

Department:	Office of the Director Corporate Services
Submitted by:	Jane Walton, Manager Finance and Technology
Reference:	ITEM GOV29/26
Subject:	2026/27-OPERATIONAL PLAN AND BUDGET - INCLUDING REVENUE POLICY, FEES AND CHARGES, LONG TERM FINANCIAL PLAN AND 2025-2029 DELIVERY PROGRAM,

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK	
CSP Goal:	LEADERSHIP - We understand and agree with how public money is spent
CSP Strategy:	Continue to provide financial reports to Council
CSP Delivery Program	Manage the Long-term Financial Plan, aligned with the Asset Management Plan, and Workforce Management Plan

SUMMARY

The purpose of this report is for Council to adopt the 2026/27-Operational Plan and Budget, including the Statement of Revenue Policy, List of Fees and Charges, Long-Term Financial Plan and 2026-2030 Delivery Program for a 28-day public exhibition period.

OFFICER'S RECOMMENDATION:

That Council:

- (1) Adopts the **2026/27-Operational Plan and Budget**, attached as an Annexure to the report, for a 28-day public exhibition period.
- (2) Adopts the following documents as an integral part of the above-mentioned 26/27-Operational Plan and Budget:
 - (a) **Tenterfield Shire Council Operational Plan (Annual Budget) for 2026/2027, Delivery Program for 2025-2029;**
 - (b) **Tenterfield Shire Council Statement of Revenue Policy for 2026/2027;**
 - (c) **Tenterfield Shire Council Fees and Charges for 2026/2027;**
 - (d) **Tenterfield Shire Council Long-Term Financial Plan for 2026-2036.**
- (3) **Rates** - In accordance with the provisions of Sections 494 & 535 of the *Local Government Act 1993*, makes, fixes and levies the rates for the year ending 30 June 2027 for the following rating categories:

Farmland:

A Farmland rate of 0.198000 of a cent in the dollar (shown as 0.198000% on rates notice) on the current land values of all rateable land in the Local Government Area being Farmland, with a base rate of \$611.00 per annum (the total revenue collected from this base amount represents 26.53% of the total revenue collected from this category of land).

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Residential – Tenterfield:

A Residential – Tenterfield rate of 0.360000 of a cent in the dollar (shown as 0.360000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$460.00 per annum (the total revenue collected from this base amount represents 46.37% of the total revenue collected from this category of land).

Residential – Tenterfield (Urban):

A Residential – Tenterfield rate of 0.350000 of a cent in the dollar (shown as 0.350000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$468.00 per annum (the total revenue collected from this base amount represents 20.09% of the total revenue collected from this category of land).

Residential – Urbenville:

A Residential – Urbenville rate of 0.500000 of a cent in the dollar (shown as 0.500000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$416.00 per annum (the total revenue collected from this base amount represents 45.77% of the total revenue collected from this category of land).

Residential – Jennings:

A Residential – Jennings rate of 0.490000 of a cent in the dollar (shown as 0.490000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$416.00 per annum (the total revenue collected from this base amount represents 46.02% of the total revenue collected from this category of land).

Residential – Drake:

A Residential – Drake rate of 0.500000 of a cent in the dollar (shown as 0.500000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$416.00 per annum (the total revenue collected from this base amount represents 46.58% of the total revenue collected from this category of land).

Residential – Other:

A Residential – Other rate of 0.240080 of a cent in the dollar (shown as 0.240080% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$263.00 per annum (the total revenue collected from this base amount represents 48.00% of the total revenue collected from this category of land).

Residential – Rural:

A Residential – Rural rate of 0.327200 of a cent in the dollar (shown as 0.327200% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$450.00 per annum (the total revenue collected from this base amount represents 31.78% of the total revenue collected from this category of land).

Business – Tenterfield:

A Business – Tenterfield rate of 1.000000 of a cent in the dollar (shown as 1.000000% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$831.00 per annum (the total

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revenue collected from this base amount represents 33.53% of the total revenue collected from this category of land).

Business – Urbenville:

A Business – Urbenville rate of 0.641413 of a cent in the dollar (shown as 0.641413% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$363.00 per annum (the total revenue collected from this base amount represents 41.17% of the total revenue collected from this category of land).

Business – Jennings:

A Business – Jennings rate of 0.690286 of a cent in the dollar (shown as 0.690286% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$363.00 per annum (the total revenue collected from this base amount represents 49.71% of the total revenue collected from this category of land).

Business – Drake:

A Business – Drake rate of 0.963964 of a cent in the dollar (shown as 0.963964% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$363.00 per annum (the total revenue collected from this base amount represents 40.11% of the total revenue collected from this category of land).

Business – Other:

A Business – Other rate of 0.689396 of a cent in the dollar (shown as 0.689396% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$389.00 per annum (the total revenue collected from this base amount represents 49.96% of the total revenue collected from this category of land).

Business – Industrial:

A Business – Industrial rate of 1.658352 of a cent in the dollar (shown as 1.658352% on rates notice) of the current land values of all rateable land within this category, with a base rate of \$790.00 per annum (the total revenue collected from this base amount represents 25.80% of the total revenue collected from this category of land).

Mining:

A Mining rate of 2.247212 of a cent in the dollar (shown as 2.247212% on rates notice) on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a base rate of \$642.00 per annum (the total revenue collected from this base amount represents 41.04% of the total revenue collected from this category of land).

- (4) **Water** - In accordance with the provisions of Section 552 of the *Local Government Act 1993*, Council makes, fixes and levies a Water Supply Availability Charge on all land rateable to the Water Supply Charge and other water charges for the year ending June 2026, as follows:

- (a) Residential - \$653.00 per property and/or connection per annum;

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- (b) Residential Strata - \$491.00 per property and/or connection per annum;
- (c) Mt Lindesay Private Line - \$850.00 per property and/or connection per annum;
- (d) Rural Other - \$653.00 per property and/or connection per annum;
- (e) Non-Residential - Meter connection: 20mm - \$653.00 per property and/or connection per annum;
- (f) Non-Residential - Meter connection: 25mm - \$653.00 per property and/or connection per annum;
- (g) Non-Residential - Meter connection: 32mm - \$653.00 per property and/or connection per annum;
- (h) Non Residential - Meter connection: 40mm - \$985.00 per property and/or connection per annum;
- (i) Non-Residential - Meter connection: 50mm - \$1,532.00 per property and/or connection per annum;
- (j) Non-Residential - Meter connection: 80mm - \$3,929.00 per property and/or connection per annum;
- (k) Non-Residential - Meter connection: 100mm - \$6,139.00 per property and/or connection per annum;
- (l) Non-Residential - Meter connection: 150mm - \$13,804.00 per property and/or connection per annum;
- (m) Voluntary and Charitable Organisations - \$126.00 per property and/or connection per annum;
- (n) Services installed solely for the purpose of firefighting - No Charge.

In accordance with Section 502 of the *Local Government Act 1993*, makes, fixes and levies a stepped tariff for the charge for water consumed by Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$8.40 per kilolitre for water consumed over 450 kilolitres per annum.

In accordance with Section 502 of the *Local Government Act 1993*, that Council makes, fixes and levies a stepped tariff for the charge for water consumed by Rural/Mt Lindesay customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 450 kilolitres per annum, and \$8.40 per kilolitre for water consumed over 450 kilolitres per annum.

In accordance with Section 502 of the *Local Government Act 1993*, makes, fixes and levies a stepped tariff for the charge for water consumed by Non-Residential customers (to be by measure of metered water consumption) at the rate of \$5.50 per kilolitre for water consumption between nil (0) and 1,000 kilolitres per annum, and \$8.40 per kilolitre for water consumed over 1,000 kilolitres per annum.

In accordance with Section 502 of the *Local Government Act 1993*, makes, fixes and levies a minimum water consumption account charge of \$25.00 for each of the six (6) monthly billing periods. Further, if at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based on the previous two corresponding water bills.

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- (5) Sewerage** - In accordance with the provisions of Section 501(1) and 502 of the *Local Government Act 1993*, makes, fixes and levies a Sewerage Service Availability Charge of \$1,314.00 on all Residential land in the Tenterfield and Urbenville Town Areas and is:
- (a) connected to the Council's sewer main, or
 - (b) not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main; and
 - (c) land from which sewerage can be discharged into the sewers of Council for the year ending June 2026.

Further, that in respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection.

Annual Access Charge - In accordance with the provisions of Sections 501(1) and 552 of the *Local Government Act 1993*, Council makes, fixes and levies Annual Access Charges for Commercial and Non-Residential Sewerage for the year ending June 2026, as follows:

- a) A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a pay-for-use charge based on the water used, calculated in accordance with the following connection options and the formula following subparagraph "j" below:
 - (a) Non-Residential - Meter connection: 20mm - \$1,314.00 per occupancy per property per annum;
 - (b) Non-Residential - Meter connection: 25mm - \$1,314.00 per occupancy per property per annum;
 - (c) Non-Residential - Meter connection: 32mm - \$1,701.00 per occupancy per property per annum;
 - (d) Non-Residential - Meter connection: 40mm - \$2,646.00 per occupancy per property per annum;
 - (e) Non-Residential - Meter connection: 50mm - \$4,127.00 per occupancy per property per annum;
 - (f) Non-Residential - Meter connection: 80mm - \$10,562.00 per occupancy per property per annum;
 - (g) Non-Residential - Meter connection: 100mm - \$16,502.00 per occupancy per property per annum;
 - (h) Non-Residential - Meter connection: 150mm - \$37,134.00 per occupancy per property per annum;
 - (i) Voluntary and Charitable Organisations - \$253.00 per occupancy per property per annum;
 - (j) Services installed solely for the purpose of firefighting - No Charge.

The formula to calculate Non-Residential Sewerage Charges is:

$$AC + SDF \times (C + UC)$$

Where:

AC = Access Charge

SDF = Sewerage Discharge Factor (determined by type/use)

C = Customers Annual Water Consumption in kilolitres

UC = Sewerage Usage Charge

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- Makes, fixes and levies a Sewerage Usage Charge of \$2.85 per kilolitre in 2026/2027.
- Makes, fixes and levies Trade Waste Annual Charges for the year ending June 2027, as follows:
 - (a) Non-Residential Trade Waste Fee: Category 1 - \$190.50 per property per annum;
 - (b) Non-Residential Trade Waste Fee: Category 2 - \$190.50 per property per annum;
 - (c) Non-Residential Trade Waste Fee: Category 3 - \$908.00 per property per annum.
- Makes, fixes and levies Trade Waste Usage Charges for the year ending June 2027, as follows:
 - (a) Non-Residential Trade Waste Usage Charge: Compliant - \$2.15 per kilolitre;
 - (b) Non-Residential Trade Waste Usage Charge: Non-Compliant - \$22.00 per kilolitre.

- (6) Waste Management Charges** - In accordance with section 501 of the *Local Government Act 1993* makes, fixes and levies the Waste Management Facility Charge of \$321.00 per property per annum for the year ending June 2027.

Waste Collection Charges - In accordance with sections 496 and 501 of the *Local Government Act 1993* makes, fixes and levies Waste Collection Charges for the year ending June 2027, as follows:

- (a) Residential Waste Collection: 120L Bin - \$517.00 per service per annum;
- (b) Residential Waste Collection: 240L Bin - \$665.00 per service per annum;
- (c) Non-Residential Waste Collection: 120L Bin - \$517.00 per service per annum;
- (d) Non-Residential Waste Collection: 240L Bin - \$665.00 per service per annum.

Recycling Collection Charges - In accordance with sections 496 and 501 of the *Local Government Act 1993* makes, fixes and levies Recycling Collection Charges for the year ending June 2027, as follows.

- (a) Residential Recycling Collection - \$98.50 per service per annum;
- (b) Non-Residential Recycling Collection - \$98.50 per service per annum.

- (7) Stormwater Management Charges** In accordance with section 496A of the *Local Government Act 1993* makes, fixes and levies Stormwater Management Charges for the year ending June 2027, for properties within the Tenterfield, Urbenville and Jennings town areas where there is a structure.

- (a) Residential – \$25.00 per annum;

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- (b) Residential Strata Title Per Unit - \$12.50 per annum;
- (c) Non-Residential: <350m square - \$25.00 per annum;
- (d) Non-Residential: 350m square-1200m square - \$50.00 per annum;
- (e) Non-Residential: 1200m square-5000m square - \$221.00 per annum;
- (f) Non-Residential: >5000m square - \$357.00 per annum.

Waste Vouchers - Provides three (3) waste vouchers that will be issued with the annual rate notices. Vouchers for 2026/2027 will be current for three (3) financial years, up to and including 2028/2029 financial year.

Borrowings:

Nil Borrowings – subject to service level reductions and further amendments proposed in the amended Operational Plan for 2026/2027.

Interest rates on overdue rates and charges - In accordance with the provisions of Section 566(3) of the *Local Government Act 1993*, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2027.

Operational Plan on website - In accordance with the provisions of Section 405(6) of the *Local Government Act 1993*, places a copy of its adopted Operational Plan 2026/2027 on its website within 28 days.

- (8) Addition to Operational Plan Council resolved RES1/25 that (2.) "Reinforces its position of being in favour of B-Double routes, as well as pro-actively considering higher productivity vehicles where practicable and without large cost implications for Council; further, for the Delivery Program and Operational Plan to be amended at the next quarterly budget review to reflect this position of Council."

This has now become Operational Plan Activity 2.2.1.3.

- (9) The following capital projects have been noted in the Draft Long-Term Financial Plan (LTFP) 2026-2036 as line items with no income or expenditure allocations yet and will only proceed if Council is able to secure grant funding:

- Roofing works for the School of Arts
- Shade Sails over the selling pens at the Saleyards
- Mt McKenzie Lookout upgrade
- Renew old female bathrooms at Tenterfield Memorial Hall
- Convert Old Male Bathrooms to Storage at Tenterfield Memorial Hall
- Renew Kitchen at Tenterfield Memorial Hall
- CCTV for Tenterfield Town Centre
- Swimming Pool Replacement

- (10) During the 2026/27-Financial Year, Council continues to evaluate its financial position, capital spending of prior Special Rate Variation determinations and spending against budgetary allocations, Asset

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Management Plan updates, staffing resources (including human capital within the organisation), and social capital within the community – for a Special Rate Variation to be pursued in the future.

- (11)** During the 2026/27-Financial Year, continues to evaluate its financial position, capital spending of prior Special Rate Variation determinations and spending against budgetary allocations, Asset Management Plan updates and maturation, staffing resources (including human capital within the organisation), and building of social capital within the community – for a Special Rate Variation to potentially be pursued in the 2028/29- Financial Year for implementation on 1 July 2029.

BACKGROUND

In accordance with the *NSW Local Government Act 1993*, as part of the NSW State Government Integrated Planning and Reporting framework, Council must prepare a number of plans that detail how Council intends to deliver services and infrastructure in the short and long term. These plans are to be based on priorities that have been identified through community engagement in the planning process and established in a Community Strategic Plan.

Council must have a:

- Delivery Program – a four-year plan detailing the principal activities it will undertake to achieve the objectives of the Community Strategic Plan.
- Operational Plan – an annual plan that identifies the individual actions and activities that will be undertaken in a specific year, to achieve the commitments made in the Delivery Program. It includes the following:
 - An Annual Budget;
 - A Revenue Policy – this document sets out the Rating Sub-Categories, and Water, Sewer, Waste and Stormwater annual and user charges;
 - A List of Fees and Charges – identifying all fees and charges of Council.
- Long-Term Financial Plan – a 10-year financial plan.

REPORT:

Section 8C of the *Local Government Act 1993* provides the following principles for Integrated Planning and Reporting that apply to Councils:

- a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.*
- b) Councils should identify strategic goals to meet those needs and aspirations.*
- c) Councils should develop activities, and prioritise actions, to work towards strategic goals.*
- d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.*

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- e) Councils should regularly review and evaluate progress towards achieving strategic goals.*
- f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.*
- g) Councils should collaborate with others to maximize achievement of strategic goals.*
- h) Councils should manage risks to the local community or area or to the council effectively and proactively.*
- i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.*

Council's current Delivery Program 2025/2029 incorporates the Community Strategic Plan and an annual Operational Plan that communicates to the residents of Tenterfield Shire the priorities for that year. The DRAFT Operational Plan 2026/2027 details the actions and programs to be undertaken to support the Delivery Program and the Community Strategic Plan.

Council will place the DRAFT Operational Plan including the Financial Budget, Statement of Revenue Policy, and Fees and Charges for 2026/2027 and the Long-Term Financial Plan on public exhibition for 28 days, for community comments and feedback. All community comments and feedback will be provided to Council for consideration at a later meeting, following the end of the public exhibition period.

FEES AND CHARGES

An independent review was conducted in early 2025 on Water, Sewer and Waste charges with the recommendation that these charges be either reduced or kept the same within Revenue Policy and the Fees and Charges for 2026/2027. 2026/27 is year two (2) of adopted preferred modelling. There are no changes to Water fees and charges, Sewer annual charges are reduced by (10%) and there are no changes to Waste – as per the Water, Sewer and Waste Charges Reviews that were approved by Council last year.

Updated Fees and Charges for the 2026/2027-Financial Year have been provided, as part of the Delivery Program and Operational Plan review. The community is encouraged to read all the documents that relate to the 2026/27-Budget and Operational Plan.

Commentary – General Manager:

Council, like many other local authorities in NSW and indeed nationwide, finds itself in a difficult financial position.

As was mentioned last year, the NSW State Government's policy of rate pegging over a sustained period of 49 years (since 1977), the Commonwealth Government's refusal to increase Financial Assistance Grants (FAGs) to its initial 1% of all federal revenues (currently sitting at 0.51%), continued cost shifting from the other spheres of Government onto the Local Government Sector (calculated to be \$1.9million for the 2024/25 Financial Year alone for TSC), constant rises in the cost of commodities like

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materials, plant, equipment, and labour – with increases above the consumer price index (CPI) especially within the construction industry (roads, bridges, culverts, causeways) – make it impossible for the local government sector to sustainably survive. Focusing only on the aspect of rate pegging, the compounding effect of property rate rises at percentages markedly lower than the CPI for a period of 45 years, has had a devastating effect on this sector.

Therefore, Council is not alone in this financial dilemma.

The following is a short extract of the NSW Auditor General's most recent report regarding the financial sustainability of councils:

Seventeen councils reported operating losses this year and 19 had insufficient cash (not subject to external restrictions) to cover 3 months of general expenses. Six of the 19 councils identified as being the least liquid also incurred operating losses.

[Appendix 2](#) lists 11 councils with heightened financial sustainability risk due to various combinations of operating losses, insufficient cash, declining populations and low capacity to generate own source revenue.

These Councils are as follows:

Cessnock City, Cootamundra-Gundagai Regional, Kiama Municipal, Lithgow City, Bathurst Regional, Glen Innes Severn, Upper Hunter Shire, Central Darling Shire, Cobar Shire, Liverpool Plains Shire, and Walgett Shire.

The above extract does not paint a flattering picture of the industry, especially if one considers that 50% of the FAGs has been received in the previous financial year; skewing the financial year-end results of Councils and making Councils appear more financially sustainable than what they really are.

Council has over the last number of years pro-actively tried to address its financial decline – which has unfortunately resulted in significant ramifications and collateral damage. The policy of a blank moratorium on the filling of positions that have gone vacant, reducing staffing numbers from 112 full-time equivalent positions to 82 over a period of approximately three years, has negatively impacted the organisation's access to corporate knowledge and capacity to deliver services in an effective and efficient manner.

Although Council has approved another nine positions last year, at the time of writing this commentary, Council had 18 vacant positions – contributed to by difficulties in the sector to attract and retain competent staff, Tenterfield's perceived remote location, comparatively high real estate prices and lack of rental properties.

However, Council was able to recently successfully appoint a few new staff members, and these additions are certainly providing for some welcome relief in distributing working pressures around a little more evenly. Council's workforce is certainly looking forward to the successful filling of a further number of vacant positions.

This 2026/27 Operation Plan (OP) and Budget, builds on the work that started last year.

The OP and Budget, amongst many other things, address the following:

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- Identification of three (3) additional staffing positions to form a dedicated pothole patching crew with access to a purpose-built truck (rented for an initial 12-month period);
- Pursuing approval from the Office of Local Government for a further number of around four (4) trainee positions (over and above the 8 positions that have already been approved), making use of the State Government's initiative to fund these trainee positions;
- Further implementing the adopted fees and charges associated with the water, sewer and waste funds – with either no increases for water and waste, or a 10% decrease for sewer;
- Further refining Council's Asset Management Plans with robust asset management data pertaining to Council's sealed road network, bridges and structures – which information is crucial in determining Council's true infrastructure backlog and associated projected longer-term financial position;
- Further adjusting Council's rating model to achieve a higher level of equity across the different rating categories, e.g. better aligning the Residential Rural rating category with the other Residential and Farmland categories – which will provide for a good foundation to build on into the future;
- Flagging the need for Council to pursue a Special Rate Variation over the next few years to increase funding availability for its local roads network and remove its ongoing operational budget deficits as shown in the Long-Term Financial Plan in future years.

I extend my sincere thanks and appreciation to the other members of the Leadership Executive Team, the Manager Finance & Technology, the Management Accountant and all other staff who have contributed to this OP and Budget, as well as to the Mayor and Councillors for their viewpoints.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

The draft Operational Plan 2026/2027 will be on public exhibition for a period of 28 days, for community review and comment.

2. Policy and Regulation

- *Local Government Act 1993*
- *NSW Local Government (General) Regulations 2021*
- *NSW Local Government Integrated Planning and Report Guidelines 2021.*

3. Financial (Annual Budget & LTFP)

The draft Operational Plan 2026/2027 includes the Council's detailed annual financial budget and Delivery Program (four-year plan), along with the Council's Statement of Revenue Policy, which includes the rates, fees and charges for the financial year 2026/27 and the 10-year Long-Term Financial Plan.

Commentary – General Manager:

Special Rate Variation:

Other than the "normal" recommendations to comply with legislation, I have also included the following recommendations for Council's consideration:

That Council:

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During the 2026/27-Financial Year, continues to evaluate its financial position, capital spending of prior Special Rate Variation determinations and spending against budgetary allocations, ongoing Asset Management Plan updates, staffing resources (including human capital within the organisation), and building of social capital within the community – for a Special Rate Variation to potentially be pursued in the 2028/29- Financial Year for implementation on 1 July 2029.

The following comments are provided to explain the thinking behind this above-mentioned recommendation:

Financial Position (General Fund):

- Council is predicted to be going backwards in its General Fund by approximately \$2.1 million (cash) in 2026/27, with this amount increasing in subsequent years.
- Council currently has around \$10 million available as unrestricted cash. Therefore, it will take around three to maximum four years for Council to deplete its cash reserves.

Capital & Operational Spending:

- Prior SRV-monies: We currently still have previous SRV monies unexpended.
- Budgeted amounts: Historically, we typically do not spend what we have allocated in the annual budgets. In recent years this tendency has been made worse by the amounts of disaster relief funding that has to be expended. The upside of this is that we potentially won't be depleting our reserves within the mentioned less than four-year timeframe. However, it is clear that an SRV is inevitable.

Asset Management Plans (AMPs): Lack of Development / Refinement / Update:

- Although we have robust data regarding the sealed roads network and 52 bridges, this data still needs to be fully integrated with Council's Long Term Financial Plan.
- The Integrated Water Cycle Management Plan will incorporate useful data for the water and sewer asset classes.
- We have continuously advertised unsuccessfully for a Manager Infrastructure Delivery/Assets for longer than a year now.

Staffing Resources and Human Capital:

Definition: The Human Capital within an organisation pertains to the health and skills available within the organisation.

- We currently have 18 vacancies.
- We have incorporated nine (9) additional positions in the 2025/26-Budget, plus three (3) additional positions in the 2026/27-Budget, plus
- 12 Trainee positions (funded by the State Government's initiative to rebuild the human resourcing capacity of the local government sector), of which eight (8) positions have been approved, but
- We currently struggle to do the recruitment and selection processes to fill these positions even if suitable candidates could be found, and

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- We currently struggle to have the necessary expertise available within the organisation to take on the trainees and train them (in accordance with the expectations of the OLG).

Social Capital:

Definition: "Social Capital is the 'glue' that holds societies together; ...the extent and nature of our connections with others and the collective attitudes and behaviours between people that support a well-functioning, close-knit society."

(<https://whatworkswellbeing.org/resources/what-is-social-capital/>)

- The current financial year is the third year that our community pays the most recent SRV of 43%.
- There is an argument that the previous round of community consultation regarding an SRV eroded much of the social capital.
- Provide some relief to ratepayers by decreasing sewer and not increasing water and waste charges for the current financial year.
- Providing some relief to ratepayers within particular rating categories (e.g. Residential, Farmland and Business) by amending the rating model to be more equitable and fairer.
- Keep on communicating Council's achievements, financial position and challenges to the community over the next two (2) to three (3) years.

4. Asset Management (AMS)

Commentary – General Manager:

Although Council has achieved the collection of high quality and robust data pertaining to its sealed roads network and 52 of its bridges, this information still needs to be fully integrated into its Long Term Financial Plan. Data pertaining to Council's water and sewer assets are eagerly awaited as part of the newly developed Integrated Water Cycle Management Plan – which should be nearing completion.

5. Workforce (WMS)

Commentary – General Manager:

Council's workforce is its most important asset.

The staffing situation will have to be monitored on an ongoing basis, to ensure that Council reaches the magic balance point between effective and efficient service provision, community expectations, financial affordability and human capital (i.e. the organisation's capacity to keep on delivering services without reaching burn-out point, or being exposed to psychosocial injuries).

6. Legal and Risk Management

In accordance with the *Local Government Act 1993*, Sections 405 and 406, Council has to publicly exhibit the draft 2026/2027-Operational Plan and Budget for 28 days, for public review and community submissions/comments.

Commentary – General Manager:

If Council is unable to increase its revenue sources within the General Fund in the foreseeable future, its longer-term financial sustainability remains to be a significant risk.

Our Governance No. 29 Cont...

It is important for Council to also be cognisant of the important concepts of social and human capital as part of its strategy to achieve its overarching goal of achieving financial sustainability. If no attention is paid to these “softer” issues, Council runs the risk of not taking its staff and the community with it on this journey – which will not achieve any positive outcome in the longer term.

7. Performance Measures

Commentary – General Manager:

Council’s DP/OP documents make provision for performance measures against which Council’s achievements would be able to be assessed against going forward. Although not perfect, it provides for a foundation which can be improved upon in future.

8. Project Management

Commentary – General Manager:

The way that the Integrated Planning and Reporting Framework is designed, makes provision for the four-year Delivery Program and annual Operation Plans to be “project management” documents to achieve the strategic goals enshrined within the Community Strategic Plan, coupled with Council’s objectives and strategies included within the Delivery Program.

Liz Alley

Director Corporate Services

Prepared by staff member:	Jane Walton, Manager Finance and Technology	
Approved/Reviewed by Manager:	Liz Alley, Director Corporate Services	
Department:	Office of the Director Corporate Services	
Attachments:	1 Final Draft DP OP 26 27	97 Pages
	2 Draft Statement of Revenue Policy 26_27	39 Pages
	3 Draft Fees and Charges 2026-27	49 Pages

TENTERFIELD SHIRE COUNCIL

Delivery Program

2025 - 2029

Operational Plan

2026 - 2027

ADOPTED 23 July 2025 - Resolution number 101/25

Amended Operational Plan - 22 October 2025 - Resolution number 189/25

Delivery Program (as amended) 2025-2029 & Operational Plan - 2026-2027

Resolution number xxx/26



CONTACT

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Acknowledgement of Country

We acknowledge the Ngarabal, Jukembal, Bundjalung, Kamilaroi, Githabul and Wahlubul people as the traditional custodians of various parts of the Tenterfield Shire.



Mayor Bronwyn Petrie

INTRODUCTION FROM OUR MAYOR

This Delivery Program and the associated Operational Plans will continue to focus on the delivery of services in a financially responsible and sustainable manner as we seek to ensure Council's future financial sustainability. This plan is where we work to turn the community's vision into on-the-ground actions that will be delivered during this term of Council, and more specifically what will be delivered during the 2025-26 financial year.

It is a critical component of Council's obligation to the community and has been developed by taking into account what you, the community, told us were your priorities, and in consideration of Council's financial situation. Additionally we continue to advocate on behalf of the community for increased funding, reduction in government cost-shifting, and to support safety, law and order, health, equitable disaster funding, liveability, tourism and business economic sustainability.

Although the Council financial situation remains challenging we have been fortunate to have achieved some significant improvements that reduce the impact on ratepayers, and Councillors were able to defer any application for a further Special Rate Variation for the 2024-26 financial years, as well as reducing the \$5 million overdraft facility to \$2.67 million.

The Tripartite Agreement we secured with the State and Federal governments mid-2024 has been one of the biggest positives *ever* for this Shire. Council now receives funding in stages for approved disaster repair works instead of having to pay upfront and await reimbursement, dramatically improving the cash flow. Investment of some grant funds on short term deposits has increased income, as has the increase in Roads to Recovery Funding. Staff reductions have also contributed to an improved financial position, however the reductions in some areas are showing a reduced level of service and increased staff pressure.

After considerable delays in assessments and approvals, Council has received the go-ahead for most of our road infrastructure disaster claims from March 2021 to May 2022. Delays in the approvals have been frustrating to both Council and the community, however we can now move forward with certainty. A third of the bridges and the whole bitumen road network have also undergone technical assessment. Many grant projects have been completed or are near completion including the Urbenville Water Augmentation, Drake Village infrastructure revitalisation, village bores, Tenterfield saleyard and sporting facilities and the Boonoo Boonoo land fill additional cell. Additional non-disaster grant works are underway.

There is always considerable work to do by Council and within the community, but we have dedicated staff, committed Councillors, and a community that has been relatively supportive and patient as we have grappled with multiple disasters and financial pressures. Together we can work towards the goal of maintaining and improving our Shire for the good of our residents and visitors, and ensure a financially sustainable Tenterfield Shire Council for the future.

Mayor Bronwyn Petrie

GENERAL MANAGER'S MESSAGE

Council, like many other local authorities in NSW and indeed nationwide, finds itself in a difficult financial position.

As was mentioned last year, the NSW State Government's policy of rate pegging over a sustained period of 49 years (since 1977), the Commonwealth Government's refusal to increase Financial Assistance Grants (FAGs) to its initial 1% of all federal revenues (currently sitting at 0.51%), continued cost shifting from the

other spheres of Government onto the Local Government Sector (calculated to be \$1.9million for the 2024/25 Financial Year alone for TSC), constant rises in the cost of commodities like materials, plant, equipment, and labour – with increases above the consumer price index (CPI) especially within the construction industry (roads, bridges, culverts, causeways) – make it impossible for the local government sector to sustainably survive. Focusing only on the aspect of rate pegging, the compounding effect of property rate rises at percentages markedly lower than the CPI for a period of 45 years, has had a devastating effect on this sector.

Therefore, Council is not alone in this financial dilemma.

The following is a short extract of the NSW Auditor General's most recent report regarding the financial sustainability of councils:

Seventeen councils reported operating losses this year and 19 had insufficient cash (not subject to external restrictions) to cover 3 months of general expenses. Six of the 19 councils identified as being the least liquid also incurred operating losses.

Appendix 2 lists 11 councils with heightened financial sustainability risk due to various combinations of operating losses, insufficient cash, declining populations and low capacity to generate own source revenue.

These Councils are as follows:

Cessnock City, Cootamundra-Gundagai Regional, Kiama Municipal, Lithgow City, Bathurst Regional, Glen Innes Severn, Upper Hunter Shire, Central Darling Shire, Cobar Shire, Liverpool Plains Shire, and Walgett Shire.

The above extract does not paint a flattering picture of the industry, especially if one considers that 50% of the FAGs has been received in the previous financial year; skewing the financial year-end results of Councils and making Councils appear more financially sustainable than what they really are.

Council has over the last number of years pro-actively tried to address its financial decline – which has unfortunately resulted in significant ramifications and collateral damage. The policy of a blank moratorium on the filling of positions that have gone vacant, reducing staffing numbers from 112 full-time equivalent positions to 82 over a period of approximately three years, has negatively impacted the organisation's access to corporate knowledge and capacity to deliver services in an effective and efficient manner.



General Manager Hein Basson

Although Council has approved another nine positions last year, at the time of writing this commentary, Council had 18 vacant positions – contributed to by difficulties in the sector to attract and retain competent staff, Tenterfield's perceived remote location, comparatively high real estate prices and lack of rental properties.

However, Council was able to recently successfully appoint a few new staff members, and these additions are certainly providing for some welcome relief in distributing working pressures around a little more evenly. Council's workforce is certainly looking forward to the successful filling of a further number of vacant positions.

This 2025/26 Operation Plan (OP) and Budget, builds on the work that started last year.

The OP and Budget, amongst many other things, address the following:

- Identification of three (3) additional staffing positions to form a dedicated pothole patching crew with access to a purpose-built truck (rented for an initial 12-month period);
- Pursuing approval from the Office of Local Government for a further number of around four (4) trainee positions (over and above the 8 positions that have already been approved), making use of the State Government's initiative to fund these trainee positions;
- Further implementing the adopted fees and charges associated with the water, sewer and waste funds – with either no increases for water and waste, or a 10% decrease for sewer;
- Further refining Council's Asset Management Plans with robust asset management data pertaining to Council's sealed road network, bridges and structures – which information is crucial in determining Council's true infrastructure backlog and associated projected longer-term financial position;
- Further adjusting Council's rating model to achieve a higher level of equity across the different rating categories, e.g. better aligning the Residential Rural rating category with the other Residential and Farmland categories – which will provide for a good foundation to build on into the future;
- Flagging the need for Council to pursue a Special Rate Variation over the next few years to increase funding availability for its local roads network and remove its ongoing operational budget deficits as shown in the Long-Term Financial Plan in future years.

I extend my sincere thanks and appreciation to the other members of the Leadership Executive Team, the Manager Finance & Technology, the Management Accountant and all other staff who have contributed to this OP and Budget, as well as to the Mayor and Councillors for their viewpoints.

Hein Basson - General Manager

OUR COUNCIL REPRESENTATIVES

The Tenterfield Shire Council's governing body is made up of 10 Councillors. These 10 Councillors represent five wards, with each ward represented by 2 Councillors.

Councillors are elected to carry out duties under the NSW *Local Government Act 1993* (the Act), and in doing so have the following roles and responsibilities:

- Be an active and contributing member of the governing body,
- Make considered and well-informed decisions as a member of the governing body,
- Participate in the development of the Integrated Planning and Reporting framework,
- Represent the collective interests of residents, ratepayers and the local community,
- Facilitate communication between the local community and the governing body,
- Uphold and represent accurately the policies and decisions of the governing body, and
- Make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

The Mayor and Deputy Mayor are elected for a two-year period, by the members of the Council, and have additional statutory responsibilities under the NSW *Local Government Act 1993*.

Council formally meets on the fourth Wednesday of each month. Details of meetings, including the links to the live streaming of meetings, can be found on Council's website.

Our Councillors and the wards they represent are:



Mayor Bronwyn Petrie
B Ward



Deputy Mayor Greg Sauer
E Ward



Cr Tim Bonner
A Ward



Cr Greg Purcell
A Ward



Cr Roger Turner
B Ward



Cr Peter Petty
C Ward



Cr Peter Murphy
C Ward



Cr Kim Rhodes
D Ward



Cr Owen Bancroft
D Ward



Cr Tom Peters
E Ward

OUR MISSION



“Quality Nature, Quality Heritage and Quality Lifestyle” provides focus and direction in the manner in which Council provides leadership and services.

OUR VISION

To be a financially sustainable Council fostering community connection through transparent decision-making and open communication; nurturing our natural environment, heritage and community lifestyle through balanced, sustainable strategic planning and management practices.



OUR CORPORATE VALUES

Our Corporate values express how Council seeks to conduct itself and reflects how Council engages with the community.

Our five corporate values are:

INTEGRITY - ensuring openness and honesty in all our activities

COMMUNITY FOCUS - delivering prompt, courteous and helpful advice

ACCOUNTABILITY - accepting responsibility for providing quality services and information

RESPECT - treating people with courtesy, dignity and fairness regardless of our personal feelings about the person or issue

EXCELLENCE - being recognised for providing high-quality services and programs that aim for best practice

GETTING INVOLVED

There are a number of ways you can get involved and help shape decisions for our community by:

- Attending Council meetings to develop an understanding of how Council functions
- Requesting to address Council in relation to a matter in the Council meeting agenda
- Making an appointment to speak with the Mayor and Councillors
- Making an appointment to speak with the General Manager or relevant Director
- Writing to Council about the issues important to you

COUNCIL MEETINGS

Council and committee meetings are held in Council's meeting rooms, situated at 247 Rouse Street, Tenterfield. Ordinary Council Meetings are generally held on the fourth Wednesday of each month commencing at 9.30am. You have the opportunity to participate in the Council Meetings by:

- Viewing the Council Meetings via the livestream on Council's website and YouTube Channel
- Making a deputation on an agenda item. Deputations are allocated five minutes to address Council and are limited to one speaker in the affirmative and one in the negative for each agenda item. Deputations can also be made online. Deputation requests must be lodged with the General Manager by 5.00pm on the Monday preceding the meeting. Deputations are held at 9am.

AVAILABILITY OF BUSINESS PAPERS

Business papers are available on the Friday 12pm preceding the Council meeting on Council's website:

tenterfield.nsw.gov.au/your-council/council-committee-meetings/council-business-papers

LIVESTREAMING COUNCIL MEETINGS

Meetings are live-streamed to Council's YouTube channel. Live streaming or recording of Council meetings increases the transparency of Council decision making and allows access to all members of the community who may not be physically able to attend meetings.

NEWS AND INFORMATION

We aim to better inform our community about Council's activities. We do this through a number of platforms. Tenterfield Shire Council proactively uses traditional and digital media to relay information and seek information from the community.

COUNCIL NOTICES

Are published in the local newspaper "Town & Country" and council website:

tenterfield.nsw.gov.au

SOCIAL MEDIA

Tenterfield Shire Council's Facebook page

MEDIA RELEASES, ADVERTISEMENTS AND DOCUMENTS ON EXHIBITION

Are available on Council's website tenterfield.nsw.gov.au

INTEGRATED PLANNING & REPORTING

Integrated Planning and Reporting (IP&R) is legislation that requires Councils to prepare a number of plans, which detail how the Council intends to deliver services and infrastructure in the short and long term, based on community priorities identified through community engagement during the planning process.

Council has an ongoing commitment to work with the different members and groups of our community to continually shape, represent and support our shared vision for the Tenterfield Shire Council underpinned by our continued collaboration. The legislation requires Council and its communities to engage in discussions about funding priorities and acceptable service levels, taking into consideration local conditions and opportunities to plan for a sustainable future.

To achieve sustainability as a community, our Community Strategic plan needs to be based on the quadruple bottom line (QBL) considerations. The QBL considers the pillars of environmental, social, economic and government leadership in the quest for a holistic, sustainable and viable community. The QBL approach supports the Community Strategic Plan to ensure a balanced outlook and importantly ensures no one particular aspect dominates.

The key documents required under the legislation are:

The **Community Strategic Plan (CSP)** - identifies long term (minimum 10 years) goals and priorities for the community and local government area. The CSP outlines the strategies and measures to achieve the goals

The **Delivery Program (DP)** - identifies what Council is responsible for delivering to support the Community Strategic Plan. The DP allows Council to set priorities for its elected term.

The **Operational Plan (OP)** - details the programs, projects and activities Council will undertake during the financial year to implement the Delivery Program.

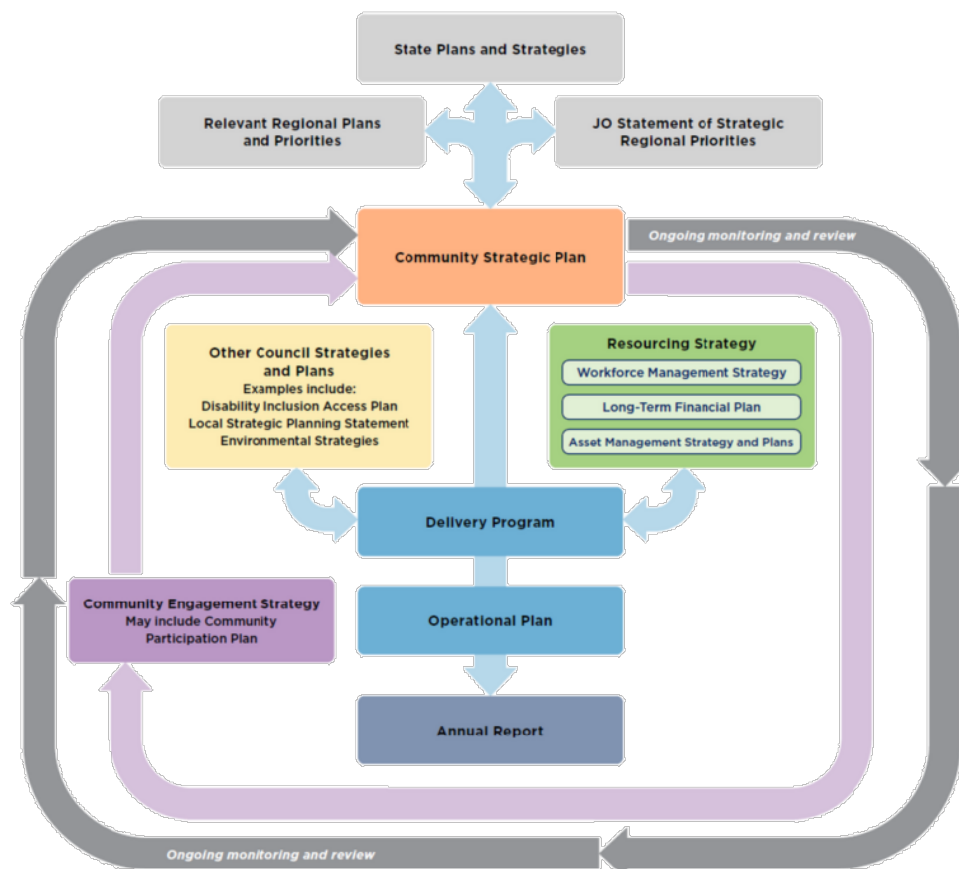
These plans are underpinned by a resourcing strategy which is made up of:

- Council's **Long-Term Financial Plan (LTFP)**,
- **Workforce Management Strategy**, and
- **Asset Management Strategy**

These plans and strategies allow Council to manage its assets and resources to deliver its services to the community.

INTEGRATED PLANNING & REPORTING

The Framework:



Why is IP&R important?

Local councils operate in an increasing complex environment, with responsibilities under more than 50 different pieces of legislation and direct relationships with over 20 NSW and Commonwealth Government agencies. The IP&R Framework allows local councils to navigate these complexities in a meaningful and purposeful way and to:

- integrate community priorities into council strategies and plans
- support community and stakeholders to play an active role in shaping the future of their community
- articulate the community's vision and priorities
- assign resourcing to support delivery of the vision and priorities, while also balancing aspirations with affordability
- maintain accountability and transparency by regular monitoring and reporting.

OUR EXECUTIVE TEAM & ORGANISATIONAL STRUCTURE

The organisation is comprised of two distinct divisions, Infrastructure Services and Corporate Services headed by the Director Infrastructure Services and Director of Corporate Services. Both report directly to the General Manager.



**General Manager
Hein Basson**



**Director Infrastructure
Services
Matthew Francisco**

Environmental Management
Livestock Saleyards
Building & Amenities
Parks, Gardens & Open Space
Swimming Complex
Asset Management &
Resourcing
Commercial Works
Stormwater Drainage
Transport Network
Plant, Fleet & Equipment
Water Supply
Sewerage Services



**Director Corporate
Services
Liz Alley**

Civic Office
Organisation Leadership
Workforce Development
Economic Development
Communications

Finance & Technology
Corporate & Governance
Library Services
Planning & Regulation
Emergency Services

FUTURE DIRECTIONS

What Our Community Wants – our outcomes

Our Community Strategic plan sets out community aspirations which have been grouped under five themes, referred to as Future Directions. The Future Directions apply the Quadruple Bottom Line (community, economic, environmental and civic leadership) with the added Future Direction of Infrastructure (roads, drainage, communications, water and sewer) as this reflects the community's aspiration of having infrastructure that is well maintained and reliable. Whilst Council is not responsible for all of the mentioned services, Council advocates on behalf of the community for improved services.

FUTURE DIRECTION 1 - COMMUNITY

Accessible, Caring and Inclusive



- 1.1 We can access the medical care we need
- 1.2 State and local borders do not prevent us from accessing support and services
- 1.3 Our pool, library, parks and sporting facilities are available to everyone
- 1.4 Younger and older people are valued and supported



FUTURE DIRECTION 2 - ECONOMY

Good Opportunities



- 2.1 We actively promote all the tourism assets throughout our shire
- 2.2 We promote and support progress in our shire
- 2.3 We support our viable and productive agricultural sector
- 2.4 We are nurturing our environment both built and natural attractions for residents and visitors

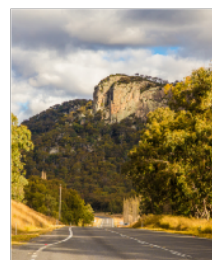


FUTURE DIRECTION 3 - ENVIRONMENT

Well Looked After



- 3.1 We are proactive in preventing the spread of weeds and advocating control of feral pest animals
- 3.2 Our waste collection services are managed well
- 3.3 Our towns and villages are tidy and welcoming
- 3.4 Local volunteers, Council and Emergency Service agencies work together to prepare for natural disasters such as fire and floods



FUTURE DIRECTION 4 - INFRASTRUCTURE

Well Maintained And Reliable



- 4.1 Our roads are safe and sustainably maintained
- 4.2 Water flows away through our drains after rain
- 4.3 We have reliable mobile and internet access
- 4.4 Our water and sewer services are managed well



FUTURE DIRECTION 5 - LEADERSHIP

A Sustainable Future



- 5.1 People are supported to work as volunteers in our community
- 5.2 We understand and agree with how public money is spent
- 5.3 Our local leaders are respected and trusted to make our shire a better place



Delivery Program 2025 - 2029

Operational Plan 2026 - 2027

HOW TO READ OUR PLANS

Council has developed the Delivery Program and Operational Plan to achieve the Future Directions and Outcomes identified in our Community Strategic Plan.



1. Community



3. Environment



5. Leadership



2. Economy



4. Infrastructure

In the top band on the table below you will see one of our colour coded Future Directions as developed in our Community Strategic Plan (CSP)

This is where we show the Community Outcome that we would like to see achieved over the 4 year Delivery Program Cycle

Future Direction Four: Infrastructure Well maintained and reliable							
Community Outcome 4.1 Our roads are safe and sustainably maintained							
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
4.1.1 Update and implement the Road Asset Management Plan (RAMP)	4.1.1.1 Update RAMP with newly acquired robust asset data pertaining to sealed and unsealed road network	X				AMPs for all asset classes in place and up to date	Manager Asset & Program Planning
	4.1.1.2 Develop a new Bridge Asset Management Plan	X				New Bridge Asset Management Plan complete	Manager Asset & Program Planning
	4.1.1.3 Identify additional revenue sources to maintain and renew transport infrastructure	X	X	X	X	Additional revenue sources identified	General Manager
4.1.2 Maintain the local and regional road network	4.1.2.1 As per Operational Plan based on need and within financial constraints	X	X	X	X	Pavement condition indices same or better than 2024	Manager Asset & Program Planning
4.1.3 Maintain and renew footpaths and cycleways as per adopted Asset Management Plans	4.1.3.1 Update Pedestrian and Mobility Access Plan (PMAP)		X			Plan updated	Manager Asset & Program Planning
	4.1.3.2 Update the Tenterfield Bike Plan		X			Plan updated	Manager Asset & Program Planning
	4.1.3.3 Implement the PMAP and Tenterfield Bike Plan to maintain and renew assets		X	X	X	As per Operational Plan maintenance and renewal budget	Manager Asset & Program Planning

Our Strategy (Delivery Program (DP)) is how we intend to deliver the Community Outcome over the 4 year Delivery Program Cycle

The Operational Plan Activity describes the actions that will take place to support the Strategy (Delivery Program) yearly over the following 4 year Delivery Program cycle and which year these activities are scheduled. The Operational Plan is updated yearly.

