



OUR VISION

To be a financially sustainable Council fostering community connection through transparent decision-making and open communication; nurturing our natural environment, heritage and community lifestyle through balanced, sustainable strategic planning and management practices.

MINUTES OF ORDINARY COUNCIL MEETING WEDNESDAY 17 DECEMBER 2025

MINUTES OF THE **Ordinary Council Meeting** OF TENTERFIELD SHIRE held at the "Koreelah Room", 247 Rouse St, Tenterfield, NSW, 2372 on Wednesday 17 December 2025 commencing at 9:30 AM

ATTENDANCE

Councillor Bronwyn Petrie (Mayor)
Councillor Owen Bancroft
Councillor Tim Bonner
Councillor Peter Murphy
Councillor Tom Peters
Councillor Peter Petty
Councillor Greg Purcell
Councillor Kim Rhodes
Councillor Greg Sauer
Councillor Roger Turner

ALSO IN ATTENDANCE

General Manager (Hein Basson)
Director Corporate Services (Liz Alley)
Director Infrastructure Services (Matthew Francisco)
Executive Assistant & Media (Allison Graham)

Clause 254(b) of the Local Government (General) Regulation 2005 requires that the names of the mover and seconder of the motion or amendment are recorded and shown in the Minutes of the meeting.

WEBCASTING OF THE PUBLIC FORUM AND MEETING

Recording of the Community Consultation Session and Council Meeting commenced at 9.15am.

The Mayor read the following:

COMMUNITY CONSULTATION (PUBLIC ACCESS)

Mr. Barry Bicknell, committee member of the Friends of Tenterfield Aerodrome (FOTA) addressed Council on Item COM39/25 "Friends Of Tenterfield Aerodrome Incorporated", on the benefits to the local airport of an extended lease terms, him being in favour of the first option mentioned in the officer's recommendation.

WEBCASTING OF MEETING

The Mayor read the following:

I advise all present that this meeting is being recorded for placement on Council's website for the purposes of broadening knowledge and participation in Council issues, and demonstrating Council's commitment to openness and accountability.

All speakers must ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms or mentioning any private information.

No other persons are permitted to record the meeting, unless specifically authorised by Council to do so.

OPENING AND WELCOME

The Mayor welcomed everyone to the December Council Meeting.

CIVIC PRAYER

The Mayor read the following:

We give thanks for the contribution by our pioneers, early settlers and those who fought in the various wars for the fabric of the Tenterfield Community we have today.

May the words of our mouths and the meditation of our hearts be acceptable in thy sight, O Lord.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following:

We acknowledge the Ngarabal, Jukemba, Bundjalung, Kamilaroi, Githabul and Wahlubul people as the traditional custodians of various parts of the Tenterfield Shire.



The Mayor before the start of the meeting with a request to all in attendance to stand and hold a one minute silence, paying their respects to the victims killed in Sunday, 21 December 2025 shooting at Bondi Beach.

APOLOGIES

No apologies were received from any Councillors.

DISCLOSURE & DECLARATIONS OF INTEREST

That councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Name	Type	Item
Nil.	Nil.	Nil.

(ITEM MIN11/25) CONFIRMATION OF PREVIOUS MINUTES

228/25

Resolved

That the Minutes of the following Meeting of Tenterfield Shire Council:

- **Ordinary Council Meeting – 27 November 2025**

as typed and circulated, be confirmed and signed as a true record of the proceedings of these meetings.

(Peter Petty/Owen Bancroft)

Motion Carried

TABLING OF DOCUMENTS

Nil.

URGENT, LATE & SUPPLEMENTARY ITEMS OF BUSINESS

Nil.

MAYORAL MINUTE

The Mayor put forward the following Mayoral Minute:

That Tenterfield Shire Council provide a letter of support to the New England Railway Incorporated (NERI) for their licence application over the rail corridor between Bluff Rock and Jennings/Wallangarra for a restoration project of the rail corridor for rail-based activities and heritage rail services.

