

# OUTSTANDING ACTIONS REPORT

**Printed: Tuesday, 19 March 2024**  
**2:51:36 PM**  
**Date From:**  
**Date To:**

**Division:**  
**Committee:**  
**Officer:**

Meeting	Date	Officer	Title	Target
Council 27/02/2019	27/02/2019	Francisco, Matthew	<b>Compulsory Acquisition of Crown Land for the Mount Lindesay Road Upgrade, 0-6km Section East of Legume</b>	13/03/2019

<b>30/19</b>	<p><b>Resolved</b> that Council:</p> <ol style="list-style-type: none"> <li>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 for the purpose of operational land being for road widening in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and subject to the Undetermined Aboriginal Land Claim being withdrawn; and</li> <li>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7016 DP 1073681, Lot 7017 DP 1106730 and Lot 7020 DP 1106731 by compulsory process under section 177(1) and 177(2)(b) of the Roads Act 1993; and</li> <li>(3) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to the minimum 60 days.</li> </ol> <p style="text-align: right;">(Greg Sauer/Gary Verri)</p>
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<b>Notes</b>	<p><b>12 Oct 2022 3:26pm Counsell, David</b>  Meeting has been held with land surveyor to complete survey work now that fencing is complete and finalise acquisition plan preparation.</p> <p><b>14 Sep 2022 12:40pm Counsell, David</b>  Matter is still awaiting land surveyor to complete on site boundary pegging and preparation of the survey plan for lodgement.</p> <p><b>12 Aug 2022 4:33pm Melling, Elizabeth - Reallocation</b>  Action reassigned to Counsell, David by Melling, Elizabeth - as Jess Gibbins is away reallocated to Dave Counsell.</p> <p><b>14 Feb 2022 2:56pm Gibbins, Jessica</b>  Awaiting final survey plans.</p> <p><b>02 Dec 2021 12:48pm Fitzpatrick, Christie</b>  Data imported from Resolution Register:  18.3.19 Awaiting Final plans to be sent with application to Minister.  12.4.19 No change to status.  10.5.19 No change.  12.7.19 Final plans being reviewed.  19.8.19 Pricing being sought from registered surveyors for the initial set out of proposed acquisition areas.  15.11.19 No change to status.  10.2.20 Section of existing boundary between 0.1 to 1 km has been pegged in consultation with RMS design review.  Advice of determination of Land Claim received for Lots 7016, 7017 &amp; 7020 received at start of November. Likely impacts to the project to be discussed with RMS.  11.5.20 Interim section 0.1km to 1.0km agreed with RMS for commencement of works once water is again available for construction. Drainage materials have been ordered and remaining sections to be surveyed with a view to minimise any compulsory acquisition required.  1.7.20 Survey of design centreline has been initially done on Legume 0-6.0km section and minor adjustments being considered to minimise extent of works impacting on adjacent properties.  7.8.20 The set out of a slightly modified alignment has commenced that should minimise extent of acquisition required. Revised construction design plans have been sent to the consultant land surveyors for use in defining the land acquisition boundaries.  14.4.21 Land surveyors from Tenterfield are currently pegging proposed acquisition boundaries although access for this task has been hampered by recent wet ground conditions.  7.5.21 Surveyors are back on site continuing with field work.  7.6.21 Land surveyors are preparing plans for proposed acquisition.  14.10.21 Land surveyors have been delayed by wet weather to complete the field work to peg acquisition boundaries.  10.11.21 Ongoing process with surveyors to prepare survey plans.</p>
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Meeting	Date	Officer	Title	Target
Council 22/07/2020	22/07/2020	Francisco, Matthew	<b>Tenterfield Common Easement and Lot Compulsory Acquisition</b>	27/07/2020

<b>133/20</b>	<p><b>Resolved</b> that Council:</p> <ol style="list-style-type: none"> <li>(1) Proceed with the compulsory acquisition of the interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 and within Lot 7022 DP 1126834 for the purpose of creating and obtaining an easement for water supply and right of carriage way to the</li> </ol>
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			<p>water source and pump infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(2) Proceed with the compulsory acquisition of the land described as subdivided Lot 7022 DP 1126834 for the purpose of subdivision and acquisition of the newly-formed Lot for the purposes of developing water infrastructure on the site and security infrastructure around the site in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(3) Make an application to the Minister and the Governor for approval to acquire interest in the land described as right of carriageway and easement for water supply within Lot 7023 DP1126222 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(4) Make an application to the Minister and the Governor for approval to acquire the subdivided Lot 7022 DP 1126834 by compulsory process under section 186(1) of the Local Government Act;</p> <p>(5) Classifies the land as operational land;</p> <p>(6) Requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days;</p> <p>(7) Proceed with the subdivision of the land described as Lot 7022 DP1126834 and all other processes required for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(8) Proceed with the compulsory acquisition of the land described as 'Proposed Lot 1' for the purpose of developing a site for established emergency water infrastructure in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p style="text-align: right;">(Brian Murray/Michael Petrie)</p>	

**Notes**

**19 Mar 2024 2:37pm Melling, Elizabeth - Reallocation**

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

**10 Feb 2023 2:14pm Melling, Elizabeth - Reallocation**

Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer works for Council.

**02 Dec 2021 1:17pm Fitzpatrick, Christie**

Data imported from Resolution Register:

13.8.20 Jennings & Kneipp instructed to develop the 88B instrument for the easement.

CA application drafted.

No response from the Common Trust regarding their concurrence within the allotted timeframe.

9.9.20 Jennings & Kneipp are to develop the 88B instrument for the easement. No response from Common Trust regarding their concurrence within the allotted timeframe. CA application drafted and signed by CE.

15.10.20 Compulsory Land Acquisition submitted to Crown Lands for processing.

3.12.20 Sent to OLG as advised by Crown to begin next steps.

9.2.21 Register Acquisition Plan being finalised between surveyor and OLG.

10.3.21 Registered Acquisition Plan with NSW Land Registry Services for advice.

20.4.21 This acquisition has stalled as the Common Trust Board have not signed the papers for the Agreement.

11.6.21 Resending papers to trust.

Waiting on response

9.9.21 Advisements underway to proceed with acquisition due to second attempt with no response.

11.11.21 Several attempts made by phone and letter to the Common Trust since April 2021, however no response has been received.

Works are being scheduled to proceed.

Meeting	Date	Officer	Title	Target
Council 26/08/2020	26/08/2020	Francisco, Matthew	<b>NOTICE OF MOTION - MARYLAND CULLENDORE ROAD THROUGH MARYLAND NATIONAL PARK</b>	9/09/2020
<b>176/20</b>	<p><b>Resolved</b> that Council contact Crown Lands Department and National Parks &amp; Wildlife Service informing them that Tenterfield Shire Council wishes to keep the Maryland Cullendore Road open.</p> <p style="text-align: right;">(Gary Verri/Bronwyn Petrie)</p>			
<b>Notes</b>				
<b>10 Feb 2023 2:15pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Condrick, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council				

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<b>02 Nov 2022 9:38am Coonan, Neville</b>				
No action taken				
<b>20 Sep 2022 8:33am Coonan, Neville</b>				
No action taken to date				
<b>18 Jul 2022 4:01pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Coonan, Neville by Melling, Elizabeth - This was previously in Cr Petrie's name.				
<b>02 Dec 2021 1:24pm Fitzpatrick, Christie</b>				
Data imported from Resolution Register:				
11.9.20 Letter forwarded to NPWS dated 3 September 2020, awaiting response.				
12.2.21 Phone meeting held NPWS & EO 14.12.20 further details to be discussed through CE & Manager EDCE				
12.3.21 Meeting held with Acting CE,DI,EO & Manager EDCE. EO to provide response to NPWS.				
19.4.21 NPWS has confirmed that gazettal documents have been withdrawn from the Ministers Office. Meeting to be arranged between TSC and NPWS.				
10.5.21 Making arrangements for NPWS to attend June 2021 Councillor Workshop.				
10.6.21 Councillor workshop with NPWS 10.06.21				
18.8.21 NPWS looking at all paper roads through NP. Will prioritise Maryland NP. TSC to pay for survey.				
14.10.21 Estimate of survey costs and any other expenses being arranged for consideration.				

