

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Tenterfield Shire Council for the quarter ended 30 September 2023 indicates that Council's projected financial position at 30 June 2024 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. Noting, this is primarily due to funding and timing of grants despite administration's ongoing operational deferrals. Council's cash position has been positive predominately by the receipt of 100% advance payment of Financial Assistance Grants in the previous financial year.

Under Regulation 203 (2) of the Local Government Act, I am required to suggest recommendations for remedial action.

To that end, I recommend in the September 2023 Quarterly Budget Review that:

- 1) No additional operating or capital expenditure outside of the recommendations in this review be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and even then only where there will be no additional operating costs as a result of the expenditure i.e. if capital related expenditure, it should be for the replacement of existing assets only, not new assets;*

- 2) Acknowledge the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocate for changes to the timing of these cash payments from State and Federal governments;*

- 3) Council continues to explore increase in operational income by considering selling assets and to reassess current commercial lease agreements*

Signed: *Roy Jones*

Date: 14/11/2023

Responsible Accounting Officer

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2023

Income and Expenditure Review by Function

	Original Budget 2023/24	Recommen d Changes September Review	PROJECTED year end Result 2023/24	ACTUAL YTD as at 30/09/23
	\$'000	\$'000	\$'000	\$'000
Income				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Economic Growth and Tourism	35	669	704	356
- Arts, Culture and Library Services	224	(30)	194	17
- Workforce Development	169	85	254	(82)
- Emergency Services	141	200	341	-
- Finance and Technology	10,496	519	11,015	7,240
- Corporate and Governance	2	-	2	1
- Environmental Management	89	(44)	45	(45)
- Livestock Saleyards	80	-	80	18
- Parks, Gardens and Open Spaces	128	192	320	212
- Planning and Regulation	311	109	420	153
- Buildings and Amenities	134	667	801	272
- Swimming Complex	-	-	-	-
- Asset Management and Resourcing	10	-	10	-
- Commercial Works	156	-	156	89
- Plant, Fleet and Equipment	192	(143)	49	6
- Transport Network	4,850	29,832	34,682	(2,594)
- Waste Management	3,386	601	3,987	3,628
- Water Supply	2,952	2,725	5,677	1,187
- Sewerage Service	3,064	-	3,064	2,855
- Stormwater and Drainage	72	-	72	72
Total Income including Capital Grants & Contributions	26,491	35,382	61,873	13,385
Expenses				
- Civic Office	357	(49)	308	48
- Organisation Leadership	965	80	1,045	159
- Economic Growth and Tourism	510	(80)	430	58
- Arts, Culture and Library Services	1,079	(105)	974	176
- Workforce Development	1,352	174	1,526	115
- Emergency Services	708	195	903	185
- Finance and Technology	698	(84)	614	366
- Corporate and Governance	839	43	882	168
- Environmental Management	349	60	409	59
- Livestock Saleyards	150	4	154	33
- Parks, Gardens and Open Spaces	1,191	(39)	1,152	222
- Planning and Regulation	596	101	697	83
- Buildings and Amenities	1,407	(147)	1,260	311
- Swimming Complex	279	(8)	271	54
- Asset Management and Resourcing	1,099	163	1,262	137
- Commercial Works	120	-	120	32
- Plant, Fleet and Equipment	(499)	(166)	(665)	(372)
- Transport Network	7,879	8,021	15,900	1,213
- Waste Management	2,906	170	3,076	518
- Water Supply	2,799	119	2,918	504
- Sewerage Service	1,910	303	2,213	260
- Stormwater and Drainage	119	7	126	1
Total Expenses	26,813	8,762	35,575	4,330
Total Surplus/ (Deficit)	(322)	26,620	26,298	9,055
Capital Grants and Contributions	355	29,921	30,276	2,725
Net Operating Result excluding Capital Grants and Contributions	(677)	(3,301)	(3,978)	6,330
Operating Ratio (including Capital Income)	-1.22%		42.50%	67.65%
Operating Ratio (excluding Capital Income)	-2.59%		-12.59%	59.38%

Budget Variations - Explanations

C/F = Carry-forward from 2022/23 financial year

Recommended Income Variations this Quarter

(\$'000)