LETTER OF SUPPORT FOR NEW ENGLAND RAILWAY INCORPORATED: LICENCE APPLICATION

229/25

Resolved



That Tenterfield Shire Council provides a letter of support to the New England Railway Incorporated (NERI) for their licence application over the rail corridor between Bluff Rock and Jennings/Wallangarra for a restoration project of the rail corridor for rail-based activities and heritage rail services.

(Bronwyn Petrie/Greg Sauer)

Motion Carried

**RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN
CONFIDENTIAL SECTION**

230/25 Resolved

That:-

- a) **The meeting be closed to the public and members of the press because of the need for confidentiality, privilege or security, as specified below and provided for under Section 10A(2) of the Local Government Act, 1993; and**
- b) **The Agenda and associated correspondence, unless specified are not to be released to the Public as they relate to a matter of either personal hardship, personal matters, trade secrets or matters which cannot be lawfully disclosed.**

(Gregory Purcell/Kim Rhodes)

Motion Carried

OPEN COUNCIL REPORTS

OUR COMMUNITY

**(ITEM COM39/25) FRIENDS OF TENTERFIELD AERODROME
INCORPORATED REQUEST FOR EXTENDED LEASE TERMS**

SUMMARY

The purpose of this report is for Council to consider a request from the Friends of Tenterfield Aerodrome Incorporated for an extension to the lease term to facilitate attracting businesses and interested parties to setup hangars at the Tenterfield Aerodrome.

231/25 Resolved

That Council:

- 1. **Approves a new lease term for the Friends of the Tenterfield Aerodrome Incorporated for 30 x 30 x 30 years with a maximum period of tenancy under this new lease and permitted renewals of 90 years.**



2. Authorises the Director of Corporate Services to engage legal representation to execute the updating of the Lease Agreement, to include the new lease term, as soon as practicable after the Council Meeting.

3 Notes the Tenterfield Airport Master Plan (Version 10) dated 23 September 2025.

(Greg Sauer/Peter Petty)

Motion Carried Unanimously

(ITEM COM40/25) SCHOOL OF ARTS - ROOFING WORKS

SUMMARY

The purpose of this report is to provide Council with an update on the roofing works for the School of Arts building.

232/25

Resolved

That Council:

Notes the information contained in the report.

(Kim Rhodes/Greg Sauer)

Motion Carried

Tamai Davidson, Manager Planning and Development entered the room at 9.46am.

OUR ECONOMY

(ITEM ECO12/25) FINAL DESTINATION MANAGEMENT PLAN AND ECONOMIC DEVELOPMENT STRATEGY

SUMMARY

The purpose of this report is for Council to adopt the final Tenterfield Destination Management Plan 2025-2030 (DMP) and the final Tenterfield Shire Economic Development Strategy 2026-2030 (EDS).

233/25

Resolved

1. That Council adopts the final Tenterfield Destination Management Plan 2025-2030 as prepared by the Destination Store, and the final Tenterfield Shire Economic Development Strategy 2026-2030 as prepared by SC Lennon & Associates.



2. That Council notes that three (3) public submissions were received and reviewed for the Destination Management Plan.
3. That Council notes that one (1) public submission was received and reviewed for the Economic Development Strategy.

(Roger Turner/Kim Rhodes)

Motion Carried

(ITEM ECO15/25) PROPOSED DEVELOPMENT 253 ROUSE STREET TENTERFIELD - REQUEST FOR ACCESS TO PRIVATE LAND VIA BRUXNER PARK

SUMMARY

The purpose of this report is to consider a request from a landowner to allow for access into 253 Rouse Street, Tenterfield from Bruxner Park – 247 Rouse Street, Tenterfield. The proposed point of access is located on the northern side of the park as is detailed below in the body of the report. It is recommended that Council agrees to the request.

234/25

Resolved

That Council:

Provides consent for the proposed access from Bruxner Park, 247 Rouse Street, Tenterfield into the rear of the adjoining land at 253 Rouse Street, Tenterfield, for the purposes of lodgment of a Development Application for the use of the site.