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Marchant, Gillian	<b>NOTICE OF MOTION - TENTERFIELD TOWN DAM FOR RECREATIONAL ACTIVITIES</b>	7/10/2020
<b>202/20</b>	<b>Resolved</b> that Council investigate the opportunities that may be available near and including the town dam for recreational activities with a view to producing a master plan for presentation to the Council and subsequently the community.			
	(Bob Rogan/Greg Sauer)			
<b>Notes</b>				
<b>18 Jul 2022 4:34pm Marchant, Gillian</b>				
Note masterplan grant applied for 14/07/2022				
Fishing Platform fence has been altered to accommodate platform, quotations supplied and approved, meeting due 21/07/2022.				
<b>18 Jul 2022 4:19pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Marchant, Gillian by Melling, Elizabeth - Returned to GM.				
<b>18 Jul 2022 4:04pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Keneally, Fiona by Melling, Elizabeth - Cr Rogan no longer involved with Council.				
<b>18 Jul 2022 4:03pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Marchant, Gillian by Melling, Elizabeth - Cr Bob Rogan no longer involved with Council.				
<b>02 Dec 2021 1:34pm Fitzpatrick, Christie</b>				
Data imported from Resolution Register:				
1.10.20 Scheduled for discussion at Councillor Workshop 21/10. Meeting with invited community members (due to COVID) 27/10.				
1.12.20 Meetings held, results consolidated and provided for comment. Survey of parks underway. Focus group established.				
15.4.21 Site inspection with focus group held, preliminary designs under investigation				
6.5.21 Investigation into possible grants underway				
11.6.21 - 9.9.21 Investigations continue-note awarded fishing platform grant				
18.10.21 Signed Deeds of Grant				
12.11.21 Platform planning underway.				

Meeting	Date	Officer	Title	Target
Council 23/09/2020	23/09/2020	Marchant, Gillian	<b>Mingoola Waste Transfer Station Site - Compulsory Acquisition</b>	7/10/2020
<b>187/20</b>	<b>Resolved</b> that Council:			
	<ol style="list-style-type: none"> <li>(1) Proceed with the compulsory acquisition of the land described as Lot 7013 in DP 1075621 for the purpose of developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</li> <li>(2) Proceed with the compulsory acquisition of the land described as the western portion of subdivided Lot 7018 in DP 1075621 for the purpose of subdivision, acquisition and developing the Mingoola Waste Transfer Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</li> <li>(3) Make an application to the Minister and the Governor for approval to acquire Lot 7013 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</li> </ol>			

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			<p>(4) Make an application to the Minister and the Governor for approval to acquire the western portion of the subdivided Lot 7018 in DP 1075621 by compulsory process under section 186(1) of the Local Government Act; and</p> <p>(5) Classify the land as operational land; and</p> <p>(6) Proceed with the subdivision of the land described as Lot 7018 in DP 1075621 for the purpose of compulsory acquisition of the newly-formed Lot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and</p> <p>(7) Arrange the survey of the formed road, known as Springfield Road, that traverses through Lot 7013 in DP 1075621 and dedicate this as a Public Road; and</p> <p>(8) Make an application to the Minister and the Governor for approval to acquire the newly-formed Road Lot that traverses through Lot 7013 in DP 1075621 by compulsory process under section 177(1) or 177(2)(a) or 177(2)(b) of the Roads Act.</p> <p style="text-align: right;">(Brian Murray/Michael Petrie)</p>	
<p><b>Notes</b></p> <p><b>17 Oct 2022 4:36pm Marchant, Gillian</b> Negotiations ongoing</p> <p><b>14 Sep 2022 1:46pm Marchant, Gillian</b> Negotiations ongoing.</p> <p><b>14 Sep 2022 1:42pm Melling, Elizabeth - Reallocation</b> Action reassigned to Marchant, Gillian by Melling, Elizabeth - Waste Management matter</p> <p><b>18 Jul 2022 4:07pm Melling, Elizabeth - Reallocation</b> Action reassigned to Counsell, David by Melling, Elizabeth - James Pryor no longer involved with Council. Jessica Gibbins is on 6 months leave.</p> <p><b>02 Dec 2021 1:26pm Fitzpatrick, Christie</b> Data imported from Resolution Register: 15.10.20 TSC working with Crown Lands in relation to the compulsory acquisition. 6.11.20 Ongoing 4.12.20 Scoping the exact area required to negotiate with ALC. NSWALC providing advice on process. 9.2.21 Negotiations underway with local Aboriginal Council requesting the ALC to be amended to exclude the part required for the project. Awaiting their response. 10.3.21 This is awaiting response. NSW LALC are the claimant but won't change the claim until MLALC agree to. 20.4.21 Continues to stall awaiting advice from Aboriginal Land Council. Negotiations continue. 6.5.21 Project handover, negotiations continue. 11.6.21 Project negotiations continue.</p> <p>19.7.21-18.10.21 Negotiations continue, arrangements to visit site once lockdown ended. 11.11.21 Negotiations continue.</p>				

Meeting	Date	Officer	Title	Target
Council 24/03/2021	24/03/2021	Francisco, Matthew	<b>Snake Creek Road - Road Reserve Update</b>	7/04/2021
<b>60/21</b>	<b>Resolved</b> that Council:			
	<p>(1) Proceed with the compulsory acquisition of the land described as part of Lot 7301 DP 1145839 for the purpose of dedicating a road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>(2) Make an application to the Minister and the Governor for approval to acquire part of Lot 7301 DP 1145839 by compulsory process under section 177 (2)(b) of the Roads Act 1993.</p> <p style="text-align: right;">(Greg Sauer/Bronwyn Petrie)</p>			
<p><b>Notes</b></p> <p><b>12 Mar 2023 8:35pm Counsell, David</b> Staff resources being allocated to this matter in April to revise the application.</p> <p><b>10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation</b> Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins on extended leave. Feb 23</p>				

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<b>15 Nov 2022 4:12pm Melling, Elizabeth</b> Staff member currently on extended leave until January 2023				
<b>14 Feb 2022 2:58pm Gibbins, Jessica</b> Collating documents for the new application to send to OLG				
<b>02 Dec 2021 1:54pm Fitzpatrick, Christie</b> Data imported from Resolution Register: 10.5.21 Office of Local Government application required. 15.6.21-19.7.21 Office of Local Government Application being drafted. 18.8.21 Application and attachments sent 17/8/21 OUT21/61C3BA5A. 14.10.21 Application rejected as need updated searches & correspondence. Being arranged for resubmitting.				

Meeting	Date	Officer	Title	Target
Council 23/02/2022	23/02/2022	Francisco, Matthew	<b>ACQUISITION OF PART OF PRIVATE LAND REQUIRED FOR ROAD WIDENING PURPOSES - BRUXNER WAY, TENTERFIELD</b>	9/03/2022

**45/22** **Resolved** that Council proceed with the recommendations as contained within this report to finalise this matter regarding acquisition of land for road realignment purposes for Bruxner Way, Tenterfield.

(John Macnish/Kim Rhodes)

**Motion Carried**

**Notes**

**12 Oct 2023 9:05pm Counsell, David**

Matter will be finalised with solicitors.

**12 Mar 2023 8:39pm Counsell, David**

Survey plan completed, solicitors processing final title transfers. Final completion of matter to be confirmed.

**10 Feb 2023 2:17pm Melling, Elizabeth - Reallocation**

Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023

**15 Nov 2022 4:13pm Melling, Elizabeth**

Staff member responsible on extended leave until January 2023

**14 Apr 2022 12:09pm Gibbins, Jessica**

Correspondence sent to applicable land owners.

Meeting	Date	Officer	Title	Target
Council 22/06/2022	22/06/2022	Francisco, Matthew	<b>McCliftys Road &amp; Bungulla Reserve Road - Public Gate &amp; Vehicle By-pass Applications</b>	6/07/2022

**124/22** **Resolved** that Council as the Roads Authority under the Roads Act 1993:-

- (1) Approves the installation of a public gate and vehicular by-pass on McCliftys Road at approx. 0.316km west of the New England Highway intersection and Bungulla Reserve Road at the intersection with Rosehill Road in accordance with Council Policy No 2.162 – Public Gates and Vehicle By-passes; and
- (2) Provide applicant with Council Consent as outlined in 4.2 Council's Internal Administrative Procedures of Policy 2.162.
- (3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.

(Giana Saccon/Tom Peters)

**Motion Carried**

**Notes**

**19 Mar 2024 2:40pm Melling, Elizabeth - Reallocation**

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

**12 Oct 2023 9:07pm Counsell, David**

Inspection yet to be undertaken for finalisation of matter.

**12 Mar 2023 8:41pm Counsell, David**

Consents have been issued and works have commenced on both matters. Application process is complete.

**10 Feb 2023 2:18pm Melling, Elizabeth - Reallocation**

Action reassigned to Counsell, David by Melling, Elizabeth - Jess Gibbins is on extended leave 10.2.2023

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Meeting	Date	Officer	Title	Target
15 Nov 2022 4:13pm Melling, Elizabeth				
Staff member currently on extended leave until January 2023				

Meeting	Date	Officer	Title	Target
Council 27/07/2022	27/07/2022	Francisco, Matthew	<b>Policy 2.130 Construction &amp; Maintenance of Property Access from Council Roads</b>	10/08/2022

**160/22** **Resolved** that Council:  
Place Policy 2.130 Construction & Maintenance of Property Access from Council Roads on public display for 28 days to seek community input prior to reviewing the policy.  
(Peter Petty/Peter Murphy)  
**Motion Carried**

**Notes**

**15 May 2023 12:48pm Melling, Elizabeth**

Councillor Worksop - 10 May 2023

**12 Mar 2023 8:43pm Counsell, David**

Report to Council meeting planned for April meeting.