Our Measures and Targets, and Responsibility give us a clear understanding to whether our activity has been achieved, and which service unit of Council is responsible.

Our success in achieving the activities identified for 2025/26 will be reported to Council on a quarterly basis - October 2025, February 2026, April 2026 and July 2026.

To encourage continuous improvement, Council undertakes an independent community satisfaction survey every two years. This information helps inform the priorities of Council. Our Audit, Risk and Improvement Committee, which consists of three independent representatives, also helps to support our on-going improvement.

Future Direction One: Community *Accessible, Caring and Inclusive*



Community Outcomes

1.1 We can access the medical care we need

1.2 State and local borders do not prevent us from accessing support and services

1.3 Our pool, library parks and sporting facilities are available to everyone

1.4 Younger and older people are valued and supported

How will we get there?

1.1.1 Work with relevant stakeholders to increase the number of local doctors

1.1.2 Advocate for better access to hospitals in QLD for local NSW people

1.2.1 Work with Progress Associations, Cross Border Commissioner, neighbouring Councils and Local Members to improve access to services across borders

1.3.1 Update masterplans for sport and recreation facilities

1.3.2 Support local volunteers to maintain village parks and facilities

1.4.1 Provide children, youth and aged programs in the library

1.4.2 Support community events for younger and older people

1.4.3 Advocate for better community services and facilities within the shire including aged care

1.4.4 Advocate with Police on improving community safety and install CCTV

Future Direction One: Community

Accessible, Caring and Inclusive



Community Outcome		1.1 We can access the medical care we need.					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
1.1.1 Work with relevant stakeholders to increase the number of local doctors	1.1.1.1 Increase advocacy meetings with Hunter New England Local Health District and Cross Border Commissioner which are reported to Council	X	X	X	X	Increase in advocacy meetings attended from current levels	Mayor
1.1.2 Advocate for better access to hospitals in QLD for local NSW people	1.1.2.1 Increase advocacy meetings with Hunter New England Local Health District and Cross Border Commissioner which are reported to Council	X	X	X	X	Decrease in number of cases of inability to access Qld hospitals	Mayor
Community Outcome		1.2 State and local borders do not prevent us from accessing support and services					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
1.2.1 Work with Progress Associations, Cross Border Commissioner, neighbouring Councils and Local Members to improve access to services across borders	1.2.1.1 Report to Council advocacy with Progress Associations, Cross Border Commissioner, neighbouring Councils and Local Members to improve access to services across borders	X	X	X	X	Decrease in community complaints	Mayor

Future Direction One: Community

Accessible, Caring and Inclusive



Community Outcome	1.3 Our pool, library, parks and sporting facilities are available to everyone						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
1.3.1 Update masterplans for sport and recreation facilities	1.3.1.1 Draft and update plans where required		X			Community Satisfaction Survey improved score from last survey	Manager Parks, Gardens and Open Space
	1.3.1.2 Manage the Tenterfield War Memorial Baths (TWMB) Management Plan, and contribute to service delivery	X	X	X	X	Community Satisfaction Survey improved score from last survey	Buildings and Amenities Coordinator
	1.3.1.3 Refine the existing TWMB Masterplan to reach a position where both Capital and Operational Expenditures are affordable and sustainable into the future	X	X			Completed refinement and update of TWMB Masterplan	Buildings and Amenities Coordinator
1.3.2 Support local volunteers to maintain village parks and facilities	1.3.2.1 Provide equipment and support for local volunteers to maintain village roadsides, parks and gardens	X	X	X	X	Community Satisfaction Survey improved score from last survey	Manager Parks, Gardens and Open Space

Future Direction One: Community

Accessible, Caring and Inclusive



Community Outcome	1.4 Younger and older people are valued and supported						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
1.4.1 Provide children, youth and aged programs in the library	1.4.1.1 Provide inclusive library services and programs that reflect contemporary needs for all age groups	X	X	X	X	Increase in formal and informal consultation processes each year	Librarian
1.4.2 Support community events for younger and older people	1.4.2.1 Provide and support access to arts and culture activities and opportunities that are inclusive and for all age groups	X	X	X	X	Number of community events for younger and older people	Librarian
1.4.3 Advocate for better community services and facilities within the shire including aged care	1.4.3.1 Advocate for villages to have access to community services where they are outside of service boundaries	X	X	X	X	Feedback from village communities that they have gained access	Mayor
	1.4.3.2 Work towards the Sir Henry Parkes Memorial School of Arts becoming functional, delivering museum, cinema, theatre and tourism functions in a cost effective manner	X	X	X	X	Feedback from user groups and the community	General Manager and Director of Corporate Services.

Future Direction One: Community

Accessible, Caring and Inclusive



Community Outcome	1.4 Younger and older people are valued and supported						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
1.4.4 Advocate with Police on improving community safety and installing CCTV	1.4.4.1 Advocacy meetings attended with Police and reported to Council	X	X	X	X	Increases in advocacy meetings from last term	Mayor
	1.4.4.2 Develop a plan where the crime hotspots in Tenterfield are, in collaboration with Police	X				Plan completed	Mayor
	1.4.4.3 Seek funding for CCTV installation in the CBD		X			Funding awarded	Manager Finance and Technology

Future Direction Two: Economy

Good opportunities



Community Outcomes

2.1 We actively promote all the tourism assets throughout our shire

2.2 We promote and support progress in our shire

2.3 We support our viable and productive agricultural sector

2.4 We are nurturing our environment, both built and natural attractions for residents and visitors

How will we get there?

2.1.1 Continue to financially support the Tenterfield Chamber Tourism Group (TCTG) to deliver tourism services

2.2.1 Work in collaboration to implement the Regional Economic Development Strategy (REDS)

2.3.1 We support a viable agricultural sector through sustainable roads infrastructure

2.3.2 Operate the local saleyards safely and efficiently

2.4.1 Improve interpretive signage at key sites

2.4.2 Improve Mt Mackenzie Lookout for visitors with grant funding

2.4.3 Implement Tree Management Plan

2.4.4 Provide safe and accessible public spaces and places that are well maintained.

2.4.5 Our community is educated, encouraged and supported to implement sustainable strategies for management and protection of our natural resources

Future Direction Two: Economy							
Good opportunities							
\$							
Community Outcome	2.1 We actively promote all the tourism assets throughout our shire						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.1.1 Continue to financially support the Tenterfield Chamber Tourism Group (TCTG) to deliver tourism services	2.1.1.1 Provide financial support on an annual basis to Tenterfield Chamber Tourism Group (TCTG)	X				Improvement in Social Media analytics and other available data, reported to Council by TCTG	General Manager
	2.1.1.2 Review and renew Council agreement with Tenterfield Chamber Tourism Group (TCTG)		X			Improvement in all Tourism statistics yearly, reported to Council by TCTG	General Manager
	2.1.1.3 Develop and Implement Destination Management Plan	X	X	X	X	A more robust visitor economy	Director Corporate Services
Community Outcome	2.2 We promote and support progress in our shire						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.2.1 Work in collaboration to implement the Regional Economic Development Strategy (REDS)	2.2.1.1 Regular contact with Regional Economic body.	X	X	X	X	Reports to Council on Strategies linked to Regional Economic Development	Communications Officer/General Manager
	2.2.1.2 Seek funding for high priority asset renewal projects		X			Funding awarded	Communications Officer/General Manager

Future Direction Two: Economy

Good opportunities



Community Outcome	2.2 We promote and support progress in our shire						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.2.1 Work in collaboration to implement the Regional Economic Development Strategy (REDS)	2.2.1.3 Council is in favour of B-double routes, and proactively considers higher productivity vehicles where practicable and without large cost implications for Council	X	X	X	X	Increase in approvals for Higher Mass Limits (HML) vehicle routes	Director Infrastructure Services
Community Outcome	2.3 We support our viable and productive agricultural sector						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.3.1 We support a viable agricultural sector through sustainable roads infrastructure	2.3.1.1 Adequate provision is made in annual budget for sealed & unsealed roads so Primary Producers and businesses can get their produce to market	X	X	X	X	Greater Expenditure on local roads through increase in grants funding	Manager Infrastructure Delivery
2.3.2 Operate the local saleyards safely and efficiently	2.3.2.1 Manage and deliver commercial saleyards services	X	X	X	X	Number of livestock sold, consistent numbers - no deficit	Manager Parks, Gardens and Open Space
Community Outcome	2.4 We are nurturing our environment, both built and natural attractions for residents and visitors						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.4.1 Improve interpretive signage at key sites	2.4.1.1 In collaboration with TCTG and Heritage groups in identifying sites where signage can be improved and investigate funding opportunities		X	X		Number of signs improved or replaced each year	Manager Planning and Regulatory

Future Direction Two: Economy

Good opportunities



Community Outcome		2.4 We are nurturing our environment, both built and natural attractions for residents and visitors					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.4.2 Improve Mt Mackenzie Lookout for visitors	2.4.2.1 Improve signage, parking and guardrails at Mt Mackenzie Lookout with funding from Crown Lands	X	X			Improvements in signage, parking and guardrails complete	Manager Infrastructure Delivery
2.4.3 Implement Tree Management Plan	2.4.3.1 Engage Arborist report for at risk and unsafe trees	X				Arborist report to Council	Manager Parks, Gardens and Open Space
	2.4.3.2 Obtain community feedback on the Tree Management Plan and tree selection	X				Community Feedback report to Council	Manager Parks, Gardens and Open Space
2.4.4 Provide safe and accessible public spaces and places that are well maintained	2.4.4.1 Implement and deliver maintenance and beautification programs for Parks, Gardens and Open Spaces	X	X	X	X	Community Satisfaction Survey improvements from 2025	Manager Parks, Gardens and Open Space
	2.4.4.2 Develop, maintain and deliver the Property Management Strategy	X	X	X	X	Development of new Property Management Strategy 2025/26	Buildings and Amenities Coordinator
	2.4.4.3 Manage and update Land and Property Register	X	X	X	X	Updated Land and Property Register Yearly	Lands Management Officer

Future Direction Two: Economy

Good opportunities



Community Outcome		2.4 We are nurturing our environment, both built and natural attractions for residents and visitors					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
	2.4.4.4 Develop and deliver the Buildings and Amenities Asset Management Plan	X	X	X	X	Buildings and Amenities Asset Management Plan developed 2025/26	Manager Infrastructure Delivery
	2.4.4.5 Manage Crown Lands and prepare designated Native Title Advice	X	X	X	X	Manage as required and report to Council	Lands Management Officer
	2.4.4.6 Seek funding for a Dam Recreation Masterplan	X	X	X	X	Masterplan complete	Manager Water & Waste
2.4.5 Our community is educated, encouraged and supported to implement sustainable strategies for the management and protection of our natural resources	2.4.5.1 Enforce Companion Animals, Illegal Dumping and Parking Control regulations	X	X	X	X	Enforcement as required	Manager Parks, Gardens and Open Space
	2.4.5.2 Notices and Orders to be issued or served where necessary as per the NSW Local Government Act 1993, Environmental Protection Act 1979 and Protection of the Environment Operations Act 1997 and Associated Regulations	X	X	X	X	Issuance of Notices and Orders when required	Manager Parks, Gardens and Open Space

Future Direction Two: Economy

Good opportunities



Community Outcome		2.4 We are nurturing our environment, both built and natural attractions for residents and visitors					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
2.4.6 Implement Plans that balance the built environment with the natural environment	2.4.6.1 Monitor and deliver the Tenterfield Local Environment Plan 2013 and Development Control Plan 2014 (as amended)	X	X	X	X	Reporting DA statistics to Council and the Annual Report	Manager Planning and Regulatory
	2.4.6.2 Manage and deliver heritage advisory and local grant services	X	X	X	X	Report on Heritage advice given and oversee grant acquittal	Manager Planning and Regulatory
	2.4.6.3 Manage and deliver development, building and construction assessment and regulatory services	X	X	X	X	Report construction assessment and regulatory service numbers quarterly to Council.	Manager Planning and Regulatory
	2.4.6.4 Develop and implement new development contribution plan	X	X	X	X	Develop in 2025/2026 implement across remaining years.	Manager Planning and Regulatory

Future Direction Three: Environment

Well looked after



Community Outcomes

3.1 We are proactive in preventing the spread of weeds and advocating control of feral pest animals

3.2 Our waste collection services are managed well

3.3 Our towns and villages are tidy and welcoming

3.4 Local volunteers, Council and Emergency Service agencies work together to prepare for natural disasters such as fire and floods

How will we get there?

3.1.1 Educate and collaborate to achieve early reporting and management of weed infestations

3.1.2 Participate in the Northern Tablelands Strategic Weeds Management Plan 2023-2027 and sub plans

3.1.3 Advocate to improve weed and feral pest animal control in the Local Government Area

3.2.1 Operate waste management services that are efficient and appropriate for user needs

3.3.1 Maintain and renew infrastructure on village public spaces

3.3.2 Continue to implement village concept plans as far as is possible within budget restrictions

3.4.1 Review and update natural disaster plans including drought, fire and flood management

3.4.2 Council's Local Emergency Management Officer (LEMO) represents Council on the Local Emergency Management Committee (LEMC)

Future Direction Three: Environment

Well looked after



Community Outcome	3.1 We are proactive in preventing the spread of weeds and advocating control of pest feral animals						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
3.1.1 Educate and collaborate to achieve early reporting and management of weed infestations	3.1.1.1 Deliver education and awareness in collaboration with Granite Borders Landcare and Local Land Services via field days, weed awareness signage, Your Local News and Tenterfield Show	X	X	X	X	Increase in education and awareness activities from previous year	Manager Parks, Gardens and Open Space
3.1.2 Participate in the Northern Tablelands Regional Strategic Weed Management Plan 2023 - 2027 and sub plans	3.1.2.1 Deliver proactive weed prevention and control through inspections of high risk sites, pathways and waterways as per the Northern Tablelands Regional High Risk Weeds, Sites and Pathways Inspection Program 2023-2027	X	X	X	X	Reported to Council as per the inspection program, aligned with the Northern Tablelands Regional Strategic Weed Management Plan 2023-2027	Manager Parks, Gardens and Open Space
3.1.3 Advocate to improve weed and feral pest animal control in the Local Government Area	3.1.3.1 Advocate for further funding for weed control	X	X	X	X	Increase in funding	Mayor
	3.1.3.2 Advocate to the Local Land Services to improve feral animal management	X	X	X	X	Submission to LLS report to Council	Mayor

Future Direction Three: Environment

Well looked after



Community Outcome		3.2 Our waste collection services are managed well						
Strategy (DP)		Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
3.2.1 Operate waste management services that are efficient and appropriate for user needs	3.2.1.1 Review Waste Service Unit to ensure the delivery model and staffing levels are appropriate		X	X			Service Review completed	Director of Infrastructure Services
	3.2.1.2 Deliver and manage waste and recycling services		X	X	X	X	Cost per ratepayer reduction from 24/25 levels	Manager Water and Waste
Community Outcome		3.3 Our towns and villages are tidy and welcoming						
Strategy (DP)		Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
3.3.1 Maintain and renew infrastructure on village public spaces	3.3.1.1 Review and maintain village infrastructure and public spaces according to the Building Condition Assessment Plan and available budget		X	X	X	X	As per Building Condition Assessment Plan and budget	Building & Amenities Coordinator
3.3.2 Continue to implement village concept plans as far as is possible within budget restrictions	3.3.2.1 Review and update Village Concept Plans and investigate funding opportunities				X		Village Concept Plans with no Capital spend	Building & Amenities Coordinator

Future Direction Three: Environment

Well looked after



Community Outcome	3.4 Local volunteers, Council and Emergency Service agencies work together to prepare for natural disasters such as fire and floods						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
3.4.1 Review and update natural disaster plans including drought, fire and flood management	3.4.1.1 Implement Drought Management Plan, Monitor Flood Studies and Plans in place and liaise with Rural Fire Service around Fire Plans	X	X	X	X	Plans to be updated and implemented when required	Manager Planning and Regulatory
3.4.2 Council's Local Emergency Management Officer (LEMO) and Deputy LEMO represent Council on the Local Emergency Management Committee (LEMC)	3.4.2.1 Conduct and coordinate Local Emergency Management Committee meetings	X	X	X	X	100% attendance at Emergency Operations Centre as required	Manager Planning and Regulatory
	3.4.2.2 Enact Emergency Management Plan (EMPLAN) and associated documents as directed by State Emergency Management Committee (LEMC)	X	X	X	X	Respond as required	Manager Planning and Regulatory

Future Direction Four: Infrastructure

Well maintained and reliable



Community Outcomes

4.1 Our roads are safe and sustainably maintained

4.2 Water flows away through our drains after rain

4.3 We have reliable mobile and internet access

4.4 Our water and sewer services are managed well

How will we get there?

4.1.1 Update and implement the Road Asset Management Plan (RAMP)

4.1.2 Maintain the local and regional road network

4.1.3 Maintain and renew footpaths and cycleways as per adopted Asset Management Plans

4.2.1 Update the Stormwater Asset Management Plan focusing on priority problem areas

4.3.1 Advocate to State and Federal Governments for improvements to mobile and internet network coverage

4.4.1 Deliver integrated and sustainable urban water and sewer services

Future Direction Four: Infrastructure
Well maintained and reliable



Community Outcome	4.1 Our roads are safe and sustainably maintained						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
4.1.1 Update and implement the Road Asset Management Plan (RAMP)	4.1.1.1 Update RAMP with newly acquired robust asset data pertaining to sealed and unsealed road network	X				AMPs for all asset classes in place and up to date	Manager Infrastructure Delivery
	4.1.1.2 Develop a new Bridge Asset Management Plan	X				New Bridge Asset Management Plan complete	Manager Infrastructure Delivery
	4.1.1.3 Identify additional revenue sources to maintain and renew transport infrastructure	X	X	X	X	Additional revenue sources identified	Director of Infrastructure Services
4.1.2 Maintain the local and regional road network	4.1.2.1 As per funding provisions made in Operational and Capital annual budgets	X	X	X	X	Pavement condition indices same or better than 2024	Manager Infrastructure Delivery
	4.1.2.2 Investigate options to address parking availability within Tenterfield CBD, develop an action plan and cost estimations for implementation		X	X	X	Determination of the parking mix needs and to assess non-asset solutions	Manager Infrastructure Delivery
4.1.3 Maintain and renew footpaths and cycleways as per adopted Asset Management Plans	4.1.3.1 Update Pedestrian Access and Mobility Plan (PAMP)		X	X		Plan updated	Manager Infrastructure Delivery
	4.1.3.2 Update the Tenterfield Bike Plan			X		Plan updated	Manager Infrastructure Delivery
	4.1.3.3 Implement the PMAP and Tenterfield Bike Plan to maintain and renew assets					As per Operational Plan maintenance and renewal budget	Manager Infrastructure Delivery
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Future Direction Four: Infrastructure

Well maintained and reliable



Community Outcome	4.2 Water flows away through our drains after rain						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
4.2.1 Update the urban Stormwater Asset Management Plan and Masterplan focusing on priority problem areas	4.2.1.1 Provide funding in year 1 to Develop Masterplan and continued funding in future years for high priority targeted projects	X	X	X	X	Spend levy income to develop a priority strategy year on year, as per the updated Stormwater Asset Management Plan and Masterplan	Director of Infrastructure Services
Community Outcome	4.3 We have reliable mobile and internet access						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
4.3.1 Advocate to State and Federal Governments for improvements to mobile and internet network coverage	4.3.1.1 Liaise with NBNco, Telstra and other providers for improvements to mobile and internet network coverage	X	X	X	X	Presented to Council annually. Upgrades to mobile and internet coverage resulting in 5G network as effective as 3G network	Mayor

Future Direction Four: Infrastructure

Well maintained and reliable



Community Outcome		4.4 Our water and sewer services are managed well					
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
4.4.1 Deliver integrated and sustainable urban water and sewer services	4.4.1.1 Implement Water Service Strategic Plan in accordance with NSW Office of Water Guidelines and delivered as per the Integrated Water Cycle Management Plan (IWCM)	X	X	X	X	Reduction in complaints in water quality and service provision	Manager Water and Waste
	4.4.1.2 Report on number of kilometres of water line and sewer line in condition 4 and condition 5	X	X	X	X	Reduction each year - target 0	Manager Water & Waste
	4.4.1.3 Review Water Service Unit to ensure delivery model and staffing levels are appropriate			X		Service Review Complete	Manager Water and Waste

Future Direction Five: Leadership

A sustainable future



Community Outcomes

5.1 People are supported to work as volunteers in our community

5.2 We understand and agree with how public money is spent

5.3 Our local leaders are respected and trusted to make our shire a better place

How will we get there?

5.1.1 Annual Mayoral luncheon for volunteers

5.2.1 Continue to provide financial reports to Council

5.3.1 Advocate community issues to State and Federal Government

5.3.2 Adopt a networked and collaborative approach to regional challenges

5.3.3 Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making

5.3.4 Deliver continuous improvements in Council's business, processes and systems

Future Direction Five: Leadership

A sustainable future



Community Outcome		5.1 People are supported to work as volunteers in our community						
Strategy (DP)		Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
5.1.1 Annual Mayoral luncheon for volunteers		5.1.1.1 Provide an Annual Mayoral luncheon for the recognition of volunteers in our community	X	X	X	X	Annual Mayoral volunteer luncheon	Mayor
Community Outcome		5.2 We understand and agree with how public money is spent						
Strategy (DP)		Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
5.2.1 Continue to provide financial reports to Council		5.2.1.1 Financial data reported monthly, quarterly and annually to Council	X	X	X	X	Reports completed and adopted by Council	Manager Finance and Technology
		5.2.1.2 Manage the Long-term Financial Plan, aligned with the Asset Management Plan, and Workforce Management Plan	X	X	X	X	Reports completed and adopted by Council	Manager Finance & Technology
		5.2.1.3 Manage Investments - Plan, develop and manage Council's investment portfolio	X	X	X	X	Reports completed and adopted by Council	Manager Finance and Technology
		5.2.1.4 Facilitate and support internal and external audits	X	X	X	X	Internal and external audits completed as per plans and reported to ARIC and Council	Manager Finance and Technology

Future Direction Five: Leadership

A sustainable future



Community Outcome	5.3 Our local leaders are respected and trusted to make our shire a better place						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
5.3.1 Advocate community issues to State and Federal Government	5.3.1.1 Communications to politicians advocating community issues to state and federal government	X	X	X	X	Communications to politicians reported 6 monthly to Council	Mayor
5.3.2 Adopt a networked and collaborative approach to regional challenges	5.3.2.1 Continue Membership and participation of Border Regions Organisation of Councils (BROC)	X	X	X	X	Reported to Council Quarterly	Mayor and Deputy Mayor
5.3.3 Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making	5.3.3.1 Develop, manage and deliver Customer Service, in accordance with the Customer Service Charter	X	X	X	X	Customer Satisfaction Survey improvement from 2025	Manager Finance and Technology
	5.3.3.2 Adjust Council's rating model to achieve a higher level of equity across rating categories	X	X			Alignment between rating categories	Manager Finance and Technology
	5.3.3.3 Develop SRV scenarios to flag the need to increase funding availability for Council's local roads network to remove deficits as shown in the Long Term Financial Plan	X	X	X	X	Special Rate Variation Scenarios reported to Council	Manager Finance and Technology
	5.3.3.4 Develop, manage and deliver Governance Services, in accordance with the OLG Compliance Guide	X	X	X	X	Compliance reported in the Annual Report	Governance Officer

Future Direction Five: Leadership

A sustainable future



Community Outcome	5.3 Our local leaders are respected and trusted to make our shire a better place						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
5.3.3 continued	5.3.3.5 Develop, manage and deliver the Workforce Management Strategy including a focus on the organisations culture.	X	X	X	X	Reported quarterly to ARIC and Council	Manager Workforce, Safety, Risk and Records
	5.3.3.6 Facilitate worker health and wellbeing consultation communication, and participation processes	X	X	X	X	Reported quarterly to ARIC and Council	Manager Workforce, Safety, Risk and Records
	5.3.3.7 Manage and report on Council's Enterprise Risk Management Framework and Risk Register	X	X	X	X	Reported quarterly to ARIC and Council	Manager Workforce, Safety, Risk and Records
	5.3.3.8 Identify and recruit key positions to build capacity within the organisation in accordance with funding provision	X	X	X	X	Filling of vacant positions from 2024/2025 onwards	Manager Workforce, Safety, Risk and Records
	5.3.3.9 Identify and recruit 12 trainee positions funded by the State Government's initiative	X	X	X		Recruitment of 12 trainee's	Manager Workforce, Safety, Risk and Records
	5.3.3.10 Deliver councillor services and provide support to all councillors in a transparent and non-discriminatory manner including training, research, legislative and evidence based advice	X	X	X	X	Training for Councillors as reported in the Annual report and evidence based advice and research provided in Council reports.	Executive Assistant and Media, and Senior Staff
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Future Direction Five: Leadership

A sustainable future



Community Outcome	5.3 Our local leaders are respected and trusted to make our shire a better place						
Strategy (DP)	Operational Plan Activity	25/26	26/27	27/28	28/29	Measures Targets	Responsibility
5.3.4 Deliver continuous improvements in Council's business, processes and systems	5.3.4.1 Develop and implement new integrated Enterprise Resource Planning System	X	X	X	X	Implementation of Integrated Enterprise Resource Planning System	Director of Corporate Services

Operational Plan Budget 2026 - 2027

Income Statement Consolidated 2026-2027

Revenue from Continuing Operations	Consolidated
Rates & Annual Charges	15,084,382
User Fees & Charges	2,739,450
Interest & Investment Revenue	1,135,000
Other Revenues	900,281
Grants & Contributions provided for Operating Purposes	23,238,925
Grants & Contributions provided for Capital Purposes	10,568,346
Net gains from the disposal of assets	
Total Income	53,666,384
Expenses from Continuing Operations	
Employee Benefits & On-Costs	10,543,060
Borrowing Costs	760,962
Materials & Contracts	24,903,587
Depreciation & Amortisation	10,359,447
Impairment	-
Other Expenditure	2,968,261
Interest & Investment Losses	-
Net Losses from the Disposal of Assets	325,343
Total Expenditure	49,860,660
Operating Result from Continuing Operations	3,805,724
Operating Result from Continuing Operations - excluding capital income	(6,762,622)

Income Statement by Funds

2026-2027

	General	Water	Sewer	Waste	Stormwater
Revenue from Continuing Operations					
Rates & Annual Charges	7,911,142	1,442,081	2,391,605	3,266,509	73,045
User Fees & Charges	838,791	1,362,375	201,149	337,135	
Interest & Investment Revenue	910,000	35,000	110,000	60,000	20,000
Other Revenues	841,530	4,015	10,092	44,644	
Grants & Contributions provided for Operating Purposes	23,022,803	120,539	25,039	70,544	
Grants & Contributions provided for Capital Purposes	8,080,691	10,769	2,472,578	4,308	
Net gains from the disposal of assets					
Total Income	41,604,957	2,974,779	5,210,463	3,783,140	93,045
Expenses from Continuing Operations					
Employee Benefits & On-Costs	8,497,618	636,989	546,757	844,788	16,908
Borrowing Costs	361,021	206,633	69,358	123,950	
Materials & Contracts	20,341,506	1,382,334	1,407,023	1,472,724	300,000
Depreciation & Amortisation	7,950,433	1,235,898	693,147	352,669	127,300
Impairment					
Other Expenditure	2,622,255	194,530	140,521	10,955	
Interest & Investment Losses					
Net Losses from the Disposal of Assets	325,343				
Total Expenditure	40,098,176	3,656,384	2,856,806	2,805,086	444,208
Operating Result from Continuing Operations	1,506,781	(681,605)	2,353,657	978,054	(351,163)
Operating Result from Continuing Operations - excluding capital income	(6,573,910)	(692,374)	(118,921)	973,746	(351,163)
Cash Result - Surplus/(Deficit) - Less Cash expenditure from Reserve funds and Expected Grants	(2,159,482)				

Summary by Service Area

2026-2027

Service Units	Revenue	Operating Expenses	Capital Expenditure	Liabilities	Net Profit/ (Loss)
General Manager					
Civic Office		434,935			(434,935)
Organisation Leadership		1,286,135			(1,286,135)
Workforce Development	560,232	1,637,010			(1,076,778)
Economic Growth		238,048			(238,048)
Director of Corporate Services					
Finance & Technology <i>This includes all rates for Council</i>	12,762,393	1,154,646	61,200	81,833	11,464,714
Corporate & Governance	1,784	871,365			(869,581)
Arts, Culture & Library	116,188	821,154	20,200	9,500	(734,666)
Planning & Regulation	558,103	661,452			(103,349)
Emergency Services	151,542	749,087			(597,545)
Director of Infrastructure Services					
Environmental Management	91,697	440,837			(349,140)
Livestock Saleyards	123,453	178,101			(54,648)
Buildings & Amenities	210,359	1,352,015	250,000		(1,391,656)
Parks, Gardens & Open Space	138,769	1,812,261	245,000		(1,918,492)
Swimming Complex	27,000	562,423	246,750		(782,173)
Asset Management & Resourcing	10,769	1,312,837	65,300	14,456	(1,381,824)
Commercial Works	167,605	138,558			29,047
Stormwater Drainage	93,045	444,208			(351,163)
Transport Network	26,632,345	26,073,631	13,289,207	380,100	(13,110,593)
Plant, Fleet & Equipment	52,718	373,681	1,050,000		(1,370,963)
Waste Management Services	3,783,140	2,805,086	4,962,968	125,919	(4,110,833)
Water Supply	2,974,779	3,656,384	1,038,815	297,944	(2,018,364)
Sewerage Services	5,210,463	2,856,806	4,043,348	173,936	(1,863,627)
Totals	53,666,384	49,860,660	25,272,788	1,083,688	(22,550,752)

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Delivery Program Budget 2025 – 2029

Income Statement - Consolidated 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	15,084,382	15,122,771	15,494,739	15,877,005
User Charges & Fees	2,739,450	2,808,332	2,904,702	3,005,516
Other Revenues	900,281	1,255,200	1,307,259	429,651
Grants & Contributions provided for Operating Purposes	23,238,925	10,085,877	10,250,689	10,584,722
Grants & Contributions provided for Capital Purposes	10,568,346	252,197	258,502	264,965
Interest & Investment Revenue	1,135,000	725,000	420,000	370,000
Total Income	53,666,384	30,249,377	30,635,891	30,531,859
Expenses from Continuing Operations				
Employee Benefits & On-Costs	10,543,060	11,058,275	11,598,859	12,055,640
Borrowing Costs	760,962	719,008	673,429	630,282
Materials & Contracts	24,903,587	8,433,781	8,635,266	8,000,165
Depreciation & Amortisation	10,359,447	10,849,624	11,367,157	11,910,300
Other Expenses	2,968,261	3,150,080	3,404,231	3,556,557
Net Losses from the Disposal of Assets	325,343	335,103	345,156	355,511
Total Operating Expenses	49,860,660	34,545,871	36,024,098	36,508,455
Surplus/(Deficit) - Including Capital Grants & Contributions	3,805,724	(4,296,494)	(5,388,207)	(5,976,596)
Surplus/(Deficit) - Before Capital Grants & Contributions	(6,762,622)	(4,548,691)	(5,646,709)	(6,241,561)

Cash Result by Fund - Consolidated 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	43,098,038	29,997,180	30,377,389	30,266,894
Less: Operating Expenditure	49,860,660	34,545,871	36,024,098	36,508,455
Operating Result before Capital Income - Surplus/(Deficit)	(6,762,622)	(4,548,691)	(5,646,709)	(6,241,561)
Capital				
Capital Income	10,568,346	252,197	258,502	264,965
Less: Capital Expenditure	25,272,788	13,962,428	10,217,533	9,374,796
Less: Loan & Lease Repayments	1,083,688	1,127,475	1,096,562	1,141,654
Capital Result Surplus/(Deficit)	(15,788,130)	(14,837,706)	(11,055,593)	(10,251,485)
Add: Non Cash Expenses - Depreciation & Amortisation	10,359,447	10,849,624	11,367,157	11,910,300
Cash Result Surplus/(Deficit)	(12,191,305)	(8,536,773)	(5,335,145)	(4,582,746)

Income Statement - General Fund 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	7,911,142	8,108,920	8,311,643	8,519,435
User Charges & Fees	838,791	857,936	877,561	898,350
Other Revenues	841,530	1,194,980	1,245,533	366,382
Grants & Contributions provided for Operating Purposes	23,022,803	9,867,326	10,026,107	10,353,869
Grants & Contributions provided for Capital Purposes	8,080,691	225,705	231,348	237,132
Interest & Investment Revenue	910,000	510,000	210,000	160,000
Total Income	41,604,957	20,764,867	20,902,192	20,535,168
Expenses from Continuing Operations				
Employee Benefits & On-Costs	8,497,618	8,910,555	9,343,755	9,710,325
Borrowing Costs	361,021	345,184	326,730	309,908
Materials & Contracts	20,341,506	4,365,861	4,540,037	3,792,773
Depreciation & Amortisation	7,950,433	8,330,197	8,731,797	9,153,210
Other Expenses	2,622,255	2,777,548	3,003,005	3,124,290
Net Losses from the Disposal of Assets	325,343	335,103	345,156	355,511
Total Operating Expenses	40,098,176	25,064,448	26,290,480	26,446,017
Surplus/(Deficit) - Including Capital Grants & Contributions	1,506,781	(4,299,581)	(5,388,288)	(5,910,849)
Surplus/(Deficit) - Before Capital Grants & Contributions	(6,573,910)	(4,525,286)	(5,619,636)	(6,147,981)

Cash Result by Fund - General Fund 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	33,524,266	20,539,162	20,670,844	20,298,036
Less: Operating Expenditure	40,098,176	25,064,448	26,290,480	26,446,017
Operating Result before Capital Income - Surplus/(Deficit)	(6,573,910)	(4,525,286)	(5,619,636)	(6,147,981)
Capital				
Capital Income	8,080,691	225,705	231,348	237,132
Less: Capital Expenditure	15,227,657	7,549,209	7,587,899	7,338,747
Less: Loan & Lease Repayments	485,889	503,560	523,907	542,675
Capital Result Surplus/(Deficit)	(7,632,855)	(7,827,064)	(7,880,458)	(7,644,290)
Add: Non Cash Expenses - Depreciation & Amortisation	7,950,433	8,330,197	8,731,797	9,153,210
Cash Result Surplus/(Deficit)	(6,256,332)	(4,022,153)	(4,768,297)	(4,639,061)
Cash Result - Surplus/ (Deficit) - Less Cash expenditure from Reserve funds and Expended Grant/DRFA Funding	(2,159,482)	(2,477,707)	(3,131,646)	(3,100,169)

Income Statement - Water 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	1,442,081	1,503,569	1,567,587	1,634,156
User Charges & Fees	1,362,375	1,420,203	1,480,755	1,544,052
Other Revenues	4,015	4,115	4,218	4,323
Grants & Contributions provided for Operating Purposes	120,539	125,360	130,374	135,590
Grants & Contributions provided for Capital Purposes	10,769	11,038	11,314	11,597
Interest & Investment Revenue	35,000	35,000	35,000	35,000
Total Income	2,974,779	3,099,285	3,229,248	3,364,718
Expenses from Continuing Operations				
Employee Benefits & On-Costs	636,989	668,845	702,283	730,380
Borrowing Costs	206,633	194,467	184,132	173,189
Materials & Contracts	1,382,334	1,454,756	1,429,965	1,469,437
Depreciation & Amortisation	1,235,898	1,297,693	1,362,578	1,430,707
Other Expenses	194,530	208,807	224,230	240,893
Net Losses from the Disposal of Assets				
Total Operating Expenses	3,656,384	3,824,568	3,903,188	4,044,606
Surplus/(Deficit) - Including Capital Grants & Contributions	(681,605)	(725,283)	(673,940)	(679,888)
Surplus/(Deficit) - Before Capital Grants & Contributions	(692,374)	(736,321)	(685,254)	(691,485)

Cash Result by Fund - Water 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	2,964,010	3,088,247	3,217,934	3,353,121
Less: Operating Expenditure	3,656,384	3,824,568	3,903,188	4,044,606
Operating Result before Capital Income - Surplus/(Deficit)	(692,374)	(736,321)	(685,254)	(691,485)
Capital				
Capital Income	10,769	11,038	11,314	11,597
Less: Capital Expenditure	1,038,815	794,086	968,953	466,906
Less: Loan & Lease Repayments	297,944	310,109	242,058	253,001
Capital Result Surplus/(Deficit)	(1,325,990)	(1,093,157)	(1,199,697)	(708,310)
Add: Non Cash Expenses - Depreciation & Amortisation	1,235,898	1,297,693	1,362,578	1,430,707
Cash Result Surplus/(Deficit)	(782,466)	(531,785)	(522,373)	30,912

Income Statement - Sewer 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	2,391,605	2,160,467	2,255,433	2,353,077
User Charges & Fees	201,149	184,629	192,183	200,056
Other Revenues	10,092	10,344	10,603	10,868
Grants & Contributions provided for Operating Purposes	25,039	22,535	23,437	24,374
Grants & Contributions provided for Capital Purposes	2,472,578	11,038	11,314	11,597
Interest & Investment Revenue	110,000	110,000	110,000	110,000
Total Income	5,210,463	2,499,013	2,602,970	2,709,972
Expenses from Continuing Operations				
Employee Benefits & On-Costs	546,757	574,096	602,802	626,914
Borrowing Costs	69,358	60,688	50,678	40,811
Materials & Contracts	1,407,023	1,105,294	1,116,144	1,146,445
Depreciation & Amortisation	693,147	727,805	764,195	802,405
Other Expenses	140,521	151,808	164,029	177,260
Net Losses from the Disposal of Assets				
Total Operating Expenses	2,856,806	2,619,691	2,697,848	2,793,835
Surplus/(Deficit) - Including Capital Grants & Contributions	2,353,657	(120,678)	(94,878)	(83,863)
Surplus/(Deficit) - Before Capital Grants & Contributions	(118,921)	(131,716)	(106,192)	(95,460)

Cash Result by Fund - Sewer 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	2,737,885	2,487,975	2,591,656	2,698,375
Less: Operating Expenditure	2,856,806	2,619,691	2,697,848	2,793,835
Operating Result before Capital Income - Surplus/(Deficit)	(118,921)	(131,716)	(106,192)	(95,460)
Capital				
Capital Income	2,472,578	11,038	11,314	11,597
Less: Capital Expenditure	4,043,348	884,966	822,189	816,196
Less: Loan & Lease Repayments	173,936	182,606	192,617	202,483
Capital Result Surplus/(Deficit)	(1,744,706)	(1,056,534)	(1,003,492)	(1,007,082)
Add: Non Cash Expenses - Depreciation & Amortisation	693,147	727,805	764,195	802,405
Cash Result Surplus/(Deficit)	(1,170,480)	(460,445)	(345,489)	(300,137)

Income Statement - Waste 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	3,266,509	3,276,620	3,286,731	3,296,842
User Charges & Fees	337,135	345,564	354,203	363,058
Other Revenues	44,644	45,761	46,905	48,078
Grants & Contributions provided for Operating Purposes	70,544	70,656	70,771	70,889
Grants & Contributions provided for Capital Purposes	4,308	4,416	4,526	4,639
Interest & Investment Revenue	60,000	60,000	60,000	60,000
Total Income	3,783,140	3,803,017	3,823,136	3,843,506
Expenses from Continuing Operations				
Employee Benefits & On-Costs	844,788	887,026	931,377	968,633
Borrowing Costs	123,950	118,669	111,889	106,374
Materials & Contracts	1,472,724	1,507,870	1,549,120	1,591,510
Depreciation & Amortisation	352,669	360,264	368,239	376,613
Other Expenses	10,955	11,917	12,967	14,114
Net Losses from the Disposal of Assets				
Total Operating Expenses	2,805,086	2,885,746	2,973,592	3,057,244
Surplus/(Deficit) - Including Capital Grants & Contributions	978,054	917,271	849,544	786,262
Surplus/(Deficit) - Before Capital Grants & Contributions	973,746	912,855	845,018	781,623

Cash Result by Fund - Waste 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	3,778,832	3,798,601	3,818,610	3,838,867
Less: Operating Expenditure	2,805,086	2,885,746	2,973,592	3,057,244
Operating Result before Capital Income - Surplus/(Deficit)	973,746	912,855	845,018	781,623
Capital				
Capital Income	4,308	4,416	4,526	4,639
Less: Capital Expenditure	4,962,968	4,531,167	732,402	643,674
Less: Loan & Lease Repayments	125,919	131,200	137,980	143,495
Capital Result Surplus/(Deficit)	(5,084,579)	(4,657,951)	(865,856)	(782,530)
Add: Non Cash Expenses - Depreciation & Amortisation	352,669	360,264	368,239	376,613
Cash Result Surplus/(Deficit)	(3,758,164)	(3,384,832)	347,401	375,706

Income Statement - Stormwater 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Income from Continuing Operations				
Rates & Annual Charges	73,045	73,195	73,345	73,495
User Charges & Fees				
Other Revenues				
Grants & Contributions provided for Operating Purposes				
Grants & Contributions provided for Capital Purposes				
Interest & Investment Revenue	20,000	10,000	5,000	5,000
Total Income	93,045	83,195	78,345	78,495
Expenses from Continuing Operations				
Employee Benefits & On-Costs	16,908	17,753	18,642	19,388
Borrowing Costs				
Materials & Contracts	300,000			
Depreciation & Amortisation	127,300	133,665	140,348	147,365
Other Expenses				
Net Losses from the Disposal of Assets				
Total Operating Expenses	444,208	151,418	158,990	166,753
Surplus/(Deficit) - Including Capital Grants & Contributions	(351,163)	(68,223)	(80,645)	(88,258)
Surplus/(Deficit) - Before Capital Grants & Contributions	(351,163)	(68,223)	(80,645)	(88,258)

Cash Result by Fund - Stormwater 2026-2030

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Operational				
Operating Income	93,045	83,195	78,345	78,495
Less: Operating Expenditure	444,208	151,418	158,990	166,753
Operating Result before Capital Income - Surplus/(Deficit)	(351,163)	(68,223)	(80,645)	(88,258)
Capital				
Capital Income				
Less: Capital Expenditure		203,000	106,090	109,273
Less: Loan & Lease Repayments				
Capital Result Surplus/(Deficit)		(203,000)	(106,090)	(109,273)
Add: Non Cash Expenses - Depreciation & Amortisation	127,300	133,665	140,348	147,365
Cash Result Surplus/(Deficit)	(223,863)	(137,558)	(46,387)	(50,166)

1. CIVIC OFFICE - Section Budget

Service Description:

The provision of community leadership, advocacy and strategic decision making for the benefit of the broad community, including the adequate and effective allocation of Council resources, and engaging with the community in order to inform policy development, strategic planning and decision making.

Key Outputs:

Community Engagement, Representations to other tiers of Government, Resolutions and Council Minutes

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
CIVIC OFFICE				
INCOME				
TOTAL OPERATING INCOME				
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME				
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	434,935	447,797	519,306	474,058
TOTAL DEPRECIATION				
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	434,935	447,797	519,306	474,058
NET RESULT *	(434,935)	(447,797)	(519,306)	(474,058)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(434,935)	(447,797)	(519,306)	(474,058)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

2. ORGANISATION LEADERSHIP - Section Budget

Service Description:

Provide high level governance through quality leadership, direction and services. The provision of advice and direction in governance to Elected Members and staff, enshrining better practice in relation to internal processes and regulatory requirements and assisting Council in delivering overall good governance through the development of policies and procedures, guidance documents and checklists.

Key Outputs:

Resourcing Strategy, Governance Framework, Code of Meeting Practice, Register of Committees, Organisation Performance Framework, Annual Operational Plan, Business Papers - Council, Committees and Public Documents, Communications, Disability Action Plan, Interagency Management

ORGANISATION LEADERSHIP	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME				
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME				
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	1,286,135	1,317,644	1,407,939	1,296,088
TOTAL DEPRECIATION				
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	1,286,135	1,317,644	1,407,939	1,296,088
NET RESULT *	(1,286,135)	(1,317,644)	(1,407,939)	(1,296,088)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(1,286,135)	(1,317,644)	(1,407,939)	(1,296,088)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

3. ECONOMIC GROWTH - Section Budget

Service Description:

Support for the Tenterfield Local Government Area and larger region as a place to visit, live, work, play and invest, capitalising on the region's tourism potential as an iconic Australian destination through coordinated marketing activities with the Tenterfield Chamber Tourism Group (TCTG) and School of Arts Tenterfield Incorporated (SOATI).

Key Outputs:

Regional Tourism Marketing Programs, Supporting Existing Businesses, Establishing a Face-to-Face visitor Welcoming Space in the School of Arts

ECONOMIC GROWTH	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME				
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME				
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	183,049	182,331	201,390	196,198
TOTAL DEPRECIATION	54,999	57,749	60,636	63,668
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	238,048	240,080	262,026	259,866
NET RESULT *	(238,048)	(240,080)	(262,026)	(259,866)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(238,048)	(240,080)	(262,026)	(259,866)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

4. ARTS, CULTURE & LIBRARY SERVICES - Section Budget

Service Description:

Support the artistic and cultural life of the Tenterfield Shire through the provision of library and information services, arts and culture programs and capacity building initiatives including Arts North West - regional arts development subscription and the Museums & Galleries NSW - Museum Advisor Program.

Key Outputs:

Library Resources (physical and digital), Home Library Service, Northern Tablelands Cooperative Library Service, Inter-Library Loan Service, All Ages Public Programs, Arts North West, Museums & Galleries NSW - Museum Advisor Program

LIBRARY SERVICES	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	95,988	98,238	100,544	102,908
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	20,200	20,705	21,223	21,754
TOTAL INCOME	116,188	118,943	121,767	124,662
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	770,799	803,610	838,017	870,495
TOTAL DEPRECIATION	50,355	52,166	54,067	56,063
TOTAL CAPITAL EXPENDITURE	20,200	20,705	21,223	21,754
TOTAL LOAN PRINCIPAL REPAYMENTS	9,500	9,785	10,079	10,381
TOTAL EXPENDITURE	850,854	886,266	923,386	958,693
NET RESULT	(734,666)	(767,323)	(801,619)	(834,031)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(725,166)	(757,538)	(791,540)	(823,650)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

5. WORKFORCE DEVELOPMENT - Section Budget

Service Description:

The provision of systems and procedures to coordinate internal organisational services including: Recruitment and Retention, Workforce planning, Employee development and training, Corporate inductions, Workplace Safety, and Staff health and wellbeing.

Key Outputs:

Workforce Development, Training and Development, Enterprise Risk Management, Human Resource Operation, Work Health and Safety, Records Management

WORKFORCE DEVELOPMENT	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	560,232	907,118	950,931	64,873
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	560,232	907,118	950,931	64,873
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	1,637,010	1,685,451	1,735,301	1,785,753
TOTAL DEPRECIATION				
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	1,637,010	1,685,451	1,735,301	1,785,753
NET RESULT *	(1,076,778)	(778,333)	(784,370)	(1,720,880)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(1,076,778)	(778,333)	(784,370)	(1,720,880)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

6. EMERGENCY SERVICES - Section Budget

Service Description:

To provide Prevention, Preparation, Response and Recovery planning and support services for New South Wales State Emergency Services, including the RFS, and Community Stakeholders in Tenterfield.

Key Outputs:

Natural Disaster Management and Planning (EMPLAN), Rural Fire Service Operations and Emergency Response, Development and review of the Tenterfield Shire Emergency Management Plan, Tenterfield Shire Council Local Emergency Management Committee, State Emergency Service Operations and Emergency Response

EMERGENCY SERVICES	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	151,542	155,331	159,214	163,194
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	151,542	155,331	159,214	163,194
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	739,283	760,826	783,013	805,865
TOTAL DEPRECIATION	9,804	9,573	9,573	9,573
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	749,087	770,399	792,586	815,438
NET RESULT *	(597,545)	(615,068)	(633,372)	(652,244)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(597,545)	(615,068)	(633,372)	(652,244)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

7. FINANCE & TECHNOLOGY - Section Budget

Service Description:

The provision of all financial and management accounting, taxation, borrowings, payroll, accounts payable, rating, water and sewerage services billing, accounts receivable and strategic financial management activities to support both internal and external customers while complying with all regulatory requirements.

