



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 28 MAY 2025

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", 247 Rouse St, Tenterfield NSW 2372 on Wednesday 28 May 2025 commencing at 9:30 AM

ATTENDANCE

Councillor Bronwyn Petrie (Mayor)
Councillor Greg Sauer (Deputy Mayor)
Councillor Tim Bonner
Councillor Peter Murphy
Councillor Tom Peters
Councillor Peter Petty
Councillor Greg Purcell
Councillor Kim Rhodes
Councillor Roger Turner

ALSO IN ATTENDANCE

General Manager (Hein Basson)
Director Corporate Services (Liz Alley)
Director Infrastructure Services (Matthew Francisco)
Executive Assistant & Media (Allison Graham)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Nil.

WEBCASTING OF MEETING

The Mayor read the following:

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

The Mayor welcomed everyone to the May Council Meeting.

CIVIC PRAYER

The Mayor read the following:

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following:

"Tenterfield Shire Council would like to the Ngarabal, Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people as the traditional custodians of various parts of the Tenterfield Shire."

APOLOGIES

52/25

Resolved

That leave of absence on medical grounds be granted to Councillor Owen Bancroft for not being able to attend.

(Peter Murphy/Greg Sauer)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item
Nil.		

(ITEM MIN4/25) CONFIRMATION OF PREVIOUS MINUTES

53/25

Resolved

That the Minutes of the following Meeting of Tenterfield Shire Council:

- **Ordinary Council Meeting – 30 April 2025**

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Peter Petty/Gregory Purcell)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

MAYOR MINUTE

Nil.

RECOMMENDATIONS FOR ITEMS ECO4/25 AND COM13/25 TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

That:-

- a) the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2)(d)(i) of the *Local Government Act, 1993*; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as the matter involves commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM9/25) COMMUNITY SATISFACTION SURVEY RESULTS

SUMMARY

The purpose of this report is to communicate to Council the outcome of the recent Community Satisfaction Survey, conducted by the Taverner Research Group. This survey provides a comparison of Council's performance over the last seven years as rated by a statistically valid, randomly chosen section of the community consisting of 255 individuals.

54/25

Resolved

That Council:

Notes the outcome of the Community Satisfaction Survey held in May 2025, as conducted and compiled by the Taverner Research Group, confirming the community consultation sessions held as part of the development of a new suite of Community Strategic Plan, Delivery Program and Operational Plan documents identifying Council's road infrastructure network (maintenance and improvement) as being the number one priority and challenge for Council to pursue into the future.

(Kim Rhodes/Tim Bonner)

Motion Carried

(ITEM COM10/25) ACKNOWLEDGEMENT OF TENTERFIELD TOURISM GROUP QUARTERLY REPORT FROM JANUARY TO MARCH 2025

SUMMARY

The purpose of this report is for Council to note the contents of Report 6 from the Tenterfield Chamber of Tourism Industry and Business for the period from 1 January 2025 to 31 March 2025.

55/25

Resolved

That Council:

- 1. Acknowledges receipt and notes the contents of Report 6 from the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) for the period from 1 January 2025 to 31 March 2025.**
- 2. Requests more detailed information in due course from the TCTIB with regards to the following excerpt from their report:**

The TTG understand that the final instalment from the current agreement between TSC and TCTIB of \$50,000 will be distributed to the TTG from the TSC for the financial year 25/26 and would request

a continuation of this funding arrangement for an additional three year period with consideration by the councillors of increased funding per annum.

(Peter Petty/Kim Rhodes)

Motion Carried

(ITEM COM11/25) UNIVERSAL ACCESSIBLE TOILET - TENTERFIELD YOUTH PRECINCT

SUMMARY

The purpose of this report is to provide information relating to the design and quotes of to the installation of a universal accessible toilet at the youth precinct.