**08 Dec 2022 12:58pm Counsell, David**

Revised drawings to be compiled and report to Council yet to be completed.

**14 Sep 2022 12:26pm Counsell, David**

Public exhibition period has been held and a report will be prepared for Council to review the Policy

**12 Aug 2022 4:30pm Melling, Elizabeth**

Policy on Public Display for 28 days - TSC Website.

Meeting	Date	Officer	Title	Target
Council 27/07/2022	27/07/2022	Francisco, Matthew	<b>Policy 2.162 Public Gates and Vehicle Bypasses</b>	10/08/2022

**159/22** **Resolved** that Council:  
Place Policy 2.162 Public Gates and Vehicle Bypasses on public display for 28 days to seek community input prior to reviewing the policy.  
(Peter Petty/Peter Murphy)  
**Motion Carried**

**Notes**

**15 May 2023 12:48pm Melling, Elizabeth**

Councillor Workshop - 10 May 2023

**12 Mar 2023 8:43pm Counsell, David**

Report to Council planned for April meeting.

**08 Dec 2022 12:59pm Counsell, David**

Report to Council yet to be completed.

**14 Sep 2022 12:24pm Counsell, David**

Public exhibition period has been held and a report will be prepared for Council to review the Policy.

**12 Aug 2022 4:26pm Melling, Elizabeth**

Put on Public Display - Website. 28 days on display.

Meeting	Date	Officer	Title	Target
Council 27/07/2022	27/07/2022	Francisco, Matthew	<b>AM White Drive reserve dedication</b>	10/08/2022

**148/22** **Resolved** that Council proceed with action to formally dedicate Part of Lot 2 DP 815097 as a Public Road Reserve along A M White Drive from New England Highway to Bolivia Hall.  
(Tim Bonner/Peter Petty)  
**Motion Carried**

**Notes**

**19 Mar 2024 2:41pm Melling, Elizabeth - Reallocation**

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Meeting	Date	Officer	Title	Target
Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
<b>12 Mar 2023 8:42pm Counsell, David</b>				
Submission to TfNSW continuing.				
<b>08 Dec 2022 1:01pm Counsell, David</b>				
Details being compiled for submission to TFNSW to undertake dedication.				
<b>14 Sep 2022 12:16pm Counsell, David</b>				
Crown Lands have confirmed status of the land and do not object to proposed dedication. Matter will now be referred to Transport for NSW to progress the formal dedication as a road.				
<b>17 Aug 2022 12:50pm Melling, Elizabeth</b>				
Matter to be raised with Crown Lands for discussion of process.				

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Francisco, Matthew	<b>ACQUISITION OF LAND REQUIRED FOR ROAD ALIGNING PURPOSES ALONG KILDARE ROAD</b>	12/10/2022
<u>202/22, 203/22</u>	<p><b>Resolved</b> that Council:</p> <p>(1) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and</p> <p>(2) Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p> <p><b>Motion Carried</b></p> <p><b>Resolved</b> that Council:</p> <p>(1) Agree to the acquisition of land along Kildare Road for road aligning purposes; and</p> <p>(2) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p> <p><b>Motion Carried</b></p>			

**Notes**

**13 Apr 2023 4:01pm Counsell, David**  
Surveyor is still preparing acquisition plan as the matter is complex given nature and extent of the road alignment.

**12 Mar 2023 8:48pm Counsell, David**  
Survey plans are still being compiled and have not yet been received from the land surveyors.

**31 Jan 2023 9:30am Counsell, David**  
Surveyor has now completed field work pegging of proposed boundaries and plans are being compiled.

**08 Dec 2022 12:57pm Counsell, David**  
Surveyor has been engaged and field survey work is partially undertaken with pegging of proposed boundary.

**12 Oct 2022 3:36pm Counsell, David**  
Preliminary meeting held with registered surveyor to commence road reserve alignment process.

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Davidson, Tamai	<b>OPTIONS TO MANAGE 142 MANNERS STREET, TENTERFIELD.</b>	12/10/2022
206/22	<p><b>OFFICER'S RECOMMENDATION:</b></p> <p>That Council delegate authority to the Chief Executive to:</p> <ol style="list-style-type: none"> <li>1. Leave the current lessee in occupation of 'The Property' on a month to month basis at the same rent or;</li> <li>2. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at market rents or;</li> </ol>			

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			<p>3. Commence negotiations for new commercial agreement(s) over 'The Property' with the existing tenant at a concessional annual payment or rent or;</p> <p>4. Investigate putting 'The Property' to the market for lease or;</p> <p>5. Investigate the sale of 142 Manners Street with vacant possession or subject to a lease at a market rent.</p>	
<b>Notes</b>				
<p><b>15 May 2023 12:50pm Melling, Elizabeth</b> Further Report will be provided to the June 2023 Ordinary Council Meeting</p> <p><b>14 Feb 2023 9:30am Melling, Elizabeth</b> Further Report to will be provided to the May 2023 Ordinary Council Meeting.</p> <p><b>10 Feb 2023 2:21pm Melling, Elizabeth - Reallocation</b> Action reassigned to Davidson, Tamai by Melling, Elizabeth - Neville Coonan no longer works for Council</p> <p><b>02 Nov 2022 9:48am Coonan, Neville</b> No action required at this time.</p> <p><b>19 Oct 2022 1:13pm Condrick, Jodie</b> Letter has been sent to the current lessee</p>				

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Condrick, Jodie	<b>Commence negotiations with the current occupier of Reserve R83670 with the intent of entering into a long term lease.</b>	12/10/2022
212/22	<b>OFFICER'S RECOMMENDATION:</b>			
	<p>That Council:</p> <p>(1) Ratify the Letter of Support (Attachment A) to current occupier to apply for a grant to revitalise the clubhouse by extending the kiosk function area and construct amenities, noting that any additional asset cost will be on Councils Asset Register until a Lease is effected;</p> <p>(2) Prepare and have approved a Plan of Management (PoM) for the Reserve (Reserve R83670 - Lot 599 DP 704008) in consultation with the occupiers, and</p> <p>(3) Provide 'in principle' approval for the Chief Executive to commence negotiations for a long-term Lease over the Reserve. The 'in principle' approval is provided subject to the satisfactory resolution of community consultation processes, necessary Crown Land approvals, satisfactory site analysis, Lease negotiation and development approval process.</p>			
<b>Notes</b>				
<p><b>10 Feb 2023 2:24pm Melling, Elizabeth - Reallocation</b> Action reassigned to Condrick, Jodie by Melling, Elizabeth - Neville Coonan no longer works for Council.</p> <p><b>19 Oct 2022 1:11pm Condrick, Jodie - Reallocation</b> Action reassigned to Coonan, Neville by Condrick, Jodie - Neville needs to complete POM and arrange lease</p> <p><b>19 Oct 2022 1:09pm Condrick, Jodie</b> Letter of Support was sent and POM and lease are still being investigated</p>				

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Francisco, Matthew	<b>ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - SUNNYSIDE PLATFORM ROAD</b>	12/10/2022
200/2	<b>Resolved</b> that Council:			
	<p>(1) Agree to the acquisition of land adjacent to Sunnyside Platform Road for road widening purposes at the intersection of Bruxner Way; and</p> <p>(2) Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p>			



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Meeting	Date	Officer	Title	Target
			<b><u>Motion Carried</u></b>	
<b>Notes</b>				
<p><b>13 Apr 2023 3:47pm Counsell, David</b> Registered valuer has been engaged to assess the value for this matter along with other similar tasks underway at present.</p> <p><b>12 Mar 2023 8:44pm Counsell, David</b> Acquisition plan completed and are with Solicitors to arrange to execute acquisition process.</p> <p><b>31 Jan 2023 9:37am Counsell, David</b> Surveyor is completing field work and acquisition plan to be prepared during February.</p> <p><b>08 Dec 2022 12:53pm Counsell, David</b> Surveyor has been engaged for acquisition plan and works to undertaken adjusted fencing has been programmed.</p> <p><b>12 Oct 2022 3:31pm Counsell, David</b> Preliminary meeting held with registered surveyor to assist in acquisition process.</p>				