(Peter Petty/Tim Bonner)

Motion Carried Unanimously

OUR ENVIRONMENT

(ITEM ENV24/25) DEVELOPMENT APPLICATION 2024.104 - REQUEST FOR REVIEW OF CONDITION - ROAD WORKS AND KERB & GUTTERING

SUMMARY

The purpose of this report is to consider a request by the applicant for Development Application (DA) 2024.104 to review a condition of consent imposed by Council at its Ordinary Meeting of 24 September 2025 in relation to road construction and installation of kerb and gutter on Francis Street, Tenterfield. The DA approved a Caravan Park at 44 Francis Street, Tenterfield for the Campervan & Motorhome Club of Australia.

235/25

Resolved

That Council:



After having reviewed the development consent "8. Section 138 Roads Act 1993 Approval", changes the "Works required" as follows:

- a) *Driveway to be a dual lane access, minimum of 8 metres wide of concrete construction – to remain as is.*
- b) *Reconstruct the shoulders on both sides of Francis Street for the full frontage of the development site, to achieve a minimum width of 11m – to be referred to the Director Infrastructure Services for an assessment on the minimum requirements needed for the safe access and egress of vehicles to and from the site.*
- c) *Kerb and gutter to be provided on Francis Street from Douglas Street to the entrance of the site to control vehicle movements – to be changed to: Advanced trees to be planted on Francis Street from Douglas Street to the entrance of the site to control vehicle movements.*
- d) *Any street trees required to be removed to undertake the works are to be replaced in consultation with Council – to remain as is.*

(Bronwyn Petrie/Greg Sauer)

Motion Carried

Councillor Peter Petty requested his vote to be recorded as voting against the motion.

SUSPENSION OF STANDING ORDERS

236/25 **Resolved**

That standing orders be suspended for the purpose of a morning tea break, the time being 10.45am.

(Greg Sauer/Peter Petty)

Motion Carried

Recording of the session was paused at 10.45am.

Tamai Davidson, Manager Planning and Development left the room at 10.45am.

RESUMPTION OF STANDING ORDERS

237/25 **Resolved**



That the meeting be resumed at 11.15am.

(Gregory Purcell/Owen Bancroft)

Motion Carried

The recording device was turned on, the time being 11.15am.

(ITEM ENV25/25) WAIVING OF GREEN WASTE CHARGES: SUNDAY 7 DECEMBER 2025 STORM DEBRIS

SUMMARY

The purpose of this report is for Council to ratify the decision of the Mayor to exercise, in a case of necessity, the policy-making function of the governing body of the Council between meetings of the Council.

238/25

Resolved

That Council:

Ratifies the decision of the Mayor to exercise, in a case of necessity, the policy-making function of the governing body between meetings of the Council – by allowing residents who have been severely impacted by the wild storm that hit Tenterfield township late in the afternoon on Sunday, 7 December 2025, not to pay for the disposal of their storm debris but for Council to accept this green waste free of charge for a period of a week. Further, for allowing those residents who have been subjected to damages which cannot reasonably be attended to during this week period, to approach Council with photographic evidence of the damage caused by the storm and requesting a further individual extension.

(Greg Sauer/Owen Bancroft)

Motion Carried Unanimously

(ITEM ENV26/25) WASTE SERVICES REVIEW

SUMMARY

As part of the Delivery Plan, the review of the Waste Service Unit is to be carried out.

239/25

Resolved

That Council:



- 1. Allocates the necessary funds for the engagement of a suitable consultant to carry out a comprehensive review of Council's Waste Services from Council's Waste Reserve.**
- 2. Approves the transfer of an amount of up to \$55,000 (ex GST) from Council's Waste Reserve for this purpose.**
- 3. As part of the review mentioned in paragraph one (1) above, investigates a garbage pick-up service on Billirimba Road, Kochs Road, Scrub Road, and the Sunnyside Area where a number of new subdivisions are being pursued.**

(Peter Petty/Owen Bancroft)

Motion Carried

(ITEM ENV27/25) MT LINDESAY ROAD PRIVATE WATER MAIN

SUMMARY

The purpose of this report is to provide the Council with a pathway for the removal of conflicting privately owned infrastructure from the construction of the Mount Lindesay Road (Boundary Road to Bryans Gap Road) Project.