56/25

Resolved

That Council:

- 1. Receives and notes the report on which works are to be delivered following the approved change to the scope of works under the Stronger Country Communities Fund (SCCF) Round 5.**
- 2. Approves the proposed design style in accordance with the coloured image in the middle of the first page (page 95) of Attachment One (1) of the report called "Modus", that will not only be constructed in the Youth Precinct but also form a base design for future toilets in parks around the Tenterfield Shire – provided that the baby change-over station be constructed with robust materials (not plastic) with proper legs supporting the flat changing surface, as long as such a design does not negatively impact on disabled codes and standards.**
- 3. Approves staff to engage a contractor for the erection of the public toilet facility in the Youth Precinct without further reference to a Council Meeting.**

(Kim Rhodes/Greg Sauer)

Motion Carried

(ITEM COM12/25) COUNCILLOR WORKS/SERVICE REQUESTS - APRIL 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that reports on the progress with Councillor Work/Service Requests, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.

57/25

Resolved

That Council:

Notes the status of the Councillor Works/Service Requests as at the end of the month of April 2025.

(Greg Sauer/Tim Bonner)

Motion Carried

OUR ECONOMY

Nil.

OUR ENVIRONMENT

(ITEM ENV6/25) REGIONAL DROUGHT RESILIENCE PLAN PROGRAMS - IMPLEMENTATION PROPOSAL

SUMMARY

The purpose of this report is for Council to decide on the Regional Drought Resilience Plan programs for Tenterfield Shire, to be submitted for funding in collaboration with Glen Innes Severn Council and GLENRAC.

58/25

Resolved

That Council:

Authorises the Director of Corporate Services to co-ordinate with the Glen Innes Severn Council and GLENRAC to submit a funding request to provide the Tenterfield community with the following Drought Resilience Programs in-line with the recommendations set out in the approved Regional Drought Resilience Plan Northern New England High Country (October 2024):

- **Review and update Council's Economic Development Strategy and Destination Management Plan,**
- **Water wise communities,**
- **Mental health first aid training,**
- **Volunteer leadership and governance training,**
- **Farm and small business preparedness and resilience training, inclusive of:**
 - **Farmer update and program information event,**
 - **Grazing management and feed budgeting workshop and field walk,**
 - **Drought trigger points workshop & understanding weather forecasts,**
 - **Keeping livestock records,**
 - **Farm and small business management – cashflow budgeting and effective record keeping, and**

- **Farm water management workshop.**

(Kim Rhodes/Peter Petty)

Motion Carried

The Manager Planning and Development Services, Tamai Davidson, entered the room at 9.55am.

(ITEM ENV7/25) DA 2024.091 EXTENSION OF EXISTING CARAVAN PARK (CRAIG'S)

SUMMARY

The purpose of this report is to present to Council for approval a Development Application for the expansion and upgrade of the existing caravan park located at 102 Rouse Street Tenterfield, known as Craig's Caravan Park.

The application is presented to Council under the provisions of Council Policy 3.122 *Limit of Delegated Authority in Dealing with Development Applications and Complying Development Certificates* as the estimated cost of development exceeds the delegations provided to staff for determination of development applications.

The application is seeking development consent for a two-stage proposal resulting in a total of 39 total sites (6 cabins and 33 short term sites), along with a request for a variation to the requirements under Section 82 of the *Local Government Act 1993* (LGA) from the Department of Planning, Housing and Infrastructure – in relation to side setbacks, provision of a forecourt and car wash bay.

The application has been assessed in accordance with the relevant provisions of the *Environmental Planning & Assessment Act 1979*, received no objections during the public notification period and is recommended for approval subject to conditions. If approved, Council will request a variation under Section 82 of the LGA from the Department of Planning, Housing and Infrastructure.

