

Monthly Operational Report

Tenterfield Shire Council March 2024

Council Meeting 24 April 2024



TENTERFIELD

1. CIVIC OFFICE

Delivery Program:

1.1.1

The individual unique qualities and strong sense of local identity of Tenterfield Shires towns, villages and community groups is respected, recognised and promoted.

Action	Responsibility	Progress Comment
1.1.1.1 Improve and maintain communication methods in accordance with the Community Engagement Strategy.	General Manager	Preparation for an updated Community Engagement Strategy commenced in March 2024. Council is assessing the proposal sent by independent consultant to undertake this process.
1.1.1.2 Provide opportunities for the community to participate in decision making.	General Manager	Draft Integrated Planning & Reporting documents were put on public exhibition for community comment in March. The closing date to collate submissions is 25 April 2024.

Delivery Program:

1.1.2

Continue to support and partner with the local Aboriginal communities for improved and inclusive outcomes.

Action	Responsibility	Progress Comment
1.1.2.1 Support and contribute to NAIDOC week.	General Manager	Council provided in kind support to Reconstruction NSW officer with promotional materials for the NAIDOC Ball 2023. Completed.

Delivery Program:

1.1.4

Promote and recognise the work of volunteers in the community.

Action	Responsibility	Progress Comment
1.2.4.1 Promote and recognise the work of volunteers in the community.	General Manager	We would like to thank “Make it Tenterfield” for their ongoing support at the Library for ‘Storytime’, and also the volunteers of the School of Arts.

Delivery Program:

2.1.3

Improve heavy vehicle access across the shire and improve links to regional transport infrastructure to facilitate and support regional development opportunities.

Action	Responsibility	Progress Comment
2.1.3.1 Investigate, advocate for, and source funding to improve transport infrastructure access across the shire.	General Manager	An application for the replacement of Hawkins Gully Bridge on Billirimba Road through the Commonwealth funded Bridge Renewal Program was submitted in December. Council approved (via the Works and Service Committee) to provide the future budget for a council funded contribution towards the project if successful, which is a requirement of the program.

Delivery Program:

5.1.1

Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making.

Action	Responsibility	Progress Comment
5.1.1.9 Influence and advocate support from Federal and State government in relation to promotion of Tenterfield community objectives.	General Manager	Council has an ongoing commitment to advocate for the Tenterfield Shire and community in its dealings with all levels of governments across all forums.
5.1.1.10 Advocate to hand back Bruxner Way and Mt Lindesay Road to State Government.	General Manager	Lobbying of State Government regarding the handing back of the Bruxner Way and Mt Lindesay Road is ongoing.
5.1.1.11 Develop and maintain communications, media and information channels and ensure that all channels are fit for purpose with as broad reach as is sustainably possible.	Senior Advisor Communications & Economic Development	TSC Facebook page Post reach for March 4597 New followers 28 Top posts for March: 2363 - TENTERFIELD SWIMMING POOL CLOSED MONDAY, 4 MARCH – 1/3 1398 - NOTICE OF TEMPORARY ROAD CLOSURE Pelham St – 7/3 1271 - COUNCIL APPOINTS NEW GENERAL MANAGER – 14/3

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<p>5.1.1.12 Deliver councillor services and provide support to all councillors in a transparent and non-discriminatory manner including training, research, legislative and evidence-based advice.</p>	<p>General Manager</p>	<p>Standard Operating Procedure, Executive Assistant provides councillor services and support in administrative activities. Whilst the senior staff provide subject matter expertise and evidence-based reporting and advice.</p>
<p>Delivery Program: 5.2.2 Work with key stakeholders and the community to lobby for adequate health services in our region.</p>		
<p>Action</p>	<p>Responsibility</p>	<p>Progress Comment</p>
<p>5.2.2.1 Advocate for health services throughout the Region and ensure future government planning aligns with community needs.</p>	<p>General Manager</p>	<p>Advocacy of health services for our region is an ongoing commitment by Council and is lobbied to the other tiers of government which has responsibility for this in the appropriate forums.</p>

2. ORGANISATION LEADERSHIP

Delivery Program:

1.2.3

Recognise and plan for the accessibility needs of our community.

Action	Responsibility	Progress Comment
1.2.3.1 Deliver and report to the OLG on the Council's Disability Inclusion Action Plan.	General Manager	Council's Disability Inclusion Action Plan (DIAP) 2022/2023 was submitted to NSW Department of Communities and Justice in November 2023. Completed.

Delivery Program:

5.1.2

Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.

Action	Responsibility	Progress Comment
5.1.2.4 Implement the long-term financial strategy, aligning the Long-Term Financial Plan with the Asset Management Plan and importantly councils sustainable, financial and resource capability.	General Manager	<p>The Draft budget for FY 2024/2025 was presented to Council in March Council meeting.</p> <p>The Long Term Financial Plan as part of the submission has been completed and will be presented as part of this process. The LTFP has been updated with recent inflationary measures, estimated full time equivalent employees and councils assessment on maintenance and asset renewal. Once the revaluation for transport assets are also completed in May 2024 and go through Financial Audit for FY 2023-24 the asset management plan will also be updated and then integrated in LTFP.</p> <p>As part of the long term financial strategy the Council was presented with 3 different SRV scenarios to be consulted with the community consultation process.</p>

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<p>5.1.2.5 Ensure the continued review of council's operations to ensure financial sustainability.</p>	<p>General Manager</p>	<p>This is an ongoing program to develop policies and procedures.</p>
<p>5.1.2.6 Council will divest itself of underperforming assets.</p>	<p>Senior Advisor Communications & Economic Development</p>	<p>Staff has ceased efforts to sell the Visitors' Information Centre, pending further decision from Council.</p>

3. ECONOMIC GROWTH

Delivery Program:

2.1.1

Develop and facilitate a diversified and growing economy that is a balance of all economic contributors.

Action	Responsibility	Progress Comment
2.1.1.1 Seek opportunities that aligns with the Regional Economic Development Strategy (REDS).	Senior Advisor Communications & Economic Development	Officer is continuing to work with Glen Innes Severn Shire as lead on the Regional Drought Resilience Plan for both shires. GHD consultants have been appointed to run the stakeholder consultation and preparation of DRAFT plan. Officer has continued to work at the School of Arts on maintenance/repair matters, including replacement of theatre/cinema dimmer unit at the rear of the theatre and work with volunteers at the re-opened facilities.
2.1.1.2 Deliver and manage Destination Marketing Plan and marketing campaigns and activities.	Senior Advisor Communications & Economic Development	No longer relevant, since Council contracted Tenterfield Chamber of Tourism, Industry & Business to undertake tourism information and marketing.

Delivery Program:

5.2.3

Lobby and support government and local service providers to enhance communications infrastructure across the Tenterfield Shire.

