                                | Target     |
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| Council 27/09/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 27/09/2023 | Vassallo, Janet | <b>INTERIM CHIEF EXECUTIVE - RECRUITMENT &amp; SELECTION PROCESS</b> | 18/10/2023 |
| <b>OFFICER'S RECOMMENDATION:</b><br><br><b>That Council:</b><br><br>(1) <b>Notes the resignation letter tendered by Mr. Daryl Buckingham and thank him for his services to date; and</b><br><br>(2) <b>Authorise the Chief Executive to seek Expressions of Interest from suitably qualified persons for the role of Interim Chief Executive Officer for the period of up to six (6) months or until 31 March 2024; and</b><br><br>(3) <b>Bring a shortlist of suitably qualified applicants to an Extraordinary Meeting of Council to determine the most appropriate applicant as soon as practicable prior to his departure Monday 16 October 2023.</b> |            |                 |                                                                      |            |
| <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |                 |                                                                      |            |

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| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
| Division:<br>Committee:<br>Officer: |  | Date From:<br>Date To:                          |

| Meeting | Date | Officer | Title | Target |
|---------|------|---------|-------|--------|
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| Meeting            | Date       | Officer      | Title                                                                          | Target     |
|--------------------|------------|--------------|--------------------------------------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Mills, Bruce | PROPOSED SIX-MONTH RENT OF THE CONTAINER CAFE AT THE YOUTH PRECINCT SKATE PARK | 18/10/2023 |

|                        |                                                                                                                                                                                                                         |                         |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <a href="#">176/23</a> | <b>Resolved</b> that Council:<br><br>Rent the Container Café to Hayley Williamson for a trial period of six months at \$100/week (incl GST) with the rent including water and electricity.<br><br><b>Motion Carried</b> | (Kim Rhodes/Greg Sauer) |
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| <b>Notes</b><br>03 Oct 2023 4:06pm Melling, Elizabeth<br>Advised preferred EOI recipient of their success. Drafting agreement. |
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| Meeting            | Date       | Officer           | Title                               | Target     |
|--------------------|------------|-------------------|-------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Marchant, Gillian | REPLACEMENT SIDE LOADER WASTE TRUCK | 18/10/2023 |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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|  | <b>OFFICER'S RECOMMENDATION:</b><br><br><b>That Council:</b><br><br>(1) <b>Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and</b><br><br>(2) <b>Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and</b><br><br>(3) <b>Delegate to the Chief Executive authority to negotiate, with other tenderers and award the contract to deliver the side loader truck waste tender</b> |
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| <b>Notes</b> |
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| Meeting            | Date       | Officer    | Title                                           | Target     |
|--------------------|------------|------------|-------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Jones, Roy | CAPITAL EXPENDITURE REPORT AS AT 31 AUGUST 2023 | 18/10/2023 |

|                                |                                                                                                                                                                                                                                                                                                       |                                                           |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <a href="#">166/23, 167/23</a> | <b>Resolved</b> that Council receive and note the Finance and Accounts Report for the period ended 31 August 2023.<br><br><b>Motion Carried</b><br><br><b>Resolved</b> that Council receive and note the Capital Expenditure Report for the period ended 31 August 2023.<br><br><b>Motion Carried</b> | (Kim Rhodes/Peter Murphy)<br><br>(Peter Petty/Kim Rhodes) |
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| <b>Notes</b> |
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| Meeting            | Date       | Officer      | Title                                                            | Target     |
|--------------------|------------|--------------|------------------------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Mills, Bruce | RECOMMENDATION FOR FUTURE OF VISITOR INFORMATION SERVICES UPDATE | 18/10/2023 |

|                        |                               |
|------------------------|-------------------------------|
| <a href="#">156/23</a> | <b>Resolved</b> that Council: |
|------------------------|-------------------------------|