59/25

Resolved

That Council:

- 1. Approves Development Application 2024.091 for the expansion and upgrade of the existing Caravan Park at 102 Rouse Street, Tenterfield, subject to the conditions contained in Attachment One (1) to this report.**
- 2. Request a variation to the requirements under Section 82 of the *Local Government Act 1993* from the Department of Planning, Housing and Infrastructure with regard to setbacks and provision of a forecourt and car wash bay.**

(Kim Rhodes/Gregory Purcell)

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs B Petrie, G Sauer, TB Bonner, PM Murphy, PP Petty, TP Peters, GP Purcell, K Rhodes and RT Turner Total (9).

Against the Motion was Nil Total (0).

Motion Carried

(ITEM ENV8/25) ON SITE SEWAGE MANAGEMENT POLICY - UPDATE

SUMMARY

The purpose of this report is to update the On-Site Sewage Management policy to reflect legislative and officer title changes where relevant and endorse the policy for a further three (3) years.

60/25

Resolved

That Council:

Adopts the updated On-Site Sewage Management Policy.

(Greg Sauer/Kim Rhodes)

Motion Carried

(ITEM ENV9/25) UPDATED RAINWATER TANK INSTALLATION WHERE CONNECTED TO RETICULATED WATER POLICY

SUMMARY

The purpose of this report is to update the "Rainwater Tank Installation Where Connected to Reticulated Water Policy" to reflect legislative and officer title changes where relevant and endorse the Policy for a further three (3) years.

61/25

Resolved

That Council:

Adopts the updated Rainwater Tank Installation where connected to Reticulated Water Policy.

(Peter Petty/Kim Rhodes)

Motion Carried

(ITEM ENV10/25) AERATED WASTEWATER TREATMENT SYSTEMS POLICY - UPDATE

SUMMARY

The purpose of this report is to update the Aerated Wastewater Treatment Policy to reflect legislative and officer title changes where relevant and endorse the policy for a further three (3) years.

62/25

Resolved

That Council:

Adopts the updated Aerated Wastewater Treatment Systems Policy.

(Kim Rhodes/Gregory Purcell)

Motion Carried

The Manager Planning and Development Services, Tamai Davidson, left the room at 10.30am.

OUR GOVERNANCE

(ITEM GOV30/25) ADOPTION OF THE COMMUNITY STRATEGIC PLAN 2025-2036

SUMMARY

The purpose of this report is for Council to adopt the Draft Community Strategic Plan 2025-2036 after it had been advertised for public comment.

63/25

Resolved

That Council:

Adopts the Community Strategic Plan 2022-2036, attached as an Annexure to the report.

(Kim Rhodes/Peter Murphy)

Motion Carried

(ITEM GOV31/25) FINANCE AND ACCOUNTS - PERIOD ENDED 30 APRIL 2025

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the *Local Government (General) Regulation 2021*, a written report setting out details of all money that the Council has invested under Section 625 of the *Local Government Act 1993*. The Report must be made up to the last day of the month immediately preceding the meeting.

Addition financial information on Water Leakage, 603 Certificates, and financial business units is presented for Councillor and community information.

64/25

Resolved

That Council:

Notes the Finance and Accounts Report for the period ended 30 April 2025.

(Kim Rhodes/Gregory Purcell)

Motion Carried

(ITEM GOV32/25) CAPITAL EXPENDITURE REPORT AS AT 31 MARCH 2025

SUMMARY

The purpose of this Report is to show the Year-to-date (YTD) financial progress of Capital Works projects against the budget.

65/25

Resolved

That Council receives and notes the Capital Expenditure Report for the period ended 31 March 2025.

(Kim Rhodes/Gregory Purcell)

Motion Carried

(ITEM GOV33/25) CORPORATE MARKETS LOAN (OVERDRAFT FACILITY) CLOSURE

SUMMARY

The purpose of this report is to update Council on the current Corporate Markets Loan with the National Australia Bank with a drawdown facility limit of \$2,670,000 due to expire on 31 July 2025.

66/25

Resolved

That Council:

Approves the closure of the Corporate Markets Loan with the National Australia Bank with a drawdown facility limit of \$2,670,000.00.