Action	Responsibility	Progress Comment
5.2.3.1 Support future proposals for improved	Senior Advisor Communications	Amplitel (part of Telstra)

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telecommunications infrastructure.	& Economic Development	Amplitel has advised Council it has completed its public consultation process for the proposed new mobile tower at 8801c New England Highway, Tenterfield (Lot 1 DP855229). No submissions were received. Amplitel intends to proceed with installation of the new tower, with construction expected to start second half of 2024.
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4. ARTS, CULTURE & LIBRARY SERVICES

Delivery Program:

1.1.3

Provide opportunities for residents to enjoy access to arts, festivals, sporting activities, recreation, community and cultural activities.

Action	Responsibility	Progress Comment
1.1.3.1 Provide and support access to arts and culture activities and opportunities that are inclusive and for all age groups such as National Youth Week activities, Arts North West opportunities and the Museums & Galleries NSW Museum Advisor Program.	Manager Arts, Culture and Library Services	<p>During the March reporting period Arts North West (ANW) continued to provide region wide arts development support for local artists and activities with co-promotion via the ANW website and Online Artist Directory along with information sharing of current arts funding available to local artists. Other specific Tenterfield focused support included:</p> <ul style="list-style-type: none"> • 200 x Lanterns provided by Arts North West for the commemoration event • National Indigenous Arts Fair EOI for Mentees to attend. • Music in the regions negotiated to come to Tenterfield • 1 – on – 1 ‘s with: Make It Tenterfield; Moombahlene LALC CEO and Chair; Cr Kim Rhodes; TSC - Lee Mathers and Glenn Wilcox; Pater Harris; Josh Monahay <p>Online sessions with NAVA –</p> <ul style="list-style-type: none"> • Ethical practices for working with first nations artists • Understanding good practice around artists’ copyright and IP • Understanding nava’s code of practice <p>Trail of Sound and Light in Tabulam Event - Offered 9 x artists in Tenterfield to be part of the Trail of Sound and Light at Tabulam – Linda Nye will be attending with Josh Monahay, Helen Duroux and Matthew Sing.</p> <p>The Museum Advisor attended Tenterfield on Tuesday 12 to Thursday 14 March 2024 and provided advisory support services to Tenterfield Railway Museum to finalise and authorise interpretative panels re history of Timber & Brick Barrack buildings. Discussion re Stage 1</p>

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		of Station Entrance upgrade – Development of four Interpretative Panels; and the Isolation Block volunteer groups to discuss planning for 2024 projects.
1.1.3.2 Provide inclusive library services and programs that reflect contemporary needs for all age groups.	Manager Arts, Culture and Library Services	During the March reporting period the library recorded 1574 visitors through the doors (11% increase from the same period last year). During this period the library services provided included 1558 physical loans (6% increase from the same period last year) and 364 digital items borrowed with 249 individuals spending 280.25 hours using the public computers. The home Library service delivered 37 items to 28 home Library members. Storytime was attended by 28 children and 18 parents across 3 sessions and continues to be presented in partnership with Make-It Tenterfield who develop exciting new creative activities for each session.
1.1.3.4 Undertake a service review of arts, culture and library services in alignment with Councils Workforce Management Strategy and Long-Term Financial Plan.	Manager Arts, Culture and Library Services	The library service review commenced in December 2023 in consultation with the State Library of NSW and has been completed. Final report will be submitted at the April Ordinary Council Meeting.

5. WORKFORCE DEVELOPMENT

Delivery Program:

5.1.1

Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making.

Action	Responsibility	Progress Comment
5.1.1.4 Develop, manage and deliver the Workforce Management Strategy.	Manager Human Resources, Workforce Development & Safety	<p>March has seen the finalisation of current critical technical skilled positions that were recruited for, with the Community Compliance Officer (Ranger) to commence in June 2024.</p> <p>Implementation of some specific Workforce Management Strategies are being impeded by current financial constraints. The current head count - 73 (comprising of 30 Indoor Staff and 42 Outdoor Staff) (Note: this count has not been finalised due to the continued workforce review, organisational change and the required Award instrument processes).</p> <p>Current Casual count - 6 (Note: casuals are not included in the head count and work is varied). Full Time Equivalent (FTE) count has not been finalised due to the continued workforce management strategy and organisational structure review. Organisational change is subject to the required Award instrument processes.</p> <p>Position description reviews continue within the organisation to provide more clarity around roles and associated service delivery accountabilities, and to assist in realigning business strategies aligned with operational and delivery plans.</p>
5.1.1.5 Facilitate worker health and wellbeing consultation, communication, and	Manager Human Resources, Workforce Development & Safety	<p>Management and supervisors are providing regular onsite workplace health and safety discussions/meetings with staff/crews adhering to their responsibilities under the Workplace Health & Safety legislation and Council Policy.</p> <p>Council's employee assistance program (EAP) continues with ongoing onsite counselling sessions being provided monthly to all employees and is available to Councillors.</p>

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<p>participation processes.</p>		<p>Health and Wellbeing initiatives are being sought for 2024.</p> <p>Flu vaccinations for this year have been organized for staff, occurring around May 2024.</p>
<p>5.1.1.6 Develop, manage and deliver skills targeted training plans.</p>	<p>Manager Human Resources, Workforce Development & Safety</p>	<p>Certificate III in Civil Construction Plant Operations ongoing. Diploma in Facilities Management ongoing. Consultative Committee Training Quarry Management Training Traineeship - Certificate III in Business Administration. Working Near Overhead Powerlines Course is being discussed for later in 2024. Code of Conduct & Dignity & Respect Training is being organised for all employees for 2024 date to be advised.</p> <p>Regulatory training is being reviewed with various training to be organised in 2024. Government incentives and initiatives are being investigated for future learning and development programs and is ongoing.</p>
<p>5.1.1.7 Develop, manage and deliver Employer of choice recruitment and retention services.</p>	<p>Manager Human Resources, Workforce Development & Safety</p>	<p>Repositioning of staff where possible to ensure resourcing and retention of valuable staff assets remains a priority at this time and is ongoing. Recruitment for some essential technical skilled positions has occurred and have been finalised.</p> <p>Structural and workforce considerations moving forward with the fiscal repair strategy aligning with our Operational and Delivery Plan are focus areas, to promote stable and sustainable opportunities for the future in which we are working towards. Implementation of some specific Workforce Management Strategies are being impeded by the organisation's current financial constraints.</p>
<p>5.1.1.8 Manage and report on Council's Enterprise</p>	<p>Manager Human Resources,</p>	<p>Council's risk register continues to be monitored, reviewed and updated.</p> <p>Audit and Risk Committee meeting is scheduled to be held in May 2024.</p>

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<p>Risk Management Framework and Risk Register.</p>	<p>Workforce Development & Safety</p>	<p>Commencement on Council's Risk Management Framework has begun and is underway.</p> <p>Statewide Mutual insurance renewal questionnaires are near completion.</p> <p>Northern Inland Risk Management Group meeting scheduled for May 2024.</p>
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6. EMERGENCY SERVICES

Delivery Program:

3.1.6

We are prepared, resourced and educated as a community to deal with natural disasters such as bushfires, storm and flood events.

Action	Responsibility	Progress Comment
3.1.6.1 Develop, manage and deliver Emergency Management functions and facilities.	Manager HR & Workforce Development	Local Emergency Management Committee (LEMC) meeting is scheduled to be held in June 2024. RFS Service Levy Agreement (SLA) meeting to be held in April 2024.

