



QUALITY NATURE - QUALITY HERITAGE - QUALITY LIFESTYLE

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 23 JULY 2025

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", 247 Rouse St, Tenterfield, NSW, 2372 on Wednesday 23 July 2025 commencing at 9:30 AM

ATTENDANCE

Councillor Bronwyn Petrie - Mayor (from 11.42am to 1.26pm)
Councillor Greg Sauer - Deputy Mayor and Chair
Councillor Owen Bancroft
Councillor Tim Bonner
Councillor Peter Murphy
Councillor Tom Peters
Councillor Peter Petty
Councillor Greg Purcell
Councillor Kim Rhodes
Councillor Roger Turner

ALSO IN ATTENDANCE

General Manager (Hein Basson)
Director Corporate Services (Liz Alley)
Director Infrastructure Services (Matthew Francisco)
Executive Assistant & Media (Allison Graham)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

Recording of the Community Consultation Session and Council Meeting commenced at 9.15am.

Tamai Davidson, Manager Planning and Development Services attended via Audio/Video Link at 9.15am.

WEBCASTING OF MEETING

The Deputy Mayor read the following:

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Mr Murray Finnerty, addressed Council on Item ENV12/25 – Development Application 2025.40 Five (5) Lot Rural Residential Subdivision – 37 Neagles Lane, Tenterfield, him being against the officer's recommendation.

Mr Lindsay Clark, addressed Council on Item ENV12/25 – Development Application 2025.40 Five (5) Lot Rural Residential Subdivision – 37 Neagles Lane, Tenterfield, him being in favour of the officer's recommendation.

OPENING AND WELCOME

The Deputy Mayor welcomed everyone to the July Council Meeting.

CIVIC PRAYER

The Deputy Mayor read the following:

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

The Deputy Mayor read the following:



We acknowledge the Ngarabal, Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people as the traditional custodians of various parts of the Tenterfield Shire.

APOLOGIES

107/25 Resolved

That the Mayor's application for leave of absence (for the majority of the meeting) as well as her application to join the meeting via Audio/Video link for a period of time, be accepted.

(Kim Rhodes/Peter Petty)

Motion Carried

DISCLOSURE & DECLARATIONS OF INTEREST

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item
Nil.		

(ITEM MIN6/25) CONFIRMATION OF PREVIOUS MINUTES

108/25 Resolved

That the Minutes of the following Meeting of Tenterfield Shire Council:

- **Ordinary Council Meeting – 23 June 2025**

As typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings, with the following amendments:

- **That the following wording "Recording of the Community Consultation Session started at 9.00am" be inserted at the very top of page two (2).**
- **That the following wording "Recording of the session was paused at 9.20am" on page two (2) just above the wording "Recording of the session commenced at 9.30am" be inserted.**
- **That the term "Mayor" on page four (4) be changed to "Mayoral" to read "Mayoral Minute".**

(Owen Bancroft/Kim Rhodes)

Motion Carried

TABLING OF DOCUMENTS

Nil.



URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

(ITEM ECO6/25) MINOR CHANGE TO FACILITY PERMITTED USE LICENCE: TENTERFIELD CHAMBER OF TOURISM, INDUSTRY AND BUSINESS

SUMMARY

The purpose of this report is to make Council aware of three minor changes that have been made to the Facility Permitted Use License between Council and the Tenterfield Chamber of Tourism, Industry and Business (TCTIB).

109/25 Resolved

That Council:

Approves the three (3) further changes made to clarify consultation and operational responsibilities in the Facility Permitted Use License document since the last Council Meeting held on 23 June 2025, as detailed in the body of the report.

(Peter Petty/Kim Rhodes)

Motion Carried

(ITEM ENV13/25) PURCHASE OF HYDRAULIC EXCAVATOR FOR BOONOO BOONOO LANDFILL

SUMMARY

To improve the existing management of the Boonoo Boonoo Landfill facility, the purchase of a hydraulic excavator is proposed.

110/25 Resolved

That Council:

- 1. Allocates the funds for the purchase of the hydraulic excavator for the Boonoo Boonoo Landfill from Council's Waste Reserve.**
- 2. Approves the purchase of a hydraulic excavator that is suitable for use at the landfill for an amount of up to \$249,999 excluding GST.**

(Peter Petty/Kim Rhodes)

Motion Carried



MAYORAL MINUTE

(ITEM MM1/25) MAYORAL MINUTE - LOCAL GOVERNMENT NSW REPORT COST SHIFTING 2025

111/25 Resolved

That Council:

1. Notes the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year.
2. Places a copy of the cost shifting report on Council's website so that our communities can access it.
3. Writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

(Greg Sauer/Peter Petty)

Motion Carried

RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

112/25 Resolved

That:-

- a) the meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and
- b) the Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.

(Gregory Purcell/Tim Bonner)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

(ITEM COM17/25) COUNCILLOR WORKS/SERVICE REQUESTS - JUNE 2025

SUMMARY



The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that reports on the progress with Councillor Work/Service Requests, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.

113/25 Resolved

That Council:

Notes the status of the Councillor Works/Service Requests for the month of June 2025.

