



MINUTES OF

TENTERFIELD SHIRE COUNCIL

WORKS & SERVICES COMMITTEE

MEETING

WEDNESDAY 6 DECEMBER 2023

MINUTES OF THE **Ordinary Tenterfield Shire Council - Works & Services Committee Meeting** OF TENTERFIELD SHIRE held at the "Timbarra Room" 247 Rouse St, Tenterfield NSW on Wednesday 6 December 2023 commencing at 10.30 am

ATTENDANCE

Councillor Peter Petty
Councillor Tim Bonner

ALSO IN ATTENDANCE

General Manager (Glenn Wilcox)
Executive Assistant & Media (Elizabeth Melling)
Director of Infrastructure (Fiona Keneally)
Manager Assets & Program Planning (David Counsell)
Manager Works (James Paynter)
Manager Planning, Property & Development (Tamai Davidson)
Building & Property Coordinator (Jodie Condrick)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Cr Peter Petty accepted the position as Chair of the Committee.

Welcomed staff and Councillor Bonner and opened the meeting at 10.35 am

ACKNOWLEDGEMENT OF COUNTRY

"Tenterfield Shire Council would like to acknowledge the Ngarabal people, the traditional custodians of this land that we are meeting on today, and also pay our respect to the Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people of our Shire, and extend our respect to all people."

DISCLOSURE OF INTERESTS

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item
Nil.		

APOLOGIES

Councillor John Macnish (Deputy Mayor)

CONFIRMATION OF MINUTES

Nil.

(ITEM GOV80/23) DRAFT TERMS OF REFERENCE WORKS & SERVICES COMMITTEE

SUMMARY

The purpose of this report is to present the Draft Terms of Reference to the Finance Committee.

1/23

Resolved that the Works & Services Committee adopt the Terms of Reference.

(Tim Bonner/Peter Petty)

Motion Carried

(ITEM COM11/23) PEDESTRIAN ACCESS AND MOBILITY PLAN REVIEW

SUMMARY

Review of the Tenterfield Pedestrian Access and Mobility Plan.

2/23

Resolved that the :

- (1) Works Committee recommend the adoption of the revised Tenterfield Pedestrian Access and Mobility Plan (2023).
- (2) Works Committee recommend the removal of garden beds in Rouse Street from around electricity power poles.

(Peter Petty/Tim Bonner)

Motion Carried

(ITEM COM12/23) TENTERFIELD BIKE PLAN

SUMMARY

The purpose of this report is to present a review of the Tenterfield Bike Plan.

3/23

Resolved that the Works & Services Committee recommend the adoption of the revised Tenterfield Bike Plan (2023).

(Tim Bonner/Peter Petty)

Motion Carried

(ITEM COM13/23) ADOPTION OF TENTERFIELD WAR MEMORIAL BATHS MASTER PLAN AND FEASIBILITY STUDY

SUMMARY

The purpose of this report is to present the Draft Master Plan & Feasibility Study for the Tenterfield War Memorial Baths for endorsement.

4/23

Resolved that the Works & Services Committee:

- (1) Endorse and adopt the Draft Master Plan and Feasibility Study; and
- (2) Include in the 24/25 budget a \$15 million allocation for consideration.

(Peter Petty/Tim Bonner)

Motion Carried

(ITEM ECO22/23) HAWKINS GULLY BRIDGE

SUMMARY

Report recommending a grant be sought to assist funding the replacement of Hawkins Gully Bridge.

5/23

Resolved that the Works & Services Committee recommend that an application be made under the Bridges Renewal Program to replace Hawkins Gully Bridge with a new two lane concrete bridge; and

That Council allocate \$200,000 in the 2024/25 budget capital works to support a grant application.

(Tim Bonner/Peter Petty)

Motion Carried

(ITEM ECO23/23) PLANT REPLACEMENT PROGRAM

SUMMARY

Report outlining recommended plant disposals and replacements.

6/23

Resolved that the Works & Services Committee note the proposed plant disposals in the current financial year and plant replacement priorities subject to consolidation of funds into the plant replacement reserve; and
That Council review the funding of Plant replacement in the December Quarterly Budget Review.

(Peter Petty/Tim Bonner)

Motion Carried

(ITEM RC17/23) PROGRAM OF WORKS AND LISTS OF FUNDED WORKS.

SUMMARY

The purpose of this report is to inform Council of Council's works program and implications of timing of projects.

1/23

Resolved that the Works & Services Committee recommend the Works Program and supports the ongoing cohesion and utilisation of staff, Council resources and contract resources to fulfil internal and externally funded budgets.

(Tim Bonner/Peter Petty)

Motion Carried

BUSINESS WITHOUT NOTICE

Nil.

There being no further business the Mayor declared the meeting closed at 12 noon.

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Councillor Peter Petty
Chairperson