7. FINANCE & TECHNOLOGY

Delivery Program:

5.1.2

Ensure Council operates in an effective and financially sustainable manner to deliver affordable services.

Action	Responsibility	Progress Comment
5.1.2.1 Manage and deliver finance services.	Manager Finance & Technology	<p>Council continues to seek to provide affordable services and delivery whilst ensuring finances are operated effectively.</p> <p>Financial Management</p> <p>Commencing Financial Year 2023-2024 Council has incorporated the additional \$1.87 Million in Ordinary Rates Revenue. Council continues to work on the recommendations set out by IPART as part of its determination of Council application.</p> <p>Council has continued to put a moratorium on recruitment of positions. This is assisting Council finances and cash flow.</p> <p>Special Rate Variation FY 2024/2025</p> <p>On 15 November 2023 Council deferred to apply for a Special Rate Variation for the FY 2024/25. Council resolved that:</p> <ol style="list-style-type: none"> 1) Advise IPART that it will not be applying for a Special Rate Variation for the 2024/25 Financial Year. 2) Advise IPART that it will require a Special Rate Variation in the 2025/2026 Financial Year and shall prepare an application for submission during 2024/25 financial year.

- 3) Advise the public through the Council newsletters that:
 - a) A Special Rate Variation will be required in the future to ensure that roads and services are maintained, and
 - b) Council has delayed the request to seek a Special Rate Variation in the 2024/25 Financial Year, based on the continuing cost of living pressures, the impact of bushfires on the community, the low stock and commodity prices and that Council will take time to plan and develop its works programs and service levels to match a future need for the Special Rate Variation.

As of March 2024, the draft Operational Budget was adopted by Council for public exhibition. The Operational Budget for FY 2024/2025 will be presented after assessing community comments and any changes of required in Council meeting for May or June 2024.

Council is undertaking a comprehensive revaluation of its transport assets such as roads and bridges which will assist in the decision-making process for amendments to be made in the Long-Term Financial Plan.,

Corporate Market Loan

Councils Corporate Market Loan facility remains in place to assist in working capital. During the month of March 2024, the Corporate Market Loan was not drawn down.

Unrestricted Cash Position

Council was positive unrestricted cash as at end March 2024. On 3 March 2024 Council received an outstanding reimbursement amount of \$1.4 Million relating to BLERF – Bushfire Local Economic Recovery Fund – Improve Mount Lindesay Road, this has resulted in a higher unrestricted cash position.

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<p>5.1.2.2 Manage and report on Council’s Long-Term Financial Plan and facilitate and support internal and external audits.</p>	<p>Manager Finance & Technology</p>	<p>Council Long Term Financial Plan has been updated and presented to Council as part of the Integrated Planning and Reporting documents. The recommendation of IPART has resulted in Council executive presenting a new service level framework to Council with specific reduction in service level across Council.</p> <p>As part of this new service framework an amended operational plan has been advertised for community consultation and feedback. Council has accepted the amended operational plan and the LTFP has been updated with information so far. As Council continuously works toward a Fiscal Repair Strategy and an updated Roads Asset Management Plan the decisions Council makes will be reflected in the LTFP.</p> <p>As part of the preparation of the Budget 2024/2025 Long term financial plan a number of cost reductions have been presented. The LTFP also incorporates realistic inflation figures and the impact of inflation to council budget.</p> <p>The draft LTFP is currently on public exhibition which presents three different scenarios for a Special Rate Variation.</p>
<p>5.1.2.3 Manage investments – Plan develop and manage Council’s investment portfolio.</p>	<p>Manager Finance & Technology</p>	<p>Investments are managed within Council’s Investment Policy guidelines. Investments are reported to Council every month as part of the Finance and Accounts report, with the latest update being provided for March 2024.</p> <p>Council staff aim to invest more liquid funds for short time periods to gain maximum investment return without compromising working capital.</p> <p>Total Investment Balance as at 31 March 2024 is \$14.0 Million.</p> <p>March Update – On 3 March 2024 Council received an outstanding reimbursement amount of \$1.4 Million relating to BLERF – Bushfire Local Economic Recovery Fund – Improve Mount Lindesay Road.</p>

<p>Delivery Program: 5.1.4 Deliver continuous improvements in Council’s business, processes and systems.</p>		
Action	Responsibility	Progress Comment
<p>5.1.4.1 – Develop, manage and deliver Council’s Technology Strategic Plan.</p>	<p>Manager Finance & Technology</p>	<p>Council’s Technology Strategic Plan is a work in progress, documents are being updated on a regular basis in conjunction with requirements associated with hardware and cyber security. The focus is Cybersecurity and threats originating from external sources. Council IT staff are in continuous training and development with NSW Cybersecurity.</p> <p>Council IT staff are currently at planning stage with its ERP System provider – IT Vision to move towards a cloud-based solution. The purpose of this transition is to release pressure from Council’s server which are approaching its useful life and present a high risk to Council IT infrastructure and business continuance if encountered by hardware issues. A detailed project plan along with estimated cost and time estimated will be presented to Finance and IT Works Committee.</p> <p>No IT related issues or breach were reported in March 2024</p>

8. CORPORATE & GOVERNANCE

Delivery Program:

1.1.3

Provide opportunities for residents to enjoy access to arts, festivals, sporting activities, recreation, community and cultural activities.

Action	Responsibility	Progress Comment
1.1.3.3 Manage all corporate art, artefacts, honour boards and memorabilia (including audit and security).	Manager Customer Service, Governance & Records	Civic artefacts continue to be stored in Council's main administration building and Records House in Manners Street, Tenterfield in March 2024.

Delivery Program:

5.1.1

Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making.

Action	Responsibility	Progress Comment
5.1.1.1 Develop, manage and deliver Customer Services, in accordance with the Customer Service Charter.	Manager Customer Service, Governance & Records	<p>Compliments for March 2024 - 3 Complaints for March 2024 - 1 Abusive customers for March 2024 - 0 Customer Service General Enquiries for March 2024 - Phone system call statistics not available following changeover of Council's phone system in March 2024.</p> <p>Customer service staff receipted and registered the following applications in March 2024: Section 10.7 Planning Certificates - 30 Section 603 Certificates - 17</p>