Key Outputs:

Revenue Management, Credit Management (Staff and Suppliers), Financial accounting and Compliance, Annual and Quarterly Budget Reviews, Investment Management Business Support, Provision of Information Technology and Support Services, Management Accounting, Long-Term Financial Plan, Financial Statements and Grant Acquittals, Statistical Returns, Customer Service,

Includes Rates Income

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
FINANCE & TECHNOLOGY				
INCOME				
TOTAL OPERATING INCOME	12,762,393	12,657,953	12,660,902	12,921,426
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	12,762,393	12,657,953	12,660,902	12,921,426
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	1,127,080	1,669,438	1,526,819	1,231,954
TOTAL DEPRECIATION	27,566	27,566	27,566	27,566
TOTAL CAPITAL EXPENDITURE	61,200	30,000	45,900	35,000
TOTAL LOAN PRINCIPAL REPAYMENTS	81,833	84,198	86,742	89,207
TOTAL EXPENDITURE	1,297,679	1,811,202	1,687,027	1,383,727
NET RESULT*	11,464,714	10,846,751	10,973,875	11,537,699
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	11,607,747	10,960,949	11,106,517	11,661,906

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

8. CORPORATE & GOVERNANCE - Section Budget

Service Description:

The provision of functions to internal and external customers of Council including Statutory Reporting.

Key Outputs:

Integrated Planning & Reporting, Audit & Risk Improvement Committee, Statutory Reporting, Government Information Public Access, Reviews and Investigation, Delegations Register, Governance Framework, Annual Operational Plan

CORPORATE & GOVERNANCE	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	1,784	1,829	1,875	1,922
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	1,784	1,829	1,875	1,922
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	798,311	830,838	867,191	899,203
TOTAL DEPRECIATION	73,054	76,649	80,423	84,120
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	871,365	907,487	947,614	983,323
NET RESULT*	(869,581)	(905,658)	(945,739)	(981,401)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(869,581)	(905,658)	(945,739)	(981,401)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

9. ENVIRONMENTAL MANAGEMENT - Section Budget

Service Description:

To protect the natural environment, agricultural activities, the economy and community from the impacts of noxious and invasive weeds within the Tenterfield Shire Council.

Key Outputs:

Weed Management and Control Service, Ranger Operations, Parking Compliance, Companion Animals, Community Education

ENVIRONMENTAL MANAGEMENT	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	91,697	91,789	91,884	91,981
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	91,697	91,789	91,884	91,981
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	439,907	452,787	466,275	477,869
TOTAL DEPRECIATION	930	930	930	930
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	440,837	453,717	467,205	478,799
NET RESULT*	(349,140)	(361,928)	(375,321)	(386,818)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(349,140)	(361,928)	(375,321)	(386,818)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

10. LIVESTOCK SALEYARDS - Section Budget

Service Description:

Provide an efficient and consistent livestock selling centre for the weighing and processing of livestock, associated data and a platform for selling and transportation of cattle throughout the New England area and beyond.

Key Outputs:

Management of Saleyards Assets, Scanning and Weighing of Cattle

LIVESTOCK SALEYARDS	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	123,453	126,539	129,702	132,944
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	123,453	126,539	129,702	132,944
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	89,437	93,309	97,384	110,085
TOTAL DEPRECIATION	88,664	93,097	97,752	102,640
TOTAL CAPITAL EXPENDITURE		50,000		
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	178,101	236,406	195,136	212,725
NET RESULT*	(54,648)	(109,867)	(65,434)	(79,781)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(54,648)	(59,867)	(65,434)	(79,781)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

11. PLANNING & REGULATION - Section Budget

Service Description:

The provision of efficient and consistent planning, building, environmental, and public health regulation, inspection and certification services.

Key Outputs:

Development Applications, Construction Certificates, Issuing of Orders, Notices and Infringements, Land Use Planning, Approvals, Community and School Education

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
PLANNING & REGULATION				
INCOME				
TOTAL OPERATING INCOME	358,103	366,805	375,727	384,871
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	200,000	205,000	210,125	215,378
TOTAL INCOME	558,103	571,805	585,852	600,249
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	633,547	672,695	779,955	708,220
TOTAL DEPRECIATION	27,905	27,905	27,905	27,905
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	661,452	700,600	807,860	736,125
NET RESULT*	(103,349)	(128,795)	(222,008)	(135,876)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(303,349)	(333,795)	(432,133)	(351,254)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

12. BUILDINGS & AMENITIES - Section Budget

Service Description:

Provide a range of assets to support Council operations and the community to pursue leisure, cultural and sporting interests and operational assets that allow Council, and other government agencies to provide a wide range of community services in a safe and sustainable manner.

Key Outputs:

Administration Buildings, Council Property Management, Community Buildings, Commercial and Residential Properties, Public Halls, Public Amenities

BUILDINGS & AMENITIES	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	210,359	215,153	220,073	225,121
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	210,359	215,153	220,073	225,121
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	939,405	898,287	1,004,725	1,029,408
TOTAL DEPRECIATION	412,610	422,206	434,887	448,201
TOTAL CAPITAL EXPENDITURE	250,000	444,446	508,892	488,892
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	1,602,015	1,764,939	1,948,504	1,966,501
NET RESULT*	(1,391,656)	(1,549,786)	(1,728,431)	(1,741,380)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(1,141,656)	(1,105,340)	(1,219,539)	(1,252,488)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

13. PARKS, GARDENS & OPEN SPACE - Section Budget

Service Description:

To provide quality and sustainable parks, gardens, cemeteries, sporting grounds and open spaces at a standard to be safe, functional and of appropriate appearance and that meet our community's needs.

Key Outputs:

Parks and Gardens Management, Open Space Management, Cemeteries, Sporting Grounds

PARKS, GARDENS & OPEN SPACE	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	138,769	142,239	145,795	149,440
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	138,769	142,239	145,795	149,440
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	1,514,142	1,328,205	1,385,894	1,438,083
TOTAL DEPRECIATION	298,119	312,719	328,049	344,145
TOTAL CAPITAL EXPENDITURE	245,000	70,600	21,218	21,855
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	2,057,261	1,711,524	1,735,161	1,804,083
NET RESULT*	(1,918,492)	(1,569,285)	(1,589,366)	(1,654,643)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(1,673,492)	(1,498,685)	(1,568,148)	(1,632,788)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

14. SWIMMING COMPLEX - Section Budget

Service Description:

To provide the public with safe aquatic facilities located in the Tenterfield township.

Key Outputs:

Ensure Water Quality Standards, 33m Outdoor Pool, Management of Swimming Pool Operations, Toddler's Pool, Kiosk Facility

SWIMMING COMPLEX	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	27,000	27,000	27,000	27,675
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	27,000	27,000	27,000	27,675
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	508,428	381,186	405,759	472,812
TOTAL DEPRECIATION	53,995	55,870	57,839	59,907
TOTAL CAPITAL EXPENDITURE	246,750	86,553	28,380	29,231
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	809,173	523,609	491,978	561,950
NET RESULT	(782,173)	(496,609)	(464,978)	(534,275)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(535,423)	(410,056)	(436,598)	(505,044)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

15. ASSET MANAGEMENT & RESOURCING - Section Budget

Service Description:

The delivery of the Shire's assets with a focus on long-term sustainability with sufficient flexibility to facilitate the delivery of Council activities.

Key Outputs:

Asset Planning, Policy and Management, Design and Engineering, Development of Maintenance Policies and Procedures, Project Management, Inspections and Condition Assessment, Asset Risk Management

ASSET MANAGEMENT & RESOURCING	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	10,769	11,038	11,314	11,597
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	10,769	11,038	11,314	11,597
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	1,190,439	1,202,316	1,413,519	1,262,987
TOTAL DEPRECIATION	122,398	128,037	133,958	140,174
TOTAL CAPITAL EXPENDITURE	65,300	500,000	500,000	
TOTAL LOAN PRINCIPAL REPAYMENTS	14,456	14,890	15,337	15,797
TOTAL EXPENDITURE	1,392,593	1,845,243	2,062,814	1,418,958
NET RESULT*	(1,381,824)	(1,834,205)	(2,051,500)	(1,407,361)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(1,302,068)	(1,319,315)	(1,536,163)	(1,391,564)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

16. COMMERCIAL WORKS - Section Budget

Service Description:

To provide professional, high quality, timely and cost effective private (commercial) works to the customers of Tenterfield Shire Council, which deliver a return on investment to Council's General Fund.

Key Outputs:

Commercial works in accordance with Private Works Policy

COMMERCIAL WORKS	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	167,605	171,795	176,090	180,492
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	167,605	171,795	176,090	180,492
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	138,558	143,383	148,392	153,150
TOTAL DEPRECIATION				
TOTAL CAPITAL EXPENDITURE				
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	138,558	143,383	148,392	153,150
NET RESULT*	29,047	28,412	27,698	27,342
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	29,047	28,412	27,698	27,342

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

17. STORMWATER DRAINAGE – Section Budget

Service Description:

The provision of stormwater drainage infrastructure to manage rainfall and storm events and manage environmental impacts of urban runoff.

Key Outputs:

Stormwater Infrastructure, Gross Pollutant Traps

	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
STORMWATER DRAINAGE				
INCOME				
TOTAL OPERATING INCOME	93,045	83,195	78,345	78,495
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	93,045	83,195	78,345	78,495
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	316,908	17,753	18,642	19,388
TOTAL DEPRECIATION	127,300	133,665	140,348	147,365
TOTAL CAPITAL EXPENDITURE		203,000	106,090	109,273
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	444,208	354,418	265,080	276,026
NET RESULT*	(351,163)	(271,223)	(186,735)	(197,531)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(351,163)	(68,223)	(80,645)	(88,258)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

18. TRANSPORT NETWORK - Section Budget

Service Description:

The provision of the road network (sealed and unsealed) in a serviceable, safe and sustainable condition to service Tenterfield Shire Council's towns and villages and facilitate the movement of people and goods through our region.

Key Outputs:

Maintenance and Construction: Sealed and Unsealed Roads, Culvert and Causeways, Street Sweeping, Vegetation Control, Street Lighting and Bus Shelters, Regional and Rural Road Construction and Upgrade, Car Parks, Timber and Concrete Bridges, Kerb and Gutter Repairs, Signs, Guideposts and Guardrails, Footpaths, Cycleways, Kerb and Gutters

TRANSPORT NETWORK	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	18,771,854	5,512,299	5,564,406	5,782,820
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	7,860,491			
TOTAL INCOME	26,632,345	5,512,299	5,564,406	5,782,820
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	19,869,036	3,976,076	4,046,158	4,109,420
TOTAL DEPRECIATION	6,204,595	6,514,019	6,838,915	7,180,056
TOTAL CAPITAL EXPENDITURE	13,289,207	5,296,905	5,412,286	5,692,015
TOTAL LOAN PRINCIPAL REPAYMENTS	380,100	394,687	411,749	427,290
TOTAL EXPENDITURE	39,742,938	16,181,687	16,709,108	17,408,781
NET RESULT*	(13,110,593)	(10,669,388)	(11,144,702)	(11,625,961)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(7,301,777)	(4,977,796)	(5,320,667)	(5,506,656)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

19. PLANT, FLEET & EQUIPMENT - Section Budget

Service Description:

The delivery of the Shire's fleet and depot operation, including stores, to effectively and efficiently deliver Council activities and maximise utilisation of Council assets.

Key Outputs:

Plant and Fleet Management, Stores Management, Depot Management

PLANT, FLEET & EQUIPMENT	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	52,718	54,036	55,387	56,772
TOTAL CAPITAL GRANTS & CONTRIBUTIONS				
TOTAL INCOME	52,718	54,036	55,387	56,772
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	(151,758)	(111,928)	(68,354)	(28,841)
TOTAL DEPRECIATION	525,439	551,711	579,297	608,262
TOTAL CAPITAL EXPENDITURE	1,050,000	1,050,000	1,050,000	1,050,000
TOTAL LOAN PRINCIPAL REPAYMENTS				
TOTAL EXPENDITURE	1,423,681	1,489,783	1,560,943	1,629,421
NET RESULT*	(1,370,963)	(1,435,747)	(1,505,556)	(1,572,649)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(320,963)	(385,747)	(455,556)	(522,649)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

20. WASTE MANAGEMENT - Section Budget

Service Description:

To provide equitable access to sustainable waste management services across the Tenterfield Shire in an efficient and commercially responsible manner adhering to regulatory and licensing requirements.

Key Outputs:

Tenterfield Landfill, Commercial Waste Management, Recycling and Community Education, Domestic Waste Management, Waste Transfer Stations (WTS).

WASTE MANAGEMENT	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	3,778,832	3,798,601	3,818,610	3,838,867
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	4,308	4,416	4,526	4,639
TOTAL SOURCES OF FUNDS	3,783,140	3,803,017	3,823,136	3,843,506
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	2,452,417	2,525,482	2,605,353	2,680,631
TOTAL DEPRECIATION	352,669	360,264	368,239	376,613
TOTAL CAPITAL EXPENDITURE	4,962,968	4,531,167	732,402	643,674
TOTAL LOAN PRINCIPAL REPAYMENTS	125,919	131,200	137,980	143,495
TOTAL USES OF FUNDS	7,893,973	7,548,113	3,843,974	3,844,413
NET RESULT*	(4,110,833)	(3,745,096)	(20,838)	(907)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	973,746	912,855	845,018	781,623

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

21. WATER SUPPLY - Section Budget

Service Description:

Provision of potable water supply in urban areas that is sustainable and cost effective to meet the current and future need of our community that complies with Australian Drinking Water Guidelines.

Key Outputs:

Water Supply - Tenterfield and Urbenville, Water Sales - Woodenbong and Muli Muli, Reticulation System - Jennings

WATER SUPPLY	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	2,964,010	3,088,247	3,217,934	3,353,121
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	10,769	11,038	11,314	11,597
TOTAL SOURCES OF FUNDS	2,974,779	3,099,285	3,229,248	3,364,718
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	2,420,486	2,526,875	2,540,610	2,613,899
TOTAL DEPRECIATION	1,235,898	1,297,693	1,362,578	1,430,707
TOTAL CAPITAL EXPENDITURE	1,038,815	794,086	968,953	466,906
TOTAL LOAN PRINCIPAL REPAYMENTS	297,944	310,109	242,058	253,001
TOTAL USES OF FUNDS	4,993,143	4,928,763	5,114,199	4,764,513
NET RESULT*	(2,018,364)	(1,829,478)	(1,884,951)	(1,399,795)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(692,374)	(736,321)	(685,254)	(691,485)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

22. SEWERAGE SERVICES - Section Budget

Service Description:

To provide sewerage services in urban areas that is environmentally sustainable and cost effective to meet the demand of our community complying with relevant legislative requirements.

Key Outputs:

Sewerage services Tenterfield and Urbenville, Asset maintenance, Renewal and upgrade program (sewer mains, valves and hydrants), Compliance with EFA and DPI Water licence conditions.

SEWERAGE SERVICES	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
INCOME				
TOTAL OPERATING INCOME	2,737,885	2,487,975	2,591,656	2,698,375
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	2,472,578	11,038	11,314	11,597
TOTAL INCOME	5,210,463	2,499,013	2,602,970	2,709,972
EXPENDITURE				
TOTAL OPERATING EXPENDITURE (Excluding Depreciation)	2,163,659	1,891,886	1,933,653	1,991,430
TOTAL DEPRECIATION	693,147	727,805	764,195	802,405
TOTAL CAPITAL EXPENDITURE	4,043,348	884,966	822,189	816,196
TOTAL LOAN PRINCIPAL REPAYMENTS	173,936	182,606	192,617	202,483
TOTAL EXPENDITURE	7,074,090	3,687,263	3,712,654	3,812,514
NET RESULT*	(1,863,627)	(1,188,250)	(1,109,684)	(1,102,542)
NET RESULT (excluding Capital Income & Expenditure, & Loan Repayments)	(118,921)	(131,716)	(106,192)	(95,460)

*Matches Net Profit/ (Loss), last column in Cash Results by Service Area Page # 42

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Economic Growth						
Total Economic Growth						
Arts, Culture & Library Services						
Library Local Priority Grant - Capital Assets	20,200	20,705	21,223	21,754	Renewal	NSW Public Library Funding
School of Arts - Roofing Works - to apply for grant funding \$210,000					Renewal	Apply for Grant Funding
Total Arts, Culture & Library Services	20,200	20,705	21,223	21,754		
Finance & Technology						
Computer Equipment	61,200	30,000	45,900	35,000	Renewal	General Fund
Total Finance & Technology	61,200	30,000	45,900	35,000		
Livestock Saleyards						
Saleyards - Hardstand & Parking Area Renewal		50,000			Renewal	General Fund - Internal Reserve - Livestock Saleyards
Saleyards - Shade Sails Over Selling Pens - to apply for grant funding \$100,000					New	Apply for Grant Funding
Total Livestock Saleyards		50,000				

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Parks, Gardens & Open Space						
Parks & Gardens - Fixtures Replacement	20,000	20,600	21,218	21,855	Renewal	General Fund
Urbenville -Bus Shelter Replacement	35,000				Renewal	General Fund
Bruxner Park - Staircase Reconfiguration	100,000				Renewal	General Fund
Jubilee Park - Basketball Court Fencing for Street Frontage	15,000				New	General Fund
Tenterfield Cemetery - New Slabs	15,000				New	General Fund
Infrastructure to Support Bicycles & Mobility Scooters	60,000	50,000			New	General Fund
Mt McKenzie Lookout - Upgrade - to apply for grant funding \$200,000					Renewal	Apply for Grant Funding
Total Parks, Gardens & Open Space	245,000	70,600	21,218	21,855		
Buildings & Amenities						
Admin Building - Air Conditioning WHS Issue	30,000				Renewal	General Fund
Housing - 134 Manners St - Restumping Foundations			20,000		Renewal	General Fund
Memorial Hall Tenterfield - Interior Timber Replacement (Termite Damage) - estimated cost not yet known					Renewal	General Fund
Memorial Hall Tenterfield - Electricity Supply Upgrade	20,000				Renewal	General Fund
RSL Hall - Verandah Renewal					Renewal	General Fund
Federation Park - Amenities Block Replacement (SRV 2023)		244,446	488,892	488,892	Renewal	General Fund - Internal Reserve - SRV 2023
Bruxner Park - Toilet Block Refurbishment (SRV 2023)	200,000				Renewal	General Fund - Internal Reserve - SRV 2023
Market Square - Toilet Block Replacement (SRV 2023)		200,000			Renewal	General Fund - Internal Reserve - SRV 2023

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Memorial Hall Tenterfield - Renew Old Female Bathrooms - to apply for grant funding					Renewal	Apply for Grant Funding
Memorial Hall Tenterfield - Convert Old Male Bathrooms to Storage - to apply for grant funding					Renewal	Apply for Grant Funding
Memorial Hall Tenterfield - Renew Kitchen - to apply for grant funding					Renewal	Apply for Grant Funding
CCTV for Town Centre - to apply for grant funding \$900,000 (expected to spend \$200,000 in 26/27, \$500,000 in 27/28 and \$200,000 in 28/29)					New	Apply for Grant Funding
Total Buildings & Amenities	250,000	444,446	508,892	488,892		
Swimming Complex						
Swimming Pool - Equipment Replacement	26,750	27,553	28,380	29,231	Renewal	General Fund
Swimming Pool - Pool Blankets	80,000				Renewal	General Fund
Swimming Pool - Grandstand - Roof & Rear Cladding Replacement	40,000				Renewal	General Fund
Swimming Pool - Lining/Leakage Repair/Painting	100,000				Renewal	General Fund
Swimming Pool - Kiosk - fitout plan and renewal		50,000			Renewal	General Fund
Swimming Pool - Shade sail near kiosk		9,000			Renewal	General Fund
Swimming Pool - Replacement - to apply for grant funding \$20 million					Renewal	Apply for Grant Funding
Total Swimming Complex	246,750	86,553	28,380	29,231		

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2025/2026 to 2028/2029.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Asset Management & Resourcing						
Tenterfield Depot - WHS & Environmental Initiative Enhancements	65,300				Renewal	General Fund
Tenterfield Depot - Workshop, Washdown Bay & Amenities/Training Block Replacement (pending depot masterplan)		500,000	500,000		Renewal	General Fund
Total Asset Management & Resourcing	65,300	500,000	500,000			
Stormwater & Drainage						
Stormwater Pipe Renewal		203,000	106,090	109,273	Renewal	Stormwater Fund
Total Stormwater & Drainage		203,000	106,090	109,273		
Transport Network						
Reseal Program - Regional Roads (Block Grant)	800,730	825,930	851,954	877,967	Renewal	Regional Roads Block Grant
Traffic Facilities - Regional Roads	74,000	74,000	74,000	74,000	Renewal	Traffic Facilities Grant
Roads to Recovery	1,984,243	1,673,031	1,673,031	1,838,036	Renewal	Roads to Recovery 2024-29 Grant
Concrete Bridges	137,591	141,765	146,068	150,473	Renewal	General Fund
Causeways	193,063	202,194	211,955	222,397	Renewal	General Fund
Urban Streets - Reseal Program	109,206	112,612	116,127	119,650	Renewal	General Fund
Urban Streets - Reseal Program	109,206	112,612	116,127	119,650	Renewal	General Fund
Road Renewal - Gravel Roads (D class roads)	574,284	594,956	616,447	636,272	Renewal	General Fund
Gravel Resheets	424,423	436,082	448,064	460,379	Renewal	General Fund
Urban Streets Unsealed - Resheets	10,700	11,021	11,352	11,693	Renewal	General Fund
Rural Roads - Reseal Program	436,199	449,739	463,715	477,720	Renewal	General Fund

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Rural Road Rehabilitation	316,635	325,637	334,897	344,421	Renewal	General Fund
Urban Road Rehabilitation	159,052	164,298	169,724	175,024	Renewal	General Fund
Kerbing & Guttering		22,042	22,703	23,384	Renewal	General Fund
Rural Culverts & Pipes	156,264	161,814	167,577	173,002	Renewal	General Fund
Gravel Pit Rehabilitation	52,971	54,394	55,860	57,321	Renewal	General Fund
Footpaths		47,390	48,812	50,276	Renewal	General Fund
Special Grant Mt Lindesay Road (funded State & Federal project)	500,000				Renewal	50% Federal Government Grant, 50% State Government Grant
Mt Lindesay Road Legume/Woodenbong Upgrade	1,400,000				Renewal	Transport for NSW grant
Betterment of Molesworth St Bridge (Category B EPAR) TENT055 Grant	148,498				Renewal	Disaster Recovery Funding Arrangement (DRFA)
Betterment of Molesworth St Bridge (Category D RRTRP) Grant	5,811,348				Renewal	Regional Roads & Transport Recovery Package (RRTRP) grant
Total Transport Network	13,289,207	5,296,905	5,412,286	5,692,015		
Plant, Fleet & Equipment						
Public Works Plant - Purchases - light vehicles	2,000,000	2,000,000	2,000,000	2,000,000	Renewal	General Fund - Internal Reserve - Plant & Vehicle Replacement
Public Works Plant - Purchases - heavy plant	1,000,000	1,000,000	1,000,000	1,000,000	Renewal	General Fund - Internal Reserve - Plant & Vehicle Replacement
Public Works Plant - WDV of Asset Disposals - light vehicles	(1,700,000)	(1,700,000)	(1,700,000)	(1,700,000)	Renewal	General Fund - Internal Reserve - Plant & Vehicle Replacement
Public Works Plant - WDV of Asset Disposals - heavy plant	(250,000)	(250,000)	(250,000)	(250,000)	Renewal	General Fund - Internal Reserve - Plant & Vehicle Replacement
Total Plant, Fleet & Equipment	1,050,000	1,050,000	1,050,000	1,050,000		

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Waste Management						
240L Wheelie Bins	2,492	2,567	2,644	2,723	Renewal	Waste Fund
Industrial Bins	7,476	7,700	7,931	8,169	Renewal	Waste Fund
Waste Plant Purchases - Truck - Frontloader				560,000	Renewal	Waste Fund
Waste Plant Purchases - Compactor	200,000				Renewal	Waste Fund
Waste Solar Installation/Replacements		40,000	40,000	40,000	Renewal	Waste Fund
Boonoo Boonoo - Landfill Cover	30,000	30,900	31,827	32,782	Renewal	Waste Fund
Boonoo Boonoo - Develop Stage 5	2,300,000				New	Waste Fund
Boonoo Boonoo - Capping Cells 1-4	2,000,000	3,800,000			Renewal	Waste Fund
Redevelop Drake Transfer Station		350,000			Renewal	Waste Fund
Legume - Refurbish Transfer Station			200,000		Renewal	Waste Fund
Liston - Refurbish Transfer Station			200,000		Renewal	Waste Fund
Urbenville - Refurbish Transfer Station			200,000		Renewal	Waste Fund
Urbenville - Recycling Infrastructure			50,000		Renewal	Waste Fund
Tenterfield WTS Recycling Infrastructure	103,000				Renewal	Waste Fund
Tenterfield WTS Groundwater Bores	120,000				Renewal	Waste Fund
Tenterfield WTS - Replacement Cardboard Bailer	200,000				Renewal	Waste Fund
Tenterfield WTS - Additional Roofing		300,000			Renewal	Waste Fund
Total Waste Management	4,962,968	4,531,167	732,402	643,674		

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Water Supply						
Tenterfield Mains Replacement	400,000	355,023	366,368	377,723	Renewal	Water Fund
Tenterfield Meter Replacement	27,615	28,443	29,296	30,175	Renewal	Water Fund
Tenterfield Mains Augmentation	11,200				Renewal	Water Fund
Tenterfield - Smart Water Meters	50,000				New	Water Fund
Tenterfield Dam - Destratification System	50,000				Renewal	Water Fund
Tenterfield East St Reservoir - Major Refurbishment	300,000				Renewal	Water Fund
Tenterfield Riley St Reservoir - Major Refurbishment & Upgrade			400,000		Renewal	Water Fund
Tenterfield Valve Renewal			50,000		Renewal	Water Fund
Tenterfield Air Scour Pipe Renewal Program			66,000		Renewal	Water Fund
Jennings Mains Replacement	14,000	14,420	14,853	15,299	Renewal	Water Fund
Urbenville Mains Replacement	40,000	41,200	42,436	43,709	Renewal	Water Fund
Urbenville Water Treatment Plant Upgrade	80,000	80,000			Renewal	Water Fund
Urbenville Air Scour Pipe Renewal Program	66,000				Renewal	Water Fund
Urbenville Flouride Dosing Upgrade		275,000			Renewal	Water Fund
Total Water Supply	1,038,815	794,086	968,953	466,906		

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Description	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)	Type	Funding Source
Sewerage Services						
Tenterfield Mains Relining (1km Year)	211,986	218,346	224,896	231,643	Renewal	Sewer Fund
Tenterfield Mains Augmentation	84,866	87,412	90,034	92,735	Renewal	Sewer Fund
Tenterfield Manhole Level Alterations (Water Infiltration)	198,299	204,248	210,375	216,686	Renewal	Sewer Fund
Tenterfield Network Renewal	236,388	243,480	250,784	258,308	Renewal	Sewer Fund
Tenterfield - Polworth St Sewer Realignment	50,000				Renewal	Sewer Fund
Biosolids Processing Plant	250,000				Renewal	Sewer Fund
Tenterfield New Pump Station - Trail Lane	150,000				Renewal	Sewer Fund
Betterment of Molesworth St Sewer Line	2,461,809				Renewal	Regional Roads & Transport Recovery Package (RRTRP) grant
Tenterfield Sewer Treatment Plant - 3 Bay Shed for Storage		120,000			Renewal	Sewer Fund
Tenterfield Replace Baffles in Tertiary Ponds			46,100		Renewal	Sewer Fund
Tenterfield Upgrade Road to Tertiary Ponds				5,000	Renewal	Sewer Fund
Sewer Plant Purchases - Sewer Jetter Trailer	200,000				Renewal	Sewer Fund
Sewer Plant Purchases - Hydrovac Trailer	200,000				Renewal	Sewer Fund
Urbenville Sewer Treatment Plant - Sludge Removal/Renewal of Capacity		11,480		11,824	Renewal	Sewer Fund
Total Sewerage Services	4,043,348	884,966	822,189	816,196		

CAPITAL EXPENDITURE

This section outlines the capital expenditure planned for the four-year period from 2026/2027 to 2029/2030.

Sub Total by Fund	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
General fund	15,227,657	7,549,209	7,587,899	7,338,747
Stormwater Fund		203,000	106,090	109,273
Waste Fund	4,962,968	4,531,167	732,402	643,674
Water Fund	1,038,815	794,086	968,953	466,906
Sewer Fund	4,043,348	884,966	822,189	816,196
GRAND TOTAL - All funds	25,272,788	13,962,428	10,217,533	9,374,796

STORMWATER LEVY

Stormwater Levy	2026/27 (\$)	2027/28 (\$)	2028/29 (\$)	2029/30 (\$)
Opening Balance of Stormwater Fund as at	1,193,823			
Operating Levy Income				
Stormwater - Residential Income	42,737.50	42,887.50	43,037.50	43,187.50
Stormwater - Non Residential Income	30,307.00	30,307.00	30,307.00	30,307.00
Total Operating Levy Income	73,044.50	73,194.50	73,344.50	73,494.50
Expenditure				
Stormwater Drainage - Maintenance	16,908.00	17,753.00	18,642.00	19,388.00
Stormwater Drainage - Design & Investigation	300,000.00			
Stormwater Pipe Renewal		203,000.00	106,090.00	109,273.00
Total Expenditure	316,908.00	220,753.00	124,732.00	128,661.00
Estimated Net Balance of Stormwater Fund as at Year End	949,960	802,401	751,014	695,847

Community Contributions and Donations 2026-2027

No	Organisation	Project	Amount \$
1	Drake Primary School	Presentation Night	150.00
2	Jennings Public School	Presentation Night	150.00
3	St Joseph's Convent Schools	Presentation Night	150.00
4	Sir Henry Parkes Memorial Primary School	Presentation Night	150.00
5	Tenterfield High School	Presentation Night	150.00
6	Urbenville Public School	Presentation Night	150.00
7	Woodenbong Public School	Presentation Night	150.00
8	Drake Primary School	Learn to Swim - contribution to transport	550.00
9	Urbenville Public School	Learn to Swim - contribution to transport	550.00
10	Westpac Helicopter Rescue Service	Helicopter Rescue Service - Annual Contribution to assist with Westpac Helicopter Service Annual Golf Charity and Auction Day	2,000.00
11	Liston Hall Committee	Annual Contribution to assist with operating costs	2,000.00
12	Boliva Hall Committee	Annual Contribution to assist with operating costs	2,000.00
13	Legume Hall Committee	Annual Contribution to assist with operating costs	2,000.00
14	Drake Hall Committee	Annual Contribution to assist with operating costs	2,000.00
15	Urbenville Hall Committee	Annual Contribution to assist with operating costs	2,000.00
16	Steinbrook Hall Committee	Annual Contribution to assist with operating costs	2,000.00
17	Sunnyside Hall Committee	Annual Contribution to assist with operating costs	2,000.00
18	Mingoola Hall Committee	Annual Contribution to assist with operating costs	2,000.00
19	Torrington Hall Committee	Annual Contribution to assist with operating costs	2,000.00

Community Contributions and Donations 2026-2027

No	Organisation	Project	Amount \$
20	Tenterfield Highlander Pipe Band	For Australia Day, ANZAC Day & Other Community Performance's *Donated amount is off-set into an account from the Donations (expenditure) to the Memorial Hall/RSL Pavillion (income) covering costs of cleaning and hall hire	4700.00
21	Urbenville Community	Bus Registration Costs	850.00
22	Tenterfield Seniors Week Committee	Seniors Week Activities	1000.00
Total External organisations Contributions and Donations			\$28,700

Long Term Financial Plan 2026/2037

Consolidated Income Statement 2025/2036

	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
Revenue from Continuing Operations	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Rates & Annual Charges	15,084,382	15,122,771	15,494,739	15,877,005	16,436,649	17,021,726	17,631,338	18,265,559	18,922,679	19,607,704
User Fees & Charges	2,739,450	2,808,332	2,904,702	3,005,516	3,110,222	3,218,816	3,331,415	3,448,072	3,568,787	3,693,675
Interest & Investment Revenue	1,135,000	725,000	420,000	370,000	365,000	365,000	365,000	365,000	365,000	365,000
Other Revenues	900,281	1,255,200	1,307,259	429,651	439,948	450,507	461,335	472,438	483,827	495,508
Grants & Contributions provided for Operating Purposes	23,238,925	10,085,877	10,250,689	10,584,722	10,763,562	10,947,056	11,135,328	11,328,491	11,526,689	11,730,052
Grants & Contributions provided for Capital Purposes	10,568,346	252,197	258,502	264,965	271,589	278,378	285,338	292,471	299,782	307,276
Net gains from the disposal of assets										
Total Income	53,666,384	30,249,377	30,635,891	30,531,859	31,386,970	32,281,483	33,209,754	34,172,031	35,166,764	36,199,215
Expenses from Continuing Operations										
Employee Benefits & On-Costs	10,543,060	11,058,275	11,598,859	12,055,640	12,530,401	13,023,861	13,536,753	14,069,844	14,623,909	15,199,779
Borrowing Costs	760,962	719,008	673,429	630,282	587,121	538,197	487,671	440,468	398,856	356,970
Materials & Contracts	24,903,587	8,433,781	8,635,266	8,000,165	8,363,795	8,745,498	8,763,137	8,718,045	8,911,940	9,315,975
Depreciation & Amortisation	10,359,447	10,849,624	11,367,157	11,910,300	12,479,981	13,078,628	13,707,693	14,368,030	15,061,065	15,789,287
Impairment										
Other Expenditure	2,968,261	3,150,080	3,404,231	3,556,557	3,784,542	4,030,721	4,360,941	4,583,482	4,894,514	5,231,163
Interest & Investment Losses										
Net Losses from the Disposal of Assets	325,343	335,103	345,156	355,511	366,176	377,161	388,476	400,130	412,134	424,498
Total Expenditure	49,860,660	34,545,871	36,024,098	36,508,455	38,112,016	39,794,066	41,244,671	42,579,999	44,302,418	46,317,672
Operating Result from Continuing Operations	3,805,724	(4,296,494)	(5,388,207)	(5,976,596)	(6,725,046)	(7,512,583)	(8,034,917)	(8,407,968)	(9,135,654)	(10,118,457)
Operating Result from Continuing Operations excluding capital income	(6,762,622)	(4,548,691)	(5,646,709)	(6,241,561)	(6,996,635)	(7,790,961)	(8,320,255)	(8,700,439)	(9,435,436)	(10,425,733)

Appendices

Appendix 1: Statement of Revenue Policy

Appendix 2: TSC Fee's and Charges

Version	Purpose and description	Date adopted by Council	Resolution #
Draft	Draft Delivery Program 2025-2029 endorsed at 28 May 2025 council meeting for public consultation.	28 May 2025	63/25
Final	Adopted by council at its meeting 23 July 2025	23 July 2025	101/25
Amended	Amended Operational Plan Adopted adopted by Council 22 October 2025	22 October 2025	189/25
Draft	Amended Delivery Program 2025-2029 Draft Operational Plan 2026-2027 endorsed at xx xxxx 2026 for public consultation	xx xxxxx 2026	xxx/xx
Final	Adopted by council at its meeting xx xxx 2026	xx xxxxx 2026	xxx/xx

The Delivery Program will be reviewed annually as part of the preparation of each annual Operational Plan to confirm that it continues to reflect Tenterfield Shire Council's commitment to our stakeholders.

TENTERFIELD SHIRE COUNCIL STATEMENT OF REVENUE POLICY 2026-2027

ADOPTED XX XXXX 2026 RESOLUTION NUMBER XXX/26



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INTRODUCTION

This Statement of Revenue Policy forms part of Councils Operational Plan and provides details in accordance with Section 405(2) of the *NSW Local Government Act 1993*.

The objectives of Council's Statement of Revenue Policy are to:

1. identify the revenue sources available to Council, and
2. where possible, establish the total revenue required by Council to fund its activities.

STATEMENT OF RATES

In accordance with Section 514 of the *NSW Local Government Act 1993*, each parcel of land within Council's area must be categorised for rating purposes. The four primary land categories used for rating purposes are:

Category	Application of Rating Category
Farmland	The Farmland Rate applies to all rateable assessments categorised as farmland under Section 515 of the Local Government Act throughout the whole of the Council area.
Residential	The Residential Rate applies to all rateable assessments categorised as residential under Section 516 of the Local Government Act throughout the whole of the Council area.
Business	The Business Rate applies to all rateable assessments categorised as Business under Section 518 of the Local Government Act throughout the whole of the Council area.
Mining	The Mining Rate applies to all rateable assessments categorised as Mining under Section 517 of the Local Government Act throughout the whole of the Council area.

In addition, and in accordance with section 529 of the NSW Local Government Act 1993, Council's rating structure also includes the following sub-categories:

Category	Sub-Category	Category	Sub-Category
Residential	Tenterfield	Business	Tenterfield
	Tenterfield Urban		Jennings
	Jennings		Drake
	Drake		Urbenville
	Urbenville		Other
	Other - less than 2 ha located outside a centre of population		Industry (effective 2025/26)
	Rural (effective 2025/26) 2 -40 ha located outside a centre of population		

The sub-category Residential Rural under the category of Residential helps to define lifestyle blocks outside a centre of population between two (2) and forty (40) hectares. The sub-category Residential Other has been defined as less than two (2) hectares located outside a centre of population.

Council is using a 2-pronged approach with changes spread over two (2) years (2026/27 being the second year) to bring the base rate up to a point where the base rate on all land parcels is sufficient to cover the cost of common services as well as basic general administration costs.

To provide a fair and equitable rating structure, all general land rates within all categories will be made/levied on the basis of a base amount plus an ad valorem rate for 2026/2027.

A base amount is an amount paid by every rateable property in that land category, regardless of land value. The ad valorem amount (cents in the dollar applied to land value) is an amount calculated in addition to the base amount. The base amount and Ad Valorem amount are combined to give the total amount of the rate payable.

Council will also apply land values for the purposes of calculating rates that have been supplied by the Valuer General of New South Wales (Valuation NSW). Council is required by the provisions of the *Valuation of Land Act 1916* to apply these valuations, and the base date of the land valuations is 1 July 2025, (effective 1 July 2026).

The Independent Pricing and Regulatory Tribunal of NSW has announced a rate peg amount of 5.1% for Tenterfield Shire Council (this incorporates the 3.5% rate peg and an additional 1.6% population factor applicable to our Council) for the 2026/2027 financial year. Council has calculated the 2026/2027 base amount and ad valorem, considering the valuations and the percentage increase applied to these townships and rating categories.

RATE CALCULATION PROCESS

- Land Values - July 2025
- Rate pegging 2026/27 - 5.1% (incorporates an additional 1.6% population factor)
- Base Rate - should be sufficient to cover the cost of common services as well as basic general administration costs
- Ad Valorem Rate - same for each land parcel within a sub-category
- Ad Valorem Amount - the Rate multiplied by the land value

Payment of Rates

The Local Government Act provides that rates payable may be made in four instalments with the amount of each instalment becoming due and payable on the date of the instalment. The instalment dates for Council for the 2026/2027 rating year are as follows:

Instalment	Issue Date	Due date
First	31 July 2026	31 August 2026
Second	31 October 2026	30 November 2026
Third	31 January 2027	28 February 2027
Fourth	30 April 2027	31 May 2027

During the year in accordance with the *NSW Local Government Act 1993*, a supplementary levy may be issued which will affect the number of instalments paid by the ratepayer. The rates and charges are apportioned over the instalment due dates that remain after the supplementary levy is applied.

To assist in alleviating hardship that may arise in this situation, consideration will be given to the formulation of an agreement with the ratepayer under Section 564 of the *NSW Local Government Act 1993* for the payment of rates and charges and the waiving of interest penalties if the agreement is adhered to.

DRAFT

TENTERFIELD SHIRE COUNCIL Ordinary Rating Structure 2026-2027 – 5.1% Rate Peg as at General Valuation 04 November 2025 (New Base Date July 2025)														
Rate Code	Rate Category	Total No of Assess	Land Value	% of Total Land Value	Base Rate	Total Base Amount	Ad Valorem Dollar Rate	Total Ad Valorem	Total Rate Levy	Average Rates Per Assess	% of income from the base	Actual % Yield\per Category	Average increase from 2025/2026	Average increase weekly from 2025/2026
1	Residential Tenterfield	1629	240,691,592.00	11.44%	460.00	749,188.20	0.360000	866,489.73	1,615,677.93	992.02	46.37%	20.07%	8.89	0.17
4	Residential Tenterfield (Urban)	8	4,254,000.00	0.20%	468.00	3,744.00	0.350000	14,889.00	18,633.00	2,329.13	20.09%	0.23%	141.30	2.72
5	Residential – Rural	1022	301,705,420.00	14.34%	450.00	459,900.00	0.327200	987,180.13	1,447,080.13	1,415.93	31.78%	17.97%	276.35	5.31
18	Residential Other	432	51,259,040.00	2.44%	263.00	113,616.00	0.240080	123,062.70	236,678.70	547.87	48.00%	2.94%	37.81	0.73
6	Residential Urbenville	135	13,268,200.00	0.63%	416.00	55,981.12	0.500000	66,341.00	122,322.12	908.99	45.77%	1.52%	9.58	0.18
7	Residential Jennings	105	10,455,810.00	0.50%	416.00	43,680.00	0.490000	51,233.47	94,913.47	903.94	46.02%	1.18%	12.27	0.24
8	Residential Drake	81	7,729,100.00	0.37%	416.00	33,696.00	0.500000	38,645.50	72,341.50	893.10	46.58%	0.90%	9.60	0.18
9	Farmland General	1684	1,439,342,330.00	68.43%	611.00	1,028,924.00	0.198000	2,849,897.81	3,878,821.81	2,303.34	26.53%	48.17%	18.89	0.36
10	Business Tenterfield	138	17,463,118.00	0.83%	831.00	114,952.23	1.000000	174,631.18	289,583.41	2,093.42	39.70%	3.60%	-268.85	-5.17
11	Business Other	8	706,500.00	0.03%	350.00	2,800.00	0.400000	2,826.00	5,626.00	703.25	49.77%	0.07%	4.80	0.09
12	Business Urbenville	6	605,100.00	0.03%	382.00	2,456.26	0.540000	3,267.54	5,723.80	890.17	42.91%	0.07%	8.43	0.16
13	Business Jennings	1	108,000.00	0.01%	360.00	360.00	0.350000	378.00	738.00	738.00	48.78%	0.01%	7.77	0.15
14	Business Drake	6	746,600.00	0.04%	382.00	2,292.00	0.425000	3,173.05	5,465.05	910.84	41.94%	0.07%	5.77	0.11
19	Business – Industry	79	14,632,780.00	0.70%	831.00	65,649.00	1.280000	187,299.58	252,948.58	3,201.88	25.95%	3.14%	133.01	2.56
15	Mining	10	416,270.00	0.02%	675.00	6,750.00	2.410022	10,032.20	16,782.20	1,678.22	40.22%	0.21%	113.90	2.19
	TOTALS	5344	2,103,383,860.00	100%		2,683,988.81		5,379,346.90	8,063,335.71			100%		
							Conservation Concession Applicable to Farmland		(11,616.48)					
							Net Total Income		8,051,719.23					

STATEMENT OF CHARGES

An independent review was conducted in early 2025 on the Water, Sewer and Waste charges. The purpose of this review was to determine the best way forward in providing quality services to our customers at a reasonable price. Many residents were complaining about the high service and access charges. The previous plan and charges were accumulating more cash than was needed to fund expected ongoing costs and assets replacements/upgrades.

Council continues to adhere to the following principles:

- Ensure assets are maintained and replaced as required
- Ensure intergenerational equity is maintained
- Ensure that Water, Sewer and Waste funds are liquid and operable into the future and do not require subsidisation from any other funds.

Water charges

Four models were developed to establish the best result for Council and its community. Each model varies the fees charged to minimise the cost to the ratepayer, whilst ensuring the necessary funding for operations and capital.

- Model 1 – has a 10% reduction in year 1, a nil change in year 2 and then a 5% increase over the remaining years.
- Model 2 – has a 15% reduction in year 1, a nil change in year 2 and 3 and then a 2.5% increase over the remaining years.
- Model 3 has a 2.5% reduction in years 1, 2 and 3, a nil change in year 4 and then a 2.5% increase over the remaining years.
- Model 4 has a 12.5% reduction in year 1, a nil change in year 2 and a 4% increase over the remaining years. **Preferred Model.**

Models 1 and 4 have capital replacement levels equivalent to depreciation expenditure in each year, while maintaining a sufficient ongoing cash balance.

The preferred Model 4 has a nil change that has been factored into the fees and charges for Water.

Sewer charges

Three models were developed to establish the best result for council and its community. Each model varies the fees charged to minimise the cost to the ratepayer, whilst ensuring the necessary funding for operations and capital.

- Model 1 – has a 25% reduction in year 1, a nil change in year 2 and then a 5% increase over the remaining years.
- Model 2 – has a 20% reduction in year 1, a nil change in years 2 and 3 and then a 2.5% increase over the remaining years.
- Model 3 – has a 10% reduction in years 1, 2 and 3 and then 4% increase over the remaining years.
Preferred model.

In terms of asset replacement or upgrades all models include the Long-term Financial Plan estimates which is consistent with the asset management plans and annual depreciation expense.

The cash position at year end under each of the models is satisfactory.

The preferred Model 3 reduction of 10%, in year 2, has been factored into the fees and charges for Sewer in the 2026/27 year.

Waste charges

Three models have been developed to establish the best result for Council and its community. Each model varies the fees charged to minimise the cost to the ratepayer, whilst ensuring the necessary funding for operations and capital.

- Model 1 – has 15% reduction in year 1, a nil change in year 2 and then a 4% increase over the remaining years.
- Model 2 – has a 20% reduction in year 1, a nil change in year 2 and then a 5% increase over the remaining years.
- Model 3 – has a nil reduction in years 1 to 5 then a 5% increase over the remaining years. **Preferred model.**

All models are a significant improvement on the previous model and still maintain sufficient cash and resources to fund maintenance and capital works into the future.

The preferred Model 3, with a nil reduction, has been factored into the fees and charges for the Waste in the 2026/27 year.

WATER SUPPLY CHARGES

Water Pricing Policy Statement

Council proposes to adopt as part of the 2026/2027 Operational Plan a Policy for Water Pricing, which incorporates the user pays principle. The proposed water pricing policy for the 2026/2027 financial year is based on the following charging components:

- An annual availability charge which applies to each individual connection to the water supply and to each property to which a service connection is available to a Water Supply System;
- A consumption-based charge for each kilolitre of water consumed.

The purpose of this Water Pricing Policy is to:

- (a) assist in the financing of the water supply;
- (b) provide for future capital works; and
- (c) encourage a conservative use of water.

Water Supply - Availability Charge

In accordance with best practice guidelines and in accordance with sections 501 and 502 of the *NSW Local Government Act 1993*, Council proposes to:

- Levy an Availability Charge applicable to all properties connected or able to be connected to a Council Water Supply; and
- Levy a water supply charge on land that is supplied with water from a water pipe of the Council and also land that is situated within 225 metres of a water pipe and physically able to be connected to Council's water main.

The minimum non-residential water access charge will be the annual residential water availability charge.

The service availability charge for residential strata lots will be 75% of the residential service availability charge. This recognises that strata developments utilise shared services infrastructure at a lower cost to Council and provides a higher income yield for each rateable property.

The water supply service availability charge is levied as a charge per water connection to each rates assessment.

The account for the access charge will be included on the annual rates notice.

Water Supply - Consumption Charges

In accordance with Section 502 of the *NSW Local Government Act 1993*, it is proposed to levy a charge for the consumption of water for all properties, as detailed in Council's Fees and Charges document which forms part of this Operational Plan.

Minimum Account Charge

In the 2026/2027 Billing Year there will be a minimum water consumption account charge of \$25.00 for each of the six (6) monthly billing periods.

Damaged Water Meter

If at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based upon the average water consumption for the previous two corresponding water billing periods.

Concealed Water Leakage Concession Policy

Please refer to Council's Policy on this matter if you have a concealed water leak. The Policy is available on Council's website.