(Tim Bonner/Peter Petty)

Motion Carried

OUR ECONOMY

Nil.

OUR ENVIRONMENT

(ITEM ENV12/25) DEVELOPMENT APPLICATION 2025.040 FIVE (5) LOT RURAL RESIDENTIAL SUBDIVISION - 37 NEAGLES LANE, TENTERFIELD

SUMMARY

Development Application 2025.040 for a five (5) lot rural residential subdivision at 37 Neagles Lane, Tenterfield, is presented to Council with a recommendation for approval subject to conditions. The application is presented to Council as a matter of 'public interest' where Council is in receipt of objections to the proposal under the provisions of Council Policy '*Limit of Delegated Authority in dealing with Development Applications and Complying Development Certificates.*'

Tamai Davidson, Manager Planning and Development Services presented the report via Audio/Video Link from 10.04am.

MOTION

That the matter be deferred until further information pertaining to the impact on roads, sewerage concerns and the high water table can be obtained.

(Kim Rhodes/Peter Murphy)

Upon being put to the meeting, the motion was declared lost.

For the Motion were Crs PM Murphy, TP Peters and K Rhodes Total (3).



Against the Motion were Crs G Sauer, O Bancroft, TB Bonner, PP Petty, GP Purcell and RT Turner Total (6).

114/25 **Resolved**

That Council:

- 1. Approves Development Application 2025.040 subject to conditions as contained in Attachment 1 to the report.**
- 2. Notifies those persons who made submissions in relation to the development application of Council's decision.**

(Peter Petty/Owen Bancroft)

Motion Carried

Councillor Murphy raised a **Point of Order** for the voting to be by Division, upon which the Deputy Mayor responded that no point of order is necessary to be raised as a Division is procedurally required for this Council Resolution, as the item under consideration by Council constitutes a planning matter.

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs G Sauer, O Bancroft, TB Bonner, PP Petty, TP Peters, GP Purcell and K Rhodes Total (7).

Against the Motion were Crs PM Murphy and RT Turner Total (2).

Tamai Davidson, Manager Planning and Development Services, left the Meeting via Audio/Video Link at 10.49am.

OUR GOVERNANCE

(ITEM GOV52/25) NSW ELECTORAL COMMISSION: REQUIREMENTS OF THE ELECTORAL FUNDING ACT 2018

SUMMARY

The purpose of this report is for Council to adopt changes to the scheduled meeting date in November 2025.

115/25 **Resolved**

That Council:

Notes the information distributed by the NSW Electoral Commission regarding Councillors' compliance with the *Electoral Funding Act 2018*, as is detailed in the body of the report.



(Owen Bancroft/Kim Rhodes)

Motion Carried

(ITEM GOV53/25) CHANGE TO SCHEDULE OF COUNCIL MEETINGS FOR 2025 & NOMINATING DELEGATES TO ATTEND THE 2025 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

SUMMARY

The purpose of this report is for Council to adopt changes to the scheduled meeting date in November 2025.

116/25 Resolved

That Council:

- (1) Approves the General Manager, Mayor and Deputy Mayor to attend the 2025 Local Government NSW Annual Conference to be held at Penrith from 23 to 25 November 2025.**
- (2) Moves the Ordinary Council Meeting for November from the scheduled fourth Wednesday of the month (26 November 2025) to the next day being Thursday, 27 November 2025, to allow for return travel by the General Manager, Mayor and Deputy Mayor from the Local Government NSW Annual Conference to be held at Penrith 23 to 25 November 2025.**

(Kim Rhodes/Roger Turner)

Motion Carried

(ITEM GOV54/25) AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING MINUTES - 4 MARCH 2025

SUMMARY

Council's Audit, Risk and Improvement Committee (ARIC) had their Ordinary Meeting on Tuesday, 4 March 2025.

The adopted and signed minutes of this meeting are attached to the report for the information of Council.

117/25 Resolved

That Council:

Notes the adopted and signed minutes from the Audit, Risk and Improvement Committee meeting of 4 March 2025.



(Peter Murphy/Gregory Purcell)

Motion Carried

SUSPENSION OF STANDING ORDERS

118/25 Resolved

That standing orders be suspended for the purpose of a morning tea break, the time being 10.53am.

(Peter Petty/Peter Murphy)

Motion Carried

Recording of the session was paused at 10.53am.

RESUMPTION OF STANDING ORDERS

119/25 Resolved

That the meeting be resumed at 11.16am.

(Peter Petty/Tim Bonner)

Motion Carried

Recording of the session resumed at 11.16am.

(ITEM GOV55/25) FINANCE AND ACCOUNTS - PERIOD ENDED 30 JUNE 2025

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the *Local Government (General) Regulation 2021* a written report setting out details of all money that the Council has invested under Section 625 of the *Local Government Act 1993*. The Report must be made up to the last day of the month immediately preceding the meeting.

Addition financial information on Water Leakage, 603 Certificates, and financial business units is presented for Councilor and community information.

120/25 Resolved

That Council:

Notes the Finance and Accounts Report for the period ended 30 June 2025.