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		<p>Dwelling Permissibility Search - 10 Section 735A - 2 Sewer Diagrams - 13 Drainage Diagrams – 12</p>
<p>5.1.1.2 Develop, manage and deliver Governance Services, in accordance with OLG Compliance Guide, IP&R Framework and Reporting including the Monthly Operational Report, GIPA and PIDS and facilitate and support the ARIC.</p>	<p>Manager Customer Service, Governance & Records</p>	<p>Public Interest Disclosures for January 2023 to June 2023 reported on 31 July 2023 to the NSW Ombudsman's Office via the online PID Reporting Tool. Council reported 0 (zero) PIDs for the period.</p> <p>Annual Report with draft financial statements adopted by Council on 22 November 2023.</p> <p>Annual Government Information Public Access Act reporting for 2022/2023 submitted to the Information and Privacy Commission on 28 November 2023. Council received 36 GIPA applications during the previous financial year.</p> <p>Annual Code of Conduct reporting for period 2022/2023 submitted to the Office of Local Government on 19 December 2023. Council received two formal Code of Conduct complaints during the reporting period.</p> <p>Audit Risk and Improvement Committee Meeting of March 2024 cancelled by GM.</p>
<p>5.1.1.3 Develop, manage and deliver Records Management Services, in accordance with legislation.</p>	<p>Manager Customer Service, Governance & Records</p>	<p>Records staff submitted Council's notification of access directions to NSW Museums of History on 11 January 2024. The notification details records which are available for open access, limited access, and no access after designated periods of time.</p> <p>The Records Management Assessment Program is being progressed during March 2024. This is a mandatory requirement for Council, under the State Records Act. Selected Council services have completed the required compliance reporting.</p>

Delivery Program:

5.2.1

Services to our community are provided in an equitable, safe, professional, friendly and timely manner consistent with our corporate values.

Action	Responsibility	Progress Comment
5.2.1.1 Deliver independent bi-annual Customer Satisfaction Survey.	Manager Customer Service, Governance & Records	Customer Satisfaction Survey is undertaken every two years as required by the NSW Office of Local Government Integrated Planning and Reporting Guidelines (page 15) and Tenterfield Shire Council's Community Engagement Strategy (page 14) to undertake surveys. The survey will be carried out in Financial Year 2024/2025, in line with Council's reduction of services to achieve financial sustainability.

9. ENVIRONMENTAL MANAGEMENT

Delivery Program:

3.1.2

Our community is educated, encouraged and supported to implement sustainable strategies for the management and protection of our natural resources.

Action	Responsibility	Progress Comment
3.1.2.1 Enforce Companion Animals, Illegal Dumping and Parking Control regulations.	Manager Parks, Gardens & Open Spaces	3 Dogs impounded and rehomed. 5 feral cats caught and euthanized 1 illegal dumping reported and removed No parking regulation enforced due to no Ranger.
3.1.2.2 Manage and deliver the Weeds Management Program, Council’s Weeds Action Plan and regional weeds management plans.	Manager Parks, Gardens & Open Spaces	<p><u>Weed officer Report for March 2024</u></p> <ul style="list-style-type: none"> • <u>Black Knapweed</u> – Inspections and control works on Private properties and along Bellevue and Aldershot Rds. • <u>Tropical Soda Apple</u> – in the Urbenville area, • <u>Giant Parramatta Grass</u> – Harrigan’s Lane. • <u>Council Lands</u> – Tenterfield Cemetery <ul style="list-style-type: none"> - Tenterfield Water Treatment Plant - Tenterfield Sewage Plant and Ponds - Tenterfield water reservoirs, pumpstations and water bores • <u>Property inspections</u> – 5 inspections done; no compliance letters sent. • <u>High Risk Pathway inspections</u> - completed along the New England Highway, Mt Lindsey Highway, Tooloom Rd., Bruxner Way, Bruxner Highway. No new incursions found. <p><u>Meetings</u> – Tropical Soda Apple Taskforce meeting in Coffs Harbour. <u>Training</u> – Vehicle Hygiene Course in Armidale</p>

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<p>3.1.2.3 Notices and Orders to be issued or served where necessary as per the Local Government Act, EPA Act and POEO Act and Associated Regulations.</p>	<p>Manager Parks, Gardens & Open Spaces</p>	<p>2 intentions to issue notices issued for overgrown / untidy blocks</p>
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10. LIVESTOCK SALEYARD

Delivery Program:

2.1.2

Manage Council’s Livestock Saleyards in a commercial manner.

Action	Responsibility	Progress Comment
2.1.2.1	Manager Parks, Gardens & Open Spaces	March 2024
Manage and deliver commercial Saleyard Services, including improving hard standing surface at double height ramp.		Prime Cattle Sales 375 head \$376,793.32
		Private Weighing 253 head \$247,168.00
		Feature weaner Sale 2,785 head \$2,759,945.20
		Total 3,413 head \$3,383,906.52
		Through put to date 6,534 head \$6,389,654.11
		Awaiting further hard standing surface in front of loading ramps.

11. PLANNING & REGULATION

Delivery Program:

3.1.1

Town and Village planning supports and enhances local place making principles to deliver sustainable land use management practices for our natural environment.

Action	Responsibility	Progress Comment
3.1.1.1 Monitor and deliver the Tenterfield Local Environmental Plan 2013 and Development Control Plan 2014 (as amended).	Manager Planning & Development Services	March – All applications assessed in accordance with Tenterfield LEP and DCP. Thirteen (13) Development Applications lodged, thirteen (13) approved. Thirty (30) 10.7 Planning Certificates issued.
3.1.1.2 Manage and deliver heritage advisory services.	Manager Planning & Development Services	Local Fund recipients completing works in time for May acquittal of funding. Continued advice in relation to proposed works on heritage items.
3.1.1.3 Manage and deliver development, building and construction regulatory services.	Manager Planning & Development Services	Construction certificates, S68 on site sewage management approvals, mandatory inspections for construction work. Majority of food premises inspections completed in March, final premises in villages to be completed in April.

Applications Lodged March 2024

DA Number	Applicant	Address	Description of Work
2024.023	Puglisi	Rouse Street, Tenterfield	Shed
2024.024	Rickard	955 Rivertree, Undercliffe	Dwelling
2024.025	Tenterfield Surveys (Rhodes-Roberts)	Bellevue Road, Tenterfield	Four (4) Lot Subdivision
2024.026	Johnson	1021B Long Gully Road, Drake	Use Of Existing Building As A Dwelling
2024.027	Tenterfield Surveys (Seary)	176 Logan Street, Tenterfield	Three (3) Lot Boundary Adjustment
2024.028	Tenterfield Surveys (Tyce Pty Ltd)	369 Rouse Street, Tenterfield	Two (2) Lot Boundary Adjustment
2024.029	Tenterfield Surveys (Holley)	192 Kildare Road, Tenterfield	Two (2) Lot Rural Subdivision
2024.030	Tenterfield Surveys (Donges)	246 Gunyah Road, Tenterfield	Three (3) Lot Rural Subdivision
2024.031	Tenterfield Surveys (Claydon)	5687 Bruxner Highway, Mingoola	Five (5) Lot Boundary Adjustment
2024.032	Tenterfield Surveys (J & R Wild Pty Ltd)	58 Homestead Road, Tenterfield	Six (6) Lot Boundary Adjustment
2024.033	Sgarlata	52B Neagles Lane, Tenterfield	Dwelling
2024.034	Tentefield Surveys (McWhinney)	1768 Silent Grove Road, Torrington	Four (4) Lot Rural Subdivision
2024.035	Brauer	72 Homestead Road, Tenterfield	Shed- Vehicle Body Repair Workshop & Vehicle Repair Station