Explanation:

<i>- Economic Growth and Tourism</i>	669	C/F Operating grant income: SCCF4 Northern Border Walk Signage \$18,000
		C/F Capital grant income: SCCF5 Tenterfield Youth Precinct Infrastructure Upgrade Stage 2 \$585,197; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$99,206
		Reduction to Operating income: Merchandise Sales -\$19,008; Business Awards -\$9,996; Sundry Tourism income -\$4,069
<i>- Arts, Culture and Library Services</i>	(30)	C/F Operating grant income: Reconnecting Regional NSW Community Events Program \$60,272
		Addition to Operating grant income: State Library 2023/24 funding \$40,870
		Reduction to Operating grant income (unspent funds returned): Museums & Galleries NSW 2023 Skills Development Grant -\$4,000; Children & Young People Wellbeing Recovery Initiative Grant -\$909
		Addition to Operating income: Courtyard Café Rent \$3,556 (renewed lease)
		Reduction to Operating income (due to closure of School of Arts): Cinema Operations -\$91,096; Theatre Operations -\$30,314; Museum Fees -\$17,533
		C/F Capital grant income: Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library \$2,631
<i>- Workforce Development</i>	85	Ongoing Resilience NSW program - expected reimbursement income (Operating): Community Recovery Officer \$100,000
		Reduction to Operating income: Novated lease income - \$14,777
<i>- Emergency Services</i>	200	Addition to Operating income: Expected reimbursement for RFS Sunnyside - Toilet & Kitchen Extension \$200,000
<i>- Finance and Technology</i>	519	Addition to Operating income: Interest On Investments \$459,196 (due to grant funds paid in advance) & higher interest rates); Financial Assistance Grant General \$60,000
<i>- Environmental Management</i>	(44)	Reduction to Operating grant income: NLP Bushfire Recovery Project Weed Control -\$44,000 (due to accrual accounting for 2022/23)
<i>- Parks, Gardens and Open Spaces</i>	192	C/F Operating grant income: Creek Corridors Community Restoration of Tenterfield Creek \$4,987
		C/F Capital grant income: SCCF4 Revitalisation of Tenterfield Netball Courts \$160,000; PSLP Jennings Playground Precinct \$26,953
<i>- Planning and Regulation</i>	109	Reduction to Operating grant income: Heritage grants -\$5,839
		Addition to Capital income: Developer Contributions Section 7.11 (General Fund) \$115,000
<i>- Buildings and Amenities</i>	667	Addition to Operating income: Expected insurance settlement for: Admin Building Air Conditioning Hail Damage \$58,950
		C/F Capital grant income: Black Summer Bushfire Recovery - Ceiling Fans & Emergency Lighting at Memorial Hall \$154,000; Mingoala Hall Improvements \$120,000; SCCF Round 4 - Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Improvements to Sunnyside Hall \$27,623; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments \$66,275
<i>- Plant, Fleet and Equipment</i>	(143)	Reduction to operating income: Fuel tax credits -\$143,000

Budget Variations - Explanations

C/F = Carry-forward from 2022/23 financial year

Recommended Income Variations this Quarter

(\$'000)

Explanation:

- Transport Network	29,832	<p>C/F Operating grant income: Black Summer Bushfire Recovery - Removal of Dead Trees \$206,400; Rural Community Rural Address Numbering Replacement & Revitalisation \$22,000</p> <p>New Operating grant income: Regional Emergency Road Repair Fund \$4,306,702</p> <p>Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 Immediate Recovery Works \$300,000</p> <p>Additional Operating grant income: Regional Roads Block Grant \$58,000; Regional Road Traffic Facilities \$4,000</p> <p>Reduction Operating grant income: Financial Assistance Grant Roads -\$129,000</p> <p>C/F Capital grant income: FLR Paddys Flat Road South \$2,996,498; BSBR Drake Village Revitalisation \$2,868,302; FCBP Koreelah Creek Bridge \$1,416,420; FCBP Mole River Bridge \$1,308,221; BLERF Mt Lindesay Road \$785,260; FCBP Acacia Creek Bridge, Patersons Rd \$767,229; FCBP Acacia Creek Bridge, Tooloom St \$713,128; FLR Tooloom Road West \$427,373; Special Mt Lindesay Rd \$297,118; LRCI Round 3 \$275,703; FCB Grahams Creek Bridge \$164,422; BRP Kangaroo Creek Bridge \$120,306; SCCF4 Urbenville Footpath \$68,995; BRP Unknown Creek Bridge, Paddy's Flat Rd Nth \$63,974; FCB Unknown Creek Bridge, Paddy's Flat Rd Nth \$63,924; LRCI Round 2 \$48,630</p> <p>New Capital grant income: LRCI Round 4 \$1,646,730</p> <p>Ongoing Disaster Recovery Funding Agreement (DRFA) program - Capital works: DRFA AGRN960 March 2021 Essential Public Asset Restoration - Dumaresq River Bridge, Bruxner Way \$11,316,071</p> <p>Reduction Capital grant income: Repair Program 2023/24 -\$282,786; FLR Kildare Rd -\$1,552</p>
- Waste Management	601	<p>C/F Capital grant income: EPA Bushfire Recovery Program for Council Landfills \$601,018</p>
- Water Supply	2,725	<p>C/F Operating grant income: Tenterfield Flood Study Grant \$89,998; Urbenville & Woodenbong Flood Study \$10,000; Integrated Water Cycle Management Strategy -\$27,255</p> <p>C/F Capital grant income: New Grid Urbenville Water Supply Project \$1,259,468; BLERF Tenterfield Villages Emergency Water Program \$622,831; Tenterfield Water Treatment Plant replacement \$374,242; Regional Leakage Reduction Program grant \$44,070; Bulk Water Metering Grant \$9,211</p> <p>New Capital income: Cowper St Mains Replacement - Transport NSW Contribution \$342,155</p>
Total Recommended Income Variations this Quarter	35,382	

Budget Variations - Explanations

C/F = Carry-forward from 2022/23 financial year

Recommended Expenditure Variations this Quarter

(\$'000)

Explanation:

- Civic Office	(49)	Reduction: Election costs -\$16,800; NEJO Membership -\$15,146; Councillor Fees -\$13,950; Councillor Training -\$13,782
		Addition: Council Memberships \$10,270
- Organisation Leadership	80	Reallocate budget from Finance & Technology: Special Rate Variation costs \$80,000
- Economic Growth and Tourism	(80)	C/F Operating grants: SCCF4 Northern Border Walk Signage \$18,000; National Bushfire Recovery Grant - Tourism Stimulus \$11,486
		Addition: Contribution to Tenterfield Chamber of Tourism, Industry and Business for Visitor Information Services \$100,000
		Reduction: Tourism payroll costs -\$139,708; Tourism Promotion -\$25,091; Tourism Merchandise costs -\$10,489; Business & Tourism Excellence Awards -\$10,250; Depreciation -\$23,626
- Arts, Culture and Library Services	(105)	C/F Operating grants: Reconnecting Regional NSW Community Events Program \$60,272; Community Grant \$1,061
		Reduction: Payroll costs -\$70,993; Cinema Operations -\$50,192; Theatre Operations -\$20,555; Library Building Maintenance -\$16,086; School of Arts Operations -\$4,821; Depreciation -\$4,069
- Workforce Development	174	Ongoing Resilience NSW program: Community Recovery Officer \$100,000
		Addition: Consultancy Risk Management \$48,922; Recruitment of Senior Staff \$39,494
		Reduction: Novated lease expenses -\$14,777
- Emergency Services	195	Addition: RFS Sunnyside - Toilet & Kitchen Extension \$200,000
		Reduction: Depreciation -\$5,071
- Finance and Technology	(84)	Reallocate budget from Capital Expenditure to Operational Expenditure: IT Systems Operating Costs \$50,000; Insurance increases \$42,736
		Addition: Fees & Charges for NAB Corporate Markets Loan \$20,000
		Reallocate budget to Organisation Leadership: Employee costs -\$80,000
		Reduction: Depreciation -\$116,433
- Corporate and Governance	43	Addition: IP&R Software \$21,595; Governance & Compliance Register \$8,544; Procurement System \$3,867; Internal Audit Meeting costs \$3,600; Depreciation \$5,772
- Environmental Management	60	C/F Operating grants: Millbrook Park Flying-Fox Camp Management Plan \$24,887; Weed Incursion Grant 2021-22 Black Knapweed \$10,000
		Addition to Operating grant: Weed Incursion Grant 2022-23 Black Knapweed \$25,000
- Livestock Saleyards	4	Addition: Depreciation \$3,962
- Parks, Gardens and Open Spaces	(39)	C/F Operating grant: Creek Corridors Community Restoration of Tenterfield Creek \$4,987
		Reduction: Depreciation -\$43,716
- Planning and Regulation	101	C/F Operating grants: NSW Planning Portal API Grant \$80,000; Regional NSW Planning Portal \$17,759
		C/F General fund: The Mingoola Trail project \$2,661; Heritage Fund \$1,300
		Addition: Contract Planning Services \$7,393; Depreciation \$4,993
		Reduction: Heritage Coordinator -\$7,500; State Of The Environment Report -\$4,100; Depreciation -\$1,383