(Greg Sauer/Peter Petty)

Motion Carried

SUSPENSION OF STANDING ORDERS

67/25

Resolved

That standing orders be suspended for the purpose of a morning tea break, the time being 10.30am.

(Peter Petty/Gregory Purcell)

Motion Carried

Recording of the session was paused at 10.30am.

RESUMPTION OF STANDING ORDERS

68/25

Resolved

That the meeting be resumed at 10.55am

(Peter Petty/Gregory Purcell)

Motion Carried

Recording of the session was resumed at 10.55am.

(ITEM GOV34/25) QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2025

SUMMARY

The purpose of this Report is to provide Council with a Quarterly Budget Review Statement in accordance with Regulation 203 of the *Local Government (General) Regulation 2021* (the Regulation).

69/25

Resolved

That Council:

Adopts the March 2025 Quarterly Budget Review Statement and recommendations therein that:

- (1) \$800K of unrestricted funds be allocated to the Internal Restriction for Future Grant Co-Contributions to bring it up to \$1 Million.**
- (2) No additional operating or capital expenditure outside of the recommendations in this review should be approved by Council unless they are offset by other savings (e.g. with road works such as re-sheeting, with a plan to reduce maintenance costs) or grant funded, and maintenance, repair and renewal costs can be funded into the future.**
- (3) Acknowledges the ongoing governance and treasury management difficulties Council faces with the current structure of many grant and disaster funding payments, and advocates for changes to the timing of these cash payments from State and Federal Governments.**
- (4) Council continues to explore increases in operational income by considering selling assets.**
- (5) Council notes that an SRV will need to be considered in the foreseeable future to maintain Council's financial sustainability and associated capacity to maintain and renew its infrastructure assets.**

(Peter Murphy/Tom Peters)

Motion Carried

(ITEM GOV35/25) SIR HENRY PARKES MEMORIAL SCHOOL OF ARTS: DELIVERY OF TOURISM, MUSEUM, CINEMA AND THEATRE EXPERIENCES: SCHOOL OF ARTS TENTERFIELD INCORPORATED AND TENTERFIELD CHAMBER OF TOURISM, INDUSTRY AND BUSINESS

SUMMARY

The purpose of this report is for Council to adopt a final list of matters that need further exploration, after the discussions held at a Councillor Workshop on Wednesday, 14 May 2025 with School of Arts Tenterfield Incorporated (SOATI) and the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) – which list will form the basis for further discussions and negotiations with SOATI and the TCTIB.

AMENDMENT

That Council:

In the best interests of the Community, conclude separate Facility User Agreements for shared use of the School of Arts with the School of Arts Tenterfield Inc, the Tenterfield Chamber of Tourism Industry and Business and the Tenterfield Film Club.

(Peter Murphy/Tom Peters)

After discussion of the above mentioned motion, Councillors Murphy and Peters withdrew the amendment.

70/25

Resolved

That Council:

Adopts the list of Councillor distilled broad issues, attached to the report as Attachment One (1), emanating from discussions between the School of Arts Tenterfield Incorporated (SOATI), the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) and Council during a Councillor Workshop on Wednesday, 14 May 2025 – acknowledging that this list of identified matters, as finalised at this Council Meeting, will form the basis for subsequent discussions and negotiations with SOATI and TCTIB.

(Peter Petty/Kim Rhodes)

Motion Carried

The Mayor, with the concurrence of the rest of the meeting, ruled for the Notice of Motion received from Councillors Murphy and Rhodes to be considered as the next item of the Agenda.

(ITEM NM2/25) SCHOOL OF ARTS FOYER - FACILITY USER AGREEMENT WITH TENTERFIELD CHAMBER OF TOURISM, INDUSTRY AND BUSINESS

PROCEDURAL MOTION

After some discussion has taken place on the wording of the Notice of Motion received from Councillors Murphy and Rhodes (with a slight amendment to paragraph three (3)), the following Procedural Motion was moved.

That the Motion be put.