Applications Determined March 2024

DA Number	Applicant	Address	Description of Work
2023.123	Campbell	1632 Torrington Road, Stannum	Dwelling
2023.124	Wes Smith Building	789A Bruxner Way, Tenterfield	Dwelling
2024.009	Tenterfield Surveys (Koch)	436 Bellevue Road, Tenterfield	Subdivision- Three (3) lots
2024.012	Blacket	Lot 46 Geyers Road, Tenterfield	Dwelling
2024.013	Rowling (Killarney State School P & C Assoc Trail Bike Ride)	Multiple addresses – Legume	Trail Bike Ride
2024.014	Kennedy	1713 Back Creek Road, Back Creek	Manufactured Dwelling (Use of)
2024.015	Valle	3 High St, Jennings	Shed/carport
2024.016	Phillips	11 Clifton Street, Tenterfield	Carport
2024.017	Pentland (Petrie)	83 Mount Lindesay Road, Tenterfield	Shed
2024.018	Smith- Ecoventures Pty Ltd	664C Talmoi Road Jennings	Extension to existing dwelling
2024.019	Giles	69 Clive Street Tenterfield	Shed
2024.020	Clay	28 Cusack Street, Jennings	Dwelling
CDC2024.022	Allen & Ashman	90 Kingfisher Road Urbenville	Shed

Applications Outstanding –March 2024

DA Number	Applicant	Property Address	Description of Work	Status of Application/Comment
2019.055	Rawnsley & Paine	632 Sugarbag Road, Drake	Tourist & Visitor Accommodation (Backpackers Accommodation)	Insufficient Information provided to complete assessment
2019.104	Wilshire & Co Superannuation Fund	1-9 Manners Street, Tenterfield	New Shed & Extension to Existing Shed (Awning)	Insufficient Information provided to complete assessment Applicant has indicated they wish to pursue DA.
2021.012	Corbett	Bluff River Road, Tenterfield	Primitive Camp Ground	Insufficient Information provided to complete assessment Awaiting response from applicant to determine if they wish to proceed
2022.043	Tenterfield Surveys	60 Derby Street, Tenterfield	Five (5) Lot Staged Urban Subdivision	Information required from applicant Application negotiating with adjoining owner for easement
2022.068	Tenterfield Surveys	531A Long Gully Road, Drake	Two (2) Lot Subdivision	Information required from applicant Applicant addressing RFS requirements for compliance
2023.076	Leechs Gully Progress Association	Leechs Gully Road	Hall Installation - Entertainment Facility	Awaiting updated plans from applicant
2023.126	Jordan	211 Castlerag Road, Deepwater	Dwelling	Under assessment/RFS referral

2024.021	Blissner (Untamed Border Run)	Multiple Addresses (LEGUME)	Community Event- Run	Awaiting additional information from applicant
2024.023	Puglisi	Rouse Street, Tenterfield	Shed	Under assessment
2024.024	Rickard	955 Rivertree, Undercliffe	Dwelling	Under assessment
2024.025	Tenterfield Surveys (Rhodes-Roberts)	Bellevue Road, Tenterfield	Four (4) Lot Subdivision	Under assessment
2024.026	Johnson	1021B Long Gully Road, Drake	Use Of Existing Building As A Dwelling	Under assessment
2024.027	Tenterfield Surveys (Seary)	176 Logan Street, Tenterfield	Three (3) Lot Boundary Adjustment	Under assessment
2024.028	Tenterfield Surveys (Tyce Pty Ltd)	369 Rouse Street, Tenterfield	Two (2) Lot Boundary Adjustment	Under assessment
2024.029	Tenterfield Surveys (Holley)	192 Kildare Road, Tenterfield	Two (2) Lot Rural Subdivision	Under assessment/RFS referral
2024.030	Tenterfield Surveys (Donges)	246 Gonyah Road, Tenterfield	Three (3) Lot Rural Subdivision	Under assessment/RFS referral
2024.031	Tenterfield Surveys (Claydon)	5687 Bruxner Highway, Mingoola	Five (5) Lot Boundary Adjustment	Under assessment/RFS referral
2024.032	Tenterfield Surveys (J & R Wild Pty Ltd)	58 Homestead Road, Tenterfield	Six (6) Lot Boundary Adjustment	Under assessment/RFS referral
2024.033	Sgarlata	52B Neagles Lane, Tenterfield	Dwelling	Under assessment
2024.034	Tentefield Surveys (McWhinney)	1768 Silent Grove Road, Torrington	Four (4) Lot Rural Subdivision	Under assessment/RFS referral
2024.035	Brauer	72 Homestead Road, Tenterfield	Shed- Vehicle Body Repair Workshop & Vehicle Repair Station	Under assessment

FY 23/24 Development Statistics

		Dwellings	Additions/ Renovations to Existing Dwellings	Garages, Carports & Sheds	Commercial or Industrial Works	Subdivision	Recreation/ Tourism	FY 23/24 Monthly Total	FY 22/23 Monthly Total
Jul-23	No.	1	0	1	0	3	2	7	8
	Value	\$370,000.00	\$0.00	\$63,000.00	\$0.00	\$0.00	\$49,000.00	\$482,000.00	\$1,398,600.00
Aug-23	No.	4	1	2	0	2	2	11	16
	Value	\$914,150.00	\$77,000.00	\$124,000.00	\$0.00	\$0.00	\$482,680.00	\$1,597,830.00	\$2,736,200.00
Sep-23	No.	5	2	2	1	1	0	11	14
	Value	\$1,769,447.00	\$44,800.00	\$307,134.37	\$10,000.00	\$0.00	\$0.00	\$2,131,381.37	\$1,417,096.00
Oct-23	No.	5	0	0	0	2	0	7	10
	Value	\$1,394,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,394,000.00	\$971,065.00
Nov-23	No.	1	0	2	1	2	0	6	5
	Value	\$45,000.00	\$0.00	\$90,070.00	\$150,000.00	\$0.00	\$0.00	\$285,070.00	\$938,467.00
Dec-23	No.	6	0	0	0	1	0	7	10
	Value	\$2,845,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,845,023.00	\$1,775,000.00
Jan-24	No.	3	2	3	0	4	1	13	7
	Value	\$499,500.00	\$59,000.00	\$118,500.00	\$0.00	\$0.00	\$0.00	\$677,000.00	\$1,722,961.89
Feb-24	No.	2	1	5	0	0	1	9	13
	Value	\$175,000.00	\$61,130.00	\$296,985.00	\$0.00	\$0.00	\$0.00	\$533,115.00	\$547,346.89
Mar-24	No.	3	0	1	1	8	0	13	16
	Value	\$430,000.00	\$0.00	\$80,000.00	\$118,290.00	\$0.00	\$0.00	\$628,290.00	\$1,963,598.00
Apr-24	No.								17
	Value								\$2,867,369.00
May-24	No.								14
	Value								\$686,975.00
Jun-24	No.								9
	Value								\$1,481,532.00
No. (Year to Date)		30	6	16	3	23	6	84	
FY 23/24 Total Value (Year to Date)		\$8,442,120.00	\$241,930.00	\$1,079,689.37	\$278,290.00	\$0.00	\$531,680.00	\$10,573,709.37	
FY 22/23 Total Value		\$14,031,755.00	\$1,570,238.00	\$1,507,750.78	\$1,348,467.00	\$0.00	\$48,000.00		\$18,506,210.78


12. BUILDINGS & AMENITIES

Delivery Program:

1.2.1

Provide safe and accessible public spaces and places that are well maintained, clean and fun.