240/25

Resolved

That Council:

Acknowledges the contents of this report and endorses the proposed way forward, as follows:

- 1. Council would offer to provide two 22,500L tanks and a domestic pressure pump to each connected residence. Residents would be responsible for installation of this equipment. If unanimous support of all water main users is gained for this option, the water line would be disconnected from the town water supply on 1 March 2026. This would give enough time to finalise construction of the Mt Lindesay Road Project by May 2026.**
- 2. If unanimous support isn't forthcoming from the affected metered residents for option one (1) by 6 January 2026, the offer for the two (2) 22,500l tanks and domestic pressure pump would be withdrawn and the impacted sections of the water line would be re-laid in a new alignment clear of the road footprint. A bulk water meter would be installed at the point of connection with the town supply and residents would be billed on a pro rata arrangement based on individual meter readings. This would be a temporary reconnection with residents informed that the line would be disconnected by 1 December 2026 – unless the remainder of the water line is renewed by the group of users.**



3. A requirement of renewal of the water line would include the formation of a managing body with suitable insurances and appropriate legal easements. All subsequent costs associated with the renewal beyond the original impacted sections (approx. 330m) and any additional water usage identified by the bulk water meter would need to be borne by the connected residents.

(Kim Rhodes/Tom Peters)

Motion Carried

OUR GOVERNANCE

(ITEM GOV108/25) NSW GOVERNMENT RESPONSE TO THE PARLIAMENTARY INQUIRY INTO ASSETS, PREMISES AND FUNDING OF THE NSW RURAL FIRE SERVICE

SUMMARY

The purpose of this report is to advise Council of the NSW Government's responses on the recommendations made by the Parliamentary Inquiry into Assets, Premises and Funding of the NSW Rural Fire Service.

241/25

Resolved

That Council:

Notes the responses of the NSW Government on the recommendations made by the Parliamentary Inquiry into Assets, Premises and Funding of the NSW Rural Fire Service.

(Gregory Purcell/Tom Peters)

Motion Carried

(ITEM GOV109/25) MODEL CODE OF CONDUCT COMPLAINTS STATISTICS 2024/2025

SUMMARY

This report is to provide the Council with statistics on the Model Code of Conduct complaints for the reporting period of 1 September 2024 to 31 August 2025 as provided to Office of Local Government (OLG).

242/25

Resolved

That Council:

Notes the contents of the report.

(Peter Petty/Greg Sauer)

Motion Carried

Councillor Rhodes left the room at 12.18pm.

(ITEM GOV110/25) 2025 MODEL CODE OF MEETING PRACTICE FOR LOCAL COUNCILS IN NSW

SUMMARY

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025. Public exhibition of the Draft 2025 Model Code of Meeting Practice concluded on 3 December 2025.

243/25

Resolved

That Council:

Adopts the 2025 Model Code of Meeting Practice as prescribed by the NSW Office of Local Government, without any amendments as per Resolution Number 180/25 adopted at the Ordinary Council Meeting held on 22 October 2025, and as is annexed to the report as Attachment 1.

(Peter Petty/Greg Sauer)

Motion Carried

(ITEM GOV111/25) INVESTMENT REPORT FOR PERIOD ENDED 30 NOVEMBER 2025

SUMMARY

The purpose of this Report is for the Responsible Accounting Officer to provide, in accordance with Clause 212 of the *Local Government (General) Regulation 2021*, a written report setting out details of all money that the Council has invested under Section 625 of the *Local Government Act 1993*. The Report must be made up to the last day of the month immediately preceding the meeting.

244/25

Resolved

That Council:

Notes the Investment Report for the period ended 30 November 2025.

(Peter Murphy/Owen Bancroft)

Motion Carried

(ITEM GOV112/25) CORPORATE SERVICES DIRECTORATE MONTHLY REPORT



SUMMARY

The purpose of this report is to:

- update the Council on activities within the Corporate Services Directorate
- provide a written report that sets out details required in accordance with relevant legislation and regulations
- provide statistics and data that support corporate policy and activities in accordance with the Operational Plan and Delivery Program 2025 – 2029

245/25 Resolved

That Council:

Notes the Corporate Services Directorate Report for the month end of November 2025.