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| <b>OUTSTANDING ACTIONS REPORT</b>   | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To: |
| Division:<br>Committee:<br>Officer: |                                                                           |

| Meeting | Date | Officer | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Target |
|---------|------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|         |      |         | <p>(1) Continues to Work with the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) to transfer Visitor marketing Services to the Chamber, as per its updated proposal - revised plan - attached.</p> <p>(2) and that council adopts the financial agreement also attached</p> <p>(3) As per the attached financial agreement, Council allocates \$200,000 (two hundred thousand dollars) over three years to the TCTIB to establish the community-led social enterprise model:</p> <ul style="list-style-type: none"> <li>• \$100,000 in FY 2023/24 with \$50,000 for its Alternate Plan (signs, brochure stands, major outdoor signs and Tourism Destination Digital Guestbook) plus annual payment of \$50,000 to deliver visitor marketing and promotional services.</li> <li>• \$50,000 annual payment in FY 2024/25</li> <li>• \$50,000 annual Payment in FY 2025/26</li> </ul> <p style="text-align: right;">(John Macnish/Tim Bonner)</p> <p><b><u>Motion Carried</u></b></p> |        |

**Notes**  
 03 Oct 2023 4:05pm Melling, Elizabeth  
 Officer has prepared Funding Agreement and IP handover letter for the Chamber for its final agreement at its AGM on Monday, 9 Oct.

| Meeting            | Date       | Officer      | Title                                                                                   | Target     |
|--------------------|------------|--------------|-----------------------------------------------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Mills, Bruce | SALE OF COUNCIL-OWNED PROPERTY AT 142 MANNERS ST, TENTERFIELD - CURRENTLY USED BY TENFM | 18/10/2023 |

**OFFICER'S RECOMMENDATION:**

**That Council:**

(1) Sell the property at 142 Manners St, Tenterfield by listing with all interested local real estate agents at an asking price of \$450,000- \$500,000; and

(2) Authorise the Chief Executive to sign all necessary documents to list the property, negotiate with agents and sign any contract to execute the sale; and

(3) Work with the community group running TEN FM to find a suitable alternative site to continue its operations as a community radio station.

**Notes**  
 03 Oct 2023 4:05pm Melling, Elizabeth  
 Deferred until 25 Oct 2023 ordinary Council Meeting

| Meeting            | Date       | Officer            | Title                                                        | Target     |
|--------------------|------------|--------------------|--------------------------------------------------------------|------------|
| Council 27/09/2023 | 27/09/2023 | Melling, Elizabeth | COMMUNITY CONTRIBUTIONS/DONATIONS - 2023/2024 FINANCIAL YEAR | 18/10/2023 |

**OFFICER'S RECOMMENDATION:**

**That Council adopt the individual allocation of community contributions / donations to a total of \$10,000 as detailed below.**

**Notes**  
 13 Oct 2023 11:32am Melling, Elizabeth  
 Draft Media Release reflecting austerity measures by Council awaiting approval. Standar list approved - requisitions being prepared together with successful letters.



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| <b>OUTSTANDING ACTIONS REPORT</b>   |  | Printed: Friday, 13 October 2023<br>11:33:44 AM |
| Division:<br>Committee:<br>Officer: |  | Date From:<br>Date To:                          |

| Meeting                                                                                                        | Date                                                                                                                                                                                                                                                                                                                 | Officer            | Title                                                | Target     |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------|------------|
| Council 27/09/2023                                                                                             | 27/09/2023                                                                                                                                                                                                                                                                                                           | Davidson,<br>Tamai | MT MACKENZIE LOOKOUT - CROWN LAND<br>MANAGER REQUEST | 18/10/2023 |
| <a href="#">157/23</a>                                                                                         | <b>Resolved</b> that Council:<br><br>Notify the Department of Crown Lands that Council is not in a financial position to become the Crown Land Manager for the Mount Mackenzie Lookout site however recognise the community benefit the asset provides.<br><br>(Peter Petty/Kim Rhodes)<br><br><b>Motion Carried</b> |                    |                                                      |            |
| <b>Notes</b><br>12 Oct 2023 2:18pm Melling, Elizabeth<br>Crown Lands advised of Council Resolution. 11.10.2023 |                                                                                                                                                                                                                                                                                                                      |                    |                                                      |            |