Action	Responsibility	Progress Comment
1.2.1.4 Develop and deliver the Property Management Strategy.	Manager Planning & Development	<p>Property Strategy - Under review investigations into seeking copies of similar size Council's Property Strategy - This may not get drafted until 2024/2025 due to work requirements and being understaffed within the department - ongoing.</p> <p>Council Buildings</p> <ul style="list-style-type: none"> • Staff are currently trying to manage Council property finding it difficult being understaffed and with a reduced budget. Only maintenance that is being completed is items that pose an issue to staff or community safety. • Property Inspections and condition reports are being completed for repairs to commence. • Urbenville Medical Centre hot water system to be repaired, meet plumber in Urbenville in April to discuss new hot water system and install a sump or rubble drain in the back yard to aid in the flooding issues that have been present since the fire in 2019 still ongoing. • Vandalism and graffiti have slowed down. <p>Current Capital Works</p> <ul style="list-style-type: none"> • Band Hall has had a building inspection completed and scope of work is being developed for priority a meeting in April with local builder for quote. • Mt McKenzie digital tower Access Road sealing completed and fencing to be scoped and put out for quotes in April.

		<ul style="list-style-type: none"> • Resurfacing of netball court – Now Complete in March 2024.  <ul style="list-style-type: none"> • Upgrades to Drake Hall, - Council has received the invoice and is currently drafting up the agreement between Drake Progress Association and Council to complete the work in April.
<p>1.2.1.5 Manage and update Land and Property Register.</p>	<p>Manager Planning & Development</p>	<ul style="list-style-type: none"> • Land and Property register is currently being managed as required. Spreadsheets are being updated as needed. • Current leases are being looked at and renewed as needed. • Council has received notification from Crown Lands that all Plans of Management (PoMs) area to be completed, exhibited, and approved by the Crown by June 2024. Council Staff are finding this difficult to complete due to the property specialist position being vacant – Ongoing. • General Manager & staff met with Granite Borders Landcare, Tenterfield Naturalists and Moombahlene representatives in Tenterfield Park (Bird Park Section re developing the area) Group to present to Councillor workshop.
<p>1.2.1.6 Develop and deliver the Buildings and Amenities Asset Management Plan.</p>	<p>Manager Planning & Development</p>	<p>Licences & Agreements on Council owned/managed Land</p> <ul style="list-style-type: none"> • Tenterfield Total Care draft lease for 136-138 Manners Street, Tenterfield – is still being reviewed by Tenterfield Total Care Committee solicitors are discussing terms - Ongoing. <p>GRANT FUNDING</p>

		<p>Following Grant Projects are still outstanding:</p> <p>Drought Communities Programme Extension - Waiting for the acquittal information to be given to Council from TNMA Inc. for it to be forwarded onto the auditors, prior to the acquittal being completed - Ongoing.</p> <p>National Bushfire Funding - Advertising Campaign Expansion & Brochure Production - ongoing</p> <p>Public Spaces Legacy Program</p> <ul style="list-style-type: none"> • Tenterfield Youth Precinct & Mountain Bike Trail Head & Jennings Playground Project – plaque to be installed in April. <p>Stronger Country Communities Programs</p> <ul style="list-style-type: none"> • Memorial Hall floor - variation has been approved to include a new stage area, padding to be installed onto the retractable seating are being added to the funding deed for signing. <p>Black Summer Funding</p> <ul style="list-style-type: none"> • Mingoola Hall Upgrades to include a toilet – Repairs have been completed to the hall and the bathroom improvements will be completed as per schedule – Minor items e.g. painting needs to be completed. • Memorial Hall installation of Emergency lighting and ceiling fans – Lights have been installed in the memorial Hall and fans are partially installed waiting on a part that was faulty – Part has arrived in last week of March and will be completed in April 2024.
<p>1.2.1.7 Manage Crown Lands and prepare</p>	<p>Manager Planning & Development</p>	<p>Aboriginal Land Claims – all requests for response have been completed.</p>

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designated Native Title Advice.		Staff completed Native Title Training through Crown Lands in March
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13. PARKS, GARDENS & OPEN SPACE

Delivery Program:

1.2.1

Provide safe and accessible public spaces and places that are well maintained, clean and fun.

Action	Responsibility	Progress Comment
1.2.1.1 Implement and deliver maintenance programs for Parks, Gardens and Open Spaces.	Manager Parks, Gardens & Open Space	Daily duties include; Public toilet cleaning; park/street bins; BBQ cleaning; playground inspecting Mowing Brush cutting Spraying Tree pruning/ limb pick up 1 dead Plane tree removed in Wood Street Graffiti removal Cemetery maintenance Garden maintenance Event coordination setup Attending to many maintenance issues and complaints.
1.2.1.2 Work with the Tenterfield Shire Village Progress Associations and the Parks, Gardens and Open Space Committee to support individual town and village themes.	Manager Parks, Gardens & Open Space	Limited village representatives Any projects undertaken are within budget

Monthly Operational Report – March 2024

1.2.1.3 Implement the tree management plan.	Manager Parks, Gardens & Open Space	Ongoing
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14. SWIMMING COMPLEX

Delivery Program:

1.2.2

Provide a choice of sporting facilities that cater for the diverse needs of the community.

Action	Responsibility	Progress Comment
1.2.2.1 Manage the Tenterfield War Memorial Baths (TWMB) Management Plan and contribute to service delivery.	Manager Planning & Development	<p>Management Plan</p> <ul style="list-style-type: none"> • Current Management Plan to be implemented in the 2023 summer season. This plan is currently under review with the new contract for the 2024 season. • Air bubbles, cracks forming and paint peeling off both the 33 m and Wade pool through season with some sharp edges still present. • Roof of the Amenities building has been identified that it needs to be replaced in the near future due to age. • Pool contract is currently under review and will need to be out to tender by the end April 2024. <p>Month Review March Programs Swimming Playgroup, Water Familiarisation classes, Birthday Parties, THS Sports, Break up parties, Royal Life Saving had Senior Program, Tenterfield hospital had a fundraiser, Lap swimming, Gym, Swim Club Learn to Swim Classes, Transitional, Squad Lessons, Parents & Baby Classes & Meta Aqua</p> <p>Outstanding Maintenance</p> <ul style="list-style-type: none"> • Grandstand and Gym lights – awaiting electrician. • Auto Vacuum to be repaired or replaced. • Cistern replacement for the male urinal and plumber to inspect further. <p>Staff Training in March</p> <ul style="list-style-type: none"> • Food Safety • Emergency Fire Drill

- CPR Drill

Pool Closures due to storms

- One (1) pool closure over the month of March closing for one (1) hour.