Council's water charging structure for 2026/2027 is as follows:

Description	Services	Charge \$	Levied \$
Residential Water Service Availability	1905	653.00	1,243,965.00
Rural Other Water Service Availability	31	653.00	20,243.00
Residential Strata Water Service Availability	17	491.00	8,347.00
Mt Lindesay Private Line Water Availability	11	850.00	9,350.00
Total Residential/Rural/Mt Lindesay Water Access Charges	1964		1,281,905.00
20mm Service Availability	222	653.00	144,966.00
25mm Service Availability	15	653.00	9,795.00
32mm Service Availability	8	653.00	5,224.00
40mm Service Availability	16	985.00	15,760.00
50mm Service Availability	22	1,532.00	33,704.00
80mm Service Availability	-	3,929.00	-
100mm Service Availability	-	6,139.00	-
150mm Service Availability	-	13,804.00	-
Voluntary & Charitable Water Availability	26	126.00	3,276.00
Total Non-Residential Water Access Charges	309		212,725.00
Minimum Water Account Charge (each billing cycle)		25.00	
Residential/Rural/Mt Lindesay <450kl	As per usage	5.50	
Residential/Rural/Mt Lindesay >450kl	As per usage	8.40	
Non-Residential <1,000 kl	As per usage	5.50	
Non-Residential >1,000 kl	As per usage	8.40	
Total Water Consumption Charges			

SEWERAGE SERVICE CHARGES

Sewerage Service - Availability Charge

In accordance with Section 501 of the *NSW Local Government Act 1993* Council proposes to levy a Sewerage Service Charge on each parcel of rateable land for which the service is provided or proposed.

A parcel of rateable land is defined in the *NSW Local Government Act 1993* as a portion or parcel of land separately valued under the *Valuation of Land Act 1916*.

The Sewerage Availability Charge shall be applied in accordance with Section 502 of the *NSW Local Government Act 1993* to every rates assessment for each sewerage connection from 1 July in each rating year when the property subject to the rate assessment is within the Tenterfield or Urbenville Town areas and;

- is connected to the Council's sewer main, or
- is not connected to the Council's sewer main but any part of the property is no more than 75 metres from the Council's sewer main, and
- is land from which sewerage can be discharged into the sewers of Council.

In respect of Residential Flat Buildings, a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection. This fee is set out in Council's Fees and Charges.

Annual Charges - Non-Residential Sewerage

Commercial and other non-residential sewerage customers will incur an access charge based on the size of the customer's water connection meter plus a pay-for-use charge based on the water used. The annual non-residential sewerage charge will be calculated using the following formula:

Annual Non-residential Sewerage Charge = AC+ SDF x (C x UC) where;

- AC = Access Charge
- SDF = Sewerage Discharge Factor determine by type/use.
- C = Customers annual water consumption measured in kilolitres.
- UC = Sewerage Usage Charge per kilolitre.

The Non-Residential Sewerage Charge is levied as a charge per sewerage connection to each rates assessment, or if no sewerage connection is provided then a Non-Residential Sewerage Charge will be levied on all sewered land in the Tenterfield and Urbenville Town areas within 75 metres of Council's main and physically able to be connected to Councils main (in accordance with Section 552 of the *NSW Local Government Act 1993*), the Non-Residential Sewerage Service Charge will then apply to the number of parcels of rateable land

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separately valued as at 1 July in each rating year.

The minimum non-residential sewerage access charge will be the annual residential sewerage availability charge.

Council's sewerage charging structure for 2026/2027 is as follows:

Description	Services	Charge \$	Levied \$
Residential Sewer Availability	1743	1,183.00	2,061,969.00
Total Residential Sewer Access Charges	1743		2,061,969.00
20mm Service Availability	204	1,183.00	241,332.00
25mm Service Availability	13	1,183.00	15,379.00
32mm Service Availability	8	1,531.00	12,248.00
40mm Service Availability	13	2,381.00	30,953.00
50mm Service Availability	16	3,714.00	59,424.00
80mm Service Availability	-	9,506.00	-
100mm Service Availability	-	14,852.00	-
150mm Service Availability	-	33,421.00	-
Voluntary & Charitable Sewer Availability	25	228.00	5,700.00
Total Non-Residential Sewer Access Charges	279		365,036.00
Sewerage Usage Charge – Non-Residential	Per usage	2.85	

TRADE WASTE CHARGES

The trade waste bill for a trade waste customer will be:

$TW = A + I + C \times UC \times TWDF$, where

- TW = Total annual trade waste fees and charges (\$)
- A = Annual Trade Waste fee (\$)
- I = Re-inspection fee (\$) where required
- C = Customer's annual water consumption (kl)
- UC = Trade waste usage charge (\$/kl)
- TWDF = Trade waste discharge factor

The account for the annual trade waste fee (A) and re-inspection fee (I) (where applicable) will be included on the annual rates notice. The account for the usage component applicable) will be issued on a half yearly billing cycle in conjunction with Water Usage accounts.

Council's trade waste charging structure for 2026/2027 is as follows:

Description	Services	Charge \$	Levied \$
Annual Trade Waste Charge - Category 1	61	190.50	11,620.50
Annual Trade Waste Charge - Category 2	-	190.50	-
Annual Trade Waste Charge - Category 3	-	908.00	-
Trade Waste Usage Charge: Compliant		2.15	
Trade Waste Usage Charge: Non-Compliant		22.00	
Total Annual Trade Waste Charges	61		11,620.50

On-Site Sewage Management Charges

The owners of all premises (other than those licensed by the NSW EPA) are required to obtain approval to operate an on-site human waste treatment facility.

Upon initial assessment of an on-site sewage management system Council may require owners to undertake maintenance or replacement of a system prior to issuing an approval, to ensure that performance standards are being adhered to, and human and environmental health impacts are minimised.

Council proposes to apply a user pays policy in regard to the recovery of costs for on-site sewage management.

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WASTE MANAGEMENT CHARGES

Waste Management Facility Charge

In accordance with Section 501 of the *NSW Local Government Act 1993*, it is proposed to levy an annual charge on all rateable properties as a Waste Management Facility charge. This charge recognises that all rateable properties potentially produce waste and hence should contribute to the costs of running Council's Waste Management Facilities. Gate charges will apply as per Council's Fees and Charges Policy.

Waste Management Collection Charge - Domestic

In accordance with Section 496 of the *NSW Local Government Act, 1993*, Council proposes to levy an Annual Domestic Waste Management Collection Charge on Domestic Properties within the designated Domestic Waste Collection Service Area.

Waste Management Collection Charge – Non-Domestic

In accordance with Section 501 of the *NSW Local Government Act, 1993*, Council proposes to levy an Annual Waste Management Charge on Non-Domestic Properties. Within the designated Non- Domestic Waste Collection Service Area.

Waste Management - Recycling Collection Charges

In accordance with Section 496 of the *NSW Local Government Act, 1993*, Council proposes to levy an Annual Waste Recycling Charge on all residential properties within the designated Residential Waste Recycling Collection Service Area.

In accordance with Section 501 of the *NSW Local Government Act, 1993*, Council proposes to levy an Annual Waste Recycling Charge on all Non-Residential properties within the designated Non- Residential Waste Recycling Collection Service Area.

The collection areas related to the above items are described in the maps at the end of this Revenue Policy.

Council's Waste Management charging structure for 2026/2027 is as follows:

Description	Services	Charge \$	Levied \$
Waste Collection - Domestic 120L Bin	1084	517.00	560,428.00
Waste Collection - Rural 120L Bin	94	517.00	48,598.00
Total Waste Collection Charges Domestic/Rural 120L	1178		609,026.00
Waste Collection - Domestic 240L Bin	889	665.00	591,185.00
Waste Collection - Rural 240L Bin	64	665.00	42,560.00
Total Waste Collection Charges - Domestic/Rural 240L	953		633,745.00
Waste Collection - Commercial 120L Bin	70	517.00	36,190.00
Total Waste Collection Charges - Commercial 120L	70		36,190.00
Waste Collection - Commercial 240L Bin	278	665.00	184,870.00
Total Waste Collection Charges - Commercial 240L	278		184,870.00
Waste Management Facility Charge	5140	321.00	1,649,940.00
Total Waste Management Facility	5140		1,649,940.00
Waste Management Facility Charge - Non-Residential	204	321.00	65,484.00
Total Waste Management Facility - Non- Residential	204		65,484.00
Waste Recycling Collection - Residential	1863	98.50	183,505.50
Total Waste Recycling Collection Charge - Residential	1863		183,505.50
Waste Recycling Collection - Non-Residential	242	98.50	23,837.00
Total Waste Recycling Collection Charge - Non- Residential	242		23,837.00

Bulk Solid Waste Charges

In accordance with Section 502 of the NSW Local Government Act 1993, Council proposes to charge a Waste Management Charge for the removal of Builders waste and waste from commercial and domestic properties by way of a collection service from Trade Waste Bins and for the rental and delivery of these bins.

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The proposed charges are set out in Council's Fees and Charges under the Waste Management section.

Waste Vouchers

Council has determined that three (3) waste vouchers will be issued with the annual rate notices. Under amendments to Treasury laws and regulations Council is extending the expiry dates for vouchers. Vouchers for 2024/25 will be current for three (3) financial years to 2026/27. Voucher for 2025/26 will be current for three (3) financial years to 2027/28.

Council vouchers are subsidised to the value of a small box trailer (single axle, no high sides – max 6'x4'x2') trailers are further subsidised at 82% of tonnage rates. For terms and conditions please refer to the vouchers when you receive them.

STORMWATER MANAGEMENT SERVICES

In accordance with Section 496A of the *NSW Local Government Act 1993*, Council proposes to make and levy an annual charge for the provision of stormwater management services for each eligible parcel of land within the Business - Tenterfield sub-category boundary, all properties within the boundary of the village of Jennings and all properties within the boundary of the village of Urbenville.

Council's Stormwater charging structure for 2026/2027 is as follows:

Description	Services	Charge \$	Levied \$
Stormwater Management			
Stormwater Management Charge - Residential	1700	25.00	42,500.00
Stormwater Management Charge - Strata	19	12.50	237.50
Total Stormwater Management Charge - Residential	1719		42,737.50
Stormwater Business < 350m2	41	25.00	1,025.00
Stormwater Business 350m2 - 1200m2	60	50.00	3,000.00
Stormwater Business 1200m2 - 5000m2	64	221.00	14,144.00
Stormwater Business > 5000m2	34	357.00	12,138.00
Total Stormwater Management Charge – Non - Residential	199		30,307.00

FEES AND CHARGES

Fees and Charges are calculated in accordance with the recommendations of the Local Government and Shires Association detailed in "Determination of Fees and Charges under the *NSW Local Government Act, 1993*" released in April, 1994. Variations outside this policy are identified specifically in the Fees and Charges Schedule.

Where fees are fixed by State Government Acts and regulations they will be adjusted as legislation requires. A list of Council's Fees and Charges proposed to apply from the 1 July 2026 is included in this Operational Plan.

FINANCIAL HARDSHIP

Ratepayers experiencing financial hardship in respect of payment of Council rates and charges can apply to Council for alternative payment options to assist the alleviation of such hardship.

Anyone in this situation should contact Council's finance team who will discuss options in confidence and advise what can be done to assist ratepayers with the payment of rates and charges.

INTEREST ON RATES AND CHARGES EXCLUDING GENERAL FEES AND CHARGES

The NSW Minister for Local Government announces in accordance with Section 566(3) of the *NSW Local Government Act 1993* the maximum amount of interest that can be levied on overdue rates and charges.

For the 2026/2027 financial year, the NSW Minister for Local Government will set the interest rate subject to determination by the Office of Local Government for the period 1 July 2026 to 30 June 2027 (yet to be determined).

Council will apply these interest rates for 2026/2027 as determined by the NSW Minister for Local Government.

SECTION 67 PRIVATE WORKS CHARGES

Details of the Private Works Charges for 2026/2027 are included in the fees and charges section of this Operational Plan.

BORROWINGS

Nil borrowings - subject to service level reductions and further amendments proposed in the amended Operational Plan for 2026/2027.

RESTRICTED FUNDS

Internally restricted funds and externally restricted fund are set aside each year for various purposes. The balance of these funds as at 30 June in any given year can be found in Council's audited Financial Statements.

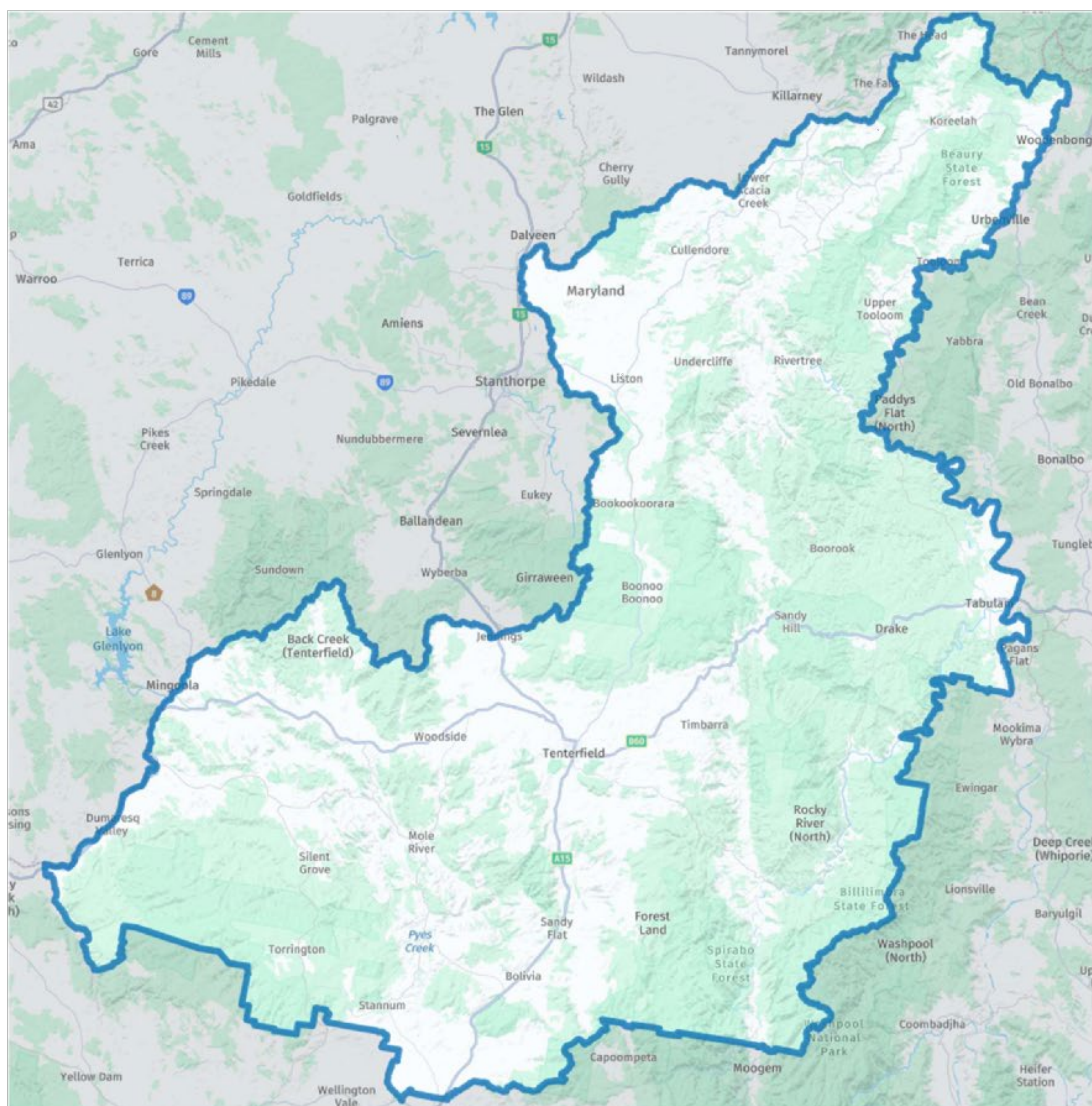
APPENDIX A - CATEGORISATION AND COLLECTION AREA MAPS

APPENDIX B – FEES & CHARGES

DRAFT

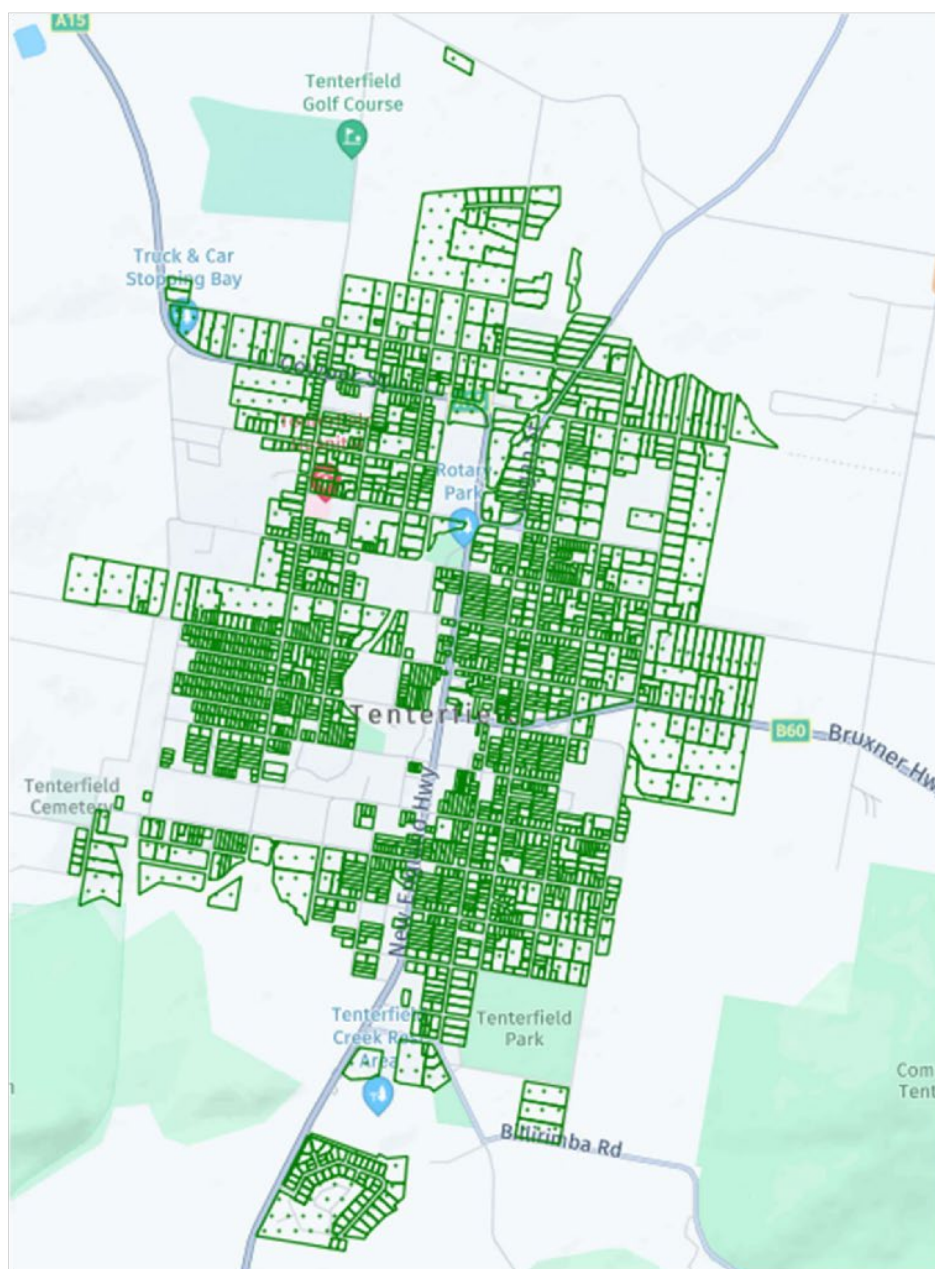
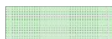


Local Government Area





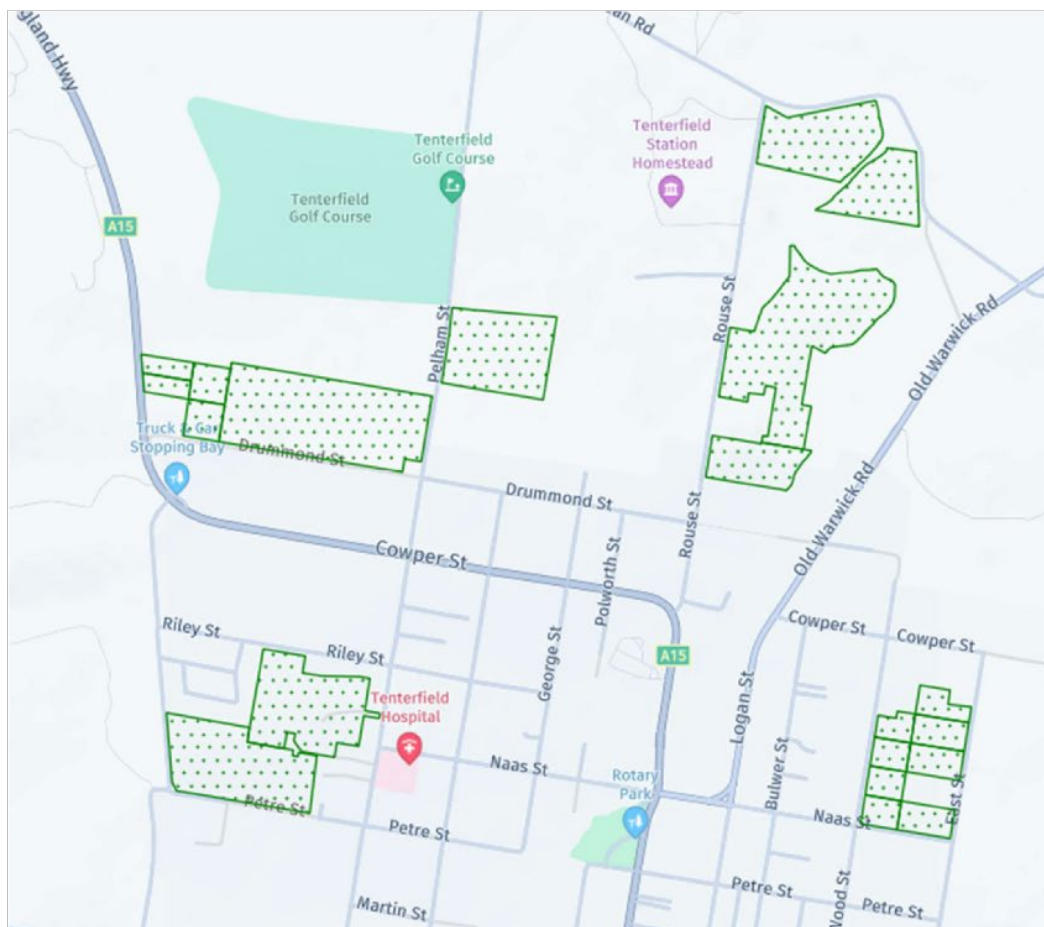
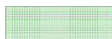
Residential Tenterfield



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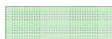


Residential Tenterfield Urban





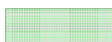
Residential Other



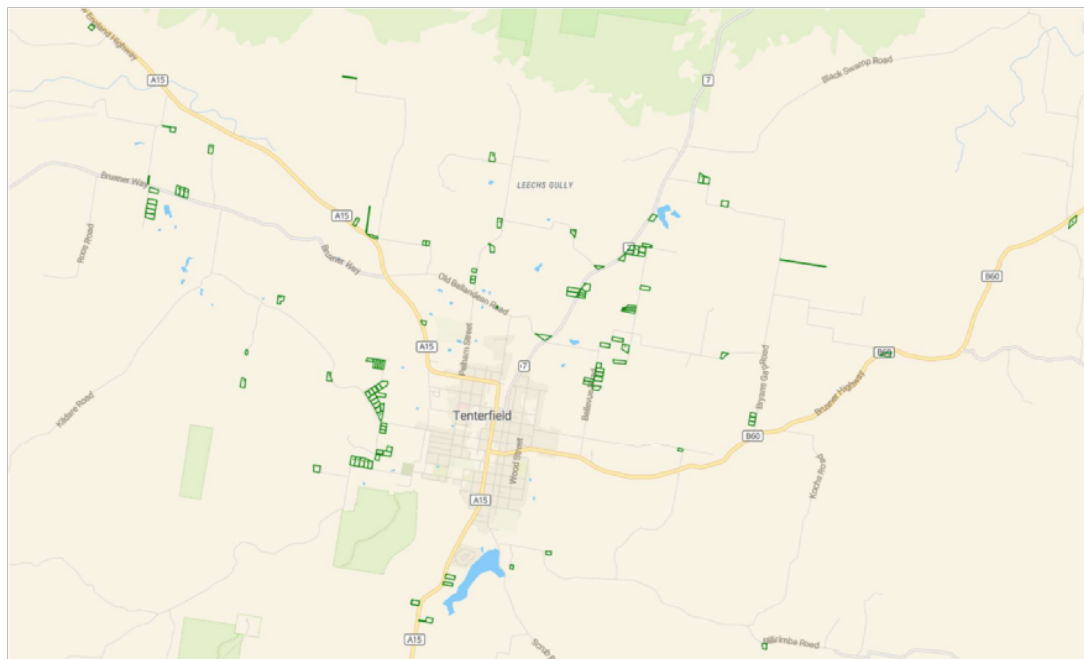
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Residential Other

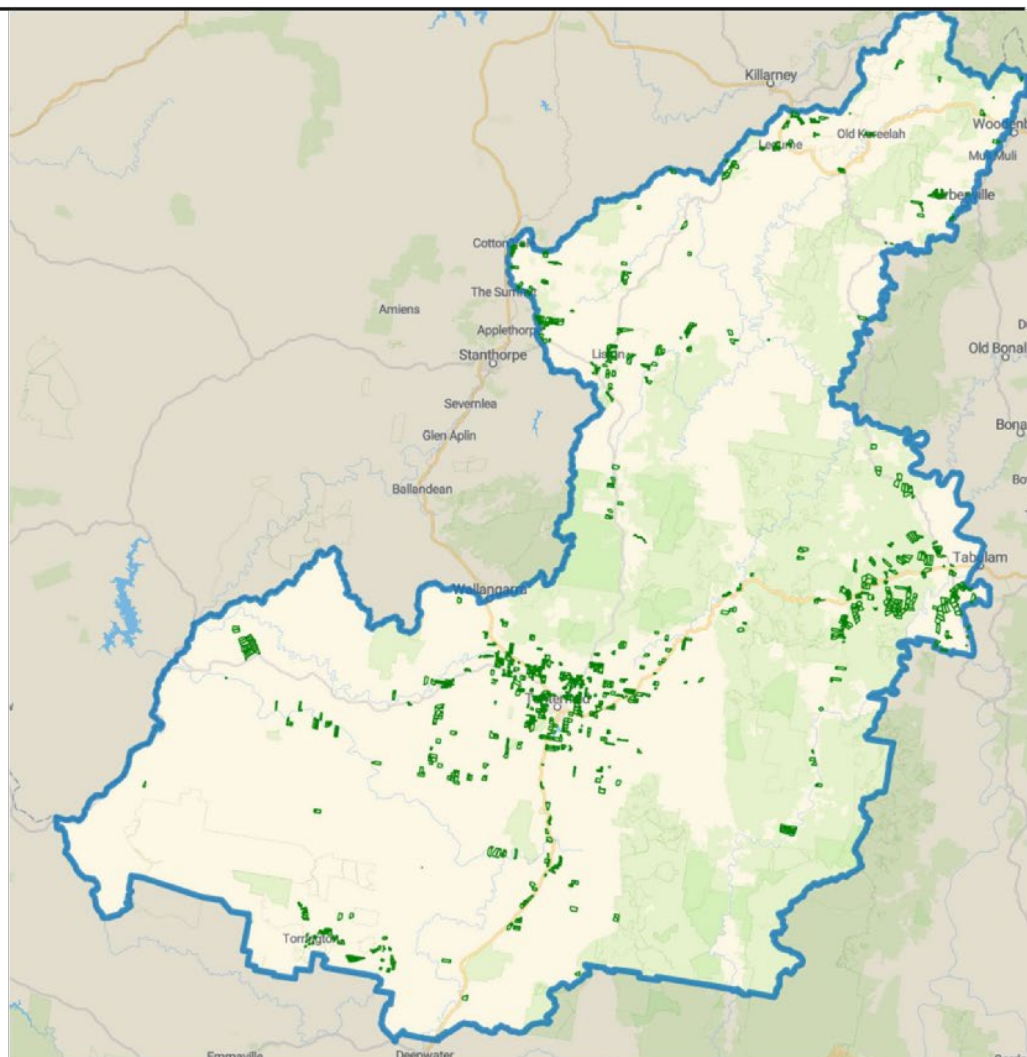
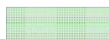


Residential Other Tenterfield



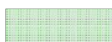


Residential Rural



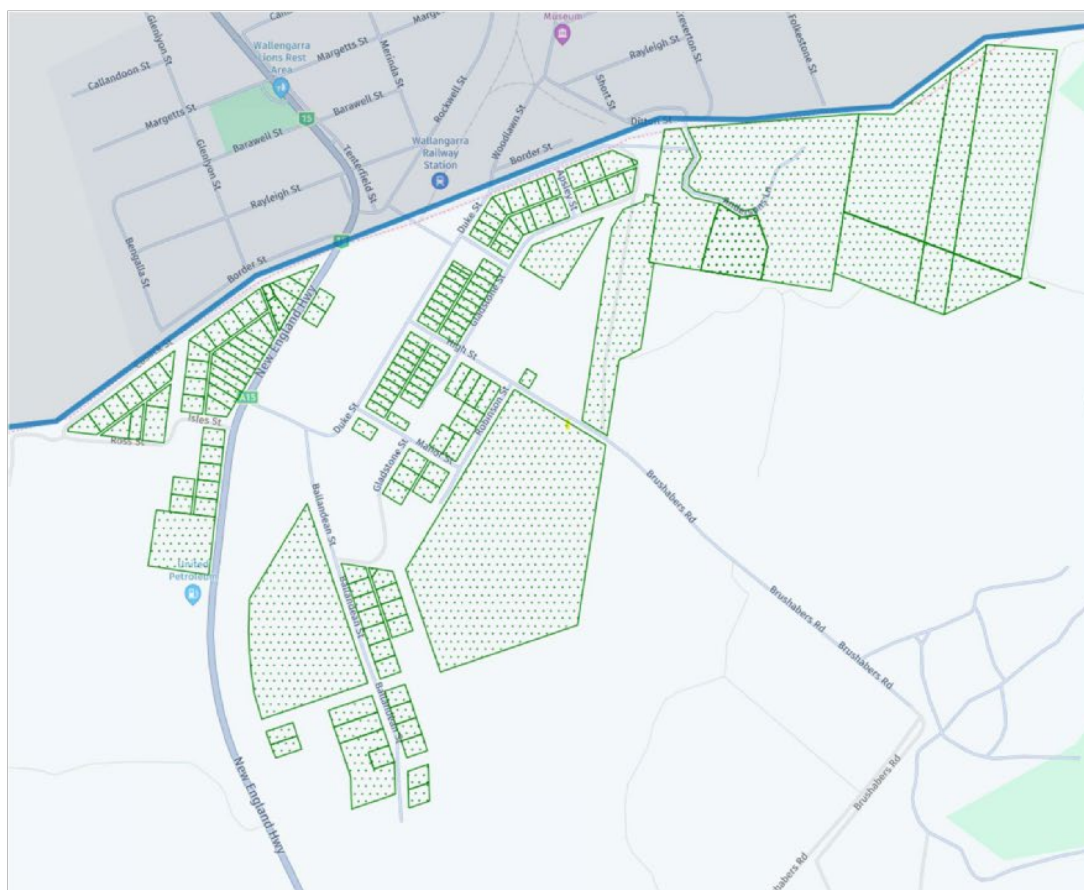
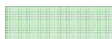


Residential Urbenville



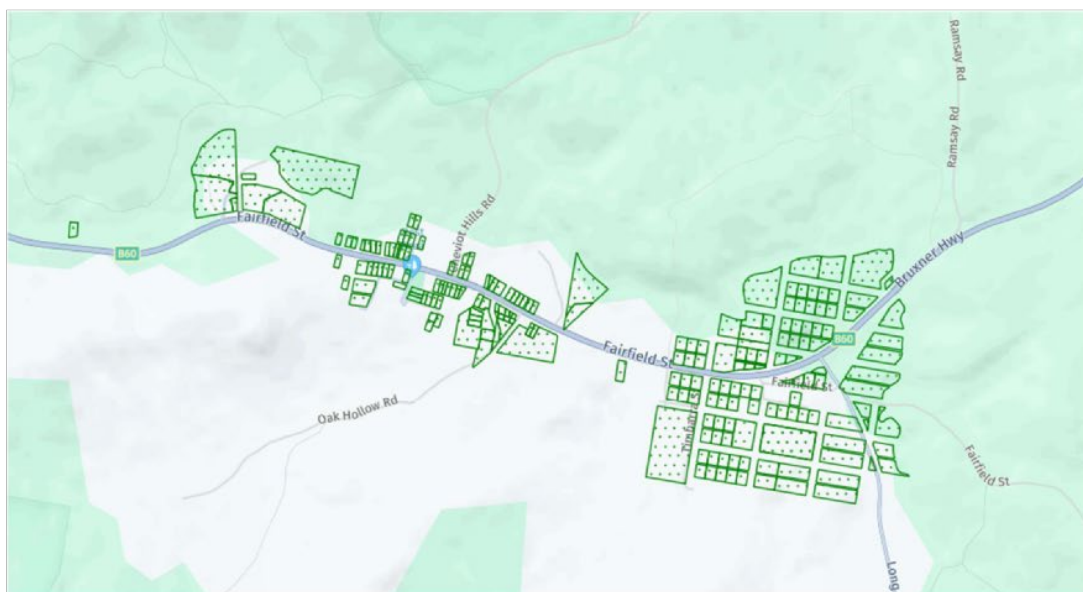
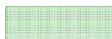


Residential Jennings



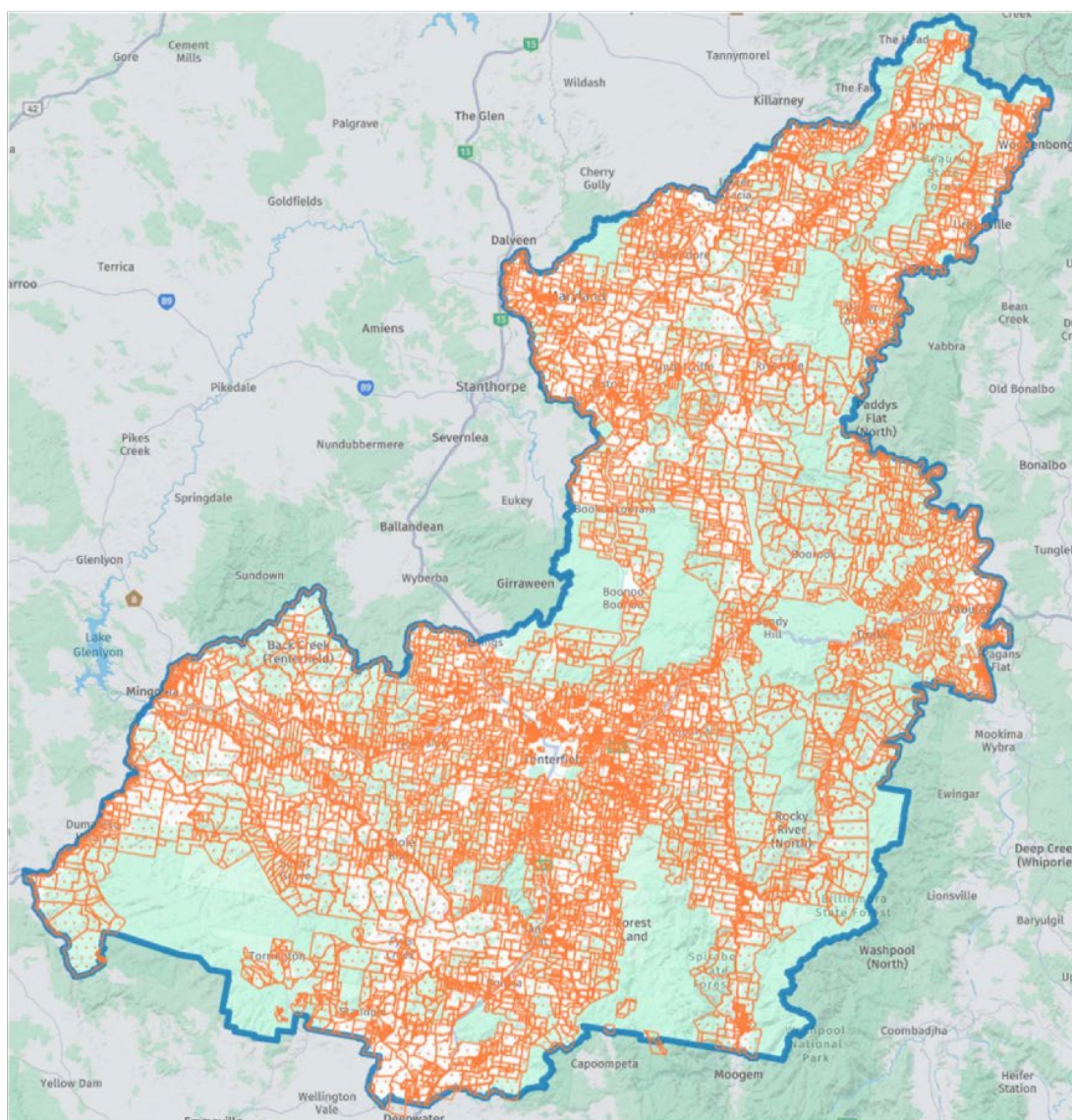
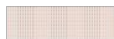


Residential Drake





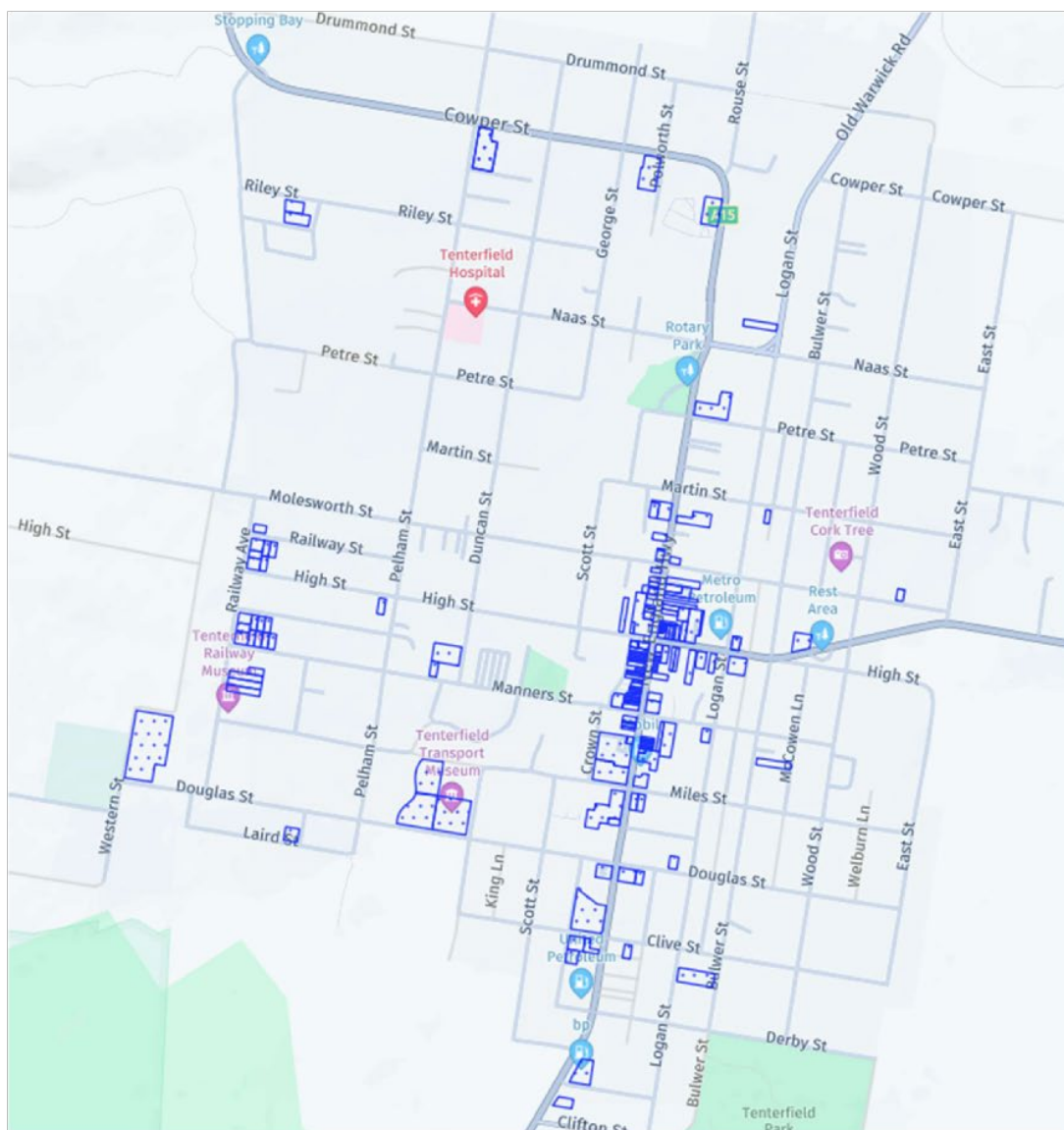
Farmland



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Business Tenterfield





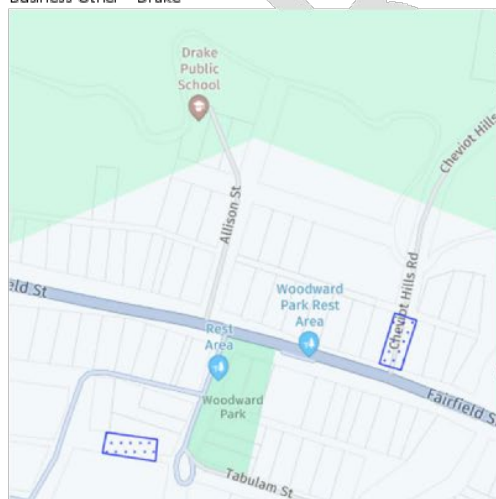
Business Other



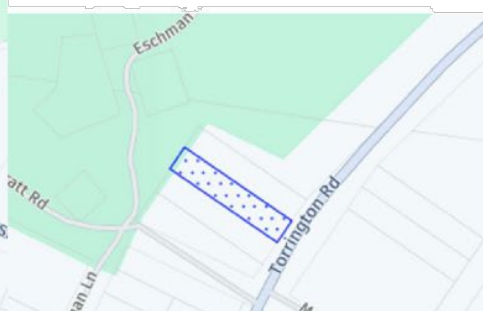
Business Other Tenterfield



Business Other - Drake

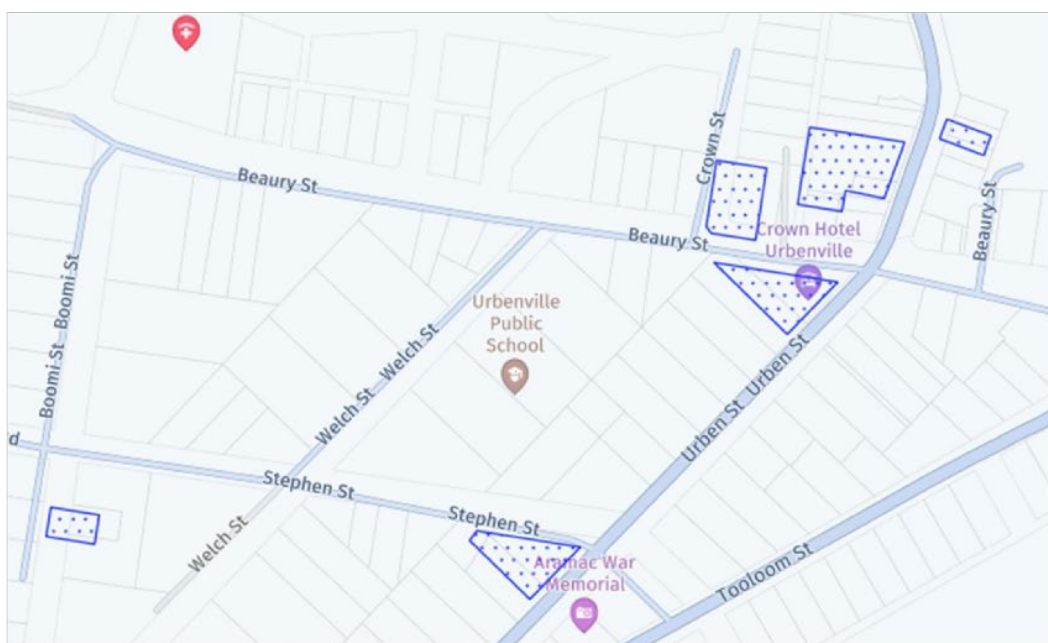


Business Other - Torrington





Business Urbenville



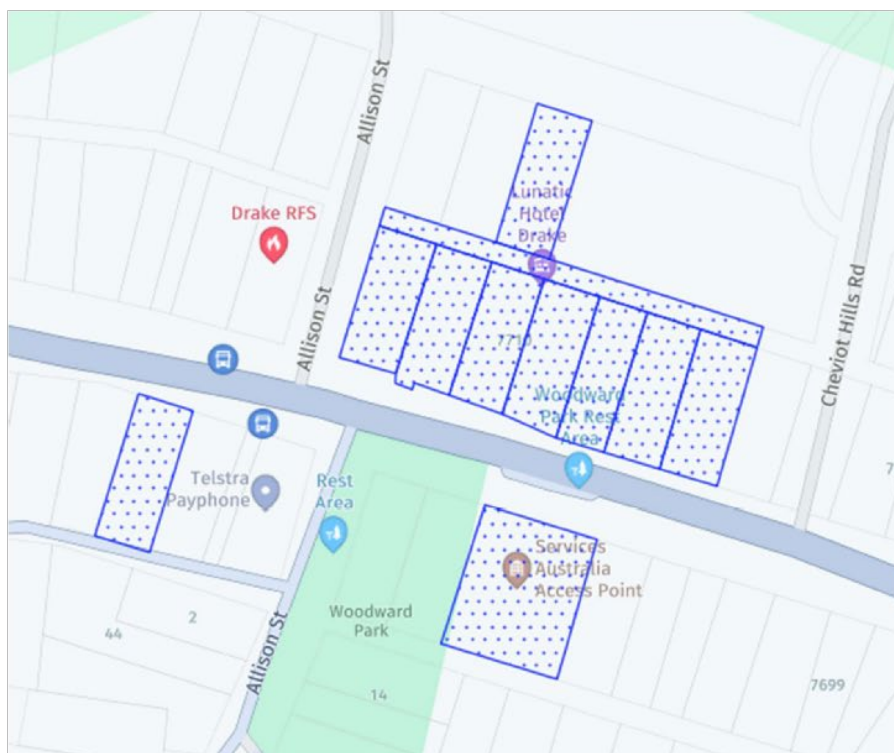


Business Jennings



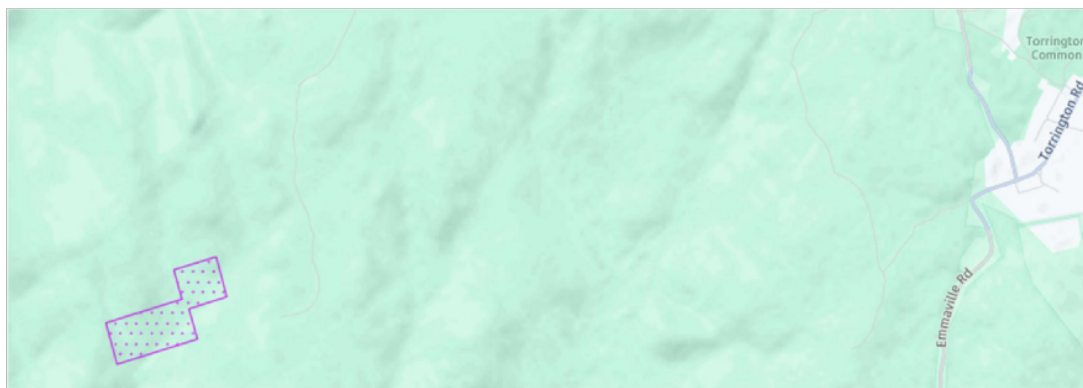


Business Drake





Mining



A51581 Lot 8 DP 753286 above

ASSESSMENT	PROPERTY DESCRIPTION/LEASE TYPE							TOTAL AREA
A19778	ML 1373							1.816 HA
A24497	ML 1345							8094 M2
A24505	ML 6295	ML 6335	ML 6242					59.58 HA
A24927	ML 1200							8.75 HA
A29280	ML 6291							25.9 HA
A35758	ML 1215	ML 5437						4.032 HA
A41459	ML 1147 - 1150	ML 24	ML 256	ML 259	ML 5883	SL 409	GL 5477 - 5478	708.5 HA
A41467	SL 492							2.14 HA
A41483	ML 471	ML 6004	ML 6006					80.911 HA
A51581	Lot 8 DP 753286							24.28 HA

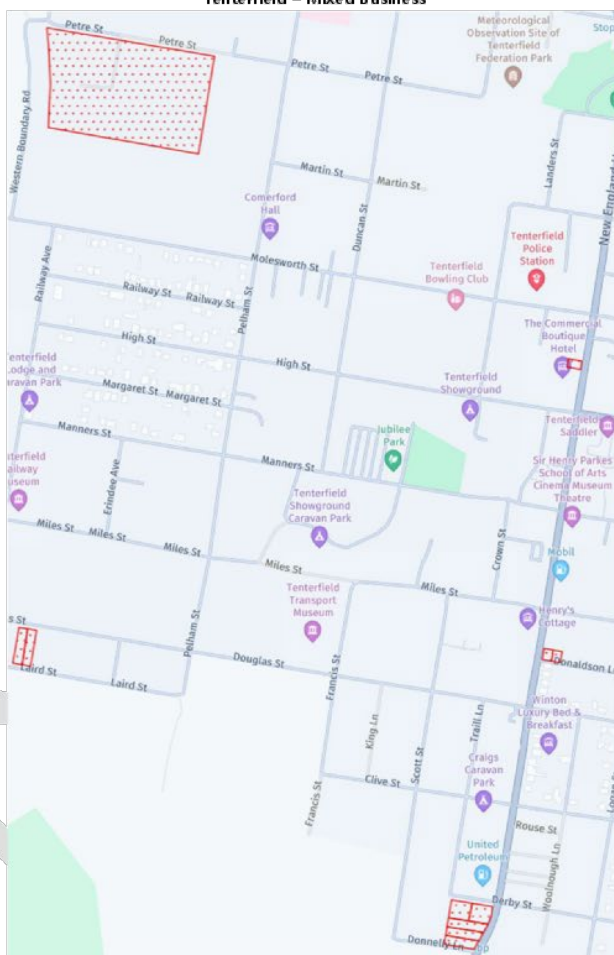
Note: No spatial data available for Mining Leases.