Budget Variations - Explanations

C/F = Carry-forward from 2022/23 financial year

Recommended Expenditure Variations this Quarter	(\$'000)	Explanation:
- Buildings and Amenities	(147)	Addition: Admin Building Air Conditioning Hail Damage (insurance claim) \$58,950; Band Hall Removal \$45,044; Insurance & rates increases \$35,814; Public Toilets cleaning & maintenance \$25,818 Reduction: Depreciation -\$305,514
- Swimming Complex	(8)	Reduction: Depreciation -\$8,179
- Asset Management and Resourcing	163	Addition: Consultant Services (e.g. for completion of RAMP and condition assessments) \$200,000 Reduction: Depreciation -\$36,736
- Plant, Fleet and Equipment	(166)	Reduction: Depreciation -\$165,722
- Transport Network	8,021	C/F Operating grants: BSBR Removal of Dead Trees \$312,547; FLR Pothole Repair Round \$215,176; Rural Community Rural Address Numbering Replacement & Revitalisation \$210,559 New Operating grants: Regional Emergency Road Repair Fund \$4,306,702; Regional & Local Roads Repair Program \$2,783,153 Ongoing Disaster Recovery Funding Agreement (DRFA) program: DRFA AGRN1012 February 2022 Immediate Recovery Works \$300,000 New DRFA Category D program: AGRN1012 Jubullum /Gungyah Ngallingnee Aboriginal Community Internal Roads \$400,000 Reduction: Depreciation -\$506,828
- Waste Management	170	Addition: Boonoo Boonoo Landfill operating costs \$97,000; Transfer Station operating costs \$89,000; Waste Collection operating costs \$78,000 Reduction: Depreciation -\$93,852
- Water Supply	119	C/F Operating grant: Tenterfield Flood Study Grant \$104,998 Addition: Water Network maintenance \$56,846; NSW Dam Safety Reporting \$40,000; Licences & Subscriptions \$33,500; Insurance & Rates \$8,459; Integrated Water Cycle Management Strategy \$6,450 Reduction: Depreciation -\$131,178
- Sewerage Service	303	Addition: Tenterfield Desludge Lagoons \$100,000; Tenterfield Sewer Operations \$40,000; Tenterfield Sewer Maintenance \$50,000; Urbenville Sewer Operations \$17,000; Urbenville Sewer Maintenance \$63,000; Insurance & Rates increases \$4,028; Depreciation \$28,480
- Stormwater and Drainage	7	Addition: Depreciation \$6,620
Total Recommended Expenditure Variations this Quarter	8,762	

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2023 and should be read in conjunction with other documents in the QBRs.