Season Pass Purchases

	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19
Full Season Family	30	26	27	26	49	39
Half Season Family	15	12	5	9	9	13
Full Season Single	29	16	14	17	25	10
Half Season Single	29	18	3	9	7	13
Total	103	72	49	61	90	75

Total Attendances

	October	November	December	January	February	March	YTD
2018/19	1,037	2,372	2,972	4,196	2,904	1,275	14,756
2019/20	732	3,984	1,318	5,006	2,560	930	14,530
2020/21	1,459	4,144	2,568	4,383	2,759	1,064	16,377
2021/22	1,684	1,456	2,673	3,291	2,523	1,779	13,406
2022/23	1,573	2,770	2,693	3,366	3,577	2,171	16,150
2023/24	2,007	2,916	3,916	3,493	3,819	2,248	18,399

15. ASSET MANAGEMENT & RESOURCING

Delivery Program:

5.1.3

Management of Council’s assets will be long term and focused on meeting the needs of the community now, and into the future.

Action	Responsibility	Progress Comment
5.1.3.1 Develop and implement the Asset Management Strategy and associated systems.	Manager Asset & Program Planning	Transport asset revaluation will be undertaken during 2024 and information collection has commenced for this process.
5.1.3.2 Deliver and manage the Pedestrian Access and Mobility Plan (incorporating the Disability Action Plan) and Bike Plan.	Manager Asset & Program Planning	The PAMP is under review for generic information within the document and a review of action list priorities.
5.1.3.3 Infrastructure and assets inspections.	Manager Asset & Program Planning	Routine asset inspections are impacted by the vacancy of the Asset Officer position.
5.1.3.4 Review and update Council’s Risk Register and Intervention programs on an ongoing basis in accordance with inspection schedules.	Manager Asset & Program Planning	Risk Register is updated noting that a key risk remains, resourcing of technical support and supervision of major construction works.

16. COMMERCIAL WORKS

Delivery Program:

5.1.3

Management of Council’s assets will be long term and focused on meeting the needs of the community now, and into the future.

Action	Responsibility	Progress Comment
5.1.3.7 Commercial Works undertaken in accordance with demand.	Manager Works	Council continues to undertake commercial works in a financially responsible manner, within the limitations of Council’s resource pool. Most private works include sealing driveways while adhering to Council’s adopted fees and charges rates.

17. STORMWATER DRAINAGE

Delivery Program:

4.1.2

Deliver an adequate storm water and drainage, infrastructure is provided, maintained and renewed.

Action	Responsibility	Progress Comment
4.1.2.1 Implement the Stormwater Asset Management Plan.	Manager Asset & Program Planning	Some works for stormwater replacement are programmed, with Landers St/ Martin St pipe replacement complete. Further detail and planning required for stormwater infrastructure.

18. TRANSPORT NETWORK

Delivery Program:

4.1.1

Deliver a well-designed, safe road network, including carparking, footpaths and cycleways, that is suitable for all users now and take into consideration future network demand.

Action	Responsibility	Progress Comment
4.1.1.1 Manage and deliver construction services for transport infrastructure, including footpaths, pavements and cycleways.	Manager Asset & Program Planning	Works programmed to include grant funded projects for Transport infrastructure.
4.1.1.2 Manage and deliver maintenance services for transport infrastructure.	Manager Works	<p><u>April 2024 Grading & Works Report</u></p> <p>Grading Schedule</p> <p>Northern Area:</p> <p>Completed:</p> <p>Undercliffe Rd is sealed from Rivertree Rd to Wilson’s Downfall on Mount Lindesay. Wallaroo Range Rd, Cullendore Ck Rd and Maryland Cullendore Rd are graded. Approx 30 metres has been sealed down Wallaroo Range Rd and Red Ridge Road as part of the Undercliffe sealing works.</p> <p>In progress:</p> <p>Grading Bondi Rd, Dalmoak Rd (touch up where needed), Maryland Lane, Liston Town Streets, Catarins Rd (if possible), Bonners Rd, Kingfisher Rd and grading shoulders on Mt Lindesay Rd between Liston and Legume.</p>

		<p>Central Area: Completed: Graded Brassington Ck Rd and Mt MacKenzie Rd (resheet to Gunyah).</p> <p>In progress: Currently grading Tarban Loop Rd, Brushabers Rd, Branch Creek Rd, Bald Rock Rd and on to Pyes Ck Rd followed by Koch’s Road construction.</p> <p>Construction to seal a section of Western Boundary Street adjacent to the Cemetery.</p> <p>Minor works on Bungulla Platform Rd and Bungulla Rd to allow stock transport access following recent rains.</p> <p>Western Area: Completed: Graded Mole Station Rd, Bluff River Rd, Robertson’s Lane and Kiernans Rd.</p> <p>In progress: Currently grading Silent Grove Rd.</p> <p>Eastern Area: Completed: Graded Billirimba Rd.</p> <p>In progress: Grading Rocky River Rd, Upper Rocky River Rd, drainage work and grading Old Main Camp Rd, Main Camp Rd and Morgan’s Creek Rd.</p>
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Pushing up gravel to gravel resheet sections of Boorook Rd, Gilgurry Rd and Harrigans Lane. Plains Stn Rd remains under signage through Fraser's Cutting.

Replacement of the footpath in Miles St between Rouse St and Scott St, with footpath poured from Scott St to Sir Henry Parkes Motel to date. Work continues to Rouse St.

Koch's Rd LRCI

Council's drainage works on Koch's Rd has been delayed. Koch's Rd causeway design is progressing.

BLACK SUMMER BUSHFIRES RECOVERY GRANTS PRORAM (BSBR)

REMOVAL OF DEAD TREES ON COUNCIL ROADS

Timbarra Rd has had the tree canopy opened up and Scrub Road (from the town dam to Tenterfield Creek) has had the regrowth sprayed.

The following roads have an REF completed, therefore tree canopy opening will commence on Brushabers Road, Billirimba Road (from the town dam to Swamp Oak Creek Bridge) and Schroders Rd in the coming weeks.

Across the Shire:

Trimming of trees on Mt Lindesay to allow easier vehicle access commencing in the coming months.

Replacement of a pipe at the intersection of Landers St and Martin St is complete.

Paddy's Flat Rd South rehabilitation from Bruxner Highway to Hootens Rd, under FLR 4, has commenced.

Dumaresq Overflow Bridge replacement on Bruxner way has commenced piling.

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		<p>Some approvals for DRFA have started to filter through, majority are still with TfNSW for approval.</p> <p>Drake Village Revitalization has drainage completed and streets asphalted. Footpath and bus shelter yet to be completed.</p>
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19. PLANT, FLEET & EQUIPMENT

Delivery Program:

5.1.3

Management of Council’s assets will be long term and focused on meeting the needs of the community now, and into the future.

Action	Responsibility	Progress Comment
5.1.3.5 Implementation and delivery of the Fleet Asset Management Plan and the Plant Replacement Program.	Manager Asset & Program Planning	Council is reviewing the plant replacement budget as part of the budget process. Plant replacement will be on a priority basis, according to available funds.
5.1.3.6 Develop and implement the Depot Master Plan.	Manager Asset & Program Planning	Draft Depot Master Plan is under review.