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Francisco, Matthew	<b>ACQUISITION OF LAND REQUIRED FOR ROAD REALIGNMENT PURPOSES ON PADDYS FLAT ROAD NORTH</b>	12/10/2022
<b><u>201/22</u></b>	<b><u>Resolved</u></b> that Council:			
	<p>(1) Agree to the acquisition of land adjacent to Paddys Flat Road North for road realignment and widening purposes at Kangaroo Creek Bridge; and</p> <p>(2) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p>			
	<b><u>Motion Carried</u></b>			
<b>Notes</b>				
<p><b>13 Apr 2023 3:47pm Counsell, David</b> Survey and acquisition plan preparation is continuing with the surveyors.</p> <p><b>12 Mar 2023 8:46pm Counsell, David</b> Survey field work is yet to be completed.</p> <p><b>31 Jan 2023 9:35am Counsell, David</b> Bridge approach works being finalised and surveyor is planning to undertake field work at the end of February.</p> <p><b>08 Dec 2022 12:55pm Counsell, David</b> Surveyor has been engaged for acquisition plan. Fencing has been undertaken for new boundary.</p> <p><b>12 Oct 2022 3:33pm Counsell, David</b> Meeting held with registered surveyor to assist in realignment acquisition process.</p>				

Meeting	Date	Officer	Title	Target
Council 28/09/2022	28/09/2022	Francisco, Matthew	<b>ACQUISITION OF LAND REQUIRED FOR ROAD WIDENING PURPOSES - MT LINDESAY ROAD BLER PROJECT</b>	12/10/2022
<b><u>202/22, 203/22</u></b>	<b><u>Resolved</u></b> that Council:			
	<p>(1) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes on various curves being widened under the BLER Fund project; and</p> <p>(2) Delegate the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.</p> <p style="text-align: right;">(Peter Petty/Tom Peters)</p>			
	<b><u>Motion Carried</u></b>			
	<b><u>Resolved</u></b> that Council:			
	(1) Agree to the acquisition of land along Kildare Road for road aligning purposes; and			

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	(2)		Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners in consideration to close an existing road reserve in exchange.	
				(Peter Petty/Tom Peters)
<b><u>Motion Carried</u></b>				

**Notes**

**12 Mar 2023 8:47pm Counsell, David**

Solicitors are continuing the acquisition process with the two property owners.

**31 Jan 2023 9:32am Counsell, David**

Survey plans are completed and with Council's Solicitors for legal processing.

**08 Dec 2022 12:56pm Counsell, David**

Surveyor engaged, survey work undertaken and acquisition plan being compiled.

**02 Nov 2022 9:44am Counsell, David**

Field survey works have commenced for the acquisition.

**12 Oct 2022 3:35pm Counsell, David**

Preliminary meeting held with registered surveyor to assist in road widening acquisition with survey and plan preparation.

Meeting	Date	Officer	Title	Target
Council 21/12/2022	21/12/2022	Francisco, Matthew	TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 1 DECEMBER 2022	11/01/2023

**25/1/22**

**Resolved that Council:**

- (1) Receive and note the report of the Tenterfield Shire Council Local Traffic Committee meeting of 1 December 2022;**
- (2) Adopt the recommendations from the meeting as follows:-**
  - a) Traffic Accident - Tooloom Street, Urbenville**  
TfNSW recommends a traffic signage review of the area and applying for Fatal Crash Response funding if upgrades are required.
  - b) Manners Street, Tenterfield – request for pedestrian crossing.**  
Transport for NSW to assess the site in respect to the request for a pedestrian crossing given the close proximity to the New England Highway. Council to send a letter to TfNSW requesting assessment.
  - c) Rouse Street Telstra Driveway.**  
All line marking of the parking bays be reviewed and renewed in CBD.
  - d) Cycle Event.**  
That Committee note the application and recommend the event be approved subject to any requirements of Transport for NSW and NSW Police in liaison with The Saddlers Mountain Bike Club Tenterfield Inc. prior to event.
  - e) Manners Street Bus Stop.**  
That the Committee note the request and prior to considering any change to the existing bus stop in Manners Street, seek comments from Transport for NSW Traffic Section in respect to any traffic impacts to the Rouse Street (New England Highway) traffic and parking arrangement implications.
  - f) Proposed meeting dates for 2023**  
Committee accept meeting dates as presented.

(Tom Peters/Tim Bonner)

**Motion Carried**

**Notes**

**19 Mar 2024 2:43pm Melling, Elizabeth - Reallocation**

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Meeting	Date	Officer	Title	Target
Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
<b>13 Apr 2023 4:02pm Counsell, David</b> Outstanding actions are to be actioned when possible.				
<b>12 Mar 2023 8:49pm Counsell, David</b> Actions from the meeting are being programmed as resources allow.				
<b>01 Feb 2023 9:49am Melling, Elizabeth - Reallocation</b> Action reassigned to Counsell, David by Melling, Elizabeth - Kelly Pitkin no longer works for Council.				

Meeting	Date	Officer	Title	Target
Council 22/02/2023	22/02/2023	Francisco, Matthew	<b>TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING - THURSDAY 2 FEBRUARY 2023</b>	15/03/2023

<b>18/23</b>	<p><b>Resolved</b> that Council:</p> <p>Receive and note the minutes of the Tenterfield Shire Local Traffic Committee meeting of 2 February 2023;</p> <p>(1) Adopt the following recommendations from General Business a) thru d):</p> <ul style="list-style-type: none"> <li>(a) ROUSE STREET VISITOR INFORMATION CENTRE PARKING SIGNS - That Council amend the regulatory parking signs for the Rouse Street parking spaces immediately in front of the Visitor Information Centre to 30-minute time limited parking;</li> <li>(b) TENTERFIELD HIGH SCHOOL CROSS COUNTRY EVENT - That Council approve the annual Tenterfield High School Cross Country event subject to Police approval and standard conditions;</li> <li>(c) ANZAC DAY – TENTERFIELD - That Council offer no objection to the temporary closure of roads including sections of Manners Street, Rouse Street and Molesworth Street associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions;</li> <li>(d) ANZAC DAY – URBENVILLE - That Council offer no objection to the temporary closure of streets including sections of Beauy Street, Tooloom Street and Clarence Way in Urbenville associated with the annual ANZAC Day ceremony 25 April 2023 subject to approval by NSW Police and Transport NSW with standard conditions.</li> </ul> <p style="text-align: right;">(Giana Saccon/Tom Peters)</p> <p><b>Motion Carried</b></p>
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<b>Notes</b>				
<b>19 Mar 2024 2:43pm Melling, Elizabeth - Reallocation</b> Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
<b>20 Jul 2023 11:21am Melling, Elizabeth</b> Signs updated. Need further inspection for accuracy.				
<b>10 May 2023 4:12pm Counsell, David</b> VIC Parking sign amendments to be programmed.				
<b>13 Apr 2023 4:03pm Counsell, David</b> Outstanding actions to be actioned, noting that signage upgrading near Bookookoorara bridge has been undertaken.				
<b>12 Mar 2023 8:50pm Counsell, David</b> Actions from the Februray meeting are being programmed as staffing resources allow.				

Meeting	Date	Officer	Title	Target
Council 22/03/2023	22/03/2023	Davidson, Tamai	<b>LEASING OF 136 MANNERS STREET, TENTERFIELD</b>	12/04/2023

<b>42/23</b>	<p><b>Resolved</b> that Council:</p> <p>(1) Accept the offer from Tenterfield Total Care in the amount of \$9,000.00 per annum plus GST with annual CPI increases from the first adversary date of lease, for the duration of the lease agreement.</p>
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Meeting	Date	Officer	Title	Target	
	(2)	Commence drafting of a lease agreement for a five (5) year lease term with an option for a further five (5) years after that, to include minor internal maintenance as a responsibility of the lessee.			
	(3)	Commence the lease from 1 April 2023.			
	(Kim Rhodes/Peter Petty)				
<b><u>Motion Carried</u></b>					

**Notes**  
**18 Mar 2024 12:40pm Davidson, Tamai**  
 Contact made with solicitors to check on progress from Total Care - awaiting their sign off on lease  
**20 Jul 2023 11:18am Melling, Elizabeth**  
 Total Care Executive are happy for solicitors to apply the changes to Lease. Meeting next Wednesday afternoon so could get it signed if Lease is ready beforehand.  
**20 Apr 2023 9:30am Davidson, Tamai**  
 Request for lease sent to solicitors for drafting

Meeting	Date	Officer	Title	Target
Council 26/04/2023	26/04/2023	Francisco, Matthew	TENTERFIELD SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE MEETING MINUTES THURSDAY 6 APRIL 2023	17/05/2023

<b>58/23</b>	<b>Resolved</b> that Council:			
	Receive and note the minutes of the Tenterfield Shire Council Local Traffic Committee meeting of 6 April 2023;			
	(1) And adopt the following recommendations from General Business a) thru c);			
	(a)	UNTAMED BORDER RUN – That Council offer no objection to the Killarney Show and Rodeo Society Inc to hold the Untamed Border Run event subject to Police approval and standard conditions;		
	(b)	CBD LOADING ZONE – That Council not install any further loading zone in the main CBD area along Rouse Street;		
	(c)	LIGHT HORSE DRIVE – Council noted that maintenance of Light Horse Drive is not Council responsibility and that the issue be raised with Crown Lands to request road maintenance be undertaken for the benefit of Police vehicles and therefore the community.		
	(Tom Peters/John Macnish)			
<b><u>Motion Carried</u></b>				

**Notes**  
**19 Mar 2024 2:43pm Melling, Elizabeth - Reallocation**  
 Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC  
**20 Jul 2023 11:17am Melling, Elizabeth**  
 Contact from NSW Police to quote of repairs to pavement Sec 67  
**10 May 2023 4:09pm Counsell, David**  
 Actions from minutes being programmed

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	MOLESWORTH STREET DRAINAGE PIPE EASEMENT	14/06/2023

<b>67/23</b>	<b>Resolved</b> that Council:			
	(1)	Agree to seek an easement over the drainage pipe in Lot 4 Molesworth Street and payment of any compensation of the affected land; and		
	(2)	Authorise the Chief Executive to approve any compensation amount once an independent valuation has been undertaken and execute any associated documents to finalise the easement.		