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2023

Capital Budget Review

	Original Budget 2023/24	Recommended Changes September Review	REVISED Budget 2023/24	ACTUAL YTD as at 30/09/23
	\$'000	\$'000	\$'000	\$'000
Capital Funding				
<i>Rates and other untied funding</i>	6,379	2,185	8,564	696
<i>Capital Grants & Contributions</i>	355	29,921	30,276	2,725
External Restrictions				
- <i>Specific Purpose Unexpended Grants</i>	-	55	55	55
- <i>Developer Contributions</i>	-	-	-	-
- <i>Water Supply Fund</i>	670	347	1,017	1,017
- <i>Sewerage Service Fund</i>	1,055	709	1,764	1,764
- <i>Domestic Waste Management Fund</i>	1,000	2,509	3,509	3,509
- <i>Stormwater Management Fund</i>	420	(290)	130	130
Internal restrictions				
- <i>Plant & Vehicle Replacement Reserve</i>	-	-	-	-
Other Capital Funding Sources				
<i>Income from sale of assets</i>	2,530	-	2,530	177
Total Capital Funding	12,409	35,436	47,845	10,073

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2023

Capital Budget Review

	Original Budget 2023/24	Recommended Changes September Review	REVISED Budget 2023/24	ACTUAL YTD as at 30/09/23
	\$'000	\$'000	\$'000	\$'000
Capital Expenditure				
New Assets				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Economic Growth and Tourism	-	835	835	100
- Arts, Culture and Library Services	-	-	-	-
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
- Finance and Technology	-	-	-	-
- Corporate and Governance	-	-	-	-
- Environmental Management	-	-	-	-
- Livestock Saleyards	-	-	-	-
- Parks, Gardens and Open Spaces	60	-	60	16
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	-	-	-	-
- Swimming Complex	-	-	-	-
- Asset Management and Resourcing	-	-	-	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	-	-	-	-
- Transport Network	-	600	600	-
- Waste Management	670	3,139	3,809	114
- Water Supply	-	683	683	2
- Sewerage Service	-	50	50	-
- Stormwater and Drainage	-	-	-	-
Asset Renewals/Replacement				
- Civic Office	-	-	-	-
- Organisation Leadership	-	-	-	-
- Economic Growth and Tourism	-	-	-	-
- Arts, Culture and Library Services	13	64	77	23
- Workforce Development	-	-	-	-
- Emergency Services	-	-	-	-
- Finance and Technology	125	(93)	32	-
- Corporate and Governance	-	-	-	-
- Environmental Management	-	-	-	-
- Livestock Saleyards	-	56	56	-
- Parks, Gardens and Open Spaces	-	187	187	-
- Planning and Regulation	-	-	-	-
- Buildings and Amenities	-	1,066	1,066	127
- Swimming Complex	-	18	18	-
- Asset Management and Resourcing	450	(205)	245	-
- Commercial Works	-	-	-	-
- Plant, Fleet and Equipment	3,737	-	3,737	195
- Transport Network	4,299	26,380	30,679	774
- Waste Management	219	(29)	190	3
- Water Supply	456	2,316	2,772	719
- Sewerage Service	947	659	1,606	476
- Stormwater and Drainage	420	(290)	130	-
<i>Loan Repayments (principal)</i>	1,013	-	1,013	411
Total Capital Expenditure	12,409	35,436	47,845	2,960

* Some restricted cash is finalised as part of the end of year Financial Statement Process.

Capital Expenditure Budget Variations - Explanations

Proposed Expenditure Variations **(\$'000)** **C/F = Carry-forward from 2022/23 financial year**

New Assets

- Economic Growth and Tourism	835	C/F Capital grants: SCCF5 Tenterfield Youth Precinct Infrastructure Upgrade Stage 2 \$585,197; Tenterfield Dam Recreational Precinct Stage 1 Fishing Platform \$249,576
- Transport Network	600	New DRFA Category D program: AGRN1012 Integrated Smart Infrastructure System \$600,000
- Waste Management	3,139	C/F Capital Waste Fund grant: EPA Bushfire Recovery Program for Council Landfills \$601,018
		C/F Waste fund capital project: Boonoo Boonoo - Develop Stage 5 \$2,518,061
		Addition Waste fund capital project: Torrington - Landfill Closure & Transfer Station Construction \$20,000
- Water Supply	683	C/F Capital Water Fund grants: BLERF Tenterfield Villages Emergency Water Program \$642,832; Bulk Water Metering Grant \$40,241
- Sewerage Service	50	Revote - Addition to Sewer fund capital projects: Tenterfield STP - 3 Bay Shed for Storage \$50,000
Total New Asset Budget Adjustments	5,307	