Mixed Development



Tenterfield – Mixed Business



Urbenville – Mixed Business

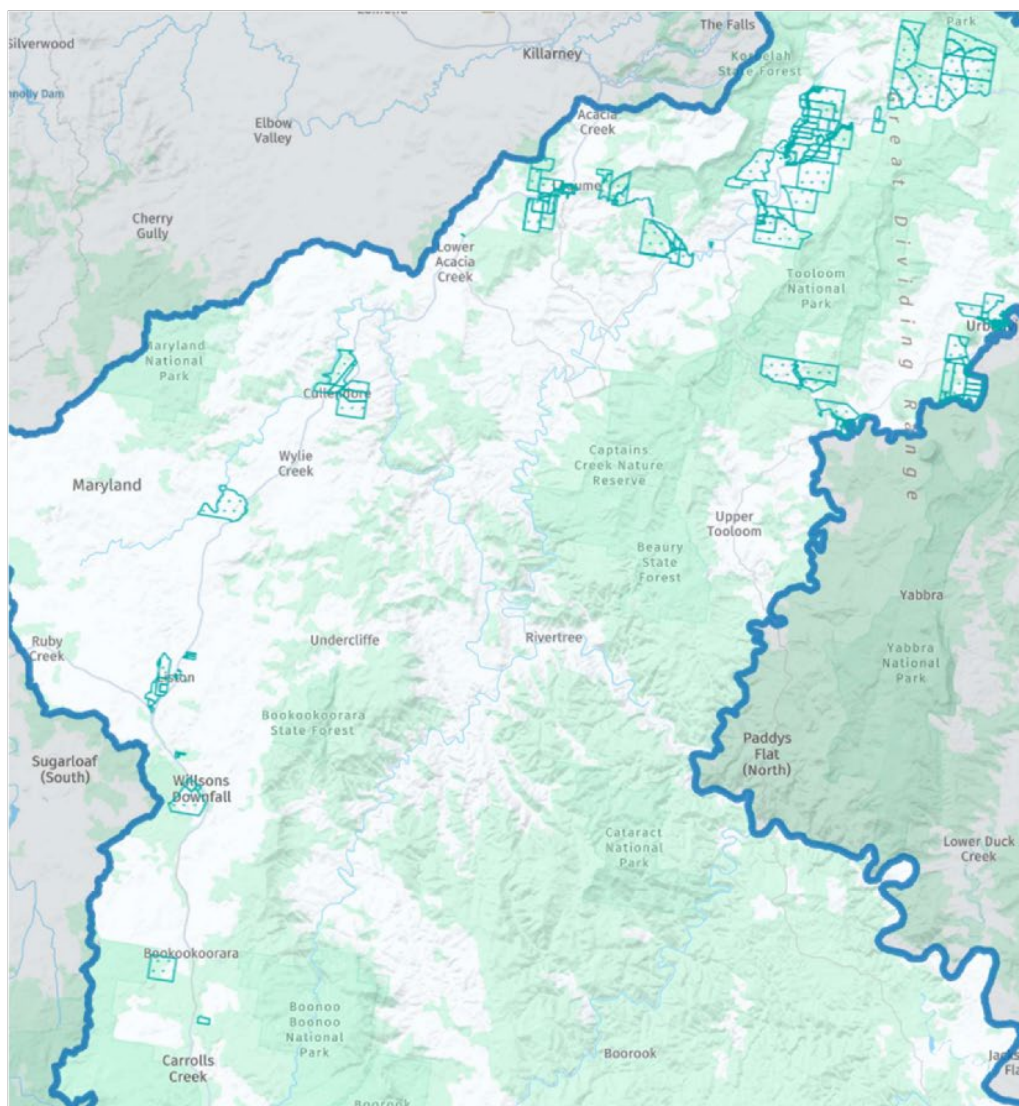




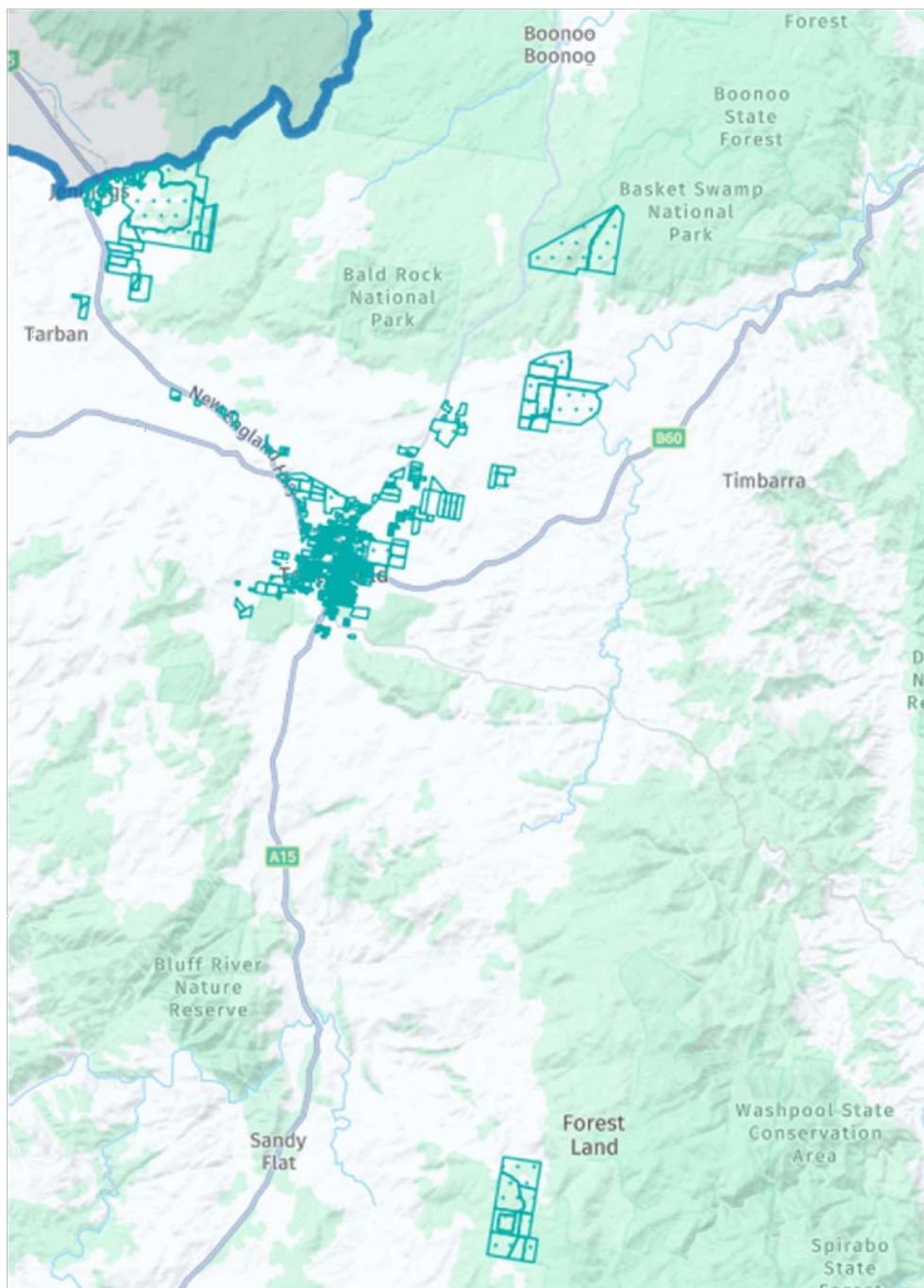
Waste Collection Areas



Servicing townships of Tenterfield, Jennings and Urbenville with opt in service provided along proportions of New England Highway, Mount Lindesay Road and Bryans Gap Road.



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TENTERFIELD SHIRE COUNCIL

Draft Fees & Charges

2026/27

ADOPTED XX XXXX 2026



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Explanation Table

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Charge Unit	Fee Unit
GST	GST Flag (Y/N) (26/27)
Fee (incl. GST)	Fee (incl. GST) (25/26)
Fee (incl. GST)	Fee (incl. GST) (26/27)
Increase %	Increase (%) on LY (26/27)
Description	Description & Detail
Code	Pricing Codes
Min. Fee	Minimum Fee excl. GST (for Descriptive Fees)

Classifications

Pricing Codes

A	A - Market Cost: Council provides a good / service in a competitive environment
B	B - Full Cost: Council intends to fully recover the direct and indirect cost of provision plus any community cost
C	C - Partial Cost: Council intends to partially recover the costs of provision
D	D - Zero Cost: Council absorbs the full cost of delivery
E	E - Legislative: Prices are dictated by legislation
F	F - Security Deposit: Refundable deposit against possible damage to Council property
H	H

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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TENTERFIELD SHIRE COUNCIL

DISCLAIMER: Where a fee or charge is a statutory one and where the amount is set outside of Council, then the actual statutory fee or charge shall prevail if it is different to the fee or charge within this schedule. This applies to fees marked with the Code E - Legislative: Prices are dictated by legislation.

If any fees or charges are changed by legislation during the financial year (after the adoption of the Council Fees & Charges schedule for that year), then this schedule will be updated to reflect those changes.

ADMINISTRATION

COUNCIL OFFICE

OTHER CHARGES

Interest on outstanding Rates and Charges, Water Consumption and Debtor Accounts		N			10.5%	E
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DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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APPROVALS

GENERAL

Approvals expire on 30 June annually. Exemptions for Street Vending are outlined in Council Policy with No Charge.

Compliance Certificates for swimming pools are valid for three (3) years only.

If Council concludes that specialist advice is required, then costs will be recovered from the applicant.

Caravan Park or Camping Ground Approval	per site	N	\$30.00	\$31.00	3.33%	B
Installation notice and assessment for a Relocatable home or holiday cabin within an existing caravan park	per site	N	\$221.00	\$229.00	3.62%	B
Carry out an activity prescribed by the regulations or an activity or a class or description prescribed by the regulations	per approval	N	As Assessed			B
For fee or reward transport waste over or under a public place	per approval	N	As Assessed			B
Operate a Public Car Park.	per approval	N	As Assessed			B
Extend a balcony, awning, sunblind, canopy, sun louvre or similar structure or an essential service pipe over/in footpath	annual fee	N	\$94.00	\$97.00	3.19%	B
Install a domestic oil or solid fuel heating appliance, not a portable appliance (post construction installation)	per application	N	\$199.00	\$206.00	3.52%	B
Skin Penetration (Ear Piercing/Electrolysis/Tattoos/Waxing – Hair Removal/Acupuncture)	per year	N	\$130.00	\$135.00	3.85%	B
Swimming Pools (Initial Inspection for compliance under the Swimming Pool Act)	per year	Y	\$205.00	\$212.00	3.41%	B
Swimming Pools (Second inspection for compliance under the Swimming Pool Act)	per inspection	Y	\$113.00	\$117.00	3.54%	B
Home-based business - Food preparation	per year	N	\$154.00	\$159.00	3.25%	
Modify an approval	per application	N	50% of Original Fee Paid			B

MOBILE VENDOR

Approvals expire 30 June annually. Single events are for one occasion only. This form of approval excludes food sales.

Sale of goods in a public place from standing vehicle or any article (excludes food sales) - 50% of fee for 6 month period	annual fee or part thereof monthly	N	\$410.00	\$425.00	3.66%	B
Sale of goods in a public place from standing vehicle or any article – One Off Use (excludes food sales)	single event day/night	N	\$67.00	\$69.00	2.99%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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BUSKING

Application to busk using dangerous materials or implements	per approval	N	\$20.00	\$20.00	0.00%	B
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DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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CEMETERIES

TENTERFIELD LAWN & MONUMENTAL CEMETERY

Second Interment is allowed where permissible by NSW Health Regulations.

Right of Burial/Purchase of Plot	per burial	N	\$3,150.00	\$3,265.00	3.65%	A
First Interment – Machine Dig	per burial	Y	\$850.00	\$880.00	3.53%	A
Second Interment – Machine Dig	per burial	Y	\$850.00	\$880.00	3.53%	A
First Interment – Hand Dig	per burial	Y	\$1,200.00	\$1,245.00	3.75%	A
Interment – Stillborn or Child 0-12 months	per burial	Y	\$0.00	\$500.00	∞	A

TENTERFIELD & VILLAGES LAWN CEMETERIES, MEMORIAL ROSE GARDEN & NICHE WALLS

Reservation fees are non-refundable. Plaque must be approved to meet Council specifications.

Reservation - Plot, Niche or Rose Garden	Per Application	N	\$350.00	\$363.00	3.71%	A
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VILLAGE CEMETERIES

Village Cemeteries – Right of Burial/Purchase of Plot	per burial	N	\$3,150.00	\$3,265.00	3.65%	A
Village Cemeteries – Interment – Machine Dig	per burial	Y	\$850.00	\$880.00	3.53%	A
Village Cemeteries – Additional charge for machinery (travel)	per burial	Y	Cost to Council			B
Village Cemeteries - Interment – Stillborn or Child 0-12 months	per burial	Y	\$0.00	\$500.00	∞	A

ALL CEMETERIES LAWN & MONUMENTAL

Niche and Reservation fees are non-refundable. Plaque must be approved to meet Council specifications. Right of Burial reservations are non-refundable. A shallow burial must be approved by Council.

Right of Burial/Purchase of Plot - for interment of Ashes in plot where designated as Rocky Ground and unable to obtain required depth for normal interment	per plot	N	\$2,000.00	\$2,070.00	3.50%	A
Assessment & Approval to erect monumental work requiring a Monumental Mason (Installation of headstone or plaque)	by application only	N	\$245.00	\$254.00	3.67%	A
Removal of Corpse from one part of the cemetery to another	per application	Y	Cost to Council + 10%			A
Removal of Corpse to any other cemetery	per application	Y	Cost to Council + 10%			A
Transfer of Right of Burial (Administration Charge)	Per Right of Burial	N	\$60.00	\$62.00	3.33%	A

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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ALL CEMETERIES LAWN & MONUMENTAL [continued]

Purchase of plot to inter ashes - Tenterfield	Per interment	N	\$3,150.00	\$3,265.00	3.65%	A
Purchase of plot to inter ashes - Villages	Per interment	N	\$3,150.00	\$3,265.00	3.65%	A
Cemeteries and Crematoria NSW Interment Services Levy - Ash Interment	Per Ash interment	Y	\$69.30	\$71.50	3.17%	E
Cemeteries and Crematoria NSW Interment Services Levy - Burial	Per Burial	Y	\$171.60	\$178.20	3.85%	E

PRIVATE CEMETERY

Application & Approval Fee	per application	N	\$290.00	\$301.00	3.79%	A
Permit for Burial & Council Inspection of grave prior to burial	per application	N	\$400.00	\$414.00	3.50%	A

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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CERTIFICATES & SEARCHES

Urgency Fee is an additional charge to the Certificate application where the Certificate is required within 24 hours.

603 CERTIFICATE

Section 603 Certificate	per certificate	N	\$100.00	\$100.00	0.00%	E
Urgency Fee for Section 603 Certificate	per certificate	N	\$145.00	\$145.00	0.00%	B

SECTION 10.7 CERTIFICATES

Section 10.7(2) Certificate (formerly 149 Certificate)	per certificate	N	\$71.00	\$71.00	0.00%	E
Section 10.7(5) Certificate Additional (formerly 149(5) Certificate)	per certificate	N	\$107.00	\$107.00	0.00%	E
Urgency Fee for Section 10.7 Certificate	per certificate	N	\$242.00	\$250.00	3.31%	B

735A (AND FORMER 121ZP) CERTIFICATE

Outstanding Notices and Orders Certificate - This is a Section 735A Certificate as to Notices (Local Government Act, 1993), inclusive of the provisions of Clause 41 of Schedule 5 (Environmental Planning & Assessment Act, 1979).

Section 735A (and former 121ZP) Certificate	per certificate	N	\$166.00	\$172.00	3.61%	B
Urgency Fee for Section 735A Certificate	per certificate	N	\$111.00	\$115.00	3.60%	B

OTHER APPLICATIONS

Section 64 – Noxious Weeds Certificate	per certificate	N	\$113.00	\$117.00	3.54%	B
Dwelling Permissibility Search	per search	N	\$166.00	\$172.00	3.61%	B
Development/Property Enquiry	per enquiry	N	\$220.00	\$228.00	3.64%	B
Urgency Fee for Dwelling Permissibility Search or Development/Property Enquiry	per search/enquiry	N	\$166.00	\$172.00	3.61%	B
Request for Re-issue of lost/misplaced certificates	per certificate	N	\$28.00	\$29.00	3.57%	B
Bushfire Attack Level (BAL) Certificate	per certificate	Y	\$256.00	\$350.00	36.72%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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COMPANION ANIMALS

Registration Fee - Dog - by 12 weeks or when sold if earlier than 12 weeks	per animal	N	\$80.00	\$80.00	0.00%	E
Registration Fee - Dog - Additional fee (for not Desexing dog by relevant age of 6 months)	per animal	N	\$189.00	\$189.00	0.00%	E
Registration Fee - Dog - Desexed (by relevant age of 6 months) for eligible pensioner	per animal	N	\$35.00	\$35.00	0.00%	E
Registration Fee - Dog - Desexed (sold by eligible pound or shelter)	per animal	N	\$0.00	\$0.00	0.00%	E
Registration Fee - Dog - Not Desexed (not recommended by vet)	per animal	N	\$80.00	\$80.00	0.00%	E
Registration Fee - Dog - Not Desexed (not recommended by vet) for eligible pensioner	per animal	N	\$35.00	\$35.00	0.00%	E
Registration Fee - Dog - Not Desexed (recognised breeder)	per animal	N	\$80.00	\$80.00	0.00%	E
Registration Fee - Dog - Working (as defined by the Companion Animals Act)	per animal	N	No Charge			E
Registration Fee - Dog - Greyhound (while a registered Racing Greyhound only)	per animal	N	Exempt			E
Registration Fee - Assistance Animal e.g. Guide Dog (Registration still required)	per animal	N	No Charge			E
Annual Permit for Restricted Breed or Dangerous Dog	per animal	N	\$236.00	\$236.00	0.00%	E
Registration Fee - Cat - by 12 weeks or when sold if earlier than 12 weeks	per animal	N	\$70.00	\$70.00	0.00%	E
Registration Fee - Cat - Desexed for eligible pensioner	per animal	N	\$35.00	\$35.00	0.00%	E
Registration Fee - Cat - Desexed (sold by eligible pound or shelter)	per animal	N	\$0.00	\$0.00	0.00%	E
Registration Fee - Cat - Not Desexed (not recommended by vet)	per animal	N	\$70.00	\$70.00	0.00%	E
Registration Fee - Cat - Not Desexed (not recommended by vet) for eligible pensioner	per animal	N	\$35.00	\$35.00	0.00%	E
Registration Fee - Cat - Not Desexed (recognised breeder)	per animal	N	\$70.00	\$70.00	0.00%	E
Annual Permit for Non-Desexed Cat (4 months & older)	per animal	N	\$99.00	\$99.00	0.00%	E
Registration Late Fee (if registration is not paid within 28 days of when it was due)	per animal	N	\$23.00	\$23.00	0.00%	E
Annual Permit Late Fee (if annual permit is not paid within 28 days of when it was due)	per animal	N	\$23.00	\$23.00	0.00%	E
Cat Trap (\$20.00 refundable deposit)	per fortnight	Y	\$50.00	\$50.00	0.00%	B
Companion Animal - Impounding Fee	per animal	N	\$50.00	\$50.00	0.00%	B
Companion Animal - Release Fee - First Impounding	per animal	N	\$75.00	\$75.00	0.00%	B
Companion Animal - Release Fee - Subsequent Impounding of same dog or cat	per animal	N	\$160.00	\$160.00	0.00%	B
Companion Animal - Sustenance	per day or part thereof	N	\$20.00	\$20.00	0.00%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DEVELOPMENT APPROVAL

BUILDING INFORMATION CERTIFICATE

Fees associated with Building Information Certificates (BIC) were previously prescribed under the now repealed Environmental Planning and Assessment Regulation 2000. Until such time as legislation prescribes fees associated with BIC's, Council may charge a fee for its regulatory functions under s608 LG Act. The fees for a BIC have been updated to be consistent with Full Operating Cost Recovery.

Dwellings (Inclusive of initial inspection)	per dwelling	N	\$300.00	\$300.00	0.00%	B
Not exceeding 200 square metres	per building	N	\$300.00	\$300.00	0.00%	B
Exceeding 200 square metres but not exceeding 2,000 square metres	as assessed	N	\$300.00 plus an additional 50 cents per m ² for each square metre over 200m ²			B
Exceeding 2,000 square metres	as assessed	N	\$1,200.00 plus an additional 75 cents per m ² for each square metre over 2,000m ²			B
Additional Inspection prior to issue of building certificate	per inspection	N	\$100.00	\$100.00	0.00%	B
Additional Fee – ONLY applies where the building to which the application relates has been completed in the past 24 months from the date of application	as assessed	N	As Assessed			B
Copy of Building Certificate	per copy	N	\$20.00	\$20.00	0.00%	B

COMPLIANCE/INSPECTION CERTIFICATE

COMPLIANCE CERTIFICATE

Footings / Slab Inspection	per inspection	Y	\$174.00	\$180.00	3.45%	B
Frame Inspection	per inspection	Y	\$231.00	\$239.00	3.46%	B
Stormwater Inspection	per inspection	Y	\$164.00	\$170.00	3.66%	B
Sewer – Under Slab Inspection	per inspection	Y	\$164.00	\$170.00	3.66%	B
Sewer – External Inspection	per inspection	Y	\$164.00	\$170.00	3.66%	B
Wet Areas Inspection	per inspection	Y	\$174.00	\$180.00	3.45%	B
Final Inspection	per inspection	Y	\$256.00	\$265.00	3.52%	B
Re-Inspection due to Non – Compliance	per inspection	Y	\$174.00	\$180.00	3.45%	B

COMPLYING DEVELOPMENT

Complying Development value up to \$5,000	per application	Y	\$116.00	\$120.00	3.45%	B
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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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COMPLYING DEVELOPMENT [continued]

Complying Development value from \$5,001 to \$50,000	per application	Y	\$231.00	\$239.00	3.46%	B
Complying Development value over \$50,001	per application	Y	\$100, plus \$3.50 for each \$1,000 of the estimated cost (or part of \$1,000)			B

CONSTRUCTION CERTIFICATE

Development value up to \$5,000	per development	Y	\$126.00	\$130.00	3.17%	B
Development value from \$5,001 to \$50,000	per development	Y	\$252.00	\$261.00	3.57%	B
Development value over \$50,001	per development	Y	\$100, plus \$3.50 for each \$1,000 of the estimated cost (or part of \$1,000)			B
Amended Construction Certificate (minor modification)	per development	Y	\$89.00	\$92.00	3.37%	B
Other amended construction certificates (significant modifications)	per development	Y	\$262.00	\$271.00	3.44%	B
Construction Certificates for Subdivision/Works (assessment of construction plans associated with subdivision)	per development	Y	By quotation			B

DEVELOPMENT APPLICATION

Change of use or development that does not involve erection of a building, the carrying out of work, the subdivision of land or the demolition of a building or work.	per application	N	\$379.00	\$379.00	0.00%	E
Class 10 Buildings up to \$100,000 (sheds, carports, etc.)	per development	N	\$179.00	\$185.00	3.35%	B
New Dwellings < \$100,000 estimated cost basic fee only applies	per development	N	\$606.00	\$606.00	0.00%	E
Up to \$5,000.00 (Also Applies to Advertising Signs)	per development	N	\$147.00	\$147.00	0.00%	E
\$5,001.00 to \$50,000.00	per application	N	\$226, plus \$3.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000			E
\$50,001.00 to \$500,000.00	per application	N	\$469, plus \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000			E
\$500,001.00 to \$1,000,000.00	per application	N	\$2,325, plus \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000			E
\$1,000,001.00 to \$10,000,000.00	per application	N	\$3,483, plus \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000			E

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DEVELOPMENT APPLICATION [continued]

More than \$10,000,000.00	per application	N	\$21,146, plus \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000			E
Refundable bond on satisfactory completion of access crossing within Road Reserve	per application	N	As Assessed			F

MODIFICATION OF CONSENT

Section 4.55(1) Modification Application (formerly S96(1))	per application	N	\$95.00	\$95.00	0.00%	E
Section 4.55(1A) (Formerly Section 96 (1A) or 96AA (1)) – where proposal is of minimal environmental impact.	per application	N	\$859.00 or half of the original fee for development application, whichever is the lesser			E
Section 4.55(2) Other modifications (formerly S96(2)). To be assessed in accordance with Section 4.55 of the Environmental Planning and Assessment Act 1979 and Regulations	per application	N	As Assessed			E

SECTION 68 PLUMBING & DRAINAGE

Section 68 Plumbing & Drainage Application Fee	per application	N	\$67.00	\$69.00	2.99%	B
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ON SITE SEWERAGE MANAGEMENT

Application to Install New System (includes 2 X inspections and approval)	per application	N	\$369.00	\$382.00	3.52%	B
Approval to Operate Existing System, which does not have prior approval by Council, (includes inspection and approval) or renewal of OSSM Approval to Operate	per application	N	\$318.00	\$329.00	3.46%	B
On-site Sewerage Management System (OSSM) Inspection Fee, second inspection if required	per application	N	\$133.00	\$137.00	3.01%	B
For each additional Inspection on the same Lot.	each additional inspection	N	Min. Fee: \$53.00			B

RELOCATABLE DWELLING

Refundable bond on satisfactory completion of building	per application	N	\$7,000.00	\$7,000.00	0.00%	F
Assessment and Determination of Application	per application	N	\$349.00	\$361.00	3.44%	B
Road Bond – Refundable on satisfactory inspection	per application	N	\$3,000.00	\$3,000.00	0.00%	F

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DEVELOPMENT MISCELLANEOUS

ADVERTISING

The consent authority must refund so much of the fee paid under this clause as is not spent in giving the notices. Furthermore, the maximum amount payable where two advertising fees are applicable, is the sum of those two fees.

Advertised – Designated Development	per development	N	\$2,957.00	\$2,957.00	0.00%	E
Advertised Development	per development	N	\$379.00	\$379.00	0.00%	E
Prohibited Development	per development	N	\$1,472.00	\$1,472.00	0.00%	E
Integrated Development	per development	N	\$1,472.00	\$1,472.00	0.00%	E
Other than the above, Designated, Advertised or Prohibited	per development	N	\$1,472.00	\$1,472.00	0.00%	E

NEIGHBOUR NOTIFICATION

Neighbour Notification	per development	N	\$184.00	\$190.00	3.26%	B
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CONCURRENCE AUTHORITY

Concurrence Authority Processing Fee	per development	N	\$187.00	\$187.00	0.00%	E
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RESIDENTIAL FLAT DEVELOPMENT

An additional fee, not exceeding \$760, is payable for development which is required to be referred to a design review panel under State Environmental Planning Policy (Housing) 2021	per development	N	\$760.00	\$760.00	0.00%	E
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DESIGNATED DEVELOPMENT

If an application is designated development, this fee is payable in addition to the standard Development Application fee.

Designated Development	per development	N	\$1,226.00	\$1,226.00	0.00%	E
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INTEGRATED DEVELOPMENT

Integrated Development Processing Fee	per development	N	\$187.00	\$187.00	0.00%	E
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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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REVIEW OF ORIGINAL CONSENT

Dwellings – House \$100,000.00 or less	per application	N	\$250.00	\$250.00	0.00%	E
Other	per application	N	As Assessed			E

WITHDRAWAL OF APPLICATION

PRIOR TO ASSESSMENT COMMENCING

Withdrawal of Development and Complying Application	per application	N	All Council reimbursable fees			B
Development Application Fee – Council Fees Only	per application	N	75% of Fee			C
Construction Certificate Fee	per application	Y	100% of Fee			B
Inspection Fees – For Inspections NOT undertaken	per application	Y	100% of Fee			B
OSSM Application Fee	per application	N	100% of Fee			B

AFTER ASSESSMENT HAS COMMENCED

Development Application Fee – Council Fees Only – After site inspection and assessment has commenced	per application	N	Nil			D
Construction Certificate Fee	per application	Y	Nil			D
Inspection Fees – For Inspections NOT undertaken	per application	Y	100% of Fee			B
OSSM Application Fee	per application	N	50% of Fee			C

OTHER FEES & CHARGES

Temporary Accommodation of a caravan or shed while building for up to 6 months	per development	N	\$337.00	\$349.00	3.56%	B
Temporary Accommodation of a caravan or shed while building for over 6 months but less than 12 months	per development	N	\$379.00	\$393.00	3.69%	B
Extractive Industry not being Mining	per application	N	\$5,660 plus additional \$0.06 for each tonne of material to be extracted annually			E
Minor Planning Proposal Consideration	per application	N	\$2,215.00	\$2,295.00	3.61%	B
Major Planning Proposal Consideration	per application	N	\$6,720.00	\$6,960.00	3.57%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DEVELOPER CONTRIBUTIONS - SECTION 64

Sewerage per Equivalent Tenement – Tenterfield	per connection	N	\$14,507.00	\$15,045.00	3.71%	B
Water per Equivalent Tenement – Tenterfield	per connection	N	\$12,714.00	\$13,185.00	3.70%	B
Sewerage per Equivalent Tenement – Urbenville	per connection	N	\$0.00	\$0.00	0.00%	B
Water per Equivalent Tenement – Urbenville	per connection	N	\$12,714.00	\$13,185.00	3.70%	B
Water per Equivalent Tenement – Jennings	per connection	N	\$4,859.00	\$5,039.00	3.70%	B

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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DEVELOPER CONTRIBUTIONS - PLANNING - SECTION 7.11 & 7.12

S7.11 NEW RURAL LOT SUBDIVISION - WITHIN THE RU1 ZONE IDENTIFIED ON THE LEP RURAL RESIDENTIAL SUBDIVISION MAPS

Plan Preparation & Administration	per lot	N	\$294.00	\$305.00	3.74%	B
Roads	per lot	N	\$8,251.00	\$8,561.00	3.76%	B
Emergency Services	per lot	N	\$555.00	\$575.00	3.60%	B
Community & Civic Facilities	per lot	N	\$259.00	\$268.00	3.47%	B
Open Space, Sporting & Recreation	per lot	N	\$98.00	\$101.00	3.06%	B
Waste Management	per lot	N	\$1,007.00	\$1,044.00	3.67%	B
Drainage	per lot	N	\$0.00	\$0.00	0.00%	B
TOTAL	Total per lot	N	\$10,464.00	\$10,854.00	3.73%	B

S7.11 NEW RURAL LOT SUBDIVISION - IN THE RU1 ZONE

Plan Preparation & Administration	per lot	N	\$294.00	\$305.00	3.74%	B
Roads	per lot	N	\$5,268.00	\$5,466.00	3.76%	B
Emergency Services	per lot	N	\$555.00	\$575.00	3.60%	B
Community & Civic Facilities	per lot	N	\$259.00	\$268.00	3.47%	B
Open Space, Sporting & Recreation	per lot	N	\$98.00	\$101.00	3.06%	B
Waste Management	per lot	N	\$1,007.00	\$1,044.00	3.67%	B
Drainage	per lot	N	\$0.00	\$0.00	0.00%	B
TOTAL	Total per lot	N	\$7,481.00	\$7,759.00	3.72%	

S7.11 NEW URBAN RESIDENTIAL SUBDIVISION

Plan Preparation & Administration	per lot	N	\$294.00	\$305.00	3.74%	B
Roads	per lot	N	\$0.00	\$0.00	0.00%	B
Emergency Services	per lot	N	\$555.00	\$575.00	3.60%	B
Community & Civic Facilities	per lot	N	\$259.00	\$268.00	3.47%	B
Open Space, Sporting & Recreation	per lot	N	\$98.00	\$101.00	3.06%	B
Waste Management	per lot	N	\$1,007.00	\$1,044.00	3.67%	B
Drainage	per lot	N	\$421.00	\$436.00	3.56%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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S7.11 NEW URBAN RESIDENTIAL SUBDIVISION [continued]

TOTAL	Total per lot	N	\$2,634.00	\$2,729.00	3.61%	B
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S7.12 RESIDENTIAL/COMMERCIAL/INDUSTRIAL DEVELOPMENT

Applies to new multi-residential developments (not applicable to a single dwelling on a vacant lot), new commercial developments, and new industrial developments.

The contribution shall be calculated from the below, using the estimated cost of the development.

Project Value for New Development - Up to and including \$100,000	per lot	N	Levy rate - Nil	B
Project Value for New Development - More than \$100,000 and up to \$200,000	per lot	N	Levy rate - 0.5%	B
Project Value for New Development - More than \$200,000	per lot	N	Levy rate: 1%	B

S7.11 MINING OR MAJOR INDUSTRIES

Plan Preparation & Administration	per approval	N	\$294.00	\$305.00	3.74%	B
Roads	per tonne km	N	\$0.056 per tonne km			B
			Last year fee			
			\$0.054 per tonne km			
Per tonne km of "goods" over Shire roads. Contributions to the CEP based on total capital expenditure and annual outputs of development.						

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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DRAINAGE DIAGRAM

Provision of Existing Drainage Diagram	each	Y	\$70.00	\$70.00	0.00%	B
Inspection and redrawing of Drainage Diagram	each	Y	\$260.00	\$260.00	0.00%	B

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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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FOOD PREMISES

Food Shops	per inspection	N	\$287.00	\$297.00	3.48%	B
Food Shops – Minor Inspection e.g. limited hot foods, pie warmers etc.	per inspection	N	\$133.00	\$138.00	3.76%	B
Supermarket / General Store (Food Preparation e.g. Deli)	per inspection	N	\$308.00	\$319.00	3.57%	B
Temporary Food Stall	per inspection	N	\$102.00	\$105.00	2.94%	B
Mobile Food Vendor – Annual	annual	N	\$513.00	\$531.00	3.51%	B
Mobile Food Vendor – Six Monthly	half yearly	N	50% of Annual Fee			B
Mobile Food Vendor - Three Monthly	quarterly	N	25% of Annual Fee			B

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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INFORMATION

GOVERNMENT INFORMATION PUBLIC ACCESS

Application Fee (s.41 GIPA Act) – made by natural person about their personal affairs	per application	N	\$30.00	\$30.00	0.00%	E
Processing Charge (s.67 GIPA Act) for personal information by natural person	per hour after 20 hours	N	\$30.00	\$30.00	0.00%	E
Application Fee (s.41 GIPA Act) – All other requests	per application	N	\$30.00	\$30.00	0.00%	E
Processing Charge (s.64 GIPA Act) – All other requests	per hour	N	\$30.00	\$30.00	0.00%	E
Application Fee (s.85 GIPA Act) – Internal Review	per review	N	\$40.00	\$40.00	0.00%	E

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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LIBRARY

Lost or damaged items	per item	N	Cost to Council + \$12.00 processing charge			B
Fee for issue of Overdue Fee Notice	per notice	N	\$1.40	\$1.40	0.00%	C
Replacement of lost or damaged card	per replacement	N	\$5.00	\$5.00	0.00%	C
Fee as charged by Library for supply postage where applicable at official rates	as assessed	Y	At Cost + \$12 Postage			C
Internet Access – per hour	per hour	Y	Free			D
Visitor's Membership (refundable)	per membership	N	\$50.00	\$50.00	0.00%	C

PHOTOCOPYING

A4 – Single Side – Black & White	per sheet	Y	\$0.30	\$0.30	0.00%	C
A4 – Double Side – Black & White	per sheet	Y	\$0.50	\$0.50	0.00%	C
A3 – Single Side – Black & White	per sheet	Y	\$0.50	\$0.50	0.00%	C
A3 – Double Side – Black & White	per sheet	Y	\$1.00	\$1.00	0.00%	C
A4 - Non profit organisations (limit of 200 copies per month) – Black & White	per sheet	Y	\$0.25	\$0.25	0.00%	C
A4 – Single Side – Colour	per sheet	Y	\$2.00	\$2.00	0.00%	C
A4 – Double Side – Colour	per sheet	Y	\$3.70	\$3.70	0.00%	C
A3 – Single Side – Colour	per sheet	Y	\$3.70	\$3.70	0.00%	C
A3 – Double Side – Colour	per sheet	Y	\$6.90	\$6.90	0.00%	C
A4 - Non profit organisations (limit of 200 copies per month) – Colour	per sheet	Y	\$0.00	\$1.00	∞	C

LAMINATING

A4 Sheet of Paper	per sheet	Y	\$3.00	\$3.00	0.00%	C
A3 Sheet of Paper	per sheet	Y	\$4.00	\$4.00	0.00%	C
Business Card	per card	Y	\$1.50	\$1.50	0.00%	C

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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PARKS AND SPORTING GROUNDS

Council's preferred payment method is by EFTPOS. Refunds are payable by EFTPOS (if paid by card) or cheque.

There will be no concessions granted for, the waiving of, nor a reduction in Council's set fees and charges as Council already provides a low fee for the hire and use of parks and sporting grounds.

JUBILEE PARK & SKATE PARK

Kiosk Hire	per day	Y	\$75.00	\$75.00	0.00%	C
Kiosk Cleaning Deposit for Jubilee Park	per event	N	\$350.00	\$350.00	0.00%	F

ROTARY PARK

Kiosk Hire	per day	Y	\$75.00	\$75.00	0.00%	C
Kiosk Cleaning Deposit for Rotary Park	per event	N	\$350.00	\$350.00	0.00%	F

FEDERATION PARK

Half (1/2) bank of lights (1 hour minimum)	per hour	Y	\$42.00	\$45.00	7.14%	C
Full bank of lights (1 hour minimum)	per hour	Y	\$84.00	\$90.00	7.14%	C

SHIRLEY PARK

Lighting Hire (1 hour minimum)	per hour	Y	\$27.00	\$30.00	11.11%	C
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PARKS IN GENERAL

Hire (not for profit & charitable organisations- one off event)	per approval	Y	\$113.00	\$120.00	6.19%	C
Hire (Seasonal Approval - not for profit & charitable organisations) - within Tenterfield	per approval	Y	\$260.00	\$270.00	3.85%	C
Hire (Seasonal Approval - not for profit & charitable organisations) - within the Villages	per approval	Y	\$0.00	\$135.00	∞	C
Hire (Schools within the Tenterfield Local Government Area (LGA))	per approval	Y			Free	D
Parkrun and Walk 'n' Talk For Life	per event	Y			Free	D
Weddings & Private Functions	per approval	Y	\$250.00	\$300.00	20.00%	C
Amended Booking Approval/Cancellation Fee	per booking change	Y	\$15.00	\$15.00	0.00%	C
Park Bond- cleaning/key return if required	per approval	N	\$370.00	\$370.00	0.00%	F

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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PARKS IN GENERAL [continued]

Key and/or Padlock Replacement	per key/padlock	Y		At cost to Council + 10%		B
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COMMUNITY LAND

Engage in a trade or business	per event	N		As Assessed		B
Direct or procure a theatrical, musical or other entertainment for the public	per event	N		As Assessed		B
Construct a temporary enclosure for the purpose of entertainment	per event	N		As Assessed		B
Set up, operate or use a loud speaker or sound amplifying device	per event	N		As Assessed		B
Deliver a public address or hold religious service or public meeting	per event	N		As Assessed		B

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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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RATES AND PROPERTY

Copy of Rate Notice and Receipts (for non-current years)	per assessment	N	\$25.00	\$25.00	0.00%	B
Only applicable to refunds of overpayments	per refund	N	\$25.00	\$25.00	0.00%	B
Dishonoured Transaction Fee	per cheque	N	\$42.50	\$50.00	17.65%	B

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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REGULATORY FEES

Clean Up Notice issued under section 91 of the Protection of the Environment Operations Act 1997	per notice	N	\$600.00 or at Director of Corporate Services' discretion			E
Prevention Notice issued under section 96 of the Protection of the Environment Operations Act 1997	per notice	N	\$600.00 or at Director of Corporate Services' discretion			E
Compliance Cost Notice issued under section 91 of the Protection of the Environment Operations Act 1997	per notice	N	At Cost			E
Investigation (Authorised Officer) for compliance in issuing Notices under the Protection of the Environment Operations Act 1997 – to be included in Compliance Cost Notices	Staff per hour	N	\$260.00	\$260.00	0.00%	E
Administration for compliance in issuing Notices under the Protection of the Environment Operations Act 1997 – to be included in Compliance Cost Notices.	Staff per hour	N	\$150.00	\$150.00	0.00%	E
Improvement Notice or Prohibition Notice under section 97 of the Public Health Regulation 2022 - Regulated System	per notice	N	\$635.00	\$635.00	0.00%	E
Improvement Notice or Prohibition Notice under section 97 of the Public Health Regulation 2022	per notice	N	\$295.00	\$295.00	0.00%	E
Food Act Improvement Notice	per inspection	N	\$330.00	\$330.00	0.00%	E

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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ROADS AND ROAD RESERVES

PUBLIC GATE APPLICATION

The fee for a new public gate and bypass application includes advertising, public consultation and Council approval.

Public Gate Permit Application - First Location	per location	N	\$1,055.00	\$1,095.00	3.79%	B
Public Gate Permit Application - Additional location as part of same application	per location	N	\$262.00	\$271.50	3.63%	B

ROAD AND FOOTPATH RESTORATION

Restoration Works - All restoration of damaged infrastructure	per location	N		Actual Cost + 20%		B
Urgent Repair Works - All urgent works required due to substandard Vehicular Accesses, Public Gates, Grids, and other privately maintained infrastructure	per location	N		Actual Cost + 20%		B

TEMPORARY STREET CLOSURE

Temporary Street closures exclude school and charity events, and ANZAC Day.

Permit issued for conducting an event on a public road (excludes traffic management plan)	per closure	N		As Assessed, Minimum cost \$880.00		C
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TRAFFIC MANAGEMENT PLAN

Traffic Management Plan for road event or other roadworks.	per application	Y		By quotation		B
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VEHICULAR ACCESS APPLICATION (DRIVEWAYS)

Fee includes inspections and advertising where applicable

Issue of Consents under Section 138 Roads Act 1993	each	N	\$348.00	\$361.00	3.74%	B
Issue of Consents under Section 138 Roads Act 1993 for each additional site where pre and final inspections can be made for all works at the same time	each	N	\$158.00	\$164.00	3.80%	B
Concurrent Issue of New Rural Address and Section 138 Vehicular Access Permit	each	Y	\$420.00	\$435.00	3.57%	B

WORKS IN ROAD RESERVE

Section 138 Approval under the Roads Act, including Road Opening Permit, Road Occupancy Permit. Duration of works – less than 24 hours. (Does not apply to routine farming activities relating to farming or maintenance in the Public Gate and Bypass designated area)	each	N	\$105.00	\$109.00	3.81%	B
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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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WORKS IN ROAD RESERVE [continued]

Section 138 Approval under the Roads Act, including Road Opening Permit, Road Occupancy Permit (includes one pre-approval inspection & one post-work inspection). Duration of works – greater than 24 hours. (Does not apply to routine farming activities relating to farming or maintenance in the Public Gate and Bypass designated area)	each	N	\$420.00	\$435.00	3.57%	B
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KERB & GUTTER

Construction (measure – property frontage) – Owner's half cost	per application	N		50% of actual cost		C
Construction (measure – property frontage) – Side boundaries – corner lots	per application	N		25% of actual cost		C

STORMWATER DRAINAGE WORKS

Carry out Stormwater Drainage Work (by Council)	per application	N		Actual Cost + 20%		B
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OTHER ROAD FEES

Section 611 – Annual Charge on Rails, Pipes, etc. – Public Road	each	N			As Assessed	B
Public Road & Infrastructure Re-naming Application, including advertising costs (non-refundable)	per road/site	N	\$2,630.00	\$2,725.00	3.61%	B

RURAL ADDRESSING

Issue of New Rural Address	each	Y	\$262.00	\$271.50	3.63%	B
Includes inspection and installation of rural address number						
Replacement of Rural Address signposting	each	Y			Actual Cost + 20%	B
Concurrent Issue of New Rural Address and Section 138 Vehicular Access Permit	each	Y	\$420.00	\$435.00	3.57%	B
Issue of New Rural Address – for each additional address where installations of posts occur at the same time	each	Y	\$105.00	\$109.00	3.81%	B

PERMANENT PUBLIC ROAD CLOSURE/OPENING APPLICATION

The fee for a road closure/opening application includes advertising, referencing, public consultation and Council approval.