| Meeting                                                                                                          | Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Officer    | Title                                                      | Target     |
|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------|------------|
| Council 27/09/2023                                                                                               | 27/09/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Jones, Roy | 2022/2023 FINANCIAL STATEMENTS TO BE<br>REFERRED FOR AUDIT | 18/10/2023 |
| <a href="#">165/23</a>                                                                                           | <b>Resolved</b> that Council;<br><br>(1) In relation to the Financial Statements and in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended):<br><br>a) Council resolves that in its opinion the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2023 and Special Schedules are properly drawn up in accordance with the provisions of the Local Government Act 1993, (as amended) and the Regulations there under; and<br><br>b) That the Financial Statements be approved and signed by the Mayor, the Deputy Mayor, the Chief Executive and the Responsible Accounting Officer.<br><br>(2) That the Financial Statements be referred to Council's Auditor for audit; and<br><br>(3) That the audited Financial Statements be forwarded to the Office of Local Government by 31 October 2023; and<br><br>(4) That the Chief Executive Officer be delegated authority to place the Audited Financial Statements on public exhibition from Wednesday, 1 November 2023 if possible (or the soonest practicable alternative date if not) and that notice be given that Council will present its Audited Financial Statements at the Ordinary Council Meeting to be held on 22 November 2023 if possible (or the soonest practicable alternative date if not); and<br><br>(5) That the audited Financial Statements be presented at the meeting of Council to be held on 22 November 2023 if possible, in accordance with Section 419(1) of the Local Government Act 1993 (as amended) or alternatively at the soonest practicable date as determined by the Chief Executive Officer.<br><br>(Peter Petty/Greg Sauer)<br><br><b>Motion Carried</b> |            |                                                            |            |
| <b>Notes</b><br>13 Oct 2023 11:25am Melling, Elizabeth<br>Signed by the Mayor, Deputy Mayor and Chief Executive. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                                                            |            |

| Meeting              | Date                                                                                                                                                                                                                                               | Officer               | Title                                                                                                           | Target     |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------|------------|
| Council 27/09/2023   | 27/09/2023                                                                                                                                                                                                                                         | Melling,<br>Elizabeth | COUNCIL DELEGATES ON COMMITTEES,<br>EXTERNAL BOARDS & ASSOCIATIONS -<br>Period September 2023 to September 2024 | 18/10/2023 |
| <a href="#">163/</a> | <b>Resolved</b> that Council determines the Committees and representation on external bodies, specific purpose committees and other associations as listed below for the proceeding twelve (12) month period, 27 September 2023 to September 2024; |                       |                                                                                                                 |            |