Renewal Assets

- Arts, Culture and Library Services	64	C/F Capital grants: Public Library Infrastructure Grant - Refurbishment of the Tenterfield Library \$2,631; Local Priority Grant 2020/21 \$10,544; Local Priority Grant 2021/22 \$19,329; Local Priority Grant 2022/23 \$24,900
		Increased Capital grant: State Library Local Priority Grant 2023/24 \$6,954
- Finance and Technology	(93)	Reallocate budget from Capital Expenditure to Operational Expenditure: Capitalised Software -\$50,000; Computer Equipment -\$42,736
- Livestock Saleyards	56	C/F General fund capital project: Improvements to Loading Ramps & Traffic Facilities \$55,813
- Parks, Gardens and Open Spaces	187	C/F Capital grants: SCCF4 Revitalisation of Tenterfield Netball Courts \$160,000; PSLP Jennings Playground Precinct \$26,953
- Buildings and Amenities	1,066	C/F Capital grants: Black Summer Bushfire Recovery - Ceiling Fans & Emergency Lighting at Memorial Hall \$154,000; Mingoola Hall Improvements \$120,000; SCCF Round 4 - Floor Refurbishments to Memorial Hall \$131,117; Upgrades to Drake Hall \$109,277; Improvements to Sunnyside Hall \$27,623; Local Drought Stimulus - Memorial Hall Internal Acoustic, Ventilation & Insulation Treatments \$66,275
		C/F General fund capital projects: Administration Building Roof Replacement \$296,760; Mt McKenzie Tower Construct Access Road \$67,300; Tenterfield Memorial Hall Sporting Complex SCCF \$52,265; BCRRF Stream 1 Memorial Hall \$31,292
		Addition General fund capital project: Administration Building Air Conditioning Replacement IT Room \$9,977
- Swimming Complex	18	C/F General fund capital project: Swimming Pool - Equipment Renewal \$18,299
- Asset Management and Resourcing	(205)	Reallocate funds from Asset Management to Transport Network: Tenterfield Depot Fuel Tank Replacement/Remediation -\$100,000; Tenterfield Depot WHS & Environmental Initiative Enhancements -\$75,000; Tenterfield Depot Wash Down & Recycle Bay -\$30,000 (Funds moved to Gravel Pit Rehabilitation for Geyers Road - as required by EPA)

Capital Expenditure Budget Variations - Explanations

Proposed Expenditure Variations **(\$'000)** **C/F = Carry-forward from 2022/23 financial year**