(Roger Turner/Gregory Purcell)

Motion Carried

(ITEM GOV113/25) INFRASTRUCTURE SERVICES DIRECTORATE MONTHLY REPORT

SUMMARY

The purpose of this report is to provide Councillors for their information with an overview of work carried out in the Department of Infrastructure Services for the month of November 2025.

246/25 Resolved

That Council:

Receives and notes the information contained in the report.

(Peter Petty/Gregory Purcell)

Motion Carried

(ITEM GOV114/25) WORKFORCE, SAFETY, RISK, RECORDS AND COMMUNICATIONS REPORT - NOVEMBER 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to Council that provides data within the Civic Department for Workforce, Safety, Risk, Records and Communications.

247/25 Resolved

That Council:



Notes the Workforce, Safety, Risk, Records and Communications Report for November 2025.

(Kim Rhodes/Peter Petty)

Motion Carried

(ITEM GOV115/25) COUNCILLOR WORKS/SERVICE REQUESTS - NOVEMBER 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that reports on the progress with Councillor Work/Service Requests, and as an opportunity to develop an understanding of other factors and considerations impacting the execution or progress of these requests.

248/25 **Resolved**

That Council:

Notes the status of the Councillor Works/Service Requests for the month of November 2025.

(Gregory Purcell/Owen Bancroft)

Motion Carried

REPORTS OF DELEGATES & COMMITTEES

Nil.

NOTICES OF MOTION

Nil.

RESOLUTION REGISTER

(ITEM RES11/25) COUNCIL RESOLUTION REGISTER - NOVEMBER 2025

SUMMARY

The purpose of this report is to provide a standing monthly report to the Ordinary Meeting of Council that outlines all resolutions of Council previously adopted and yet to be finalised. The updating of this report has been progressed with many actions that have now been finalised within the software system and no longer showing up in this report.



However, there are further actions in this report that still need to be attended to, and it should be regarded as work-in-progress that will continue for still some time because Council resolutions have not been consistently actioned in the past. There are still resolutions dating back to 2007 (that do not show up in this attached report) and are perceived not to have received the necessary executory attention. This situation is exacerbated by scarce resources.

249/25 **Resolved**

That Council notes the status of the Council Resolution Register to November 2025.

(Kim Rhodes/Roger Turner)

Motion Carried

SUSPENSION OF STANDING ORDERS

250/25 **Resolved**

That standing orders be suspended for purpose of a lunch break and then to move into the closed session part of the meeting, the time being 12.56pm.

(Greg Sauer/Peter Petty)

Motion Carried

The recording of the session was paused at 12.56pm.

James Paynter, Works Manager entered the room at 1.00pm.

Allison Graham, Executive Assistant and Media, left the room for the discussion on this item because of a conflict of interest (her and her husband's business being one of the tenderers).

CONFIDENTIAL BUSINESS

(ITEM COM41/25) TENDER EVALUATION FOR RFT 06 25/26 TENDER ASSESSMENT FOR THE ESTABLISHMENT OF THE TENTERFIELD SHIRE COUNCIL SERVICE HIRE PANEL (SHP)

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d(i)) of the *Local Government Act 1993*, as the matter involves commercial information of a confidential nature



that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

SUMMARY

The purpose of this report is to present the recommendations of the RFT 06 25/26 tender assessment for the establishment of the Tenterfield Shire Council Service Hire Panel (SHP). The report summarises the process and outcomes of the SHP Deed preparation and tender evaluation and recommends the establishment of the SHP by appointment of all tenderers to the SHP under the prepared Service Hire Panel Deed. The SHP will provide a standing Schedule of Rates framework for engaging plant, equipment, personnel and specialist services while ensuring compliance, probity, transparency and value for money.