Council Public Road permanent closure application	per application	N		As Assessed, Minimum Cost \$1,000.00		B
Road Opening Application	per application	N		As Assessed, Minimum Cost \$2,000.00		B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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SALEYARDS

Private Yard Usage / Non sale Cattle	per head/per day	Y	\$3.00	\$3.00	0.00%	C
Yard Regular Sales (Store & Fat) Fees	per head	Y	\$8.10	\$8.10	0.00%	B
Agent – Business Use Fee	annual fee	Y	\$5,060.00	\$5,240.00	3.56%	B
Agent – Special Sale Use & Booking Fee	each	Y	\$520.00	\$520.00	0.00%	B
Saleyard / Paddock fee Sale Cattle only	per head / per day	Y	\$1.50	\$1.50	0.00%	B
Emergency NLIS Tags	each	Y	\$40.00	\$40.00	0.00%	B
NLIS – Transfer of Data to Agents	each	Y	\$47.00	\$48.50	3.19%	B
Work Health & Safety & Infrastructure Levy (See Council Resolution 297/15)	per head	Y	\$2.90	\$2.90	0.00%	B
Process NLIS cattle - Private Weigh	per head	Y	\$4.40	\$4.40	0.00%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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PRIVATE WORKS CHARGES

- No dry hire of any plant or equipment.
- Minimum charge of 1 hour applies to all plant, with increments of 1/2 hour.
- Rates are inclusive of operator wages for normal time.
- Activities undertaken outside normal working hours, including on RDOs, will attract a surcharge to cover the applicable overtime wage rate including any allowances.
- If additional staff are required, the relevant staff charges will apply.
- Works estimated to take longer than 8 hours or which require more than one plant item must have an estimate of cost prepared and approved by the appropriate Council officer prior to work commencing.
- All transport costs are to be met by the hirer, including floatage to and from site and use of utes to return home. This cost will be established prior to commencement of hire.
- Council makes no guarantee as to the availability for hire of any plant or items listed below.
- Council reserves the right not to make any item available for hire and to place restrictions and conditions on the hire of plant or other items.
- The cost of repair of any damage incurred to plant outside the control of the operator and/or normal wear and tear, will be charged to the hirer.
- Standby rates will be 70% of the comprehensive hire rate for major plant items.
- Please note that all charges for items of plant and equipment do not include the cost of materials. Materials will be charged separately at the rates indicated/quoted.

PLANT HIRE CHARGES

30 KVA Generator	per hour/per day	Y	\$172.00	\$178.50	3.78%	A
6 Inch Water Pump	per hour	Y	\$172.00	\$178.50	3.78%	A
Mechanics Truck	per hour	Y	\$206.00	\$213.50	3.64%	A
Backhoe Loader	per hour	Y	\$247.00	\$256.00	3.64%	A
Elevating Work Platform (Cherry Picker) – 2 x Operators included	per hour	Y	\$427.00	\$442.00	3.51%	A
Excavator (plus GET at cost + 20%)	per hour	Y	\$327.00	\$339.00	3.67%	A
Grader	per hour	Y	\$293.00	\$304.00	3.75%	A
Vacuum Excavation Trailer/Valve Exerciser	per hour	Y	\$386.00	\$400.00	3.63%	A
Franna 20 ton Crane - 2 x Operators included	per hour	Y	\$333.00	\$345.00	3.60%	A
Loader – Skid Steer	per hour	Y	\$206.00	\$213.50	3.64%	A
Mini Excavator 1.8T with attachments	per hour	Y	\$200.00	\$207.00	3.50%	A
Mini Excavator 5.5T with attachments	Per Hour	Y	\$229.00	\$237.50	3.71%	A
Mower G4000 Toro (or equivalent)	per hour	Y	\$200.00	\$207.00	3.50%	A
Mower – Deck (other)	per hour	Y	\$224.00	\$232.00	3.57%	A

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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PLANT HIRE CHARGES [continued]

Patch Mobile - 2 x Operators included	per hour	Y	\$377.00	\$391.00	3.71%	A
Prime Mover & Low Loader	per hour	Y	\$575.00	\$596.00	3.65%	A
Roller – Self Propelled Vibrating Flat drum or Padfoot	per hour	Y	\$218.00	\$226.00	3.67%	A
Roller – Grid (inc Tractor)	per hour	Y	\$265.00	\$274.50	3.58%	A
Sewer/Pipe Cleaner	per hour	Y	\$386.00	\$400.00	3.63%	A
Slasher	per hour	Y	\$64.00	\$66.50	3.91%	A
Tractor – attachments extra	per hour	Y	\$213.00	\$220.50	3.52%	A
Tractor – attachments extra (Urbenville)	per hour	Y	\$213.00	\$220.50	3.52%	A
Truck – Garbage, side loader, R & LH Drive	per hour	Y	\$223.00	\$231.00	3.59%	A
Truck – Industrial bins, front loading forks	per hour	Y	\$211.00	\$218.50	3.55%	A
Truck – Light Tipper	per hour	Y	\$184.00	\$190.50	3.53%	A
Truck – Medium Tipper	per hour	Y	\$197.00	\$204.00	3.55%	A
Truck – Heavy Tipper	per hour	Y	\$262.00	\$271.50	3.63%	A
Truck – Heavy Tipper + Dog Trailer	per hour	Y	\$309.00	\$320.00	3.56%	A
Truck – Flat Deck with Crane	per hour	Y	\$268.00	\$277.50	3.54%	A
Utility	per km both ways	Y	\$1.30	\$1.35	3.85%	A
Variable Message Boards (Pair)	per day	Y	\$236.00	\$244.50	3.60%	A
Water Cart	per hour	Y	\$262.00	\$271.50	3.63%	A
Weed Sprayer, truck mounted	per hour	Y	\$205.00	\$212.50	3.66%	A
Wood Chipper, up to 225 mm diameter	per hour	Y	\$339.00	\$351.00	3.54%	A

MATERIALS

Chemicals (Noxious weed spraying)	each	N	Actual Cost + 20%			A
Bitumen Emulsion – from Tenterfield or Urbenville Depots - supply only, with loading	per litre	Y	\$4.20	\$4.35	3.57%	A
Gravel – from Tenterfield LGA	per cubic metre	Y	As Assessed			A
Aggregate precoated (7, 10 or 14mm) – minimum charge is 1 cubic metre with loading & delivery an extra charge	per cubic metre	Y	\$151.00	\$156.50	3.64%	A
Aggregate unprecoated (7, 10 or 14mm) – minimum charge is 1 cubic metre with loading & delivery an extra charge	per cubic metre	Y	\$100.00	\$103.50	3.50%	A

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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MATERIALS [continued]

Crusher Dust – from Tenterfield or Urbenville Depots – minimum charge 1 cubic metre with loading & delivery an extra charge	per cubic metre	Y	\$75.00	\$78.00	4.00%	A
Store Items (Including fuel supply for Emergency Service use or emergency situations only)	each	Y	Actual Cost + 20%			A

REINFORCED CONCRETE PIPES - SUBJECT TO AVAILABILITY

375 mm dim – Pipe	per metre	Y	Actual Cost + 20%			A
375mm dim – Headwalls, Full Apron, Heavy Duty	each	Y	Actual Cost + 20%			A
375mm dim – Sandbands	each	Y	Actual Cost + 20%			A
450 mm dim – Pipe	per metre	Y	Actual Cost + 20%			A
450mm dim – Headwalls, Full Apron, Heavy Duty	each	Y	Actual Cost + 20%			A
450mm dim – Sandbands	each	Y	Actual Cost + 20%			A
600mm dim – Pipe	per metre	Y	Actual Cost + 20%			A
600mm dim – Headwalls, Full Apron, Heavy Duty	each	Y	Actual Cost + 20%			A
600mm dim – Sandbands	each	Y	Actual Cost + 20%			A

DRIVEWAY SEALING

In the Tenterfield Shire Council Area	per square metre	Y	Estimated cost + 20%			A
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STAFF

Mechanic or Dogger	per hour	Y	\$150.00	\$150.00	0.00%	B
Operator	per hour	Y	\$150.00	\$150.00	0.00%	B
Professional	per hour	Y	By Quotation			B
Services or Supervisor Support	per hour	Y	\$165.00	\$165.00	0.00%	B
RMS Inspection Fee (Authorised Inspection Station) at Riley St Depot Workshop	each	Y	As per RMS Schedule			B
Plant Risk Assessment	each	Y	By Quotation			B

ABANDONED VEHICLE IMPOUNDMENT

Removal of Abandoned Vehicles to Depot, Advertising, Auction or Release Fee	per vehicle	N	Cost to Council + 10%			B
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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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SEWER NETWORK

Carry out Sewerage Work including Mains Extensions	per connection	N		Estimated Cost		B
Sewer Main location diagram	each	N	\$106.00	\$110.00	3.77%	B
Sewer Main location – field inspection	per hour	N	\$164.00	\$170.00	3.66%	B
Sewer Connection	per connection	N	\$1,320.00	\$1,370.00	3.79%	B
Sewer Inspection Fee for Faulty Drainage	per hour	N	\$149.50	\$155.00	3.68%	B
Low pressure Air Testing	per hour	N	\$493.00	\$511.00	3.65%	B
Confined spaces entry	per hour	N	\$493.00	\$511.00	3.65%	B
CCTV Camera Inspection	per hour	N	\$493.00	\$511.00	3.65%	B
Fee for Non-Tenterfield Shire Premises to Discharge Waste Directly To Tenterfield Shire Council sewerage Network	per year	N	\$1,500.00	\$1,555.00	3.67%	B
Disposal of Septic Trade Waste	per kl	N	\$31.50	\$33.00	4.76%	B

ANNUAL AVAILABILITY CHARGE - RESIDENTIAL

Annual Availability Charge	per occupancy per property per annum	N	\$1,314.00	\$1,183.00	-9.97%	B
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ANNUAL CHARGES - NON-RESIDENTIAL

Annual Charges - Non Residential Sewerage Water Connection 20mm	per occupancy per property per annum	N	\$1,314.00	\$1,183.00	-9.97%	B
Annual Charges - Non Residential Sewerage Water Connection 25mm	per occupancy per property per annum	N	\$1,314.00	\$1,183.00	-9.97%	B
Annual Charges - Non Residential Sewerage Water Connection 32mm	per occupancy per property per annum	N	\$1,701.00	\$1,531.00	-9.99%	B
Annual Charges - Non Residential Sewerage Water Connection 40mm	per occupancy per property per annum	N	\$2,646.00	\$2,381.00	-10.02%	B
Annual Charges - Non Residential Sewerage Water Connection 50mm	per occupancy per property per annum	N	\$4,127.00	\$3,714.00	-10.01%	B
Annual Charges - Non Residential Sewerage Water Connection 80mm	per occupancy per property per annum	N	\$10,562.00	\$9,506.00	-10.00%	B
Annual Charges - Non Residential Sewerage Water Connection 100mm	per occupancy per property per annum	N	\$16,502.00	\$14,852.00	-10.00%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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ANNUAL CHARGES - NON-RESIDENTIAL [continued]

Annual Charges - Non Residential Sewerage Water Connection 150mm	per occupancy per property per annum	N	\$37,134.00	\$33,421.00	-10.00%	B
Voluntary and Charitable Organisations Water Connection	per occupancy per property per annum	N	\$253.00	\$228.00	-9.88%	B
Services installed solely for the purpose of fire fighting	Annually	N	No Charge			D

TRADE WASTE (SEWER) CHARGES

Application Fee – Change of business owner or business name or property owner	per application	N	\$176.00	\$182.50	3.69%	B
Application Fee – New business or change of business activity	per application	N	\$306.00	\$317.00	3.59%	B
Withdrawal or Modification Application Fees	Charge / Withdrawal or Modification	N	Based on work completed prior to withdrawal (percentage of application fee)			B
Trade Waste Fee Category 1	per annum	N	\$184.00	\$190.50	3.53%	B
Trade Waste Fee Category 2	per annum	N	\$184.00	\$190.50	3.53%	B
Trade Waste Fee Category 3	per annum	N	\$877.00	\$908.00	3.53%	B
Food Waste Disposal Charge	per kilolitre	N	As determined by liquid trade waste guidelines			B
Trade Waste Usage Charge Compliant	per kL	N	\$2.05	\$2.15	4.88%	B
Trade Waste Usage Charge Non-compliant	per kL	N	\$21.00	\$22.00	4.76%	B
Re-Inspection Fee all Categories	per inspection	N	\$136.50	\$141.50	3.66%	B
Approval Renewal Fee (5 Yearly) all Categories	per approval	N	\$136.50	\$141.50	3.66%	B
Application For Exemption of Installing Standard Pre-Treatment Equipment all Categories	per application	N	\$136.50	\$141.50	3.66%	B
Application for Trade Waste Discharge Factor Variation all Categories	per application	N	\$136.50	\$141.50	3.66%	B

USAGE CHARGE

Sewerage Usage Charge - Non-residential	per kilolitre	N	\$3.15	\$2.85	-9.52%	B
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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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STORMWATER DRAINAGE

Stormwater Management Charge	Annually	N	\$25.00	\$25.00	0.00%	E
Strata Title Per Unit	Annually	N	\$12.50	\$12.50	0.00%	E
Stormwater Business < 350m square	Annually	N	\$25.00	\$25.00	0.00%	E
Stormwater Business 350m sq - 1200 m sq	Annually	N	\$50.00	\$50.00	0.00%	E
Stormwater Business 1200m sq - 5000 m sq	Annually	N	\$221.00	\$221.00	0.00%	E
Stormwater Business >5000m sq	Annually	N	\$357.00	\$357.00	0.00%	E

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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SUBDIVISION

New Road	per development	N		\$885 + \$65 per additional lot		E
No New Road	per development	N		\$440 + \$53 per additional lot		E
Strata	per development	N		\$440 + \$65 per additional lot		E
Boundary Adjustment (requiring development consent)	per development	N	\$440.00	\$440.00	0.00%	E
Subdivision Certificate Application	per development	N	\$246.00	\$255.00	3.66%	B

DRAFT

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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SWIMMING POOL

Single Admission	per person	Y	\$2.00	\$2.00	0.00%	C
Children - aged 3 years and under	per child	Y	Free			D
Season Family	per family	Y	\$220.00	\$220.00	0.00%	C
Season Family 3 Month Pass	per family	Y	\$110.00	\$110.00	0.00%	C
Season Single	per person	Y	\$100.00	\$100.00	0.00%	C
Season Single 3 Month Pass	per person	Y	\$60.00	\$60.00	0.00%	C
School Hire	per child	Y	\$2.00	\$2.00	0.00%	C
Spectator Admission	per person	Y	\$0.00	\$0.00	0.00%	C
Single Admission and Gym Entry (Gym owned & operated by Pool Contractor)	per person	Y	\$7.00	\$10.00	42.86%	C
Lane Hire	per hour	Y	Pool entry + \$15.00			C
Hire of Pool Out of Hours - bookings to be made directly with the pool contractor	per hour, per pool attendant	Y	\$80.00	\$80.00	0.00%	C
Amended Booking Approval/Cancellation Fee	per booking change	Y	\$15.00	\$15.00	0.00%	C
Council will provide 2 days of free entry (Council Admission fee only) per swim season - including Australia Day and one other date to be determined by Council in conjunction with the Pool Contractor	per person	Y	Free			D

Ordinary Council Meeting - 25 March 2026
**2026/27-OPERATIONAL PLAN AND BUDGET - INCLUDING REVENUE POLICY,
FEES AND CHARGES, LONG TERM FINANCIAL PLAN AND 2025-2029 DELIVERY
PROGRAM,**

Attachment 3
Draft Fees and Charges 2026-27

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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VENUE HIRE

COUNCIL CHAMBERS/COMMITTEE ROOMS

Council Rooms – Community Organisations	per hour	Y	\$36.00	\$37.50	4.17%	C
Council Rooms - Commercial Hire	per hour	Y	\$70.00	\$72.50	3.57%	C
Use of Council Kitchen - only available during Council office hours 8.30 am – 5.00pm weekdays	per day	Y	\$20.00	\$21.00	5.00%	C

MEMORIAL HALL & RSL PAVILION

There will be no concessions granted for, the waiving of, nor a reduction in Council's set fees and charges as Council already provides a low fee for the hire and use of the Memorial Hall and RSL Pavilion.

Tenterfield Physical Culture Group Inc. has a special hire rate as per resolution 49/24 of 28 March 2024.
Tenterfield Highlanders Pipe Band has a special hire rate as per resolution 149/24 of 23 October 2024.

Hire - Residents, Non profit & Charitable Organisations (within Tenterfield Shire) - for either the Memorial Hall or RSL Pavilion	per hour	Y	\$30.00	\$30.00	0.00%	C
Hire - Non-Residents, Non profit & Charitable Organisations (outside Tenterfield Shire) - for either the Memorial Hall or RSL Pavilion	per hour	Y	\$60.00	\$65.00	8.33%	A
Hire of Court - Non profit & Charitable Sporting Organisations (within Tenterfield Shire) - when not using chairs or tables	per hour	Y	\$15.00	\$15.00	0.00%	C
Commercial Hire (within Tenterfield Shire) - for either the Memorial Hall or RSL Pavilion	per hour	Y	\$65.00	\$65.00	0.00%	C
Kitchen in Memorial Hall for Storage and Preparation of Food – Additional Fee	per day	Y	\$100.00	\$105.00	5.00%	A
Retractable Seating Hire (Memorial Hall)	per setup per event	Y	\$280.00	\$300.00	7.14%	B
Bond and Key Deposit – for either the Memorial Hall or RSL Pavilion	per event per space	N	\$650.00	\$650.00	0.00%	F
Set Up, Pack Up and Cleaning Time - for either the Memorial Hall or RSL Pavilion	per hour	Y	\$17.00	\$18.00	5.88%	A
Floor Scrubbing (for all events that have alcohol) - Additional Fee - for either the Memorial Hall or RSL Pavilion	per event	Y	\$300.00	\$310.00	3.33%	B
Tenterfield Physical Culture Group Inc. and Tenterfield Highlanders Pipe Band – Special Hire Rate (Must be left in a clean state)	per hour	Y	\$5.00	\$5.00	0.00%	C

ALL HALLS

Amended Booking Approval/Cancellation Fee	per booking change	Y	\$15.00	\$15.00	0.00%	C
Key and/or Padlock Replacement	per key/padlock	Y	At cost to Council + 10%			B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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ALL HALLS [continued]

Key Bond for Any Council Building (excluding the Memorial Hall or RSL Pavilion)	per event per space	N	\$0.00	\$370.00	∞	F
Late Fee for Keys not returned one week after an event	per week	Y	\$0.00	\$20.00	∞	B

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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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WASTE MANAGEMENT

WHEELIE BINS

Collection Charge - Commercial Waste 120L Bin	Annually	N	\$517.00	\$517.00	0.00%	B
Collection Charge - Commercial Waste 240L Bin	Annually	N	\$665.00	\$665.00	0.00%	B
Collection Charge - Domestic Waste 120L Bin	Annually	N	\$517.00	\$517.00	0.00%	B
Collection Charge - Domestic Waste 240L Bin	Annually	N	\$665.00	\$665.00	0.00%	B
120 Litre (Replacement Bin)	per bin	N	\$105.00	\$109.00	3.81%	B
240 Litre (Replacement Bin)	per bin	N	\$179.00	\$185.50	3.63%	B
120L Bins – Collection Fee for each additional bin	per bin	Y	\$18.00	\$19.00	5.56%	B
240L Bins – Collection Fee for each additional bin	per bin	Y	\$20.00	\$21.00	5.00%	B
Collection Fee for additional bin pickup request	per bin	Y	\$27.00	\$28.00	3.70%	B
Purchase of Megamuncher Worm Farm/Compost Bin	per bin	Y	\$309.00	\$320.00	3.56%	A

RECYCLING COLLECTION CHARGES

Recycling Collection Charges - Residential	Annually	N	\$98.50	\$98.50	0.00%	B
Recycling Collection Charges - Non-residential	Annually	N	\$98.50	\$98.50	0.00%	B

ANNUAL FACILITY CHARGE

Waste Management Facility Charge	Annually	Y	\$321.00	\$321.00	0.00%	B
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BULK BINS

Weekly Rent (After the first 14 days) – Commercial Waste	per week	N	\$18.50	\$19.50	5.41%	B
Annual Industrial Bin Access at Mingoola and Springfield	annual charge per key	N	\$88.50	\$92.00	3.95%	C
Refundable deposit for Bulk Bin service to address by other than the property/business owner	per bin	N	\$298.00	\$309.00	3.69%	F
Delivery Charge (or pick up) within the Tenterfield Rural Village (RU5 Zone)	per bin	N	\$68.50	\$71.00	3.65%	B
Delivery Charge (or pick up) outside the Tenterfield Rural Village (RU5 Zone)	per Km (each way)	N	\$5.60	\$5.80	3.57%	B
Locking bar and padlock refundable deposit. Refunded upon return of commercial bin at end of rental.	per service	N	\$186.00	\$193.00	3.76%	B
Replacement lock and key	per service	Y	\$203.00	\$210.50	3.69%	B
Replacement key only	per service	Y	\$103.00	\$107.00	3.88%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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BULK BINS [continued]

Service fee beyond currently service area as at July 1 2014 – rate from closest service	per Km (each way)	N	\$5.70	\$5.90	3.51%	B
Cleaning of Bulk Bins	per bin	Y	\$241.00	\$249.50	3.53%	B
Collection Fee – 2.4m3 – Cost per Service	per service	N	\$63.50	\$66.00	3.94%	B
Disposal Fee – 2.4m3 – Landfill or Commercial Recycling Charge	per service	N	\$58.50	\$61.00	4.27%	B
Collection Fee – 3.0m3 – Cost per Service	per service	N	\$81.50	\$84.50	3.68%	B
Disposal Fee – 3.0m3 – Landfill or Commercial Recycling Charge	per service	N	\$74.00	\$77.00	4.05%	B
Collection Fee – 4.0m3 – Cost per Service	per service	N	\$102.00	\$106.00	3.92%	B
Disposal Fee – 4.0m3 – Landfill or Commercial Recycling Charge	per service	N	\$97.00	\$100.50	3.61%	B

TRANSFER STATION FEES

Vehicles > 4 tonne carrying capacity either based upon rated capacity or weigh bridge ticket are to be deposited to Boonoo Boonoo Landfill by prior arrangement. Please call Council's Administration Building on 6736 6000 to arrange appointment and 48 hours notice must be given. This is applicable to both General Waste and Construction/Demolition Materials.

GENERAL & GREEN WASTE

If waste is contained in garbage bags or bins on a small box trailer, then small box trailer fees apply.

Waste/Green Waste per tonne	tonne	Y	\$187.00	\$194.00	3.74%	B
Garbage Bag or bin <80L	each	Y	\$4.80	\$5.00	4.17%	B
Garbage Bag or bin 80L to <120L	each	Y	\$7.20	\$7.50	4.17%	B
Garbage Bag or bin 120L to <240L	each	Y	\$17.00	\$18.00	5.88%	B
Garbage Bag or bin 240L	each	Y	\$22.50	\$23.50	4.44%	B
Sedans (Car Boot) & Station Wagons	per load	Y	\$22.50	\$23.50	4.44%	B
Small Box Trailer of general waste (single axle, no high sides – max 6'x4'x2')	per load	Y	\$34.00	\$35.50	4.41%	B
Small Box Trailer of general waste (single axle, no high sides – max 8'x5'x2')	per load	Y	\$57.50	\$60.00	4.35%	B
Tandem Axle Box Trailers of general waste (or oversize single)	per load	Y	\$61.50	\$64.00	4.07%	B
Utilities up to 1 tonne carrying capacity	per load	Y	\$45.50	\$47.50	4.40%	B
Vehicles up to 4 tonne carrying capacity	per tonne - rated capacity	Y	\$187.00	\$194.00	3.74%	B
Vehicles – over 4 tonne carrying capacity based on rated capacity	per tonne - rated capacity	Y	\$187.00	\$194.00	3.74%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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GENERAL & GREEN WASTE [continued]

Vehicles – over 4 tonne carrying capacity rated on weigh bridge ticket	per tonne weigh bridge ticket required	Y	\$187.00	\$194.00	3.74%	B
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CONSTRUCTION, DEMOLITION, RENOVATION MATERIALS

Small Box Trailer of construction, demolition and renovation material (single axle, no high sides – max 6'x4'x2')	per load	Y	\$80.00	\$83.00	3.75%	B
Small Box Trailer of construction, demolition and renovation material (single axle, no high sides – max 8'x5'x2')	per load	Y	\$114.00	\$118.00	3.51%	B
Tandem Axle Box Trailers of construction, demolition and renovation material (or oversize single)	per load	Y	\$115.00	\$119.50	3.91%	B
Vehicles up to 6 tonne carrying capacity based on rated capacity	per tonne - rated capacity	Y	\$190.00	\$197.00	3.68%	B
Vehicles up to 6 tonne carrying capacity based on weight bridge ticket	per tonne weigh bridge ticket required	Y	\$190.00	\$197.00	3.68%	B

TYRES

Cars	each	Y	\$13.50	\$14.00	3.70%	B
Motorcycles	each	Y	\$13.50	\$14.00	3.70%	B
4WD	each	Y	\$16.00	\$17.00	6.25%	B
Truck and Forklift Tyres to 16 inches	each	Y	\$46.50	\$48.50	4.30%	B
Forklift Tyres to 16"	each	Y	\$46.50	\$48.50	4.30%	B
Small Tractor	each	Y	\$219.00	\$227.00	3.65%	B
Large Tractor	each	Y	\$304.00	\$315.00	3.62%	B
Grader	each	Y	\$304.00	\$315.00	3.62%	B
Super Single	each	Y	\$136.00	\$141.00	3.68%	B
All other tyres	each	Y	Price on application			B

FURNITURE

Lounges	each	Y	\$45.00	\$47.00	4.44%	B
Lounge Chairs	each	Y	\$28.50	\$29.50	3.51%	B
Kitchen/Dining Tables	each	Y	\$31.50	\$33.00	4.76%	B
Other Small Furniture Items	each	Y	\$28.50	\$29.50	3.51%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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FURNITURE [continued]

Other Large Furniture Items	each	Y	\$45.00	\$47.00	4.44%	B
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MATTRESSES

Single Bed Mattress	each	Y	\$35.00	\$36.50	4.29%	B
Double / Queen / King Bed Mattress	each	Y	\$60.00	\$62.50	4.17%	B

WHITE GOODS

White Goods refers to Refrigerators/Freezers/Air Conditioners or the like. Ozone Protection Regulations 1997 - items containing destroying gases.

If certified as degassed - requires certificate as proof	each	Y			No Charge	D
If not certified degassed or illegally degassed	each	Y	\$136.00	\$141.00	3.68%	B

DRUMMUSTER

DrumMuster – operated all year round for triple rinse drums accepted under this program	each	Y			No Charge	D
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ASBESTOS DISPOSAL

All asbestos > 1 cubic metre must be disposed at the Boonoo Boonoo Landfill. Asbestos must be sealed as per WorkCover requirements. Loads not meeting WorkCover requirements will be rejected. Disposal to Boonoo Boonoo Landfill is by appointment only. 48 Hours notice must be given.

Asbestos removal kit allows for disposal of 1m² asbestos at the Tenterfield Waste Transfer Station.

Disposal of small quantity of wrapped asbestos into hazibag at WTS	per M2	Y	\$19.00	\$20.00	5.26%	B
Disposal of asbestos > 1 cubic metre	per m3 (rounded up to whole m3)	Y	\$341.00	\$353.00	3.52%	B
Asbestos Removal Kit	per Kit	Y	\$136.00	\$141.00	3.68%	B

OTHER TRANSFER STATION FEES

Disposal of carcasses of either dogs/goats/sheep or horses/cattle are by arrangement to Boonoo Boonoo landfill only.

Disposal of Carcasses – Dogs/Goats/Sheep	per head	Y	\$74.00	\$77.00	4.05%	B
Disposal of Carcasses – Horses/Cattle	per head	Y	\$321.00	\$333.00	3.74%	B
Vehicle Bodies – If disposed in designated areas	each	Y			No Charge	D

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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OTHER TRANSFER STATION FEES [continued]

Used Engine Oil – If disposed in designated areas	each	Y		No Charge		D
Dangerous/Hazardous Waste (Subject to Approval and where permitted)	per litre/tonne	Y		As Assessed		B

RECYCLING FEES

Council does not accept waste/recyclables from outside Council's Local Government Boundary. Tenterfield Waste Transfer Station requires recyclables to be separated at recycle area.

Where the total load is approved as recyclable and can be legitimately disposed of at recycle area i.e. glass, cardboard, paper, steel cans, aluminium etc.	per load	Y		No Charge		D
Recyclables from a Commercial Operation within Tenterfield Shire		Y		50% of General Waste Disposal Fees		C

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Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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WATER NETWORK

Carry out Water Works including Mains Extensions	per connection	N			Estimated Cost	B
Water Main location diagram	each	N	\$146.50	\$152.00	3.75%	B
Main location – field inspection Headworks Charge – Tenterfield	per hour	N	\$199.50	\$206.50	3.51%	B
New Connection (standard 20mm – same side of road)	per connection	N	\$1,895.00	\$1,965.00	3.69%	B
New Connection (standard 20mm – across road)	per connection	N	\$2,735.00	\$2,835.00	3.66%	B
New Connection (other)	per connection	N			Estimated cost	B
Water Meter Test – Tenterfield, Urbenville & Jennings	each test	N	\$220.50	\$228.50	3.63%	B
Water Meter Test, Independent (Brisbane Water NATA) up to 20 mm	each test	N	\$497.00	\$515.00	3.62%	B
Water Meter Test, Independent (Brisbane Water NATA) over 20 mm	each test	N			Estimated cost	B
Interim Read – Interim Account – Tenterfield, Urbenville & Jennings	each read	N	\$105.00	\$109.00	3.81%	B
Copy of Water Account (for non-current years)	each	N	\$25.00	\$25.00	0.00%	B
Water Limiter Installation	each	N	\$181.50	\$188.00	3.58%	B
Water Limiter Removal	each	N			Account + \$135	B
Water Service Disconnection (Additional Fee)	each	N	\$592.00	\$613.00	3.55%	B
Reconnection of Service	each	N			Account + \$365	B
Public Utilities – Location of services, mains etc. (minimum charge 1 hour)	per hour	N	\$158.50	\$164.50	3.79%	B
Analysis (water quality)	each test	N			Actual cost + 10%	A
Water Service Disconnection (At owner's request)	each	N	\$727.00	\$753.00	3.58%	B
Replacement Water Meters – all sizes	each	N			Actual cost + 10%	A
Smart Water Meter Installation	each	N	\$300.00	\$310.50	3.50%	A
Bulk Water Sales from Council's Standpipe	per kilolitre	N	\$7.80	\$7.80	0.00%	B
Bulk Water Sales from Apex Park Bore	per kilolitre	N	\$3.85	\$3.85	0.00%	B
Bulk Water Sales from Bores at Drake, Legume, Liston and Torrington	per kilolitre	N	\$3.85	\$3.85	0.00%	B

SERVICE AVAILABILITY CHARGE

Residential Availability Charge	per property and/or connection per annum	N	\$653.00	\$653.00	0.00%	B
Residential (Strata) Availability Charge	per property and/or connection per annum	N	\$491.00	\$491.00	0.00%	B

Name	Charge Unit	GST	Year 25/26 Fee (incl. GST)	Year 26/27 Fee (incl. GST)	Increase %	Code
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SERVICE AVAILABILITY CHARGE [continued]

Mt Lindesay Private Line Availability Charge	per property and/or connection per annum	N	\$814.00	\$850.00	4.42%	B
Rural Other Availability Charge	per property and/or connection per annum	N	\$653.00	\$653.00	0.00%	B
Non Residential 20mm Availability Charge	per property and/or connection per annum	N	\$653.00	\$653.00	0.00%	B
Non Residential 25mm Availability Charge	per property and/or connection per annum	N	\$653.00	\$653.00	0.00%	B
Non Residential 32mm Availability Charge	per property and/or connection per annum	N	\$653.00	\$653.00	0.00%	B
Non Residential 40mm Availability Charge	per property and/or connection per annum	N	\$985.00	\$985.00	0.00%	B
Non Residential 50mm Availability Charge	per property and/or connection per annum	N	\$1,532.00	\$1,532.00	0.00%	B
Non Residential 80mm Availability Charge	per property and/or connection per annum	N	\$3,929.00	\$3,929.00	0.00%	B
Non Residential 100mm Availability Charge	per property and/or connection per annum	N	\$6,139.00	\$6,139.00	0.00%	B
Non Residential 150mm Availability Charge	per property and/or connection per annum	N	\$13,804.00	\$13,804.00	0.00%	B
Voluntary & Charitable Organisations Availability Charge	per property and/or connection per annum	N	\$126.00	\$126.00	0.00%	B
Service installed solely for the purpose of fire fighting Availability Charge	No Charge	N			No Charge	D

CONSUMPTION CHARGES

In the 2026/27 billing year there will be a minimum water consumption account charge of \$25.00 for each of the six (6) monthly billing periods.

Residential <450kl per annum	per kl	N	\$5.50	\$5.50	0.00%	B
Residential >450kl per annum	per kl	N	\$8.40	\$8.40	0.00%	B
Rural/Mt Lindesay <450kl per annum	per kl	N	\$5.50	\$5.50	0.00%	B
Rural/Mt Lindesay >450kl per annum	per kl	N	\$8.40	\$8.40	0.00%	B
Non Residential <1000kl per annum	per kl	N	\$5.50	\$5.50	0.00%	B
Non Residential >1000kl per annum	per kl	N	\$8.40	\$8.40	0.00%	B

Department:	Office of the Director Corporate Services
Submitted by:	Liz Alley, Director Corporate Services
Reference:	ITEM GOV30/26
Subject:	CORPORATE SERVICES DIRECTORATE MONTHLY REPORT

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	LEADERSHIP - We understand and agree with how public money is spent
CSP Strategy:	Continue to provide financial reports to Council

SUMMARY

The purpose of this report is to:

- update the Council on activities within the Corporate Services Directorate
- provide a written report that sets out details required in accordance with relevant legislation and regulations, and
- provide statistics and data that support corporate policy and activities in accordance with the Operational Plan and Delivery Program 2025 – 2029.

OFFICER'S RECOMMENDATION:

That Council:

Notes the Corporate Services Directorate Report for February 2026.

BACKGROUND

This report is an information report to advise on Financial, Planning, Governance, Information Technology, Customer Service, Library and Corporate functions of Council, each month.

REPORT:

A reconciliation of the cash books of all funds have been carried out with the appropriate bank statements as of 28 February 2026.

Cash Book Balances on this date were as follows: -

General (Consolidated)	\$34,181,917	Credit
General Trust	\$69,586	Credit

Council's General consolidated account interest rate was 3.85%, for the full month of February, on a variable basis resulting in a reasonably high interest return. This is reviewed on a regular basis as part of cash flow monitoring.

Summary of Investments

Council investments as at 28 February 2026 was \$35,000,000 (see separate Council Report).

Total Cash and Investments at 28 February 2026 was \$69,251,503.

Our Governance No. 30 Cont...

Detailed Analysis of External Restrictions

Cash and Investments - Detailed Analysis of External Restrictions		
Restricted cash analysis	As at 28 February 2026	As at 30 June 2025
Total Cash & Investments	69,251,503	62,106,425
Externally Restricted Cash	47,282,586	41,387,749
Included in Grant Related (excl Developer Contributions)	19,649,777	15,958,984
Grant-Related - General Fund	19,649,777	15,900,117
Grant-Related - Water Fund	-	-
Grant-Related - Sewer	-	58,867
Grant-Related - Waste	-	-
Grant-Related - Stormwater	-	-
Included in Developer Contributions	2,309,055	2,086,335
Developer Contributions - General	1,827,947	1,670,217
Developer Contributions - Water	185,890	148,997
Developer Contributions - Sewer	105,931	98,677
Developer Contributions - Waste	177,241	157,239
Developer Contributions - Stormwater	12,046	11,204
Included in RFS Reserves	71,701	109,522
RFS Reserves	71,701	109,522
Included in Cash at Bank and Investment leftovers (after exl Grant Related, DC and RFS above)	25,252,053	23,232,908
Water	3,077,281	2,805,208
Sewer	10,567,559	9,533,037
Waste*	10,337,854	9,692,848
Stormwater	1,199,773	1,132,741
Trust Fund	69,586	69,074
Internal restrictions	12,616,121	9,541,084
Plant and Vehicle Replacement	4,788,725	2,350,000
Employees Leave Entitlements	805,000	805,000
FAG (Road Component Advanced)	-	496,363
Special Projects - Infrastructure Flood Damage	2,500,000	2,500,000
SRV Money Unspent 2014	669,272	843,633
SRV Money Unspent 2023	847,546	384,644
Saleyad Specific Purpose	98,235	64,140

Our Governance No. 30 Cont...

Interest earned from RERF Funds Invested	383,173	201,223
Interest Earned from DRFA Funds in Term Deposits	149,258	98,864
IT System Renewal Project	970,000	770,000
Financial Support Payment for Preliminary Land Classifications 2024 (NSW Emergency Services Levy Funding Reform)	20,698	27,217
Future Grant Co-Contributions	1,000,000	1,000,000
Security Bonds, Deposits & Retentions	384,214	
Unrestricted Funds	9,352,796	11,177,591
* Waste Fund - The above reserve for the waste fund includes the \$3.3 Million loan approved for Waste Management - Boonoo Boonoo Landfill (Develop Stage 5). Of this \$3.3 Million as at February \$1.616m has been spent, leaving a balance of \$1.684m of loan proceeds in the waste reserve.		

Concealed Water Leakage Concession

The table below sets out the concessions granted under Council's Concealed Water Leakage Concession Policy, for the YTD.

Month	Number of Concessions per month	\$ value per month	Prior Year Value
31 July 2025	3	\$1,560.85	21,614.43
31 August 2025	-	-	5,936.25
30 September 2025	-	-	
31 October 2025	-	-	17,504.58
30 November 2025	-	-	-
31 December 2025	-	-	-
31 January 2026	-	-	-
28 February 2026	2	\$1,899.70	33,917.00
31 March 2026			-
30 April 2026			2,425.70
31 May 2026			-
30 June 2026			2,453.18
Cumulative Total	5	\$3,460.55	\$83,851.14

603 Certificates

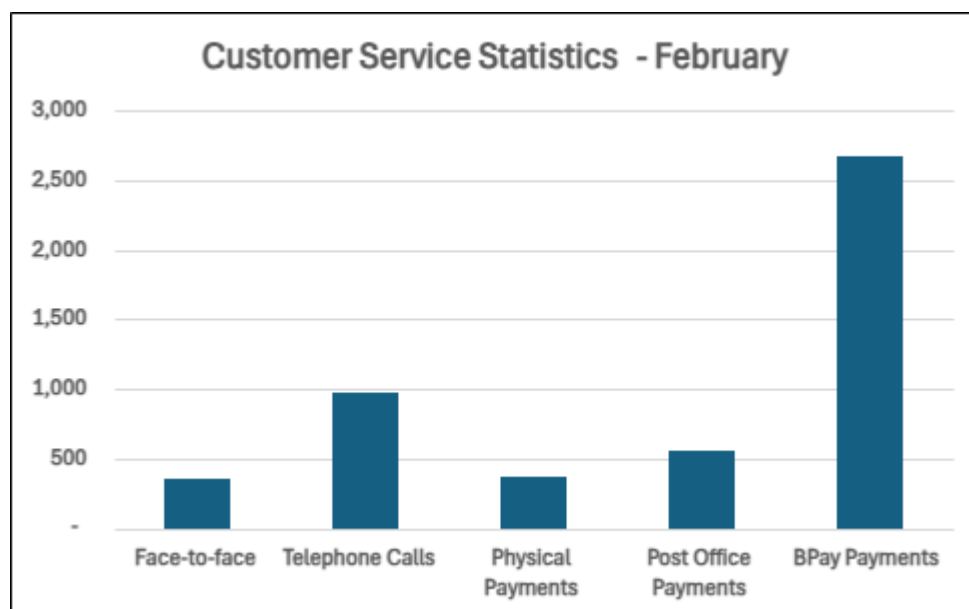
During the sale of a property a 603 Certificate is usually requested to identify if there are any outstanding or payable fees to Council by way of rates, charges or otherwise in respect of a parcel of land. The table below sets out the applications this year in comparison to 2024/25.

Our Governance No. 30 Cont...

Month	Number of Certificates per month 2025/2026	Number of Certificates per month prior year - 2024/2025
31 July 2025	33	29
31 August 2025	16	20
30 September 2025	37	31
31 October 2025	39	35
30 November 2025	44	30
31 December 2025	28	21
31 January 2026	24	12
28 February 2026	28	24
31 March 2026		28
30 April 2026		13
31 May 2026		35
30 June 2026		22
Cumulative Total	257	300

Customer Service Statistics for February 2026

Face-to-face	Number of visitors/users	353
Telephone	Number of Calls taken	967
Physical Payments	Number of physical payments received	365
Post Office Payments	Number of payments received via Post Office	554
BPay Payments	Number of Payments via Bpay	2,672



Library Services

The library has used Priority Funding from NSW State Library to purchase a C-Pen reader, Launchpads and Wonderbooks to support patrons with reading and visual difficulties. Launchpads provide access to technology for families that do not have

Our Governance No. 30 Cont...

internet connectivity and supports safe early learning for young children. The library has now taken over Storytime sessions. A new Robotics Club has begun with good attendance for 7–12 year-olds.

	Service	# of Attendees
Patronage	Number of visitors/users/door count	1325
	Number of members	2729
	Number of new members this month	21
Circulation	Number of books loaned	1459
	Number of eLoans	181
	Home library services Loans	105/1 run
	Home Library Members	19
Events	Online Kids Art Class	N/A
	Storytime	23 children/16 parents/4 sessions
	Senior's tech	14 people/6.25 hours
	Study Nook Times/users	49 users/129.25 hours
	Chatty Booth	11 users/13.5 hours
	Computer hours/users	148 users/129.25 hours
	Book Club attendance	6
	Passive Programming	58 participants/4 activities
	Robotics Club	17 children/2 sessions

Governance

During the month of February governance put out a Request for Quote for Internal Audit – OCM will be conducting an Internal Audit on Governance this financial year 2025/26.

Projects completed and reports to Council included:

Public Interest Disclosure Policy

ARIC Minutes

Quarterly Progress Report on Council's Delivery Program

Statement of Business Ethics Policy

Agency Information Guide 2026

Delegations for February included:

Procurement Officer

Lands Management Officer

Compliments for February 2025/26 – 2

Complaints for February 2025/26 - 1

Planning Statistics

Planning and Regulation Summary		Number
Development Applications	Number lodged	13
	Number determined	18

Our Governance No. 30 Cont...

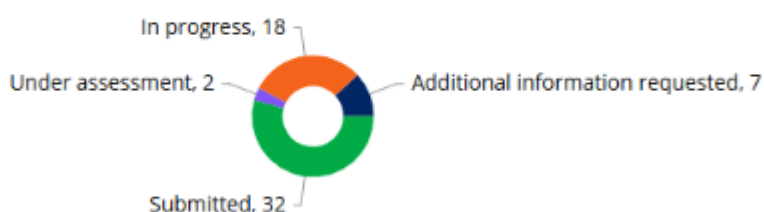
Construction Certificates	Number lodged	7
	Number determined	10
	Number outstanding	57

Development applications lodged, determined and outstanding included as separate attachments to this report.

Construction Certificate



Open Cases by Application



Additional information requested In progress Under assessment Submitted

Development Application (New DA, Mod, Review)



Open Cases by Application



Additional information requested In progress Under assessment Pending lodgement

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

Nil.

2. Policy and Regulation

- *Local Government Act 1993*

Our Governance No. 30 Cont...

- *Local Government (General) Regulation 2021*

3. Financial (Annual Budget & LTFP)

Nil.

4. Asset Management (AMS)

Nil.

5. Workforce (WMS)

Nil.

6. Legal and Risk Management

Nil, this report is for information only.

7. Performance Measures

Nil.

8. Project Management

Nil.

Hein Basson
General Manager

Prepared by staff member:	Liz Alley, Director Corporate Services	
Approved/Reviewed by Manager:	Hein Basson, General Manager	
Department:	Office of the Director Corporate Services	
Attachments:	1 Development Statistics for February 2026	1 Page
	2 DA Applications Lodged February 2026	1 Page
	3 DA Applications Determined February 2026	1 Page
	4 DA Applications Outstanding February 2026	1 Page

FY 25/26 Development Statistics								
		Dwellings	Additions/ Renovations to Existing Dwellings	Garages, Carports & Sheds	Commercial or Industrial Works	Subdivision	Recreation/ Tourism	FY 25/26 Monthly Total
Jul-25	No.	5	0	3	0	4	0	12
	Value	\$735,459.00	\$0.00	\$413,534.00	\$0.00	\$0.00	\$0.00	\$1,148,993.00
Aug-25	No.	7	0	3	0	1	0	11
	Value	\$2,752,339.00	\$0.00	\$214,600.00	\$0.00	\$0.00	\$0.00	\$2,966,939.00
Sep-25	No.	9	0	4	2	2	1	\$7,989,073.36
	Value	\$2,458,200.00	\$0.00	\$284,726.36	\$4,946,147.00	\$0.00	\$300,000.00	\$2,458,200.00
Oct-25	No.	5	0	4	1	0	0	10
	Value	\$1,946,000.00	\$0.00	\$303,804.00	\$10,000.00	\$0.00	\$0.00	\$2,259,804.00
Nov-25	No.	6	3	0	1	2	0	12
	Value	\$1,173,160.00	\$140,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$1,348,160.00
Dec-25	No.	5	2	4	0	4	0	15
	Value	\$2,210,582.00	\$150,000.00	\$246,086.00	\$0.00	\$0.00	\$0.00	\$2,606,668.00
Jan-26	No.	6	0	1	0	1	0	8
	Value	\$2,399,500.00	\$0.00	\$57,000.00	\$0.00	\$0.00	\$0.00	\$2,456,500.00
Feb-26	No.	4	0	5	0	1	0	10
	Value	\$1,396,967.00	\$0.00	\$100,322.00	\$0.00	\$0.00	\$0.00	\$1,497,289.00
Mar-26	No.							
	Value							
Apr-26	No.							
	Value							
May-26	No.							
	Value							
Jun-26	No.							
	Value							
No. (Year to Date)		47	5	24	4	15	1	7989151.36
FY 25/26 Total Value (Year to Date)		\$15,072,207.00	\$290,000.00	\$1,620,072.36	\$4,991,147.00	\$0.00		
FY 24/25 Total Value		\$16,573,612.00	\$742,245.00	\$1,338,868.00	\$227,001.00	\$0.00	\$201,000.00	\$19,082,726.00

Applications Lodged February 2026			
DA Number	Applicant	Address	Description of Work
2026.009	K Stoot(Mr Cabins)	5465 New England Highway Bolivia	Dwelling
2026.010	I Smith	855 Mole River Road Mole River	New Single garage attached to existing workshop and storage structure
2026.011	P Spencer	5438A Mt Lindesay Road Liston	Shed
2025.121/1	S Taylor	281 Rivertree Road Liston	Modification- Enclose openbay carport
2026.012	P Chisholm	3 Parkes Drive Tenterfield	Dwelling
2022.050/1	Andrew Blake(Precise Designs)	Logan Street Tenterfield	Modification - Dwelling
2026.013	Wes Smith Building Pty Ltd	39 Bryans Gap Road Tenterfield	Dwelling
2026.014	Manfate Pty Ltd	120 Mt McKenzie Road Tenterfield	Shed
2026.0150	A Sneddon	412A Silent Grove Road Torrington	Dwelling & Shed
2025.089/1	R Rogers	Long Gully Road Drake	Modification - Bushfire Assessment
2026.016	P Blackwell	61 Clive Street Tenterfield	Installation of Shipping Container
2026.017	Manfate Pty Ltd	145B East Street Tenterfield	Shed & Carport
2026.018	C Croft (AJR Surveyors)	2667 Bruxner Way Woodside NSW 2372	Two(2) lot boundary adjustment

Applications Determined February 2026			
DA Number	Applicant	Address	Description of Work
2025.146	M Cook	965B Bruxner Way Tenterfield	Shed
2025.147	D Sorrenti	293 Plains Station Road Tabulam	Dwelling
2025.121/1	S Taylor	281 Rivertree Road Liston	Modification- Enclose openbay carport
2025.150	M Graffin	66 Logan Street Tenterfield	Alterations to existing building
2025.139	Tenterfield Surveys	5377 Mt Lindesay Road Liston	2 Lot Rural Subdivision
2025.008/1	M Alexander	Black Swamp School Road Tenterfield	Modification
2025.149	S Roos	94-98 Drummond Street Tenterfield	Dwelling
2025.151	A Roos	94-98 Drummond Street Tenterfield	Shed
2026.001	C Banks	Platypus Lane Tenterfield	Dwelling & Shed
2025.062	Tenterfield Surveys	416 Long Gully Road Drake	Two lot Rural Subdivision
2026.002	J Di Costanzo	146 East Street Tenterfield	Dwelling
2026.004	P Denton	88 High Street Tenterfield	Dwelling-Dual Occupancy
2026.005	G Walters	508-510 Station Place Tenterfield	Shed
2026.007	L Tolley	55 Leechs Gully Road Tenterfield	Dwelling
2026.008	Sasha Peterson(Acre Consulting Pty Ltd)	12217 Bruxner Highway Tenterfield	Dwelling
2026.01	I Smith	855 Mole River Road Mole River	New Single garage attached to existing workshop and storage structure
2026.011	P Spencer	5438A Mt Lindesay Road Liston	Shed
2026.012	P Chisholm	3 Parkes Drive Tenterfield	Dwelling

Applications Outstanding February 2026			
DA Number	Applicant	Address	Description of Work
2021.012	CORBETT Arran	Bluff River Road	Primitive Camp Ground
2022.068	Tenterfield Surveys	531A Long Gully Road	Two (2) Lot Rural Subdivision
2025.085	M McKean	63 Kochs Road Tentefield	Dwelling
2025.113	ACEnergy Pty Ltd	Old Racecourse Road Tenterfield	BESS(Battery Energy Storage System)
2025.078	Tenterfield Surveys	136 Sandy Creek Road Sandy Hills	2 Lot Rural Subdivision
2025.140	Tenterfield Surveys	7841 Bruxner Way Drake	2 Lot Rural Subdivision
2025.148	Evolve Planning	Mole River Road Mole River	Dwelling
2022.048/1	Context Engineering	17 Naas Street Tenterfield	Modification-10 Lot Subdivision
2026.003	J Battersby	25 Kochs Road Tenterfield	Dwelling
2026.006	Tenterfield Surveys	5116 Mt Lindesay Road Liston	Two lot rural Subdivision
2026.009	K Stoot(Mr Cabins)	5465 New England Highway Bolivia	Dwelling
2022.050/1	Andrew Blake(Precise Designs)	Logan Street Tentefield	Modification - Dwelling
2026.013	Wes Smith Building Pty Ltd	39 Bryans Gap Road Tenterfield	Dwelling
2026.014	Manfate Pty Ltd	120 Mt McKenzie Road Tenterfield	Shed
2026.015	A Sneddon	412A Silent Grove Road Torrington	Dwelling & Shed
2025.089/1	R Rogers	Long Gully Road Drake	Modification - Bushfire Assessment
2026.016	P Blackwell	61 Clive Street Tenterfield	Installation of Shipping Container

Department:	Office of the Director Corporate Services
Submitted by:	Lee Sisson, Governance Officer
Reference:	ITEM GOV31/26
Subject:	INFRASTRUCTURE SERVICES DIRECTORATE MONTHLY REPORT

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	Leadership - Council is a transparent, financially-sustainable and high-performing organisation, delivering valued services to the Community.
CSP Strategy:	Management of Council's assets will be long term and focused on meeting the needs of the community now, and into the future.