- Transport Network	26,380	<p>C/F Capital grants: FLR Paddys Flat Road South \$2,996,498; BSBR Drake Village Revitalisation \$2,868,302; FCBP Koreelah Creek Bridge \$1,416,420; FCBP Mole River Bridge \$1,308,221; BLERF Mt Lindesay Road \$784,216; FCBP Acacia Creek Bridge, Patersons Rd \$767,229; FCBP Acacia Creek Bridge, Tooloom St \$713,128; FLR Tooloom Road West \$427,373; Special Mt Lindesay Rd \$292,308; LRCI Round 3 \$275,703; FCB Grahams Creek Bridge \$164,423; FCB Unknown Creek Bridge, Paddy's Flat Rd Nth \$127,900; BRP Kangaroo Creek Bridge \$120,306; SCCF4 Extension to Urbenville Footpath \$68,995</p> <p>New Capital grant: LRCI Round 4 \$1,646,730</p> <p>Ongoing Disaster Recovery Funding Agreement (DRFA) program - Capital works: DRFA AGRN960 March 2021 Essential Public Asset Restoration - Dumaresq River Bridge, Bruxner Way \$11,316,071</p> <p>Addition to Capital grants: Regional Roads Block Grant \$58,000; Regional Road Traffic Facilities \$4,000</p> <p>Reduction to Capital grant: Repair Program 2023/24 -\$282,786</p> <p>C/F General fund capital projects (unspent funds from 22/23 loan): Road Renewal Gravel Roads \$261,585; Rural Roads Reseal Program \$190,080; Gravel Resheets \$180,282; Footpaths \$140,434; BRP Kangaroo Creek Bridge (Council 50% contribution to grant) \$120,306; ROSI Sunnyside Platform Road Upgrade (Council contribution to grant) \$68,887; Kerbing & Guttering (for Miles St heritage precinct rehab) \$40,000; Urban Streets Reseal Program \$30,789; Gravel Pit Rehabilitation \$26,801; SCCF4 Extension to Urbenville Footpath (Council contribution to grant) \$22,531; Concrete Bridges \$20,223</p> <p>Reallocate funds from Asset Management to Transport Network: Gravel Pit Rehabilitation (for Geyers Road - as required by EPA) \$205,000</p>
- Waste Management	(29)	<p>Reduction Waste fund capital projects: Tenterfield WTS Recycling Infrastructure -\$100,000 (deferred to 2024/25); Urbenville Recycling Infrastructure -\$50,000 (deferred to 2027/28)</p> <p>C/F Waste fund capital project: Tenterfield WTS Groundwater Bores \$117,663</p> <p>Addition Waste fund capital project: 240L Wheelie Bins \$3,000</p>
- Water Supply	2,316	<p>C/F Capital Water Fund grants: New Grid Urbenville Water Supply Project \$1,359,468; Tenterfield Water Treatment Plant Construction \$363,341; Cowper St Mains Replacement - Transport NSW Contribution \$342,155; Regional Leakage Reduction Program grant \$92,522 (requires Council contribution \$23,131)</p> <p>C/F Water fund capital project: Urbenville Sewer Scada Renewal \$9,439</p> <p>Addition Water fund capital project: Shirley Park Bore Refurbishment \$209,312</p> <p>Reduction Water fund capital project: Tenterfield - Smart Water Meters -\$60,000</p>
- Sewerage Service	659	<p>C/F Sewer fund capital projects: Tenterfield Mains Relining \$500,810; Tenterfield Scada System Upgrade \$21,153</p> <p>Revote - Addition to Sewer fund capital projects: Tenterfield New Pump Station - Molesworth St \$200,000; Tenterfield New Pump Station - Trail Lane \$150,000; Urbenville Dehydrator \$10,000; Tenterfield Upgrade Road to Tertiary Ponds \$7,000</p> <p>Addition to Sewer fund capital projects: Tenterfield STP - Refurbishment \$20,000</p> <p>Reduction to Sewer fund capital projects: Biosolids Processing Plant -\$250,000 (deferred to 2025/26 financial year)</p>
- Stormwater and Drainage	(290)	<p>Reduction to Stormwater fund capital projects: Rouse Street Construction -\$210,000; Logan & Molesworth Street Construction -\$80,000</p>
Total Renewal Asset Budget Adjustments	30,129	

Liabilities

Total Liabilities Budget Adjustments	0
Total Proposed Expenditure Variations	35,436