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Meeting	Date	Officer	Title	Target
			(Peter Petty/Kim Rhodes)	
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:44pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
20 Jul 2023 11:12am Melling, Elizabeth Surveyor to amend plans after liaising with owners of land.				

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	<b>DISPOSAL OF DAMAGED STEEL STRUCTURE</b>	14/06/2023
<b>69/23</b>	<b>Resolved</b> that Council agree to the disposal of the damaged steel structure as surplus scrap material.			(Greg Sauer/Peter Murphy)
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:44pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
12 Oct 2023 9:20pm Counsell, David Asset is yet to be advertised for sale due to resourcing.				
20 Jul 2023 11:11am Melling, Elizabeth Inspection required for full description and access.				

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	<b>SHERRATT ROAD TORRINGTON - ROAD RESERVE ACQUISITION</b>	14/06/2023
<b>66/23</b>	<b>Resolved</b> that Council:			
	(1) Agree to commence investigations for the formalisation of a road reserve for Sherratt Road, Tomtoy Avenue and Eschman Lane, and			
	(2) Undertake necessary searches, survey and plan preparation for the compulsory acquisition of Crown Land to form public road reserves.			
(Tom Peters/Kim Rhodes)				
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
12 Oct 2023 9:19pm Counsell, David Information being compiled for meeting with Crown Lands office.				
20 Jul 2023 11:12am Melling, Elizabeth Liaising with Crown Lands to determine surveyors scope.				

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	<b>MT LINDESAY ROAD BRYANS GAP ROAD LAND ACQUISITION</b>	14/06/2023
<b>64/23</b>	<b>Resolved</b> that Council:			
	(1) Agree to commence investigation of the Mt Lindesay Road public road reserve with respect to proposed rehabilitation works near Bryans Gap Road, and			
	(2) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes necessary for road rehabilitation, and			

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			(3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.  <p style="text-align: right;">(Tim Bonner/Kim Rhodes)</p>	
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
12 Oct 2023 9:15pm Counsell, David Surveyor boundary identification near the intersection has been completed. Further design work on hold pending Government review of funding grant.				
20 Jul 2023 11:16am Melling, Elizabeth Sent request to surveyor to confirm five boundary points.				

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	MT LINDESAY ROAD – BOUNDARY ROAD LAND ACQUISITION	14/06/2023
<b>65/23</b>	<b>Resolved</b> that Council:			
	(1) Agree to commence investigation of Mt Lindesay Road for the purpose of detailed design of a future roundabout at Boundary Road intersection, and			
	(2) Agree to the acquisition of land adjacent to Mt Lindesay Road for the purpose of future roundabout construction, and			
	(3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.  <p style="text-align: right;">(Kim Rhodes/Tim Bonner)</p>			
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
12 Oct 2023 9:17pm Counsell, David No further action to date due to resourcing levels - low priority as no capital works are funded in current program.				
20 Jul 2023 11:15am Melling, Elizabeth Updating correspondence to landowners. Preparing brief for surveyor.				

Meeting	Date	Officer	Title	Target
Council 23/08/2023	23/08/2023	Francisco, Matthew	SUNNYSIDE HALL ROAD - PUBLIC GATE & VEHICLES BY-PASS APPLICATION	13/09/2023
<b>134/23</b>	<b>Resolved</b> that Council:			
	(1) Approve the alteration of an existing public gate with a new grid (gate and vehicular by-pass) installation on Sunnyside Hall Road located 100m from Bruxner Way; and			
	(2) Provide the applicant with Council Consent in accordance with Policy 2.162 subject to no objections being received.			
	(3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008.  <p style="text-align: right;">(Peter Petty/Tom Peters)</p>			
<b>Motion Carried</b>				
<b>Notes</b>				
19 Mar 2024 2:46pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				

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Meeting	Date	Officer	Title	Target
<b>12 Oct 2023 9:20pm Counsell, David</b>				
No objections have been received and approval for installation is being prepared.				
<b>19 Sep 2023 11:48am Ritchie, Hayley</b>				
Advertised in Your Local News, Website. Submissions closed 13 September 2023.				

Meeting	Date	Officer	Title	Target
Council 27/09/2023	27/09/2023	Mills, Bruce	<b>PROPOSED SIX-MONTH RENT OF THE CONTAINER CAFE AT THE YOUTH PRECINCT SKATE PARK</b>	18/10/2023

**176/23** **Resolved** that Council:

Rent the Container Café to Hayley Williamson for a trial period of six months at \$100/week (incl GST) with the rent including water and electricity.

(Kim Rhodes/Greg Sauer)

**Motion Carried**

**Notes**

**08 Mar 2024 2:17pm Mills, Bruce**  
Officer has been negotiating with another potential lessee - who wants to use the site on Thursday and Friday nights to sell take-away curries.  
Waiting to here of a start date.

**01 Feb 2024 2:33pm Mills, Bruce**  
No suitable parties interested at this time (1/2/24).

**12 Dec 2023 2:09pm Melling, Elizabeth**  
First person didnt want to continue with arrangement.  
second advertisements gone out.

No interest at this stage (1/2/24) from suitable parties.

**03 Oct 2023 4:06pm Melling, Elizabeth**  
Advised preferred EOI recipient of their success. Drafting agreement.

Meeting	Date	Officer	Title	Target
Council 27/09/2023	27/09/2023	Marchant, Gillian	<b>REPLACEMENT SIDE LOADER WASTE TRUCK</b>	18/10/2023

**175/23** **OFFICER'S RECOMMENDATION:**

**That Council:**

- (1) Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and**
- (2) Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and**
- (3) Delegate to the Chief Executive authority to negotiate, with other tenderers and award the contract to deliver the side loader truck waste tender**

**Notes**

**17 Feb 2024 10:36am Marchant, Gillian**  
Completed order raised

**10 Nov 2023 4:39pm Marchant, Gillian**  
Negotiations continue

**13 Oct 2023 3:39pm Marchant, Gillian**  
Negotiations underway

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Meeting	Date	Officer	Title	Target
Council 25/10/2023	25/10/2023	Francisco, Matthew	REPORTS OF COMMITTEES & DELEGATES - TENTERFIELD SHIRE COUNCIL - LOCAL TRAFFIC COMMITTEE - MEETING MINUTES - THURSDAY 5 OCTOBER 2023	15/11/2023

23/23, 24/23, 25/23

**Resolved**

**That Council receive this report for Discussion**

(Kim Rhodes/Tim Bonner)

**Motion Carried**

**RECOMMENDATION**

**That the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 October 2023 be received and noted.**

**RECOMMENDATIONS ARISING FROM MINUTES:**

- **LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)**  
Noted that Transport NSW will continue to progress this matter with new consultants.
- **DRAKE REVITALISATION – BRUXNER HIGHWAY**  
Noted that Council staff will meet with Transport NSW staff in relation to the Bruxner Highway aspects of the project in Drake.
- **HIGH STREET BUS ZONE**  
The Committee recommended that the existing bus zone be removed and that the two bus zone signs be removed.
- **AMOSFIELD ROAD ACCIDENT**
- Noted the accident details and recommended that an assessment be undertaken of curve signage along the road for any required maintenance and safety enhancement, particularly along Dalmoak Road.
- **STANTHORPE STREET CLOSURE, LISTON**  
That no objection be made to a temporary closure of Stanthorpe Street in Liston for the event, subject to concurrence from Council staff and NSW police once documents are received to hold a public event, closing of road including traffic control arrangements, notification of the public by the organisers, public liability insurance and payment of any applicable fees and charges.
- **MT LINDESAY ROAD CULVERT**  
That the committee recommended that the widening of the culvert be considered with any road formation upgrading through the village if external grant funding can be obtained for design or construction.
- **MT LINDESAY ROAD TREES**  
It was noted that this would be referred to the works department to assess for any maintenance required to ensure the path of large vehicles is not obstructed.
- **MT LINDESAY ROAD SURFACE DEPRESSIONS**  
It was noted that the works department has already been assessing these locations for a program of maintenance the correct the surface travel condition.
- **B DOUBLE ROUTE ASSESSMENTS**  
  
The Committee recommended that if external grant funding can be obtained, assessment be undertaken of future B-Double Routes along the Regional Road Network within the Shire to identify any likely restrictions and opportunities.