| <b>OUTSTANDING ACTIONS REPORT</b>                                   |                                                         |                                                                               |                                                                                                                                                                                        |        |
|---------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Division:<br>Committee:<br>Officer:                                 |                                                         |                                                                               | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To:                                                                                                              |        |
| Meeting                                                             | Date                                                    | Officer                                                                       | Title                                                                                                                                                                                  | Target |
| <b>Specific Purpose Committees</b>                                  | <b>Representation</b>                                   | <b>Delegate/s September 2023 to September 2024</b>                            | <b>Meeting Frequency</b>                                                                                                                                                               |        |
| Audit & Risk Committee                                              | Mayor                                                   | Mayor (observer)                                                              | Quarterly                                                                                                                                                                              |        |
| Contributions/Donations Assessment Panel                            | Mayor + 3 Councillors + 1 Reserve Councillor            | Mayor, Cr Greg Sauer, Cr Peter Murphy, Cr John Macnish, Reserve Cr Kim Rhodes | Annually following adoption of OP                                                                                                                                                      |        |
| Australia Day Awards Committee                                      | Mayor + 3 Councillors + 1 Reserve Councillor            | Mayor, Cr Peter Petty, Cr John Macnish, Cr Greg Sauer, Reserve Cr Kim Rhodes  | Annually following Closure of nominations<br>Dependent on nomination numbers                                                                                                           |        |
| Sir Henry Parkes Memorial School of Arts Joint Management Committee | Mayor + 1 Councillor                                    | Mayor, Cr Kim Rhodes                                                          | Parked until required                                                                                                                                                                  |        |
| Tenterfield Saleyards Advisory Committee                            | Mayor + 2 Councillors                                   | Mayor, Cr Peter Petty, Cr Tim Bonner                                          | First Tuesday every three (3) months or as needed.                                                                                                                                     |        |
| Aboriginal Advisory Group                                           | Mayor + 1 Councillor                                    | Mayor, Cr Peter Murphy                                                        | Deferred until required                                                                                                                                                                |        |
| Heritage Advisory Committee                                         | Mayor + 2 Councillors                                   | Mayor, Cr Kim Rhodes, Cr Tim Bonner                                           | As required.                                                                                                                                                                           |        |
| Disability, Inclusion & Access Advisory Committee                   | 1 Councillor + 1 Alt Councillor                         | Cr Tim Bonner, Cr John Macnish (alt)                                          | Quarterly                                                                                                                                                                              |        |
| Parks & Gardens Advisory Committee                                  | 3 Councillors                                           | Cr Peter Murphy, Cr Geoffrey Nye, Cr Tim Bonner + Cr Kim Rhodes (alt)         | Six (6) monthly or as required                                                                                                                                                         |        |
| Tourism Advisory Committee                                          | Mayor + 2 Councillor                                    | Mayor, Cr Kim Rhodes, Cr Tim Bonner                                           | Council Res 119/23 (6) Remove the Tenterfield Tourism Advisory Committee from the TSC Committee Register From the date of Commencement of the Newly formed TCTIB Tourism subcommittee. |        |
| TCTIB – Tourism Committee                                           | 2 Councillors                                           | Cr Kim Rhodes + Cr Tim Bonner                                                 | As required                                                                                                                                                                            |        |
| Youth Advisory Group                                                | Mayor + 2 Councillor                                    | Mayor, Cr Greg Sauer, Cr Peter Murphy                                         | Deferred until required                                                                                                                                                                |        |
| <b>External Boards, Committees &amp; Organisations</b>              |                                                         |                                                                               |                                                                                                                                                                                        |        |
| Country Mayors Association                                          | Mayor                                                   | Mayor                                                                         | Quarterly                                                                                                                                                                              |        |
| Arts North West                                                     | Manager Arts, Culture & Library Services + 1 Councillor | Cr Kim Rhodes                                                                 | May & November                                                                                                                                                                         |        |
| Border Region Organisation of Councils (BROC)                       | Mayor + 1 Councillor                                    | Mayor, Cr John Macnish                                                        | Quarterly                                                                                                                                                                              |        |
| Northern Inland                                                     | Manager Waste &                                         | Manager Waste &                                                               | Change of Terms of                                                                                                                                                                     |        |

| <b>OUTSTANDING ACTIONS REPORT</b>                                      |                                              |         |                                                        |                                                      | Printed: Friday, 13 October 2023<br>11:33:44 AM |
|------------------------------------------------------------------------|----------------------------------------------|---------|--------------------------------------------------------|------------------------------------------------------|-------------------------------------------------|
| Division:<br>Committee:<br>Officer:                                    |                                              |         |                                                        |                                                      | Date From:<br>Date To:                          |
| Meeting                                                                | Date                                         | Officer | Title                                                  | Reference                                            | Target                                          |
| Regional-Waste                                                         | Water                                        |         | Water                                                  | Reference                                            |                                                 |
| North-West Weight of Loads Group                                       | Director Infrastructure                      |         | Director Infrastructure                                | Change of Terms of Reference                         |                                                 |
| Local Health Advisory Committee                                        | Mayor                                        |         | Mayor                                                  | Monthly                                              |                                                 |
| Tenterfield Shire Local Traffic Committee                              | Mayor + 2 Councillors                        |         | Mayor, Cr Tom Peters & Cr Tim Bonner                   | Every second month                                   |                                                 |
| Local Emergency Management Committee                                   | Mayor + 1 Councillor                         |         | Mayor, Cr Tom Peters                                   | Quarterly                                            |                                                 |
| Bushfire Management Committee                                          | 1 Councillor                                 |         | Cr Tom Peters                                          | Quarterly                                            |                                                 |
| NSW RFS Service Level Agreement Liaison Committee                      | Mayor +1 Councillor                          |         | Mayor, Cr Tom Peters                                   | Annually                                             |                                                 |
| Tenterfield Liquor Accord                                              | 1-Councillor                                 |         | Cr Kim Rhodes                                          | NSW Police Responsibility                            |                                                 |
| NSW Public Libraries Association                                       | 1 Councillor                                 |         | Cr John Macnish                                        | Twice per year                                       |                                                 |
| Granite Borders Landcare Committee Inc                                 | 1 Councillor                                 |         | Cr Bronwyn Petrie                                      | GBLC directly contact                                |                                                 |
| Northern Tablelands Regional-Weeds Committee                           | Biosecurity Staff                            |         | Weeds Officer                                          | New Terms of Reference - staff                       |                                                 |
| Murray Darling Association                                             | Executive Member + Mayor/and or Deputy Mayor |         | Cr Greg Sauer, Mayor, Deputy Mayor                     | Quarterly                                            |                                                 |
| Tenterfield FM Radio Association                                       | 1 Councillor                                 |         | Cr Tom Peters                                          | Monthly                                              |                                                 |
| Community Safety Precinct Committee                                    | Mayor                                        |         | Mayor                                                  | Quarterly                                            |                                                 |
| Bruxner-Way Joint Committee                                            | Mayor                                        |         | Mayor                                                  | Disbanded                                            |                                                 |
| Joint Regional Planning Panels                                         | Mayor + 1 Councillor as alternative          |         | Mayor, Cr Petty/Cr Sauer (Alt)                         | As required                                          |                                                 |
| National Timber Councils'                                              | 1 Councillors                                |         | Cr Bronwyn Petrie                                      | As required                                          |                                                 |
| Tenterfield Heavy Vehicle Bypass Economic Enhancement Advisory Group - | All Councillors                              |         | All Councillors                                        | <i>This group is "deferred" until further notice</i> |                                                 |
| <b>Community Engagement Forums</b>                                     |                                              |         |                                                        |                                                      |                                                 |
| Our Community                                                          | Mayor + 3 Councillors                        |         | Mayor, Cr Greg Sauer, Cr Kim Rhodes, & Cr Geoff Nye    |                                                      |                                                 |
| Our Economy                                                            | Mayor + 3 Councillors                        |         | Mayor, Cr Greg Sauer, Cr Kim Rhodes & Cr Geoff Nye     |                                                      |                                                 |
| Our Environment                                                        | Mayor + 3 Councillors                        |         | Mayor, Cr Peter Petty, Cr Peter Murphy & Cr Tom Peters |                                                      |                                                 |
|                                                                        |                                              |         |                                                        |                                                      | (John Macnish/Peter Petty)                      |