SUMMARY

The purpose of this report is to provide Councillors, for their information, with an overview of work carried out in the Department of Infrastructure Services for the month of February 2026.

OFFICER'S RECOMMENDATION:

That Council:

Receives and notes the information contained in the report.

BACKGROUND

Since the Monthly Operational Report has ceased to be included with the Council Meeting Business Paper, monthly departmental reports are being prepared – containing operational data and actions for the information of Councillors.

REPORT:

BUILDINGS AND AMENITIES

February Report

Council Buildings

- SOA lighting – has now been repaired in the foyer with the distribution box still needing replacement or major repairs.
- Youth Precinct toilet has now been completed and waiting for the electrical service to be installed
- Review/inspection of lighting upgrade at the Tenterfield Shire Depot – Installation has now commenced
- Audit on Council Security systems has commenced and will be finalised in early 2026 on the remainder of Council Buildings - ongoing.
- New keying system and security codes has been arranged for the SOA building in February.

Our Governance No. 31 Cont...

- Asbestos Scope of work & Property List is currently being developed - ongoing.
- Insurance claims on damage to Council properties is being completed and works underway for Rotary Park.
- Pest Inspection and sprays have been completed for several Council assets to be completed in February with Termites being found in the Memorial Hall.
- Jubilee Park Rotunda project has been awarded in February with the Building works commenced and painting to start early March.
- Band Hall Scope of work has been designed for the repairs and painting Expressions of interest has been advertised for all trades on Facebook in February.
- Budget review for 2026/27 and for the LTFP has been completed in February
- Installation of the patchwork quilt has now been completed and is hanging in the McKenzie Room.
- Approval was received for time extension and scope change for SCCF5-0867 Tenterfield Youth Precinct Infrastructure Upgrade project.
- Night watch lighting at the depot access has been applied for in February and awaiting confirmation from essential energy.
- Meetings with Council's Heritage Advisor had been arranged to discuss paint colour approval for the Rotunda and Band Hall works. Approval has now been received and a report supplied.
- Shelter and picnic seating has been purchased to be installed in the Youth Precinct – this falls part of the SCCF5 funding and will be installed by April.
- Air conditioning Unit in the Council Server room was repaired.
- Pest Inspection and Spray RFT have been drafted.
- Council Cleaning RFT has been drafted and due to be advertised in March.
- Works approval letter has been sent to SES for works to be completed at the Tenterfield & Urbenville SES Shed.

Swimming Pool Complex**Management plan**

February has experienced a stable and productive month as the facility transitions from the peak holiday season into the regular school term rhythm. February has seen continued engagement from the local community, with both casual visits and program participation maintaining strong levels. Despite the natural seasonal slowdown following January's high visitation period, the facility has remained a hub for fitness, learning and recreation. Community feedback through February has remained overwhelmingly positive, with patrons consistently noting the professionalism of staff, the cleanliness and safety of the facility and the welcoming family friendly atmosphere of the complex. Operationally, the facility has continued to run smoothly with ongoing monitoring of plant and equipment. While a few maintenance matters require attention, the overall performance of the centre demonstrates that it is well-positioned to carry momentum into the final weeks of the 2025-26 season.

Season Pass Purchases for the 25/26 season

Our Governance No. 31 Cont...

	25/26	24/25	23/24	22/23	21/22	20/21	19/20	18/19
Full Season Family	46	42	30	26	27	26	49	39
Half Season Family	8	10	15	12	5	9	9	13
Full Season Single	32	31	29	16	14	17	25	10
Half Season Single	4	6	29	18	3	9	7	13
Total	89	89	103	72	49	61	90	75

Total Attendances for the 25/26 season

	October	November	December	January	February	March	YTD
2018/19	1,037	2,372	2,972	4,196	2,904	1,275	14,756
2019/20	732	3,984	1,318	5,006	2,560	930	14,530
2020/21	1,459	4,144	2,568	4,383	2,759	1,064	16,377
2021/22	1,684	1,456	2,673	3,291	2,523	1,779	13,406
2022/23	1,573	2,770	2,693	3,366	3,577	2,171	16,150
2023/24	2,007	2,916	3,916	3,493	3,819	2,248	18,399
2024/25	1,927	2,644	4,011	3,523	3,054	1,382	16,541
2025/26	2,982	3,678	3,401	4,456	2,973		17,490

Weekly Programs in February

Squad	Learn to Swim
Aqua Fitness – 4 classes averaging	Sharks
Baby Sharks	Development
Swim Club	Adult Squad

Monthly Review

There has been excellent feedback and interest in the programs which include:

Squad – Squad numbers have grown again now reaching 40 enrolled swimmers across the week and are currently delivering 1 morning and 2 afternoon squads daily. February has also seen strong competitive representation of the squad swimmers with athletes competed in Sydney at the speedo sprint carnival, Approx. 12 swimmers from St Joseph's school competed at the Diocesan Carnival with 1 progressing to the Sydney level in April, and a significant increase in swimmers qualifying for states in Armidale with hopes for further progression to Sydney in April.

Aqua Fitness – Classes remaining consistent and community driven, with sessions now delivered 4 times a week. Attendance continues to average 10-15 participants per session, and beyond the numbers.

Learn to Swim – Saturday program continues to excel, operating from 8am – 11.30 am each week and currently enrolling 54 children every Saturday.

February Carnivals & Events

Both St Joseph's School and Tenterfield High School carnivals ran smoothly during February, with positive feedback received from staff and students.

Up Coming Events

Our Governance No. 31 Cont...

- 21 March – Tenterfield Swim Club Championships (Facility closed to public for the day)
- 29 March – Community Sponsored Day – the facility will sponsor the inflatable, provide a free sausage sizzle and supply complimentary kiosk items as a gesture of appreciation to the community for their ongoing support this season.

Maintenance and Improvements

Item/Equipment	Solution
Telephone & Internet not working in Kiosk	New Modem ordered & received to be installed in March
Pool Plant Shutdowns – over night stopping filtration and circulation.	Investigations with Electricians to see what is happening with the filters.
Roof Leaking – Storeroom	The ongoing roof leak has now resulted in power failure within the storeroom.
Heritage Water fountain	This fountain is heritage and has tried to be repaired, unfortunately parts are unable to be replaced. This will stay there as a memorial piece. May need to look at installing a new water cooler in next season.
Roof above grandstand dangerous and needs to be strengthen	Council will investigate strengthening the grandstand
Plant room louvers missing – birds are getting in and trying to build nests	Council to purchase louvers and have them installed.
Roof Holding water and leaking in storeroom beside male toilets	Conversations need to be had around plans for the future of the pool.
Pool Covers extremely frayed and flaking through the pool. Pool rollers recently fell into pool when rolling out – resulted in cracking a pool tile and extremely difficult to take out of pool	Need to replace pool covers, to be added to budget

WATER AND WASTE

February Report

Toolbox meetings held at the depot.

Water

Tenterfield

Water main breaks	2
Service line breaks	6
Meter replacements	2
Water meter leaks	2
New water connections	2
Hydrant repair	1
24,804 KL, treated water pumped for the month	

Our Governance No. 31 Cont...

Village bore program water treatment and sampling completed.

As at 28th February Dam level at 500mm below spillway – Dam capacity is at 85%.

Urbenville

Water service leaks	0
Mains breaks	0
Mains flushing	9
M&R Services	2
M&R Hydrants	0
Water meter reading	0

Wastewater

Tenterfield

Sewer Chokes	8
Sewer main junction repair	2
New sewer connections	1

Urbenville

Sewer Chokes	1
Sewer connections	0
M&R Pump stations	0
M&R valves	0

Waste

Total waste disposed to landfill 136 tonnes

Total visitors to transfer stations 850

Drake	135
Torrington	12
Urbenville	28
Liston	83
Legume	28
Tenterfield	564

WEEDS MANAGEMENT

The Weeds Officer has resigned.

TRANSPORT INFRASTRUCTURE

Road Network

Gravel Roads Graded

Rocky River Rd (WIP)

Bald Rock Rd South

Branch Ck Rd

White Swamp Rd (surface retention following resheeting)

Head Gate Rd

Mountain Ck Rd

Ironbark Drive

Darthulla Rd

Darthulla Loop Rd

Our Governance No. 31 Cont...

Rockdale Rd
Dellwood Rd
Bruxner Rd & resheet

Pothole Patching

Most roads have had patching which is a direct result of poor funding of reseals in the past.

Regional Roads attract most attention due to their status as an A Class Rd and rural roads as needed.

Roads patched include:

Long Gully Road
Tenterfield Streets
Amosfield Road
Mt Lindesay Road
Urbenville Town Streets
Paddy's Flat Road South

Heavy Patching (Not Capitalised)

Vegetation Management

Shire roads

Drainage Cleanout

All roads graded and others as necessary, depending on available resources.

Heavy Patching (Capitalised)

As part of reseal prep:

- Torrington Road
- Scott Street Tenterfield
- Clive Street
- East Street
- All Jennings Streets, eastern side of New England Highway
- Bellevue Road
- Black Swamp Road
- Boundary Road

Gravel Roads Re-sheeted

Council has a resheeting budget for 25/26 FY, this will be combined with DRFA, maintenance budgets and RERRF to achieve economies of scale while on site at that particular road. DRFA funding is limited to those areas approved by TfNSW.

Bald Rock Road
Branch Ck Road
Sandy Flat Road
Rockdale Road (minor)
Dellwood Road (minor)

LIVESTOCK SALE YARD

February 2026

Our Governance No. 31 Cont...

Feature Sales	2,614 Head	\$ 3,304,301.16
Cattle Prime Sale	1,268 Head	\$ 1,891,961.48
Private Weighings Total	649 Head	\$ 299,881.25
*Please note, high numbers due to poor seasonal conditions.		
Total February 2026	4,531 Head	\$ 5,496,143.89
YTD July – Feb 2026	12,470 Head	\$ 17,049,098.27

PARKS, GARDENS AND OPEN SPACE

Parks and Garden staff are always kept busy with routine maintenance of all park equipment and facilities. Beautification programs include the new planting of the Rouse Street Garden beds. With minimal staff at present, it is becoming harder to achieve positive outcomes.

RANGER

February 2026

2 - dogs impounded

0 - cats impounded

1 - dog surrendered by owner

1 - dog found roaming

Both dogs released to Lucky Paws Rescue after their duration at the pound

Infringements:

1 – Park continuously for longer than indicated

2 – Stop in a taxi zone

1 – Owner of dog which rushes at/attacks/bites/harasses/chases any person/animal

A menacing dog declaration has been issued for a dog that bit a man. The dog has since been removed from Tenterfield and now resides in QLD.

Matthew Francisco

Director of Infrastructure Services

Prepared by staff member: Lee Sisson, Governance Officer

Approved/Reviewed by Manager: Matthew Francisco, Director of Infrastructure Services

Department: Office of the Director Infrastructure Services

Attachments: There are no attachments for this report.

Department:	Office of the General Manager
Submitted by:	Allison Graham, Executive Assistant & Media
Reference:	ITEM GOV32/26
Subject:	WORKFORCE, SAFETY, RISK, RECORDS AND COMMUNICATIONS REPORT - FEBRUARY 2026

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	LEADERSHIP - We understand and agree with how public money is spent
CSP Strategy:	Continue to provide financial reports to Council

SUMMARY

The purpose of this report is to provide a standing monthly report to Council that provides data within the Civic Department for Workforce, Safety, Risk, Records and Communications.

OFFICER'S RECOMMENDATION:

That Council:

Notes the Workforce, Safety, Risk, Records and Communications Report for February 2026.

BACKGROUND

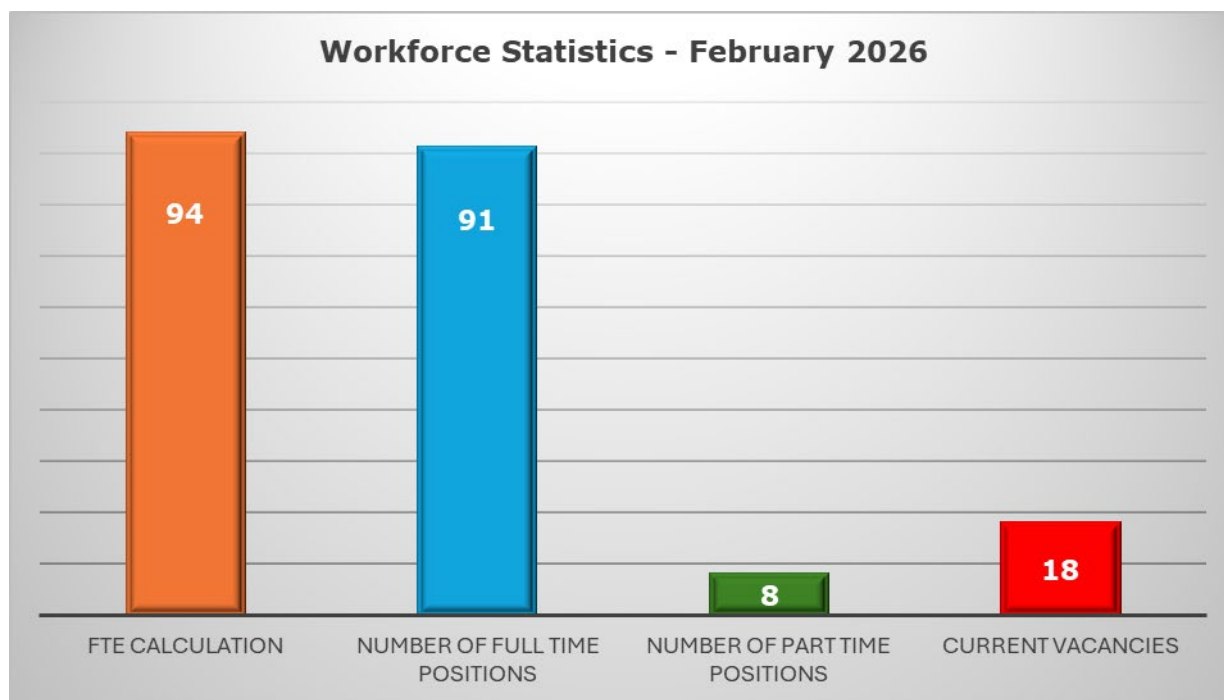
Since the Monthly Operational Report has now ceased to be included with the Council Meeting Business Paper, monthly departmental reports are being prepared – containing operational data and actions for this information to be noted by Councillors.

This report replaces the Civic Office, Economic Growth, Workforce Development and part of the Corporate and Governance reports of the previous Monthly Operations Report.

REPORT:**Workforce Statistics**

The current FTE (Full Time Equivalent) of Council, following the adoption of ITEM COM5/26 – Council Sealed Road Patching Information – Resolution 14/26 is 94, which is comprised of 91 full time positions and 8 part time positions (this figure does not include casuals or traineeships/apprenticeships). The current positional vacancy is 18, which includes the additional positions approved by Council. Further positions are being processed for recruitment.

Our Governance No. 32 Cont...



Recruitment

Positions that have been recruited for in February.

- Senior Services Operator (Tenterfield)
- Services Operator (Tenterfield)
- Fleet Coordinator
- Leading Hand (Roads – Sealed)
- Plant Operator (Tenterfield)
- Plant Operator (Water Cart) Tenterfield
- Plant Operator (Northern)

Staff Turnover Rate

The turnover rate for this month is 0%, which has been calculated for the month of February 2026. The count is focused on permanent employees of Council, and excludes casual, temporary or contract staff.

Learning & Development

- Traineeship Certificate III in Water Industry Operations x 2 – ongoing
- Certificate III in Heavy Commercial Vehicle Mechanical Technology (Automotive)
- Diploma in Facilities Management – Completed
- Small Mines Roadshow
- Heavy Rigid (HR) Training

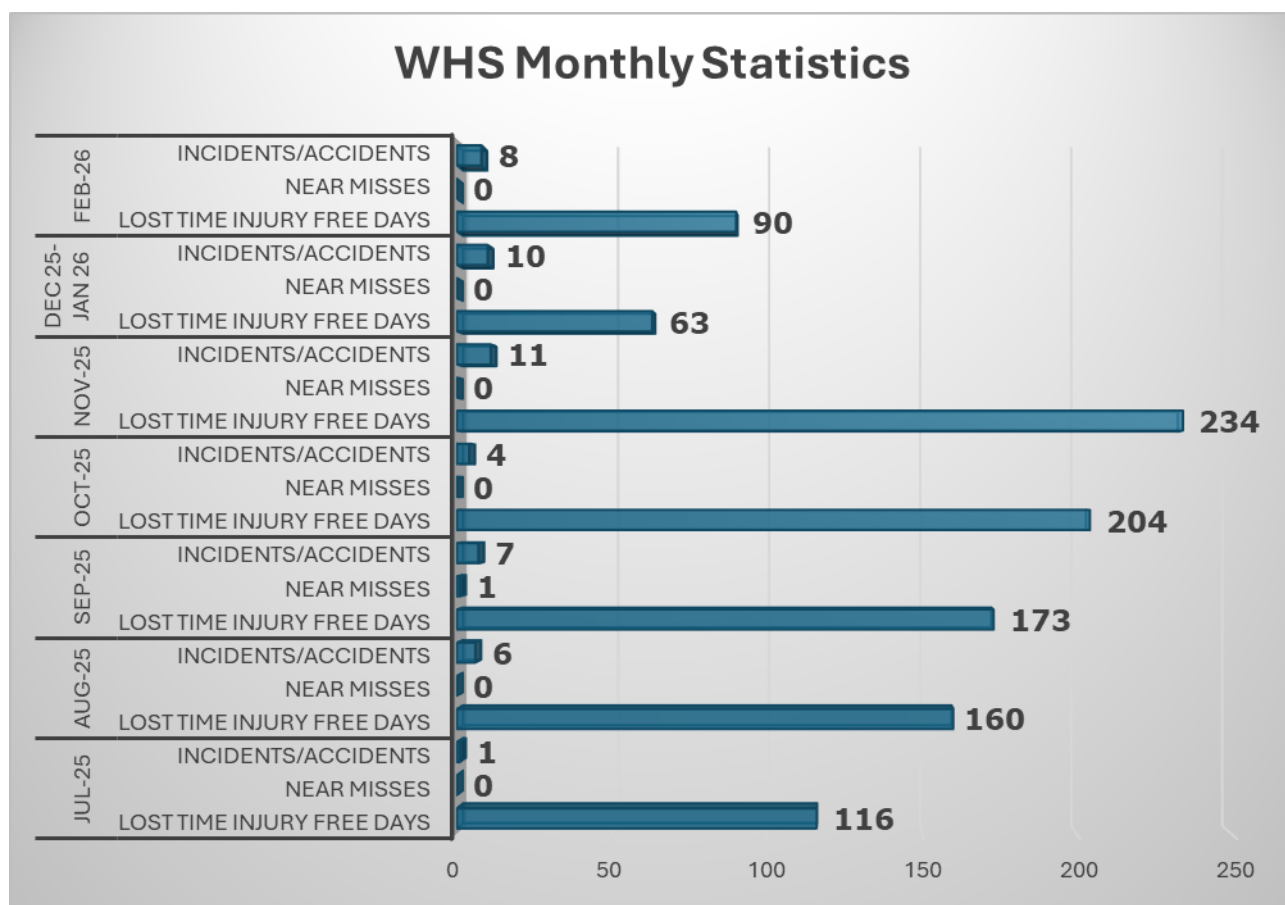
Regulatory training is being reviewed with various training being organised, some of which include Forklift (HRW), Working at Heights, Confined Spaces, Asbestos Awareness, Silica Awareness, Sharps Training, ChemCert, First Aid (Remote) and Working Near Overhead Powerlines.

Government incentives and initiatives are being investigated for future learning and development programs and is ongoing.

Our Governance No. 32 Cont...

Workplace Health & Safety Statistics

Reported Statistics



Health & Wellbeing

Psychological health and safety in the workplace must be managed. Council has a legal responsibility to ensure healthy and safe workplaces. This includes, so far as is reasonably practicable, preventing or removing workplace factors to psychological safety, and where it is not possible to do so, reducing these factors and their impact.

Daly & Ritchie Council's EAP (Employee Assistance Program) provider has attended Tenterfield Shire Council onsite monthly with the service available to all employees and Councillors.

Council's EAP provides:

- Short term individual counselling or coaching, and
- Confidential psychological support service 24 hours/7days a week

The program also assists employees with:

- mental health concerns
- personal life or stress issues
- family and relationship matters
- concerns that relate to everyday life

Our Governance No. 32 Cont...

- drug and alcohol issues
- assistance with financial coaching
- help with nutrition and diet
- career development and planning

Audiometric testing for staff has been arranged for early May, in line with workplace health and safety regulation requirements. Other health and wellbeing initiative are also being investigated such as skin checks and health monitoring.

Risk Management

Risk Register

The Tenterfield Shire Council Risk Register is going through its first formal update.

The following actions have been undertaken in the digital risk management system:

1. The Key Risk Categories, Risk Sources, Risk Likelihood Table, Risk Consequence Table and Master Risk Matrix has been updated to align with the current Risk Management Framework.
2. The Risk Sources now only identify three impact areas:
 - a. Strategic Risk
 - b. Operational Risk
 - c. Project Risk
3. The Individual risk entries (sources, categories of initial risk, treatments, and residual risk levels) are in the process of being reviewed. There are currently 118 individual risks identified in the register, however it is anticipated this will rise once the Risk Owners are consulted and the review/update has been completed.

Business Continuity Plan

The Business Continuity Plan for Council has been reviewed and updated, with the updated version going to the Leadership Executive Team and the Audit Risk and Improvement Committee (ARIC).

The Business Continuity Plan identifies Council's most critical services — including water, sewerage, waste services, payroll, customer service and regulatory functions — and sets clear priorities for how and when those services are restored following disruption, it also provides for:

- Focus on public health and safety
- Practical, role-based response arrangements
- Clear lines of authority and accountability

The Business Continuity Plan establishes the General Manager as the Continuity Management Team Leader and clearly defines the roles of Directors and senior staff.

Adoption of the Plan has no immediate financial impact. Any future enhancements, such as ICT or cyber resilience improvements — will be brought back to Council through normal budget and business case processes.

Our Governance No. 32 Cont...

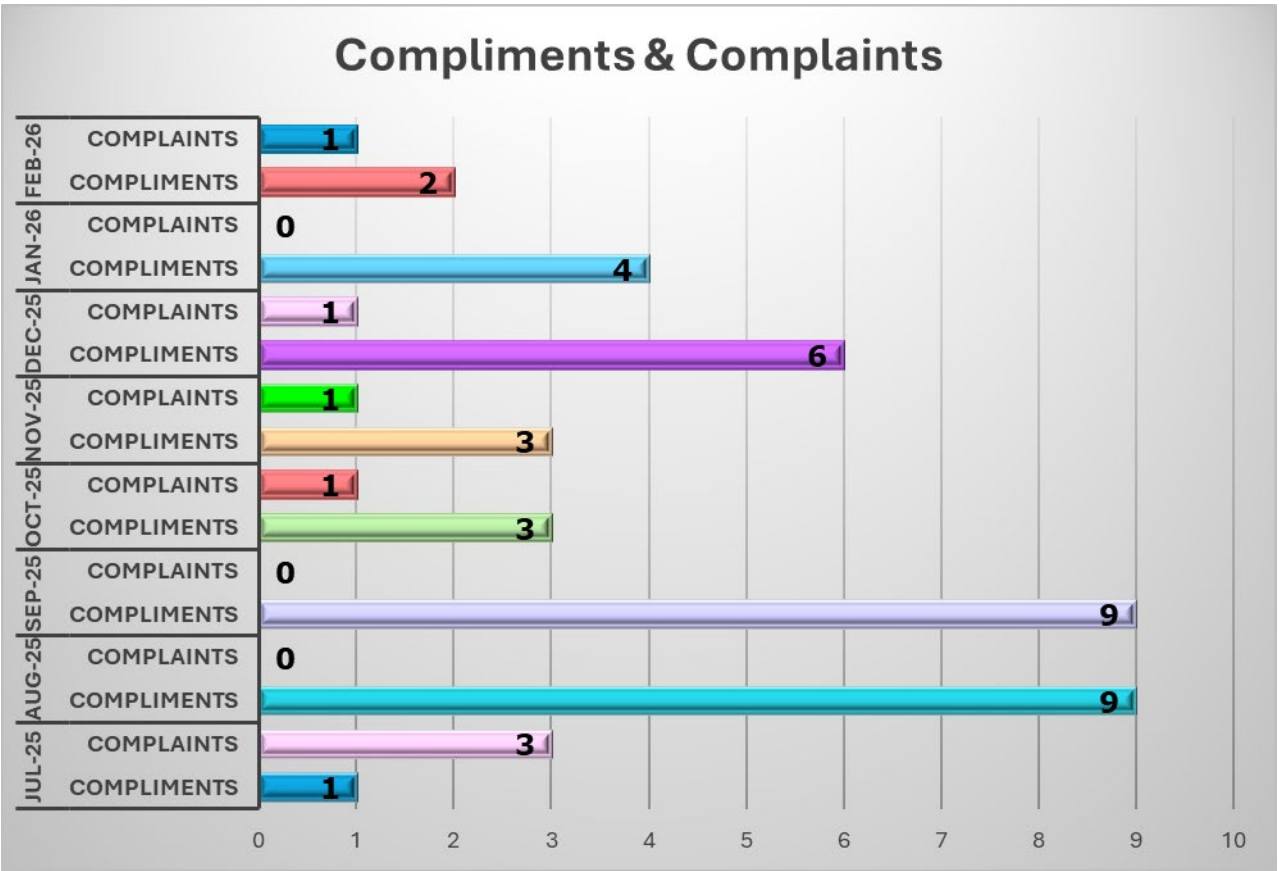
Risk Training

Training of Council's workforce in the updated Risk Matrix in order to undertake risk assessments has commenced, with the Executive, Managers and key stakeholders already receiving training in the new Risk Management Framework.

Scheduled training dates:

- Outdoor staff: Monday 23 March 2026
- Indoor staff: Tuesday 24 March 2026

Compliments & Complaints



Communications

Social Media

46 Posts to Facebook for February 2026, with combined tallies of 47,721 Views and 233 Reactions:

- 02/02/2026 – Water Disruption Notice & UPDATE Resumption of Services
Views 1,928, Reactions 6
- 02/02/2026 – Link to Tenterfield Shire Council’s Development Application Register List
Views 728, Reactions 4

Our Governance No. 32 Cont...

- 03/02/2026 – LOCAL JOB ALERT, Looking for fulfilling, local work? Tenterfield Shire Council is hiring
Views 5,608, Reactions 18
- 04/02/2026 – TENTERFIELD SHOW, This weekend Friday 6 & Saturday 7th February
Views 902, Reactions 9
- 05/02/2026 – This recognition belongs to the whole community and reflects the pride, care and spirit that make Tenterfield a unique holiday destination (Angry Bull Trails)
Views 988, Reactions 13
- 09/02/2026 – Link to Tenterfield Shire Council's Development Application Register List
Views 1,801, Reactions 3
- 09/02/2026 – Celebrate Seniors Week 2026
Views 733, Reactions 3
- 10/02/2026 – Soon you may notice some activity at the Youth Precinct
Views 3,251, Reactions 21
- 11/02/2026 – UPDATED NOTICE: Works along Mt Lindesay Road – Boundary Road to Bryans Gap Road
Views 3,183, Reactions 9
- 13/02/2026 – Border Region Organisation of Councils (BROC) meeting held in Tenterfield, Friday, 13 February 2026
Views 4,811, Reactions 22
- 13/02/2026 – Works commencing at the Youth Precinct as part of Council's ongoing improvements to community spaces
Views 3,676, Reactions 27
- 17/02/2026 – Your Local News – February – March 2026
Views 1,480, Reactions 7
- 17/02/2026 – Link to Tenterfield Shire Council's Development Application Register List
Views 1,137, Reactions 4
- 17/02/2026 – (Your Story post) Your Local News – February – March 2026
Views 170, Reactions 1
- 17/02/2026 – (Your Story post) Tenterfield Shire Council's Development Application Register List
Views 87, Reactions 0
- 17/02/2026 – Come along to support the Tenterfield School of Arts first event of year and enjoy a wonderful evening of music by, The Haystack Mountain Hermits

Our Governance No. 32 Cont...

Views 369, Reactions 4

- 17/02/2026 – (Your Story post) Banjo the Musical – Tenterfield Autumn Festival
Views 64, Reactions 0
- 17/02/2026 – (Your Story post) Hunter New England Local Health District, invitation expression of interest to members of Tenterfield Community to join Tenterfield Local Health Committee
Views 60, Reactions 0
- 17/02/2026 – Hunter New England Local Health District, invitation expression of interest to members of Tenterfield Community to join Tenterfield Local Health Committee
Views 556, Reactions 2
- 18/02/2026 – (Your Story post) Rural Financial Counselling Service NSW
Views 126, Reactions 0
- 18/02/2026 – (Your Story post) NSW Government, There will be an extra public holiday on the Monday after Anzac Day in 2026
Views 65, Reactions 0
- 18/02/2026 – Important update for our community and local businesses
The NSW Government has confirmed an additional public holiday arrangement for ANZAC Day 2026 & 2027
Views 605, Reactions 3
- 18/02/2026 – (Your Story post) Bolivia Hall – Show, Wicker Suite on 7 March 2026
Views 114, Reactions 1
- 18/02/2026 – (Your Story post) LOCAL JOB ALERT, Looking for fulfilling, local work? Tenterfield Shire Council is hiring
Views 43, Reactions 0
- 18/02/2026 – Water Disruption Notice & UPDATE Resumption of Services – Western Street, Tenterfield
Views 1,238, Reactions 2
- 18/02/2026 – (Your Story post) School of Arts Tenterfield Inc.
Views 46, Reactions 0
- 18/02/2026 – (Your Story post) Tenterfield 2026 Seniors Week
Views 45, Reactions 0
- 18/02/2026 – (Your Story post) NSW Government, Active & Creative Kids Voucher – 2026, the latest \$50 voucher is now available
Views 1,736, Reactions 13
- 18/02/2026 – (Your Story post) NSW Government, Active & Creative Kids Voucher – 2026 Now Available
Views 52, Reactions 0

Our Governance No. 32 Cont...

- 18/02/2026 – (Your Story post) Trivia Night, Mingoola Hall, 21 February 2026
Views 46, Reactions 0
- 19/02/2026 – (Your Story post) Northern Tablelands Local Land Services, Livestock handling workshop
Views 136, Reactions 0
- 19/02/2026 – Livestock handling workshop, Tenterfield 2-3 March 2026, Northern Tablelands Local Land Services
Views 672, Reactions 1
- 19/02/2026 – (Your Story post) Jess Lockwood, Tenterfield, UNE Pathway training to be a Doctor, Armidale Express
Views 81, Reactions 1
- 19/02/2026 – (Your Story post) Experience Tenterfield
Views 84, Reactions 1
- 20/02/2026 – Expression of Interest – Tenterfield Band Hall, repair works
Views 3,160, Reactions 20
- 20/02/2026 – Expression of Interest – Container Café Lease
Views 4,559, Reactions 26
- 20/02/2026 – (Your Story post) Expression of Interest – Container Café Lease
Views 180, Reactions 0
- 20/02/2026 – (Your Story post) Expression of Interest – Tenterfield Band Hall, repair works
Views 112, Reactions 1
- 20/02/2026 – (Your Story post) Essential Energy Grants open today
Views 96, Reactions 1
- 23/02/2026 – (Your Story post) Tenterfield Aquatic Centre, fitness class
Views 70, Reactions 0
- 24/02/2026 – (Your Story post) Expression of Interest – Container Café Lease
Views 135, Reactions 0
- 24/02/2026 – (Your Story post) Expression of Interest – Tenterfield Band Hall, repair works
Views 98, Reactions 0
- 24/02/2026 – (Your Story post) Tenterfield Seniors Week
Views 85, Reactions 0
- 24/02/2026 – Tenterfield Seniors Week, live life in Colour
Views 1,632, Reactions 8
- 24/02/2026 – (Your Story post) Biosecurity Queensland, have your say on feral pig management

Our Governance No. 32 Cont...

Views 81, Reactions 0

- 24/02/2026 – NOTICE, Addendum items for Ordinary Council Meeting 25 February 2026 have been added to Council's website
Views 892, Reactions 2

Website

Six notices posted

Newsletter

12 items over four pages for Issue 202, December 2025/January 2026

Other Communiques

Janet has Information Screen in Council's Reception Foyer – 12 screen presentations

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

Nil.

2. Policy and Regulation

- *Local Government Act 1993*

3. Financial (Annual Budget & LTFP)

Nil.

4. Asset Management (AMS)

Nil.

5. Workforce (WMS)

Nil.

6. Legal and Risk Management

Nil.

7. Performance Measures

Nil.

8. Project Management

Nil.

Our Governance No. 32 Cont...

Hein Basson
General Manager

Prepared by staff member:	Allison Graham, Executive Assistant & Media
Approved/Reviewed by Manager:	Hein Basson, General Manager
Department:	Office of the General Manager
Attachments:	There are no attachments for this report.

Department:	Office of the General Manager
Submitted by:	Allison Graham, Executive Assistant & Media
Reference:	ITEM GOV33/26
Subject:	COUNCILLOR WORKS/SERVICE REQUESTS - FEBRUARY 2026

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK	
CSP Goal:	INFRASTRUCTURE - Our roads are safe and sustainably maintained
CSP Strategy:	Maintain the local and regional road network
Delivery Plan	As per funding provisions made in Operational and Capital annual budgets
Action:	

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that reports on the progress with Councillor Work/Service Requests, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.

OFFICER'S RECOMMENDATION:

That Council:

Notes the status of the Councillor Works/Service Requests for the month of February 2026.

BACKGROUND

Council's adopted "Councillor and Staff Interaction Policy", amongst other things, makes mention of the following:

4.2 Section 232 of the *Local Government Act 1993* (the Act) states that the role of a Councillor is as follows:

- (a) to be an active and contributing member of the governing body
- (b) to make considered and well-informed decisions as a member of the governing body
- (c) to participate in the development of the integrated planning and reporting framework
- (d) to represent the collective interests of residents, ratepayers and the local community
- (e) to facilitate communication between the local community and the governing body

The above-mentioned Policy makes provision for a Works/Service Request Procedure in Schedule 2 of this Policy document, as follows:

1. Works/Service Requests from Councillors are to be submitted to the following email address: council@tenterfield.nsw.gov.au

Our Governance No. 33 Cont...

2. These requests are to be clearly marked "Works/Service Request", with a brief outline of the identified problem area, the exact location, and a succinct description of the background – if and where applicable.
3. Works/Service Requests that are not submitted to the above-mentioned Council email address, or not clearly marked "Works/Service Request" may not be appropriately dealt with in accordance with this procedure due to potential misinterpretation and/or scarce resources.
4. Works/Services Requests are submitted by Councillors for staff's further attention, over and above the operational and works program that Council has already approved as part of the Operational Plan and Budget.
5. Therefore, Works/Services Requests are not to be viewed as requests that should take priority over the scheduled works and operations that have already been planned for execution as part of effective and efficient management practices.
6. Rather, all Works/Services Requests will be objectively assessed by the relevant Manager and/or Director and be appropriately scheduled for attention in a cost-effective manner – considering budgetary provisions and constraints. It may be the situation that insufficient funds are available to satisfactorily address a particular problem, in which case the problem will have to be referred to the following financial year for budgetary considerations. Unsafe or emergency situations will receive priority attention.
7. Administrative staff will properly capture all Works/Service Requests in Council's official records management system and allocate items to the appropriate staff member for the necessary attention.
8. A monthly report with all Works/Service Requests will in future be presented to Council as part of the Council Meeting Business Papers for progress monitoring.

REPORT:

This report seems to be working well enough lately – properly capturing Works/Service Requests received from Councillors and reporting on them in an open and transparent manner as business of Council in accordance with Chapter 4, Part 1 of the *Local Government Act 1993*.

COUNCIL IMPLICATIONS:

1. Community Engagement / Communication (per engagement strategy)

This Works/Service Requests system provides for the community to have their voice heard through their local representatives.

2. Policy and Regulation

Local Government Act 1993

Councillor and Staff Interaction Policy

3. Financial (Annual Budget & LTFP)

Works/Service Requests are requests submitted by Councillors for staff's further attention, over and above the operational and works program that Council has already approved as part of the annual Operational Plan and Budget. Therefore, Works/Service Requests are not to be viewed as requests that should take priority over scheduled works and operations that have already been planned for execution as part of effective and efficient management practices.

Our Governance No. 33 Cont...

The above considerations make it difficult for staff to at times satisfy community expectations, as financial, human and time resources are scarce commodities.

4. Asset Management (AMS)

Developed asset management plans should ideally drive Council's decision-making around the allocation of resources for its infrastructure maintenance and renewal.

5. Workforce (WMS)

Council's workforce numbers have been cut back over the last number of years. Council is slowly starting to build a new workforce with a "can do" and "I care" approach to matters.

6. Legal and Risk Management

The Works/Service Requests received will be assessed by the relevant directors and managers from a legal and risk management perspective to ensure, as far as is possible, the safety of residents and ratepayers.

7. Performance Measures

A monthly report will in future be presented to Council, in order to monitor the progress with Works/Service Requests lodged, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.

8. Project Management

Works/Service Request lodged may become a project in its own right, depending on the nature and extent of requests.

Hein Basson
General Manager

Prepared by staff member:	Allison Graham, Executive Assistant & Media
Approved/Reviewed by Manager:	Hein Basson, General Manager
Department:	Office of the General Manager
Attachments:	1 2026 As at February_Councillor Works_Services Requests 7 Pages

Councillor Work/Service Request Report

As at February 2026

Councillor Work/Service Request	Councillor	Date	Department	Status
Resident - Request for work to have a Camphor Laurel tree trimmed on the southside of Woodward Park, Drake - The tree has grown out over the resident's fence at 14 Allison Street, Drake and is shading out the sun in winter and contributing to dampness in the house	Cr Turner	20/03/2025	Open Space, Regulatory & Utilities Supervisor	08/04/2025: came in via on-line form on Council website, added to Councillor Works/Services Requests 13/11/2025: Open Space, Regulatory & Utilities Supervisor - Council seeking to engage a skilled tree lopper with large scale equipment to undertake the job, and to be scheduled when other large scale works also required to save in costing and staff availability. 02/02/2026: Director Infrastructure Services (on behalf of Open Space, Regulatory & Utilities Supervisor) - Ongoing
Two cattle grids at Rocky River Station and Rocky River Road are damaged - causing damage to vehicles. Request for either repairs or removal as they are now obsolete and a danger to traffic	Cr Turner	06/09/2025	Works Manager	08/09/2025: Works Manager – Council is aware of aware of one at Long Gully Road, Grids are the responsibility of the grid owner, a letter will be sent to the owner. Council erected Warning signage on 6/9/25. 09/09/2025: Works Manager -Cr. Turner provided further information and photo for second grid to be located at Tin Creek, a letter will be sent to the owner. 16/02/2026: Maintenance Works Coordinator - met with property owner for the grid on Rocky River Road to discuss type of work required, he will rebuild the grid adding new edgements with widening of grid to 3.6m, complete with new fencing.

Councillor Work/Service Request Report

As at February 2026

				Property owner for the grid at Rocky River Station has not responded to letter received and Council is continuing with efforts to make contact.
Status enquiry for Road Reserve Dedication, widening of Snake Creek Road, Sandy Hill	Cr Turner	09/10/2025	Lands Management Officer	09/10/2025: Director Corporate Services: This to be reviewed when then new Lands Management Officer has been engaged. 22/01/2026: Director Corporate Services reassigned the enquiry to recently appointed Lands Management Officer, due to receiving a high backlog in workload, this with all other reassigned records will in time be reviewed and scheduled for investigation and actioned.
Suggestion to alleviate the water situation at Liston Public Toilets;	Cr Bonner	28/10/2025	Open Space, Regulatory & Utilities Supervisor	No current budget for this proposal. 27/11/2025: Director Infrastructure Services shall investigate further. Potential to include in budget for 2025/26. 07/01/2026: Open Space, Regulatory & Utilities Supervisor - looking to get a quote to do this and for inclusion in the next year budget.
Formal request for a review of the Development Application (DA) 2019.123 and an immediate Stop Work Order for the Campground at 1762 Hootons Road Tabulam	Cr Turner	15/12/2025	Manager Planning and Development	18/12/2025: Director Infrastructure Services - Legal Advice has been sought and a Report will be prepared for Council based on this legal advice - sometime in the new year. 12/02/2026: Director Corporate Services – legal advice has been received, Council will review.

Councillor Work/Service Request Report

As at February 2026

				17/03/2026: General Manager – Waiting on cost estimate for further legal advice to be pursued.
Maintenance of Jennings drains – possibly relating to the on-site sewerage management systems, the drains smell after rain and are not maintained - Mowing is not being done and no maintenance around trees	Cr Sauer	12/01/2026	Works Manager Environmental Health and Building Surveyor	12/01/2026: Works Manager - Council will do most open stormwater drains in Jennings during the next month, resident has been contacted advising of the upcoming works for drains 10/02/2026: Environmental Health and Building Surveyor - uncertain of the cause of the alleged smell the resident is referring to, but Jennings has had ongoing issues with the on-site sewerage management system (OSSM) servicing the village, particularly in the area where the resident lives. The majority of the lots have a standard septic tank system that requires ongoing pump-outs, along with a separate greywater system that generally discharges into garden beds around the lot. There have been instances where greywater has been discharged into the laneways, which is prohibited. This requires ongoing monitoring by Council staff and is generally only investigated when Council receives a complaint, due to limited staff resources. I will investigate this issue the next time I am in the area.
Neighbour adjacent to 137 Naas St, Multiple Dogs that bark continuously, cage size for one dog needs to be checked if suitable, high amount of rubbish in yard that raises concern of potential vermin	Cr Petrie	20/01/2026	Community Compliance Officer (Ranger)	06/03/2026: Community Compliance Officer (Ranger) - The primary properties associated with barking dog complaints in the Naas Street area are 131 Naas Street, 137 Naas Street and 141 Naas Street, Tenterfield. Barking dog letters and diaries (noise

Councillor Work/Service Request Report

As at February 2026

				monitoring sheets) were distributed by correspondence to neighbouring properties in Naas and Wood Streets, requesting residents assistance to record any barking incidents, this will assist Council in determining whether the barking meets the legislative threshold of a nuisance and to support any potential enforcement action if required.
Request Council takes appropriate action regarding the Rouse Street Footpath - Disability Access Ramp in Front of Barra Jacks following a reported trip accident	Cr Murphy	03/02/2026	Open Space, Regulatory & Utilities Supervisor	05/02/2026: , Open Space, Regulatory & Utilities Supervisor has been requested by Director Infrastructure Services to follow up on this issue for the installed access ramps and visibility with the Tenterfield Chamber of Tourism, Industry and Business as they arranged for their installation.
Torrington Streets and Laneways	Cr Murphy	03/02/2026	Works Manager	03/02/2026: Works Manager - Gilligan & Rundle appear on Council's Asset Register and are generally graded when the Council grader is in the area. Lockwood does not appear on Council's register but minor repairs to scouring have been completed and generally gets a brush over when the grader is in the area. Sherratt Rd and Silent Grove Rd will have extensive repairs and reseals conducted next financial year.
Towards the end of Mt Speribo Road the road is overgrown - vegetation scraping on the sides of vehicles - Also approximately 100m before the end there is a pipe which is not centred so the pipe is on the	Cr Petrie	16/02/2026	Works Manager	16/02/2026: Works Manager – inspection to be completed. 23/02/2026: Works Manager - Guide posts erected on the pipe. Council will need to program tree clearing - the end is low wattle. There are some trees hung up in places.

Councillor Work/Service Request Report

As at February 2026

carriageway with no guidepost to warn of the drain				
Poor state of Duke Street, Jennings	Cr Petrie	16/02/2026	Works Manager	16/02/2026: Works Manager - Council is preparing all streets in Jennings for reseal. Council is in discussion with Contractor for when they complete their truck movement program using that section of Street, which has accelerated the deterioration of the sealed pavement.
Overhanging trees over the front fence of 91 Rouse Street, Tenterfield are badly impeding vision of oncoming traffic from the north - Please advise if council can trim these or a notice can be issued to the owners	Cr Petrie	16/02/2026	Open Space, Regulatory & Utilities Supervisor	17.03.2026: Open Space, Regulatory & Utilities Supervisor – scheduled to make contact with the property owner.
Long grass on the corner of Clifton Street and the New England Highway is impeding vision of oncoming traffic - Not sure if this is a council responsibility	Cr Petrie	16/02/2026	Open Space, Regulatory & Utilities Supervisor	17.03.2026: Open Space, Regulatory & Utilities Supervisor - Brush cutting has been completed on this section.
Recycling and Waste Pick up schedule - Issues concerning residents and when they need to put their bins out	Cr Bancroft	23/02/2026	Senior Engineer (Water & Waste) Director Infrastructure Services	17.03.2026: Director Infrastructure Services – Mobile Bin collection in the Tenterfield CBD and Residential areas are divided by Rouse Street, with waste collection commencing at 5.15am within the CBD area (to enable full access to bins before businesses operating, that includes early starts of cafes). Eastern side of Rouse Street and outwards collection occurs on Tuesdays. Western side of Rouse Street and outwards collection occurs on Thursdays.