20. WASTE MANAGEMENT

Delivery Program:

3.1.4

Deliver an affordable waste management solution for the community to best manage waste and recycling opportunities.

Action	Responsibility	Progress Comment
3.1.4.1 Deliver and manage Waste and Recycling services.	Manager Water & Waste	<p>The Torrington Waste Transfer Station is awaiting final fencing installation, negotiations with neighbour over access will be concluded March 2024.</p> <p>Cell 5, RFT and RFQ awarded with weekly progress meetings with Council’s QA consultants Tonkin and Councils construction contractor Townes Contracting Commenced this month. Monthly EPA progress reports continue. Drone survey and Ecological surveys completed in March 2024.</p> <p>Council to received \$773,692 for improvements, from EPA and Heritage Trust at Boonoo Boonoo and Torrington, Variation was requested and agreed to alter scope to include new fluted compactor wheels requested updated prices, ordered in March 2024. Compulsory acquisition has been sent to the minister’s office, expected PAN in April 2024 to enable finalisation.</p> <p>Geyer’s Pit Clean-up order commenced in July 2023, Routine monthly and quarterly monitoring continues into 2024.</p> <p>Alternative cover landfill (Posi-shell) spray unit deployed to Boonoo Boonoo Landfill (Site 51) six month trial granted by EPA in September 2023.</p> <p>Quarterly toolbox meeting occurred, April 2024.</p> <p>Replacement truck expected delivery April 2024.</p> <p>Truck rollover occurred in March 2024, driver minor injuries, insurance investigations occurring.</p>

21. WATER SUPPLY

Delivery Program:

3.1.3

Deliver total water cycle management approach including water conservation and complying with relevant acts and legislation.

Action	Responsibility	Responsibility
3.1.3.1 Implement Water Service Strategic Plan in accordance with NSW Office of Water Guidelines.	Manager Water & Waste	<p>Bore at Shirley Park has new larger casing including deeper drilling from 97m to 150m, installation commenced in December, completion in April 2024.</p> <p>Works for the New Water Filtration Plant on Scrub Road are completed, the final POP (proof of performance testing) will be undertaken in April 2024 (due to laboratory closures) when Tenterfield town will begin receiving potable water! Noting final POP testing scheduled for winter conditions.</p> <p>Urbenville -new grid grant has Section 60 approvals in March 2024, for Lagoon construction, RFT released in December 2023 negotiations underway decisions pending. New Tank for Urbenville completed in March 2024. Cage replacement is underway with track and pad to lift structure expected to be completed in April 2024.</p> <p>Highway main replacement, (Cowper Street) commenced in February 2024 and continues, potential delays may be encountered, Council wishes to extend our thanks for the continued patience of our Tenterfield residents.</p> <p>Water supply, is provided to the community under Australian Drinking Water Guidelines (ADWG), current usage at Tenterfield is currently 919.8KL/day increasing by 87KL/day. Current usage at Urbenville is 198.5KL/day providing a decrease in consumption of 78.6KL/day for the 3 communities.</p> <p>Tenterfield Dam Level is 87% new data loggers place level at 89% receiving 34 mm for the month of March 2024; Urbenville Tooloom Creek Level is 100% receiving 91mm for the month of March 2024.</p> <p>Tenterfield</p> <p>2 major main; 0 new meter; 0 new service connections; 0 water limiters installed; 0 water limiters removed; 0 disconnection, 13 broken services repaired; 0 services leaks repaired; 0 valve replacements;</p>

		<p>mains flushing occurred in 5 location and 0 hydrant replacements. Note. 0 section 67 private works jobs completed. Reservoir cleaned by Aqualift. 0 interim meter reads. Operator training continuing at New WTP. Hydrant and service valve raising along Pelham Street.</p> <p>Jennings</p> <p>0 including meter; 0 meter replacements; 0 broken services repaired; 0 Major main break. New main installed 120m Carpenter Lane.</p> <p>Urbenville</p> <p>0 major main broken main repairs, mains flushing occurred in 8 location, 0 new meter, 0 meter replacements, 0 water limiters installed and 0 broken service repaired 0, SCADA Requires upgrade. Hydrants marked and painted. New submersible extraction pumps, scheduled for replacement at Urbenville completed November 2023.</p> <p>Water quality information is also available in monthly water health cards available at Water Health Cards Tenterfield Shire Council (nsw.gov.au)</p>
<p>3.1.3.2 Deliver and manage the Water and Drought Management Plans and Flood Study.</p>	<p>Manager Water & Waste</p>	<p>Urbenville flood risk assessment RFQ in development.</p> <p>Tenterfield update of the flood risk study awarded in March 2024. Initial meetings completed.</p> <p>Council was awarded \$92,522 DPE-Water Regional Leakage Reduction Program, expected installation to commence in April 2024.</p> <p>The Integrated water catchment management grant (IWCM) engagement of consultants expected in April 2024.</p> <p>The Tenterfield Sustainable and Disaster Resilient Communities program, for the villages of Drake, Liston, Legume, and Torrington. Water Access Licences completed and registered with NSW Land registry. Note waiting for approvals to drill from NRAR (over 17 months) Legume licence obtained, Crown licences required, approved, and provided in December 2023, Legume water allocation has been purchased in January 2024.</p>

22. SEWERAGE SERVICES

Delivery Program:

3.1.5

Deliver affordable and effective wastewater management solution for the community.

Action	Responsibility	Progress Comment
3.1.5.1 Maintain and operate the sewerage network, in line with the Asset Management Strategy.	Manager Water & Waste	<p>Molesworth/Miles Street pumping station review and design amendment under development.</p> <p>RFQ's for sewer relining and manhole relining 2024 under development.</p> <p>PS2 at Urbenville, failure of duty and standby pumps, rectified valve failures, pump 2 was able to be started pump 1 sent for repairs, spare pump ordered November 2023 and arrived February, pending installation 2024.</p> <p>Tenterfield</p> <p>Sewer connections 1; Major pump station clearing 1; Blockages were reported and cleared at 2 locations; 2 broken main repair; with 0 mains visually checked with new CCTV, 0 major manhole repair, 0 broken main repairs 0 manholes raised, and 0 section 67 private works jobs completed in this reporting period. Pump refurbishment/repair 0 at STP July 2022, Major pumpstation maintenance 1. Surcharge event 0. STP Repairs 3.</p> <p>Urbenville</p> <p>Sewer connections 0; Major pump station clearing 0; Blockages were reported and cleared at 0 locations; 0 broken main repair; with 0 mains visually and 0 major manhole repair, 0 broken main repairs and 0 effluent line repair. Major pump station refurbishment June technical and failure issues July 2022, competed and functional August 2022 (PS1) adjustment on counters undertaken, and 0 section 67 private works jobs completed, in this reporting period.</p> <p>Average time for response to sewer chokes remained at 25 minutes while the median response time is at 22 minutes.</p>