**Resolved**

**That Council receive this report for Discussion.**

(Kim Rhodes/Tim Bonner)

**Motion Carried**

**AMENDMENT**



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Officer:

Meeting	Date	Officer	Title	Target
			<p><b>That the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 October 2023 be received and noted, with an amendment to HIGH STREET BUS ZONE item as outlined below.</b></p> <p><b>RECOMMENDATIONS ARISING FROM MINUTES:</b></p> <ul style="list-style-type: none"> <li>• <b>LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)</b> Noted that Transport NSW will continue to progress this matter with new consultants.</li> <li>• <b>DRAKE REVITALISATION – BRUXNER HIGHWAY</b> Noted that Council staff will meet with Transport NSW staff in relation to the Bruxner Highway aspects of the project in Drake.</li> <li>• <b>HIGH STREET BUS ZONE</b> The Committee recommended that the existing bus zone be removed and that the two bus zone signs be removed. <b><i>Council wishes to defer this decision to allow further consultation.</i></b></li> <li>• <b>AMOSFIELD ROAD ACCIDENT</b></li> <li>• Noted the accident details and recommended that an assessment be undertaken of curve signage along the road for any required maintenance and safety enhancement, particularly along Dalmoak Road.</li> <li>• <b>STANTHORPE STREET CLOSURE, LISTON</b> That no objection be made to a temporary closure of Stanthorpe Street in Liston for the event, subject to concurrence from Council staff and NSW police once documents are received to hold a public event, closing of road including traffic control arrangements, notification of the public by the organisers, public liability insurance and payment of any applicable fees and charges.</li> <li>• <b>MT LINDESAY ROAD CULVERT</b> That the committee recommended that the widening of the culvert be considered with any road formation upgrading through the village if external grant funding can be obtained for design or construction.</li> <li>• <b>MT LINDESAY ROAD TREES</b> It was noted that this would be referred to the works department to assess for any maintenance required to ensure the path of large vehicles is not obstructed.</li> <li>• <b>MT LINDESAY ROAD SURFACE DEPRESSIONS</b> It was noted that the works department has already been assessing these locations for a program of maintenance the correct the surface travel condition.</li> <li>• <b>B DOUBLE ROUTE ASSESSMENTS</b> The Committee recommended that if external grant funding can be obtained, assessment be undertaken of future B-Double Routes along the Regional Road Network within the Shire to identify any likely restrictions and opportunities. <span style="float: right;">(Bronwyn Petrie/Greg Sauer)</span></li> </ul> <p><b><u>Amendment Carried</u></b></p> <p><b><u>Resolved</u></b> that the report and recommendations from the Tenterfield Shire Local Traffic Committee meeting of 5 October 2023 be received and noted, with an amendment to HIGH STREET BUS ZONE item as outlined below.</p> <p><b>RECOMMENDATIONS ARISING FROM MINUTES:</b></p> <ul style="list-style-type: none"> <li>• <b>LIGHTING REQUEST IN ROUSE STREET (NEW ENGLAND HIGHWAY)</b> Noted that Transport NSW will continue to progress this matter with new consultants.</li> <li>• <b>DRAKE REVITALISATION – BRUXNER HIGHWAY</b> Noted that Council staff will meet with Transport NSW staff in relation to the Bruxner Highway aspects of the project in Drake.</li> <li>• <b>HIGH STREET BUS ZONE</b> The Committee recommended that the existing bus zone be removed and that the two bus zone signs be removed. <b><i>Council wishes to defer this decision to allow further consultation.</i></b></li> </ul>	

## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 19 March 2024  
2:51:36 PM  
Date From:  
Date To:

Division:  
Committee:  
Officer:

Meeting	Date	Officer	Title	Target
			<ul style="list-style-type: none"> <li>• <b>AMOSFIELD ROAD ACCIDENT</b></li> <li>• Noted the accident details and recommended that an assessment be undertaken of curve signage along the road for any required maintenance and safety enhancement, particularly along Dalmoak Road.</li> <li>• <b>STANTHORPE STREET CLOSURE, LISTON</b> That no objection be made to a temporary closure of Stanthorpe Street in Liston for the event, subject to concurrence from Council staff and NSW police once documents are received to hold a public event, closing of road including traffic control arrangements, notification of the public by the organisers, public liability insurance and payment of any applicable fees and charges.</li> <li>• <b>MT LINDESAY ROAD CULVERT</b> That the committee recommended that the widening of the culvert be considered with any road formation upgrading through the village if external grant funding can be obtained for design or construction.</li> <li>• <b>MT LINDESAY ROAD TREES</b> It was noted that this would be referred to the works department to assess for any maintenance required to ensure the path of large vehicles is not obstructed.</li> <li>• <b>MT LINDESAY ROAD SURFACE DEPRESSIONS</b> It was noted that the works department has already been assessing these locations for a program of maintenance the correct the surface travel condition.</li> <li>• <b>B DOUBLE ROUTE ASSESSMENTS</b> The Committee recommended that if external grant funding can be obtained, assessment be undertaken of future B-Double Routes along the Regional Road Network within the Shire to identify any likely restrictions and opportunities. <span style="float: right;">(Bronwyn Petrie/Greg Sauer)</span></li> </ul> <p style="text-align: center;">Motion Carried</p>	

**Notes**

19 Mar 2024 2:46pm Melling, Elizabeth - Reallocation

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

Meeting	Date	Officer	Title	Target
Council 25/10/2023	25/10/2023	Francisco, Matthew	<b>ROAD ASSET MANAGEMENT PLAN REVIEW</b>	15/11/2023
185/23	<p><b>OFFICER'S RECOMMENDATION:</b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>a) <b>Note the draft Road Asset Management Plan October 2023 review; and</b></li> <li>b) <b>Place the Road Asset Management Plan October 2023 review on public display on Council's website for 28 days to allow for any submissions to be considered; and</b></li> <li>c) <b>That following the 28 day period, a further report be submitted to Council to consider submissions and to adopt a revised Road Asset Management Plan that complements Council's financial constraints for the ten year projections.</b></li> </ul> <p><b>AMENDMENT:</b></p> <p>RECOMMENDATION:</p> <p>That the Road Asset Management Plan Review report be deferred to a future meeting of Council.</p> <p style="text-align: right;">(John Macnish/Tim Bonner)</p> <p><b><u>Amendment Carried</u></b></p>			

**Notes**

19 Mar 2024 2:46pm Melling, Elizabeth - Reallocation

## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 19 March 2024  
2:51:36 PM  
Date From:  
Date To:

Division:  
Committee:  
Officer:

Meeting	Date	Officer	Title	Target
Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				

Meeting	Date	Officer	Title	Target
Tenterfield Shire Council - Works & Services Committee 6/12/2023	6/12/2023	Francisco, Matthew	<b>HAWKINS GULLY BRIDGE</b>	27/12/2023

**5/23** **Resolved** that the Works & Services Committee recommend that an application be made under the Bridges Renewal Program to replace Hawkins Gully Bridge with a new two lane concrete bridge; and  
That Council allocate \$200,000 in the 2024/25 budget capital works to support a **co contribution** towards a grant application.

(Tim Bonner/Peter Petty)

**Motion Carried**

**Notes**

**19 Mar 2024 2:47pm Melling, Elizabeth - Reallocation**

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

Meeting	Date	Officer	Title	Target
Tenterfield Shire Council - Works & Services Committee 6/12/2023	6/12/2023	Francisco, Matthew	<b>PLANT REPLACEMENT PROGRAM</b>	27/12/2023

**6/23** **Resolved** that the Works & Services Committee note the proposed plant disposals in the current financial year and plant replacement priorities subject to consolidation of funds into the plant replacement reserve; and  
That Council review the funding of Plant replacement in the December Quarterly Budget Review.

(Peter Petty/Tim Bonner)

**Motion Carried**

**Notes**

**19 Mar 2024 2:47pm Melling, Elizabeth - Reallocation**

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

Meeting	Date	Officer	Title	Target
Tenterfield Shire Council - Works & Services Committee 6/12/2023	6/12/2023	Francisco, Matthew	<b>PEDESTRIAN ACCESS AND MOBILITY PLAN REVIEW</b>	27/12/2023

**2/23** **Resolved** that the :

- (1) Works Committee recommend the adoption of the revised Tenterfield Pedestrian Access and Mobility Plan (2023).
- (2) Works Committee recommend the removal of garden beds in Rouse Street from around electricity power poles.