Councillor Work/Service Request Report

As at February 2026

				Rouse Street North collection is also included in the divided collection days, with the scheduled collection run on Tuesdays in that area being early in the morning, directly after the CBD Collection and then the scheduled collection run on Thursdays in that area, occurring in the middle of the day as the truck then continues on to the landfill. Other factors that have the potential to affect a scheduled run is relief operators, breakdowns (can further delay a collection), residents not putting bins out for collection will shorten collection period and change of course due to changes in traffic conditions. Sometimes a street can be missed if a relief operator is operating the truck (even with a run schedule for reference) or again a change in traffic conditions can divert the schedule and potentially cause the operator to miss a street. Community members are also helpful in making contact with Council advising their collection was missed, the Waste department is contacted and arrangements are made for return to collect. Waste operators advised they have not experienced any “knocked over” bins in Rouse Street North during their run, nor has Council received any bin replacement forms, they have also noted the positioning of the bins in this area awaiting collection
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Councillor Work/Service Request Report

As at February 2026

				are well placed away from the traffic zone – even though it is a narrower street.
Sealed Roadworks on Paddys Flat Road	Cr Petrie	23/02/2026	Works Manager Director Infrastructure Services	10/03/2026: Works Manager - the road was impacted by Cyclone Alfred, Council currently has a claim with NSWRA awaiting approval. 12/03/2026: Works Administration Assistant has contacted the resident who raised the points, updating him with details provided by Works Manager, the resident was happy with the response and has asked to be updated in the future when timeframe by Council is known.
Enquiry on behalf of residents - two issues with potholes and subsidence: 1. Corner of New England Highway and Pelham Street 2. Wood Street, south of Manners Street intersection	Cr Sauer	24/02/2026	Works Manager	24/02/2026: Works Manager – Scheduled for Maintenance Crew

NOTICE OF MOTION

(ITEM NM1/26) WAIVING THE \$2 ENTRY FEE FOR THE COMMUNITY POOL PARTY TO BE HELD ON 29TH MARCH 2026

The following motion has been received by Cr Bronwyn Petrie, (attached as an Annexure to this report):

I, Councillor Bronwyn Petrie, hereby give notice that I intend to move the following motion at the Ordinary Council meeting to be held on Wednesday, 25 March 2026:

That Council:

Consider waving the \$2 entry fee for the Community Pool Party to be held on 29th March 2026.

The following background has also been provided by the above-mentioned Councillor:

A request has been made by the Pool Manager and Ms Chris Woods for council to consider removing the entry fee for the Community Pool Party to be held on the 29th March 2026, 12-3pm.

The Manager advised swimming numbers have increased with 100 children signed up each week across the Learn to Swim lessons and Squad Training. A large number of squad swimmers are qualifying for district and regional levels. The pool is closing on 20,000 attendances for the year, a number never previously achieved. The inflatable obstacle course has been reintroduced.

The Community Pool Party is presented by Ms Chris Woods and the Pool management and ties in with the Autumn Festival. Ms Woods is paying for the BBQ and the extra lifeguards required as part of her mental health fundraising achievement under Chris Treks for a Cause. Ms Woods also instructs swimming at the Pool.

Although our pool entry fee is only \$2 as Council decided to significantly lower the price to encourage water safety the request is to encourage family participation and celebrate an exceptional season.

Commentary: General Manager

- Legal Implications
Only Council can wave a set fee or charge; therefore, this motion seeks to obtain a Council resolution to this effect.
- Strategic Implications
Council's newly developed List of Fees and Charges make provision for two occasions per year where swimming pool entry fees can be waved; on Australia Day and on another occasion as decided between the swimming pool operator and Council.

Notice of Motion No. 1 Cont...

- Financial Implications
Since the admission fee is only \$2.00 per person, the financial implication of the waving of one day’s entry fees will not result in a major loss of income for Council.
- Policy Implications
No particular policy provisions are necessary for consideration by Council.

ATTACHMENTS

1	Notice of Motion - Cr Bronwyn Petrie - Waiving of \$2 entry fee Community Pool Party to be held on 29 March 2026	1 Page
2	Poster - Community Pool Party - 29 March 2026	1 Page

Ordinary Council Meeting, 25 March 2026

MOTION

That Council:

Consider waiving the \$2 entry fee for the Community Pool Party to be held on 29th March 2026.

Background

A request has been made by the Pool Manager and Ms Chris Woods for council to consider removing the entry fee for the Community Pool Party to be held on the 29th March 2026, 12-3pm.

The Manager advised swimming numbers have increased with 100 children signed up each week across the Learn to Swim lessons and Squad Training. A large number of squad swimmers are qualifying for district and regional levels. The pool is closing on 20,000 attendances for the year, a number never previously achieved.

The inflatable obstacle course has been reintroduced.

The Community Pool Party is presented by Ms Chris Woods and the Pool management and ties in with the Autumn Festival. Ms Woods is paying for the BBQ and the extra lifeguards required as part of her mental health fundraising achievement under Chris Treks for a Cause. Ms Woods also instructs swimming at the Pool.

Although our pool entry fee is only \$2 as Council decided to significantly lower the price to encourage water safety the request is to encourage family participation and celebrate an exceptional season.

Moved by

Councillor Bronwyn Petrie (Mayor)

Seconded by

Councillor Greg Sauer

TENTERFIELD SHIRE COUNCIL		
16 MAR 2026		
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ONLY \$2 ENTRY

COMMUNITY POOL PARTY

Sunday 29 March | 12pm - 3pm

- FREE BBQ / SAUSAGE SIZZLE
- LUCKY DOOR PRIZES
- Inflatable Pool Obstacle Course

★ PROUDLY PRESENTED BY ★

CHRIS TREKS FOR A CAUSE
SUPPORTING MENTAL HEALTH

Proudly Supported By

TENTERFIELD SHIRE COUNCIL
TENTERFIELD NEW AUTUMN Festival
KITCHEN GARDEN CAFE
coles TENTERFIELD
LIONS CLUB TENTERFIELD

BRING YOUR FAMILY ALONG FOR AN AFTERNOON OF FUN
SEE YOU AT THE TENTERFIELD POOL

NOTICE OF MOTION

(ITEM NM2/26) TENTERFIELD AREA BE ASSESSED AND APPROVED TO BE LISTED AS A DROUGHT AFFECTED AREA

The following motion has been received by Cr Peter Petty, (attached as an Annexure to this report):

I, Councillor Peter Petty, hereby give notice that I intend to move the following motion at the Ordinary Council meeting to be held on Wednesday, 25 March 2026:-

That Council:

Start the process of contacting our State Member for Lismore, Ms Janelle Saffin, to seek that Tenterfield be assessed and approved to be listed as a Drought Affected Area.

The following background has also been provided by the above-mentioned Councillor:

As we move into our winter months with no predicted forecast of any decent rain or break in the season, once again we need to be proactive and not reactive. Agriculture is still our biggest industry in the Tenterfield Shire and we as a Council need to be supportive of our people on the land.

By our Local Government Area being drought declared and the concessions and rebates that this will allow the farming industry to avail of, is the least we can do as a Council.

Previous Councils have done a wonderful job in securing town water by establishing the back up water supply with our bore water to supplement our main water supply. This was also done by renewing the dam wall and securing funding for our new water treatment plant. As a result, our town would never be in a situation it was in during 2019/2020. The State Government would attest to this, holding Tenterfield up as a shining light on fixing the water problems we had.

The main focus of this Motion is the rural areas, it is the main area I am talking about. As we move around this area there are many places that are in a terrible way, no grass coverage and lack of stock water is nearly as bad as 2019. That was definitely the worst drought ever.

Once again I ask our Mayor to continue to lobby and advocate both State Member, Ms Janelle Saffin and through her the Minister for Agriculture, Ms Tara Moriarty for Tenterfield Local Government area to be listed as drought declared.

Notice of Motion No. 2 Cont...

I commend this Motion to you.

Commentary: General Manager

- Legal Implications
None to consider.
- Strategic Implications
The motion addresses strategic concerns about the Tenterfield Shire being draught affected – with potential longer-term implications for farmers.
- Financial Implications
None to consider impacting Council.
- Policy Implications
None to consider.

ATTACHMENTS

- | | | |
|----------|---|------------|
| 1 | Notice of Motion - Councillor Peter Petty - Tenterfield area to be listed as Drought Affected Area. | 2
Pages |
|----------|---|------------|

Notice of Motion

I, Councillor, Peter Petty wish to move this Notice of Motion that Tenterfield Shire Council start the process of contacting our State Member for Lismore, Ms Janelle Saffin, to seek that Tenterfield be assessed and approved to be listed as a Drought Affected Area.

Background

As we move into our winter months with no predicted forecast of any decent rain or break in the season, once again we need to be proactive and not reactive. Agriculture is still our biggest industry in the Tenterfield Shire and we as a Council need to be supportive of our people on the land.

By our Local Government Area being drought declared and the concessions and rebates that this will allow the farming industry to avail of, is the least we can do as a Council.

Previous Councils have done a wonderful job in securing town water by establishing the back up water supply with our bore water to supplement our main water supply. This was also done by renewing the dam wall and securing funding for our new water treatment plant. As a result, our town would never be in a situation it was in during 2019/2020. The State Government would attest to this, holding Tenterfield up as a shining light on fixing the water problems we had.

The main focus of this Motion is the rural areas, it is the main area I am talking about. As we move around this area there are many places that are in a terrible way, no grass coverage and lack of stock water is nearly as bad as 2019. That was definitely the worst drought ever.

Once again I ask our Mayor to continue to lobby and advocate both State Member, Ms Janelle Saffin and through her the Minister for

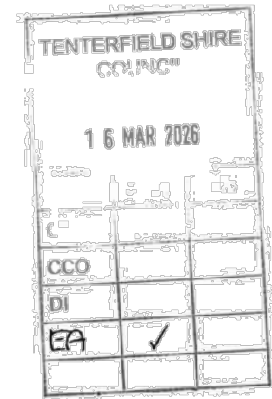
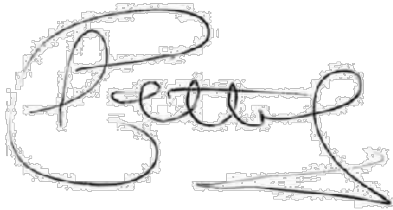
Agriculture, Ms Tara Moriarty for Tenterfield Local Government area
to be listed as drought declared.

I commend this Motion to you.

Your sincerely,

Councillor for C Ward

Peter Petty



NOTICE OF MOTION

(ITEM NM3/26) TENTERFIELD SHIRE COUNCIL TO BE PLACED ON THE NEXT BLACK SPOT FUNDING LIST FOR THE NEW ENGLAND HIGHWAY AND BRUXNER WAY WEST INTERSECTION

The following motion has been received by Cr Peter Petty, (attached as an Annexure to this report):

I, Councillor Peter Petty, hereby give notice that I intend to move the following motion at the Ordinary Council meeting to be held on Wednesday, 25 March 2026:-

That Council:

Contact our State Member, Ms Janelle Saffin and through her to the Minister for Roads and Regional Transport, Ms Jenny Aitchison that Tenterfield Shire Council wish to be placed on the next Black Spot Funding List for the New England Highway and Bruxner Way West intersection.

The following background has also been provided by the above-mentioned Councillor:

This intersection has been a black spot area in our Council Local Government Area for too many years now. It has been 'band aided', painted, more signs and speed limited but all to no avail.

With the tragic death and sad loss of one of our own Tenterfield son's, we as a Council should never stop fighting for funding for this intersection.

Why I bring this Motion forward is that I am of the belief that we have missed out on black spot funding, a total of \$41 million dollars for the 26/27 financial year. We always should be proactive, not reactive in pursuing funding to fix terrible intersections such as this.

I do not bring this Motion forward to cause any of our staff extra work or stress on their already heavy work loads, however I feel with our good lobbying of our Mayor and the respectful relationship that our Mayor has with both State and Federal Ministers we need to keep this intersection right on top of our to-do list.

I commend this Notice of Motion to you.

Commentary: General Manager

- Legal Implications
Nil to consider.

Notice of Motion No. 3 Cont...

- Strategic Implications
This intersection is dangerous and should strategically receive attention from the State Government.
 - Financial Implications
Nil for Council.
 - Policy Implications
The criteria for Black Spot Funding are relevant, and a copy is herewith attached for the information of Councillors.
-

ATTACHMENTS

1	Notice of Motion - Councillor Peter Petty - Black Spot Funding List for New England Highway and Bruxner Way (West)	1 Page
2	Councillor Peter Petty - Information on Eligibility Guidelines 2026_2027 supplied with Notice of Motion - Black Spot Funding List for New England Highway and Bruxner Way (West).pdf	1 Page
3	Black Spot Criteria for Funding Program	1 Page

Notice of Motion

I, Councillor, Peter Petty wish to move this Notice of Motion that Tenterfield Shire Council contact our State Member, Ms Janelle Saffin and through her to the Minister for Roads and Regional Transport, Ms Jenny Aitchison that Tenterfield Shire Council wish to be placed on the next Black Spot Funding List for the New England Highway and Bruxner Way West intersection.

Background

This intersection has been a black spot area in our Council Local Government Area for too many years now. It has been 'band aided', painted, more signs and speed limited but all to no avail.

With the tragic death and sad loss of one of our own Tenterfield son's, we as a Council should never stop fighting for funding for this intersection.

Why I bring this Motion forward is that I am of the belief that we have missed out on black spot funding, a total of \$41 million dollars for the 26/27 financial year. We always should be proactive, not reactive in pursuing funding to fix terrible intersections such as this.

I do not bring this Motion forward to cause any of our staff extra work or stress on their already heavy work loads, however I feel with our good lobbying of our Mayor and the respectful relationship that our Mayor has with both State and Federal Ministers we need to keep this intersection right on top of our to-do list.

I commend this Notice of Motion to you.

Your sincerely

Councillor for C Ward

Peter Petty

TENTERFIELD SHIRE COUNCIL	
16 MAR 2026	
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According to the Eligibility Funding Guidelines for the 2026/2027 applications, which have closed, the follow is required:

- location-specific information relating to the project
 - relevant crash data for the specified five-year period (01/07/2019 to 30/06/2024) including a detailed crash diagram (for projects where crashes have occurred)
- site sketch or design
- detailed cost estimate showing breakdown of costs and risk-based contingency
- Safe Systems Assessment (for proactive project nominations).

Black Spot Criteria for funding program

Project eligibility



Urban:

- must have at least three casualty crashes over a five-year period for intersections, mid-block or short road lengths (less than 3km)
- for locations three kilometres or longer, the average casualty crash rate must be at least 0.2 crashes per kilometre per year.

Rural:

- must have at least two casualty crashes over a five-year period for intersections, mid-block or short road lengths (less than 3km)
- for locations three kilometres or longer, the average casualty crash rate must be at least 0.13 crashes per kilometre per year.

General requirements for both urban and rural areas:

- a Benefit-Cost Ratio (BCR) greater than two for reactive nominations
- the total project cost must be \$three million or less
- multi-year projects including development and delivery are eligible however development-only proposals are not eligible.

Proactive projects

- the total project cost must be three million dollars or less, and;
- must include a Safe Systems Assessment
- a minimum of 30 per cent of Black Spots Program funds may be used for proactive projects (sites that may not meet the required urban or rural crash history criteria).

Department:	Office of the General Manager
Submitted by:	Allison Graham, Executive Assistant & Media
Reference:	ITEM RES2/26
Subject:	COUNCIL RESOLUTION REGISTER - FEBRUARY 2026

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

CSP Goal:	LEADERSHIP - Our local leaders are respected and trusted to make our shire a better place
CSP Strategy:	Ensure the performance of Council as an organisation complies with all statutory guidelines, supported by effective corporate management, sound integrated planning and open, transparent and informed decision making
CSP Delivery Program	Deliver Councillor services and provide support to all Councillors in a transparent and non-discriminatory manner including training, research, legislative and evidence based advice

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised. The updating of this report has been progressed with many actions that have now been finalised within the software system and no longer showing up in this report.

However, there are further actions in this report that still need to be attended to, and it should be regarded as work-in-progress that will continue for still some time because Council resolutions have not been consistently actioned in the past. There are still resolutions dating back to 2007 (that do not show up in this attached report) and are perceived not to have received the necessary executory attention. This situation is exacerbated by scarce resources.

OFFICER'S RECOMMENDATION:

That Council notes the status of the Council Resolution Register to February 2026.

Hein Basson
General Manager

Prepared by staff member:	Allison Graham, Executive Assistant & Media
Approved/Reviewed by Manager:	Hein Basson, General Manager
Department:	Office of the General Manager
Attachments:	1 Actions Register - February 2026 15 Pages

OUTSTANDING ACTIONS REPORT			
Division:		Printed: Monday, 16 March 2026	
Committee:		2:48:15 PM	
Officer:		Date From:	26/04/2023
		Date To:	25/02/2026

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Duwenhogger-Lange, Milan	MT LINDESAY ROAD BRYANS GAP ROAD LAND ACQUISITION	30/11/2026

[64/23](#)

Resolved that Council:

- (1) Agree to commence investigation of the Mt Lindesay Road public road reserve with respect to proposed rehabilitation works near Bryans Gap Road, and
- (2) Agree to the acquisition of land adjacent to Mt Lindesay Road for road widening purposes necessary for road rehabilitation, and
- (3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners.

(Tim Bonner/Kim Rhodes)

Motion Carried

Notes

13 Feb 2026 1:17pm Graham, Allison - Target Date Revision

Target date changed by Graham, Allison from 14 June 2023 to 30 November 2026 - Target date changed by Graham, Allison from 14 June 2023 to 14 June 2023 - Target date extended/revised to November 2026, new Lands Management Officer commenced work in January 2026 and has a backlog of items to attend to.

19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

12 Oct 2023 9:15pm Counsell, David

Surveyor boundary identification near the intersection has been completed. Further design work on hold pending Government review of funding grant.

20 Jul 2023 11:16am Melling, Elizabeth

Sent request to surveyor to confirm five boundary points.

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Duwenhogger-Lange, Milan	SHERRATT ROAD TORRINGTON - ROAD RESERVE ACQUISITION	30/11/2026

[66/23](#)

Resolved that Council:

- (1) Agree to commence investigations for the formalisation of a road reserve for Sherratt Road, Tomtoy Avenue and Eschman Lane, and
- (2) Undertake necessary searches, survey and plan preparation for the compulsory acquisition of Crown Land to form public road reserves.

(Tom Peters/Kim Rhodes)

Motion Carried

Notes

13 Feb 2026 1:07pm Graham, Allison - Target Date Revision

Target date changed by Graham, Allison from 14 June 2023 to 30 November 2026 - Target date extended/revised to November 2026, new Lands Management Officer commenced work in January 2026 and has a backlog of items to attend to.

19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation

Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC

12 Oct 2023 9:19pm Counsell, David

Information being compiled for meeting with Crown Lands office.

20 Jul 2023 11:12am Melling, Elizabeth

Liaising with Crown Lands to determine surveyors scope.

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Duwenhogger-Lange, Milan	MT LINDESAY ROAD – BOUNDARY ROAD LAND ACQUISITION	30/11/2026

OUTSTANDING ACTIONS REPORT

Printed: Monday, 16 March 2026
2:48:15 PM

Date From: 26/04/2023
Date To: 25/02/2026

Division:
Committee:
Officer:

Council

Meeting	Date	Officer	Title	Target
65/23	Resolved that Council: (1) Agree to commence investigation of Mt Lindesay Road for the purpose of detailed design of a future roundabout at Boundary Road intersection, and (2) Agree to the acquisition of land adjacent to Mt Lindesay Road for the purpose of future roundabout construction, and (3) Authorise the Chief Executive to execute any documents for the acquisition and to authorise payment of any compensation with the landowners. (Kim Rhodes/Tim Bonner) Motion Carried			
Notes 13 Feb 2026 1:19pm Graham, Allison - Target Date Revision Target date changed by Graham, Allison from 14 June 2023 to 30 November 2026 - Target date extended/revised to November 2026, new Lands Management Officer commenced work in January 2026 and has a backlog of items to attend to. 19 Mar 2024 2:45pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC 12 Oct 2023 9:17pm Counsell, David No further action to date due to resourcing levels - low priority as no capital works are funded in current program. 20 Jul 2023 11:15am Melling, Elizabeth Updating correspondence t landowners. Preparing brief for surveyor.				

Meeting	Date	Officer	Title	Target
Council 24/05/2023	24/05/2023	Francisco, Matthew	MOLESWORTH STREET DRAINAGE PIPE EASEMENT	14/06/2023
67/23	Resolved that Council: (1) Agree to seek an easement over the drainage pipe in Lot 4 Molesworth Street and payment of any compensation of the affected land; and (2) Authorise the Chief Executive to approve any compensation amount once an independent valuation has been undertaken and execute any associated documents to finalise the easement. (Peter Petty/Kim Rhodes) Motion Carried			
Notes 19 Mar 2024 2:44pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC 20 Jul 2023 11:12am Melling, Elizabeth Surveyor to amend plans after liaising with owners of land.				

Meeting	Date	Officer	Title	Target
Council 23/08/2023	23/08/2023	Francisco, Matthew	SUNNYSIDE HALL ROAD - PUBLIC GATE & VEHICLES BY-PASS APPLICATION	9/03/2026
134/2	Resolved that Council: (1) Approve the alteration of an existing public gate with a new grid (gate and vehicular by-pass) installation on Sunnyside Hall Road located 100m from Bruxner Way; and			

OUTSTANDING ACTIONS REPORT				
Division: Committee: Officer:			Printed: Monday, 16 March 2026 2:48:15 PM Date From: 26/04/2023 Date To: 25/02/2026	
Council				
Meeting	Date	Officer	Title	Target
			(2) Provide the applicant with Council Consent in accordance with Policy 2.162 subject to no objections being received. (3) Advertise the approval with proposed installation 1 month after advertising as required by the Roads Regulation 2008. (Peter Petty/Tom Peters) <u>Motion Carried</u>	
Notes 13 Feb 2026 1:26pm Graham, Allison - Target Date Revision Target date changed by Graham, Allison from 13 September 2023 to 09 March 2026 - Works Department to provide information on the Action 19 Mar 2024 2:46pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC 12 Oct 2023 9:20pm Counsell, David No objections have been received and approval for installation is being prepared. 19 Sep 2023 11:48am Ritchie, Hayley Advertised in Your Local News, Website. Submissions closed 13 September 2023.				
Meeting	Date	Officer	Title	Target
Council 25/10/2023	25/10/2023	Francisco, Matthew	ROAD ASSET MANAGEMENT PLAN REVIEW	9/03/2026
			<u>Resolved</u> That Council: a) Note the draft Road Asset Management Plan October 2023 review; and b) Place the Road Asset Management Plan October 2023 review on public display on Council's website for 28 days to allow for any submissions to be considered; and c) That following the 28 day period, a further report be submitted to Council to consider submissions and to adopt a revised Road Asset Management Plan that complements Council's financial constraints for the ten year projections. AMENDMENT: RECOMMENDATION: That the Road Asset Management Plan Review report be deferred to a future meeting of Council. (John Macnish/Tim Bonner) <u>Amendment Carried</u>	
Notes 13 Feb 2026 1:26pm Graham, Allison - Target Date Revision Target date changed by Graham, Allison from 15 November 2023 to 09 March 2026 - Works Manager to assist with information on this action. 19 Mar 2024 2:46pm Melling, Elizabeth - Reallocation Action reassigned to Francisco, Matthew by Melling, Elizabeth - David Counsell no longer works for TSC				
Meeting	Date	Officer	Title	Target
Council 20/12/2023	20/12/2023	Condric, Jodie	TENTERFIELD BAND HALL	30/09/2026

OUTSTANDING ACTIONS REPORT				
Division: Committee: Council Officer:			Printed: Monday, 16 March 2026 2:48:15 PM Date From: 26/04/2023 Date To: 25/02/2026	
Meeting	Date	Officer	Title	Target
241/2	Resolved that Council: (1) Accept the return of the Band Hall offer from Leechs Gully Progress Association; (2) Request the Leechs Gully Progress Association withdraw Development Application 2023.075 for the Removal of the Band Hall from 12 Crown Street, Tenterfield. (3) Raise no objection to Leechs Gully Progress Association amending existing Development Application 2023.076 for the erection of a hall on the site at Leechs Gully Road, Tenterfield at no further cost to Council. (4) Utilise the funds not expended by Leechs Gully Progress Association to undertake priority repairs to the building. (5) Seek Expressions of Interest for the use of the hall. AMENDMENT (5) Seek Expressions of Interest for the community use of the hall. (Peter Murphy/Greg Sauer) Amendment Lost. <i>The original Motion was put.</i> (Geoff Nye/Peter Petty) Motion Carried			
Notes 24 Sep 2025 10:51am Condrick, Jodie Additional furniture is now being arranged to be located into the Band Hall from the School of Arts, will need to have discussions if these items are able to be sold at auction or need to be retained. 06 Aug 2025 4:10pm Condrick, Jodie Furniture to be removed from the building and sold, once the building is empty I will then discuss with Matthew re. the Scope of Work and EOI for the building. 29 May 2025 2:05pm Davidson, Tamai - Reallocation Action reassigned to Condrick, Jodie by Davidson, Tamai - No longer in Planning area of responsibility 17 Jan 2024 8:54am Melling, Elizabeth Leech's Gully Progress Association advised by email of the above and requested to withdraw the DA. Inspection scheduled in January to identify priority works to request quotes from local builders. Expressions of interest to be sought after priority works completed. 18.3.24 Tamai Davidson: scope of works prepared for builders to provide quotes 29.05.25 Tamai Davison: Action reassigned to Condrick, Jodie by Davidson, Tamai - No longer in Planning area of responsibility				
Meeting	Date	Officer	Title	Target
Council 26/03/2025	26/03/2025	Francisco, Matthew	RENAMING HERDING YARD CREEK ROAD, LISTON	11/04/2025
14/25	Resolved That Council: Appeals the rejection received from the Geographical Names Board for Council's application to change Herding Yard Creek Road to Seven Mile Lane, with supporting compelling documentation. (Tom Peters/Tim Bonner) Motion Carried			
Notes				

OUTSTANDING ACTIONS REPORT				Printed: Monday, 16 March 2026 2:48:15 PM Date From: 26/04/2023 Date To: 25/02/2026
Division: Committee: Officer:		Council		
Meeting	Date	Officer	Title	Target
10 Apr 2025 4:53pm Graham, Allison Matthew Francisco advised 28 March; the key piece of information is for the Councillors to provide the compelling evidence, for my section to forward on to GNB. That is an action for the Councillors. Matthew Francisco advised 10 April 2025; One local residents objection has been found.				
Meeting	Date	Officer	Title	Target
Council 26/03/2025	26/03/2025	Cooper, Mark	TREE MANAGEMENT PLAN	11/04/2025
18/25	<u>Resolved</u>			
That Council:				
(1) Advertisises the Tree Management Plan attached as an annexure to the report on Council's website, Facebook Page, "Your Local News" newsletter and a letter drop to the adjacent landowners in Logan, Clarence and Cowper Streets for 28 days seeking public submissions on the contents of the Tree Management Plan and the preferred tree species to be used as replacement trees in the above mentioned streets . (2) Request community feedback via the letter drop mentioned in paragraph one above whether it would be the preference of residents for the Pin Oak trees on both sides of the roads to be removed, or only on the side where the powerline is situated. Further, that the notices distributed as part of the letter drop, explains the situation with the power lines and unhealthy trees that poses a risk to the community and residents, based on a qualified arborist's report and Council's financial ability to remove and replace trees. (3) That the following six trees be included in the public consultation mentioned in paragraph one above: • Crepe Myrtle • Maple (suitable variety) • Chinese Pistachio • Manchurian Pear • Ornamental Plum/Pear • Prunus Cerasifera Nigra (4) Considers a further report following the 28-day submission period including any submissions received from the public, including for the Tree Management Plan to be updated with the community-preferred tree species identified during the public consultation period.				
<u>Motion Carried</u> (Bronwyn Petrie/Tim Bonner)				
Notes 13 Feb 2026 4:37pm Graham, Allison 11.02.2026 - Director Infrastructure Services, this is ongoing 28 Mar 2025 12:37pm Graham, Allison Dear Mark, Kindly note that all Community Consultation Notices need to be approved by Matthew and Hein before they get distributed and/or published. It would please be important to provide some information to our residents regarding the necessity of removing and replacing the Pin Oak trees in line with the Council resolution				

OUTSTANDING ACTIONS REPORT

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Date From: 26/04/2023
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Division:
Committee:
Officer:

Council

Meeting	Date	Officer	Title	Target
Many thanks Hein.				

Meeting	Date	Officer	Title	Target
Council 27/08/2025	27/08/2025	Marchant, Gillian	RECREATIONAL USE OF THE TENTERFIELD DAM WATER SUPPLY	30/06/2026

113/2

Resolved

That Council:

1. Receives and notes the contents of the report and continues to pursue grant funding to develop a masterplan for the development of recreational facilities at the Tenterfield Dam.

2. Investigates the potential introduction of fishing and unpowered watercraft at prescribed areas of the Dam.

(Bronwyn Petrie/Peter Petty)

Motion Carried

Notes

13 Feb 2026 4:40pm Graham, Allison - Target Date Revision

Target date changed by Graham, Allison from 17 September 2025 to 30 June 2026 - Director Infrastructure Services reported ongoing seeking funding

13 Feb 2026 4:38pm Graham, Allison

11.02.2026 Director Infrastructure Services - seeking funding for masterplan

10 Sep 2025 11:59am Graham, Allison - Email

Adding note to Action; 09/09/2025 Email received from Gillian Marchant; ,Will try, grants are limited so will take a while. In relation to Action; "pursue and implement the Council resolution for grant funding to be obtained for the development of a Masterplan for recreational facilities at the Tenterfield Dam,"

04 Sep 2025 2:58pm Graham, Allison - Email

Gillian, kindly pursue and implement the Council resolution for grant funding to be obtained for the development of a Masterplan for recreational facilities at the Tenterfield Dam, as well as to investigate the introduction of fishing and unpowered watercraft at prescribed areas of the Dam. Thanks and regards, Hein.

Meeting	Date	Officer	Title	Target
Council 22/10/2025	22/10/2025	Basson, Hein	TENTERFIELD CHAMBER OF TOURISM, INDUSTRY AND BUSINESS: STRATEGIC VISION AND REQUEST FOR INCREASED FUNDING	12/11/2025

170/2

Resolved

That Council:

1. Approves the Revised Annual Budget in the last column of the table below associated with the "Achievable Package" provided by Tenterfield Chamber of Tourism, Industry and Business (TCTIB) for purposes of marketing activities and future budgets, making provision for the following initiatives and expenses:

Initiative	Annual Budget	Revised Annual Budget
A.Events Program	\$20,000	\$10,000
B.Tourism Website & TIC Refresh	\$7,500	\$7,500
C.Content Asset Development (every 2 nd year)	\$15,000	\$7,500

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Officer:			

Meeting	Date	Officer	Title	Target
			D. Insurance TIC, signage & pamphlets	\$5,000
			E. NEHC Membership	\$8,000
			H. Admin Assistant	\$30,000
			I. Granite Belt Magazine	\$2,000
			J. Aust. Data Tourism Warehouse	\$2,000
			K. Sera Wright- "Experience Tenterfield" Social Media Campaign	\$20,000
			Total	\$109,500
				\$92,000

2. Acknowledges the following considerations to be important:

- An additional \$10,000 is necessary for the Events Program for the next financial year.
- An additional \$7,500 is necessary for the Content Asset Development for the next financial year.
- An amount of approximately \$20,000 is necessary for the employment of an administrative assistant for the remainder of the current financial year.

3. Therefore, makes an amount of \$30,000 available to TCTIB from 1 November 2025 – for purposes of funding \$20,000 for an administrative assistant and \$10,000 to be put away (saved) for the Events Program for 2026, and for this amount to be funded from Council's original budgetary provision of \$80,000 for the operations of SOATI, as Council will be making \$50,000 of this funding provision available to SOATI, leaving \$30,000 for TCTIB to further assist with the delivery of a face-to-face tourism component out of the foyer of the School of Arts, an events program in 2026, and the employment of an administrative assistant.

4. Further, makes a budgetary provision to TCIB for a budgetary amount of \$99,500 for the 2026/27 financial year (to make up the additional amount necessary for Content Asset Development during this financial year), and thereafter for an annual budget amount of \$92,000, and for the new three-year Funding Agreement between Council and TCTIB to make provision for these amounts to be annually increased with CPI.

5. Amends the current Funding Agreement between Council and TCTIB by way of an addendum to reflect the additional amount of \$30,000 for the 2025/26 financial year mentioned in paragraph three (3) above, and the conditions associated with the expenditure of this amount.

6. Enters into a new three-year Funding Agreement between Council and TCTIB as from 1 July 2026, and for this Agreement to reflect the intent of paragraph four (4) above.

(Peter Murphy/Tim Bonner)

Motion Carried

OUTSTANDING ACTIONS REPORT			
Division:	Council	Printed: Monday, 16 March 2026	
Committee:		2:48:15 PM	
Officer:		Date From: 26/04/2023	
		Date To: 25/02/2026	

Meeting	Date	Officer	Title	Target
Notes 16 Feb 2026 9:50am Graham, Allison Variation to Funding Agreement of additional \$30,000 funding has been paid in December 2025 29 Oct 2025 2:57pm Graham, Allison 29/10/2025: Email to Bartier Perry as priority for Addendum to the current Funding Agreement be drafted to take effect on 1 November 2025, then once Addendum has been finalised, the drafting of a fresh agreement for the next three financial years to be pursued and to complement the Permitted Facility Use Agreement between Council and TCTIB				

Meeting	Date	Officer	Title	Target
Council 22/10/2025	22/10/2025	Francisco, Matthew	RE-SCOPING MOUNT LINDESAY ROAD PROJECT	12/11/2025

173/2	Resolved 1. That Council receives and notes the information contained in the report. 2. That Council Staff contact the developer of the Angry Bull Trails (ABT) project to determine whether ABT would fund the additional one (1) metre width of the bitumen seal on the project. 3. That Council, subject to the agreement with the developer of the Angry Bull Trails project, amends the scope of the project to increase the seal width from an eight (8) to a nine (9) metre seal for the revised project length. (Peter Petty/Greg Sauer) Motion Carried			
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Notes 13 Feb 2026 4:42pm Graham, Allison Director Infrastructure noted, have met with Angry Bull Trails, awaiting their response. 29 Oct 2025 3:18pm Graham, Allison 29/10/2025: Email sent to developer Angry Bull Trails (ABT) advising of the adopted resolution of re-scoping Mount Lindesay Road project, and to ask if ABT would consider to fund the additional one metre width of bitumen seal on the project. An estimated cost of \$35,000 to \$45,000 was stated with advisement to arrange a meeting with the Director of Infrastructure and General Manager to assist with making an informed decision on the request.				
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Meeting	Date	Officer	Title	Target
Council 22/10/2025	22/10/2025	Graham, Allison	AMENDMENT TO THE "COUNCILLOR AND STAFF INTERACTION POLICY"	12/11/2025

193/2	Resolved That Council: a) Reinstates Councillor ability to directly contact Managers plus the Governance Officer, and vice versa in accordance with Policy. b) Provides for the Mayor, Deputy Mayor and Councillors to attend the post Council meeting briefings of Depot and Administration staff. c) The Mayor and the General Manager liaise to formulate the process and the level of interaction to be implemented under this review. (Bronwyn Petrie/Gregory Purcell)			
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Committee:					
Officer:					

Meeting	Date	Officer	Title	Target
	Motion Carried			

Notes

14 Feb 2026 11:44am Graham, Allison

Deputy Mayor has attended the staff meetings as delegate for both indoor and outdoor staff in December 2025, schedule of staff meetings for 2026 has been issued to Councillors. Awaiting Mayor to schedule time to formulate process and level of interaction.

01 Nov 2025 2:21pm Graham, Allison - Reallocation

Action reassigned to Graham, Allison by Graham, Allison - Allison to schedule meeting for Mayor and General Manager 4/11/2025 - follow up request sent to Mayor to schedule time to formulate process and level of interaction

29 Oct 2025 12:46pm Graham, Allison - Reallocation

Request sent to Mayor for availability to schedule time for her and General Manager to liaise to formulate the process and level of interaction to be implemented under this review.

Meeting	Date	Officer	Title	Target
Council 27/11/2025	27/11/2025	Francisco, Matthew	POLWORTH STREET SUBDIVISION	1/12/2026

226/2

Resolved

That Council:

1. Engages a consultant to carry out the survey, investigation and design of the sewerage infrastructure to remedy the issue identified at the Polworth Street subdivision.

2. That Council engages a contractor to construct the amendments to the sewer system.

(Greg Sauer/Peter Petty)

Motion Carried

Notes

13 Feb 2026 4:44pm Graham, Allison

11.02.2026 Director Infrastructure Services - Ongoing

08 Dec 2025 1:23pm Graham, Allison - Email

Matthew, please proceed to engage a consultant to carry out the survey, investigation and design of the sewerage infrastructure for remedy of the issue at the Polworth Street subdivision, and engagement of a contractor to construct the amendments required for the sewer system.

Meeting	Date	Officer	Title	Target
Council 17/12/2025	17/12/2025	Paynter, James	TENDER EVALUATION FOR RFT 06 25/26 TENDER ASSESSMENT FOR THE ESTABLISHMENT OF THE TENTERFIELD SHIRE COUNCIL SERVICE HIRE PANEL (SHP)	7/01/2026

251/2

Resolved

That Council:

1. Accepts the tenders received from the following companies/businesses:

- A.M Graham & C.J Graham
- AVADA Traffic Pty Ltd
- Barker Ryan Stewart
- D&K Earthworks Pty Ltd
- David A Kelly Bobcat & Tipper Hire
- de Witt Consulting Pty Ltd

OUTSTANDING ACTIONS REPORT				
Division: Committee: Officer:		Council		
		Printed: Monday, 16 March 2026 2:48:15 PM Date From: 26/04/2023 Date To: 25/02/2026		
Meeting	Date	Officer	Title	Target
			• Finn Valley Pty Ltd • Hughes Plant and Civil Pty Ltd • Jagon Pty Limited • Kembul Pty Ltd T/a AB Contracting (NSW) • M & L Tractor Mulching Services • Maslan Contractors Pty Ltd • MGB Components Trust T/a GPS Onsite • MJ Smith Ground Preparation Pty Ltd • Nathan Sweet Excavations Pty Ltd ATF the Nathan Sweet Family Trust • R&D Strong Bobcat Excavator & Tipper Hire • Smith Plant Hire NSW Pty Ltd • Tenterfield Mini Earthworx Pty Ltd • Terania Consulting Pty Ltd ATF Terania Consulting Unit Trust T/a Tenterfield Surveys • Terence E & Patricia Crome • The Control Group Pty Ltd • The Locating Group Pty Ltd • The Trustee for The Saxonchase Road Services Trust • Townes Group Operations Pty Ltd	
			2. Authorises the General Manager to incorporate minor clarifications or adjustments to the initial Service Hire Panel Deed terms where required for legal, probity, or practical reasons, provided such adjustments are not significant and applied fairly and consistently across Suppliers.	
			3. Approves the establishment of the Service Hire Panel (SHP) and authorises the General Manager to execute SHP Deeds with all RFT 06 25/26 Tenderers.	
			4. Authorises the General Manager to administer the SHP in accordance with the Deed, including: • Assessing, accepting and calling for offers from prospective new Suppliers during the SHP term, in accordance with the Deed and TSC's procurement policy. • Revising and updating SHP Suppliers' Schedules of Rates (including prices for CPI adjustments and any changes to service offerings) as permitted under the Deed, to maintain competitiveness and operational relevance. • Execution of the two optional term extensions for SHP Deeds, where applicable.	
			5. Authorises the General Manager and staff (in accordance with delegated authority) to assess options to issue, manage, and administer Purchase Orders under the Deed, including determining value for money selections for each engagement and applying Council's procurement and governance requirements.	
			6. Authorises the General Manager to make appropriate adjustments to the Deed during its term to reflect changes in the legal environment, statutory requirements, or practical considerations necessary to meet Council's operational needs, provided such adjustments are applied fairly and consistently across Suppliers.	

OUTSTANDING ACTIONS REPORT				
Division: Committee: Officer:		Council		
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Meeting	Date	Officer	Title	Target
				(Peter Petty/Kim Rhodes)
<u>Motion Carried</u>				
Notes 09 Jan 2026 9:26am Paynter, James Awaiting legal and insurance review of the Deed of Terms - Jeremy and Jim are pursuing. Once agreed, a DEED a letter will be issued to each supplier requesting final documentation to allow the DEED to be enacted. 07 Jan 2026 4:22pm Graham, Allison - Email James, please proceed with the establishment of the Service Hire Panel and preparation for execution of deeds to all tenderers listed for RFT 06 25/26 for signature by the General Manager				
Meeting	Date	Officer	Title	Target
Council 17/12/2025	17/12/2025	Condric, Jodie	SCHOOL OF ARTS - ROOFING WORKS	31/12/2026
232/2	<u>Resolved</u> That Council: Notes the information contained in the report. (Kim Rhodes/Greg Sauer) <u>Motion Carried</u>			
Notes 13 Feb 2026 3:52pm Condric, Jodie - Target Date Revision Target date changed by Condric, Jodie from 07 January 2026 to 31 December 2026 - Works are to be completed by the end of December				
Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Duwenhogger-Lange, Milan	TENTERFIELD TRANSPORT MUSEUM INCORPORATED LEASE RENEWAL	18/03/2026
15/26	<u>Resolved</u> That Council: Approves the new lease for the Tenterfield Transport Museum Incorporated for a 10 x 10 x 10 year lease term, with a maximum period of tenancy under this new lease and permitted renewals of 30 years, further, for Clause 10 of the draft Lease Agreement to be amended to make provision for sub-leases for which the prior consent of the lessor needs to be obtained. (Peter Petty/Owen Bancroft) <u>Motion Carried</u> Councillor Peter Murphy requested his vote to be recorded as voting against the resolution.			
Notes 06 Mar 2026 4:38pm Graham, Allison - Email Dear Milan, kindly implement the Council resolution and ensure that Clause 10 of the lease agreement gets amended to specifically use the terminology for sub-leases to be added into this clause. Kind regards. Hein.				

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Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Duwenhogger-Lange, Milan	VACANT COUNCIL LAND AT CLARENCE STREET, TENTERFIELD	18/03/2026
13/26	Resolved That Council: 1) Advertises for Expressions of Interest (EOI) from interested developers for development proposals for the vacant land at Clarence Street, Tenterfield (Lot 1 DP 613385). 2) Requests the General Manager for a brief for the above-mentioned EOI to be developed for Council’s consideration and adoption at the 25 March 2026 Ordinary Council Meeting – before the EOI is being advertised – incorporating housing style options and target markets as elements of the brief. (Kim Rhodes/Tom Peters) Motion Carried			
Notes 06 Mar 2026 4:15pm Graham, Allison - Email Dear Milan, kindly develop an EOI brief for Councils consideration and adoption at Councils Ordinary Meeting, 25 March 2026, incorporating housing style options and target markets as elements of the brief, Kind regards, Hein				

Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Cooper, Mark	UPDATED COMPLIANCE AND ENFORCEMENT POLICY	18/03/2026
30/26	Resolved That Council: Adopts the reviewed and updated Compliance and Enforcement Policy. (Owen Bancroft/Peter Murphy) Motion Carried			
Notes 16 Mar 2026 2:02pm Graham, Allison Dear Mark, Kindly please implement this resolution, kind regards Hein				

Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Paynter, James	COUNCIL SEALED ROAD PATCHING INFORMATION	18/03/2026
14/26	Resolved That Council: 1. Approves hiring a specialised patching truck for 12 months, and the necessary budget allocations to fund the ongoing maintenance of Council’s sealed road network.			

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Printed: Monday, 16 March 2026
2:48:15 PM

Date From: 26/04/2023
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Council

Meeting	Date	Officer	Title	Target
			2. Approves three new staff positions as from 1 July 2026 to form a patching team for Council’s sealed road network.	
				(Greg Sauer/Tim Bonner)
Motion Carried				

Notes
06 Mar 2026 4:19pm Graham, Allison - Email
Dear James, kindly make the necessary arrangements for the hiring of a patching truck for a 12-month period. Please liaise with Janet regarding the additional three staffing positions, so that we have the staff available to keep the truck operational and not static. Kind regards Hein.

Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Paynter, James	TENDER ASSESSMENT FOR THE BIG HILL CULVERT CONSTRUCTION (BHCC) PROJECT REINFORCED CONCRETE BOX CULVERT REPLACEMENT ON MOUNT LINDESAY ROAD RFT 08 25/26	18/03/2026

[44/26](#)
Resolved

That Council:

1. Awards the Big Hill Culvert Construction Project (RFT 08 25/26) to Finn Valley Pty Ltd for \$635,380.41 (excl. GST) based on Finn Valley’s Rev 1 Tender.
2. Authorises the General Manager to administer the BHCC Contract and to exercise the Contract’s commercial mechanisms in accordance with the Contract and during delivery within the secured grant funding parameters.

(Peter Petty/Kim Rhodes)

Motion Carried

Notes
16 Mar 2026 2:13pm Graham, Allison
Dear James, please implement this Council Resolution, kind regards Hein

Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Paynter, James	EVALUATION OF SUPPLY AND INSTALLATION OF SMART WARNING SIGNS (SISWS) REQUEST FOR QUOTE (RFQ 12 25/26) CONDUCTED THROUGH LOCAL GOVERNMENT PROCUREMENT	18/03/2026

[43/26](#)
Resolved

That Council:

Notes the award of the contract to J1-Led Intelligent Transport Systems Pty Ltd for the Supply and Installation of a Smart Warning Sign System (SWSS), for a total value of \$500,983.03 (excl. GST), comprising the recommended SWSS component scope only (with other provisional items excluded).

(Owen Bancroft/Peter Murphy)

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Meeting	Date	Officer	Title	Target	
	<u>Motion Carried</u>				
Notes 16 Mar 2026 12:59pm Graham, Allison Dear James, Kindly implement this Council resolution, Kind regards, Hein					
Meeting	Date	Officer	Title	Target	
Council 25/02/2026	25/02/2026	Davidson, Tamai	DEVELOPMENT APPLICATION 2024.104 - REQUEST FOR REVIEW OF CONDITION - ROAD WORKS AND KERB & GUTTERING	18/03/2026	
16/26	<u>Resolved</u> That Council: Advises the application that Condition Number Eight (8) of Development Consent 2024.104 can be amended as follows, subject to lodgment of a modification application via the NSW Planning Portal: 8. Section 138 Roads Act 1993 Approval The developer must obtain approval from Council (as the Roads Authority and/or as required under Section 138 of the Roads Act 1993 before any works are undertaken. Works within the road reserve may include activities such as erection of a structure, dig up or disturb the surface of a public road, remove or interfere with a structure, or any other activities as defined within the Roads Act 1993. Works required: a) Driveway to be a dual lane access, minimum of 8 metres wide of concrete construction. b) Reconstruct the shoulders on the western side of Francis Street for the full frontage of the development site, to achieve a minimum width of 8.5m. c) Advanced trees to be planted on Francis Street from Douglas Street to the entrance of the site to control vehicle movements. d) Any street trees required to be removed to undertake the works are to be replaced in consultation with Council. (Kim Rhodes/Greg Sauer) For the Motion were Councillors B Petrie, G Sauer, O Bancroft, TB Bonner, PM Murphy, PP Petty, TP Peters, GP Purcell, K Rhodes and RT Turner Total (10). Against the Motion was Nil Total (0). <u>Motion Carried</u>				
Notes 06 Mar 2026 4:39pm Graham, Allison - Email Dear Tamai, Kindly implement this Council resolution, Kind regards, Hein					

OUTSTANDING ACTIONS REPORT				
Division: Committee: Officer:			Printed: Monday, 16 March 2026 2:48:15 PM Date From: 26/04/2023 Date To: 25/02/2026	
Council				
Meeting	Date	Officer	Title	Target
Council 25/02/2026	25/02/2026	Alley, Liz	INVESTMENT POLICY - REVIEW	18/03/2026
29/26	<u>Resolved</u> That Council adopts the reviewed and unchanged Investment Policy as attached to the report. (Peter Petty/Owen Bancroft) <u>Motion Carried</u>			
Notes 16 Mar 2026 1:04pm Graham, Allison Dear Liz, Kindly implement this Council resolution. Kind regards, Hein				