(Kim Rhodes/Peter Murphy)

Motion Carried

(ITEM GOV56/25) REPORT ON LOAN BALANCES 30 JUNE 2025

SUMMARY

The purpose of this Report is to inform Council of its loan balances as at 30 June 2025.

121/25 Resolved

That Council notes the loan balance as of 30 June 2025 was \$19,393,720 (\$19,220,705 as at 31 March 2025).

(Kim Rhodes/Tom Peters)

Motion Carried

(ITEM GOV57/25) NEW FEES AND CHARGES FOR 2025/2026

SUMMARY

The purpose of this report is for Council to adopt new Fees and Charges for the 2025/2026-Financial Year and placing them on public exhibition for 28 days.

122/25 Resolved

That Council:

Adopts the new Fees and Charges as stipulated below and put them on public exhibition for a period of 28 days:

- **Water charges for the bores at Drake, Legume, Liston and Torrington - \$3.85 per kilolitre.**

(Peter Petty/Gregory Purcell)

Motion Carried

(ITEM GOV58/25) COMPETITIVE NEUTRALITY COMPLAINTS POLICY - UPDATE

THINK I NOW HAVE IT RIGHT WITH THE FINAL VERSION OF THE POLICY IN THE NEW FORMAT SUMMARY

The purpose of this report is to review and update the Competitive Neutrality Complaints Policy.



123/25

Resolved

That Council:

Adopts the revised and updated Competitive Neutrality Complaints Policy.

(Gregory Purcell/Tom Peters)

Motion Carried

Mayor Bronwyn Petrie attended the meeting via Audio/Video-link at 11.42am.

(ITEM GOV59/25) MONTHLY OPERATIONAL REPORT FOR JUNE 2025

SUMMARY

The purpose of this report is to provide a report to the Ordinary Meeting of Council that demonstrates staff accountabilities and actions taken against Council's 2024/25 Operational Plan.

Due to the relevant managers being unwell and on sick leave, and/or the relevant positions responsible for the functions being vacant, the Livestock Saleyard, Parks, Garden & Open Space, Asset Management & Resourcing, Commercial Works, Stormwater Drainage, Transport Network and Plant, Fleet & Equipment reports are unfortunately unavailable.

124/25

Resolved

That Council:

Notes the status of the Monthly Operational Report for June 2025.

(Peter Petty/Kim Rhodes)

Motion Carried

REPORTS OF DELEGATES & COMMITTEES

Nil.

NOTICES OF MOTION

Nil.

RESOLUTION REGISTER



(ITEM RES6/25) COUNCIL RESOLUTION REGISTER - JUNE 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised. The updating of this report has been progressed with many actions that have now been finalised within the software system and no longer showing up in this report.

125/25

Resolved

That Council notes the status of the Council Resolution Register to June 2025.

(Peter Petty/Kim Rhodes)

Motion Carried

SUSPENSION OF STANDING ORDERS

126/25

Resolved

That standing orders be suspended to move into the closed session part of the meeting, the time being 12.28pm.

(Gregory Purcell/Tim Bonner)

Motion Carried

The recording of the session was paused at 12.28pm.

The General Manager, Director Corporate Services, Director Infrastructure Services and the Executive Assistant and Media left the room at 12.34pm.

CONFIDENTIAL BUSINESS

(ITEM GOV51/25) ANNUAL PERFORMANCE REVIEW 2024/25: GENERAL MANAGER

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals.

SUMMARY

The purpose of this report is for Council to note the outcome of the annual performance review of the General Manager held on 19 June 2025, and to



consider the recommendations of the Review Committee following this evaluation process.

127/25

Resolved

That Council:

- 1. Notes the outcome of the annual performance review of the General Manager held on 19 June 2025.**
- 2. Unanimously approves the recommendations of the Review Committee following this evaluation process.**

(Peter Petty/Peter Murphy)

Motion Carried

The General Manager returned to the room at 12.15pm.

The Director Corporate Services and the Executive Assistant and Media returned to the room at 1.21pm.

RESUMPTION OF STANDING ORDERS

128/25

Resolved

That Council moves into Open Session again, the meeting, the time being 1.24pm.

(Kim Rhodes/Tom Peters)

Motion Carried

The recording device was turned on, the time being 1.25pm.

In accordance with Section 253 of *Local Government Regulations (General) 2005*, the Deputy Mayor read the resolutions as resolved whilst in Closed Council, as follows:

(ITEM GOV51/25) ANNUAL PERFORMANCE REVIEW 2024/25: GENERAL MANAGER

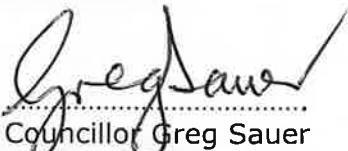
That Council:



- 1. Notes the outcome of the annual performance review of the General Manager held on 19 June 2025.**
- 2. Unanimously approves the recommendations of the Review Committee following this evaluation process.**

MEETING CLOSED

There being no further business the Deputy Mayor declared the meeting closed at 1.26pm.


Councillor Greg Sauer
Deputy Mayor/Chairperson