(Greg Sauer/Gregory Purcell)

71/25

Resolved

That Council:

- 1. Approves, in principle, the Tenterfield Chamber of Tourism, Industry and Business (TCTIB) having shared use of the School of Arts Foyer to promote Shire wide Tourism and to provide Visitor Information.**

- 2. Authorises the General Manager, in consultation with Tourism Councillors Kim Rhodes and Tim Bonner, to negotiate with the TCTIB a Facility User Agreement which is in the best interests of the Communities of Tenterfield Township and Shire.**
- 3. Requests that a draft Facility User Agreement be provided to and be finalised by Council Solicitors and subsequently presented to the Councillor Workshop on Wednesday, 11 June 2025 for discussion.**
- 4. Resolves that a finalised draft of the Facility User Agreement be presented for Councillors' approval at the Ordinary Council Meeting on Monday, 23 June 2025.**

(Peter Murphy/Kim Rhodes)

Motion Carried

(ITEM GOV36/25) CUSTOMER SERVICE POLICY - UPDATE

SUMMARY

The purpose of this report is to combine three separate policies to form the extended Customer Service Policy and endorse the policy for a further three (3) years.

72/25

Resolved

That Council adopts the revised Customer Service Policy as attached as an Annexure to the report.

(Peter Murphy/Kim Rhodes)

Motion Carried

(ITEM GOV37/25) DEBT RECOVERY AND WRITING-OFF POLICY - UPDATE

SUMMARY

The purpose of this report is to update the Debt Recovery and Writing-Off Policy and to endorse the policy for a further three (3) years. The proposed Policy combines previous policies Debt Recovery 1.041 and Writing-Off of Debts 1.230.

73/25

Resolved

That Council:

Adopts the new Debt Recovery and Writing-Off Policy that combines two policies into one.

Motion Carried

Councillor Peter Petty left the room at 12.06pm, whilst the discussion of the item was still being held.

(ITEM GOV38/25) CONCEALED WATER LEAKAGE CONCESSION POLICY - UPDATE

SUMMARY

The purpose of this report is to update the Concealed Water Leakage Concession Policy and Procedure to reflect legislative and officer title changes where relevant, to include procedural steps into the Policy and endorse the policy for a further three (3) years.

74/25

Resolved

That Council:

Adopts the revised Concealed Water Leakage Concession Policy, with the following amendments to the Policy Document:

- 1. For the wording to be added as a separate paragraph after the last dot point under the sub-heading *Council may offer a concealed leak concession if:*
" Where technology permits a smart meter will be installed at the applicants cost if a concealed leaked concession is approved, as per Council's list of Fees and Charges".**
- 2. For the wording to be added as additional dot point below *water pumps* under the sub-heading *Council can't offer a concealed leakage concession if the leak was:*
"Willful, accidental or negligent damage to a water service".**

(Greg Sauer/Tom Peters)

Motion Carried

Councillor Peter Petty returned to the room at 12.08pm.

(ITEM GOV39/25) DISPOSAL OF ICT ASSETS POLICY - NEW

SUMMARY

The purpose of this report is to present to Council for adoption the Disposal of ICT Assets Policy.

75/25

Resolved

That Council:

Adopts the Disposal of Information and Communication Technology (ICT) Assets – including Software, Data and Hardware Policy.

(Greg Sauer/Kim Rhodes)

Motion Carried

(ITEM GOV40/25) ASSET CAPITALISATION POLICY - NEW

SUMMARY

The purpose of this report is to present the Asset Capitalisation Policy.

76/25

Resolved

That Council:

Adopts the Asset Capitalisation Policy.

(Kim Rhodes/Greg Sauer)

Motion Carried

(ITEM GOV41/25) VARIATION OF SEWAGE DISCHARGE FACTOR - UPDATE

SUMMARY

The purpose of this report is to review and update the Variation of Sewage Discharge Factor (SDF) Policy.

77/25

Resolved

That Council:

Adopts the revised and updated Variation of Sewage Discharge Factor Policy.