251/25 Resolved

That Council:

1. Accepts the tenders received from the following companies/businesses:

- **A.M Graham & C.J Graham**
- **AVADA Traffic Pty Ltd**
- **Barker Ryan Stewart**
- **D&K Earthworks Pty Ltd**
- **David A Kelly Bobcat & Tipper Hire**
- **de Witt Consulting Pty Ltd**
- **Finn Valley Pty Ltd**
- **Hughes Plant and Civil Pty Ltd**
- **Jagon Pty Limited**
- **Kembul Pty Ltd T/a AB Contracting (NSW)**
- **M & L Tractor Mulching Services**
- **Maslan Contractors Pty Ltd**
- **MGB Components Trust T/a GPS Onsite**
- **MJ Smith Ground Preparation Pty Ltd**
- **Nathan Sweet Excavations Pty Ltd ATF the Nathan Sweet Family Trust**
- **R&D Strong Bobcat Excavator & Tipper Hire**
- **Smith Plant Hire NSW Pty Ltd**
- **Tenterfield Mini Earthworx Pty Ltd**
- **Terania Consulting Pty Ltd ATF Terania Consulting Unit Trust T/a Tenterfield Surveys**
- **Terence E & Patricia Crome**
- **The Control Group Pty Ltd**
- **The Locating Group Pty Ltd**
- **The Trustee for The Saxonchase Road Services Trust**
- **Townes Group Operations Pty Ltd**

2. Authorises the General Manager to incorporate minor clarifications or adjustments to the initial Service Hire Panel Deed terms where required for legal, probity, or practical reasons, provided such adjustments are not significant and applied fairly and consistently across Suppliers.



3. Approves the establishment of the Service Hire Panel (SHP) and authorises the General Manager to execute SHP Deeds with all RFT 06 25/26 Tenderers.
4. Authorises the General Manager to administer the SHP in accordance with the Deed, including:
 - Assessing, accepting and calling for offers from prospective new Suppliers during the SHP term, in accordance with the Deed and TSC's procurement policy.
 - Revising and updating SHP Suppliers' Schedules of Rates (including prices for CPI adjustments and any changes to service offerings) as permitted under the Deed, to maintain competitiveness and operational relevance.
 - Execution of the two optional term extensions for SHP Deeds, where applicable.
5. Authorises the General Manager and staff (in accordance with delegated authority) to assess options to issue, manage, and administer Purchase Orders under the Deed, including determining value for money selections for each engagement and applying Council's procurement and governance requirements.
6. Authorises the General Manager to make appropriate adjustments to the Deed during its term to reflect changes in the legal environment, statutory requirements, or practical considerations necessary to meet Council's operational needs, provided such adjustments are applied fairly and consistently across Suppliers.

(Peter Petty/Kim Rhodes)

Motion Carried

Allison Graham, Executive Assistant and Media, returned to the room at 1.37pm.

(ITEM COM42/25) VARIATION TO FOUR (4) BRIDGES DESIGN & CONSTRUCT RFT 15 24/25 TO CONSTRUCT A BRIDGE AS A REPLACEMENT FOR THE STOCKYARD CREEK CULVERT ON MOUNT LINDESAY ROAD

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d(i)) of the *Local Government Act 1993*, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

SUMMARY

This report assesses a Variation Proposal from Fulton Hogan Industries (FHI) for the design and construction of a new bridge at Stockyard Creek on Mount Lindesay Road.



252/25 Resolved

That Council:

- 1. Approves Fulton Hogan Industries Pty Ltd to undertake the Mount Lindesay Road Stockyard Creek Bridge works as a Variation under their existing Design & Construct Contract (Four (4) Bridges Design and Construct, RFT 15 24/25), for the nominal amount of \$1,495,253.30 (excl. GST), subject to final negotiations.**
- 2. Authorises the General Manager to negotiate and execute the commercial mechanisms and final pricing, including for any provisional items, in accordance with the Four (4) Bridges Design and Construct AS 4902 Contract.**

(Kim Rhodes/Tim Bonner)

Motion Carried

RESUMPTION OF STANDING ORDERS

253/25 Resolved

That Council moves into Open Session again, the time being 2.01pm.

(Greg Sauer/Owen Bancroft)

Motion Carried

The recording device was turned on, the time being 2.01pm.