(Peter Petty/Tim Bonner)

**Motion Carried**

**Notes**

**19 Mar 2024 2:47pm Melling, Elizabeth - Reallocation**

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

Meeting	Date	Officer	Title	Target
Tenterfield Shire Council - Works & Services Committee 6/12/2023	6/12/2023	Francisco, Matthew	<b>TENTERFIELD BIKE PLAN</b>	27/12/2023

**3/23** **Resolved** that the Works & Services Committee recommend the adoption of the revised Tenterfield Bike Plan (2023).

(Tim Bonner/Peter Petty)

**Motion Carried**

**Notes**

## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 19 March 2024  
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Date From:  
Date To:

Division:  
Committee:  
Officer:

Meeting	Date	Officer	Title	Target
<b>19 Mar 2024 2:48pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				

Meeting	Date	Officer	Title	Target
Council 20/12/2023	20/12/2023	Francisco, Matthew	<b>REPORT OF COMMITTEES &amp; DELEGATES - TENTERFIELD SHIRE COUNCIL - LOCAL TRAFFIC COMMITTEE - MEETING MINUTES - THURSDAY 7 DECEMBER 2023</b>	10/01/2024

<b>253/23</b>	<p>That Council resolves.</p> <ol style="list-style-type: none"> <li>(1) That the minutes of the Local Traffic Committee meeting held Thursday 7 December 2023 be adopted; and</li> <li>(2) That no objection be raised to the proposal to relocate the Manners Street Bay stop into Rouse Street adjacent to Bruxner Park, and that Council formally advise Transport NSW and NSW TrainLink of support for their Coach Stop Relocation Request; and</li> <li>(3) That Council install a 30-tonne gross mass limit to be applied on the Hawkins Gully Bridge located 1.6km along Billirimba Road; and</li> <li>(4) That Council raise no objection to the Killarney Border Ranges Trail Ride on 23<sup>rd</sup> and 24<sup>th</sup> March 2024 subject to NSW Police approval being obtained and standard conditions of compliance including traffic management and safety, as well as public liability insurance being held and</li> <li>(5) That Council request the applicant for proposed transport depot development for Lot 150 Western Boundary Road to submit detailed drawings of the proposed access intersection and further information to demonstrate how the operation will comply with Transport NSW suggestions including.                             <ol style="list-style-type: none"> <li>a) A revised swept path for the largest design vehicle (B-Double) demonstrating site ingress from the northbound lane on Western Boundary Road can be accommodated is provided to Council's satisfaction; and</li> <li>b) It is successfully demonstrated that heavy vehicles originating from the New England Highway could feasibly perform a U-turn within the existing local road network.</li> </ol> </li> </ol>			
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<b>Notes</b>				
<b>19 Mar 2024 2:48pm Melling, Elizabeth - Reallocation</b>				
Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				

Meeting	Date	Officer	Title	Target
Council 20/12/2023	20/12/2023	Wilcox, Glenn	<b>REPORT OF COMMITTEES &amp; DELEGATES - TENTERFIELD SHIRE COUNCIL - WORKS &amp; SERVICES COMMITTEE - MEETING MINUTES - WEDNESDAY 6 DECEMBER 2023</b>	10/01/2024

<b>254/23</b>	<p><b>Resolved</b> that the report and recommendations (as listed below) from the Tenterfield Shire Council - Works &amp; Services Committee meeting of 6 December 2023 be received and adopted.</p> <p><b>1/23 Resolved</b> that the Works &amp; Services Committee adopt the Terms of Reference.</p> <p><b>2/23 Resolved</b> that the :</p> <ol style="list-style-type: none"> <li>(1) Works Committee recommend the adoption of the revised Tenterfield Pedestrian Access and Mobility Plan (2023).</li> <li>(2) Works Committee recommend the removal of garden beds in Rouse Street from around electricity power poles.</li> </ol> <p><b>3/23 Resolved</b> that the Works &amp; Services Committee recommend the adoption of the revised Tenterfield Bike Plan (2023).</p> <p><b>4/23 Resolved</b> that the Works &amp; Services Committee:</p> <ol style="list-style-type: none"> <li>(1) Endorse and adopt the Draft Master Plan and Feasibility Study; and</li> <li>(2) Include in the 24/25 budget a \$15 million allocation for consideration.</li> </ol>			
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## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 19 March 2024

2:51:36 PM

Date From:

Date To:

Division:

Committee:

Officer:

Meeting	Date	Officer	Title	Target
			<p><b>5/23 Resolved</b> that the Works &amp; Services Committee recommend that an application be made under the Bridges Renewal Program to replace Hawkins Gully Bridge with a new two lane concrete bridge; and</p> <p>That Council allocate \$200,000 in the 2024/25 budget capital works to support a co contribution towards a grant application.</p> <p><b>6/23 Resolved</b> that the Works &amp; Services Committee note the proposed plant disposals in the current financial year and plant replacement priorities subject to consolidation of funds into the plant replacement reserve; and</p> <p>That Council review the funding of Plant replacement in the December Quarterly Budget Review.</p> <p><b>7/23 Resolved</b> that the Works &amp; Services Committee recommend the Works Program and supports the ongoing cohesion and utilisation of staff, Council resources and contract resources to fulfil internal and externally funded budgets.</p> <p style="text-align: right;">(Peter Petty/Kim Rhodes)</p> <p><b>Motion Carried</b></p>	
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 20/12/2023	20/12/2023	Murphy, Peter	<b>NOTICE OF MOTION - WAIVER OF COUNCIL CHARGES - MINGOOLA HALL MANAGEMENT COMMITTEE INC. - GRANT FUNDED DISABILITY AMENITY WORKS</b>	10/01/2024
<b>259/23</b>	<p><b>Resolved</b> that Council:</p> <p>Waive \$5,000 of Council's administrative support charges claimed against the Mingoola Hall Management Committee Inc. in respect of the grant funding and project management of Council's Mingoola Disability Toilet amenity and associated, miscellaneous works.</p> <p style="text-align: right;">(Peter Murphy/Tom Peters)</p> <p><b>Motion Carried</b></p>			
<b>Notes</b>				
<p>21 Feb 2024 11:25am Melling, Elizabeth</p> <p>Mingoola Hall Management Committee advised of resolution of OCouncil.</p>				

Meeting	Date	Officer	Title	Target
Council 20/12/2023	20/12/2023	Davidson, Tamai	<b>TENTERFIELD BAND HALL</b>	10/01/2024
<b>241/23</b>	<p><b>Resolved</b> that Council:</p> <ol style="list-style-type: none"> <li>(1) Accept the return of the Band Hall offer from Leechs Gully Progress Association;</li> <li>(2) Request the Leechs Gully Progress Association withdraw Development Application 2023.075 for the Removal of the Band Hall from 12 Crown Street, Tenterfield.</li> <li>(3) Raise no objection to Leechs Gully Progress Association amending existing Development Application 2023.076 for the erection of a hall on the site at Leechs Gully Road, Tenterfield at no further cost to Council.</li> <li>(4) Utilise the funds not expended by Leechs Gully Progress Association to undertake priority repairs to the building.</li> <li>(5) Seek Expressions of Interest for the use of the hall.</li> </ol> <p><b>AMENDMENT</b></p> <ol style="list-style-type: none"> <li>(5) Seek Expressions of Interest for the community use of the hall.</li> </ol> <p style="text-align: right;">(Peter Murphy/Greg Sauer)</p> <p><b>Amendment Lost.</b></p>			

## OUTSTANDING ACTIONS REPORT

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Officer:

Meeting	Date	Officer	Title	Target
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			<i>The original Motion was put.</i>	
			<i>(Geoff Nye/Peter Petty)</i>	
			<b><u>Motion Carried</u></b>	

**Notes**  
**18 Mar 2024 12:39pm Davidson, Tamai**  
scope of works prepared for builders to provide quotes  
**17 Jan 2024 8:54am Melling, Elizabeth**  
Leech's Gully Progress Association advised by email of the above and requested to withdraw the DA.  
Inspection scgeduled in January to identify priority works to request quotes from local builders.  
Expressions of interest to be sought after priority works completed.