Tenterfield Shire Council

Budget Statement for the year ended - 30 September 2023

Cash and Investment Review

	Opening Balance	Recommend	PROJECTED	ACTUAL YTD
	30/06/2023 from Audited Financial Statements	Changes September Review	year end Result 2023/24	30/09/2023
	\$'000	\$'000	\$'000	\$'000
Externally restricted				
<i>Specific Purpose Unexpended Grants - General Fund</i>	8,671	(8,671)	-	11,442
<i>Specific Purpose Unexpended Grants - Water Fund</i>	168	(168)	-	478
<i>Specific Purpose Unexpended Grants - Sewer Fund</i>	-	-	-	-
<i>Specific Purpose Unexpended Grants - Waste Fund</i>	446	(446)	-	340
<i>Specific Purpose Unexpended Grants - Stormwater Fund</i>	-	-	-	-
<i>Developer Contributions - General Fund</i>	651	126	777	777
<i>Developer Contributions - Water Fund</i>	94	-	94	94
<i>Developer Contributions - Sewer Fund</i>	54	-	54	54
<i>Developer Contributions - Waste Fund</i>	64	13	77	77
<i>Developer Contributions - Stormwater Fund</i>	7	-	7	7
<i>RFS Unspent Funds</i>	111	-	111	76
<i>Water Supply Fund</i>	1,210	(94)	1,116	1,086
<i>Sewerage Service Fund</i>	6,764	(295)	6,469	6,947
<i>Domestic Waste Management Fund</i>	8,464	(2,272)	6,192	10,065
<i>Stormwater Management Fund</i>	991	(69)	922	1,013
<i>Trust Fund</i>	382		382	382
Total Externally restricted	28,077	(11,876)	16,201	32,838
Internally restricted				
<i>Plant & Vehicle Replacement</i>	-	-	-	-
<i>Employees Leave Entitlements</i>	-	-	-	-
<i>Roads & Bridges (Pending outcomes of grant applications)</i>	-	-	-	-
<i>Special Projects</i>	5,500	(1,000)	4,000	4,500
Total Internally restricted	5,500	(1,000)	4,000	4,500
Total Restricted	33,577	(12,876)	20,201	37,338
Available Cash (Unrestricted Funds)	1,313	(809)	400	504
Total Cash and Investments	34,890	(13,685)	20,601	37,842

Notes:

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose. Internal and external restrictions are not determined fully until after year end.

Comment on Cash and Investments Position

Some restricted cash is finalised as part of the end of year Financial Statement Process.

Council's Cash and Investments are performing within anticipated parameters.

Recommended Changes to Revised Budget

Include:

- an explanation for recommended changes and any impact on Council's original management plan / operational plan, delivery program or LTFP.
- any impacts of YTD expenditure on recommended changes to the budget

All changes required are in respect of the variations detailed in both the Capital budget and the Income and Expenditure Review

Certification regarding Investments and Bank Reconciliations

Investments

It is hereby certified that all investments listed below have made in accordance with the requirements of the Local Government Act 1993, (Section 625), the companion Regulations and Council's Investment Policy.

Cash

Bank reconciliations occur on a daily basis with a full reconciliation performed on a monthly basis. The full reconciliation for the September quarter occurred on 05 October 2023.

Cash Book Reconciliation

\$

Operating Account Cash balance as at 30 September 2023	30,460,926.44
Trust Account Cash balance as at 30 September 2023	382,340.85
Total Cash (Not invested) as at 30 September 2023	30,843,267.29

Reconciliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank:

Financial Institution	Amount	Rating	Interest	Maturity Date
National Australia Bank	1,500,000.00	AA-	5.10%	23/10/2023
National Australia Bank	1,000,000.00	AA-	4.10%	16/10/2023
Commonwealth Bank	3,000,000.00	AA-	4.68%	18/12/2023
Westpac	1,500,000.00	AA-	4.88%	27/10/2023
TOTAL INVESTMENTS	7,000,000.00			
TOTAL CASH ON HAND	30,843,267.29			
TOTAL CASH AND INVESTMENTS	37,843,267.29			

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2023 and should be read in conjunction with other documents in the QBRs.

Tenterfield Shire Council

Budget review for the quarter ended - 30 September 2023

Contracts

Contractor	Contract detail & purpose	Contract value \$	Commencement date	Duration of contract	Budgeted (Y/N)
Walk on Eco Pty Ltd	Stronger Country Communities Round 4 - Floor refurbishment of Tenterfield Memorial Hall Sports Complex	56,520	15/08/2023	28/09/2023	Y
TJK Metal roofing	Remove and replace existing roof and guttering of Drake Hall	75,217	4/08/2023	30/10/2023	Y
Regal Air Conditioning Maintenance Pty Ltd	Supply and install new air-conditioning system at Administration building	64,845	21/02/2023	30/08/2023	Y

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed (excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Consultancy and Legal Fees

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies **	51,558	Y
Legal Fees	-	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Notes:

Both Legal Fees and Consultancy fees are in line with expectations. A portion of the legal fees relating to Debt Recovery are recoverable.

This document forms part of Tenterfield Shire Council's Quarterly Budget Review Statement for the quarter ended 30 September 2023 and should be read in conjunction with other documents in the QBRs.