James Paynter, Works Manager left the meeting at 2.01pm.

In accordance with Section 253 of Local Government Regulations (General) 2005, the Mayor read the resolutions as resolved whilst in Closed Council, as follows:

(ITEM COM41/25) TENDER EVALUATION FOR RFT 06 25/26 TENDER ASSESSMENT FOR THE ESTABLISHMENT OF THE TENTERFIELD SHIRE COUNCIL SERVICE HIRE PANEL (SHP)

That Council:

- 1. Accepts the tenders received from the following companies/businesses:**
 - A.M Graham & C.J Graham
 - AVADA Traffic Pty Ltd
 - Barker Ryan Stewart



- D&K Earthworks Pty Ltd
 - David A Kelly Bobcat & Tipper Hire
 - de Witt Consulting Pty Ltd
 - Finn Valley Pty Ltd
 - Hughes Plant and Civil Pty Ltd
 - Jagon Pty Limited
 - Kembul Pty Ltd T/a AB Contracting (NSW)
 - M & L Tractor Mulching Services
 - Maslan Contractors Pty Ltd
 - MGB Components Trust T/a GPS Onsite
 - MJ Smith Ground Preparation Pty Ltd
 - Nathan Sweet Excavations Pty Ltd ATF the Nathan Sweet Family Trust
 - R&D Strong Bobcat Excavator & Tipper Hire
 - Smith Plant Hire NSW Pty Ltd
 - Tenterfield Mini Earthworx Pty Ltd
 - Terania Consulting Pty Ltd ATF Terania Consulting Unit Trust T/a Tenterfield Surveys
 - Terence E & Patricia Crome
 - The Control Group Pty Ltd
 - The Locating Group Pty Ltd
 - The Trustee for The Saxonchase Road Services Trust
 - Townes Group Operations Pty Ltd
2. Authorises the General Manager to incorporate minor clarifications or adjustments to the initial Service Hire Panel Deed terms where required for legal, probity, or practical reasons, provided such adjustments are not significant and applied fairly and consistently across Suppliers.
 3. Approves the establishment of the Service Hire Panel (SHP) and authorises the General Manager to execute SHP Deeds with all RFT 06 25/26 Tenderers.
 4. Authorises the General Manager to administer the SHP in accordance with the Deed, including:
 - Assessing, accepting and calling for offers from prospective new Suppliers during the SHP term, in accordance with the Deed and TSC's procurement policy.
 - Revising and updating SHP Suppliers' Schedules of Rates (including prices for CPI adjustments and any changes to service offerings) as permitted under the Deed, to maintain competitiveness and operational relevance.
 - Execution of the two optional term extensions for SHP Deeds, where applicable.
 5. Authorises the General Manager and staff (in accordance with delegated authority) to assess options to issue, manage, and administer Purchase Orders under the Deed, including determining value for money selections for each engagement and applying Council's procurement and governance requirements.
 6. Authorises the General Manager to make appropriate adjustments to the Deed during its term to reflect changes in the legal environment, statutory requirements, or practical considerations necessary to meet Council's

operational needs, provided such adjustments are applied fairly and consistently across Suppliers.

(ITEM COM42/25) VARIATION TO FOUR (4) BRIDGES DESIGN & CONSTRUCT RFT 15 24/25 TO CONSTRUCT A BRIDGE AS A REPLACEMENT FOR THE STOCKYARD CREEK CULVERT ON MOUNT LINDESAY ROAD

That Council:

1. Approves Fulton Hogan Industries Pty Ltd to undertake the Mount Lindesay Road Stockyard Creek Bridge works as a Variation under their existing Design & Construct Contract (Four (4) Bridges Design and Construct, RFT 15 24/25), for the nominal amount of \$1,495,253.30 (excl. GST), subject to final negotiations.
2. Authorises the General Manager to negotiate and execute the commercial mechanisms and final pricing, including for any provisional items, in accordance with the Four (4) Bridges Design and Construct AS 4902 Contract.

MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 2.06pm



.....
Councillor Bronwyn Petrie
Mayor/Chairperson