Meeting	Date	Officer	Title	Target
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Council 20/12/2023	20/12/2023	Marchant, Gillian	<b>BOONOO BOONOO RFT</b>	20/12/2023
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<b>244/23</b>			<b><u>Resolved</u></b> that Council:  Accept the tender of Townes Contracting for RFT 03 23/24 Tender - Boonoo Boonoo Landfill Cell 5, Leachate and Stormwater Construction for a contract total of \$3,600,421.55 inclusive of GST.  <i>(Peter Petty/Kim Rhodes)</i>	
			<b><u>Motion Carried</u></b>	

**Notes**  
**17 Feb 2024 10:38am Marchant, Gillian**  
Initial meetings held contract completed

Meeting	Date	Officer	Title	Target
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Council 28/02/2024	28/02/2024	Petrie, Bronwyn	<b>NOTICE OF MOTION - TENTERFIELD DAM MASTER PLAN</b>	20/03/2024
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<b>28/24</b>			<b><u>Resolved</u></b> that Council:  (1) Prepare a Master Plan as a priority, to allow a range of recreational activities at the Tenterfield Town Dam including walking trails, bird viewing platforms, fishing, water activities and passive recreation,  (2) That Council seek grant funding to prepare the Master Plan as soon as possible, and  (3) That Council is provided with regular progress reports on grant funding, preparation community input and the reporting date back to Council.  <i>(Bronwyn Petrie/Greg Sauer)</i>	
			<b><u>Motion Carried</u></b>	

**Notes**

Meeting	Date	Officer	Title	Target
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Council 28/02/2024	28/02/2024	Petrie, Bronwyn	<b>NOTICE OF MOTION - SOLAR</b>	20/03/2024
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<b>27/24</b>			<b><u>Resolved</u></b> that Council:  (1) That Council seek grant funding and/or other funding to install solar at all Tenterfield Shire Council water and sewer treatment plants, depots, administration buildings and the Tenterfield Swimming Pool, and  (2) That Council is provided with regular progress reports on funding, preparation, and the reporting date back to Council.  <i>(Bronwyn Petrie/Peter Murphy)</i>	
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## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 19 March 2024  
2:51:36 PM  
Date From:  
Date To:

Division:  
Committee:  
Officer:

Meeting	Date	Officer	Title	Target
	<b><u>Motion Carried</u></b>			
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Marchant, Gillian	<b>URBENVILLE, MULLI MULLI, WOODENBONG - URBENVILLE WATER SUPPLY PROJECT LAGOON CONSTRUCTION TENDER</b>	20/03/2024
<b>32/24</b>	<p><b><u>Resolved</u></b> that Council:</p> <p>(1) Note that market testing has been undertaken to ensure fairness, accountability and transparency and that substantial time has been consumed in tendering procedures and undertakings; and</p> <p>(2) Procure the project works in accordance with Local Government (General) Regulation 2021 - 178(3)(e) as detailed in the report; and</p> <p>(3) Delegate to the Chief Executive authority to negotiate with other tenderers and award a contract to deliver the Urbenville lagoon and reticulation construction tender RFT 06-23/24.</p> <p style="text-align: right;">(Kim Rhodes/Peter Murphy)</p> <p><b><u>Motion Carried</u></b></p>			
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Murphy, Peter	<b>NOTICE OF MOTION - THE SWAGGIE MAN</b>	20/03/2024
<b>29/24</b>	<p><b><u>Resolved</u></b> that Council:</p> <p>(1) Approves expenditure of \$597 including GST for the staging of "The Swaggie Man" concert at the RSL Memorial Hall up to 30 June 2024 and</p> <p>(2) Waives all Council fees and charges in respect thereof."</p> <p style="text-align: right;">(Peter Murphy/Peter Petty)</p> <p><b><u>Motion Carried</u></b></p>			
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Petrie, Bronwyn	<b>NOTICE OF MOTION - CCTV</b>	20/03/2024
<b>26/24</b>	<p><b><u>Resolved</u></b> that Council:</p> <p>(1) That Council seek grant funding and/or other funds for the installation of CCTV at Jubilee Park, the Youth Precinct and Bruxner Park, and</p> <p>(3) Investigate the best options of software and hardware with the ability to expand the network into the future, and</p> <p>(4) That Council is provided with regular progress reports on funding, preparation, and the reporting date back to Council.</p> <p style="text-align: right;">(Bronwyn Petrie/Kim Rhodes)</p> <p><b><u>Motion Carried</u></b></p>			

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Division:  
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Officer:

Meeting	Date	Officer	Title	Target
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Bursford, Erika	<b>MODEL PUBLIC INTEREST DISCLOSURE POLICY</b>	20/03/2024
<u>16/24, 17/24</u>	<p><b>Resolved</b> that Council adopt the NSW Ombudsman’s Model Public Interest Disclosure Policy, as amended, for use by Tenterfield Shire Council.</p> <p style="text-align: right;">(Peter Murphy/Kim Rhodes)</p> <p><b>Motion Carried</b></p> <p><b>Resolved</b> that Council note the Finance and Accounts Report for the period ended 31 December 2023.</p> <p style="text-align: right;">(Peter Petty/Kim Rhodes)</p> <p><b>Motion Carried</b></p>			
<b>Notes</b>				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Davidson, Tamai	<b>REQUEST FOR LEASE OF TENTERFIELD SCHOOL OF ARTS RESOURCE CENTRE</b>	20/03/2024
<u>25/24</u>	<p><b>RECOMMENDATION:</b></p> <p><b>That Council:</b></p> <p><b>(1) Seek the consent of the National Trust of Australia (New South Wales) and Governor to sublease the Resource Centre building; and</b></p> <p><b>(2) Subject to the consent of the National Trust of Australia (New South Wales) and Governor, agree to enter into a peppercorn sub-lease arrangement with Tenterfield’s National Monument Association Inc. for use of the School of Arts Resource Centre and Business Service Office Building, 201 Rouse Street, Tenterfield for a period of twelve (12) months, with option to renew; and</b></p> <p><b>(3) Delegate to the General Manager authority to negotiate leasing details.</b></p> <p style="text-align: right;">(Peter Petty/Peter Murphy)</p>			
<b>Notes</b>				
08 Mar 2024 3:42pm Melling, Elizabeth				
Email correspondence has been forwarded to the National Trust seeking their consent – currently awaiting reply.				

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Petrie, Bronwyn	<b>NOTICE OF MOTION - COBB &amp; CO COACHES</b>	20/03/2024
<u>25/24</u>	<p><b>Resolved</b> that Council:</p> <p>(1) Hire 2 Cobb &amp; Co Coaches from Drayhorse Shires Boonah for the weekend of the 3rd and 4th August in the lead up to the 100-year anniversary of the last official Cobb &amp; Co coach run in Australia (between Yuleba and Surat QLD) which will co-ordinate with following events in Toowoomba and Ipswich,</p>			



## OUTSTANDING ACTIONS REPORT

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Division:  
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Officer:

Meeting	Date	Officer	Title	Target
			<p>(2) That Council allocate the required funds in the 2024/2025 budget, namely \$1,895.00 per day plus GST for the 6–8-seater coach and \$3,795.00 per day plus GST for the 20-seater, and meantime seek grant funds for these costs,</p> <p>(3) That Council hold an event in Tenterfield on the 3rd August, and Liston on the 4th August, with a charge per head to ride in the coaches,</p> <p>(4) That Council supports and investigates the identification of the Deepwater to Tenterfield and Tenterfield to Maryland Cobb &amp; Co route as a Cobb &amp; Co Heritage (or Tourist) Drive within the Tenterfield Shire, with reference to the necessary authorities including Traffic Committee, Transport for NSW and if necessary, the Geographical naming Board,</p> <p>(5) And that Council seeks grant funds to design and install heritage interpretative signage at Cobb &amp; Co changing stations on the route between Deepwater and Maryland within the Tenterfield Shire.</p> <p style="text-align: right;">(Bronwyn Petrie/Greg Sauer)</p> <p><b>Motion Carried</b></p>	

**Notes**  
19 Mar 2024 2:16pm Melling, Elizabeth  
Create Creditors form sent & completed. Initial deposit to be processed.

Meeting	Date	Officer	Title	Target
Council 28/02/2024	28/02/2024	Melling, Elizabeth	<b>NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2024</b>	20/03/2024
<b>22/24</b>	<p><b>OFFICER'S RECOMMENDATION:</b></p> <p>That Council:</p> <p>(1) Approve the attendance of Mayor Bronwyn Petrie and Deputy Mayor John Macnish at the National General Assembly of Local Government 2024, 2024 Australian Council of Local Government to be held in Canberra, 2 – 5 July 2024.</p> <p style="text-align: right;">(Greg Sauer/Kim Rhodes)</p>			

**Notes**  
18 Mar 2024 2:27pm Melling, Elizabeth  
Have booked registration and accommodation for Mayor Petrie and Deputy mayor Macnish to attend.  
Need to book flights.

Meeting	Date	Officer	Title	Target
Council 13/03/2024	13/03/2024	Melling, Elizabeth	<b>Appointment of General Manager - Tenterfield Shire Council</b>	3/04/2024
<b>38/24</b>	<p><b>Resolved</b> that Council:</p> <p>(1) Appoint Mr. Hendrick (Hein) Basson as its General Manager in accordance with its Policies and the Standard Contract requirements under the Local Government Act 1993 as amended.</p> <p>(2) That Council advise the Office of Local Government of the appointment following the signing of the Standard Contract.</p> <p style="text-align: right;">(John Macnish/Peter Petty)</p> <p><b>Motion Carried</b></p>			

**Notes**  
19 Mar 2024 1:57pm Melling, Elizabeth  
Mr Basson was advised of the offer and has provided a written acceptance.