(Peter Murphy/Gregory Purcell)

Motion Carried

(ITEM GOV42/25) MONTHLY OPERATIONAL REPORT FOR APRIL 2025

SUMMARY

The purpose of this Report is to provide a report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2024/25 Operational Plan. Due to unforeseen circumstances, 10. Livestock Saleyards and 13. Parks, Gardens and Open Space reports will be included in next month's Monthly Operational Report.

78/25

Resolved

That Council:

Notes the status of the Monthly Operational Report for April 2025.

(Greg Sauer/Roger Turner)

Motion Carried

REPORTS OF DELEGATES & COMMITTEES

Nil.

NOTICES OF MOTION

The Mayor, with the concurrence of the rest of the meeting, ruled for the Notice of Motion received from Councillors Murphy and Rhodes to be considered as the item following ITEM GOV35/25, *SIR HENRY PARKES MEMORIAL SCHOOL OF ARTS: DELIVERY OF TOURISM, MUSEUM, CINEMA AND THEATRE EXPERIENCES: SCHOOL OF ARTS TENTERFIELD INCORPORATED AND TENTERFIELD CHAMBER OF TOURISM, INDUSTRY AND BUSINESS* in the order of the items on the Agenda.

RESOLUTION REGISTER

(ITEM RES4/25) COUNCIL RESOLUTION REGISTER - APRIL 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised. The updating of this report has been progressed with many actions that have now been finalised within the software system and no longer showing up in this report.

79/25

Resolved

That Council notes the status of the Council Resolution Register to March 2025.

(Kim Rhodes/Peter Murphy)

Motion Carried

SUSPENSION OF STANDING ORDERS

80/25 Resolved

That standing orders be suspended to move into the Closed Session part of the meeting, the time being 12.20pm.

(Greg Sauer/Peter Petty)

Motion Carried

The recording of the session was paused at 12.20pm.

The Works Manager, James Paynter, entered the room at 12.21pm.

CONFIDENTIAL BUSINESS

(ITEM ECO4/25) EVALUATION OF RFQ 20 24/25 SUBMISSIONS FOR THE SUPPLY AND DELIVERY OF GRAVEL TO URBENVILLE AND MT LINDESAY ROAD PROJECTS UNDER RFT 02-21/22 EXTENSION 2 SUPPLY OF QUARRY MATERIALS

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2)(d)(i) of the *Local Government Act, 1993*, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

SUMMARY

The purpose of this report is to provide details of the request for quotation from suppliers listed under Councils Supplier panel for RFT02-21-22 Supply of Quarry Materials extension 2. Council has various funded projects requiring high volumes of road base material, therefore, allowing suppliers to submit more competitive pricing based on higher volumes to be supplied.

81/25 Resolved

That Council:

Notes the progress of these projects with the award for the supply and delivery to the nominated site for Class 2 DGB 20 Gravel (TfNSW Specification 3051) via RFQ 20 24/25 Submissions for the Supply and Delivery of Gravel to Urbenville and Mt Lindesay Road Projects under RFT 02 21/22 Extension 2 Supply of Quarry Materials, as follows:

- 1. Project 1 – Mt Lindesay Road – Legume to MJS Ground Preparation Pty Ltd up to the value of \$132,460.**

- 2. Project 2 – Urbenville Road - MJS Ground Preparation Pty Ltd up to the value of \$267,750.**
- 3. Project 3 – Mt Lindesay Road Tenterfield – Townes Group Operations Pty Ltd up to the value of \$274,500.**

(Kim Rhodes/Peter Petty)

Motion Carried

Councillor Kim Rhodes left the room at 12.30pm, whilst the discussion of the item was still being held.