| <b>OUTSTANDING ACTIONS REPORT</b>                                                                                                                |                                                                                                                                                  |                        |                                                                           |            |
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| Division:<br>Committee:<br>Officer:                                                                                                              |                                                                                                                                                  |                        | Printed: Friday, 13 October 2023<br>11:33:44 AM<br>Date From:<br>Date To: |            |
| Meeting                                                                                                                                          | Date                                                                                                                                             | Officer                | Title                                                                     | Target     |
|                                                                                                                                                  | <b><u>Motion Carried</u></b>                                                                                                                     |                        |                                                                           |            |
| <b>Notes</b>                                                                                                                                     |                                                                                                                                                  |                        |                                                                           |            |
| 13 Oct 2023 11:23am Melling, Elizabeth<br>Letters sent to Aboriginal Advisory Group and Youth Advisory Group Members advising of group deferral. |                                                                                                                                                  |                        |                                                                           |            |
| Meeting                                                                                                                                          | Date                                                                                                                                             | Officer                | Title                                                                     | Target     |
| Council 27/09/2023                                                                                                                               | 27/09/2023                                                                                                                                       | Wisniewski,<br>Jessica | <b>2023/24 LOCAL HERITAGE PLACES FUND<br/>APPLICATIONS</b>                | 18/10/2023 |
| <b><u>158/23</u></b>                                                                                                                             | <b><u>Resolved</u></b> that Council:                                                                                                             |                        |                                                                           |            |
|                                                                                                                                                  | (1) Endorses the offers of funding, as detailed in the attachment to this report, and forwards a Letter of Offer to the eligible applicants; and |                        |                                                                           |            |
|                                                                                                                                                  | (2) Redistribute any funding not accepted, or not claimed by the claim date, amongst completed eligible projects.                                |                        |                                                                           |            |
|                                                                                                                                                  | (Peter Petty/Kim Rhodes)                                                                                                                         |                        |                                                                           |            |
|                                                                                                                                                  | <b><u>Motion Carried</u></b>                                                                                                                     |                        |                                                                           |            |
| <b>Notes</b>                                                                                                                                     |                                                                                                                                                  |                        |                                                                           |            |