(ITEM COM13/25) MT LINDESAY ROAD & URBENVILLE ROAD STABILISATION SERVICES QUOTE SELECTION (RFQ – 26-24/25)

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A10A(2)(d)(i) of the *Local Government Act, 1993*, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

SUMMARY

The purpose of this report is to summarise and present to Council the outcomes of the quote assessment from Infrastructure's recent Mt Lindesay Road and Urbenville Road Stabilisation services (MLURS) request for quote (RFQ – 26-24/25) through Local Government Procurement.

RFQ – 26-24/25 includes two Packages of work: Package 1 (Mt Lindesay Road north of Tenterfield amounting to 7.435km) and Package 2 (Mt Lindesay Road west of Legume and Urbenville Road amounting to 5.65km).

82/25

Resolved

That Council notes the following information:

- 1. Staff have through delegated authority engaged the following contractors, after having obtained quotes from contractors listed on Local Government Procurement's pre-contracted list of suppliers – negating the need to go out on tender:**
 - a. Stabilcorp Pty Ltd to undertake the Full Service for Package 1 works at the amount of \$923,453.34, and**
 - b. Hiway Aus Pty Ltd to undertake Partial Service for Package 2 works at the amount of \$627,832.90 (with Council to provide 'head contractor' functions to work with Hiway's Package 2 Partial Service to achieve the 'full service' work).**
- 2. These above-mentioned works will commence shortly, and**

- 3. These engagements are being administered and managed by the Infrastructure Services team based upon Council's Request for Quote 26-24/25.**

(Peter Petty/Tim Bonner)

Motion Carried

Councillor Kim Rhodes returned to the room at 12.33pm.

RESUMPTION OF STANDING ORDERS

83/25

Resolved

That Council moves into Open Session again, the time being 12.44pm.

(Peter Petty/Tim Bonner)

Motion Carried

The meeting moved out of Closed Session and the recording device was turned on, the time being 12.44pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolutions as resolved whilst in Closed Council, as follows:

(Item ECO4/25) EVALUATION OF RFQ 20 24/25 SUBMISSIONS FOR THE SUPPLY AND DELIVERY OF GRAVEL TO URBENVILLE AND MT LINDESAY ROAD PROJECTS UNDER RFT 02-21/22 EXTENSION 2 SUPPLY OF QUARRY MATERIALS

That Council:

Notes the progress of these projects with the award for the supply and delivery to the nominated site for Class 2 DGB 20 Gravel (TfNSW Specification 3051) via RFQ 20 24/25 Submissions for the Supply and Delivery of Gravel to Urbenville and Mt Lindesay Road Projects under RFT 02 21/22 Extension 2 Supply of Quarry Materials, as follows:

- 1. Project 1 – Mt Lindesay Road – Legume to MJS Ground Preparation Pty Ltd up to the value of \$132,460.**
- 2. Project 2 – Urbenville Road - MJS Ground Preparation Pty Ltd up to the value of \$267,750.**
- 3. Project 3 – Mt Lindesay Road Tenterfield – Townes Group Operations Pty Ltd up to the value of \$274,500.**

**(Item COM13/25) MT LINDESAY ROAD & URBENVILLE ROAD
STABILISATION SERVICES QUOTE SELECTION (RFQ – 26-24/25)**

That Council notes the following information:

- 1. Staff have through delegated authority engaged the following contractors, after having obtained quotes from contractors listed on Local Government Procurement’s pre-contracted list of suppliers – negating the need to go out on tender:**
 - a. Stabilcorp Pty Ltd to undertake the Full Service for Package 1 works at the amount of \$923,453.34, and**
 - b. Hiway Aus Pty Ltd to undertake Partial Service for Package 2 works at the amount of \$627,832.90 (with Council to provide ‘head contractor’ functions to work with Hiway’s Package 2 Partial Service to achieve the ‘full service’ work).**
- 2. These above-mentioned works will commence shortly, and**
- 3. These engagements are being administered and managed by the Infrastructure Services team based upon Council’s Request for Quote 26-24/25.**

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 12.48pm.

.....
Councillor Bronwyn Petrie
Mayor/Chairperson